



**Bland Shire Council**  
**Business Paper**  
**Ordinary Council Meeting**  
**21 July 2015**



# OUR VISION, MISSION AND VALUES



**ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**  
**A guiding checklist for Councillors, Officers and Advisory Committees**

**Ethical Decision Making**

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

**Conflict of Interest**

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

**The test for conflict of interest**

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

**Identifying Problems**

1<sup>st</sup> - Do I have private interest affected by a matter I am officially involved in?

2<sup>nd</sup> - Is my official role one of influence or perceived influence over the matter?

3<sup>rd</sup> - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

**Agency Advice**

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	<a href="mailto:council@blandshire.nsw.gov.au">council@blandshire.nsw.gov.au</a>	<a href="http://www.blandshire.nsw.gov.au">www.blandshire.nsw.gov.au</a>
ICAC	8281 5999 Toll Free: 1800 463 909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>	<a href="http://www.icac.nsw.gov.au">www.icac.nsw.gov.au</a>
Office of Local Government	4428 4100	<a href="mailto:dlg@dlg.nsw.gov.au">dlg@dlg.nsw.gov.au</a>	<a href="http://www.dlg.nsw.gov.au">www.dlg.nsw.gov.au</a>
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>	<a href="http://www.ombo.nsw.gov.au">www.ombo.nsw.gov.au</a>

## Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
AGM	Annual General Meeting
AMP	Asset Management Plan
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDO	Community Development Officer
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCP	Development Control Plan
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller
DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program
EA	Executive Assistant
ED	Economic Development
EDVETACW	Economic Development, Visitor Economy & Tourism Advisory Committee of the Whole
EEO	Equal Employment Opportunity
EWV	Events West Wyalong
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FYI	For your information
GM	General Manager
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government
LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MLC	Member of the Legislative Council
MP	Member of Parliament
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OLG	Office of Local Government

OP	Operational Plan
PA	Per Annum
P&G	Parks & Gardens
R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia
REROC	Riverina Eastern Regional Organisation of Councils
RFS	Rural Fire Service
RMS	Roads & Maritime Services
RRL	Riverina Regional Library
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SH	State Highway
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
USU	United Services Union
VC	Victoria Cross
VIC	Visitor Information Centre
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety



## **Council Meeting Agenda**

**21 July 2015**

**commencing at 6:30PM**

### **1.0 INTRODUCTION**

*Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.*

*Let us be inspired by the resilience, innovation and perseverance of past generations.*

*Let us honour those who protect this great land, may you draw strength from your God or Faith*

*so that we may, here today, on behalf of our community, - build a vibrant future together.*

*("Pause for Reflection").*

### **2.0 ATTENDANCE**

#### **2.1 Councillors**

Cr P Grellman

Cr L Hampton

Cr K Keatley

Cr T Lord

Cr L McGlynn

Cr B Monaghan

Cr L Pike

Cr N Pokoney

Cr P Templeton

#### **2.2 Staff**

General Manager – Ray Smith

Director Asset & Engineering Services – Will Marsh

Director Corporate, Community & Development Services – Adele Casey

Executive Assistant – Julie Sharpe

#### **2.3 Apologies**

### 3.0 CONFIRMATION OF THE MINUTES

#### 3.1 Ordinary Meeting held on 16 June 2015

- **Confirmation**

That the minutes of the Ordinary Council meeting held on 16 June 2015 be confirmed as a correct record of proceedings.

- **Corrections**

- **Business Arising**

### 4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

<b>Councillor/Officer</b>	<b>Item</b>	<b>Nature of Interest</b>

### 5.0 PUBLIC FORUM

#### 5.1 Town Crier Presentation

### 6.0 MAYORAL MINUTE

### 7.0 NOTICES OF MOTION

#### 7.1 Passing of Mr Colin McIntosh (Cr Lord)

**Recommendation:**

**That Council formally convey its condolences to the McIntosh family following the recent passing of the former Shire President, Mr Colin McIntosh.**

The funeral service for Mr McIntosh was held at Griffith Anglican Church on 13 July 2014 and was well attended.

### Comment from the General Manager

Council was advised of Mr McIntosh's passing on July 8 and requested to provide details of his service. A review of Council's records identified that Mr Colin McIntosh, formally of Weethalle, held civic office and represented the Bland Shire community as detailed below. Council provided a floral arrangement for the funeral service.

- Bland Shire Councillor – September 1980 to September 1995
- Bland Shire President – September 1990 – September 1993 and September 1994 – September 1995
- Committee representative:
  - Finance Committee: 1980 – 1993
  - Works Committee: 1980 – 1993
  - Policy & Resources Committee: 1982 – 1995
  - Staff Committee: 1983 – 1995
  - Ungarie Town Inspection Committee: 1988 – 1995
  - Weethalle Town Inspection Committee: 1988 – 1995
  - Tallimba Town Inspection Committee: 1988 – 1991
  - Saleyards Committee: 1980 – 1995
  - Industrial Development Committee: 1982 – 1995
  - Corporate Planning Committee: 1992 – 1995
  - Aerodrome Committee: 1980 – 1987
  - Plant Committee: 1983 – 1990, 1993 – 1995
  - Ungarie Baths Committee: 1980 – 1988
  - Northern Riverina County Council delegate: 1987-1988

## 8.0 DELEGATES & ADVISORY COMMITTEE REPORTS

### Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

#### 9.0 STAFF REPORTS

That the Council receive the staff reports.

### Section 2 – Office of the General Manager *(reports for decision)*

9.1	Monthly Status Report .....	53
9.2	LGNSW Annual Conference – 2015 .....	60
9.3	Review of Councillor Numbers S.224 (2) of the Local Government Act 1993 .....	66
9.4	Sports Stadium Refurbishment – Update .....	67
9.5	National Stronger Regions Fund (Round Two) Possible Projects .....	68
9.6	Matters Arising From the June 2015 Economic Development & Visitor Economy & Tourism Advisory Committee Meeting .....	70
9.7	Establishment of a Visitor Information Centre Within the Bland Shire Library Premises .....	72
9.8	Investigation into Locations for a Visitor Information Centre .....	75
9.9	Investigation of 184 Main Street as a Possible Venue For a Theatre/Performance Space .....	83



**Section 3 – Corporate, Community & Development Services** *(reports for decision)*

9.10	Financial Statements – June 2015 .....	93
9.11	Reg Rattey VC Memorial Update .....	105
9.12	Strengthening Communities – West Wyalong Show Society .....	106

**Section 4 – Asset & Engineering Services** *(reports for decision)*

9.13	Roads Program 2015/16 .....	108
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**Section 5 – Reports for Information**

9.14	Asset & Engineering Services Report .....	110
9.15	Bland Shire Library Monthly Update .....	112
9.16	Development Services Activities/Statistics for June 2015 .....	114
9.17	Economic Development & Tourism Report – July .....	120

**10.0 URGENT BUSINESS WITHOUT NOTICE**

**11.0 QUESTIONS AND STATEMENTS**

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

**12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT**

**12.1 Light Manufacturing Proposal for West Wyalong**

*Local Government Act 1993 (section 10A (2) (d) (i)*

*The matters and information are commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*

**12.2 Graincorp Business Assistance Funding**

*Local Government Act 1993 (section 10A (2) (d) (i)*

*The matters and information are commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*

**13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING**

**14.0 CLOSE OF THE MEETING**

# SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP15.2 Working in partnership with community groups, advisory committees, Government Departments, businesses and Council staff*

## Officer's Recommendation:

**That the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.**

## Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

Committee	Date/s	Minutes attached
<b>Access Advisory Committee</b> <i>(Cr Grellman)</i>	12 <sup>th</sup> June 2015 7 <sup>th</sup> August 2015	
<b>Australia Day Awards Committee of the Whole</b> <i>(Whole of Council)</i>		
<b>Australian Rural Roads Group Inc</b> <i>(Cr Grellman)</i>	16th June 2015	
<b>Bland Rural Fire District Zone Liaison Committee</b> <i>(Cr Keatley, Cr Grellman - alternate)</i>	29 <sup>th</sup> July 2015	
<b>Bland – Temora RFS Zone Bushfire Management Committee</b> <i>( Cr Keatley, Cr Grellman - alternate)</i>		
<b>Country Mayors Association of NSW</b> <i>(Mayor &amp; General Manager)</i>	12 <sup>th</sup> June 2015	
<b>Cowal Gold Project Community Environmental Monitoring &amp; Consultative Committee (CEMCC)</b> <i>(Mayor Pokoney, Cr McGlynn - alternate/observer, Cr Hampton - observer)</i>	3 <sup>rd</sup> June 2015 9 <sup>th</sup> September 2015	✓
<b>Cultural Advisory Committee</b> <i>(Cr McGlynn, Cr Keatley)</i>	24 <sup>th</sup> August 2015	
<b>Economic Development, Visitor Economy &amp; Tourism Advisory Committee of the Whole</b> <i>(Whole of Council)</i>	9 <sup>th</sup> June 2015 11 <sup>th</sup> August 2015	✓

<b>Goldenfields Water County Council Board</b> <i>(Cr Templeton)</i>	25 <sup>th</sup> June 2015	
<b>Heritage Advisory Committee</b> <i>(Cr McGlynn, Cr Grellman)</i>	5 <sup>th</sup> August 2015	
<b>Lake Cowal Gold Mine Closure Advisory Committee</b> <i>(Mayor Pokoney, Deputy Mayor Hampton, GM)</i>	28 <sup>th</sup> May 2015	✓
<b>Internal Audit Committee</b>	7 <sup>th</sup> July 2015 6 <sup>th</sup> October 2015	✓
<b>Local Traffic Advisory Committee</b> <i>(Mayor Pokoney, Cr Grellman - alternate)</i>	4 <sup>th</sup> August 2015	
<b>Murrumbidgee Medicare Local Board</b> <i>(Cr Monaghan)</i>	20 <sup>th</sup> May 2015	
<b>Museums Advisory Committee</b> <i>(Cr Lord, Cr Keatley)</i>	24 <sup>th</sup> September 2015	
<b>Newell Highway Taskforce</b> <i>(Cr Lord)</i>	12 <sup>th</sup> May 2015	
<b>NSW Association of Mining Related Councils</b> <i>(Cr McGlynn, Cr Hampton)</i>	8 <sup>th</sup> May 2015 13 <sup>th</sup> August 2015	
<b>Plant Committee</b> <i>(Cr Grellman, Cr Templeton, Cr Lord)</i>		
<b>Public Libraries NSW South-West Zone</b>		
<b>Riverina Eastern Regional Organisation of Councils (REROC)</b> <i>(Mayor Pokoney)</i>	28 <sup>th</sup> April 2015 23 <sup>rd</sup> June 2015	
<b>Riverina Regional Library Advisory Committee</b> <i>(Cr Lord, Cr Monaghan - alternate)</i>	25 <sup>th</sup> March 2015 October 2015	✓
<b>Riverina Regional Tourism</b> <i>(Cr Lord)</i>		



**MINUTES OF MEETING**

**COWAL GOLD MINE  
COMMUNITY ENVIRONMENTAL MONITORING  
AND CONSULTATIVE COMMITTEE (CEMCC)**

**Wednesday 3 June 2015**  
**9.00 am – Cowal Gold Mine**  
**Minutes taken by: Shane Goodwin**

**Attendees:**

Independent Chair:	Margaret MacDonald-Hill (MMH)
Barrick:	Garry Pearson (GP), Shane Goodwin (SG)
Community Members:	Angus Stitt (AS), Lucy Buttenshaw (LB) and Dave Carter (DC), Jenene McGrath (JM)
Bland Shire Council:	Neil Pokoney (NP), Leeanne Hampton (LH)
Forbes Shire Council:	Brian Matiske (BM)
Lachlan Shire Council:	Graham Scott (GS)
Lake Cowal Landowners Association:	Bruce Dent (BD)
Wiradjuri Condobolin Corporation:	Ally Coe (AC)

**Apologies:** Daryl Nielsen

ITEM	ACTION
<p><b>1.0 Welcome</b></p> <p>Independent Chair, Margaret MacDonald-Hill opened the meeting at 9:01 am.</p>	
<p><b>2.0 Declaration of Interest</b></p> <p>Margaret MacDonald-Hill declared her interest as Independent Chair of the CEMCC, appointed by the Director General of the Department of Planning and Infrastructure. For record purposes, Margaret advised the committee she is a member of the Mine Subsidence Board. Margaret also declared that she receives payment via a Trust established by the Bland Shire Council for her work as Chair of the CEMCC.</p> <p>For a full Declaration of Interest for all members, see Attachment A</p>	
<p><b>3.0 Confirmation of Previous Minutes</b></p> <p>Dave Carter shown as both attending and apology.            Minutes amended to apology.            Moved by Lucy Buttenshaw, seconded by Angus Stitt</p> <p><b>4.0 Business Arising from previous Minutes</b></p> <p>Nil</p>	



<p><b>Correspondence</b></p> <p><b>In</b>  20/3/15 email from Barrick NF&amp;O incident report  26/3/15 email from Barrick on revised strategies and management plan  4/5/15 email from Barrick NF&amp;O incident report  6/5/15,11/5 &amp; 14/5 email notification &amp; incident report from Barrick  1/6/15 email from Barrick NF&amp;O incident report</p> <p><b>Out</b>  email 27/3/15 to Barrick confirming CEMCC consensus on Water Management and Decommissioning Strategies &amp; Revised Rehabilitation Management Plan</p>	
<p><b>5.0 Reports</b></p> <p><b>Shane Goodwin</b> provided a detailed account of Barrick Cowal’s Community Relations Activities over the past three months – See the attached presentation for more information (Attachment B). He also provided a briefing on the recent announcement that Barrick will sell the Cowal Gold Mine to the Australian mining company, Evolution Mining.</p> <ul style="list-style-type: none"> <li>▪ Community Relations activities</li> <li>▪ Upcoming activities</li> <li>▪ Complaints/Grievances</li> </ul> <p><b>Complaints/Grievances</b></p> <p>The 3 complaints received since the last meeting were from five individual stakeholders:</p> <ul style="list-style-type: none"> <li>▪ The complaints received relate to: <ul style="list-style-type: none"> <li>▪ Employee behaviour (1)</li> <li>▪ Land Access (1)</li> <li>▪ Fugitive Light (1)</li> </ul> </li> </ul> <p><b>Garry Pearson</b> provided a detailed account of Barrick Cowal’s Environment Department Activities over the past three months – See the attached presentation for more information (Attachment C).</p>	

<p><b>6.0 General Business</b></p> <p>Per an earlier request, a list of Common Acronyms and their definitions is included at (Attachment D)</p> <p>MMH discussed environmental incident reporting to the CEMCC for fauna mortality. The CEMCC agreed that only suspected cyanide related mortalities should be reported immediately to the CEMCC.</p>	
<p><b>7.0 Meeting Closed – 10:02am</b></p>	
<p><b>8.0 Next Meeting</b></p> <p>Wednesday 9<sup>th</sup> September 2015, at the Cowal Gold Mine. Representatives from Evolution Mining will be invited to attend.</p>	

**ATTACHMENT A – CEMCC MEMBERS’ DECLARATIONS OF INTEREST**

# Community Environmental Monitoring and Consultative Committee (CEMCC)

Declarations of interest:

***Margaret MacDonald-Hill - Independent Chair***

- ***Appointed by DG of DP&E, paid via Trust administered by Bland Shire Council***
- ***Member of the Mine Subsidence Board***

***Angus Stitt – Community Representative, West Wyalong***

- Receives reimbursement of travel costs for attending CEMCC meetings, from time to time

***Lucy Buttenshaw – Community Representative, West Wyalong***

- Nil

***Jenene McGrath – Community Representative, West Wyalong***

- Nil

***David Carter – Community Representative, Condobolin***

- Nil

***Bruce Dent – Lake Cowal Landholders Association***

- Noise Mitigation Agreement in accordance with Development Consent Conditions
- Receives reimbursement of travel costs for attending CEMCC meetings, from time to time

***Neil Pokoney – Bland Shire Council Representative***

- Barrick is a ratepayer within the Bland Shire
- Barrick has entered into a Roads Maintenance MOU with Bland Shire Council
- Barrick has provided financial support for certain community events, initiatives, and infrastructure operated by the Bland Shire Council

***Graham Scott – Lachlan Shire Council Representative***

- Barrick has been a ratepayer within the Lachlan Shire
- Barrick is a customer (subscriptions and advertising) of The Lachlander newspaper, of which, Cr Scott is the Editor
- Barrick has entered into a Roads Maintenance MOU with Lachlan Shire Council
- Barrick has provided financial support for certain community events, initiatives, and infrastructure operated by the Lachlan Shire Council



***Brian Mattiske – Forbes Shire Council Representative***

- Barrick is a ratepayer within the Forbes Shire
- Barrick pays annual easement payments to the Forbes Shire Council for properties owned by Council
- Barrick pays annual easement payments to entities which Mr Mattiske maintains a financial interest in for properties owned by those entities
- Barrick pays an annual fee for Temporary Water Transfer Agreements to entities which Mr Mattiske maintains a financial interest
- Barrick has provided financial support for certain community events, initiatives, and infrastructure operated by the Forbes Shire Council

***Graeme Miller – Forbes Shire Council Representative***

- Barrick is a ratepayer within the Forbes Shire
- Barrick pays annual easement payments to the Forbes Shire Council for properties owned by Council
- Barrick has provided financial support for certain community events, initiatives, and infrastructure operated by the Forbes Shire Council

***Daryl Nielsen – Lake Cowal Foundation and Independent Scientist***

- Receives reimbursement of travel costs for attending CEMCC meetings, from time to time
- Director of Lake Cowal Foundation which receives annual payments from Barrick

***Ally Coe – Wiradjuri Condobolin Corporation***

- Wiradjuri Condobolin Corporation receives compensation payments in accordance with Native Title requirements
- Wiradjuri Condobolin Corporation is a contractor to Barrick at the Cowal Gold Project

**ATTACHMENT B – COMMUNITY RELATIONS DEPARTMENT PRESENTATION**



**Community Relations** 

- Community Relations Team activities
- Upcoming activities
- Complaints/Grievances

2

## Community Relations



### Activities since the last CEMCC Meeting:

- Delivered Annual Native Title Deed Implementation Presentation to the Wiradjuri Condobolin Corporation's Annual General Meeting;
- Completed triennial Native Title Deed Review in cooperation with the Wiradjuri Condobolin Corporation;
- Assisted WCC Contract Cleaners to achieve their Cert II in Commercial Cleaning;
- Official Launch of the book, "Right Around the Cowal – a community history of the Lake Cowal area", published by the Lake Cowal Foundation;
- Conducted three Cultural Awareness Training Sessions for employees and contractors. Training delivered by the Wiradjuri Condobolin Corporation;
- Attended Condobolin High School for presentation of Cowal Gold Mine's Endeavour Scholarships.

3

## Endeavour Scholarships - Condobolin



4

## Cert II Commercial Cleaning Graduation



5

## Native Title Deed Triennial Review



6

## Lake Cowal Book Launch at LCCC



7

## Upcoming Activities



- Finalisation of transfer to Evolution Mining from Barrick;
- Annual RoadSafe September program;
- Community and Family Open Days in September;
- Barrick Global Excellence Awards;
- Endeavour Scholarship Presentations at Red Bend Catholic College, Forbes;
- July edition of Cowal Update to be published.

8

## Complaints/Grievances



- CGM received three (3) complaints since the last meeting of the CEMCC which was held on 3 March 2015.
- The two complaints received relate to:
  - Employee Behaviour: 1
  - Land Access: 1
  - Fugitive Light: 1
- The complaints were from a selection of stakeholders:
  - Complainant A: 33% (1)
  - Complainant B: 33% (1)
  - Complainant C: 33% (1)

9

## Complaints/Grievances



### **Employee Behaviour:**

1. The Complainant called the CGM's Senior Community Relations Advisor to lodge a complaint regarding a Barrick-owned property in West Wyalong whose gardens were overgrowing into the Complainant's mother's yard.
2. The CGM's Senior Community Relations Advisor apologised to the Complainant and undertook to arrange to have the vegetation trimmed back.
3. The CGM's Senior Community Relations Advisor called the Complainant at approximately 2pm on 25/03/2015 to advise that the works had been undertaken at the property.
4. The Complainant indicated their satisfaction with the resolution of their Complaint.

10

## Complaints/Grievances



### Land Access:

1. The Complainant called the CGM Complaints Hotline at 7:37pm on 10/03/2015 regarding exploration activity occurring on a neighbouring property without signed land access agreements in place.
2. The Complainant again called the CGM Complaints Hotline at 8:04am on 11/03/2015 regarding the same matter.
3. The CGM Community Relations Manager returned the Complainant's call at 8:06am on 11 March 2015.
4. The Complainant advised that they were aware that exploration activity was occurring on a neighbouring property not owned by the complainant and that there was no signed land access agreement in place with the property's owner.
5. The Complainant asked that all activities on the property be ceased until a land access agreement could be reached with the landowner.
6. The CGM's Community Relations Manager acknowledged the Complainant's concerns and explained that he could not deal directly with the Complainant on the matter because the Complainant was not the owner or resident of the land in question.
7. Despite this, the CGM's Community Relations Manager agreed to make arrangements to cease exploration activities immediately until access arrangements could be formalised with the relevant property's landowner.
8. The CGM Community Relations Manager called the Complainant again at 8:19am on 11/03/2015 to confirm that the exploration activities had been ceased and all personnel had left the property with a view to formalising land access agreements.
9. The CGM Community Relations Manager met with the relevant landowner at 9:00am on 11/03/2015 and presented a land access agreement.
10. The landowner indicated a willingness to sign the agreement immediately however the CGM Community Relations Manager reminded the Landowner that they were welcome to seek legal advice regarding the agreement prior to signing.
11. After reading the land access agreement in detail, the landowner agreed to sign the agreement with a view to having exploration activities recommence on the property later that day.
12. The Landowner also undertook to contact the Complainant (they are known to each other) and discuss the matter and explain that a land access agreement had been entered into for the exploration activities to be completed on the property.
13. Exploration activities were completed on the relevant property and the CGM Community Relations Manager received confirmation of the landowner's satisfaction with the rehabilitation works completed on 19/03/2015.

11

## Complaints/Grievances



### Fugitive Light:

1. The Complainant called the CGM's Community Relations Manager directly regarding fugitive light from a lighting tower situated on the CGM's Northern Waste Rock Emplacement.
2. The Complainant explained that they are currently sowing crops in a neighbouring paddock at night time and the lighting tower is shining light in the Complainant's eyes.
3. The CGM's Community Relations Manager apologised for the inconvenience and undertook to arrange for the lighting tower to be repositioned immediately so the problem didn't occur again.
4. The CGM's Community Relations Manager invited the Complainant to contact him again if the problem is not resolved.
5. The CGM's Community Relations Manager contacted the CGM's Mining Manager to arrange to have the lighting tower repositioned for the upcoming night shift.
6. The CGM's Community Relations Manager undertook an inspection of lighting from areas near the Complainant's property at approximately 9:45pm on 30/04/2015 and observed that there appeared to be no fugitive light from the Northern Waste Emplacement and that the offending lighting tower had been repositioned appropriately.
7. The CGM's Community Relations Manager called the Complainant at approximately 9:10am on Friday, 01/05/2015 to confirm that the area had been inspected and that the fugitive light issue had been addressed.
8. The Complainant thanked the CGM Community Relations Manager for the call and advised they would be out in the paddock again this evening and would call again if there were any additional issues or concerns.

12



Questions...



**ATTACHMENT C – ENVIRONMENTAL DEPARTMENT PRESENTATION**



Cowal Gold Project  
Environmental Management  
CEMCC Meeting 03 June 2015

## Environmental Management Overview

- Environmental Policy (September 2014)
- Environmental Incidents
- Environmental Summary
- Government Interactions
- Cyanide Management
- 2015 Look Ahead





## Barrick Environmental Policy

Barrick Gold Corporation believes that wise environmental stewardship is based on careful work planning, diligent implementation, thoughtful assessment of performance and a desire to improve over time.

Successful implementation of our plans results in some disturbance to our natural environment. However, Barrick believes that we can contribute to the sustainable development of our host communities. We are committed to meeting the needs of current members of that community without jeopardizing the ability of future generations to meet their needs.

Therefore, we believe Barrick must:

Regularly communicate this policy to those who work at Barrick, their families, and our host communities.

Establish, document and maintain an environmental management system and clearly defined environmental requirements.

Educate our people, their families, and our neighboring communities about our systems and practices.

Insist that those who provide services or products adhere to our environmental policy and practices.

Ensure that our leadership and our people understand, support and maintain our environmental management system.

Provide our managers and supervisors the authority and resources necessary to implement our environmental management system and associated environmental standards and practices.

Apply proven management practices to prevent pollution or other environmental impacts, when practical, or to mitigate our impacts.

Set and review environmental objectives and targets aimed at continual improvement.

Conduct periodic reviews of our operations to monitor environmental performance and to guide its environmental management program.



Fully comply with all applicable environmental laws, regulations and other environmental obligations.

Work with governmental and civic leaders, environmental groups, and other concerned parties to develop a mutual understanding of environmental issues.

Kelvin Duchinsky  
Co-President

Jim Gowans  
Co-President

September 2014

**BEEP  
FOR  
BIRDS  
Use car  
horn to  
Scare**

## Environmental Incidents

- **Reportable Incidents**  
All incidents related to death of native fauna on the mining lease.
- **March 2015**
  - 2 Grey kangaroos – boundary fence line and bitumen access road.
  - 1 Red Kangaroo – bitumen access road.
  - 1 Red-capped Plover (Dotterel) – base of bulk oxygen tanks.
  - 1 Red-rumped Parrot – bitumen access road.
  - 1 Emu – boundary fence line entanglement – broken neck.
  - 1 White-winged Chough – bitumen access road.
  - 1 Welcome Swallow – bitumen access road.
  - 1 Blue-bellied Black Snake – gravel access road to TSP near warm poly pipe lines.
  - 1 Magpie-Lark – on ground near rear of new RO water treatment shed.
- Four (4) native animals rescued - x1 Blue-bellied Black Snake, x1 Bearded Dragon, x1 Brown Snake and x1 Eastern Scaly-foot Lizard. WIRE5.
- **Pest Control:**
  - Addressing feral cats numbers.
  - Mouse baiting continuing. No mice since 2012 mini-plague.
  - 1080 Fox baiting resumed 08 September 2014 (blue 1080 chicken wings).
  - Pindone baits for Rabbits (green Pindone carrots).
- **Mutual Aid:** Three (3) requests – Blue-tongue Lizard, Magpie-Lark and Gould's Goanna - WIRE5.

■ All incidents were reported to Government agencies in accordance with regulatory approvals. Deceased fauna were forwarded to Veterinary Clinic to confirm cause of death. No death was associated with chemical toxicity & no further action necessary.

## Rare find in reagent mixing bund

Eastern Hooded Scaly-foot (*Pygopus schraderi*).



A flap-footed lizard (worm lizard).



### Environmental Incidents

- **Reportable Incidents**  
All incidents related to death of native fauna on the mining lease.
- **April 2015**
  - 2 juvenile Brown Snakes – bitumen access road.
  - 1 Welcome Swallow – juvenile fallen near building on gravel access road.
  - 1 Blue-bellied Black Snake – gravel access road to TSF near warm poly pipe lines.
  - 1 Magpie-lark – bitumen access road.
  - 1 Welcome Swallow – on ground by Flotation area blower units.
  - 1 Brown Snake – northern Haul Road.
  
  - Six (6) native animal rescued – x4 juvenile Emus; x1 Nankeen Kestrel; x1 Long-necked Turtle. WIRES Calls.
  - Pest Control:
    - Addressing feral cats numbers.
    - Mouse baiting continuing. No mice since 2012 mini-plague.
    - 1080 Fox baiting resumed 08 September 2014 (none in May 2015).
    - Findone baits for Rabbits (suspended for start of New Year).
  - Mutual Aid: Nil (0) – WIRES.
- All incidents were reported to Government agencies in accordance with regulatory approvals. Deceased fauna were forwarded to Veterinary Clinic to confirm cause of death. No death was associated with chemical toxicity & no further action necessary.

**BEEP  
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## Environmental Incidents

- **Reportable Incidents**  
All incidents related to death of native fauna on the mining lease.
- **May 2015**
  - 1 Grey Kangaroo – bitumen access road (with pinkie joey).
  - 1 Silver Gull – storm water catch pond between NTSF and STSF.
  - Twelve (12) native animals rescued - x9 juvenile Emus; x1 pinkie Grey (euth); x1 Rosella; x1 Wombat north waste rock emplacement haul road. WIRES.
  - **Pest Control:**
    - Mouse baiting continuing. No mice since 2012 mini-plague.
    - 1080 Fox baiting resumed 08 September 2014 (none in May 2015).
    - Pindone baits for Rabbits (suspended for start of New Year).
  - **Mutual Aid:** Two (2) requests – x1 Galah (WWy Vet Clinic); x13 snakes Junee - WIRES.
- All incidents were reported to Government agencies in accordance with regulatory approvals. Deceased fauna were forwarded to Veterinary Clinic to confirm cause of death. No death was associated with chemical toxicity & no further action necessary.

## CGM Wombat events

- 15 February 2008 (NTSF rescue/ relocate)
- 02 November 2013 (obs/ left)
- 25 May 2014 (rescue/ relocate)






RIV Call 18628

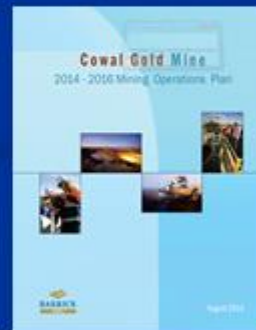
GP/RIV2665

# Sat Image 21 February 2015 Lake level (2010 – 2014)



## Environmental Summary

- MOP approved by DRE (09 Oct 2014) – August 2016.
  - 22 July 2014 MOD11 (s75W) request process.



D1 = E42 Pit Void. D2 = Permanent water management structures. D3 = Infrastructure areas.  
D4 = TSFs. D5 = WREs. D6 = Final woodland cover corridor. D7 = new Lake Cowal foreshore.

## Regulatory Inspections

- EPA 'snap' Audit (26-27 Feb 2015).
  - Answered additional questions May.
  - Awaiting a draft report.
- Annual Independent Environmental Audit
  - Was conducted by amec (20-24 April 2015).
  - Drafting report – due soon.
- Annual bunding integrity audit (1-4 June 2015).
  - EXTRIN is reviewing bunds and 2014 maintenance.



## Regulatory Works

- s75W Closure Security Bond Review (20 April 2010):
  - Bonded amount at AUD 63.5 million from July 2009.
  - AUD 58.25 m – adequate Security.
- Varied EPL11912 in effect from 4 February 2015
  - (name and noise locations/ frequency changed);
  - x3 EPA Officers Audit (26-27 February 2015); and
  - MOD11 variation request of EPL to follow DP&E approval of Revised EMPs (MOD11).





## Regulatory in Process

- MOD11 – by end-July 2015 – VPA with DP&E
- Offset Areas (440 ha):
  - extra 230 ha added MOD11.
  - Separate Security Bond (DP&E).



## CEMCC responded

CGM revised Strategy for Decommissioning of Water Management Structures & revised Strategy Long-term Management of Final Void and LPB (March 2015).



## EMPs status update



- DP&E verbal instruction to use as approved (26 Sept. 2013).
  - FMP, ESCP, SWMP, CMP, HWCMP, BlastMP, NMP, ROMP.
- MOD11 (22 July 2014), set the path forward to submit revised EMPs.
  - Recently met the revised submission date of end-May 2015.
  - When approved by DP&E. All CGM EMPs will be held on [www](http://www).



15

## SWE south (Jan – Nov 2014)



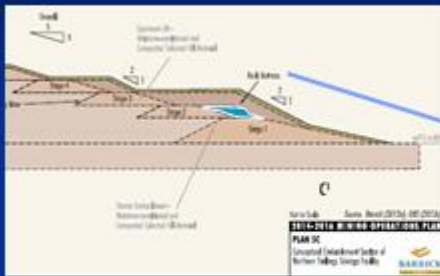
## PWE s-east (seed June 2015)



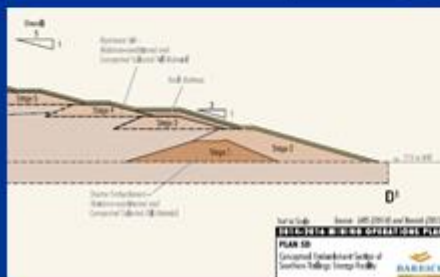
12 ha direct seeding trial works on the inside of PWRE 2015.

This area has been re-worked (in September 2014), by covering it with the STSF buttress pre-strip works cover materials.

## Dynamic Stability Buttrressing



1<sup>st</sup> buttress works for NTSE



Continuing the 5<sup>th</sup> Lift STSF, and STSF rock buttress works (1:5,000 year earthquake design mitigation).

Factor Of Safety (FOS) is 1.5

# Future Regulatory Inspections

- 11<sup>th</sup> Independent Monitoring Panel:
  - After Annual Review (by the end-July 2015);
  - After 2015 IEA report issued (visit 20-24 April 2015).
  - Likely August 2015.
- All relevant govt depts 2015 visit
  - After lodgment of Annual Review.
  - Likely mid-August 2015.



## 2,000 native tube stock

29 August 2014

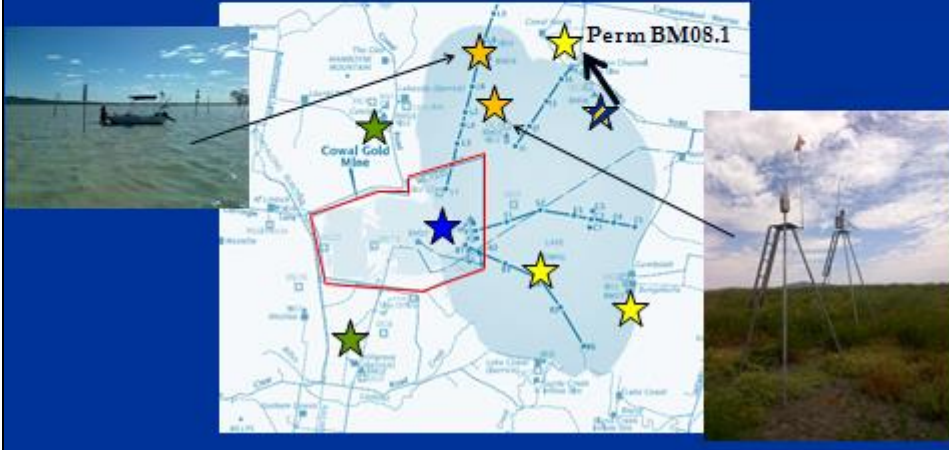


23 January 2015



# Environmental Summary

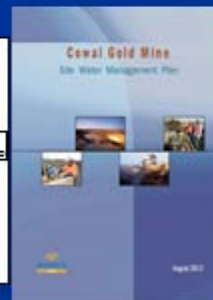
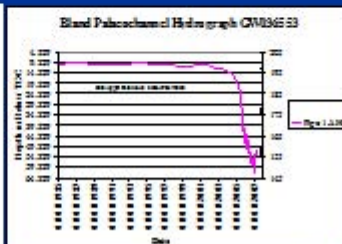
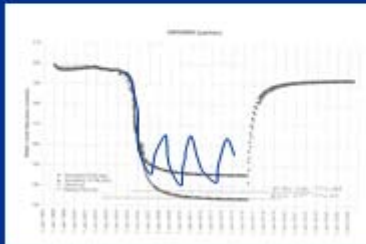
- Lake Blast loggers working well SAROS mtce in Oct 2014.
- Blast activities - 100% compliance with 120 dB(L).
  - Ongoing communications with neighbours.



# Water Supply



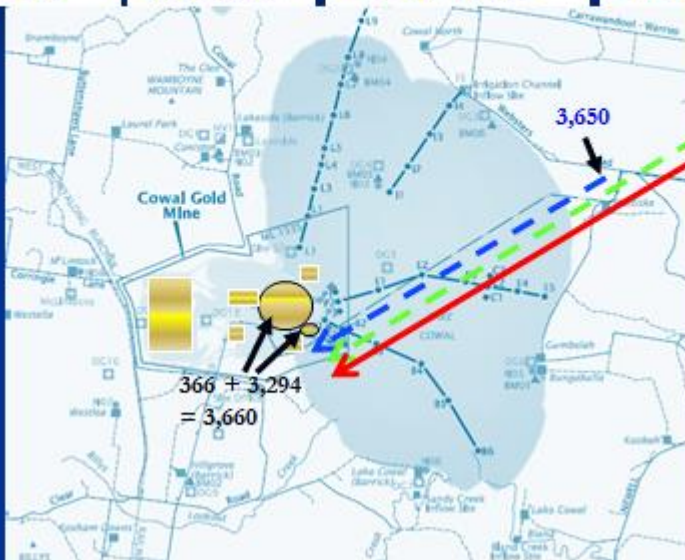
- Pond D9 half full (capacity of 690ML).
- 2,000 ML High Security Lachlan Reg Rv water in 2015.
- Saline water started (ESB). New RO Plant running.



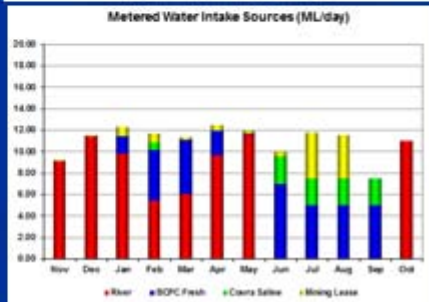
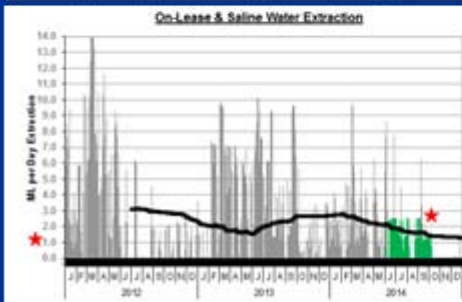
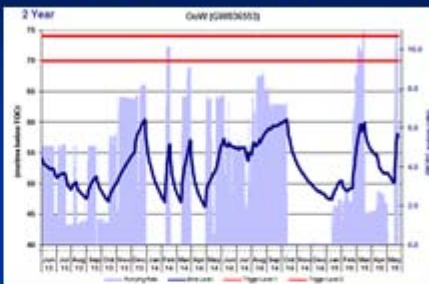
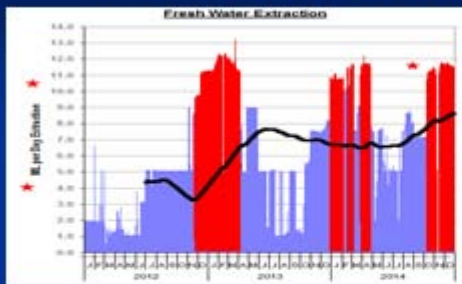
208mRL - 134 = 74m below surface (notify Govt / Users).  
70 m below is preliminary water support (already doing).

# Groundwater Sources

- ESB
- BCPC
- Pit/ Rain
- River



## Fresh Water Intake Reduction



# Weather forecast 2015

CW Slopes & Plains 12-month rainfall forecast



[eldersweather.com.au](http://eldersweather.com.au)

Rain-fall deciles	
10	Well above normal
8-9	Above normal
4-7	Near normal
2-3	Below normal
1	Well below normal

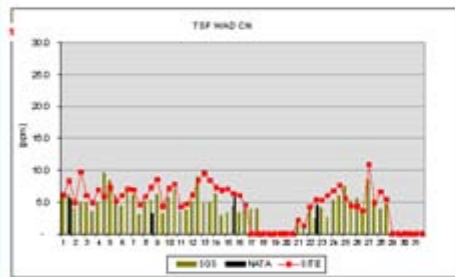
**Long Range Disclaimer**

The forecast information contained on the Elders Weather website, while believed to be reasonably made at the time of publication, is subject to change. In particular, 28 day and 12 month rain forecasts, given the range of the forecast, do not contain a guarantee of rain on any day and will contain some degree of inaccuracy. You should always seek updated professional weather advice before taking any action dependent on certain weather conditions prevailing. Liability for any errors or omissions, including that arising as a result of Elders negligence, (except any statutory liability which cannot be excluded) is excluded by Elders Limited, its associates, officers, directors, employees and agents.

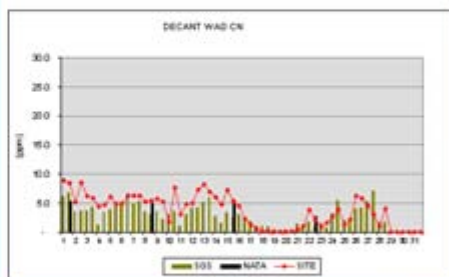
# Cyanide Monitoring Results

February 2015 – TSF - Decant

North - TSF TRENDS - February 15

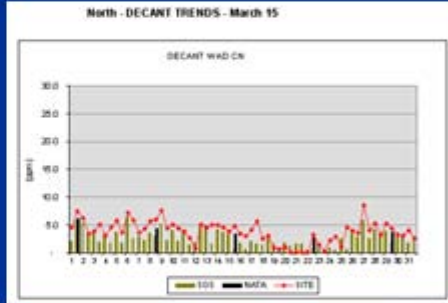
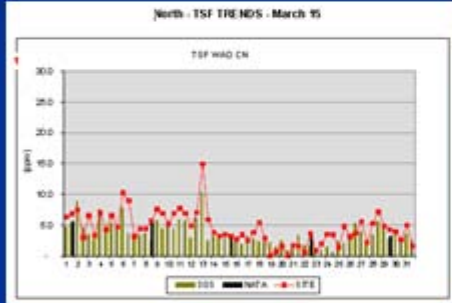


North - DECANT TRENDS - February 15



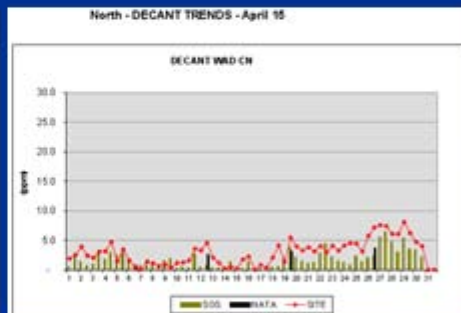
# Cyanide Monitoring Results

March 2015 – TSF - Decant



# Cyanide Monitoring Results

April 2015 – TSF - Decant





# Cyanide Monitoring Results

May 2015 – TSF - Decant

## Env Dept Happenings

Team Cowal – Enviros

- 2015 targets in progress

ID#	Measure	Status
Standards Implementation	Biodiversity	●
	Climate Change	●
	Environmental Incident Reporting	●
	Water Conservation	●
Closure	Mine Closure	●
	Reclamation Cost Estimate	●
EMS	Closure Plan	●
	Major Non-conformances	●
Cyanide Code (Audit 19-21 Nov 2013)		●
Certified to ISO 14001:2004		●



Environmental Management  
**RESPONSIBLE MINING**  
 Cowal Gold Mine 2015

*Continual improvement*



# Member's info supply

Barrick Toronto direct link to the Cowal web page:

<http://www.barrick.com/operations/australia/cowal>

**BARRICK** | HOME | OPERATIONS | AUSTRALIA | COWAL

## Cowal

The Cowal mine is located in Central New South Wales, Australia, approximately 12 kilometers north of West Wyalong and approximately 350 kilometers west of Sydney. Cowal is an open pit operation, mined by a fleet of dump trucks, excavators and ancillary equipment.

Cowal produced 297,000 ounces of gold in 2013 at all-in sustaining costs of \$746 per ounce. Proven and probable mineral reserves as at December 31, 2013, were 1.8 million ounces of gold.

**297,000**  
Ounces of gold produced in 2013

**1,800,000**  
Ounces of proven and probable gold reserves

- Extension Modification – Environmental Assessment, September 2013
- Environmental Monitoring Data
- Complaints Register
- Independent Monitoring Panel
- E42 Modified Request - Environmental Assessment, October 2009
- Environmental Management Plans
- Pollution Incident Response Management Plan

# Look Ahead Key Environmental Issues



- Lake Cowal to dry state – biological cycle.
- July 2015 ambient noise survey.
- Submission of all Revised Cowal EMPs (end-May. 2015).
- Ongoing rehabilitation trial & maintenance works
- Next CEMCC Meeting (09 September 2015).

<p><b>BARRICK</b> <small>Barrick's VISION is to be the world's best gold mining company for operating in a safe, profitable and sustainable manner.</small></p> <p><b>STRATEGIC OBJECTIVES</b></p> <table border="1"> <tr> <td><b>People and Organization</b> Attract, recruit, develop and retain the best people to drive performance and innovation.</td> <td><b>Customer</b> Deliver superior customer experiences and solutions that drive growth and profitability.</td> <td><b>Operational Excellence</b> Optimize operations to maximize productivity, safety and environmental performance.</td> <td><b>Financial Discipline</b> Manage costs and capital expenditures to ensure strong financial performance and shareholder value.</td> <td><b>Lead in the Future</b> Invest in research and development to ensure we are the industry leader in innovation.</td> </tr> </table> <p><b>2014 PROMOTING</b> <i>Strengthen Barrick for Strategic Advantages</i></p> <table border="1"> <tr> <td><b>Reduce costs</b> Improve operational efficiency and reduce waste.</td> <td><b>Improve safety</b> Reduce the number of lost time incidents and lost work days.</td> <td><b>Reduce risk</b> Minimize environmental and social risks.</td> <td><b>Improve quality</b> Enhance product quality and customer satisfaction.</td> <td><b>Improve innovation</b> Invest in research and development to drive growth.</td> </tr> </table> <p><b>2014 VALUES</b></p> <table border="1"> <tr> <td><b>Integrity</b></td> <td><b>Respect and Open Communications</b></td> <td><b>Responsibility and Accountability</b></td> <td><b>Teamwork</b></td> <td><b>Create Shareholder Value</b></td> </tr> </table>		<b>People and Organization</b> Attract, recruit, develop and retain the best people to drive performance and innovation.	<b>Customer</b> Deliver superior customer experiences and solutions that drive growth and profitability.	<b>Operational Excellence</b> Optimize operations to maximize productivity, safety and environmental performance.	<b>Financial Discipline</b> Manage costs and capital expenditures to ensure strong financial performance and shareholder value.	<b>Lead in the Future</b> Invest in research and development to ensure we are the industry leader in innovation.	<b>Reduce costs</b> Improve operational efficiency and reduce waste.	<b>Improve safety</b> Reduce the number of lost time incidents and lost work days.	<b>Reduce risk</b> Minimize environmental and social risks.	<b>Improve quality</b> Enhance product quality and customer satisfaction.	<b>Improve innovation</b> Invest in research and development to drive growth.	<b>Integrity</b>	<b>Respect and Open Communications</b>	<b>Responsibility and Accountability</b>	<b>Teamwork</b>	<b>Create Shareholder Value</b>	
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**ATTACHMENT D – GLOSSARY OF COMMONLY USED TERMS**

## 8 GLOSSARY OF TERMS

<b>AER</b>	Annual Environmental Return (EPA)
<b>AEMR</b>	Annual Environmental Management Report (DTIRIS [DRE] coordinated for DP&I and other regulators)
<b>ANZECC</b>	Australian New Zealand Environmental Conservation Council
<b>ARD</b>	Acid Rock Drainage
<b>ARMCANZ</b>	Agriculture and Resource Management Council of Australia and New Zealand
<b>ARI</b>	Annual Recurrence Interval
<b>ASWAT</b>	Aggregate Stability in Water
<b>AWS</b>	Automatic Weather Station
<b>BB</b>	Barrick Buddies
<b>BCPC</b>	Bland Creek Paleochannel
<b>BDHS</b>	Bland District Historical Society
<b>BLMP</b>	Blast Management Plan
<b>BMP</b>	Bushfire Management Plan
<b>BSC</b>	Bland Shire Council
<b>CEMCC</b>	Community Environmental Monitoring & Consultative Committee
<b>CGM</b>	Cowel Gold Mine
<b>CHESS</b>	Community Relations, Health, Environmental, Safety and Security
<b>CIL</b>	Carbon in Leach
<b>CLM</b>	Contaminated Land Management
<b>CMP</b>	Cyanide Management Plan
<b>CMS</b>	Chemical Management Strategy
<b>CPCC</b>	Cowel Project Coordinating Committee (WCC - Barrick)
<b>CWHC</b>	Cowel Partnering Program
<b>CRMA</b>	Cowel Risk Management Application
<b>CSIRO</b>	Commonwealth Scientific and Industrial Research Organisation
<b>CW</b>	Compensatory Wetland
<b>CWHC</b>	Cowel West Homestead Complex
<b>CWMP</b>	Compensatory Wetland Management Plan
<b>DMP</b>	Department of Mines & Petroleum
<b>DP&amp;I</b>	Department of Planning and Infrastructure
<b>DECCW</b>	Department of Environment, Climate Change and Water (now EPA)
<b>DII</b>	Department of Industry and Investment - Minerals Resources (DTIRIS)
<b>DPI</b>	Department of Primary Industries – Agriculture, Fisheries
<b>DTIRIS-MR</b>	Department of Trade, Investment and Regional Infrastructure Services – Mineral Resources
<b>DSC</b>	Dams Safety Committee
<b>EA</b>	Environmental Assessment
<b>EC</b>	Electrical Conductivity
<b>EEC</b>	Ecologically Endangered Community
<b>EFA</b>	Ecosystem Function Analysis
<b>EIS</b>	Environmental Impact Statement
<b>EMP</b>	Environmental Management Plan
<b>EMS</b>	Environmental Management System
<b>EMSS</b>	Environmental Management System Standards
<b>EPA</b>	Environment Protection Authority
<b>EPL</b>	Environment Protection License
<b>ERO</b>	Emergency Response Officer
<b>ERP</b>	Emergency Response Plan (see PIRMP)
<b>ERT</b>	Emergency Response Team
<b>ESCP</b>	Erosion and Sediment Control Program
<b>ESB</b>	Eastern Saline Borefield
<b>ESCMP</b>	Erosion and Sediment Control Management Plan
<b>ETBC</b>	Employment Training Business Council (WCC – Barrick)
<b>FFMP</b>	Flora and Fauna Management Plan
<b>FOR</b>	Fuel and Oils Register
<b>FRP</b>	Final Rehabilitation Plan
<b>GDP</b>	Ground Disturbance Protocol

<b>GEM</b>	Geo-Environmental Management
<b>GFZ</b>	Gilmore Fault Zone
<b>HMP</b>	Heritage Management Plan
<b>HSR</b>	Hazardous Substances Register
<b>HWCMP</b>	Hazardous Waste and Chemical Management Plan
<b>HSDG</b>	Hazardous Substances and Dangerous Goods
<b>HSDGR</b>	Hazardous Substances and Dangerous Goods Register
<b>IACHMP</b>	Indigenous Archaeology and Cultural Heritage Management Plan
<b>ICMC</b>	International Cyanide Management Institute Code for Cyanide Management
<b>IEA</b>	Independent Environmental Audit
<b>IMP</b>	Independent Monitoring Panel
<b>INP</b>	Industrial Noise Policy
<b>ISO 14001</b>	International Standards Organisation – Best Practice Environmental Management Standard
<b>KPI</b>	Key Performance Indicator
<b>LCCC</b>	Lake Cowal Conservation Centre
<b>LCF</b>	Lake Cowal Foundation
<b>LCMA</b>	Lachlan Catchment Management Authority. Now reformed as LLS.
<b>LEP</b>	Local Environment Plan
<b>LHPA</b>	Livestock Health and Pest Authority – now LLS (formerly RLPB).
<b>LIDAR</b>	Light detection and ranging. High-speed aerial laser pulses to generate 3-D shot (3-D ± 0.1 m).
<b>LOR</b>	Limit of Reporting
<b>LPB</b>	Lake Protection Bund
<b>LPMBP</b>	Monitoring Programme for Lake Protection Bund, Water Storage and Tailings Structures and Pit-Void Walls
<b>LFA</b>	Landscape Function Analysis
<b>LLS</b>	Local Land Service. Late 2013 replacement of LHPA, LCMA and DPI-Agriculture entities. Lake Cowal sits across the LLS Riverina & LLS Central-west zones (roughly on a north-south line).
<b>LMP</b>	Land Management Plan
<b>LSMP</b>	Landscape Management Plan
<b>MIC</b>	Maximum Instantaneous Charge
<b>ML</b>	Mega Litres = 1 Million Litres
<b>m</b>	metres
<b>ML</b>	Mining Lease
<b>MOP</b>	Mining Operations Plan
<b>MSDS</b>	Material Safety Data Sheet
<b>NAF</b>	Non Acid Forming (rock acid forming potential)
<b>NGER</b>	Australia's National Greenhouse and Energy Reporting Scheme
<b>NMP</b>	Noise Management Plan
<b>NoW</b>	New South Wales Office of Water (formerly DWE within OEH - EPA).
<b>NPI</b>	National Pollutant Inventory
<b>NPWS</b>	National Park and Wildlife Service
<b>NSWFR</b>	NSW Fire and Rescue (formerly NSW Fire Brigade)
<b>NTSF</b>	Northern Tailings Storage Facility
<b>NWRE</b>	Northern Waste (rock) Emplacement
<b>OEH</b>	Office of Environment and Heritage
<b>OSCAR</b>	Australian Online System for Comprehensive Activity Reporting
<b>PIRMP</b>	Pollution Incident Response Management Plan (see ERP)
<b>PPE</b>	Personal Protective Equipment
<b>PRA</b>	Preliminary Risk Assessment
<b>PWRE</b>	Perimeter Waste (rock) Emplacement
<b>RAB</b>	Rotary Air Blast
<b>Registered Site</b>	Registered Site (NSW) NPW Act
<b>RFS</b>	NSW Rural Fire Service
<b>RIMS</b>	Barrick Responsibility Information Management System
<b>RL</b>	Relative Level metres
<b>ROMP</b>	Rehabilitation and Offset Management Plan
<b>RVEP</b>	Revegetation Enhancement Project
<b>SDS</b>	Manufacturer's Safety Data Sheet
<b>SMBS</b>	Sodium metabisulphite (cyanide destruct reagent replacing Caro's Acid)
<b>SOE</b>	State of the Environment

<b>SOI</b>	Southern Oscillation Index
<b>SSMP</b>	Soil Stripping Management Plan
<b>STSF</b>	Southern Tailings Storage Facility
<b>SWRE</b>	Southern Waste (rock) Emplacement
<b>SWGMBMP</b>	Surface Water, Groundwater, Meteorological and Biological Monitoring Programme
<b>SWMP</b>	Site Water Management Plan
<b>THMS</b>	Transport of Hazardous Materials Study
<b>TIB</b>	Temporary Isolation Bund
<b>TNMP</b>	Traffic Noise Management Plan
<b>TSF</b>	Tailings Storage Facility
<b>TSMP</b>	Threatened Species Management Protocol
<b>TSMS</b>	Threatened Species Management Strategy
<b>TSP</b>	Total Suspended Particulates
<b>TSR</b>	Travelling Stock Route
<b>UCDS</b>	Up Catchment Diversion System
<b>VCP</b>	Vegetation Clearance Permit
<b>VCP</b>	Vegetation Clearance Protocol
<b>VPA</b>	Voluntary Planning Agreement
<b>WAD</b>	Weak Acid Dissociated
<b>WCC</b>	Wiradjuri Condobolin Corporation
<b>WCCHC</b>	Wiradjuri Condobolin Cultural Heritage Company
<b>WIRES</b>	Wildlife Information Rescue and Education Service

**MINUTES OF THE BLAND SHIRE ECONOMIC DEVELOPMENT, VISITOR ECONOMY & TOURISM ADVISORY COMMITTEE OF THE WHOLE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY 9 JUNE 2015**

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The meeting was opened by the Mayor at 6.07pm. The Mayor apologised for being late on behalf of himself and the General Manager as they attended the Lake Cowal Gold Mine function.

The General Manager invited Mr Andrew Grant from Goldenfields Water to address the Committee.

**Mr Andrew Grant – Goldenfields Water**

Mr Grant discussed the future potential for water supply by Goldenfields Water to the Bland Shire.

- Currently 400 -450 megalitre water available through Goldenfields Water
- Options to efficiently manage the current supply and future supply for the town were discussed.

At this stage, 6.56 the Mayor thanked Andrew Grant and proceeded with the meeting.

**1. Present**

Cr P Templeton  
Cr K Keatley  
Cr P Grellman  
Cr L McGlynn  
Cr N Pokoney, Chairperson  
Mr R Smith, General Manager  
Mr J Stien, Economic Development & Tourism Advisor  
Mrs J Sharpe, Executive Assistant  
Mrs M Uys, Administration Officer

**2. Apologies**

Cr T Lord  
Cr L Hampton

**3. Confirmation of the Minutes**

**EDVETACW Committee Recommendation:**

**Moved Cr Grellman seconded Cr Keatley that the minutes of the EDVETACW held on 10 March 2015 be confirmed as a correct record of proceedings.**

- **Corrections – Nil**
- **Business Arising - Nil**

**4. Declarations of Interest**

Nil



## **5. Public Forum**

The Mayor advised that the Guidelines at 6.2 of the EDVETACW Terms of Reference will apply. The Mayor also reminded the meeting that items not mentioned in the Agenda is open for discussion in the Public Forum.

- A letter of appreciation will be sent to Mr Andrew Grant – Goldenfields water for his input.

## **6. Community Open Forum Session**

The Mayor advised that the guidelines at 6.3 of the EDVETACW Terms of Reference will apply.

### **EDVETACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Templeton that standing orders be put aside to allow open discussion.**

At this stage, 6.59pm the Community Open Forum Session commenced and the following issues were discussed:

Mr Charles Kingston addressed the committee with the following:

- Reference was made in connection with previous information given to Council – Information was supplied to councillors and no feedback or progress on such information has been received by Mr Kingston.
- Public toilets – Concerns about privacy and accessibility in male toilets for those with disabilities. More toilets are needed to prevent line-up during events.
- Signage suggestions- Signage for location of toilets.
  - Business signage along major routes as entering Bland Shire.
  - To be referred to Business West Wyalong
  - Places of interest signage e.g. Malleefowl, Wetlands, Museum, Poppet Head, etc. to be erected along major routes of the Bland Shire.
- Development of Wyalong – Plans for improvement to be discussed with businesses in Wyalong.
- Volunteering and content of VIC – Suggested brainstorming ideas with council staff.
- Accreditation – Incorrect VIC image used in the West Wyalong brochure.
- Creating new material - Bland Shire Accommodation and Food brochures outdated. Taken on notice for Council to action.
- Process of 'Open Discussion' – Concerns of attendance of councillors and businesses at the EDVETACW meetings. Suggested that council would support the tourist sector not initiate.
- LCGMCC minutes –It was noted that there were no nominees for Young Citizen of the year award.

At this stage, 7.32 the Mayor thanked Mr Kingston for his representation of the community and for his input and closed the Community Open Forum Session.

**EDVETACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Templeton that standing orders resume.**

**7. Submissions by Mr Charles Kingston**

**EDVETACW Committee Recommendation:**

- 1. Moved Cr McGlynn seconded Cr Templeton.**
- 2. That the contents of the submission from Mr Charles Kingston be received and noted.**
- 3. That the EDVETACW will follow up on matters as identified during the Open Forum.**

**8.1 Visitor Economy and Tourism**

**8.1.1 Tourism Strategic Plan**

The General Manager advised that this item has been on the agenda for a while and that no input has come from the elected members as requested.

**EDVETACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Keatley that the Visitor Economic and Tourism Strategic Plan be referred to the July Council Workshop for discussion and then presented to the August EDVETACW meeting.**

**8.1.2 Bland Shire's Relationship with Dull and Boring**

A Draft Postcard for 'Bland, far from Dull and Boring' was submitted to the committee for input.

**EDVETACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Templeton that the Draft Postcard be submitted to The League of Extraordinary Communities for input.**

## **8.2 Economic Development**

### **8.2.1 Economic Development Plan**

The General Manager advised that no input has been received from the elected members as requested.

**EDVETACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Templeton that the Economic Development Strategic Plan to be referred to the July Council Workshop for discussion.**

### **8.2.2 Re-Establishment of Chamber of Commerce – Business West Wyalong**

Business West Wyalong had a brief presentation after the Energy Cut presentation on Monday, 1 June 2015.

Business West Wyalong's AGM will be held on the 23<sup>rd</sup> June 2015.

**EDVETACW Committee Recommendation:**

**Moved Cr Grellman seconded Cr Keatley that Business West Wyalong's presentation on the 1 June 2015 be received and noted and that the General Manager continue discussions on the re-establishment of the business group.**

### **8.2.3 Business Survey – Awards**

The EDVETACW agreed to refer Business Awards to Business West Wyalong.

**EDVETACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Templeton that the development of a business awards program be referred to Business West Wyalong.**

### **8.2.4 Lake Cowal Gold Mine Closure Advisory Committee Meeting Minutes**

**EDVETACW Committee Recommendation:**

**Moved Cr Grellman seconded Cr Keatley that the committee receive and note the minutes of the Lake Cowal Gold Mine Closure Committee meeting held on the 28<sup>th</sup> May 2015.**

### **8.3 General Business**

#### **8.3.1 Investigating / Developing Projects Within The Bland Shire**

The committee discussed the provision of free Wi-Fi in the main street. The committee suggested a partnership with businesses to offer free Wi-Fi throughout the main street be further investigated.

Council sponsored \$7000 towards the Pro Am golfing tournament. Positive feedback and a letter of thanks were received from Phil Kimber, head of Pro Am.

### **9 Future Agenda Items**

The EDVETACW agenda will be advertised in the West Wyalong Advocate and agenda items invited from the community.

### **10 Next Meeting**

It was noted that the next meeting is scheduled for 11<sup>th</sup> August 2015 commencing at 6pm.

Cr Keatley submitted apologies for the meeting 11 August 2015.

Mayor Pokoney submitted apologies for the meeting 13 October 2015.

Cr Templeton submitted apologies for the meeting 8 December 2015.

### **11 Closure of the meeting to discuss confidential business under the provisions of section 10A (2) of the Local Government Act.**

*Local Government Act 1993 (Section 10A (2) (a))*

*The matters and information are personnel matters concerning particular individuals (other than councillors).*

#### **EDVETACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Keatley that the EDVETACW close the meeting to discuss confidential business under the provision of section 10A (2) of the Local Government Act.**

At this stage, 7.53pm the Mayor closed the meeting to the public to discuss Confidential Business.

**12 Resumption of the Meeting and Consideration of Recommendations of the Closed Section of the Meeting**

**EDVETACW Committee Recommendation:**

**Moved Cr Templeton and seconded Cr McGlynn that the EDVETACW move out of the closed meeting and into open meeting.**

The meeting resumed at 8.34pm.

**12.1 Visitor Information Centre**

*Local Government Act 1993 (Section 10A (2) (a)*

*The matters and information are personnel matters concerning particular individuals (other than councillors).*

**EDVETACW Committee Recommendation:**

**Moved Cr Templeton and seconded Cr Keatley that a report with costing of a VIC at 184 Main Street will be submitted to the June Council meeting for consideration.**

**13 Close of the Meeting**

The Mayor expressed his disappointment to the EDVETACW meeting that there is no package/information available to prospective investors/businesses.

In closing the Mayor thanked everyone for their participation. There being no further business the meeting then closed at 8.39pm.

.....  
Chairperson

**MINUTES OF THE LAKE COWAL GOLD MINE CLOSURE ADVISORY  
COMMITTEE MEETING HELD IN THE BLAND SHIRE COUNCIL MEETING ROOM  
ON 28 MAY 2015 COMMENCING AT 9.58AM.**

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**Present:** Ray Smith - General Manager, Leeanne Hampton – Deputy Mayor, Elliott Willemsen-Bell – Barrick Senior Community Relations Advisor and Julie Sharpe – Executive Assistant.

**Apologies:** Neil Pokoney – Mayor

The General Manager opened the meeting and welcomed those in attendance.

**CONFIRMATION OF MINUTES**

The minutes of the meeting held on 29 January 2015 were confirmed as a correct record of proceedings.

**BUSINESS ARISING FROM THE MINUTES**

- **Cowal Partner Program**  
Mr Willemsen-Bell noted the projects nominated by Council under the Program.
- **Responses from Schools**  
The General Manager provided an overview of the responses and it was noted that many attempts to follow up and obtain additional information were made with no further information forthcoming.
- **Motel Occupancy Assessment**  
The General Manager provided an overview of the information gathered during the recent business survey where businesses indicated their percentage of revenue related to Cowal. The Committee discussed and noted the information provided.

**GENERAL BUSINESS**

The Committee discussed and noted the breakdown of residency figures for the recent Barrick redundancies.

Discussions were held on the announcement of the sale of Cowal to Evolution Mining and it was agreed that the Committee will continue to meet as planned with an invitation extended to Evolution executives to attend the next meeting. It was noted that Council has sent a letter of congratulations and welcome to Evolution Mining.

**NEXT MEETING**

It was noted that the next meeting will be on 30 July 2015 as scheduled.

There being no further business the meeting then closed at 10.20am.

**MINUTES OF THE BLAND SHIRE COUNCIL INTERNAL AUDIT COMMITTEE HELD IN THE COMMITTEE ROOM ON 7 JULY 2015 COMMENCING AT 2.04PM.**

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**Present:** Dr Ken Crofts – Independent Member / Chairperson, Cr Peter Templeton, Jeff Shanks – Auditor Luka Group, Ray Smith - General Manager, Adele Casey – Director Corporate, Community & Development Services, Chris Karam – Manager Financial Services and Julie Sharpe – Executive Assistant.

**Apologies:** Nil

Dr Crofts welcomed those in attendance.

**Confirmation of Minutes – 3 March 2015**

The Committee confirmed the minutes of the meeting held on 3 March 2015.

**Business Arising from the Minutes**

- **Committee Recommendations and Minutes were presented to Council's May 19 meeting for consideration**

The Committee noted that the Terms of Reference and Charter were adopted by Council at its meeting on 19 May 2015.

**Internal Audit Report – 30 June 2014**

DCCDS advised that there was no internal audit conducted during this period as the process had stalled. It was noted that the interim external audit report has been received and a copy provided to the Committee. Mr Shanks provided an overview of the report and it was noted that the current year is expected to be similar with weaknesses identified due to the changeover to the Technology One system. A copy of this report is to be included on the agenda for the next meeting.

**Identified Risk Areas for Audit**

Mr Shanks circulated information on the risk identification process and details of the high and medium risks identified for Council. The Committee discussed the risks and associated issues. It was noted that low level risks are being identified and captured by Council's Risk Officer in liaison with the Auditor's office. It was requested that changes in the internal and external environment be considered and risks included. GM provided an overview of the development and review process for Council's Risk Management Action Plan and annual Statewide audit. A copy of the Risk Management Action Plan is to be included on the agenda for the next meeting.

The committee discussed the Fit for the Future program and its implications for Bland Shire. It was noted that Council's submission is available from the website and a copy will be tabled at the next meeting.

**Request for Tender – Audit Services**

DCCDS advised that the current contract for internal audit services has expired. The Committee discussed the key risk areas, tender process and potential conflicts between internal and external audit. Mr Shanks is to provide an Internal Audit Plan for consideration at the next meeting. DCCDS is to provide a draft advertisement for consideration at the next meeting. It was agreed to extend the existing contract for 12 months pending the outcome of Council's Fit for the Future submission.

### **Next Meeting & Agenda Items**

The Committee agreed that the next meeting will be held on Tuesday 6 October 2015 commencing at 2pm.

Agenda items include:

- Risk Management Action Plan
- Fit for the Future Submission
- Internal Audit Action Plan
- Draft advertisement for Internal Audit Services
- Update on External Audit

Dr Crofts thanked everyone for their contributions to the Committee. There being no further business the meeting then closed at 3.15pm.

Unconfirmed



**RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE**

**MINUTES**

**WEDNESDAY 25 MARCH 2015**

**PRESENT**

Cr Yvonne Braid	Wagga Wagga City Council
Cr Pam Halliburton	Junee Shire Council
Cr Stuart Heriot	Greater Hume Shire Council
Cr Tony Lord	Bland Shire Council
Cr Joan Palmer	Corowa Shire Council
Cr Kevin Poynter	Wagga Wagga City Council
Cr Greg Verdon	Lockhart Shire Council
Cr Rosalind Wight	Cootamundra Shire Council
Ms Adele Casey	Bland Shire Council
Ms Kristy Kay	Corowa Shire Council
Mr Phil McMurray	Gundagai Shire Council
Mr Kim Parker	Urana Shire Council
Mr David Smith	Greater Hume Shire Council
Mr Ken Trethewey	Cootamundra Shire Council

**IN ATTENDANCE**

Ms Eileen England	Temora Shire Council
Ms Carolyn Rodney	Wagga Wagga City Council
Ms Madeleine Scully	Wagga Wagga City Council
Ms Aleta Strange	Wagga Wagga City Council
Ms Janice Summerhayes	Wagga Wagga City Council
Ms Tracey Wiggins	Tumbarumba Shire Council

**RIVERINA REGIONAL LIBRARY STAFF**

Ms Amy Heap	RRL Outreach & Promotions Coordinator
Mr Robert Knight	RRL Executive Director
Mr Brian Plummer	RRL Support & eServices Coordinator
Ms Karen Wendt	RRL Business & Communications Officer, Minute Taker

The meeting of the Riverina Regional Library Advisory Committee commenced at 9:38am.

**ACKNOWLEDGEMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of this Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other community members present.

## **APOLOGIES**

Cr Tony a'Beckett	Tumbarumba Shire Council
Cr Peter Batey	Gundagai Shire Council
Cr Grant Beard	Coolamon Shire Council
Cr Patrick Bourke	Urana Shire Council
Cr Garry Hiscock	Wagga Wagga City Council
Cr Margaret Isselmann	Tumut Shire Council
Cr Rod Kendall	Wagga Wagga City Council
Cr Abb McAlister	Gundagai Shire Council
Cr Barry McFarlane	Urana Shire Council
Cr Brian Monaghan	Bland Shire Council
Cr Rachael Schliebs	Temora Shire Council
Cr Annette Schlig	Greater Hume Shire Council
Cr Dallas Tout	Wagga Wagga City Council
Ms Courtney Armstrong	Coolamon Shire Council
Mr James Davis	Junee Shire Council
Mr Tony Donoghue	Coolamon Shire Council
Mr Steve Firth	Temora Shire Council
Mr Phil Pinyon	Wagga Wagga City Council
Mr John Proctor	Tumbarumba Shire Council
Mr Rod Shaw	Lockhart Shire Council
Mr Allan Tonkin	Tumut Shire Council
Mr John Whitfield	Junee Shire Council

### ***Recommendation:***

On the Motion of Cr Halliburton and Cr Palmer

**That the apologies received be accepted.**

## **CONFIRMATION OF MINUTES**

**CM-1 CONFIRMATION OF MINUTES OF THE RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING HELD ON 5 NOVEMBER 2014**

### ***Recommendation:***

On the Motion of Cr Halliburton and Cr Palmer

**That the Minutes of the proceedings of the Riverina Regional Library Advisory Committee Meeting held on 5 November 2014 be confirmed as a true and accurate record.**

**CARRIED**

## **REPORTS FROM STAFF**

### **RP-1 MANAGER FINANCIAL SERVICES REPORT**

***Recommendation:***

On the Motion of Cr Poynter and Mr Trethewey

**That the Committee:**

- a endorse the draft RRL Budget for 2015-2016**
- b note that once endorsed by the RRL Advisory Committee and the Executive Council, the 2015-2016 RRL Budget will be placed on public exhibition as part of the Executive Council process**
- c note the RRL Budget Review for the quarter ended 31 December 2014**
- d note the Audited RRL Financial Statements for the year ended 30 June 2014.**

**CARRIED**

### **RP-2 RRL EXECUTIVE DIRECTOR REPORT**

***Recommendation:***

On the Motion of Cr Halliburton and Cr Poynter

**That the Committee receive and note the report.**

**CARRIED**

### **RP-3 DRAFT RRL MEMBER COUNCIL CONTRIBUTIONS 2015-2016**

***Recommendation:***

On the Motion of Mr Trethewey and Ms Casey

**That the Committee endorse the Draft 2015-2016 RRL Member Council Contributions table as an interim document for presentation to the June 2015 meeting of the Executive Council, subject to there being no significant variations prior to that time.**

**CARRIED**

**RP-4 DRAFT RRL MANAGEMENT PLAN 2015-2016**

***Recommendation:***

On the Motion of Ms Casey and Ms Kay

**That the Committee endorse the draft RRL Management Plan 2015-2016 as an interim document for presentation to the June 2015 meeting of the Executive Council, subject to there being no significant variations prior to that time.**

**CARRIED**

**RP-5 AMENDED RRL DEED OF AGREEMENT 2012-2018**

***Recommendation:***

On the Motion of Cr Palmer and Cr Poynter

**That the Committee endorse the amended RRL Deed of Agreement 2012-2018.**

**CARRIED**

**RP-6 DISPOSAL OF SOUTHERN MOBILE LIBRARY VEHICLE AND COLLECTION**

***Recommendation:***

On the Motion of Mr McMurray and Cr Halliburton

**That the Committee**

- a authorise the disposal of the Southern Mobile Library after it is decommissioned on Friday 26 June, by auction through the established process of the Executive Council's Infrastructure Services Fleet Management Division**
- b endorse the deposit of proceeds of the sale of the Southern Mobile Library into the Northern Mobile Library Reserve for the purpose of funding purchase of future mobile library vehicles**
- c endorse the transfer of funds currently held in the Southern Mobile Library Reserve into the Northern Mobile Library Reserve**
- d authorise the Executive Director RRL to determine the allocation and/or disposal of Southern Mobile Library collection items.**

**CARRIED**

### **CORRESPONDENCE**

Nil.

### **GENERAL BUSINESS**

Nil.

### **LIBRARY REPORTS FROM DELEGATES**

Ms Casey reported on Bland Shire Library activities.  
Cr Wight reported on Cootamundra Shire Library activities.  
Ms Kay reported on Corowa Shire Library activities.  
Mr Smith reported on Greater Hume Shire Library activities.  
Mr McMurray reported on Gundagai Shire Library activities.  
Cr Halliburton reported on Junee Shire Library activities.  
Cr Verdon reported Lockhart Shire Library activities.  
Ms England reported on Temora Shire Library activities.  
Ms Wiggins reported on Tumbarumba Shire Library activities.  
Mr Parker reported on Urana Shire Library activities.  
Cr Poynter reported on Wagga Wagga City Library activities.

### **PRESENTATION**

Amy Heap, RRL Outreach and Promotions Coordinator, delivered a presentation on History Pin.

### **CLOSE OF MEETING**

The Riverina Regional Library Advisory Committee rose at 11:45am.

## SECTION 2 – OFFICE OF THE GENERAL MANAGER

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### 9.1 Monthly Status Report

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents*

**Author:** Executive Assistant

**Officer's Recommendation:**

**That the information contained in the July 2015 monthly status report be received and noted.**

**Introduction**

At its June 2011 meeting Council approved for the submission of a "Monthly Status Report" to each ordinary Council meeting for effective monitoring and recording of Council's decisions and actions taken.

This course of action creates greater transparency for staff responsible for implementing Council decisions and provides Councillors with a more accurate outcome of their decision making process.

When the action required from each decision is completed the item will be deleted from the report.

**Conclusion**

The actions taken by staff in implementing Council decisions and detailed in the Monthly Status Report be received and noted.

**Financial Implications**

Nil to this report

# MONTHLY STATUS REPORT - COUNCIL MEETING RESOLUTIONS FOR ACTION

Blue shading indicates action completed

## COUNCIL RESOLUTIONS 17 MARCH 2015

Item Number	Action By	Council Resolution/Action Required	Outcome
Indigenous Advisory Committee - 12032015	GM	1. That the Indigenous Advisory Committee be dismantled and in its place an Indigenous Liaison Committee be established; 2. That the new Indigenous Liaison Committee consists of the following members: All members of the LALC Board, the mayor of the day, at least two councillors and the general manager of the day. 3. That the general manager be delegated authority to establish this committee in consultation with the WW LALC.	30/4: The Mayor and General Manager attended the LALC Board meeting on 22 April and arrangements are in hand to establish the liaison committee. 1/6: Arrangements are in hand for the release of a Joint Statement highlighting the positives achieved over the past 18 months as a result of the good working relationship between BSC and the WWLALC. <b>26/6: A draft of the Statement is to be presented to the July Workshop for information.</b>
Rezoning of Airport Land - 23032015	DCCDS	That Council resolves to prepare a planning proposal to rezone Lot 10 DP1141509 and Lot 11 DP1141509 from SP2 Infrastructure to IN1 General Industrial.	30/03 Initial discussion with Planning underway. 19/5: on hold pending negotiations with LALC in relation to industrial land <b>26/6: The rezoning process is to resume.</b>

## COUNCIL RESOLUTIONS 21 APRIL 2015

Item Number	Action By	Council Resolution/Action Required	Outcome
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Indigenous Cultural Officer - 10042015	GM	That Council approve of the addition of a temporary part time Indigenous Cultural Officer to the organisation structure, for a period of 12 months and that the position is part funded, in the amount of \$30,000.00, from an allocation from the current budget for matching grants.	30/4: The recruitment process has commenced and council will be kept informed of progress. <b>26/6: An official announcement on the appointment of a successful applicant will be made as soon as the paperwork has been completed.</b>
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### COUNCIL RESOLUTIONS 19 MAY 2015

Item Number	Action By	Council Resolution/Action Required	Outcome
Fit for the Future - A Review of Local Government in NSW (May 2015) - 09052015	GM	1.That the information regarding progress with the Fit for the Future council improvement proposal be received and noted; 2.That a draft of council's submission be considered at the 2 June workshop; 3.That the results of the community survey be included in council's final submission; 4.That the final submission be submitted to the June Ordinary Council meeting for endorsement.	1/6: Report to be submitted to the June Council meeting with the final submission under the Fit for the Future Framework. <b>1/7: Council's submission was lodged on Monday 29 June 2015.</b>
Refurbishment of the Perseverance Street Sports Complex Stadium - 13052015	GM	that the report on the refurbishment of the Perseverance Street Sports Complex Stadium be deferred to a later date.	1/6: On-site meeting with the consultant to be held on 3 June 2015. <b>26/6: Council has now resolved to proceed to the EOI stage for the construction phase of this project.</b>
Establishment of a Visitor Information Centre at 184 Main Street West Wyalong - 16052015	GM	1. That a further report be submitted to the June Ordinary Council meeting with more specific details on the operational costs of a Visitor Information Centre including staffing and technology along with the identification of appropriate benchmarks / KPI's. 2. That council consider the use of volunteers to staff the Visitor Information Centre.	1/6: Report to be submitted to the June Council meeting <b>26/6: A further report is to be submitted to the July Council meeting identifying 1. The costs of running the VIC in the Library 7 days a week and 2. Identification and costings on other potential VIC sites.</b>



Street Sweeping Contract - 30052015	DAES	1. That Contract No 4/13, awarded to Specialised Pavements P/L, be extended to the first of September, 2016. 2. That the Director Asset and Engineering Services be given the delegated authority to extend this contract a further year provided the street sweeping machine being used is still well maintained, environmentally friendly, and performing the task required by Bland Shire Council satisfactorily.	9/10: complete
Option to Take Up Loan Repayment Extension - 31052015	DCCDS	1. That Council resolve to extend the repayment of the Holland Park Pool Loan to the National Australia Bank from 13 July 2020 to 12 July 2030. 2. That Council authorise the General Manager to negotiate the best available rate of the day. 3. That Council give the General Manager and Mayor delegated authority to sign and affix the seal to the loan documents.	Underway, awaiting paperwork.

### COUNCIL RESOLUTIONS 16 JUNE 2015

Item Number	Action By	Council Resolution/Action Required	Outcome
DELEGATES & ADVISORY COMMITTEE REPORTS - 11062015	GM	That Council's delegates be amended as follows: <ul style="list-style-type: none"> <li>• Bland Rural Fire District Zone Liaison Committee - Cr Keatley (delegate) and Cr Grellman (alternate)</li> <li>• Bland-Temora RFS Zone Bushfire Management Committee - Cr Keatley (delegate) and Cr Grellman (alternate).</li> </ul>	26/6: This action has been noted and the RFS advised accordingly.
LGNSW Annual Conference - 2015 - 15062015	GM	That Council list for discussion at the July workshop their preferred level of representation at the LGNSW Annual Conference being held in Sydney from 11-13 October 2015.	26/6: Council's representation at this Conference is to be discussed at the July Workshop.

<p>Refurbishment of the Perseverance Street Sports Complex Stadium - 16062015</p>	<p>GM</p>	<p>1.That the minutes of the Sports Stadium Refurbishment Steering Committee of 27 February 2015, 12 May 2015 and 3 June 2015 be received and noted for information purposes;  2.That council receive and note the initial two (2) concept designs and probable costings; 3.That council confirm acceptance of concept design no.1 for the extension of the existing complex to the east to allow for two (2) full size basketball courts and other associated improvements; 4.That council also acknowledge the development of a concept plan for possible future expansion of this facility that could be used in future grant applications; 5.That the general manager in conjunction with the Facility Design Group now calls for expressions of interest for the provision of the construction services phase of this project based on concept 1; and 6.That a further report be submitted to council once the expressions of interest have been received and assessed.</p>	<p>26/6: Council has now resolved to proceed to the EOI stage for the construction phase of this project.</p>
<p>Visitor Information Centre - Operational and Fit out Costs - 17062015</p>	<p>GM</p>	<p>1. That a report be provided to the July Council meeting detailing costings for the establishment of a Visitor Information Centre operating in the Library or other locations on a seven (7) day per week basis for a twelve (12) month period. 2. That the report includes costings for carpark improvements, signage, staffing, volunteers and technology.</p>	<p>26/6: A further report is to be submitted to the July Council meeting identifying 1. The costs of running the VIC in the Library 7 days a week and 2. Identification and costings on other potential VIC sites.</p>
<p>Local Government Remuneration Tribunal - 19062015</p>	<p>DCCDS</p>	<p>That Council adopt the 2.5% increase in Mayor and Councillor fees for the 2015/16 financial period and the operational plan be amended accordingly.</p>	<p>Forms updated and to be distributed to Councillors for use. Complete</p>
<p>Reg Rattey VC Memorial Update - 20062015</p>	<p>DCCDS</p>	<p>That the information regarding the progress with the Reg Rattey VC Memorial be received and noted.</p>	<p>Complete</p>

Local Heritage Fund Grant Application - 143-147 Main Street, West Wyalong - 21062015	DCCDS	That Council endorse the recommendation of the Heritage Advisory Committee to approve Local Heritage Funding for the amount of \$30,000.00 for the replacement of the awning at 143-147 Main Street with a single storey verandah and that the amount of \$1,808.00 be allocated from the Verandah/Façade Restoration Reserve.	Funding paperwork Underway. Complete
Strengthening Communities Grant - Mirrool Silo Kick Committee on behalf of Mirrool Cricket Club - 22062015	DCCDS	That Council approve the Strengthening Communities grant application of \$2500 from the Mirrool Silo Kick Committee on behalf of the Mirrool Cricket Club to assist with the supply and laying of a synthetic turf pitch for the Mirrool Cricket Ground.	Funding paperwork Underway. Complete
Investigation of 184 Main Street as a possible venue for a Theatre/Performance Space - 23062015	DCCDS	That Council investigate potential venues for use as a theatre/performance space.	Investigation underway
Cultural Development Grant - West Wyalong Town Band - 24062015	DCCDS	That Council approve the Cultural Development Grant application from the West Wyalong Town Band for the amount of \$2000.	Funding paperwork Underway. Complete
Aerodrome Classification - 25062015	DAES	That Bland Shire Council re-classify its West Wyalong aerodrome from "Certified" to "Registered" under the terminology for aerodromes as applied by the Civil Aviation Safety Authority.	9/7: to be progressed following DAES return from leave
Aerodrome Lights - 26062015	DAES	That Council remain with the status quo regarding aerodrome lighting and NOT pursue the replacement of the existing elevated lights at West Wyalong airport with in-ground domed lights.	9/7: to be progressed following DAES return from leave
West Wyalong "Creek" Water Reserves - 27062015	DAES	That Bland Shire Council purchase additional water entitlements to the value of \$66,000 to satisfy the future storage needs for Bland Shire.	9/7: to be progressed following DAES return from leave

Ungarie Flood Study Contract - 30062015	DAES	<p>1. That Bland Shire Council accept the tender from BMT WBM in the sum of \$79,940. 2. That Bland Shire Council advise NSW Office of Environment and Heritage that Bland Shire Council has adopted the panel's recommendation and accepted the tender from BMT WBM. 3. That the Director Asset and Engineering Services be given the delegated authority to authorise additional payments as long as they are within the 2015 – 2016 budget. 4. That the Director Asset and Engineering Services be given the delegated authority to sign required forms and other procedural matters required by the NSW Office of Environment and Heritage.</p>	9/7: to be progressed following DAES return from leave
Light Manufacturing Proposal For West Wyalong - 31062015	GM	<p>That Council receive and note the preliminary information regarding the light manufacturing opportunity and endorse the proposal in principle and that the general manager is delegated authority to continue negotiations and to report back to council in due course.</p>	26/6: A further report is to be submitted to the July Council meeting with more specific details.

## 9.2 LGNSW Annual Conference - 2015

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.1 Ensure Councillors are provided with appropriate support and resources to carry out their civic duties.*

**Author:** General Manager

### **Officer's Recommendation:**

**That Council determine its preferred level of representation at the LGNSW Annual Conference being held in Sydney from 11-13 October 2015.**

### **Introduction**

This year's annual LGNSW Conference is being held in Sydney from Sunday 11 to Tuesday 13 October 2015 at Rosehill Gardens Racecourse, James Ruse Drive, Rosehill.

Included as an attachment to this report is a copy of the most recent correspondence from LGNSW regarding this year's conference as well as a copy of the draft program.

Council is allocated one voting delegate at this conference but may nominate as many observers as they wish. I can confirm that the general manager will be on leave during the period of this year's conference.

### **Conclusion**

On-line registration is now open with an early bird discount available until 31 August 2015.

### **Financial Implications**

The registration cost per delegate is \$899.00 (early bird) or \$999.00 after 31 August 2015. In addition there would be travel and accommodation costs estimated at \$1,000.00 per delegate. Funds for this purpose have been allocated in the current budget for up to four (4) delegates.

Ref:R14/0020 OUT:23721KR

2 July 2015

Cr Neil Pokoney  
Mayor  
Bland Shire Council  
PO Box 21  
WEST WYALONG NSW 2671

Dear Cr Pokoney

### **Local Government NSW Annual Conference 2015**

As you know the Local Government NSW Annual Conference 2015 will take place from Sunday 11 – Tuesday 13 October 2015 at Rosehill Gardens Racecourse (James Ruse Drive, Rosehill).

Online registration is now open on the LGNSW website and all attendees must register.

Full details of the Conference, including the draft program, accommodation options, the Gala Dinner, President's Opening Reception, and registration (including the early bird discount) can be found in the Registration Brochure now available on the LGNSW website, along with information about Conference business sessions.

#### *Accommodation*

We encourage attendees to pre-book accommodation listed on the website prior to registering online as you need to indicate where you are staying in order to book transfers in the registration process. These transfers will be priced at \$9.90 each way. There is plenty of parking at the Conference main venue for those wishing to drive.

#### *Business Papers and Motions*

Councils are strongly encouraged to submit their motions by 24 August 2015. The absolute closing date for submitting motions for inclusion in the Business Paper for the Conference is 14 September 2015. It is our aim that a full Conference Business Paper be made available on the Association's website and forwarded to members approximately two weeks prior to the Conference.

The Association's financial reports will be made available to members at least 21 days before the Conference.

#### *Outstanding Service Awards*

The Outstanding Service Awards will be presented at the Gala Dinner during the Conference. For information about the Awards, including where to apply and eligibility please check the LGNSW website.

*Delegates*

Separate from Conference registration, members will need to nominate the names of their delegates for voting on business sessions and, where applicable, the names of their delegates for voting in the elections for Office Bearers and the Board.

*Conference Gala Dinner*

The dinner will be held on Tuesday evening. The dress code is black and white evening wear (not black tie). Cloak room facilities for the dinner only are being arranged for those who do not wish to return home to change for the dinner. We ask that you indicate in your registration if you are planning on using them.

I look forward to seeing you at the Conference in October.

Yours sincerely

A handwritten signature in black ink, appearing to read "K Rhoades".

Cr Keith Rhoades AFSM  
**President**

## **Local Government NSW Annual Conference 2015**

**DRAFT PROGRAM Sunday 11 – Tuesday 13 October, 2015 (as of 15 June 2015)**

Main conference venue is Rosehill Gardens Racecourse, Grand Pavilion, James Ruse Drive, Rosehill 2142

This program is correct at the time of printing; speakers and program details may have changed due to unforeseen circumstances.

### **Sunday 11 October**

- 11.00am – 3.00pm      Bump in sponsors to Grand Pavilion Level 1
- 3.00pm – 7.00pm      Registration opens in the Grand Pavilion Level 1
- 4.30pm – 5.00pm      Prebooked local Transfer buses
- 5.00pm – 7.00pm      President's Opening Reception in the Grand Pavilion Level 1
- Welcome To Country, **Auntie Kerrie Kenton, Wattle Wanne Knowledge holder of the Darug Nation**
  - Welcome from **Cr Scott Lloyd, Lord Mayor of Parramatta**
  - Opening from **Cr Keith Rhoades AFSM, President, LGNSW**
- 7.00pm                  Prebooked local transfer buses

### **Monday 12 October**

**Business Session Day 1 – chaired by Cr Keith Rhoades AFSM, Grand Pavilion Level 2**

- 8.00am – 5.00pm      Registration opens in Ground Floor in the Grand Pavilion Level 1  
Distribution of voting materials and electronic handsets
- Trade Exhibition opens in Grand Pavilion Level 1.
- Prebooked local transfer buses
- 8.00am – 10.00am      Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors  
(voting for all positions at the one time)
- 9.15am – 9.45am      Address from **The Hon Mike Baird MP, Premier of New South Wales**
- 9.45am – 10.00am      Address from **Cr Keith Rhoades AFSM, President, LGNSW**
- 10.00am – 11.00am      Opening and closing of the Federal Conference, Opening of the State Conference  
and start of the Business session, Adoption of Standing Orders. Demonstration of  
voting units and Consideration of Motions chaired by **Cr Keith Rhoades AFSM**
- 11.00am – 11.30am      Morning tea in Trade Exhibition  
Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors  
(voting for all positions at the one time)
- 11.30am – 1.00pm      Consideration of Conference business continued chaired by the President
- 1.00pm – 2.00pm      Lunch in Trade Exhibition
- Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors  
(voting for all positions at the one time)
- 2.00pm – 3.30pm      Consideration of Conference Business continued, chaired by the President
- 3.30pm – 4.00pm      Afternoon tea in Trade Exhibition



Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors  
(voting for all positions at the one time)

4.00pm – 5.30pm

Consideration of Conference Business continued, chaired by the President  
Collection of all electronic handsets and voting cards

5.30pm – 6.30pm

Delegate networking function in Trade Exhibition  
Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors  
(voting for all positions at the one time)

6.30pm

Trade Exhibition Closes

5.30pm – 6.30pm

Prebooked local transfer buses

Free night for all delegates

## Tuesday 13 October

### Business Session Day 2 – chaired by Cr Keith Rhoades AFSM, Grand Pavilion Level 2

7.30am – 8.40am

ALGWA Breakfast 'Lessons on Leadership' with Donna Rygate, Local Government NSW Chief Executive, in Grand Pavilion 2 adjacent to main auditorium

8.00am – 5.00pm

Registration opens in Grand Pavilion Level 1

Prebooked local transfer buses

8.15am – 5.30pm

Trade Exhibition opens in Grand Pavilion Level 1

8.45am – 8.50am

Introduction by Master of Ceremonies, **Ellen Fanning**

8.50am – 9.10am

Short Address from **Hon Duncan Gay MLC**, Minister for Roads, Maritime and Freight (invited)

9.10am – 10.45am

**Ellen Fanning** presents Reform Q and A Debate: **Hon Paul Toole MP**, Minister for Local Government (invited), **Hon Peter Primrose MLC**, Shadow Minister for Local Government, **Dr Joe Drew**, Research Fellow in Local Government, UNE Centre for Local Government, **Professor Percy Allan AM**, Principal, Percy Allan & Associates

10.45am – 11.15am

Morning tea in Trade Exhibition

11.15am – 11.45pm

Address: **Hon Paul Toole MP**, Minister for Local Government

11.45am – 12.00pm

Presentation of the AR Bluett Awards

12.00pm – 12.30pm

Address: **Hon Peter Primrose MLC**, Shadow Minister for Local Government

12.30pm – 1.00pm

Messages from Elite and Distinguished Sponsors

1.00pm – 2.00pm

Lunch

2.00pm – 3.15pm

Federation and Constitutional Issues with **Professor Greg Craven**, Vice-Chancellor Australian Catholic University (invited), Speaker to be confirmed specialising in Local Government's role in Federation, **Aden Ridgeway**, RECOGNISE Spokesperson

3.15pm – 3.30pm

Message from Association of Mining Related Councils Inc (invited)

- 3.30pm - 3.45pm Address on Association Business from **Cr Keith Rhoades AFSM, President, LGNSW**
- 3.45pm – 4.00pm Presentation of the Treasurer’s Report
- 4.00pm – 5.00pm If required, Association Business chaired by **Cr Keith Rhoades AFSM, President, LGNSW**
- 4.30pm – 5.30pm Afternoon tea and Delegate Networking Function in Trade Exhibition
- Prebooked local transfer buses
- Cloak room facilities for those not returning home to change for dinner
- Conference Dinner**
- 7.00pm Prebooked local transfer buses  
Arrival drinks on the outside terrace of the Exhibition Building
- 7.45pm Delegates seated and entrée served
- 8.00pm LGNSW President introduces Elite Sponsor, StateCover
- 8.10pm LGNSW President and Elite Sponsor present the Outstanding Service Awards  
CEO announce incoming LGNSW Board
- 8.30pm Main Course served
- 9.00pm Entertainment and dancing
- 10.00pm First prebooked local transfer buses
- 11.00pm Function finishes, final transfer buses
- Close of Conference.

## 9.3 Review of Councillor Numbers S.224 (2) of the Local Government Act 1993

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.1 Ensure that councillors are provided with appropriate support and resources to carry out their civic duties.*

**Author:** General Manager

### **Officer's Recommendation:**

**That Council determine if it wishes to review the number of councillors for Bland Shire Council noting that any change as a result of a referendum would not take effect until September 2020.**

### **Introduction**

In accordance with Section 224 (2) of the Local government Act 1993 a council must determine the number of its councillors for the following term of office before 9 September 2015.

A council must have at least 5 and not more than 15 councillors, one of whom is the mayor.

### **Conclusion**

If council were to decide to change the number of councillors it is common practice to prepare a 'yes' and 'no' case for such a change. This information is then conveyed to the community for consideration prior to voting at a referendum. Such a referendum would be held in conjunction with an ordinary council election and the results of that referendum come into effect in the following term, hence the year 2020.

Council should also take into consideration any likely outcome from the Fit for the Future reforms even though the timing for changing councillor numbers is prescribed by legislation.

### **Financial Implications**

If council were to decide to take this matter to a referendum there would be costs involved in the preparation of the 'yes' and 'no' cases.

## 9.4 Sports Stadium Refurbishment – Update

*Our infrastructure*      *Reviewing, renewing & improving our core community assets*

*Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate*

DP11.2. In collaboration with users and budgetary constraints provide facilities that are maintained to acceptable standards.

**Author:**            General Manager

### **Officer's Recommendation:**

**That council agree to the cost of the upgrade of the Sports Stadium car park being met from the annual Federal Assistance Grant funds for 2015 – 2016.**

### **Introduction**

This particular project is proceeding in accordance with the identified timeframes with engineering plans nearing completion for submission with the relevant Development Application.

A pre-lodgement teleconference has been held and the significant issue arising from these discussions centred on the car park upgrade and the inclusion of a multi-purpose room.

I am well aware that council has previously indicated that the cost of upgrading the existing car park to meet the DA requirements would be included in the \$2M cap for this project. However, the inclusion of a multi-purpose room may be placed in jeopardy, cost wise, if both the car park and the MPR are to come from the \$2M budget.

Council needs to consider the benefits arising from the inclusion of a MPR within the Sports Stadium complex and the fact that such a facility has income earning potential, compared to a car park that has none.

### **Conclusion**

The inclusion of a significant multi-purpose room within this complex has many advantages and it would be a shame to lose this opportunity if there were an alternative option for meeting the cost of the car park upgrade from another source of funds.

### **Financial Implications**

The estimated cost of the car park upgrade, including drainage, resealing and marking is \$72,000.00 and this could be met from this year's FAG's that have been paid in advance to council.

## 9.5 National Stronger Regions Fund (Round Two) Possible Projects

*Our places*

*Where our sense of community shines*

*Vision: Providing great community facilities for everyone to enjoy*

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP 5.2 Access external grant and funding opportunities to improve council's community facilities.*

*DP 20.1 Encourage and actively seek out business and industry to relocate within the Shire.*

**Author:** General Manager

### **Officer's Recommendation:**

**That council prioritise the two (2) applications to be submitted under the National Stronger Regions Fund (NSRF) program for Round Two closing on 31 July 2015.**

### **Introduction**

Applications for Round Two of the [National Stronger Regions Fund](#) (NSRF) close at 5pm on Friday, 31 July 2015.

Council is eligible to submit two (2) applications on the basis that council prioritises those applications.

Staff had identified up to three (3) possible projects being:

- Industrial Land Development
- Sports Stadium Refurbishment
- Works at Ron Crowe Oval

The proposed works at Ron Crowe Oval will be the subject of a further report to council and is now not considered to be an eligible project under the NSRF criteria. This therefore leaves just two projects being the Sports Stadium and the Industrial Land Development.

The NSRF Objectives are to fund investment ready infrastructure projects which support economic growth and address disadvantage. Grant applications must be for a minimum of \$20,000.00 to a maximum of \$10M and must be matched on a dollar for dollar basis.

The Industrial Land Development project is still dependent on the purchase of the land from the West Wyalong LALC however, this appears to be imminent.

The Sports Stadium Refurbishment project is proceeding with the lodgement of the DA expected in the next few days.

## **Conclusion**

This program will provide funding of \$1 billion over 5 years, commencing in 2015 - 2016, to fund priority infrastructure in regional communities.

- Grants must be between \$20,000 and \$10 million.
- Local government and incorporated not-for-profit organisations are eligible to apply.
- Grant funding must be matched in cash on at least a dollar for dollar basis.
- All partner funding must be confirmed.
- NSRF funding will be provided for capital projects which involve the construction of new infrastructure, or the upgrade or an extension of existing infrastructure.
- The project must deliver an economic benefit to the region beyond the period of construction. Projects should support disadvantaged regions or areas of disadvantage within a region.
- The NSRF funded component of the project must be completed on or before 31 December 2019.

## **Financial Implications**

All applications under this program must be matched on a dollar for dollar basis.

The Industrial Land Development Project has a current budget allocation of \$790,000.00.

The Sports Stadium Refurbishment Project has a current budget allocation of \$2M.

Consequently, each application can be matched to the above amounts.

## 9.6 Matters Arising From the June 2015 Economic Development & Visitor Economy & Tourism Advisory Committee Meeting

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP.19.3 Visitor information is kept relevant and up to date.*

**Author:** General Manager

### **Officer's Recommendation:**

- 1 That the information contained within this report be received and noted;**
- 2 That council determine the need to provide signage identifying the locations of public convenience facilities within the vicinity of the West Wyalong CBD; and**
- 3 That council determine if it wishes to establish one or more working parties, involving community members, to assist council in its deliberations on a suitable location for a VIC and subsequent VIC content.**

### **Introduction**

Listed below are matters arising from the June 2015 Economic Development & Visitor Economy and Tourism Advisory Committee meeting that required further attention by either staff or council.

It should be noted that Mr. Charles Kingston has met with the general manager to discuss each of these matters and Mr. Kingston has been provided with a written acknowledgement of the outcomes from that meeting.

- Suggestions for signage identifying the location of public conveniences
  - Council to consider the need to provide information in each of the existing public toilets of the location of the other existing facilities within the CBD area?  
(Estimated Cost - \$500.00)
- Review of Accommodation and Dining Guides
  - This review has been undertaken and a sample of the new brochures will be available at the meeting.
- Tourism Strategic Plan
  - This was discussed at the July Council Workshop and the general manager is to provide a further draft of the document to the next ED & VEATAC Meeting in August.

- Economic Development Strategic Plan  
- This was discussed at the July Council Workshop and the general manager is to provide a further draft of the document to the next ED & VEATAC Meeting in August.
- Bland Shire Council Prospectus  
- This document is being reviewed and will be submitted to the next ED & VEATAC Meeting in August.
- Re-establishment of Business West Wyalong  
- Council is aware that following the AGM on 23 June 2015 a new executive has been elected and that council is providing secretarial support for the first six months.
- Suggestion of a Local Business Awards Program  
- This has been referred to BWW
- Provision of Free Wi-Fi  
- This has been referred to BWW
- Suggestion from Mr. Charles Kingston on the establishment of 'working parties'  
- Mr. Kingston has suggested that council consider establishing working parties to assist and support council in its deliberations on the suitable location of a VIC as well as information and content to be placed in the VIC.

### **Conclusion**

There are two specific matters requiring council's direction relating to the provision of signage identifying the location of public convenience facilities in West Wyalong and the establishment of a number of working parties. All of the other matters listed above are being dealt with at a staff level.

### **Financial Implications**

The estimated cost of signage identifying public convenience facilities within the West Wyalong CBD area is \$500.00.

There are no other identified costs associated with this report.



## 9.7 Establishment of a Visitor Information Centre Within the Bland Shire Library Premises

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP 19.2 – Work with the tourism industry to identify and develop products and services that appeal to visitors to the Shire.*

*DP 19.3 – Visitor information is kept relevant and up to date.*

**Author:** General Manager

### **Officer's Recommendation:**

- 1. That council confirm the operation of the Visitor Information Centre from the Bland Shire Library on a seven (7) day a week for a 12 month trial basis;**
- 2. That the opening hours be from 9am to 5pm on Saturdays and from 10am to 4pm on Sundays and from 10am to 5pm weekdays;**
- 3. That the library opens from 9am on Saturdays to coincide with the opening of the VIC but this is the only extension of the library opening hours;**
- 4. That council staff monitor and record Key Performance Indicators (KPI's) during this period;**
- 5. That the additional costs be met from the funds allocated in the 2015/16 budget for this purpose.**
- 6. That during this period council determines a more permanent location for a Visitor Information centre;**

### **Introduction**

In accordance with council's resolution of 16 June 2015 investigations have been made to establish a Visitor Information Centre (VIC) within the Bland Shire Library premises on a seven (7) day per week basis..

The matters that are deemed relevant are listed below and are dealt with individually.

- Staffing arrangements
- Opening hours
- Fit out
- Technology
- Inclusion of free Wi-Fi
- Local products for display and sale.
- Available space (State Library)

- Material such as brochures
- Access to amenities
- Signage
- Car parking
- VIC Volunteers

#### Staffing Arrangements

There will need to be an appointment of additional staff whether from existing staff or from external sources. Based on the additional opening hours the estimated cost will be \$44,000.00 pa.

#### Opening Hours

Research has shown that most VIC's operating on weekends are open between 9am to 5.00pm on both the Saturday and Sunday with some closing at 4.00pm on a Sunday. Given that the Library is already open from 9.30am to 12 Noon on a Saturday the total additional hours would equate to 11 hours. Council will need to consider opening the Library on a Saturday half an hour earlier than it is currently. However, I am recommending that the VIC be open from 10am – 5pm on weekdays. While library staff are on duty from 8.30am this early morning period is essential for preparing for the day ahead. If any visitors come to the council between 8.30am and 10am I am sure they will be accommodated.

#### Fit Out / Technology / Free Wi Fi / Local Products / Available Space

The current space occupied by the VIC is very limited and cannot be expanded due to a legal agreement between Bland Shire Council and the NSW State Library. This is based on funding provided by the State Library for the expansion of the Bland Shire Library on the proviso that there is a minimum space allocated to library functions and facilities.

This then limits the amount of additional technology that could be placed in the existing space allocated to the VIC. It also limits the opportunity of retailing local products.

There is already free Wi Fi available within the library.

#### Material such as Brochures

There is a limited number of brochures available although additional content is being prepared by council staff. Again, the limited space would prevent any further significant expansion of brochure stands.

#### Access to Amenities

Visitors will be able to access the public conveniences located within the library complex but it will mean roping off the library books and shelving.

#### Signage

There is already existing signage identifying the location of the current VIC within the library. However, one of the most regular comments from people visiting the VIC is that it was difficult to find.

#### Car Parking

There is limited car parking spaces for caravans however, this could be improved slightly with a reconfiguration of the car park bounded by Shire and Water Streets. The cost of this is estimated at \$6,000.00.

### VIC Volunteers

Upon investigations and consultations conducted by Senior Bland Shire Council staff it is recommended that the VIC must be staffed by paid Bland Shire Council staff. Further to the recommendations from Aurora Research and other VIC's, the use of volunteers is in the decline and attracting, recruiting and retaining suitable volunteers is also an issue.

### **Conclusion**

There are also a number of additional aspects that need to be considered such as the setting of benchmarks / KPI's given that the operation of the VIC is to be on a 12 month trial basis. Council will need to be able to measure the success or otherwise of this facility.

The basic KPIs used at other VIC's are simply the number of visitors through the door and capturing comments regarding the quality of information available. This type of information can be gathered through a quick and simple questionnaire.

The question has also been raised about opening the library for seven (7) days per week but this is certainly not favoured by management and would add further costs to council's operational budget.

If council approves of the operation of the VIC from the library on a seven (7) days per week basis every endeavour will be made to have the VIC operational by 1 September 2015 but this will be determined by the recruitment of staff.

### **Financial Implications**

The following costs are estimates of what would be required to properly establish a professional VIC operating within the existing library premises seven (7) days per week:

Staffing - \$44,000.00  
Technology - \$10,000.00  
Signage - \$10,000.00  
Car Park Upgrade- \$6,000.00  
People Counter - \$1,500.00  
Outside Information - \$5,000.00

### **Total Estimated Costs - \$76,500.00**

Council will be aware that an amount of \$150,000.00 has been allocated in the current budget for the establishment of a VIC.

## 9.8 Investigation into Locations for a Visitor Information Centre

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community*

*DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council*

*19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy*

*DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character*

*DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire*

*DP19.3 Visitor information is kept relevant and up to date*

*DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment*

*DP20.1 Encourage and actively seek out business and industry to relocate within the shire*

*DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses*

*DP20.3 Actively promote the Business Development Assistance to new and existing businesses*

**Author:** Senior Economic Development & Tourism Advisor

### **Officer's Recommendation:**

**That Council note the following costs to establish a visitor information centre at different locations and determine the next course of action.**

### **Introduction**

In accordance with Council's resolution of 16 June 2015 that Council provide costings for the establishment of a Visitor Information Centre in the Library or other locations.

### **Staffing**

Upon investigations and consultations conducted by Senior Bland Shire Council staff it is recommended that the VIC must be staffed by paid Bland Shire Council staff. Further to the recommendations from Aurora Research and other VIC's, the use of volunteers is in the decline and attracting, recruiting and retaining suitable volunteers is also an issue.

The proposed hours of operation will be 9am to 5pm on weekdays and 9am to 4pm on weekends and public holidays. This is a major but not unexpected cost and will ensure that the Centre is operated on a professional basis with appropriate operational control under the responsibility of the general manager.

**Locations**

**The Market Place**



The Market Place has two lettable areas:  
 1,520m<sup>2</sup> at \$200m<sup>2</sup> = \$304,000 pa  
 918m<sup>2</sup> at \$200ms = \$183,600 pa  
 Staffing costs = \$149,760  
 Equipment = \$163,300

**Total cost for the larger area = \$617,060\***

**Total cost for the smaller area = \$496,660\***

**Cafe Peckish**



Lack of RV Parking at Cafe Peckish and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

Building costs = \$160,000

Staffing costs = \$149,760

Equipment = \$163,300

**Total Cost = 473,060\***

**Lack of RV Parking at Cafe Peckish**



Lack of RV Parking at Cafe Peckish and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

**205 – 211 Main Street (Near the White Tank Hotel)**



Lack of RV Parking and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

The owner is prepared to either sell the land to Council or build a VIC and lease it back. Further details may be available on the evening of the meeting.

**The White Tank Hotel**



Lack of RV Parking and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

The asking price for the White Tank Hotel is \$240,000 and the costs required to renovate the White Tank Hotel have not been obtained.

**Moses Wool Store**



The Moses Wool Stores is not available.

**184 Main Street (Old Elders Building)**



Lack of RV Parking and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

Building costs = \$166,940  
Staffing costs = \$149,760  
Equipment = \$163,300  
**Total Cost = \$480,000\***

**Bland Shire Council HR Building**



Lack of RV Parking and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

Staffing costs = \$149,760  
Equipment = \$163,300  
**Total Costs = 313,060\***

**The Salvation Army Church**



Lack of RV Parking and the proposed changes to the intersection at the junction of the Mid Western and Newell Highways may affect the passing traffic.

Building costs = To be confirmed  
Staffing costs = \$149,760  
Equipment costs = \$163,300  
**Total cost = To be confirmed\***

**The Sale Yards**



Road works = To be confirmed  
Demountable Building = \$320,000  
Staffing costs = \$149,760  
Equipment costs = \$163,300  
**Total cost = \$633,060\***

**GS & BD Electrics Building**



Building cost = \$245,000  
There is not enough parking at the front  
for RV and passenger vehicles

**Old Museum**



There is not enough parking at the front  
for RV and passenger vehicles



**Block of Land – 303 – 307 Neeld Street** (next to the new Elders building).



There is not enough parking at the front for RV and passenger vehicles

Cost and availability of the land = To be confirmed  
 Demountable Building = \$320,000  
 Staffing costs = \$149,760  
 Equipment costs = \$163,300  
**Total cost = To be confirmed\***

**Block of Land Neeld Street** (next to the John Holland dealership)



Cost and availability of the land = To be confirmed  
 Demountable Building = \$320,000  
 Staffing costs = \$149,760  
 Equipment costs = \$163,300  
**Total cost = To be confirmed\***

**Cooinda Reserve**



Cooinda Reserve is subject to land claims but is central between West Wyalong and Wyalong and this site will be visible to all the traffic on the Newell and Midwestern Highways. There will be ample room for RV and passenger vehicles.

Cost and availability of the land = To be confirmed  
 Demountable Building = \$320,000  
 Staffing costs = \$149,760  
 Equipment costs = \$163,300  
**Total cost = To be confirmed\***

**Attorney Generals House**



To be incorporated into a cultural precinct with the police house and cells, museum, glass gallery and the other buildings in Wyalong. This site will be visible to all the traffic on the Newell and Midwestern Highways.

The building renovation costs have not been included in the following costs.

Building cost = \$145,000  
Staffing costs = \$149,760  
Equipment costs = \$163,300  
**Total cost = 458,060\***

**Police House & Cells**



Subject to negotiation to be incorporated into a cultural precinct with the attorney generals house, museum, glass gallery and the other buildings in Wyalong. This site will be visible to all the traffic on the Newell and Midwestern Highways.

Cost and availability of the building and renovations = To be confirmed  
Staffing costs = \$149,760  
Equipment costs = \$163,300  
**Total cost = To be confirmed\***

**Block of Land (next to the Caltex)**



This site will be visible to all the traffic on the Newell and Midwestern Highways.

Cost and availability of the land = To be confirmed  
Demountable Building = \$320,000  
Staffing costs = \$149,760  
Equipment costs = \$163,300  
**Total cost = To be confirmed\***

**Block of Land** (opposite the Shell Service Station)



The cost of the land is \$350,000. This site will be visible to all the traffic on the Newell and Midwestern Highways but has the incorrect zoning.

Cost of the land = \$350,000  
Demountable Building = \$320,000  
Staffing costs = \$149,760  
Equipment costs = \$163,300  
**Total cost = \$983,060\***

**Financial Implications**

Budgeted Costs to Date

Budget for staffing and fitting out	\$150,000
Budget for building modifications	\$ 80,000
Total budgeted amount to date	<b>\$230,000</b>

**Conclusion**

None of the above locations fall within the current budget allocation of \$230,000.

\* The costs mentioned in this report are a good guide but are subject to change and variations.

## 9.9 Investigation of 184 Main Street as a Possible Venue For a Theatre/Performance Space

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community*

*DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council*

*19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy*

*DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character*

*DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire*

*DP19.3 Visitor information is kept relevant and up to date*

*DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment*

*DP20.1 Encourage and actively seek out business and industry to relocate within the shire*

*DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses*

*DP20.3 Actively promote the Business Development Assistance to new and existing businesses*

**Author:** Senior Economic Development & Tourism Advisor

### **Officer's Recommendation:**

**That Council note the following costs to establish a theatre at 184 Main Street and determine the next course of action.**

### **Introduction**

In accordance with Council's resolution of 16 June 2015 that Council investigate potential venues for use as a theatre/performance space. The investigations centred on the use of 184 Main Street as a potential location as a movie theatre space.

Should 184 Main Street be used as a theatre then the building must comply with the Australian Building Codes and an extract relating to Special Use Buildings (Theatres, Stages and Public Halls) has been attached, to highlight the many legislative requirements that Council would need to meet.

### **Staffing\***

The hours of operation will have to be determined but for staff members working seven days a week from 9am to 5pm will be \$149,760. Additional penalty rates will apply should the theatre be in operation during the evenings.

### **Parking**

Establishing a theatre at 184 Main Street will also create parking issues for the surrounding businesses and residents during screening times.

## Financial Implications

There has been no budget allocated for this project or for the continual running and maintenance of the facility and the approximate costs\*\* to establish a theatre at 184 Main Street will be:

Building costs**	\$416,325
Equipment and fit out costs**	\$349,371
Staffing costs*	\$149,760
<b>Total costs</b>	<b>\$915,456</b>

Council would also have to take into account the on-going operating costs which would be in the vicinity of \$70,000 plus staffing.

## Conclusion

The above building costs are specific to 184 Main Street as this has been identified as the only suitable building in Council's ownership that could include a theatre.

The above amount for fit out costs will remain relatively constant as they relate to the purchase of equipment that would be required regardless of the location.

The above staffing costs may well be reduced depending on the hours of operation of the theatre. This is the maximum cost that has been estimated. A detailed breakdown of the costings will be available for perusal by Councillors at the meeting.

There may be less expensive options to a fully complying theatre: such as a simple data projector and screen but then this is definitely not a 'theatre' and would only duplicate facilities already in existence such as at the Services & Citizens Club and even the Council Chambers.

Council, however cannot consider establishing a theatre by complying with some of the legislative requirements or by not including certain facilities. If it is to be a 'theatre' it must include all of the necessary and legal components and source movies through the legitimate channels.

# Building Code of Australia

## Class 2 to Class 9 Buildings

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**Amdt 13** to illustrate its version.

B

C

A



**ABCB**

Australian  
Building  
Codes  
Board

SECTION **H**

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**Amdt 13**

# SPECIAL USE BUILDINGS

## H1 Theatres, Stages and Public Halls

## SECTION H CONTENTS

	Page
<b>Part H1 Theatres, Stages and Public Halls</b>	<b>21,021</b>
H1.1 Application of part	
H1.2 Separation	
H1.3 Proscenium wall construction	
H1.4 Seating area	
H1.5 Exits from theatre stages	
H1.6 Access to platforms and lofts	
H1.7 Aisle lights in theatres	
Specification H1.3 Construction of Theatres with Proscenium Walls	
<b>NSW Appendix</b> (Additional provisions - refer to NSW Contents for full details)	<b>42,001</b>
Part H101 Places of Public Entertainment other than Temporary Structures and Drive-in Theatres	
Part H102 Temporary Structures	
Part H103 Drive-in Theatres	
<b>NT Appendix</b> (Additional provisions - refer to NT Contents for full details)	<b>44,001</b>
Part H101 Food Premises	
Part H102 Premises to be Used for Activities Involving Skin Penetration	
Part H103 Mortuaries	
<b>Qld Appendix</b> (Additional provisions - refer to Qld Contents for full details)	<b>46,001</b>
Part H101 Workplaces	
Part H102 Stables	
Part H103 Kiosks	
Part H104 * * * * *	
Part H105 * * * * *	
Part H106 Workplaces Involving Spray Painting	
Part H107 Foundries and Abrasive Blasting	
Part H108 Detention Centres	
Part H109 Premises used for the processing and retail sale of meat and meat products	

Amdt 13



## PART H1 THEATRES, STAGES AND PUBLIC HALLS

### Deemed-to-Satisfy Provisions

Note amended by  
Amdt No. 2

**Note.**

Part H1 contains Deemed-to-Satisfy Provisions additional to those contained in Sections C, D and E for buildings containing theatres, stages and public halls.

NSW H1.1

H1.1(a) amended  
by Amdt No. 2

### H1.1 Application of Part

- (a) The *Deemed-to-Satisfy Provisions* of this Part apply to every enclosed Class 9b building or part of a building which-
- (i) is a *school* assembly, church or community hall with a *stage* and any *backstage* area with a total *floor area* of more than 300 m<sup>2</sup>; or
  - (ii) otherwise, has a *stage* and any *backstage* area with a total *floor area* of more than 200 m<sup>2</sup>; or
  - (iii) has a *stage* with an associated rigging loft.
- (b) Notwithstanding (a)-
- (i) H1.4 applies to every open or enclosed Class 9b building; and
  - (ii) H1.7 applies to every enclosed Class 9b building.

H1.2(b) amended  
by Amdt 3

### H1.2 Separation

A theatre, public hall or the like must-

- (a) have a sprinkler system complying with Specification E1.5; or
- (b) have the *stage*, *backstage* area and accessible under-*stage* area separated from the audience by a proscenium wall in accordance with H1.3.

### H1.3 Proscenium wall construction

A proscenium wall must comply with Specification H1.3.

Amdt 13

*Deemed-to-Satisfy Provisions***H1.4 Seating area**

In a seating area-

- (a) the gradient of the floor surface must not be steeper than 1 in 8, or the floor must be stepped so that-
  - (i) a line joining the nosings of consecutive steps does not exceed an angle of 30° to the horizontal; and
  - (ii) the height of each step in the stepped floor is not more than 600 mm; and
  - (iii) the height of any opening in such a step is not more than 125 mm; and
- (b) if an aisle divides the stepped floor and the difference in level between any 2 consecutive steps-
  - (i) exceeds 230 mm but not 400 mm - an intermediate step must be provided in the aisle; and
  - (ii) exceeds 400 mm - 2 equally spaced intermediate steps must be provided in the aisle; and
  - (iii) the going of intermediate steps must be not less than 270 mm and such as to provide as nearly as practicable equal treads throughout the length of the aisle; and
- (c) the clearance between rows of fixed seats used for viewing performing arts, sport or recreational activities must be not less than-
  - (i) 300 mm if the distance to an aisle is not more than 3.5 m; or
  - (ii) 500 mm if the distance to an aisle is more than 3.5 m.

**H1.5 Exits from theatre stages**

- (a) The path of travel to an *exit* from a *stage* or performing area must not pass through the proscenium wall if the *stage* area is separated from the audience area with a proscenium wall.
- (b) *Required exits* from *backstage* and *under-stage* areas must be independent of those provided for the audience area.

**H1.6 Access to platforms and lofts**

A stairway that provides access to a service platform, rigging loft, or the like, must comply with AS 1657.

**Amdt 13**
**H1.4**

Australian Building Codes Board

*Deemed-to-Satisfy Provisions*

**H1.7 Aisle lights in theatres**

In every enclosed Class 9b building, where in any part of the auditorium, the general lighting is dimmed or extinguished during public occupation and the floor is stepped or is inclined at a slope steeper than 1 in 12, aisle lights must be provided to illuminate the full length of the aisle and tread of each step.

**Amdt 13**

## SPECIFICATION **H1.3** CONSTRUCTION OF THEATRES WITH PROSCENIUM WALLS

*Deemed-to-Satisfy Provisions*

### 1. Scope

This Specification contains the requirements for the construction of proscenium walls for theatres, public halls, or the like.

### 2. Separation of stage areas, etc

- (a) Dressing rooms, scene docks, property rooms, workshops, associated store rooms and other ancillary areas must be
  - (i) located on the *stage* side of the proscenium wall; and
  - (ii) separated from corridors and the like by construction having an FRL of not less than 60/60/60, and if of *lightweight construction*, complying with Specification C1.8.
- (b) The *stage* and *backstage* must be separated from other parts of the building other than the audience seating area by construction having an FRL of not less than 60/60/60, and if of *lightweight construction*, complying with Specification C1.8.
- (c) Any doorway in the construction referred to in paragraphs (a) and (b) must be protected by a *self-closing - /60/30* fire door.

### 3. Proscenium wall construction

A proscenium wall must-

- (a) extend to the underside of the roof covering or the underside of the structural floor next above; and
- (b) have an FRL of not less than 60/60/60, and if of *lightweight construction*, comply with Specification C1.8.

### 4. Combustible materials not to cross proscenium wall

Timber purlins or other *combustible* material must not pass through or cross any proscenium wall.

Amdt 13

*Deemed-to-Satisfy Provisions*

**5. Protection of openings in proscenium wall**

Every opening in a proscenium wall must be protected-

- (a) at the principal opening, by a curtain in accordance with Clause 6 which is-
  - (i) capable of closing the proscenium opening within 35 seconds either by gravity slide or motor assisted mechanisms; and
  - (ii) operated by a system of *automatic* heat activated devices, manually operated devices or push button emergency devices; and
  - (iii) able to be operated from either the *stage* side or the audience side of the curtain; and
- (b) at any doorway in the wall, by a *self-closing* - /60/30 fire door.

**6. Proscenium curtains**

A curtain *required* by Clause 5 must be-

- (a) a fire safety curtain-
  - (i) made of *non-combustible* material; and
  - (ii) capable of withstanding a pressure differential of 0.5 kPa over its entire surface area; and
  - (iii) so fitted that when fully lowered it inhibits the penetration of smoke around the perimeter of the opening, from the *stage*; or
- (b) a curtain-
  - (i) having a *Spread-of-Flame Index* not greater than 0 and a *Smoke-Developed Index* not greater than 3; and
  - (ii) protected by a deluge system of open sprinklers installed along the full width of the curtain.

Amdt 13

## SECTION 3 – CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

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### 9.10 Financial Statements – June 2015

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.*

**Author** Director Corporate, Community & Development Services

**Officer's Recommendation:**

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of June, 2015
2. That Council confirms the payment of accounts, for the period 01 June to 30 June 2015, summarised in the accounts summary totalling \$1,579,939.10

**STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JUNE, 2015.**

**BANK BALANCES AS AT 30 JUNE, 2015**

<b>ACCOUNT</b>	<b>BALANCE</b>
General Fund	\$ 495,504.10
BCard	\$ 15,990.00
	<b>\$ 511,494.10</b>
Invested Funds	
Fixed Deposits	\$12,500,000.00
Deposits at Call	\$ 1,271,763.58
	<b>\$13,771,763.58</b>
Net Balance	<b>\$14,283,257.68</b>
Percentage of investment to Net Balance	96.42%

**STATEMENT OF BANK BALANCES AS AT 30.06.15**  
**SUBMITTED TO THE ORDINARY MEETING JULY, 2015**

Balance as at 01.06.15 \$1,254,373.04

**Add Receipts**

For month of June 2015 \$ 821,070.16

Includes

<b>Receipt Date.</b>	<b>Receipt Name</b>	<b>Received Total</b>
----------------------	---------------------	-----------------------

*\*No receipts over \$200,000*

**Less Payments**

For month of June 2015 \$1,579,939.10

Includes

<b>Payment Date.</b>	<b>Payee Name</b>	<b>Payment Total</b>
----------------------	-------------------	----------------------

*\*No payments over \$200,000*

Cash Balance \$ 495,504.10

Limit of Overdraft Arranged with Bank \$ 350,000.00

**ACCOUNTS SUMMARY**

The following is a summary of accounts paid for the period June 01, 2015 to June 30, 2015.

I CERTIFY,  
That the accounts included in the accounts summary and totalling as detailed under:-

Fund		Voucher No.s	Total
Cheques		024560 - 024598	\$ 65,801.86
Auto-pay	Creditors	E004644 – E005004	\$1,088,925.02
Auto-pay	Payroll	07/06 – 28/06	\$ 416,416.98
June Bank Charges & Commission etc			\$1,516.56
Direct Debits		Repayments & Vehicle Lease	\$ 7,278.68
			<b>\$ 1,579,939.10</b>

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....  
Director of Corporate, Community & Development Services



**CERTIFICATE OF GENERAL MANAGER**

This accounts summary, a copy of which was submitted to each member of Council on the 21 July 2015, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....  
General Manager

**CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING**

I certify that this accounts summary, covering amounts totalling \$ 1,579,939.10 was submitted to the Ordinary Meeting on the 21 July 2015 and that the amounts are presented to Council for confirmation of payment.

.....  
Chairman of Ordinary Meeting

### INVESTMENTS

The following table gives details of Council's Funds invested at 30th June 2015. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
05-August-2014	Bank of QLD (Floating Rate Note)	1,000,000.00	731 days	0.95% + BBSW	05-August-2016
04-March-2015	Rural Bank (Term Deposit)	1,000,000.00	120 days	3.05%	02-July-2015
17-March-2015	ING Bank (Term Deposit)	1,000,000.00	185 Days	3.03%	14-September-2015
04-June-2015	NAB (Term Deposit)	1,000,000.00	182 Days	2.95%	03-December-2015
01-May-2015	NAB (Term Deposit)	1,000,000.00	185 Days	2.95%	02-November-2015
22-January-2015	NAB (Term Deposit)	1,000,000.00	182 days	3.52%	23-July-2015
19-May-2015	NAB (Term Deposit)	1,500,000.00	181 days	2.95%	16-November-2015
01-February-2015	Westpac (Term Deposit)	1,000,000.00	184 days	3.43%	01-August-2015
14-April-2015	Bank of QLD (Term Deposit)	1,000,000.00	183 days	2.95%	14-October-2015
31-March-2015	NAB (Term Deposit)	1,000,000.00	184 days	3.00%	01-October-2015
26-May-2015	Bankwest (Term Deposit)	2,000,000.00	150 days	3.00%	23-October-2015
	ANZ Deposit at Call	50,724.37	Cash at Call		
	CBA Deposit at Call	1,221,039.21	Cash at Call		
	<b>TOTAL:</b>	<b>13,771,763.58</b>			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

Lehman Brothers Managed Funds 192,000.00 Managed Funds

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

\_\_\_\_\_  
Director Corporate Community & Development Services

Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

*Ward All*

	Period To Date					Year To Date				
	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
<b><u>Detailed Report</u></b>										
Analysis Group	Business									
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,131.69	\$0.00	\$0.00	\$0.00	\$18,131.69
Adjustment	\$0.00	\$0.00	\$124.54	\$0.00	\$124.54	\$0.00	\$0.00	\$124.54	\$0.00	\$124.54
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,271.23	\$0.00	\$25,271.23
<b>Total</b>	\$0.00	\$0.00	\$124.54	\$0.00	\$124.54	\$18,131.69	\$0.00	\$25,395.77	\$0.00	\$43,527.46
** CREDIT **										
Receipt via Australia Post	\$0.00	\$0.00	-\$2,816.26	\$0.00	-\$2,816.26	\$0.00	\$0.00	-\$2,816.26	\$0.00	-\$2,816.26
Receipt via BPay	-\$98.83	\$0.00	-\$1,539.64	\$0.00	-\$1,638.47	-\$98.83	\$0.00	-\$1,539.64	\$0.00	-\$1,638.47
Receipt	\$0.00	\$0.00	-\$1,374.54	\$0.00	-\$1,374.54	\$0.00	\$0.00	-\$1,374.54	\$0.00	-\$1,374.54
<b>Total</b>	-\$98.83	\$0.00	-\$5,730.44	\$0.00	-\$5,829.27	-\$98.83	\$0.00	-\$5,730.44	\$0.00	-\$5,829.27
<b>Group Total</b>	-\$98.83	\$0.00	-\$5,605.90	\$0.00	-\$5,704.73	\$18,032.86	\$0.00	\$19,665.33	\$0.00	\$37,698.19
Analysis Group	Farmland									
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,774.66	\$0.00	\$0.00	\$0.00	\$26,774.66
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$134,025.66	\$0.00	\$134,025.66
Supplementary Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,435.82	\$0.00	\$1,435.82
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,774.66	\$0.00	\$135,461.48	\$0.00	\$162,236.14
** CREDIT **										
Pensioner Rebate Government	\$0.00	\$0.00	-\$2.73	\$0.00	-\$2.73	\$0.00	\$0.00	-\$2.73	\$0.00	-\$2.73
Receipt via Australia Post	\$0.00	\$0.00	-\$91.60	\$0.00	-\$91.60	\$0.00	\$0.00	-\$91.60	\$0.00	-\$91.60
Receipt via BPay	-\$534.83	\$0.00	-\$18,502.09	\$0.00	-\$19,036.92	-\$534.83	\$0.00	-\$18,502.09	\$0.00	-\$19,036.92
Receipt	-\$396.99	\$0.00	-\$9,498.51	\$0.00	-\$9,895.50	-\$396.99	\$0.00	-\$9,498.51	\$0.00	-\$9,895.50

14/07/2015

Page 1 of 7

Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

**Ward All**

	Period To Date					Year To Date				
	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
<b>Total</b>	-\$931.82	\$0.00	-\$28,094.93	\$0.00	-\$29,026.75	-\$931.82	\$0.00	-\$28,094.93	\$0.00	-\$29,026.75
<b>Group Total</b>	-\$931.82	\$0.00	-\$28,094.93	\$0.00	-\$29,026.75	\$25,842.84	\$0.00	\$107,366.55	\$0.00	\$133,209.39
Analysis Group										
Waste Charge										
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,611.59	\$0.00	\$0.00	\$0.00	\$24,611.59
Adjustment	\$0.00	\$0.00	\$79.95	\$0.00	\$79.95	\$0.00	\$0.00	\$79.95	\$0.00	\$79.95
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,322.44	\$0.00	\$53,322.44
Supplementary Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.33	\$0.00	\$42.33
<b>Total</b>	\$0.00	\$0.00	\$79.95	\$0.00	\$79.95	\$24,611.59	\$0.00	\$53,444.72	\$0.00	\$78,056.31
** CREDIT **										
Pensioner Rebate Government	\$0.00	\$0.00	-\$44.11	\$0.00	-\$44.11	\$0.00	\$0.00	-\$44.11	\$0.00	-\$44.11
Receipt via Australia Post	-\$66.69	\$0.00	-\$2,368.71	\$0.00	-\$2,435.40	-\$66.69	\$0.00	-\$2,368.71	\$0.00	-\$2,435.40
Receipt via BPay	-\$308.45	\$0.00	-\$4,129.19	\$0.00	-\$4,437.64	-\$308.45	\$0.00	-\$4,129.19	\$0.00	-\$4,437.64
Receipt	-\$421.66	\$0.00	-\$2,420.86	\$0.00	-\$2,842.52	-\$421.66	\$0.00	-\$2,420.86	\$0.00	-\$2,842.52
Receipt via Payroll	\$0.00	\$0.00	-\$146.61	\$0.00	-\$146.61	\$0.00	\$0.00	-\$146.61	\$0.00	-\$146.61
<b>Total</b>	-\$796.80	\$0.00	-\$9,109.48	\$0.00	-\$9,906.28	-\$796.80	\$0.00	-\$9,109.48	\$0.00	-\$9,906.28
<b>Group Total</b>	-\$796.80	\$0.00	-\$9,029.53	\$0.00	-\$9,826.33	\$23,814.79	\$0.00	\$44,335.24	\$0.00	\$68,150.03
Analysis Group										
Interest										
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,714.33	\$0.00	\$0.00	\$49,714.33
Adjustment	\$0.00	\$0.00	\$0.00	\$2.46	\$2.46	\$0.00	\$0.00	\$0.00	\$2.46	\$2.46
Interest	\$0.00	\$0.00	\$0.00	\$2,409.33	\$2,409.33	\$0.00	\$0.00	\$0.00	\$33,917.17	\$33,917.17
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$2,411.79	\$2,411.79	\$0.00	\$49,714.33	\$0.00	\$33,919.63	\$83,633.96
** CREDIT **										

14/07/2015

Page 2 of 7

Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

*Ward All*

	Period To Date					Year To Date				
	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
Receipt via Australia Post	\$0.00	\$0.00	\$0.00	-\$29.60	-\$29.60	\$0.00	\$0.00	\$0.00	-\$29.60	-\$29.60
Receipt via BPay	\$0.00	-\$76.47	\$0.00	-\$229.61	-\$306.08	\$0.00	-\$76.47	\$0.00	-\$229.61	-\$306.08
Receipt	\$0.00	-\$26.89	\$0.00	-\$280.22	-\$307.11	\$0.00	-\$26.89	\$0.00	-\$280.22	-\$307.11
Receipt via Payroll	\$0.00	\$0.00	\$0.00	-\$0.29	-\$0.29	\$0.00	\$0.00	\$0.00	-\$0.29	-\$0.29
<b>Total</b>	\$0.00	-\$103.36	\$0.00	-\$539.72	-\$643.08	\$0.00	-\$103.36	\$0.00	-\$539.72	-\$643.08
<b>Group Total</b>	\$0.00	-\$103.36	\$0.00	\$1,872.07	\$1,768.71	\$0.00	\$49,610.97	\$0.00	\$33,379.91	\$82,990.88
Analysis Group										
Legal Fees										
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,809.30	\$0.00	\$0.00	\$0.00	\$26,809.30
Supplementary Levy	\$0.00	\$0.00	\$1,232.00	\$0.00	\$1,232.00	\$0.00	\$0.00	\$22,431.02	\$0.00	\$22,431.02
<b>Total</b>	\$0.00	\$0.00	\$1,232.00	\$0.00	\$1,232.00	\$26,809.30	\$0.00	\$22,431.02	\$0.00	\$49,240.32
** CREDIT **										
Receipt via BPay	-\$28.79	\$0.00	-\$26.90	\$0.00	-\$55.69	-\$28.79	\$0.00	-\$26.90	\$0.00	-\$55.69
Receipt	-\$23.29	\$0.00	-\$13.51	\$0.00	-\$36.80	-\$23.29	\$0.00	-\$13.51	\$0.00	-\$36.80
<b>Total</b>	-\$52.08	\$0.00	-\$40.41	\$0.00	-\$92.49	-\$52.08	\$0.00	-\$40.41	\$0.00	-\$92.49
<b>Group Total</b>	-\$52.08	\$0.00	\$1,191.59	\$0.00	\$1,139.51	\$26,757.22	\$0.00	\$22,390.61	\$0.00	\$49,147.83
Analysis Group										
Mining										
** DEBIT **										
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,360.05	\$0.00	\$1,360.05
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,360.05	\$0.00	\$1,360.05
** CREDIT **										
Receipt	\$0.00	\$0.00	-\$1,360.05	\$0.00	-\$1,360.05	\$0.00	\$0.00	-\$1,360.05	\$0.00	-\$1,360.05
<b>Total</b>	\$0.00	\$0.00	-\$1,360.05	\$0.00	-\$1,360.05	\$0.00	\$0.00	-\$1,360.05	\$0.00	-\$1,360.05
<b>Group Total</b>	\$0.00	\$0.00	-\$1,360.05	\$0.00	-\$1,360.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

14/07/2015

Page 3 of 7

Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

		<i>Ward All</i>									
		Period To Date					Year To Date				
		Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
Analysis Group	Pre-Payment										
	** DEBIT **										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,344.02	\$0.00	\$0.00	\$0.00	-\$3,344.02
Adjustment		\$0.00	\$0.00	\$3,483.86	\$0.00	\$3,483.86	\$0.00	\$0.00	\$3,483.86	\$0.00	\$3,483.86
	<b>Total</b>	\$0.00	\$0.00	\$3,483.86	\$0.00	\$3,483.86	-\$3,344.02	\$0.00	\$3,483.86	\$0.00	\$139.84
	** CREDIT **										
Receipt via Australia Post		\$0.00	\$0.00	-\$5,395.21	\$0.00	-\$5,395.21	\$0.00	\$0.00	-\$5,395.21	\$0.00	-\$5,395.21
Receipt via BPay		\$0.00	\$0.00	-\$8,131.74	\$0.00	-\$8,131.74	\$0.00	\$0.00	-\$8,131.74	\$0.00	-\$8,131.74
Receipt		\$0.00	\$0.00	-\$12,894.63	\$0.00	-\$12,894.63	\$0.00	\$0.00	-\$88,634.22	\$0.00	-\$88,634.22
Receipt via Payroll		\$0.00	\$0.00	-\$2,297.30	\$0.00	-\$2,297.30	\$0.00	\$0.00	-\$2,297.30	\$0.00	-\$2,297.30
	<b>Total</b>	\$0.00	\$0.00	-\$28,718.88	\$0.00	-\$28,718.88	\$0.00	\$0.00	-\$104,458.47	\$0.00	-\$104,458.47
<b>Group Total</b>		\$0.00	\$0.00	-\$25,235.02	\$0.00	-\$25,235.02	-\$3,344.02	\$0.00	-\$100,974.61	\$0.00	-\$104,318.63
Analysis Group	Rates Charge										
	** DEBIT **										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,331.01	\$0.00	\$0.00	\$0.00	\$59,331.01
Adjustment		\$0.00	\$0.00	\$56.34	\$0.00	\$56.34	\$0.00	\$0.00	\$56.34	\$0.00	\$56.34
Base Levy		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,091.21	\$0.00	\$84,091.21
Supplementary Levy		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$697.94	\$0.00	\$697.94
	<b>Total</b>	\$0.00	\$0.00	\$56.34	\$0.00	\$56.34	\$59,331.01	\$0.00	\$84,845.49	\$0.00	\$144,176.50
	** CREDIT **										
Pensioner Rebate Government		\$0.00	\$0.00	-\$37.26	\$0.00	-\$37.26	\$0.00	\$0.00	-\$37.26	\$0.00	-\$37.26
Receipt via Australia Post		-\$124.62	\$0.00	-\$3,406.76	\$0.00	-\$3,531.38	-\$124.62	\$0.00	-\$3,406.76	\$0.00	-\$3,531.38
Receipt via BPay		-\$374.58	\$0.00	-\$5,233.35	\$0.00	-\$5,607.93	-\$374.58	\$0.00	-\$5,233.35	\$0.00	-\$5,607.93
Receipt		-\$320.67	\$0.00	-\$2,474.67	\$0.00	-\$2,795.34	-\$320.67	\$0.00	-\$2,474.67	\$0.00	-\$2,795.34

Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

*Ward All*

	Period To Date					Year To Date				
	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
Receipt via Payroll	\$0.00	\$0.00	-\$18.68	\$0.00	-\$18.68	\$0.00	\$0.00	-\$18.68	\$0.00	-\$18.68
<b>Total</b>	-\$819.87	\$0.00	-\$11,170.72	\$0.00	-\$11,990.59	-\$819.87	\$0.00	-\$11,170.72	\$0.00	-\$11,990.59
<b>Group Total</b>	-\$819.87	\$0.00	-\$11,114.38	\$0.00	-\$11,934.25	\$58,511.14	\$0.00	\$73,674.77	\$0.00	\$132,185.91
Analysis Group										
Sewer Charge										
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,473.40	\$0.00	\$0.00	\$0.00	\$52,473.40
Adjustment	\$0.00	\$0.00	\$540.69	\$0.00	\$540.69	\$0.00	\$0.00	\$540.69	\$0.00	\$540.69
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,484.69	\$0.00	\$98,484.69
Supplementary Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$412.46	\$0.00	\$412.46
<b>Total</b>	\$0.00	\$0.00	\$540.69	\$0.00	\$540.69	\$52,473.40	\$0.00	\$99,437.84	\$0.00	\$151,911.24
** CREDIT **										
Pension Rebate Sewer	\$0.00	\$0.00	-\$43.75	\$0.00	-\$43.75	\$0.00	\$0.00	-\$43.75	\$0.00	-\$43.75
Receipt via Australia Post	-\$108.69	\$0.00	-\$5,472.85	\$0.00	-\$5,581.54	-\$108.69	\$0.00	-\$5,472.85	\$0.00	-\$5,581.54
Receipt via BPay	-\$466.43	\$0.00	-\$6,839.79	\$0.00	-\$7,306.22	-\$466.43	\$0.00	-\$6,839.79	\$0.00	-\$7,306.22
Receipt	-\$613.73	\$0.00	-\$3,754.79	\$0.00	-\$4,368.52	-\$613.73	\$0.00	-\$3,754.79	\$0.00	-\$4,368.52
Receipt via Payroll	\$0.00	\$0.00	-\$157.12	\$0.00	-\$157.12	\$0.00	\$0.00	-\$157.12	\$0.00	-\$157.12
<b>Total</b>	-\$1,188.85	\$0.00	-\$16,268.30	\$0.00	-\$17,457.15	-\$1,188.85	\$0.00	-\$16,268.30	\$0.00	-\$17,457.15
<b>Group Total</b>	-\$1,188.85	\$0.00	-\$15,727.61	\$0.00	-\$16,916.46	\$51,284.55	\$0.00	\$83,169.54	\$0.00	\$134,454.09
Analysis Group										
Trade Waste Charge										
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,058.85	\$0.00	\$0.00	\$0.00	\$9,058.85
Adjustment	\$0.00	\$0.00	\$81.50	\$0.00	\$81.50	\$0.00	\$0.00	\$81.50	\$0.00	\$81.50
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,974.53	\$0.00	\$11,974.53
Supplementary Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$255.85	\$0.00	\$255.85

Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

**Ward All**

	Period To Date					Year To Date				
	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
<b>Total</b>	\$0.00	\$0.00	\$81.50	\$0.00	\$81.50	\$9,058.85	\$0.00	\$12,311.88	\$0.00	\$21,370.73
** CREDIT **										
Receipt via Australia Post	\$0.00	\$0.00	-\$1,318.55	\$0.00	-\$1,318.55	\$0.00	\$0.00	-\$1,318.55	\$0.00	-\$1,318.55
Receipt via BPay	-\$33.12	\$0.00	-\$700.94	\$0.00	-\$734.06	-\$33.12	\$0.00	-\$700.94	\$0.00	-\$734.06
Receipt	-\$13.23	\$0.00	-\$26.30	\$0.00	-\$39.53	-\$13.23	\$0.00	-\$26.30	\$0.00	-\$39.53
<b>Total</b>	-\$46.35	\$0.00	-\$2,045.79	\$0.00	-\$2,092.14	-\$46.35	\$0.00	-\$2,045.79	\$0.00	-\$2,092.14
<b>Group Total</b>	-\$46.35	\$0.00	-\$1,964.29	\$0.00	-\$2,010.64	\$9,012.50	\$0.00	\$10,266.09	\$0.00	\$19,278.59



Rating Year From  
1/07/2014

## Rates Financial Transaction Summary

Period Ending  
30/06/2015

*Ward All*

	Period To Date					Year To Date				
	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total	Arr. Levy	Arr. Int	Cur. Levy	Cur. Int	Total
<b><u>Council Total</u></b>										
Analysis Group										
** DEBIT **										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213,846.48	\$49,714.33	\$0.00	\$0.00	\$263,560.81
Adjustment	\$0.00	\$0.00	\$4,366.88	\$2.46	\$4,369.34	\$0.00	\$0.00	\$4,366.88	\$2.46	\$4,369.34
Interest	\$0.00	\$0.00	\$0.00	\$2,409.33	\$2,409.33	\$0.00	\$0.00	\$0.00	\$33,917.17	\$33,917.17
Base Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$408,529.81	\$0.00	\$408,529.81
Supplementary Levy	\$0.00	\$0.00	\$1,232.00	\$0.00	\$1,232.00	\$0.00	\$0.00	\$25,275.42	\$0.00	\$25,275.42
<b>Total</b>	\$0.00	\$0.00	\$5,598.88	\$2,411.79	\$8,010.67	\$213,846.48	\$49,714.33	\$438,172.11	\$33,919.63	\$735,652.55
** CREDIT **										
Pensioner Rebate Government	\$0.00	\$0.00	-\$84.10	\$0.00	-\$84.10	\$0.00	\$0.00	-\$84.10	\$0.00	-\$84.10
Pension Rebate Sewer	\$0.00	\$0.00	-\$43.75	\$0.00	-\$43.75	\$0.00	\$0.00	-\$43.75	\$0.00	-\$43.75
Receipt via Australia Post	-\$300.00	\$0.00	-\$20,869.94	-\$29.60	-\$21,199.54	-\$300.00	\$0.00	-\$20,869.94	-\$29.60	-\$21,199.54
Receipt via BPay	-\$1,845.03	-\$76.47	-\$45,103.64	-\$229.61	-\$47,254.75	-\$1,845.03	-\$76.47	-\$45,103.64	-\$229.61	-\$47,254.75
Receipt	-\$1,789.57	-\$26.89	-\$33,817.86	-\$280.22	-\$35,914.54	-\$1,789.57	-\$26.89	-\$109,557.45	-\$280.22	-\$111,654.13
Receipt via Payroll	\$0.00	\$0.00	-\$2,619.71	-\$0.29	-\$2,620.00	\$0.00	\$0.00	-\$2,619.71	-\$0.29	-\$2,620.00
<b>Total</b>	-\$3,934.60	-\$103.36	-\$102,539.00	-\$539.72	-\$107,116.68	-\$3,934.60	-\$103.36	-\$178,278.59	-\$539.72	-\$182,856.27
<b>Group Total</b>	-\$3,934.60	-\$103.36	-\$96,940.12	\$1,872.07	-\$99,106.01	\$209,911.88	\$49,610.97	\$259,893.52	\$33,379.91	\$552,796.28

## 9.11 Reg Rattey VC Memorial Update

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP3. – Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire*

**Author:** Director Corporate, Community & Development Services

### **Officer's Recommendation:**

**That the information regarding the progress with the Rag Ratty VC Memorial be received and noted.**

### **Introduction**

Based on a Council resolution to erect a memorial to honour VC recipient Rag Ratty, a Public Art Expression of Interest, Artist Briefing Document was advertised and released to the public by Bland Shire Council on 30 March 2015, with submission closing date of 15 May 2015.

Four (4) shortlisted artists met with the Director Corporate, Community & Development Services, Eastern Riverina Arts Advisor and two members of the Rattey family on Monday 22 June 2015 to further discuss their submission and investigate the site on which the memorial will be erected.

Considering constraints from Roads and Maritime Services, the location has been finalised within the Reg Rattey Drive precinct. Council is waiting on information to be provided by Origin Energy in regards to supplying power to the site.

Shortlisted artists are to submit their final proposal by 24 July 2015, with presentations being conducted on 29 July. Final submissions will be presented to the Councillors at the August workshop, with a decision on selected design to be finalised at the August Council meeting.

Initially the public launch was to take place on 22 March 2016, which was the date of the battle which Reg Rattey was awarded the Victoria Cross Medal. However, the family have reviewed this date and the public launch will now take place on Saturday 9 April 2016.

### **Conclusion**

The Rag Ratty VC Memorial project is progressing and as the project progresses, further information will be provided to Council.

### **Financial Implications**

Nil to this report.

## 9.12 Strengthening Communities – West Wyalong Show Society

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP3.1 Encourage and foster a strong spirit of volunteering and community pride*

**Author:** Community Relations Officer

### **Officer's Recommendation:**

**That Council approves a Strengthening Communities grant application from the West Wyalong Show Society for \$1280 to support the 2015 Show Ball.**

### **Introduction**

The West Wyalong Show Society has applied to Council for a Strengthening Communities Grant to assist with the delivery of the 2015 Showgirl Ball on Saturday, 29 August.

The West Wyalong Show Society and related Show Ball are steeped in history and a tradition within the Bland Shire and beyond. The event brings the community together and has the support of the community as evidenced during the recent consultation process regarding a part day public holiday on Show day.

The application is to assist with the costs associated in running the Show Ball. The Ball is the last stage of the judging component to crowning Miss Showgirl and a time honoured opportunity for local youth to participate in their community. The successful Miss Showgirl will go on to represent West Wyalong and the Bland Shire at a representative level.

In the application, the committee anticipates that the Ball will bring visitors from out of town, many of which support the motel and hospitality industry as well the local business houses with purchases. Local businesses are also expected to benefit from local attendance at the event (eg hairdressers, hospitality industry, clothing stores etc).

The Show Society believes that the request aligns closely with many of the objectives outlined in Council's Community Strategic Plan in relation to partnering with bodies to strengthen community and nurture a strong sense of community, promoting volunteering and enriching the cultural life for the residents of the Shire.

The West Wyalong Show Society is requesting a Strengthening Communities Grant of \$1280. This represents less than a third of the Show Ball costs (\$4290), and just a small fraction of the total costs associated with running the West Wyalong Show.

### **Conclusion**

Council has been a strong supporter of the Show Society in the past. In 2014-2015, Council provided a grant of \$3840 to the Show Society to support improvement works to the showjumping arena.

Council last supported the Show ball in 2013 with a donation of \$850. Council also provided sponsorship of \$1058 to support the hosting of the zone final of the Showgirl competition in 2012.

The request aligns with the objectives set out in Council's Community Strategic Plan and meets the Strengthening Communities grant guidelines.

**Financial Implications**

Council has \$50,000 available in its Strengthening Communities budget.

## SECTION 4 – ASSET & ENGINEERING SERVICES

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### 9.13 Roads Program 2015/16

*Our infrastructure*      *Reviewing, renewing & improving our core community assets*

*Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate*

*11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure*

**Author:**            Director Assets and Engineering Services

This report will be provided at the meeting. The delay in submitting this report has been as a result of the announcement of the additional R2R funds which will have significant implications on this program.

## **SECTION 5 – REPORTS FOR INFORMATION**

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**Officer's Recommendation:**

**That the following reports, provided for information only, be received and noted:**

- **9.14 – Asset & Engineering Services Report**
- **9.15 – Bland Shire Library Monthly Update**
- **9.16 – Development Services Activities/Statistics for June 2015**
- **9.17 – Economic Development & Tourism Report - July**

## 9.14 Asset & Engineering Services Report

*Our infrastructure*      *Reviewing, renewing & improving our core community assets*

*Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate*

13. Ensure that public places and facilities are well maintained and easily accessible.

**Author:** Director – Engineering Services

### **Introduction**

The following work was carried out:-

#### **1. NATIONAL AND STATE ROAD MAINTENANCE**

Routine maintenance as per single invitation contract carried out on MR57 South and SH17.

#### **2. REGIONAL ROADS MAINTENANCE**

Bitumen patching carried out on MR231 and MR398.

#### **3. SHIRE ROADS MAINTENANCE**

- Bitumen patching carried out on the following;
  - Bygoo Road
  - Burcher Road
  - Kolkilbertoo Road
  - Lake Cowal Road
  - Quandialla Road
  - Kikoira Road
- Wet Grading
  - Medrengreen Road
  - Bootoowa Road
- Gravel Patching
  - Lake Cowal Road
- Guide posting has been done on a number of rural sealed roads, minor gravel patching and drainage works has been done on a number of unsealed roads within the shire.
- Linemarking has been completed on various rural sealed roads.
- The Calleen silo contract work for Graincorp earthworks has been completed.

#### **4. SEWERAGE TREATMENT WORKS – June 2015**

- Service Line Chokes – 5
- Main Line Chokes – 2

#### **5. VILLAGE MAINTENANCE**

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checks carried out at Barmedman, Tallimba, Ungarie and Mirrool

## 6. **PARK MAINTENANCE**

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Aero drome Maintenance work carried out
- Monash, Barnado and Reg Ratty parks have had water pipe line repairs carried out
- Council chambers and H.A.C.C Maintenance carried out
- Barnado park fountain cleaned
- Clean up at Parks and gardens depot

## 7. **OVALS MAINTENANCE**

- Maintenance to sporting ovals and surrounds
- Maintenance to lawn and monument cemetery
- Maintenance to Herridge park, Cooina park, Rotary park and Wyalong court house
- Wyalong museum irrigation repairs carried out
- Cooina park tree watering carried out
- Ron Crowe oval fertilised and irrigation repairs carried out
- Ovals and pump sheds irrigation checks carried out
- Line marking on ovals for Australian rules, athletics including Weethalle and Tallimba, soccer, rugby union and rugby league

## 8. **TOWN MAINTENANCE**

- Main street gardens tidied, watered and replanted
- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered when needed
- Small pot holes repaired in roads
- Clean out town drains
- West Wyalong and Wyalong spraying on nature strips carried out
- Water street car park maintenance
- Town street asphalt resurfacing supply traffic control and signage
- Wetlands weed control and cleanup

## 9. **NOXIOUS WEEDS/ENVIRONMENTAL**

- Staff attended the Western Riverina and Lachlan Weeds Advisory Group meeting; where Grahame McCubbin received a regional award for Commitment to the Noxious Weeds industry.
- Noxious Weed staff met with an Australian Quarantine Officer to hand over prohibited imported "Kochia "seed which was seized at a residence in Barmedman.
- Numerous road and private property inspections were carried out.
- The following noxious weeds and other controls were undertaken:
  - **Roadside vegetation control of tree saplings (Spray)** – Kildary Road, Euroka Road, West Wyalong – Condobolin Road, Lake Road, Clear Ridge Road, Blow Clear Road.
  - **General weed control** – Ungarie Treatment Works, West Wyalong Memorial Cemetery.
  - **Roadside vegetation control of shoulders (Mow)** – Mary Gilmore Way, Euroka Road, Quandialla Road, and Lake Road.



## 9.15 Bland Shire Library Monthly Update

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP 3.4 Monitor and provide up to date and relevant resources and programs within the library*

*DP 4.4 Provide and monitor quality library services to the aged, people with disability, young people and families*

Author: Senior Library Assistant

### **Riverina Regional Library Visit**

A visit to Bland Shire Library by the Riverina Regional Library management team has been scheduled for Wednesday 22 July 2015 from 12 – 1 pm. The purpose of the team's visit is to explore the library, greet the staff and provide verbal updates on RRL programs, technology, services and latest initiatives, as well as answer any questions regarding the same. The Mayor, GM, Councillors, library staff and RRL Advisory Committee delegates are invited to attend. A light luncheon will be provided. The RRL management team consists of:

- Robert Knight – Executive Director RRL
- Amy Heap – Outreach and Promotions Coordinator
- Brian Plummer – Support and eServices Coordinator
- Karen Wendt – Business and Communications Coordinator

### **Cowal Gold Mine Information Session**

The mine's Community Relations representatives will hold an information session in the library on Monday 27<sup>th</sup> July 2015 from 3 pm – 6 pm. Community members are invited to attend.

### **Children's Book Week**

Plans are well under way for Children's Book Week 22 – 28 August 2015. The theme this year is 'Books Light Up Our World'. The library has a number of activities planned in the lead-up to Book Week including a competition which has been circulated to all the schools. The library will also host a number of school class visits and a night-time Book @ Bedtime event during Book Week

### **NAIDOC Week**

NAIDOC Week is held to celebrate the history, culture and achievements of the Aboriginal and Torres Strait Islander people. It's also a great opportunity to support our local indigenous community. The library celebrated NAIDOC Week with a display featuring artefacts on loan from the Aboriginal Land Council and indigenous literature and free giveaways supplied by the State Library.



### **Library Collection**

As a result of the recent stock-take undertaken by Riverina Regional Library, the library's onsite collection which consists of approximately 26,000 items is currently being reviewed. RRL are extremely complimentary of the collection, however some older items require withdrawal.

### **Staff Achievements**

Senior Library Assistant Cathy Lange recently completed a Certificate IV in Library Information and Cultural Studies.

### **School Holiday Activities**

The library's July school holiday program was a huge success with all activities on the program booked out in advance. The program included cooking with Chef Pete Charpentier, learning to knit with the library's Knit n Natter group, recycled craft and wire crafting (supplied by Riverina Regional Library). A big thank you to Library Assistant Liz Ford and Library Services Trainee Danielle Steel for organising.



### **Conclusion**

The Library team continue to provide quality services meeting both the requirements under the NSW Library Act, Council's policies and procedures and Integrated Planning and Reporting outcomes.

### **Financial Implications**

Nil

## 9.16 Development Services Activities/Statistics for June 2015

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP17. Lead the community by example with sustainable, effective, efficient and customer focused practices*

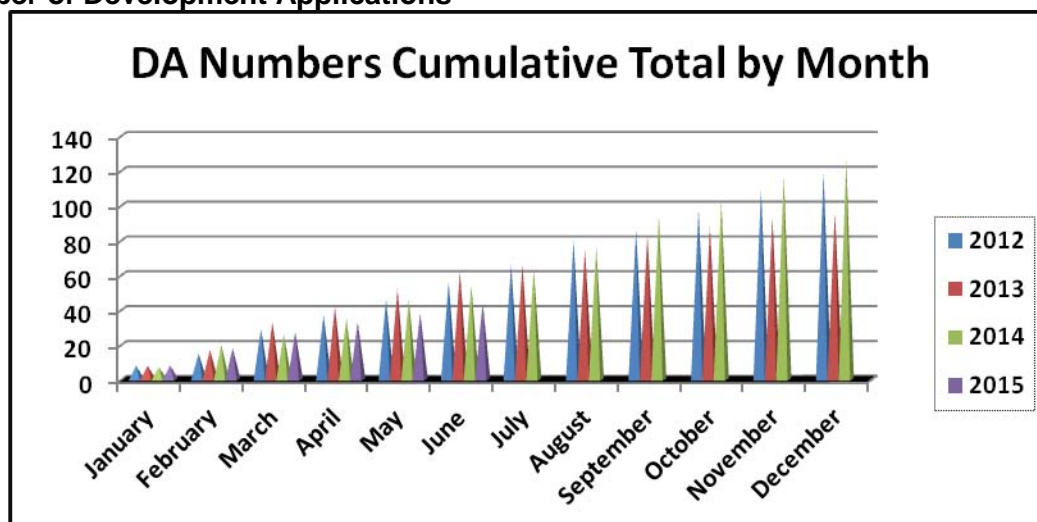
**Author:** Acting Manager Development Services

### Development Applications

The value of development applications received by Council during June 2015 is detailed in the following table.

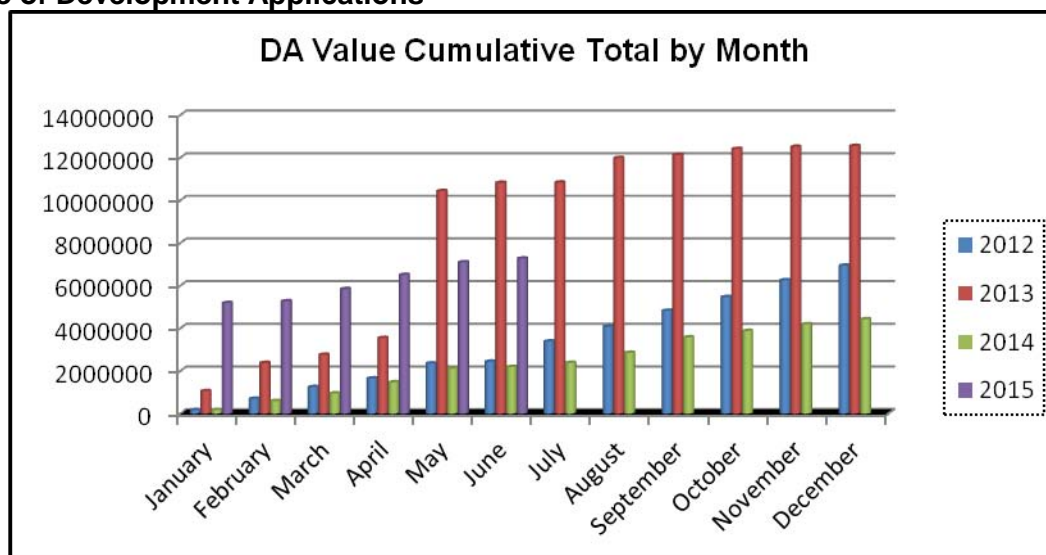
Development Type	Current Year			
	June 2015		Year to Date 1.01.15 30.06.15	
	Number	Value \$	Number	Value \$
Residential	2	21,000	24	1,790,610
Industrial	0	Nil	Nil	Nil
Commercial	2	152,000	15	5,330,600
Rural Residential	0	Nil	1	150,000
Subdivisions	0	Nil	2	Nil
Other	1	Nil	2	Nil
<b>TOTAL</b>	<b>5</b>	<b>173,000</b>	<b>44</b>	<b>7,271,210</b>

### Number of Development Applications



This graph details the cumulative number of development applications received by month comparing 2012 to 2015.

## Value of Development Applications



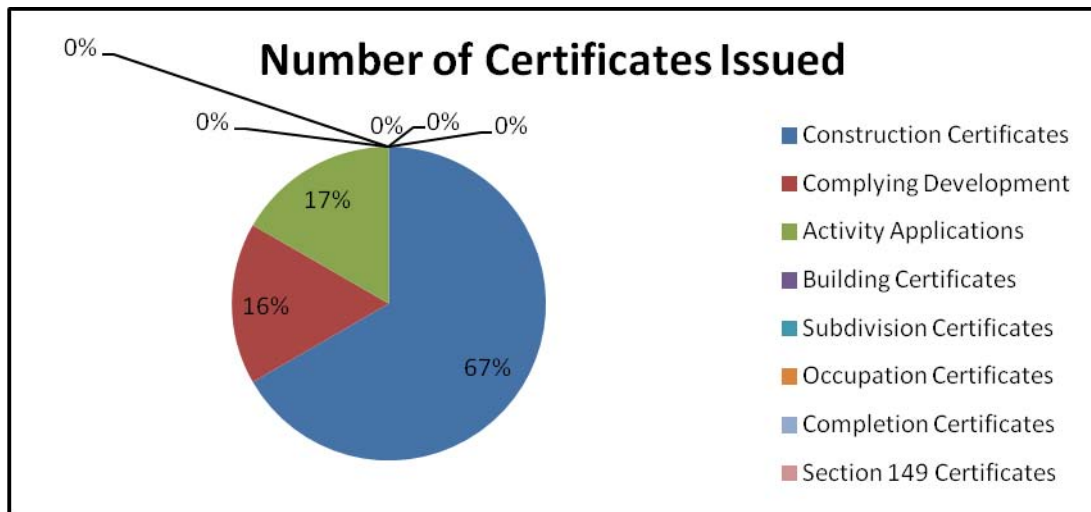
This graph details the cumulative value of development applications received by month comparing 2012 to 2015.

The following Development Applications were determined all by approval during June 2015:

App No.	Property	Development
DA/2015/101	153 Railway Road, West Wyalong	Storage shed
DA/2015/103	5 Fisher Crescent, West Wyalong	Carpport
DA/2015/105	190 Wyalong By-Pass Road, West Wyalong	Removal of eight (8) trees

## Certificates issued during June 2015:

Certificate Type	Number Issued
Construction Certificates	4
Complying Development Certificates	1
Activity Applications	1
Building Certificates	Nil
Subdivision Certificates	Nil
Occupation Certificates	Nil
Completion Certificates	Nil
Section 149 Certificates	



## Public Health Activities Update

Food Shop Inspections Undertaken in June – 26

- Number Compliant – 13
- Number Non-compliant – 13

No. of “I’m Alert Online Interactive Food Safety Program Users for June - Nil Total - 509

Swimming Pool Inspections Undertaken in June – Nil

- Number Compliant – Nil
- Number Non-compliant – Nil

In accordance with Council’s Swimming Pool Inspection Policy these inspection have been carried out on rural properties – Quandialla / Naradhan / Weethalle / Ungarie. Most of the pools inspected were not listed in Council’s records prior to the introduction of the NSW Swimming Pool Register in 2013.

## Heritage Grant Information – 1/01/2014 – 31/1/2015

Grant No.	Address	Description	Grant Value	Date Completed
HER/2014/006	93-95 Main Street West Wyalong	Repair and alter awning and restore leadlighting	\$10,582.00	16/12/2014
HER/2014/007	93-95 Main Street West Wyalong	Painting of building facade above the awning and verandah	\$7,397.00	
HER/2014/008	169 Main Street West Wyalong	Painting of building facade above the awning and the verandah	\$6,418.50	17/06/2014
HER/2015/001	23 Church Street West Wyalong	Painting of front facade of building and signage	\$2,204.00	
HER/2015/002	176 Main Street West Wyalong	Painting of front facade of building	\$1625.00	

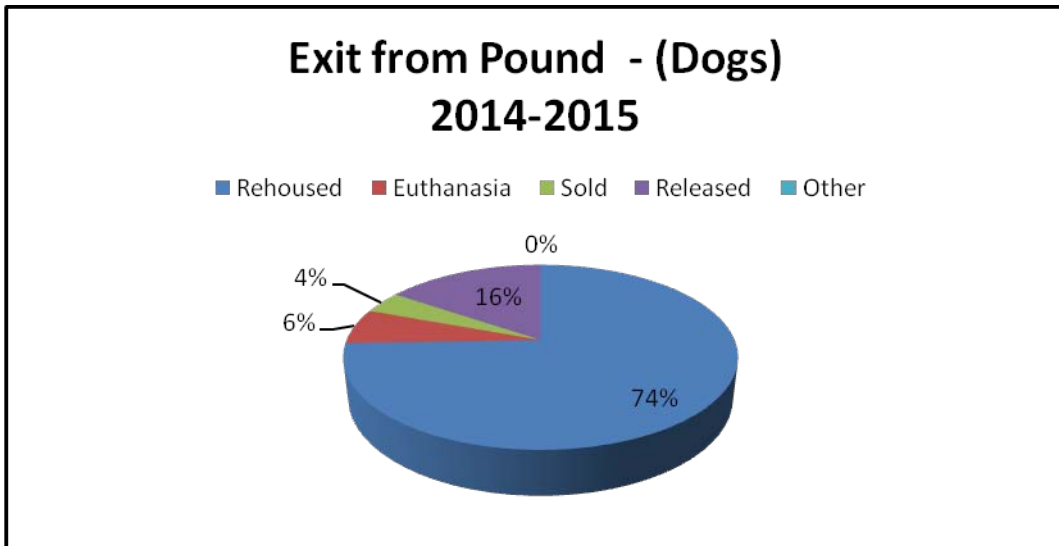
## Companion Animal Activities

The following table summarises the management of companion animals during June 2015:

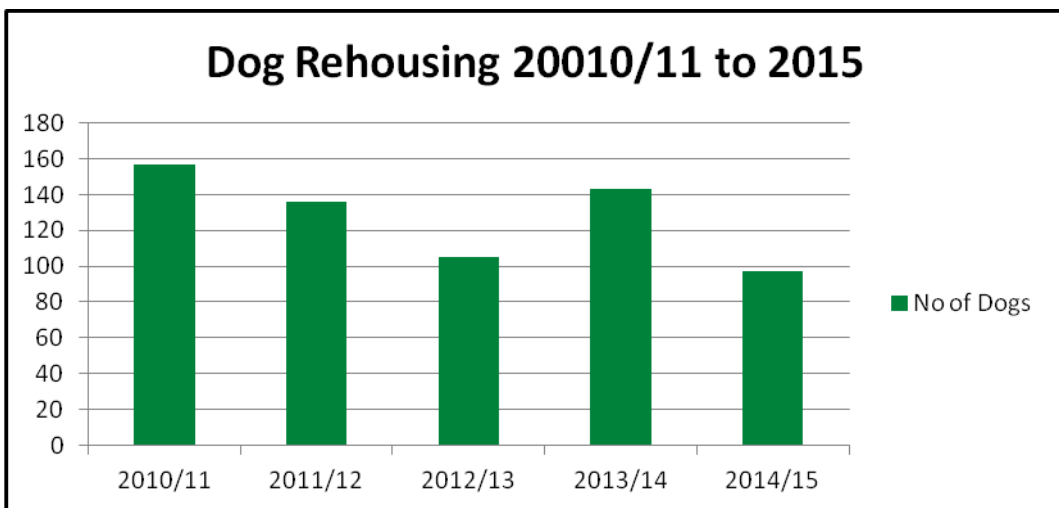
	Dogs	Cats
<b>Seizure Activities:</b>		
Seized	8	30
Returned to Owner	0	0
Transferred to Pound from Seizure Activities	8	30
Animals in Pound at start of Month	3	1
Dumped	7	3
Surrendered	3	0
<b>Total Animals in Pound</b>	<b>21</b>	<b>34</b>
Released to Owner	4	0
Euthanased	0	33
Sold	0	0
Stolen from Pound	0	0
Escaped	0	0
Died at Pound	0	0
Rehoused	12	0
<b>Total Animals Leaving Pound</b>	<b>16</b>	<b>33</b>
Animals in Pound at end of Month	5	1

Animals into Pound - Monthly Cumulative Totals

Month	Dogs	Cats
<b>July</b>	9	0
<b>August</b>	17	6
<b>September</b>	27	8
<b>October</b>	31	16
<b>November</b>	38	21
<b>December</b>	49	23
<b>January</b>	63	26
<b>February</b>	78	32
<b>March</b>	93	32
<b>April</b>	111	41
<b>May</b>	126	47
<b>June</b>	147	81



This chart summarises the methods in which companion animals (dogs) exited the pound for the period 1 July 2014 to 30 June 2015.



This chart summarises the annual rehousing statistics from 2010/11 to 30 June 2015:

#### Break In Figures at Pound

- May - Nil

No. of "I'm Alert Online Responsible Dog Ownership Users for June – Nil Total - 61



## 9.17 Economic Development & Tourism Report - July

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community  
DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council  
19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy  
DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character  
DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire  
DP19.3 Visitor information is kept relevant and up to date  
DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment  
DP20.1 Encourage and actively seek out business and industry to relocate within the shire  
DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses  
DP20.3 Actively promote the Business Development Assistance to new and existing businesses

**Author:** Senior Economic Development & Tourism Advisor

### NSW Free Flight Society



Following the successful NSW Free Flight Society Southern Cross Cup that was held in West Wyalong on the 23rd and 24th April 2015 with 30 participants from China, New Zealand and different states in Australia, the NSW Free Flight Society will holding the following events in West Wyalong:

- October 2 – 5 2015 State Championship
- October 31 – Nov 1 2015 Victorian State Championships
- April 16 – 23 2016 69<sup>th</sup> Nationals

### The Central NSW Business Enterprise Centre

The Central NSW Business Enterprise Centre visited West Wyalong on Wednesday 8 July.

### The Small Biz Bus



The Small Biz Bus will be visiting West Wyalong on Wednesday 5 August 2015 and will be located next to Kristy's Cottage.

### GrainCorp

GrainCorp have started construction on their primary grain receival site in the Bland Shire at Calleen.



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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 21 JULY 2015

