



**BLAND SHIRE COUNCIL**  
*west wyalong*

# **Bland Shire Council**

## **Business Paper**

**11 December 2012**



# OUR VISION, MISSION AND VALUES





## AGENDA

### COUNCIL MEETING

11 DECEMBER 2012

#### 1.0 INTRODUCTION

*Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share. Let us be inspired by the resilience, innovation and perseverance of past generations. Let us honour those who protect this great land, so that we may, here today, on this proud past, - build a vibrant future together. ("Pause for Reflection").*

#### 2.0 ATTENDANCE

##### 2.1 Councillors

Cr R Bland  
Cr P Grellman  
Cr L Hampton  
Cr K Keatley  
Cr T Lord  
Cr L McGlynn  
Cr B Monaghan  
Cr N Pokoney  
Cr P Templeton

##### 2.2 Staff

General Manager – Ray Smith  
Director Engineering Services – Will Marsh  
Director Corporate Services – Elizabeth White  
Director Community & Development Services – Adele Casey  
Executive Assistant – Julie Sharpe

##### 2.3 Apologies

### 3.0 CONFIRMATION OF THE MINUTES

#### 3.1 Ordinary Meeting held on 20 November 2012

- **Corrections**
- **Confirmation**  
That the minutes of the Ordinary Council meeting held on 20 November 2012 be confirmed as a correct record of proceedings.
- **Business Arising**

### 4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

### 5.0 PUBLIC FORUM

#### 5.1 Tidy Towns Award Presentation

### 6.0 MAYORAL MINUTE

### 7.0 NOTICES OF MOTION

### 8.0 DELEGATES & ADVISORY COMMITTEE REPORTS

#### Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

8.1	<b>Health &amp; Wellbeing Advisory Committee – 4<sup>th</sup> November 2012</b> <i>(Cr Lord, Cr Monaghan, Cr Grellman, Cr McGlynn)</i>	
8.2	<b>Heritage Advisory Committee – 7<sup>th</sup> November &amp; 5<sup>th</sup> December 2012 .....</b> <i>(Cr Hampton, Cr McGlynn, Cr Bland, Cr Grellman)</i>	2
8.3	<b>Tourism Advisory Committee – 8<sup>th</sup> November 2012</b> <i>(Cr Lord, Cr Hampton)</i>	

8.4	<b>Indigenous Advisory Committee</b> – 14 <sup>th</sup> November 2012 ..... (Cr Bland, Cr McGlynn)	5
8.5	<b>Access Advisory Committee</b> – 16 <sup>th</sup> November 2012 (Cr Grellman)	
8.6	<b>Murrumbidgee Medicare Local Board</b> – 22 <sup>nd</sup> November 2012 (Cr Monaghan)	
8.7	<b>Cultural Advisory Committee</b> – 26 <sup>th</sup> November 2012 ..... (Cr McGlynn, Cr Bland, Cr Keatley)	9
8.8	<b>Museums Advisory Committee</b> – 29 <sup>th</sup> November 2012 ..... (Cr Lord, Cr Bland)	13
8.9	<b>Plant Committee</b> – 4 <sup>th</sup> December 2012 (Cr Grellman, Cr Templeton, Cr Lord)	
8.10	<b>Cowal Gold Project Community Environmental Monitoring &amp; Consultative Committee (CEMCC)</b> – 5 <sup>th</sup> December 2012 (Mayor Pokoney, Cr McGlynn - alternate/observer, Cr Hampton - observer)	
8.11	<b>Goldenfields Water County Council Board</b> – 21 <sup>st</sup> December 2012 (Cr Templeton)	
8.12	<b>Newell Highway Taskforce</b> – February 2013 (Cr Lord)	
8.13	<b>Bland Creek Catchment Management Committee</b> (Cr Bland, Cr Hampton)	
8.14	<b>Bland District Bushfire Management Committee</b> (Cr Grellman, Cr Keatley - alternate)	
8.15	<b>Public Libraries NSW – Country</b>	
8.16	<b>Riverina Regional Tourism</b> (Cr Lord)	
8.17	<b>Lachlan Catchment Management Authority Local Government Coordinating Committee</b> (Cr Bland, Cr Hampton)	
8.18	<b>Bland Rural Fire District Zone Liaison Committee</b> (Cr Grellman, Cr Keatley - alternate)	
8.19	<b>Riverina Eastern Regional Organisation of Councils (REROC)</b> (Mayor Pokoney)	
8.20	<b>NSW Association of Mining Related Councils</b> (Cr McGlynn, Cr Hampton)	
8.21	<b>Local Traffic Advisory Committee</b> (Mayor Pokoney, Cr Grellman - alternate)	

## 9.0 STAFF REPORTS

That the Council receive the staff reports.

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**10.0 URGENT BUSINESS WITHOUT NOTICE**

**11.0 QUESTIONS AND STATEMENTS**

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

**12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT**

**12.1 REROC Tender 07/12 Integrated Business Software System**

*Local Government Act {Section 10A(2)(d)(i)}*

*Commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it*

Report to be provided under separate cover.

**13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING**

**14.0 CLOSE OF THE MEETING**

## SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management.*

**Officer’s Recommendation:**

**That the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.**

- Heritage Advisory Committee - 7<sup>th</sup> November 2012
- Indigenous Advisory Committee – 14<sup>th</sup> November 2012
- Cultural Advisory Committee – 26<sup>th</sup> November 2012
- Museum Advisory Committee – 29<sup>th</sup> November 2012



**MINUTES OF THE BLAND SHIRE HERITAGE ADVISORY COMMITTEE HELD IN THE COMMITTEE ROOM ON WEDNESDAY 7 NOVEMBER 2012 COMMENCING AT 5.00PM**

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**Present:** Pam Butcher (Chair), Cr Peter Grellman, Cr Liz McGlynn, Cr Leeanne Hampton, Dot Smith, Martin Lane, David Scobie (Heritage Adviser), Guy Marchant (Manager Development Services), Lesley Duncan (Town Planner).

**Apologies:** Nil

**HERITAGE COMMITTEE STRUCTURE**

Guy Marchant advised that the committee now had ten members and the Heritage Committee Roles and Objectives document had been updated to reflect this.

**ELECTION OF COMMITTEE CHAIRPERSON**

Guy Marchant took the chair for the election of the committee chairperson.

Pam Butcher was nominated by Cr McGlynn and seconded by Cr Grellman for the position of chairperson. Pam Butcher accepted the nomination.

There being no other nominations Pam Butcher was elected Chairperson.

**CONFIRMATION OF MINUTES**

Moved by Cr Liz McGlynn and seconded by Martin Lane that the minutes of the meeting held on 1 August 2012 be taken as read and confirmed.

**CARRIED**

**ITEM 1 MATTERS ARISING FROM MINUTES**

- Pam Butcher asked whether a letter had been written to the Wyalong District Family History Group and Bland District Historical Society requesting their assistance in prioritising the seventeen headstones that have been identified for restoration at the Wyalong Cemetery. Guy Marchant advised that the letter was being prepared and will be sent shortly.

**ITEM 2 CORRESPONDENCE**

Correspondence In

- An invitation was received from Bathurst Regional Council for the next meeting of the Central West Heritage Network.
- Information was received from the National Trust advising that the 2013 Heritage Festival will be held from 18 April 2013 to 31 May 2013 and that the theme is Community Milestones.

Correspondence Out

- Nil

### **ITEM 3 HERITAGE ADVISORY REPORT**

A copy of the written report will be distributed with the meeting agenda. David provided the committee with a verbal update on his activities during his visits in September and October.

### **ITEM 4 HERITAGE ASSISTANCE FUND**

No heritage assistance fund applications were received.

### **ITEM 5 PROJECTS**

- Nil

### **ITEM 6 GENERAL BUSINESS**

#### **2013 Heritage Festival**

- It was moved by Dot Smith and seconded by Cr Hampton that a Heritage Festival be held on Saturday 20 April 2013 at the Wyalong Hall based on the festival held in 2011. **CARRIED.**

#### **Reg Rattey Memorial**

- Cr McGlynn asked for an update on the proposed memorial for Reg Rattey and suggested that the area where the almond trees are planted may be an appropriate site.

#### **Main Street Buildings**

- Pam Butcher advised the meeting that there was a particular area of Main Street where there was a large gap in the photographic record and suggested that building owners or occupiers in Main Street, be required to provide a photographic record before any change were made to the buildings.

#### **Oral History Funding Opportunities**

- Following on from the above discussion, the committee discussed the merits of undertaking an oral history project to record the businesses and tenancies that have occupied Main Street buildings. Cr Hampton advised that there were funding opportunities available for oral history projects.

### **ITEM 7 MUSEUM ADVISORY COMMITTEE MINUTES**

The next meeting of the Museum Advisory Committee is to be held on 29 November 2012 and the minutes will be presented to the next meeting.

**ITEM 7 DATE OF NEXT MEETING**

The next meeting of the Heritage Advisory Committee is 5 December 2012 commencing at 5.00pm in the Council Committee Room.

**ITEM 9 CLOSE**

There being no further business the meeting closed at 6.00 pm.

**MINUTES OF THE BLAND SHIRE COUNCIL INDIGENOUS ADVISORY COMMITTEE MEETING HELD AT THE WEST WYALONG LOCAL ABORIGINAL LAND COUNCIL, ON WEDNESDAY, NOVEMBER 14 COMMENCING AT 10.30AM**

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**Present:**

Leeanne Hampton, Taylor Hampton, Louise Davis, Aimee Davis, Councillor Neil Pokoney, Councillor Liz McGlynn, Councillor Robert Bland, Adele Casey (Director of Community and Development Services), Craig Sutton (Community Relations Officer), Joanne Russo (Manager of Library and Children's Services)

**Apologies:**

Carolyn Lawson, Andrew Carter.

**ITEM 1 WELCOME**

Chief Executive Officer of the West Wyalong Local Aboriginal Land Council, Leeanne Hampton and Bland Shire Council Director of Community and Development Services, Adele Casey welcomed everyone to the meeting. Bland Shire Mayor, Neil Pokoney also welcomed everyone and announced his attendance as an observer.

**ITEM 2 APOLOGIES**

Apologies were received from Carolyn Lawson and Andrew Carter

**ITEM 3 ACCEPTANCE OF APOLOGIES**

That the apologies be accepted.

Moved: L Hampton, seconded: C Sutton. Carried

**ITEM 4 ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting on May 10, 2012 be accepted

Moved: A Casey, seconded: Taylor Hampton. Carried

**ITEM 5 MATTERS ARISING FROM PREVIOUS MEETING**

**5.1 Terms of reference:** Community Relations Officer to distribute copies of the draft terms of reference at the next meeting.

**5.2 Election of chairperson:** Cr McGlynn nominated Leeanne Hampton, seconded by Cr Bland. Nomination was accepted and there being no further nominations, Leeanne Hampton was elected chairperson.

**5.3 Election of deputy chairperson:** Cr McGlynn nominated Taylor Hampton, seconded by Cr Bland. Nomination was accepted and there being no further nominations, Taylor Hampton was elected deputy chairperson

**5.4 Cultural protocols:** Adele Casey advised that Bland Shire Council management has approved the attendance of key staff at cultural protocol education sessions. Mrs Casey will liaise with Council's newly appointed Human Resources Manager, Peter Quinn, in due course to arrange suitable dates.

**5.5 NAIDOC:** Leeanne Hampton said the Land Council would like to work in partnership with Bland Shire Council and other Land Councils to provide cultural events and awareness activities.

**5.6 Meetings:** Cr McGlynn suggested that meetings be held alternatively between Bland Shire Council and the Land Council. The concept was unanimously agreed to with the next meeting to be held at Council on Wednesday, February 6.

## **ITEM 6           CORRESPONDENCE**

**6.1.** Invitation from Oxfam inviting Council to register and participate in National Close the Gap Day on Thursday, March 21, 2013.

**6.2** Correspondence from the NSW Minister for Aboriginal Affairs, The Hon Victor Dominello, inviting Council to participate in Harmony Day on Thursday, March 21, 2013.

It was agreed that a single celebration be held in West Wyalong on Thursday, March 21 possibly in conjunction with an existing Council event. Council will register its participation in both Harmony Day and Close the Gap Day. Leeanne Hampton to seek clarification on the link or otherwise between the two days.

## **ITEM 7           GENERAL BUSINESS**

**7.1 Australia Day:** Bush tucker tasting to be incorporated into Bland Shire Australia Day celebrations at McCann Park. Tastings to be arranged by Land Council and Council's Community Relations Officer. Land Council will conduct Welcome to Country as part of the formal Australia Day proceedings once again in 2013.

**7.2 Bland Shire Library and Children's Services:** Council's Manager of Library and Childrens Services, Joanne Russo spoke about the various indigenous focused programs, services and activities currently provided by the library and Children's Services Unit. She invited and encouraged Land Council members to conduct a future Children's Storytime in the library with an Aboriginal theme, possibly to coincide with NAIDOC Week, Reconciliation Week or on Indigenous Literacy day. The meeting was also enthusiastic about future visits to the pre-school to celebrate Aboriginal culture. The Lands Council was also invited to attend the Bland Shire Children's Expo in October.

**7.3 Cultural protocols:** Adele Casey to liase with Council's Human Resources Manager to discuss suitable dates for information sessions (see 5.4).

**7.4 Flag at Bland Shire Council Chambers:** Leeanne Hampton advised that she had recently raised the issue with Council's general manager, Ray Smith. As a result, Adele Casey advised she had received advice relating to Aboriginal flag flying protocols from the Division of Local Government and the Australian Government through its "It's An Honour" website which encourages Councils to fly the Aboriginal flag during NAIDOC Week and Reconciliation Week each year as well as any other local occasion or event for which it is appropriate. Leeanne Hampton said that some other Council's fly the flag

every day and asked Council to investigate the flag flying protocols of nearby Council areas including Forbes, Parkes, Bathurst and Lachlan. Council staff will investigate further and report to the February meeting.

**7.5 Cultural Festival:** Mayor Neil Pokoney suggested the committee initially link cultural festival activities with existing events. Louise Davis suggested that other cultures also be targeted and included. The committee agreed to link indigenous culture activities with Council's Australia Day celebrations in January, its Heritage Festival in April and Children's Expo in October 2013. An event will also be held in March, possibly linked with Council's Family Day Care Harmony Day activities, to mark Harmony Day and Close the Gap day.

**7.6 Aboriginal Heritage Advisor position:** Leeanne Hampton enquired if Council had available any additional funding to support an existing Aboriginal Heritage Advisor position. Adele Casey advised that there are no funds available in the current budget. Details about funding for such initiatives through the Indigenous Heritage Program were provided to Leeanne Hampton. Leeanne also informed Council about the Aboriginal Heritage Information Management System (AHIMS) database which identifies areas of Aboriginal significance within the Bland Shire.

**7.7 Gold Trail Tours:** Leeanne Hampton advised that the West Wyalong Local Aboriginal Land Council will be involved in facilitating the indigenous aspect of the proposed Gold Trail Tours based in West Wyalong. She advised that the tours will incorporate a tour of Manna Mountain and small cultural appreciation ceremonies likely to run at the LCCC.

**ITEM 8            NEXT MEETING**

The next meeting of the Indigenous Advisory Committee will be held at Bland Shire Council on Wednesday, February 6 at 4.30pm.

The remaining two meetings for 2012-2013 were set for –  
Wednesday, April 3 at the West Wyalong Local Aboriginal Lands Council at 4.30pm  
Wednesday, June 5 at Bland Shire Council at 4.30pm

**ITEM 9            CLOSE**

Leeanne Hampton closed the meeting at 11.45am

## ACTION LIST

<b>Action</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>
Provide members with copies of draft terms of reference at next meeting	Community Relations Officer (CRO)	6 February, 2013	
Investigate possible dates for cultural protocol information sessions for key Council staff	Director of Community and Development Services (DCDS)	6 February, 2013	
Register participation in Close the Gap Day and Harmony Day	CRO	30 November, 2012	Completed
Investigate integrating Harmony Day and Close the Gap Day events with Family Day Care's Harmony Day.	DCDS	6 February, 2013	
Arrange Aboriginal cultural entertainment and/or activities at Harmony Day-Close the Gap Day event.	West Wyalong Local Aboriginal Land Council (WWLALC) CEO	6 February, 2013	
Investigate Aboriginal flag flying protocols at other Local Government Areas.	CRO DCDS	6 February, 2013	
Arrange and confirm a representative to deliver Welcome to Country at Bland Shire Australia Day breakfast	WWLALC CEO	26 January, 2013	
Facilitate bush tucker tasting at Australia Day breakfast	WWLALC CEO CRO	26 January, 2013	

**MINUTES OF THE  
BLAND SHIRE COUNCIL CULTURAL ADVISORY COMMITTEE MEETING  
HELD AT BLAND SHIRE COUNCIL ON  
MONDAY 26 NOVEMBER 2102 - COMMENCING AT 5.00PM**

**Present:** Kirsty O'Meley (Community Development Officer), Jan Wyse, Barry Cooper, Stuart Hood (5.10pm), T Butcher (5.15pm), Cr McGlynn (5.20pm), Adele Casey (Director Community & Development Services), Guy Marchant (Manager Development Services), Craig Sutton (Community Relations Officer)

**ITEM 1 WELCOME**

Chairperson J Wyse welcomed all present

It was agreed to address Item 3.1 and Item 3.5 with meeting guests and then commence formal meeting.

**ITEM 3.1 Low Cost/No Cost Marketing Workshop**

S Howie, Regional Arts Development Officer, Eastern Riverina Arts gave a presentation on tools and online sites to assist with online marketing including use of tumblr.com, posterous microblog, eventbrite and mailchimp.

S Howie advised that he would assist K O'Meley with the Volunteer community group workshops in 2013 to deliver this information into the community.

S Howie suggested the Cultural Committee could provide a collective marketing place for all community groups in the community, similar to Lanterns on the Lagoon.

**ITEM 3.5 Cultural Space**

A Casey informed the committee that there was \$50,000 in Council's budget to investigate a cultural space and asked the committee to provide ideas and guidance on the possible location, inclusions and definition of a cultural space.

The committee was advised that an expression of interest had been submitted to build on the precinct being created in Wyalong to showcase it as a Cultural and Heritage Hub. The committee members suggested that the space should be within the central CBD area of West Wyalong as the Wyalong precinct was not optimum for foot traffic during static displays..

A discussion was held regarding the cultural space definition and the committee agreed the the space would be utilised for:

- theatre – both live and film
- Performing Arts
- Dance
- Art Exhibitions
- Floral Art
- Workshops and classes
- Artist in residence



**Motion:**

**To investigate suitable Main Street CBD locations and develop a business model for a cultural space for the purpose of such activities including.**

**Moved: S Howie                      Seconded: Cr McGlynn                      Carried**

A Casey and G Marchant left the meeting at 6.15pm.

**ITEM 1                      CONTINUED - APOLOGIES**

Apologies:    Nil

A discussion was held regarding Kerrie Johnston and Rita Gelling not being community committee members and that previously it has been difficult to attract interest.

**Motion:**

**That Council approves the Cultural Advisory Committee nominations from Kerrie Johnston and Rita Gelling to become committee members.**

**Moved: C Cooper                      Seconded: T Butcher**

**ITEM 2                      CONFIRMATION OF MINUTES**

**Motion**

**That the minutes of the meeting dated 27 August are noted as a true and correct record.**

**Moved: K O'Meley                      Seconded: Cr McGlynn                      Carried**

**ITEM 3                      MATTERS ARISING**

**3.1    Low Cost/No Cost Marketing - As above**

**3.2    Visions of Australia & Contemporary Touring Initiative**

The committee was advised that this funding has been transferred to the Australia Council. This initiative is to provide regional and remote communities with access to diverse Australian cultural material.

It was suggested the committee apply for funding in 2013.

**3.3    Advisory Committee Recommendations**

K O'Meley informed committee of the advisory committee recommendations which have been produced to explain the process that recommendations are determined from committee to Council.

### **3.4 Art Without Borders**

K O'Meley informed the committee that Council had submitted an expression of interest to host the "2013 – Art Without Borders: A Migrants Journey in Textiles" travelling exhibition available from July 2013 until 2014. The exhibition consists of approximately 12 pieces of work and each display will have a booklet on the women's journey recorded.

## **4. GENERAL BUSINESS**

### **4.1 Eastern Riverina Arts**

S Howie reported:

- A Car Boot Gallery will be available to exhibit from December 2012. This showcases one artist's work from each of the twelve Eastern Riverina Arts LGA's. Bland Shire is represented by Ralph Tickerpae.
- Sousaphonics a brass quartet will be coming to West Wyalong on 7 September 2013.
- Awaiting a grant for hip/hop workshops in 2013. Bland will host four workshops over two years if successful.
- An exhibition at Wagga Art gallery will be held in May-June 2013. There is touring potential.

### **4.2 West Wyalong Town Band**

T Butcher reported:

- Have a new member learning to play the coronet
- The WWTB attended The Band Spectacular with Griffith City Band and some Deniliquin band members. There were 182 players in the main concert. Envisaged to include a march for all players next year.
- Playing at Carols by Candlelight

### **4.3 Community Radio**

B Cooper reported:

- A Solar system is to be installed pending Council approval
- Currently there are 4 live broadcasts
- Need more presenters
- Community Radio are looking to apply for a grant from Communication Foundation to upgrade equipment.
- [www.945gold.com](http://www.945gold.com) for live stream
- Expressed appreciation of Lauren Carr's efforts whilst working as Youth & Community Development Officer.

### **4.4 Events West Wyalong**

Cr McGlynn reported:

- Sweden in the West Festival will be held in 2013

#### 4.5 Cultural Development Grant

A grant application was received from West Wyalong Country Education Fund. S Howie informed committee that they had also applied for a CASP grant. The committee agreed to hold the CEF application over until the February meeting due to the pending application for CASP funding.

#### 5. NEXT MEETING

Next meeting will be held on 25<sup>th</sup> February 2013 at 5.00pm

#### 6. CLOSE OF MEETING

There being no further business, the meeting closed at 7.20pm.

<b>Date</b>	<b>Action</b>	<b>Actioning Officer</b>	<b>Status</b>
26 November 2012	Investigate Cultural Space	Adele Casey	
	Business paper report regarding committee members	Kirsty O'Meley	
	Cultural Development Grant letter advising hold over of application	Kirsty O'Meley	

**MINUTES OF THE BLAND SHIRE MUSEUM ADVISORY COMMITTEE HELD IN THE FOYER MEETING ROOM ON THURSDAY 29 NOVEMBER 2012 COMMENCING AT 5.00PM**

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**Present:** Jon Stanford (Bland District Historical Society), Margot Jolly (Museum Advisor), Guy Marchant (Manager Development Services), Barbara Luelf (Weethalle Museum)

**APOLOGIES:** Nicole Lewis (Ungarie Museum), Judy Danson (Wyalong Museum)

**CONFIRMATION OF MINUTES**

Moved by Joan Stanford and seconded by Margot Jolly that the notes of the meeting held on 26 July 2012 are taken as read and confirmed.

**ITEM 1 MATTERS ARISING FROM MINUTES**

Nil at this meeting.

**ITEM 2 CORRESPONDENCE**

Correspondence In

A copy of Council's Museum Advisors Annual Report was tabled for the committee's information.

Correspondence Out

Nil

**ITEM 3 MUSEUM ADVISORY REPORT**

Margot provided a summary of her activities since the last meeting:

- Wyalong Museum – currently working on photograph collection policy and cataloging the collection.
- Submitted two grant applications for equipment at the Wyalong Museum and the Weethalle Museum.
- Excellent feedback was received from the Museum & Galleries Standards program in regard to the work that the Wyalong Museum has and are continuing to do.

**ITEM 4 MUSEUM REPORTS**

Bland District Historical Society

- As a result of the Standards Workshop a marketing plan has been development and the members are starting to implement some of the actions within the plan.
- The numbers of pigeons at the Museum is still a concern
- Leak in roof along hall way still an issue due to build up of pigeon waste

- Have concerns that there appears to be no tourism information on Council's new website. The Wyalong Museum Committee found reference to the Museum under the library section, however the phone number was incorrect. The committee made contact with Council to arrange for the correct number to be provided. The committee also requested that if a link to the Museum website could be provided on Council the site.

**Guy indicated that there would be some info on the site, however he would raise concerns with the relevant staff.**

- The committee noted that the name of the museum in the Newell Hwy booklet was not correct and asked if it could be corrected. It was noted that it should be the Wyalong Museum not Bland Museum.

**Guy indicated he would raise the matter with Council's Economic Development & Tourism Advisor.**

#### Weethalle Museum

- Very successful school visit occurred at the Whistle Stop since the last committee meeting.
- Gates have been prepared for the new machinery display area. The committee anticipates that the new gates and fencing will go up over the next few months.
- Committee would like to pass on their thanks to the Council for suppling and spreading out of the fines and are looking forward to Council's further assistance when it comes time to move some of the machinery to the site.

#### **ITEM 4 GENERAL BUSINESS**

- Continuing from the concerns raised in the Wyalong Museum report further discussion was had in regard to what appears to be a lack of tourist information of Council's new website. A very brief review of the website revealed that there was no immediate reference to tourism on the home page. An example of a neighboring Council was shown to the committee, which clearly showed a reference to tourism on the home page.

Both representatives from the museums present, expressed concerns over the lack of tourist information on Council's website, particularly that there was no dedicated area on the home page or a link to tourism and that the opportunity was not taken to provide this when the new site was being developed.

**Guy indicated that the site would include reference to tourism and that it would be highly unlikely that the site did not. However he would investigate further and discuss the committees concerns with the relevant staff.**

#### **ITEM 4 DATE OF NEXT MEETING**

The next meeting will be held on 28 February 2013 commencing at 5.00pm.

#### **ITEM 9 CLOSE**

There being no further business the meeting closed at 5.45pm.

## SECTION 2 - OFFICE OF THE GENERAL MANAGER

### 9.1 MONTHLY STATUS REPORT – DECEMBER

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management.*

**Author:** Executive Assistant

#### **Officer’s Recommendation:**

**That the information contained in the December 2012 monthly status report be received and noted.**

#### **Introduction**

At its June 2011 meeting Council approved for the submission of a “Monthly Status Report” to each ordinary Council meeting for effective monitoring and recording of Council’s decisions and action taken.

This course of action creates greater transparency for staff responsible for implementing Council decisions and provides Councillors with a more accurate outcome of their decision making process.

When the action required from each decision is completed the item will be deleted from the report.

#### **Conclusion**

The actions taken by staff in implementing Council decisions and detailed in the Monthly Status Report be received and noted.

#### **Financial Implications**

Nil to this report

# MONTHLY STATUS REPORT - COUNCIL MEETING RESOLUTIONS FOR ACTION

Blue shading indicates action completed

## COUNCIL RESOLUTIONS 21 AUGUST 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
HEALTH AND WELLBEING COMMITTEE - APPRECIATION - WEST WYALONG AMBULANCE - 20082012	DCDS	That boards of appreciation be presented to the staff of the Ambulance Service in West Wyalong for their dedication to the community.	27/8 Boards being purchased for signing by community. Boards currently being signed. <b>6/11: morning tea to be held at the Ambulance Station prior to Christmas</b>

## COUNCIL RESOLUTIONS 16 OCTOBER 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
RACE TRACK - WEST WYALONG HARNESS RACING CLUB - 27102012	DES	That Council donate up to \$18,000 for the purpose of council completing improvement works on the racing track to enable the West Wyalong Harness Racing Club to better use the race track.	6/11: Council approved, water run off being reviewed prior to works
TAXI PARKING AREA MAIN STREET, WEST WYALONG - 29102012	DES	That Council continue the trial of the taxi parking area within Main Street West Wyalong starting 3m away from the pedestrian crossing nib for a further three months and then review the location of the taxi rank and the Main Street traffic arrangements.	28/10: to be re-assessed in the future for consideration in February/March 2013

OFFER TO PURCHASE 93 GILBERT STREET WYALONG - 35102012	GM	That Council accept the offer of \$30,000.00 for the purchase of 93 Gilbert Street, Wyalong and that the Mayor and General Manager be authorised to sign the necessary contract documents.	22/10: Agent advised and the purchase process is underway. <b>20/11: contracts received, executed and returned to solicitors.</b>
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### COUNCIL RESOLUTIONS 13 NOVEMBER 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
FINANCIAL STATEMENTS 2011/2012 - 02112012	DCORP	1. That the Financial Statements for 2011/2012 be referred for Audit 2. That the Council authorise the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer to sign the statement by Councillors and Management.	Completed

### COUNCIL RESOLUTIONS 20 NOVEMBER 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
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Opening Introduction to Council Meetings - 06112012	GM	That the current Order of Business for Council's Ordinary Council Meetings be amended to include the following Introduction: "Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share. Let us be inspired by the resilience, innovation and perseverance of past generations. Let us honour those who protect this great land, so that we may, here today, On this proud past, - build a vibrant future together. ("Pause for Reflection").	27/11: Templates and Code updated
ANNUAL REPORT 2011/2012 - 09112012	GM	That the Council receive and note the Annual Report for the 2011/12 year.	27/11: Annual Report uploaded onto website and DLG advised.
DISCLOSURE OF INTEREST RETURNS - 10112012	GM	That Councillors note the Disclosure of Interest return requirements and accept the Disclosure of Interest Register as tabled.	Register tabled at November meeting but still chasing 1 last Return. 4/12: Outstanding return received

MEETING ARRANGEMENTS - CHRISTMAS AND NEW YEAR 2012/2013	GM	That Council determine the following meeting arrangements for the 2012/13 Christmas and New Year holiday period: 1. The December meeting of Council be held on Tuesday, 11 December 2012. 2. The Council Workshop be held on Tuesday, 4 December 2012. 3. The Council Christmas dinner be held on Tuesday, 18 December 2012. 4. The Australia Day Awards Committee meeting be held on Wednesday, 19 December 2012 commencing at 6pm. 5. There be no meeting held in January 2013. 6. The Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature between the December 2012 and February 2013 Council meetings and that any matters dealt with under this authority be reported to the first meeting in 2013.	27/11: Advertising and arrangements are in hand.
PROPOSED COUNCIL OPERATIONS - 2012/13 HOLIDAY PERIODS - 12112012	GM	That Council endorse the operational arrangements over the 2012/13 Christmas / New Year period as shown in the calendar marked as Appendix A and the Easter 2013 shutdown for Engineering Services.	27/11: Staff advised and advertising underway
WEST WYALONG SHOW DAY 2013 - 13112012	GM	That the Council make application for a local half day public holiday for the purpose of the West Wyalong Show on Wednesday 4th September 2013 covering the West Wyalong/Wyalong and Tallimba Town Improvement Districts within the Bland Shire area.	27/11: Application prepared and posted on 28/11
SOUTHERN PHONE CO. - ANNOUNCEMENT OF DIVIDEND - 14112012	GM	That the information advising of a dividend of \$12,237.77, payable in February 2013, from Council's shareholding in Southern Phone be received and noted.	Received and noted - NFAR

NAMING OF PARK AT MIRROOL - 15112012	GM	That Council endorses the application to the Geographical Names Board of NSW from the Mirrool Silo Kick Challenge Committee for the naming of the park at Mirrool (Lot 16 Section 6 DP 758864) to 'Sunshine Park'.	Letter and application has been forwarded to the GNB of NSW and a letter of advice has been sent to Mr. Des Delaney.
LOCAL GOVERNMENT ACTS TASKFORCE - 16112012	GM	That those Councillors wishing to attend one of the Local Government Acts Taskforce workshops should advise the General Manager no later than Friday 23 November 2012.	26/11: Crs Pokoney & McGlynn registered for Wagga session and Cr Hampton for Griffith session.
EMERGENCY SERVICES LEVY FUNDING REVIEW - 17112012	GM	That the information concerning the current review into how Emergency Services in NSW are funded be received and noted and that the General Manager keeps Council informed of progress in this matter.	Received and noted - NFAR
REMOVAL OF UNDERGROUND FUEL TANKS - 61 NEELD ST, WYALONG - 18112012	GM	1. That Council accepts responsibility for the removal or decommissioning of the underground petroleum storage site (UPSS) adjacent to 61 Neeld Street, Wyalong; 2. That Council obtains quotations for the removal or decommissioning of the UPSS; 3. That funds for this purpose be allocated in the 2013 / 2014 budget; 4. That Council approaches the EPA to seek any financial assistance that may be available for this purpose; 5. That Council approaches the RMS to share these costs with Council.	Property owner and solicitors advised. Quotations for work to be sourced in early 2013. A further report will be submitted to council in March 2013.

POSSIBLE CLOSURE OF VILLAGE POLICE STATIONS - 19112012	GM	1. That Council endorses the representations already made in regard to the possible closure of the Ungarie and Weethalle police stations. 2. That Council continues to lobby, on behalf of the community, to ensure that a safe environment exists for the residents of the Bland Shire.	Meeting being held with Local Member, Mr. Adrian Piccoli on 12 December 2012.
PERSEVERANCE STREET USER GROUP MEETING OUTCOMES - 20112012	GM	That the information concerning the outcome of the Perseverance Street User Group Meeting held on 7 November 2012 be received and noted and that a further report be submitted to the December meeting of Council providing specific details and costings of possible Stage 2 projects for the Perseverance Street Sporting Complex.	Received and noted - NFAR
POLICY ON PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS - 22112012	DCORP	That the Council resolves to accept the policy on payment of expenses and provision of facilities to Councillors and place on public exhibition for 28 days as per Section 253 (1) of the Local Government Act 1993 (as amended).	
COUNCILLORS RECORDKEEPING POLICY - 23112012	DCORP	That the Councillors Recordkeeping Policy and Procedures be adopted.	Completed
MATCHING FUNDS FOR THE BLAND SHIRE HERITAGE, GOLD TRAILS AND TOURS - RUSSELL DRYSDALE MONUMENT - 24112012	GM	That Bland Shire Council endorses the Russell Drysdale Bronze monument and interpretive sign to be installed on the Tattersall's Hotel corner.	SEDATO to follow up next stage of this project.
SOCIAL MEDIA POLICY - 25112012	DCDS	That Council adopt the Social Media Policy as presented.	Staff Advised. Complete.

CHILDREN SERVICES UNIT POLICY ADOPTION - 26112012	DCDS	That the Council adopts the: * Children Incident, Injury, Trauma and Illness policy * Acceptance and Refusals of Authorizations policy * Medical Conditions policy * Dealing with Infectious Disease policy. As presented for the Children Services Unit.	Complete, staff advised
HERITAGE FESTIVAL - 27112012	DCDS	That a Heritage Festival be held on Saturday 20 April 2013 at the Wyalong Hall.	Staff notified. Initial planning underway. Complete
DEVELOPMENT APPLICATION NO DA/2013/026 BERNARDI GROUP PTY LTD - 28112012	DCDS	That Council resolve that Development Application No. DA/2013/026 seeking approval for the erection of advertising signs be REFUSED for the following reasons: 1. The proposed signs do not comply with Part 5.5 of Council's Development Control Plan 1999 and State Environmental Planning Policy No.64 – Advertising and Signage, as a) The signs do not relate to any building or activity taking place on the site b) The signs exceed the allowable face area of 2.5m <sup>2</sup> by 7.1m <sup>2</sup> and 2.3m <sup>2</sup> c) The signs do not meet 'glance appreciation' criteria under State Environmental Planning Policy No 64 – Advertising and Signage d) The signs will not reduce clutter e) The signs do not comply with Part 4.3 of the Main Street Heritage Study, as recommended in the attached Development Assessment Report.	Applicants notified. Complete
DEVELOPMENT APPLICATION NO. DA/2013/033 OILS PLUS PTY LTD - 29112012	DCDS	That Council resolve to vary the allowable sign face area required under Part 5.5 of the Bland Development Control Plan 1999 from 2.5m <sup>2</sup> to 7.2m <sup>2</sup> for the proposed pylon sign in DA/2013/033 submitted by Oils Plus Pty Ltd.	DA assessed with variation taken into consideration. Complete

JOINT REGIONAL PLANNING PANEL REPRESENTATIVES - 30112012	DCDS	That Council resolves to endorse Garry Pearson and Lindsay Moore as the Bland Shire Council representatives on the Joint Regional Planning Panel.	Complete. JRPP Advised
DELEGATION OF AUTHORITY UNDER THE NOXIOUS WEEDS ACT 1993 - 31112012	DES	That Council delegate authority to the Noxious Weed Control Officer and Environmental Officer to carry out functions under the Noxious Weeds Act 1993.	
SPEED ZONE, UNGARIE ROAD, WEST WYALONG - 32112012	DES	1. The matter of the existing 50km/hr zone being extended 800m north to make this area safer for all road users and residents be referred to the RMS for action in liaison with Council. 2. Council make representations to the local State Member seeking an assurance that the RMS will continue to work in partnership with Council.	
BUDGET REVIEW - SEPTEMBER 2012 - 34112012	DCORP	1. That the Officers Report be received and noted. 2. That the Council endorses the Statement acknowledging the satisfactory financial position.	Completed - No changes to document
BUSINESS ASSISTANCE FUNDING - MAJESTIC CAFÉ UNGARIE	GM	That Council endorse the recommendation of the Senior Economic Development & Tourism Advisor and approve \$7,500 new business assistance funding to Michael & Kay Fielder (Majestic Cafe) located at 35 Wollongough Street Ungarie.	SEDATO to arrange financial contribution to the applicants.

## 9.2 PROPOSED MOU'S WITH BARRICK COWAL GOLD MINE

*OUR INFRASTRUCTURE – reviewing, renewing and improving our core community assets  
“maintaining and improving the Shire’s assets and infrastructure in a changing climate”*

*10. Work in partnership with key stakeholders to improve road infrastructure for vehicle and pedestrian access.*

**Author:** General Manager

### **Officer’s Recommendation:**

- 1. That Council enters into a Memorandum of Understanding with Barrick Cowal Gold Mine West Wyalong on Road Maintenance, including the minor amendments to clauses 3 (a), 3 (b) and 3 (d) as detailed in this report;**
- 2. That Council enters into a Memorandum of Understanding with Barrick Cowal Gold Mine West Wyalong on the Cowal Legacy Fund as detailed in this report;**
- 3. That Council agrees to the review of and recommendations on the Cowal Partnering Program, as detailed in this report.**

### **Introduction**

Council will recall discussion of this matter at the November Workshop and I have included as an attachment to this report the summary I provided to councillors.

Council will also recall that the discussion centred on trying to obtain a greater share of funds for council, possibly on a population pro – rata basis across the three (3) shires.

The ‘draft’ MOU’s, a copy of which are also included as attachments to this report, indicate that the expenditure of funds is to be agreed to by a consensus of the members of the ‘funding committee’ which will consist of a representative from each of the Shires and one from Barrick Cowal.

Consequently, for council to obtain a greater share of the funding on offer, the other Shires would have to agree.

I believe that Council should enter into these agreements as the funding on offer from Barrick Cowal will be additional income that would not normally be available to Council.

### **Conclusion**

The ‘draft’ agreements have been agreed to in principle by the other Shires with just a minor amendment to the Road Maintenance MOU in 3 (b) where any unexpended funds in a calendar year will be fully rolled over and to 3 (c) where the amounts cannot be reduced during the period of the MOU and 3 (d) with Barrick to provide at least six (6) months notice before changing any of the amounts.

**Financial Implications**

I have indicated above that any income from Barrick Cowal towards road maintenance and community facilities should be viewed as a bonus. Council can always lobby separately for more funding for the Bland Shire.



# Barrick Cowal Gold Mine – Proposals to Bland Shire Council

## Introduction

Correspondence has been received from Barrick Cowal Gold Mine (BCGM) in respect to the following three (3) proposals;

- Road Usage and Maintenance
- Legacy Fund
- Cowal Partnering Program

These proposals also involve the Shires of Forbes and Lachlan and I attended a meeting on 19 October with the corresponding General Managers and Mr. Shane Goodwin from BCGM. The purpose of the meeting was to obtain general consensus on the three proposals in order that a more detailed (MOU's) approach could then be put to each of the Councils. The details of the three proposals are as follows:

- **Road Usage and Maintenance**

- BCGM is proposing to make a financial contribution of \$150,000.00 p.a. between the three councils for road maintenance works. However, the first step is to undertake a Road Safety Audit and this is currently underway. In respect to Forbes and Lachlan a preferred route to the mine from these two destinations is also being identified. It was interesting to learn that the only 'designated' routes to the mine are in the Bland Shire.

When these tasks have been completed a MOU will be prepared which will set how the \$150,000.00 is to be aggregated across the three councils.

- **Legacy Fund**

- BCGM has advised that from time to time the annual budget for community contributions is not always completely exhausted. Accordingly, BCGM is proposing another MOU whereby BCGM would commit to depositing accumulated funds into a trust account at an agreed time close to the end of the mine's operation. These funds would then be shared amongst the three councils in accordance with the MOU.

- **Cowal Partnering Program**

- BCGM is proposing to consult with the three local councils as to how the CPP should be administered from 2013 to ensure that the funds are spent in the most effective manner. This would allow the three councils to nominate key areas of concern such as health, education, infrastructure, tourism, etc.

BCGM is proposing that this consultation occur via the CEMCC on which each council is represented.

## Conclusion

Each of the above three proposals require further fine tuning before formal submission to Council but it would be beneficial to hear councillors views on the proposals in order that such feedback can be discussed prior to formal MOU's being prepared.



HERBERT  
SMITH  
FREEHILLS

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Draft 1  
29 October 2012

# Cowal Gold Mine Memorandum of Understanding on Road Maintenance

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[Barrick Entity]

Bland Shire Council

Forbes Shire Council

Lachlan Shire Council



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## Memorandum of Understanding on Road Maintenance

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Date ►

Between the parties

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**[Barrick entity]**

ABN [insert] of Level 10, Quayside on Mill, 2 Mill Street, Perth,  
Western Australia 6000

**(Barrick)**

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**Bland Shire Council**

ABN 13 251 814 087 of 6 Shire Street, West Wyalong, New South  
Wales 2671

**(Bland Shire Council)**

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**Forbes Shire Council**

ABN 86 023 614 567 of 2 Court Street, Forbes, New South Wales  
2871

**(Forbes Shire Council)**

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**Lachlan Shire Council**

ABN 82 815 250 829 of 58-64 Molong Street, Condobolin, New South  
Wales 2877

**(Lachlan Shire Council)**

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**Recitals**

- 1 Barrick is the proponent of the Cowal Gold Mine.
- 2 The Cowal Gold Mine is located approximately 40 kilometres north east of West Wyalong in the Bland Shire Council local government area.
- 3 Persons travelling to the Cowal Gold Mine utilise parts of the road network in the Bland, Forbes and Lachlan Shire Council local government areas.
- 4 As part of Barrick's ongoing commitment to the community, Barrick has agreed to (in addition to the requirements of its project approvals) financially contribute to the maintenance of the roads in each of the Bland, Forbes and Lachlan Shire Council areas.
- 5 This MoU establishes the Funding Committee. The purpose of the Funding Committee is to agree the projects that will be supported each year by monies from the Road Fund.



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The MoU records as follows:

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## 1 Definitions

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The meanings of the terms used in this agreement are set out below.

<b>Term</b>	<b>Meaning</b>
<b>Councils</b>	means the Bland, Forbes and Lachlan Shire Councils
<b>CPI</b>	means the Consumer Price Index (All Groups) for Sydney published by the Australian Bureau of Statistics.
<b>Funding Committee</b>	means the committee established under clause 4.
<b>MoU</b>	means this document as varied from time to time.
<b>Road Fund</b>	means Barrick's contribution to road maintenance in the local government areas of the Councils in accordance with this MoU.

## 2 Purpose of this MoU

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The purpose of this MoU is to:

- (a) establish the Funding Committee;
- (b) set out the functions of the Funding Committee; and
- (c) set out the process by which the Funding Committee oversees and directs the expenditure of the Road Fund.

## 3 Road Fund

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- (a) Subject to clause 3(c), Barrick agrees to contribute \$150,000 per calendar year towards the maintenance and improvement of the Councils' road networks



surrounding and leading to the Cowal Gold Mine (**Road Fund**) in accordance with this MoU.

- (b) The Councils acknowledge that where the Road Fund in any calendar year is not expended, Barrick may (at its discretion) carry over some or all of the unexpended monies to the following calendar year.
- (c) Barrick may, at its discretion, review and change the amount it contributes each year to the Road Fund under clause 3(a) having regard to matters such as CPI and projects funded by the Road Fund in the previous calendar year.
- (d) Where Barrick changes the amount it contributes to the Road Fund under clause 3(c), Barrick must notify the Councils.

## 4 Establishment of the Funding Committee

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### 4.1 Establishment of the Funding Committee.

- (a) The Councils and Barrick agree to establish the Funding Committee.
- (b) The Funding Committee is to comprise a minimum of one and up to two representatives from each of the Councils and Barrick.
- (c) The purpose of the Funding Committee is to identify and agree whether any of the respective Councils' road maintenance and improvement projects will be funded either in whole or in part by the Road Fund.

### 4.2 Meetings of the Funding Committee

- (a) The Funding Committee is to meet once a calendar year unless otherwise agreed between the parties.
- (b) Unless otherwise agreed between the parties, the meetings will be held at the Cowal Gold Mine.

### 4.3 Decisions of the Funding Committee

- (a) The parties agree to work together towards making all decisions of the Funding Committee by consensus.
- (b) Where a decision of the Funding Committee cannot be made by consensus, a decision of the Funding Committee can be made by a majority of Councils and Barrick.
- (c) A quorum for a Funding Committee meeting shall be one representative from each of the Councils and one representative from Barrick.

### 4.4 Operation of the Funding Committee

- (a) Prior to the meetings of the Funding Committee, the Councils agree to assess and determine whether they wish to seek funding from the Road Fund for any of the Councils' road maintenance and improvement activities.



- (b) Where the Funding Committee decides to use part or all of the Road Fund for a road maintenance or improvement activity, the relevant Council and Barrick must separately agree in writing the terms and conditions for the payment of monies from the Road Fund to the Council.
- (c) The terms and conditions may include matters such as:
  - (1) the work that will be undertaken;
  - (2) the timing of the work;
  - (3) funding terms, such as provisions for milestone / progress payments, payment of GST; and
  - (4) reporting obligations.

#### **4.5 Share information**

- (a) The parties will share information to the extent required to enable the reasonable operation of the Funding Committee and this MoU.
- (b) Nothing in this MoU obliges a party to disclose information which it must keep confidential or is commercially sensitive.

### **5 Participation**

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Each party will bear its own costs of its participation in the Funding Committee.

### **6 Term**

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- (a) This MoU will end on cessation of mining at the Cowal Gold Mine.
- (b) Any party may terminate this MoU
  - (1) in accordance with clause 10.3(b); and
  - (2) on 7 days written notice to the other parties.

### **7 Confidential information**

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- (a) Each party must, and must ensure that each of its officers, employees, agents and advisers, keep secret and confidential all information:
  - (1) contained in this MoU;
  - (2) provided by one party to the other party under this MoU; and
  - (3) produced by the parties, jointly or severally, in carrying out their obligations under this MoU.



and can only be disclosed:

- (4) to professional advisers or agents of the disclosing party who "need to know" for the purposes of that party complying with its obligations under this MoU and have agreed to keep the information confidential;
  - (5) required by law or a Government Agency;
  - (6) to any stock exchange the rules of which require such disclosure provided that where possible prior notice is given to the other party of the nature and contents of the disclosure and the date and time when it is proposed to be made;
  - (7) where information is in the public domain other than as a result of a breach by the party wishing to make the disclosure;
  - (8) for a purpose previously approved by the other party; or
  - (9) with the prior written consent of the other party.
- (b) The obligations of confidentiality in this clause 7 survive termination of this MoU.

## 8 Cowal Gold Mine's approvals prevail

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- (a) Nothing in this MoU:
  - (1) affects the operation of the Cowal Gold Mine or any of the Cowal Gold Mine project approvals;
  - (2) diminishes any of the powers, defences, immunities or limitations of liability available to the parties or any of their employees, contractors, agents or representatives.
- (b) If there is any inconsistency between this MoU and the approvals for the Cowal Gold Mine, then the approvals for the Cowal Gold Mine will prevail to the extent of the inconsistency.

## 9 Notices

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A notice or other communication to a party under this MoU (**Notice**) must be:

- (a) in writing and in English and signed by or on behalf of the sending party;
- (b) addressed to that party in accordance with the details nominated in Schedule 1 (or any alternative details nominated to the sending party by Notice); and
- (c) may be given by hand or pre-paid post to the nominated address.





## 10 General

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### 10.1 Governing law and jurisdiction

This document is governed by the law in force in New South Wales.

### 10.2 Variation

A variation of any term of this MoU must be in writing and signed by the parties.

### 10.3 Assignment of rights

- (a) Rights arising out of or under this MoU are not assignable by a party without the prior written consent of the other parties.
- (b) A breach of clause 10.3(a) by a party entitles the other parties to terminate this MoU.
- (c) Clause 10.3(b) does not affect the construction of any other part of this MoU.

### 10.4 Further action to be taken at each party's own expense

Each party must, at its own expense, do all things and execute all documents necessary to give full effect to this MoU and the transactions contemplated by it.

### 10.5 Relationship of the parties

- (a) Nothing in this MoU gives a party authority to bind any other party in any way.
- (b) Nothing in this MoU imposes any fiduciary duties on a party in relation to any other party.



## Schedules

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## Schedule 1

### Notice details

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#### Clause 9

##### **[Barrick entity]**

Address	Level 10, Quayside on Mill, 2 Mill Street, Perth, Western Australia 6000
Attention	[insert]
Phone	+61 8
Fax	+61 8
Email	[insert]

---

##### **Bland Shire Council**

Address	6 Shire Street, West Wyalong, New South Wales 2671
Attention	General Manager
Phone	+61 2 6972 2266
Fax	+61 2 6972 2245
Email	council@blandshire.nsw.gov.au

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##### **Forbes Shire Council**

Address	2 Court Street, Forbes, New South Wales 2871
Attention	General Manager
Phone	+61 2 6850 2300
Fax	+61 2 6850 2399
Email	forbes@forbes.nsw.gov.au

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**Lachlan Shire Council**

Address 58-64 Molong Street, Condobolin, New South Wales 2877  
Attention General Manager  
Phone +61 2 6895 1900  
Fax +61 2 6995 3478  
Email [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

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## Signing page

### Executed as a deed

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Signed by  
**[Barrick entity]**  
By

*sign here* ► \_\_\_\_\_  
Chief Executive Officer / Director

*print name* \_\_\_\_\_

*sign here* ► \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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Signed by  
**Bland Shire Council**  
By

*sign here* ► \_\_\_\_\_  
Company Secretary/Director

*print name* \_\_\_\_\_

*sign here* ► \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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Signed by  
**Forbes Shire Council**  
By

*sign here* ▶ \_\_\_\_\_  
Company Secretary/Director

*print name* \_\_\_\_\_

*sign here* ▶ \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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Signed by  
**Lachlan Shire Council**  
By

*sign here* ▶ \_\_\_\_\_  
Company Secretary/Director

*print name* \_\_\_\_\_

*sign here* ▶ \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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HERBERT  
SMITH  
FREEHILLS

Draft 1  
31 October 2012

# Cowal Gold Mine Memorandum of Understanding on Cowal Legacy Fund

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[Barrick Entity]

Bland Shire Council

Forbes Shire Council

Lachlan Shire Council



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## Memorandum of Understanding on Cowal Legacy Fund

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Date ►

Between the parties

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**[Barrick entity]**

ABN [insert] of Level 10, Quayside on Mill, 2 Mill Street, Perth,  
Western Australia 6000

**(Barrick)**

---

**Bland Shire Council**

ABN 13 251 814 087 of 6 Shire Street, West Wyalong, New South  
Wales 2671

**(Bland Shire Council)**

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**Forbes Shire Council**

ABN 86 023 614 567 of 2 Court Street, Forbes, New South Wales  
2871

**(Forbes Shire Council)**

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**Lachlan Shire Council**

ABN 82 815 250 829 of 58-64 Molong Street, Condobolin, New South  
Wales 2877

**(Lachlan Shire Council)**

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**Recitals**

- 1 Barrick is the proponent of the Cowal Gold Mine.
  - 2 The Cowal Gold Mine is located approximately 40 kilometres north east of West Wyalong in the Bland Shire Council local government area.
  - 3 Barrick allocates an annual budget for community grants known as the Cowal Partnering Program.
  - 4 In accordance with this MoU Barrick will establish the Community Legacy Fund into which Barrick will set aside unexpended monies from the Cowal Partnering Program.
- 

The MoU records as follows:

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## 1 Definitions

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The meanings of the terms used in this agreement are set out below.

Term	Meaning
<b>Councils</b>	means the Bland, Forbes and Lachlan Shire Councils.
<b>Cowal Partnering Program</b>	means Barrick's annual budget for community grants associated with the Cowal Gold Mine.
<b>Cowal Legacy Fund</b>	has the meaning in clause 3(a).
<b>CPI</b>	means the Consumer Price Index (All Groups) for Sydney published by the Australian Bureau of Statistics.
<b>MoU</b>	means this document as varied from time to time.

## 2 Purpose of this MoU

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The purpose of this MoU is to:

- (a) establish the Cowal Legacy Fund;
- (b) set out the purpose of the Cowal Legacy Fund; and
- (c) set out the process by which responsibility for the Cowal Legacy Fund will be transferred to the Councils following cessation of mining and processing operations at the Cowal Gold Mine.

## 3 Cowal Legacy Fund

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- (a) Subject to clause 3(c), Barrick agrees to set aside up to \$30,000 per calendar year of unexpended monies from the Cowal Partnering Program (**Cowal Legacy Fund**).
- (b) The Councils acknowledge that Barrick's contribution to the Cowal Legacy Fund may be \$0 in any calendar year having regard to the extent to which the budget for the Cowal Partnering Program is expended.



- (c) Barrick may, at its discretion, review and change the amount in clause 3(a) each year having regard to matters such as CPI and projects funded by the Cowal Partnering Program in each calendar year.
- (d) Barrick agrees to notify the Councils in writing of its contribution each year to the Cowal Partnership Fund.
- (e) Nothing in this MoU prescribes the manner in which Barrick is to hold the monies set aside for and comprising the Cowal Legacy Fund.

## 4 Transfer of the Cowal Legacy Fund to the Councils

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### 4.1 Transfer on cessation of mining and processing operations

- (a) Following cessation of mining and processing operations at the Cowal Gold Mine, Barrick agrees to transfer the balance of the Cowal Legacy Fund to a trust account, the trustees of which will be the Councils.
- (b) The parties agree that the purpose of the monies placed into trust in accordance with clause 4.1(a) will be the continuation of the operation of the Cowal Partnering Program. This will include:
  - (1) community grants; and
  - (2) contributions toward community infrastructure

### 4.2 The Councils agree to establish a committee

- (a) The Councils agree to establish a committee for the purpose of determining the recipients of distributions from the Cowal Legacy Fund under clause 4.1.
- (b) The committee is to comprise a minimum of one and up to two representatives from each of the Councils.

### 4.3 Operation of the Committee

The Councils agree to establish rules for the operation of the committee that are in accordance with the following principles:

- (a) the committee is to meet once a calendar year unless otherwise agreed between the Councils;
- (b) unless otherwise agreed between the Councils, the meetings will rotate between the Council offices;
- (c) the parties agree to work together towards making all decisions of the committee by consensus;
- (d) where a decision of the committee cannot be made by consensus, a decision of the committee can be made by a majority of Councils;
- (e) a quorum for a committee meeting shall be one representative from each of the Councils; and



- (f) the Councils will share information to the extent required to enable the reasonable operation of the committee.

## 5 Participation costs

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Each party will bear its own costs of its participation in the matters contemplated by this MoU.

## 6 Term of MoU

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- (a) This MoU will end on the transfer of the Cowal Legacy Fund to the Councils in accordance with clause 4.
- (b) Any party may also terminate this MoU
  - (1) in accordance with clause 10.3(b); or
  - (2) on 7 days written notice to the other parties.

## 7 Confidential information

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- (a) Each party must, and must ensure that each of its officers, employees, agents and advisers, keep secret and confidential all information:
  - (1) contained in this MoU;
  - (2) provided by one party to the other party under this MoU; and
  - (3) produced by the parties, jointly or severally, in carrying out their obligations under this MoU.and can only be disclosed:
  - (4) to professional advisers or agents of the disclosing party who "need to know" for the purposes of that party complying with its obligations under this MoU and have agreed to keep the information confidential;
  - (5) required by law or a Government Agency;
  - (6) to any stock exchange the rules of which require such disclosure provided that where possible prior notice is given to the other party of the nature and contents of the disclosure and the date and time when it is proposed to be made;
  - (7) where information is in the public domain other than as a result of a breach by the party wishing to make the disclosure;
  - (8) for a purpose previously approved by the other parties; or



- (9) with the prior written consent of the other parties.
- (b) The obligations of confidentiality in this clause 7 survive termination of this MoU.

## 8 Cowal Gold Mine's approvals prevail

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- (a) Nothing in this MoU:
  - (1) affects the operation of the Cowal Gold Mine or any of the Cowal Gold Mine project approvals; or
  - (2) diminishes any of the powers, defences, immunities or limitations of liability available to the parties or any of their employees, contractors, agents or representatives.
- (b) If there is any inconsistency between this MoU and the approvals for the Cowal Gold Mine, then the approvals for the Cowal Gold Mine will prevail to the extent of the inconsistency.

## 9 Notices

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A notice or other communication to a party under this MoU (**Notice**) must be:

- (a) in writing and in English and signed by or on behalf of the sending party;
- (b) addressed to that party in accordance with the details nominated in Schedule 1 (or any alternative details nominated to the sending party by Notice); and
- (c) may be given by hand or pre-paid post to the nominated address.

## 10 General

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### 10.1 Governing law and jurisdiction

This document is governed by the law in force in New South Wales.

### 10.2 Variation

A variation of any term of this MoU must be in writing and signed by the parties.

### 10.3 Assignment of rights

- (a) Rights arising out of or under this MoU are not assignable by a party without the prior written consent of the other parties.



- (b) A breach of clause 10.3(a) by a party entitles the other parties to terminate this MoU.
- (c) Clause 10.3(b) does not affect the construction of any other part of this MoU.

#### **10.4 Further action to be taken at each party's own expense**

Each party must, at its own expense, do all things and execute all documents necessary to give full effect to this MoU and the transactions contemplated by it.

#### **10.5 Relationship of the parties**

- (a) Nothing in this MoU gives a party authority to bind any other party in any way.
- (b) Nothing in this MoU imposes any fiduciary duties on a party in relation to any other party.



## Schedules

### Table of contents

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<b>Notice details</b>	<b>9</b>
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## Schedule 1

### Notice details

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#### Clause 9

##### **[Barrick entity]**

Address	Level 10, Quayside on Mill, 2 Mill Street, Perth, Western Australia 6000
Attention	<b>[insert]</b>
Phone	+61 8
Fax	+61 8
Email	<b>[insert]</b>

---

##### **Bland Shire Council**

Address	6 Shire Street, West Wyalong, New South Wales 2671
Attention	General Manager
Phone	+61 2 6972 2266
Fax	+61 2 6972 2245
Email	<a href="mailto:council@blandshire.nsw.gov.au">council@blandshire.nsw.gov.au</a>

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##### **Forbes Shire Council**

Address	2 Court Street, Forbes, New South Wales 2871
Attention	General Manager
Phone	+61 2 6850 2300
Fax	+61 2 6850 2399
Email	<a href="mailto:forbes@forbes.nsw.gov.au">forbes@forbes.nsw.gov.au</a>

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**Lachlan Shire Council**

Address	58-64 Molong Street, Condobolin, New South Wales 2877
Attention	General Manager
Phone	+61 2 6895 1900
Fax	+61 2 6995 3478
Email	<a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>

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## Signing page

Executed as a deed

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Signed by  
**[Barrick entity]**  
by

*sign here* ► \_\_\_\_\_  
Chief Executive Officer / Director

*print name* \_\_\_\_\_

*sign here* ► \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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Signed by  
**Bland Shire Council**  
by

*sign here* ► \_\_\_\_\_  
Company Secretary/Director

*print name* \_\_\_\_\_

*sign here* ► \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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Signed by  
**Forbes Shire Council**  
by

*sign here* ► \_\_\_\_\_  
Company Secretary/Director

*print name* \_\_\_\_\_

*sign here* ► \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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Signed by  
**Lachlan Shire Council**  
by

*sign here* ► \_\_\_\_\_  
Company Secretary/Director

*print name* \_\_\_\_\_

*sign here* ► \_\_\_\_\_  
Director

*print name* \_\_\_\_\_

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# BARRICK COWAL

## COMMUNITY PARTNERSHIP PROGRAM (CPP)

### Review and Recommendations

#### ***Current Process***

Barrick Cowal currently donates approximately \$200 000 annually to community events and groups through the Barrick Cowal Community Partnership Program (CPP). This support is provided for a range of projects from major festivals to one-off cash or “in-kind” donations.

The key objective behind the CPP is to “support the community to develop sustainable projects that build capacity, meet community aspirations and enhance well being”. As such, the program gives priority to the areas of health, environment, regional economic development, community development and community events.

There are three levels of support offered:

- Partnership – a long term relationship that requires Barrick involvement over months or years,
- Sponsorship – support for an event or product, which Barrick may use as an opportunity to increase its profile and exposure within the community,
- Donation – usually one-off financial or in-kind support, which is capped at \$1000.

Applications may be made at all times of the year, and are internally assessed before being approved by the Community Relations Manager, and where necessary the General Manager.

This procedure has met the needs of Barrick Cowal to date. However there is significant scope to improve the existing program to enhance internal efficiency, achieve greater return on investment and increase transparency and reporting capacity.

## ***Recommendations***

### ***Recommendation 1 – Review of CPP’s strategic objectives***

Barrick has a Global Community Relations Policy, which identifies the organisations commitments to the communities in which it operates. In regard to the CPP, the two most relevant aspects of this policy are:

*“To collaborate with host communities, governments, employees, contractors and other partners to promote sustainable social and economic development.”*

*“To leave a lasting positive legacy by working with local stakeholders to prepare for our eventual departure and closure of our operations.”*

These two elements should underpin all decisions made regarding donations, sponsorships and community partnerships.

In keeping with these elements and to maximise the impact of the CPP within the local area, it is recommended that Barrick work closely with local government to identify issues or areas that are of significant community concern. These concerns may relate to local health services, access to education or even community infrastructure. By establishing a dialogue with local Council, Barrick Cowal can target specific areas accordingly to ensure the CPP effects a positive and sustainable legacy.

Early inclusion of local government may also lead to the creation of partnership opportunities with Barrick on larger scale projects that address the needs of the community directly.

### ***Recommendation 2 – Standardisation of application process***

At present, there is very little uniformity across the CPP applications. It is recommended that a standard Application Form be developed for use by all applicants. This would minimise the amount of additional internal follow up required and ensure that Barrick Cowal have all the necessary details to process CPP applications. An Application Form would also enable all applications to be assessed against the standardised criteria.

It is also recommended that more detailed definitions be developed regarding the levels of support available, including monetary range, length of involvement and expected return on investment.

The following definitions may serve as a starting point:

- Donation may be a one-off cash or in-kind support to the value of \$1000,
- Sponsorship may be to the value of \$1000 - \$10 000, for a single or recurring event,
- Partnership would be involve more than \$10 000, and occur as a long term program or a recurring event.

### ***Recommendation 3 – Set funding rounds, including deadlines***

Setting specific application periods would enable more targeted allocation of funds, increased budgetary control and improved team productivity by eliminating processing of “out of the blue” applications. It is recommended that applications be open twice during the year: 1<sup>st</sup> – 31<sup>st</sup> May and 1<sup>st</sup> – 30<sup>th</sup> November.

Please note that these application periods would extend to requests of \$1000 and over (i.e. Sponsorships and Partnerships). It is recommended that approximately 10% of the budget set aside for Donations, which will be available year round. Donations would remain at the discretion of the Community Relations Manager.

*Recommendation 4 – Increased transparency in assessment process, including use of CEMCC*

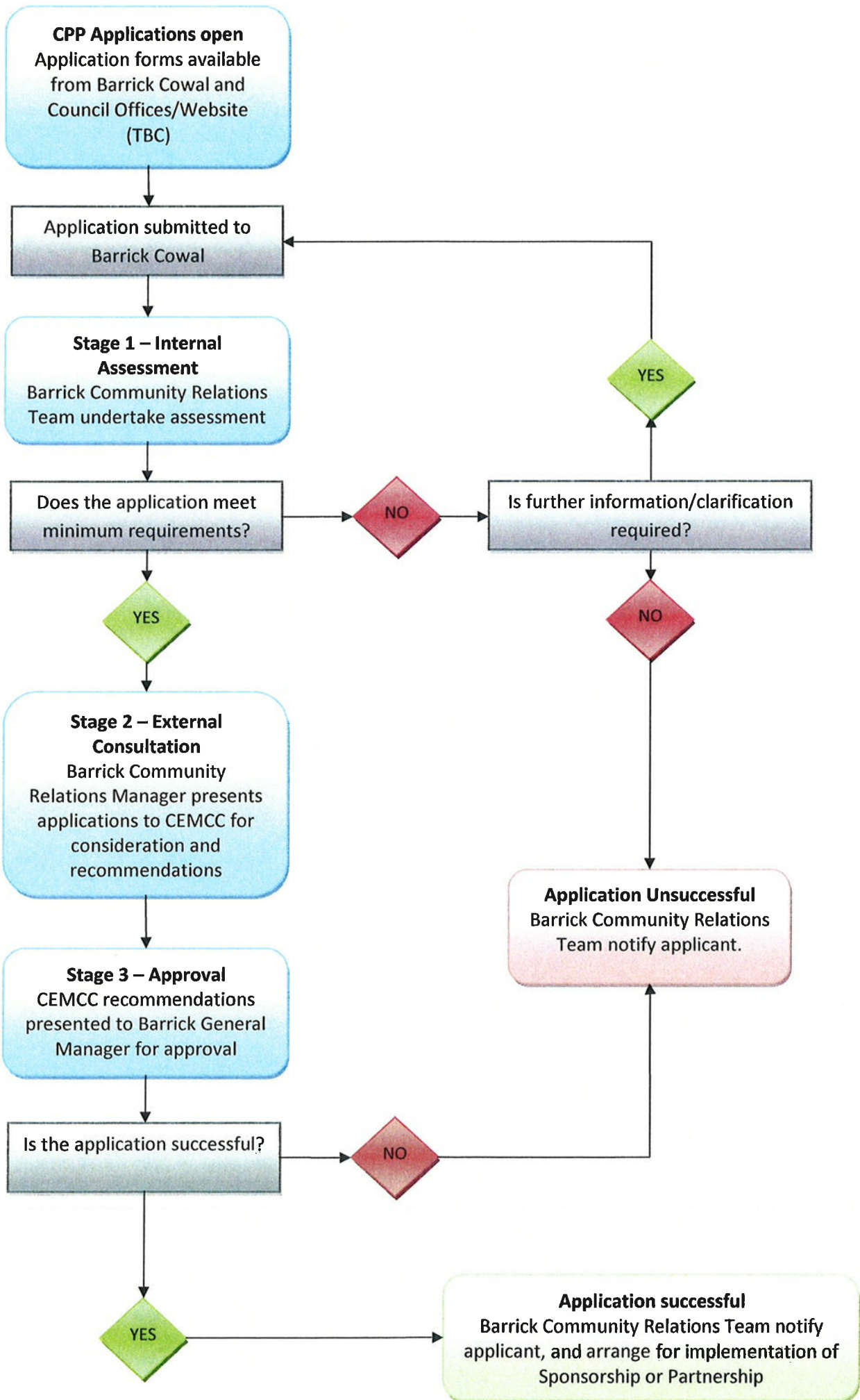
Although the Community Relations Team takes every effort to ensure that each application is assessed on independent merit, there is no process in place to demonstrate (and record) objectivity and transparency. To address this issue, two improvement processes are recommended.

The first improvement is a revision of the existing assessment process to include a scoring system. A score of 1 – 5 would be given for each criterion of the Internal Assessment Form, and applications with the highest cumulative scores are given priority in funding consideration. A draft Internal Assessment Form is attached.

This process would help to demonstrate objectivity in assessment, and enable applications that may differ significantly in subject matter to be judged equally.

The second improvement relates to the involvement of community representatives in the assessment process. The Community and Environmental Monitoring and Consultative Committee (CEMCC) was established to represent community concerns to Barrick Cowal, and this role could be extended to providing input to the implementation of the CPP. It is recommended the CEMCC be consulted on relevant Sponsorship or Partnership applications that are submitted to Barrick Cowal. This feedback would then be incorporated into the final decision, which would rest with General Manager.

The proposed new application and assessment process is located on the next page. A more detailed internal process will be developed for use by the Community Relations Team.



### 9.3 DLG STATISTICS ON COMPLAINTS AGAINST NSW COUNCILS

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management.*

**Author:** General Manager

#### **Officer’s Recommendation:**

**That the information regarding the statistics from the NSW DLG on Complaints Against NSW Councils, noting that Bland Shire Council had received no complaints, be received and noted.**

#### **Introduction**

Council is in receipt of a report from the NSW Division of Local Government (DLG) which provides statistics on complaints received about NSW Councils for the period July 2011 to June 2012.

The majority of the information available is on the DLG website and includes details on:

- Total number of complaints
- Number of complaints by category
- Number of complaints by type of complaint
- Outcome of complaints

I have reproduced some of this information for councillors a copy of which is included as an attachment to this report.

There were 125 NSW Councils listed as having had a complaint(s) made against them and I am pleased to report that Bland Shire Council was not on the list.

#### **Conclusion**

While it is pleasing that Bland Shire Council was not on the list we should not rest on our laurels and as General Manager I will continue to ensure that we have appropriate and adequate procedures in place for dealing with complaints in a timely and effective manner that will, hopefully, avoid the need for a complainant to take their complaint further.

#### **Financial Implications**

Nil to this report.





Home > Information for Councils > Complaints about NSW Councils

## Council Complaints

Complaint statistics for the July 2011 to June 2012 comparison against the July 2010 to June 2011 period.

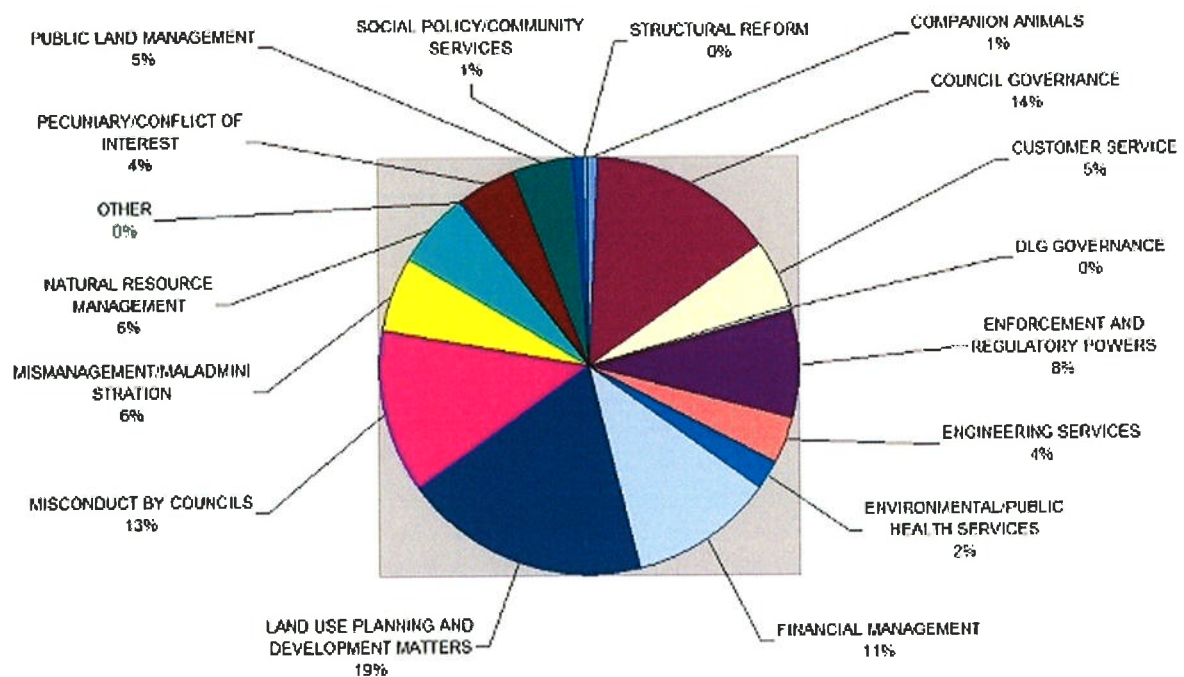
The actual number of complaints is not necessarily an effective indicator of the seriousness of the matters raised. In some cases the council may be the subject of campaigns, usually about a single controversial issue. This can distort the council's reputation if there is in fact no maladministration on the council's part and the issues relate more to concerns about a particular decision. We generally will not investigate such issues, provided the council's decision is lawful and proper processes are followed.

Click on the Council name to see a breakdown of the complaints for the individual councils for the 2011-12 financial year.

Please note complaints not assigned to a council appear at the bottom of the list. If a council does not appear on the list, this indicates no complaints were received.

### July 2011 to June 2012 NSW report

Below is a chart showing details of the complaints received during the July 2011 to June 2012 period by keyword



We received 1175 complaints in 2011-12, compared to 1130 in 2010-11. These complaints were spread over 125 councils. Again in 2011/12, over half of all complaints/allegations related to 21 councils, or just 14% of all general purpose councils in NSW. We did not receive any complaints about 27 councils.

The total number of complaints received this year represents a small increase over the number received last year (in the order of 3.8%).

Newcastle City Council received the most complaints. Of these, three quarters related to

issues about the Laman Street fig trees.

The Division also received 64 complaints which did not specify the name of the council that the matter related to. This is a large increase on the previous year. The majority of these matters related to public land management and planning and development. Many of the issues raised in these complaints were about matters that were not related to decisions or actions of a specific local council, such as, a decision of a joint regional planning panel.

### **Pecuniary interest**

In 2011–12 we received 53 informal allegations of breaches of the pecuniary interest provisions of the *Local Government Act 1993*. 6 complaints were received that met the requirements set out for a formal pecuniary interest complaint.

There were no formal investigations of a pecuniary interest complaint under section 462 of the *Local Government Act 1993* commenced in the period. However, there was one investigation report referred to the PIDT during 2011-12.

The Pecuniary Interest and Disciplinary Tribunal determined two matters during 2011–12. One councillor was counselled for a breach of the pecuniary interest provisions of the Act. A further councillor was reprimanded.

### **Councillor misbehaviour and political donation complaints**

In 2011–12 we received 15 complaints alleging misbehaviour by councillors. Four formal investigations under the misbehaviour provisions were commenced during this period.

The Pecuniary Interest and Disciplinary Tribunal determined no misbehaviour matters during 2011–12.

One matter was referred to the Tribunal for its consideration during this period.

<b>Council Name</b>	<b>2011-12</b>	<b>% of Total</b>	<b>2010-11</b>	<b>% of Total</b>
Albury City Council	7	0.60%	3	0.27%
Armidale Dumaresq Council	5	0.43%	2	0.18%
Ashfield Council	8	0.68%	4	0.35%
Auburn City Council	10	0.85%	26	2.30%
Ballina Shire Council	18	1.53%	5	0.44%
Bankstown City Council	3	0.26%	8	0.71%
Bathurst Regional Council	4	0.34%	6	0.53%
Bega Valley Shire Council	18	1.53%	11	0.97%
Bellingen Shire Council	11	0.94%	2	0.18%
Berrigan Shire Council	0	0.00%	1	0.09%
Blacktown City Council	8	0.68%	12	1.06%
Blayney Shire Council	3	0.26%	5	0.44%
Blue Mountains City Council	14	1.19%	18	1.59%
Bogan Shire Council	1	0.09%	1	0.09%

The Council of the City of Botany Bay	4	0.34%	6	0.53%
Bourke Shire Council	2	0.17%	0	0.00%
Brewarrina Shire Council	2	0.17%	0	0.00%
Broken Hill City Council	5	0.43%	4	0.35%
Burwood Council	2	0.17%	4	0.35%
Byron Shire Council	26	2.21%	20	1.77%
Cabonne Council	3	0.26%	3	0.27%
Camden Council	1	0.09%	3	0.27%
Campbelltown City Council	1	0.09%	2	0.18%
City of Canada Bay Council	8	0.68%	9	0.80%
Canterbury City Council	8	0.68%	4	0.35%
Cessnock City Council	25	2.13%	29	2.57%
Clarence Valley Council	12	1.02%	9	0.80%
Cobar Shire Council	0	0.00%	1	0.09%
Coffs Harbour City Council	17	1.45%	36	3.19%
Cooma-Monaro Shire Council	2	0.17%	0	0.00%
Cootamundra Shire Council	1	0.09%	1	0.09%
Cowra Shire Council	1	0.09%	0	0.00%
Deniliquin Council	2	0.17%	0	0.00%
Dubbo City Council	8	0.68%	3	0.27%
Dungog Shire Council	1	0.09%	1	0.09%
Eurobodalla Shire Council	27	2.30%	42	3.72%
Fairfield City Council	4	0.34%	14	1.24%
Forbes Shire Council	2	0.17%	0	0.00%
Gilgandra Shire Council	2	0.17%	2	0.18%
Gloucester Shire Council	1	0.09%	5	0.44%
Gosford City Council	33	2.81%	33	2.92%
Goulburn Mulwaree Council	4	0.34%	5	0.44%
Great Lakes Council	9	0.77%	5	0.44%
Greater Hume Shire Council	1	0.09%	1	0.09%
Greater Taree City Council	11	0.94%	13	1.15%
Griffith City Council	6	0.51%	2	0.18%

Gundagai Shire Council	1	0.09%	4	0.35%
Gunnedah Shire Council	0	0.00%	5	0.44%
Gwydir Shire Council	3	0.26%	1	0.09%
Hawkesbury City Council	7	0.60%	8	0.71%
The Hills Shire Council	12	1.02%	15	1.33%
Holroyd City Council	6	0.51%	4	0.35%
The Council of the Shire of Hornsby	11	0.94%	17	1.50%
The Council of the Municipality of Hunters Hill	3	0.26%	2	0.18%
Hurstville City Council	8	0.68%	16	1.42%
Inverell Shire Council	1	0.09%	0	0.00%
Jerilderie Shire Council	0	0.00%	1	0.09%
Kempsey Shire Council	10	0.85%	8	0.71%
The Council of the Municipality of Kiama	4	0.34%	2	0.18%
Kogarah City Council	4	0.34%	5	0.44%
Ku-ring-gai Council	18	1.53%	16	1.42%
Kyogle Council	20	1.70%	8	0.71%
Lachlan Shire Council	0	0.00%	4	0.35%
Lake Macquarie City Council	22	1.87%	8	0.71%
Lane Cove Municipal Council	3	0.26%	6	0.53%
Leichhardt Municipal Council	5	0.43%	10	0.89%
Lismore City Council	14	1.19%	21	1.86%
City of Lithgow Council	27	2.30%	26	2.30%
Liverpool City Council	13	1.11%	19	1.68%
Liverpool Plains Shire Council	3	0.26%	0	0.00%
Lockhart Shire Council	1	0.09%	0	0.00%
Maitland City Council	5	0.43%	7	0.62%
Manly Council	3	0.26%	6	0.53%
Marrickville Council	5	0.43%	42	3.72%
Mid-Western Regional Council	3	0.26%	3	0.27%
Moree Plains Shire Council	2	0.17%	11	0.97%
Mosman Municipal Council	18	1.53%	5	0.44%
Murray Shire Council	5	0.43%	1	0.09%

Muswellbrook Shire Council	2	0.17%	2	0.18%
Nambucca Shire Council	5	0.43%	1	0.09%
Narrabri Shire Council	2	0.17%	4	0.35%
Narrandera Shire Council	5	0.43%	7	0.62%
Narromine Shire Council	2	0.17%	3	0.27%
Newcastle City Council	92	7.83%	22	1.95%
North Sydney Council	7	0.60%	1	0.09%
Oberon Council	0	0.00%	1	0.09%
Orange City Council	9	0.77%	3	0.27%
Palerang Council	5	0.43%	16	1.42%
Parkes Shire Council	1	0.09%	0	0.00%
Parramatta City Council	9	0.77%	17	1.50%
Penrith City Council	8	0.68%	5	0.44%
Pittwater Council	14	1.19%	13	1.15%
Port Macquarie-Hastings Council	12	1.02%	27	2.39%
Port Stephens Council	23	1.96%	26	2.30%
Queanbeyan City Council	6	0.51%	3	0.27%
Randwick City Council	9	0.77%	12	1.06%
Richmond River County Council	0	0.00%	1	0.09%
Richmond Valley Council	18	1.53%	17	1.50%
Rockdale City Council	2	0.17%	2	0.18%
Ryde City Council	19	1.62%	2	0.18%
Shellharbour City Council	3	0.26%	18	1.59%
Shoalhaven City Council	15	1.28%	35	3.10%
Singleton Council	7	0.60%	6	0.53%
Snowy River Shire Council	4	0.34%	0	0.00%
Strathfield Municipal Council	2	0.17%	5	0.44%
Sutherland Shire Council	16	1.36%	11	0.97%
Council of the City of Sydney	20	1.70%	44	3.89%
Tamworth Regional Council	8	0.68%	0	0.00%
Temora Shire Council	1	0.09%	0	0.00%
Tenterfield Shire Council	18	1.53%	19	1.68%



Tumut Shire Council	20	1.70%	0	0.00%
Tweed Shire Council	18	1.53%	16	1.42%
Upper Hunter County Council	0	0.00%	1	0.09%
Upper Hunter Shire Council	2	0.17%	1	0.09%
Upper Lachlan Shire Council	2	0.17%	1	0.09%
Uralla Shire Council	1	0.09%	1	0.09%
Urana Shire Council	1	0.09%	1	0.09%
Wagga Wagga City Council	10	0.85%	5	0.44%
Walcha Council	3	0.26%	2	0.18%
Warren Shire Council	1	0.09%	3	0.27%
Warringah Council	24	2.04%	17	1.50%
Warrumbungle Shire Council	2	0.17%	2	0.18%
Waverley Council	7	0.60%	7	0.62%
Weddin Shire Council	5	0.43%	1	0.09%
Wentworth Shire Council	1	0.09%	0	0.00%
Willoughby City Council	6	0.51%	6	0.53%
Wingecarribee Shire Council	18	1.53%	11	0.97%
Wollondilly Shire Council	10	0.85%	6	0.53%
Wollongong City Council	14	1.19%	23	2.04%
Woollahra Municipal Council	14	1.19%	4	0.35%
Wyong Shire Council	23	1.96%	11	0.97%
Yass Valley Council	6	0.51%	4	0.35%
Young Shire Council	1	0.09%	2	0.18%

[Go to Top](#)

## 9.4 ESTABLISHMENT OF NSW LOCAL LAND SERVICES

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management.*

**Author:** General Manager

### **Officer’s Recommendation:**

- 1. That the information regarding the merger of the NSW Catchment Management Authorities and the Livestock Health and Pest Authorities into Local Land Services NSW be received and noted.**
- 2. That Council strongly oppose any proposal for local councils to become the collection agency for State Government initiated levies or rates.**

### **Introduction**

Council is in receipt of advice from the LGSA concerning the merger of the NSW Catchment Management Authorities and the Livestock Health and Pest Authorities into Local Land Services NSW. A copy of the e-mail advice is included as an attachment to this report.

Also included as an attachment is a map of NSW showing the ‘draft’ regional boundaries of the proposed new 11 Local Land Services (LLS).

It is noted from the advice that there are still a number of issues to be considered including:

- Governance framework
- Review of rates
- Core functions

The ‘review of rates’ could well have implications for councils across NSW as one proposal is for councils to act as a collection agency for the State. This is not dissimilar to a proposal being considered for the levy of emergency services income by councils as part of the rating process.

I believe that council should oppose any such proposals as there will certainly be a perception, in the community, that the council has become responsible for ‘levying’ such rates and as such will take the brunt of complaints. Another issue is the non - payment of these additional rates. Should local councils then become responsible for the collection of outstanding monies that is, in reality, a State Government Tax?

The best scenario is that these additional ‘rates’ being levied / charged by the State Government should be the responsibility of the Office of State Revenue.

**Conclusion**

If councils were to become collection agencies for the State Government there would be a direct cost to those councils in staffing, administration and collection and even if there were a fee for service it would still be the local council coping with all of the associated problems that come with the collection of rates and other charges.

**Financial Implications**

Nil to this report.



## Ray Smith

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**From:** Emma Moxon [Emma.Moxon@lgsa.org.au]  
**Sent:** Monday, 26 November 2012 11:45 AM  
**Cc:** Geoff Hudson  
**Subject:** Local Land Services – Local Government Consultation  
**Attachments:** Proposed\_Local\_Land\_Service\_boundaries.jpg.jpg

Does this email need to be registered in InfoXpert? Please contact Records if assistance is required.

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### Attn: General Manager

Local Land Services are the new regional service delivery organisations that will replace Catchment Management Authorities, Livestock Health & Pest Authorities and incorporate Department of Primary Industry agricultural advisory services across NSW.

Local Land Services (LLS) will be regionally-based, semi-autonomous, statutory organisations, governed by locally elected and skills-based board members, delivering services for farmers and landowners. They are planned to begin operations in January 2014.

The NSW Government has established a Stakeholder Reference Panel to guide the development of Local Land Services. The Panel will consist of representatives from LHPA, CMA, NSW Farmers, Greening Australia, Landcare NSW, DPI organisations and the Local Government & Shires Associations. The LGSA is represented by Cr Ray Donald, President of the Shires Association of NSW,

In the coming months, the LLS Reference Panel will develop proposals on several key features of LLS - including boundaries, governance structures, funding frameworks and core functions. Proposals for each of these will be open for public comment.

### LLS Boundaries

Last week, the LLS Reference Panel has released a set of draft regional boundaries for eleven (11) new organisations. A draft map is attached. Information on the rationale for the proposed boundaries is available on the NSW Government Have Your Say website at <http://haveyoursay.nsw.gov.au/locallandservices>.

Councils will notice that the proposed boundaries are a significant change from existing CMA regions. However, they are more in line with other regional frameworks, including being based on Local Government Area boundaries. The rationale for the regions is also different (based on communities of interest, as opposed to water catchments) and many councils will find themselves in a different region from the current framework.

All Councils across the state are **strongly encouraged** to engage in this consultation process, beginning with the proposed boundaries. Councils should consider whether they agree with their proposed region, based on the outlined rationale. Councils can provide feedback via the [Have Your Say website](#). LGSA would appreciate it if we could have a copy of your views as well.

### Issues still to be considered

As stated the LLS Reference Panel will be considering an range of other key features of LLS over the next few months - especially governance structures, funding frameworks and core functions. The LGSA seek feedback from councils on the issues set out below, to assist in the development of Associations' positions. We need this feedback ASAP.

#### Governance framework:

- How should these new organisations be governed? Should the Chair be elected by the Board or appointed by the Minister? How many Board members should be skills-based appointments? How many should be elected? Who should be eligible to vote and who should be eligible to stand for election? Should the Local Government election process be utilised in some way to elect LLS Board members? Should the Minister have similar powers to the Minister for Local Government with respect to temporary administration? Does the current Local Government Review process have any implications for the development of LLS?

#### Review of rates:

- It is proposed that the LLS will have a 'broad rate base' to supplement state and federal government investment. Should all landholders (rural and urban) be rated to fund LLS? Will public perception about increased taxes has the potential to pose a risk to councils' own rate revenue base? What impact will this have on existing and future

Environmental Levies implemented by councils? What if rate revenue is 're-distributed' to other priority regions around the state (away from where it is collected)?

- Would councils be happy to collect rates on behalf of LLS? For fee-for-service? Are councils in a position to collect the LLS rates system (potentially based on existing LHPA rating system)? Should LLS rates be collected by NSW Government through other frameworks (ie Office of State Revenue)?

Core functions:

- LLS are supposed to deliver the functions currently provided by the CMAs, LHPAs and the agriculture advisory services of Agriculture NSW. This includes agricultural advice; plant and animal pest control and biosecurity; natural resource management; and emergency and disaster assessment and response. Are all of these functions appropriate? Are these functions appropriate across all areas of the state? Are any of them redundant or unnecessary? Which functions are priorities? Are councils better placed to deliver some of these functions? Does the current Local Government Review process have any implications for the allocation of functions?

If there are any questions or comments, please contact Geoff Hudson, Senior Policy Officer NRM, on 9242 4095. **Please send feedback to [geoff.hudson@lgsa.org.au](mailto:geoff.hudson@lgsa.org.au).**

Yours sincerely

**Noel Baum**

Director, Policy

**Local Government Association of NSW and Shires Association of NSW (LGSA)**

Telephone: 02 9242 4014

Fax: 02 9242 4111

Email: [noel.baum@lgsa.org.au](mailto:noel.baum@lgsa.org.au)

Web: [www.lgsa.org.au](http://www.lgsa.org.au)

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LGSA DISCLAIMER: The information in this email is confidential and should be read only by the individual named. If you are not the addressee, you should not read, copy, redirect or forward this email. The Local Government Association of NSW and the Shires Association of NSW cannot be held responsible for loss, direct or indirect, as a result of failure to comply with this notice. The Associations advise that it is the responsibility of the recipient of this email to scan any attached files for viruses or other bugs and that, as such, they cannot be held liable for loss, direct or indirect, as a result of failure of recipients to comply with this. They also advise that email transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed or incomplete.



**Local Land Services Reference Panel  
DRAFT FOR CONSULTATION  
Possible Local Land Service boundaries**

Local government area



# SECTION 3 - CORPORATE SERVICES

## 9.5 FINANCIAL STATEMENTS – NOVEMBER 2012

*OUR LEADERSHIP – Setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15 – To provide quality leadership, governance and management.*

**Author:** Director Corporate Services

### Officer’s Recommendation

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of November, 2012.
2. That Council confirms the payment of accounts, for the period 1 November 2012 to 30 November 2012, summarised in the accounts summary totalling \$2,179,115.17

### STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF NOVEMBER, 2012.

#### BANK BALANCES AS AT 30 NOVEMBER, 2012

ACCOUNT	BALANCE
General Fund	\$ 1,731,773.95
Invested Funds	
Fixed Deposits	\$ 8,000,000.00
Deposits at Call	\$ 605,846.12
	<b>\$10,337,620.07</b>
Percentage of investment to Net Balance	83.24%

**STATEMENT OF BANK BALANCES AS AT 30.11.2012**  
**SUBMITTED TO THE ORDINARY MEETING NOVEMBER, 2012**

Balance as at 1.11.2012 \$ 306,773.95

**Add Receipts**

For month of November 2012 \$ 3,603,404.47

Includes

07.11.2012 – Transfer from cash at call \$ 500,000.00

14.11.2012 – Department of Infrastructure RTR 11/12 \$ 908,274.00

16.11.2012 – Department of Local Government FAG \$ 665,706.50

30.11.2012 – RMS PP1& PP2 11-12 NATDIS \$ 276,100.00

**Less Payments**

For month of November 2012 \$ 2,179,115.17

Includes

21.11.2012 – Miller Metals - Dozer Hire Studholme Pit \$ 216,491.00

Cash Balance \$ 1,731,063.25

Limit of Overdraft Arranged with Bank \$350,000.00

**ACCOUNTS SUMMARY**

The following is a summary of accounts paid for the period November 1, 2012 to November 30, 2012.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:

-

Fund		Voucher No.s	Total
General		22537 - 22613	\$ 81,563.98
Auto-pay	Creditors	E32019 -E32316	\$1,525,967.34
Auto-pay	Payroll	19/13 – 22/13	\$ 570,653.90
November Bank Charges			929.95
			\$ 2,179,115.17

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....  
 Director of Corporate Services

**CERTIFICATE OF GENERAL MANAGER**

This accounts summary, a copy of which was submitted to each member of Council on the 11 December 2012, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....  
General Manager

**CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING**

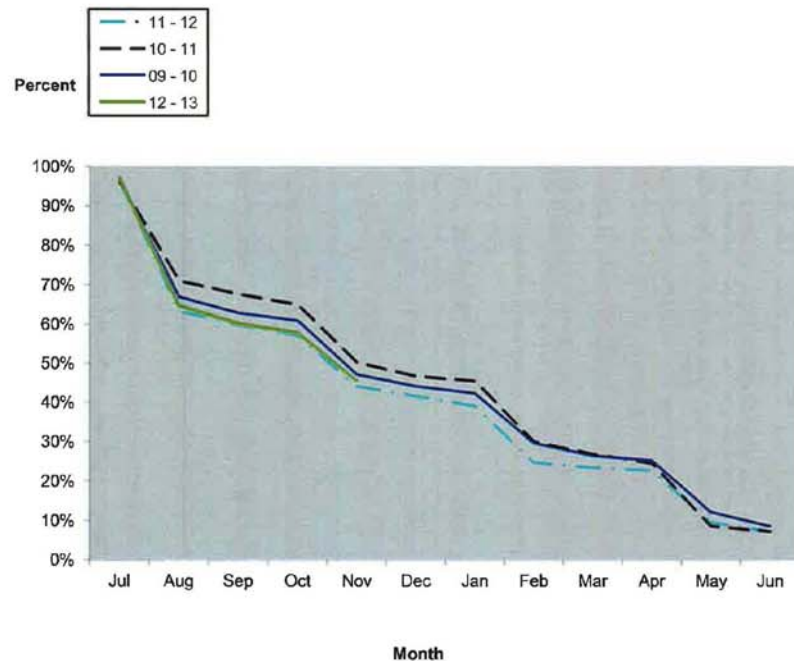
I certify that this accounts summary, covering amounts totalling \$2,179,115.17 was submitted to the Ordinary Meeting on the 11 December 2012 and that the amounts are presented to Council for confirmation of payment.

.....  
Chairman of Ordinary Meeting

**STATEMENT OF RATES AS AT 30 November 2012**

RATE	Levy	Arrears	Adjustments	Interest	Total	Pension Rebate	Collections	Balance	2012-13	2011-12
General	\$5,676,733.48	\$323,806.99	-\$9,810.65	\$10,788.69	\$6,001,518.51	-\$77,590.66	-\$3,330,995.14	\$2,592,932.71	43.77%	42.33%
Sewerage	\$1,112,760.00	\$130,064.20	-\$2,195.87	\$4,167.71	\$1,244,796.04	-\$37,002.62	-\$597,264.32	\$610,529.10	50.55%	48.83%
Garbage/Services/Legal	\$767,034.00	\$149,359.94	\$25,610.22	\$5,136.18	\$947,140.34	-\$43,620.76	-\$443,471.93	\$460,047.65	50.92%	50.18%
Overpayments	\$0.00	\$0.00					-\$18,545.04	-\$18,545.04		
<b>TOTALS:</b>	<b>\$7,556,527.48</b>	<b>\$603,231.13</b>	<b>\$13,603.70</b>	<b>\$20,092.58</b>	<b>\$8,193,454.89</b>	<b>-\$158,214.04</b>	<b>-\$4,390,276.43</b>	<b>\$3,644,964.42</b>	<b>45.36%</b>	<b>44.03%</b>

**% of Rates**



Debt Analysis	Properties	Balance
Sale of Land	0	\$0.00
Future Sale of Land Arrangements	37	\$40,058.78
Debt Collection	99	\$180,680.89
Centrepay	93	\$279,138.00
	52	\$51,673.83
<b>Total</b>	<b>281</b>	<b>\$551,551.50</b>



**INVESTMENTS**

The following table gives details of Council's Funds invested at 30th November 2012. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

<b>DATE</b>	<b>INVESTED WITH WHOM</b>	<b>INVESTED AMOUNT</b>	<b>TERM</b>	<b>YIELD</b>	<b>DATE DUE</b>
28-September-2012	NAB (Term Deposit)	1,000,000.00	181 days	4.88%	28-March-2013
06-November-2012	NAB (Term Deposit)	500,000.00	120 Days	4.29%	06-March-2013
22-November-2012	NAB (Term Deposit)	1,000,000.00	180 Days	4.72%	22-May-2013
14-September-2012	NAB (Term Deposit)	1,000,000.00	120 days	5.04%	14-January-2013
02-October-2012	NAB (Term Deposit)	1,000,000.00	182 Days	4.83%	02-April-2013
19-November-2012	IMB (Term Deposit)	500,000.00	90 Days	4.50%	18-February-2013
04-September-2012	RURAL BANK	1,000,000.00	153 Days	5.05%	04-February-2013
27-September-2012	ANZ (Term Deposit)	2,000,000.00	91 Days	4.65%	27-December-2012
	ANZ Deposit at Call	50,494.37	Cash at Call		
	CBA Deposit at Call	555,351.75	Cash at Call		
	<b>TOTAL:</b>	<u>8,605,846.12</u>			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Po

Lehman Brothers Managed Funds 33,169.57 Managed Funds

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

\_\_\_\_\_  
Director Corporate Services

ORDINARY COUNCIL MEETING - STAFF REPORT

\_\_\_\_\_  
Mayor

## SECTION 4 – COMMUNITY & DEVELOPMENT SERVICES

### 9.6 CULTURAL COMMITTEE MEMBERSHIP

*OUR PEOPLE – our greatest and most important asset “a strong, healthy, connected and cohesive community”*

*8.1 Relevant Advisory Committees to support Council to meet objectives within the Community Plan.*

**Author:** Community Development Officer

#### **Officer’s Recommendation:**

**That Council approves the Cultural Advisory committee nominations from Kerrie Johnston and Rita Gelling to become committee members.**

#### **Introduction**

At the November Cultural Advisory Committee meeting held on Monday 26<sup>th</sup> November, committee members expressed their concerns about having only four community members represented on the committee.

It was unanimously agreed that there should be six community members as outlined originally in the Cultural Advisory Committee structure. It was felt that an additional two members will help ensure a quorum is achieved at quarterly meetings while the extra community member support was also considered vital at events conducted by the cultural committee.

Both Kerrie Johnston and Rita Gelling were highly valued past members of the committee and the committee strongly believes they should be reappointed. Nominations from Ms Johnston and Ms Gelling were not previously put before Council when the committees were appointed in October.

Kerrie Johnston submitted a nomination to become a committee member within the deadline however the application was temporarily misplaced by Council staff and therefore not submitted in time for consideration at the October meeting. Rita Gelling was in China when the applications were open and as a result submitted her nomination late.

#### **Conclusion**

The Cultural Advisory Committee recommends that both Kerrie Johnston and Rita Gelling be approved as members of the Cultural Advisory Committee meeting.

#### **Financial Implications**

Nil

## 9.7 STRENGTHENING COMMUNITIES – BARMEDMAN MODIFIED TRACTOR PULL

*OUR PEOPLE – our greatest and most important asset “a strong, healthy, connected and cohesive community”*

*3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire*

*OUR PROSPERITY – ensuring a vibrant and sustainable future “growing our population and jobs”*

*20. Visitors and tourists are welcomed and make a positive contribution to the community and economy.*

**Author:** Community Relations Officer

### **Officer’s Recommendation:**

**That Council approve funding of \$6400 for the Barmedman Modified Tractor Pull Association for the purpose of earthworks to ensure the continuation of the event in 2013 and beyond.**

### **Introduction**

The Barmedman Modified Tractor Pull Association has applied for a Council grant to undertake earth works at the Barmedman Sports Ground in preparation for the 2013 Tractor Pull on March 2.

The Tractor Pull is one of the biggest events held in the Bland Shire each year and is expected to attract up to 2000 people next year from across New South Wales, Victoria, Queensland and South Australia. It has terrific tourism potential for local businesses including motels, fuel and food outlets and shops with only limited accommodation available in Barmedman or Temora.

The event is managed by the Barmedman Tractor Pull Association, comprising local volunteers, and also involves other local community groups and organisations who assist with catering, gate control and other areas. It is a family day out with the V8 modified tractors competing throughout the day on two adjacent 100 metre tracks while children’s entertainment and market stalls are provided nearby.

Sadly and despite the countless hours of volunteer labour which have gone into organising the annual event, the Tractor Pull has been washed out each of the last three years. This has put a significant drain on the Association’s resources.

The committee recently conducted an inspection and assessment of the grounds and identified a number of works which need to be completed prior to the event on March 2 including sink holes, levelling out the old running track, removing the back surrounding the old unused cricket field and building up the track and pit areas.

A local earthmoving company has inspected the facility and provided a quote for \$6400.

The Tractor Pull Association will meet all advertising, marketing and event management costs from its limited resources as well as provide an ultra conservative 240 in-kind volunteers hours to the event. The Association is asking Council to meet the \$6400 cost of the earthworks.

Council provided the Tractor Pull with \$1700 in funding assistance last year to assist with printing costs.

### **Conclusion**

The requested earth works will provide an improved facility which can benefit the event and the community for many years to come. With improved drainage as a result, the works may also decrease the likelihood of a wash out. The Tractor Pull is a major tourism event for the Bland Shire which also benefits various local community groups and organisations. Despite the disappointment of the last three years and all of their hard work literally being washed away, the committee has expressed its determination to continue in 2013 for the benefit of the wider Barmedman community.

### **Financial Implications**

The Community Donations and Event Sponsorship programs were combined in 2012-2013 into the Strengthening Communities program with a budget of \$40,000. To date, Council has approved expenditure of \$23,036 from Strengthening Communities, leaving a balance of \$16,964.

## 9.8 STRENGTHENING COMMUNITIES – MIRROOL CHRISTMAS PARTY

*OUR PLACES – where our sense of community shines “providing great community facilities for everyone to enjoy”*

*8. Plan, provide and support a range of community and cultural activities to meet the needs of residents and visitors*

**Author:** Community Relations Officer

### **Officer’s Recommendation:**

**That Council approves Strengthening Communities funding of \$1000 to the Mirrool Silo Challenge Committee to support the Mirrool community Christmas party.**

### **Introduction**

The Mirrool Silo Challenge Committee has applied for funding under Council’s Strengthening Communities program to assist with the costs of holding a community Christmas party at the Mirrool Hall on Friday, December 21.

The committee, which is the recognised representative body of the Mirrool community, is planning to stage an event to bring the entire community together to socialise, raise spirits and celebrate Christmas following what they describe as a “very disappointing harvest” and the severe storm damage and forced indefinite closure of the Mirrool Hotel.

Entertainment will include a local band, Christmas Carols and a special appearance from Santa Claus to hand out small gifts to local children. Alcohol will not be sold at the Christmas party. The event replaces the traditional Christmas party which is held each year at the Mirrool Hotel.

The committee expects more than 100 adults and children to attend.

The committee is seeking a Strengthening Communities grant of \$1000 from Council to assist with the cost of hiring the band, hiring the hall and providing small gifts for the children.

The committee will meet part of the cost of holding the event from its own funds as well as provide more than \$1000 in kind volunteer support. Council provided funding of \$1000 to the Mirrool Silo Kick Committee in 2009 in support of a New Year’s Eve street party in Mirrool.

### **Conclusion**

A poor harvest and the severe damage sustained to the unofficial hub of the community, the Mirrool Hotel, has dampened community spirits in Mirrool. Due to the damage to the hotel and uncertainty over its future, the traditional community Christmas event at the hotel will not go ahead in 2012.

The Silo Challenge Committee is planning to hold a community Christmas event to take its place in the Mirrool Hall in an effort to boost spirits and strengthen community ties.

Council has traditionally supported the Mirrool Silo Challenge for the last few years through an event sponsorship grant. It should be noted that the committee did not apply for Council funding for the Silo Kick in 2012 – instead choosing to use surplus funds from the successful 2012 event.

The committee is a section 355 committee of Council and all monies raised are put back into the Mirrool community. Priority projects for 2013 are improvements to the local park and establishment of a Historical Walkway.

**Financial Implications**

The Community Donations and Event Sponsorship programs were combined in 2012-2013 into the Strengthening Communities program with a budget of \$40,000. To date, Council has approved expenditure of \$23,036 from Strengthening Communities, leaving a balance of \$16,964. This balance does not take into account any additional Strengthening Communities funding Council may approve at the meeting.

## 9.9 PLUMBING AND DRAINAGE ACT 2011 – DELEGATIONS TO COUNCIL

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management*

**Author:** Manager Development Services

**Officer’s Recommendation:**

**That Council accepts the delegations as a plumbing regulator under the Plumbing and Drainage Act 2011 and that the Acknowledgement of Delegations be signed under the seal of Council.**

**Background**

As a result of the Plumbing and Drainage Act 2011 being adopted on 9 November 2011, the department of Fair Trading will become the single regulator for plumbing and drainage in NSW as of 1 January 2012.

In consideration of this the department proposes to delegate the functions of plumbing regulator back to Council’s outside the Sydney Water Corporation and Hunter Water Corporation areas.

The delegation of these powers are not anticipated as having an impact on Council as it is in effect returning the current powers back to Council and will enable Council to continue to undertake its current activities relating to plumbing and drainage control.

Attached is a copy of a letter providing further information in regard to the proposed delegation as well as a copy of Instrument of Delegation.



**Fair  
Trading**

PO Box 972  
Parramatta NSW 2124  
Tel: 02 9895 0111 Fax: 02 9895 0222  
TTY: 1300 723 404 ABN 81 913 830 179  
[www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au)

Ref: FTMIN12/1325

Mr Ray Smith  
The General Manager  
Bland Shire Council  
PO Box 21  
WEST WYALONG NSW 2671

File:.....D3BC - ST - BCSR Action  
Action Office: BEHS W  
REC'D  
Copy to:.....

Dear Mr Smith

***Delegation to Council of functions under the Plumbing and Drainage Act 2012***

As you will be aware, the *Plumbing and Drainage Act 2011* (the Act) was passed by Parliament on 9 November 2011. The Act established a single scheme of regulation of on-site plumbing and drainage work in NSW and established NSW Fair Trading as the NSW plumbing regulator.

The legislation is being implemented in stages. In the first stage, the Act commenced on 1 July 2012 and implemented the *Plumbing Code of Australia* as the new technical standard across all of NSW. Fair Trading became the plumbing regulator in areas that, immediately before commencement of the Act, were within the areas of operations of the Sydney Water Corporation, Hunter Water Corporation and other licensed utility operators under the *Water Industry Competition Act 2006*. Local councils in other areas continued to retain compliance and inspection roles in relation to plumbing and drainage work.

In the second stage from 1 January 2013, Fair Trading will become the single regulator across NSW. However, Fair Trading has always intended to delegate certain functions back to local councils in order to continue the important regulatory role of councils in their local areas. Fair Trading has recently completed a series of roadshows, to which all councils were invited, to explain the new system and the role of councils.

Section 21 of the Act allows the plumbing regulator to delegate any of the plumbing regulator's functions to a local council, or any other person the regulator considers has the necessary skills, knowledge or experience to exercise the function. The council may, in turn, subdelegate any of these functions but only as set out in the Act.

Fair Trading proposes to delegate the functions of plumbing regulator to councils outside of the Sydney Water Corporation and Hunter Water Corporation areas of operation. The attached instrument of delegation has been prepared and is now provided to your council for this purpose. Similar instruments are being provided to other local councils throughout New South Wales.



I ask that you now submit the delegation for your council's consideration. Acceptance of the delegation is required to enable your council to continue to undertake activities in the regulation of on-site plumbing and drainage work.

I also ask that you advise Fair Trading, by completing and returning the attached 'Acknowledgement of Delegation', of your council's acceptance of the delegation.

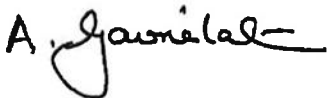
If you have any questions concerning the content or exercise of the enclosed instrument of delegation, please contact Mr Michael Cooper, Director of Mediation Services and Compliance, on (02) 9895 0861 or via email at [Michael.Cooper@services.nsw.gov.au](mailto:Michael.Cooper@services.nsw.gov.au).

So that Fair Trading may be certain of the effectiveness of the delegation being provided to your council, I would appreciate receiving your response by close of business on Friday 29 November 2012.

Fair Trading, as the plumbing regulator, is committed to working closely with all councils to support and maintain the important role carried out by local councils in the conduct of plumbing regulatory functions under the new arrangements. The Delegation notes that the regulatory function is to be exercised in accordance with the requirements of the Act and guidelines, if any, issued by the plumbing regulator. At present there are no guidelines in force and Fair Trading will work with councils in developing any such guidelines in the future.

Fair Trading looks forward to working with you and other councils throughout New South Wales.

Yours sincerely



Andrew Gavrielatos  
**Acting Commissioner**  
On behalf of Rod Stowe, Commissioner for Fair Trading

## Instrument of delegation

under section 21 of the *Plumbing and Drainage Act 2011*

---

Section 21 of the *Plumbing and Drainage Act 2011* (Plumbing and Drainage Act) provides that:

- (1) The plumbing regulator may delegate any of the plumbing regulator's functions under this Act, other than this power of delegation, to:
  - (a) a local council, or
  - (b) any other person whom the regulator considers has the necessary skills, knowledge or experience to exercise the function.
- (2) A local council may sub-delegate any function delegated to it by the plumbing regulator to:
  - (a) the general manager of the council, or
  - (b) a person engaged as a contractor by the local council whom the council considers has the necessary skills, knowledge or experience to exercise the function.

In accordance with this provision, I, Andrew Gavrielatos, Acting Commissioner for Fair Trading, the plumbing regulator for the purposes of the Plumbing and Drainage Act, hereby delegate the exercise of the following functions to the Bland Shire Council in the council's area of operations. These functions are to be undertaken by an officer or employee of council holding the necessary skills, knowledge or experience to exercise the functions.

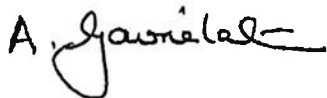
Function	Conditions
To monitor compliance with the Plumbing and Drainage Act (s19 (a))	This function is to be exercised in accordance with the requirements of the Plumbing and Drainage Act, <i>Plumbing and Drainage Regulation 2012</i> (Plumbing and Drainage Regulation) and guidelines (if any) issued by the plumbing regulator.
To ensure that any plumbing and drainage work carried out does not threaten public health or safety (s19 (b))	This function is to be exercised in accordance with the requirements of the Plumbing and Drainage Act, Plumbing and Drainage Regulation and guidelines (if any) issued by the plumbing regulator.
To undertake any other functions conferred or imposed on the plumbing regulator by the Plumbing and Drainage Act (s19 (c)) other than: <ul style="list-style-type: none"><li>• Receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed</li></ul>	The exercise of any function by the council as a delegate of the plumbing regulator under the Plumbing and Drainage Act is to be in accordance with the requirements of the Plumbing and Drainage Act, Plumbing and Drainage Regulation and

<p>alternative solutions (s9 (3) of the Plumbing and Drainage Act and clause 10 of the Plumbing and Drainage Regulation),</p> <ul style="list-style-type: none"> <li>• Authorising fittings for use in plumbing and drainage work (s20), and</li> <li>• Initiating criminal or other proceedings as provided for in Part 5 of the Plumbing and Drainage Act.</li> </ul>	<p>guidelines (if any) issued by the plumbing regulator.</p>
---	--

**Commencement:**

This delegation commences on 1 January 2013 and continues until revoked or replaced by the Commissioner for Fair Trading.

SIGNED:



**Andrew Gavrielatos**

**ACTING COMMISSIONER FOR FAIR TRADING:**

Date: 8 November 2012

**Acknowledgment of Delegation**

The Bland Shire Council hereby acknowledges the delegated responsibilities and agrees to act in accordance with the delegation.

The Common Seal of the Bland Shire Council was hereunto affixed on the .....day of.....2012 in pursuance of a resolution made by the Council on the .....day of.....2012 )  
).....(signature)  
).....(title of position)  
).....(signature)  
).....(title of position)

## Instrument of delegation

under section 21 of the *Plumbing and Drainage Act 2011*

---

Section 21 of the *Plumbing and Drainage Act 2011* (Plumbing and Drainage Act) provides that:

- (1) The plumbing regulator may delegate any of the plumbing regulator's functions under this Act, other than this power of delegation, to:
  - (a) a local council, or
  - (b) any other person whom the regulator considers has the necessary skills, knowledge or experience to exercise the function.
- (2) A local council may sub-delegate any function delegated to it by the plumbing regulator to:
  - (a) the general manager of the council, or
  - (b) a person engaged as a contractor by the local council whom the council considers has the necessary skills, knowledge or experience to exercise the function.

In accordance with this provision, I, Andrew Gavrielatos, Acting Commissioner for Fair Trading, the plumbing regulator for the purposes of the Plumbing and Drainage Act, hereby delegate the exercise of the following functions to the Bland Shire Council in the council's area of operations. These functions are to be undertaken by an officer or employee of council holding the necessary skills, knowledge or experience to exercise the functions.

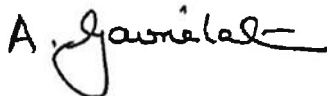
Function	Conditions
To monitor compliance with the Plumbing and Drainage Act (s19 (a))	This function is to be exercised in accordance with the requirements of the Plumbing and Drainage Act, <i>Plumbing and Drainage Regulation 2012</i> (Plumbing and Drainage Regulation) and guidelines (if any) issued by the plumbing regulator.
To ensure that any plumbing and drainage work carried out does not threaten public health or safety (s19 (b))	This function is to be exercised in accordance with the requirements of the Plumbing and Drainage Act, <i>Plumbing and Drainage Regulation</i> and guidelines (if any) issued by the plumbing regulator.
To undertake any other functions conferred or imposed on the plumbing regulator by the Plumbing and Drainage Act (s19 (c)) other than: <ul style="list-style-type: none"><li>• Receiving notices of work and other documentation required to be submitted to the plumbing regulator concerning proposed</li></ul>	The exercise of any function by the council as a delegate of the plumbing regulator under the Plumbing and Drainage Act is to be in accordance with the requirements of the Plumbing and Drainage Act, <i>Plumbing and Drainage Regulation</i> and

<p>alternative solutions (s9 (3) of the Plumbing and Drainage Act and clause 10 of the Plumbing and Drainage Regulation),</p> <ul style="list-style-type: none"> <li>• Authorising fittings for use in plumbing and drainage work (s20), and</li> <li>• Initiating criminal or other proceedings as provided for in Part 5 of the Plumbing and Drainage Act.</li> </ul>	<p>guidelines (if any) issued by the plumbing regulator.</p>
---	--

**Commencement:**

This delegation commences on 1 January 2013 and continues until revoked or replaced by the Commissioner for Fair Trading.

SIGNED:



**Andrew Gavrielatos**

**ACTING COMMISSIONER FOR FAIR TRADING:**

Date: 8 November 2012

**Acknowledgment of Delegation**

The Bland Shire Council hereby acknowledges the delegated responsibilities and agrees to act in accordance with the delegation.

The Common Seal of the )  
 Bland Shire Council ).....(signature)  
 was hereunto affixed on the )  
 .....day of.....2012 ).....(title of position)  
 in pursuance of a resolution )  
 made by the Council on the ).....(signature)  
 .....day of.....2012 )  
 ).....(title of position)

## 9.10 DRAFT BLAND DEVELOPMENT CONTROL PLAN 2012

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

15. To provide quality leadership, governance and management

**Author:** Manager Development Services

### **Officer’s Recommendation**

**That Council place the Draft Bland Development Control Plan 2012 on public exhibition for the period commencing the 14 January 2013 to 18 February 2013 for public comment.**

### **Background**

As part of Council obligations in preparing and adopting the new Local Environmental Plan (LEP) under the standard instrument, Council is required to produce a Development Control Plan (DCP) that complements the aims and objectives of the Local Environmental Plan.

As such, Council staff has prepared a draft Development Control Plan 2012 in accordance with the above stated requirement. The plan has been reviewed to ensure compatibility with typical land uses within the Bland Shire as outlined in the LEP, whilst ensuring that best practice development outcomes are achieved.

As the draft Development Control Plan 2012 is more comprehensive than Council’s existing Development Control Plan 1999, the plan has been divided into nineteen (19) chapters.

<b>Chapter 1</b>	General administrative provisions including the development application process and neighbour notification requirements.
<b>Chapter 2</b>	Subdivision provisions and controls across a number of zones. Other subdivision is controlled solely by the LEP.
<b>Chapter 3</b>	Provisions for the construction of residential dwellings in several zones including specific controls for rural dwelling and single residential dwellings.
<b>Chapter 4</b>	Provides controls for multi residential unit development across a number of zones.
<b>Chapter 5</b>	Addresses the provisions for commercial, retail and business development.
<b>Chapter 6</b>	Deals exclusively with development within the B6 Enterprise Corridor zone.
<b>Chapter 7</b>	Provides the provisions for industrial development in a variety of land use zones.
<b>Chapter 8</b>	Provides controls for development in the villages of Barmedman, Mirrool, Tallimba, Weethalle and Ungarie.
<b>Chapter 9</b>	Provides provisions for agricultural development in rural zones.
<b>Chapter 10</b>	Provides guidance for heritage conservation across the shire and in particular the conservation of existing heritage items.

<b>Chapter 11</b>	Provides the car parking provisions for applicable development in a variety of zones.
<b>Chapter 12</b>	Details the requirements for the lopping and removal of trees in urban zones.
<b>Chapter 13</b>	Consolidates the existing Use of Footpath policy into the Development Control Plan.
<b>Chapter 14</b>	Details the requirements for the use of shipping containers in a number of zones.
<b>Chapter 15</b>	Provides development controls for restricted premises (sex services) which are generally limited to industrial zones.
<b>Chapter 16</b>	Details the requirements for Bed & Breakfast and Farm Stay in the applicable zones.
<b>Chapter 17</b>	Details the requirements for Animal Boarding, Breeding and Training Establishments in the applicable zones.
<b>Chapter 18</b>	Contains the provisions for advertising signage.
<b>Chapter 19</b>	Provides details of the requirements for onsite effluent disposal in non-sewered areas.

The chapters have been prepared in such a way that each chapter relates to a specific land use. By presenting the document in this way developers are only required to address the relevant chapter(s) rather than work through the whole of the document.

## 9.11 NSW LIBRARY FUNDING

*OUR PEOPLE – our greatest and most important asset “a strong, healthy, connected and cohesive community”*

*Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire*

**Author:** Director Community and Development Services

### **Officer’s Recommendation:**

#### **That Council:**

- 1. Seek a meeting with Member for Murrumbidgee, Mr Adrian Piccoli, to discuss the matter of state government funding for NSW public libraries**
- 2. Write to the Minister for the Arts, the Hon George Souris, through Mr Adrian Piccoli, Member for Murrumbidgee, calling upon the Government to implement the submission of the Library Council of NSW for the reform of the funding system for NSW public libraries**

### **Introduction**

The NSW state government made a pre-election commitment to undertake a comprehensive review of the quantum and allocation of funding for NSW public libraries when it was in Opposition during the election campaign prior to the 2011 elections. There has been no significant action by the government to meet this commitment to date.

NSW receives the lowest percentage of total library expenditure from the state government of all states and territories in Australia. The NSW state government contribution to library services has diminished significantly in the past 30 years, from 23.6% of the total operating cost of public libraries in 1980 to less than 8% in 2012.

The funding system for public libraries in NSW cannot continue, and within two years will become unsustainable, as grant funds either expire or are completely depleted by the necessity to meet recurrent funding needs due to population growth.

In the absence of any government action on a review of public library funding, the Library Council of NSW used the government’s pre-election commitment as a trigger to convene a committee of representatives from the Public Libraries NSW association (representing regional and rural councils and libraries), the NSW Metropolitan Public Libraries Association (representing metropolitan councils and libraries), and the State Library of NSW to develop an evidence-based submission about public library funding.

The resulting submission recommends a fairer, simplified and more transparent method for the distribution of funds. The following principles for a new approach are recommended:

- **Establish a base level of funding** for councils with populations below 20,000 people (*a safety net* for small councils).
- **Grant a modest increase in per capita allocations** for all councils to recognise cost movements since 1994



- **Address disadvantage transparently** through the application of appropriate disability factors
- **Phase out anomalies** in current allocations due to former council amalgamations
- **Ensure sustainability** by providing that no council receives less recurrent funding than 2012/13
- **Build and maintain infrastructure** via a substantial capital fund, entitled the *Building Library Infrastructure Program*.

The Library Council recommends that recurrent public library funding to councils be modestly adjusted from the current \$26.5M to \$30M per annum from 2013/14 and indexed from the following year. This would be allocated as follows: 68% (\$20.4M in 2013/14) to councils by population with a base level of funding for councils with fewer than 20,000 residents, 17% (\$5.1M) to councils by NSW Local Government Grants Commission (LGGC) disability factors to explicitly address disadvantage and 15% (\$4.5M) applied to Statewide Programs.

In addition, a *Building Library Infrastructure Program* of \$30M per annum for building and maintaining infrastructure is recommended to replace the now defunct provision of grants from operating funds. This program will enable councils to renew library buildings, systems, collections and equipment in regional, urban and growth areas. It is proposed that this be phased in, rising to \$30M over the 4 years from 2013/14 and indexed thereafter.

### **Conclusion**

Chairperson of Public Libraries NSW, Cr Graham Smith, is urging all rural and regional councils in state government held electorates to meet with their local member as a matter of urgency to address the seeming indifference of the government to the dire funding situation facing local councils and their libraries.

### **Financial Implications**

Nil

**9.12 CHILDREN SERVICES UNIT POLICY ADOPTION - CONFIDENTIALITY & ENGAGEMENT AND REGISTRATION OF FAMILY DAY CARE EDUCATOR ASSISTANTS POLICIES**

*OUR PEOPLE – our greatest and most important asset “a strong, healthy, connected and cohesive community”*

- 4. Ensure services are accessible for all residents including the aged, people with a disability, young people and families*

**Author:** Director Community and Development Services

**Officer’s Recommendation:**

**That the Council adopts the Confidentiality Policy and Engagement and Registration of Family Day Care Educator Assistants Policy as presented for the Children Services Unit.**

**Introduction**

As required by the NSW Department of Education and Communities and the Accreditation board, children services policies are required to be regularly updated. For this process to be completed, Council is required to adopt the policies. To reduce the total number of policies, the Coordinators have amalgamated each service policy into the one representing each service within the Children Services Unit.

**Conclusion**

By keeping policies up to date and reflecting the requirements within the Education and Care Services National Regulations 2011: 168 ensures Council services remain licensed and accredited.

**Financial Implications**

Nil



# BLAND SHIRE COUNCIL CHILDREN'S SERVICES UNIT POLICY STATEMENT

## CORPORATE VALUES

Put the community first • Work together as a committed team • Respect and value each other • Have open & honest two-way communication • Act with integrity and honesty • Continuously improve our services • Keep ourselves and others safe

## Draft Confidentiality Policy

ORIGINAL ADOPTION DATE: TBA

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### Policy Objective:

- To ensure that staff, educators, volunteers and work experience students of Bland Shire Children's Services are aware of all matters concerning confidentiality.
- To protect the confidentiality of the children in care by preventing the misuse of personal information.

### Policy Statement:

- Our education and care service recognises and respects the importance of privacy and confidentiality as an individual right and a basis for building partnerships. A range of sensitive matters is often discussed within Children Services, families and educators. Personal information should not be collected unnecessarily or used except for a relevant purpose. Educator and family records must remain confidential.

### Statutory Legislation & Considerations

- Children (Education and Care Services National Law Application) Act 2010.
- Education and Care Services National Regulations 2011: 181.
- National Quality Standard 7.3.5.
- Government Information Act (GIPA) 2009.

### Definitions:

In this policy "staff" refers to staff employed by Bland Shire Council Children's Services and educators registered with the Bland/Temora Family Day Scheme.

### Recommended Practices:

#### Collection of Information

For the Bland Shire Children Services to be able to meet the needs of each child, family, educator and staff member information must be collected and maintained.

The nominated supervisor will provide families with details on the collection of personal information.

This information will include:

- The types of information collected by Bland Shire Children Service.
- The purpose of collecting information.
- What types of information will be disclosed to the public or other agencies, and when and why disclosure may occur.
- How information is stored at the service.
- Approaches used to keep information secure.
- Who has access to the information.
- The right of the individual to view personal information.
- The length of time information needs to be archived.
- How information is disposed.

The nominated supervisor will ensure information provided by families and staff is only used for the purpose it was collected for.

#### Storage of Information

The nominated supervisor will ensure that all personal information is stored securely reducing the chance of unauthorised access, use or disclosure.

#### Access to Information

The nominated supervisor will ensure that information kept is not divulged or communicated, directly or indirectly, to anyone other than:

- Medical and development information that is required to adequately provide education and care for the child, or
- The Department of Education and Communities, or an authorised officer, or
- As permitted or required by any Act or Law.

Individuals will be allowed access to their personal information when they request it. Authorised persons may request to view any information kept on their child.

Information may be denied under the following conditions:

- Access to the information could compromise the privacy of another individual.
- The request for information is frivolous or vexatious.
- The information relates to legal issues, or there are legal reasons not to divulge the information such as cases of custody and legal guardianship.

#### Maintaining Information

- The Nominated supervisor is responsible for keeping all service records required under the Education and Care National Regulation 2011.
- All parties involved, including families, staff and educator; have the right to ask to have personal records amended if they are shown to be incorrect, out of date, misleading, incomplete or irrelevant.
- In keeping with the Early Childhood Australia (ECA) Code of Ethics (2008), The Education and Care Services National Regulations 2011 and the Privacy Legislation, educators and staff employed by education and care service bound to respect the privacy rights of children enrolled and their families; educators and staff and their families any other persons associated with the service.
- Educators will sign a confidentiality statement as it relates to privacy and confidentiality of information.
- All staff, work experience students and volunteers will maintain the integrity and security of confidential documents or information as per the Bland Shire Code of Conduct. All staff will at commencement of employment for Bland Shire Council and yearly will sign an agreement to abide by the Code of conduct.

#### **References:**

- Education and Care Services National Regulations 2011: 181
- National Quality Standard 7.3.5
- Early Childhood Australia – [www.earlychildhoodaustralia.org.au](http://www.earlychildhoodaustralia.org.au)
- Department of the officer of the privacy commissioner – [www.privacy.gov.au](http://www.privacy.gov.au)
- Information Privacy Principals [www.privacy.gov.au/publications/ipps.html](http://www.privacy.gov.au/publications/ipps.html)

#### **Appendices:**

#### **Authorisation:**

<b>Status</b>	<b>Committee</b>	N/A
	<b>Manex</b>	N/A
<b>Owner</b>	Nominated Supervisor of Community and Development Services	
<b>EDRMS Doc. ID</b>		

<b>Superseded Policy</b>			
<b>Date of Adoption/ Amendment</b>	<b>Revision Number</b>	<b>Minute Number</b>	<b>Previous Policy Number</b>

<b>Related Council Policy/Procedure</b>

DRAFT



# BLAND SHIRE COUNCIL CHILDREN'S SERVICES UNIT POLICY STATEMENT

## CORPORATE VALUES

Put the community first • Work together as a committed team • Respect and value each other • Have open & honest two-way communication • Act with integrity and honesty • Continuously improve our services • Keep ourselves and others safe

## ENGAGEMENT AND REGISTRATION OF FAMILY DAY CARE EDUCATOR ASSISTANTS POLICY

ORIGINAL ADOPTION DATE: TBA

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### Policy Objective:

To create and maintain a positive and professional approach through the provision of effective induction and development procedures for Educators' Assistants, if required.

### Policy Statement:

Bland Shire Council Children's Services does not currently employ Family Day Care Educator Assistants.

Engagement of a Family Day Care Educator Assistant will only be considered on a case by case basis at the Coordinators discretion.

### Relevant Legislation:

- Education and Care Services National Regulation 2011 Regulation 168 (2) (i)
- Education and Care Services National Law Act 2010

### Definitions:

In this policy "staff" refers to staff employed by Bland Shire Council Children's Services and educators registered with the Bland/Temora Family Day Scheme.

### Recommended Practices:

Bland Shire Council Children Services will ensure that:

- Any potential Family Day Care Educator Assistant is provided with information about the service and its philosophy and the requirements that they are required to meet in order to be approved as a registered Family Day Care Educator Assistant.
- All Educator Assistants are provided with comprehensive training and induction so as to ensure they have a clear understanding of the specific requirements of their role as an Educator Assistant and the expectations for their performance and suitability.
- Educator Assistants understand the stringent requirements working with children, specifically the requirement that all Educators, Educator Assistants and other adults residing at approved premises are deemed fit and proper as determined by the Commission for Children and Young People.
- Educator Assistants are at least 18 years of age.

### References:

- Australian Government Department of Education Employment and Workplace Relations Child Care Services Handbook 2011-2012
- Greater Hume Children's Service: [www.humechildrenservices.com.au](http://www.humechildrenservices.com.au), November 2012

### Authorisation:

<b>Status</b>	<b>Committee</b>	N/A
	<b>Manex</b>	N/A
<b>Owner</b>	Director of Community and Development Services	

<b>EDRMS Doc. ID</b>			
<b>Superseded Policy</b>			
<b>Date of Adoption/ Amendment</b>	<b>Revision Number</b>	<b>Minute Number</b>	<b>Previous Policy Number</b>

<b>Related Council Policy/Procedure</b>

FDC DRAFT

## SECTION 5 – ENGINEERING SERVICES

### 9.13 SALE OF LAND- GOLDENFIELDS WATER (BARMEDMAN PUMP STATION)

*OUR INFRASTRUCTURE – reviewing, renewing and improving our core community assets  
“maintaining and improving the Shire’s assets and infrastructure in a changing climate”*

*13 Ensure that public places and facilities are well maintained and easily accessible.*

**Author:** Senior Asset Management Officer

#### **Officer’s Recommendation:**

#### **That the Council:**

- 1. Endorse the compulsory acquisition by Goldenfields Water County Council (GWCC) of Lot 1 in DP 1168145 at the present location of the Barmedman Pump Station with all legal and associated costs for both parties to be borne by GWCC.**
- 2. Accept a compensation payment of \$200 from GWCC for the acquired land.**
- 3. Authorise the General Manager and Mayor to execute any documentation required to implement the matter.**

#### **Introduction**

Goldenfields Water County Council (GWCC) acquired land in 1987 known as Lot 1 in DP 616378 for construction of the Barmedman Pump Station. The pump station was constructed in 1975 however it was inadvertently constructed near to but not on Lot 1 DP 616378.

GWCC, to resolve this matter, wishes to acquire the actual site on which the pump station is constructed which is now identified in a new survey as Lot 1 in DP 1168145 with an area of 1,175 square metres. This lot is adjacent to Lot 1 DP 616378 and GWCC intends to amalgamate the two lots once the new lots are acquired by compulsory acquisition process.

The new lot must be acquired by compulsory acquisition process as it is within the road reserve which forms part of a council-controlled formed road.

At its meeting on 17 February 2009 Council resolved (9.02.09)

- 1. Endorse the compulsory acquisition by Goldenfields Water County Council(GWCC) of an area of 30m x 30m at the present location of the Barmedman Pump Station (approximately 200m North of Lot 1 DP 616378) with all associated legal cost for both parties to be borne by GWCC*
- 2. Accept a compensation payment of \$200.00 from GWCC for the acquired land, subject to the approval by resolution of GWCC*
- 3. Determine the need (or otherwise) for Lot 1 DP 616378 and advise GWCC accordingly.*

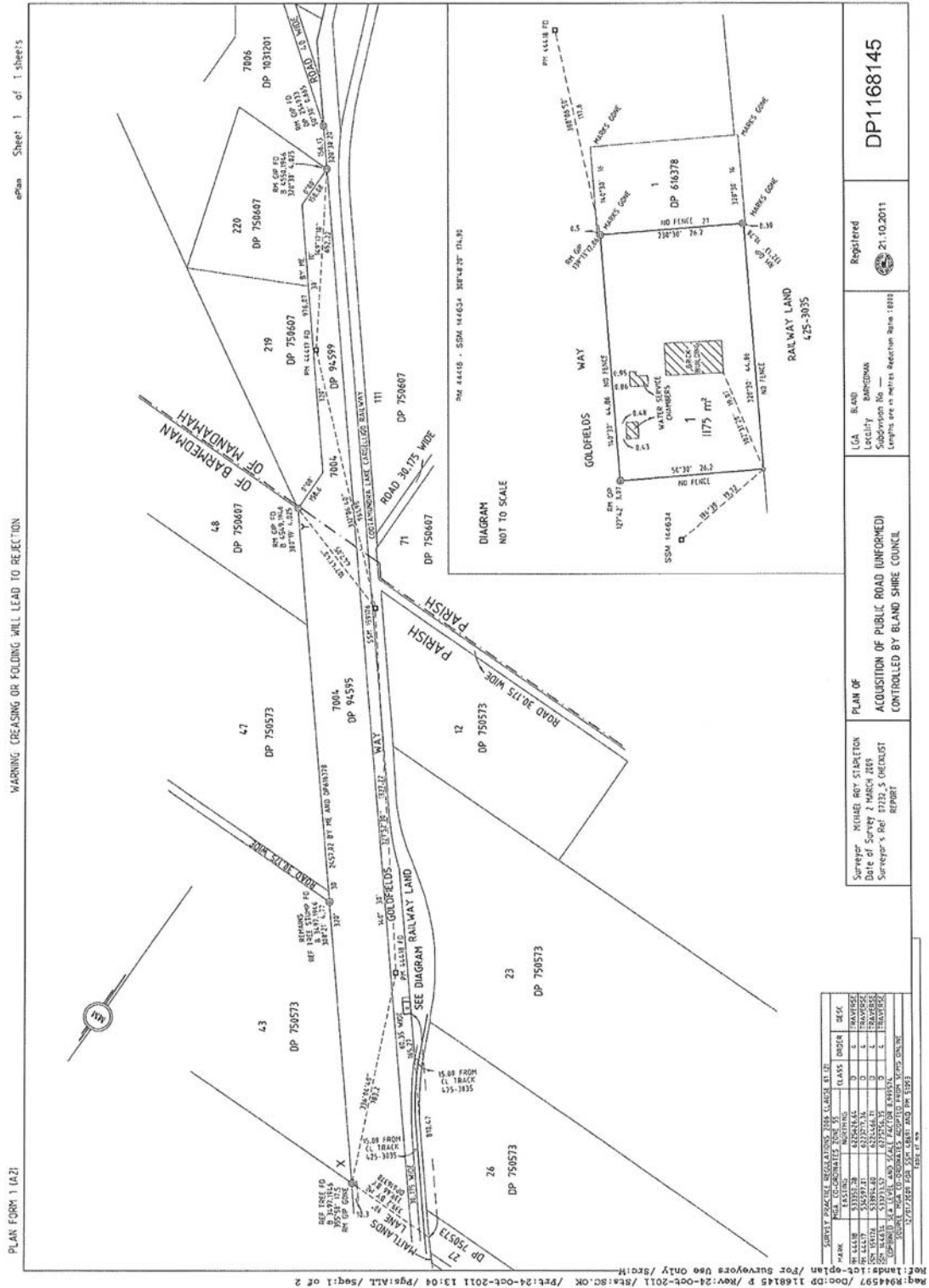


## Conclusion

A new resolution is required because the area of the land is greater than that authorised in the previous resolution. The resolution should also identify the land as Lot 1 in DP 1168145 so that the application for compulsory acquisition can be processed.

## Financial Implications

Council will receive a nominal amount being \$200.00 for the sale of the land.



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 11 DECEMBER 2012

.....  
 MAYOR

**9.14 HIGHER MASS LIMITS FROM HATELYS LANE TO THE BLAND-LACHLAN SHIRE BOUNDARY ALONG MR 57**

*Our Infrastructure – Reviewing, renewing and improving our core community assets  
“maintaining and improving the Shire’s assets and infrastructure in a changing climate.*

*10. Work in partnership with key stakeholders to improve road infrastructure for vehicle and pedestrian access*

**Author:** Director Engineering Services

**Officer’s Recommendation:**

**That Council grant approval to allow Higher Mass Limit B-doubles along MR 57 (north) from Hatelys Lane to the boundary of Bland and Lachlan Shire.**

**Background**

In February 2012 Council approved the use of B-Double Higher Mass Limits between the Mid-Western Highway and Hatelys Lane, along MR 57 (north).

The basis for this is outlined in the chart below which shows the gross mass limits allowable by the RMS for these vehicles:

Vehicle Configuration	General Mass Limit (GML)	Higher Mass Limit (HML)
B-Doubles	62.5t	68t
Road Train	79t	85t
B-Triple	82.5t	90.5t
AB-Triple	102.5t	113t

From this chart it can be seen that the gross mass limit for a Higher Mass Limit B-Double is 68t which is less than the gross mass limits for a normal road train at 79t. Since MR 57 (north) is a council approved road train route, council saw no reason why not to approve the use of the road to Higher Mass Limit B-Doubles.

The Road and Maritime Services has now applied to Council on behalf of Chemtrans Pty Limited out of Melbourne for B Double (and Semi Trailer) Higher Mass Limit approval for MR 57 (north) from Hatelys Lane to the Bland - Lachlan Shire boundary. It will be part of their supply route from Victoria via West Wyalong, Euabalong and Mt Hope to the Manuka Road Wonawinta Silver Project, located off Kidman Way.

Therefore, the same reasons as the original approval will be no further detrimental effects if the route were approved.

## 9.15 PERSERVERENCE PRECINCT STAGE 2

*Our Infrastructure – Reviewing, renewing and improving our core community assets “maintaining and improving the Shire’s assets and infrastructure in a changing climate.*

13. *Ensure that public places and facilities are well maintained and easily accessible.*

**Author:** Director Engineering Services

### **Officer’s Recommendation:**

- 1. That tenders be called for the provision of lights at the western (Ron Crowe oval) and eastern ovals in line with the recommendation from the Perseverance Street Ovals Precinct Users Group**
- 2. That further works be costed after the acceptance of the lighting tender and presented to council for priority and funding options.**

### **Background**

A meeting was held by the Perseverance Street Ovals Precinct Users Group on Wednesday 7 November, 2012, and the minutes of the meeting was tabled at the last Council meeting. In a nutshell the recommendations for Stage 2 were:

- 1 The number one priority for stage 2 is the provision of new lights on both sides of the western oval (Ron Crowe) and the improved lighting to the eastern oval utilising existing light poles and fittings;
- 2 Other works to be included in Stage 2:
  - a The completion of the “commentators/media/coaches” room(s) atop the existing toilet block/female change room.
  - b The eastern oval to be moved west to allow space for vehicle parking off Perseverance Street. *(NB Not part of original Master Plan as approved by council)*
  - c A new “top” be added to the existing structure on the hill between both grounds known as the “Ron Pilon kiosk” as an “officials” area for the use of both fields. *(NB Not part of original Master Plan as approved by council)*
  - d A new building constructed to the south of the above so that both this building and the building in (c) house a new canteen, new change rooms and new toilets.
  - e Both the western field (Ron Crowe Oval) and the eastern field be fenced as one with provisions for the use of temporary fencing to divide both when necessary. *(NB Not part of original Master Plan as approved by council)*

Investigation for inclusion into Stage 2 or Stage 3:

- a Refurbishment of the existing Basketball stadium floor and extension of the stadium. *(NB Not part of original Master Plan as approved by council)*
- b New/refurbished toilets outside of the above mentioned fenced area adjacent to the cricket oval. *(NB Adopted Master Plan has these toilets being demolished)*
- c Provision of designated adequate car parking facilities close to the southern oval (cricket oval) *(NB Not part of original Master Plan as approved by council)*

The monies for Stage 2 works were to be predominantly allocated to lighting off and to providing better canteen/toilet facilities for the eastern oval. The Perseverance Street Ovals Precinct Users Group has, at its meeting, changed the main priority to the provision of new lights on both sides of the western oval (Ron Crowe) and the improved lighting to the eastern oval.

**Financial Implications**

Council has allocated \$500,000 for the Stage 2 works at the Perseverance Precinct, this would have covered the scope of works envisaged which were lights and a new canteen/toilet facility at the eastern oval. Based on the cost of the new lights at the AFL/cricket precinct, the cost of providing lights required by the Perseverance Street Ovals Precinct Users Group for both the western and eastern ovals will be around \$300,000, leaving about \$200,000 to completed the combined works of Ron Pillon Kiosk upgrade incorporated with new toilet /canteen facilities for the eastern oval, therefore the monies available for this upgrade may not cover the cost of the upgrade.

It is considered prudent to call tenders for the provision of lights at the western (Ron Crowe oval) and eastern ovals in line with the recommendation from the Perseverance Street Ovals Precinct Users Group in the first instance and relook at the other works in light of the remaining budget.

## 9.16 PROPOSED PURCHASE OF KIRPY ROCK CRUSHER

*Our Infrastructure – Reviewing, renewing and improving our core community assets “maintaining and improving the Shire’s assets and infrastructure in a changing climate.*

*10. Work in partnership with key stakeholders to improve road infrastructure for vehicle and pedestrian access*

**Author:** Director Engineering Services

### **Officer’s Recommendation:**

- 1. That \$165,000 be allocated form council’s reserves, on an internal loan basis, for the purchase of a new Kirpy Rock Crusher and for the upgrade of an existing tractor.**
- 2. That the Kirpy Rock Crusher and the upgraded tractor be purchased as soon as practicable.**

### **Background**

Due to increased operating costs and the need to preserve our gravel stocks, we have had to explore ways of maintaining our roads in a more cost effective and environmentally friendly way.

Historically while maintaining or resheeting a rural road, gravel has been carted from a nearby quarry and crushed, rolled and graded into shape on site. However, with crushing equipment not being as efficient in the past as it is today not all the rock was able to be crushed to the nominal size of the job. This oversized rock was either graded to the side because it was unusable or it was pushed into the pavement by the grid rollers.

Now after years of wear and weathering we are left with many roads that have become “bony” with raw rock protruding through the surface of the road causing tyre damage and the potential for a more serious accident.

For the past four weeks Council has hired a Kirpy BPB250 rock crusher from Broons Hire in Adelaide, which is a mobile crushing unit that attaches to the 3 point linkage of a 150 hp tractor.

The Kirpy gives us options:

We can still cart gravel and have it crushed on site by the Kirpy as it has the ability to reduce rock from 300mm to 40mm.

We can also use the grader to drag the existing rock back onto the road that has been previously discarded because of its size and our inability to break it. The grader will put it into a windrow and the Kirpy passes over it and turns it into prime gravel for a resheet. This alleviates the time and cost of carting gravel to the site and reduces the amount of gravel being removed from our quarries.

We can also rip the existing pavement up to 200mm deep with the grader, windrow it, pass the Kirpy over it and put it back down again using the existing materials. This also alleviates the time and cost of carting gravel to the site, reduces the amount of gravel being removed from the quarry and we are left with a pavement that is good for another six years.

Since the major rain events experienced in the last couple of years Council has found it near impossible to maintain the accepted service levels for the rural roads causing the maintenance program to become reactive rather than proactive. The Kirpy has allowed us to increase productivity, while producing a high quality result and using less resources.

Economically the Kirpy has proven to be a success as over the four weeks it has cost approximately \$12,000 per km to rejuvenate the road as opposed to the average \$25,000 per km using the more conventional methods of resheeting. The setback with hiring the Kirpy is that because of its popularity it is very hard to get for any length of time and it is reasonably expensive to hire. For an agreed 30 hour week it is costing \$10,500 per week plus fuel.

The proposal is that Council purchase a Kirpy BPB250 rock crusher, for a cost of \$115,000 and replace an existing 100 hp tractor with a 150 hp tractor. Council has already allowed \$110,000 in its plant replacement program for the replacement of the tractor, but would require a cash injection of \$50,000 to cover the difference in cost.

Therefore there would need to be a capital investment of \$165,000 for the purchase.

As already mentioned above, the purchase of this equipment will give us the opportunity to cover more of our road network at a reduced cost as we will be using less of our plant and environmental resources.

Our neighbouring Councils have already expressed an interest in hiring the Kirpy so there is an opportunity to raise some revenue from external sources as well, pending the effect on our own works program.

**Financial Implications**

At the meeting of the Plant Committee on the 4 December, 2012, it was considered that the equipment should be purchased as soon as possible in this financial year and it to be funded by means of an internal loan from council's reserve. The loan is to be paid back by looking at factors such as maybe changing plant reserve requirements for the next ten years; looking at maybe putting future purchases back in time; and at the last resort any balance owing to be part of the 2013 – 2014 capital works program. In the coming months a schedule of how to repay this loan will be submitted to the General Manager.

## **SECTION 6 – REPORTS FOR INFORMATION**

**Officer's Recommendation:**

**That the following reports, provided for information only, be received and noted:**

- **9.17 - Engineering Services Report**
- **9.18 - Community Services**
- **9.19 - November Business Paper: Library And Children Services Unit**
- **9.20 - Status Of Commercial Development Applications Under Consideration - December 2012**
- **9.21 - Development Statistics – November 2012**
- **9.22 - Ranger Activities**
- **9.23 - Economic Development & Tourism Report - December**

## 9.17 ENGINEERING SERVICES REPORT

*OUR INFRASTRUCTURE – reviewing, renewing and improving our core community assets  
“maintaining and improving the Shire’s assets and infrastructure in a changing climate”*

13. *Ensure that public places and facilities are well maintained and easily accessible.*

**Author:** Director – Engineering Services

The following work was carried out:-

### 1. National And State Road Maintenance

- Routine maintenance as per single invitation contract carried out on MR57 South & SH17.
- Shoulder widening has been carried out on 1 km of MR57 south.

### 2. Regional Roads Maintenance

- Bitumen patching and guide posting carried out on MR231, MR57N, MR371 and MR398.
- Bitumen resealing has been carried out on MR57 North.

### 3. Local Roads Construction

- Shoulder widening has started on Clear Ridge Road through the R2R programme.
- Earthworks have commenced on 5.2 km of Kolkilbertoo Road through the R2R programme.

### 4. Shire Roads Maintenance

- Bitumen Patching carried out on the following:-
  - Dundas Road
  - Tallimba Road
  - Quandialla Road
  - Ariah Park Road
  - Kikoira Road
  - Kolkilbertoo Road
- Gravel Patching carried out on the following;
  - Back Creek Road
  - Clear Ridge Road
  - Monia Gap Road
- Gravel Resheeting FAG carried out on the following;
  - Spencers Lane – 2.7 km
  - Jacksons Lane 2.8 km
  - Andersons Lane 3.7 km
  - Leslie Lane 3.8 km
- Flood Damage work carried out on;
  - South Yalgogrin Road 0.6 km
  - Clays Lane 1.3 km
  - Mulga Road 0.96 km
  - McDermotts Lane 0.8 km
  - Yiddah Road 6.1 km
  - Gunn Road 1.12 km
  - Langes Lane 2.5km



- Kirby Programme
  - Bena Road 4.3 km
  - Monia Gap Road 10.5 km
- Polycom Programme
  - Hollands Lane 6.2 km
- Reseals
  - Quandialla Road 6.775 km
  - Wamboyne Road 8.495km
- Guideposting has been done on a number of rural sealed roads, minor gravel patching has been done on a number of unsealed roads within the shire.

## 5. **Town & Village Maintenance**

- Parks & Gardens – November 2012
  - Ungarie - cleaned up flood damage from houses
  - 3 new trees planted Herbert St Ungarie
  - Fertilised grass areas in McCann and Barnado parks
  - Gypsum spread at Reg Rattey Drive extension
  - Water plants planted at wetlands
  - Holland Park sprinklers checked and replaced as needed
  - Cleaned up tree branches after storm
  - Irrigation maintenance carried out at McCann and Barnado parks
  - Barnado Park block walls completed
- Ovals - November 2012
  - Mowing and maintenance carried out on all ovals
  - Cemetery maintained and mown. Graves levelled and backfilled
  - Irrigation in all areas checked and repaired
  - Trees watered in all areas
  - Water transferred to Perseverance St ovals and golf club
- Town Maintenance - November 2012
  - Town trees trimmed in West Wyalong and Wyalong
  - Barmedman tree removed after dropping limbs on to footpath
  - Traffic control supplied for funerals
  - Ungarie main street gardens and trees watered
  - Trees pruned and limbs removed after storm
  - Main Street mown and trimmed
  - Bitumen patching carried out
  - Kerb and Gutter repair in West Wyalong
  - Reseal carried out in Evans Street West Wyalong, Temora Street Barmedman, Key Street, Cow Street and Teamster Drive Weethalle
- Village Maintenance - November 2012
  - Villages mown and trimmed
  - Toilets cleaned
  - Paths swept
  - Parks mown
  - Trees trimmed for clearances

6. **Sewer Chokes 1.11.2012 To 30.11.2012**

- West Wyalong: Welcome Street, Cooina Park toilets, Weethalle Public toilets, Golden Street, Brown Street, Victory Street, Apex Park public toilets x 2, Barmedman Public toilets.
- Ungarie: Ungarie Retirement Village, Condamine Street, Ungarie Street, Orange Street.

7. **Noxious Weeds/Environmental**

- Sight distance vegetation clearing was carried out at the Nargoon Lane intersections and Ungarie Graincorp exit.
- Noxious Weeds Control staff attended a Roadside Environmental Workshop.
- Environmental inspections were carried out on stock pile and rest area sites on Goldfields Way.
- The following noxious weeds and other controls were undertaken:
  - **Prickly Pear** – West Wyalong.
  - **Spiny Burr Grass pre-emergent control** – West Wyalong Bypass Road, Clear Ridge Road, Youngs Lane, Wamboyne Road, Hatelys Lane, Calleen, Ungarie, Girral, Bena Road, West Wyalong-Condobolin Road, Weethalle, Gunn Road, Bygoo Road, McDermotts Lane, Dalgleishs Lane.
  - **St John's Wort** – Merringreen Road, West Wyalong-Condobolin Road, Tallimba Road, Morangorell Road, Grahams Lane, Mary Gilmore Way, Hatelys Lane, Lake Road, Kikoiria Road .
  - **General Weed control** – West Wyalong and Ungarie lanes and footpaths.
  - **Fire Hazard Reduction work (Mowing)** – Naradhan, Weethalle, Tallimba and Barmedman.

## 9.18 COMMUNITY SERVICES

*OUR PEOPLE – our greatest and most important asset “a strong, healthy, connected and cohesive community”*

*3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire*

**Author:** Community Relations Officer

### **International Day of People with a Disability**

Celebrations for International Day of People with a Disability will be held on Friday 7<sup>th</sup> December at the Mens Shed in Railway Road. This event is supported by the Bland Shire Access Advisory Committee who have arranged local man Eric Douglas from Kikoira to be guest speaker. The 2012 Access Awards will be presented at the event for:

1. Accessible Business Award
2. Accessible Community Institution and Services Award
3. Access Encouragement Award

### **Community Christmas Movie Night in the Park**

Council will host a free Christmas community event on Saturday 15<sup>th</sup> December in partnership with Rotary. There will be a BBQ, kids face painting, jumping castle including a visit from Santa Claus delivering lollies from 6pm, followed by a movie screening of Arthur Christmas (PG) commencing at 8pm.

### **Ungarie Christmas Movie Night**

A movie night will be held in Ungarie screening Arthur Christmas (PG) on Friday 14<sup>th</sup> December from 7.30pm. Rotary will host a BBQ and Ungarie Hall Committee will sell food and drinks. Santa Claus will visit to deliver lollies at 8pm.

### **School Break Up Pool Disco**

A pool party disco will be held on Wednesday 19<sup>th</sup> December from 8-10pm for ages 10-18 years to celebrate 2012 school break up. A DJ will play music, the inflatable and waterslide will operate and pool activities and races have been arranged throughout the event.

### **Christmas Lights Tour and Competition**

A call for entries for Christmas decorated houses within the Bland Shire will be advertised throughout December. Maps of all the participating homes will be created for West Wyalong and Toppy and each of the villages. Entries close on 13<sup>th</sup> December and forms are available at Council reception or on Council's website.

Trophies will be awarded to:

1. Best decorated house in West Wyalong/Toppy
2. Best decorated house in the Villages
3. Best Decorated Business

The maps will be made available at the Christmas Movie night on 15<sup>th</sup> December.

### **Village communications**

Bland Shire Council recognises that information regarding Council decisions and activities does not always reach everyone in our village and outlying communities. In a continuing effort to better engage those residents, Council has commenced producing and distributing a (minimum) monthly wrap of Council decisions, consultations, news and activities written specifically for residents in our villages and outlying communities. The first of these publications was distributed the day following Council's November meeting. The process and its success will be reviewed in six months.

### **Australia Day**

Preparations for Bland Shire Australia Day celebrations are well underway. A special meeting will be held on Wednesday, December 19 for Councillors to determine the winners of the Australia Day awards. Council has formally requested a current or former swimmer for its 2013 Australia Day Ambassador to tie in with the New South Wales Country Regional Swimming Championships being held at Holland Park over the Australia Day weekend. The Ambassador is expected to be announced by the Australia Day Council sometime in December. As a result of discussions held at the recent Indigenous Advisory Committee meeting, one of the new features of the Australia Day breakfast in West Wyalong next year will be traditional bush tucker tasting. The tasting is being organised in collaboration with the West Wyalong Local Aboriginal Land Council and will celebrate traditional bush tucker foods and ingredients such as the locally produced quandong as well as macadamia nuts, wattleseeds and much more. Members of the public and Councillors will be encouraged to taste the various foods on offer.

### **Media**

Bland Shire Council captured widespread media attention regarding its stance against the proposed closure of the Weethalle and Ungarie police stations and relocation of those positions to Griffith. The naming of McAlister Oval also received outstanding coverage, particularly through the West Wyalong Advocate.

## 9.19 NOVEMBER BUSINESS PAPER: LIBRARY AND CHILDREN SERVICES UNIT

*OUR PEOPLE – our greatest and most important asset “a strong, healthy, connected and cohesive community”*

*Ensure services are accessible for all residents including the aged, people with a disability, young people and families*

### **Preschool Report**

#### **Social Media**

The Children Services unit now has a face book page. The page can be found by typing in ‘Bland Shire Council Children’s Services Unit’, and all families that use our range of children services are encouraged to like the page. The page will contain information on all of the services offered by the children’s services Unit.

#### **Upcoming Events**

End of year concerts and parties for the preschool classes will be held each day from Friday 14<sup>th</sup> December until Wednesday 19<sup>th</sup> December. The final preschool session for 2012 will be on Wednesday 19<sup>th</sup> of December. Preschool classes will resume on Monday 4 February 2013.

#### **Family Day Care**

Reporting has been completed for the service with audited reports being submitted to the relevant authorities. Family Day Care spaces have been finalized. There are currently places in West Wyalong for 2013 but there are no places available in Temora. Janice Spaul, Family Day Care Educator, celebrated 25 years as an educator in November.

#### **It Takes a Village (Community Capacity Building Program)**

Staff of the It takes a village program (I.T.A.V.) are currently looking into running programs in the Corinella and Naradhan areas. These towns currently receive no visiting services and could benefit from this program. The Coordinator has spoken with the Tallimba Tongue Wagers group to see if they and the ITAV program could be combined into one group. The ITAV currently runs from the school and are investigating the use of the Tallimba Hall for 2013. The Kikiora program is well supported and will continue next year. Funding for this program is reviewed annually and provided by Family & Community Services.

### **Mobile Resource Unit**

#### **Playgroup**

The MRU Coordinator visited the communities of Tallimba and Barmedman to discuss options for re-implementing services in these areas. The service is currently reviewing attendances at venues to ensure that community needs are being met.

Due to renovations occurring to the Ungarie CWA Hall in the Christmas break staff are required to remove all furniture and equipment from the hall prior to Christmas. This will occur after the last play group session to be held on the 19<sup>th</sup> December.

### **Ungarie Preschool**

The enrolment session for 2013 was held this month. Although participation in this session was disappointing, the number for next year currently stands at 14 and we anticipate that our final numbers will be around 20 children.

The final session for 2012 will be held on 13<sup>th</sup> December with an end of year concert and party.

### **Library Report**

#### **Summer reading Club**

The summer reading club will run from Friday 30<sup>th</sup> of November until Friday 25<sup>th</sup> of January. During this period club members will be able to participate in a range of activities. The Summer Reading club will conclude on the 1<sup>st</sup> of February with a finale party and the winners will be announced.

#### **Deposit Stations**

To help support the reading needs of the children living in the villages, the library will be providing additional children's resources to the deposit stations over the summer school holidays. The deposit stations are currently located in the communities of Ungarie, Barmedman and Weethalle.

#### **Story time and Baby Bounce**

Story time will conclude for 2012 on Thursday 13<sup>th</sup> of December and Baby Bounce will conclude on Friday 14<sup>th</sup> of December. End of year parties have been planned for these days. Both of these popular programs will resume the first week back of term 1 2013.

#### **Knit and Natter**

Knit and Natter members are continuing to meet fortnightly at the library. A total of 5 rugs have been knitted for the Wrapped with Love Charity which comes to a grand total of 140 knitted squares.

#### **Broadband for Seniors Kiosk**

The library had to recently submit a six month report on the usage of the Broadband for Seniors Kiosks. The Kiosks are continuing to be well used by the seniors in the Bland Shire community. For the period of May to October 635 users accessed the kiosks.

**9.20 STATUS OF COMMERCIAL DEVELOPMENT APPLICATIONS UNDER CONSIDERATION - DECEMBER 2012**

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management*

**Author:** Manager Development Services

The following report has been prepared to provide Council with an update of the status of commercial development applications currently being assessed and/or under consideration.

**DA2013/022 – Industrial Storage Shed, 3 Calleen St, West Wyalong**

<u>Description</u>	Industrial Storage Shed
<u>Value</u>	\$48,000.00
<u>Received</u>	16 August 2012
<u>Advertisement</u>	Application has been notified to adjoining properties as per Council's policy. No objection/s have been received.
<u>Status</u>	Council is still currently awaiting payment of additional fees and advice from the applicant in regard to the proposed proximity of the structure to the adjoining boundary considering the fire requirements under the Building Code of Australia.

**DA2013/046 – Place of Public Worship (Kings Christian Church), 11 Court St, West Wyalong**

<u>Description</u>	Place of Public Worship (Kings Christian Church)
<u>Value</u>	\$47,000.00
<u>Received</u>	20 November 2012
<u>Advertisement</u>	Application was notified to adjoining properties as per Council's policy on 22 November. The closing date for the notification period is 4 December 2012.
<u>Status</u>	Application is under consideration, with a letter already been sent requesting further information from the applicant.

## 9.21 DEVELOPMENT STATISTICS – NOVEMBER 2012

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management*

**Author:** Manager Development Services

### Development Applications

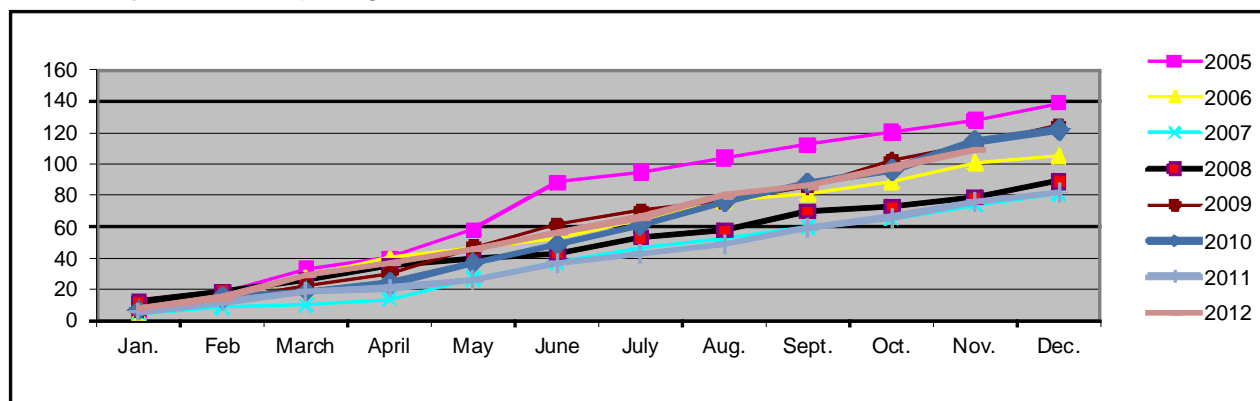
The following table details the number and value of development applications received by Council, during November 2012.

Development Type	Current Year			
	November 2012		Year to Date 1.01.12 – 29.11.12	
	Number	Value \$	Number	Value \$
Residential	4	483,500	50	3,312,574
Industrial	0	Nil	6	793,500
Commercial	0	Nil	24	1,587,500
Rural Residential	4	256,290	7	506,290
Subdivisions	0	Nil	4	Nil
Other	3	47,000	18	54,000
<b>TOTAL</b>	<b>11</b>	<b>786,790</b>	<b>109</b>	<b>6,253,864</b>

There were three ‘Other’ applications – two (2) for tree removals, while the other was for a change of use from commercial to a place of public worship (Church).

### Number of Development Applications

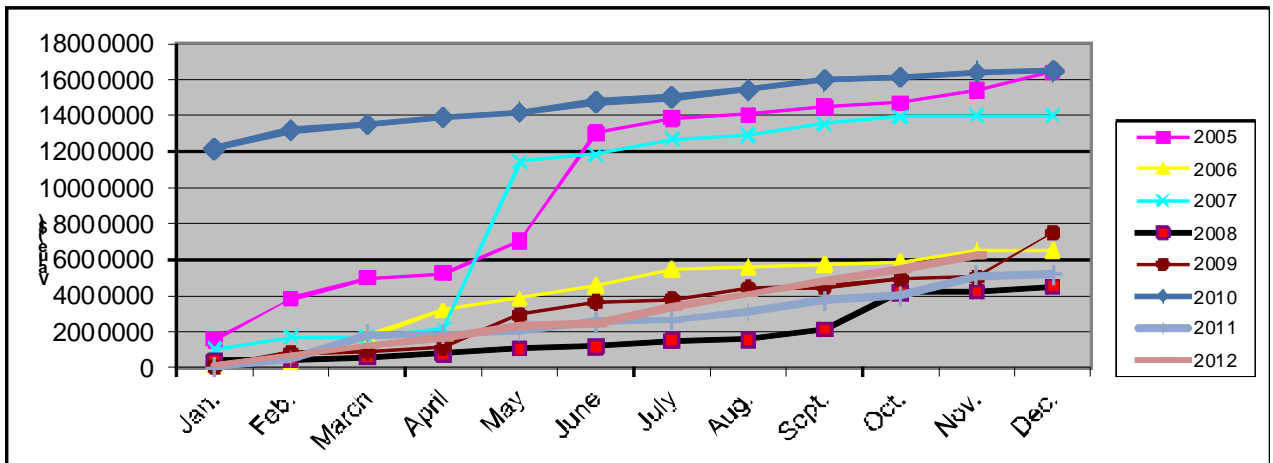
The following graph details the cumulative total number of development applications received by month comparing 2005 to 2012.





### Value of Development Applications

The following graph details the cumulative value of development applications received by month comparing 2005 to 2012.



**Note:** Seniors Living Development on Ungarie Road, contributed to the spike in value of development applications with a value of over \$8 million during the year 2007. The values as shown for 2010 are attributed to this development also.

### Summary – November 2012

The following Development Applications were determined all by approval during November:

App No.	Property	Development
DA/2013/018	51 Court Street, West Wyalong	Manufactured Home
DA/2013/033	216 Main Street, West Wyalong	Pylon Advertising Sign
DA/2013/034	236 Slee Street, Wyalong	New Double Garage
DA/2013/036	44 Grenfell Street, West Wyalong	Demolition of an Existing Dwelling and the removal of two (2) trees
DA/2013/037	146 Clear Ridge Road, West Wyalong	Subdivision – Creation of Additional two (2) Lots
DA/2013/038	30-32 Cedar Street, West Wyalong	Removal of one (1) tree
DA/2013/039	221 Neeld Street, West Wyalong	New two (2) bay storage shed
DA/2013/041	10 Old Hospital Road, West Wyalong	Tree Removal

- Construction Certificates issued - One (1)
- Complying Development Certificates issued- Three (3)
- Activity Applications issued - Two (2)
- Building Certificates issued - Nil (0)
- Subdivision Certificates issued - Nil (0)
- Occupation Certificates issued - Six (6)
- Completion Certificates issued- Nil (0)
- Section 149 Certificates issued - Nineteen (19)

## 9.22 RANGER ACTIVITIES

*OUR LEADERSHIP – setting a benchmark for community standards “a well run council acting as the voice of the community ... leading by example”*

*15. To provide quality leadership, governance and management.*

*18. Lead the community by example with sustainable, effective and customer focused practices.*

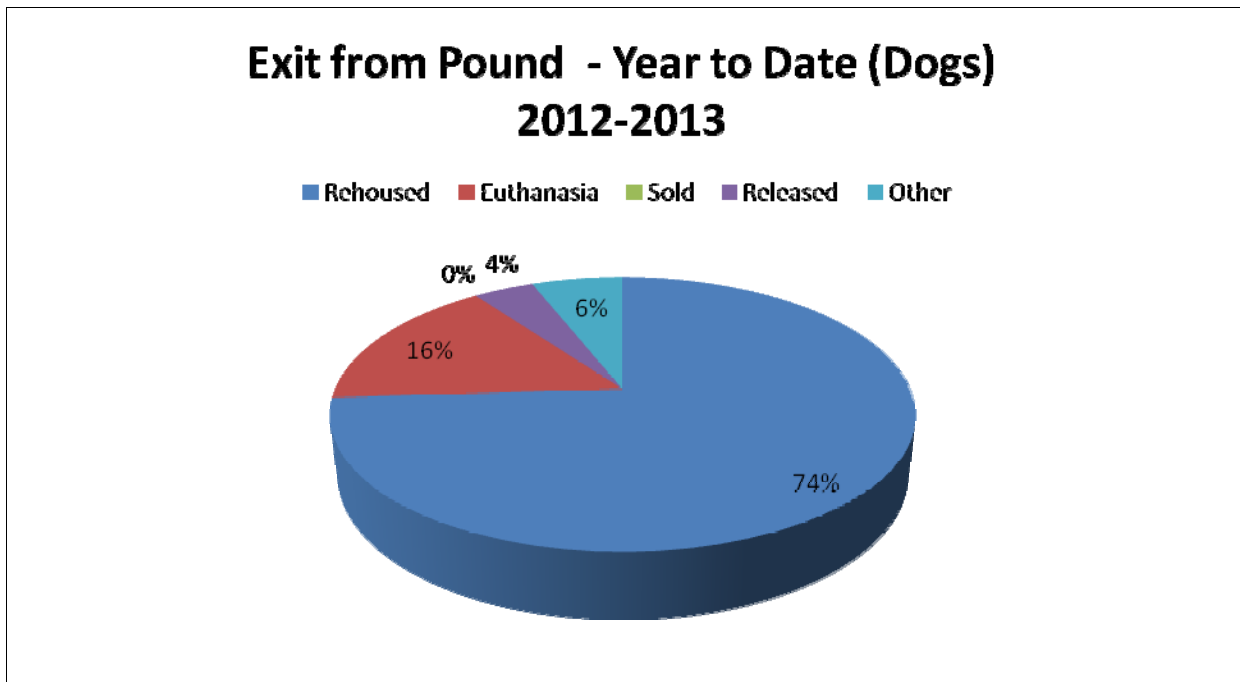
**Author:** Manager Development Services

### Companion Animal Activities

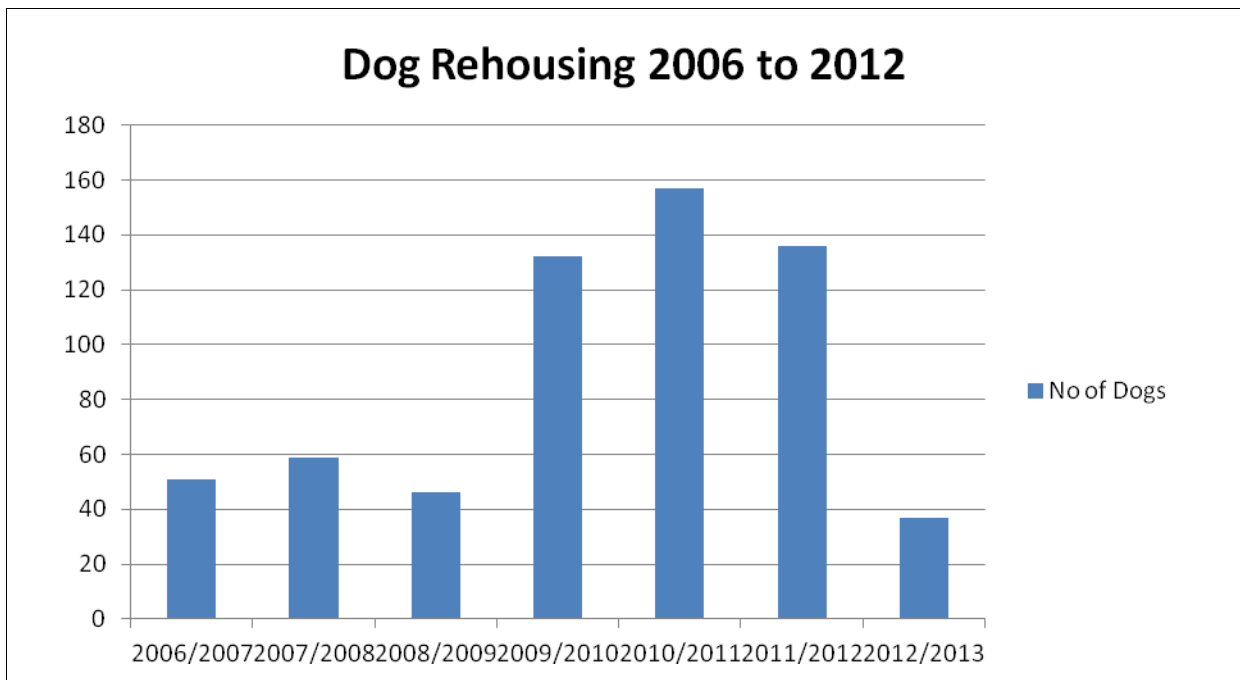
The following table summarises the management of companion animals during the month of November 2012:

	Dogs	Cats
<b>Seizure Activities:</b>		
Seized	4	2
Returned to Owner	0	0
Transferred to Pound from Seizure Activities	4	2
Animals in Pound at start of month	2	0
Dumped	7	1
Surrendered	1	0
<b>Total Animals in Pound</b>	<b>14</b>	<b>3</b>
Released to Owner	2	0
Euthanased	4	3
Sold	0	0
Stolen from Pound	0	0
Escaped	0	0
Died at Pound	0	0
Rehoused	3	0
<b>Total Animals Leaving Pound</b>	<b>9</b>	<b>3</b>
Animals in Pound at end of month	5	0

The following chart summarises the methods in which companion animals (dogs) exit the pound:



The following chart summarises the rehousing statistics from 2006 to 30 November 2012:



## 9.23 ECONOMIC DEVELOPMENT & TOURISM REPORT - DECEMBER

*OUR PLACES – where our sense of community shines “providing great community facilities for everyone to enjoy”*

- 5. Promote and facilitate a diverse range of retail and business in the community.*
- 8. Plan, provide and support a range of community and cultural activities to meet the needs of residents and visitors.*

*OUR PROSPERITY – ensuring a vibrant and sustainable future “growing our population and jobs”*

- 20. Visitors and tourists are welcomed and make a positive contribution to the community and economy.*
- 21. Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment*
- 23. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire.*

**Author:** Senior Economic Development & Tourism Advisor

### **Economic Development Strategy**

The emphasis of the strategy will be on practical ways of shaping the future of Bland Shire and ensuring that it achieves its full potential as a place to live, to work, to operate a business and to visit. The draft Economic Development Strategy is currently being formatted.

### **Business Survey**

The last business survey conducted was in 2006 and prior to that a skills audit in 2004. It is planned to undertake a business survey in early 2013 and this will assist with developing the Economic Development Strategy. The Business Survey is currently being formatted.

### **Developing a Customer Service Strategy**

Bland Shire Council, Business West Wyalong and the Business Enterprise Centre held a successful Developing a Customer Service Strategy for your Business workshop in West Wyalong on Wednesday 28 November. Working with the Business Enterprise Centre we plan to hold regular bi-monthly workshops in West Wyalong.

### **Energy Tree Cropping**

We are waiting to confirm if the staff changes at DPI NSW will affect this project.

### **Gold Trails**

The Senior Economic Development & Tourism advisor attended and addressed the Tourism Attraction Signposting Assessment Committee (TASAC) meeting in Wagga Wagga on 14 November 2012 and will be attending the Gold Trails working group meeting in Grenfell on Thursday 6 December 2012.

### **Tourist Information Shelters**

The first three Tourist Information Shelters are progressing and Martin Lane and the Senior Economic Development & Tourism Advisor met with Chris Bischoff to confirm the measurements for the interpretive information panels.

**Bathurst Soaring Club**

The Bathurst Soaring Club has confirmed that they will be returning to West Wyalong from the 2<sup>nd</sup> to the 9<sup>th</sup> of February 2013. They anticipate that 20 gliders and two tow planes and other family members will be attending.

**Riverina Regional Tourism**

Cr. Lord and the Senior Economic Development & Tourism advisor attended the Riverina Regional Tourism (RRT) Annual General Meeting in Cootamundra on Friday 30 November 2012. NSW State Government funding to meet administration costs will not be available after June 2013.