



BLAND SHIRE COUNCIL
west wyalong

Bland Shire Council
Business Paper
20 August 2013



OUR VISION, MISSION AND VALUES





AGENDA

COUNCIL MEETING

20 AUGUST 2013

1.0 INTRODUCTION

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share. Let us be inspired by the resilience, innovation and perseverance of past generations. Let us honour those who protect this great land, so that we may, here today, on this proud past, - build a vibrant future together. ("Pause for Reflection").

2.0 ATTENDANCE

2.1 Councillors

Cr P Grellman
Cr L Hampton
Cr K Keatley
Cr T Lord
Cr L McGlynn
Cr B Monaghan
Cr L Pike
Cr N Pokoney
Cr P Templeton

2.2 Staff

General Manager – Ray Smith
Director Engineering Services – Will Marsh
Director Corporate Services – Elizabeth White
Director Community & Development Services – Adele Casey
Executive Assistant – Julie Sharpe

2.3 Apologies

3.0 CONFIRMATION OF THE MINUTES

3.1 Ordinary Meeting held on 16 July 2013

- **Confirmation**

That the minutes of the Ordinary Council meeting held on 16 July 2013 be confirmed as a correct record of proceedings.

- **Corrections**

- **Business Arising**

4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

5.0 PUBLIC FORUM

6.0 MAYORAL MINUTE

7.0 NOTICES OF MOTION

8.0 DELEGATES & ADVISORY COMMITTEE REPORTS

Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

9.0 STAFF REPORTS

That the Council receive the staff reports.

Section 2 – Office of the General Manager *(reports for decision)*

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10.0 URGENT BUSINESS WITHOUT NOTICE

11.0 QUESTIONS AND STATEMENTS

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT

12.1 West Wyalong Community Care Centre – Electrical Upgrade

Local Government Act {Section 10A(2)(d)(i)}

The matters and information are commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING

14.0 CLOSE OF THE MEETING

SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP15.2 Working in partnership with community groups, advisory committees, Government Departments, businesses and Council staff

Officer’s Recommendation:

That the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.

Section 1 – Delegates & Advisory Committee Reports & Minutes (for information)

Committee	Date/s	Minutes attached
Access Advisory Committee (Cr Grellman)	6 th September 2013	
Bland Creek Catchment Management Committee (Cr Hampton, vacant)		
Bland Rural Fire District Zone Liaison Committee (Cr Grellman, Cr Keatley - alternate)		
Bland – Temora RFS Zone Bushfire Management Committee (Cr Grellman, Cr Keatley - alternate)		
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) (Mayor Pokoney, Cr McGlynn - alternate/observer, Cr Hampton - observer)	11 th September 2013	
Cultural Advisory Committee (Cr McGlynn, Cr Keatley, vacant)	26 th August 2013	
Economic Development Committee	8 th August 2013 1 st October 2013	✓
Goldenfields Water County Council Board (Cr Templeton)	22 nd August 2013	
Health & Wellbeing Advisory Committee (Cr Lord, Cr Monaghan, Cr Grellman, Cr McGlynn)	5 th August 2013	✓
Heritage Advisory Committee (Cr McGlynn, Cr Grellman, vacant)	7 th August 2013	✓
Indigenous Advisory Committee (Cr McGlynn, vacant)	8 th August 2013 November 2013	

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

.....
MAYOR

Lachlan Catchment Management Authority Local Government Coordinating Committee <i>(Cr Hampton, vacant)</i>		
Local Traffic Advisory Committee <i>(Mayor Pokoney, Cr Grellman - alternate)</i>	6 th August 2013	✓
Murrumbidgee Medicare Local Board <i>(Cr Monaghan)</i>		
Museums Advisory Committee <i>(Cr Lord, vacant)</i>	24 th October 2013	
Newell Highway Taskforce <i>(Cr Lord)</i>		
NSW Association of Mining Related Councils <i>(Cr McGlynn, Cr Hampton)</i>	8 th November 2013	
Plant Committee <i>(Cr Grellman, Cr Templeton, Cr Lord)</i>	3 rd September 2013	
Public Libraries NSW South-West Zone		
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Pokoney)</i>	27 th August 2013	
Riverina Regional Tourism <i>(Cr Lord)</i>		
Tourism Advisory Committee <i>(Cr Lord, Cr Hampton)</i>	11 th July 2013 8 th August 2013 12 th September 2013	✓ ✓

**MINUTES OF THE BLAND SHIRE ECONOMIC DEVELOPMENT COMMITTEE HELD IN
THE COUNCIL CHAMBERS ON TUESDAY WEDNESDAY 08 AUGUST 2013
COMMENCING AT 6:08 PM**

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community

DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment

DP20.1 Encourage and actively seek out business and industry to relocate within the shire

DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses

DP20.3 Actively promote the Business Development Assistance to new and existing businesses

Author: Senior Economic Development & Tourism Advisor

Officer's Recommendation:

That the Bland Shire Council August Economic Development minutes be received and noted.

Present: Cr. Neil Pokoney, Cr. Peter Grellman, Cr. Leanne Hampton, Cr. Keatley, Cr. Tony Lord, Cr. Liz McGlynn, Ray Smith (General Manager), Jeff Stien (Senior Economic Development & Tourism Advisor), Cr Brian Monaghan (6:12pm).

Apologies: Cr. Peter Templeton

ITEM 1 PLAINS WATER DROUGHTMASER WATER PIPELINE PROJECT

The Senior Economic Development & Tourism Advisor provided a background on the Plains Water Droughtmaster Water Pipeline Project prior to Plains Water briefing the Council at the October Workshop.

ITEM 2 INDUSTRIAL LAND DEVELOPMENT

The Senior Economic Development & Tourism Advisor provided a background and update on the Central Road Industrial Land Development. Cr. Hampton left the meeting because of a perceived conflict of interest. Bland Shire Council will seek a letter of support from the West Wyalong Local Aboriginal Lands Council for the settlement of the Land Claim by the NSW Aboriginal Land Council for the acquisition of the Central Road Industrial Land. The Senior Economic Development & Tourism Advisor will also look at other potential sites.

The General Manager and Senior Economic Development & Tourism Advisor have investigated an alternative location. The access and connection of infrastructure to this alternative site would be quite substantial.

ITEM 3 SUBWAY

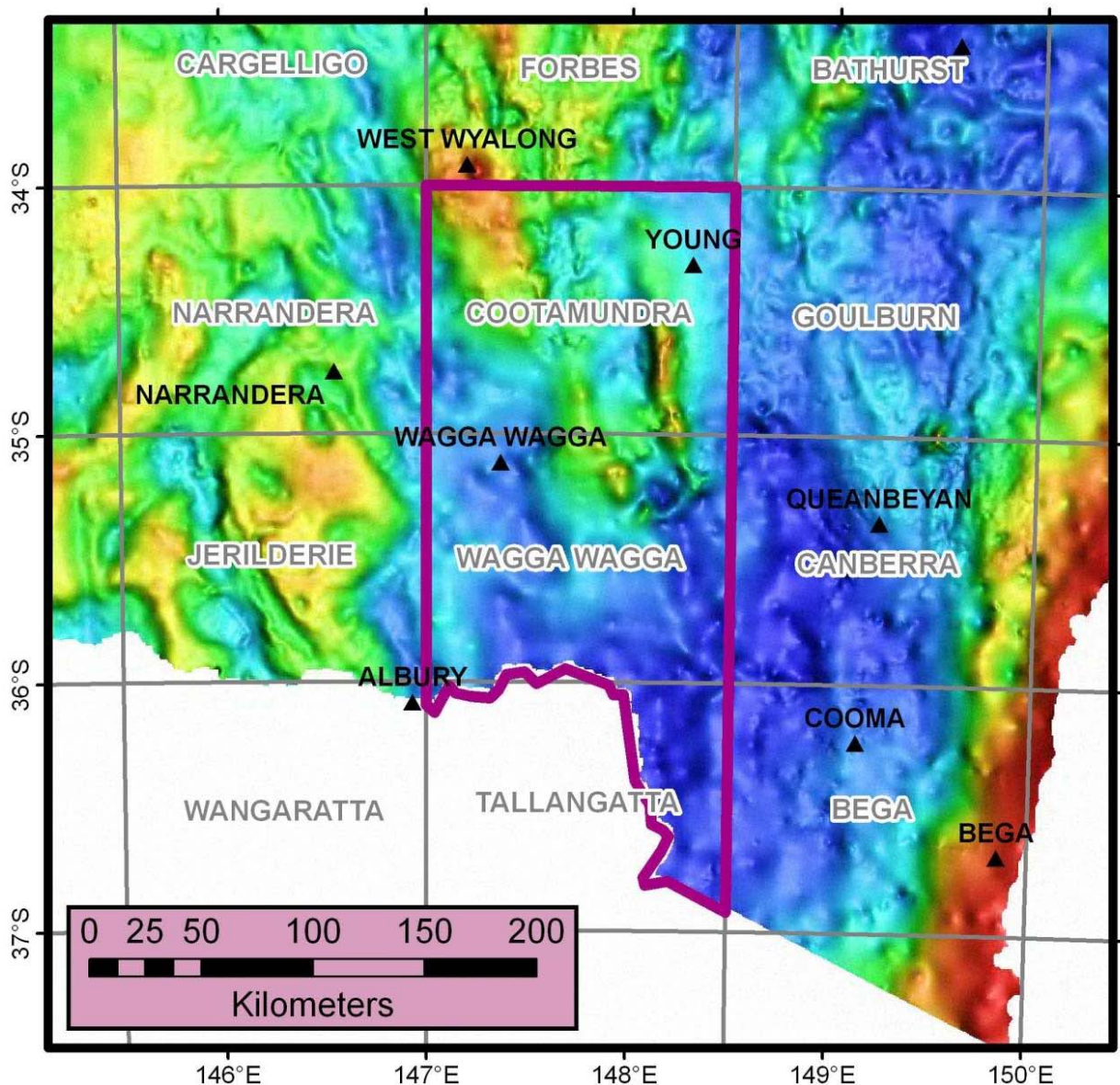
Current negotiations regarding a Subway restaurant in West Wyalong have been unsuccessful. Subway will commence looking for another franchisee.

ITEM 4 MARKETPLACE DEVELOPMENT

The Market Place developer is continuing to look for tenants for the Market Place, and is looking at supermarkets and hardware outlets as suitable tenants. Tri Star Medical have signed a lease and are paying rent on a portion of the Market Place.

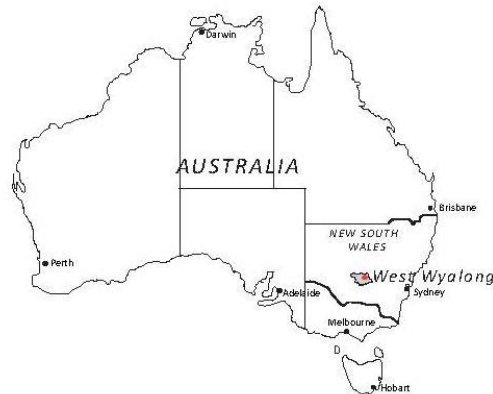
ITEM 5 NSW MINERAL EXPLORATION & INVESTMENT 2013 CONFERENCE

The Senior Economic Development & Tourism Advisor attended the NSW Mineral Exploration & Investment 2013 Conference. Trade & Investment NSW are undertaking new data acquisition & mineral prospectivity project in the Wagga-Omeo Belt of NSW. The maps of the Wagga-Omeo Belt maps are 50 year old and the area is subject to increasing land use pressures.



ITEM 6 BACK OF BUSINESS CARDS

The Senior Economic & Tourism Advisor is working on a design for the back of Bland Shire Council business cards to promote the central location of the Bland Shire and its location at the junction of the Newell and Midwestern Highways and Goldfields Way.



ITEM 7 RIO TINTO DIVESTS NORTH PARKES MINES

Rio Tinto has offloaded its majority stake in the Northparkes copper and gold mine to a Chinese mining company. China Molybdenum has agreed to pay \$884 million dollars for Rio's 80 per cent stake in the mine.

If approved by regulators and shareholders, the deal is expected to be complete by the end of the year.

ITEM 8 ENERGY TREE CROPPING

Due to changing International, Federal and State Government Legislation and Policies on carbon and bio-fuels initiatives and incentives, the energy tree cropping project has been put on hold.

ITEM 9 BLAND SHIRE COUNCIL ECONOMIC DEVELOPMENT PLAN

The Economic Development Plan is ongoing and will include a review of the past reports and studies with one emphasis on local / existing businesses. Bland Shire Council would like the plan to include the capacity for noxious industries. Previous investigations have revealed that the Bland Shire does not have quantities of commercial and industrial gas available. Commercial and industrial quantities of water and electricity are also limited. An investment prospectus will be developed with the plan and the Senior Economic & Tourism Advisor will provide an example. A draft of the Economic Development Plan will be discussed at a future Council meeting when it is advanced enough to do so.

ITEM 10 VISITOR INFORMATION SHELTERS

The locations for the three new Visitor Information Shelters have been selected after meetings with Community Representatives from Barmedman, Weethalle and Ungarie.

ITEM 11 DATE OF NEXT MEETING

The date for the next is 1 October 2013 at 5.00pm.

ITEM 12 CLOSE

Meeting closed at 7:00 pm.

**MINUTES OF THE BLAND SHIRE COUNCIL HEALTH AND WELLBEING
ADVISORY COMMITTEE MEETING HELD AT BLAND SHIRE COUNCIL ON
MONDAY 5th AUGUST 2013 AT 6.00PM**

Present: Cr L McGlynn, Mrs. D Smith, Cr P Grellman, , A Casey – Director
Community and Development Services, Mrs. J Funnell

Apologies: Ms C Mead, Mayor N Pokoney

ITEM 1 WELCOME AND APOLOGIES

Mrs. D Smith welcomed all to the meeting

ITEM 2 ADOPTION OF PREVIOUS MINUTES

The minutes of the meeting held on 6th May 2013, be accepted.

Moved: Cr P Grellman

Seconded: Mrs. J Funnell

Carried

ITEM 3 MATTERS ARISING FROM THE MINUTES

3.1 Holiday Activities

A Casey advised the success of the previous holiday activities with approximately 47 new families participating across the activities.

3.2 Tobacco Policy

A Casey advised that Council does not have a tobacco policy and has been advised by the DES that it would be addressed by the MOU's for sporting fields

ITEM 4 CORRESPONDENCE

4.1 Partyline Magazine – For Information

4.2 Media Release – Adrian Picolli – For information

ITEM 5 GENERAL BUSINESS

5.1 Stroke Foundation

The Stroke foundation contacted Council advising that community talks are available by the organisation. The committee believed this to be valuable with A Casey to make contact and register an interest.

5.2 Draft MOU – Centroc Health Workforce

The committee reviewed the MOU and found it acceptable to move forward.

5.3 Code of Conduct

As Council Committees are included in the Code of Conduct a summary provided by the DLG was given to the committee for information.

5.4 Physiotherapy Services

The committee discussed the Physiotherapy services in West Wyalong and the likelihood of increasing the service. The committee moved to write to MML for their support to date and request additional hours.

Health and Wellbeing Committee recommendation:

That the Director write to Murrumbidgee Medicare Local to thank them for the existing service and request additional hours be allocated to the physiotherapy service.

Moved Mrs J Funnell

Seconded Cr P Grellman

Carried

5.5 Aged Care Expo

The committee was advised WWCCC staff on behalf of Council is running the Aged Care Expo on 19th November.

5.6 Doctors

The committee was advised the new doctors are in town and awaiting paperwork to be finalized. A Welcome Reception is being organized and the committee will be invited to attend. A Casey to advise date and time.

ITEM 6 NEXT MEETING

The next Health and Wellbeing Advisory Committee Meeting will be held on Monday 14th October commencing at 6.00pm in the Bland Shire Council meeting.

ITEM 7 CLOSE OF MEETING

There being no further business the meeting closed at 6.31pm.

MINUTES OF THE BLAND SHIRE HERITAGE ADVISORY COMMITTEE HELD IN THE COMMITTEE ROOM ON WEDNESDAY 7 AUGUST 2013 COMMENCING AT 5.00PM

Present: Pam Butcher (Chair), Cr Peter Grellman, Cr Liz McGlynn, Lesley Duncan (Town Planner), Guy Marchant (Manager Development Services), Dot Smith, Martin Lane, David Scobie (Heritage Adviser)

Apologies: Nil

CONFIRMATION OF MINUTES

Moved by Cr Liz McGlynn and seconded Cr Peter Grellman by that the minutes of the meeting held on 3 July 2013 be taken as read and confirmed.

CARRIED

ITEM 1 MATTERS ARISING FROM MINUTES

- Main Street Awning Issue – Guy advised Committee that Council has very limited power to order additional works to occur, particularly relating to safety issues. Council has the ability to Order for the premises to be made safe as per engineering advice however Council does not have the ability to detail what materials should be used and alike.

ITEM 2 CORRESPONDENCE

Correspondence In

- Nil

Correspondence Out

- Nil

ITEM 3 HERITAGE ADVISORY REPORTS

David provided the committee with a verbal update on his activities during his visit in July.

ITEM 4 HERITAGE ASSISTANCE FUND

Applications for heritage funding has been received from M & C Cafe for provision of a verandah to the front of the Royal Hotel and from G & S Funnell for external building works carried out on 28 Court St, West Wyalong.

Property – 173 Main St, West Wyalong

Erection of verandah	\$51,620.00
Wrought Iron	\$12,519.00
Painting	\$3,800.00
Electrical Works	\$4884.00

Rendering/Paneling	\$5,300.00
Replacement of Lead lighting	\$300
Associated Fees	\$5,400.00
Total Project Value	\$83,828.00

Funding sought \$41,914

the committee agreed that the provision of this size and style of verandah would have a significant positive visual impact on the main street, particularly taking into consideration the impact that the new verandah at 175 Main Street has already had on the appearance and appeal on the main street.

Discussion was also had in regard to the current funding arrangements, previous commitments to funding as well as the possibility to carry some funds over to cover the approved grants.

Inconsideration of the application and the above information the following motion was moved by Cr Liz McGlynn and seconded by Dot Smith.

MOTION

That the Heritage Assistance Grant be approved for the amount of \$41,914.00 for provision of a verandah to the front of the Royal Hotel at 173 Main Street, West Wyalong.

CARRIED

Property – 28 Court St, West Wyalong

Repairs to Roof	\$10,285.00
External Repairs	\$20,763.00
Painting	\$27,445.00
Electrical Works	\$4884.00
Traffic Control	\$914.94

Total Project Value \$59,408.00

Funding sought The applicant did not provided a detailed figure other than requesting a contribution amount above \$5,000.00.

The premise in question is listed as a heritage item under Bland Local Environmental Plan 2011 as having historic, aesthetic and social significance and is also on the National Trust of Australia register.

Discussion was also had in regard to the current funding arrangements, previous commitments to funding as well as the possibility to carry some funds over to cover the approved grants.

Inconsideration of the application and the above information the following motion was moved by Guy Marchant and seconded by Martin Lane.

MOTION

That the Heritage Assistance Grant be approved for the amount of \$6,250.00 for the repair and painting of the premises known as "Cambewga" at 28 Court Street, West Wyalong.

CARRIED

Above Awning Painting – 167 Main St, West Wyalong

An application for heritage funding has been received from Bianca Woods (Hair 761) for the painting above the awning at 167 Main St, West Wyalong. This was one of the five premises that were identified by the Committee as part of the Above Awning Painting Project.

In accordance with Council's resolution the application was referred to the Director Community and Development Services for approval.

Subsequent approval has been provided to the applicant for the amount of \$2100.00.

ITEM 5 PROJECTS

- Nil

ITEM 6 GENERAL BUSINESS

- Nil

ITEM 7 DATE OF NEXT MEETING

Due to the next meeting date falling on the West Wyalong Show Day the next meeting of the Heritage Advisory Committee is 9 October 2013 commencing at 5.00pm in the Council Committee Room.

ITEM 8 CLOSE

There being no further business the meeting closed at 6.00 pm.

MINUTES OF THE BLAND SHIRE TOURISM ADVISORY COMMITTEE HELD IN THE GREEN ROOM ON WEDNESDAY 11 JULY 2013 COMMENCING AT 5:32 PM

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP16.0 Community satisfaction with the quantity and quality of tourist information and resources provided

DP19.0 Visitors and tourists are welcomed and make a positive contribution to the community and economy

DP19.3 Visitor information is kept relevant and up to date

DP21.0 Promote leading edge communication technology to link everyone within and outside Bland Shire

DP21.2 Analyse, interpret and promote emerging social trends and Government initiatives in technology to benefit the community

Author: Jeff Stien Senior Economic Development & Tourism Advisor

Officer's Recommendation:

That the minutes of the 5 June 2013 Tourism Advisory Committee be confirmed.

Present: Cr. Tony Lord, Bernie Couzens, Amanda Stitt, Mal Carnegie, Peg Mrowka
Jeff Stien (Senior Economic Development & Tourism Advisor).

Apologies: Cr. Leeanne Hampton, Martin Lane, Des Delaney

ITEM 1 Presentation by Visit By Roads (VBR) Chairman Peter Hale

VBR would like to offer to Bland Shire Council the purchase of the Destination Partnership for the Bland Shire LGA together with the license to use the site for the promotion of visitor services and interests for a period of 12 months. The fee is \$2,200 inclusive GST per annum for the first Destination Partnership/license and \$220.00 including GST for each additional Destination Page for locations within the respective LGA if required.

The subscription provides you for each Destination Partnership/License:

In addition to drawing down all listings in the ATDW unlimited listings for places, events and facilities on the site in your LGA area.

- A Destination Page that provides for Lead Photo, Video, Visitor Information Centre details, and 25 displayed photos with text entries plus an additional 20 seasonal entries for rotation;
- Two spaces for corporate ads for cost recovery;
- A capacity to build day tours. Niche trails e.g. Food and Wine, shopping etc., Travelling Routes and license to use these for marketing, provision to visitors and

PAGE NO. 1 OF THE MINUTES OF THE BLAND SHIRE TOURISM ADVISORY COMMITTEE HELD ON THURSDAY 11 JULY 2013

.....
General Manager

.....
Mayor

- potential visitors and social media;
- Agreement by Visitbyroad to share with your organisation 60% of fees paid by operators in your LGA to enhance their listings on the site;
- Four articles per year in 100,000 data base newsletter;
- Stories in the Blog site;
- Capacity to have trails/tracks plotted on map for display and marketing.

Key driving factors in the establishment and design of the software and websites:

- Greater market access by providing for the consumer one website for visitor information so they can plan and enjoy both the Journey and the Destination.
- Provide for consumers a web site that provides them the access to a "local" about what to do.
- Provides particularly to Regional Destinations a long term action that can allow the resources of Visitor Information Centre's and printed material to be used for marketing activities that generate the visitation rather than servicing visitors on arrival and/or for the gathering and publishing of visitor information that enhances the regions attraction and length of stay by visitors to the region
- Provide the capacity to create niche product packages with easily followed maps and directions.
- Access to Touring Data Base of 100,000 consumers.
- A dedicated web site that creates a conversation between traveler and supplier to make the utmost advantage of search engine optimisation.
- Opportunity for up to 70% Revenue sharing from the revenue raised from operators on the site as they seek to up grade their listings.

Peter will forward a copy of this presentation to the Senior Economic Development & Tourism Advisor for further discussions at the next meeting.

Tony Lord thanked Peter for his presentation.

ITEM 2 CONFIRMATION OF MINUTES

That the minutes of the Bland Shire Council Tourism Advisory committee meeting held on 5 June 2013 be confirmed.

Moved: M Carnegie Seconded: B Couzens

CARRIED

ITEM 3 CORRESPONDENCE

Correspondence In:

- Riverina Regional Tourism
- Newell Highway Promotions Committee
- Tourism Industry Regional Development Fund (TIRF) Grants Program

Correspondence Out:

ITEM 4 MATTERS ARISING FROM MINUTES

- The Gold Trails videos are waiting approval by Destination NSW. Bland Shire Council will purchase three sim cards for setting up the iPad Kiosks. The Gold Trails project is a finalists in the Inland NSW Tourism Awards that will be held in Moree on Saturday 27 July. The information for the Bland Shire Heritage, Gold Trails and Tours is progressing.
- Cr. Tony and the Senior Economic Development and Tourism Advisor attended the special meeting in Griffith on Friday 14 June in relations to future structure of Riverina Regional Tourism (RRT), Destination Management Plans and RRT Projects.
- Discussions continued regarding a new name for the Tourism Advisory Committee and one suggestion was the 'Visitor Economy and Tourism Advisory Committee'. Discussions will continue at the next meeting.
- Discussions regarding the current and future tourism projects continued and it was agreed that the following projects should be progressed included in any funding opportunities that may arise and discussions will continue at the next meeting:
 - Cultural Centre including a Visitor Information Centre
 - Coinda Reserve Precinct including the Wetlands, Poppet Head and Rotary Park
 - Airport, gliding and car clubs
 - Augmented reality, holograms and Apps
 - Bird Trails
 - Bland Shire Heritage, Gold Trails and Tours
 - Interpretive signs gold, tin, flowers, birds, eucalyptus, indigenous, history and heritage
 - Development of a content management and online booking and payment systems, social media including smartphone, electronic tours tablet, photo library and promotional videos in English and other languages
 - Events and prospectus
 - Destination Management plan
 - Newell Highway brochure, website and promotions
 - West Wyalong brochure
 - Hotels & Clubs of the Bland Shire & Surrounding areas
 - Russell Drysdale monument and interpretive sign
 - Notable people sculptures, Reading of the Riot Act and Sporting Icons
 - Taleeban
 - Vivid Bland Shire
 - Bike Trails
 - Forests, National Park and Reserves
 - Farm stays
 - Bland Shire's murals need to be assessed and repainted if necessary and other opportunities need to be identified
 - Geocaching
 - WiFi access in the main street
- **Cultural Centre including a Visitor Information Centre** – Bernie Couzens and Martin Lane submitted letters to the Bland Shire Council regarding a Cultural Centre including a Visitor Information Centre

- Bernard Couzens – Feasibility study into a Multi Purpose Centre

Council Recommendation:

55062013 RESOLVED on the motion of Cr Keatley seconded Cr Lord that Mr. Couzens be advised that action has already commenced to obtain preliminary costings for a new Cultural Space and that there will be a comprehensive evaluation undertaken in regard to the need for any new Sports Centre. CARRIED

- Anthony Brown – Rural roads and user charges for sporting facilities

Council Recommendation:

56062013 RESOLVED on the motion of Cr Grellman seconded Cr Templeton:

1. That Mr. Brown be advised, in writing, of the extensive work that has been undertaken in establishing a 'road hierarchy' and an annual 'roads program' in order to obtain the best value possible from the limited funds available for expenditure on the road network.
2. That Mr. Brown also be advised, in writing, of the need to ensure the financial sustainability of council to be able to provide a wide range of community services and that the introduction of the User Charges for sporting fields is just one avenue available to council to raise additional income, a course of action that has been emphasised to council by its Auditors on more than one occasion. CARRIED

- Martin Lane – Feasibility study into a Multi Purpose Centre

Council Recommendation:

57062013 RESOLVED on the motion of Cr Keatley seconded Cr Monaghan that Mr. Lane be advised that action has already commenced to obtain preliminary costings for a new Cultural Space and that there will be a comprehensive evaluation undertaken of such a project, including further community consultation. CARRIED

MINUTES OF THE EXTRA ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 25 JUNE 2013

.....
MAYOR

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West Wyalong Advocate

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July 5, 2013

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INSIDE



- Volunteers acknowledged
- Solicitor withdraws from case
- Mixed emotions for League Taggers
- Weevils win two on the trot
- Wet weather dampens hopes



TODAY

No offence if prisoner doesn't return

A 21-year-old West Wyalong man will remain in custody until at least September 25 this year with Magistrate, Peter Dare commenting "the sooner you get out of those awful green colours the better."

Mr Dare had just sentenced Ryan William Pettit to a term of 18 months imprisonment for multiple break, enter and steal offences, however applied a discount of 25 percent in an actual term of sentence of 13 months and 15 days with a non-parole period of six months commencing March 26, 2013.

The balance of the term, seven months and 15 days, will be served on parole and expire on May 10, 2014.

Mr Dare took into account a period of continuous pre-sentence custody.

"I won't be offended if I don't see you back here in court," said Mr Dare when delivering his lengthy judgement in the June sitting of the West Wyalong Local Court.

"Do your best, there is nothing you can't do," he added, while noting Pettit had enough people who care about him to help.

"You're too young for this... put it all in your pants."

Pettit had previously pleaded guilty to five counts of break and enter house etc steal value less than or equal to \$60,000, break and enter dwelling-house etc with intent to steal, possess prohibited drug, stalk/intimidate/intend fear of physical/mental harm, resist officer in execution of duty, use offensive language in/near public place/school and being an excluded person re-entering attempt to re-enter premises.

The last three charges were committed on April 26 this year while Pettit was on street bail conditions, which included a curfew forbidding him from consuming alcohol or illicit drugs and restraining him from entering or remaining on any licensed premises.

He had consumed one alcoholic drink at the Globe Hotel at about 8.30pm before heading to Tattersall's Hotel where he consumed a further two alcoholic drinks.

He then returned to the Globe Hotel at 10.55pm for another alcoholic drink before the manager asked him to leave due to an incident with another patron.

Pettit left, however returned a short time later and when asked to leave several more times, refused.

Pettit left when told police had been called, crossing the road to the Metropolitan Hotel where he was arrested.

Police formed the opinion Pettit was well affected by alcohol and when told he was under arrest for breaching his bail conditions, began to yell obscenities at police.

In the custody room at the police station, Pettit became increasingly aggressive and argumentative.

He refused to sign his property docket, read his bail conditions or return to the dock area.

When trying to pull away from an officer a wrestle ensued until Pettit was restrained on the floor and handcuffed.

Continued on Page 5

No objections to rate rise

Six public submissions were received by Bland Shire Council during the required 28 day exhibition of their draft Community Strategic Plan, which includes a 3.4 percent increase in rates.

The plan includes the Delivery Program 2013-16, Operational Plan 2013/14 encompassing the annual Budget and Revenue Policy, Asset Management Plan 2013, Long Term Financial Plan 2013 and Workforce Assessment Plan and Strategy 2013-17.

Three of the received submissions sought clarification to the proposed user fees for sporting facilities (see separate story) while one commented on rural roads (see separate story) and two commented on the feasibility study into a Multi Purpose Centre.

With no objections received, the 3.4 percent rate rise was officially adopted at Tuesday night's extraordinary Council meeting.

The Domestic Waste Management and Trade Waste Service charges, however, have been held over for a special report to the July meeting after confusion was raised between the two listings.

Despite the delay in approving waste charges, the projected 2013/14 surplus excluding depreciation, in the Delivery Program 2013-16, was amended from \$357,848 to \$322,848 to include \$25,000 in capital works for the Wyalong Tennis Courts and \$10,000 for scholarships for apprentices (see separate story).

The Operational Plan also required some amendments and additions of projects/programs/initiatives including a \$4000 donation to Royal Far West (see separate story), Bland Shire Ambassador program, waste infrastructure improvements, telemetry for Ungarie and Barmedman Treatment Works, Fitness station, Fleet Management program, Bland, Dull and Boring Paring Proclamation, as well as the previously mentioned Wyalong Tennis Courts and Apprentice Scholarship program.

West Wyalong resident Bernard Couzens said he would like to see the feasibility study, which includes a Visitor Information Centre, fast-tracked as it is "well and truly overdue".

Mr Couzens considers the cost of establishing and maintaining the Multi Cultural Precinct would be outweighed by the secondary and multiplier benefits it would bring to the majority of the community.

He said location could be decided from various sites with the best one giving the easiest and most convenient parking and pedestrian access.

However Mr Couzens said the Shire does not need a new Sports centre as "one already exists and could be upgraded with repairs."

He did, however, consider the inclusion of a hydrotherapy pool as a good idea but should be located within the current swimming pool complex and considered at a much later date.

Martin Lane was also delighted by the idea of a Multi Purpose Precinct, including a Visitor Information Centre, which could be open 365 days a year.

"Visitors are essential to West Wyalong's

economy, they generate a very significant income, support scores of businesses both directly and indirectly," he said.

"Tourism in Bland Shire has an interdependent relationship with a range of sectors including farming, transport, retailing, sport, accommodation, museum and the arts," said Mr Lane.

He described visitor information centres as something of a "status symbol".

"If the destination has one it is on the map and therefore important enough for people to visit," said Mr Lane.

To perform effectively Mr Lane said a Visitor Information Centre must be visible to the flow of visitors and not tucked away.

"This is a perfect time for Council to embark on a positive project of this kind and capitalise now on Destination Funding, plus initiatives such as the Cowal Mine tour, Gold Trails and Modern Mining Trails," concluded Mr Lane.

Barrick cuts five positions

Less than a week after Barrick said no moves were afoot to cut jobs at the Cowal Gold Mine, five positions have been axed this week.

Operators of the Cowal Gold Mine confirmed on Tuesday that five positions were made redundant following a company-wide review of its business structure as they seek to manage costs in a challenging business environment.

Community Relations officer, Shane Goodwin said the affected employees were

advised by their managers Tuesday morning.

"Current economic conditions, along with increasing operating costs and a weakening gold price, meant the company needed to review and adapt its structure to ensure a sustainable business in today's market environment," said Mr Goodwin, who added that Barrick continues to directly employ more than 360 people at the Cowal Gold Mine.

The redundancies announced today are part of the Cowal Gold Mine's effort to reduce general and administrative costs in order to ensure the ongoing success of the operation.

"No operational roles were considered or affected as part of today's announcement," he said.

Mr Goodwin reiterated that the Cowal Gold Mine remains a profitable operation, despite the challenging market conditions.

"At this stage we continue our investigations into the proposed pit extension project which, if approved, would add an additional five years to the mine's operational life.

"It's never easy delivering such news and we are sad to see some of our people now leaving the company."

Mr Goodwin said impacted employees have been given severance pay and access to support and outplacement services to help ensure their "transition is as good as it can be in these difficult circumstances."

2013 AUSTRALIAN JUNIOR DIRT TRACK TITLES
LONE PINE SPEEDWAY WEST WYALONG

Sponsored by

This SATURDAY & SUNDAY JULY 6 & 7

HELD ON THURSDAY 11 JULY 2013

.....
General Manager

.....
Mayor

- The Senior Economic Development & Tourism Advisor met with Government Tourism representatives from Scotland and USA at the National Tourism & Events Excellence Conference in Melbourne. The Paring Proclamation with Boring, Oregon and Dull, Scotland was mentioned during this meeting.

The Senior Economic Development & Tourism Advisor prepared the following business paper and recommendation for the June Council meeting:

9.8 BLAND, DULL & BORING BUDGET

OUR PLACES – where our sense of community shines “providing great community facilities for everyone to enjoy”

- 5. *Promote and facilitate a diverse range of retail and business in the community.*
- 8. *Plan, provide and support a range of community and cultural activities to meet the needs of residents and visitors.*

OUR PROSPERITY – ensuring a vibrant and sustainable future “growing our population and jobs”

- 20. *Visitors and tourists are welcomed and make a positive contribution to the community and economy.*
- 21. *Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment*
- 23. *Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire.*

Author: Senior Economic Development & Tourism Advisor

Tourism Advisory Committee Recommendation:

That should the Paring Proclamation with Boring, Oregon and Dull, Scotland be expanded, then a budget of \$30,000 be allocated to assist with signage, marketing and promotional collateral.

Introduction

Bland Shire Council has written to the Boring Community Planning Organization to explore the options and opportunities in expanding the Paring Proclamation with Boring, Oregon and Dull, Scotland.



Dull Facts

- Dull is a village located in the county of Perth & Kinross in Scotland
- Population: Under 150
- Name may mean 'meadow' in Gaelic or from the Gaelic word 'dul' - a snare or harness
- Dull consists of a single street of houses on the north side of the River Tay valley
- Dull Church had a large collection of Communion tokens. Some feature parish minister initials

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 18 JUNE 2013

.....
MAYOR

Boring Facts

- Boring is located in Clackamas County, Oregon, United States
- Population circa 13,000
- Named after William H. Boring, a Union veteran and an early resident of the area
- The area was once the strawberry capital of the west and timber was the main industry
- For almost 100 years, there has been a lumber mill in the downtown area of the town of Boring

This story has been picked up by Regional, National and International media and has appeared in a number of countries around the world increasing the awareness of the Bland Shire.

Conclusion

The Dull, Boring, Bland proclamation will enable community members to become directly involved in international relations in a unique and meaningful way, bringing long-term benefits to the local community and its partners abroad.

The relationship will allow the communities of Dull, Boring and Bland to exchange ideas, gain an international perspective and increase their understanding of global issues.

In addition to encouraging international peace and goodwill, the relationship with the communities of Dull, Boring and Bland, the relationships may lead to economic growth, increased tourism, and reliable business contacts.

The estimated budget of \$30,000 be allocated to assist with signage, marketing and promotional collateral.

Financial Implications

That a budget of \$30,000 be allocated should a Proclamation be made with Boring, Oregon and Dull Scotland.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 18 JUNE 2013

MAYOR

9.8 BLAND, DULL & BORING BUDGET

At this stage, 8.23pm, Crs Monaghan and Pike left the meeting.

Cr Monaghan returned at 8.25pm.

Cr Pike returned at 8.26pm.

Council Recommendation:

PROPOSED on the motion of Cr Lord seconded Cr Keatley that should the Paring Proclamation with Boring, Oregon and Dull, Scotland be expanded, then a budget of \$30,000 be allocated in the 2013/14 year to assist with signage, marketing and promotional collateral.

On being put to the vote the motion was LOST.

- The Cobra Car Club of NSW held a successful 20th Anniversary nostalgia run to West Wyalong on the June long weekend. Four groups comprising of 53 participants in 22 Cobras, one GT40 and 5 conventional cars converged on West Wyalong from Queensland, Victoria, NSW and the ACT. The Tourism Advisory Committee thanked Mal Carnegie and the Lake Cowal Conservation Centre for hosting the Cobra Car Club on the Sunday.

ITEM 5 GENERAL BUSINESS

- The Tourism Industry Regional Development Fund (TIRF) – Round Two has opened and additional information would be obtained as some of the criteria had changed from Round One and applications have to be submitted by 11:59pm on Wednesday 7 August 2013. Bland Shire Council submitted an application for improving the Poppet Head in Round One. Round One received 760 applications and they funded the top 9% with Bland Shire Councils application being ranked in the top 11%. Should an application be submitted then projects that have been identified in the current and future tourism projects mentioned above should be included.
- Updating of the murals in the Bland Shire was mentioned. This item is included in the future items list of projects.

ITEM 6 DATE OF NEXT MEETING

The date for the next is 8 August 2013 at 5.30pm.

ITEM 7 CLOSE

Meeting closed at 6:50 pm.

MINUTES OF THE BLAND SHIRE TOURISM ADVISORY COMMITTEE HELD IN THE FOYER ROOM ON WEDNESDAY 08 AUGUST 2013 COMMENCING AT 5:30 PM

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP16.0 Community satisfaction with the quantity and quality of tourist information and resources provided

DP19.0 Visitors and tourists are welcomed and make a positive contribution to the community and economy

DP19.3 Visitor information is kept relevant and up to date

DP21.0 Promote leading edge communication technology to link everyone within and outside Bland Shire

DP21.2 Analyse, interpret and promote emerging social trends and Government initiatives in technology to benefit the community

Author: Jeff Stien Senior Economic Development & Tourism Advisor

Officer's Recommendation:

That the minutes of the 11 July 2013 Tourism Advisory Committee be confirmed.

Present: Cr. Tony Lord, Bernie Couzens, Amanda Stitt, Mal Carnegie, Martin Lane, Des Delaney, Jeff Stien (Senior Economic Development & Tourism Advisor).

Apologies: Cr. Leeanne Hampton, Peg Mrowka

ITEM 1 CONFIRMATION OF MINUTES

That the minutes of the Bland Shire Council Tourism Advisory committee meeting held on 11 July 2013 be confirmed.

Moved: B Couzens

Seconded: A Stitt

CARRIED

ITEM 2 CORRESPONDENCE

Correspondence In:

- Riverina Regional Tourism
- Visit By Road
- Newell Highway Promotions Committee

Correspondence Out:

- Tourism Industry Regional Development Fund (TIRF) Grants Program

ITEM 3 MATTERS ARISING FROM MINUTES

- The Senior Economic Development and Tourism Advisor distributed the Visit By Road Presentation for discussion. The initial discussions indicated that the committee would like to look at this further and be discussed at a later meeting.
- The Gold Trails videos have been approved by Destination NSW. The Gold Trails received the first place award at the CountryLink Inland NSW Tourism Awards for the New Tourism Development Category. This category recognises excellence in the planning of tourism infrastructure and or services with a focus on entrepreneurial vision, harmonious integration with the environment, design and functionality and uniqueness of the service. In collecting this award, the Gold Trails are automatically entered in the NSW Tourism Awards.



Brad Thorsby the President of the Gold Trails on the right receiving the award.

Bland Shire Council is in the process of purchasing three sim cards for setting up the iPad Kiosks.

- There will be a special Riverina Regional Tourism (RRT) meeting in Narrandera on 5 September to discuss a revised Riverina Regional Tourism Organisation (RTO) Constitution.

A draft Destination Management Plan (DMP) will be circulated to members around 16 August for comment and this will also be discussed at the Narrandera meeting. It is hoped to have the DMP finalised in early September.

- Discussions continued regarding a new name for the Tourism Advisory Committee and it was recommended changing the name to the Visitor Economy and Tourism Advisory Committee.

Moved: B Couzens

Seconded: M Lane

CARRIED

- Discussions regarding the current and future tourism projects continued and it was agreed that the following projects should be progressed and included in any funding opportunities that may arise:
 - Cultural Centre including a Visitor Information Centre
 - Cooinda Reserve Precinct including the Wetlands, Poppet Head and Rotary Park
 - Airport, gliding and car clubs
 - Augmented reality, holograms and Apps
 - Bird Trails
 - Bland Shire Heritage, Gold Trails and Tours
 - Interpretive signs gold, tin, flowers, birds, eucalyptus, indigenous, history and heritage
 - Development of a content management and online booking and payment systems, social media including smartphone, electronic tours tablet, photo library and promotional videos in English and other languages
 - Events and prospectus
 - Destination Management plan
 - Newell Highway brochure, website and promotions
 - West Wyalong brochure
 - Hotels & Clubs of the Bland Shire & Surrounding areas
 - Russell Drysdale monument and interpretive sign
 - Notable people sculptures, Reading of the Riot Act and Sporting Icons
 - Taleeban
 - Vivid Bland Shire
 - Bike Trails
 - Forests, National Park and Reserves
 - Farm stays
 - Bland Shire's murals need to be assessed and repainted if necessary and other opportunities need to be identified
 - Geocaching
 - WiFi access in the main street

- An update on the 21st Anniversary of the Mirrool Silo Kick was provided by Des Delaney. Invitations have sent out to all previous Winners, Publicans and Committee Members. The Northern Jets Presentation dinner will be held on the Friday night and they have received 160 bookings. The Mirrool Silo kick sponsors have been contacted and the media will start to promote the event in the near future. The new publicans of the Mirrool Hotel are looking forward to their first Mirrool Silo Kick as publicans.

- As discussed at the last meeting Bland Shire Council has submitted an application for the second round of the Tourism Industry Regional Development Fund (TIRF) Grant. The projects that have been included are interpretive signs, a content management system, hologram and two statues and a smartphone and tablet application.

ITEM 5 GENERAL BUSINESS

- The Tourism Advisory Committee discussed how good the boardwalk in the wetlands is looking and it will look even better when completed. The Tidy Towns assessor who was in the Bland Shire during the week also commented on how good it looked.

The boardwalk will be a great asset to the Bland Shire and all those involved should be congratulated.

- Minister Piccoli and Mayor Neil Pokoney officially recognised the installation of the Visitor Information Shelters with the cutting of a ribbon on 8 August.



- The Newell Highway Promotions Committee is working on some promotional activities for the Newell Highway.
- There are copies of the History of Hiawatha available and Norma O’Neil is the contact.
- The following Bland Shire, Riverina and Central West Destination NSW’s Visitor and Accommodation profiles were discussed:

Visitor profiles

These profiles show the number of visitors to an LGA, broken down by the three key source markets of domestic day-trips, domestic overnight visitors and international visitors. Each source market is measured in terms of the number of visitors, visitor nights and expenditure.

Accommodation profiles

These profiles include information from the Australian Bureau of Statistics on accommodation supply factors, specifically the number of establishments, number of rooms, occupancy rates and average room rates. Local area data is available for hotels/motels/serviced apartments with 15 or more rooms and caravan parks

From the data, there were 57,000 domestic overnight visitors that represented a domestic overnight spend of \$17 million. The committee agreed that we should aim to increase their length of stay from 2.2 nights as this will lead to a significant economic boost to the local economy.

Overview

Key measures	Bland	NSW
Total visitors (overnight & daytrips) ('000)	np	73,759
Domestic overnight visitors only ('000)	57	23,482
Total nights ('000)	np	142,271
Domestic nights only ('000)	126	79,847
Total spend (\$million) ¹	np	\$23,592
Domestic overnight spend only (\$million) ²	\$17	\$12,487

Domestic Overnight Travel

Key measures	Bland	NSW
Visitors ('000)	57	23,482
Nights ('000)	126	79,847
Average stay (nights)	2.2	3.4
Spend (\$million) ¹	\$17	\$12,487
Spend per visitor (\$)	\$304	\$532
Spend per night (\$)	\$137	\$156

Purpose of visit (visitors)	('000)	%	NSW %
Holiday	20	34.5%	43.9%
Visiting friends and relatives	17	30.1%	35.0%
Business	8	13.3%	17.5%
Other	11	18.6%	5.3%

Purpose of visit (nights)	('000)	%	NSW %
Holiday	39	30.6%	49.3%
Visiting friends and relatives	45	35.3%	33.0%
Business	29	22.8%	12.8%
Other	12	9.5%	4.6%

Top 5 activities undertaken (visitors)	('000)	%	NSW %
Eat out at restaurants	23	40.9%	56.3%
Visit friends and relatives	16	28.6%	47.0%
Pubs clubs discos etc	10	18.2%	22.0%
General sight seeing	10	18.2%	26.6%
Go shopping for pleasure	6	10.5%	26.3%

Top 5 accommodation types (nights)	('000)	%	NSW %
Hotel, resort, motel or motor inn	53	42.9%	23.4%
Friends or relatives property	50	40.3%	39.1%
Camping near road or on private property	10	8.3%	4.0%
Caravan park or commercial camping ground	9	6.9%	12.4%
Rented house, apartment, flat or unit	np	np	9.9%

Age group (visitors)	('000)	%	NSW %
15 to 24 years	7	11.5%	14.5%
25 to 34 years	8	13.7%	14.0%
35 to 44 years	12	20.3%	21.5%
45 to 54 years	8	14.6%	19.0%
55 to 64 years	10	16.9%	16.6%
65 years and over	14	23.9%	14.4%

Lifecycle grouping (visitors)	('000)	%	NSW %
Single, aged 15 to 44	10	17.7%	17.3%
Couple (no kids), aged 15 to 44	4	6.6%	10.8%
Parent, youngest child aged 14 or less	17	29.2%	28.2%
Parent, youngest child aged 15+	np	np	10.0%
Working, aged 45+	6	10.2%	15.0%
Non working, aged 45+	19	33.2%	18.4%

Domestic Overnight Travel (cont)

Origin (visitors)	('000)	%	NSW %
Regional NSW	25	43.8%	39.7%
Sydney	5	8.8%	28.6%
Total intrastate	30	53.1%	68.3%
Victoria	12	21.2%	11.5%
Queensland	6	11.1%	11.0%
South Australia	6	10.2%	2.1%
Other interstate	3	4.4%	7.0%
Total interstate	27	46.9%	31.7%

Origin (nights)	('000)	%	NSW %
Regional NSW	62	49.0%	35.5%
Sydney	25	20.0%	26.6%
Total intrastate	87	69.2%	62.2%
Victoria	20	15.9%	13.9%
Queensland	8	6.3%	13.3%
South Australia	7	5.4%	2.8%
Other interstate	4	3.2%	7.7%
Total interstate	39	30.8%	37.8%

Top 3 transport types (visitors)	('000)	%	NSW %
Private or company vehicle	51	92.7%	77.2%
Bus or coach	np	np	2.2%
Camper van or motor home	np	np	0.4%

Travel party (visitors)	('000)	%	NSW %
Adult couple, no children	19	34.1%	27.6%
Travelling with children	16	27.9%	27.6%
None	15	25.6%	24.4%
Friends or relatives, no children	5	8.8%	14.1%
Business associates	np	np	4.6%
Other	np	np	1.7%

Notes and definitions

¹ The expenditure estimates are derived based on information from Tourism Research Australia's modelled visitor expenditure in Australia's tourism regions. Total LGA expenditure = per night expenditure in the tourism region x number of nights in the LGA (note: daytrip expenditure is based on visitors).

Comparability: Due to changes to local government area definitions and methodological aspects, the results in this profile may not be comparable with previously published profiles.

Domestic overnight visitor = an Australian resident, aged 15 and over, who had taken a trip within Australia involving a stay away from home for at least one night (but no more than 12 months) at a place at least 40 km from home.

Domestic daytrip visitor = an Australian resident, aged 15 and over, who had taken a domestic daytrip involving a round trip for a distance of at least 50km and of a duration of at least 4 hours but not involving a night away from home (routine travel and same day travel as part of overnight travel are excluded).

International overnight visitor = an international resident, aged 15 and over, who visited Australia for a period of no more than 12 months and stayed at least one night in the LGA.

Further information

Please refer to the following websites for further information on

- travel to other local government areas in NSW:

www.destinationnsw.com.au/LocalAreaProfiles

- tourist accommodation in local government areas in NSW:

www.destinationnsw.com.au/tourism/research-and-reports

- detailed profiles on travel to tourism regions in NSW:

www.destinationnsw.com.au/tourism/research-and-reports

This profile provides a summary of published data and information on tourist accommodation in this Local Government Area (LGA).

SUMMARY OF HOTELS/MOTELS/SERVICED APARTMENTS WITH 15 OR MORE ROOMS			
	Bland	Riverina (TR)*	New South Wales
Number of establishments <small>(at September 30, 2011)</small>	8	83	1,398
Number of rooms <small>(at September 30, 2011)</small>	195	2,382	70,459
Room occupancy rate <small>(average over 12 months ending Sept 30, 2011)</small>	43.4%	55.9%	65.9%
Room rate (average cost of rooms occupied) <small>(average over 12 months ending September 30, 2011)</small>	\$86	\$106	\$161

SUMMARY OF CARAVAN PARKS			
	Bland	Riverina (TR)*	New South Wales
Number of establishments <small>(at June 30 2010)</small>	1	14	501
Number of on-site vans <small>(at June 30 2010)</small>	n/a	12	7,717
Number of cabins/flats/units/villas <small>(at June 30 2010)</small>	n/a	275	13,228
Total capacity (including other sites) <small>(at June 30 2010)</small>	n/a	1,169	74,868
Site occupancy rate <small>(average over 12 months ending June 2010)</small>	n/a	31.9%	59.3%

SUMMARY OF RENTED HOLIDAY HOMES/UNITS			
	Bland	Riverina (TR)*	New South Wales
Number <small>(at June 30 2010)</small>	n/a	n/a	9,118
Unit occupancy rate <small>(average over 12 months ending June 2010)</small>	n/a	n/a	34.9%

SUMMARY OF VISITOR HOSTELS			
	Bland	Riverina (TR)*	New South Wales
Number of establishments <small>(at June 30 2010)</small>	n/a	1	94
Bed Occupancy rate <small>(average over 12 months ending June 2010)</small>	n/a	n/a	57.5%

Further information on the number and type of visitors is available on a separate product (see www.destinationnsw.com.au/LocalAreaProfiles)

* TR = Tourism Region.

Source: Australian Bureau of Statistics, Survey of Tourist Accommodation

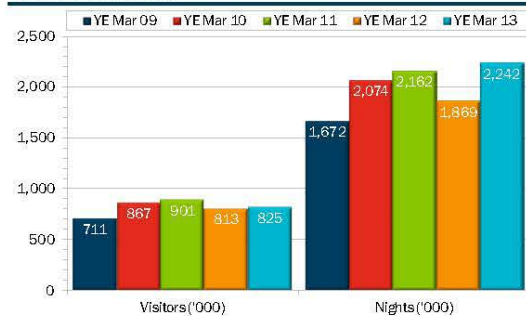
Notes: Most recent available data is used in this summary as noted for each item above.

ABS ceased collecting information on hotels with less than 15 rooms, caravan parks, holiday homes/units and visitor hostels in June 2010 but it is expected that a private company, STR Global will commence collecting equivalent data for hotels with less than 15 rooms, caravan parks and visitor hostels in 2012, to be published through Tourism Research Australia.

The mapped location of the LGA (as well as data for previous years on accommodation establishments) is available in the "LGA Profile" from the ABS (See: <http://www.ausstats.abs.gov.au/ausstats/nrmaps.nsf/NEW-GmapPages/national-regional-profile?opendocument> and click on "Local Government Area", "NSW Get Data" and the "=" sign for a clickable list of all LGAs in NSW).

Domestic Overnight Travel ⁽¹⁾

Visitors and nights



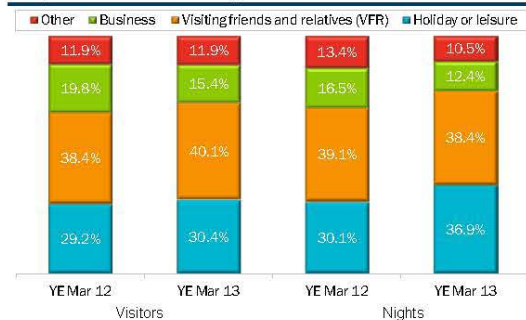
Riverina received 825,000 domestic overnight visitors - up by 1.5% on YE Mar 12. Visitors spent over 2.2 million nights in the region - up by 20.0% on YE Mar 12.

Note: The number of domestic overnight trips to regional New South Wales increased by 3.9 percent* on last year and by 7.8 percent* compared to four years ago.

Market share

The region received 4.6% of visitors and 3.5% of nights in regional NSW. Compared to YE Mar 12, the share of visitors was down by 0.1 pt and the share of nights was up by 0.5 pts.

Purpose of visit to the region



'Visiting friends and relatives (VFR)' (40.1%) was the largest purpose for visitors to the region, followed by 'holiday or leisure' (30.4%) and 'business' (15.4%). Compared to YE Mar 12, visitors who travelled for 'holiday or leisure' grew by 5.9% and 'VFR' increased by 6.1% while 'business' declined by 21.1%.

'VFR' (38.4%) was the largest purpose in terms of nights in the region, followed by 'holiday or leisure' (36.9%) and 'business' (12.4%). Compared to YE Mar 12, nights spent for 'holiday or leisure' grew by 47.2%* and 'VFR' increased by 17.8% while 'business' declined by 10.0%.

Accommodation

'Friends or relatives property' (50.8%) was the most popular accommodation used for nights in the region, followed by 'standard hotel, motor inn, below 4 star' (19.6%) and 'caravan park or commercial camping ground' (8.2%).

Riverina includes Griffith, Hay, Leeton, Wagga Wagga.

* The percentage change is statistically significant.

(1) Source: National Visitor Survey (NVS), YE Mar 13, Tourism Research Australia (TRA)

Origin

Origin	Share of visitors		Share of nights	
	YE Mar 12	YE Mar 13	YE Mar 12	YE Mar 13
Regional NSW	38.7%	38.4%	38.4%	35.3%
Sydney	25.2%	21.9%	26.8%	20.7%
Total intrastate	63.8%	60.4%	65.2%	56.0%
Victoria	16.4%	19.6%	14.9%	12.5%
Queensland	4.6%	6.4%	5.6%	19.2%
ACT	7.5%	6.3%	6.6%	5.5%
Other interstate	7.7%	7.3%	7.8%	8.9%
Total interstate	36.2%	39.6%	34.8%	44.0%

Regional NSW (38.4%) was the largest source of visitors to the region, followed by Sydney (21.9%) and Victoria (19.6%). Compared to YE Mar 12, the regional NSW source market grew by 0.6% while Sydney decreased by 11.7%. Over the same period, Victoria grew by 21.8% and Queensland increased by 43.2% while the ACT decreased by 14.8%.

Regional NSW (35.3%) was the largest source market in terms of nights in the region, followed by Sydney (20.7%) and Queensland (19.2%). Compared to YE Mar 12, nights spent by visitors from regional NSW grew by 10.3% while nights from Sydney declined by 7.4%. Over the same period, nights by Victorians grew by 0.4% and Queensland nights increased by 310%* while nights by visitors from the ACT grew by 0.8%.

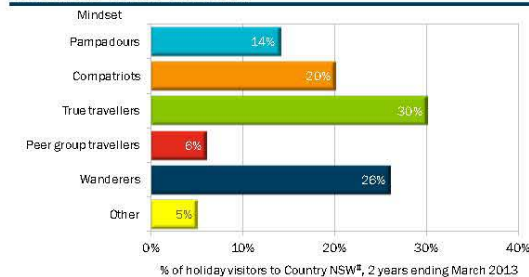
All transport

'Private or company vehicle' (84.0%) was the most popular form of transport used by visitors to the region.

Activities

'Eat out at restaurants' (45.7%) was the most popular activity undertaken by visitors to the region, followed by 'visit friends and relatives' (41.6%) and 'pubs, clubs, discos etc' (21.6%).

Australian Travel Mindsets ⁽²⁾



Pampadours - want luxury; Compatriots - mostly families; True travellers - want depth of experience; Peer group travellers - seeking a fun experience with friends; and Wanderers - taking time to explore and discover.

(2) Source: Inside Story, 2YE Mar 13

combined regions of Capital Country, Central NSW, The Murray, New England North West and Riverina, plus selected Local Areas of The Hunter region.

Expenditure (incl airfares and transport costs) ⁽³⁾

Domestic overnight visitors spent \$244 million in the region - down by 34.4%* on YE Mar 12. On average, visitors spent \$109 per night in the region - down by 45.3% on YE Mar 12.

(3) Source: Modelled domestic overnight visitor expenditure in Australia's regions, YE Mar 13, TRA

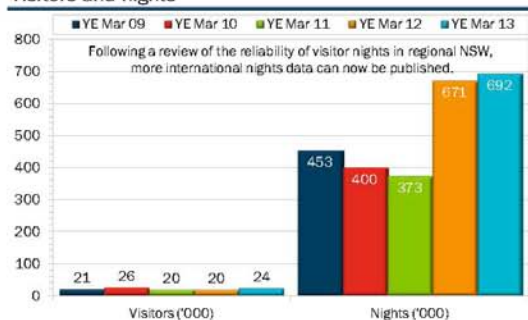
Travel to Riverina

Year ended March 2013

Total visitors ('000)	2,197
Total nights ('000)	2,934
- domestic nights	76.4%
- international nights	23.6%
Total expenditure (million)	\$517

International Overnight Travel (4)

Visitors and nights



Riverina received 23,500 international overnight visitors - up by 20.1% on YE Mar 12. Visitors spent 692,400 nights in the region - up by 3.2% on YE Mar 12.

Note: The number of overnight trips to regional New South Wales by international visitors increased by 0.9 percent on last year, but was down by 1.4 percent compared to four years ago.

Market share

The region received 4.1% of visitors and 6.3% of nights in regional NSW. Compared to YE Mar 12, the share of visitors was up by 0.6% pts and the share of nights was unchanged.

Purpose of visit to the region

'Holiday / pleasure' (48.8%) was the largest purpose for visitors to the region, followed by 'visiting friends and relatives (VFR)' (25.1%) and 'business' (12.7%). Compared to YE Mar 12, visitors who travelled for 'holiday / pleasure' grew by 15.7% and 'VFR' increased by 13.0% while 'business' grew by 12.9%.

Origin - share of visitors to the region

Share of international visitors to Riverina							
Rank	Market	YE Mar 12	YE Mar 13	Rank	Market	YE Mar 12	YE Mar 13
1	United Kingdom	11.4%	22.2%	12	Italy	0.0%	2.7%
2	New Zealand	11.8%	13.0%	13	Ireland	7.8%	2.7%
3	USA	11.7%	6.0%	14	Netherlands	4.3%	2.5%
4	Mainland China & HK	3.8%	5.3%	15	Japan	3.7%	2.1%
	Mainland China	3.3%	2.0%	16	Singapore	3.2%	1.9%
	Hong Kong	0.6%	3.3%	17	Korea	1.6%	1.4%
5	India	0.0%	4.8%	18	Malaysia	1.1%	1.3%
6	France	3.9%	4.6%	19	Indonesia	1.6%	0.6%
7	Canada	2.4%	4.8%	20	Middle East & Nth Africa	0.0%	0.5%
8	Germany	6.9%	4.0%	21	Thailand	0.6%	0.0%
9	Taiwan	2.2%	3.4%		Other Asia	1.3%	2.5%
10	Switzerland	3.7%	3.3%		Other Europe	4.1%	1.5%
11	Scandinavia	1.8%	3.1%		Other Countries	9.3%	5.1%

Accommodation

'Rented house / apartment / unit / flat' (44.0%) was the most popular form of accommodation used for nights in the region, followed by 'home of friend or relative' (26.0%).

Expenditure (incl pre-paid package expenditure) (5)

Expenditure by international overnight visitors in the region is statistically unreliable.

(5) Source: Modelled international overnight visitor expenditure in Australia's regions, YE Mar 13, TRA.

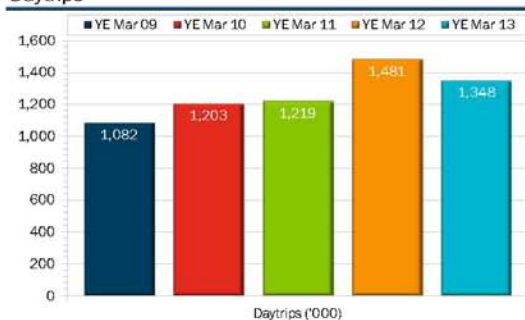
Please note: The information in this report is sourced from sample surveys, hence the results are subject to sampling variability.

* The percentage change is statistically significant.

(4) Source: International Visitor Survey (IVS), YE Mar 13, TRA

Domestic Daytrip Travel (6)

Daytrips



Riverina received over 1.3 million domestic daytrip visitors - down by 9.0% on YE Mar 12.

Note: The number of domestic daytrips to regional New South Wales decreased by 2.2 percent on last year, but was up by 17.1 percent* compared to four years ago.

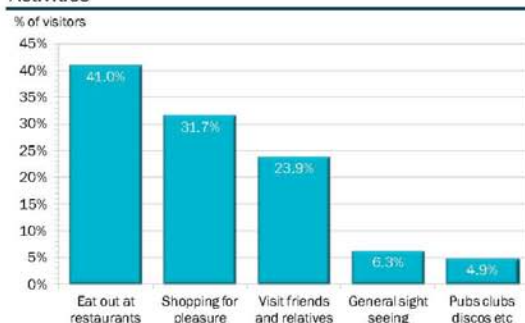
Market share

The region received 4.0% of daytrips to regional NSW. Compared to YE Mar 12, the share was down by 0.3% pts.

Main purpose of trip

'Holiday or leisure' (43.3%) was the largest purpose for visitors to the region, followed by 'visiting friends and relatives (VFR)' (20.5%) and 'health-related' (14.8%). Compared to YE Mar 12, visitors who travelled for 'holiday or leisure' grew by 6.8% while 'VFR' declined by 10.4% and 'health-related' grew by 56.3%.

Activities



Expenditure (7)

Domestic daytrip visitors spent \$239 million in the region - up by 17.8% on YE Mar 12. On average, they spent \$177 per trip to the region - up by 29.4% on YE Mar 12.

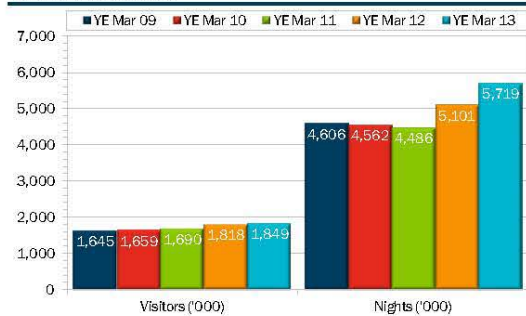
(7) Source: Modelled domestic day visitor expenditure in Australia's regions, YE Mar 13, TRA

Further information

Please see www.destinationnsw.com.au for profiles on travel to the other regions in NSW and information on international and domestic travel to the State.

Domestic Overnight Travel ⁽¹⁾

Visitors and nights



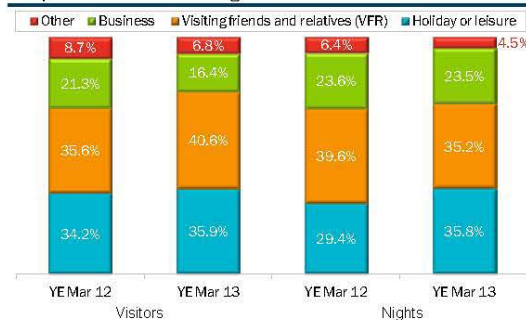
Central NSW received over 1.8 million domestic overnight visitors - up by 1.7% on YE Mar 12. Visitors spent over 5.7 million nights in the region - up by 12.1% on YE Mar 12.

Note: The number of domestic overnight trips to regional New South Wales increased by 3.9 percent* on last year and by 7.8 percent* compared to four years ago.

Market share

The region received 10.3% of visitors and 9.0% of nights in regional NSW. Compared to YE Mar 12, the share of visitors was down by 0.2 pts and the share of nights was up by 0.7 pts.

Purpose of visit to the region



'Visiting friends and relatives (VFR)' (40.6%) was the largest purpose for visitors to the region, followed by 'holiday or leisure' (35.9%) and 'business' (16.4%). Compared to YE Mar 12, visitors who travelled for 'holiday or leisure' grew by 6.8% and 'VFR' increased by 15.7%* while 'business' fell by 21.9%*.

'Holiday or leisure' (35.8%) was the largest purpose in terms of nights in the region, followed by 'VFR' (35.2%) and 'business' (23.5%). Compared to YE Mar 12, nights spent for 'holiday or leisure' grew by 36.4%* while 'VFR' declined by 0.4% and 'business' increased by 11.6%.

Accommodation

'Friends or relatives property' (39.0%) was the most popular accommodation used for nights in the region, followed by 'standard hotel, motor inn, below 4 star' (17.6%) and 'rented house, apartment, flat or unit' (12.8%).

Central NSW includes Bathurst, Cowra, Dubbo, Orange, Parkes.

* The percentage change is statistically significant.

(1) Source: National Visitor Survey (NVS), YE Mar 13, Tourism Research Australia (TRA)

Origin

Origin	Share of visitors		Share of nights	
	YE Mar 12	YE Mar 13	YE Mar 12	YE Mar 13
Regional NSW	45.9%	44.2%	41.8%	37.7%
Sydney	30.5%	32.3%	30.2%	27.3%
Total intrastate	76.5%	76.6%	71.9%	65.1%
Victoria	10.7%	8.1%	11.0%	6.6%
Queensland	7.0%	9.0%	9.2%	18.7%
ACT	3.0%	2.9%	2.0%	4.1%
Other interstate	3.0%	3.4%	5.9%	5.5%
Total interstate	23.5%	23.4%	28.1%	34.9%

Regional NSW (44.2%) was the largest source of visitors to the region, followed by Sydney (32.3%) and Queensland (9.0%). Compared to YE Mar 12, the regional NSW source market declined by 2.0% while Sydney grew by 7.7%. Over the same period, Victoria declined by 23.2% while Queensland grew by 31.5% and the ACT decreased by 1.9%.

Regional NSW (37.7%) was the largest source market in terms of nights in the region, followed by Sydney (27.3%) and Queensland (18.7%). Compared to YE Mar 12, nights spent by visitors from regional NSW grew by 1.3% and nights from Sydney increased by 1.7%. Over the same period, nights by Victorians declined by 32.9% while Queensland nights grew by 127%* and nights by visitors from the ACT increased by 132%*.

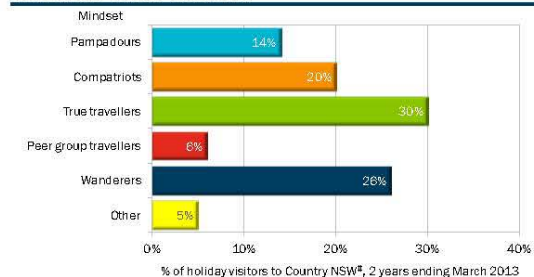
All transport

'Private or company vehicle' (87.9%) was the most popular form of transport used by visitors to the region.

Activities

'Eat out at restaurants' (48.4%) was the most popular activity undertaken by visitors to the region, followed by 'visit friends and relatives' (45.8%) and 'pubs, clubs, discos etc' (22.0%).

Australian Travel Mindsets ⁽²⁾



Pampadours - want luxury; Compatriots - mostly families; True travellers - want depth of experience; Peer group travellers - seeking a fun experience with friends; and Wanderers - taking time to explore and discover.

(2) Source: Inside Story, 2YE Mar 13

* combined regions of Capital Country, Central NSW, The Murray, New England North West and Riverina, plus selected Local Areas of The Hunter region.

Expenditure (incl airfares and transport costs) ⁽³⁾

Domestic overnight visitors spent \$712 million in the region - down by 5.8% on YE Mar 12. On average, visitors spent \$125 per night in the region - down by 16.0% on YE Mar 12.

(3) Source: Modelled domestic overnight visitor expenditure in Australia's regions, YE Mar 13, TRA

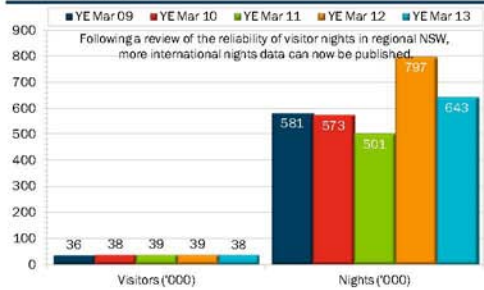
Travel to Central NSW

Year ended March 2013

Total visitors ('000)	4,470
Total nights ('000)	6,862
- domestic nights	69.9%
- international nights	10.1%
Total expenditure (million)	\$1,124

International Overnight Travel (4)

Visitors and nights



Central NSW received 37,900 international overnight visitors - down by 1.6% on YE Mar 12. Visitors spent 642,700 nights in the region - down by 19.4% on YE Mar 12.

Note: The number of overnight trips to regional New South Wales by international visitors increased by 0.9 percent on last year, but was down by 1.4 percent compared to four years ago.

Market share

The region received 6.5% of visitors and 5.8% of nights in regional NSW. Compared to YE Mar 12, the share of visitors was down by 0.2% pts and share of nights was down by 1.7% pts.

Purpose of visit to the region

'Holiday / pleasure' (52.2%) was the largest purpose for visitors to the region, followed by 'visiting friends and relatives (VFR)' (26.3%) and 'business' (11.4%). Compared to YE Mar 12, visitors who travelled for 'holiday / pleasure' grew by 5.1% while 'VFR' declined by 20.3% and 'business' increased by 48.7%.

Origin - share of visitors to the region

Rank	Market	Share of international visitors to Central NSW					
		YE Mar 12	YE Mar 13	Rank	Market		
1	New Zealand	21.9%	29.4%	12	Italy	2.4%	2.1%
2	United Kingdom	18.1%	12.4%	13	Korea	2.7%	2.0%
3	USA	11.8%	9.0%	14	Scandinavia	3.2%	2.0%
4	Mainland China & HK	4.4%	7.3%	15	Ireland	2.1%	1.5%
	Mainland China	3.7%	5.6%	16	Netherlands	1.0%	1.1%
	Hong Kong	0.7%	1.0%	17	Taiwan	1.1%	1.1%
5	Germany	5.1%	5.8%	18	Switzerland	2.2%	0.7%
6	Canada	3.0%	5.6%	19	Middle East & 10th Africa	1.0%	0.1%
7	France	2.7%	3.2%	20	Malaysia	1.7%	0.2%
8	Indonesia	0.8%	2.9%	20	Thailand	0.2%	0.2%
9	India	1.3%	2.9%		Other Asia	2.9%	1.2%
10	Singapore	1.1%	2.6%		Other Europe	3.7%	1.3%
11	Japan	1.3%	2.2%		Other Countries	3.9%	3.0%

New Zealand (29.4%) was the region's largest source of visitors.

Accommodation

'Home of friend or relative' (26.7%) was the most popular form of accommodation used for nights in the region, followed by 'rented house / apartment / unit / flat' (25.2%).

Expenditure (incl pre-paid package expenditure) (5)

International overnight visitors spent \$41 million in the region - up by 4.9% on YE Mar 12. On average, visitors spent \$64 per night in the region - up by 30.1% on YE Mar 12.

(5) Source: Modelled international overnight visitor expenditure in Australia's regions, YE Mar 13, TRA.

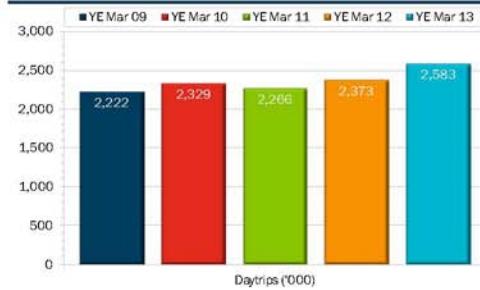
Please note: The information in this report is sourced from sample surveys, hence the results are subject to sampling variability.

* The percentage change is statistically significant.

(4) Source: International Visitor Survey (IVS), YE Mar 13, TRA

Domestic Daytrip Travel (6)

Daytrips



Central NSW received nearly 2.6 million domestic daytrip visitors - up by 8.8% on YE Mar 12.

Note: The number of domestic daytrips to regional New South Wales decreased by 2.2 percent on last year, but was up by 17.1 percent* compared to four years ago.

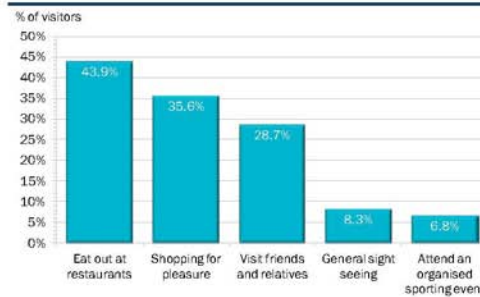
Market share

The region received 7.7% of daytrips to regional NSW. Compared to YE Mar 12, the share was up by 0.8% pts.

Main purpose of trip

'Holiday or leisure' (49.1%) was the largest purpose for visitors to the region, followed by 'visiting friends and relatives (VFR)' (22.6%) and 'business' (13.5%). Compared to YE Mar 12, visitors who travelled for 'holiday or leisure' grew by 28.8%* and 'VFR' increased by 8.6% while 'business' declined by 4.1%.

Activities



Expenditure (7)

Domestic daytrip visitors spent \$370 million in the region - up by 40.4%* on YE Mar 12. On average, they spent \$143 per trip to the region - up by 29.0% on YE Mar 12.

(7) Source: Modelled domestic day visitor expenditure in Australia's regions, YE Mar 13, TRA

Further information

Please see www.destinationnsw.com.au for profiles on travel to the other regions in NSW and information on international and domestic travel to the State.

ITEM 6 DATE OF NEXT MEETING

The date for the next is 12 September 2013 at 5.30pm.

ITEM 7 CLOSE

Meeting closed at 6:30 pm.

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Monthly Status Report

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents

Author: Executive Assistant

Officer's Recommendation:

That the information contained in the July 2013 monthly status report be received and noted.

Introduction

At its June 2011 meeting Council approved for the submission of a "Monthly Status Report" to each ordinary Council meeting for effective monitoring and recording of Council's decisions and actions taken.

This course of action creates greater transparency for staff responsible for implementing Council decisions and provides Councillors with a more accurate outcome of their decision making process.

When the action required from each decision is completed the item will be deleted from the report.

Conclusion

The actions taken by staff in implementing Council decisions and detailed in the Monthly Status Report be received and noted.

Financial Implications

Nil to this report

MONTHLY STATUS REPORT - COUNCIL MEETING RESOLUTIONS FOR ACTION

Blue shading indicates action completed

COUNCIL RESOLUTIONS 20 NOVEMBER 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
MATCHING FUNDS FOR THE BLAND SHIRE HERITAGE, GOLD TRAILS AND TOURS - RUSSELL DRYSDALE MONUMENT - 24112012	GM	That Bland Shire Council endorses the Russell Drysdale Bronze monument and interpretive sign to be installed on the Tattersall's Hotel corner.	SEDATO to follow up next stage of this project. 13/12: stool to be removed from design, DES to source template to determine most suitable location 29/1: template available, onsite meeting to be scheduled 7/5: GM to follow up with SEDTA 3/7: Location of the sculpture has been determined and the Bronze work is now proceeding. 6/8: sculpture expected in October

COUNCIL RESOLUTIONS 11 DECEMBER 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
PERSEVERANCE PRECINCT STAGE 2 - 18122012	DES	1. That tenders be called for the provision of lights at the western (Ron Crowe oval) and eastern ovals in line with the recommendation from the Perseverance Street Ovals Precinct Users Group 2. That further works be costed after the acceptance of the lighting tender and presented to council for priority and funding options.	29/1: tenders being called 7/5: tenders issued on 7/5, timeline developed, to extraordinary Council meeting on 25th June 2/7: tender accepted

COUNCIL RESOLUTIONS 19 FEBRUARY 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
PUBLIC ADDRESS SYSTEM IN THE MAIN STREET - 16022013	GM	That before Bland Shire Council considers the purchase and installation of a permanent public address system for the main street for future events and activities a further report be submitted detailing actual capital and ongoing costs.	5/3: quotes being obtained 3/7: GM to follow up with SEDATO 6/8: second quote received - NFA

COUNCIL RESOLUTIONS 19 MARCH 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
REMOVAL OF UNDERGROUND FUEL TANKS - 61 NEELD ST, WYALONG - 08032013	GM	<p>1. That Council confirms responsibility for the removal and decommissioning of the underground petroleum storage site (UPSS) adjacent to 61 Neeld Street, Wyalong;</p> <p>2. That funds, in the amount of \$22,000.00, for this purpose be allocated in the 2013 / 2014 budget;</p> <p>3. That Council approaches the EPA to seek any financial assistance that may be available for this purpose;</p> <p>4. That Council approaches the RMS to share these costs with Council.</p>	<p>8/4: Letter sent, works to be scheduled in late June</p> <p>3/7: Original quote for works to be revised and compared with a second quote received. 6/8: Letter sent requesting revised quote</p>

COUNCIL RESOLUTIONS 16 APRIL 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
MULTIPURPOSE CULTURAL PRECINCT INCLUDING A VISITOR INFORMATION CENTRE - 11042013	DCDS	That the Council confirms the inclusion of a Visitor Information Centre in the current investigations and scope for a multipurpose cultural/exhibition space and that the findings of the investigations be presented to Council for further consideration and consultation.	Investigations Underway and ongoing 6/8: to be discussed at special Council Workshop on 13/8/2013

COUNCIL RESOLUTIONS 21 MAY 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
FUTURE DIRECTIONS FOR NSW LOCAL GOVERNMENT - 06052013	GM	<p>1. That a community forum be scheduled for Tuesday 11 June 2013, commencing at 6.00pm in the Council Chambers, to provide the community with an opportunity for input into the future of Bland Shire Council.</p> <p>2. That the Mayor, General Manager and any other interested councillors attend the scheduled consultation forums in both Junee on 29 May 2013 and Parkes on 4 June 2013.</p> <p>3. That a formal submission be made to the Independent Local Government Review Panel, by the closing date of 28 June 2013 based on the outcomes of the special workshop for councillors and senior staff held on 14 May 2013, the consultation forums in Junee and Parkes and the community forum scheduled for 11 June 2013.</p>	Community Forum confirmed for 11 June 2013. Forum in Junee attended by Mayor, Deputy Mayor, Councillors Lord and Keatley, GM and SEDTA. GM is preparing a draft submission for consideration at the June Council Workshop 3/7: Community Forum held on 11 June 2013. Submission has been finalised and forwarded to the Independent Review panel.

<p>2012 COMMUNITY BUILDING PARTNERSHIP PROGRAM FOR THREE NEW SOLAR LIT VISITOR INFORMATION SHELTERS - 09052013</p>	<p>GM</p>	<p>That Council endorse \$16,296 from matching funds for three new Visitor Information Shelters to be installed at: *Ungarie, *Barmedman, *Weethalle.</p>	<p>Grant acceptance now being completed and liaison to occur between staff, councillors and community on the location of the additional 3 structures at Ungarie, Weethalle and Barmedman 3/7: Liaison to occur between staff, councillors and community on the location of the additional 3 structures at Ungarie, Weethalle and Barmedman 23/7: report to August Council meeting 6/8: report to August Economic Development Advisory Committee meeting, official opening at Herridge Park on 8/8/2013 by Adrian Piccoli</p>
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COUNCIL RESOLUTIONS 18 JUNE 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
<p>REFERENDUM - CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT - 10062013</p>	<p>GM</p>	<p>That Council re-confirms its full support for the 'yes' case for Constitutional recognition of local government and that the mayor and General Manager actively promote the 'Yes' case within the Bland Shire community.</p>	<p>3/7: GM to develop a strategy to promote the 'Yes' Vote. 23/7: Kit has now been made available from LGNSW 6/8: matter will not progress for the 2013 election</p>
<p>ASSET CAPITALISATION POLICY - 23062013</p>	<p>DCORP</p>	<p>That the Asset Capitalisation Policy lay on the table for consideration that the July Council meeting.</p>	<p>To be presented at July Council Meeting</p>
<p>BANNER POLICY - 24062013</p>	<p>DCDS</p>	<p>That the Banner Policy as presented be placed on public exhibition for a period of 28 days.</p>	<p>Policy on Public Exhibition. Report to August Meeting</p>

Electoral Commission Boundaries Review - 41062013	GM	That Council write to the Boundaries Commission supporting the proposed change in boundaries for the Bland Shire as it brings the whole of the Council area into one electorate.	3/7: Submission to be lodged by the closing date of 17 July 2013. 23/7: Submission lodged in accordance with Council resolution.
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COUNCIL RESOLUTIONS 18 JUNE 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
MAKING OF RATES & CHARGES 2013/2014 - 68062013	DCORP	That a report on the Domestic Waste Management Charges and a comparison be presented to the July 2013 meeting.	Report to July Council Meeting
COMMUNITY GROUPS ASSISTANCE GRANT - WYALONG MOTOR SPORTS CLUB - 69062013	DCDS	That the Council approves a Strengthening Communities Funding application received from the Wyalong Motor Sports Club for the value of \$5900, consisting of \$3900 donation and \$2000 Council in kind works.	Complete. Funding and inkind works provided

COUNCIL RESOLUTIONS 16 JULY 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
REAPPOINTMENT OF SES CONTROLLER - 07072013	GM	That Council endorse the reappointment of Delwyn Wright as the Bland Shire Council Local SES Controller for a further period of two (2) years commencing on 1 August 2013.	Letter of support has been forwarded to the SES.

AMENDMENTS TO S.296 OF THE LG ACT 1993 RELATING TO THE CONDUCT OF ELECTIONS - 08072013	GM	That the advice from the NSW Division of Local Government on amendments to S.296 of the Local Government Act 1993, relating to making a decision to appoint the NSWEC to conduct Council Elections be received and noted.	Matter has been received and noted.
KINGS CHRISTIAN CHURCH - REQUEST FOR RATE EXEMPTION - 09072013	DCORP	That Council agree to make an annual donation to the Kings Christian Church, West Wyalong, of an amount equivalent to the annual rate levy on the property leased by the Church for as long as the Church remains the lessee of the subject property being 11 Court Street, West Wyalong. (Assessment No' 03110-0-0).	Documented to be included as an annual donation
LGNSW ANNUAL CONFERENCE - CALL FOR MOTIONS - 10072013	GM	that the following motions be submitted for consideration at the LGNSW Annual Conference being held in Sydney from 1-3 October 2013: MOTION - FINANCIAL SUSTAINABILITY OF RURAL AND REMOTE COUNCILS 1.That LGNSW calls on the NSW State Government to support the distribution of all future State and Federal Government grant funding for Local Government on an 'Allocative' basis, similar to the recent RDAF Round 5 process. 2. That LGNSW calls on the NSW State Government to support a progressive redistribution of the Federal Assistance Grants, as proposed by the Independent Local Government Review Panel, to provide greater assistance to rural and remote Councils with limited rating potential.	Both motions have been submitted to LGNSW.
LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 12072013	DCORP	That Council adopt the full increase in Mayoral and Councillor fees for the 2013/2014 financial period and the operational plan be amended accordingly.	Completed. Creditirs notified & increase to be included in September Budget Review

ASSET CAPITALISATION POLICY - 13072013	DCORP	That the Asset Capitalisation Policy be adopted with an amendment to clause 14 "Procedure" to read "Whilst capital budgets are reported and approved by Council at the beginning of each financial year there is discretion for the head of the department (Directors and General Manager), with the consensus of the General Manager, relevant Director and Mayor of the day, to spend funds up-to a maximum of \$10,000 on 'Capital Works' provided funds are available for transfer within the allocated operating budget."	Included in Policy Register
MAKING OF RATES & CHARGES - DOMESTIC WASTE MANAGEMENT CHARGE & TRADE WASTE SERVICE CHARGE - 15072013	DCORP	That the Council make the rates & charges for Domestic Waste Management Charge & Trade Waste Service Charge as set out in the Revenue Policy adopted by Council at the Extra Ordinary meeting held on 25th June 2013 and forming part of the IPR documents adopted on 25th June 2013.	Completed as part of rates process
DOMESTIC WASTE MANAGEMENT CHARGE - 16072013	DCORP	<p>That a Domestic Waste Management Charge now be made in respect of Residential Premises within the area of the Council of Bland where a domestic waste management service is available, as follows: (a) Land, which is occupied and/or built upon-</p> <p>One standard 240L domestic service:</p> <p>Barmedman \$308.00 Ungarie \$308.00 West Wyalong/Wyalong \$308.00 Weethalle \$308.00 Plus \$308.00 per extra service</p> <p>One standard 120L domestic service:</p> <p>Barmedman \$250.00 Ungarie \$250.00 West Wyalong/Wyalong \$250.00 Weethalle \$250.00 Plus \$250 per extra collection</p> <p>(b) Vacant Land/unbuilt upon \$26.00</p>	Completed as part of rates process

<p>TRADE WASTE SERVICE CHARGE - 17072013</p>	<p>DCORP</p>	<p>That an annual charge be made on land categorised as Business Land within the area of the Council of Bland and which is provided by Council with a trade waste removal service as follows: Standard 240L Collections: a) West Wyalong/Wyalong - \$319.00 b) Ungarie - \$319.00 c) Barmedman - \$319.00 d) Weethalle - \$319.00 Plus \$319 per extra collection Standard 120L Collections: a) West Wyalong/Wyalong - \$261.00 b) Ungarie - \$261.00 c) Barmedman - \$261.00 d) Weethalle - \$261.00 Plus \$261 per extra collection Annual Waste Management Charge A charge of \$26.00 per property, will apply to all properties not within a serviced area for the DWMS, under Section 501 of the Local Government Act.</p>	<p>Completed as part of rates process</p>
<p>STRENGTHENING COMMUNITIES - WEST WYALONG GARDEN AND FLORAL ART CLUB - 18072013</p>	<p>DCDS</p>	<p>That Council approves a Strengthening Communities grant of \$300 for the West Wyalong Garden and Floral Art Club to support its annual flower show.</p>	
<p>REGIONAL DEVELOPMENT ALLOCATIVE ROUND 5 - 19072013</p>	<p>DES</p>	<p>that Council decide the makeup of the works to be submitted for the Regional Development Allocative Round 5.</p>	<p>Complete</p>

REGIONAL DEVELOPMENT ALLOCATIVE ROUND 5 - 20072014	DES	That the Perseverance Street Sporting Complex works to be submitted for the Regional Development Allocative Round 5 include: Estimate: Upgrade/New Sporting Lighting and ancillary works \$271,976.70 Upgrade toilets at Ron Pilon Kiosk \$20,000 Upgrade Ron Pilon Kiosk in keeping with rest of Oval + dual access to eastern oval \$40,000	Complete
TAXI RANK MAIN STREET - 21072013	DES	1. That the taxi rank on Main Street be moved from its present location to the western side of Church Street, south of Main Street, just south of the current nib. 2. That the current area of the taxi rank be converted into motorcycle parking with some additional car parking	Complete
SOLAR ENERGY EXCHANGE INITIATIVE (SEXI) - SUPPORT - 24072013	DCDS	1. Support the notion of "public funding being used for public benefit" 2. Supports "in principle" the SEXI proposal and the development of a solar energy industry in Bland Shire. 3. Call on the Federal Government, through the Australia Renewable Energy Agency (ARENA), to provide up to \$200M over five years to the SEXI Group of Councils. To allow the SEXI proposal to be built and operated.	SOLAR ENERGY EXCHANGE INITIATIVE (SEXI) informed of decision. Complete
LOCAL HERITAGE FUNDING - 128 MAIN STREET WEST WYALONG - 25072013	DCDS	That the Council approve \$12,408 funding to C & S Giles for the repair and painting of the existing balcony and the provision of new verandah awning structure at 128 Main Street, West Wyalong.	Complete. Applicants informed, paperwork sent
Street Sweeping Tender 4/13 - 29072013	DES	1. That Specialised Pavements P/L be awarded the tender in the sum of \$77,220.00 (a one year contract). 2. That Specialised Pavements P/L be offered a second year to the contract as an extension to the one year contract.	Letter sent, complete
Concrete Causeway Tender 5/13 - 30072013	DES	that Mingold Constructions Pty Ltd be awarded the tender in the sum of \$94,945.00.	Letter sent, complete

Land Request - 106 Neeld Street, Wyalong - 31072013	DCDS	that Council does not support the request from the applicant to swap the land located at 106 Neeld Street (Lot 9 Section 48 DP 759123), Wyalong for 35 Conway Street, Wyalong (Lot 18 Section 31 DP 759123).	Complete. Applicant advised
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9.2 Progress Report On The Delivery Program 2012 - 2016

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents

Author: Executive Assistant

Officer's Recommendation:

That the Council receive and note the report on progress for implementation, up to 30 June 2013, of the Delivery Program 2012 – 2016.

Introduction

The attached schedule is the final progress report for implementation of the Delivery Program 2012 – 2016. It covers the period commencing 1st January 2013 and ending 30th June 2013.

The first progress report was presented to Council on 16th April 2013. The Integrated Planning and Reporting framework for NSW local government was implemented at Bland Shire Council from 1st July 2012. Each new Council is responsible for preparing a new Delivery Program to align with the council electoral cycle.

These reforms replaced the former Management Plan and Social Plan with an integrated framework. It also included a new requirement to prepare a long-term Community Strategic Plan and Resourcing Strategy.

The Delivery Program and Operational Plan is the point where the community's strategic goals are systematically translated into actions. These are the principal activities to be undertaken by the Council to implement the strategies established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

The Delivery Program is a statement of commitment to the community from each newly elected council. In preparing the program, Council is accounting for its stewardship of the community's long-term goals, outlining what it intends to do towards achieving these goals during its term of office and what its priorities will be. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, projects, activities and funding allocations must be directly linked to this Program.

Supporting the Delivery Program is an annual Operational Plan. It spells out the details of the Program – the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

The General Manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

Conclusion

The Delivery Program 2012 – 2016 came into effect from 1st July 2012 and the attached report details the actions, projects, improvements and initiatives that have been undertaken for the six month period to 30th June 2013.

Overall it has been a most successful period but there are still many challenges facing council in its endeavours to provide adequate and cost effective services and facilities.

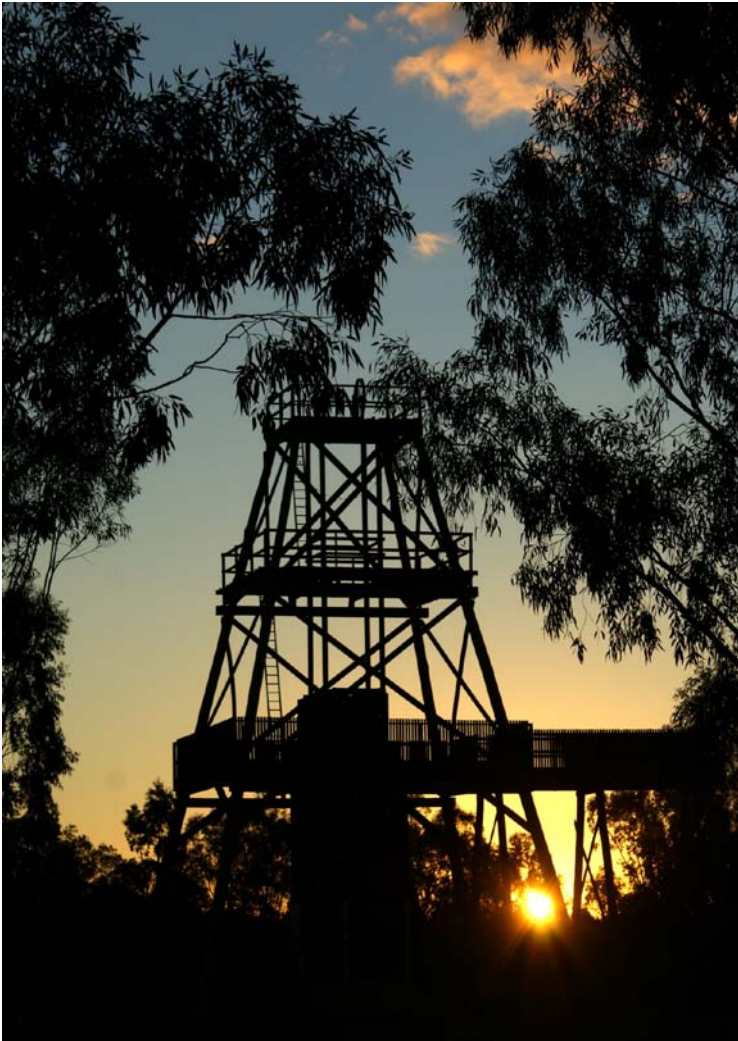
These achievements reflect a strong teamwork approach, between the elected representatives, council staff and the community.



Delivery Program 2012~2016



Progress Report to 30 June 2013



Responsible Officer Key

Title	Abbreviation
Councillors	CLRS
General Manager	GM
Director of Community & Development Services	DCDS
Director of Corporate Services	DCS
Director of Engineering Services	DES

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	1. Ensure health and support services and facilities address the physical, mental and general health needs of the community		
1.1 Lobby to preserve and expand health, medical and hospital services	Retention and improvement of health and support services	<ul style="list-style-type: none"> ✓ Responded to 3 requests for information from health ✓ Active membership and nominated representative on the Murrumbidgee Medicare Local board, relevant information provided to Health & Wellbeing Committee and MML Board representative ✓ Health & Wellbeing Committee act as conduit ✓ Regular contact with Chair of Health & Wellbeing Committee ✓ Solid working relationship with Murrumbidgee Health Network and Murrumbidgee Medicare Local ✓ Advisory Committees and Interagency meetings held on time as per meeting schedule ✓ Business Paper reports written for all committee recommendations ✓ Council contact list created for distribution to visiting services ✓ Visiting Services list updated and provided on Council's website ✓ Health network ✓ Regular discharge meetings ✓ Assistance provided where possible for 2 new doctors ✓ Invitation extended to the manager of West Wyalong Health Service and Murrumbidgee Medicare Local for February 2013 Health and Wellbeing Committee meeting ✓ Invitation extended to Murrumbidgee Medicare Local Mental Health Manager and Wyalong Health Service Manager for Health & Wellbeing Committee meeting 	GM DCDS
1.2 Liaise with area health services and relevant health and allied health providers on behalf of the community	Increased awareness of services within the community		
1.3 Communicate with health providers both locally and regionally	Increase services for people living with dementia and their carers		
1.4 Liaise with aged care providers on behalf of the frail, aged, disabled and their carers	Increased awareness of services available to the frail aged, disabled and their carers		
1.5 Support relevant advisory committees	Promote Bland Shire to the Local Health Network		
1.6 Educate residents as to the services available to the community	Promote Bland Shire to Medicare Local		

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Information disseminated through business papers, media releases, meetings and contact with relevant organisations/communities ✓ Supported mental health programs eg Dramatic Minds, Youth Mental Health Forum with high school students ✓ Drug action week events held at West Wyalong and Ungarie in partnership with MLHD Youth Mental Health team ✓ New aged care services introduced ✓ Developed strong working relationship with RFBI and Waratah Village ✓ Strong relationship with Hospital and Community Health ✓ Ungarie Day Care provided by Council ✓ Increased aged Day Care services ✓ Aged Care Expo planned for November 2013 ✓ Information sessions for aged clients ✓ 'The Other End of the Spectrum' display planned for Childrens Expo ✓ Various smaller sessions eg 'nitter natter' talks ✓ Hosting "Mate to Mate' older mens group at Community Care Centre ✓ Weekly discharge meetings with relevant bodies ✓ Most providers are in the same building therefore the close proximity has developed a strong relationship between local aged care providers ✓ All HACC providers within Bland Shire meet on a monthly basis ✓ HACC services review ongoing, new services developed, funding and program reviewed by Department 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Meetings with local aged care providers continue depending on staff availability. Informal contact maintained with Homecare, Meals service, Transport, Community and Health Service staff. Common Client Management meeting hosted at Bland Community Centre ✓ Attendance at regional meetings for HACC services ✓ Strong working relationship with HACC Development Officer and ADHC ✓ HACC review continues, working towards meeting service outputs or negotiating same as the client requirements are not well represented in the funding agreement ✓ Quarterly reporting is provided to the Department in relation this with explanations of both over service as well as under service ✓ Increase in dementia sessions and support ✓ Two sessions of Dementia Monitoring have been established ✓ Staff training in dementia has been provided ✓ Staff provide administration support to all Advisory Committees, business papers prepared as required, liaison with community & Government representation as required ✓ Advisory Committees advertising provided by Council ✓ Advisory Committees grant process internally administered ✓ Advisory Committees agendas and minutes sent out timely, minutes presented to Council and support material available on website as relevant, eg grant documents, additional information disseminated as required ✓ Expressions of interest from community members invited in August/September 2012 for representatives on all Council's advisory committees 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Committee structures and representation considered at the September 2012 Council meeting ✓ Additional community representatives appointed to Council advisory committees at the October 2012 Council meeting ✓ Review undertaken and a report was presented to Council's October 2012 meeting and the Community Services Advisory Committee was removed from the structure. ✓ Notice of motion for the review of meeting commencement times submitted at the December 2012 Council meeting for consideration at the February 2013 meeting and was not supported and lost ✓ Initial meetings schedule finalised and distributed to staff and councillors in December 2012 ✓ Due to the passing of Cr Bland a number of Advisory Committee representative vacancies exist ✓ Cr Grellman appointed as representative plus Cr Templeton as alternate to the Lachlan Valley Noxious Plants Advisory Committee for the ensuing Council term ✓ Details of committee/representative vacancies provided to Cr Pike for consideration ✓ Meeting schedule updated and circulated in May 2013 ✓ Community Services Directory update currently underway and updated Business and Community Guide released in June 2013 ✓ Health & Allied Health Services list available on Council's website, updated in July 2012 and included in the revised Business and Community Guide 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Conducted Workshops through local schools eg body image, cyber bullying, facilitate NRMA driving school ✓ NRMA driving school in April school holidays, partnered with Temora Drug Action team for information sessions at local schools ✓ Youth health and safety services information contained on website as relevant ✓ Successful Dramatic Minds held on November 9 2012, YDCO provided assistance in planning and implementation ✓ Partnership formed with MHDA youth mental health team. Support provided for Dramatic Minds and RUOK Day 2013 ✓ Seniors Week luncheon and film festival ✓ Regular visits to Community Care ✓ Bland Blokes regular visits to myriad of activities and like minded groups ✓ Establishment of Mens Shed ✓ Volunteer Workshops x2 ✓ Met Transport regarding bus support ✓ Grant Writing Workshops ✓ Childrens Services Expo planned for October 2013 ✓ New website launched September 2012 at West Wyalong Show, reviewed and updated regularly, Community Calendar introduced to allow community groups to promote key messages/events 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	2. Partner with relevant bodies to strengthen community safety in the Bland Shire		
<p>2.1 Foster partnerships with relevant community groups and Government agencies to promote safety in the community</p> <p>2.2 Provide easy access to relevant community safety information to increase community awareness of personal and property security</p> <p>2.3 Manage Council facilities to meet safety expectations</p>	<p>Reduce injuries and accidents within the shire</p> <p>Decreased road death toll and accidents</p> <p>Increased community safety awareness</p> <p>Increased awareness of OH&S and risk management</p> <p>Promote and manage road safety workshops in the Shire</p> <p>Review Council's OH&S policy</p> <p>Review Council's Risk Management and OH&S Policies</p>	<ul style="list-style-type: none"> ✓ Education programs on road safety completed ✓ Involvement continuing with the Liquor Accord, RSO and DCDS members of committee, meeting attended 11 February and 13 May 2013 ✓ Scheduled reminders of Certificate of Currency regarding Public Liability and WorkCover insurances sent to Contractors ✓ New contractors forwarded BSC Induction package and requested to acknowledge reading of package ✓ New Volunteers inducted and added to Volunteer database ✓ Learner Driver workshop provided ✓ Partnered with Rotary and Parkes Schools to provide opportunity for West Wyalong students to participate in RYDA program ✓ NRMA Safety Driving program conducted during school holidays and fully booked. January 2013 session cancelled due to lack of numbers. Sessions booked out April 2013 holidays and scheduled for July holidays ✓ Relevant health information incorporated into Unplugged publication ✓ Continued partnership with NSW Food Authority ✓ Council's continued involvement in the Scores on Doors Program ✓ Community Safety Education program completed ✓ Pedestrian Access Management Plan (PAMP) being developed 	DCDS DES

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Used Facebook to promote workshops, safety initiatives and key messages, page closed November 2012 ✓ YCDO resigned in November 2012, investigation into developing Responsible Service of Alcohol training postponed to 2013 ✓ Safety information regularly updated eg Asbestos Safety Awareness Week November 2012 ✓ Link was developed on the new BSC website for the online interactive food safety program. Link being used successfully with approximately 500 visits to the site ✓ Link was established on the new BSC website for Responsible Pet Ownership Training ✓ All BSC sites have undergone bi-annual Hazard Inspections with Rectification Action Plans (RAP) developed ✓ All actions from previous RAPs reviewed to ensure ongoing improvement and minimising gaps in hazards and risks ✓ OHS audit per directorate scheduled for May 2013 ✓ Property building maintenance program developed and implemented as part of Asset Management Plan 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire		
3.1 Encourage and foster a strong spirit of volunteering and community pride	Increased participation by the indigenous community.	<ul style="list-style-type: none"> ✓ Informed volunteers at Mayor Forum to register on the volunteering website 	DCDS DCS
3.2 Promote, facilitate and support a thriving cultural/regional arts community	Increase in attendance and participation at Youth Week events and/or an annual youth festival	<ul style="list-style-type: none"> ✓ Regional Volunteer Register to be created in 2013 with RERO C ✓ Time share volunteer program being investigated in conjunction with Volunteer Resource Bureau 	
3.3 Support programs that celebrate and strengthen our indigenous culture	Continue with the current membership with Eastern Riverina Arts inc	<ul style="list-style-type: none"> ✓ CDO attended Volunteer Management training course to deliver workshops in 2013 	
3.4 Continue to provide up to date and relevant resources and programs within the library	Increase in volunteers and establish a volunteer register	<ul style="list-style-type: none"> ✓ Workshops for volunteers conducted by Volunteer Resource Bureau in June 2013 and toolkits distributed to interested groups ✓ Free Grant Writing Workshop 	
3.5 Implement and review recommendations contained in the Community Plan	Number and diversity of cultural events which engaged the community and attracted new tourism including an annual event/festival/celebration	<ul style="list-style-type: none"> ✓ YOBS meetings held periodically to discuss, arrange and coordinate youth focussed activities ✓ Formation of new YOBS group to be investigated, first quarter 2013. YOBS structure under review ✓ Standard volunteer manual and procedures developed in consultation with OHS/Risk Management Officer ✓ New YOBS inducted as Volunteers and added to Volunteer database ✓ Membership continued Eastern Riverina Arts (ERA) and support received and ongoing 	
	Library material is up to date, programs implemented and relevant resources are purchased	<ul style="list-style-type: none"> ✓ Funding secured for youth week event April 2013. Festival postponed until October 2013 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Various youth week activities planned including Fanny Lumsden and the Thrillseekers ✓ Council grants policy and guidelines reviewed, updated and adopted by Council ✓ Online forms introduced through updated website and promoted in community newsletters and general correspondence where appropriate ✓ Grant recipients and programs are promoted in media and Council publications ✓ Ongoing promotion of Council's grants programs leading to a surge in applications May/June 2013 ✓ Grant opportunities monitored weekly and appropriate opportunities identified. Funding secured for Youth Weekend and NAIDOC week events ✓ Secretarial support for August, November 2012, February, May 2013 Access and Cultural Advisory Committee meetings and November 2012, June 2013 Interagency meeting ✓ Bald Archy 2012 Exhibition and 2013 Exhibition opened June 2013 ✓ Band and Song Writing workshops at WWHS in April 2013 ✓ Council budget allocation of \$100,000 for planning and exhibition space ✓ Grant application pending for "Empty Spaces" youth program - unsuccessful ✓ School holiday programs implemented in July, September/October 2012, January and April 2013 holidays ✓ New program for combined Council services produced in conjunction with Library and CSU 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Regular correspondence with ERA and regional opportunities shared with local youth ✓ Potential opportunities for art workshops identified for 2013 ✓ Fresh/Dance/Film Hip Hop workshop offered for 13-18 year olds in school holidays ✓ Blue Light Disco held in September 2012 by visiting group, promotional and organisational support provided by BSC ✓ Indigenous Advisory Committee met November 2012 with a number of new initiatives put forward including participation in "Close the Gap" day and "Harmony Day" March 2013 ✓ Indigenous Advisory Committee meetings held February, April and June 2013 with recommendations put to Council. Ongoing administrative support provided by Council ✓ New cultural protocols being developed through Indigenous Advisory Committee ✓ Cultural Information Sessions being scheduled for staff ✓ Opening introduction into Council meetings reviewed and new introduction acknowledging traditional owners of the land adopted at November 2012 Council meeting ✓ Indigenous Advisory Committee established ✓ Working successfully with Local Aboriginal Lands Council, confirmed LALC involvement in Australia Day 2013, other Council activities, Aboriginal Flag flown at Council during times of significance as per Council resolution ✓ Library membership drive in September 2012 - National Year of Reading ✓ Periodical titles reviewed in Library 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Library has standing orders for Adult Non & Fiction, Children Non Fiction and Fiction ✓ Baby Bounce structure and introduced Book at Bedtime in Library ✓ Cost effective AV purchasing for Library ✓ Family Day Care monthly storytime at Library ✓ Library hosting HSC Collection – Lock In ✓ Digitise Genealogy Collection in hand for Library ✓ Ancestry launched during Library & Information Week 2013 ✓ Michael Pryor visited Library during the last week of October 2012 which was very successful throughout the Shires schools. Total of 545 children were visited across 17 sessions at 11 schools ✓ Glenda Millard confirmed as 2013 author ✓ Library received successful funding to provide History Week talk ✓ Constantly aware and looking for opportunities for grant funding of library services ✓ Library received \$16,000 – revisiting Regional Libraries Grant from State Library. ✓ Mary Moody visit to Library ✓ South West Zone grant application to increase electronic formats available – library development grant ✓ Successfully received \$250 from Law Council to hold a Law Week Talk in 2013 ✓ Successful application to host a History Week talk in September 2013 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ New technology and resources for Library include Facebook, RFID, Bolinda audio - constantly reviewing and adapting ✓ Investigated Ancestry subscription for Library ✓ Ebooks available from Library in December 2012 ✓ Borrow Box App available ✓ Emerging trends in information delivery for Library by professional reading and networking opportunities ✓ Cultural timeline created for monitoring implementation of Community Plan ✓ 2013 Access priorities discussed and on target, created for monitoring implementation of Community Plan ✓ Fun Run – partnered with Country Hope, Barrick, Bernardis IGA ✓ Grant Writing Workshops – partnered with Riverina RDA ✓ Interagency working party established to commence February 2013 ✓ Partnership projects ✓ Low Cost / No Cost marketing – partnered with ERA ✓ Blue Light Disco – partnered with PCYC NSW ✓ WHS and Volunteer Workshops - partnered with Volunteer Resource Bureau ✓ WWHS - Lifestyle courses ✓ Drug Action Week - partnered with MHDA ✓ WWLALC - partnered with NAIDOC activities planning ✓ Events WW - partnered to provide assistance for Sweden in the West 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Band and Songwriting Workshops - Fanny Lumsden ✓ Events and/or cultural activities include: Community Fun Run, Bald Archys, Healthy Eating, 10thousand Girl, Low Cost Marketing, Grant Writing Workshops, Dubbo Zoo, Movie, Botanical Gardens, Tweens Excursions ✓ Various new capacity building programs introduced to address identified community needs ✓ Volunteer Workshops, Roman Ruznytsky concert, Bald Archy, WHS, Grant Writing Workshop, Wagga Excursion, Mr Soccer participation workshops ✓ New community grants and donations policy adopted. Information distributed to relevant bodies, substantial funding for community approved by Council ✓ Celebrated International Day of People with a Disability ✓ Australia Day 2013 attended by more than 500 people ✓ Community Fun Run and Health Lifestyle workshop held in October 2012 ✓ Budget allocation of \$30,000 for fitness equipment for adults. Purchase of fitness equipment endorsed by Council ✓ Opportunities provided for social interaction and relationship building include: New residents meet and greet, school holiday excursions, fun run, assistance with Tallimba Tongue Waggers, movie night in Ungarie and West Wyalong, Christmas movie night December 15 2012 ✓ Diverse holiday programs adopted ✓ Provision of Library programs through CSU of 'It Takes A Village' ✓ Received \$3,000 funding for InRhythmn Drumming Facilitator Workshops which included CDOs from West Wyalong, Wagga, Orange, Leeton and Albury 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Youth week funding of \$1,250 ✓ NAIDOC funding of \$1,500 ✓ Kicks for Kids Soccer funding of \$2,950 ✓ Provided support to several organisations and assisted with grant applications: St Mary's P&F, Murrumbidgee Medicare Local funding application support, Tallimba Tongue Waggers, Country Hope, New Residents, West Wyalong Basketball Assoc ✓ Free grant writing workshop conducted. Assistance provided to various groups with both Council and external grant opportunities ✓ Electronic Community Newsletter sent out via email to community groups with funding and grant opportunities sent via email ✓ Christmas event for villages ✓ BBQ event in Ungarie, assistance provided to Barmedman Development Association ✓ Events Calendar included in website upgrade ✓ Bland Shire events are promoted through the Riverina Regional Tourism Network's website, in the Wagga Wagga Daily Advertiser, Griffith Area News newspaper and on ABC Radio and Bland Shire Councils website. ✓ Compilation ongoing for a comprehensive events list for the Bland Shire to include social, cultural, sporting and one off events. ✓ Events are also included in the Bland Shire Council's current website and will be included in the proposed Bland Shire Councils Tourism Website. ✓ 10 thousand girl Workshops in West Wyalong and Ungarie ✓ Low Cost / No Cost Marketing Workshop ✓ Healthy Eating Workshop 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Grant Writing Workshop ✓ WHS and Volunteer Workshops, Grant Writing Workshop ✓ Funding secured for youth week event in April 2013. West Fest postponed until September - October 2013 holidays. Plans to split festival into separate events - skate (July) and music (October) ✓ Assistance to Tallimba Tongue Waggers for sustainability ad attracting members and funding ✓ Partnered with WWHS to offer Lifestyle workshops, commenced May 2013 ✓ Assistance to Barmedman Development Association and Events West Wyalong for annual festival ✓ Grant application pending for "Empty Spaces" youth program - unsuccessful ✓ Regular meeting and consultations held with schools and education training providers including West Wyalong TAFE ✓ Participation in Tree Planting Day and sustainable messages in Unplugged magazine ✓ Youth photography program held in July 2012 holidays ✓ Hip Hop Dance workshop offered in April 2013 holidays ✓ Informal training through the YOBS committee in volunteering, event management and OH&S ✓ WHS requirements outlined in document, developed in consultation with OHS & Risk Management Officer ✓ Budget allocation of \$30,000 for fitness equipment for adults 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	4. Ensure services are accessible for all residents including the aged, people with a disability, young people and families		
4.1 Provide support to community organisations for service delivery in the community	Satisfaction results from annual service surveys are high	<ul style="list-style-type: none"> ✓ Access Incentive Scheme application forms on website ✓ Liaised with businesses regarding applying for a grant and received several applications ✓ Two Access Grants awarded to June 2013 Council meeting ✓ International Day of People with a DisAbility and Access Awards held December 7 2012 ✓ Disability Awareness event and Access Awards Ceremony for 2013 on target ✓ Access Advisory Committee meetings held in August and November with an additional planning meeting in November for December 3 2012 celebrations. Support provided for Access Committee meetings in February and May 2013 ✓ New PA system purchased for improved communication ✓ Committee reviewed access components/priorities of the Community Plan at each meeting ✓ Used Facebook to promote workshop safety initiatives and key messages - page closed November 2012 ✓ Community Facebook page has 875 friends, events and information provided to community on ongoing basis ✓ Ongoing targeted Facebook advertising commenced targeting specific groups 	GM DCDS
4.2 Work with the community to determine future needs and network with relevant Government Departments and Non-Government Organisations	Promote and fund Access Incentive Scheme		
4.3 Promote the diverse range of services to the community within the Bland Shire	DisAbility celebrations successfully held		
4.4 Offer youth services and events to all towns and villages in the shire.	Improved partnerships in community		
4.5 Utilise social media to communicate with community	Ensure community feels part of decision making process		
4.6 Provide quality Toy Library facilities and promote to residents	Increase in 'friends' on Council's facebook pages		
4.7 Provide quality library services to the community	Number of community organisations assisted		
4.8 Provide quality and affordable Family Day Care, Mobile Resource Unit, Vacation Care and Preschool services	Outcomes of community consultation achieved		
4.9 Provide quality HACC services and promote healthy aging to the residents of the community	Number of community newsletters produced		
	Increased Library housebound usage		

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
	Provide opportunities within the library for young people and their families Coordinate preschool services Coordinate Mobile Resource Unit Services Coordinate Family Daycare services Coordinate Vacation care services Coordinate Toy Library services Coordinate HACC services Coordinate Aged Care Expo Supported Seniors Week activities	<ul style="list-style-type: none"> ✓ Childrens Service surveys constantly being sent out via email and hard copy to stakeholders ✓ Preschool survey undertaken early 2013 ✓ Vacation Care children surveyed and program adapted early 2013 ✓ Community Care Survey will be undertaken again in late 2013 ✓ Continuously evaluating services as per feedback from Community Care clients ✓ Annual aged care services survey replaced with target surveys due to change in services with unit ✓ Online and hard copy surveys regarding Show Day holiday with over 60 responses ✓ WWHS Youth Leadership group surveyed May 2013, evaluation forms distributed at grant and volunteer workshops ✓ Surveys were distributed after West Fest with results collated and analysed to improve event in 2013 ✓ Council display in Industrial Hall at West Wyalong Show 2012 ✓ Advertising and promotion conducted for Local Government Week highlighting Council's role in the community ✓ Weeds display at all shows within Shire ✓ Bland Bulletin produced in October, will continue to produce quarterly ✓ Monthly newsletter after Council meeting distributed to the villages 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ No community radio sessions – training required to enable use of new radio system. To be back on air in February 2013. CRO and GM participated in community radio information sessions ✓ Bland Shire events are promoted through the Riverina Regional Tourism Network’s website, in the Wagga Wagga Daily Advertiser, Griffith Area News newspaper and on ABC Radio and Bland Shire Councils website. ✓ Compilation underway for a comprehensive events list for the Bland Shire to include social, cultural, sporting and one off events. ✓ Events are also included in the Bland Shire Council’s current website and will be included in the proposed Bland Shire Council’s Tourism website ✓ All projects and events continue to be promoted through these mediums successfully ✓ Movie night in Ungarie December 14 2012 ✓ Drug Action Week BBQ in Ungarie, Fanny Lumsden and the Thrillseekers concert in Yalgogrin, buses offered from Ungarie and Barmedman for holiday events ✓ Bland Battle Cook Off organised but cancelled due to lake of numbers ✓ Christmas Lights Competition 2012 ✓ Regular attendance at local and regional youth forums ✓ Social media policy adopted November 2012, reviewed in June 2013 ✓ Website review complete - new provider engaged and requirements built into new site ✓ Mayor and Childrens Services Facebook profiles converted to a page, review underway of all accounts ✓ Facebook utilised to promote youth focused events and programs 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Youth Facebook page closed following the resignation of the Youth Officer in November 2012 ✓ CDO Facebook account converted to a page and utilised to promote events and programs. Changed to Council's Facebook page in accordance with the revised Social Media Policy and used to promote Council and community events and spread key messages ✓ Toy Library Stocktake to be completed January 2013, done annually during quiet holiday period, due January 2014 ✓ Toy Library collection content reviewed during October 2012 holiday and regular reviews undertaken. Older material discarded and new material sourced ✓ Continuing, changeover occurs each term for sample toys at Bland Shire Library. Increased membership and awareness to the community. Stock rotated beginning of each term, growing awareness of toy library service ✓ Wobbly Wheels Toy Library visits continuing and occurring fortnightly, introduced to FDC educators, been well received with increased usage ✓ Housebound service has continued every second Wednesday. Constant promoting through website and digital signage. Service has been reviewed, continued with fortnightly visits, some clients requested monthly visits, selection of Library material sent monthly to Ungarie Day Care Group ✓ Storytime continues to run successfully every Thursday, numbers up to 40 per week ✓ Introduced Book at Bedtime so working parents can bring their children to Storytime which coincided with 2012 Book Week ✓ Christmas Storytime was successful with large numbers 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Baby Bounce sessions continue to run successfully every Friday. Program reviewed and older children are catered for up to 18 months, numbers still satisfactory ✓ Library School holiday programs continue to run successfully twice a week during the holidays. July 2013 school holidays were very successful and completed booked out. Targeting one program each school holiday at 8-12 year old age group and has been well received ✓ Library Book Deposit Station introduced in Ungarie during July 2012 ✓ Weethalle and Barmedman Book Deposit Stations are still running successfully. ✓ Deposit stations at Ungarie, Weethalle and Barmedman are operating very successfully with DVDs and periodicals now being offered to deposit stations ✓ Library activities including computer classes, Day book club, Knit and Knatter, Family History Workshop continued successfully. ✓ Mary Moody and Michael Pryor author visits ✓ Ancestry training x2 offered ✓ Knit & Natter offered bi-monthly ✓ Law Week talk, concentrating on consumer law held in May ✓ Launched Living Libraries in May. Plan to hold annually as part of Library & Information Week ✓ Computer training is available on Seniors Kiosks ✓ Established and provide reading materials for 4 independent book clubs ✓ 1 monthly day book club facilitated by Council 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Facilitating 4/5 Book Clubs, including one in Ungarie plus the Day Book Club that meet in the Library. Fourth Book Club introduced in the community ✓ Bickies and Books monthly book club, regular school visits ✓ Summer reading club, book week – focus on Australian Childrens literature, HSC Lock In, October school holiday program, provide opportunities to use online and book resources available in the library ✓ Baby Bounce and Storytime ✓ Toppy School visits once a month ✓ Four school holiday sessions held during the April school holidays ✓ A quality preschool service is provided for the children ✓ National Quality Framework has been implemented at Preschool ✓ Accreditation and licencing requirements are being met at Preschool. Rating and assessment process underway ✓ Playgroup service is running at 7 venues throughout the Shire and numbers are steady ✓ It Takes a Village (ITAV) funded by Family & Community Services is running at Tallimba and Kikoira ✓ ITAV is being reviewed and investigating establishing at Naradhan and Corinella ✓ ITAV has been successfully established in the villages of Naradhan, Corinella, Tallimba and Kikoira ✓ Continuing Vacation Care with strong numbers ✓ Fire drills completed quarterly for vacation care. Program reviewed with children input sought during April 2013 school holidays 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Accreditation and licencing requirements are being met for Family Day Care ✓ Increase in need for FDC at Temora ✓ Educator training has been completed in National Quality Framework and accreditation process ✓ Fire drills completed quarterly for FDC ✓ Preschool parent participation is encouraged, active parent committee, fruit duty, family fun nights, Art show, feedback on all policies sought, developed Facebook page, open door policy for Childrens Services ✓ Active Preschool parent committee coordinated photo session and family fun day. Feedback on all policies sought and placed on Council website for easy access to information ✓ FDC Monthly visits are conducted, supported personally and over the phone, regular monthly newsletters are being maintained and issued to families ✓ Regular training provided to all Family Day Care Educators, sessions conducted in both Temora and West Wyalong. Monthly calendar for all educators and monthly newsletters for families ✓ Childrens services regulatory requirements and EYLF being implemented, requirements being met, staff are receiving regular training to ensure a good working knowledge. Successfully implemented into the educational programs ✓ Childrens expo planned for October 2013. Expo to be held on same weekend as Sweden in the West, information and registration forms distributed to service providers, businesses and schools. ✓ Aged care expo due in October 2013 and arrangements are on target 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Seniors week activities, film festival, luncheon. Successful Senior's Week Program which include increased Social Support Activities and a very well received luncheon, which was also used for promotional activities ✓ Extended HACC Day Care services ✓ Purchase of a bus to assist with transport for HACC ✓ Bland Blokes continue to meet weekly and have regular outings ✓ Extended Community Options for HACC ✓ Funding budgeted for people carrier 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	5. Promote and facilitate a diverse range of retail and business in the community		
<p>5.1 Increased range of retail business</p> <p>5.2 Attract a range of industry</p> <p>5.3 Promoting Business Development Assistance to new business</p> <p>5.4 Increase employment opportunities</p> <p>5.5 Provide guidance on business systems and strategies to local business</p> <p>5.6 Invest in industrial land</p>	<p>Number of retail businesses establishing and or expanding</p> <p>Number of industries establishing and or expanding</p> <p>Number of Business Development Fund applications distributed</p> <p>The unemployment rate to remain stable and or decrease</p> <p>Identification of the educational activities that are required for the local businesses</p> <p>Purchase the industrial land for development</p>	<ul style="list-style-type: none"> ✓ Working with a number of retail businesses with regards to establishing a presence in the Bland Shire ✓ Working with existing retailers and businesses in the Bland Shire ✓ Coordination of the Small Business Bus visit to West Wyalong ✓ Ongoing negotiations with existing and potential business owners ✓ Continuing efforts to establish a new industrial land strategy ✓ Regularly meets with Regional Development Australia, Country Change, Riverina Regional Tourism, Trade & Investment, Enterprise Connect and AusIndustry and is also on their email distribution lists. ✓ Council membership and attendance at FRRD Forum in Armidale ✓ Draft Concept Plan for the West Wyalong Airport adopted, will be used as “master plan” in consideration of proposals. No further proposals. ✓ Bathurst Soaring Club to hold a gliding camp at the Airport in February 2013 ✓ Discussions with the Bathurst Gliding Club to hold another gliding event in November 2013 ✓ Actively promotes the Business Development fund to local and external retail and industries looking at establishing and / or expanding in the Bland Shire ✓ One new business established during this period (Cruizer Limousines) ✓ Liaises with retail and industry on a regular basis to assist in and creating employment opportunities in the Bland Shire. 	DCS

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Works with businesses to be aware of and to adopt new technologies and communicates with businesses by email on regular basis on new technologies and business events. ✓ Organised the innovative energy tree cropping workshop and technology workshops. ✓ Bland Shire Council will not be involved in Country Change for the next twelve months. ✓ Bland Shire Council is an active member of REROC's Economic Development Committee. ✓ Attends Business West Wyalong meetings on a regular basis. Investigating a new format for Business West Wyalong ✓ Provides guidance on business systems and strategies to local businesses and has worked closely with the Central West Business Enterprise Centre to host business workshops. ✓ Has identified a parcel of industrial land and is working through the native title claim issues with the Natural Resources & Property Services NSW Department Primary Industries Catchments & Lands Office. 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	6. Provide equal access to Council's services and facilities for residents and visitors to the Shire		
6.1 Connect with the community utilising forums, committees and elected members	Increased attendance at Community Forums	<ul style="list-style-type: none"> ✓ Community Forums planned for October 2012. Held in Barmedman, Mirrool, Weethalle and Ungarie on 30 October 	CLRS GM DCDS DCS
6.2 Access external grant and funding opportunities to improve community facilities	Increased numbers using Council Facebook	<ul style="list-style-type: none"> ✓ Forums planned for September/October 2013, to be included for discussion at the August Council Workshop 	
6.3 Provide a range of Council sponsored grant/sponsorship opportunities to the community	Community groups successful in Council grants	<ul style="list-style-type: none"> ✓ Social media link incorporated into new website 	
6.4 Responsibly manage asset renewal and maintenance	Increase in event attendance	<ul style="list-style-type: none"> ✓ New opportunities being investigated in accordance with social media policy, Facebook advertising trialled 	
6.5 Utilise social media to connect with and inform residents, retailers, business, industry and visitors	Increase in social media interaction and followers on various social media mediums	<ul style="list-style-type: none"> ✓ All standard funding for Engineering Services satisfactory, no new funding. ✓ Actively applied for external grant funding including the Community Building Partnership Program, Regional Development Australia Fund rounds two and three, the Clean Energy Future Biodiversity Fund, the Regional Arts Fund and the Tourism Industry Regional Development Fund 	
6.6 Provide an informative and accessible user friendly Council website	A strong Council presence on social media	<ul style="list-style-type: none"> ✓ Funding applied for and secured for various projects and programs 	
	Number of grants sourced	<ul style="list-style-type: none"> ✓ Update and maintain Historic photos of Councillors in foyer of Council chambers 	
	Improved capability of website	<ul style="list-style-type: none"> ✓ Works at the depot including; Demolition and removal of old emoleum storage site, construction of call out shed with painters shed, colour bond fence around depot, storage bins and clean up, pallet racking and upgrade shelving. 	
	Increased accessibility to Council buildings and facilities		

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Cemetery extension including landscaping, bays for soil, larger storage shed ✓ Work and maintenance at McCann Park including tree guards and improving the garden edge ✓ Work and maintenance at Barnado Park including garden edges and solar lights ✓ Asphalt the Ungarie netball/basketball court ✓ New lighting at Holland Park ✓ Northcott Park Bin enclosures ✓ New carpenters workshop at Depot ✓ New lighting and works at Perseverance Street Rec Ground ✓ Funding applied for and secured for various projects and programs in Community and Development Services. ✓ Online Council Grant application forms introduced through updated website and promoted in community newsletters and general correspondence when appropriate ✓ Progressing with Parks and Aerodrome Asset Management and Renewal Plans. Aerodrome 80% complete, Parks 50% complete, Buildings 40% complete ✓ Attended online engagement conference in November 2012 ✓ Use of social media under review following adoption of social media policy ✓ Secure public e-commerce online payment system investigated and costed. Awaiting implementation of new financial management system to progress 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ New online forms introduced ✓ Digital advertising and Facebook advertising trialled and implemented ✓ Now have combined Childrens Services Facebook page in November 2012 and is being updated regularly as per social media policy. MRU facebook no longer exists ✓ Facebook page continues to be updated regularly and members growing ✓ Used facebook to promote workshops, safety initiatives and key messages. Page closed November 2012 ✓ New technologies such as online forms, excursion permission notes, enrolment forms, video and audio content, RSS feeds, investigated and introduced on new website ✓ Online forms introduced September 2012 ✓ Web Content Accessibility Guidelines (WCAG) requirements are met on new site ✓ Online job application function added early 2013 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	7. Facilitate equal access for residents to community and government services		
7.1 Services and programs are relevant and responsive to community needs	Improved level of service to Village communities	<ul style="list-style-type: none"> ✓ Actively recruiting for new FDC educators in the Bland Shire and Temora Shire, needs being met 	DCDS DCS
7.2 Opportunities to connect are made available	Increased knowledge of available services within towns and villages	<ul style="list-style-type: none"> ✓ Investigating Corinella and Naradhan's need for a playgroup. Reviewing the Tallimba group and services being provided at Barmedman for play group 	
7.3 Assist with innovative service provision to isolated residents	Vibrant and informative Council website	<ul style="list-style-type: none"> ✓ Constantly investigating opportunities for Family and Community funding 	
7.4 Assist with access to visiting services information	Improved information communications and technology across all areas of council	<ul style="list-style-type: none"> ✓ Secretarial support for August and November 2012 Access and Cultural Advisory meetings held, November Interagency. Support is ongoing 	
7.5 Utilise the website to promote community services and events and keep exploring new communication methods	Monitor and investigate new communication techniques	<ul style="list-style-type: none"> ✓ Various community grants offered and promoted throughout the community. A range of events, programs and initiatives funded through Council grant programs ✓ Surveys were distributed after West Fest with results collated and analysed to improve event in 2013 ✓ Youth surveys distributed to WWHS leadership groups and online early 2013 ✓ Visiting services information included on Council website and other promotional mediums where appropriate eg Centrelink Ungarie floods ✓ 10thousand girl workshop in Ungarie, drumming workshop held in Tallimba in partnership with WWHS, movie night in Ungarie ✓ 7 venues are visited weekly and fortnightly by the MRU, being reviewed on a needs basis 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Range of programs and events continued targeting youth across the Shire ✓ Monthly Daycare services to Ungarie. Bus has been in operation for 12 months and used on a weekly basis for various daycare activities and social support activities ✓ Constant liaising with schools – author visit, summer reading club, fortnightly toppy school visits, promotion in school newsletters, working relationship with school librarians (term meetings, better coordinating). Regular library updates are sent to schools and ongoing positive relationships maintained ✓ Social media used for events and information sharing - Facebook – reviewing, Library twitter account, Pinterest at CSU ✓ Bland Shire events are promoted through the Riverina Regional Tourism Network's website, in the Wagga Wagga Daily Advertiser, Griffith Area News newspaper and on ABC Radio and Bland Shire Councils website. ✓ Compilation ongoing of a comprehensive events list for the Bland Shire to include social, cultural, sporting and one off events. ✓ Unplugged developed and distributed in August 2012. Review ongoing ✓ Social media campaign to attract isolated residents and new e-newsletter developed specifically for village communities ✓ NBN fixed wireless to be rolled out to village residents prior to rollout of fibre network in West Wyalong/Wyalong ✓ HACC Services new funding arrangements ✓ 10thousand girl Workshop in Ungarie, Drumming Workshop held in Tallimba in partnership with WWHS, movie night in Ungarie 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Improved services to isolated residents - Library funding, Childrens Services – pilot program currently participating ITAV, Book deposit stations in Barmedman, Weethalle and now Ungarie, Fortnightly housebounds, Book deposit station stock changed every 2 months, Monthly selection to Ungarie Day Care residents, Reviewing Wobbly Wheels, Naradhan, Corinella, Tallimba, etc. Programs updated regularly and based on community needs. Library sending relevant and useful information to deposit stations, all stations have access to save power kits and seniors training DVD, investigating offering a Facebook book club ✓ Website links included on Events calendar or relevant page. Visiting services encouraged to use Council site. ✓ Community information is sent to deposit stations ✓ Computer bookmarking is being reviewed for 2013 ✓ Noticeboard constantly updated, newsletters are emailed and hard copies distributed, Facebook, reviewing group texts, information that is available is highlighted in parent newsletters for CSU ✓ Interagency meeting held in November 2012 and June 2013 ✓ Fun Run – partnered with Country Hope, Barrick, Bernardis IGA ✓ Grant Writing workshops ✓ Dubbo Zoo, Movie, Botanical Gardens tweens excursions ✓ Drug Action Week partnered with Murrumbidgee Local Health district ✓ New online interactive community calendar introduced on website ✓ Community encouraged to add community events on to website and the traffic volumes to the calendar are high. 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	8. Plan, provide and support a range of community and cultural activities to meet the needs of residents and visitors		
<p>8.1 Relevant Advisory Committees to support Council to meet objectives within the Community Plan</p> <p>8.2 Provide a range of Council sponsored grant/sponsorship opportunities to the community</p> <p>8.3 Assist community groups to access external funding opportunities</p> <p>8.4 Advocate relevant Government bodies and Non Government Organisations (NGOs) for services and facilities</p> <p>8.5 Assist community groups to provide activities to the wider community</p>	<p>Review and update Community Plan</p> <p>Take up of Council grants and support programs</p> <p>Socially connected community</p> <p>Improved level of service to community</p> <p>Improved participation rate by residents</p> <p>Take advantage of one or more regional offered programs for youth</p> <p>Communication with Government bodies</p>	<ul style="list-style-type: none"> ✓ Community Plan reviewed at Cultural Advisory Committee meeting ✓ Secretarial support for August and November 2012 Access and Cultural Advisory meetings held, November Interagency ✓ Funding round August and November 2012 promoted on website and sent to organisations for application ✓ Online grant applications are now available ensuring ease of administering and access to grant information ✓ In kind support facilitated through YOBs meetings, events and initiatives supported through youth services budget. Youth Advisory Council structure under review ✓ Grant opportunities are monitored and appropriate community groups are contacted and information is dispersed ✓ Grant writing workshop held late 2012 and early 2013 for advice on applying for a grant and funding opportunities available. Men's Shed assisted with successful Riverina First grant. Various groups assisted with Council and external grant applications ✓ Electronic Grants Newsletter provided in August and November 2012. Under review, community organisations now contacted directly about relevant opportunities ✓ Funding has been sourced for youth week and pending for other initiatives. Indent funding sourced for youth festival ✓ All reporting completed as required for funding bodies 	<p>CLRS GM DCDS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Successful funding in partnership with Barrick for Mens Shed ✓ Human Services, Community Services – ITAV program ✓ Funding applications for additional services ✓ Partnership with Government and Non-Government organisations to provide services for community ✓ Centrelink visit to Ungarie and Barmedman ✓ Australian Government Business visit to West Wyalong, Ungarie and Barmedman ✓ Currently negotiating with Early Childhood Australia regarding a village program ✓ Bald Archy Program ✓ Low Cost, No Cost Workshop ✓ Grants Workshop late 2012 and early 2013 x2 ✓ Volunteer Workshop early 2013 ✓ Dinosaur Museum June 2013 ✓ Art without borders (Refugee Art) June/July 2013 ✓ Small Business Bus June 2013 ✓ Big Air - Skate early 2013 ✓ Sport & Recreation - Mr Soccer early 2013 ✓ Assistance with grant application forms and information ✓ Council grant program open to community groups for cultural projects, access projects, community groups assistance and are promoted and subsequent funding provided 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

		<ul style="list-style-type: none"> ✓ Assistance provided to Barmedman Development Association and West Wyalong Show Society 	
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Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	9. Endeavour to improve road infrastructure especially in relation to heavy mass vehicles		
<p>9.1 Lobby Government for additional funding to ensure roads are maintained at an acceptable standard throughout the Shire</p> <p>9.2 Continued membership of Newell Highway Task Force</p>	<p>Road and Transport Infrastructure Strategy adopted by Council</p> <p>Provide relevant information to Council to enable them to lobby Government</p> <p>Maintain active representation on the Newell Highway Taskforce</p>	<ul style="list-style-type: none"> ✓ A road and transport infrastructure strategy has been completed and a review is currently being undertaken. Finalised the 'Road Hierarchy' but adjustments may be made ✓ Provided information to REROC Taskforce. ✓ Cr Lord was appointed to the Newell Highway Task Force as a representative. Updates and reports are provided to Councillors through the Delegates and Advisory Committee Reports section of Council's meetings as required ✓ Council hosted a meeting of the Newell Highway Taskforce on February 12, 2013 	DES

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	10. Work in partnership with key stakeholders to improve road infrastructure for vehicle and pedestrian access			
<p>10.1 Lobby Government to resolve the By Pass issue</p> <p>10.2 Finalise and implement West Wyalong's Main Street upgrade</p> <p>10.3 Maintain and improve general vehicle and pedestrian access within the shire</p>	<p>Memorandum of Understanding (MOU) executed with Roads and Maritime Services (RMS)</p> <p>Project implemented within time frame</p> <p>Stage one works including Nibs implemented within approved budget and timeframe</p> <p>Stage two works identified and costed</p> <p>Pedestrian Access Management Plan (PAMP) finalised and adopted by Council</p>	<ul style="list-style-type: none"> ✓ Liaison with RMS is continuing, funding was available for the By Pass upgrade in 2013/2014 however may now be put back to 2014/2015 ✓ Completed drawings of Main Street Upgrade for Council were prepared ✓ Stage one works of Main Street Upgrade have been completed, including Nibs ✓ Stage two works of Main Street Upgrade have commenced and will be for consideration in the 2013/2014 budget. Lighting tender accepted ✓ Work on the Pedestrian Access Management Plan has commenced and is progressing ✓ Improving walkways around White Tank Lane and Waters Lane ✓ Sealing the roads around the cemetery ✓ Draft PAMP sent to RMS for review early 2013 	DES	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategy:	11. Explore new technologies in waste management and recycling to improve the utilisation of existing resources		
<p>11.1 Explore viable recycling options</p> <p>11.2 Consult with the community and relevant stakeholders regarding waste management options</p> <p>11.3 Research alternate technologies relating to waste management</p> <p>11.4 In consultation with relevant communities, implement Council's waste management strategy to increase the life of existing resources</p>	<p>Investigate and review recycling options</p> <p>Report considered by Council on Recycling options and costs</p> <p>REROc recommendations reported to Council</p> <p>Report considered by Director of Engineering Services & Council</p>	<ul style="list-style-type: none"> ✓ Council is currently taking recycling from West Wyalong to Orange at a cost, "Cash for Cans" has been supported, these programs are constantly being monitored for viability. ✓ LGSA report on container deposits is being considered – further investigation needs to be undertaken. ✓ Continually monitoring and researching viable waste management alternatives ✓ Ongoing investigation into the National TV and Computer Product Stewardship Scheme ✓ Council's Waste Strategy is gradually being implemented. ✓ Mirrool Landfill is only open Saturday mornings, restricted opening days to be implemented at Tallimba and fencing of landfills at West Wyalong, Barmedman, Ungarie, Mirrool and Tallimba currently being completed. 	DES DCDS

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies:	12. Manage stormwater and sewerage resources		
12.1 Investigate and manage local flooding issues	Prepare a Report to Council for consideration on options and costs	<ul style="list-style-type: none"> ✓ Preliminary investigations completed, main problems identified locally are: <ul style="list-style-type: none"> ○ Water not draining away ○ All water arriving in towns at the same time ○ Flows could be streamlined 	DES
12.2 Provide water storage and management for future use within Council's community facilities	Stormwater Recycling Plan prepared	<ul style="list-style-type: none"> ✓ The SES are currently investigating Ungarie and the drains out of West Wyalong/Wyalong cleaned ✓ Proposed dam extension to increase the capacity of Saleyards dam West Wyalong in 2013/2014. ✓ Ungarie ongoing, Sewer protection did not get funded in 2013/14 ✓ Camp Street West Wyalong completed ✓ Integrated Water Cycle Management Plan (IWCMP) has been drafted and is in the process of being reviewed ✓ Sewer/Reticulation agreement prepared and signed ✓ Ongoing monitoring of irrigation system performance ✓ Recycling Plan being reviewed ✓ Money in budget for improving sewer infrastructure in Ungarie and Barmedman including telemetry at the Ungarie Treatment works and a wall between the settling ponds ✓ Other storm water storage facilities are being identified 	
12.3 Identify funding opportunities to maximise future water storage options	Stormwater recycling plan adopted by Council		
12.4 Maintain existing stormwater infrastructure	Report considered by Director		
12.5 Maintain existing sewerage infrastructure	Stormwater asset Plan considered by Council		
	Sewerage asset Plan considered by Council		

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Perseverance Street dam is completed and turf progressing ✓ Reticulation - double capacity of Boundary Street dam in hand and construction commenced ✓ Wetlands project progressing ✓ Improve irrigation at Herridge Park ✓ Continual and ongoing investigations to maximise water storage options. ✓ Stormwater Asset Plan has been developed with further investigations and a few adjustments to be made. ✓ No funding allocated for further water storage works in 2013/14 ✓ Sewerage Asset Plan in development, data collected, may add information received from independent asset costing. ✓ Money in budget for improving sewer infrastructure in Ungarie and Barmedman including telemetry at the Ungarie Treatment Works and a wall between the settling ponds 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies:	13. Ensure that public places and facilities are well maintained and easily accessible		
<p>13.1 Ensure users of Council's facilities enter into occupancy agreements</p> <p>13.2 In collaboration with users and budgetary constraints provide facilities that are maintained in a safe state</p> <p>13.3 Lead the community to foster pride in their infrastructure</p> <p>13.4 Facilitate access for the community and visitors to all public places and facilities</p>	<p>User groups entered into Occupancy agreements</p> <p>Open Space asset Plan considered by Council</p> <p>Number of user group meetings</p> <p>Improved accessibility within the community</p> <p>Businesses actively involved in updating access to their buildings</p>	<ul style="list-style-type: none"> ✓ Casual Memorandum of Understanding (MOU) for sporting fields adopted and implemented ✓ Investigating MOUs for custodial users, discussions are continuing. ✓ Ongoing development of Draft Open Space Asset Management Plan ✓ Developing and fostering current and existing relationships with user groups ongoing ✓ Online grant applications are now available ensuring ease of administering and access to heritage grant and funding information. Continual administration and promotion ✓ Constantly reviewing safe and public access throughout the community. ✓ Concrete paths to toilets in Barmedman complete late 2012 ✓ Disabled access path to Barnado Park toilets complete late 2012 ✓ Introduction of a new footpath maintenance strategy early 2013 ✓ Ongoing inspections of disable access ✓ Staff representation considered and reviewed in August/September 2012 for all internal and external committees ✓ Ongoing provision of staff time and resources provided for advisory committees ✓ The Parks and Sporting Facilities bookings process has been rationalised, ongoing review and promotion 	<p>DES DCDS DCS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Access Incentive Scheme application forms are on the website, liaised with businesses regarding applying for a grant, received several applications. Two new applications approved by Council in June 2013 ✓ Reviewing compliance of public facilities/buildings with requests if and when any proposed works are being undertaken 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies:	14. Review Council's building assets to meet the needs of the community			
<p>14.1 Complete a building review to determine if community needs are being met</p> <p>14.2 Develop a maintenance program to ensure the integrity of Council's buildings</p> <p>14.3 Use planning and heritage policies and controls to protect and improve the unique built environment</p>	<p>Council Buildings maintained</p> <p>Relevant and effective policies</p> <p>Funding guidelines reviewed and implemented</p> <p>Development Control Plan (DCP) Adopted</p>	<ul style="list-style-type: none"> ✓ The building review is currently being completed and is approximately 78% complete ✓ Ongoing general maintenance work is being undertaken on needs basis within budget allocations ✓ Reclad main airport building complete ✓ Power Board safety switches – RCD's ongoing ✓ Roof repairs at HR to be commenced late 2012 and completed early 2013 ✓ Door replacement at HR to be commenced ✓ Upgrade of public toilets near Aberlines in hand and to be commenced 2013/14 ✓ Roof repairs at Ungarie Museum commenced early 2013 ✓ Constant review of Council's maintenance program budget, additional funds provided in 2013/14 budget ✓ Heritage Policy review will be completed by March 2013. Review completed early 2013 and being implemented ✓ Preliminary review of the Heritage Assistance funding guidelines has commenced with a particular emphasis on funding for verandah projects 	<p>DES DCDS</p>	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Development Control Plan to be placed on public exhibition from January to February 2013. Adopted 19th March 2013, review to occur 12 months after adoption ✓ Controls within the LEP are being enforced in particular clause 4.2A(4). Anticipated adoption of new DCP by early 2013. Controls within LEP 2011 being enforced and implemented, preliminary review is underway 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	15. To provide quality leadership, governance and management		
<p>15.1 Ensure councillors are provided with appropriate support and resources to carry out their civic duty</p> <p>15.2 Ensure Councillors take ownership and a strong leadership role in implementing the Community Strategic Plan</p> <p>15.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents</p> <p>15.4 Ensure the long term financial sustainability of Council through effective and prudent financial management</p> <p>15.5 Take advantage of new and emerging technology to improve services</p>	<p>Meet identified training needs of Councillors</p> <p>Councillor Expenses and Facilities policy</p> <p>Report on progress to Councillors for review</p> <p>Review document within required timeframe and report to Council</p> <p>Meet Division of Local Government requirements</p> <p>Asset Management Plans completed and reviewed</p> <p>Meet all legislative requirements</p> <p>Achieve a balanced budget</p> <p>Identify improvements</p> <p>Council has adequate IT capabilities to meet current and future demands</p>	<ul style="list-style-type: none"> ✓ DCORP reviewed existing Provision of Facilities and Expenses for Councillors Policy which was adopted 20 November 2012 ✓ GM hosted a forum for prospective Council Election candidates on 24 July 2012 ✓ Councillor Induction Handbook developed ✓ Induction session 1 focusing in iPad and Council meeting procedures for new Councillors held on 18 September 2012 ✓ Induction session 2 focusing on the Handbook was held on 19 September 2012 for new Councillors ✓ Ongoing support to Councillors provided by General Manager and Executive Assistant ✓ Relevant resource information provided to Councillors ✓ Information on relevant learning and development opportunities provided to Councillors ✓ Cr Hampton attended Managing Time & Stress Workshop ✓ Interested Councillors to attend the LGNSW conference in October 2013 ✓ Business paper reporting linked to relevant Community Strategic Plan items ✓ IPR documents review commenced early 2013, adopted 25 June 2013. Available electronically and in hard copy for viewing ✓ IPR staff information sessions held on July 25 2012. Staff Information sessions arranged for July 2013 to include IPR 	<p>CLRS GM DCS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Ipads provided to all Councillors and Directors ✓ Manex agreed to monitor Operational Plan progress quarterly ✓ Any identified skills gaps will be considered in the 2013/14 Learning and Development Plan ✓ Budget Review Statements were completed and sent to Directors for commentary and adjustments. There are issues regarding cost allocations which need to be addressed prior to issue to Directors for June 2013 review ✓ Overdue debtor accounts and rate assessments have been sent for debt collection with Council's contracted collection agency. ✓ Financial statements have been completed and lodged in accordance with statutory requirements with the DLG late 2012 ✓ Preparation for 2012/13 financial statements is underway. Interim audit conducted April 2013, minor issues identified and addressed ✓ Investments have been managed effectively; investing in secure term deposits, the term of the deposit has been selected based on future cash requirements and best rate of interest at that time. ✓ The Long Term Financial Plan reviewed and used in conjunction with preparation of the 2013-14 budget. ✓ New Fleet Management software package is in abeyance until new corporate system in place and pending suitability of Tech One System ✓ After workshops held with staff the preferred supplier was Tech One for the new corporate solution. Phase 1 project commenced, transfer data spreadsheets populated and key user training completed early 2013. Server purchased for Tech One software package ✓ New servers implemented which includes disaster recovery offsite 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ IT disaster recovery plan being reviewed ✓ New photocopier purchased for Engineering 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies:	16. Develop strong community partnerships			
<p>16.1 Regular consultation with key industry, business and stakeholders</p> <p>16.2 Working in partnership with community groups, advisory committees and Council staff</p> <p>16.3 Assist and/or foster community events and initiatives through Council sponsored grants/sponsorship opportunities</p> <p>16.4 Establish partnerships with community groups, government departments, businesses etc</p>	<p>Attend relevant meetings</p> <p>Attend regional meetings</p> <p>Increase in number of events provided to the community</p> <p>Regular communication channels established between Council and business/industry</p> <p>Attendance at Business West Wyalong annual meeting</p> <p>Attendance at Community and Advancement Group meetings</p> <p>Regular communication channels established between State and Federal Government Departments</p>	<ul style="list-style-type: none"> ✓ GM and/or representative has strong communication and presence within the community by attendance at meetings/events ✓ Community Forums completed for 2012/13 financial year ✓ Community Forum schedule for 2013 to be determined at August 2013 Council Workshop ✓ Public Forum regarding NSW Local Government Review held in June 2013 ✓ Barrick representatives addressed new Council in late 2012. Met with Council prior to 16 October 2012 Council meeting and 4 June 2013 Workshop ✓ Barrick representatives meet with Council regularly ✓ Councillor representatives and delegates appointed to internal and external committees in September 2012 for ensuing Council term ✓ Review of S355 committees to be undertaken in early 2013 ✓ Grant opportunities monitored weekly and appropriate opportunities identified ✓ Council grant programs promoted and subsequently provided to various groups and organisations ✓ Reports presented by staff and considered by Council as applications for grants and sponsorships are received 	<p>CLRS</p> <p>GM</p> <p>DCDS</p> <p>DCS</p>	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Council meeting practices reviewed to include monthly Delegates and Advisory Committee reports and minutes at each ordinary Council meeting ✓ Due to the passing of Cr Bland a number of committee vacancies exist ✓ Cr Grellman appointed as representative plus Cr Templeton as alternate to the Lachlan Valley Noxious Plants Advisory Committee for the ensuing Council term ✓ Details of Committee/Representative vacancies provided to Cr Pike for consideration ✓ Support advice regularly provided connecting groups to relevant services and organisations. In kind support provided through ongoing discussions, assistance with promotional material etc. ✓ Staff from across the organisation have participated in and attended a range of relevant meetings/forums 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	17. Provide opportunities in a variety of forums for all stakeholders to contribute to Council's decision making		
<p>17.1 Encourage village residents to participate in community forums</p> <p>17.2 Provide innovative and accessible communication channels to all Shire residents</p> <p>17.3 Ensure all Council communications are targeted and clearly branded</p> <p>17.4 Develop Council's communication strategies to encourage active participation</p>	<p>Community feel more involved in decision making</p> <p>Council more accessible and connected to community</p> <p>Informed community</p> <p>Feedback received from community</p> <p>New communication and web technology explored and costed</p>	<ul style="list-style-type: none"> ✓ Community forums have been completed for the 2012/2013 financial year. Planning underway for 2013/14 forums ✓ New website was launched late 2012 incorporating new interactive technologies including online forms, website regularly updated and new technologies monitored ✓ Monthly Council meeting notices are published in West Wyalong Advocate and Council website. Posted to village community contacts and regional media ✓ Local Government Election advertising in the West Wyalong Advocate, Council website, school newsletters, village community contacts and community noticeboard during the period July to September 2012 ✓ Advertisements seeking expressions of interest for community representatives on Council's advisory committees appeared in the West Wyalong Advocate, Council website, community noticeboard and by written invitation to present members during August, September and October 2012 ✓ Advertisements 'claiming the date' for councillor induction and meeting commitments during September 2012 appeared during August and September in the West Wyalong Advocate, Council website, school newsletters, village community contacts and community noticeboard 	<p>CLRS GM DCDS DCS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Charles Sturt Uni Public Lecture Series hosted by Council on 25 October 2012 was advertised during September and October in the West Wyalong Advocate, Council website, school newsletters and community noticeboard ✓ Community consultation during October 2012 for the 2013 West Wyalong Show application for local public holiday were advertised through the Advocate, Council website and Facebook ✓ Advertisements appeared in the West Wyalong Advocate, community noticeboard and Council's website during December and January detailing the hours of operation and services during the Christmas/New Year period ✓ Temporary closure of office and operations on 12 March 2013 for the funeral for Cr Bland was advertised in the West Wyalong Advocate, Council website and community noticeboard ✓ By-Election advertising in the West Wyalong Advocate, Council website, school newsletters, village community contacts, community noticeboard and letterbox drop during the period March to May 2013 ✓ Community consultation during May/June 2013 for the Community Strategic Plan and Draft IPR documents were advertised through the Advocate, Council website, Facebook, Community noticeboard and school newsletters ✓ Advertisements appeared in the West Wyalong Advocate, community noticeboard, Council's website, Facebook and in school newsletters during June inviting interested community members to a public forum on 11th June regarding the NSW Local Government Review and the future of Bland Shire 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Bland Bulletin produced quarterly in October 2012, January and April 2013 ✓ Monthly village newsletter developed late 2012 ✓ Community email list continues to receive media releases and important updates, social media also used to spread key messages and promote events ✓ New tear drop banners purchased and displayed at events ✓ Council banner for Main Street purchased with clear window for targeted messages ✓ Banners and promotional material updated ✓ Logo incorporated on all advertising in accordance with Corporate Style Guide ✓ A review of Council's Corporate Style Guide is continuing ✓ Social Media Policy was adopted in November 2012 and necessary changes to comply implemented ✓ Advertising in a broad medium for example – online, school and community newsletters, print etc ✓ Review of Council's Communication Plan underway. Revised plan adopted June 2013 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	18. Lead the community by example with sustainable, effective, efficient and customer focused practices		
<p>18.1 Develop Council's customer service charter as a benchmark for the community and regularly review Council services to ensure they are responsive to community need Provide sustainable workforce which supports current and future service delivery needs</p> <p>18.2 Solidify Council's reputation as an employer of choice</p> <p>18.3 Services are provided in a professional, timely and friendly manner</p> <p>18.4 Review and implement Council policies and comply with OH&S and Risk Management requirements</p>	<p>Council seen as providing improved level of service as expected by community</p> <p>High results from satisfaction survey</p> <p>Offer sustainable and environmentally friendly practices at events</p> <p>Implement customer service charter</p> <p>Conduct employee Satisfaction survey</p> <p>Increase in the number of staff trained</p> <p>Policies to reflect OHS requirements for Volunteers and Community</p> <p>Risk Assessment to be conducted for all events</p>	<ul style="list-style-type: none"> ✓ Customer Service Charter to be reviewed by Manex in relation to service levels and response times and distributed to staff ✓ Customer requests/complaints procedure to be reviewed ✓ Complaint Handling policy to be written ✓ Funding for Community Survey to be considered in the 2012/13 budget ✓ Continue to build relationship with staff through provision of professional advice, with referral to the Local Government Shires Association Industrial Unit for expert advice when required ✓ Commencement of new Senior Human Resources Advisor with strong background in industrial relations ✓ Annual 'Bland but not Boring' staff awards and appreciation breakfast held on 21st December 2012 ✓ Still sorting out outcomes from the recent Engineering Services restructure ✓ Due to the resignation of the SHRA, consulting HRA commenced on short term arrangement ✓ Negotiations with Blayney Shire to provide shared HR services ✓ Online training offered to staff in the areas of time management, performance management and social media ✓ Ongoing review of training and development opportunities offered to staff to improve skill levels and meet Council's needs 	<p>CLRS GM DCDS DCS DES</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Review allocation of staff training budget in hand ✓ Review of staff training policy underway ✓ Training offered includes: Team Building, Chainsaw, Safe Chemical Handling, Traffic Control, First Aid, Fit for Work - Drug & Alcohol, WHS Refresher, Manual Handling, Difficult Conversations, numerous individual training short courses and conferences ✓ Hearing & Skin Checks were made available to all outdoor staff on the Staff Development Day - 6 May 2013 ✓ Focus on web-based advertising, reducing costs and more specifically targeting potential applicants ✓ Improvement of Career's section of Council's website to allow for Apply Online feature, reducing recruitment administration time ✓ Recruitment for the following positions: Asset Officer, casual Construction Workers, Senior Human Resources Advisor, casual Cleaner, Plant Operator 2 - Leading Hand, Community Care Coordinator, Community Care Assistant. ✓ Recruitment on hold from early 2013 pending review of Councils organisation structure ✓ Workforce Action Plan 2012/2013 – 2015/2016 reviewed with planning commenced for implementation ✓ Recruitment of 6 traineeships and cadetships for 2013 undertaken with a new cadetship Building and Health Surveying and new traineeship in Weeds offered. Extension of one existing traineeship for a further 12 months ✓ Succession Plan drafted 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Workforce survey completed. 109 surveys completed by staff, 81% are proud to tell people they work for Council, 80% satisfied in their job ✓ 2012 Local Government Week session was cancelled due to the unavailability of students ✓ Council information sessions were held at West Wyalong High School in November 2012 ✓ Benchmark customer service practices against Customer Service Charter ✓ Customer Requests/Complaints Procedure and outstanding actions report generated from InfoXpert weekly and results reviewed ✓ Identify customer service functions across Council's operations ✓ Identify gaps in customer service provision ✓ Formulate Customer Service Improvement Action Plan ✓ Incoming correspondence is processed and allocated on the day of receipt to designated action officers with response times assigned in accordance with Council's Customer Service Charter or statutory requirements ✓ Have begun cleaning store, sorting stock levels and getting an idea of what Council would like to have kept in the store ✓ Depot Shelving (Store) complete ✓ Individual locations for stock items now in place at store. Now having an easier time of keeping stock levels maintained. Have been utilising storeroom space to its maximum ✓ New items added to inventory based on demand, review of obsolete store stock, system based stock locations implemented 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Starting to get a feel of local suppliers. Have been judging suppliers based on their price and delivery times. Have also become used to the procedure in which invoices are processed ✓ Constantly updating the way in which paper based records are kept in the office. Continually monitoring supplier performance and checking if 'local government procurement' suppliers are viable ✓ Purchasing Officer completed Certificate IV in Local Government Procurement ✓ Development of an 'approved supplier list', including supplier contact information and performance monitoring ✓ Development Applications are consistently being monitored to achieve compliance ✓ WHS Committee met on November 13 2012, February 2013 and May 2013 ✓ New members have nominated and added to the OHS committee ✓ Risk Management Action Plan developed and first quarter reviewed for compliance on agreed steps of actions per Directorate ✓ GM has completed all actions from RMAP under his control in late 2012 ✓ RMAP completed for footpaths, cash handling and email centre in early 2013 ✓ All BSC sites have undergone bi-annual Hazard Inspections with Rectification Action Plans (RAP) developed to ensure ongoing improvements per site 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ External OHS audit completed by StateCover and verified: Council Average = 73.40%, StateCover Average = 66.80%, Region Average = 64.30%, DLG Average = 67.80% ✓ Internal OHS audit due in May 2013 under AS/NZ 4801:2001 guidelines ✓ Policies and procedures location in EDRMS reviewed and changed ✓ New Procedures approved by Manex replaced superseded procedures with expiry dates added to improve gaps in expired procedures ✓ Standard Operating Procedures and Plant Induction Checklists developed for all mobile plant/equipment. Index developed and will be hyperlinked to the procedures ✓ NFS conducted fire (extinguisher) checks in September 2012 at all sites ✓ BSC admin building and chambers reviewed for emergency lighting compliance and upgraded after gap analysis revealed non-compliance with building code ✓ Testing/Tagging undertaken at Holland Park Pool. Test/Tag machine sent for annual calibration and downloading of information. Electrical register updated with hostile and non-hostile data 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	19. Develop and maintain a framework of plans and policies that ensures open and transparent Council communication		
<p>19.1 Implement and promote best practice governance policies and procedures</p> <p>19.2 Plans continue to be put on public display for comment and feedback from the community</p>	<p>Provide a long term focus for community</p> <p>Informed community</p> <p>Current policies to reflect accountable and transparent Council</p> <p>Updated plans and policies adopted</p> <p>Feedback from the community</p>	<ul style="list-style-type: none"> ✓ GIPA Annual Report 2011/12 submitted to the Information and Privacy Commission ✓ GIPA Annual statistics included in Council's Annual Report ✓ Formal and informal requests completed within designated timeframes ✓ Publication Guide reviewed annually ✓ A review of Council's open access information to be undertaken and further information to be placed progressively on Council's website ✓ Regular in-house record keeping training provided to staff by Senior Records Officer ✓ Records induction training delivered to all new staff ✓ Procedures regularly reviewed and updated ✓ Job specific training delivered to staff as required ✓ All insurance renewals updated and reviewed annually in June ✓ A range of advertising mediums including the West Wyalong Advocate, Council website, school newsletters, village community contacts, Facebook and community noticeboard are used to seek feedback from our community on Council's plans and policies ✓ Ongoing review of Council's Policy Register underway 	<p>CLRS GM DCDS DCS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	20. Visitors and tourists are welcomed and make a positive contribution to the community and economy		
<p>20.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character</p> <p>20.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire</p> <p>20.3 Visitor Information Centre information is kept relevant and up to date</p>	<p>Utilisation of Council's Heritage Assistance program and improvement of business and shop front facades</p> <p>A number of tourism products and services facilitated</p> <p>Regularly updated information in the Visitor Information Centre and positive feedback from visitors and tourists</p>	<ul style="list-style-type: none"> ✓ A special page and link on the new website is dedicated to heritage funding ✓ Ongoing verandah/facade restoration program ✓ Individual meetings have occurred with property owners to promote the Heritage Assistance Program, two applications received ✓ Council budget allocation of \$100,000 for planning exhibition space, to be considered as part of exhibition space investigations ✓ Tourism Advisory Committee is facilitated and regular meetings are held on time as scheduled or rescheduled ✓ Meeting minutes and Business paper reports written for all committee recommendations ✓ Actively promoting the Business Development Assistance program to local and external retail and industries looking at establishing and/or expanding in the Bland Shire on an ongoing basis ✓ New business established (Cruizer Limousines) ✓ Attendance at Business West Wyalong and Events West Wyalong meetings on a regular basis ✓ Meets with Regional Development Australia, Trade and Investment, Enterprise Connect, Riverina Regional Tourism and AusIndustry on a regular basis and is also on their email distribution lists. ✓ Bland Shire Council will not be involved in Country Change for the next twelve months. ✓ Bland Shire Council is an active member of REROC's Economic Development Committee 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ A new Newell Highway brochure has been produced and distributed with the Bland Shire Council number of pages increased from two to four pages ✓ Gold Trails website has scheduled a soft launch in March 2013 with a Gold Trails billboard being installed on the Goldfields Way at Gidginbung ✓ The Modern Mining Trail will be launched in April 2013 ✓ The Bird Trails and Bland Shire's Heritage Gold, Trails and Tours are a work in progress ✓ Gold Heritage Trails - winner 2013 NSW Inland Tourism Award for 'New Development' ✓ The Visitor Information Centre information is replaced and updated on a regular and ongoing basis, continuing liaison with Library staff to maintain VIC information ✓ Continuing to enhance a range of new tourism opportunities ✓ Regularly reviewing and updating Council's website content ✓ Working with a number of businesses with regards to establishing a presence in the Bland Shire ✓ Also working with existing businesses in the Bland Shire with the Small Business Bus visiting West Wyalong on Tuesday July 30 2013 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	21. Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment		
21.1 Encourage and actively seek out business and industry to relocate within the shire	Increased number of industry and retail businesses establishing and or expanding in the Shire	<ul style="list-style-type: none"> ✓ Working with a number of businesses with regards to establishing a presence in the Bland Shire 	GM DCS
21.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business	Number of educational activities / programs facilitated	<ul style="list-style-type: none"> ✓ Also working with existing businesses in the Bland Shire with the Small Business Bus visiting West Wyalong on Tuesday July 30 2013 	
21.3 Work with industry and education providers to increase employment opportunities within the shire	Attend relevant meetings to benefit the community and development	<ul style="list-style-type: none"> ✓ Actively promotes the Business Development Assistance program to local and external retail and industries looking at establishing and/or expanding in the Bland Shire on an ongoing basis 	
21.4 Plan so the Shire has appropriate land available for business	Identification of educational activities that are required for the local businesses Purchase industrial land for development	<ul style="list-style-type: none"> ✓ Discussions have commenced with regards to the monthly Mayoral Business Breakfast ✓ Working closely with the Central West Business Enterprise Centre to host business workshops and training ✓ DCP adopted 19 March 2013 and being implemented ✓ Native Title Claim ongoing, further efforts being made to determine the Aboriginal Land Claim 	

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	22. Promote leading edge communication technology to link everyone within and outside Bland Shire		
<p>22.1 Lobby for and work with providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services</p> <p>22.2 Analyse and interpret emerging social trends and Government initiatives to benefit the community</p> <p>22.3 Work with industry, Government and education providers to promote communication technology practices</p>	<p>Community participation in social media</p> <p>Telecommunication technology available</p> <p>Installation of the new NBN Fixed Wireless towers and equipment in the Bland Shire</p> <p>Effective and relevant social media presence</p> <p>Increase submissions sent to Government and providers regarding introduction of new telecommunications technology</p>	<ul style="list-style-type: none"> ✓ Council budget allocation of \$100,000 for an exhibition space, project on hold due to resignation of YCDO in November 2012 ✓ CRO attended an online engagement conference in November 2012 ✓ Examining new technologies for improved interaction between Council and the community ✓ New government programs and initiatives monitored regularly with relevant information applied or referred to relevant community organisations ✓ Opportunities measured against objectives outlined in Community Strategic Plan ✓ New telecommunication and technology trends are monitored and reviewed on an ongoing basis ✓ NBN has lodged one development application for a 50 metre tower on Tallimbalong, ongoing promotion of NBN Co ✓ Organised technology workshops ✓ Meet with Government organisations to explore new technologies 	<p>GM DCDS DCS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	

Strategies	23. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire		
<p>23.1 Through partnership with stakeholders foster our education, learning and training industry</p> <p>23.2 Ensure a sustainable environment for current and future generations through effective land use management and planning</p> <p>23.3 Promote agricultural practices which are leading edge and efficient</p> <p>23.4 Partner with relevant bodies to investigate a diversification into alternative industries/businesses and land use</p> <p>23.5 Liaise with utility providers to ensure a quality sustainable service to the community</p>	<p>Maintain Council's traineeship program</p> <p>Number of industry and retail businesses establishing and or expanding in the Shire</p> <p>Experienced and well trained staff</p> <p>Issuing of valid consents within the requirements of the Local Environment Plan (LEP) and Development Control Plan (DCP)</p> <p>Number of industry and retail businesses establishing and or expanding in the Shire</p>	<ul style="list-style-type: none"> ✓ Council are offering the following traineeships and apprenticeships <ul style="list-style-type: none"> - Cert 111 Children's Services - Cert 111 Water Operations - Cert 1V Accounting - Cert 111 Conservation and Land Management - Cert 111 Civil Construction – Plant Operations - Cert 111 Horticulture - Cadet – Bachelor of Teaching (0-5 years) - Cadet – Diploma Civil Construction Design - Bachelor of Teaching (Early Childhood Education) ✓ Bland Shire Council foster strong partnerships with various education and training providers including <ul style="list-style-type: none"> - TAFE West Wyalong - TAFE Wagga Wagga - TAFE Bathurst - TOCAL College - Charles Sturt University - University of New England - Aust Apprenticeships – VERTO - Office of Education State Training Services ✓ Continually seek education, training and development opportunities to upskill workforce ✓ Training and Development Policy reviewed and communicated to staff ✓ Tree planting day and green message in Unplugged ✓ Youth life skills have been postponed following the resignation of YCDO 	<p>GM DCDS DCS</p>

Delivery Program Actions	Performance Measures	2012/13 Target Year	Responsible Officer
		Progress to 30th June 2013	
		<ul style="list-style-type: none"> ✓ Controls are being implemented both under LEP and DCP ✓ All Shire Show days were targeted to promote leading edge agricultural practices ✓ Preparing a meeting regarding on farm removal of noxious weeds ✓ Cr Templeton was appointed at September 2012 Council meeting as the representative on Goldenfields Water County Council ✓ Representation on Goldenfields Water County Council is ongoing and the minutes of each GWCC meeting re provided to Council for information ✓ No local issues to report to utility providers during this period ✓ Working with a number of businesses with regards to establishing a presence in the Bland Shire ✓ Actively promote the Business Development Assistance program to local and external retail and industries looking at establishing and/or expanding in the Bland Shire on an ongoing basis 	



9.3 Review Of Council's Organisation Structure

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents.

Author: General Manager

Officer's Recommendation:

- 1. That Council adopt the new Organisation Structure consisting of two Directorates being; Assets and Engineering Services and Corporate, Community and Development Services as shown on the organisation chart attached to this report;**
- 2. That both of these positions be confirmed as Senior Staff positions under the Local Government Act 1993;**
- 3. That the new structure becomes effective immediately;**
- 4. That the positions of Director Corporate Services and Director Community and Development Services are made redundant effective immediately;**
- 5. That the General Manager put in place the necessary arrangements for the recruitment of the new Director, Corporate, Community and Development Services;**
- 6. That the General Manager implements any necessary redundancy arrangements as per Award and Contract provisions;**
- 7. That the General Manager arrange for the recruitment of all other positions currently vacant in accordance with the new structure;**
- 8. That the General Manager now finalise the placement of the various council functions under the new two (2) Directorate structure to ensure the most effective and productive outcome for Council and the Community;**
- 9. That the General Manager provides a progress report to Council in three (3) months time detailing the effectiveness, to date, of the new structure and the outcome of the recruitment processes;**
- 10. That the General Manager provides a further report regarding the establishment of a 'councillor helpdesk' to facilitate and expedite councillor enquiries.**

Introduction

Councillors will be well aware of the review that has been undertaken by the consulting firm of Blackadder and Associates and reference is made to the presentation to councillors, on 30 July 2013, by consultant Mr. John Neish.

The review of council's organisation structure, within 12 months of a general election, is a requirement under the Local Government Act 1993 (S.333).

Mr. Neish has made a number of recommendations, the bulk of which are at the operational level including issues such as the placement of certain positions within the new structure, the renaming of a number of position titles and a review of current delegations. All of these matters fall within the responsibility of the general manager and as such do not require a council resolution. However, the recommendation that must be considered by Council is the proposal to reduce the number of Directorates from three (3) down to two (2) and to give effect to a new organisation structure.

If the suggested structure is adopted then the two current Director positions will become redundant and it will be necessary to recruit for the new Director's position. The matter of redundancies will be dealt with in accordance with current award and contract provisions and the best possible outcome for the staff involved and council will be a high priority.

I have referred earlier to the placement of the various functions under a new two (2) Directorate structure. Several of the recommendations from the consultant will be implemented but location of some functions I believe should be reviewed at my discretion taking into account current personnel and procedures that are working well. The main purpose of this review is to ensure that Council is in a position to meet the challenges ahead, to achieve operating efficiencies and to improve the culture and hence the productivity of Council and its staff.

Conclusion

It will be important to monitor the affects of any change in the organisation structure, to record improvements in operating procedures and to also record any negative effects from such a change to ensure that there is a process of continual improvement in everything that we do for the community.

In this respect a progress report, at the end of the first three months, of the implementation of a new structure should be provided to councillors.

In his report Mr. Neish also makes reference to the establishment of a 'councillor helpdesk' to facilitate and expedite councillor enquiries. I believe that this suggestion has some merit on the basis that it may well assist in changing the staff perception of 'political interference' by councillors. This should be the subject of a separate report to Council in due course.

In view of the fact that the consultant's report does contain largely operational issues I have not attached a copy as such but I am happy to provide any councillor, on request, with a copy of the document.

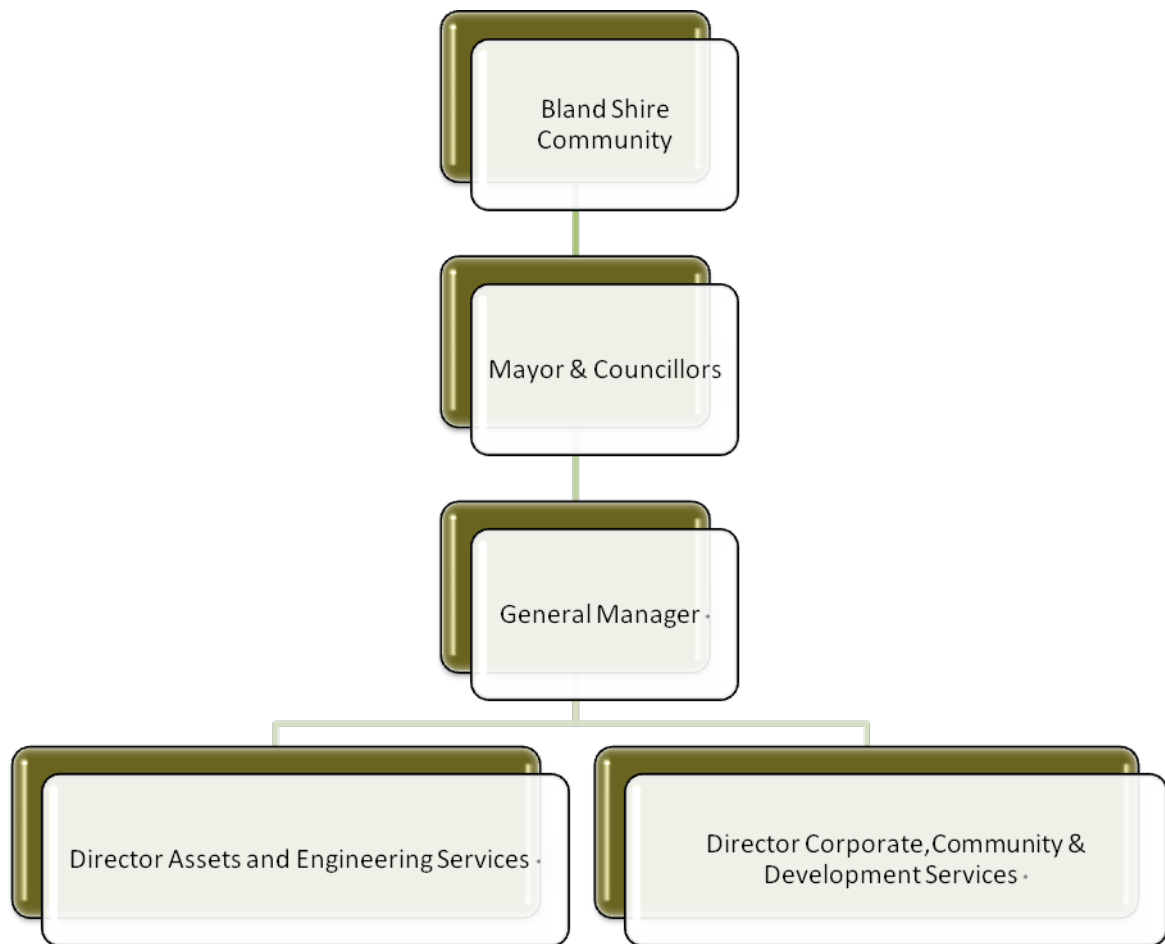
Financial Implications

If Council were to adopt the proposed new structure of just two (2) Directorates, under the General Manager, then there is an opportunity to achieve some savings by virtue of the fact that there will be one less Director's position.

There is also an opportunity to achieve other savings, over a longer period, with the appointment of a Senior Human Resource Adviser for only a 12 month contract period and some potential savings by having IT services provided 'in-house' rather than by contract.

Council should also be aware that there will be some up-front costs associated with any redundancies and it is not possible to place a dollar figure on this cost until the situation arises. There will also be recruitment costs incurred in establishing a new structure. More specific cost details will be provided in my three (3) monthly progress report.

While I am reluctant to quote a specific figure for savings, as a direct result of changing to a new structure, I can at least indicate that the potential savings, over the next three years, could be in the vicinity of \$100,000.00 to \$150,000.00.



*Senior Staff Position – LG Act

9.4 Doctor's Incentive Package

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP1.2 Liaise and communicate with area health services and relevant health and allied health providers, both locally and regionally on behalf of the community

Author: General Manager

Officer's Recommendation:

That Council agree to support Dr. El Waili and Dr. Matrook by waiving the first 6 months rent of their tenancy at 33 Quota Drive, West Wyalong.

Introduction

Councillors will be well aware of the arrival of two new doctors and their family to West Wyalong. Doctors El Waili and Matrook and their three children have now had their visa applications approved and as soon as they receive their Medicare provider numbers they will be able to commence practising out of the Main Street Medical Centre.

The two doctors have been made aware of Council's support, in the past, of new doctors to town and subsequently have requested Council's consideration of some level of incentive to support their contribution to the provision of medical services to our community.

Councillors will be aware that after significant debate on this issue the actual policy for the provision of support to new doctors was amended to now allow council to consider each situation on its merits.

Conclusion

The arrival of the two new doctors, both of whom have indicated their desire to also support our local hospital, will provide a significant increase in the availability of professional medical services as well as provide some relief to the existing doctors now practising in West Wyalong.

Financial Implications

The current rent for 33 Quota Drive is \$250.00 per week with the doctors being responsible for all utilities. Consequently, a waiver of rent for six months would equate to \$6,500.00 or a waiver for 12 months would equate to \$13,000.00.

There is also the matter of a bond which is the equivalent to 4 weeks rent being \$1,000.00.

9.5 Councillor Professional Development Program

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

14.1 Ensure councillors are provided with appropriate support and resources to carry out their civic duties.

Author: General Manager

Officer's Recommendation:

That any councillor interested in participating in any of the Professional Development Programs being coordinated by LG NSW should contact the General Manager to make the necessary arrangements.

Introduction

Council is in receipt of the Councillor Professional Development Program from LG NSW for the period up to 31 December 2013.

Some of the workshops are scheduled in regional centres as well as on weekends.

A full copy of the Program is included as an attachment to this report.

Conclusion

Some of these programs can also be arranged 'in house' if there are a sufficient number of participants.

Financial Implications

Full day workshops are \$660.00 and half day programs are \$440.00 with the councillor weekend costing \$1100.00. All costs are GST inclusive.

Councillors also have to bear in mind that there can be travel and accommodation costs related to attendance at some of the workshops.

The current budget has a provision of \$12,000.00 for councillor development.

COUNCILLOR PROFESSIONAL DEVELOPMENT PROGRAM

July to December 2013 Calendar



Did You Know?

Local Government NSW has a professional training program designed to enhance the skills of elected members and senior staff. It is an opportunity for you to learn, clarify issues, share experiences, and network.

More Information and to Register

lgnsw.org.au/learning

Who should attend?

Mayors, councillors, general managers and senior staff.

Please note

To give you more learning opportunities, and to assist in planning your training, in many cases we have scheduled programs in the same area on consecutive days. Some programs have also been scheduled at night or on a Saturday.

Councillor Professional Development Workshops

July to December 2013

Conflict of Interest and Model Code of Conduct

This program aims to develop councillors' knowledge of conflict of interest issues and to enhance their capacity to identify and resolve conflicts of interest, and to know the councillors Model Code of Conduct. For longer term Councillors this will be an update.

DATES

26 July – Mudgee
7 August - Sydney

YOUR PRESENTER

Monica Kelly

Development Approvals – the Heritage Perspective

This program will assist you to understand 'heritage' issues when making decisions about development applications.

DATE

30 October – Sydney

YOUR PRESENTER

David Logan

Effective Chair in Local Government

A practical workshop designed to help you manage the business, control the audience, and get better outcomes from meetings you chair.

DATES (HALF DAY)

18 July – Dubbo
23 July – Lismore
13 August - Sydney

YOUR PRESENTER

Narayan van de Graaff

Effective and Fair Meeting Procedures

A practical workshop designed to better equip you to deal with business at council meetings.

DATES

3 July – Wagga Wagga
6 July (Saturday) – Sydney
23 October – Dubbo
21 November - Sydney

YOUR PRESENTER

Narayan van de Graaff,

Engaging with the Community

In developing long term strategic and sustainable plans it is crucial that councillors engage their communities to ascertain their needs and wishes for the future.

DATES

3 December - Mudgee

YOUR PRESENTER

Greg Crowther

Financial Issues in Local Government

This program introduces councillors to council finance responsibilities. Includes basic accounting procedures, reading quarterly reviews/balance sheets, and financial planning.

DATES

21 August – Ballina
26 September – Wagga Wagga
15 November - Sydney

YOUR PRESENTER

Dennis Banicevic

Good Governance

This workshop examines how the processes, protocols, and conduct of governance contribute to council performance.

DATES

22 July – Lismore
1 November - Sydney

YOUR PRESENTER

Narayan van de Graaff

Community Leadership

Learn the latest trends in leadership and how you can better represent the needs of your constituents.

DATES

28 October – Wagga Wagga

YOUR PRESENTER

Narayan van de Graaff

Handling Difficult People for Councillors

Angry constituents, demanding local identities, and pushy businesspeople are just some of the difficult people you will encounter as an elected member. Come to this workshop and learn how to manage your own emotions and handle those people who are difficult.

DATES

5 September – Sydney

YOUR PRESENTER

Norm Turkington

Performance Management of Senior Staff

Many councillors are involved in the performance management of senior staff. This will include conducting performance interviews and giving constructive feedback. This program aims to assist councillors to carry out this role effectively.

DATE (HALF DAY)

26 November - Sydney

YOUR PRESENTER

Mark Anderson
or Christian Morris

Lobbying For Success

How well you lobby state and federal government for funding, legislative changes etc can have a great impact on your community. Here you can explore ways of lobbying for successful outcomes.

DATES

6 September – Sydney
31 October - Ballina

YOUR PRESENTER

Greg Crowther

Planning Legislation Skills and Knowledge

The aim of the workshop is to identify the responsibilities of local government for regulating land use and the role of councillors in developing and implementing environmental planning instruments.

DATES

9 August – Sydney
11 September - Lismore

YOUR PRESENTER

Jennifer Dennis

Managing Time and Stress

Balancing council duties, family, community and work are a juggling act for elected members. This workshop will help you to more effectively plan and prioritise your day.

DATES

10 July - Sydney

YOUR PRESENTER

Narayan van de Graaff

Speed Reading for Councillors

If you struggle with managing a plethora of reports and correspondence, come to this workshop to learn practical speed reading skills that will significantly cut your reading times and improve comprehension.

DATE

30 August - Mudgee

YOUR PRESENTER

Roz Townsend

Media Interview Skills

This practical workshop will assist you to be more confident and proactive, rather than reactive, in managing media interviews

DATES

27 July – Sydney
4 November – Wagga Wagga

YOUR PRESENTER

Greg Crowther

Other Councillor Professional Development Courses

If any of the following topics are of interest to you, send an email with the topic of choice and your details, and we will put you on the reserve list. Once we get sufficient interest we will advertise the course.

Writing Media Releases

Advanced Media Skills

Mediation Skills for Councillors

Preventing Bullying and Harassment for Councillors

Understanding Sustainability

Pitching for Success

Dynamic Presentation Skills

Councillors as Change Initiators

Asset Management

Climate Change for Councillors

Long Term Strategic and Financial Planning

Learn how council's finances are inculcated into the Integrated Planning and Reporting Process (IPR) and what impact Councillors have on it.

DATES

2 November - Sydney

YOUR PRESENTER

Narayan van de Graaff

Councillor Weekend

Many new and experienced councillors have expressed an interest in attending mini professional development modules over a weekend, or a Friday/Saturday period. Therefore we have scheduled a "Councillor Weekend".

The Councillor Weekend date is:
16-17 August 2013 – Sydney

The program for the weekend includes topics such as:

- The Role of the Councillor
- Long Term Strategic and Financial Planning
- Managing Time and Stress
- Good Governance
- Community Leadership
- Handling Difficult People

Presenters will be drawn from our team of consultants, and Local Government Learning Solutions staff, listed under the modules described above.

Programs for the councillor weekends will be designed in consultation with interested councils.

Your Investment

Your investment includes the presentation, comprehensive training manuals and refreshments.

- Except for Media Skills, the full day workshop costs are \$660 inclusive of GST.
- Media Interview Skills is \$770 inclusive of GST.
- Half day programs are \$440 inclusive of GST.
- Councillor Weekend \$1100 inclusive of GST.

For detailed information sheets about each program see lgnsw.org.au/learning

In House Service

Mayors and General Managers should note that any of the above programs can be arranged 'in house' at your council, with significant savings. If you want a training proposal on a topic not mentioned in this list please call.

Call us for a quote: 02 9242 4182
or email: learning@lgnsw.org.au

Our team of training consultants are experienced in all aspects of local government, and will work with you to satisfy your training needs.

eLearning Tools and Webinars

We have a range of eLearning materials to assist busy people with cost effective and just in time training.

We also have monthly Webinars on topics pertinent to our industry.

Visit our web site lgnsw.org.au/learning for details.

Watch the Local Government Weekly (www.lgnsw.org.au) for updated information on all of our programs.

More information

Registration details and further information can be found at: lgnsw.org.au/learning

If you have any questions, contact your Learning Solutions team:

T 02 9242 4181 / 4081

E learning@lgnsw.org.au

Our staff are happy to explain the content of the programs at any time.

9.6 Change Of Name For The Tourism Advisory Committee

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council

DP 19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy

DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire

DP19.3 Visitor information is kept relevant and up to date

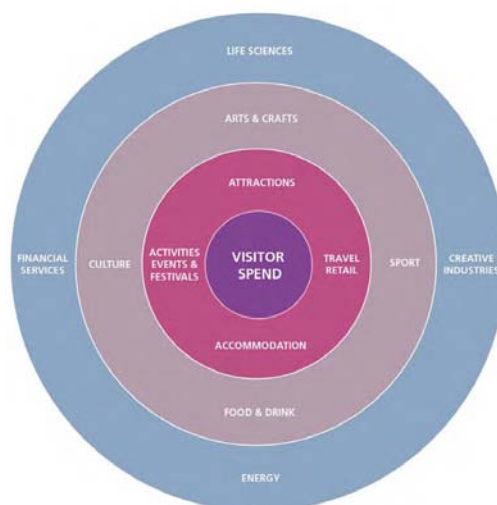
Author: Senior Economic Development & Tourism Advisor

Tourism Advisory Committee Recommendation:

To change the name of the Tourism Advisory Committee to the Visitor Economy and Tourism Advisory Committee.

Introduction

The Tourism Advisory Committee has identified that there is a need for broader understanding of the extent and impact of the visitor economy. The visitor economy takes into account broader economic activity than that which has historically been defined as 'tourism and events'. It includes the direct and indirect impacts resulting from a visitor travelling outside their usual environment for a holiday, leisure, events, business, conventions and exhibitions, retail, education, to visit friends and relatives or for short-term employment in NSW. It includes intrastate, interstate and international visitors. It includes a wide range of businesses that benefit from the direct and indirect economic activity generated to provide goods and services to overnight visitors. The following graphic provides an overview of some this broader context:



The Visitor Economy is extremely important to the Bland Shire as the following Destination NSW / Tourism Research Australia figures indicate that the average annual domestic overnight spend in the Bland Shire is \$17 million and there are 57,000 domestic overnight visitors on average.



Overview

Key measures	Bland	NSW
Total visitors (overnight & daytrips) ('000)	no	73,759
Domestic overnight visitors only ('000)	57	23,482
Total nights ('000)	no	142,271
Domestic nights only ('000)	126	79,847
Total spend (\$million) ¹	no	\$23,592
Domestic overnight spend only (\$million) ¹	\$17	\$12,487

Domestic Overnight Travel

Key measures	Bland	NSW
Visitors ('000)	57	23,482
Nights ('000)	126	79,847
Average stay (nights)	2.2	3.4
Spend (\$million) ¹	\$17	\$12,487
Spend per visitor (\$)	\$304	\$532
Spend per night (\$)	\$137	\$156

Purpose of visit (visitors)	('000)	%	NSW %
Holiday	20	34.5%	43.3%
Visiting friends and relatives	17	30.1%	35.0%
Business	8	13.3%	17.5%
Other	11	18.6%	5.3%

Purpose of visit (nights)	('000)	%	NSW %
Holiday	39	30.6%	49.3%
Visiting friends and relatives	45	35.3%	33.0%
Business	29	22.8%	12.8%
Other	12	9.5%	4.6%

Top 5 activities undertaken (visitors)	('000)	%	NSW %
Eat out at restaurants	23	40.9%	56.3%
Visit friends and relatives	16	28.6%	47.0%
Pubs clubs discos etc	10	18.2%	22.0%
General sight seeing	10	18.2%	26.6%
Go shopping for pleasure	6	10.5%	26.3%

Top 5 accommodation types (nights)	('000)	%	NSW %
Hotel, resort, motel or motor inn	53	42.9%	23.4%
Friends or relatives property	50	40.3%	39.1%
Camping near road or on private property	10	8.3%	4.0%
Caravan park or commercial camping ground	9	6.9%	12.4%
Rented house, apartment, flat or unit	np	np	9.9%

Age group (visitors)	('000)	%	NSW %
15 to 24 years	7	11.5%	14.5%
25 to 34 years	8	13.7%	14.0%
35 to 44 years	12	20.3%	21.5%
45 to 54 years	8	14.6%	19.0%
55 to 64 years	10	16.9%	16.6%
65 years and over	14	23.9%	14.4%

Lifecycle grouping (visitors)	('000)	%	NSW %
Single, aged 15 to 44	10	17.7%	17.3%
Couple (no kids), aged 15 to 44	4	6.6%	10.8%
Parent, youngest child aged 14 or less	17	29.2%	28.2%
Parent, youngest child aged 15+	np	np	10.3%
Working, aged 45+	6	10.2%	15.0%
Non-working, aged 45+	19	33.2%	18.4%

Domestic Overnight Travel (cont)

Origin (visitors)	('000)	%	NSW %
Regional NSW	25	43.8%	39.7%
Sydney	5	8.8%	28.6%
Total intrastate	30	53.1%	68.3%
Victoria	12	21.2%	11.5%
Queensland	6	11.1%	11.0%
South Australia	6	10.2%	2.1%
Other interstate	3	4.4%	7.0%
Total interstate	27	46.9%	31.7%

Origin (nights)	('000)	%	NSW %
Regional NSW	62	49.0%	35.5%
Sydney	25	20.0%	26.6%
Total intrastate	87	69.2%	62.2%
Victoria	20	15.9%	13.9%
Queensland	8	6.3%	13.3%
South Australia	7	5.4%	2.8%
Other interstate	4	3.2%	7.7%
Total interstate	39	30.8%	37.8%

Top 3 transport types (visitors)	('000)	%	NSW %
Private or company vehicle	51	92.7%	77.2%
Bus or coach	np	np	2.2%
Camper van or motor home	np	np	0.4%

Travel party (visitors)	('000)	%	NSW %
Adult couple, no children	19	34.1%	27.6%
Travelling with children	16	27.9%	27.6%
Alone	15	25.6%	24.4%
Friends or relatives, no children	5	8.8%	14.1%
Business associates	np	np	4.6%
Other	np	np	1.7%

Notes and definitions

¹ The expenditure estimates are derived based on information from Tourism Research Australia's modelled visitor expenditure in Australia's tourism regions. Total LGA expenditure = per night expenditure in the tourism region x number of nights in the LGA (note: daytrip expenditure is based on visitors).

Comparability: Due to changes to local government area definitions and methodological aspects, the results in this profile may not be comparable with previously published profiles.

Domestic overnight visitor = an Australian resident, aged 15 and over, who had taken a trip within Australia involving a stay away from home for at least one night (but no more than 12 months) at a place at least 40 km from home.

Domestic daytrip visitor = an Australian resident, aged 15 and over, who had taken a domestic daytrip involving a round trip for a distance of at least 50km and of a duration of at least 4 hours but not involving a night away from home (routine travel and same day travel as part of overnight travel are excluded).

International overnight visitor = an international resident, aged 15 and over, who visited Australia for a period of no more than 12 months and stayed at least one night in the LGA.

Further information

- Please refer to the following websites for further information on
- travel to other local government areas in NSW: www.destinationnsw.com.au/LocalAreaProfiles
 - tourist accommodation in local government areas in NSW: www.destinationnsw.com.au/tourism/research-and-reports
 - detailed profiles on travel to tourism regions in NSW: www.destinationnsw.com.au/tourism/research-and-reports

Conclusions

As the Visitor Economy is extremely important to the Bland Shire, the Tourism Advisory Committee has identified that there is a need to change the name of the Tourism Advisory Committee to the Visitor Economy and Tourism Advisory Committee to reflect the broader extent of the visitor economy.

Financial Implications

Nil

SECTION 3 - CORPORATE SERVICES

9.7 Financial Statements – July 2013

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.4 Ensure the long term financial sustainability of Council through effective and prudent financial management

Author: Director Corporate Services

Officer's Recommendation:

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of July, 2013.
2. That Council confirms the payment of accounts, for the period 1 June 2013 to 31 July 2013, summarised in the accounts summary totalling \$4,943,967.97

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JULY, 2013.

BANK BALANCES AS AT 31 JULY, 2013

ACCOUNT	BALANCE
General Fund	\$ 430,186.70
Invested Funds	
Fixed Deposits	\$ 9,024,083.84
Deposits at Call	\$ 1,059,990.20
	\$10,514,260.74
Percentage of investment to Net Balance	95.91%

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

.....
MAYOR

STATEMENT OF BANK BALANCES AS AT 31.07.2013
SUBMITTED TO THE ORDINARY MEETING AUGUST, 2013

Balance as at 1.7.2013 \$ 537,200.71

Add Receipts

For month of July 2013 \$ 4,836,953.96
Includes

Receipt Date.	Receipt No.	Receipt Name	Received Total
03/07/13	5588	TFR From Cash at Call	\$2,000,000.00
03/07/13	5589	ING Interest & Investment	\$1,044,431.78
18/07/13	5617	TFR From Cash at Call	\$500,000.00
19/07/13	5618	RMS RMCC ordered works	\$561,352.06

Less Payments

For month of July 2013 \$ 4,943,967.97
Includes

Date.	Cheque No.	Payee	Amount
03/07/13	E34466	ME Bank	\$1,000,000.00
03/07/13	E34467	Bank of Queensland Limited	\$1,000,000.00
03/07/13	E34468	Westpac Banking Corporation	\$1,000,000.00
24/07/13	E34757	Statewide Mutual	\$211,040.68

Cash Balance \$ 430,186.70

Limit of Overdraft Arranged with Bank \$350,000.00

ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period July 1, 2013 to July 31, 2013.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund	Voucher No.s	Total
General	23194 - 23340	\$ 207,687.97
Auto-pay Creditors	E34466 – E34797	\$1,190,199.24
Auto-pay Payroll	01/14 – 04/14	\$ 544,905.68
Invested in July 2013		\$ 3,000,000
July Bank Charges & Commission		\$ 1,175.08
		\$ 4,943,967.97

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....
Director of Corporate Services

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 20 August 2013, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling \$ 4,943,967.97 was submitted to the Ordinary Meeting on the 20 August 2013 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st July 2013. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
04-February-2013	ING Bank (Term Deposit)	1,000,000.00	183 Days	4.48%	06-August-2013
28-March-2013	NAB (Term Deposit)	1,000,000.00	180 days	4.44%	24-September-2013
02-April-2013	NAB (Term Deposit)	1,024,083.84	153 Days	4.40%	02-September-2013
20-May-2013	IMB (Term Deposit)	500,000.00	91 Days	4.10%	19-August-2013
22-May-2013	NAB (Term Deposit)	1,000,000.00	180 Days	4.15%	22-November-2013
04-June-2013	NAB (Term Deposit)	500,000.00	122 Days	4.11%	04-October-2013
03-July-2013	Westpac (Term Deposit)	1,000,000.00	90 days	4.10%	01-October-2013
03-July-2013	ME Bank (Term Deposit)	1,000,000.00	105 days	4.20%	16-October-2013
03-July-2013	Bank of QLD (Term Deposit)	1,000,000.00	120 days	42.00%	31-October-2013
03-July-2013	ING Bank (Term Deposit)	1,000,000.00	188 days	4.28%	07-January-2014
	ANZ Deposit at Call	50,622.75	Cash at Call		
	CBA Deposit at Call	1,009,367.45	Cash at Call		
	TOTAL:	10,084,074.04			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

Lehman Brothers Managed Funds

22,962.87 Managed Funds

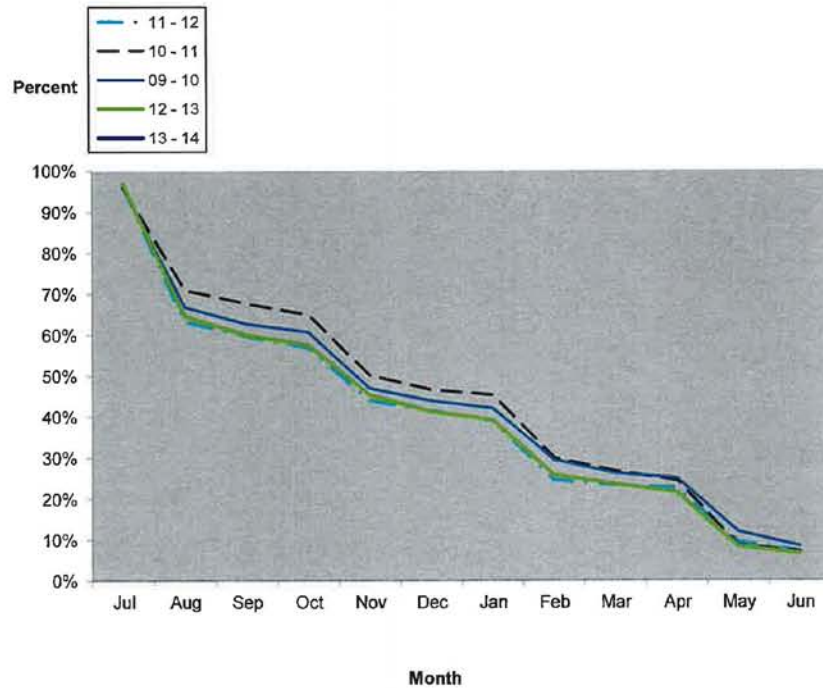
I certify that the above investment has been reconciled with Council's General Ledger Accounts.

Director Corporate Services

STATEMENT OF RATES AS AT 31 July 2013

RATE	Levy	Arrears	Adjustments	Interest	Total	Pension Rebate	Collections	Balance	2013-14	2012-13
General	\$5,866,534.50	\$318,476.59	\$207.53	\$2,208.16	\$6,187,426.78	-\$75,199.60	-\$176,568.75	\$5,935,658.43	97.11%	97.75%
Sewerage	\$1,149,328.00	\$134,237.20	-\$614.00	-\$2,453.41	\$1,280,497.79	-\$36,276.02	-\$75,789.25	\$1,168,432.52	93.91%	94.97%
Garbage/Services/Legal	\$822,704.00	\$161,241.51	\$12,801.40	\$1,187.09	\$997,934.00	-\$45,593.23	-\$51,409.06	\$900,931.71	94.60%	95.78%
Overpayments	\$0.00	\$0.00					-\$9,951.33	-\$9,951.33		
TOTALS:	\$7,838,566.50	\$613,955.30	\$12,394.93	\$941.84	\$8,465,858.57	-\$157,068.85	-\$313,718.39	\$7,995,071.33	96.22%	97.00%

% of Rates



Debt Analysis	Properties	Balance
Sale of Land	0	\$0.00
Future Sale of Land Arrangements	37	\$52,096.94
Debt Collection	122	\$419,065.16
Centrepay	48	\$69,175.98
Total	297	\$749,704.11

SECTION 4 – COMMUNITY & DEVELOPMENT SERVICES

9.8 NSW Rural Health Plan Focus Group

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP1.1 Lobby to preserve and expand health, medical and hospital services

DP1.2 Liaise and communicate with area health services and relevant health and allied health providers, both locally and regionally on behalf of the community

Author: Director Community and Development Services

Officer's Recommendation:

That Council determine if a representative will attend the NSW Rural Health Plan Focus Group on September 3rd in Wagga Wagga.

Introduction

Information has been received from Murrumbidgee Local Health District (MLHD) regarding a forum to be held in Wagga Wagga on 3rd September 2013 commencing 5.00pm – 6.30pm regarding the development of a new Rural Health Plan.

The Minister for Health, Jillian Skinner established the Ministerial Advisory Committee for Rural Health in 2013 to improve both the delivery of health care and the general health of rural, regional and remote communities across NSW.

An *Issues Paper* has been drafted to support the consultation process to inform the development of the NSW Rural Health Plan with a copy available for Councillors on request. The focus of the consultation is to identify key issues for rural, remote and regional health and innovative strategies to address these issues.

Minister Skinners Office is encouraging stakeholders to provide input by attending a focus group, however if this is not possible input can be given by the way of a submission or completing the survey via the *Have Your Say* website - <http://engage.haveyoursay.nsw.gov.au/ruralhealth>. Submissions are requested prior to September 30.

Conclusion

Council's Strategic Plan identifies health as a priority for the community as identified within *Our People*: Ensure health and support services and facilities address the physical, mental and general health needs of the community.

Staff are happy to provide a written response but wanted to ensure the Councillors were given the opportunity to attend the forum.

Financial Implications

Nil financial implications.

9.9 Community Groups Assistance Grant – West Wyalong Community Radio

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

16.3 Assist and/or foster community events and initiatives through Council sponsored grants/sponsorship opportunities

Author: Community Relations Officer

Officer's Recommendation:

That Council approves a Community Groups Assistance Grant application from West Wyalong Community Radio Inc. for \$1279.50 to assist with the purchase of a mixing console and hybrid phone system.

Introduction

West Wyalong Community Radio Inc. has applied to Council for a Community Groups Assistance Grant to assist towards the cost of purchasing new equipment for the station.

The station has identified the purchase of a new mixing console and hybrid phone system as areas in the greatest need of upgrade. The new equipment will allow members of the community to ring through sporting results, participate in interviews over the phone, participate in live to air crosses from community events and allow time poor volunteer producers and presenters to pre-record programs and segments at their convenience.

As a result, Community Radio believes the upgrade will foster increased program participation from community groups and community members and in turn an increased number of listeners. The upgraded system will also decrease the likelihood of equipment failure and "dead air" during key community broadcasts.

Conclusion

The request from West Wyalong Community Radio aligns with the objectives set out in Council's Community Strategic Plan. The upgraded equipment will benefit both volunteers and listeners, improve reliability and allow for increased and more diverse local content to be broadcast.

Financial Implications

West Wyalong Community Radio has received a quote for the purchase of both the Mixing Console and Hybrid Phone System of \$2559, which includes the installation of the equipment.

Community Radio is requesting Council contribute half the project cost of \$1279.50 and has been fundraising to secure the remainder of the funds.

There is currently \$5000 available in Council's Community Groups Assistance Grant fund.

9.10 Community Groups Assistance Grant – Naradhan Public School

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP3.1 Encourage and foster a strong spirit of volunteering and community pride

DP4.8 Monitor and promote the diverse range of services available to the community within the Bland Shire

Author: Director Community and Development Services

Officer's Recommendation:

That Council approves a Community Groups Assistance Grant application from Naradhan Public School for \$135.20 to provide a 12 month supply of the *West Wyalong Advocate*.

Introduction

Naradhan Public School has applied to Council for a Community Groups Assistance Grant to provide a 12 month supply of the *West Wyalong Advocate*.

The school has identified the need to receive the *West Wyalong Advocate* so they have a deeper knowledge and understanding about events run by the Bland Shire and so the students of the school see their and other student and school achievements published within *The Advocate*.

The request is for full publication costs of both Tuesday and Friday's *Advocate*. The application does not indicate a contribution from the school meaning the application does not meet the grant guidelines, however as the amount is under \$150.00 and presumably there will be a postage component, staff believe the application should be favourably considered.

Conclusion

The request from Naradhan Public School aligns with the objectives set out in Council's Community Strategic Plan. The provision of *The Advocate* will ensure the community is informed and assist with developing a strong sense of community.

Financial Implications

There is currently \$5000 available in Council's Community Groups Assistance Grant fund.

9.11 Donation – West Wyalong Womens Bowling Club

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP 3.1 Encourage and foster a strong sense of volunteering and community pride.

DP3.5 Implement and review recommendations contained in the Community Plan.

Author: Director Community & Development Services

Officer's Recommendation:

That Council approves the Community Groups Assistance Grant Application submitted by the West Wyalong Women's Bowling Club for sponsorship of the West Wyalong Women's Bowling Club Triples Carnival to the value of \$420 inclusive of GST.

Introduction

Council has received an application from the West Wyalong Women's Bowling Club. This organisation is seeking funding to assist with costs associated with the hosting of the West Wyalong Women's Bowling Club Triples Carnival, to be held in West Wyalong on 21st and 22nd September 2013.

This is the fifth year of the Triple's Tournament hosted by the West Wyalong Women's Bowling Club and it is intended to continue as an annual event. The tournament will attract significant participation with 36 teams and 3 reserve teams already registered for the event equating to one hundred and eight (108) bowlers from within the Bland Shire and beyond the Shire region including the Riverina, MIA, Central West and ACT, in addition to a number of spectators.

The event will encourage visitors to West Wyalong and generate a boost of income for local businesses including motels, hotels, fuel suppliers, cafes, restaurants and Main Street retail businesses. Being an annual event in West Wyalong, participants continue to visit West Wyalong, raising the profile of our town and continuing to provide further opportunities and support for local businesses.

Conclusion

That Council recommends donating \$420 to assist in the running costs associated with the West Wyalong Women's bowling Triples Carnival.

Financial Implications

The funding will be provided from the Community Donations Funds

9.12 Strengthening Communities – Barmedman Show Society

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP3.1 Encourage and foster a strong spirit of volunteering and community pride

DP4.8 Monitor and promote the diverse range of services available to the community within the Bland Shire

Author: Community Relations Officer

Officer's Recommendation:

That Council approve Strengthening Communities grant funding of \$1500 to the Barmedman Show Society to assist with the costs of providing entertainment at the 2013 Barmedman Show.

Introduction

The Barmedman Show Society had submitted an application for funding assistance of \$1500 through Council's Strengthening Communities grants program.

The Show Society advise that if successful the grant money would be used to help fund a fireworks display (\$2500), live band (\$1000), children's rides (\$1000) and a children's tent (\$500) at the 105th annual Barmedman Show on Saturday, September 7.

The Barmedman Show Society is seeking to turn back the clock to entice the entire Barmedman and surrounding community to gather at the show for a day of fun and togetherness. With the addition of new attractions such as fireworks the committee is hoping to increase attendance from 150 people last year to over 200 this year.

To help fund the additional entertainment, the Show Society is also conducting two separate fundraisers and will also allocate a percentage of gate takings.

Conclusion

The Barmedman Show has been running for 105 years. The Show Society is proposing to engage new forms of entertainment and activities in 2013 to attract a larger attendance and bring community members of all ages together.

The request aligns with the objectives set out in Council's Community Strategic Plan and meets all of the guidelines set by Council for Strengthening Communities funding.

Financial Implications

Council has sufficient funds available in its 2013-2014 donations budget to fund the request.

9.13 Banner Policy

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP17.4 Review and implement Council policies and comply with WHS and Risk Management requirements

DP18.1 Develop, implement and promote best practice governance policies and procedures

DP18.2 Council's plans, policies and documents continue to be put on effective public display for comment and feedback from the community.

Author: Director Community & Development Services

Officer's Recommendation:

- 1.. That Council does not adopt the Banner Policy that has currently been on public exhibition .**
- 2. That the revised Banner Policy, developed as a result of public feedback, be placed on public exhibition for a period of 21 days.**

Introduction

As the Councillors are aware, within the 2012/13 Capital budget allocations, the Council adopted an allocation for the purchase of new banners for seasonal display across the main street.

The banner policy, as presented and placed on public exhibition, was written in line with the state government and Council policy. 40 submissions have been received regarding the draft policy, with particular reference to Point 3.5.1. The majority of responses support the removal of reference to the inability to display religious banners due to the Bland Shire being mainly a Christian community (83.7%, ABS Statistics 2011), the practice has been in place for a considerable period of time and the fact that at Easter and Christmas we are celebrating important times within the Christian calendar, times that as a nation we receive public holidays for, regardless of religious belief.

The alternative view expresses that if displaying Christian banners is acceptable, then so would other religious beliefs, and asks if the Bland Shire Community is prepared for this to potentially occur taking into account that 5.8% of the Bland Shire Community has a religious affiliation other than Christian (10.5% of the community indicated they had no religious affiliation, ABS Statistics, 2011). In addition to the formal submissions, several examples of social media sites have been brought to staff attention showing negative comments regarding the banners.

As a result of the community submissions and discussion with the Ministers Fraternal regarding the draft policy, an alternative policy (as attached) has been developed for community consultation.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

.....
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The alternative will have the following implications to Council and the community.

- Only Council owned banners will be erected for display
- Purchase of additional over road banners as directed in the policy will come at a cost of \$9300 (5 banners at \$1860 (ex GST) – Easter, Christmas, ANZAC Day, New Year and Australia Day))
- Purchase of multipole banners at a cost of \$3570 (\$1785 per set (ex GST) x 2 - Anzac Day and New Year)
- Additional staff costs associated with additional banner display and removal \$2187.90 (3 additional banners (\$364.65 each to display and \$364.65 each to remove) – ANZAC Day, New Year and Australia Day)
- Reduced income due to external groups not being able to display banners at \$310 per banner (eg. Show Society, Events West Wyalong, Business West Wyalong)

Conclusion

Community submissions and discussions with the Ministers Fraternal have identified that the clause regarding the non display of religious banners is not the preferred option. The alternative policy addresses those issues however the alternative comes at an additional unbudgeted cost to Council.

Financial Implications

Depending on the outcome of the recommendation the financial implications could range from nil to \$15,052.90 if the alternative policy is adopted after a period of community consultation.

POLICY STATEMENT

BANNER POLICY

POLICY ADOPTED:

POLICY REVISION DATE:

POLICY OWNER:

1.0 Purpose:

This policy sets out Council's requirements in relation to the use of the banner support structures in Main Street, West Wyalong for the purpose of displaying banners.

This Policy ensures that an Easter and Christmas banner is erected across the main street, therefore maintaining this tradition. These celebratory Banners have precedence over Event Banners.

2.0 Scope

This policy applies to all usage of the Main Street banner structures by Council and will be administered by the General Manager or delegated staff.

3.0 Purpose of the banner structures

- 3.1** The Main St Banner may be utilised by Bland Shire Council to promote Community events the Shire Council has identified through its Community Strategic Plan or events the Council directly Supports.
- 3.2** The Main St Banner will be utilised by Bland Shire Council to celebrate the following gazetted Public Holidays periods – Easter, Christmas, New Year period, Australia Day, Anzac Day and the West Wyalong Show.
- 3.3** Banner use will be restricted to Council for the purposes described in 3.1 and 3.2.
- 3.4** On occasions when the dates of Easter and Anzac Day are closer than three working days or overlap, then Anzac Day will be recognised by flying alternate banners on the Multipoles.
- 3.5** On occasions when the dates of Christmas and New Years (including public holidays) are closer than three working days, then New Year will be recognised by flying alternate banners on the Multipoles

4.0 Design of banners

- 4.1** The design of the banners celebrating the gazetted public holiday periods of Easter, Christmas, New Year period, Australia Day, Anzac Day and the West Wyalong Show.

Example - Final designs to be determined



5.0 Multipole Banners

5.1 Multipole banners are reserved for use by Council.

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	Director of Community and Development Services		
EDRMS Doc. ID	< .. Contact Records..>		
Superceded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date

Related Council Policy / Procedure

DRAFT

9.14 Swimming Pool Inspection Program Policy

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP18.1 Develop, implement and promote best practice governance policies and procedures

Author: Manager Development Services

Officer's Recommendation:

That Council adopt the draft Swimming Pool Inspection Program Policy and place it on public exhibition for a period of 30 days.

Introduction

In accordance with the Council's resolution 13042013 dated 16 April 2013, Council staff undertook community engagement program to obtain the community's input into the development of Council's Swimming Pool Inspection Program Policy.

A part of the Community engagement process, Council detailed it's intentions to have all known swimming pools within the Bland Shire inspected within three (3) years of the date of adoption of the policy as well as to include swimming pools within caravan parks, which currently are not applicable due to the standard LEP instrument definition of "Tourist and Visitors Accommodation".

In total Council received 24 responses, with 66% (15) of the responses indicating that they would prefer that Council develop a more stringent inspection program. Of these 15 responses 60% (9) indicated an inspection period of 2 years.

Of the 24 responses received only one response indicated that swimming pools at caravan parks should not be included.

In consideration of the input received from the community, the policy has been prepared to reflect an initial inspection of all known swimming pools within two (2) years of the adoption of the policy as well as the inclusion of caravan parks with swimming pools.

Conclusion

In consideration that the draft policy has been prepared, Council now needs to place the policy of public exhibition for a period of 30 days.

Financial Implications

Associated fees have been included in Council's 2013/14 Fees and Charges Schedule

POLICY STATEMENT

SWIMMING POOL INSPECTION PROGRAM POLICY

POLICY ADOPTED: 2013

Policy Objective:

The purpose of this policy is to implement an inspection program that effectively meets Council's obligations under the *Swimming Pools (Amendment) Act 2012*, by increasing safety and awareness and therefore reducing the potential for infant drownings in backyard swimming pools within the Bland Shire.

Policy Statement:

Due to the rate of preventable drowning and near drowning incidents in privately owned swimming pools in NSW, a comprehensive review of swimming pool legislation has been undertaken by the NSW Department of Local Government.

The resulting *Swimming Pools (Amendment) Act 2012*, requires NSW Councils to develop and implement a swimming pool barrier inspection program, in consultation with the community, for privately owned pools and those pools where visitor and tourist accommodation is provided.

Definitions:

Certificate of Compliance – in respect of swimming pools means a certificate issued under section 22D of the *Swimming Pools Act 1992*.

Multi-occupancy development – a building, or buildings that is, or are, situated on premises that consist of two or more dwellings.

Relevant Occupation Certificate – in respect of a swimming pool, means an occupation certificate issued under the *Environmental Planning and Assessment Act 1979*, that is less than 3 years old and that authorises the use of the swimming pool.

Swimming Pool – means an excavation, structure or vessel:

- a) That is capable of being filled with water to a depth greater than 300 millimetres, and
- b) That is solely or principally used, or that is designed, manufactured or adapted to be solely or principally used, for the purpose of swimming, wading, paddling or any other human aquatic activity, and includes a spa pool, but does not include a spa bath, anything that is situated within a bathroom or anything declared by the regulations not to be a swimming pool for the purposes of this Act.

Tourist and Visitor Accommodation – means a building or place that provides temporary or short term accommodation on a commercial basis and includes back packers accommodation, bed and breakfast accommodation, farm stay accommodation and serviced apartments.

Note: *As a result of community engagement and consultation this policy is also applicable to swimming pools within Caravan Parks.*

The Inspection Program

In accordance with Section 22B of the *Swimming Pools Act 1992* the following program for swimming pools will be implemented within the Bland Shire:

- a) From 29 April 2013 until 29 October 2013 all swimming pool owners must register their pool on the NSW Swimming Pool Register,
- b) From 29 October 2013, Council shall inspect every residential swimming pool at least once in the first 2 years,
- c) From 29 April 2014, Council shall inspect every swimming pool associated with tourist and visitor accommodation, multi-occupancy developments and caravan parks at least once every 2 years,
- d) From 29 April 2014, Council shall inspect within a reasonable time, any property which has a swimming pool, prior to its sale or lease, on the request of the property owner or their authorised agent,
- e) Council shall inspect any swimming pool within 3 working days of notification of a complaint that alleges a contravention of the *Swimming Pools Act*,
- f) Council shall inspect and take appropriate action within 10 days of being made aware of an unauthorised swimming pool that is being used in contravention of conditions of development consent or other legislative requirements.

Council will also implement:

- Program reporting.
- Community education and awareness through publications, media releases and provision of information on Council's web site.

Failure to Register

From 1 November 2013, should Council become aware that a swimming pool owner has failed to register their swimming pool, that owner shall be given 14 days written notice from Council to register their swimming pool prior to further action being taken.

Owners who then fail to register within this 14 day period, shall be issued with a penalty infringement notice in accordance with clause 22 of the *Swimming Pools Regulation 2008* (\$220 as at 28/06/2013), and Council will register the swimming pool.

The Inspection Process

Swimming pools shall be divided into areas – Barmedman, Ungarie, Weethalle, West Wyalong, rural areas.

Initial Inspection

Inspections shall be undertaken by Council's authorised officers or an appointed contractor of Council's choice, to determine compliance with Part 2 of the *Swimming Pools Act 1992*. The owner will be provided with an inspection letter/report indicating whether the pool barrier is satisfactory or unsatisfactory.

- **Satisfactory** – Certificate of Compliance to be issued and recorded on State register and the premises placed on Council's database for reinspection in 3 years.
- **Unsatisfactory** – Owner to receive a letter/report from Council indicating what works are required to be completed in order to achieve compliance and a timeframe (14 days) will be given in which to complete the works.

First Re-inspection

When an unsatisfactory result occurs, a re-inspection will be undertaken at the completion of the time period given in the initial letter/report. The owner will then receive another inspection notification indicating if the barrier is satisfactory or unsatisfactory.

- **Satisfactory** – Certificate of Compliance to be issued and recorded on State register and the premises placed on Council's database for re-inspection in 3 years.
- **Unsatisfactory** – The swimming pool owner will be issued with a Notice of Intention to Serve an Order in accordance with Section 23 of the *Swimming Pools Act 1992*, giving the owner a further 14 days in which to complete the works.

Second Re-inspection

On completion of this 14 day period an authorised Council officer will re-inspect the swimming pool. A further letter/report will be issued indicating if the barrier is satisfactory or unsatisfactory.

- **Satisfactory** – Certificate of Compliance to be issued and recorded on State register and the premises place on Council's database for re-inspection in 3 years.
- **Unsatisfactory** – Council will issue an Order, in writing, which will be served on the owner of the premises on which the swimming pool is situated. The owner is then required to take measures, as specified in this Order, to ensure the swimming pool barrier complies with the requirements of Part 2 of the *Swimming Pools Act 1992*. A timeframe will be given in which to complete the works and this will be stated in the Order.

Third Re-inspection

The swimming pool barrier shall be re-inspected at completion of the timeframe as specified within the abovementioned Order, or prior to this at the request of the owner. The owner shall receive an inspection letter/report indicating whether the barrier is satisfactory or unsatisfactory.

Should the swimming pool barrier remain **unsatisfactory** the owner will be issued with an on-the-spot Penalty Infringement Notice, for failure to comply with Council's direction.

A Notice of Intention to serve an Order in accordance with Section 23 of the *Swimming Pools Act 1992*, will again be issued (as outlined above), and the process will re-commence from "*Second Re-inspection*", until a satisfactory report is obtained.

Fees:

The *Swimming Pools Act 1992* provides that Council may charge a fee for an inspection conducted by an authorised officer, being a fee that is not greater than the maximum fee prescribed by the *Swimming Pools Regulation 2008*. However, Council cannot charge a separate fee for issuing a Compliance Certificate.

The *Swimming Pools Act 1992* allows Council to charge a fee for one reinspection, in addition to the above.

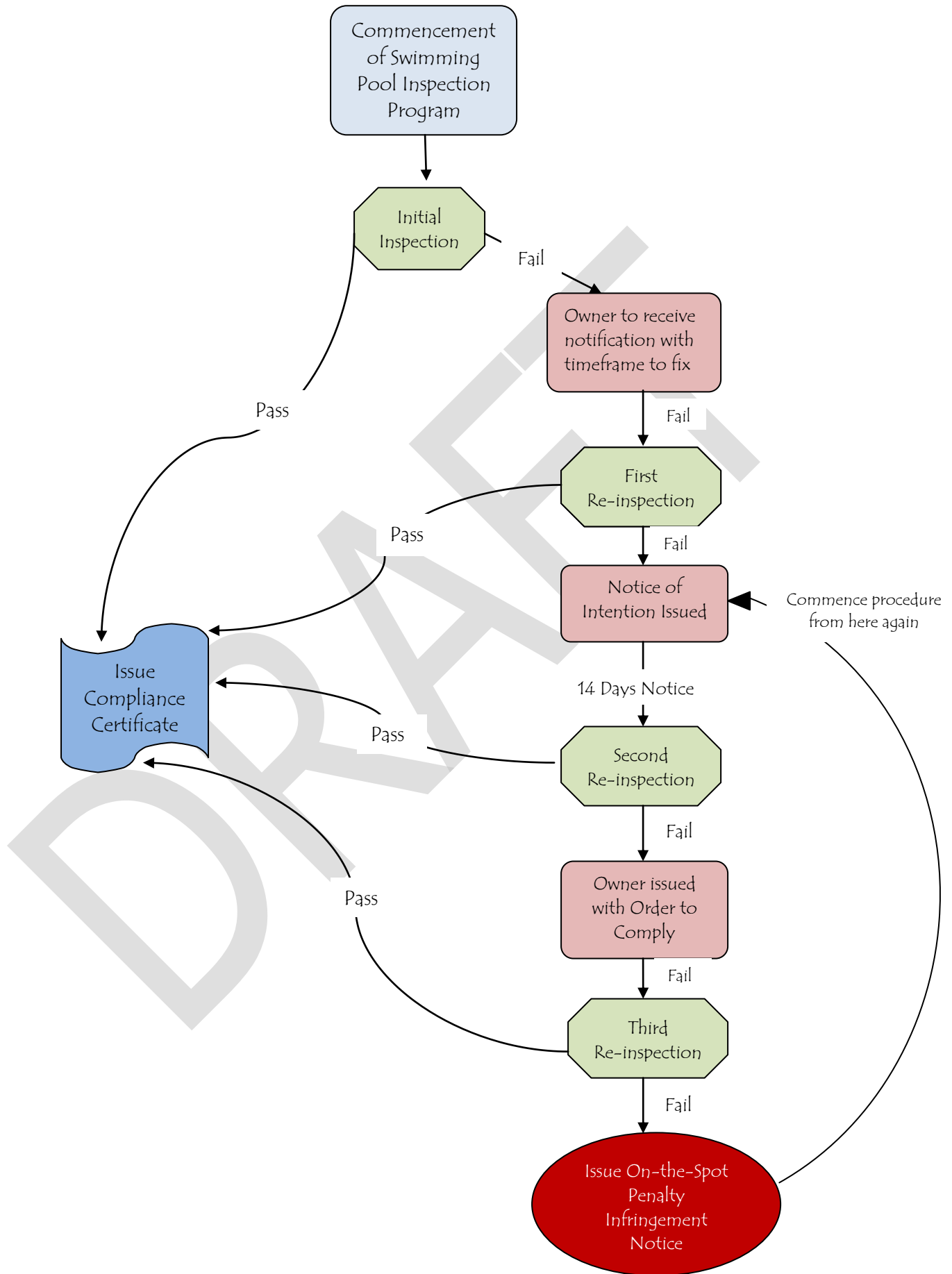
The fee for a swimming pool inspection can be found in Council's Revenue Policy.

Council will charge a fee for the initial swimming pool inspection (which will include a Certificate of Compliance if the inspection is satisfactory) and an additional fee for one follow up inspection should the initial inspection return an unsatisfactory result.

An invoice will be issued to the swimming pool owner after each inspection has been carried out. Failure to pay the fee/s will see Council not issue the Certificate of Compliance.

Note: It is an offence under the *Swimming Pools Act 1992* to not hold a valid Certificate of Compliance. This infringement may result in an on-the-spot Penalty Notice of \$220.

Inspection Program Flow Chart



References:

Swimming Pool Act 1992

Swimming Pool Regulations 2008

Swimming Pool (Amendment) Act 2012

Appendices:

<...List any Appendices to the policy (ie procedures, forms, etc)...>

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	<...Title of Director responsible...>		
EDRMS Doc. ID	< .. Contact Records..>		
Superceded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date

Related Council Policy / Procedure

9.15 Local Heritage Funding - 173 Main Street West Wyalong

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character

Author: Manager Development Services on behalf of Heritage Advisory Committee

Heritage Advisory Committee Recommendation:

That Council endorse the recommendation of the Bland Heritage Advisory Committee and approve \$41,914.00 funding to M & C Cafe for provision of a two storey verandah at 173 Main Street, West Wyalong.

Background

Council received a Local Heritage Grant application from the owners of 173 Main St, West Wyalong (M & C Cafe) seeking funding assistance in regard to provision of two storey verandah at 173 Main Street, West Wyalong.

The aim of the Heritage Assistance funding is to encourage as much positive work on heritage items in the area as possible and to engender a greater interest and concern for conservation of all other heritage items within the Bland Shire.

The applicant provided quotations from one individual contractor for each of the phases of work involved in the project. The quotes totaled \$83,828.00, being;

Erection of verandah	\$51,620.00
Wrought Iron	\$12,519.00
Painting	\$3,800.00
Electrical Works	\$4884.00
Rendering/Paneling	\$5,300.00
Replacement of Lead lighting	\$300
Associated Fees	\$5,400.00

Commercial Premises - Major Projects (Alteration, Additions)

Major projects are where significant works are being undertaken to enhance the heritage significance of a commercial heritage item as well as enhancing the overall heritage significance of the immediate area.

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Project Value	Allocation
<\$15,000	Up to \$3,500
\$15,001 to \$30,000	Up to \$5,000
\$30,001+	Up to \$7,000

A development application has yet to be received for the erection of the replacement verandah awning.

In consideration of the above the Heritage Advisory Committee reviewed the application and subsequently moved a motion approving an allocation of \$41,914.00 towards the project.

The recommendation from the committee is above the value outlined, however, the committee agreed that the provision of this size and style of verandah would have a significant positive visual impact on the main street, particularly taking into consideration the impact that the new verandah at 175 Main Street has already had on the appearance and appeal on the main street.

Conclusion

To date for this funding year this is one of three applications has been received with a total amount of \$50,264.00.

It is hoped that by accepting the recommendation of the committee and approving funds above the funding guidelines it will encourage to the building owner to proceed with construction and encourage other main street property owners to follow suit.

Financial Implications

The allocated amount in the 2013/14 budget is \$30,000. It should be noted that funding allocations totalling \$27,208.00 was approved within the 2012/2013 financial year.

It is anticipated that these project will be completed within the 2013/2014 financial year as such there is a need to ensure that the full amount within the 2012/2013 allocation is carried over into this financial year so to allow for these project as well as further projects to occur within this financial year.

As this project alone, exceeds the both the current budget allocation and the remain allocation within the 2012/2013 budget, there is also a need to carry over additional unexpended Capital funds from 2012/2013 Verandah/Façade Restoration allocation totalling \$40,000.

This would result in a total allocation of \$100,000 within the 2013/2014 year, of which \$27,208.00 has already being allocated.

Should both current grant funding allocations be supported the total allocation as of the August Council meeting will be \$77,472.00.

Attached is update on the grants approved over the past 12 months as well as the status of the projects.

Heritage Assistance Grant Status Report

2012/2013 Financial Year

Project Description	Address	Funding Allocation	Status
Two Storey Verandah (Forster)	175 Main St, WW	\$14,000	Project was commenced in late June 2013 and is expected to be completed by end August 2013. <i>As works will be completed outside of the 2012/2013 budget these funds need to be carried over.</i>
Demolish awning & erect verandah (Giles)	128 Main St, WW	\$12,408	Works have yet to commence. Approved verandah needs to be redesigned due to height issues. <i>It is likely that this project will be completed in the 2013/2014 financial year and as such the funds allocated in 2012/2013 budget need to be carried over.</i>
Operation Pilgrimage		\$800.00	Yet to receive signed agreement form. <i>Funds need to be carried over.</i>
Total		\$27,208.00	

2013/2014 Financial Year

Project Description	Address	Funding Allocation	Status
Large two Storey Verandah (Royal Hotel)	173 Main St, WW	\$41,914.00	DA yet to be lodged. Applicant has advised that project would commence on receipt of development approval.
Painting Above Awning (Hair 761)	167 Main St, WW	\$2,100.00	Approved by Director Community & Development Services as per Council's resolution.
External painting & repairs (Cambewga)	28 Court St, WW	\$6,250.00	Works already been undertaken and funds would be paid on receipt of agreement form & inspection.
Total		\$50,264.00	

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

.....
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9.16 Local Heritage Funding - 28 Court Street West Wyalong (Cambewga)

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character

Author: Manager Development Services on behalf of Heritage Advisory Committee

Heritage Advisory Committee Recommendation:

That Council endorse the recommendation of the Bland Heritage Advisory Committee and approve \$6,250.00 funding to G & S Funnell towards the external painting of the premises known as “Cambewga” at 28 Court Street, West Wyalong.

Background

Council received a Local Heritage Grant application from the owners of 28 Court St, West Wyalong (G & S Funnell) seeking funding assistance in regard to external works that have been undertaken at the abovementioned premises.

The aim of the Heritage Assistance funding is to encourage as much positive work on heritage items in the area as possible and to engender a greater interest and concern for conservation of all other heritage items within the Bland Shire.

As the works were completed prior to the application being received by Council the applicant has provided copies of the quotations/invoices showing the cost of the works involved. The costs totaled \$59,408.00, being;

Repairs to Roof	\$10,285.00
External Repairs	\$20,763.00
Painting	\$27,445.00
Electrical Works	\$4884.00
Traffic Control	\$914.94

The premise in question is listed as a heritage item under Bland Local Environmental Plan 2011 as having historic, aesthetic and social significance and is also on the National Trust of Australia register.

Residential Premises

This is where works are being undertaken to enhance the heritage significance of a heritage item as well as enhancing the overall heritage significance of the immediate area.

<i>External Painting In accordance with the approved colour schedule as recommended by Council and Council's Heritage Advisor</i>	<i>• an amount of up to \$500 grant per property with such an amount not to exceed 50% of the total approved work</i>
<i>Minor External Works Including but not limited to:- • Restoration of heritage soffit • Reinstating missing heritage elements • Internal painting within heritage interiors • Traditional window repair/replacement • Improved lighting • Repair/restoration to shop front to suit the appropriate period/style. As recommended by Council and Council's Heritage Advisor</i>	<i>• an amount of up to \$500 grant per property with such an amount not to exceed 50% of the total approved work</i>

In consideration of the above the Heritage Advisory Committee reviewed the application and subsequently moved a motion approving an allocation of \$6,250.00 towards the project.

The recommendation from the committee is above the value outlined, however, the committee agreed that as the premises in question was listed as a heritage item and on the National Trust register a larger contribution would be acceptable.

Conclusion

To date for this funding year this is one of three applications that have been received with a total amount of \$50,264.00.

Financial Implications

The allocated amount in the 2013/14 budget is \$30,000. It should be noted that funding allocations totalling \$27,208.00 was approved within the 2012/2013 financial year.

It is anticipated that these project will be completed within the 2013/2014 financial year as such there is a need to ensure that the full amount within the 2012/2013 allocation is carried over into this financial year so to allow for these project as well as further projects to occur within this financial year.

As this project alone, exceeds the both the current budget allocation and the remain allocation within the 2012/2013 budget, there is also a need to carry over additional unexpended Capital funds from 2012/2013 Verandah/Façade Restoration allocation totalling \$40,000.

This would result in a total allocation of \$100,000 within the 2013/2014 year, of which \$27,208.00 has already being allocated.

Should both current grant funding allocations be supported the total allocation as of the August Council meeting will be \$77,472.00.

SECTION 5 – ENGINEERING SERVICES

9.17 Liquid Trade Waste Policy

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Officer's Recommendation:

That the draft Liquid Trade Waste Policy be put to the community for comment.

Background

Council officers have developed the following draft Liquid Trade Waste Policy which has basically been developed so that Trade Waste users of Council's sewerage system do not employ poor liquid trade management policy. The policy aims to cover three areas:

- 1 Specifying the circumstances in which a discharger is exempt from the necessity to obtain an approval to discharge liquid trade waste to the sewerage system.
- 2 Specifying the criteria which Council will take into consideration in determining whether to give or refuse a liquid trade waste approval.
- 3 Specifying other matters relating to liquid trade waste approvals, including application procedures, liquid trade waste discharge categories, liquid trade waste service agreements, monitoring of liquid trade waste discharges, liquid trade waste fees and charges, modification or revocation of approvals, prevention of waste water and contaminated discharges from open areas.

Conclusion

That the draft Liquid Trade Waste Policy be put to the community for comment.

Financial Implications

Nil.



BLAND SHIRE COUNCIL
west wyalong

BLAND SHIRE COUNCIL LIQUID TRADE WASTE POLICY

For Discharge of Liquid Trade Waste to the Sewerage System

DRAFT

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ATTACHMENT 3 - LIQUID TRADE WASTE FEES & CHARGES.....		

PURPOSE OF THIS POLICY

Sewerage systems are generally designed to cater for waste from domestic sources that are essentially of predictable strength and quality. Council *may* accept trade waste into its sewerage system as a *service* to businesses and industry.

Liquid trade wastes may exert much greater demands on sewerage systems than domestic sewage and, if uncontrolled, can pose serious problems to public health, worker safety, Council's sewerage system and the environment.

Impacts of poor liquid trade waste management include:

- Grease, oil, solid material, if not removed on-site, can cause blockages in the sewerage system and result in overflows of untreated sewage to the environment.
- Strong waste may cause odour problems and corrosion of sewer mains, pumping stations and sewage treatment facilities.

This policy is concerned with the approval process for liquid trade wastes discharged into Council's sewerage system and the levying of appropriate sewerage and liquid trade waste fees and charges. It has been developed to ensure the proper control of liquid trade waste discharge to the sewerage system and hence protection of public health, worker safety, the environment, and Council's sewerage system. The policy also promotes waste minimisation and water conservation.

This policy excludes management of waste from a sewage management facility.

A person wishing to discharge liquid trade waste to the sewerage system must, under section 68 of the *Local Government Act 1993*, obtain prior approval from Council. Discharging liquid trade waste without an approval is an offence under Section 626 of the Act.

The procedure for approval is governed by Chapter 7 of the *Local Government Act* and is subject to the *Local Government (General) Regulation 2005*.

Under Section 90 of the *Local Government Act* and Clause 28 of the *Local Government (General) Regulation*, Council may grant approval only if the Director-General of the Department of Water and Energy (DWE) has:

- concurred with the approval; or
- given Council notice that concurrence may be assumed with such qualifications and conditions that may be specified in the notice.

GLOSSARY

Assumed Concurrence: Council may apply to the Department of Energy, Utilities and Sustainability (DEUS) for delegation to assume concurrence for Classification B or Classification S activities. If granted, Council will no longer need to forward such applications to DEUS for concurrence.

Automatic Assumed Concurrence: Councils have been authorised to assume DEUS concurrence for Classification A activities. Such applications may be approved by Council without forwarding the application to DEUS for concurrence.

Biochemical Oxygen Demand (BOD₅): The amount of oxygen utilised by micro-organisms in the process of decomposition of organic material in waste water over a period of five days at 20°C. In practical terms, BOD is a measure of biodegradable organic content of the waste.

Biosolids: Primarily organic solid product produced by sewage processing. Until such solids are suitable for beneficial use, they are defined as wastewater solids or sewage sludge.

Bunding: Secondary containment provided for storage areas, particularly for materials with the propensity to cause environmental damage.

Chemical Oxygen Demand (COD): A measure of oxygen required to oxidise organic and inorganic matter in wastewater by a strong chemical oxidant. Wastewaters containing high levels of readily oxidised compounds have a high COD.

Commercial Kitchen/Caterer: For the purpose of these Guidelines, a commercial kitchen is a premises that is typically a stand-alone operation and prepares food for consumption off-site. These types of businesses typically cater to wedding functions, conferences, parties, etc. This definition would not apply to a food processing factory supplying pre-prepared meals to an airline company or similar.

Contingency Plan: A set of procedures for responding to an incident that will affect the quality of liquid trade waste discharge to the sewerage system. The plan also encompasses procedures to protect the environment from accidental and unauthorised discharges of liquid trade waste to the stormwater drainage system, and leaks and spillages from stored products and chemicals.

DWE: Concurrence is required before a Council may approve an application for the discharge of liquid trade waste or septic tank and pan waste to the sewerage system. It is a requirement under Section 90(1) of the *Local Government Act* that Council obtain the written concurrence of the Director-General of the Department of Water and Energy (DWE) prior to approving such waste to be discharged to the Council's sewerage system.

Director-General: Director-General means the Director-General, DWE.

Due Diligence Program: A plan that identifies potential health and safety, environmental or other hazards (eg. spills, accidents or leaks) and appropriate corrective actions aimed at minimising or preventing the hazards.

Effluent: The liquid discharged following a wastewater treatment process.

Effluent Improvement Plan (EIP): The document required to be submitted by a discharger who is not meeting the acceptance limits for discharge waste quality set down in Council's approval conditions and/or liquid trade waste agreement. The document sets out how a discharger will meet the acceptance limits for the discharge of liquid trade waste to the sewerage system within a given timeframe.

Heavy Metals: Metals of high atomic weight which in high concentrations can exert a toxic effect and may accumulate in the environment and the food chain. Examples include mercury, chromium, cadmium, arsenic, nickel, lead and zinc.

Housekeeping: Is a general term, which covers all waste minimisation activities connected with the way in which operations within the premises are carried out.

Industrial Discharges: Industrial liquid trade waste is defined as liquid waste generated by industrial or manufacturing processes. For the purpose of this Policy, most of the processes defined in Concurrence Classification C are industrial discharges.

Large Fast Food Outlet: A food business that typically discharges more than 5kL/d. Premises of this nature include KFC, McDonalds, Red Rooster, Pizza Hut, Hungry Jack's and Burger King.

Local Government Regulation: *Local Government (General) Regulation 2005* under the *Local Government Act 1993*.

Liquid Trade Waste: Liquid trade waste means all liquid waste other than sewage of a domestic nature.

Mandatory Concurrence: For the liquid waste in Classification C, Councils will need to obtain concurrence from DEUS on each occasion.

Methylene Blue Active Substances (MBAS): These are anionic surfactants (see Surfactants definition) and are called MBAS as their presence and concentration is detected by measuring the colour change in a standard solution of methylene blue dye.

Minimal Pre-treatment: For the purpose of this Policy includes sink strainers, dry basket arrestors, plaster arrestors and fixed or removable screens.

Open Area: Any unroofed process, storage, washing or transport area potentially contaminated with rainwater and substances which may adversely affect the sewerage system or the environment.

pH: A measure of acidity or alkalinity of an aqueous solution, expressed as the logarithm of the reciprocal of the hydrogen ion (H^+) activity in moles per litre at a given temperature; pH 7 is neutral, below 7 is acidic and above 7 is alkaline.

Premises: Has the same meaning as defined in the *Local Government Act Dictionary* and includes any of the following:

- a building of any description or any part of it and the appurtenances to it;
- land, whether built on or not;
- a shed or other structure;
- a tent;
- a swimming pool;
- a ship or vessel of any description (including a houseboat); or
- a van.

Prescribed Pre-treatment Equipment: Is defined as standard non-complex equipment used for pre-treatment of liquid trade waste, eg. a grease arrestor, an oil arrestor/separator, solids arrestor, cooling pit (refer to Table 7 of *Liquid Trade Waste Management Guidelines, DEUS, 2005*).

Primary Measurement Device: A device such as a gauging pit, weir tank or flume installed in the liquid trade waste discharge line suitable for installation of instrumentation for flow measurement. In cases of commercial flows this can mean a removable section of pipe (in the fresh water supply to the trade waste area) and the installation of a check metre.

Sewage of a Domestic Nature: The waterborne waste derived from human origin, comprising faecal matter, urine and liquid household wastes from water closet pans, sinks, baths, basins and similar fixtures designed for use in private dwellings, but does not include waste in or from a sewage management facility.

Sewage Management Facility: A human waste storage facility or a waste treatment device intended to process sewage and includes a drain connected to such a facility or device.

Sewerage System: The network of sewage collection, transportation, treatment and by-products (effluent and biosolids) management facilities.

Surfactants: The key active ingredient of detergents, soaps, emulsifiers, wetting agents and penetrants. Anionic surfactants react with a chemical called methylene blue to form a blue-chloroform-soluble complex; the intensity of colour is proportional to concentration.

Surge Control Device: A device that is installed in a grease arrestor chamber and may improve the arrestor performance by stabilising hydraulic surges.

Suspended Solids (SS): The insoluble solid matter suspended in wastewater that can be separated by laboratory filtration and is retained on a filter. Previously also referred to as non-filtrable residue (NFR).

Total Dissolved Solids (TDS): The dissolved salts in wastewater.

Waste Minimisation: Procedures and processes implemented by industry and business to modify, change, alter or substitute work practices and products that will result in a reduction in the volume and/or strength of waste discharge to sewer.

BACKGROUND

What is Liquid Trade Waste?

For the purpose of this policy, trade waste means all liquid waste other than sewage of a domestic nature.

Liquid trade waste discharges to the sewerage system *include* liquid wastes discharged from:

- Business/commercial premises (eg. beautician, florist, hairdresser, hotel, motel, restaurant, butcher, service station, supermarket, dentist);
- Community/public premises (including craft club, school, college, university, hospital and nursing home);
- Industrial premises;
- Trade activities (eg. mobile carpet cleaner);
- Any commercial activities carried out at a residential premises; and
- Saleyards, racecourses and from stables and kennels not associated with domestic households.

Liquid trade waste excludes:

- Toilet, hand wash basin, shower and bath wastes derived from all premises and activities mentioned above;
- Wastewater from residential toilets, kitchens, bathrooms or laundries (ie. domestic sewage);
- Common use (non-residential) kitchen and laundry facilities in a caravan park; and
- Residential swimming pool backwash.

This policy excludes acceptance of waste from a sewage management facility to the sewerage system, eg. septic tank waste, waste from marine pump-out facilities and established sites for the discharge of pan content from mobile homes/caravans to the sewerage system. While these wastes are defined as trade waste, specific procedure need to be applied to their management as the waste is often transported or pumped-out from their source.

Objectives

The objectives of this policy are:

- To protect public health;
- To protect the health and safety of Bland Shire Council employees;
- To protect the environment from the discharge of waste that may have a detrimental effect;
- To protect Bland Shire Council assets from damage;
- To assist a Bland Shire Council to meet its statutory obligations;
- To provide an environmentally responsible liquid trade waste management service to the non-residential sector;
- To encourage waste minimisation and cleaner production in the commercial and industrial sectors;
- To promote water conservation;
- To provide a financial incentive for waste minimisation;
- To ensure that reuse of the sewage treatment works effluent or biosolids is feasible;
- To ensure compliance of liquid trade waste discharge with the approved conditions;

- To provide operational data on the volume and composition of industrial and commercial effluent to assist in the operation of the sewerage system and the design of augmentations or new sewerage systems; and
- To ensure commercial provision of services and cost recovery through appropriate sewerage and liquid trade waste fees and charges.

Scope of this Policy

This policy comprises three parts:

- Part 1** Specifies the circumstances in which a person is exempt from the necessity to obtain an approval to discharge liquid trade waste to the sewerage system;
- Part 2** Specifies the criteria which Council will take into consideration in determining whether to give or refuse a liquid trade waste approval; and
- Part 3** Specifies other matters relating to liquid trade waste approvals, including application procedures, liquid trade waste discharge categories, liquid trade waste services agreements, monitoring of liquid trade waste discharges, liquid trade waste fees and charges, modification or revocation of approvals, prevention of waste of water and contaminated stormwater discharges from open areas.

PART 1: EXEMPTIONS

1.1 Exemptions from obtaining approval of liquid trade waste discharge

Table 1 lists commercial business activities that the Director-General, DWE has provided an exemption from the requirements to obtain Bland Shire Council's approval for liquid trade waste discharge to the sewerage system. Each such business must meet the standard requirements specified below. An annual trade waste fee applies to each such discharger.

TABLE 1 – EXEMPTIONS

Activity	Requirements
Beautician	Nil
Bed and Breakfast (not more than 10 persons including proprietor)	Sink strainers in food preparation areas. Housekeeping practices (see Note 4).
Community Hall (minimal hot food)	Sink strainers in food preparation areas. Housekeeping practices (see Note 4).
Day care centre (no hot food prepared)	Sink strainers in food preparation areas. Housekeeping practices (see Note 4).
Delicatessen (no hot food prepared)	Sink strainers in food preparation areas. Housekeeping practices (see Note 4).
Dental surgery (no X-ray)	Amalgam trap and segregation of waste amalgam (to be disposed of with rest of solid waste). If plaster cast made, plaster arrestor required.
Dental technician (no X-ray)	Plaster arrestor required.
Doctor's surgery (plaster casts, no X-ray)	Plaster arrestor required.
Dog/cat groomer/salon	Floor waste basket & sink strainer required (See Note 3) No organophosphorus pesticides may be discharged to sewer.
Florist	Floor waste basket & sink strainer required. No herbicides/pesticides may be discharged to sewer
Fruit and vegetable – retail	Floor waste basket & sink strainer required (See note 3)
Funeral parlour	Floor waste basket required. Formaldehyde is not to be discharged to the sewer.

Activity	Requirements
Hairdresser	Floor waste basket & sink strainer (where available).
Jewellery shop <i>miniplate</i> <i>ultrasonic washing</i> <i>precious stone cutting</i>	Miniplate vessel to contain no more than 1.5L of precious metal solution Nil If: < 1000 L/d plaster arrestor required > 1000 L/d general purpose pit required
Mobile cleaning units Carpet cleaning, garbage bin washing	20 micron filtration system fitted to a mobile unit. Floor waste basket required. Discharge is via grease arrestor (if available)
Motel (no hot food prepared <u>and no laundry facility</u>)	Floor waste basket & sink strainer required (see Note 3). Housekeeping practices (see Note 4).
Nut Shop	Floor waste basket & sink strainer required (see Note 3).
Optical service – retail	Solids settlement tank/pit required.
Pet shop – retail	Floor waste basket & sink strainer required (see Note 2).
Pizza reheating for home delivery	Housekeeping practices (see Note 4).
Sandwich shop, salad bar, coffee shop (no hot food prepared)	Floor waste basket & sink strainer required (see Note 3). Housekeeping practices (see Note 4).
Venetian blind cleaning	Nil (see Note 2).

Notes:

1. Where “required” is used it means as required by Bland Shire Council.
2. If activity is conducted outdoors, the work area is to be roofed and bunded to prevent stormwater ingress into the sewerage system.
3. All drainage from floors in food preparation areas is required to pass through a dry basket arrestor.
4. Food preparation activities need to comply with sound housekeeping practices including:
 - (a) Floor must be dry swept before washing.
 - (b) Pre-wiping of all utensils, plates, bowls etc. to the scrap bin before washing up.
 - (c) Use of a food waste disposal unit is not permitted.

PART 2: CRITERIA FOR APPROVAL TO DISCHARGE LIQUID TRADE WASTE INTO BLAND SHIRE COUNCIL'S SEWERAGE SYSTEM

2.1 Factors for Consideration

Bland Shire Council's decision to accept liquid trade waste into the sewerage system will be based on the discharge meeting Bland Shire Council's requirements. When determining an application to discharge liquid trade waste into the sewerage system, Bland Shire Council will consider the following factors:

- The potential for the liquid trade waste discharge to impact on public health;
- The possible impacts the discharge may post to the environment (land, water, air, noise, or nuisance factors);
- The potential impacts of the discharge on the health and safety of the Bland Shire Council's employees;
- The possible impact of the discharge on Bland Shire Council's sewerage infrastructure or sewerage treatment process;
- The capability of the sewerage system (both transportation and treatment components) to accept the quality and quantity of the proposed liquid trade waste discharge;
- The impact the liquid trade waste will have on the ability of the sewerage scheme to meet Department of Environment and Climate Change (DECC) licence requirements;
- Compliance of the proposed liquid trade waste discharge with guideline limits in this policy*;
- The potential impacts of the discharge on the quality of, and management practices for, effluent and biosolids produced from the sewage treatment process;
- The adequacy of the pre-treatment process(es) to treat the liquid trade waste to a level acceptable for discharge to the sewerage system, including proposed safeguards if the pre-treatment system fails; and
- Whether appropriate safeguards are proposed to avoid the discharge of other, non-approved wastes to the sewerage system.
- The adequacy of any chemical storage and handling facilities, and the proposed safeguards for preventing the discharge of chemicals to the sewerage system;
- Whether prohibited substances are proposed to be discharged;
- The potential for stormwater entering the sewerage system and adequacy of proposed stormwater controls;
- Waste minimisation and water conservation programs; and
- The adequacy of the proposed due diligence program and contingency plan, where required.

Note: *The quality of trade waste from some low risk commercial activities in Classification A will exceed guidelines limits in Council's trade waste policy. As a higher level of pre-treatment is not cost-effective, such waste is acceptable if the discharger installs and properly operates and maintains the required pre-treatment equipment (refer to Table 4 and Tables 7 to 9 of Liquid Trade Waste Management Guidelines, DEUS, 2005).*

2.2 Discharge Quality

Bland Shire Council has guideline limits for the acceptance of discharges, as set out in Table 2. Where the guideline limits cannot be met*, applicants are required to provide justification for exceeding the limits. Based on the type and the proposed contaminant levels, Bland Shire Council may refuse the application, or may approve it subject to an effluent improvement program, or other conditions being implemented.

Note: *The quality of trade waste from some low risk commercial activities in Classification A will exceed guideline limits in Council's Trade waste policy. As a higher level of pre-treatment is not cost-effective, such waste is acceptable if the discharger installs and properly operates and maintains the required pre-treatment equipment (refer to Table 4 and Tables 7 to 9 of Liquid Trade Waste Management Guidelines, DEUS, 2005).*

Table 2 – Guideline Limits for Acceptance of Liquid Trade Wastes into Sewerage System

Parameter	Limits
GENERAL ACCEPTANCE GUIDELINE LIMITS	
Flow Rate	The maximum daily and instantaneous rate of discharge (kL/h or L/s) is set on the available capacity of the sewer. Large dischargers are required to provide a balancing tank to even out the load on the sewage treatment works.
BOD ₅ and Suspended Solids	Normally, approved at 300mg/L each. Concentration up to 600mg/L and in some cases higher concentration for low mass loadings may be acceptable if the treatment works has sufficient capacity and odour will not be a problem.
COD	Normally, not to exceed BOD ₅ by more than three times. This ration is given as a guide only to prevent the discharge of non-biodegradable waste.
Total Dissolved Solids	Up to 4000mg/L may be accepted. However, the acceptance limit may be reduced depending on available effluent disposal options and will be subject to a mass load limit.
Temperature	Less than 38°C.
pH	Within the range of 7.0 to 9.0
Oil and Grease	100mg/L if the volume of the discharge does not exceed 10% of the design capacity of the treatment works, and 50mg/L if the volume is greater than 10%.
Detergents	All industrial detergents are to be biodegradable. A limit on the concentration of 50mg/L (as MBAS) may be imposed on large liquid trade wastes.
Colour	No visible colour when the waste is diluted to the equivalent dilution afforded by domestic sewage flow.
Radioactive Substances	The discharge must comply with the Radiation Control Act 1990.

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Table 2 (cont.) – Guideline Limits for Acceptance of Liquid Trade Wastes into Sewerage System

Parameter	Maximum concentration (mg/L)
ACCEPTANCE GUIDELINE LIMITS FOR INORGANIC COMPOUNDS	
Ammonia (as N)	50
Boron	25
Bromine	5
Chlorine	10
Cyanide	5
Fluoride	20
Nitrogen (total Kjeldahl)	100
Phosphorus (total)	20
Sulphate (as SO ₄)	100
Sulphide (as S)	1
Sulphite (as SO ₃)	15
ACCEPTANCE GUIDELINE LIMITS FOR ORGANIC COMPOUNDS	
Benzene	0.1
Benzene, Toluene, Ethyl benzene, Xylene	1
Formaldehyde	50
Phenolic compounds (except pentachlorophenol)	10
Petroleum hydrocarbons (non-flammable)	30
Pesticides (general)	0.1
Pesticides (Organophosphorus)	Nil
Pesticides (Organochlorine)	Nil
Polynuclear Aromatic Hydrocarbons (PAHs)	5

cont....

Table 2 (Cont.) – Guideline limits for Acceptance of Liquid Trade Wastes into Sewerage System

Parameter	Maximum Concentration (mg/L)	Allowed daily mass limit (g/d)
ACCEPTANCE GUIDELINE LIMITS FOR METALS		
Aluminium	100	-
Arsenic	1	2
Cadmium	2	6
Chromium	5	15
Cobalt	5	15
Copper	5	15
Iron	100	-
Lead	2	6
Manganese	10	30
Mercury	0.02	0.05
Molybdenum	10	30
Nickel	5	15
Selenium	5	15
Silver [#]	2	6
Tin	5	15
Zinc	5	15
Total metals excluding aluminium, iron, manganese and molybdenum	less than 30mg/L and subject to total mass loading requirements	

* Where hexavalent chromium (Cr^{6+}) is present in the process water, pretreatment will be required to reduce it to the trivalent state (Cr^{3+}), prior to discharge into the sewer. Discharge of hexavalent chromium (Cr^{6+}) from chromate compounds used as corrosion inhibitors in cooling towers is not permitted.

* This limit is applicable to large dischargers. The concentration of silver in photoprocessing waste where a balancing tank is provided is not to exceed 5mg/L.

2.3 Prohibited Substances

Some substances are not suitable for discharge to the sewerage system. Table 3 on page 16 sets out those substances which must not be discharged into the sewerage system. Council may not grant approval for the discharge of these substances into the sewerage system unless it is specifically approved under section 68 of the *Local Government Act 1993*.

Table 3 – Substances Prohibited From Being Discharged Into The Sewerage System

- organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances;
- organophosphorus pesticides and/or waste arising from the preparation of these substances;
- any substances liable to produce noxious or poisonous vapours in the sewerage system;
- organic solvents and mineral oil;
- any flammable or explosive substances;
- discharges from 'Bulk Fuel Depots';
- chromate from cooling towers;
- natural or synthetic resins, plastic monomers, synthetic adhesives, rubber and plastic emulsions;
- rain, surface seepage or subsoil water, unless specifically permitted;
- solid matter;
- any substance assessed as not suitable to be discharged into the sewerage system;
- waste liquids that contain pollutants at concentrations which inhibit the sewage treatment process – refer *Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste)* (ARMCANZ/ANZECC, 1994); and
- any other substances listed in a relevant regulation.

2.4 Stormwater Discharges from Open Areas

Stormwater is a prohibited discharge under this policy. The ingress of stormwater into the sewerage system can cause operational problems to the system and result in sewer overflows, as the sewerage system does not have the capacity for such flows. Therefore, Council does not generally accept the discharge of stormwater to the sewerage system.

2.5 Food Waste Disposal Units

The use of food waste disposal units (also known as in-sinkerators, in-sink food waste disposers, or garbage grinders) is not permitted. Existing installations in hospitals and nursing homes may be permitted, provided that wastewater is discharged through an adequately sized grease arrestor. For existing premises, a food waste disposal charge will be levied based on the number of beds in the hospital or nursing home (refer to section 3.5.6).

If the hospital or nursing home kitchen is refurbished, the food waste disposal unit must be removed.

2.6 Devices that Macerate or Pulverise Waste

Macerators and any other similar devices that are used for pulverising of solid waste are not authorised to connect to Bland Shire Council's sewerage system (Refer MP52-2005- Manual of Authorisation Procedures for Plumbing and Drainage Products, Standards Australia). Solid waste includes, but is not limited to, sanitary napkin, placenta, surgical waste, disposable nappy, mache bedpan and urine containers.

Therefore Bland Shire Council will not accept any discharges from such devices into its sewerage system.

2.7 Use of Additives in Pre-treatment Systems

Bland Shire Council does not allow solvents, enzymes, bioadditives, and odour control agents to be used in pre-treatment systems (except neutralising chemicals designated for the pre-treatment) except by specific written application and subsequent approval.

PART 3: MATTERS RELATING TO LIQUID TRADE WASTE APPROVALS

3.1 Applications Procedures

To obtain Council's approval to discharge liquid trade waste to Bland Shire Council's sewerage system, a discharger must lodge an application in writing. Application forms are available from Bland Shire Council offices in Shire Street, West Wyalong. If a person wishes to discharge liquid trade waste to the sewerage system but is not the owner of the premises, the person must obtain the owner's consent to the application.

The applicant must provide the following information:

- site owner's full name, address, contact phone number;
- address of the business/industry where discharge to the sewerage system will occur;
- name of contact person for the premises and telephone contact for the business/industry;
- type of process/activity generating the liquid trade waste;
- normal hours of business operation;
- rate of discharge, including
 - the average per day, maximum per day and per hour, and
 - hours of the day during which discharge will take place;
- characteristics of wastes, including
 - nature of source, and
 - expected maximum and average concentrations of pollutants;

(Where sampling and testing are required to establish the quality of the liquid trade waste, the testing should be carried out in accordance with the procedures set out in Standard Methods for the Examination of Water and Wastewater published by the American Public Health Association, American Water Works Association and Water Pollution Control Federation.)

- chemicals to be used – supply Material Safety Data Sheets;
- details of any proposed pre-treatment facilities, location and site plan. Details should include:
 - pre-treatment process details;
 - internal wastewater drainage;
 - pump size;
 - rising main size, length and profile;
 - system operational characteristics;
 - operational procedures;
 - provisions for sampling and flow measurement, where required; and
 - proposed connection point to the sewerage system;
- flow diagram and hydraulic profile of proposed liquid trade waste pre-treatment facilities;
- maintenance schedule for pre-treatment equipment, including contractor's details;
- stormwater drainage plan;
- measures for prevention of stormwater ingress into the sewerage system;
- manifest showing the location, nature and chemical composition of all substances stored/used on site;
- justification for disposing of the waste into the sewerage system over other possible options (if any);

- methods of disposal for other wastes that are not discharged to the sewerage system;
- any relevant environmental impact assessments; and
- any additional information as requested by Bland Shire Council.

3.2 Approval of Applications

Council may, under Section 86 of the *Local Government Act*, request an applicant to provide more information to enable it to determine the application.

Where an application is approved, Bland Shire Council will notify the applicant as soon as practical of the approval and any conditions of the approval. The duration of the approval will be stated in the approval. In cases where Bland Shire Council requires a discharger to enter into a liquid trade waste services agreement (refer to section 3.7), Council will issue a deferred commencement approval under Section 95 of the *Local Government Act* requesting the discharger to do so within the time specified in Council's letter. In such cases, the approval will not be operative until the agreement has been executed by the discharger.

An applicant may make a minor amendment or withdraw an application before it is approved by Bland Shire Council. An applicant may also apply to Council to renew or extend an approval, in accordance with Section 107 of the *Local Government Act*.

If an application is refused, Bland Shire Council will notify the applicant of the grounds for refusal.

An approval to discharge liquid trade waste to Bland Shire Council's sewer is not transferable. A new application must be lodged and a new approval obtained if there is a change of the approval holder or the activity. Bland Shire Council must be notified of change of ownership and/or occupier in all cases, whether a new approval is required or not, to allow updating of records.

3.3 Concurrence of the Department of Water and Energy

If Bland Shire Council supports an application and has a notice stating that concurrence of the Director-General, DWE, can be assumed for the waste relevant to the application, Council will approve the application. Otherwise, Bland Shire Council will seek concurrence from DWE in accordance with the requirements of Section 90(1) of the *Local Government Act 1993*.

Liquid trade waste discharges are divided into three classifications for the purpose of the concurrence process.

- **Concurrence Classification A** – liquid trade waste dischargers for which Bland Shire Council may automatically assume concurrence to the approval subject to certain requirements;
- **Concurrence Classification B** – liquid trade waste dischargers whereby Bland Shire Council may apply to the Director-General, DWE for assumed concurrence to the approval subject to certain requirements; and
- **Concurrence Classification C** – all other liquid trade waste dischargers that do not fall within Concurrence Classification A or Concurrence Classification B, and therefore require Bland Shire Council to apply to DWE for concurrence.

Bland Shire Council has already been given notice of assumed concurrence for Concurrence Classification A liquid trade waste discharges. These are listed in Table 4 overleaf and Council will not need to seek DWE concurrence for approval of trade waste applications for these activities.

Table 4 – Liquid Trade Waste Discharges with Automatic Assumed Concurrence

Commercial Retail Food Preparation Activities	Other Commercial Activities
Bakery (retail)	Animal wash (pound, stables, racecourse, kennels, mobile animal wash and veterinary with no X-ray)
Bistro	Boiler blowdown
Boarding house/hostel kitchen	Car detailing (excluding automatic drive-through and self-service washes)
Butcher shop (retail)	Cooling tower
Cafe/coffee shop/coffee lounge	Craft activities (making of clay pottery, ceramics, cutting and polishing of gemstones or making of jewellery at clubs, cottage industries)
Canteen	Dental Technician
Cafeteria	Morgue
Chicken/poultry shop (only fresh chickens/game sold)	Laboratory (pathology/analytical)
Chicken/poultry shop (retail BBQ/charcoal chicken)	Laundry or Laundromat (coin operated)
Club (kitchen wastes)	Lawnmower repairs
Commercial kitchen/caterer	Mechanical repairs/workshop
Community Hall (major hot food preparation)	School (Primary and Secondary)
Day Care Centre	Service Station workshop
Delicatessen	Stone working
Doughnut shop	Swimming pool/spa/hydrotherapy
Fast food outlet (McDonalds, KFC Burger King, Pizza Hut, Red Rooster etc.)	Vehicle (car) washing (by hand/wand or underbody/engine degrease only)
Fish Shop (retail-fresh and/or cooked)	Veterinary/animal kennels with X-ray
Food Caravan	Waterless minilab
Function centre	
Hotel	
Ice cream parlour	
Juice bar	
Mixed Business (food preparation)	
Motels (laundry facility, hot food preparation)	
Nightclub	
Nursing home kitchen	
Patisserie	
Pie shop	
Pizza shop (pizza preparation)	
Restaurant	
Salad bar	
Sandwich shop (hot food prepared)	
School canteen	
Snack bar	
Supermarket (with butcher/delicatessen/ seafood/or charcoal chickens)	
Take-away food outlet	

Notes:

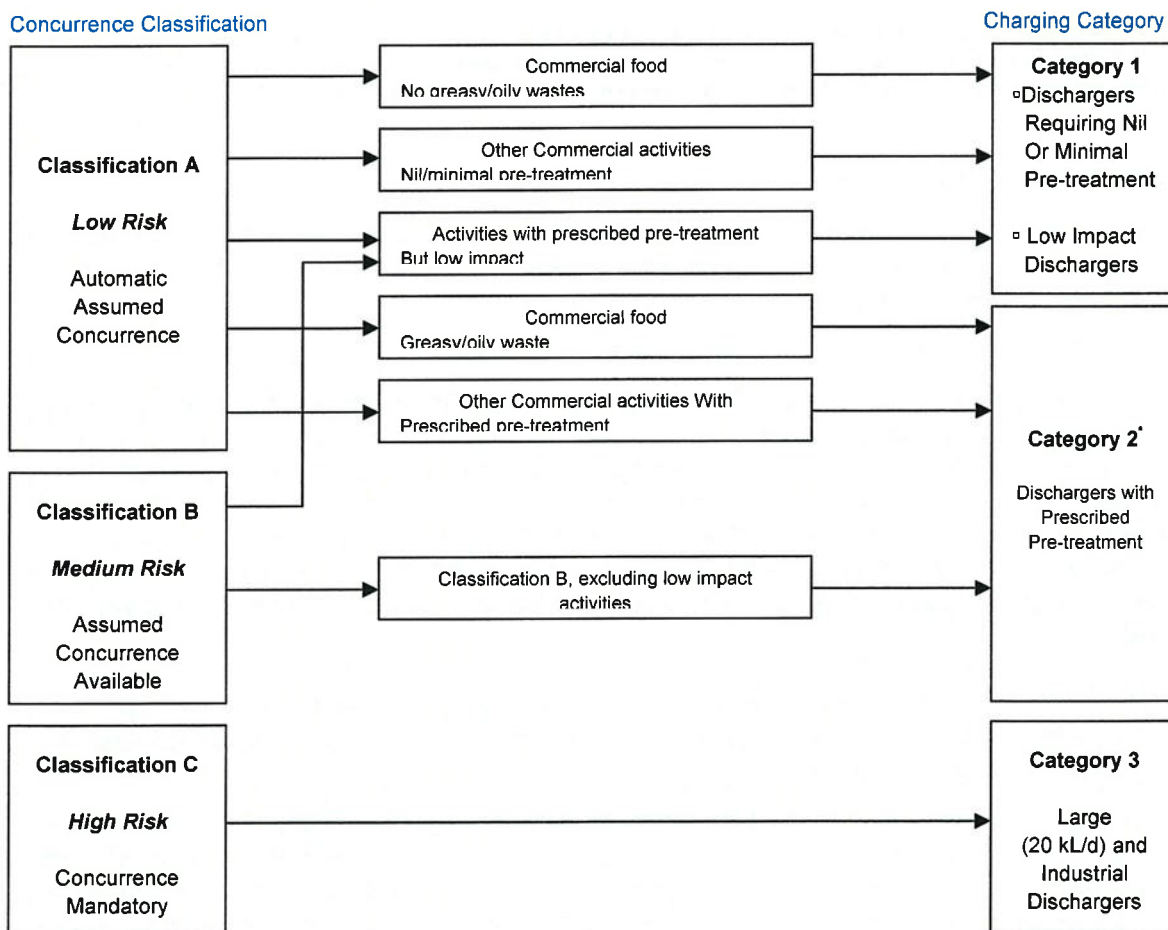
1. The volume of liquid trade waste must be less than 5 kL/d or 1000kL/a except in the case of commercial retail food preparation activities, where up to 16kL/d is included in this category. If the waste discharged into the sewer exceeds these volumes, the application must be treated as Concurrence Classification B (Chapter 5 of Liquid Trade Waste Management Guidelines). Discharges over 20kL/d must be treated as Classification C.

3.4 Liquid Trade Waste Charging Categories

Three classifications of liquid trade waste have been established for concurrence purposes, Classification A, B and C (refer section 3.3). For trade waste charging purposes liquid trade waste dischargers are divided into three charging categories, Category 1, 2 and 3.

Figure 1 below shows that Classification A dischargers fall into Charging Category 1 or Category 2. Classification B dischargers fall into Charging Category 2, except for a few dischargers with low impact on the sewerage system which fall into Category 1. Classification C dischargers fall into Charging Category 3.

Figure 1 – Charging Categories for Trade Waste



* Also includes fish shop (fresh fish for retail)

CATEGORY 1 DISCHARGER

Category 1 liquid trade waste dischargers are those conducting an activity deemed by Council as requiring nil or only minimal pre-treatment equipment and whose effluent is well defined and of a relatively low risk to the sewerage system. Also included are Classification A or B activities with prescribed pre-treatment but low impact on the sewerage system.

- **Trade waste dischargers requiring nil or minimal pre-treatment include:**

Classification A activities – Retail food outlets with **no hot food prepared and/or foods that generate an oily/greasy waste**: bakery (only bread baked on-site), bistro (sandwiches, coffee only), cafe/coffee shop/coffee lounge, canteen, community hall (minimal food), day care centre, delicatessen, fruit & vegetable shop, hotel, ice cream parlour (take away only), juice bar, mixed business, motel, nightclub, nut shop for consumption off-site), potato peeling (small operation), sandwich shop/salad bar, take away food outlet.

Classification A activities – Other commercial activities: animal wash, hairdressing/beautician, crafts <200 L/d, dental surgery (plaster casts, no X-ray unless digital), doctor's surgery (plaster casts, no X-ray), florists, funeral parlour, morgue, jewellery shop, optical service (retail), pet shop, public swimming pool, venetian blind cleaning, veterinary (no X-ray).

- Classification A or B activities with prescribed pre-treatment but low impact on the sewerage system¹: boiler blowdown, cooling tower, educational facilities (primary and secondary school, tertiary institution laboratory), industrial boilers, jewellery (stone cutting), laboratory, laundry, medical centre (no X-ray), mobile garbage bin washing, optical services, plants retail, vehicle washing.

¹ If Council's inspection reveals that the pre-treatment equipment for such a discharger had not been properly maintained, a trade waste usage charge will be applied for the relevant billing period. This charge will also apply for any such dischargers who have not installed appropriate pre-treatment equipment.

CATEGORY 2 DISCHARGER

Category 2 liquid trade waste dischargers are those conducting an activity deemed by Council as requiring a prescribed type of liquid trade waste pre-treatment equipment and whose effluent is well characterised.

- **Trade Waste dischargers with prescribed pre-treatment² include:**

Classification A activities – Premises that **prepare and/or serve hot food or foods that generate an oily/greasy waste**: bakery (pies, sausage rolls, quiches, cakes, pastries with creams or custards), bistro, boarding house/hostel kitchen, butcher, cafe/coffee shop/coffee lounge, cafeteria, canteen, fast food outlet, chicken/poultry shop, club, community hall³, commercial kitchen/caterer, nursing home, patisserie, supermarket, doughnut shop, fish shop (cooking on site), function centre, hotel, ice cream parlour, motel, nightclub, pizza cooking, restaurant, sandwich shop/salad bar, take away food outlet.

Other commercial Classification A activities: car detailing, craft activities >200 L/d, dental surgery with X-ray, lawnmower repairs, mechanical workshop, stone working, veterinary (with X-ray), waterless mini-lab.

Classification B activities: auto dismantler, bus/coach depot, car/truck dealership (fleet vehicle operations), construction equipment maintenance & cleaning, equipment hire, maintenance & cleaning, forklift maintenance, glass cutting & grinding (not optical eg. windscreens), graphic arts, medical centre (with X-ray), hospital (with or without X-ray), oyster processing – shucking, panel beating, photographic lab, screen printing, service station forecourt, shopping complex, tray work/manual development, truck wash, water wash mini-lab, X-ray radiologist.

- Other Classification A activities: fish shop (fresh fish for retail).

² Excludes low impact activities, listed under Category 1.

³ If the type and size of kitchen fixtures installed enable catering for large functions.

CATEGORY 3 DISCHARGER (large or industrial waste dischargers)

Category 3 liquid trade waste dischargers are those conducting an activity which is of an industrial nature and/or which results in the discharge of large volumes (over 20 kL/d) of liquid trade waste to the sewerage system. Any Category 1 or 2 discharger whose volume exceeds 20 kL/d becomes a Category 3 discharger.

Large trade waste dischargers and other Classification C activities include:

- abattoir, brewery, cosmetics/perfumes manufacturer, dairy processing (milk, cheese, yoghurt, ice cream etc.), food processing (cereals, cannery, confectionary, edible oils, fats, essence, flavours, fish, fruit juice, gelatine, honey, meat, pickles, smallgoods, vinegar, yeast manufacture etc.), fruit processing, flour milling, glue manufacturer, egg processing, pet food processing, potato chip manufacture, poultry processing, saleyards, seafood processing, soft drink/cordial manufacture, starch manufacture, sugar distillery/refinery, tanker cleaning, tannery, tip leachate, transport depot/terminal, wholesale meat processing, wine/spirit manufacture.

Dischargers of industrial waste including the following Classification C activities:

- abrasives (mining), acid pickling, adhesive/latex, agricultural rural & veterinary drugs, airport terminal, anodising, bitumen & tar, bottle washing, cardboard & carton manufacture, caustic degreasing, chemical manufacture, cyanide hardening, detergent processing, drum washing, electroplating, engine gearbox reconditioning, extrusion & moulding (plastic/metal), feather washing, fellmonger, felt manufacture, fertilisers, fibreglass manufacture, filter cleaning, foundry, galvanising, gas production, glass manufacturing, ink manufacture, liquid wastewater treatment facility (grease trap receival depot and other pump-out waste depot), metal finishing, metal processing (refining/rumbling/non-cyanide heat treatment/phosphating/photo engraving/printed circuit etching/sheet metal fabrication etc.), oil recycling (petrochemical), paint stripping, paint manufacture, paper processing, pharmaceuticals, powder coating, printing (newspaper, lithographic), radiator repairer, sandblasting, slipway, soap/ detergent manufacture, timber processing (joinery & furniture/plywood/hardwood), textile processing (wool dyeing/spinning/scouring), waxes and polishes.

PHASING-IN OF CHARGES

Bland Shire Council has adopted the Guidelines for Best Practice Management Water Supply and Sewerage, May 2004. As indicated on page 18 of the *Guidelines for Best Practice Management Water Supply and Sewerage, May 2004*, the non-residential sewerage bills for existing customers facing a large increase as a result of implementing best practice pricing are to be phased in over a period of 5 years. Similarly, large increases in trade waste fees and charges may be phased in over a period of up to 3 years. All new customers as of the date of adoption of this policy are subject to the full fees.

3.5 Liquid Trade Waste Fees and Charges

Bland Shire Council provides sewerage and liquid trade waste services on a commercial basis, with cost recovery through sewerage and liquid trade waste fees and charges. Bland Shire Council's proposed fees and charges are advertised annually for public comment in its draft Management Plan. In addition to the trade waste fees and charges described below, Council may elect to include any trade waste charges shown in Appendix E of Water Supply, Sewerage and Trade Waste Pricing Guidelines, Department of Land and Water Conservation, 2002.

Liquid trade waste discharged to the sewerage system from industrial, commercial or other non-residential customers can impose significant costs on sewage transport and treatment facilities. To recover these costs and to ensure removal of existing significant cross-subsidies from residential customers, in addition to a two part tariff with an appropriate sewer

usage charge/kL for non-residential sewerage, appropriate fees and charges are levied for liquid trade waste.

Bland Shire Council's liquid trade waste fees and charges may include:

- Application fee;
- Annual trade waste fee;
- Re-inspection fee;
- Trade waste usage charge;
- Excess mass charge;
- Food waste disposal charge;
- Non-compliance excess mass charge; and
- Non-compliance penalty.

3.5.1 Application Fee

The application fee recovers the cost of administration and technical services provided by Bland Shire Council in processing applications for approval to discharge liquid trade waste to the sewerage system. The application fee will be allocated on the basis of the category into which the discharger is classified and reflects the complexity of processing the application. Application fees will be set annually by Bland Shire Council.

3.5.2 Annual Trade Waste Fee

The purpose of this fee is to recover the cost incurred by Bland Shire Council for administration and the scheduled inspections each year to ensure a liquid trade waste discharger's ongoing compliance with the conditions of their approval.

As part of an inspection, Bland Shire Council or its agents may undertake monitoring of the liquid trade waste discharges from premises or business. Such monitoring may include but is not limited to, flow measurement and the sampling of the liquid trade waste. **Where more than one instance** of such monitoring is undertaken by Bland Shire Council, or its agents, in a financial year, the cost involved may be recovered from the discharger.

Annual liquid trade waste fees are determined on the basis of the category of the discharger and are proportionate to the complexity of their inspection and administration requirements. Annual trade waste fees will be set by Council. Where the discharger is required to pay for monitoring this will be charged on the basis of full cost recovery.

In view of the adverse impact of wastes with a high concentration of oil and grease on Bland Shire Council's sewage transportation system, Bland Shire Council will carry out inspections of commercial premises preparing hot food at least 4 times per annum. The cost of these scheduled inspections is included in the annual trade waste fee.

Similarly for Classification A or B activities with prescribed pre-treatment but low impact, the minimum recommended annual trade waste fee as per attachment 3.

3.5.3 Re-inspection Fee

Where non-compliance with the conditions of an approval has been detected and the discharger is required to address these issues, Bland Shire Council will undertake re-inspections to confirm that remedial action has been satisfactorily implemented. Bland Shire Council will impose a fee for each re-inspection. The re-inspection fee will be set annually by Bland Shire Council on the basis of full cost recovery. A re-inspection may include the monitoring of liquid trade waste discharges, the cost of which may be recovered from the discharger.

3.5.4 Trade Waste Usage Charge

The trade waste usage charge is imposed to recover the additional cost of transporting and treating liquid trade waste from Category 2 dischargers.

Trade Waste Usage Charge (\$) = Q x \$1.54/kL¹ (2013/2014)

Where Q = Volume (kL) of liquid trade waste discharged to sewer.

Note: existing Category 2 dischargers who have **not** installed and maintained **appropriate**² pre-treatment equipment facilities will be required to pay a trade waste usage charge of \$11/kL¹ (2013/2014).

3.5.5. Excess Mass Charges

Excess mass charges will apply for substances discharged in excess of the deemed concentrations in domestic sewage shown in Table 5 below. For excess mass charge calculation, equation (1) below will be applied.

Table 5 – Deemed Concentration of Substances in Domestic Sewage*

SUBSTANCES	CONCENTRATION (mg/L)
Biochemical Oxygen Demand (BOD ₅)	300
Suspended Solids	300
Total Oil and Grease	50
Ammonia (as Nitrogen)	35
Total Kjeldahl Nitrogen	50
Total Phosphorus	10
Total Dissolved Solids	1000

This trade waste usage charge applies to a discharger with appropriately sized and maintained pre-treatment facilities. However, if Council's inspection of such a discharger's premises reveals that the pre-treatment equipment had not been properly maintained or desludged, a trade waste usage of \$11/kL will be applied for the relevant billing period.

* SO₄ concentration: the higher of 50mg/L and the concentration in the potable water supply.

NB. Substances not listed above are deemed not to be present in domestic sewage.

$$\text{Liquid Trade Waste Excess Mass Charge (\$)} = \frac{(S - D) \times Q \times U}{1,000} \quad (1)$$

(1) Where

S = Concentration (mg/L) of substance in sample.

D = Concentration (mg/L) of substance deemed to be present in domestic sewage

Q = Volume (kL) of liquid trade waste discharged to the sewerage system.

U = Unit prices (\$/kg) for disposal of substance to the sewerage system.

² Effluent from some undersized grease arrestors could be improved by installing a surge control device into a grease arrestor or by increasing the pump out frequency. Such devices and/or measures are deemed by Council to be appropriate pre-treatment (for that particular discharger only).

Note: While equation (1) on the page 25 is applicable for excess mass charges for wastes complying with acceptance limits in the *Liquid Trade Waste Management Guidelines*, Council will use an exponential type equation for certain large trade waste dischargers with high strength waste as shown in equation (2) below for BOD and in equation (3) for pH being outside the approved range.

Equation (2) provides a strong incentive for dischargers to reduce the strength of waste and will be applied in cases where Council approves acceptance limits higher than 600mg/L. In addition, equation (5) on page 28 will be used where the discharger has failed to meet their approved BOD limit on at least 2 instances in a financial year.

Equation (3) provides an incentive for dischargers to apply appropriate pH correction so their waste remains within the approved pH limits. Where a large discharger fails to meet their pH limits on 2 or more occasions in a financial year, Council will require the discharger to install and permanently maintain a pH chart recorder or data logger as control of pH is critical to minimising odour and corrosion problems in the sewerage system.

Equation for BOD>600mg/L

$$\text{Charges for BOD (\$/kg)} = 2C \times \frac{(\text{Actual BOD} - 300\text{mg / L})}{600\text{mg / L}} \times 1.05 \times \frac{(\text{Actual BOD} - 600\text{mg / L})}{600\text{mg / L}} \quad (2)$$

for example if C = \$0.54/kg, equation (2) would result in the following excess mass charges:

- For BOD₅ 600mg/L charge of \$0.54/kg
- BOD₅ 1200mg/L charge of \$1.70/kg
- BOD₅ 2400mg/L charge of \$4.38/kg

In the case of pH

Charge for pH where it is outside the approved range for the discharger.

$$\text{Charge for pH (\$/kL)} = K \times (\text{actual pH} - \text{approved pH})^{\#} \times 2^{(\text{actual pH} - \text{approved pH})} \quad (3)$$

K = pH coefficient = 0.3 and needs to be adjusted in Accordance with changes in the CPI.

absolute value to be used

Example: Council has approved the pH range 8.0 to 9.0 for a large discharger generating high strength trade waste in order to prevent corrosion and odour problems in the sewerage system.

Case 1: pH measured 7.0
 Charge (\\$/kL) = 0.3 x [7 - 8] x 2^[7-8] = \$0.6/kL

Case 2: pH measured 11.0
 Charge (\\$/kL) = 0.3 x [11 - 9] x 2^[11-9] = \$2.4/kL

3.5.6 Food Waste Disposal Charges⁴

Where Bland Shire Council has approved installation of a food waste disposal unit for a hospital, nursing home or other eligible facility, the following additional food waste disposal charge will be payable annually.

$$\text{Food Waste Disposal Charge (\$)} = B \times U_F$$

Where B = Number of beds in hospital or nursing home.

U_F = Annual unit price (\\$/bed) for a food waste disposal unit at a hospital or nursing home.

3.5.7 Non-compliance Excess Mass Charges

Category 1 and 2 Dischargers

If the discharger has not installed or maintained appropriate pre-treatment equipment, the following trade waste usage charges will be applied for the relevant billing period:

- Category 1 Discharger - \$1.54*/kL
- Category 2 Discharger - \$14.30*/kL

Category 3 Discharger – Non compliance pH charge

Equation 3 (page 26) is used for waste with pH being outside the approved range. This equation provides an incentive for dischargers to apply appropriate pH correction so their waste remains within the approved pH limits. Council may require industrial and large dischargers to install and permanently maintain a pH chart recorder or data logger as control of pH is critical to minimising odour and corrosion problems in the sewerage system.

Example: Council has approved the pH range 8.0 to 9.0 for a large discharger generating high strength trade waste in order to prevent corrosion and odour problems in the sewerage system.

Case 1: pH measured 7.0

$$\text{Charging rate (\$/kL)} = 0.78 \times [7 - 8] \times 2^{[7-8]} = \$0.78/\text{kL}$$

Case 2: pH measured 11.0

$$\text{Charging rate (\$/kL)} = 0.78 \times [11 - 9] \times 2^{[11-9]} = \$3.12/\text{kL}$$

Category 3 Discharger – Non compliance excess mass charges

Where a discharge quality fails to comply with the approved concentration limits of substances specified in Council's approval conditions (or the acceptance criterion listed in Bland Shire Council's trade waste policy), Bland Shire Council incurs additional costs in accepting and treating that waste. Council may also face problems with the effluent and biosolids management.

In order to recover Council's costs for non-compliant excess mass charges, the following equation shall apply, except for BOD where equation (5) shall apply.

$$\text{Non-Compliance Excess Mass Charges (\$)} = \frac{(S - A) \times Q \times 2U}{1,000} + \frac{(S - D) \times Q \times U}{1,000} \quad (4)$$

Where:

- S = Concentration (mg/L) of substance in sample.
 - A = Acceptance limit (mg/L) of pollutant specified in Council's approval (or liquid trade waste policy)
 - Q = Volume (kL) of liquid trade waste discharged for the period of non-compliance.
 - U = Unit prices (\$/kg) for disposal of pollutant to sewerage system, as per section 3.5.5.
 - D = Concentration (mg/L) of substance deemed to be present in domestic sewerage.
- Non-compliance excess mass charges for BOD will be shown in equation (5) below:

⁴ For existing installations only. New installations are not permitted.

Category 3 Discharger – Non Compliance excess mass charges for BOD

If a discharger has failed to meet the approved maximum concentration of BOD on two or more instances in a financial year, the non-compliance excess mass charging rate for BOD (U_n) will be levied on the basis of equation (5).

BOD non-compliance Excess Mass Charge =

$$U_n = \frac{2C \times (A - 300\text{mg/L}) \times 1.05}{600\text{mg/L}} + \frac{(A - 600\text{mg/L})}{600\text{mg/L}} + 4C \times \frac{(Actual\ BOD - A) \times 1.05}{600\text{mg/L}} + \frac{(Actual\ BOD - A)}{600\text{mg/L}} \quad (5)$$

For example, if $C = \$0.623/\text{kg}$, BOD_5 actual (measured) level is 2400mg/L and the approved maximum concentration of BOD (A) is 1000mg/L , equation (5) would result in a non-compliance excess mass charging rate of $\$8.02/\text{kg}$.

Non-compliance Excess Mass Charge for BOD is calculated using equation (1):

$$\text{Non-compliance Excess Mass Charge (\$)} = \frac{(S - D \times Q \times U_n)}{1,000}$$

The non-compliance excess mass charges shown above are in lieu of the excess mass charges in section 3.5.5.

NB. Council will continue applying the above non-compliance excess mass charge until the quality of discharge complies with Council's approved quality (or the trade waste policy) limits within the time frame determined by Council for remedying the problem. If the discharger fails to rectify the problem within this time frame, the discharger may be required to cease discharging liquid trade waste into Council's sewerage system and may also be required to pay a 'non-compliance penalty' as indicated in the following section.

3.5.8 Non-compliance Penalty

The non-compliance penalty covers instances where Bland Shire Council may seek compensation for its costs relating to legal action, damage to infrastructure, incurred fines and other matters resulting from illegal, prohibited or unapproved liquid trade waste discharged to the sewerage system. Also included are fines under:

- *Protection of the Environment Operations Act 1997*, Section 120(1) (Pollution of any waters by a discharger who fails to comply with the conditions of approval for discharge of liquid trade waste to sewer);
- *Local Government Act, 1993*, Section 627 (Failure to comply with an approval), Section 628 (Failure to comply with an order). Non-compliance penalties will be pursued by legal action.

3.5.9 Discharge of Stormwater to the Sewerage System

The discharge of stormwater, surface and subsoil waters to the sewerage system is prohibited under this policy. As indicated in section 2.4, the acceptance of first flush stormwater runoff may be permitted. A charge will be applied to Category 3 dischargers in accordance with the non-compliance trade waste usage charge, if approval is granted to accept the above waters. Excess mass charges will be also applied in accordance with section 3.5.7.

3.5.10 Septic and pan waste disposal charge

This charge is imposed to recover the cost of accepting and treating septic tank and pan waste.

Septic tank and pan waste disposal charge (\\$) = $Q \times S$

where Q = Volume (kL) of waste discharged to sewer.

S = Charging rate in $\$/\text{kL}$ for septic tank effluent, septage or chemical toilet waste as indicated in Council's Annual Management Plan.*

3.5.11 Responsibility for Payment of Fees and Charges

Property (land) owners are responsible for the payment of fees and charges for water supply, sewerage and liquid trade services provided by Council. Where another party (lessee) leases premises any reimbursement of the lessor (property owner) for such fees and charges is a matter for the lessor and the lessee.

Table 6 – Summary of Trade Waste Fees and Charges⁵

Discharge Category	Application Fee	Annual Non-Residential Sewerage Bill with Appropriate Sewer Usage Charge / kL	Annual Trade Waste Fee	Re- Inspection Fee (when required)	Trade Waste Usage Charge/kL	Excess Mass Charges/kg	Non-Compliance Excess Mass Charges (if required)	Non-Compliance Penalty (if required)
1	Yes ⁶	Yes	Yes	Yes	No	No	No	Yes
2	Yes	Yes	Yes	Yes	Yes	No	No	Yes
3	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes

NB. All dischargers of liquid trade waste to Council's sewerage system should be aware that they are subject to prosecution and imposition of fines under the *Local Government Act 1993*, the *Protection of the Environment (Operations) Act 1997* and Regulations. In addition to fines, Council may recover costs of damages and fines incurred by Council as a result of an illegal liquid trade waste discharge.

3.6 Monitoring

Bland Shire Council will carry out inspections of the premises of all liquid trade waste dischargers and their treatment facilities at least once per annum. Inspections of commercial premises preparing hot food will be carried out at least 4 times per annum (refer to section 3.5.2). Inspection of the large and industrial dischargers will be carried out as specified in approval conditions.

The Applicant may be required to monitor the liquid trade waste discharge as a condition of an approval or agreement. They may also be required to pay for any sampling and testing of liquid trade waste undertaken by Bland Shire Council.

For this purpose, an inspection/sampling point, where the waste can be inspected and sampled, will be specified in the approval and/or agreement. This point will normally be located after the pre-treatment facility. The discharger may need to install a suitable method of flow measurement.

Bland Shire Council may require the discharger to:

- install a permanent primary measurement device;
- measure the volume and flow rate using the permanently installed flow measurement system (such as a flow metering system); or
- install a flow measurement device on a temporary basis and obtain enough data to determine a basis for assessing the flow rate and volume; and
- provide a system which allows obtaining a flow weighted composite sample.

⁵ In addition, a Food Waste Disposal Charge/bed will apply where Council has approved the use of an existing food waste disposal unit for a hospital, nursing home or other eligible facility (refer to section 3.5.6).

⁶ not applicable for dischargers exempted in Table 1.

Testing of samples is to be undertaken by a NATA-registered or other laboratory recognised by DEUS to ensure reliable and accurate results. Where the discharger is sampling the effluent, Bland Shire Council may randomly take duplicates to confirm the waste characteristics.

3.7 Liquid Trade Waste Services Agreement

In addition to its approval under the *Local Government Act*, Bland Shire Council may require certain dischargers, including those who wish to discharge liquid trade waste in large volumes (discharge >20kL/d) or industrial waste (Concurrence Classification C type discharges) into its sewerage system to execute a liquid trade waste services agreement (refer to Attachment 1). The agreement will set out the conditions associated with the discharge and execution of the agreement, will be a condition of the approval issued by Bland Shire Council (refer to Section 3.2). The conditions will be binding on the applicant and the Council. The agreement will be for a period of up to five years. No discharge is to be made to Bland Shire Council's sewerage system until an agreement or an interim agreement has been executed.

Provision can be made in the agreement for (in addition to Council's approval conditions):

- additional conditions for discharge of liquid trade waste;
- cancellation of the agreement and/or order to cease the discharge if the discharger is found to be in breach of the agreement or the liquid trade waste approval or, in the opinion of Bland Shire Council, the waste is adversely affecting the sewerage system or the environment;
- entry by Bland Shire Council officers to inspect the liquid trade waste collection, treatment, monitoring and disposal systems;
- the applicant to notify Bland Shire Council in advance of any changes that may affect the quality and quantity of the liquid trade waste; and
- the amount of bond/security to be lodged with Bland Shire Council prior to discharging to the sewerage system.

3.8 Enforcement of Approvals and Agreements (see the attached sample agreement - Attachment 1)

Any person who fails to obtain Bland Shire Council's approval to discharge liquid trade waste into the sewerage system, or fails to comply with the conditions of the approval, may be liable to a penalty under the *Local Government Act* (Sections 626, 628 and 634 to 639).

Polluting of any waters with liquid trade waste by a discharger who does not have a Council approval or who fails to comply with the conditions of the approval is an offence under Section 120 (1) of the *Protection of the Environment Operations Act 1997*. In addition, under Section 222 of this Act, Council may issue a penalty notice (ie. an on-the-spot fine) to such a discharger.

Any person who fails to comply with the terms or conditions of a liquid trade waste services agreement (ie. there is a breach of the agreement) will be required to indemnify the Council against any resulting claims, losses or expenses in accordance with Section 9 of the agreement. Suspensions may also apply and may include a notice to cease the discharge.

3.9 Modification and Revocation of Approvals

Bland Shire Council reserves the right to modify or revoke an approval to discharge liquid trade waste to the sewerage system in any of the following circumstances:

- if the approval was obtained by fraud, misrepresentation or concealment of facts;
- for any cause arising after the granting of the approval which, had it arisen before the approval was granted, would have caused the Council not to have granted the approval;
- for failure to comply with a requirement made by or under the *Local Government Act 1993* relating to a condition of the approval; or
- for failure to comply with a condition of the approval.

3.10 Prevention of Waste of Water

Water must be used efficiently and must be recycled where practicable. It is an offence under Section 637 of the *Local Government Act 1993* and its Regulation (refer to Attachment 2) to waste or misuse water.

Dilution of trade waste with water from any non-process source including Council's water supply, bore water, groundwater and/or stormwater as a means of reducing pollutant concentration is therefore strictly prohibited.

3.11 Effluent Improvement Plans

Where the existing liquid trade waste discharged does not meet Bland Shire Council's requirements, the applicant may be required to submit and 'effluent improvement plan' setting out how Council's requirements will be met. The proposed plan must detail the methods/actions proposed to achieve the discharge limits and a timetable for implementation of the proposed actions. Such actions may include more intensive monitoring, improvements to work practices and/or pre-treatment facilities to improve the effluent quality and reliability.

3.12 Due Diligence Programs and Contingency Plans

For Concurrence Classification A, a discharger is not required to submit either a due diligence program or a contingency plan.

A discharger may be required to submit a due diligence program and a contingency plan for Concurrence Classification B where it is considered that the discharge may pose a potential threat to the sewerage system. If required a due diligence program and contingency plan must be submitted to Bland Shire Council within six months and three months respectively of receiving a liquid trade waste approval.

For Concurrence Classification C, a discharger must provide a due diligence program and contingency plan must be submitted to Bland Shire Council within six months and three months respectively of receiving a liquid trade waste approval.

It should be noted that:

- (1) If the discharger has an accredited environmental management system in place, a due diligence program and contingency plan will not be required. However, proof of accreditation must be provided to Bland Shire Council with the application.
- (2) Where Bland Shire Council considers there is potential risk to the sewerage system from a discharge, it may request a due diligence program and contingency plan be submitted prior to commencing the discharge.

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**ATTACHMENT 1 - SAMPLE LIQUID TRADE WASTE SERVICES
AGREEMENT BETWEEN BLAND SHIRE COUNCIL AND
[APPLICANT]**

LIQUID TRADE WASTE SERVICES AGREEMENT

BETWEEN

1. Bland Shire Council

AND

2. [The Applicant]

RECITALS

- A. The Council is the owner and operator of a sewerage system within the **Bland Shire Council** area.
- B. The Applicant has made application to the Council to discharge liquid trade waste from the Premises into the Council's sewerage system.
- C. The application has been approved by the Council on certain conditions ("the Approval"), including the condition that the Council and the Applicant enter into this Agreement.
- D. The Director-General of the Department of Energy, Utilities and Sustainability has Concurred in the Approval in accordance with clause 28 of the *Local Government (General) Regulation 1999*.
- E. The Approval does not operate until this Agreement has been executed by both parties.
- F. The parties enter this Agreement in consideration of the mutual promises contained herein.

OPERATIVE PART

DEFINITIONS AND INTERPRETATION

In this agreement, unless the context otherwise requires:

"**Act**" means the *Local Government Act 1993 (NSW)*.

"**Annexure**" means the annexure to this Agreement.

"**Annual Management Plan**" means the annual management plan of the Council. As adopted by the Council from time to time.

"**Applicant**" means the entity named as such in the Annexure.

"**Approval**" means the approval described in Recital C.

"**Council**" means the Council named as such in the Annexure.

"**Liquid Trade Waste Services**" means the making available by the Council of its sewerage system for connection to the Premises, for the purpose of discharge by the Applicant of its liquid trade waste.

"**Premises**" means the premises described in the Annexure.

Unless the context otherwise requires:

A reference to this Agreement is a reference to this Agreement, including the Annexure, as amended from time to time in accordance with its terms;

A reference to the discharge of liquid trade waste means the discharge of liquid trade waste by the Applicant from the Premises to the Council's sewerage system;

A reference to any legislation is a reference to such legislation as amended from time to time; and

Where the applicant is comprised of more than one person, each obligation of the Applicant will bind those persons jointly and severally and will be enforceable against them jointly and severally.

LIQUID TRADE WASTE SERVICES

The Council will provide the Liquid Trade Waste Services to the Applicant on the terms of this Agreement.

ADDITIONAL CONDITIONS FOR DISCHARGE OF LIQUID TRADE WASTE

The applicant may discharge liquid trade waste to the Council's sewerage system in accordance with the Approval and subject to this Agreement.

The Applicant must comply with all applicable Acts, regulations by laws, proclamations and orders and with any lawful direction or order given by or for the Council or any other competent authority.

The Applicant must not discharge liquid trade waste contrary to this Agreement or the Approval or in any manner which may have an adverse effect on any person or property (including the sewerage system and the ecological system in the waters, land or area receiving sewage treatment works effluent or biosolids), or which may cause the Council to be in breach of any applicable Act, regulation, by law, proclamation or order or of any lawful direction given by or for any competent authority.

The Applicant must at its own cost monitor its discharges in accordance with the requirements set out in the Approval and must maintain records of such monitoring for inspection by the Council for such periods as may be specified in the Approval.

The Council will carry out routine sampling and testing of the waste stream.

Where any flow-metering device is installed, the Applicant must at its own cost cause the device to be calibrated at least annually by a person or company approved by the Council. The Applicant must obtain a calibration certificate and provide a copy of the certificate to the Council within one month of receiving it.

If the applicant is required to cease discharging liquid trade waste for any period, then the Applicant must cease discharging such waste for the period specified.

Where the Applicant ceases to discharge waste in the circumstances prescribed in clause 3.7, the Council may, at its discretion, elect to refund part of the annual trade waste fee on a pro rata basis, calculated according to the period of suspension.

If this Agreement is terminated, the Applicant must immediately cease to discharge liquid trade waste.

FEES AND CHARGES

- 4.1 In accordance with the section 560 of the *Local Government Act*, Council will levy all water supply, sewerage and liquid trade waste fees and charges on the owner of the property.
- 4.2 In consideration of provision of the Liquid Trade Waste Services, the fees and charges as specified in the Council's Annual Management Plan and notified by Council to the owner and the Applicant must be paid to the Council, including fees for sampling and testing by Council in accordance with the Approval.
- 4.3 Fees and charges payable will include both non-residential sewerage charges and liquid trade waste fees and charges.
- 4.4 All monies payable to the Council must be paid within the time specified in the notice of charge.

GST

- 5.1 To the extent that a party to this Agreement ("GST Supplier") is or becomes liable to pay GST in connection with any Supply made under this Agreement and the amount of any such GST is not included in the amount payable under this Agreement:
 - the GST Supplier may add to the price of the Supply an amount equal to the GST payable on the Supply ("GST Amount"); or
 - the other party will pay the GST supplier the price for the Supply in accordance with this Agreement plus the GST Amount.
- 5.2 If, for any reason, the GST Supplier's GST Liability in respect of a particular Supply is different from the amount of GST paid by the other party:
 - the GST Supplier must immediately repay to the other party the amount of any excess paid by the other party above the GST Suppliers GST liability; or
 - the other party must pay the deficiency in the amount previously paid by the other party to the GST Supplier for that Supply, as appropriate
- 5.3 The Applicant warrants that it is registered for GST purposes as at the date of this Agreement.

TERM

- 6.1 This agreement will commence from the date it is signed on behalf of the Council, and will continue until the Applicant's Approval is revoked or the Applicant permanently ceases to discharge liquid trade waste pursuant to the Approval, whichever is the earlier. Upon such revocation or permanent cessation of the approved activity this Agreement shall automatically terminate by operation of this clause.
- 6.2 Termination of this Agreement is without prejudice to any accrued rights or obligations of either Party.

POWERS OF THE COUNCIL

- 7.1 The Council may enter the Premises at a reasonable hour in the daytime or at any hour which business is in progress or is usually carried on at the Premises for the purpose of conducting any inspection, examination, testing, monitoring or sampling to determine whether the Applicant is complying with the conditions of this Agreement.

- 7.2 The Applicant acknowledges that the Council has statutory powers available to it under the *Local Government Act 1993* and other Acts to issue orders and directions to the Applicant in relation to the discharge of liquid trade waste. The Applicant undertakes to comply with each such order or direction that may be notified by the Council to the Applicant within the time specified for compliance in that order or direction.
- 7.3 The Applicant releases the Council from any liability to the Applicant for any loss or damage due to the disruption of the Applicant's business arising out of the exercise of Council's rights pursuant to this clause.

INFORMATION SUPPLIED BY THE APPLICANT

- 8.1 The Applicant warrants that all information in its application for approval is true, complete and accurate to the best of its knowledge.
- 8.2 The Applicant must immediately notify the Council in writing of any error or omission in that information or any change to the information of which the Applicant becomes aware.
- 8.3 The Applicant must not provide any false or misleading information to the Council.

INDEMNITY

- 9.1 The Applicant indemnifies the Council from and against any claims, losses or expense (including legal costs on a solicitor and client basis) which the Council pays suffers, incurs or is liable for as a result of:
- any unlawful, negligent, reckless or deliberately wrongful act or omission of the Applicant or its personnel or agents in connection with the discharge of liquid trade waste, including (without limitation) such acts or omissions which cause damage to property, personal injury or death; and
 - a breach of this Agreement by the Applicant.
- 9.2 The Applicant's liability to indemnify the Council shall be reduced proportionally to the extent that any unlawful, negligent, reckless or deliberately wrongful act or omission of the Council caused or contributed to the liability or loss.

INSURANCE

- 10.1 The Applicant must effect and maintain for the term of this Agreement a public risk policy of insurance in the minimum of the sum specified in the Annexure and must, upon request by the Council, produce evidence of such insurance to the Council.

BOND

- 11.1 The Applicant must pay to the Council a bond in the sum specified in the Annexure.
- 11.2 The Council may at any time and without prior notice to the Applicant have recourse to the bond for the recovery of any sum due and owing by the Applicant to the Council.
- 11.3 Where the applicant fails to cease discharging trade waste as prescribed in Clause 3.7, the Council may require the applicant to forfeit 50% of the bond.
- 11.4 The Council must return the bond to the Applicant, less any amount deducted by the Council under this clause, upon termination of this Agreement.

NO ASSIGNMENT

- 12.1 The Applicant may not assign or otherwise transfer its rights and/or obligations under this Agreement.

NOTICES

13.1 A notice under this Agreement must be:

- (a) in writing, directed to the representative of the other party as specified in the Annexure; and
- (b) forwarded to the address, facsimile number or the email address of that representative as specified in the Annexure or the address last notified by the intended recipient to the sender.

13.2 A notice under this Agreement will be deemed to be served:

- (a) in the case of delivery in person – when delivered to the recipient's address for service and a signature received as evidence of delivery.
- (b) in the case of delivery by post - within three (3) business days of posting.
- (c) in the case of delivery by facsimile – at the time of dispatch if the sender receives a transmission report which confirms that the facsimile was sent in its entirety to the facsimile number of the recipient.
- (d) in the case of delivery by email, on receipt of confirmation by the recipient that the recipient has received the email.

13.3 Notwithstanding the preceding clause 13.2, if delivery or receipt of a communication is on a day which is not a business day in the place to which the communication is sent or is later than 5 pm (local time at that place) it will be deemed to have been duly given or made at 9 am (local time at that place) on the next business day in that place.

VARIATION

If the Applicant's Approval to discharge liquid trade waste from the Premises is varied, this Agreement shall be deemed to be varied in accordance with the variation made to that approval or to the fees, by operation of this clause.

In addition to automatic variation under clause 14.1, this Agreement may be varied by written agreement of the parties, provided that a variation to this Agreement that is inconsistent with:

- the Approval, including rights granted under, and conditions attached to, the Approval;
- any applicable legislation; or
- Council's Annual Management Plan in respect of applicable fees and charges,
- shall have no force or effect.

SEVERABILITY

If any part of this Agreement is prohibited, void, voidable illegal or unenforceable, then that is severed from this Agreement but without affecting the continued operation, so far as possible, of the remainder of this Agreement.

APPLICABLE LAW

This Agreement is governed by, and must be construed in accordance with, the laws in force in the State of New South Wales.

Each party submits to the exclusive jurisdiction of the courts exercising jurisdiction in the State of New South Wales and the courts of appeal there from.

RIGHTS CUMULATIVE

The rights and remedies provided under this Agreement are in addition to, and not exclusive of, any other rights or remedies provided by law.

Executed as an agreement

Executed by the Council:

THE COMMON SEAL OF

(Corporate Seal)

Bland Shire Council was affixed this

.....day of20.....

In the presence of:

.....
[Signature of General Manager]

.....
General Manager

and

.....
[Signature of Witness]

.....
[Print name of Witness]

Executed by the Applicant (corporate entity):

The **Common Seal** of

.....PTY LIMITED

was affixed thisday
of

.....20..... in the
presence of:

.....
[Signature of Director]

.....
[Name of Director]

.....
[Signature of Director/Secretary]

.....
[Name of Director Secretary]

Executed by the Applicant (individual):

Signed by:.....
[Name of Applicant]

.....
[Signature of Applicant]

Thisday of20.....

In the presence of:

.....
[Name of Witness]

ANNEXURE 1

A. THE COUNCIL

1. FULL NAME OF COUNCIL _____
2. ABN: _____
3. ADDRESS _____

4. TELEPHONE _____
5. EMERGENCY CONTACT _____
TELEPHONE _____

B. THE APPLICANT

1. FULL NAME OF APPLICANT _____
2. ABN: _____
3. BUSINESS OR TRADING NAME _____
4. ADDRESS _____

5. TELEPHONE _____
6. EMERGENCY CONTACT _____
TELEPHONE _____

C. THE PREMISES

1. LOT & DP NUMBER: Lot(s) _____ DP _____
2. LOCATION _____

3. DESCRIPTION _____
4. NATURE OF BUSINESS _____

D. NOTICES

Applicant's Representative:

Postal Address:

Facsimile:

Email:

Council's Representative:

Postal address:

Facsimile:

Email address:

E. PUBLIC LIABILITY INSURANCE

Minimum cover: \$

F. BOND

\$

ATTACHMENT 2 - PROVISIONS IN THE LOCAL GOVERNMENT (GENERAL) REGULATION 2005 IN REGARD TO ACCEPTANCE OF LIQUID TRADE WASTE INTO THE SEWERAGE SYSTEM

Local Government (General) Regulation 2005

Clause 25 Matters to accompany applications relating to discharge into sewers

An application for approval to discharge trade waste into a sewer under the control of a Council or that connects with such a sewer must be accompanied by the information required by Table 1 to the Liquid Trade Waste Management Guidelines[#].

Clause 28 Approval to discharge waste into sewers: concurrence required

A Council must not grant an approval under Section 68 of the Act to discharge trade waste (whether treated or not) into a sewer of the Council unless the Director-General of the Department of Energy, Utilities and Sustainability has concurred with the approval.

Note: Section 90 (2) of the Act permits any person or authority whose concurrence is required before an approval can be granted to give the Council notice that the concurrence may be assumed (with such qualifications or conditions as are specified in the notice).

Clause 32 Disposal of trade waste

- (1) An approval to dispose of trade waste into a sewer of the Council is subject to such conditions (if any) as the Council specifies in the approval.
- (2) In imposing any such conditions, the Council is to have regard to the matter set out in Table 5 to the Liquid Trade Waste Management Guidelines[#].

Clause 159 Prevention of waste and misuse of water

The owner, occupier or manager of premises to which water is supplied by the Council must:

- (a) prevent waste of water by taking prompt action to repair leaking taps, pipes or fittings located on the premises, and
- (b) take any other action that is reasonable to prevent waste and misuse of water.

[#] "Liquid Trade Waste Management Guidelines" means the Guidelines of that name produced by the Department of Energy, Utilities and Sustainability in March 2005, as in force from time to time.

ATTACHMENT 3 - LIQUID TRADE WASTE FEES & CHARGES

BLAND LIQUID TRADE WASTE FEES & CHARGES (Section 3.5)					
Ref		Unit	2013/14	2014/15	2015/16
3.7.1	A. APPLICATION FEES (as per Council's annual fees and charges)				
	Council recovers the cost of administration and technical services provided in processing applications				
	A-1 Application Fees				
	Category 1 Discharger	Item	Nil	\$110	\$215
	Category 2 Discharger	Item	Nil	POA	POA
	Large Discharger	Item	Nil	POA	POA
	Industrial Discharger	Item	Nil	POA	POA
	A-2 Renewal of Existing Approval (dependent on level of assessment required)				
	Category 1 Discharger	Item	Nil	POA	POA
	Category 2 Discharger	Item	Nil	POA	POA
	Large Discharger	Item	Nil	POA	POA
	Industrial Discharger	Item	Nil	POA	POA
	A-3 Change of Ownership, no change in conditions				
	Category 1 Discharger	Item	Nil	Nil	Nil
	Category 2 Discharger	Item	Nil	Nil	Nil
	Large Discharger	Item	Nil	Nil	Nil
	Industrial Discharger	Item	Nil	Nil	Nil
3.7.2	B. ANNUAL FEES (as per Council's annual fees and charges)				
	Annual Trade Waste Fee				
	Category 1 Discharger	Item	Nil	\$45.00	\$95.00
	Category 2 Discharger	Item	Nil	\$85.00	\$170.00
	Large Discharger	Item	Nil	\$282.00	\$564.00
	Industrial Discharger	Item	Nil		
3.7.3	C. Re-Inspection Fee	Item	Nil	\$40.0	\$80.00
3.7.4	D-1 Trade Waste Usage Charges				
	Category 1 Discharger with appropriate equipment		Nil		Nil
	Category 1 Discharger without appropriate pre-treatment	kL	Nil	\$0.85	\$1.56
	Category 2 Discharger with* appropriate pre-treatment	kL	Nil	\$0.85	\$1.56
	Category 2 Discharger without appropriate pre-treatment	kL	Nil	\$7.20	\$14.36
3.7.6	D-2 Food Waste Disposal Charge	bed	Nil	\$14.00	\$28.00
3.7.10	D-3 Tankered Waste				
	Chemical Toilet	kL	Nil	\$7.80	\$15.68
	Septic Tank Waste	kL	Nil	\$10.45	\$20.90

3.7.5	E. EXCESS MASS CHARGES		2013/14	2014/15	2015/16
	Aluminium	kg	Nil	\$0.35	\$0.70
	Ammonia* (as N)	kg	Nil	\$1.00	\$2.08
	Arsenic	kg	Nil	\$35.53	\$70.53
	Barium	kg	Nil	\$17.26	\$35.26
	Biochemical oxygen demand (BOD) [up to 600mg/L]	kg	Nil	\$0.35	\$0.71
	Biochemical oxygen demand (BOD) [601 – 1200mg/L]	kg	Nil	\$1.10	\$2.22
	Biochemical oxygen demand (BOD) [1201 – 2400mg/L]	kg	Nil	\$2.80	\$5.72
	Boron	kg	Nil	\$0.35	\$0.71
	Bromine	kg	Nil	\$7.10	\$14.10
	Cadmium	kg	Nil	\$163.24	\$326.24
	Chloride	kg	Nil	Nil	Nil
	Chlorinated hydrocarbons	kg	Nil	\$17.26	\$35.26
	Chlorinated phenolics	kg	Nil	\$750.31	\$1,410.31
	Chlorine	kg	Nil	\$0.74	\$1.44
	Chromium	kg	Nil	\$11.51	\$23.51
	Cobalt	kg	Nil	\$7.36	\$14.36
	Copper	kg	Nil	\$7.36	\$14.36
	Cyanide	kg	Nil	\$35.53	\$70.53
	Fluoride	kg	Nil	\$1.72	\$3.52
	Formaldehyde	kg	Nil	\$0.72	\$1.44
	Oil and Grease* (Total O&G)	kg	Nil	\$0.60	\$1.27
	Herbicides/defoliant	kg	Nil	\$352.72	\$705.72
	Iron	kg	Nil	\$0.72	\$1.44
	Lead	kg	Nil	\$17.26	\$35.26
	Lithium	kg	Nil	\$3.56	\$7.06
	Manganese	kg	Nil	\$3.56	\$7.06
	Mercaptans	kg	Nil	\$35.53	\$70.53
	Mercury	kg	Nil	\$1175.52	\$2,350.52
	Methylene blue active substances (MBAS)	kg	Nil	\$0.35	\$0.71
	Molybdenum	kg	Nil	\$0.35	\$0.71
	Nickel	kg	Nil	\$11.51	\$23.51
	Nitrogen* (Total Kjeldahl Nitrogen – Ammonia) as N	kg	Nil	\$0.09	\$0.18
	Organoarsenic compounds	kg	Nil	\$352.72	\$705.72
	Pesticides general (excludes organochlorins and organophosphates)	kg	Nil	\$352.72	\$705.72
	Petroleum hydrocarbons (non-flammable)	kg	Nil	\$1.36	\$2.36
	Phenolic compounds (non-chlorinated)	kg	Nil	\$353	\$706
	Phosphorous* (Total P)	kg	Nil	\$0.74	\$1.44
	Polynuclear aromatic hydrocarbons	kg	Nil	\$7.36	\$14.36
	Selenium	kg	Nil	\$25.63	\$49.63
	Silver	kg	Nil	\$0.65	\$1.30
	Sulphate* (SO4)	kg	Nil	\$0.7	\$0.15
	Sulphide	kg	Nil	\$0.71	\$1.44
	Sulphite	kg	Nil	\$0.80	\$1.56
	Suspended Solids* (SS)	kg	Nil	\$0.45	\$0.91
	Thiosulphate	kg	Nil	\$0.12	\$0.25

	Tin	kg	Nil	\$3.50	\$7.06
	Total dissolved solids* (TDS)	kg	Nil	\$0.03	\$0.06
	Uranium	kg	Nil	\$3.50	\$7.06
	Zinc	Kg	Nil	\$7.36	\$14.36
3.7.7	F. NON-COMPLIANCE CHARGES (Category 3 Discharger)				
	Non-compliance pH charge		Nil	\$0.19	\$0.39
	Non-compliance excess mass charge				
3.7.8	Non-compliance penalty		Item		
	Council may seek compensation for its costs relating to legal action, damage to infrastructure, incurred fines and other matters resulting from illegal, prohibited or unapproved liquid trade waste discharge to the sewerage system.				

9.18 Traffic Advisory Committee Meeting – 6 August 2013

Our infrastructure

Reviewing, renewing & improving our core community assets

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Officer's Recommendation:

That Council adopt the attached Traffic Advisory Committee minutes for the meeting held on 6 August 2013.

Background

As per the Roads and Maritime Services guidelines the Bland Shire Traffic Advisory Committee meets on a regular basis to recommend to Council actions regarding road matters and the minutes of the meeting held on 6 August 2013 are attached.

MINUTES OF THE BLAND SHIRE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON TUESDAY 6 AUGUST, 2013 COMMENCING AT 10.35 AM.

Present Neil Pokoney – Mayor and Chairperson – Bland Shire Council, Will Marsh, Director Engineering - Bland Shire Council, Michael Buckley - Roads and Maritime Services, Liz McGlynn - Local Member representative, Peter Grellman – Council alternate, Bruce Barrett – Road Safety Officer, Steve Pidgeon – NSW Police Force and Colleen Dore – minutes.

Neil welcomed all in attendance especially Michael is new to this Traffic Committee.

1. Confirmation of Minutes

Moved by Liz, seconded by Steve, that the minutes of the meeting held on 5 February, 2013 be adopted.

2. Matters arising from minutes

School Zone Flashing Lights

Bruce gave an update in relation to the school zone flashing lights stating that all schools are promised to have them installed by 2015. Liz asked the criteria for flashing lights and what order were they to be done in. Bruce made a suggestion that a priority list be made out and given to the RMS. Liz said that she felt the small villages like Barmedman who only had 16 students did not need flashing lights. Bruce said the cost of flashing lights installation was initially \$25,000 and had come down to \$8,000 and that was one of the reasons why all schools were getting them.

Moved Liz seconded Michael that Council provide a priority list of schools zones for the installation of flashing lights.

Parking – Main Street

Liz asked were lines being painted in the Main Street by Council and if so when this was to take place.

Will advised that when the current situation with the taxi rank was resolved lines would be painted.

Extension to School Bus Zone

Neil said the system was much better and Bruce said the only job left to do was the parent pick up/drop off zone sign and an article in the school newsletter.

3. Correspondence

Nil.

4. Reports

a) **Wyalong Public School Drop Off Zone**

The committee adopted:-

That a “No Parking 8.00am – 9.30am 2.30pm – 4.00pm School Drop Off Pick Up Zone” be installed in Slee Street, Wyalong from the corner of George Bland Avenue and extending 33m in length, stopping 20m short of the existing Children’s Crossing.

That the existing Bus Zone signs be amended to include the school times of 8.00am – 9.30am 2.30pm – 4.00pm.

MINUTES OF THE BLAND SHIRE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON TUESDAY 6 AUGUST, 2013 COMMENCING AT 10.35 AM.

That both the new drop of pick up zone and the existing bus zone be boxed and cross hatched.

5. Advice

a) Sweden in the West

Initial approval was given on the traffic Management Plan that was tabled, Will said the only thing missing was the joint RMS and Council insurance listing on the policy. Once this has been obtained the plan will be sent to the Police and RMS for final approval.

b) **Newell Highway Speed Signs - Tallimba Road/Showground Road**

Michael told the Committee that the RMS would like to move the 50 kph zone a further 300 metres out from where it is to the crest of the Airport Road due to poor visibility and the safety aspect in this area and that this would take out the need for three different speed zones.

A discussion ensued in relation to the retention of the speed zones as it was.

The Committee informed the RMS that they would prefer to leave the limit of the 50 km/hr area where it currently exists.

6. Late Items

a) West Wyalong Show

Approval given with Plan being sent to Police and RMS for final approval.

b) West Wyalong RSL Club – Information Signs at Golf Club

Will presented a letter from the RSL Club in relation to signage at the Golf Club on Tallimba Road.

Will said that he would negotiate with the RSL to get detailed information on the signs and then pass the information onto the RMS.

Neil asked about replacing the light that was on the intersection of the Newell Highway and Tallimba Road. Michael stated that the RMS don't install lights anymore and that the signage there should be designed not to need lighting. He would inspect the site to see if it was designed for headlights to pick up the signage. He said if this was not the case he would let the RMS know that it needed adjusting so that headlights did reflect on the signs.

7. General Business

Neil asked about the look left signs and the painting of the car spaces in the Main Street. Bruce will look into the look left signs at the nibs.

Will said that stickers had been placed on the bollards in Main Street but this will be investigated and that the painting of car spaces was to be undertaken in the future.

Cooinda Park

Neil asked about a possible second entry. RMS to have a preliminary look.

By-Pass Lighting

Steve said that there had been two heavy vehicle accidents on the By Pass Road on the bend and said that section of road was very rough. Will said that no work had been done on that area.

MINUTES OF THE BLAND SHIRE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON TUESDAY 6 AUGUST, 2013 COMMENCING AT 10.35 AM.

Michael said that he would look at getting something done if possible as there had been accidents in the area.

Termination of Meeting

There being no further business the meeting terminated at 11.22 am.

.....Chairman

9.19 Drop Of And Pick Up Zone Wyalong Public School

Our infrastructure

Reviewing, renewing & improving our core community assets

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Bland Shire Local Traffic Committee's Recommendation:

1. That a "No Parking 8.00am – 9.30am 2.30pm – 4.00pm School Drop Off Pick Up Zone" be installed in Slee Street, Wyalong from the corner of George Bland Avenue and extending 33m in length, stopping 20m short of the existing Children's Crossing.
2. That the existing Bus Zone signs be amended to include the school times of 8.00am – 9.30am 2.30pm – 4.00pm.
3. That both the new drop of pick up zone and the existing bus zone be boxed and cross hatched.

Council Officer's recommendation to the Bland Shire Local Traffic committee was:

"That a "No Parking 8.00am – 9.30am 2.30pm – 4.00pm School Drop Off Pick Up Zone" be installed in Slee Street, Wyalong from the corner of George Bland Avenue and extending 33m in length, stopping 20m short of the existing Children's Crossing.

That the existing Bus Zone signs be amended to include the school times of 8.00am – 9.30am 2.30pm – 4.00pm.

That both the new drop of pick up zone and the existing bus zone be boxed and cross hatched."

Background

Council had received representations from the Principle of the Wyalong Public School for a drop off and pick up zone at the school. Bland Shire's Road Safety Officer inspected the site and recommended that:

A "No Parking 8.00am – 9.30am 2.30pm – 4.00pm School Drop Off Pick Up Zone" be installed in Slee Street, Wyalong from the corner of George Bland Avenue and extending 33m in length, stopping 20m short of the existing Children's Crossing.

In addition existing Bus Zone signs be amended to include the school times of 8.00am – 9.30am 2.30pm – 4.00pm.

Both the new drop of pick up zone and the existing bus zone be boxed and cross hatched.

Conclusion

That the Bland Shire Local Traffic Committee recommendation be adopted.

Financial Implications

Nil.

9.20 Ungarie Road, West Wyalong, 50 Km/Hr Speed Zone

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

DP11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Officer's Recommendation:

That the existing 50km/hr zone be extended 800m north to make this area safer for all road users and residents

Background

Council received representations from Barrick Cowal in relation to recent contact with residents along Ungarie Road and these residents raised their concerns about speed limits in this area.

Barrick requested Council to inspect the area, which the Road Safety Officer did and provide the following observations:-

- a) The road environment consists of a long curve to the left and has a blind hill crest on the approach which is currently in the 100 km/h zone.
- b) There are 8 new houses and 2 T intersections that enter the road in the existing 100 km/h zone.
- c) A school bus stop is also in the existing 100 km/h zone with 10 children involved.
- d) Road users approaching the town enter the area containing the residents have the hill crest limiting their sight distance.
- e) The 2 T intersections also have increased traffic movement due to new housing developments down those roads.

The RMS Road Safety and Traffic Officer at the time informed the Local Traffic Committee that the adjusting of the 50km/hr zone is matter for the RMS and does not fall under the delegated authority of the Local Traffic Committee. The voting members of the Local Traffic Committee adopted that "That the matter of existing 50km/hr zone being extended 800m north, to make this area safer for all road users and residents, being an RMS matter, be referred to them for action."

This matter was put before the Council on Tuesday, 20 November, 2012, and Council, in part,

RESOLVED on the motion of Cr Grellman seconded Cr Bland that:

***1. The matter of the existing 50km/hr zone being extended 800m north to make this area safer for all road users and residents be referred to the RMS for action in liaison with Council. -----
CARRIED***

The matter was referred to the RMS in accordance with the resolution and the current RMS Road Safety and Traffic Officer has informed Council, after inspecting the area, that he has no firm opinion either way and if the Council wants to extend the 50km/hr in this area he will recommend it.

Conclusion

There are currently divided opinions on this issue and the matter is again put forward to council to re-confirm its original resolution.

Financial Implications

Nil.

9.21 Goldenfields Water

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP22.4 Liaise with utility providers to ensure a quality sustainable service to the community

Author: General Manager

Officer's Recommendation:

That Council authorise the General Manager to write to the appropriate NSW Government ministers to object to the proposal of breaking up the current area controlled by Goldfields Water into various other water authorities.

Background

On Friday 9 August, 2011, the Deputy Mayor, Councillor McGlynn and the Director of Engineering Services attended a meeting at the office of Goldfields Water at Temora.

Amongst other matters discussed, the proposed breakup of the area controlled by Goldfields Water, under the current recommendations to the NSW Government, was addressed. The current system is that the whole reticulation from the extraction to the transport to the delivery of water to the customer is under the care control of Goldfields Water. All piped potable water to the Bland Shire is under the control of Goldfields Water. Under the new system the extraction and some transport could be under the control of one authority and the rest of the transport and delivery could be under another. Goldfields Water believes that this is a less than ideal situation, and that the existing system where the customer can complain and liaise directly with the County Council that extracts the water is far more sensible.

Goldfields Water is therefore asking councils to write to the relevant NSW Government ministers objecting to any change to the Goldfields Water area.

Conclusion

That it would be in the best interest of Bland Shire and its residents if Goldfields Water area stay as it is currently and that this be communicated to the NSW Government.

Financial Implications

Nil.

SECTION 6 – REPORTS FOR INFORMATION

Officer's Recommendation:

That the following reports, provided for information only, be received and noted:

- **9.22 - Engineering Services Report**
- **9.23 - Status Of Commercial Development Applications Under Consideration - August 2013**
- **9.24 - Development Statistics – July 2013**
- **9.25 - Community Services Report**
- **9.26 - Library Monthly Update**
- **9.27 - Children Services Monthly Update**
- **9.28 - Economic Development & Tourism Report - August**
- **9.29 - Ranger Activities**

9.22 Engineering Services Report

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

13. *Ensure that public places and facilities are well maintained and easily accessible.*

Author: Director – Engineering Services

The following work was carried out:-

1. NATIONAL AND STATE ROAD MAINTENANCE

Routine maintenance as per single invitation contract carried out on MR57 South & SH17.

2. REGIONAL ROADS MAINTENANCE

- Bitumen patching and guide posting carried out on MR57 north, MR231 and MR371
- Heavy patching carried out on MR57 North.

3. SHIRE ROADS MAINTENANCE

- Bitumen Patching carried out on the following;
 - Paynes Road
 - Kikoira Raod
 - Quandialla Road
 - Burcher Road
 - Ariah Park Road
 - Kolkilbertoo Road
- Gravel Patching carried out on the following;
 - Overdale Road
 - Malones Lane
 - Gibsonvale Road
 - Gravel Resheeting FAG
 - Hannon Road
 - Rutledges Road
 - Parkinsons Lane
- Flood Damage
 - McCaskies Lane 1.32 km
 - Bimbeen Road 1.3 km
 - Mud Hut Weest Road 8.8 km
 - Charcoal Tank Road 5.6 km
 - McCartens Lane 1.8 km
 - CorringeLane 1.6 km
 - Russells Lane 1 km
 - Jillett Road 4.73 km
 - Paynes Road 8.57 km
 - Bakers Lane 1.5 km

- Yithan Road 3.46 km
- Dunlops Lane 0.66 km
- Mangelsdorfs Lane 1.64 km
- Wilesmiths Lane 0.2 km
- Stewarts Lane 1.3 km
- Spencers Lane 0.84 km
- Kirpy Programme
 - Fishers Lane
 - Dunlops Lane
 - Jacksons Lane
 - Jensons Lane
- Guide posting has been done on a number of rural sealed roads, minor gravel patching has been done on a number of unsealed roads within the Shire, slashing of sealed road shoulders is in progress and sucker spraying is in progress on various sealed roads within the shire. Under road drainage pipes have been placed in McCartens Lane.
- Concrete causeway construction has started in Waarbilla Road.

4. TOWN AND VILLAGE MAINTENANCE

- Parks & Gardens reports ending 9/8/2013
 - All parks, pre school and council chambers mown and maintained
 - Barnado park gardens roses pruned and sprayed
 - Barnado park and McCann park gardens annuals sprayed and fertilised
 - Rotary park and Lions park sprayed for broad leaf weeds
 - Irrigation checks carried out in all parks
- Ovals reports ending 9/8/2013
 - Maintenance carried out to all ovals, cemetery, museum, Herridge park and skate park
 - Line marking for athletics, rugby league, Australian rules and rugby union
 - All ovals sprayed with nitro iron, soil conditioner and Gypsum applied
 - Ron Crowe oval aerated
 - Skate park water leak repaired
 - West Wyalong cemetery sunken graves back filled
 - Ungarie show ground oval line marked for Australian rules football
- Town maintenance reports ending 9/8/2013
 - Main street and town streets mown, trimmed and sprayed
 - Town trees trimmed and watered when necessary
 - Main street gardens watering and weeding carried out
 - Broad lane 1 x tree removed
 - Golf club walking track sticks removed from tracks surface
- Village maintenance reports ending 9/8/2013
 - Villages mown, trimmed and sprayed
 - Toilets cleaned
 - Parks and reserves mown
 - Trees maintained

5. SEWERAGE TREATMENT WORKS JULY/AUGUST 2013

	Date	Time		Address	Reason
		Start	Finish		
1	3/07/13	4.30pm	6.00pm	McCann Park	Toilet Block Sewer Choke
2	4/07/13	2.30pm	4.30pm	Caravan Park	Toilet Block Sewer Choke
3	5/07/13	1.00pm	4.30pm	Caravan Park	Sewer Choke in Main
4	9/07/13	2.00pm	3.00pm	Loins Park	Sewer Choke in Main
5	11/07/13	1.00pm	3.00pm	Aberlines Toilet	Toilet Block Sewer Choke
6	11/07/13	3.30pm	6.00pm	Muriel St Ungarie	Sewer Choke in Main
7	12/07/13	10.00am	11.00am	37 Gladstone St WW	Sewer Choke in Main
8	12/07/13	4.30pm	5.30pm	87 Church St WW	Sewer Choke in Main
9	14/07/13	2.30pm	5.00pm	45 Operator St WW	Blockage Boundary To Main
10	16/07/2013	4.30pm	8.30pm	Mackrell St Ungarie	Sewer choke in Main
11	19/07/2013	9.00am	11.00am	55 Park St WW	Sewer choke Boundary to Main
12	21/07/2013	12.00pm	1.30pm	5 Montgomery St WW	Sewer choke Boundary to Main
13	23/07/2013	11.30am	1.30pm	80 Monash St WW	Sewer choke Boundary to Main
14	24/07/2013	2.00pm	3.30pm	3 Northcott St WW	Sewer choke Boundary to Main
15	26/07/2013	2.30pm	4.00pm	114 Neeld St WW	Sewer choke Boundary to Main

6. NOXIOUS WEEDS/ENVIRONMENTAL

- Mowing of Council land was carried out at Ungarie and West Wyalong.
- Noxious Weeds staff attended the Lachlan Valley Noxious Weeds Advisory Committee meeting.
- The following noxious weeds and other controls were undertaken:
 - **General Weed control** – West Wyalong, Airport, Sale yards, Ungarie and Barmedman Treatment Works, Ungarie Showground.
 - **African Boxthorn** – Hatelys Lane, Alleena Road, Kerslakes Road, Kildary Road.
 - **Prickly Pear** – West Wyalong Town, Bellarwi Road, Alleena Road.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

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MAYOR

- **Shoulder vegetation control (mowing)** – Lake Road, West Wyalong – Condobolin Road, Wamboyne Road, Blow Clear Road, Bonehams Lane, Ridleys Lane, Clear Ridge Road, Brolga Road, Paynes Road, Buralyang Road, Bygoo Road, Bygoo Road, Kolkilbertoo Road, Arian Park Road, Mandamah Forest Road, Beckom Road, Tallimba Road, Wargin Road, Alleena Road, Williams Crossing Road, Warbilla Road, Greens Lane, Goldfields Way, Kildary Road, Mary Gilmore Way, Bellarwi Road, Airport Road.
- **Roadside vegetation control (sucker spraying)** – Mary Gilmore Way, Merringreen Road, Wamboyne Road, Goldfields Way, Lake Road, West Wyalong – Condobolin, Ridleys Lane, Collins Lane, Tallimba Road, Kikoira Road, Quandialla Road, Wargin Road, Kikoira Road, Bygoo Road, Buralyang Road.

9.23 Status Of Commercial Development Applications Under Consideration - August 2013

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents

Author: Manager Development Services

Background

The following report has been prepared to provide Council with an update of the status of commercial development applications currently being assessed by Council staff.

DA2013/099 – Part Demolition and alterations and additions to Residential Aged Care Facility

<u>Description</u>	Part Demolition and alterations and additions to Residential Aged Care Facility
<u>Value</u>	\$5.5 million
<u>Received</u>	8 May 2013
<u>Status</u>	Application has been assessed and subsequent reports have been referred to the JRPP for final determination.

Please note that it is anticipated that a determination from the JRPP maybe made prior to the August 2013 Council meeting.

9.24 Development Statistics – July 2013

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP17. Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Development Services Officer

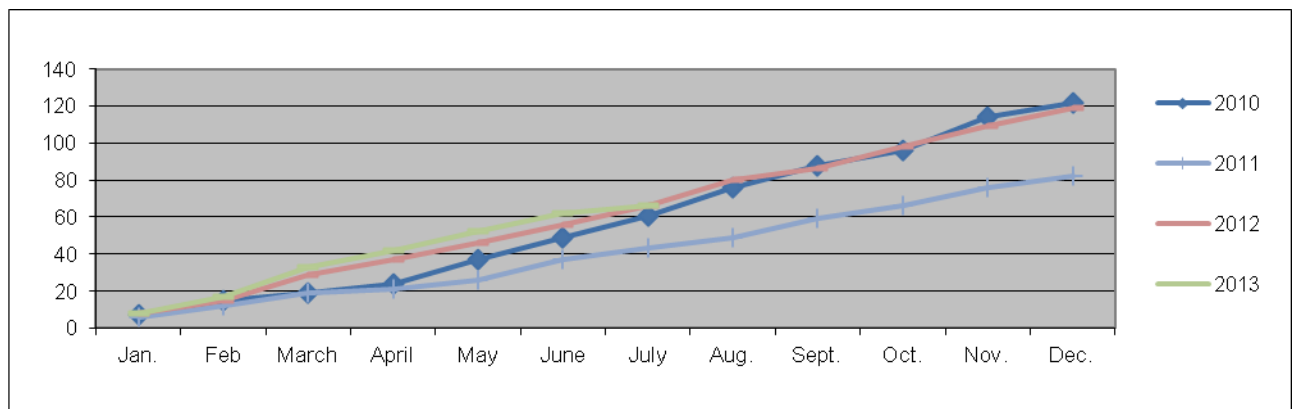
Development Applications

The following table details the number and value of development applications received by Council, during July 2013.

Development Type	Current Year			
	July 2013		Year to Date 1.01.13 – 31.07.13	
	Number	Value \$	Number	Value \$
Residential	1	15,000	22	2,126,271
Industrial	0	Nil	0	Nil
Commercial	0	Nil	19	7,285,239
Rural Residential	0	Nil	4	694,025
Subdivisions	1	Nil	2	Nil
Other	2	Nil	19	735,350
TOTAL	4	15,000	66	10,840,885

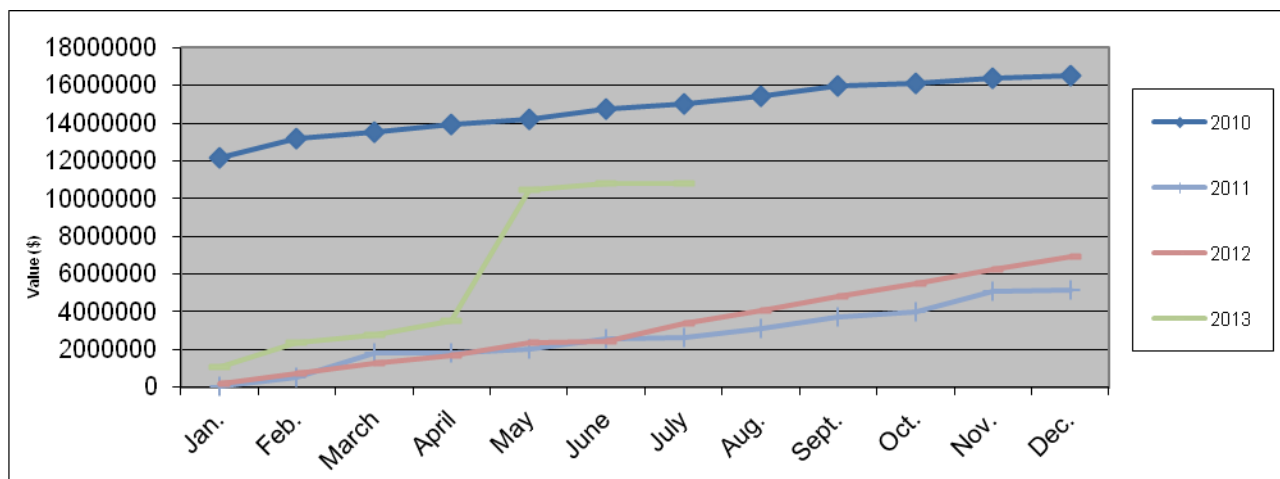
Number of Development Applications

The following graph details the cumulative total number of development applications received by month comparing 2010 to 2013.



Value of Development Applications

The following graph details the cumulative value of development applications received by month comparing 2010 to 2013.



Summary – July 2013

- The following Development Applications were determined all by approval during July:

App No.	Property	Development
DA/2013/109	169 Main Street, West Wyalong	New Disabled Toilet Facility only
DA/2013/116	14 Montgomery Street, West Wyalong	Removal of One (1) Tree
DA/2014/003	64 Ungarie Road, West Wyalong	Lopping of Six (6) Trees

- Construction Certificates issued - One (1)
- Complying Development Certificates issued- Nil (0)
- Activity Applications issued - Five (5)
- Building Certificates issued - Nil (0)
- Subdivision Certificates issued - One (1)
- Occupation Certificates issued - One (1)
- Completion Certificates issued- Nil (0)
- Section 149 Certificates issued - Fourteen (14)

9.25 Community Services Report

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer

Australian Dinosaur Museum

More than 800 local people saw the dinosaurs come to life when the Australian Dinosaur Museum Roadshow visited West Wyalong on Monday, August 5.

School students from Tallimba Public School, Barmedman Public School, Caragabal Public School, St Mary's School, Wyalong Public School, West Wyalong Public School and West Wyalong High School, along with a large number of community members, attended the exhibition which was held over four spectacular hours at the West Wyalong MPU. Council offered transport subsidies to every school in the Bland Shire outside of West Wyalong to provide them with an increased opportunity to attend.

Visitors were wowed by roaring, moving dinosaur replicas, real Australian megafauna bones and fossils and interactive talks from Hungarian paleontologist, Dr Marton Rabi and science educator Phil Hore.

With the support of Council, West Wyalong was one of just 10 locations in regional New South Wales and Victoria to host the travelling Dinosaur Museum Roadshow.

A record of the visit will also stand in the Bland Shire for generations to come after the Dinosaur Museum donated a Wollemi Pine seedling and bronze memorial plaque to the community. The Dinosaur Museum's Dr Eva Papp presented the rare Woolemi Pine to Bland Shire Mayor Neil Pokoney.

The Wollemi Pine is a "living dinosaur" of the plant world, one of the world's oldest and rarest trees with a 200 million year long history. Wollemi pines lived side by side with Dinosaurs during the Jurassic and Cretaceous periods, for about 140 million years, silently witnessing their rise and extinction.



Art Without Borders

Bland Shire Council hosted the Art Without Borders exhibition at the Bland Shire library from July 22 until August 2. An informal opening was held on July 23 attended by Councillors, members of the Cultural Committee, community members and General Manager, Ray Smith.



National Tree Day

To celebrate National Tree Day, Bland Shire Council worked with students from West Wyalong Public School and West Wyalong High School to plant 1000 trees in Pine Street. All of the students worked tirelessly throughout the day and can now take pride in watching the trees grow with them.

NAIDOC

With funding from the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA), Bland Shire Council and the West Wyalong local Aboriginal Land Council will hold a NAIDOC celebration at McCann Park on Friday, September 20. Award winning rap/hip hop group Native Ryme will be the headline entertainment act and also facilitate three workshops/mentoring sessions with local school students during the day. Council has also secured the rights to screen the movie Mabo in the lead up to the celebrations.

Cooking classes

A second six week Sir Lankan cooking lifestyle course commenced last month. The course is fully booked and proving very popular. The course concludes on Wednesday, August 28 with a banquet meal.

Woodworking classes

A six week woodwork lifestyle class commenced on Wednesday, August 14 with eight participants. The participants are busy building their own blanket box.

RU OK? Day

The state launch of RU OK? Day was held at the Ron Crowe Oval function room on Thursday, August 8.

The event was hosted by the West Wyalong Rugby Union Club and launched by State Member for Murrumbidgee and Minister for Education, Adrian Piccoli. It was one of just five launches held across the country. The other four events were held in Melbourne with Australian Minister for Mental Health and Ageing, Senator Jacinta Collins, Greenslopes in Queensland, Adelaide with the Adelaide Crows and in Exmouth in Western Australia.

Council assisted with the co-ordination and hosting of the launch. A special RU OK rugby union gala day will be held at Ron Crowe Oval on Saturday, September 21 involving teams from Central West, Southern Inland, Temora and West Wyalong, special guest players and a golden oldies match.



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

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MAYOR

9.26 Library Monthly Update

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP3.4 Monitor and provide up to date and relevant resources and programs within the Library

Author: Manager Library Children and Children Services

History Week Talk

History Week this year focuses on the theme “Picture This” and guest Speaker, Historian Dr Lawrence Bamblett, will present a talk on Wednesday 11th September at 2pm in the Bland Shire council chambers on the topic of, “Shifting the rural gaze”.

This talk will present the history and stories of a tiny rural community in central NSW, a community and its achievements which will challenge many expectations. This talk will both tell about a history of place and its people, but also show how history itself changes depending on the vantage point of both the historian and their audiences. This talk is hosted by Bland Shire Library and the history Council of NSW and is free to attend.

Children’s Book Week Events

The 19th of August marks the start of Children’s Book Week, when the importance of books and Australian authors and illustrators are recognized and applauded. This year’s theme is, Read across the universe, and the library has planned activities, competitions and displays focusing on this theme.

Bland Shire Library has invited the local schools to attend a special Book Week Launch at the Service and Citizen Club on Monday 19th of August starting at 10.30am, at which Stig Wemyss, a well known actor, comedian and audio book narrator will be presenting a show focusing on reading and literature.

During Book Week, all the local schools have also been invited to visit the local library and to discover the pleasure of reading. The session times have already been booked out with over 350 children anticipated to visit the library during the week.

Fred Hollows travelling exhibition

Bland Shire Library will host a special touring 20th anniversary exhibition that celebrates the life and work of Fred Hollows, the late eye surgeon.

The aim of the exhibition is to offer local communities the opportunity to learn more about Fred Hollow’s dream of eradicating avoidable blindness and improving Indigenous health.

Fred Hollows was a passionate ophthalmologist who became known for his work helping restore the eyesight of countless thousands of people in developing countries and his passionate plight to improve Indigenous health here in Australia. In 1993 he lost his battle with cancer at age 63. The exhibition will be on display from the 9th September until 30th September.

Library promotion

Library staff recently visited the Barmedman Health group to promote library services to 12 residents. A range of library material was showcased and general services promoted including the save power kits, daisy players, talking books, E-books and E-audio books. The library Manager also recently visited the VIEW club and gave a short presentation on library services and materials.

Technology

The library is trialling a range of adult “playaway”, a ready to go audio book. This system allows users the ability to listen to an audio book without the need for a CD player. This all in one system contains an unabridged story and is pre-loaded and ready to use.

HSC Lock In

The Bland Shire Library will be hosting its 3rd annual HSC lock on Wednesday 11th of September commencing @6pm. This event is targeting senior students in year 11 and year 12 and will provide students with the opportunity to use library resources and facilities to prepare for the HSC. Library staff will be at hand to assist students during the evening.

Conclusion

The Library team continue to provide quality services meeting both the requirements under the NSW Library Act, Council’s policies and procedures and Integrated Planning and Reporting outcomes.

Financial Implications

Nil

9.27 Children Services Monthly Update

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP4.5 – Provide quality and affordable Family Day Care, Mobile Resource Unit, Vacation Care and Preschool services

Author: Manager Library and Children Services

Family Day Care:

Our current EFT (Equivalent full time places) for June is 57 which is consistent with last month.

Notification of the Assessment and rating process has been received with the Quality Improvement Plan (QIP) due for submission on 20 August. The actual assessment and rating visit will be the first week in October.

A full staff and educator meeting is to take place in early August to ensure that all staff and educators are prepared for the visit. The visit requires the assessor to observe three educators whilst they are caring to children as part of their FDC service. The educators are chosen at random by the assessor on the day. They will also discuss various requirements with all of the Coordination Unit staff with the full process taking three days.

Mobile Resource Unit:

Ungarie Preschool

The Preschool service recommenced for Term 3 and enrolment numbers are consistent at 20 children, aged between 3-5 years, currently attending. Plans are currently underway for a display at the Ungarie show.

Vacation Care

The July program was very successful with 8 out of 9 days fully booked. The excursions to Airborne Gymnastics and Hunky Dory were both very popular.

The Vacation Service is still undergoing the approval process through the Department of Education to ensure that the service is complying with the new regulations.

Playgroup

There was only two weeks of play groups held during the July period due to the school holiday period. The service recommenced for Term 3 on July 16. The Ungarie playgroup session was the annual playgroup excursion. This is held every year and run by the play group parents.

Preschool

Preschool Assessment and Rating

Bland Preschool had a visit from the Department of Education and Communities for Assessment and Rating (National Quality Framework) on 18th and 19th June. The preschool received its final report with an overall rating of 'MEETING the National Quality Standards'. A rating of *exceeding* was given for 2 of the 7 Quality areas.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 20 AUGUST 2013

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Programs

The children, families and educators have enjoyed participating in 2 shows (Pirate Pete and The Amigos show) during June and July.

Raelene Murrells, Senior Early Childhood Educator Coordinator, was invited to present an award at the Wyalong Public School Education Week assembly. Raelene has been meeting with the local school Principals to build community partnerships.

Training

Two staff attended a training day on Children with Anxiety.

Enrolments

The Preschool has strong enrolments with both rooms full (up to 25 children/room/day) and a waiting list.

Preschool Enrolment/Orientation Day will be held Tuesday 8th October.

Conclusion

The Children Services team continue to provide quality services meeting both the requirements under the NSW Regulation and Council's policies, procedures and Integrated Planning and Reporting outcomes.

Financial Implications

Nil

9.28 Economic Development & Tourism Report - August

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community

DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council

19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy

DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character

DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire

DP19.3 Visitor information is kept relevant and up to date

DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment

DP20.1 Encourage and actively seek out business and industry to relocate within the shire

DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses

DP20.3 Actively promote the Business Development Assistance to new and existing businesses

Author: Senior Economic Development & Tourism Advisor

Small Biz Bus



The Small Biz Bus made a striking appearance in the main street of West Wyalong on Tuesday 30 July and it was well attended with back to back meetings all day.

Country Rugby League

Terry Quinn the Chief Executive Officer and Robert Lowrie the Operations Manager from Country Rugby League visited West Wyalong on Tuesday 23 July to discuss possible future NRL and CRL games in West Wyalong.

Gold Trails

The Gold Trails videos have been approved by Destination NSW. The Gold Trails received the first place award at the Countrylink Inland NSW Tourism Awards for the New Tourism Development Category. This category recognises excellence in the planning of tourism infrastructure and or services with a focus on entrepreneurial vision, harmonious integration with the environment, design and functionality and uniqueness of the service. In collecting this award, the Gold Trails are automatically entered in the NSW Tourism Awards.



Brad Thorsby the President of the Gold Trails on the right receiving the award.

Bland Shire Council is in the process of purchasing three sim cards for setting up the Gold Trails iPad Kiosks.

Riverina Regional Tourism

There will be a special Riverina Regional Tourism (RRT) meeting in Narrandera on 5 September to discuss a revised Riverina Regional Tourism Organisation (RTO) Constitution.

Destination Management Planning

A draft Destination Management Plan (DMP) will be circulated to members around 16 August for comment and this will also be discussed at the Narrandera meeting. It is hoped to have the DMP finalised in early September.

Mirrool Silo Kick

Invitations have sent out to all previous Winners, Publicans and Committee Members to attend the 21st Anniversary. The Northern Jets Presentation dinner will be held on the Friday night and they have received 160 bookings. The Mirrool Silo kick sponsors have been contacted and the media will start to promote the event in the near future. The new publicans of the Mirrool Hotel are looking forward to their first Mirrool Silo Kick as publicans.

The NSW Cobra Car Club

The Cobra Car Club of NSW held a successful 20th Anniversary nostalgia run to West Wyalong on the June long weekend. Four groups comprising of 53 participants in 22 Cobras, one GT40 and 5 conventional cars converged on West Wyalong from Queensland, Victoria, NSW and the ACT. The Tourism Advisory Committee thanked Mal Carnegie and the Lake Cowal Conservation Centre for hosting the Cobra Car Club on the Sunday.

Visitor Information Shelters

Minister Adrian Piccoli and Mayor Neil Pokoney officially recognised the installation of the first three Visitor Information Shelters with the cutting of a ribbon on 8 August.

The locations for the three new Visitor Information Shelters have been selected after meetings with Community Representatives from Barmedman, Weethalle and Ungarie.



Regional Development Australia Fund – Round Five

As the Federal Election has been announced, the Federal Government is now in caretaker mode and consistent with the caretaker convention the following arrangements will apply:

Project has already been announced prior to caretaker – The Department will continue to progress funding agreement negotiations. These will not be finalised until after the election and incoming Government confirms its intentions in respect of the program/projects. Project approval decisions and/or letters of office will not be made, consistent with not committing an incoming government.

If a project is announced during caretaker period, the Department can receive information; however the Department will not be entering into negotiations until the incoming government confirms the program/project.

9.29 Ranger Activities

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP17. Lead the community by example with sustainable, effective, efficient and customer focused practices

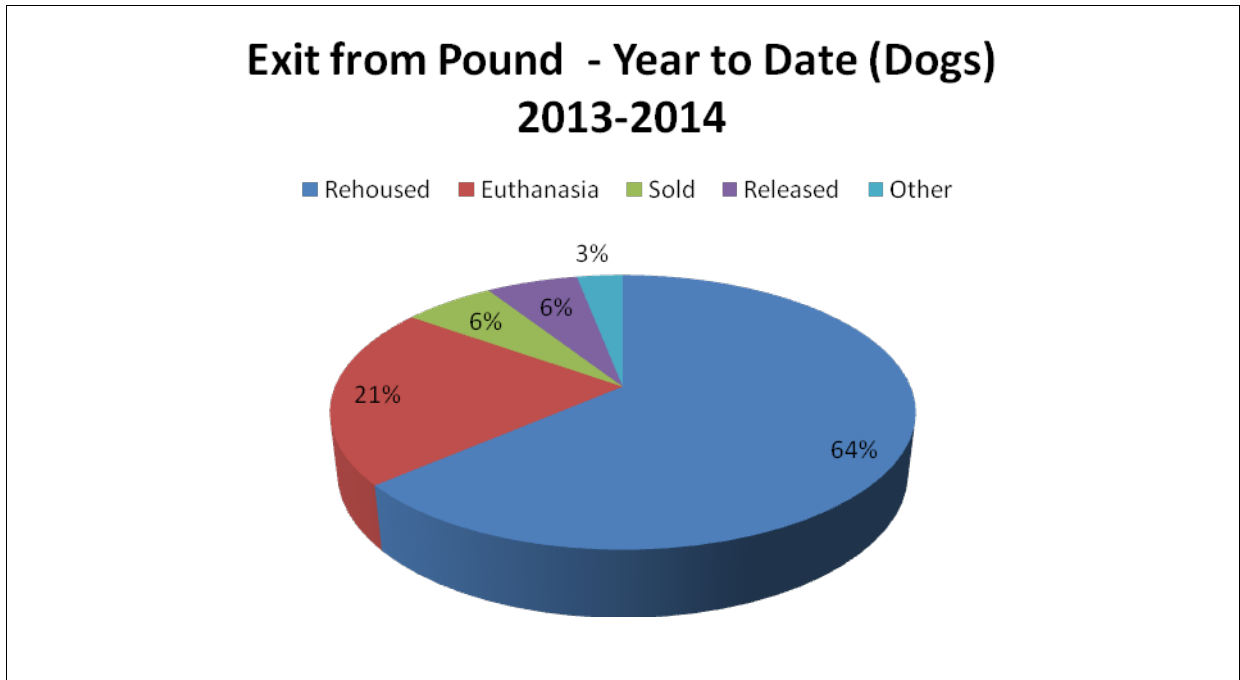
Author: Development Services Officer

COMPANION ANIMAL ACTIVITIES

The following table summarises the management of companion animals during the month of July 2013:

	Dogs	Cats
Seizure Activities:		
Seized	6	0
Returned to Owner	0	0
Transferred to Pound from Seizure Activities	6	0
Animals in Pound at start of month	15	2
Dumped	16	4
Surrendered	7	1
Total Animals in Pound	44	7
Released to Owner	2	1
Euthanased	7	1
Sold	2	0
Stolen from Pound	1	0
Escaped	0	0
Died at Pound	0	0
Rehoused	21	1
Total Animals Leaving Pound	33	3
Animals in Pound at end of month	11	4

The following chart summarises the methods in which companion animals (dogs) exit the pound:



The following chart summarises the rehousing statistics from 2006 to 31 July 2013:

