



BLAND SHIRE COUNCIL
west wyalong

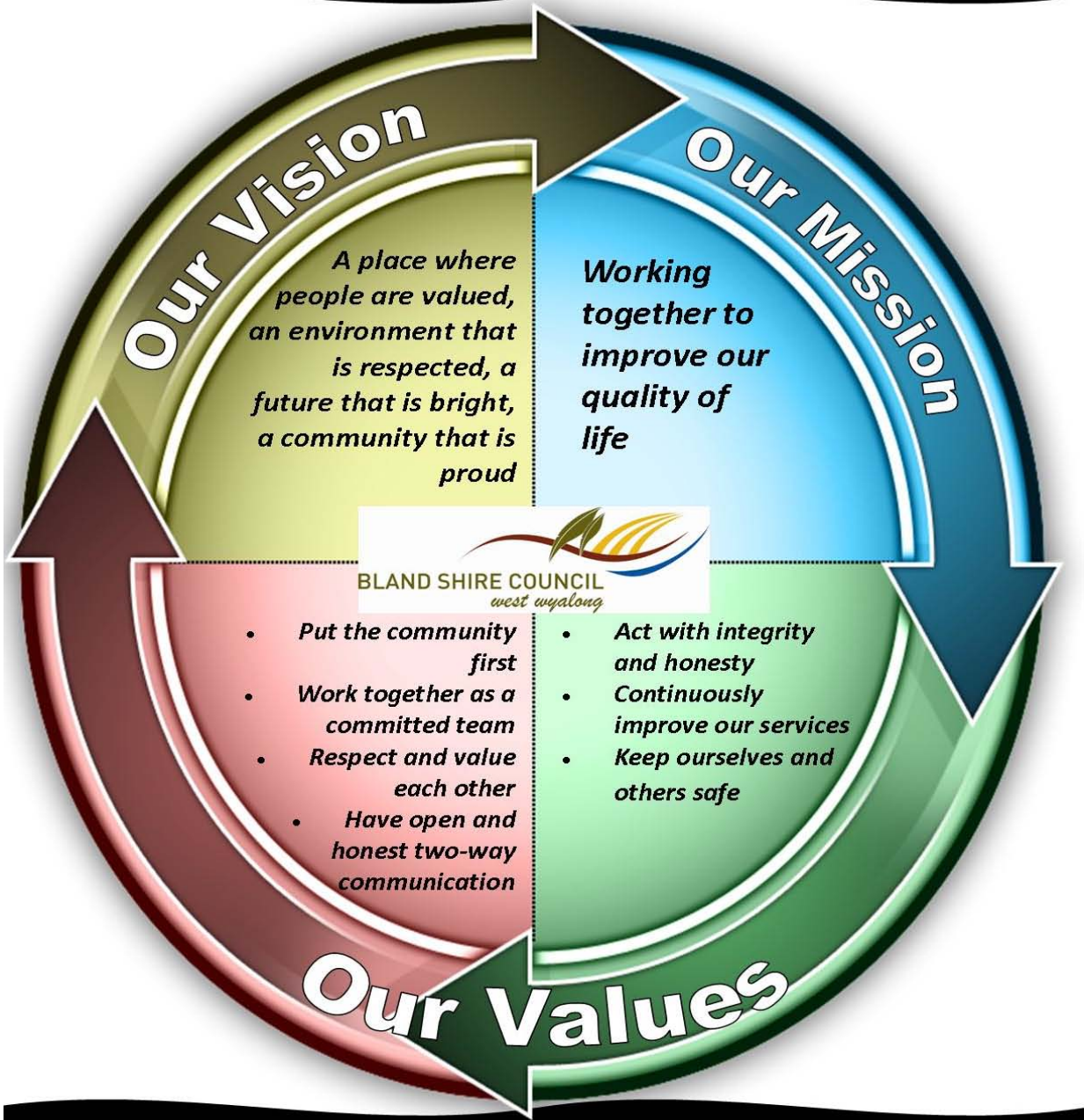
Bland Shire Council

Business Paper

22 October 2013



OUR VISION, MISSION AND VALUES





AGENDA

COUNCIL MEETING

22 OCTOBER 2013

1.0 INTRODUCTION

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share. Let us be inspired by the resilience, innovation and perseverance of past generations. Let us honour those who protect this great land, so that we may, here today, on this proud past, - build a vibrant future together. ("Pause for Reflection").

2.0 ATTENDANCE

2.1 Councillors

Cr P Grellman
Cr L Hampton
Cr K Keatley
Cr T Lord
Cr L McGlynn
Cr B Monaghan
Cr L Pike
Cr N Pokoney
Cr P Templeton

2.2 Staff

General Manager – Ray Smith
Director Asset & Engineering Services – Will Marsh
Director Corporate, Community & Development Services – Adele Casey
Executive Assistant – Julie Sharpe

2.3 Apologies

3.0 CONFIRMATION OF THE MINUTES

3.1 Ordinary Meeting held on 17 September 2013

- **Confirmation**

That the minutes of the Ordinary Council meeting held on 17 September 2013 be confirmed as a correct record of proceedings.

- **Corrections**

- **Business Arising**

4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

5.0 PUBLIC FORUM

6.0 MAYORAL MINUTE

7.0 NOTICES OF MOTION

7.1 Grant Scheme For Local Elite Sportspeople

Councillor Liz McGlynn

Recommendation:

That Council establish a Grant Scheme for local elite sports people based on the following criteria:

- **That the scheme be capped at \$5,000.00 p.a.**
- **That an eligible applicant be granted the following funds:**
 - **\$250.00 for representing NSW at a National level**
 - **\$500.00 for representing Australia at an International level**
- **That the applicant must be or have been a resident of the Bland Shire**
- **That an applicant can apply for funding only once in a 12 month period.**

Comment from General Manager

I will endeavour to identify a source for these additional funds by the evening of the meeting on the basis that Council will adopt the recommendations.

8.0 DELEGATES & ADVISORY COMMITTEE REPORTS

Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

9.0 STAFF REPORTS

That the Council receive the staff reports.

Section 2 – Office of the General Manager *(reports for decision)*

9.1	Monthly Status Report	46
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Section 3 – Corporate, Community & Development Services *(reports for decision)*

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Section 4 – Asset & Engineering Services *(reports for decision)*

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Section 5 – Reports for Information

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9.23	Ranger Activities	136
9.24	Economic Development & Tourism Report – October	138

10.0 URGENT BUSINESS WITHOUT NOTICE

11.0 QUESTIONS AND STATEMENTS

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT

12.1 Splatter Gallery & Café - Business Assistance Funding

Local Government Act (Section 10A(2)(d)(i))

The matters and information are commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING

14.0 CLOSE OF THE MEETING

SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP15.2 Working in partnership with community groups, advisory committees, Government Departments, businesses and Council staff

Officer’s Recommendation:

That the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.

Section 1 – Delegates & Advisory Committee Reports & Minutes (for information)

Committee	Date/s	Minutes attached
Access Advisory Committee (Cr Grellman)	1 st November 2013	
Bland Rural Fire District Zone Liaison Committee (Cr Grellman, Cr Keatley - alternate)		
Bland – Temora RFS Zone Bushfire Management Committee (Cr Grellman, Cr Keatley - alternate)		
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) (Mayor Pokoney, Cr McGlynn - alternate/observer, Cr Hampton - observer)	11 th September 2013	✓
Cultural Advisory Committee (Cr McGlynn, Cr Keatley)	25 th November 2013	
Economic Development Committee	5 th November 2013	
Goldenfields Water County Council Board (Cr Templeton)	22 nd August 2013	✓
Health & Wellbeing Advisory Committee (Cr Lord, Cr Monaghan, Cr Grellman, Cr McGlynn)		
Heritage Advisory Committee (Cr McGlynn, Cr Grellman)	9 th October 2013 4 th December 2013	✓
Indigenous Advisory Committee (Cr McGlynn, Cr Grellman)	November 2013	
Local Traffic Advisory Committee (Mayor Pokoney, Cr Grellman - alternate)	3 rd December 2013	

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 22 OCTOBER 2013

.....
MAYOR

Murrumbidgee Medicare Local Board <i>(Cr Monaghan)</i>	10 th October 2013	
Museums Advisory Committee <i>(Cr Lord, Cr Keatley)</i>	24 th October 2013	
Newell Highway Taskforce <i>(Cr Lord)</i>	9 th October 2013	
NSW Association of Mining Related Councils <i>(Cr McGlynn, Cr Hampton)</i>	8 th November 2013	
Plant Committee <i>(Cr Grellman, Cr Templeton, Cr Lord)</i>	5 th November 2013	
Public Libraries NSW South-West Zone		
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Pokoney)</i>	27 th August 2013 6 th November 2013	
Riverina Regional Tourism <i>(Cr Lord)</i>		
Visitor Economy & Tourism Advisory Committee <i>(Cr Lord, Cr Hampton)</i>	12 th September 2013 10 th October 2013 14 th November 2013	✓ ✓



MINUTES OF MEETING

**COWAL GOLD MINE
COMMUNITY ENVIRONMENTAL MONITORING
AND CONSULTATIVE COMMITTEE (CEMCC)**

Wednesday 11 September 2013

9.05 am – Bland Shire Council, West Wyalong

Minutes taken by: Elliot Willemsen-Bell

Attendees:

Independent Chair:	Margaret MacDonald-Hill (MMH)
Barrick:	Shane Goodwin (SMG) and Garry Pearson (GP)
Community Members:	Angus Stitt (AS), Jenene McGrath (JM) and Lucy Buttenshaw (LB)
Lake Cowal Land Holder Association:	Bruce Dent (BD)
Bland Shire Council:	Neil Pokoney (NP)
Lachlan Shire Council:	Graham Scott (GS)
Forbes Shire Council:	Chris Roylance (CR)

Observers: David Carter, Pat Redmond, Kate Barrett

Guests: Clive Bell and Craig Miller, Independent Monitoring Panel

Apologies: Daryl Neilson, Ally Coe, Alan Fearon, Garry Shaw

ITEM	ACTION
<p>1.0 Welcome</p> <p>Independent Chair, Margaret MacDonald-Hill opened the meeting at 9:05 am and welcomed all in attendance. She asked Graham Scott to introduce David Carter to the CEMCC.</p>	
<p>2.0 Declaration of Interest</p> <p>Margaret MacDonald-Hill declared her interest as Independent Chair of the CEMCC, appointed by the Director General of the Department of Planning and Infrastructure. For record purposes, Margaret advised the committee she is a member of the Mine Subsidence Board and the Minister’s Arbitration Panel.</p>	
<p>3.0 Confirmation of Minutes</p> <p>Moved: Lucy Buttenshaw Seconded: Angus Stitt Accepted.</p>	
<p>4.0 Business Arising from Minutes</p> <p>BD requested an update on the progress of Barrick’s Modification Proposal. SMG advised that would be included in his presentation.</p> <p>SMG advised that a media release had been distributed after the last meeting, with thanks to GS.</p>	



<p>MMH enquired about the progress of nametags. SMG circulated a mock up for Committee approval. SMG to proceed with nametags.</p>	<p>SMG</p>
<p>Correspondence</p> <p><u>IN</u></p> <p>18/6/13 – Letter from GP enclosing IEA 1/7/13 – Letter from SMG enclosing complaints register 1/1 - to 30/6/13 13/7/13 – Email from GP regarding the Native Fauna & Other Incident report 13/8/13 – Email from GP regarding Native Fauna & Other Incident report 19/8/13 – Letter from GP with Annual Environmental Monitoring Report 9/9/13 – Email from GP regarding Native Fauna & Other incident report</p> <p><u>OUT</u></p> <p>Nil</p>	
<p>5.0 Reports</p> <p>Shane Goodwin provided a detailed account of Barrick Cowal’s Community Relations Activities over the past three months – See the attached presentation for more information.</p> <ul style="list-style-type: none"> ▪ Community Relations activities ▪ Wiradjuri update ▪ Complaints ▪ Modification Project ▪ Social Impact Assessment ▪ Cowal Partnering Program discussion <p>Complaints</p> <p>The 12 complaints received since the last meeting were from a selection of stakeholders and regarding a number of matters:</p> <ul style="list-style-type: none"> ▪ The complaints received relate to: <ul style="list-style-type: none"> ▪ Blasting (10) ▪ Intrusive lighting (1) ▪ Interference with fishing rights (1) ▪ The 12 complaints received were from a selection of stakeholders: <ul style="list-style-type: none"> ▪ Complainant W (1) – 8.33% ▪ Complainant X (6) – 50% ▪ Complainant Y (3) – 25% ▪ Complainant Z (1) – 8.33% ▪ Complainant A (1) – 8.33% <p>Discussion occurred regarding the timeframe for the public display of the Environmental Assessment for the Modification. SMG advised would be either 30 days or 45 days, as decided by the State Government. SMG explained that Barrick would be submitting initial Environmental Assessment to the</p>	

<p>Government for initial assessment this week with a public display period to follow immediately upon Government acceptance.</p> <p>The Social Impact assessment was also discussed, and whilst the document will not be publically available, it will be circulated to the CEMCC and key stakeholders. This document will serve as the starting point for social closure planning.</p> <p>Garry Pearson provided a detailed account of Barrick Cowal’s Environment Department Activities over the past three months – See the attached presentation for more information.</p> <p>Craig Miller asked SMG if the regular complainants have legitimate complaints and what steps have been taken to address them. SMG outlined the noise and vibration limits as per the Development Consent Conditions, and the concept of overpressure. SMG explained that Barrick’s monitoring program had revealed that Barrick’s activities comply with the requirements of the Development Consent Conditions. He stated that dilapidation surveys had been undertaken on certain properties with regard to blasting complaints. SMG also explained operational noise, including the zone of affectation, and that noise mitigation measures had been offered to several properties, and this option had only been taken up by a small number of individuals.</p>	
<p>6.0 General Business</p> <p>Clive Bell said that it was a great opportunity to see how the CEMCC operates.</p> <p>NP raised the issue of having a set finish time, as many people had to leave work to attend. There was general agreement that meetings should be limited to 2 hours.</p> <p>There was some discussion around correspondence received by Barrick from Neville Williams in relation to the Modification. Amongst other matters, the letter stated that the CEMCC should be a public meeting. In his response to Mr. Williams, SMG said that the CEMCC was an independent body and that he would forward this to the Chair for consideration. MMH said that the CEMCC currently operates under the agreed Charter and the DPI Guidelines, and noted that the meetings are not public. However, if members of the public (including Mr. Williams) would like to attend and observe, they can apply directly to the Chair.</p> <p>BD again raised the issue of public access signage at the Cowal reserve. SMG directed this to NP as a representative of the Bland Shire Council.</p> <p>NP stated that he had attended meeting of the Association of Mining Related Councils. The organisation is continuing to push for some royalties to be returned to the region as well as looking at a new rate for CSG based on extraction not land area.</p> <p>CR reported that he was having difficulty finding a community representative from the Forbes area.</p>	<p>NP</p> <p>MMH</p>

<p>CEMCC agreed to support David Carter's membership to the Committee as the new Condobolin community representative proposed by Lachlan Council. MMH to make recommendation to the Department.</p>	
<p>7.0 Meeting Closed – 10.50am</p> <p>MMH thanked David, Pat and Kate for their attendance</p>	
<p>8.0 Next Meeting</p> <p>4th December, 9:30am at the Barrick Cowal Gold Mine.</p>	

**Minutes of the meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 AUGUST 2013**

The meeting commenced at 10.58am

PRESENT

Cr P Speirs (Chair), Cr A Clinton, Cr D McCann, Cr J McGregor, Cr C Manchester, Cr Morris, Cr D Palmer and Cr P Templeton.

ALSO IN ATTENDANCE

Mr A Grant (General Manager), Mr T McClellan (Manager Finance and Administration), Mrs A Coleman (Executive Assistant).

1. APOLOGIES

Nil

2. DECLARATION OF PECUNIARY INTERESTS

Cr Speirs declared an indirect non pecuniary interest in matter 11.2 Temora Agriculture Research Facility, as he is the Chairperson of the Section 355 Committee for the Temora Agriculture Research Facility. Cr Speirs will vacate the chair to Cr Manchester when this item is deliberated. Cr Speirs will vacate the room when this item is deliberated. Cr Speirs will not vote on this matter.

It is noted that at the Council Meeting held on 6 August 2013 Cr Speirs did not vote on item 7.1.1 Relocation of GWCC Operations to Temora Agriculture Research Facility.

3. CONFIRMATION OF MINUTES OF MEETING HELD ON 27 JUNE 2013

13/073 RESOLVED on the motion of Crs McCann and Palmer that the minutes of the meeting held on 27 June 2013 having been circulated and read by members, be confirmed.

13/074 RESOLVED on the motion of Crs McCann and Palmer that the minutes of the meeting held on 6 August 2013 having been circulated and read by members be adjusted to confirm that Cr Speirs having declared an indirect non pecuniary interest did not vote on item 7.1.1 Relocation of GWCC Operations to Temora Agriculture Research Facility.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PUBLIC ACCESS

No requests for public access were received.

6. NOTICES OF MOTION / RESCISSION MOTIONS

No notices of motion or rescission motions were received.

**Minutes of the meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 AUGUST 2013**

7. ADMISSION OF LATE REPORTS

13/075 RESOLVED on the motion of Crs Palmer and Clinton that Council consider the late report of Memorandum of Understanding with RWCC and the late report of Consideration of Indoor Staff Uniform Policy.

8. CHAIRPERSON'S MINUTE

The chairperson did not submit a Chairpersons' minute to the meeting.

9.0 GENERAL MANAGER'S REPORTS

9.1 FINANCIAL REPORTS

9.1.1 COUNCIL INVESTMENTS (G35507005)

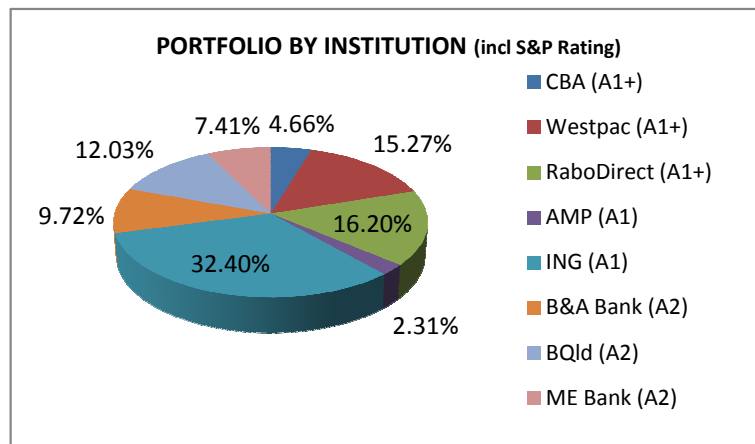
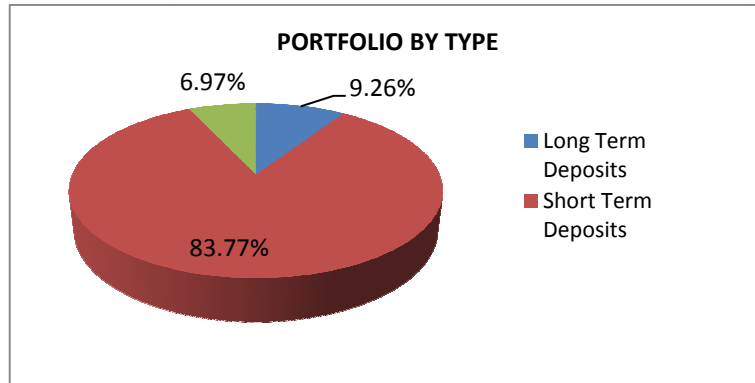
13/076 RESOLVED on the motion of Crs Templeton and Palmer that the report detailing Council Investments at 31 July 2013 be received and noted.

Report prepared by Manager Finance & Administration

This report is presented for information on Council Investments in accordance with clause 212 of the Local Government (General) Regulation 2005. The following details Council Investments as at 31 July 2013:

	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Long Term Deposits	2,000,000.00				9.26%
Westpac Coupon Select Deposit (5yr)	2,000,000.00	3m BBSW+1.3%	4.22%	27/10/15	9.26%
Short Term Deposits (<1 yr)	18,100,000.00				83.77%
Bendigo & Adelaide Bank Ltd	600,000.00	104	4.53%	6/08/13	2.78%
ING Bank (Australia) Limited	1,200,000.00	183	4.48%	6/08/13	5.55%
ING Bank (Australia) Limited	1,500,000.00	180	4.31%	19/08/13	6.94%
ING Bank (Australia) Limited	1,500,000.00	126	4.17%	2/09/13	6.94%
Bank of Queensland	1,000,000.00	168	4.45%	2/09/13	4.63%
Bank of Queensland	1,000,000.00	167	4.45%	16/09/13	4.63%
Members Equity Bank	700,000.00	168	4.38%	30/09/13	3.24%
RaboBank Australia	1,000,000.00	144	4.25%	30/09/13	4.63%
RaboBank Australia	1,500,000.00	182	4.50%	14/10/13	6.94%
Westpac Banking Corporation	1,300,000.00	189	4.27%	11/11/13	6.02%
Bank of Queensland	600,000.00	196	4.35%	25/11/13	2.78%
Bendigo & Adelaide Bank Ltd	1,500,000.00	196	4.10%	9/12/13	6.94%
ING Bank (Australia) Limited	1,000,000.00	223	4.19%	20/01/14	4.63%
RaboBank Australia	1,000,000.00	189	4.15%	3/02/14	4.63%
ING Bank (Australia) Limited	1,800,000.00	210	4.09%	17/02/14	8.33%
Members Equity Bank	900,000.00	280	4.23%	31/03/14	4.17%
Cash Deposits	1,505,955.77				6.97%
Commonwealth Bank At Call A/c	950,000.00	At Call	2.70%	N/A	4.40%
AMP Bank At Call A/c	500,000.00	At Call	3.60%	N/A	2.31%
CBA Premium Business A/c	55,955.77	At Call	Various	N/A	0.26%
	21,605,955.77				100.00%

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Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 May 2013	53,478.89
Plus Deposits	
June	1,586,372.00
July	4,336,720.40
Less Payments	
June	1,379,691.70
July	4,513,034.75
 Cash Book balance as at 31 July 2013	 83,844.84
Less Outstanding Deposits	34,815.37
Plus Unpresented Cheques	6,926.30
 Bank balance as at 31 July 2013	 55,955.77

It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy (adopted 28/4/2011).

Recommendation

Recommendation made was adopted.

9.1.2 OUTSTANDING WATER DEBTORS (G35307005)

13/077 RESOLVED on the motion of Crs Palmer and McGregor that the report detailing Council's outstanding water debtors as at 31 July 2013 be received and noted.

Report prepared by Manager Finance & Administration

This report is presented for information on Council's outstanding water debtors as at 31 July 2013:

\$'s	Arrears	Interest	Current	Total
Access Charges	85,457.89	10,366.92	218,483.46	314,308.27
Consumption Charges	197,361.74	26,396.95	400,650.31	624,409.00
Deferred Headworks	260,894.50	0.00	2,100.00	262,994.50
Sub-Totals	543,714.13	36,763.87	621,233.77	1,201,711.77
Less Overpayments Received				-156,568.72
Total Outstanding				1,045,143.05
Less Bulk Council Accounts Outstanding				-264,483.97
Less Headworks Accounts Outstanding				-262,994.50
Total Outstanding from Retail Customers				517,664.58

Recommendation

Recommendation made was adopted.

9.1.3 2012/13 FINANCIAL STATEMENTS (G35401005)

13/078 RESOLVED on the motion of Crs McGregor and Morris that the report on the 2012/13 Financial Statements be received and noted.

Report prepared by Manager Finance & Administration

Council's Financial Statements for the year ended 30 June 2013 are ready for presentation to the general public. Under section 418 of the Local Government Act 1993, Council is required to present its audited financial statements, together with auditor's reports, to the public having given 7 days notice. Public Notice has been effectively given through an advertisement placed in *The Southern Weekly* for the week commencing 12 August 2013, and also by placing the Statements on Council's website.

Council's Auditor, Mr Graham Bradley, will attend the meeting to present his report.

The following is provided as a commentary to assist in interpreting the reports:

General Purpose Financial Statements

Income Statement

This statement is designed to provide a "profit or loss" figure as a financial measure of Council's cost in supplying water to its customers.

Major differences in the financial performance from last year to this year are detailed in the Auditor's report which is located behind the General Purpose Financial Statements. Material differences between budgeted figures and final figures are also explained in Note 16.

Balance Sheet

The Balance Sheet reflects Council's financial flexibility and solvency. This statement aims to provide a clear distinction between Council's assets and liabilities, and has direct input into the ratios presented in Note 13.

Statement of Changes in Equity

The Statement of Changes in Equity shows the balance of assets remaining after all Council's liabilities are deducted.

Statement of Cash Flows

The Statement of Cash Flows is used to reflect the cash solvency or liquidity of Council. It also highlights cash flows from the collection of revenues, cash generated by converting goods and services into cash and the capacity to fund capital works from funds generated by operating activities.

Note 6

Note 6 details cash assets and investments held by Council at year end. It also highlights Council's restricted cash.

Note 13

This note with gives an 'overview' of Council's financial position. Each ratio identifies a particular area of concentration and often acts as an early indicator as to changes in the level of performance of a Council.

Unrestricted Current Ratio - is used to identify Council's ability to meet outstanding short term debt. A ratio of 1:1 indicates that unrestricted current assets are available to meet the unrestricted current liabilities. General industry standards indicate that a ratio between 1:1 and 2:1 is satisfactory with a Council having sufficient liquid assets on hand to meet its short term liabilities; however a ratio of 2:1 or better is viewed as preferable by the Division of Local Government.

Debt Service Ratio - This ratio percentage reflects Council's commitment of revenue to the repayment of debt. Generally this indicator is not benchmarked as the reason for councils going into debt vary within the industry.

Annual Charges Coverage Ratio - In Council's case, this percentage reflects the component of access charges collected in comparison to other revenue, including usage charges, sourced for the Council's water supply operation. This ratio is not as important to

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GWCC as it is to General Purpose Councils, as Council is not reliant on external grants and contributions.

Annual Charges Outstanding Percentage - This indicator assesses the ability of Council to collect revenues. This is a clear indication of how debt recovery is managed within a council. Generally the lower this percentage is, the more funds available to Council for operational activities. As mentioned in the commentary to the associated graph, in Council's circumstance, this percentage is misleading due the timing of the June quarter billing run.

Building & Infrastructure Renewals Ratio - The purpose of this indicator is to assess the rate at which assets are being renewed against the rate at which they are depreciating.

Note 27

Note 27 is a voluntary note that provides a snapshot of key financial figures over the past 5 years.

Special Purpose Financial Statements

This set of statements is designed to comply with the National Competition Policy, requiring councils to disclose their major business activities. Goldenfields Water's only business activity, for the purpose of competitive neutrality, is water supply.

The premise of competitive neutrality relies on competition to achieve greater efficiencies and better quality of service provision.

As with the General Purpose Financial Statements, these statements contain an Income Statement which discloses the gain or loss from continuing operations. This statement varies from the General Purpose Income Statement given that it includes taxation equivalent payments, debt guarantee fees and is also adjusted for dividend payments (relevant only to General Purpose Councils).

These additional disclosures however require Council to account for items that in reality it is not subject to, including income tax, debt and loan fees and many other commercial costs not applicable to local government.

The Balance Sheet discloses the assets, liabilities and equity of the business. The information listed on this statement can be found in the General Purpose Financial Statements as part of the various notes to the statements.

Special Schedules

These schedules are not required to be audited; however they provide key input into the preparation of the Financial Statements. They are primarily designed to meet the needs of a select group of users including the NSW Grants Commission, Australian Bureau of Statistics, the Division of Local Government and the NSW Office of Water. A brief explanation of these schedules follows:

Special Schedule 1 - shows the net cost of services provided by council and ultimately presents the same result as contained in the Income Statement.

Special Schedule 2 - identifies Council's debt service during the year, in total and separately identifies the internal component of loans held by Council. This is used as a tool by the Division of Local Government to monitor loan allocations and Council's use of such.

Special Schedule 3 & 4 - discloses the water supply financial function.

Special Schedule 5 & 6 - not applicable to GWCC (sewerage service financials).

Special Schedule 7 - discloses the condition of public assets and the extent to which Council is able to maintain those assets. This information is utilised by the Division of Local Government to highlight the standard of public assets across the state.

Special Schedule 8 - discloses financial projections based upon long-term financial planning.

Recommendation

Recommendation made was adopted.

UNCONFIRMED

**Minutes of the meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 AUGUST 2013**

9.1.4 CARRY OVER OF INCOMPLETE WORKS (G35201005)

13/079 RESOLVED on the motion of Crs Manchester and Palmer that the following items be carried-over into the 2013/14 capital works program, with funding via the Infrastructure Reserve (internal restriction):

<u>Budget Item</u>	<u>(\$)</u>
Junee Reservoir	400,000
Mains Replacement - Coursing Park	47,000
Mains Replacement - Strathmores to McKenzie Ln	45,000
Mains Replacement - Patterson Ln	27,000
Reservoir Rehabilitation - Barellan	41,000
Pump Station Jugiong - Major Electrical Upgrade	129,100
Filtration Plant Jugiong - Replace Control System	128,200
Filtration Plant Jugiong - Seal Access Rd	29,000
Total	846,300

Report prepared by Manager Finance & Administration

In order to carryover incomplete works at 30 June into the new financial year, it is necessary for Council revote the unexpended portion of those votes. In some cases the budgets were adjusted at the March QBR to better reflect expected expenditure to 30 June, with the remainder already included in the 2013/14 capital works program.

Below is a list of capital works not completed at 30 June 2013. It is requested that these works, together with the required funding to complete them, be carried-over into the 2013/14 capital works program.

Council exclusive programs: Approx. Funds Req'd (\$)

Mains Replacement - Coursing Park	47,000
Mains Replacement - Strathmores to McKenzie Ln	45,000
Mains Replacement - Patterson Ln	27,000

The above works were in progress @ 30 June

An additional job from 2013/14 budget (\$80k) was also brought forward (Cnl Res 13/040)

Council programs reliant on third parties:

Junee Reservoir	400,000
\$500k was allowed for Council works in 2012/13 budget. Only \$100k spent to-date	
\$2m external contract to commence in 2013/14 (\$3m was budgeted)	

Reservoir Rehabilitation - Barellan	41,000
Finalisation postponed until after channel water was available	

Pump Station Jugiong - Major Electrical Upgrade	129,100
Works completed - Contractor's payment remain outstanding	

Filtration Plant Jugiong - Replace Control System	128,200
Works almost completed - Contractors' payment remain outstanding	

Filtration Plant Jugiong - Seal Access Rd	29,000
Seal postponed until after winter	

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These capital works are to be funded from the Infrastructure Reserve (internal restriction) and will be reflected in the September quarterly budget review. They are also now included in the updated *Capital Works Progress Report* listed elsewhere in this business paper.

Recommendation

Recommendation made was adopted.

9.1.5 WATER DEBTOR WRITE-OFFS (77538 & 77475)

13/080 RESOLVED on the motion of Crs Manchester and McGregor that Council:

1. Provide an interest free period to 31 December 2013 on account no. 77538 to assist the customer to repay the debt; and
2. Write off \$1,624.00 (1,015 kilolitres) from account no. 77475 which is half the difference between the excess bills and normal consumption for loss of water beyond the customer's reasonable control. An interest free period to 30 June 2014 also be provided for the remainder of the debt.

It is noted that the General Manager will seek assurance from the Trustee that measures be put in place to prevent a reoccurrence of this matter.

Report prepared by Senior Revenue Officer

77538

A copy of the customer's letter is attached.

The owner is seeking relief for \$700.00 under rural hardship. The total amount outstanding is \$926.24.

This account's historical usage over six years (excluding the period in question) is 0.29 kL/day. Water usage for the period 27 February to 16 May 2013 was 607 kilolitres or 7.78 kL/day.

While the owner advises of regular meter inspections, more frequent monitoring of the meter and private pipe-work could have avoided the water losses.

77475

The NSW Trustee and Guardian manage the financial affairs of this intellectually disabled customer. Their client's residence is on the outskirts of a small village with the water service being approximately 650 metres from the house. Following investigations into an excessive March 2013 account, a leak was detected and repaired. In total, 2,029 kilolitres have been attributed to the undetected water leak in the private pipeline.

Correspondence has been provided which indicates that the client is not capable of detecting a leak or arranging the repair. While a payment of \$1,000 was made, the client's trust funds are now minimal and only provide for urgent expenses. The total amount outstanding is \$2,484.78.

Council has previously provided a 50% reduction between excessive bills and normal consumption that was considered to be beyond a customer's reasonable control. In another

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case Council gave a residential customer the benefit of the doubt for an unexplained high consumption.

Recommendation

Recommendation made was adopted.

9.2.1 JUNE 2013 / JULY 2013 (G95507005)

13/081 RESOLVED on the motion of Crs McGregor and Clinton that the Works Report for June and July be received and noted.

Report prepared by Manager Distribution & Construction

Water Losses & Mains Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
366	2/6	7:30	10:00	Junee, Lord Street	100	6	500	split pipe
367	3/6	10:00	17:00	Junee, Lord Street	100	6	1000	split pipe
368	3/6	-	-	Eurongilly, Wantool Road	32	2	20	split pipe
369	3/6	-	-	Barellan, Hillview Lane	150	-	5	split pipe
370	6/6	11:00	15:00	Ganmain, Junee Road	200	-	3000	split pipe
371	6/6	10:00	17:00	Junee, Lord Street	100	6	1000	split pipe
372	6/6	-	-	Naradhan, Bootoowa Road	80	-	10	hole in pipe
373	8/6	-	-	Ungarie, Ethel Street	100	-	5	split pipe
374	14/6	-	-	Weethalle, Youngs Lane	80	-	15	split pipe
375	20/6	3:00	17:00	Illabo, Crowther Street	100	10	20	split pipe
376	21/6	-	-	Barellan, Martin Road	80	-	25	split pipe
377	24/6	-	-	Coolamon, Manglesdorfs Lane	150	-	30	split pipe
378	27/6	-	-	Ardlethan, Burley Griffin Way	100	-	150	split pipe
1	1/7	10:00	12:00	Marrar, Strathmore Lane	50	6	3	other
2	9/7	-	-	Stockinbingal, Hoskins Street	100	-	30	split pipe
3	12/7	-	-	Marrar, Bussenschutts Lane	50	-	2	split pipe
4	12/7	-	-	Ungarie, Lake Road	150	-	35	split pipe
5	15/7	-	-	Cootamundra, Olympic Hwy	100	-	10	split pipe
6	15/7	-	-	Cootamundra, Olympic Hwy	100	-	5	split pipe
7	16/7	-	-	Kingsvale, Back Creek Road	450	-	1000	joint failure

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	CONSUMERS AFFECTED	ESTIMATED LOSS (KI)	REASON
		Off	On					
8	20/7	14:00	16:00	Illabo, Gregorys Lane	150	50	300	split pipe
9	21/7	9:00	15:00	Temora, Warre Warral Lane	100	2	500	split pipe
10	21/7	17:00	20:00	Temora, Warre Warral Lane	100	2	10	split pipe
11	21/7	9:00	15:00	Temora, Warre Warral Lane	100	2	10	other
12	22/7	-	-	Junee, Wyoming Lane	150	-	1000	split pipe
13	22/7	2:30	5:00	Temora, Warre Warral Lane	100	2	5	split pipe
14	25/7	-	-	Coolamon, Pattisons Lane	100	-	300	hole in pipe
15	25/7	9:00	11:30	Temora, Warre Warral Lane	100	2	25	split pipe
16	29/7	-	-	Cootamundra, Dirnaseer Road	100	-	2	split pipe

Complaints

Water Quality

Dirty Water

03/06/2013	52 Park Street Ganmain
25/06/2013	7 Robert Street Junee
26/06/2013	11 Harold Street Junee
26/06/2013	22 Beach Street Junee
28/06/2013	120 Park Lane Junee
17/07/2013	191 Hoskins Street Temora
17/07/2013	95 Byron Street Temora

Other Problems: Nil.

A total of 66 service difficulty and fault reports were received for June/July 2013.

Construction and Major Maintenance

- Mains extension Hakea Street Temora
- Cleaning and repair Naradhan concrete reservoirs 1 and 2.
- Binya - 2 km of mains replacement Griffith Rd. Cut in and put on line.
- Completed meter replacement Ardlethan.
- Replaced 3.2km of 32mm galvanised pipe with 63mm poly at Pattisons Lane Coolamon.

- Completed meter replacement in Barmedman.
- Started meter replacement in West Wyalong and all rural areas.
- 100mm main dead ended and cut in to 150mm main at Junee Jail.
- Completed Coursing Park upgrade pipeline replacement.
- Started meter replacement in Junee – 50% complete.
- Completed Strathmores Lane water main replacement.
- Completed meter replacement in Wallandbeen.
- Started meter replacement in Stockinbingal – 50% complete.
- Started meter replacement in Cootamundra rurals – 15% complete.
- Servicing of ARV and PRV and repairs within the scheme.
- Small plant and power lead inspections.
- Completed major service on No.1 pump at Jugiong No.2 pump station.
- Replaced wire cables, rubber scrapers, wheels and bearings in Jugiong Filtration Plant clarifiers.
- Repair whirlybirds to Naradhan Reservoir.
- Service No.2 back wash pump at Jugiong Filtration Plant.

Recommendation

Recommendation made was adopted.

13/082 RESOLVED on the motion of Crs Palmer and Manchester to set aside standing orders at 10.25am.

Councils Auditor Graham Bradley presented the financial overview and reports for 2012/13.

13/083 RESOLVED on the motion of Crs Palmer and McGregor that the Council resume standing orders at 11.02am.

9.2.2 CAPITAL WORKS PROGRESS REPORT (G35201005)

13/084 RESOLVED on the motion of Crs Manchester and Palmer that the report detailing the progress of Council's Capital Works Program as at 31 July 2013 be received and noted.

It is noted that Mains Replacement Oura #2 Bore with program estimate of \$575 000 has been removed from the Capital Works Progress Report as it is already included in Oura Bore Construction with program estimate \$1 185 000.

It is noted that Mains Replacements for the following are to be removed from the Capital Works Program:

1. Douglas Street Coolamon
2. Methul Street Coolamon
3. Yanko Street Matong
4. Gladstone Lane Wyalong

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This report is presented for information on the progress of Council's Capital Works Program as at 31 July 2013:

Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
New System Infrastructure Assets						
Site / Easement Acquisition	\$20k opportunistic budget per year	1/7/2013	30/6/2017	20,000	0	On-going
Electrical Office Demountable	Temora Office	1/7/2013	30/6/2014	25,000	0	Not yet commenced
Mains Extension	\$50k opportunistic budget per year	1/7/2013	30/6/2017	50,000	N/A	On-going
Additional Storage	Junee	1/7/2011	30/6/2014	2,500,000	101,601	Contractor has commenced
Infrastructure Asset Renewals						
Depot Reconfiguration	Temora Works Depot	1/7/2013	30/6/2014	500,000	0	Not yet commenced
Bore Construction	Oura Bores	1/7/2010	30/6/2014	1,185,000	23,491	Land matters completed. Work expected to be completed in 2013/14.
Major Electrical Upgrade	Jugiong No.1 Pump Station	1/7/2009	31/10/2013	2,130,000	1,361,858	Completed. Contract payments outstanding
Regrade & Seal Road, Fencing	Jugiong Treatment Plant	1/7/2012	31/10/2013	99,000	69,912	In progress - seal to be completed after winter
Replace Control System	Jugiong Filtration Plant	2/4/2010	31/10/2013	500,000	308,841	In progress. One more transmitter to be installed
Internal Painting & Fittings Replacement	Jugiong Filtration Plant	1/7/2013	30/6/2014	50,000	0	Not yet commenced
Mains Replacement	Coursing Park	1/5/2013	30/8/2013	140,000	105,520	\$47k carried over. Completed
Mains Replacement	Strathmores to McKenzies Ln	1/5/2013	30/8/2013	50,000	4,529	\$45k carried over. Completed - awaiting invoice from contractor
Mains Replacement	Pattersons Ln	1/6/2013	30/8/2013	27,000	26,584	\$27k carried over. Minor works required to complete
Mains Replacement	Olympic Way Cootamundra	1/7/2013	30/6/2014	40,000	0	Not yet commenced
Mains Replacement	Suttons Ln Cootamundra	1/7/2013	30/6/2014	80,000	0	Not yet commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Mains Replacement	Black Gate Rd Cootamundra	1/7/2013	30/6/2014	32,000	0	Not yet commenced
Mains Replacement	Douglas St Coolamon	1/7/2013	30/6/2014	11,700	0	Not yet commenced
Mains Replacement	Cowabbie St Coolamon	1/7/2013	30/6/2014	58,500	0	Not yet commenced
Mains Replacement	Loughnan St Coolamon	1/7/2013	30/6/2014	45,500	0	Not yet commenced
Mains Replacement	Wade St (1) Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Wade St (2) Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Stinson St Coolamon	1/7/2013	30/6/2014	33,800	0	Not yet commenced
Mains Replacement	Methal St Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Mann St Coolamon	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Deepwater Rd Matong	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Yanko St Matong	1/7/2013	30/6/2014	39,000	0	Not yet commenced
Mains Replacement	Grong Grong Rd Matong	1/7/2013	30/6/2014	19,500	0	Not yet commenced
Mains Replacement	Waterview St Ganmain	1/7/2013	30/6/2014	26,000	0	Not yet commenced
Mains Replacement	Gladstone Ln Wyalong	1/7/2013	30/6/2014	13,000	0	Not yet commenced
Pumps Major Maintenance Program	Throughout Distribution Area	1/7/2013	30/6/2014	221,000	0	Not yet commenced
Pumps Replacements (2)	Mt Daylight	1/7/2013	30/6/2014	50,000	0	Not yet commenced
Pump Stn Valve Replacement Program	Mt Daylight	1/7/2013	30/6/2014	20,000	0	Not yet commenced
Replacement, Augmentation, Improvement	Jugiong Pump Stations	1/7/2013	30/6/2014	200,000	0	Not yet commenced
High Voltage Customer Agreement Upgrade	Jugiong Pump Stations	1/7/2013	30/6/2014	80,000	0	Not yet commenced
Air conditioning	Jugiong Pump Stations	1/7/2013	30/6/2014	3,000	0	Not yet commenced
Power Factor Correction	Oura Pump Stations	1/7/2013	30/6/2014	90,000	0	Not yet commenced

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Description	Location	Anticipated Start Date	Anticipated Completion Date	Program Estimate (\$)	Total Expend to Date (\$)	Comment
Mains Isolation Valve	Oura Pump Stations	1/7/2011	31/12/2013	20,000	7,154	In progress
Electronic Actuator	Oura Pump Stations	1/7/2013	30/6/2014	20,000	0	Not yet commenced
Air conditioning	Oura Pump Stations	1/7/2013	30/6/2014	11,000	0	Not yet commenced
Electrical Panel Upgrade	Garoolgan Pump Station	1/7/2013	30/6/2014	38,000	0	Not yet commenced
Air conditioning	Ariah Park Pump Station	1/7/2013	30/6/2014	4,000	0	Not yet commenced
Electrical Spares	Pump Stations	1/7/2013	30/6/2014	36,500	0	Not yet commenced
Reservoir Rehabilitation	Barellan Reservoir	1/7/2012	31/10/2013	250,000	209,073	Finalisation postponed until channel water available. \$41k carried over.
Water Meter Replacement Program	Throughout Distribution Area	1/7/2013	30/6/2016	2,140,000	196,328	In progress

Recommendation

Recommendation made was adopted.

9.3 OTHER REPORTS

9.3.1 WATER PRODUCTION UPDATE (G95809505)

13/085 RESOLVED on the motion of Crs Palmer and McGregor that the report detailing Council's year to date water production status as at 31 July 2013 be received and noted.

Report prepared by Senior Revenue Officer

This report is presented for information on Council's year to date water production status as at 1 August 2013.

The table below provides a dashboard analysis of water production to date, measured against the estimated production figures used to estimate water sales for the year.

The dashboard provides a visual indicator to instantly gauge year to date production against the performance criteria defined in the *Indicator Legend*.

The monitoring of these production figures provide an early indication as to how Council's sales are potentially tracking for the year, given that the bulk of actual sales figures are only available after quarterly meter reads.

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Source	Max Extraction	Production Figures through July				
	(Ml)	Prod'n LTD Ave	Est Prod'n	Prod'n YTD	Variance	Indicator
Jugiong	5,590	236	237	257	20	●
Oura	6,000	211	194	241	47	●
Mt Arthur	762	20	20	25	5	●
Mt Daylight	295	11	10	10	0	●
Hylands Bridge	165	0	0	0	0	●
Total	12,812	478	461	533	72	●

Indicator Legend

- Green** Variance is equal to or greater than production estimate
- Amber** Variance is less than 10% below production estimate
- Red** Variance is greater than 10% below production estimate

Jugiong, Oura and Mt Arthur are above their average productions while Hyland's Bridge channel was closed. The channel was reopened 5 August 2013.

Recommendation

Recommendation made was adopted.

**9.3.2 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS
POLICY (CP:022) (G40350505)**

13/086 RESOLVED on the motion of Crs Manchester and Templeton that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (CP:022), for public exhibition.

Report prepared by Manager Finance & Administration

Council is required to submit its expenses and facilities policy to the Division of Local Government by 30 November each year, following its mandatory public exhibition. An amended appendix has been drafted for attachment to the existing Policy that outlines specific monetary limits for Council to consider for adoption. Having reviewed the remainder of the existing policy, it is believed that it adequately meets the Guidelines. Minor amendments have been made to update references to the newly formed Local Government NSW.

Attached is an updated draft of the Payment of Expenses and Provision of Facilities to Councillors Policy for Council's consideration.

Recommendation

Recommendation made was adopted.

9.3.3 NEXT MEETING

The next Ordinary Meeting of Council is scheduled to be held on Thursday 24 October 2013 at Council's Temora office commencing at 1.00pm

10. QUESTIONS AND STATEMENTS

Cr Manchester noted that Chris Perry and Tony Corby represented Goldenfields at the Harden Shire Drinking Water Management meeting and that feedback on their performance was very positive.

9.3.4 CONSIDERATION OF INDOOR STAFF UNIFORM POLICY (CP:031) (G03051005) (G40057005)

13/087 RESOLVED on the motion of Crs McCann and Manchester that Council adopt the following policy:

CP: 031 Indoor Staff Uniform Policy.

Report prepared by General Manager

The General Manager has reviewed the uniform arrangements in consultation with staff. The draft policy caters for indoor staff clothing that allows some flexibility while promoting a standard corporate image for Goldenfields Water.

Recommendation

Recommendation made was adopted.

11.3 MEMORANDUM OF UNDERSTANDING WITH RIVERINA WATER (G45406505)

13/088 RESOLVED on the motion of Crs Manchester and Palmer that Council endorse the Memorandum of Understanding with Riverina Water and authorise the Chairman and General Manager to sign on Goldenfields behalf.

Report prepared by the General Manager

The General Manager and senior staff have developed a draft Memorandum of Understanding with Riverina Water. The MOU is aimed at regional cooperation and efficiency.

Recommendation

Recommendation made was adopted.

11. CLOSED SESSION 11.50AM

13/089 RESOLVED on the motion of Crs Morris and Palmer that Council meet in Closed Session.

11.1 GENERAL MANAGER'S CONTRACT REVIEW (Staff File)

This item is classified CONFIDENTIAL under section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters concerning particular individuals (other than councillors)

13/090 RESOLVED on the motion of Crs Palmer and McCann that the General Manager's total remuneration package be increased by 6% to \$173,840 effective from Monday 26 August 2013.

11.2 TEMORA AGRICULTURE RESEARCH FACILITY (G10056025)

This item is classified CONFIDENTIAL under section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Cr Speirs vacated the Chair for the item 11.2 to Cr Manchester. Cr Speirs left the room for the item 11.2.

The meeting was adjourned at 11.55am at the request of Cr Manchester for the General Manager and Cr Manchester to discuss the matter prior to the matter being considered by Council.

The meeting reconvened at 12.07pm with Cr Manchester occupying the chair.

13/091 RESOLVED on the motion of Crs McGregor and Morris that Council:

1. Authorise the General Manager and Deputy Chairperson to arrange a meeting between Goldenfields and Farmlink to decide on potential partnership between the two.
2. Authorise the General Manager and Deputy Chairperson to negotiate with Temora Shire Council a lease arrangement to facilitate Stage One Depot and Workshop move to the Temora Agriculture Research Facility dependent upon number 1 and subsequent Memorandum of Understanding.

13/092 RESOLVED on the motion of Crs McCann and Templeton that Council

1. Authorise the General Manager to take the issue up with Plains Water in writing.
2. Authorise the General Manager to arrange a meeting with Plains Water to establish legal directions.

OPEN SESSION 12.30PM

13/093 RESOLVED on the motion of Crs McGregor and Morris that Council revert back to open session and that the resolutions made in closed session be made public.

There being no further business requiring the attention of the Council, the meeting closed at 12.30pm.

MINUTES OF THE BLAND SHIRE HERITAGE ADVISORY COMMITTEE HELD IN THE COMMITTEE ROOM ON WEDNESDAY 9 OCTOBER 2013 COMMENCING AT 5.00PM

Present: Pam Butcher (Chair), Cr Peter Grellman, Cr Liz McGlynn, Guy Marchant (Manager Development Services), Dot Smith, Martin Lane,

Apologies: Lesley Duncan and David Scobie (Heritage Adviser)

CONFIRMATION OF MINUTES

Moved by Cr Peter Grellman and seconded by Martin Lane that the minutes of the meeting held on 7 August 2013 be taken as read and confirmed.

CARRIED

ITEM 1 MATTERS ARISING FROM MINUTES

- Guy advised the committee that both Heritage Grants were presented to Council and adopted with a minor change to the amount allocated for the Royal Hotel. Councillors removed all cost not associated directly with the verandah and as such the final grant figure of \$32,000 was approved.
- Guy advised committee that to date the re-paint of the facade & awning at 167 Main St had yet to commence.

ITEM 2 CORRESPONDENCE

Correspondence In

- Nil

Correspondence Out

- Nil

ITEM 3 HERITAGE ADVISORY REPORTS

David's report for September was discussed by the Committee members.

ITEM 4 HERITAGE ASSISTANCE FUND

- Nil

ITEM 5 PROJECTS

General discussion was had in regard to the status of the projects;

- Cemetery Head Stone restoration – Committee asked for an update on this project at the next meeting.

Action: Guy was to discuss with David and report back to committee.

- Cemetery Drainage – general thoughts where that the majority of works had been done other than the provision of a solar pump.

Action: Guy is to discuss the matter with Director of Assets and Engineering and report back to committee..

- Memorial Tree Avenue and Interpretive Panel – Guy advised the Committee that this matter was now in the hands of the Engineering section and was proposed to be part of overall enhancement of the area. Indications from Cr Grellman were that the budget allocation was not approved. Committee raised concern that this maybe the case and requested an update at the next meeting.

Action: Guy is to discuss the matter with Director of Asset and Engineering and report back to committee.

- Powder Magazine in Barmedman – Guy advised the committee that the area had been excluded from the Aboriginal Land claims however this decision is being appealed. Again the committee expressed concern that this had occurred and asked that Council peruse a favourable outcome.

- Reg Ratty Memorial Park – Guy advised the committee that he was unsure if any budget funding allocation had been approved for this as the matter is being dealt with by the Engineering department.

Action: Guy is to discuss the matter with Director of Asset and Engineering and report back to committee.

- Crazy Clark & Target Parapet – Guy advised committee that letters had been sent and that he would chase the matter up.

Action: Guy is to report back to committee.

- Bland Shire Cemetery Brochure – matter was discussed by committee and Guy indicated that Council maybe awaiting further information from David about the proposed project.

Action: Guy was to discuss with David and report back to committee.

ITEM 6 GENERAL BUSINESS

- Nil

ITEM 7 DATE OF NEXT MEETING

The next meeting of the Heritage Advisory Committee is on 6 November 2013 commencing at 5.00pm in the Council Committee Room.

ITEM 8 CLOSE

There being no further business the meeting closed at 5.40pm.

MINUTES OF THE BLAND SHIRE VISITOR ECONOMY AND TOURISM ADVISORY COMMITTEE HELD IN THE FOYER ROOM ON THURSDAY 12 SEPTEMBER 2013 COMMENCING AT 5:30 PM

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP16.0 Community satisfaction with the quantity and quality of tourist information and resources provided

DP19.0 Visitors and tourists are welcomed and make a positive contribution to the community and economy

DP19.3 Visitor information is kept relevant and up to date

DP21.0 Promote leading edge communication technology to link everyone within and outside Bland Shire

DP21.2 Analyse, interpret and promote emerging social trends and Government initiatives in technology to benefit the community

Author: Jeff Stien Senior Economic Development & Tourism Advisor

Officer's Recommendation:

That the minutes of the 8 August 2013 Tourism Advisory Committee be confirmed.

Present: Cr. Tony Lord, Martin Lane, Des Delaney, Jeff Stien (Senior Economic Development & Tourism Advisor).

Apologies: Amanda Stitt, Mal Carnegie, Bernie Couzens, Peg Mrowka

ITEM 1 CONFIRMATION OF MINUTES

That the minutes of the Bland Shire Council Tourism Advisory committee meeting held on 8 August 2013 be confirmed.

Moved: D Delaney Seconded: M Lane

CARRIED

ITEM 2 CORRESPONDENCE

Correspondence In:

- Riverina Regional Tourism

Correspondence Out:

- Riverina Regional Tourism

ITEM 3 MATTERS ARISING FROM MINUTES

- The three sim cards for the Gold Trails iPad Kiosks have been purchased and installed and the Senior Economic Development and Tourism Advisor gave an overview of the Gold Trails iPads. Brochure holders will be purchased and installed on the iPad Kiosks, then distributed. The Gold Trails have submitted their application for the NSW Tourism Awards. The finalists will be announced on Tuesday 8 October.
- The Senior Economic Development and Tourism Advisor submitted comments to the Draft Riverina Destination Management Plan. Cr. Lord and the Senior Economic Development Advisor attended the special Riverina Regional Tourism (RRT) meeting in Narrandera on 5 September.



Special General Board Meeting
Thursday 5 September, 10.30am – 12.30pm
Narrandera Council Chambers, Narrandera

MEETING MINUTES

1. Present:

Ken Murphy (RRT), Suzie Sternberg (RRT), Cr David Fahey (Urana), Sally Nolan (RRT/Wagga City Council), Greg Lawrence (RRT/Griffith City Council), Frank White (RRT), Jeff Stien (Bland), Bill Spiers (Temora), Mayor Lindsay Renwick (Deniliquin), Cr Bob Callow (Junee), GM James Davis (Junee), Cr Tracey Valenzisi (Leeton), Deputy Mayor George Weston (Leeton), John Harvie (Deniliquin), Des Bilske (Deniliquin), John Batchelor (Leeton), Cr Ruth McRae (Jerilderie), Peter Kennedy (Leeton), Tarryn Hodge (RRT Intern), Lisa Cameron (RRT), Linda Tillman (RRT), Andrew Sargent (DNSW), Mandy Bellingham (DNSW), Cr Leon Thorpe (Griffith), Ross McDonnell (RRT/NPWS), Cr Tony Lord (Bland), Craig Moffitt (Jerilderie), Cr Peter Batey (Gundagai), GM Michael Brady (Gundagai), Cr Gail Driscoll (Lockhart), GM Rod Shaw (Lockhart), Andrew Brown (Narrandera), Linda Wiles (Cootamundra), GM Ken Trethewley (Cootamundra), Penny Davies (Carrathool), Joseph Bianchini (Murrumbidgee), Cr Christine Chirgwin (Murrumbidgee), Cr Barry Mayne (Narrandera), Ursula Jones (Lockhart)

2. Apologies:

Cr Neil Smith (Junee), Michael McCormack MP, Daryl Maguire MP, Cr Rod Kendall (WWCC), Barry Barlow (Conargo), Norm Brennan (Conargo), Cr Peter Laird (Carrathool), Ken Croskell (Carrathool), Simone Hughes (Conargo), Ray Plus (Narrandera), Greg Conkey (RRT), Neil Druce (RRT), Terrey Kiss (Coolamon), Brent Lawrence (Leeton), Cr Kschenka (Narrandera), Cr Eipper (Narrandera), Cr Lee (Narrandera), Mayor Paul Maytom, Mayor Margaret Buntin, Mayor Cr Clarke (Narrandera), Cr Hall (Narrandera), Cr Morris (Narrandera), Cr Sullivan (Narrandera), Cr Howard (Narrandera), Garry Lavelle (Temora), Cr John Dalbroi (Griffith), Carolyn Upston (Murrumbidgee), Ray Smith (Bland), Cr Mary Donnelly (Cootamundra), Cr Terry Hogan (Jerilderie), GM Adrian Butler (Urana), David Tull (Griffith), GM Phil Pinyon (Wagga Wagga), Dean Kerr (RRT)

Moved: Des Bilske
Seconded: Tracey Valenzisi
Motion put and Carried

3. Welcome

The Chair extended a welcome to representatives of the host Council and all member Councils. He also advised that Mr Andrew Sargent and Ms Mandy Bellingham, from Destination NSW would be joining the meeting and making a presentation. The Chair then gave a briefing on all activities including meetings held since the last Special General Meeting at Griffith in June.

Prior to progressing to item 5 of the meeting agenda the Chairman advised that he had received an email from Leeton Shire the day prior to the meeting which raised some issues relating to their position on proposed constitutional changes which were linked to the role and financing of the three Destination Management Organisations. The Chair acknowledged that the agenda for this special general meeting was specific and that is intended to ensure that the meeting did not depart from this legal requirement. However given the linkage of the issues raised by Leeton Shire to the proposed constitutional changes he then provided a brief clarification on these issues.

4. Adoption of Minutes (Special General Meeting Griffith)

10.47am Suzie Sternberg left the meeting.

The following corrections to the original draft of the minutes were noted:

- a) Under Section (d) first paragraph to read " Michael Brady (Gundagai) acknowledged the process for election of the Board as per the constitution and in so doing indicated the Board needed to exercise care in that process to ensure the views of the majority of the membership are represented" and
- b) In final paragraph under (d) to read *To this, Michael Brady (Gundagai) suggested that the existing Board needs to remain until such time as the restructure process is completed, which accords with a view expressed in the discussion paper under "Next Steps" of allowing the existing Board to continue to operate until 31st December, 2013.*
- c) *Jeff Stien left the meeting at 12:20pm and Tony Lord at 1:20pm.*

Moved: Des Bilske
Seconded: Cr Leon Thorpe
Motion put and carried

Signed Chair _____

5. Amendments to Riverina Regional Tourism Inc. constitution

- a) Special Resolution 1

That this special meeting approve amendments to the Riverina Regional Tourism Inc., Constitution as set out in Annexure A.

- b) Special Resolution 2

That this special meeting approve the commencement date of amendments proposed in Special Resolution Number 1 to take effect as from the 1st of January, 2014.

Discussion:

The Chair provided a briefing on the changes proposed for the constitution and the following comments were made during this process.

Cr Tracey Valenzisi questioned how the representatives on the DMO are elected and whether or not the DMO representatives have to be from an LGA. The Chair confirmed that each DMO nominates two representatives to the RTO Board subject to applicable criteria. It was also clarified that DMO representatives do not necessarily have to be from an LGA background and they can retire after a 2-year term. It was also stated that in addition there could be up to 4 industry representative nominated and a selection panel will make appointments based on skill and experience.

Cr Leon Thorpe asked for clarification on item D, asking for examples of independent representatives that sit on the selection panel. The Chair responded, noting that in the past RRT has worked with Regional Development Australia – Riverine (RDA). Other examples given by Linda and Cr Tracey Valenzisi included; Charles Sturt University, Riverina TAFE and NSW Industry and Investment.

Cr Tracey Valenzisi referenced Central RTO and the current structure of their Board including industry representatives.

Cr Tony Lord queried how the executive is selected for the board, suggesting that it was not covered in the constitution. The Chair confirmed that this concern was covered in point 14.3 with each office bearer elected by the Directors.

Cr Tony Lord asked for clarity around the removal of Directors by members. The Chair referenced the constitution

noting that the new person would take on the term of the previous Director.

The Chair noted a point that was discussed with DMO representatives regarding Special General Meeting (SGM) and confirmed that one DMO would have the right to call a SGM under the amendments proposed.

Also clarified 4 members constitute a quorum at Special General meetings.

Also noted the provision that all LGA/industry members of each DMO are invited to attend an AGM or SGM but do not have the right to vote.

In discussion on this provision Cr Leon Thorpe proposed the following amendment:
"the respective Destination Management Organisation have the right to proposed motions and vote" be altered to
"Only the respective Destination Management Organisation has the right to propose motions and vote"

Cr Tony Lord asked whether or not under this proposed structure, LGAs would be able to directly contribute to decisions made by the RRT Board. He expressed concern that colleagues on the DMO committee may not adequately represent LGAs. He expressed his concern at LGAs no longer have a financial interest in the RTO, or voting rights.

James Davis spoke from an LGA perspective and suggested that should an LGA go through the appropriate channels, via the DMO, they will be represented at the board level.

John Harvie echoed this statement by James and suggested that he is looking forward to the new structure that allows for more activity of a sub regional level.

The Chair confirmed that this structure should be adequate in providing LGA members opportunity to make decisions and influence the board.

Greg Lawrence reaffirmed that LGAs have every opportunity to nominate as representatives within the DMO.

Special resolution No 1 and 2 were then moved subject to the following amendments.

- a) Cessation of membership – correction of numbering
- b) Calling of special general meetings – amend "5 per cent " to read "1 DMO" and
- c) Procedure – amend "new addition" last sentence to read "only the respective Destination Management Organisation delegate have the right to propose motions and vote."

Moved: Des Bilske (Deniliquin)

Seconded: James Davis (Junee)

Linda Tillman noted the proxies received prior to voting:
Coolamon Shire Council have handed their proxy vote to Junee Shire Council
Frank White has a proxy from Conargo Shire Council

The Chair then put the motion to a vote:

Members voting for the constitution amendments:

Conargo Shire Council
Griffith City Council
Leeton Shire Council
Deniliquin Shire Council
Junee Shire Council
Carrathool Shire Council
Murrumbidgee Shire Council
Jerilderie Shire Council
Urana Shire Council
Narrandera Shire Council
Cootamundra Shire Council
Lockhart Shore Council
Coolamon Shire Council
Wagga City Council
Gundagai Shire Council

Urana Shire Council

Members voting against the constitution amendments:
Bland Shire Council

The Chair declared the motion as carried

Postponement of Annual General Meeting

The Chair advised that the RRT Board favoured postponement of the AGM to December in order to allow for completion of all work associated with the new structure. The following motion was then proposed:
That this special meeting of Riverina Regional Tourism INC make application under rule 23.2 of the current constitution for deferment of the AGM from 25th October 2013 to 13th December 2013 in order to allow sufficient time for the necessary changes to be implemented for a restructured Board as provided by changes to the constitution approved at the Special General Meeting held on 5th September 2013.

Moved: Cr Leon Thorpe Seconded: Sally Nolan

The motion was put and carried

6. Update on development of Destination Management Organisations

The Chair referred to the draft discussion paper that was issued in June and touched on the points addressed around DMO operating guidelines.

It was clarified that the DMO's will be responsible for establishing their own operating and structural arrangements, with input and advice available from RRT. There is also a need to correlate with the the RTO constitution.

The Chair then invited comments regarding the DMO working arrangements. Cr Tracey Valenzisi spoke on behalf of Leeton around how funding will be managed. Tracey queried the funding of the DMOs, suggesting that if all LGA funds are committed to the RTO then it will be difficult to access further funds for the DMO operations.

The Chair suggested that each DMO will vary slightly and that, on an LGA level, the DMO's need to utilise their current resources where possible. Cr Tracey Valenzisi indicated that she did not agree with this approach and felt that some staff resource would be necessary for their DMO. It was agreed that the structure and resourcing is up to each DMO and needs to be decided over the coming weeks.

Jeff Stien echoed the comments of Leeton Shire Council.

11.34am – Andrew Sargent and Mandy Bellingham (DNSW) entered the room.

John Harvie spoke of Deniliquin's excitement and his intention to raise funds through exciting value-added opportunities with industry. A number of other members reflected this view.

Discussion concluded that partnerships between industry and LGA are crucial.

Action: DMO representative to meet in the immediate future and RRT be represented and support when necessary

7. Address by Andrew Sargent, Destination NSW

The Chair then invited Andrew Sargent and Mandy Bellingham of DNSW to address the meeting.

Andrew reminded the group of the need for the LGA's to work closely together and he reaffirmed that in terms of the RVEF, more commonly than not, it is submissions showing evidence of collaboration, which will be rewarded. I saying this, he highlighted the need for the region to focus on its strongest point of difference, particularly considering the resources available.

Andrew then touched on the DNSW Regional Visitor Economy Fund (RVEF) and both the Quarantined and Contestable funding pools and provided clarification on the first round of the Contestable funding which will be announced soon.

<p>Mandy explained how the applications for Contestable funding have been assessed and confirmed that they have each been reviewed by representatives of the following organisations: 2x DNSW, 1x Department of Resources, Energy and Tourism (DRET) and 1x Tourism Australia (TA).</p> <p>Mandy then spoke on the need for submissions to specifically comply with the recommendations or 'Game Changers' identified in the Destination Management Plan (DMP). Mandy echoed statements Andrew gave at the recent DNSW workshop in relation to 'soft' and 'hard' measures of project successes; it is crucial that submissions show how you were going to measure the success of your project and, to outline how your application aligns with the Tourism 2020 objectives.</p> <p>Only \$1.25m of the contestable pool has been awarded in the first round. Another way to look at this is only 10% of applications were successful.</p> <p>Andrew noted that the applications for Quarantined funds (for RTO's) are now beginning to come through and that the absolute deadline for these to be signed off is November 29, 2013. It was recommended that to allow sufficient time for questions/clarification, submissions should be received by early November in order to meet the deadline. Note: It is expected to take DNSW around 8 weeks to process the Quarantined fund applications dependant on the quantity received.</p>
<p>8. General Business</p> <p>Cr Tony Lord of Bland Shire raised a number of aspects relating to the draft Destination Management Plan. Cr Lord asked whether LGA members would have the opportunity to proof read the final document. The Chairman noted that LGA members have had two weeks to respond to the DMP draft and there is no time for further proofing.</p>
<p>9. Meeting closed: 12.30pm (guests invited for lunch)</p>
<p>10. Next Meeting</p> <p>Open Board Meeting: AGM 13th December in Gundagai</p>

- At the Bland Shire Council August meeting they resolved to change the name of the Tourism Advisory Committee Advisory Committee to the Visitor Economy and Tourism Advisory Committee.

9.6 Change Of Name For The Tourism Advisory Committee

Council Recommendation:

10082013 RESOLVED on the motion of Cr Lord seconded Cr Keatley to change the name of the Tourism Advisory Committee to the Visitor Economy and Tourism Advisory Committee. CARRIED

- Discussions regarding the current and future tourism projects continued and it was agreed that the following projects should be progressed and included in any funding opportunities that may arise:
 - Cultural Centre including a Visitor Information Centre
 - Cooinda Reserve Precinct including the Wetlands, Poppet Head and Rotary Park
 - Airport, gliding and car clubs
 - Augmented reality, holograms and Apps
 - Bird Trails
 - Bland Shire Heritage, Gold Trails and Tours
 - Interpretive signs gold, tin, flowers, birds, eucalyptus, indigenous, history and heritage
 - Development of a content management and online booking and payment systems, social media including smartphone, electronic tours tablet, photo library and promotional videos in English and other languages
 - Events and prospectus
 - Destination Management plan
 - Newell Highway brochure, website and promotions
 - West Wyalong brochure
 - Hotels & Clubs of the Bland Shire & Surrounding areas
 - Russell Drysdale monument and interpretive sign
 - Notable people sculptures, Reading of the Riot Act and Sporting Icons
 - Taleeban
 - Vivid Bland Shire
 - Bike Trails
 - Forests, National Park and Reserves
 - Farm stays
 - Bland Shire's murals need to be assessed and repainted if necessary and other opportunities need to be identified
 - Geocaching
 - WiFi access in the main street

- An update on the 21st Anniversary of the Mirrool Silo Kick was provided by Des Delaney. Invitations have sent out to all previous Winners, Publicans and Committee Members. The Northern Jets Presentation dinner will be held on the Friday night and they have received 120 bookings. Luke Breust has confirmed that he will be attending.

- The following Cooinda Park and Wetlands business paper will be discussed at the September Council Meeting:

9.14 Cooinda Park And Wetlands Projects

Our infrastructure

Reviewing, renewing & improving our core community assets

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Officer's Recommendation:

1. That the Cooinda Park and Wetlands Projects be amalgamated and all come under the jurisdiction of the Cooinda Park Working group.
2. The combined concept/project map be adopted.
3. That funding be sort for the first stage of the Cooinda Park/ Rotary Park area, with the first stage comprising off interpretive signs; bird shelter; modernising the facilities at Rotary Park; modernising the facilities at Cooinda park adjacent to the parking area; widening the Cooinda Park turning circle; an additional entrance to the Cooinda Park parking area off Neeld Street, and a dump point near the existing toilets.
4. That the wetlands boardwalk and planting proceed as per the plan and within the current council funding arrangements.
5. That a further plan be submitted detailing the new parking area within Rotary Park.

Background

The Wetlands Project (south of Rotary Park and Neeld Street) has been ongoing for many years but began to come to fruition around 2008 with a number of plans being considered and a number of tenders called in 2009 but not accepted. A redesign was completed which culminated in a tender being accepted by Council for the earthworks on 3 August, 2010. Funding was sourced from DECC, REROC, and Council. Currently the final areas of work are being funded by Council and, in a smaller part, the Aboriginal Land Council.

On the 16 November, 2010, Council resolved to establish a Working Party for the Cooinda Park project to prepare a concept plan for the future development of the Cooinda Park area. The first meeting was held on the 12 April, 2011. From a number of meetings in 2011 a concept plan was derived which has been used to try and obtain grant funding.

To date the Wetlands Project is approximately 80% complete and is funded to complete the rest of the works on the working plan; and the Cooinda Park project is yet to be funded. A meeting of the Cooinda Park Working group was held on 23 July, 2013.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

.....
MAYOR

Present at this meeting were the members of the Working Group - Mayor Pokoney, Councillor Hampton, Linton Howarth and Tony Aberline; and 3 members of staff (GM, DES, T&VC) and Shane Goodwin of Barrick who inputted on funding opportunities.

The first item at this meeting was that the Cooinda Park Working Group adopted that both the Cooinda Park and Wetlands Projects be amalgamated and all come under the jurisdiction on the Cooinda Park Working group. NB: Previously it was believed by staff that the Cooinda Working group was looking at the Cooinda Park project and the Bland Shire Council was directly looking after the wetlands project.

The next item to be considered was the concept plan for Cooinda Park and the working plan for the Wetlands.

With regard to the concept plan for Cooinda Park, it was adopted that most proposals remain the same with the exception of:

- The removal of the Bush Tucker garden - the native bush tucker plants will now be planted along the walkways;
- The removal of the landscaping to the south of Neeld Street when entering from Wyalong;
- The addition of the continuation of the "Installation Walk" and the upgrade of the landscaping 'snake' along Neeld Street;
- and that the Heritage area and Rotary Park be subject to an onsite inspection by the Working group.

With regard to the working plan for the Wetlands Project, it was adopted that the plan be subject to an onsite inspection by the Working group.

On 6 August, 2013, the Cooinda Park Working party re-convened for a site inspection of those issues outstanding from the previous meeting. Additional members present were Councillors McGlynn and Lord. Tony Abilene was not present. Additional staff member present was the Senior Tourism and Economic Development Advisor.

Decisions made on the outstanding items were:

Rotary park:- The item remain on the concept plan. The parks facilities are to be modernised and a formal parking arrangement be adopted to delineate parking from the rest of the park.

Wetland area:- The proposed boardwalk continue

Heritage area:- The Heritage area remain on the concept plan. In the first instance, the existing structures in the Heritage area be maintained to survival standards.

Other:- The proposed connecting footpaths between Cooinda Park parking area and the Rotary Park parking area be changed to be the shortest route.

As stated previously the Wetlands part of the project is fully funded by Council.

The Wetlands Project was given by Council \$50,000 over 4 years and the cash flow timeline is:

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

.....
MAYOR

Funds	Carryover Requested	Total	Expenditure
2011-2012			
\$50,000	N/A	\$50,000	\$31,502
2012-2013			
\$50,000	\$18,498	\$68,498	\$66,979
2013-2014			
\$50,000	\$1,519	\$51,520	
2014-2015			
\$50,000			

[NB: Council staff believes that the current Working Plan (with the exception of the interpretive signs and bird screen) can be accommodated within the existing funding schedule]

The breakup of the 2011-2012 and the 2012-2013 spending was as follows:

2011 – 2012 >> \$31,502

The bulk of the expenditure was on creditors, the main ones being:

Thinkwater	Laying irrigation for the new planting around the wetlands	\$3,235
Rods Earthmoving	Rock Flume enlargement; Increasing depth in shallow areas; Construct and remove earth bridge to island to place hay, plant rushes and trees	\$8,893
Regional Eng Services	Check levels on whole site and complete a re-design in problem areas	\$1,500
P & A Cleary	Miscellaneous tidying up	\$1,530
Native Seeds	Purchase of seed for planting	\$4,218
Jim Brooks	Construction of flood gates and controls including concrete foundations	\$5,772
Garry Connell Earthworks	Caring and laying free hay; Carting free logs; carting and placing loam and extra rocks	\$3,490

2012 – 2013 >> \$60,433

Labour \$19,460 Plant \$5,199 Creditors \$42,318

Labour split about – 25% planting, 75% boardwalk

Plant was mainly all related to the boardwalk

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

.....
MAYOR

Main Creditors:

Wagga Forest Nursery	Plants	\$1,574
Thinkwater	Relaying feed line from sump to wetlands so that the wetlands are topped up during drought	\$10,617
Rod's Earthmoving	Moving and placing piers for the boardwalk	\$4,629
Miller Ready Mix	Concrete for boardwalk piers	\$1,173
MD & MM Carnegie	Native plants	\$5,069
Jim Brooks	Placing concrete for boardwalk piers	\$2,301
Bunnings	Timber for boardwalk	\$8,616
Arundel Survey	New subdivision plans	- \$6,810

NB: The expense for the boardwalk in 2012 – 2013, in the order of \$37,000 all up, compares favourably with contractor's quotes of around \$250,000 for materials only.

Conclusions

As per the Cooina Park working group recommendation, the Cooina Park and Wetlands Projects be amalgamated and all come under the jurisdiction of the Cooina Park Working group.

The combined concept/project map, as submitted to Council, be adopted.

That funding be sort for the first stage of the Cooina Park/ Rotary Park area, with the first stage comprising of Interpretive signs; bird shelter; modernising the facilities at Rotary Park; modernising the facilities at Cooina park adjacent to the parking area; widening the Cooina Park turning circle; an additional entrance to the Cooina Park parking area off Need Street, and a dump point near the existing toilets.

That the wetlands boardwalk and planting proceed as per the plan and within the current council funding arrangements.

That a further plan be submitted detailing the new parking area within Rotary Park.

Financial Implications

As detailed above.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

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MAYOR

PAGE NO. 11 OF THE MINUTES OF THE BLAND SHIRE TOURISM ADVISORY COMMITTEE HELD ON THURSDAY 12 SEPTEMBER 2013

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General Manager

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Mayor



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

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MAYOR

ITEM 5 GENERAL BUSINESS

- The Newell Highway Promotions Committee is working on some promotional activities for the Newell Highway:
 - Travel OZ
 - PGA Golf Magazine
 - Blogger
 - Wall Street Journal
- **Hay Picture to Post Card Competition and Instagram**

The Hay Visitor Information Centre in conjunction with the Hay Business Chamber recently conducted a photo competition to unearth photos from the district for town promotion.

Sixty three photos were submitted from talented photographers of all ages.

There were three winners::

- 1 Jan Jacka - photo of a bogeye
- 2 Dimity Comb - photo of a mob of lambs in the yards and a working kelpie dog
- 3 Margie McClelland - Lachlan Street view

Each winner receives a \$100 voucher to be spent at any Hay business.



Shingleback 'Bogey' Lizard common to the Hay Plains.
Photo by Jan Jicka



Hay! place stamp here

For further information visit:
hay.nsw.gov.au

Historic buildings, Lachlan Street, Hay.
Photo by Margie Mclelland



Hay! place stamp here

For further information visit:
hay.nsw.gov.au

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General Manager

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Mayor

- **Events**

- **Mirrool Silo Kick** - Saturday 12 October 2013
- **Museum of the Long Weekend** – Monday 14 October 2013
- **Sweden In The West Festival** - Friday 18 October to Sunday 20 October 2013.
The program has been finalised and printed and they have secured funding for a portable PA system and banners.
- **Barmedman Modified Tractor Pull** - Saturday 19 October 2013
- **2013 Riverina Branch ASH Society Campdraft, Show and Challenge** – Saturday 19 and Sunday 20 October 2013
- **South Western Zone Qualifying Swimming Meet No.3** – Sunday 26 January 2014

ITEM 6 DATE OF NEXT MEETING

The date for the next is 10 October 2013 at 5.30pm.

ITEM 7 CLOSE

Meeting closed at 6:25 pm.

MINUTES OF THE BLAND SHIRE VISITOR ECONOMY AND TOURISM ADVISORY COMMITTEE HELD IN THE FOYER ROOM ON THURSDAY 10 OCTOBER 2013 COMMENCING AT 6:00 PM

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP16.0 Community satisfaction with the quantity and quality of tourist information and resources provided

DP19.0 Visitors and tourists are welcomed and make a positive contribution to the community and economy

DP19.3 Visitor information is kept relevant and up to date

DP21.0 Promote leading edge communication technology to link everyone within and outside Bland Shire

DP21.2 Analyse, interpret and promote emerging social trends and Government initiatives in technology to benefit the community

Author: Jeff Stien Senior Economic Development & Tourism Advisor

Officer's Recommendation:

That the minutes of the 12 September 2013 Visitor Economy and Tourism Advisory Committee be confirmed.

Present: Cr. Tony Lord, Martin Lane, Bernie Couzens, Amanda Stitt, Jeff Stien (Senior Economic Development & Tourism Advisor).

Apologies: Mal Carnegie, Des Delanie, Peg Mrowka

ITEM 1 CONFIRMATION OF MINUTES

That the minutes of the Bland Shire Council Tourism Advisory committee meeting held on 12 September 2013 be confirmed.

ITEM 2 CORRESPONDENCE

Correspondence In:

- Riverina Regional Tourism

Correspondence Out:

- Riverina Regional Tourism

ITEM 3 MATTERS ARISING FROM MINUTES

- The first of the Gold Trails iPad kiosks has been put together and installed at the Lake Cowal Conservation Centre. The Gold Trails have made the finals of the NSW State Tourism Awards.

PAGE NO. 1 OF THE MINUTES OF THE BLAND SHIRE VISITOR ECONOMY & TOURISM ADVISORY COMMITTEE HELD ON THURSDAY 10 OCTOBER 2013

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General Manager

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Mayor

- Cr. Lord, the General Manager and the Senior Economic Development and Tourism Advisor attended the Riverina Regional Tourism Eastern Riverina Destination Management Organisation meeting in Temora on Friday on 27 September.
- Discussions regarding the current and future tourism projects continued and it was agreed that the following projects should be progressed and included in any funding opportunities that may arise:
 - Cultural Centre including a Visitor Information Centre
 - Cooinda Reserve Precinct including the Wetlands, Poppet Head and Rotary Park
 - Airport, gliding and car clubs
 - Augmented reality, holograms and Apps
 - Bird Trails
 - Bland Shire Heritage, Gold Trails and Tours
 - Interpretive signs gold, tin, flowers, birds, eucalyptus, indigenous, history and heritage
 - Development of a content management and online booking and payment systems, social media including smartphone, electronic tours tablet, photo library and promotional videos in English and other languages
 - Events and prospectus
 - Destination Management plan
 - Newell Highway brochure, website and promotions
 - West Wyalong brochure
 - Hotels & Clubs of the Bland Shire & Surrounding areas
 - Russell Drysdale monument and interpretive sign
 - Notable people sculptures, Reading of the Riot Act and Sporting Icons
 - Taleeban
 - Vivid Bland Shire
 - Bike Trails
 - Forests, National Park and Reserves
 - Farm stays
 - Bland Shire's murals need to be assessed and repainted if necessary and other opportunities need to be identified
 - Geocaching
 - WiFi access in the main street
- **Events**
 - **Mirrool Silo Kick** - Saturday 12 October 2013
 - **Museum of the Long Weekend** – Monday 14 October 2013
 - **Sweden In The West Festival** - Friday 18 October to Sunday 20 October 2013.
The program has been finalised and printed and they have secured funding for a portable PA system and banners.
 - **Barmedman Modified Tractor Pull** - Saturday 19 October 2013
 - **2013 Riverina Branch ASH Society Campdraft, Show and Challenge** – Saturday 19 and Sunday 20 October 2013
 - **Gliding Speed Week** – Sunday 3 to Sunday 9 November 2013
 - **South Western Zone Qualifying Swimming Meet No.3** – Sunday 26 January 2014

- The Cooina Park and Wetlands were discussed at the September Council Meeting with the following resolution:

9.14 Cooina Park And Wetlands Projects

Council Recommendation:

PROPOSED on the motion of Cr Lord seconded Cr Hampton:

1. That the Cooina Park and Wetlands Projects be amalgamated and all come under the jurisdiction of the Cooina Park Working group.
2. The combined concept/project map be adopted.
3. That funding be sort for the first stage of the Cooina Park/ Rotary Park area, with the first stage comprising of interpretive signs; bird shelter; modernising the facilities at Rotary Park; modernising the facilities at Cooina park adjacent to the parking area; widening the Cooina Park turning circle; an additional entrance to the Cooina Park parking area off Neeld Street, and a dump point near the existing toilets.
4. That the wetlands boardwalk and planting proceed as per the plan and within the current council funding arrangements.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

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MAYOR

5. That a further plan be submitted detailing the new parking area within Rotary Park.

AMENDMENT proposed on the motion of Cr Hampton seconded Cr McGlynn that the matter be held over for discussion at the October Council Workshop and presented to the October Council meeting.

On being put to the vote the amendment became the motion and was carried.

24092013 RESOLVED on the motion of Cr Hampton seconded Cr McGlynn that the matter be held over for discussion at the October Council Workshop and presented to the October Council meeting. **CARRIED**

ITEM 5 GENERAL BUSINESS

- Cr. Hampton has resigned from the Visitor Economy & Tourism Advisory Committee

9.6 Review Of Council's Advisory Committees



15.2 Work in partnership with community groups, advisory committees, Government Departments, businesses and council staff.

Author: General Manager

Officer's Recommendation:

That Council's Advisory Committee structure and membership be amended in accordance with the recommendations detailed below.

Introduction

Councillors in attendance at the September Workshop gave consideration to the current structure and membership of the existing Council Advisory Committees. It was subsequently agreed that a report be submitted to the September Council Meeting for further determination.

The Advisory Committees that require review are as follows:

- **Visitor Economy and Tourism Advisory Committee**

Officer's Recommendation:

That Councillor Hampton's resignation from the Visitor Economy and Tourism Advisory committee be noted and that a vacancy now exists for any interested Councillor.

- **Health and Well Being Advisory Committee**

Officer's Recommendation:

That the Health and Well Being Advisory Committee now meet on a needs only basis and that all community members of this Committee are advised accordingly.

- **Indigenous Advisory Committee**

Officer's Recommendation:

That Council note the councillor vacancy on the Indigenous Advisory Committee and call for nominations from any interested councillors.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 SEPTEMBER 2013

.....
MAYOR

- **Destination NSW, Visit NSW's Website**

Bland Shire listings have been added to Destination NSW, Visit NSW's website:

<http://www.visitnsw.com/destinations/country-nsw/wagga-wagga-area/west-wyalong>

ITEM 6 DATE OF NEXT MEETING

The date for the next is Thursday 14 November 2013 at 5.30pm.

ITEM 7 CLOSE

Meeting closed at 7:00 pm.

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Monthly Status Report

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents

Author: Executive Assistant

Officer's Recommendation:

That the information contained in the October 2013 monthly status report be received and noted.

Introduction

At its June 2011 meeting Council approved for the submission of a "Monthly Status Report" to each ordinary Council meeting for effective monitoring and recording of Council's decisions and actions taken.

This course of action creates greater transparency for staff responsible for implementing Council decisions and provides Councillors with a more accurate outcome of their decision making process.

When the action required from each decision is completed the item will be deleted from the report.

Conclusion

The actions taken by staff in implementing Council decisions and detailed in the Monthly Status Report be received and noted.

Financial Implications

Nil to this report

MONTHLY STATUS REPORT - COUNCIL MEETING RESOLUTIONS FOR ACTION

Blue shading indicates action completed

COUNCIL RESOLUTIONS 20 NOVEMBER 2012

Item Number	Action By	Council Resolution/Action Required	Outcome
MATCHING FUNDS FOR THE BLAND SHIRE HERITAGE, GOLD TRAILS AND TOURS - RUSSELL DRYSDALE MONUMENT - 24112012	GM	That Bland Shire Council endorses the Russell Drysdale Bronze monument and interpretive sign to be installed on the Tattersall's Hotel corner.	SEDATO to follow up next stage of this project. 13/12: stool to be removed from design, DES to source template to determine most suitable location 29/1: template available, onsite meeting to be scheduled 7/5: GM to follow up with SEDTA 3/7: Location of the sculpture has been determined and the Bronze work is now proceeding. 6/8: sculpture expected in October 15/10: Official opening proposed for early 2014 with Govt reps in attendance

COUNCIL RESOLUTIONS 19 MARCH 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
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REMOVAL OF UNDERGROUND FUEL TANKS - 61 NEELD ST, WYALONG - 08032013	GM	<p>1. That Council confirms responsibility for the removal and decommissioning of the underground petroleum storage site (UPSS) adjacent to 61 Neeld Street, Wyalong;</p> <p>2. That funds, in the amount of \$22,000.00, for this purpose be allocated in the 2013 / 2014 budget;</p> <p>3. That Council approaches the EPA to seek any financial assistance that may be available for this purpose;</p> <p>4. That Council approaches the RMS to share these costs with Council.</p>	<p>8/4: Letter sent, works to be scheduled in late June</p> <p>3/7: Original quote for works to be revised and compared with a second quote received.</p> <p>6/8: Letter sent requesting revised quote</p> <p>20/8: see report to September Council meeting</p> <p>17/9: Quote confirmed, works to be scheduled</p> <p>14/10: Works underway</p> <p>15/10: complete</p>
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COUNCIL RESOLUTIONS 16 APRIL 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
MULTIPURPOSE CULTURAL PRECINCT INCLUDING A VISITOR INFORMATION CENTRE - 11042013	DCDS	That the Council confirms the inclusion of a Visitor Information Centre in the current investigations and scope for a multipurpose cultural/exhibition space and that the findings of the investigations be presented to Council for further consideration and consultation.	Investigations Underway and ongoing 6/8: to be discussed at special Council Workshop on 13/8/2013 20/8: GM to inspect proposed new property development in Main St for further consideration of options

COUNCIL RESOLUTIONS 20 AUGUST 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
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Doctor's Incentive Package - 08082013	GM	That Council agree to support Dr. El Waili and Dr. Matrook by waiving the first 12 months rent of their tenancy at 33 Quota Drive, West Wyalong.	Letter sent to Doctors and Lease prepared in accordance with Council's resolution
Change Of Name For The Tourism Advisory Committee - 10082013	GM	To change the name of the Tourism Advisory Committee to the Visitor Economy and Tourism Advisory Committee.	This will be confirmed at the September Council meeting
Banner Policy - 18082013	DCDS	1. That Council does not adopt the Banner Policy that has currently been on public exhibition. 2. That the revised Banner Policy, developed as a result of public feedback, be placed on public exhibition for a period of 21 days.	Revised policy to September meeting for adoption
Swimming Pool Inspection Program Policy - 19082013	DCDS	That Council adopt the draft Swimming Pool Inspection Program Policy and place it on public exhibition for a period of 30 days.	Currently on public exhibition. Report to October meeting
Liquid Trade Waste Policy - 22082013	DES	That the draft Liquid Trade Waste Policy be put to the community for comment.	Advertised 15/10: awaiting Government response
Goldenfields Water - 26082013	GM	That Council authorise the General Manager to write to the appropriate NSW Government ministers to object to the proposal of breaking up the current area controlled by Goldfields Water into various other water authorities.	17/9: letter sent

<p>Review of Council's Organisation Structure - 33082013</p>	<p>GM</p>	<p>1. That Council adopt the new Organisation Structure consisting of two Directorates being; Assets and Engineering Services and Corporate, Community and Development Services as shown on the organisation chart attached to this report; 2. That both of these positions be confirmed as Senior Staff positions under the Local Government Act 1993; 3. That the new structure becomes effective immediately; 4. That the positions of Director Corporate Services and Director Community and Development Services are made redundant effective immediately; 5. That the General Manager put in place the necessary arrangements for the recruitment of the new Director, Corporate, Community and Development Services; 6. That the General Manager implements any necessary redundancy arrangements as per Award and Contract provisions; 7. That the General Manager arrange for the recruitment of all other positions currently vacant in accordance with the new structure; 8. That the General Manager now finalise the placement of the various council functions under the new two (2) Directorate structure to ensure the most effective and productive outcome for Council and the Community; 9. That the General Manager provides a progress report to Council in three (3) months time detailing the effectiveness, to date, of the new structure and the outcome of the recruitment processes; 10. That the General Manager provides a further report regarding the establishment of a 'councillor helpdesk' to facilitate and expedite councillor enquiries.</p>	<p>Applications for the new Director's position close on 16 September and a late report is expected to be submitted to the September Council Meeting 14/10: A. Casey appointed and commenced in new position</p>
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COUNCIL RESOLUTIONS 17 SEPTEMBER 2013

Item Number	Action By	Council Resolution/Action Required	Outcome
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Awning - Park Street Recreation Ground - 03092013	DES	1. Seek the view of the Park St Recreation Committee in regard to this development. 2. Produce cost estimates for erecting an awning at the Park St Recreation Ground over the existing concrete slab.	In hand - letter sent 15/10: awaiting response from User Group
October Meeting Dates - 09092013	GM	That the meeting dates for the October 2013 Council Workshop and Council Meeting be confirmed as follows: • Council Workshop – Tuesday 8 October 2013 • Council Meeting – Tuesday 22 October 2013.	Completed
Review Of Council's Advisory Committees - 11092013	DCDS	That the Health and Well Being Advisory Committee now meet on a needs only basis and that all community members of this Committee are advised accordingly.	15/10: letters sent
Review Of Council's Advisory Committees - 12092013	DCDS	That Council note the councillor vacancy on the Indigenous Advisory Committee and call for nominations from any interested councillors. *Cr Grellman nominated and was accepted.	30/9 Staff advised
Review Of Council's Advisory Committees - 13092013	DCDS	That the councillor representation on the Cultural Advisory committee be reduced from three (3) to two (2).	30/9 Staff advised
Review Of Council's Advisory Committees - 14092013	DCDS	That the councillor representation on the Heritage Advisory Committee be reduced from three (3) to two (2).	30/9 Staff advised
Review Of Council's Advisory Committees - 15092013	DCDS	That Council note the councillor vacancy on the Museums Advisory Committee and call for nominations from any interested councillors. *Cr Keatley nominated as an alternate representative and was accepted.	30/9 Staff advised
Review Of Council's Advisory Committees - 16092013	GM	That the Bland Creek Catchment Management Committee and the Lachlan Catchment Management Authority Local Government Coordinating Committee be deleted from Council's list of committees.	Noted. NFAR
Financial Statements 2012/13 - 18092013	GM	1. That the Financial Statements for 2012/13 be referred for Audit 2. That the Council authorise the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer to sign the statement by Councillors and Management.	15/10: in hand

Budget Review - 19092013	GM	That the Budget Review Report for the period ending 30 June 2013 be referred to the October Council Workshop and Council Meeting for further consideration.	15/10: report to be presented to October Council meeting
Banner Policy - 20092013	DCDS	That Council resolves to adopt the Banner Policy as presented with the removal of clause 3.3.2.	30/9 Policy provided for inclusion in Policy register
Access Incentive Grant - West Wyalong Public School P&C - 21092013	DCDS	That Council approves the Access Incentive Grant from West Wyalong Public School P&C for the amount of \$4200 inclusive of GST.	Paperwork completed and applicants advised.
Access Incentive Grant - Wyalong Post Office - 22092013	DCDS	That Council approves the Access Incentive Grant from Wyalong Post Office for the amount of \$4500 inclusive of GST.	Paperwork completed and applicants advised.
Exemption Of Waste Depot Fees For The Salvation Army - 23092013	DES	That the Salvation Army be exempt from fees at the West Wyalong landfill.	Letter sent. NFAR
Cooinda Park And Wetlands Projects - 24092013	DES	That the matter be held over for discussion at the October Council Workshop and presented to the October Council meeting.	Workshop discussion completed, to go to October Council meeting
Purchase Of Crawler Loader For Landfill - 25092013	DES	That a Caterpillar 953D Crawler Loader be purchased on the 60 month plan.	In hand, NFAR
Purchase Of A New Utility For The Noxious Weeds Section - 26092013	DES	That a single cab chassis utility be purchased.	In hand, NFAR
Sprayed Bituminous Surfacing Contract - 27092013	DES	That the current Sprayed Bituminous Surfacing Contract be extended by one year to the 1st October, 2014.	Letter sent. NFAR

Road Trains At Graincorp West Wyalong - 28092013	DES	1. That Bland Shire Council approve in principle that the extra route be used by GrainCorp for Road Trains 2. That the Director Engineering Services be authorised to negotiate the funding from GrainCorp to correct any geometry of the road as determined by the design. 3. That once any needed works are completed on the roadway, the Director of Engineering Services be authorised to give the final approval for road train usage on this extra section of roadway.	In hand 15/10: awaiting response from GrainCorp
Strengthening Communities - Mirrool Silo Challenge - 31092013	DCDS	That Council approves a Strengthening Communities grant of \$850 to support the 2013 Mirrool Silo Challenge.	Paperwork completed and applicants advised.
Public Liability Claim - SP 72000 - 33092013	GM	That Council decline the request from the owners of SP 72000 for further financial support.	15/10: claimant advised. NFAR

9.2 Shires Association of NSW – Operating Report to 28.2.13

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

15.2 Work in partnership with community groups, advisory committees, Government Departments, businesses and council staff.

Author: General Manager

Officer's Recommendation:

That the Operating Report for the 8 months to 28th February 2013 and the Annual Financial Statements for the 8 months to 28th February 2013, including the Audit report for the former NSW Local Government Association be received and noted.

Introduction

The Shires Association of NSW is registered as an Employer Association under the Federal Fairwork (Registered Organisations) Act 2009 and the NSW Industrial Relations Act 1996.

In order to fulfill its obligations under both Acts (Part 8 Division 3 and Sec 517(1) respectively) the Association has to provide a copy of the Annual Financial Statements, the Audit report and the Operating Report to all members within 6 months of the end of the financial year.

On 1st March 2013 the Local Government Association of NSW and the Shires Association of NSW amalgamated into a single organization namely, the Local Government and Shires Association of NSW, known as Local Government NSW.

As a result of this amalgamation the two associations ceased operations on the 28th February 2013 and Audited Financial Accounts were prepared as of that date. Accordingly a copy of the Operating Report for the 8 months to 28th February 2013 is included as an attachment to this report.

The Annual Financial Statements for the 8 months to 28th February 2013, including the Audit report, which consists of 22 pages, will be tabled at the meeting for perusal by any interested councillors.

Conclusion

The only action required by Council is to receive and note the reports.

Financial Implications

Nil to this report

The Shires Association of NSW

Operating Report

For the period ending 28 February 2013

The Executive Committee presents their Operating Report on the Shires Association of NSW for the eight (8) months ended 28th February 2013

Principal Activities

During the year, the Shires Association of NSW amalgamated its operations with the Local Government Association of NSW on the 1st March 2013 to be known as Local Government and Shires Association of NSW trading as, Local Government NSW. Therefore this report covers the period from 1st July 2012 to 28th February 2013.

During this period, the Shires Association continued its principal activities in.

- Representing and lobbying on behalf of Local Government on major issues including:

The review of the NSW Planning System (Green paper, White paper and draft legislation), The Local Government Reform (Independent Local Government Review panel), Safe handling of Asbestos and the NSW long term transport management master plan.

- Providing advice, research and advocacy to our members in the areas of Workplace relations:-

During the period under review Workplace solutions continued to field calls from member councils, assisting with interpretation of the Local Government State Award and mediating on industrial issues. Representation at the NSW Industrial Commission was undertaken where necessary.

This unit was also heavily involved in the implementation of the One Association through regular communication with the NSW Industrial Commission and Fair Work Australia.

Arising from the Fair work (Registered Organisations) Amendment Act 2012 , the Shires Association made application to the FWC seeking to amend its rules. The rule alterations, once approved, will lead to changes to the Association policies, such as the requirement of all Board members to undergo financial management training, and policies concerning financial disclosure and governance.

- Providing training and professional opportunities to our members:-

The Training unit of the Association continues to attempt to provide pertinent training to staff and elected members. The introduction of webinars and e-learning in place of face to face training has met with some success but will take time to dominate this units output.

- Providing recruitment and remuneration services to our members:-

In a very competitive market the Management Solutions unit has had to provide new and additional services in an endeavor to retain its share of the Local Government recruitment market. Organisational and Structural reviews of councils and the provision of Comparative HR reports have met with some success.

Significant changes in the Financial Affairs

Taking into consideration the shorter reporting period to the 28th February 2013 there has been no significant change in the operating results from the previous year.

The eight months (67% of year) produced revenue of \$2,899,898 which was 67% of the prior period revenue of \$4,344,884. Conversely total expenditure of \$2,763,046 was 68% of the prior period of \$4,089,703.

Net Assets increased by 1.4% for the period.

Rights of member to resign

Under Sec 174, a member of an organisation may resign from membership by written notice addressed and delivered to the Secretary General.

No members resigned during the period.

Officers & Employees who are superannuation fund trustees or director of a company that is a superannuation fund trustee

Local Government Super - Cr Bruce Miller (Director), Bill Gillooly (Trustee)
StateCover Mutual Limited – Cr Bruce Miller (Director), Cr Paul Braybrooks (Director), Bill Gillooly (Trustee).

Executive Committee

The Shire Association of NSW Executive Committee is made up of the following members, with all representatives being from a Local Government Area.

:

- Cr Ray Donald (BOGAN) President – Full period
- Cr Bruce Miller (COWRA) Immediate Past President – Full period
- Cr Paul Braybrooks (COOTAMUNDRA) Treasurer - Full period

- Cr Maria Woods (WALCHA) – Full period
- Cr Phyllis Miller (FORBES) – Full period
- Cr Rex Wilson (WARREN) – Full period
- Cr Lindsay Renwick (DENILQUIN) – Full period
- Cr Chris Manchester (HARDEN) – Full period
- Cr Mark Troy (BELLINGEN) – Since 5 October 2012
- Cr Col Price (GLEN INNES SEVERN)- Full period
- Cr Raymond Longfellow (CENTRAL DARLING) – Full period

Number of Recorded Members

Our members at 28th February 2013, numbered 78 Councils, 10 County Councils, and 12 Associate members.

Number of Employees

At the 28th February 2013 The Association had, as measured on a full time equivalent basis, 54.7 employees.



Ray Donald (President)
Date: 19 September 2013

9.3 West Wyalong Show Day 2014

Our places

Where our sense of community shines

Vision: Providing great community facilities for everyone to enjoy

DP7.4 Assist community groups to provide activities to the wider community

Author: Executive Assistant

Officer's Recommendation:

That the Council make application for a local half day public holiday between the hours of 12noon and 6.00pm for the purpose of the West Wyalong Show on Wednesday 3rd September 2014 covering the West Wyalong/Wyalong and Tallimba Town Improvement Districts within the Bland Shire area.

Introduction

The West Wyalong Show Society Inc have requested a half day public holiday on Wednesday 3rd September 2014 for the purposes of the West Wyalong Show.

The NSW Industrial Relations Office have advised that all local holidays in NSW for a forthcoming calendar year are appointed by the Minister in one notice however consideration of late applications is permissible and will be subject to a one-off Notice . The Office requests that, following resolution by Council, they be informed in writing prior to 29th November 2013 of the desired 2014 local public holidays and local event days applicable to the local government area, together with detailed information in support of the application.

Summary

An online survey through Council's website was established on 29th August 2013. Background information and survey forms were also available from Council's stand at the 2013 West Wyalong Show event held on 4th September, Council's administrative office and the Library/Visitor Centre.

Advertisements appeared in the West Wyalong Advocate on 30th August, 20th and 27th September 2013. Notices were displayed on the Community Noticeboard located in Church Street West Wyalong and posted on Council's Facebook page.

Individual letters outlining the application process and seeking feedback were sent on 17th September 2013 to:

- West Wyalong Show Society Inc
- Business West Wyalong
- Commonwealth Bank, West Wyalong
- National Bank, West Wyalong
- South West Slopes Credit Union, West Wyalong
- Westpac Instore, West Wyalong
- St Mary's War Memorial School
- West Wyalong High School

- West Wyalong Public School
- Wyalong Public School
- Tallimba Public School

The Australian Hotels Association NSW wrote to Council on 16th August 2013 on behalf of members in the Shire requesting consideration of a local event day or part day local public holiday.

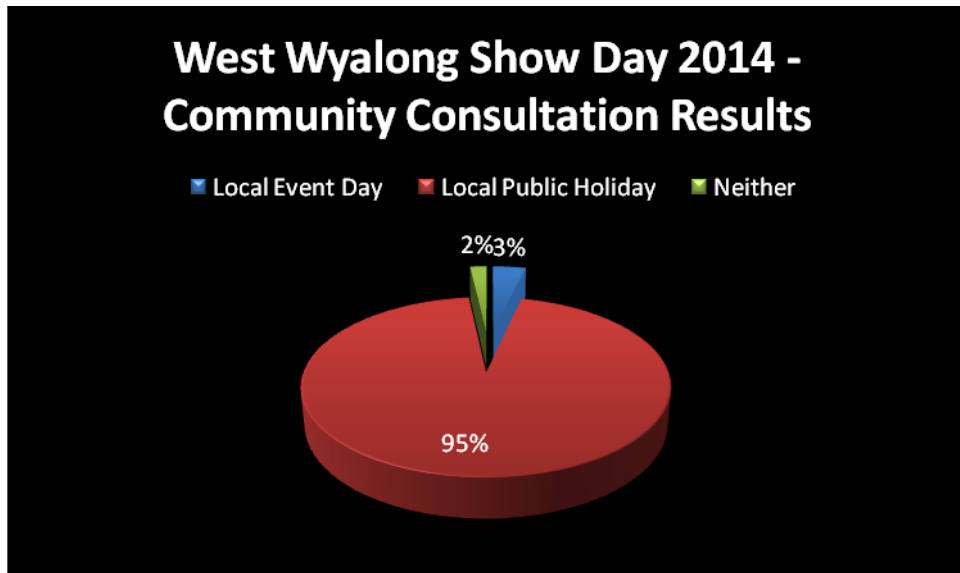
The closing date for submissions was Friday 4th October 2013.

Community Survey

This survey was available online, in addition a print version was available from Council's office and Library/Visitor Centre and urged the public to comment on their preference for a half day local event day or public holiday.

A total of 54 online surveys and 15 print versions were received.

From the responses received there is overwhelming support for the local half day public holiday.



Written Submissions

There were two (2) written submissions received:

- *Australian Hotels Association NSW (AHANSW)* - This submission on behalf of members in the Shire supports the local significance of the Show however expresses concern at the impact of the local public holiday and the payment of penalty rates for employees. Options presented for consideration are gazettal of a local event day or a part day local public holiday applying during business hours from 12noon to 6pm.
- *Ms J. Horneman* - This submission is in support of the half day local public holiday.

Defined Area

Council is required to clearly specify the defined area that the application relates to. Council traditionally applies for the area “covering the West Wyalong/Wyalong and Tallimba Town Improvement Districts within the Bland Shire area” and this definition has been queried in the past.

Conclusion

There is obvious strong community support for the continuation of the half day local public holiday for the purpose of the annual West Wyalong Show. The option presented by the AHANSW for a part day local public holiday applying during business hours from 12noon to 6pm is permissible and has been further pursued by Council.

Letters to local business owners and operators were emailed on 10th October and notices appeared in the Advocate on 11th and 18th October seeking input on the option of restricted hours and any impact on business. The closing date for submissions is 21st October 2013 and this information will be provided to Council at the meeting.

Financial Implications

Nil to this report



West Wyalong Show Society Incorporated

P.O Box 64, Wyalong NSW 2671
Ph/Fax 02 6972 2078 email wwss2@bigpond.com

ABN 88 931 514 142

11th September 2013

Mr Ray Smith, General Manager
Bland Shire Council
PO Box 21, West Wyalong NSW

File	RCS - EM - CEAS	Action
Action Officer:	em	SAL
REC'D	16 SEP 2013	
Copy to:	EA	
Bland Shire Council		

Dear Mr Smith,

Following a successful 2013 West Wyalong Show, the West Wyalong Show Society committee would like to once again apply for a half day public holiday for Wednesday 3rd September 2014.

This year's event attracted large support from the community, following on from their enthusiasm of last year, which is a good indication to us that the town want this unique event to continue. We also attracted a large number of Showmen's Guild, with new and exciting rides.

Once again the High School students turned out for three days to help prior, during and after the event, which shows what a great future our community has with volunteer participation.

The Show Society committee held a meeting with representatives of the Showmen's Guild of Australasia and Itinerant Traders, prior to the Show, to see if there were any other options to a week day Show. After lengthy discussions, the result was that to move from a mid week Show would be to the detriment (most likely the end of) this event. There is no weekend day that does not clash with another Show, and the Guild indicated they would attend the Show that already has the weekend booking, which would leave us with no entertainment. Not only is our Show one of a very minute number that is held on a week day, giving an extra income that would not normally be there, but West Wyalong is the break off point for the Showmen's Guild. Following our event, half the guild members break away to Broken Hill and onto the Royal Adelaide Show, with the other half going on to Narrandera and Royal Melbourne Show.

The show is a large source of income for the town, not just money going out of town. The entire Guild shop locally when they are here, which is for 4 to 5 days, they have all their mechanical work done in town (on operator spent \$8000 with a local engineering firm), petrol, groceries, clothing, as well as providing job opportunities for any interested locals. As well, many of the itinerants will stay in motels rather than camp. We do believe that the town is a winner from this event, socially as well as financially.

We hope you will again support our application for a gazetted half day holiday and look forward to hearing from you at your earliest convenience.

Yours sincerely

Diane Redman (Secretary West Wyalong Show Society)

West Wyalong Show 2014 - local public holiday or local event day

Online Community Survey Results

Serial	Half Day Local Public Holiday or Local Event Day	Comments
1	Half day local public holiday	I believe this is a local event the whole community should support. The local Show has been running for many years and it would be sad to see its demise, because if a public holiday is not granted that is what will happen.
2	Half day local public holiday	Without a public holiday our local show would suffer greatly. Many workers would not be granted the afternoon off work & would not be able to attend the show until the end of the day (when it is then getting dark & cold) & in turn their children would be less likely to be attending the show as well. Without locals & their children supporting the show, this local event would suffer greatly. The Show already suffers due to lack of volunteers, without attendance due to a half day public holiday the West Wyalong Show's days would be numbered!
3	Half day local public holiday	I think it should be a half day public holiday so everyone can support their local community and attend the show.
4	Half day local public holiday	Preference would be full day public holiday
5	Half day local public holiday	If this day was made a half day local event, people who work in retail, at schools and at the council would not be able to attend, effectively meaning the end of the show.
6	Half day local public holiday	A half day local public holiday would encourage all West Wyalong and district residents to attend and/or support their local show.
7	Half day local public holiday	We have 18 staff and only 4 went to the show but we have to pay them all for the day off.
8	Half day local public holiday	The West Wyalong Show is an important community event. Without the designated half day holiday, I believe the future of the show may be in jeopardy. The present arrangement allows families, businesses and school children to easily attend the show.
9	Half day local public holiday	A half day holiday is important for the continuation of the West Wyalong Show. We need to support the local show and the effort put into it by the committee and community,

10	Half day local public holiday	As Principal of West Wyalong Public School I see the enormous value that the show has for the community and the excitement and community spirit it generates for our students. We have a very high participation rate of show entries and students participating in show events. If we did not have the 1/2day holiday then the parents would be unable to accompany their children to the show and they would miss the opportunity to view the children's work and entries. Show Day promotes community spirit and the 1/2 day public holiday provides an opportunity for families to join together in an important community event.
11	Half day local public holiday	My belief is that without the public holiday, the show will not attract people as they will not feel like going after a full day of work. Having a half day is a lovely way to then head to the show and see the sights.
12	Half day local public holiday	A community event is not an event without a community
13	Half day local public holiday	Please keep it a half day holiday so families can go together
14	Half day local public holiday	.
15	Half day local public holiday	The West Wyalong Show has always been an important local event. It supports our community and encourages local participation. The public holiday allows all community members to attend this event. Without the public holiday allocation I believe the show would not continue to be as well supported as it is.
16	Half day local public holiday	On behalf of West Wyalong High School we would like to see the half day public holiday continued for 2014. Having it as a public holiday allows staff and students from the High School to participate in the organisation and running of the show. Many staff members act as judges and stewards and supervise students volunteering for a variety of tasks. If the show is to continue to be a success then the opportunity for this support is needed. Only a half day public holiday ensures that staff can be released from classes to attend and help out at the show. As a school we are providing the citizens of the future who will be needed to ensure community events like the West Wyalong show are sustainable. We believe it is an integral part of schooling to encourage our students to give back to their community and to build the future they want to see. A half day local public holiday ensures maximum participation and support from the whole High School community. Regards Jenene McGrath - Principal West Wyalong High School.
17	Half day local public holiday	BY having a half day local public holiday people can attend and support the show.
18	Half day local public holiday	The mine should have to abide by this as well. It is ridiculous that they are not included.

Bland Shire Council



19	Half day local public holiday	Half day public holiday
20	Half day local public holiday	The local show is a well respected event which allows the community of the Bland Shire to exhibit and promote the products produced in your region.
21	Half day local public holiday	I doubt if the show would be able to continue if a public holiday were not granted. It would make it very difficult for most people to attend.
22	Half day local public holiday	The West Wyalong Show has been a part of the social calendar for over 100 years. The annual event showcases the agricultural diversity of the Shire and the businesses that support this industry. It is also an opportunity to display the work of local school children, individuals and community groups within the town. As the only viable day for the Show mid week it is critical to the success of the Show that a half day holiday is proclaimed for without this attendance would plummet. Inevitably this would lead to the demise of this important community event in our small rural community.
23	Half day local public holiday	If our local West Wyalong Show is declared a local event instead of a public holiday students, teachers and other workers will be forced to remain at work for the entire day. Thus meaning noone would be able to attend the Show during the day. Also there would be no horse, sheep or cattle events as noone would be able to enter these events due to school and work commitments. Please make West Wyalong's Show 2014 a half day public holiday for the sake of the community and to ensure a future for the West Wyalong Show and the Show Society.
24	Half day local public holiday	The West Wyalong show is a one day show. If this day becomes a local event day and not a local public holiday many people will be unable to attend the show due to school and work commitment. Due to this, the show will eventually become very small and may become non existent in our small community.
25	Half day local public holiday	This is unfair that the state government is trying to put pressure on a small rural community! Keep the 1/2 day public holiday!
26	Half day local public holiday	Being new to the town I have embraced the half day public holiday and think its a wonderful for a small community. Most, if not all if my friends here attend the show day and this would be a loss for all if this opportunity was lost.
27	Half day local public holiday	As the show does not fall within the school holidays as it need years ago, not since the 4 term year was introduced. A public holiday is the only way to let the children of the area attend without skipping school. It is a great community event.

Bland Shire Council



28	Half day local public holiday	The show society put in an incredible amount of work to present the annual show, the numbers are dwindling as it is, if we don't keep the half day holiday I think the show will gradually disappear which would be a great shame.
29	Half day local public holiday	One small thing to bring the community together.
30	Half day local public holiday	It has always been a half day holiday why should we change now?
31	Half day local public holiday	Most small show societies throughout the state are doing it tough with usually only a handful of older people to keep them going. Because of their value to our community I think they deserve all the support we can give them
32	Half day local public holiday	Brings everyone together to showcase a snapshot of the extraordinary talent hidden within the community. Its also a wonderful day out for families!
33	Half day local public holiday	A half day holiday is a must for town parents and kids to attend the show on a weekday or the shire should organise for the West Wyalong show to be on a weekend .
34	Half day local public holiday	It has to be a half day public holiday otherwise workers will not get the time off to go to the show. I feel we need to get as many people as possible to the show, or it will be lost forever. The Show committee put in a major effort and I feel as a town we need to support them and this wonderful event. West Wyalong show day showcases the good old fashioned country way of life, an important day when we can all come together as a community and interact in a casual, safe & familiar environment.
35	Half day local public holiday	I feel we need to support our local show by getting more community members to attend. Having a half day public holiday would help our local show day.
36	Half day local public holiday	I feel we need to support our local show by getting more community members to attend. Having a half day public holiday would help our local show day.
37	Neither	I think show day is a waste of time and boring not only that i don't get a public holiday rate as nobody in town dose and if i did i would only go to wagga for the day
38	Half day local public holiday	Because if you didn't have a half day public holiday, no one would go to the show and numbers are getting lower as it is. You need all the support you can get so support the locals to help support you.
39	Half day local public holiday	Meant to be half day public holiday. **

Hard Copy Community Survey Results

Serial	Half Day Local Public Holiday or Local Event Day	Comments
1	Half day local public holiday	Important community event that needs to be supported by a local public holiday to ensure opportunities for participation
2	Half day local public holiday	
3	Half day local public holiday	
4	Half day local public holiday	Schools and teachers are huge supporters so need the public holiday to attend. A local event day would negate this. Local event days can be held at weekends but the show cannot reasonably change as most Saturdays are taken by the small communities
5	Half day local public holiday	The WW Show is always held on a weekday, so it is important to keep the 1/2 day holiday. Most of those weird and wonderful events, that come and go over the years, are usually held once weekend, so a holiday is not necessary. Long live the Show, with its 1/2 day holiday
6	Half day local public holiday	
7	Half day local public holiday	
8	Half day local public holiday	
9	Half day local public holiday	
10	Half day local public holiday	
11	Half day local public holiday	
12	Half day local public holiday	We need to maximise the amount of people who attend
13	Half day local public holiday	
14	Half day local public holiday	The annual show is a country tradition and we must attempt to keep it going all young children love the show. Most of these local event days are 3 year wonders - here today gone tomorrow. I fully support the 1/2 day holiday for the show
15	Half day local event day	

16 August 2013

Mr. Ray Smith
General Manager
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

By Email: council@blandshire.nsw.gov.au

Dear Mr. Smith,

RE: PUBLIC HOLIDAY – West Wyalong Show

I am writing on behalf of our members in the Bland Shire Council LGA regarding the abovementioned public holiday.

The Association supports the local significance of the West Wyalong Show and the positive benefit the event provides to the local community and, in particular, the local economy, and understands the purpose of the public holiday is to allow the local community to attend the event.

However, our members have expressed concern regarding the impact of the local public holiday in increasingly tight economic conditions. The primary concern of our members is that hospitality businesses in the Bland Shire Council LGA will once again be required to pay employees penalties up to 275% of the base rate of pay if the event is declared a local public holiday.

The Association submits that for 2014, consideration be given to seeking the gazettal of local event day for the West Wyalong Show in lieu of a local public holiday.

Alternatively, the Association submits that consideration be given to seeking the gazettal of a part day public holiday which is sufficient for the purposes of the event, but not unnecessarily impacting upon local hospitality businesses in the Bland Shire Council LGA through the application of public holiday penalty rates up to midnight. In this respect, the Association submits a part-day public holiday applying during business hours from 12.00pm to 6.00pm is appropriate.

The above proposals are, in our view, an equitable and common sense approach to balancing the local significance of the event with the significant financial impost on many small businesses in your area.

**AHA
NSW**

AUSTRALIAN
HOTELS
ASSOCIATION
(NSW)

Should you wish to discuss this matter, please contact me on (02) 9281 6922. I thank you for your consideration of this matter and I look forward to your reply.

Yours faithfully



PAUL NICOLAOU
Chief Executive Officer

12 Brown St
West Wyalong 2671
30-9-13

The Manager.
Bland Shire Council.
Dear Sir,

I would like to see the Show Society retain the half day holiday from midday on September 3rd 2014.

I think a local Show is essential to be held in country towns as it is a great social event and without a half day holiday it would be very difficult for a lot of people.

Yours faithfully
Jean Horneman

In favour of the West Wyalong Show Society retaining the half day holiday on 3-9-14

File: RCS-EM-CEAS	Action
Action Officer: EA	<input checked="" type="checkbox"/>
REC'D	- 2 OCT 2013
Copy to:	Bland Shire Council

9.4 Comparative Information - NSW Local Government 2011-12

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

15.2 Work in partnership with community groups, advisory committees, Government Departments, businesses and council staff.

Author: General Manager

Officer's Recommendation:

That the Comparative Information Report on NSW Local Government for 2011-2012 be received and noted and that the DLG be congratulated on the new format.

Introduction

Council is in receipt of the latest *Comparative Information on NSW Local Government Councils for 2011/12* report.

This new-look publication is a step towards a new framework and set of consistent, meaningful indicators that show how well councils are performing across a range of activities and in the delivery of services.

The Division of Local Government has revised the contents and format of the Comparative Report to provide improved public reporting on council performance.

Key points

The publication consists of two main parts:

- *Part 1: State of Local Government in NSW* - presents an overview of the performance of the local government sector as a whole. (A copy of this report has been included separately with the business paper).
- *Part 2: Your Council's Performance* - presents stand-alone, individual snapshots of each of the 152 general purpose councils in NSW. (A copy of the Bland Shire Council report is included as an attachment to this report).

General Managers have been asked to bring the Report to the attention of councillors and council staff and Councils are invited to provide feedback on the revised format by emailing dlg@dlg.nsw.gov.au.

Where to go for further information

A PDF version of the publication and time series data excel spreadsheets can be accessed by selecting 'Comparative Information' on the Division's website at www.dlg.nsw.gov.au.

Conclusion

There are some interesting highlights when comparing Bland Shire's performance to the rest of NSW and in particular to councils within the same category.

- Unemployment Rate: BSC = 3.6% - GROUP = 5.3%
- Open Public Space: BSC = 1,750ha – GROUP = 157Ha
- Full Time Staff: BSC = 134 – GROUP = 105
- This figure would include Waratah Village
- Metre Road Length Per Capita: BSC = 514.04 – GROUP = 234.72

These are just a few examples from the total information which I believe is presented in a far more meaningful format than previous years.

Financial Implications

Nil to this report

Strengthening Local Government

Bland Shire Council

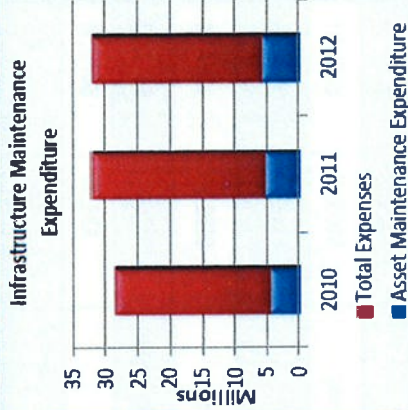
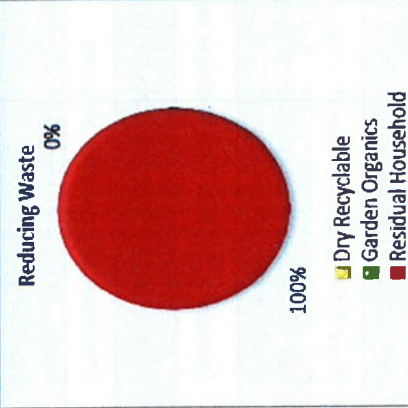
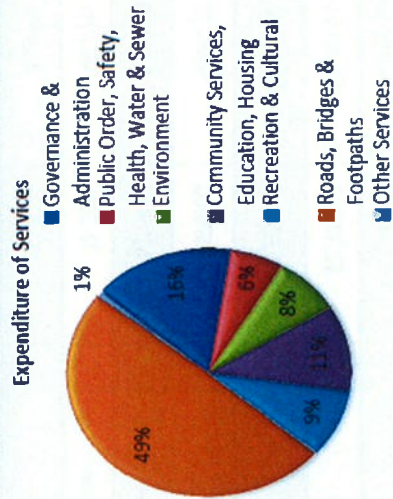
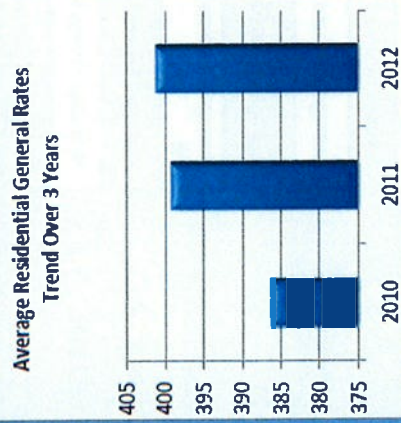


Bland Shire has an area of approximately 8,560.4 km² with a population of 6,018. Located on the northern fringes of the Riverina region the area's agricultural communities are based around West Wyalong on the Southern Slopes. The Shire offers parks and gardens, sporting and community facilities.

Your Local Government Area	LGA	Group Avg	Your Council	LGA	Group Avg
Five year population change	-5.8%	-0.8%	Number of Councillors	9	9
Population aged <19	28.0%	26.1%	Population per Councillor	669	822
Population aged >20 <59	47.1%	48.1%	Number of Equivalent Full Time Staff	134	105
Population aged >60	24.9%	25.8%	2011/12 Revenue (\$'000)	\$25,725	\$22,333
Aboriginal & Torres Strait Islanders	4.0%	7.8%	Revenue per capita	\$4,275	\$3,245
Language Other than English	1.2%	2.1%	Expenses per capita	\$4,331	\$3,101
Socio-Economic Index Ranking (1 lowest)	77	N/A	Population Density (Residents per km ²)	0.70	1.84

Your Local Economy	LGA	Group Avg	Your Public Facilities & Social Factors	LGA	Group Avg
Unemployment Rate	3.6%	5.3%	Number of Public Swimming Pools	2	2
Average Taxable Income (\$)	\$32,124	\$34,803	Number of Public Halls	2	7
Average Household Family Size	3.0	2.9	Number of Public Libraries	1	2
Largest Industry Employer	Ag/forestry/fishing		Open Public Space (ha)	1,750	157
Value of DAs determined (\$'000)	\$6,599	\$12,449	% Pensioner Rebates	24.7%	24.9%
Tourist Accommodation Establishments	8	6	Access to Internet at Home	62.20%	61.52%

Your Council's Rates and Spending



TCorp has assessed your Council's current Financial Sustainability Rating as Weak with a Neutral outlook.

The Infrastructure Audit assessed Council's infrastructure management to be Strong.

Contacting Council		How Your Council Manages		How Your Council is Performing		LGA	Group Avg
Shire St		Average Residential Rate	\$401.20	Governance & Administration Expenditure per capita	\$686.11		\$496.99
West Wyalong NSW 2671		Average Business Rate	\$917.24	Environmental Expenditure per capita	\$329.68		\$1,115.04
Postal Address:		Average Farmland Rate	\$2,323.03	Water & Sewer Services Expenditure per capita	\$160.19		\$2,265.69
PO Box 21		Average Mining Rate	\$393,500.00	Community Services & Amenities, Housing & Education Expenditure per capita	\$486.87		\$86,724.44
West Wyalong NSW 2671		Average Residential Water and Sewer Bill	\$578.00	Recreational & Culture Expenditure per capita	\$382.35		\$946.33
Phone: 02 6972 2266		Average Domestic Waste Charge	\$228.22	Public Order, Safety & Health Expenditure per capita	\$106.51		\$238.39
Fax: 02 6972 2145		% of Own Source Revenue	33.38%	Other Services Expenditure per capita	\$36.56		46.59%
Email:		% Grants of Revenue	62.76%	Average Kilogram Kerbside Dry Recyclables Collected per household/week	N/A		46.97%
council@blandshire.nsw.gov.au		Operating Performance Ratio	-6.51%	Average Kilogram Kerbside Garden Organics Collected per household/week	N/A		-6.64%
Web:		Unrestricted Current Ratio	4.66	Average Kilogram Kerbside Residual Waste Collected per household/week	9.4		4.60
www.blandshire.nsw.gov.au		Building & Infrastructure Renewal Ratio	31.75%	Total Domestic Diversion Rate for Council	32.3%		65.09%
		Infrastructure Backlog Ratio	8.44%	Roads, Bridges and Footpath expenditure per capita	\$2,142.74		14.59%
2012 Local Government Elections: Bland Candidates and Councillors							
LGA Demographics	% Pop in LGA	% Councillor Candidates in LGA	% Councillors Elected in LGA	% Councillors State Average			
Male	50%	79%	75%	73%			
Female	50%	21%	25%	27%			
ATSI	4%	7%	13%	2%			
Disability	N/A	7%	0%	3%			
NESB	1%	7%	0%	8%			
Age <30 years	37%	0%	0%	4%			
Age >30, < 60 years	38%	64%	63%	58%			
Age 60+ years	25%	36%	38%	38%			
Comparative Information on NSW Local Government							
Measuring Local Government Performance 2011-12							
 Premier & Cabinet Division of Local Government							

9.5 Executive Certificate For Elected Members

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

14.1 Ensure councillors are provided with appropriate support and resources to carry out their civic duties.

Author: General Manager

Officer's Recommendation:

1. That Council agree in principle to participate in the Executive Certificate for Elected members program.
2. That the General Manager liaises with councillors and LGNSW to establish an appropriate timetable for conducting the program in West Wyalong.

Introduction

Councillors will recall discussion of this matter at the most recent workshop at which it was advised that further information was being obtained from LGNSW in regard to conducting this program specifically for Bland Shire Councillors.

Information has now been received that the program can be conducted in West Wyalong at a significant savings to council.

Included as an attachment to this report is an overview of the program including the various topics covered which deal with:

- Stage 1 - Introduction to the Role of an Elected Member
- Stage 2 - Legislative Responsibilities of NSW Elected members
- Stage 3 - Effective Decision Making

The course can be scheduled in 2 parts – Stages 1 & 2 of three days duration followed one month later by Stage 3 of two days duration.

Conclusion

Councillors will be aware that over the past 12 – 18 months there has been a number of reviews of local government in NSW the most significant being the Independent Review Panel who have identified the need for councillors to be much better educated in their roles and responsibilities as an elected member.

This new program being offered by LGNSW, I am certain will be the forerunner of future mandatory training for councillors, and to be able to take advantage of this current offer would certainly be in the best interests of Bland Shire Council.

Financial Implications

The estimated total cost for all nine (9) councillors to participate in this program, in West Wyalong, is \$31,000.00. This compares extremely well to undertaking the program in Sydney which would be closer to \$60,000.00 when you take into account travel and accommodation costs.

The advantage of having the program in West Wyalong also provides a greater opportunity for councillors to more easily schedule their personal commitments.

There is also an opportunity to invite adjoining Councils to participate in the Program in West Wyalong which would defray the individual costs per councillor even further.

There is a current budget allocation of approximately \$12,000.00 for councillor development so if Council were to agree to undertake this program an adjustment to this allocation could be made at the next quarterly budget review.

9.6 Meeting Arrangements And Council Closure – Christmas – New Year 2013-2014

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

15. To provide quality leadership, governance and management

Author: General Manager

Officer's Recommendation:

That Council determine the following meeting arrangements for the 2013/14 Christmas and New Year holiday period:

- 1. The December meeting of Council be held on Tuesday, 3 December 2013.**
- 2. The December Council Workshop be cancelled.**
- 3. The Australia Day Committee meeting be held on Tuesday 17 December 2013 commencing at 6.00pm.**
- 4. The Council Christmas dinner be held on Friday, 13 December 2013.**
- 5. There be no meeting held in January 2013.**
- 6. The Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature between the December 2013 and February 2014 Council meetings and that any matters dealt with under this authority be reported to the first meeting in 2014.**

Officer's Recommendation:

That Council endorse the closure of Council's operations, with the exception of essential services, from 3.00pm on Friday 20 December 2013 and recommencing on Monday 6 January 2014.

Introduction

This report deals firstly with the meeting arrangements over the upcoming Christmas and New Year period and then with the proposed shutdown of operations from 20 December 2013 to 6 January 2014.

There will need to be sufficient time to activate council decisions from the December meeting prior to staff leave and the office closure. Therefore, as has been the case in recent years, the December meeting of Council should be brought forward.

Also in recent years Council has dispensed with the January meeting which is allowed under the Local Government Act.

Council will need to determine the appropriate meeting arrangements during this holiday period, including a date for the Christmas dinner and the Australia Day Awards Committee meeting, and the following is proposed:

- Reschedule the December Council Meeting to 3 December 2013
- Cancel the December Council Workshop on 3 December 2013 but if there are issues requiring attention that they be brought forward on Tuesday 17 December 2013 in conjunction with the Australia Day Committee meeting.
- Councillors Christmas dinner on Friday 13 December 2013
- Australia Day Awards Committee meeting at 6pm on Tuesday, 17 December 2013
- There be no Council Workshop or Meeting in January 2014
- The normal meeting cycle resume in February 2014

It is also common practice to delegate joint authority to the Mayor and General Manager to deal with any urgent matters that may arise during the period in which there are no formal council meetings. This authority is conferred jointly which means that neither the Mayor nor the General Manager can act in isolation. Any such matters dealt with under this authority need to be reported to council.

It is also recommended that the Council operations, with the exception of essential services, will close to the public from 3.00pm on Friday, 20 December 2013 and reopen on the morning of Monday, 6 January 2014.

During this period there will be 3 public holidays, 1 annual picnic day, 1 RDO for outdoor staff and 5 annual leave days. These annual leave days will reduce council's leave entitlement burden which will have a positive financial impact.

Conclusion

The proposed schedule of dates for meeting arrangements and operation shutdown for the upcoming Christmas and New Year period have been determined to ensure that appropriate timeframes and measures are implemented during the holiday period and that all staff are treated in a consistent manner.

Financial Implications

Nil to this report other than to have a positive impact on the reduction of staff leave entitlements.

9.7 Grain Harvest Management Scheme

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

15.2 Work in partnership with community groups, advisory committees, Government Departments, businesses and council staff.

Author: General Manager

Officer's Recommendation:

That Council agree to participate in the Grain Harvest Management Scheme for 2013-2014.

Introduction

Councillors may recall discussion of this matter at a recent workshop at which it was advised that member councils of REROC were opposed to the scheme based on the premise that the introduction of such an arrangement could increase truck loads by up to 10 ton which in turn could create additional damage to the local road networks.

Since then council has received correspondence from the NSW Farmers Association, a copy of which is included as an attachment to this report, as well representations from NSW Transport.

On Tuesday 15 October the Mayor, General Manager and Director of Assets and Engineering met with representatives of NSW Transport. During discussions it was emphasised by the Government representatives that the Scheme was certainly not a 5 + 5 arrangement but instead it was simply legalising the current informal arrangement of allowing up to a 5 ton overload.

The Scheme will allow for overloaded trucks to trim their loads insitu at the grain receivable sites and with close monitoring of the Scheme it is expected that there will be up to 6% less truck movements during the harvest period.

Conclusion

Based on this information, the fact that the Scheme is only in place until May 2014 and the fact that it may well reduce the number of truck movements within the Shire, it is recommended that council support the Scheme.

Financial Implications

Nil to this report.



3 October 2013

Clr Neil Pokoney
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

File:	T&T - SP - HVRT	Action
Action Officer:	Gm	<input checked="" type="checkbox"/>
REC'D	8 Oct 2013	
ASS:	390 888, 395282	
NSW TO:		
	Bland Shire Council	

Dear Clr Pokoney,

Grain Harvest Management Scheme

Following our previous correspondence sent in July, you should have also received correspondence from Transport for NSW outlining the 2013/14 grain harvest management scheme and requesting your participation. As a representative of farmers in NSW I again encourage you to consider and support the scheme given the benefits it will provide to farmers in your local government area.

We estimate that there is about \$232.0 million worth of grain grown in the Bland Shire Council area, supporting a number of businesses from farming through transport operators and contractors to grain receival sites.

The scheme that is contained in the Transport for NSW correspondence is not about increasing the weights of trucks on roads. It is about providing tolerance to encourage farmers and truck operators to load to the current legal limits. As we noted previously, the variance and vagaries with loading trucks in a paddock during grain harvest makes it virtually impossible to accurately identify the weight of a truck on farm and therefore confidently comply with legislated weight restrictions. Unlike speed limits where the driver accurately knows the speed they are doing yet is afforded a degree of leeway, grain truck weights are unknown until they go over a set of scales yet they are not afforded any leeway.

Current chain of responsibility legislation imposes legal requirements on receival sites, influencing their ability to unload overweight trucks. This means the trucks either tip off the grain somewhere else or they go back out on the road. The proposed Transport for NSW scheme will allow receival sites to unload this grain. The scheme also introduces a policing mechanism where truck weights are monitored and systemic abusers will be penalized. Currently there is no policing mechanism.

If the Bland Shire Council choose not to support this scheme, farmers and drivers will be forced to compensate for the vagaries and variance in grain loading by considerably under loading, leading to more trucks on the road, greater queues and waiting times at receival sites and an inefficient grain transport system.

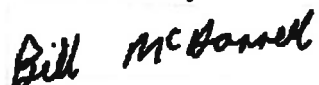
It is critical that such a scheme has the support of the administrator of the asset. We recognize that maintenance of the local road asset base is important and costly for local government.

However we believe that by establishing a recognized scheme it will encourage more efficient truck loading and allow better targeting of compliance.

With the 2013 winter grain harvest fast approaching we ask that you give this urgent consideration and support its operation in your local government area.

Please contact me on 0427 207 630 or the NSW Farmers Association Policy Director, Angus Gidley-Baird on 9478 1076 to indicate your support or if you have any questions.

Yours Sincerely

A handwritten signature in black ink that reads "Bill McDonnell". The signature is written in a cursive, slightly slanted style.

Bill McDonnell
Chair Business Economics and Trade Committee

9.8 Eastern Riverina Destination Management Organisation (ERDMO)

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP16.0 Community satisfaction with the quantity and quality of tourist information and resources provided

Author: General Manager

Officer's Recommendation:

That Council confirms its membership of the Eastern Riverina Destination Management Organisation.

Officer's Recommendation:

- 1. That Council nominate one councillor and one staff member as delegates to the Eastern Riverina Destination Management Organisation.**
- 2. That Council support the nomination of one of these delegates as Chairperson of the Eastern Riverina Destination Management Organisation.**
- 3. That Council support the nomination of one of these delegates to membership of the new Riverina Regional Tourism Organisation.**

Introduction

The Eastern Riverina Destination Management Organisation (ERDMO) comprises of the LGA's of Bland; Coolamon; Cootamundra; Gundagai; Junee; Lockhart; Temora and Wagga Wagga. This group of council's represents a 'cluster' within the Riverina Regional Tourism Organisation (RRTO) boundaries.

The first meeting of this group was held in Temora on 27 September 2013 and a copy of the notes taken at that meeting are included as an attachment to this report.

Also arising from that meeting it was resolved as follows:

Structure

That the ERDMO appoint the following positions:

- Chairperson – to be elected on a 12 month basis each October – November
- Vice Chairperson - to be elected on a 12 month basis each October – November
- Secretary – to be provided by Bland Shire Council

Representation

That each member LGA have two (2) representatives to be determined by the individual councils. Such representation can be any combination of councillor, staff member or tourism industry representatives.

There will be two (2) representatives elected from the ERDMO to sit on the RRTO Board.

Voting Rights

Each member LGA will have just the one (1) vote.

The Chairperson will have a casting vote given that there is an even number (8) of member councils.

Meetings

That in the immediate short term meetings will be held on a monthly basis and will rotate amongst member councils.

The next meeting will be hosted by Bland Shire Council on Friday 29 November 2013 and further details of venue, time and agenda are to be provided.

Conclusion

It is important that Bland Shire Council is well represented in the ERDMO to ensure that our Shire receives equal and adequate consideration when determining tourism projects and events within this cluster. It is for this reason that I have recommended that not only does council nominate a councillor and a staff member but also that council supports the nomination of our councillor delegate as chairperson of the ERDMO.

Council will also note from the minutes that Bland Shire Council will provide the secretariat for this group as another means of maintaining a high profile within the group.

I also believe that at the appropriate time council nominates a councillor for membership of the RRTO Board which will be renewed early in 2014.

Financial Implications

There will be no increase in the contribution to the RRTO in the current financial year. However, Government funding for the current Organisation will end on 31 December 2013, when the current Board is up for renewal. It has been indicated to council that sufficient funds will remain in the current RRTO budget to see them through to 30 June 2014.

I have requested an early indication as to when each member council of the RRTO will be advised of any future contributions to ensure that there is ample time for consideration prior to developing the 2014-2015 budget.

There are currently funds in the 2013-2104 budget for the development of a Bland Shire Council specific Destination Management Plan and I would strongly suggest that these funds remain intact until the future of a Regional Destination Management Plan has been confirmed.

Notes from Destination Management Plan Meeting held at Temora Rural Museum on Friday 27 September 2013

Present:

Tony Lord, Ray Smith, Jeff Stien – Bland Shire Council
Bill Speirs, Andrew Robbins, Dennis Sleigh – Temora Shire Council
Ken Trethewey, Linda Wiles – Cootamundra Shire Council
Michael Brady – Gundagai Shire Council
Neil Smith – Junee Shire Council
Ursula Jones – Lockhart Shire Council
Sally Nolan – Wagga Wagga City Council

Apologies

James Davis – Junee Shire Council
Bob Callow – Junee Shire Council
Nigel Judd – Aria Park
Rita Bloomfield – Aria Park
Mary Donnelly – Cootamundra Shire Council
Rod Shaw – Lockhart Shire Council

Agenda

1. After the meeting commenced, those in attendance introduced themselves and advised apologies.
2. As Linda Tillman (Executive Officer Riverina Regional Tourism) was in Sydney working with Destination NSW on an application for RVEF (Regional Visitor Economy Funding) to undertake a major agri tourism project for the whole region, Sally Nolan provided the meeting with some notes that Linda has supplied. Linda noted that Destination NSW is supportive of the agri tourism project and she was meeting with Destination NSW to ensure that RRT can access funding required before discussing the project further with all LGAs.

Linda also provided some brief details on other DMOs. Currently Southern and Western DMOs are working on structures. Southern has opted to stay informal and Western will be setting up a formal structure. Linda also suggested that we look at developing a 5 year action plan that outlines how strategic priorities will be implemented as per the DMP.

3. There was general discussion as to whether the clusters had been formally ratified and whether the DMP was still a draft document.

It was therefore decided that each Council put a report to their Councils, advising of the change to RRT's structure. Some discussion then occurred regarding potential structure of the Eastern Riverina Destination Management Organisation (ERDMO) with general consensus being as follows:

- Chairperson
- Deputy Chairperson

- 2 representatives from each council (possibly 1 staff and 1 councillor, but this could be optional)
- Industry representatives to be determined at a later stage
- 1 vote per council, chair to have casting vote
- Minute taker provided by host Council at each meeting
- Host council to provide lunch
- Meetings initially to be monthly
- Election of office bearers to follow local government mayoral elections – October/November each year.

Ray Smith, General Manager of Bland Shire kindly offered to provide the wording for this report and send to member shires. This report should be submitted to the next round of Council Meetings. Reports need to be submitted to Councils so that they can be considered at October Council Meetings.

Jeff Stien nominated Bland Shire to provide secretarial support for the ERDMO. A number of LGAs expressed their disappointment at the lack of consultation during the process of collecting information as well as a number of suggestions not being included in the plan. Also noted by a number of LGA's was the lack of content such as events and attractions that had not been reflected in the plan.

4. A 3-5 year action plan can be established once the structure and plan has been discussed further.
5. The next meeting be held on Friday 29 November 2013 at West Wyalong and then on the last Friday of each month.

9.9 Quarterly Budget Review – As At June 2013

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

15 – To provide quality leadership, governance and management.

Author: General Manager

Officer's Recommendation:

1. That the Report on the outcome of the quarterly budget review as at 30 June 2013 be received and noted.
2. That Council endorses the Statement acknowledging the financial position is considered satisfactory.

Officer's Recommendation:

1. That the requested carry forwards in the amount of approximately \$1,192,729.00 be carried forward to the 2013 – 2014 financial period.
2. That the amount of \$30,090.00 for Fitness Equipment for Adults not be carried forward with the exception of the cost of just one piece of equipment being relocated to the walking track.

Officer's Recommendation:

That the amount of \$300,000.00, from the return of previously written off CDO's, be transferred from reserves and be identified as income in the appropriate financial period.

Introduction

The Local Government (General) Regulation 2005 requires the Council to prepare and consider a Budget Review Statement each quarter, which shows:

- Estimates of income and expenditure
- Appropriate revision of those estimates

The Statement must also include a report indicating changes in estimates for income and expenditure. This is done in consultation with the responsible director or manager of the relevant department. The Statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

The attached financial reports comply with the Council's statutory responsibilities and are presented using the organisational structure approved by the Council.

The Operational Plan and Budget Review Statement have been prepared on an accrual basis as required.

The Statement includes:

- Budget Review Summary including actuals to date, original budget and revised estimates if applicable and remaining balance.
- Summary of significant variations and budget adjustments.
- Reserves Position

Overall Position

In general terms, the Council has achieved 120% of projected revenue (calculated on an accrual basis) to adjusted budget and 110% of projected expenditure to adjusted budget by the end of June 2013.

Capital Expenditure at the end of June is currently at \$6,579,253 representing 97% of the revised budget.

Budget Result (excluding depreciation of \$6.444M) leaves a deficit of \$78,615.

It must be emphasised that this is the result for the end of the fourth quarter and that the overall results for the year ending 30 June 2013 will not be known until the completion of the audit of the financial statements. It is anticipated however that there will be a significant surplus result.

Council will also need to consider the requests for carry forwards to 2013 - 2014 financial period, the outcome of which will have an impact on the final Budget Result.

A list of the carry forwards were discussed at the October Council Workshop and based on those discussions all carry forward requests were supported with the exception of the following:

- Fitness Equipment for Adults - \$30,090.00

It was suggested that just one piece of equipment is relocated to the walking track and that the balance of these funds not be carried forward.

In Financial Assistance and Investments previously written off CDO's were paid out and council received an unexpected payment of \$460K. \$300K of this has been placed in reserve pending legal action and a possible request to pay back a redeemed Federation note. However, it has been suggested that the amount of \$300,000.00 been transferred out of reserves and identified as income for that period.

The balance of Councils cash and investments held is around \$11M.

Operational Budget and Variations

The following are the results in the Departmental cost centres together with some commentary. An adjustment summary is attached to the review documentation.

EXECUTIVE

The Revision of Executive Services now includes the departments of Economic Development and Tourism whilst relinquishing OH&S to Corporate Services Directorate. The revised Executive Services has a deficit budget of \$1.74M. The result is a deficit of \$1.4M, which is \$334K under budget.

Of note;

Land Development costs have a budget of \$709K for development costs with no development expenditure to date. Consideration to carry this amount forward to 2013-14n is still to be considered.

Economic Development came in \$146K under budget for several reasons.

- Savings were made in Employee costs as the additional position created in this area was not filled.
- There was no expenditure in Project areas of Skills Development local business, Promotional Materials & Activities, C Change, Memberships & Sponsorships which had a combined budget allocation of \$52K.

Tourism came in under budget by \$48k due to income from Brochure Income and Tourism Project income of \$37,483, which was not budgeted for. The project income is for Information shelters to be built in 2013-14.

All other areas appear to meet budget expectations and provided for a favourable budget result.

CORPORATE SERVICES

Corporate Services has an adjusted surplus budget of \$6.976M which includes rates. The result is a surplus of \$7.295M, which is \$354K under budget.

Of significant note;

In Financial Assistance and Investments previously written off CDO's were paid out and council received an unexpected payment of \$460K. \$300K of this has been placed in reserve pending legal action and a possible request to pay back a redeemed Federation note.

Risk Management came in \$105K below budget as the position was vacant throughout the year. The Director of Corporate Services dealt with issues relating to Risk during this time as with OH&S which was and still is an unfilled position. However her wages were all costed to Corporate support and passed not passed on to Risk Management or OH&S.

All other areas were below budget expectations and provided for a favourable budget result.

COMMUNITY & AGED CARE

Community and Aged Care have an adjusted deficit budget of \$1.108M. The end of year result was a deficit of \$1.066M.

Of note;

Other Aged Care Services

As previously reported, there is an unbudgeted expense of \$23K debited against Waratah Village, which are mostly Consultancy fees for Waratah Village pending subdivision of Waratah Village and the Community Care Centre.

There was no budget allocated as it was an unknown cost at the time. No further costs will be against this area in 2013-14 as the subdivision has been finalised.

There were no other significant results that are of note other than to report that all other areas appear to meet budget expectations with no significant variations. The under budget result of \$42k provided a favourable result for Community and Aged care.

DEVELOPMENT SERVICES

Development Services has an adjusted deficit budget of \$1.095M. The end of year result was a deficit of \$995k, which is under budget by \$98K.

Of note was in Development control which showed increased activity which resulted in higher than budgeted income of \$131K against an expected budget of \$71k.

All other areas within Development Services appear to meet budget expectations, with no significant variations and provided for a favourable result.

WORKS & SERVICES

Works & Services has an adjusted deficit budget of \$8.84M. The end of year result is a deficit of \$10.336M. Depreciation has had an impact on this result with increases due to revaluations and new capital.

Other Points to Note;

- Gravel activity has produced an over budget result of \$377,641. The increase in Flood damage works has resulted in a stockpile of gravel yet to be utilised. Although that much gravel was not budgeted for in the year, there is an expected turnaround in income in the 2013/14 financial year due to a high volume of Flood damage works to be completed in the 2013-14 financial year.
- The Private works issue relating to the Ungarie Flood event is yet to be finalised and currently there is still unbilled Private works of \$327,162 for the event. A claim has been lodged through the Department of Public works in Hay who have signed off and forwarded it on to the Minister's office. The matter is being followed up with the Minister's office.
- The Private works expense of \$132,411 with \$32,792 in income. The unbilled works are currently being reviewed to enable the billing of Private works debtors.
- Plant Operations show a shortfall in budgeted income of \$245,901 and an over budget in operational expenditure of \$145,940. On review, plant utilisation levels were lower than should have been, given the level of works activity. This matter has been addressed and will result in improved levels of income recovery.
- Main Street works are showing an overexpenditure of \$97,263. This matter is currently under review as there are issues regarding costs and where they were applied.

Summary

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

As Council's Responsible Accounting officer, it is my opinion that the Quarterly Budget Review Statement for Bland Shire Council for the quarter ended 30th June 2013 indicates that Council's financial position at 30 June 2013 is considered satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed _____ Date ____/____/____

Responsible Accounting Officer, Bland Shire Council

SECTION 3 – CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

9.10 Financial Statements – September 2013

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.4 - Ensure the long term financial sustainability of Council through effective and prudent financial management

Author: Director Of Corporate, Community & Development Services

Officer's Recommendation:

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of September, 2013.
2. That Council confirms the payment of accounts, for the period 1 September 2013 to 30 September 2013, summarised in the accounts summary totalling \$3,672,974.38

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF SEPTEMBER, 2013.

BANK BALANCES AS AT 30 SEPTEMBER, 2013

<u>ACCOUNT</u>	<u>BALANCE</u>
General Fund	\$ 390,652.83
Invested Funds	
Fixed Deposits	\$ 9,000,000.00
Deposits at Call	\$ 1,561,418.46
	\$10,952,071.29
Percentage of investment to Net Balance	96.43%

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 22 OCTOBER 2013

.....
MAYOR

STATEMENT OF BANK BALANCES AS AT 30.09.2013
SUBMITTED TO THE ORDINARY MEETING OCTOBER, 2013

Balance as at 1.9.2013 \$ 2,222,325.41

Add Receipts

For month of September 2013 \$ 1,841,301.80
Includes

Receipt Date.	Receipt No.	Receipt Name	Received Total
03/09/13	5706	NAB Investment & Interest	\$1,024,083.84

Less Payments

For month of September 2013 \$ 3,672,974.38
Includes

Date.	Cheque No.	Payee	Amount
03/09/13	E35156	National Australia bank	\$1,000,000.00

Cash Balance \$ 390,652.83

Limit of Overdraft Arranged with Bank \$350,000.00

ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period September 1, 2013 to September 30, 2013.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund	Voucher No.s	Total
General	23416 - 23475	\$ 84,518.60
Auto-pay Creditors	E35156 – E35148	\$1,957,621.86
Auto-pay Payroll	10/14 – 13/14	\$ 619,402.55
September Bank Charges & Commission		\$ 11,431.37
Transfer to Cash at Call		\$1,000,000.00
		\$ 3,672,974.38

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....
Director of Corporate, Community & Development Services

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 22 OCTOBER 2013

.....
MAYOR

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 22 October 2013, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

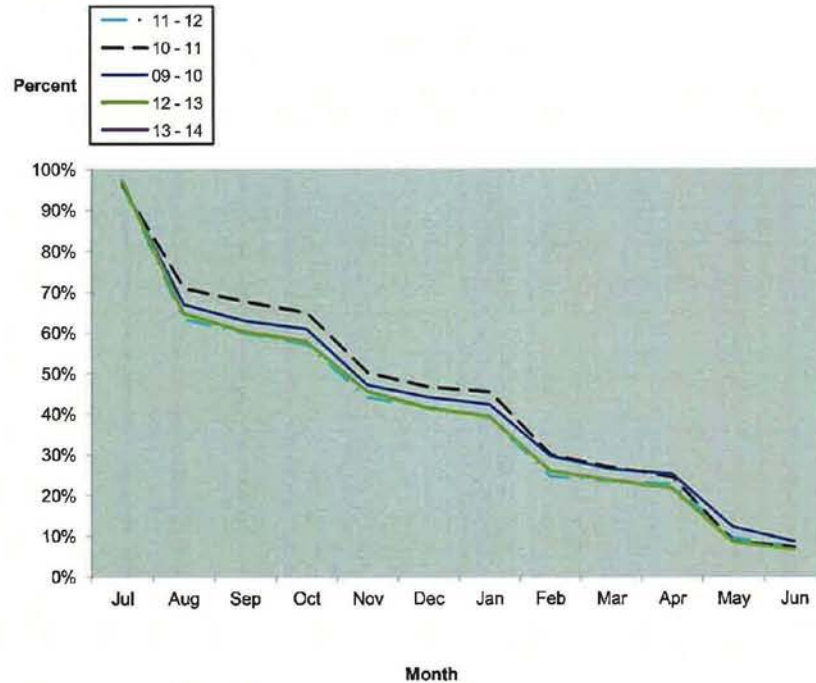
I certify that this accounts summary, covering amounts totalling \$ 3,672,974.38 was submitted to the Ordinary Meeting on the 22 October 2013 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

STATEMENT OF RATES AS AT 30 September 2013

RATE	Levy	Arrears	Adjustments	Interest	Total	Pension Rebate	Collections	Balance	2013-14	2012-13
General	\$5,867,451.98	\$318,476.59	-\$3,666.76	\$6,787.35	\$6,189,049.16	-\$76,204.71	-\$2,496,479.29	\$3,616,365.16	59.16%	58.38%
Sewerage	\$1,149,328.00	\$134,237.20	-\$7,018.81	\$2,636.43	\$1,279,182.82	-\$36,713.52	-\$425,338.67	\$817,130.63	65.77%	65.95%
Garbage/Services/Legal	\$822,704.00	\$161,241.51	\$18,208.95	\$3,319.36	\$1,005,473.82	-\$46,145.04	-\$351,909.58	\$607,419.20	63.32%	64.03%
Overpayments	\$0.00	\$0.00					-\$23,966.16	-\$23,966.16		
TOTALS:	\$7,839,483.98	\$613,955.30	\$7,523.38	\$12,743.14	\$8,473,705.80	-\$159,063.27	-\$3,297,693.70	\$5,016,948.83	60.34%	60.01%

% of Rates



Debt Analysis	Properties	Balance
Sale of Land	0	\$0.00
Future Sale of Land Arrangements	39	\$52,460.54
Debt Collection	83	\$141,279.48
Centrepay	138	\$473,296.30
	47	\$59,529.95
Total	307	\$726,566.27

INVESTMENTS

The following table gives details of Council's Funds invested at 31st August 2013. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
06-August-2013	ING Bank (Term Deposit)	1,000,000.00	182 days	3.87%	04-February-2014
28-March-2013	NAB (Term Deposit)	1,000,000.00	180 days	4.44%	04-October-2013
02-September-2013	NAB (Term Deposit)	1,000,000.00	90 days	3.80%	02-December-2013
19-August-2013	IMB (Term Deposit)	500,000.00	91 Days	3.70%	18-November-2013
22-May-2013	NAB (Term Deposit)	1,000,000.00	180 Days	4.15%	22-November-2013
04-June-2013	NAB (Term Deposit)	500,000.00	122 Days	4.11%	04-October-2013
03-July-2013	Westpac (Term Deposit)	1,000,000.00	90 days	4.10%	01-October-2013
03-July-2013	ME Bank (Term Deposit)	1,000,000.00	105 days	4.20%	16-October-2013
03-July-2013	Bank of QLD (Term Deposit)	1,000,000.00	120 days	4.20%	31-October-2013
03-July-2013	ING Bank (Term Deposit)	1,000,000.00	188 days	4.28%	07-January-2014
	ANZ Deposit at Call	50,622.75	Cash at Call		
	CBA Deposit at Call	1,510,795.71	Cash at Call		
	TOTAL:	<u>10,561,418.46</u>			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

Lehman Brothers Managed Funds 166,077.50 Managed Funds

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

Director Corporate Services

9.11 Payment of Expenses and Provision of Facilities to Councillor Policy

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.1 Ensure Councillors are provided with appropriate support and resources to carry out their civic duty

Author: Director Corporate, Community and Development Services

Officer's Recommendation:

- 1. That the Council place the *Payment of Expenses and Provision of Facilities to Councillor Policy* on public exhibition for a period of 28 days.**
- 2. That if no submissions are received, the Council give delegated authority to the General Manager to adopt the Policy.**

Introduction

Council's policy in regard to the payment of expenses and provision of facilities was last adopted by Council in November 2012.

Section 252 (1) of the Local Government Act 1993 requires that within 5 months after the end of each year (financial), a council must adopt a policy concerning the payment of expenses incurred, or to be incurred by, and the provision of facilities to the Mayor, the Deputy Mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.

Section 253 (1) of the Local Government Act 1993 requires that Council give public notice of its intention to adopt or amend a policy for the payment of expenses and provision of facilities allowing at least 28 days for the making of public submissions.

Section 253 (2) of the Local Government Act 1993 requires that before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment

Section 253 (5) states that a council must comply with this Section when proposing to adopt a policy each year in accordance with Section 252 (1) even if the Council proposes to adopt policy that is the same as its existing policy.

Conclusion

The policy has been reviewed in line with Division of Local Government Guidelines for the payment of expenses and the provision of facilities for Mayor's and Councillors in NSW (2009) and current Council practice and operations. All changes are in red for consideration.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 22 OCTOBER 2013

.....
MAYOR

Financial Implications

An annual budget is allocated for the payment of Expenses and the provision of Facilities to Councillors.

POLICY STATEMENT

PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS POLICY

POLICY ADOPTED:

POLICY REVISION DATE: **November 2014**

POLICY OWNER: **Director Corporate Community and Development Services**

Policy Objective

1. Purpose of the Policy

To ensure;

- (a) that there is accountability and transparency in the reimbursement of expenses incurred, or to be incurred by the Mayor and Councillors, and
- (b) that the facilities provided to assist the Mayor and Councillors to carry out their civic duties are reasonable.

2. Objectives and Coverage of the Policy

- 2.1 To provide for the fair and equitable payment and reimbursement of certain expenses not considered to be included in the annual fees payable to Mayor and Councillors, where such expenses are incurred by the Mayor, and Councillors in discharging the functions of civic office; and
- 2.2 To provide adequate facilities for use by the Mayor and Councillors to enable them to discharge the functions of civic office.

3. Making and Adoption of the Policy

This policy is made and adopted in accordance with the requirements of the Local Government Act 1993, Sections 252 – 254A.

4. Reporting Requirements

- 4.1 **Section 428 of the Local Government Act 1993 and requirements under the Integrated Planning and Reporting guidelines, requires Council to include details of the Mayoral and Councillor fees, expenses and facilities.**
- 4.2 The public is entitled to inspect the Council's Policy free of charge, and may obtain a copy on payment of reasonable copying charges.

5. Legislative Provisions

This policy is made under Sections 252-254A of the Local Government Act 1993, which requires that the Council must annually adopt such a policy.

6. **Other Government Policy Provisions Related to this Policy**

- **Division** of Local Government Guidelines for payment of expenses and provision of facilities
- Model Code of Conduct
- **Division** of Local Government Circulars to Councils
- ICAC publications

7. **Approval Arrangements**

All approvals under this Policy shall be made by resolutions of the Council or jointly by the Mayor, or Deputy Mayor and the General Manager or as stated in the policy.

Policy Statement:

PAYMENT OF EXPENSES

8. **Annual Fees – Mayor, Deputy Mayor and Councillors**

8.1 **Fees payable to Councillors**

The Council shall, prior to 30 June each year, set by resolution, the annual fees to be paid, monthly in arrears, to a Councillor for the following year commencing 1st July, provided that such fee shall be within the range for the Council determined annually by the Local Government Remuneration Tribunal. Such payment shall be subject to Section 254A of the Local Government (General) Regulations 2005 and any specific resolution of the Council under Section 254A.

8.2 **Fees payable to the Mayor**

The Council shall, prior to 30 June each year, set by resolution, the annual fee to be paid to the Mayor for the following year commencing 1st July provided that such fee shall be within the range for the Council determined annually by the Local Government Remuneration Tribunal.

8.3 **Fees payable to the Deputy Mayor**

The Deputy Mayor shall be paid a daily pro-rata fee equivalent to the daily Mayoral fee calculated under Clause 8.2, for the periods of time when the Mayor advises that he/she is prevented by absence, illness or otherwise from acting in, or when the Mayor requests the Deputy to act in, the office of Mayor. The amount of the fee so paid to the Deputy Mayor shall be deducted from the Mayor's annual fee.

8.4 **No deduction under this Policy from Fees**

Unless otherwise provided, the payment of, or reimbursement of expenses and the facilities which may be provided under this Policy, shall be provided without reduction from the annual fees payable to the Mayor and Councillors, as determined by the Council, under 8.1, 8.2 or 8.3 above.

9. **Payment of Expenses Generally**

9.1 **Allowances and Expenses**

No allowances other than those expressly contained in this policy are payable to the Mayor or Councillors.

9.2 **Reimbursement and Reconciliation of Expenses**

- (a) All reimbursements are subject to the provision of receipts and are on a per Councillor basis.
- (b) Advanced payment must be reconciled by the Councillor and acquitted for by receipts or refund.

- (c) That the following approval processes be followed for approvals of all aspects under the Policy:

Councillor Request



Approval by Mayor or by the Council when expressed under the policy

10. Establishment of Monetary Limits and Standards

Monetary limits or standards of facilities/services where applicable are specified in this policy.

11. Spouse, Partner and Accompanying Persons Expenses

11.1 The Council shall meet the following costs of an accompanying person;

- (a) *Local Government NSW Annual Conference*
The costs of registration and any official conference dinners of the Mayor's or Councillor's accompanying person in attending the annual conference of the Local Government and Shires Associations, but excluding any travel expenses, additional accommodation expenses and any optional personal tours which shall be the personal responsibility of the individual Councillor.
- (b) *Official Council Functions within area;*
Costs incurred by the Mayor or a Councillor on behalf of, or by, an accompanying person in attending official Council functions of a formal and ceremonial nature within the Bland Shire local government area, such as Australia Day awards ceremonies, citizenship ceremonies, civic receptions and Mayoral Receptions and charitable functions formally supported by the Council.
- (c) *Official Local Government functions outside the area;*
Expenses associated with the attendance of the accompanying person of the Mayor, or of a Councillor when they are representing the Mayor, in attending an official function of the Council, or carrying out official ceremonial duties, whilst accompanying the Mayor outside the Bland Shire local government area, but within New South Wales.

11.2 Other Conferences

- (a) Where the Mayor or Councillor is accompanied at a conference, other than the *Local Government NSW Annual Conference* and any other conferences under 11.1 above, all costs for, or incurred by, the accompanying person, including travel, any additional accommodation costs, breakfast, meals, registration and/or participation in any conference programs, are to be borne by the Mayor/Councillor/accompanying person and not by the Council.
- (b) Accompanying person's registration, or accompanying person's program fees, are to be paid to the conference organiser, etc. and paid at time of registration.
- (c) Where the Council meets, on account, any expenditure or cost on behalf of an accompanying person attending a conference, such expenditure must be repaid to the Council by the Mayor or Councillor/accompanying person within seven days of being invoiced for such expenditure.

12. Specific Expenses for Mayor and Councillors Conferences held in Australia

12.1 The Mayor and Councillors may be nominated and authorised to attend conferences by:-

- (a) The Council, through resolution duly passed in open session at a Council Meeting;
- (b) The Mayor or Deputy Mayor and General Manager jointly, acting within any delegated authority during Council recess;

- (c) The Mayor or Deputy Mayor and General Manager jointly, where such conference is for one day or less or does not involve an overnight stay.
- (d) That the Council provide adequate budget amount each financial year to undertake councillors training to assist them to be effective community leaders.

12.2 **Substitute Attendee**

By the adoption of this Policy, authority is hereby delegated to the Mayor or Deputy Mayor and General Manager jointly to nominate and authorise a substitute Councillor to attend any conference in lieu of the Mayor or a nominated and authorised Councillor.

12.3 **What Conferences May Be Attended**

The conferences to which this Policy applies shall generally be confined to:-

- Local Government NSW Annual Conference, Local Government Womens' Association (LGWA), and Australian Local Government Association (ALGA) Conferences and special "one-off" conferences called or sponsored by any of those Associations
- Annual conferences of the major Professions in Local Government
- Australian Sister Cities Conference
- Regional Organisation of Councils Conferences
- Conferences, which further training and development efforts of the Council and of Councillors, or which relate to or impact upon the Council's functions
- Conferences or Meetings of Organisations or Bodies to which a Councillor has been elected, or appointed as a delegate or member of the Council, or the LGNSW, LGWA, or ALGA

12.4 **Conference Costs**

The Council shall pay or reimburse the Mayor or a Councillor:-

12.4.1 **Registration**

All normal registration costs, including costs relating to official luncheons, dinners and tours/inspections which are relevant to the interests of the Council.

12.4.2 **Accommodation**

Reasonable accommodation costs including the night before and/or after the conference where that is necessary due to travel and/or conference timetables.

12.4.3 **Travel**

- (a) All reasonable travel costs to and from the conference location and venue by aircraft or suitable Council vehicle or if they are not available, or it is more convenient, by the use of a private vehicle.
- (b) Where travel is by motor vehicle it should be undertaken by Council vehicle, or by private vehicle subject to prior approval jointly by the Mayor and General Manager.
- (c) Where private vehicle is used under (b) above, the Mayor or Councillor may claim the "kilometre" allowance at the date of travel as per Clause 13.2
- (d) Hire cars, taxi fares and parking costs are reasonably required in attending conferences.

12.4.4 **Out of Pocket Expenses**

Reasonable out-of-pocket expenses associated with attendance at a conference upon presentation of a claim and receipts for the following:

- (a) any hotel/motel charges associated with the Conference, other than accommodation
- (b) all telephone or facsimile calls related to Council business
- (c) reasonable lunches, dinners and other meals incurred whilst travelling to or from the Conference and other meals occurring during the Conference but not included in the conference registration fee
- (d) incidental expenses, e.g. parking, taxi fares, motorway or bridge tolls

- (e) any optional activity in a conference program, but excluding any pre or post conference activities.

12.5 **Conference Costs - Payment In Advance**

- (a) The Council will normally pay registration fees, accommodation costs and airline tickets direct to conference organisers/travel agent in advance. Where this is not possible a cash advance equivalent thereto may be paid in advance to the attendee for payment to the appropriate party.
- (b) Any cash advance must be properly accounted for and reconciled, with receipts, on the prescribed voucher form within one month after such conference.

13. **Travel Costs**

Councillor's Transport Services

13.1 A Councillor may claim a kilometre allowance in accordance with clause 13.2 for use of a private vehicle in travelling:

- To and from the meetings of Council, or the meetings of any Committee of the Council.
- Upon inspections, provided such inspections are undertaken in compliance with resolutions of the Council or authorised by the Mayor or General Manager.
- To attend conferences, official engagements and functions where the Councillor has been authorised by the Council to do so or is deputising for the Mayor.

13.2 Kilometre rates for use of a private vehicle under this Policy will be paid at the rate set by the Local Government (State) Award, as at the date of travel.

13.3 Payment is subject to a claim on the prescribed claim form being lodged by the Mayor or Councillor, and made no later than three months after the travel occurred. Claims lodged for travel occurring more than months before the claim is lodged shall not be paid.

14. **Care and Other Related Expenses**

14.1 **Child and Carers Costs – Councillor**

- (a) Council will reimburse a Councillor's costs to a maximum of \$80 to cover a four hour engagement of a "baby-sitter" or carer where required for other potential dependents including people with disabilities and the elderly to allow the Councillor to attend any Council, Advisory Committee Meeting or a Council workshop (as defined in the Code of Meeting Practice).
- (b) The four hour period shall include the period of 30 minutes prior to and after the conclusion of the meeting or workshop.
- (c) An additional hourly rate of up to \$15 per hour will be paid for meetings and workshops that go beyond the 4 hours engagement period referred to above.
- (d) Reimbursement claims under this clause must be supported by receipts.

15. **Insurance Expenses and Obligations – Mayor and Councillors**

The Mayor and Councillors will receive the benefit of insurance cover as provided by Council while undertaking civic duties.

16. **Legal Assistance for Mayor and Councillors**

16.1 Subject to 16.3 below, legal assistance will be provided to the Mayor and Councillors in the event of an enquiry, investigation or hearing, into the conduct of a Councillor.

16.2 Subject to 16.3 below,

- (a) Legal assistance will be provided to the Mayor and Councillors in respect of legal proceedings being taken against them arising out of or in connection with the Mayor

and Councillor's performance of their civic duties or exercise of their functions as a Mayor or Councillor.

- (b) Council by resolution may reimburse the Mayor and such Councillor, after the conclusion of the enquiry, investigation, hearing or proceeding, for all legal expenses properly and reasonably incurred, given the nature of the enquiry, investigation, hearing or proceeding, on a solicitor/client basis.

16.3 Legal assistance and reimbursement as specified above will only be provided upon resolution of the Council and subject to the following conditions:

- the amount of such reimbursement shall be reduced by the amount of any moneys that may be or are recouped by the Mayor or Councillor on any basis;
- the enquiry, investigation, hearing or proceeding results in a finding in favour of the Mayor or Councillor;
- the amount of such reimbursement is limited to the equivalent of the fees being charged by Council's Solicitors.

17. **Additional Mayoral Expenses**

The Mayor shall be entitled to receive the benefit of the following facilities, payment of and/or reimbursement of expenses:

- (a) Office accommodation within the Council Chambers, fully furnished.
- (b) Shared Executive Assistant/Secretarial services
- (c) Office, Council and Committee meetings, and Civic and Mayoral Reception refreshments.

PROVISION OF FACILITIES

Provision of Facilities Generally

18. **Councillors**

Councillors are entitled to payment of expenses or reimbursement of the following expenses, and to receive the benefit of the following facilities generally.

18.1 Reasonable refreshments associated with Council and Council Committee meetings, and meetings of the Mayor or Councillors with Parliamentary representatives, visiting dignitaries and other delegations.

18.2 Councillor name badges, business cards and diaries.

18.3 Council will make an initial contribution of 50% of corporate uniform costs up to a maximum of \$300.00 when purchased from Council's approved supplier(s)

For each subsequent order, Council will make a contribution of 50% of corporate uniforms up to a maximum \$250.00 per annum. Contributions not expended in any year will be forfeited.

Councillor uniform purchases are coordinated by the Executive Assistant.

18.4 **Adminisatration** services to facilitate the discharge of functions of civic office.

18.5 **Councillors will be supplied with a tablet, laptop or similar to assist with the provison of their civic duties and responsibilities.**

18.6 **An email address will be** provided to all Councillors.

19. Provision of Equipment and Facilities for the Mayor

19.1 Council will provide the Mayor with a mobile phone for use in order to carry out the Councillor's civic functions and responsibilities as provided in this Policy and meet the capital, maintenance, and mobile phone plan charges. Call charges for mobile phones associated with private business must be met by the Mayor.

19.2 All equipment provided under Clause 19 shall always remain in the possession of the Mayor during his/her term of office, and shall remain the property of the Council and returned to the Council in good operational order and condition upon ceasing to hold the position of Mayor.

OTHER MATTERS

20. Acquisition and Return of Facilities and Equipment by Councillors

All equipment provided to Councillors under this policy shall remain the property of the Council and be returned in good condition to the Council upon the Mayor or Councillor ceasing to hold civic office.

Appendices:

- a. Claim Form – Expenses for Councillors

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	Office of the General Manager		
EDRMS Doc. ID	373039		
Superseded Policy	Payment Expenses & Provision of Facilities to Councillors - 2011		
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date
21 September 2004	0	16/09/04	September annually
November 2005	1	9/12/05	September annually
21 November 2006	2	9/11/06	September annually
20 February 2006	3	6/2/07	September annually
18 September 2007	4	15/9/07	September annually
15 September 2009	5		September annually
17 May 2011	6		September annually
15 November 2011	7		September annually
20 November 2012	8		September annually

Related Council Policy / Procedure
Claim Form – Expenses for Councillors

CLAIM FORM - EXPENSES FOR COUNCILLORS



CLAIMANT DETAILS			
Name:			
Address:			State
			Postcode

The following expenses are claimed in accordance with Council's policy on the *Payment of Expenses and Provision of Facilities to Councillors*.

PARTICULARS	AMOUNT
<p>MONTHLY FEE Councillor <input type="checkbox"/> Mayor <input type="checkbox"/></p> <p><i>Councillor - \$873.33</i> <i>Mayor - \$1,905.83</i></p> <p>TRAVELLING</p> <ul style="list-style-type: none"> • Method of Conveyance: Motor Vehicle • Vehicle Capacity: under 2.5L <input type="checkbox"/> or 2.5L + <input type="checkbox"/> <i>LG State Award – under 2.5litre = 65c/km or 2.5litre & above = 75c/km</i> • Ordinary Council Meeting: <ul style="list-style-type: none"> ▪ Month _____ Distance Travelled _____ km • Extra Ordinary Council Meeting: <ul style="list-style-type: none"> ▪ Month _____ Distance Travelled _____ km • Committee Meeting/s: <ul style="list-style-type: none"> ▪ Meeting _____ Distance Travelled _____ km ▪ Meeting _____ Distance Travelled _____ km ▪ Meeting _____ Distance Travelled _____ km <p>REIMBURSEMENT/S</p> <ul style="list-style-type: none"> • Internet Charges: <i>(Email Address)</i> _____ <i>Contribution to home internet charges for Councillors who choose not to utilise the laptop provided – currently \$39.95 per month</i> • Other: _____ 	
TOTAL	\$

SIGNATURE	
Claimant:	
Date:	

I hereby certify that:

- I. The computation/s of this account are correct.
- II. The charges are, so far as I am able to ascertain fair and reasonable.

General Manager

OFFICE USE ONLY		
ALLOCATION:	1020-0100-0003	AMOUNT:
_____		_____
_____		_____
_____		_____

9.12 Food For Fines

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

- 4. Ensure services are accessible for all residents including the aged, people with a disability, young people and families*

Author: Manager Library and Children's Services

Officer's Recommendation:

That the library partner with the Salvation Army and St Vincent De Paul to provide hampers for the community via the "Food for Fines" campaign.

Introduction

For the last ten years Bland Shire Library has partnered with the Salvation Army and St Vincent De Paul to assist with the provision of food hampers in the community. The contributions made by library clients have been highly valued and greatly appreciated. The library has also received positive media attention from across the state many other libraries have also adopted the program.

The food for fines campaign allows members of the community to bring in non perishable food items and goods, place them into hampers and in return library staff will remove any outstanding library fees due if requested by the contributor. Many people do not request their fees to be removed as they are happy to contribute the goods to charity.

Financial Implications

The project has the potential to decrease the fines income, however as the program has been running for last nine years, allowance for this has been included in the estimated income for the 2013/14 budget.

9.13 Strengthening Communities – Weethalle Tidy Towns

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP3.1 Encourage and foster a strong spirit of volunteering and community pride

Author: Community Relations Officer

Officer's Recommendation:

That Council approve a Strengthening Communities grant from the Weethalle Tidy Towns Committee for the amount of \$3495 to purchase of a new ride on lawn mower.

Introduction

The Weethalle Tidy Towns Committee has applied to Council for a Strengthening Communities grant to purchase a new ride on lawn mower.

Weethalle Tidy Towns is a section 355 committee of Council which is run by volunteers with the objective of keeping the Weethalle township clean and tidy all year around. The committee advise that the current ride on lawn mower used by its volunteers is worn and in desperate need of replacement if the committee is to effectively continue its work keeping the public lawn and grass areas of the Weethalle township well maintained and reducing the potential for snakes and grass fires.

The committee believes a new mower will help beautify the township, foster community pride and make Weethalle a more attractive place to visit.

The committee has received three quotes for an appropriate ride on mower for \$3495, \$3599 and \$4299. The committee is requesting a Strengthening Communities donation of \$3495.

Conclusion

As a section 355 committee of Council, the committee is entitled to an annual contribution from Council towards the maintenance and upkeep of Weethalle provided they supply the appropriate documentation. The 2013-2014 allocation from Council to section 355 committees, including Weethalle Tidy Towns, is due to be distributed in November-December.

Paper work supplied to Council from the Weethalle Tidy Towns Committee, including annual financial statements, is up to date and shows they currently have only a small amount of funds available. The annual contribution from Council is generally spent on fuel and other expenses throughout the year.

Financial Implications

Council currently has \$28,438 available in its Community Donations budget.

9.14 West Wyalong Little Athletics – Resurfacing of the Long Jump run up

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

DP11.2 In collaboration with users and budgetary constraints provide facilities that are maintained to acceptance standards

DP11.4 Maintain parks, ovals and recreational facilities to approved standards and budget

Author: Community Relations Officer

Officer's Recommendation:

i) That Council approve a contribution of \$5000 to West Wyalong Little Athletics towards the resurfacing of the long jump pit

ii) That Council determines whether to fund the contribution from the Assets and Engineering Services maintenance budget or the Community Donations budget

Introduction

West Wyalong Little Athletics has applied to Council for funding assistance to repair the run up to the long jump pit at McAlister Oval.

According to the club, New South Wales Athletics officials visited the facility last November and were impressed with the grounds and facilities but indicated the run up to the long jump pit was a potential WH&S issue and needs to be repaired in order to host future carnivals.

The club has received a quote for the work from WM Loud (Australia) for \$8680. Little Athletics has been busy raising funds towards the project and is asking Council for a contribution of \$5000. Little Athletics volunteers will remove the existing surface and clean the concrete base ready for surfacing.

The club hopes to have the work completed this year in time for the back end of the athletics season, training and school carnivals early in the new year. They also intend to apply to host regional carnivals in early 2014.

The club has a strong membership base and throughout the last four years numbers have held firmly between 150 and 178 participants aged between three to 16 years.

Conclusion

The resurfacing of the long jump run up will allow Little Athletics to apply to host major athletics carnivals in the future. Such carnivals will attract hundreds of visitors to town and boost the local economy – spreading the benefits throughout the community.

The project will also provide a safer facility for users, including school groups who use the facility for their annual carnival.

The club has shown a strong commitment to the project by raising a considerable amount of funds itself and committing volunteer hours to remove the existing surface and clean the concrete base.

Financial Implications

If Council is supportive of the application it can opt to fund the project from its annual maintenance budget within the Assets and Engineering directorate or through Community Donations. Council currently has \$28,438 available in its Community Donations budget.

9.15 Adoption Of Swimming Pool Inspection Program Policy

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP18.1 Develop, implement and promote best practice governance policies and procedures

Author: Manager Development Services

Officer's Recommendation:

That Council adopts the Swimming Pool Inspection Program Policy as written.

Background

In accordance with Council's resolution 19082013, the draft Swimming Pool Inspection Program Policy was placed on public exhibition from 26 August 2013 to 27 September 2013.

No submissions were received during the consultation period.

Conclusion

In consideration that no submissions were received, it is recommended that the policy be adopted as written and that the inspection program is implemented in accordance with the policy.

Financial Implications

Associated fees have been included in Council's 2013/14 Fees and Charges Schedule



POLICY STATEMENT

SWIMMING POOL INSPECTION PROGRAM POLICY

POLICY ADOPTED:

POLICY REVISION DATE:

POLICY OWNER:

1. Policy Objective:

The purpose of this policy is to implement an inspection program that effectively meets Council's obligations under the *Swimming Pools (Amendment) Act 2012*, by increasing safety and awareness and therefore reducing the potential for infant drownings in backyard swimming pools within the Bland Shire.

2. Policy Statement:

Due to the rate of preventable drowning and near drowning incidents in privately owned swimming pools in NSW, a comprehensive review of swimming pool legislation has been undertaken by the NSW Department of Local Government.

The resulting *Swimming Pools (Amendment) Act 2012*, requires NSW Councils to develop and implement a swimming pool barrier inspection program, in consultation with the community, for privately owned pools and those pools where visitor and tourist accommodation is provided.

3. Definitions:

Certificate of Compliance – in respect of swimming pools means a certificate issued under section 22D of the *Swimming Pools Act 1992*.

Multi-occupancy development – a building, or buildings that is, or are, situated on premises that consist of two or more dwellings.

Relevant Occupation Certificate – in respect of a swimming pool, means an occupation certificate issued under the *Environmental Planning and Assessment Act 1979*, that is less than 3 years old and that authorises the use of the swimming pool.

Swimming Pool – means an excavation, structure or vessel:

- a) That is capable of being filled with water to a depth greater than 300 millimetres, and
- b) That is solely or principally used, or that is designed, manufactured or adapted to be solely or principally used, for the purpose of swimming, wading, paddling or any other human aquatic activity, and includes a spa pool, but does not include a spa bath, anything that is situated within a bathroom or anything declared by the regulations not to be a swimming pool for the purposes of this Act.

Tourist and Visitor Accommodation – means a building or place that provides temporary or short term accommodation on a commercial basis and includes back packers accommodation, bed and breakfast accommodation, farm stay accommodation and serviced apartments.

Note: As a result of community engagement and consultation this policy is also applicable to

swimming pools within Caravan Parks.

4. The Inspection Program

In accordance with Section 22B of the *Swimming Pools Act 1992* the following program for swimming pools will be implemented within the Bland Shire:

- a) From 29 April 2013 until 29 October 2013 all swimming pool owners must register their pool on the NSW Swimming Pool Register,
- b) From 29 October 2013, Council shall inspect every residential swimming pool at least once in the first 2 years,
- c) From 29 April 2014, Council shall inspect every swimming pool associated with tourist and visitor accommodation, multi-occupancy developments and caravan parks at least once every 2 years,
- d) From 29 April 2014, Council shall inspect within a reasonable time, any property which has a swimming pool, prior to its sale or lease, on the request of the property owner or their authorised agent,
- e) Council shall inspect any swimming pool within 3 working days of notification of a complaint that alleges a contravention of the Swimming Pools Act,
- f) Council shall inspect and take appropriate action within 10 days of being made aware of an unauthorised swimming pool that is being used in contravention of conditions of development consent or other legislative requirements.

Council will also implement:

- Program reporting.
- Community education and awareness through publications, media releases and provision of information on Council's web site.

5. Failure to Register

From 1 November 2013, should Council become aware that a swimming pool owner has failed to register their swimming pool, that owner shall be given 14 days written notice from Council to register their swimming pool prior to further action being taken.

Owners who then fail to register within this 14 day period, shall be issued with a penalty infringement notice in accordance with clause 22 of the *Swimming Pools Regulation 2008* (\$220 as at 28/06/2013), and Council will register the swimming pool.

6. The Inspection Process

Swimming pools shall be divided into areas – Barmedman, Ungarie, Weethalle, West Wyalong, rural areas.

6.1 Initial Inspection

Inspections shall be undertaken by Council's authorised officers or an appointed contractor of Council's choice, to determine compliance with Part 2 of the *Swimming Pools Act 1992*. The owner will be provided with an inspection letter/report indicating whether the pool barrier is satisfactory or unsatisfactory.

- **Satisfactory** – Certificate of Compliance to be issued and recorded on State register and the premises placed on Council's database for reinspection in 3 years.

- **Unsatisfactory** – Owner to receive a letter/report from Council indicating what works are required to be completed in order to achieve compliance and a timeframe (14 days) will be given in which to complete the works.

6.2 First Re-inspection

When an unsatisfactory result occurs, a re-inspection will be undertaken at the completion of the time period given in the initial letter/report. The owner will then receive another inspection notification indicating if the barrier is satisfactory or unsatisfactory.

- **Satisfactory** – Certificate of Compliance to be issued and recorded on State register and the premises placed on Council's database for re-inspection in 3 years.
- **Unsatisfactory** – The swimming pool owner will be issued with a Notice of Intention to Serve an Order in accordance with Section 23 of the *Swimming Pools Act 1992*, giving the owner a further 14 days in which to complete the works.

6.3 Second Re-inspection

On completion of this 14 day period an authorised Council officer will re-inspect the swimming pool. A further letter/report will be issued indicating if the barrier is satisfactory or unsatisfactory.

- **Satisfactory** – Certificate of Compliance to be issued and recorded on State register and the premises place on Council's database for re-inspection in 3 years.
- **Unsatisfactory** – Council will issue an Order, in writing, which will be served on the owner of the premises on which the swimming pool is situated. The owner is then required to take measures, as specified in this Order, to ensure the swimming pool barrier complies with the requirements of Part 2 of the *Swimming Pools Act 1992*. A timeframe will be given in which to complete the works and this will be stated in the Order.

6.4 Third Re-inspection

The swimming pool barrier shall be re-inspected at completion of the timeframe as specified within the abovementioned Order, or prior to this at the request of the owner. The owner shall receive an inspection letter/report indicating whether the barrier is satisfactory or unsatisfactory.

Should the swimming pool barrier remain **unsatisfactory** the owner will be issued with an on-the-spot Penalty Infringement Notice, for failure to comply with Council's direction.

A Notice of Intention to serve an Order in accordance with Section 23 of the *Swimming Pools Act 1992*, will again be issued (as outlined above), and the process will re-commence from "*Second Re-inspection*", until a satisfactory report is obtained.

7. Fees

The *Swimming Pools Act 1992* provides that Council may charge a fee for an inspection conducted by an authorised officer, being a fee that is not greater than the maximum fee prescribed by the *Swimming Pools Regulation 2008*. However, Council cannot charge a separate fee for issuing a Compliance Certificate.

The *Swimming Pools Act 1992* allows Council to charge a fee for one reinspection, in addition to the above.

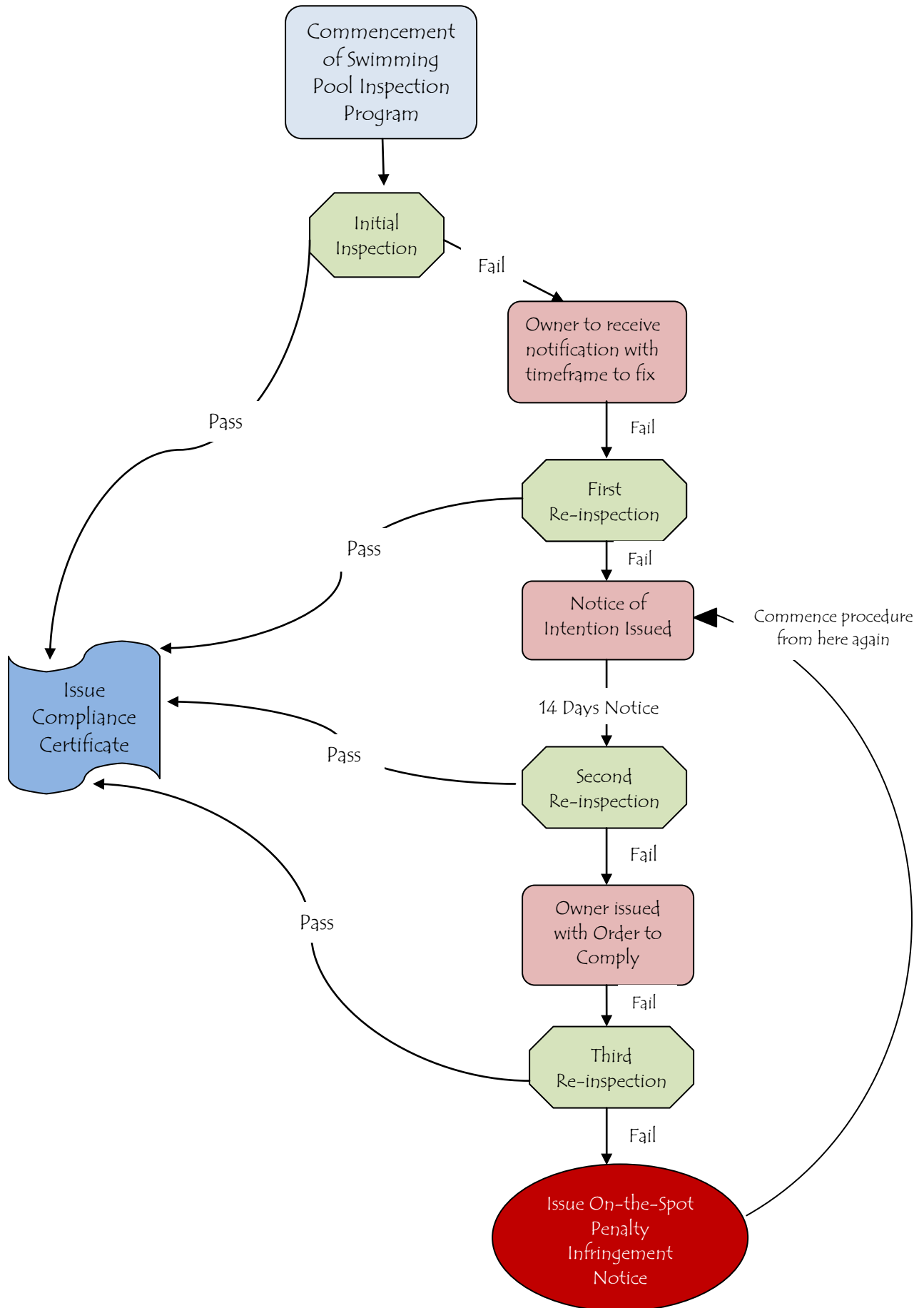
The fee for a swimming pool inspection can be found in Council's Revenue Policy.

Council will charge a fee for the initial swimming pool inspection (which will include a Certificate of Compliance if the inspection is satisfactory) and an additional fee for one follow up inspection should the initial inspection return an unsatisfactory result.

An invoice will be issued to the swimming pool owner after each inspection has been carried out. Failure to pay the fee/s will see Council not issue the Certificate of Compliance.

Note: It is an offence under the *Swimming Pools Act 1992* to not hold a valid Certificate of Compliance. This infringement may result in an on-the-spot Penalty Notice of \$220.

Inspection Program Flow Chart



References:

Swimming Pool Act 1992

Swimming Pool Regulations 2008

Swimming Pool (Amendment) Act 2012

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	Director Corporate, Community and Development Services		
EDRMS Doc. ID	< .. Contact Records..>		
Superceded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date

Related Council Policy / Procedure

SECTION 4 – ASSET & ENGINEERING SERVICES

9.16 Cooinda Park And Wetlands Projects

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Officer's Recommendation:

- 1. As per the Cooinda Park working group recommendation, the Cooinda Park and Wetlands Projects be amalgamated and all come under the jurisdiction of the Cooinda Park Working group.**
- 2. That the wetlands boardwalk including landings, seats, gates, and bird watching shelter proceed as per the concept plan, with the shelter funded from grants and the rest from the current council funding arrangements.**
- 3. That funding be sort for interpretive signs; a new BBQ at Rotary Park; and a new caravan dump point adjacent to the toilets at Cooinda Park.**
- 4. The Rotary Park parking area; the tidying up of the mound at Cooinda Park adjacent to Neeld Street; the installation walk; and the two existing structures in Cooinda Park heritage area, be handled under maintenance.**
- 5. The NSW Road and Maritime Services be contacted to get an official ruling on an additional ingress, or ingress/egress, directly from Neeld Street to the Cooinda Park parking area.**

Background

The Wetlands Project (south of Rotary Park and Neeld Street) has been ongoing for many years but began to come to fruition around 2008 with a number of plans being considered and a number of tenders called in 2009 but not accepted. A redesign was completed which culminated in a tender being accepted by Council for the earthworks on 3 August, 2010. Funding was sourced from DECC, REROC, and Council. Currently the final areas of work are being funded by Council and, in a smaller part, the Aboriginal Land Council.

On the 16 November, 2010, Council resolved to establish a Working Party for the Cooinda Park project to prepare a concept plan for the future development of the Cooinda Park area. The first meeting was held on the 12 April, 2011. From a number of meetings in 2011 a concept plan was derived which has been used to try and obtain grant funding.

To date the Wetlands Project is approximately 80% complete and is funded to complete the rest of the works on the working plan; and the Cooina Park project is yet to be funded.

A meeting of the Cooina Park Working group was held on 23 July, 2013. Present at this meeting were the members of the Working Group - Mayor Pokoney, Councillor Hampton, Linton Howarth and Tony Aberline; and 3 members of staff (GM, DES, T&VC) and Shane Goodwin of Barrick who inputted on funding opportunities.

The first item at this meeting was that the Cooina Park Working Group adopted that both the Cooina Park and Wetlands Projects be amalgamated and all come under the jurisdiction on the Cooina Park Working group. NB: Previously it was believed by staff that the Cooina Working group was looking at the Cooina Park project and the Bland Shire Council was directly looking after the wetlands project.

The next item to be considered was the concept plan for Cooina Park and the working plan for the Wetlands.

With regard to the concept plan for Cooina Park, it was adopted that most proposals remain the same with the exception off:

- The removal of the Bush Tucker garden - the native bush tucker plants will now be planted along the walkways;
- The removal of the landscaping to the south of Neeld Street when entering from Wyalong;
- The addition of the continuation of the "Installation Walk" and the upgrade of the landscaping 'snake' along Neeld Street;
- and that the Heritage area and Rotary Park be subject to an onsite inspection by the Working group.

With regard to the working plan for the Wetlands Project, it was adopted that the plan be subject to an onsite inspection by the Working group.

On 6 August, 2013, the Cooina Park Working party re-convened for a site inspection of those issues outstanding from the previous meeting. Additional members present were Councillors McGlynn and Lord. Tony Abilene was not present. Additional staff member present was the Senior Tourism and Economic Development Advisor.

Decisions made on the outstanding items were:

Rotary park :- The item remain on the concept plan. The parks facilities are to be modernised and a formal parking arrangement be adopted to delineate parking from the rest of the park.

Wetland area:- The proposed boardwalk continue

Heritage area:- The Heritage area remain on the concept plan. In the first instance, the existing structures in the Heritage area be maintained to survival standards.

Other:- The proposed connecting footpaths between Cooina Park parking area and the Rotary Park parking area be changed to be the shortest route.

As stated previously the Wetlands part of the project is a fully funded by Council.

All the above matters and discussions were further analysed and re-determined at the Council Workshop dated Tuesday 8 October, 2013. The outcome being:

- The boardwalk continue across to the island (including landing and seats) then across and up to the pond (including landing, seats, bird watching shelter, and gates), as shown on the concept plan. With the exception of the bird watching shelter, which will be funded by a grant, these works are covered by current and future promised Council funding.
- That interpretive signs be placed throughout the area and the size and location be determined at the time of funding applications for grants for these works.
- The BBQ at Rotary Park be upgraded.
- A new caravan dump point adjacent to the toilets at Cooina Park be created.
- The NSW Road and Maritime Services be contacted to get an official ruling on an additional ingress, or ingress/egress, directly from Neeld Street to the Cooina Park parking area. Subject to receiving this advice the matters of widening the Cooina Park turning circle; creating a pedestrian refuge in Neeld Street; and the footpaths between Cooina Park parking area and Rotary Park – be placed on hold.
- The Rotary Park parking area; the tidying up of the mound (snake) at Cooina Park adjacent to Neeld Street; the installation walk; and the two existing structure in Cooina Park heritage area, be handled under maintenance.

The concept plan will be altered to reflect these aspects once Council adopts this report.

The Wetlands Project was given by Council \$50,000 over 4 years and the cash flow timeline is:

Funds	Carry over requested	Total	Expenditure
2011 – 2012 \$50,000	N/A	\$50,000	\$31,502
2012 – 2013 \$50,000	\$18,498	\$68,498	\$66,979
2013 – 2014 \$50,000	\$1,519	\$51,520	
2014 – 2015 \$50,000			

[NB: Council staff believes that the current Working Plan (with the exception of the interpretive signs and bird screen) can be accommodated within the existing funding schedule]

The breakup of the 2011-2012 and the 2012-2013 spending was as follows:

2011 – 2012 >> \$31,502

The bulk of the expenditure was on creditors, the main ones being:

Thinkwater	Laying irrigation for the new planting around the wetlands	\$3,235
Rods Earthmoving	Rock Flume enlargement; Increasing depth in shallow areas; Construct and remove earth bridge to island to place hay, plant rushes and trees	\$8,893
Regional Eng Services	Check levels on whole site and complete a re-design in problem areas	\$1,500
P & A Cleary	Miscellaneous tidying up	\$1,530
Native Seeds	Purchase of seed for planting	\$4,218
Jim Brooks	Construction of flood gates and controls including concrete foundations.	\$5,772
Garry Connell Earthworks	Caring and laying free hay; Carting free logs; carting and placing loam and extra rocks	\$3,490

2012 – 2013 >> \$60,433

Labour \$19,460 Plant \$5,199 Creditors \$42,318

Labour split about – 25% planting, 75% boardwalk

Plant was mainly all related to the boardwalk

Main Creditors:

Wagga Forest Nursery	Plants	\$1,574
Thinkwater	Relaying feed line from sump to wetlands so that the wetlands are topped up during drought	\$10,617
Rod's Earthmoving	Moving and placing piers for the boardwalk	\$4,629
Miller Ready Mix	Concrete for boardwalk piers	\$1,173
MD & MM Carnegie	Native plants	\$5,069

Jim Brooks	Placing concrete for boardwalk piers	\$2,301
Bunnings	Timber for boardwalk	\$8,616
Arundel Survey	New subdivision plans	\$6,810

NB: The expense for the boardwalk in 2012 – 2013, in the order of \$37,000 all up, compares favourably with contractor’s quotes of around \$250,000 for materials only.

Conclusions

As per the Cooinda Park working group recommendation, the Cooinda Park and Wetlands Projects be amalgamated and all come under the jurisdiction of the Cooinda Park Working group.

That the wetlands boardwalk including landings, seats, gates, and bird watching shelter proceed as per the concept plan and the shelter be funded from grants and the rest from the current council funding arrangements.

That funding be sort for interpretive signs; a new BBQ at Rotary Park; and a new caravan dump point adjacent to the toilets at Cooinda Park.

The Rotary Park parking area; the tidying up of the mound (snake) at Cooinda Park adjacent to Neeld Street; the installation walk; and the two existing structure in Cooinda Park heritage area, be handled under maintenance.

The NSW Road and Maritime Services be contacted to get an official ruling on an additional ingress, or ingress/egress, directly from Neeld Street to the Cooinda Park parking area.

Financial Implications

Nil

9.17 Roads Program 2013 - 2017

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Engineering Services

Officer's Recommendation:

That the works tentatively proposed for the last three years of the four year program be noted.

Background

Integrated Planning and Reporting requires funding to be on a whole off life basis of the asset, or, as a bare minimum, on a 10 year cycle. Part of these 10 year plans are 4 year action plans which coincide with the term of the Council from which 1 year funding plans are developed for approval as part of the annual funding.

With regard to the Roads Program, Council have approved of the 2013 – 2014 works program which is the first year of the four year program. The other three years of the program (2014 – 2015, 2015 – 2016, and 2016 – 2017) are shown below. It should be noted these are tentative only, based on data known at the current time and the road hierarchy. These will be adjusted for annual funding reviews to suit the problems, concerns and available funding at that time.

2014 – 2015

Dundas Road, Quandialla Road, England Street, Barnardo Street, Church Street, Ungarie Street, Weethalle Lane, Barmedman Lane, Kurrajong Street stage 2, Hateleys Lane, Euratha Road, Lewes Road, Jacksons Lane, Tait's Lane, Kneales Lane, Alkaville Lane, Robbs Lane, Dougans Lane, MR 231, Kolkibertoo Road, Pipers Hill, Blackstocks Lane, Blow Clear Road, Tyndalls Lane, Quambatook Lane, Burrangong Lane, Spackmans Lane, Kiers Lane, Berrendeba Lane, Youngareen Road, Merrengreen Road.

2015 – 2016

Kikiora Road, Paynes Road, Bygoo Road, Wargin Road, Youngareen Road, O'Briens Lane, Alleena Road, Buddigower Road, Morangerall Road, Wilsons Lane, MR 368, Quandialla Road, Kolkilbertto Road, Kikiora Road, Weja Road, Younga Plains Road, Wilga Plains Road, Thullo Road, Cambells Lane, Patons Lane, Holmes Lane, Holland Lane, Warburtons Lane, Youngareen Road, Weja Road, Beckom Road, Monia Gap Road, Wilga Street, Maitland Lane, Russell Street, Northcott Street, Welsh Lane, Pipers Hill, Blacstocks Lane, Blow Clear Road.

2016 – 2017

Quandialla Road, Lewes Road, Buddigower Road, Gunn Road, Euratha Road, Fullers Lane, Sandy Creek Road, Golden Hills Road, Fishers lane, Richards lane, Watts Lane, Wilshires Lane, Woolners Lane, Danahers Lane, Flaggs Lane, Nobbys Lane, Cottingley Lane, Yiddah Road, Grahams Lane, Beckon Road, Kolkilbertoo Road, Tallimba Road, MR 371, Boltes Road, Centenary Drive, Pipers Hill, Blackstocks Lane, Blow Clear Road.

Conclusion

The future road programs for the next three years will be based on the tentative programs but adjusted to suit the problems, concerns and available funding at that time.

Financial Implications

Nil

SECTION 5 – REPORTS FOR INFORMATION

Officer's Recommendation:

That the following reports, provided for information only, be received and noted:

- **9.18 - Asset & Engineering Services Report**
- **9.19 - Community Services Report**
- **9.20 - Bland Shire Library Monthly Update**
- **9.21 - Children Services Monthly Update**
- **9.22 - Development Statistics – September 2013**
- **9.23 - Ranger Activities**
- **9.24 - Economic Development & Tourism Report - October**

9.18 Asset & Engineering Services Report

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

13. *Ensure that public places and facilities are well maintained and easily accessible.*

Author: Director – Engineering Services

The following work was carried out:-

1. NATIONAL AND STATE ROAD MAINTENANCE

Routine maintenance as per single invitation contract carried out on MR57 South & SH17.

2. REGIONAL ROADS MAINTENANCE

Bitumen patching and guide posting carried out on MR57 north and MR231.

3. SHIRE ROADS MAINTENANCE

- Bitumen patching carried out on the following;
 - Quandialla Road
 - Kikoira Road
 - Euroka Road
 - Clear Ridge Road
 - Bygoo Road
 - Kolkilbertoo Road
- Gravel Resheeting FAG
 - Taylors Lane – 4.183 km
- Contract Flood Damage Resheeting
 - Bodels Lane 1.4 km
 - Ditchfields Lane 0.39 km
 - Back Creek Road 1 km
 - Merrengreen Road 6.7 km
 - Roads have been completed
- Flood Damage
 - Williams Crossing Road 1.39 km
 - Taylors Lane 0.14 km
 - Sandy Creek Road 0.9 km
 - Charcoal Tank 5.6 km
 - Timothys Lane 4.8 km
 - Heaths Lane 0.71 km
 - Bradburys Lane 1.5 km
 - Yithan Lane 3.46 km
 - Pursehouse Lane 0.3 km
 - Nobbys Lane 1.665 km
 - Sandy Creek Road 0.9 km
 - Clements Lane 5.25 km
 - Mangelsdorfs Lane 1.64 km
 - Waarbilla Road 0.4 km
 - Morangorell Road 2.36 km

- Kirpy Programme
 - Morangorell Road 13.5 km
 - Yiddah Back Creek 6.3 km
- Wet Grading Programme
 - Bootowa Road 3 km
- Guide posting has been done on a number of rural sealed roads, minor gravel patching has been done on a number of unsealed roads within the Shire, slashing of sealed road shoulders is in progress and sucker spraying is in progress on various sealed roads within the shire.
- Concrete causeway patching on Quandialla Road has been completed.

4. TOWN AND VILLAGE MAINTENANCE

- Village maintenance
 - All parks mown and tidied
 - Village main streets swept and rubbish removed
 - Trees trimmed and fallen branches picked up
 - Village entrances and streets mown and trimmed
 - All village park play grounds inspected for safety
- Park maintenance
 - McCann and Barnado park sprayed and fertilised
 - Main line water leak repaired
 - All parks mown and maintained
 - Wetland areas sprayed and trimmed
 - McCann park gardens mulched
 - Ungarie cemetery water leak repaired
 - Pre school sand pits topped up
 - Rose gardens valve maintenance
- Ovals maintenance
 - Maintenance to sporting ovals and surrounds
 - Maintenance to lawn and monument cemetery
 - Maintenance to Herridge park, Cooina park, Rotary park and Wyalong court house
 - Ovals sprayed with destiny to remove winter rye grass
 - Ovals sprayed to control black beetle
 - Ron Crowe oval prepared for are you O.K day and funeral
 - Wyalong cemetery sprayed for weeds
 - Irrigation checks carried out
- Town maintenance
 - Main street gardens tidied
 - West Wyalong to Wyalong and town areas mown
 - Town trees trimmed
 - Ungarie main street planters watered and maintained
 - Wet lands and Boundry dam trees watered
 - Traffic control supplied for funerals

5. WEST WYALONG SALEYARDS

Sheep Sale – 25.9.13

Amount Sold – 13180

Yard Dues - \$7908.00

6. NOXIOUS WEEDS/ENVIRONMENTAL

- Noxious weed staff held a display at the West Wyalong, Ungarie, and Barmedman Shows.
- Staff assisted with the successful “Wildflower Walk” near West Wyalong.
- Mowing of Council land for hazard reduction was carried out at West Wyalong and Wyalong.
- The following noxious weeds and other controls were undertaken:
 - General Weed control – West Wyalong, Ungarie, Tallimba, Barmedman drains.
 - African Boxthorn – Wamboyne Road, Blow Clear Road, Mary Gilmore Way, Merringreen Road, Wamboyne Road, Goldfields Way, Lake Road, West Wyalong – Condobolin, Ridleys Lane, Collins Lane, Tallimba Road, Kikoira Road, Quandialla Road, Wargin Road, Kikoira Road, Bygoo Road, Buralyang Road.
 - Wild Radish –Greaves Lane.
 - Mexican Poppy – Ungarie Graincorp area.
 - Shoulder vegetation control (spraying) – Goldfields Way, Wargin Road, Quandialla Road, Euroka Road, Mary Gilmore Way, West Wyalong – Condobolin Road, Lake Road, Kikoira Road, Dundas Road, Belarwi Road, Brolga Road, Hillston Road, Rankins Springs Road, Kolkilbertoo Road, Naradhan Road, Boreamble Road, Tallimba Road, Blow Clear Road, Kildary Road, Alleena Road, Williams Crossing Road, Warbilla Road, Greens Lane, Paynes Road, Aria Park Road
 - Roadside vegetation control (sucker spraying) – Wamboyne Road, Blow Clear Road, Wargin Road.
 - Sight distance safety vegetation removal – Mary Gilmore Way- Duck Creek Bridge, Hollands Lane-Wargin Road intersection, Quiltys Corner.
 - Rabbit control – Ungarie, Weethalle, Tallimba and Barmedman Cemeteries.

9.19 Community Services Report

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer

NAIDOC celebration

Bland Shire Council and the West Wyalong Local Aboriginal Land Council co-hosted an historic community NAIDOC celebration at McCann Park on Friday, September 20. More than 400 local school students from Tallimba Public School, West Wyalong Public School and West Wyalong High School along with a number of interested community members attended the day. The headline attraction for the event was national award winning indigenous rap/hip hop group Native Ryme, which commenced a 100 leg tour of Australia in West Wyalong. Native Ryme delivered an unforgettable 45 minute performance in McCann Park in between mentoring sessions conducted at Splatter Gallery. The mentoring sessions delivered powerful messages about life, its many challenges and self belief and feedback received since has been outstanding. Earlier in the day, the Land Council co-ordinated various interactive activities and attractions including a performance from Aboriginal dancers, rock painting, indigenous games, basket weaving demonstrations, artefact talks and more. The day was made possible by significant funding from Barrick Cowal and the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA). The local celebration is a direct initiative of Council's Indigenous Advisory Committee and aligns strongly with objectives contained in Council's Community Strategic Plan.



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 22 OCTOBER 2013

.....
MAYOR

West Fest 2013

Bland Shire Council held its annual Youth festival, "West Fest Goes Wet and Wild", at the Holland Park Pool on Thursday, October 3. Despite unseasonably cool conditions, chilly winds and the threat of rain, more than 200 young people of all ages braved the elements to enjoy the day. Remarkably, many of the young people present shrugged off the weather to swim in the pool, ride the waterslide, run through the inflatable and spring off the diving board. Others were content to sit with friends, listen to live music provided by the visiting bands or take advantage of the other offers and activities Council organised. Melbourne heavy rock/alternative country band Hoodlum Shouts and Canberra based melodic punk band Life and Limb performed live on a temporary stage kindly donated for the day by Anderson's Transport. There was a line up all afternoon for the temporary tattoo artists, who provided temporary tattoos of varying designs for no charge to participants. Patrons consumed 300 sausage sandwiches and despite the weather about 200 slushies and 200 soft serve ice creams which were provided to participants for free as part of the Festival. Other popular attractions were the waterslide luge and inflatable team knockout competitions which attracted 20 and 32 entries respectively in spite of the temperature. Prior to the event, Council offered free buses from Ungarie and Barmedman. Community nurses Sarah Heinjus (Barmedman) and Wendy Keatley (Ungarie) promoted the opportunity heavily in their respective communities and were disappointed with the poor response. West Fest was co-ordinated by Council and made possible by funding from Indent, Arts NSW, Music NSW and terrific support from Angus Westaway from pool contractors, the L&R Group.



Mobile Service Centre

The Department of Human Services' Mobile Service Centre will visit Ungarie and West Wyalong on October 24-25. Mobile Services Centres are a fully equipped office at which residents can conduct their DHS business (Centrelink, Medicare, Child Support). A unique feature is the Australian Hearing touch screen and sound proof booth that enables residents to perform their own hearing screening. The Mobile Service Centre has indicated it will endeavour to tailor its visit specific to the West Wyalong and Ungarie communities.

NRMA Driving School

The NRMA Driving School visited West Wyalong once again during the September-October school holidays. The program was fully booked with one reserve. Council will seek to engage the Driving School once again in the term one holidays in 2014.

Mr Soccer

The popular Mr Soccer program returned to the Bland Shire in the September-October school holidays for an extended period of three days. About 90 young people attended the program over the three days with the 5-8 years age group the most popular. Participants were put through a series of drills under the tutelage of a professional coach and former Glasgow Rangers star Neil Jabonowski, participated in small sided games on the inflatable field and took part in a mini World Cup for local supremacy.



Website

During the month of September, Bland Shire Council’s website attracted 3475 visits and 9028 page views. Google Analytics figures show an increased tendency for community members to engage with Council online. Among the top 10 pages visited for the month were the West Wyalong Show day holiday survey, online Mr Soccer registration and online job advertisements. The careers page was once again the most popular while information about Councillors, directors, our indigenous culture, business papers and the Bland Shire library also featured prominently.

9.20 Bland Shire Library Monthly Update

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP 3.4 Monitor and provide up to date and relevant resources and programs within the library

Author: Manager Library and Children's Services

History Week

Doctor Lawrence Bamblett presented a history week talk on the 11th of September in the Council Chambers. His talk focused on an indigenous community near Cowra and he used photos to illustrate his story. Approximately 40 people attended his presentation including students from West Wyalong High School.

School holiday program

The library hosted a successful school holiday program during the September/October break, running 5 sessions in total. The storytelling session on the 1st of October was especially well received and guest storyteller Lynn Ward made it especially memorable by dressing up as a beetroot to promote her new book, "The big Beet".

Sweden in the West

As part of the Sweden in the West celebrations the library will be hosting a special Maisy story time on Thursday 17th of October. Maisy is a children's book character and will be in attendance at this special event. The library has also been a deposit point for the Sweden in the West Children's competitions. Maisy will also be appearing at the Children's Expo on Saturday 19th of October.

On Saturday 19th of October, Journalist Fiona Ogilvie, will be giving a presentation on her life as an author and a journalist. The audience will have an opportunity to ask questions and morning tea will be provided.

Glenda Millard author visit

One of Australia's most celebrated children's authors, Glenda Millard, is this year's Author in Residence. Ms Millard will tour the local area visiting schools and facilitating fun and interactive workshops between Monday, October 28 and Friday, November 1. Ms Millard has written picture books, short stories and novels for children and young adults and won numerous prestigious awards for her popular "Kingdom of Silk" series.

Conclusion

The Library team continue to provide quality services meeting both the requirements under the NSW Library Act, Council's policies and procedures and Integrated Planning and Reporting outcomes.

9.21 Children Services Monthly Update

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP 4.5 Provide quality and affordable Family Day Care, Mobile Resource Unit, Vacation Care and Preschool services

Author: Manager Library and Children's Services

Mobile Resource Unit (MRU):

Vacation Care:

The service held a successful September program for the holiday session with Magic and Science Day, Mr Soccer Day and the "So you think you can dance" day being the most popular. Our next school holiday session will be held during the January school holidays.

Family Day Care:

The service has undergone a three day Assessment and Rating process this month with two educators from Temora and one educator from West Wyalong participating as part of the assessment. The Coordination Unit were also involved in the assessment process.

The assessments are conducted by the Department of Education and Communities, Early Childhood Education and Care Directorate in accordance with the Australian Children's Education and Care Authority (ACECAQ). The experience was a very positive one and we are looking forward to receiving the draft report in the next four weeks.

Preschool:

Preschool Enrolment/Orientation Day was held on Tuesday 8th October. We had approximately 30 families attend to enrol, meet with staff and other families and to become familiar with the preschool environment. Preschool staff anticipate the classes will remain steady in 2014.

The educators returned to Preschool on Tuesday 8th October to begin Term 4, while children returned Wednesday 9th October.

Bland Preschool will be hosting a 'cheese and chat' night for the families of the 4 year old classes on Wednesday 23rd October for Kristy's and Carlie's classes and Thursday 24th October for Raelene's class at 6.30pm. It will be an opportunity to discuss the Term goals for each room and discuss with families how their child is progressing and offer any school readiness tips they can do at home.

Conclusion

The Children Services team continue to provide quality services meeting both the requirements under the NSW Regulation and Council's policies, procedures and Integrated Planning and Reporting outcomes.

9.22 Development Statistics – September 2013

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP17. Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Development Services Officer

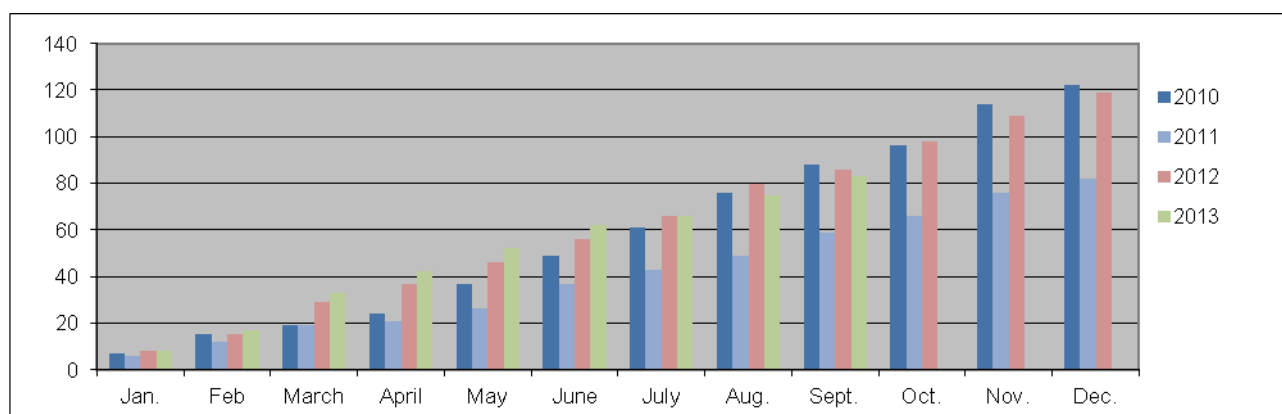
Development Applications

The following table details the number and value of development applications received by Council, during September 2013.

Development Type	Current Year			
	September 2013		Year to Date 1.01.13 – 30.09.13	
	Number	Value \$	Number	Value \$
Residential	2	67,000	28	3,057,271
Industrial	0	Nil	0	Nil
Commercial	1	Nil	23	7,567,589
Rural Residential	1	80,000	5	774,025
Subdivisions	2	Nil	4	Nil
Other	2	Nil	23	735,350
TOTAL	8	147,000	83	12,134,235

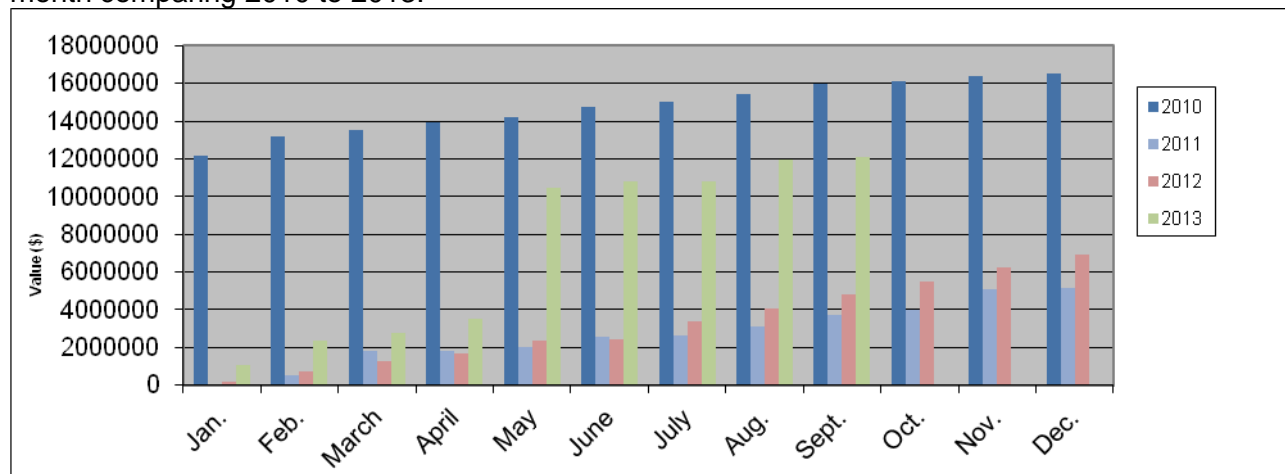
Number of Development Applications

The following graph details the cumulative total number of development applications received by month comparing 2010 to 2013.



Value of Development Applications

The following graph details the cumulative value of development applications received by month comparing 2010 to 2013.



Note: Seniors Living Development on Ungarie Road, contributed to the spike in value of development applications January 2010.

Summary – September 2013

The following Development Applications were determined all by approval during September:

App No.	Property	Development
DA/2013/114	112-114 Main Street, West Wyalong	Additions to a Retail Premises including a Security Roller Door
DA/2013/115	128 Main Street, West Wyalong	New Awning to a Commercial Premises
DA/2014/007	1 Dumaresq Street, West Wyalong	New Dwelling including installation and operation of an OSSM
DA/2014/008	59 Dumaresq Street, West Wyalong	Removal of two (2) trees
DA/2014/009	23 Brown Street, West Wyalong	New Dwelling and Storage Shed
DA/2014/010	31 Cedar Street, West Wyalong	New Dwelling and Storage Shed
DA/2014/011	Hill Street, Weethalle	NBN fixed wireless 30 metre Tower, 3 Panel Antennas, 1 Dish Antenna, Outdoor Equipment Cabinet and associated equipment within a fenced Compound
DA/2014/012	173 Main Street, West Wyalong	Two (2) storey Verandah to a Commercial Premises
DA/2014/013	Footpath adjacent to 149 Main Street, West Wyalong	Use of Footpath – “A” framed Advertising Sign
DA/2014/015	32 Creswell Street, West Wyalong	Removal of one (1) tree
DA/2014/016	131 Operator Street, West Wyalong	Alterations and additions to an existing Dwelling
DA/2014/018	37 Quota Drive, West Wyalong	Removal of one (1) Tree and lopping of one (1) Tree

- Construction Certificates issued - Eight (8)
- Complying Development Certificates issued- Nil (0)
- Activity Applications issued - Two (2)
- Building Certificates issued - Nil (0)
- Subdivision Certificates issued - Nil (0)
- Occupation Certificates issued - Four (4)
- Completion Certificates issued- Nil (0)
- Section 149 Certificates issued - Twenty Seven (27)

9.23 Ranger Activities

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP17. Lead the community by example with sustainable, effective, efficient and customer focused practices

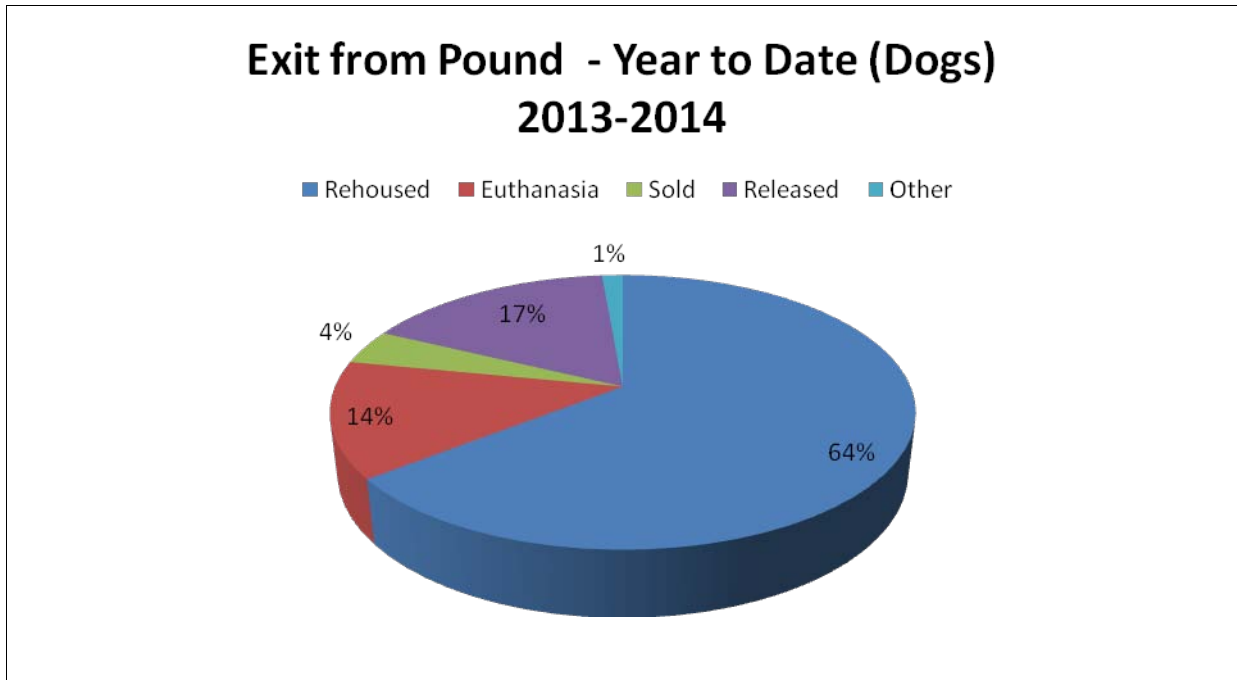
Author: Development Services Officer

Companion Animal Activities

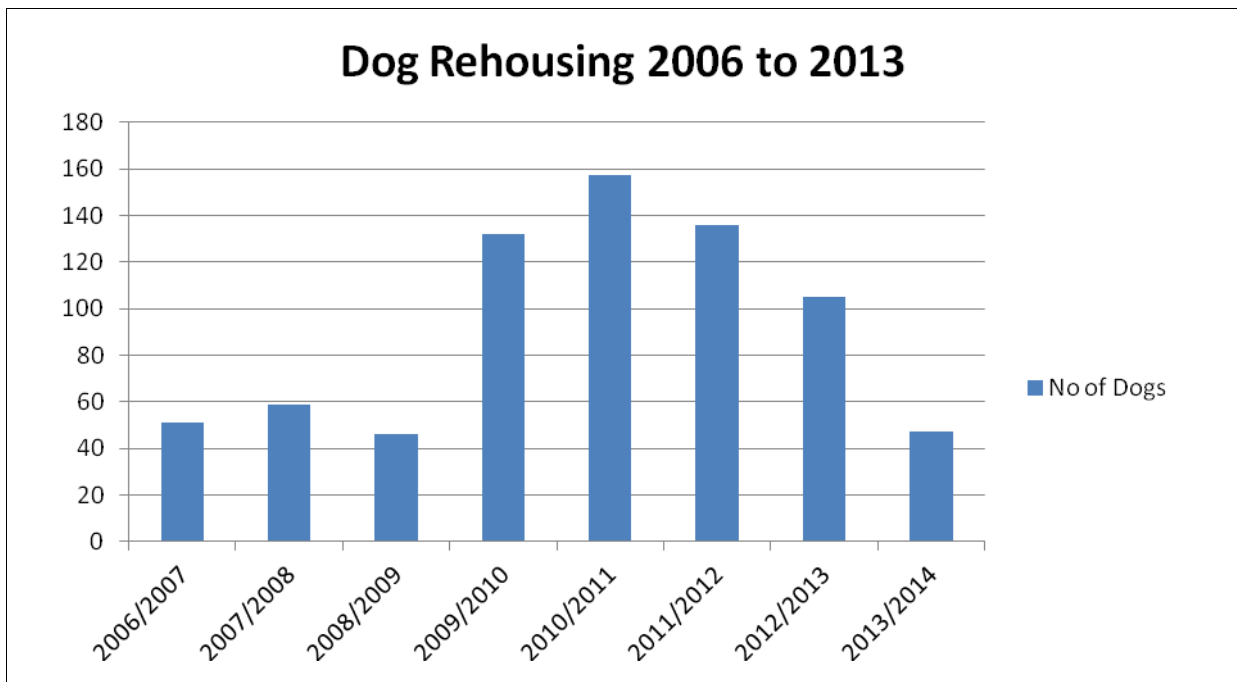
The following table summarises the management of companion animals during the month of September 2013:

	Dogs	Cats
Seizure Activities:		
Seized	11	2
Returned to Owner	2	0
Transferred to Pound from Seizure Activities	9	2
Animals in Pound at start of month	4	2
Dumped	12	6
Surrendered	1	0
Total Animals in Pound	26	10
Released to Owner	4	2
Euthanased	1	6
Sold	0	0
Stolen from Pound	0	0
Escaped	0	0
Died at Pound	0	0
Rehoused	12	1
Total Animals Leaving Pound	17	9
Animals in Pound at end of month	9	1

The following chart summarises the methods in which companion animals (dogs) exit the pound:



The following chart summarises the rehousing statistics from 2006 to 30 September 2013:



9.24 Economic Development & Tourism Report - October

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community
DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council
19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy
DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character
DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire
DP19.3 Visitor information is kept relevant and up to date
DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment
DP20.1 Encourage and actively seek out business and industry to relocate within the shire
DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses
DP20.3 Actively promote the Business Development Assistance to new and existing businesses

Author: Senior Economic Development & Tourism Advisor

Gold Trails

The Gold Trails has been successful with being selected as a finalist in NSW State Tourism awards. The first Gold Trails iPad Kiosks has been installed at the Lake Cowal Conservation Centre.

WorkCover NSW

WorkCover NSW conducted a successful visit to West Wyalong on Monday 23 and Tuesday 24 September 2013 with walk up enquiries and individual meetings held at the Bland Shire Council Chambers.



Riverina Regional Tourism

Cr. Lord, the General Manager and the Senior Economic Development & Tourism Advisor attended the Riverina Regional Tourism (RRT) Eastern Riverina Destination Management Organisation meeting in Temora on Friday 27 September:

Notes from Destination Management Plan Meeting held at Temora Rural Museum on Friday 27 September 2013

Present:

Tony Lord, Ray Smith, Jeff Stien – Bland Shire Council
Bill Speirs, Andrew Robbins, Dennis Sleigh – Temora Shire Council
Ken Trethewey, Linda Wiles – Cootamundra Shire Council
Michael Brady – Gundagai Shire Council
Neil Smith – Junee Shire Council
Ursula Jones – Lockhart Shire Council
Sally Nolan – Wagga Wagga City Council

Apologies

James Davis – Junee Shire Council
Bob Callow – Junee Shire Council
Nigel Judd – Aria Park
Rita Bloomfield – Aria Park
Mary Donnelly – Cootamundra Shire Council
Rod Shaw – Lockhart Shire Council

Agenda

1. After the meeting commenced, those in attendance introduced themselves and advised apologies.
2. As Linda Tillman (Executive Officer Riverina Regional Tourism) was in Sydney working with Destination NSW on an application for RVEF (Regional Visitor Economy Funding) to undertake a major agri tourism project for the whole region, Sally Nolan provided the meeting with some notes that Linda has supplied. Linda noted that Destination NSW is supportive of the agri tourism project and she was meeting with Destination NSW to ensure that RRT can access funding required before discussing the project further with all LGAs.

Linda also provided some brief details on other DMOs. Currently Southern and Western DMOs are working on structures. Southern has opted to stay informal and Western will be setting up a formal structure. Linda also suggested that we look at developing a 5 year action plan that outlines how strategic priorities will be implemented as per the DMP.

3. There was general discussion as to whether the clusters had been formally ratified and whether the DMP was still a draft document.

It was therefore decided that each Council put a report to their Councils, advising of the change to RRT's structure. Some discussion then occurred regarding potential structure of the Eastern Riverina Destination Management Organisation (ERDMO) with general consensus being as follows:

- Chairperson
- Deputy Chairperson

- 2 representatives from each council (possibly 1 staff and 1 councillor, but this could be optional)
- Industry representatives to be determined at a later stage
- 1 vote per council, chair to have casting vote
- Minute taker provided by host Council at each meeting
- Host council to provide lunch
- Meetings initially to be monthly
- Election of office bearers to follow local government mayoral elections – October/November each year.

Ray Smith, General Manager of Bland Shire kindly offered to provide the wording for this report and send to member shires. This report should be submitted to the next round of Council Meetings. Reports need to be submitted to Councils so that they can be considered at October Council Meetings.

Bland Shire will provide secretarial support for the ERDMO. A number of LGAs expressed their disappointment at the lack of consultation during the process of collecting information as well as a number of suggestions not being included in the plan. Also noted by a number of LGA's was the lack of content such as events and attractions that had not been reflected in the plan.

4. A 3-5 year action plan can be established once the structure and plan has been discussed further.
5. The next meeting be held on Friday 29 November 2013 at West Wyalong and then on the last Friday of each month.

Destination Management Planning

Riverina Regional Tourism has finalised the Riverina Destination Management Plan.

2013 Kotzur Mirrool Silo Kick

The 2013 Kotzur Mirrool Silo kick was won by Adam Flagg.

