



BLAND SHIRE COUNCIL  
*west wyalong*

**Bland Shire Council**  
**Business Paper**  
**Ordinary Council Meeting**  
**17 March 2015**



# OUR VISION, MISSION AND VALUES



**ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST**  
**A guiding checklist for Councillors, Officers and Advisory Committees**

**Ethical Decision Making**

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

**Conflict of Interest**

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

**The test for conflict of interest**

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

**Identifying Problems**

1<sup>st</sup> - Do I have private interest affected by a matter I am officially involved in?

2<sup>nd</sup> - Is my official role one of influence or perceived influence over the matter?

3<sup>rd</sup> - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

**Agency Advice**

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	<a href="mailto:council@blandshire.nsw.gov.au">council@blandshire.nsw.gov.au</a>	<a href="http://www.blandshire.nsw.gov.au">www.blandshire.nsw.gov.au</a>
ICAC	8281 5999 Toll Free: 1800 463 909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>	<a href="http://www.icac.nsw.gov.au">www.icac.nsw.gov.au</a>
Office of Local Government	4428 4100	<a href="mailto:dlq@dlq.nsw.gov.au">dlq@dlq.nsw.gov.au</a>	<a href="http://www.dlg.nsw.gov.au">www.dlg.nsw.gov.au</a>
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>	<a href="http://www.ombo.nsw.gov.au">www.ombo.nsw.gov.au</a>



## **Council Meeting Agenda**

**17 March 2015**

**commencing at 6:30PM**

### **1.0 INTRODUCTION**

*Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.*

*Let us be inspired by the resilience, innovation and perseverance of past generations.*

*Let us honour those who protect this great land, may you draw strength from your God or Faith*

*so that we may, here today, on behalf of our community, - build a vibrant future together.*

*("Pause for Reflection").*

### **2.0 ATTENDANCE**

#### **2.1 Councillors**

Cr P Grellman

Cr L Hampton

Cr K Keatley

Cr T Lord

Cr L McGlynn

Cr B Monaghan

Cr L Pike

Cr N Pokoney

Cr P Templeton

#### **2.2 Staff**

General Manager – Ray Smith

Director Asset & Engineering Services – Will Marsh

Director Corporate, Community & Development Services – Adele Casey

Executive Assistant – Julie Sharpe

#### **2.3 Apologies**

### 3.0 CONFIRMATION OF THE MINUTES

#### 3.1 Ordinary Meeting held on 17 February 2015

- **Confirmation**

That the minutes of the Ordinary Council meeting held on 17 February 2015 be confirmed as a correct record of proceedings.

- **Corrections**

- **Business Arising**

### 4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

### 5.0 PUBLIC FORUM

#### 5.1 Mr Charles Kingston, Events West Wyalong

### 6.0 MAYORAL MINUTE

#### 6.1 LGNSW's State Election Priorities 2015

**Recommendation:**

1. That Bland Shire Council supports LGNSW's *State Election Priorities 2015* and seeks an official response from its local state members and other candidates contesting the 2015 NSW Election, including their position on the issue of forced council amalgamations.
2. That Bland Shire Council supports LGNSW's 'no forced amalgamations' media campaign through social media, media and any other channels as recommended by the CEO/General Manager.

## **Background**

### **STATE ELECTION PRIORITIES**

On Monday 15 December 2014 Local Government NSW (LGNSW) launched its *State Election Priorities 2015*. The document outlines a number of significant issues facing NSW councils and LGNSW's proposed solutions. It has also been sent to all political parties contesting the upcoming NSW election in March.

The document (attached separately) outlines Local Government's key priorities under seven key themes:

1. Greater autonomy in governance
2. Autonomy in council revenue raising
3. Fair funding for shared infrastructure and service responsibilities
4. Agreed pathways on voluntary structural reform
5. Mutual positioning on social policy priorities
6. Improved environmental legislation and settings
7. Balanced land use planning.

*State Election Priorities 2015* documents and articulates a coherent and integrated program of measures, based on council feedback, which taken together will significantly strengthen the community and NSW Local Government.

LGNSW has requested an official response from all political parties contesting the 2015 NSW election by Friday 20 February 2015 and will be publishing these responses online.

LGNSW is seeking the support of *[insert council name]* for the *State Election Priorities 2015* document and participation in the campaign at a local level.

### **LOCAL GOVERNMENT REFORM**

While supportive of the reform process, LGNSW, on behalf of its members, is advocating that the NSW Government, State Opposition and other political parties contesting the State Election on 28 March 2015 commit to a policy of 'no forced amalgamations'.

This policy will help ensure that any structural reform takes into account the wishes of councils and their communities, providing residents with the opportunity to have a say on the future of their neighbourhoods.

## **7.0 NOTICES OF MOTION**

## **8.0 DELEGATES & ADVISORY COMMITTEE REPORTS**

### **Section 1 – Delegates & Advisory Committee Reports & Minutes (for information)**

## 9.0 STAFF REPORTS

That the Council receive the staff reports.

### **Section 2 – Office of the General Manager** *(reports for decision)*

9.1	Monthly Status Report .....	12
9.2	Progress Report On The Delivery Program 2013-2016 .....	19
9.3	Fit For The Future – A Review Of Local Government In NSW (March 2015) .....	94
9.4	Better Practice Review – Action Plan .....	98
9.5	Council's Capital Expenditure Projects 2014/15 .....	104
9.6	LGNSW State Election Priorities .....	109
9.7	Indigenous Advisory Committee .....	110
9.8	Request For Donation – Proposed Golf Pro-Am Event .....	112

### **Section 3 – Corporate, Community & Development Services** *(reports for decision)*

9.9	Financial Statements – February 2015 .....	114
9.10	Making Of Rates & Charges 2015/16 .....	120
9.11	Rezoning of Airport Land .....	126
9.12	Visitor Information Centre .....	128
9.13	Cultural Development Grant – Ungarie Town Band .....	134

### **Section 4 – Reports for Information**

9.14	Asset & Engineering Services Report .....	136
9.15	Community Services Report .....	139
9.16	Bland Shire Library Monthly Update .....	141
9.17	Children Services Monthly Update .....	143
9.18	Development Services Activities/Statistics for February 2015 .....	145
9.19	Economic Development & Tourism Report – March .....	151

**10.0 URGENT BUSINESS WITHOUT NOTICE**

**11.0 QUESTIONS AND STATEMENTS**

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

**12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT**

**12.1 Strategic Property Purchase #3**

*Local Government Act 1993 (Section 10A (2) (d) (i))*

*The matters and information are commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.*

**13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING**

**14.0 CLOSE OF THE MEETING**



# SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP15.2 Working in partnership with community groups, advisory committees, Government Departments, businesses and Council staff*

**Officer's Recommendation:**

**That the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.**

**Section 1 – Delegates & Advisory Committee Reports & Minutes (for information)**

<b>Committee</b>	<b>Date/s</b>	<b>Minutes attached</b>
<b>Access Advisory Committee</b> <i>(Cr Grellman)</i>	6 <sup>th</sup> February 2015 1 <sup>st</sup> May 2015	
<b>Australia Day Awards Committee of the Whole</b> <i>(Whole of Council)</i>		
<b>Australian Rural Roads Group Inc</b> <i>(Cr Grellman)</i>		
<b>Bland Rural Fire District Zone Liaison Committee</b> <i>(Cr Grellman, Cr Keatley - alternate)</i>		
<b>Bland – Temora RFS Zone Bushfire Management Committee</b> <i>(Cr Grellman, Cr Keatley - alternate)</i>		
<b>Country Mayors Association of NSW</b> <i>(Mayor &amp; General Manager)</i>	13 <sup>th</sup> March 2015	
<b>Cowal Gold Project Community Environmental Monitoring &amp; Consultative Committee (CEMCC)</b> <i>(Mayor Pokoney, Cr McGlynn - alternate/observer, Cr Hampton - observer)</i>	4 <sup>th</sup> March 2015	
<b>Cultural Advisory Committee</b> <i>(Cr McGlynn, Cr Keatley)</i>	24 <sup>th</sup> February 2015 25 <sup>th</sup> May 2015	✓
<b>Economic Development Advisory Committee of the Whole</b> <i>(Whole of Council)</i>	10 <sup>th</sup> February 2015 14 <sup>th</sup> April 2015	✓

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

<b>Goldenfields Water County Council Board</b> <i>(Cr Templeton)</i>	26 <sup>th</sup> February 2015 23 <sup>rd</sup> April 2015	
<b>Heritage Advisory Committee</b> <i>(Cr McGlynn, Cr Grellman)</i>	4 <sup>th</sup> February 2015 8 <sup>th</sup> April 2015	
<b>Indigenous Advisory Committee</b> <i>(Cr McGlynn, Cr Grellman)</i>	24 <sup>th</sup> February 2015	
<b>Lake Cowal Gold Mine Closure Advisory Committee</b> <i>(Mayor Pokoney, Deputy Mayor Hampton, GM, DCCDS, DAES)</i>	28 <sup>th</sup> May 2015	
<b>Local Traffic Advisory Committee</b> <i>(Mayor Pokoney, Cr Grellman - alternate)</i>	5 <sup>th</sup> May 2015	
<b>Murrumbidgee Medicare Local Board</b> <i>(Cr Monaghan)</i>	9 <sup>th</sup> October 2014	
<b>Museums Advisory Committee</b> <i>(Cr Lord, Cr Keatley)</i>	26 <sup>th</sup> March 2015 24 <sup>th</sup> September 2015	
<b>Newell Highway Taskforce</b> <i>(Cr Lord)</i>	18 <sup>th</sup> February 2015	
<b>NSW Association of Mining Related Councils</b> <i>(Cr McGlynn, Cr Hampton)</i>	12 <sup>th</sup> February 2015	
<b>Plant Committee</b> <i>(Cr Grellman, Cr Templeton, Cr Lord)</i>	March/April 2015	
<b>Public Libraries NSW South-West Zone</b>		
<b>Riverina Eastern Regional Organisation of Councils (REROC)</b> <i>(Mayor Pokoney)</i>	24 <sup>th</sup> February 2015	
<b>Riverina Regional Library Advisory Committee</b> <i>(Cr Lord, Cr Monaghan - alternate)</i>	25 <sup>th</sup> March 2015	
<b>Riverina Regional Tourism</b> <i>(Cr Lord)</i>	14 <sup>th</sup> November 2014	
<b>Visitor Economy &amp; Tourism Advisory Committee of the Whole</b> <i>(Whole of Council)</i>	10 <sup>th</sup> February 2015 10 <sup>th</sup> March 2015	✓

**MINUTES OF THE CULTURAL ADVISORY COMMITTEE MEETING HELD AT BLAND SHIRE COUNCIL ON MONDAY 24 FEBRUARY 2015 - COMMENCING AT 5:00PM.**

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**Present:** B Cooper, T Butcher, S Austin, J Sutcliffe, P McNeill, C Sutton (Community Relations Officer), Cr L McGlynn, Rebecca McDonnell (Community Development officer).

**ITEM 1 WELCOME AND APOLOGIES**

C Sutton opened the meeting at 5:04pm and thanked everyone for their attendance.

**Apologies:** J Wyse, K Keatley, S Howie.

**ITEM 2 CONFIRMATION OF PREVIOUS MEETINGS MINUTES**

The minutes of the previous meeting held on Monday, November 24 2014 were accepted.

**Moved:** L McGlynn                      **Seconded:** T Butcher                      Carried

**ITEM 3 ACTIONS ARISING FROM PREVIOUS MEETING**

**3.1 *imag\_ne* Public Artwork:** The committee was informed that through negotiations with the artist, the *imag\_ne* public artwork will now be staying in its current location in McCann Park until early – mid March. It was further reported to the committee that *imag\_ne* has captured regional attention with a story about the public artwork being featured on ABC Open.

**3.2 Recognition of Ralph Tikerpae:** It was reported to the committee that some form of recognition will occur for Ralph due to achievements in the Sculpture by the Sea competition in 2014. The committee reported that it would be best to speak with Ralph personally to identify what level of recognition he would be happy with. The Community Development Officer will contact Ralph to determine the level of recognition that Ralph is comfortable with.

**3.3 Bald Archies:** The Community Development Officer reported to the committee that although contact had been attempted on a number of occasions, no response has been received from the organiser of the Bald Archies. The committee reported that it would be best to pursue other cultural avenues in the future.

**3.4 Art Express:** It was noted that Art Express has been contacted in relation to the possibility of West Wyalong hosting an exhibition in the future. It was further reported that due to the significant requirements of hosting an Art Express exhibition, it will not be appropriate for the Bland Shire as there is no suitable venue locally.

**ITEM 4 GENERAL BUSINESS**

**4.1 Cultural Development Grant application from Ungarie Town Band**

It was reported to the committee that the Ungarie Town Band has applied for a Cultural Development Grant to assist with the costs of purchasing music and travelling expenses to attend performances around the region.

**Recommendation to Council:**

That Council approve the Cultural Development Grant application from the Ungarie Town Band for the value of \$1000 to purchase music and assist with travel expenses.

**Moved:** L McGlynn

**Seconded:** T Butcher

**4.2 Theatre proposal:** Committee members noted a desire to see a theatre situated in West Wyalong. The committee reported that the costs of establishing a theatre would be substantial and must be considered. The committee also noted that Elders may be a suitable location for a movie theatre.

**4.3 Police Band, Kapooka Army Band and Choral competition:** Committee members reported their interest in researching the Police Band and the Kapooka Army Band with the potential to have them perform in West Wyalong and possibly collaborate with local choirs. The possibility of hosting a choral competition was also suggested as a means of promoting tourism and cultural activities within the community.

**4.4 Community Consultation Results:** It was reported to the committee that results of the community consultation process regarding a Visitor Information Center and Cultural Space has been finalised and a report outlining the results has been drafted.

**4.5 Eastern Riverina Arts report:** A report from Eastern Riverina Arts is not tabled as Scott Howie was not present at the meeting.

#### **4.6 Cultural Groups report:**

##### **West Wyalong Community Radio**

- It was reported that West Wyalong Community radio has not received any funding from the Community Broadcasting Foundation. West Wyalong Community Radio will be seeking \$20,000 when the next round of funding closes in May.
- Council's Community Services team is broadcasting on a fortnightly basis.
- West Wyalong Community Radio are seeking new presenters

##### **Events West Wyalong**

- Events West Wyalong has secured \$10,000 from Bland Shire Council to host a Greek inspired art prize and exhibition as part of the upcoming Athens in the West festival. The purpose of the art exhibition is to celebrate the influence of Greek culture and heritage on rural Australia.

##### **West Wyalong Town Band**

- Successful productions have been held recently including Carols by Candle Light and Australia Day celebrations
- The band is currently rehearsing for Anzac Day and other upcoming events

##### **West Wyalong Choir**

- Looking to commence an annual concert
- Numerous performances scheduled including the Candy Stripe Fair, Palm Sunday Service and the Musical Extravaganza
- Currently rehearsing for the Music Extravaganza

#### **ITEM 5 CLOSE OF MEETING**

C Sutton closed the meeting at 6:05pm

#### **ITEM 6 DATE OF NEXT MEETING**

The next meeting will be held on Monday, May 25 2015

**MINUTES OF THE BLAND SHIRE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE  
OF THE WHOLE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY 10  
FEBRUARY 2015**

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The meeting was opened by the Mayor at 6.54pm.

**1. Present**

Cr P Grellman  
Cr L Hampton  
Cr K Keatley  
Cr T Lord  
Cr L McGlynn  
Cr P Templeton  
Cr N Pokoney, Chairperson  
Mr R Smith, General Manager  
Mr J Stien, Senior Economic Development & Tourism Advisor  
Mrs J Sharpe, Executive Assistant  
Mrs M Uys, Administration Officer

**2. Apologies**

Nil

**3. Confirmation of the Minutes**

**EDACW Committee Recommendation:**

**Moved Cr Grellman seconded Cr Keatley that the minutes of the EDACW held on 11 November 2014 be confirmed as a correct record of proceedings.**

- **Corrections – Nil**
- **Business Arising - Nil**

**4. Closure of Dis & Dat**

**EDACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Templeton that the advice on the closure of the business known as Dis & Dat be received and noted.**

**5. Small Biz Bus in West Wyalong**

It was noted that the Small Biz Bus will be visiting on a monthly basis and the Committee discussed the program and visitation statistics.

**EDACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Grellman that the information concerning the BEC program and the Small Biz Bus be received and noted.**

**6. Agricultural Competiveness Issues Paper**

**EDACW Committee Recommendation:**

**Moved Cr Hampton seconded Cr Keatley that the information concerning the Agricultural Competiveness Issue Paper be received and noted and if further details are received on this issue that they be reported to council accordingly.**

**7. Inquiry into Regional Petrol Pricing**

**EDACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Keatley that the information concerning the Inquiry into regional Petrol Pricing be received and that council be informed of the outcome of the bid.**

**8. Business Surveys**

The Committee discussed the survey results and congratulated M. Uys for the preparation of the information provided.

**EDACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Hampton:**

- 1. That the information concerning the results of the Business Surveys received to date be received and noted;**
- 2. That these results be incorporated into the Draft Economic Development Strategic Plan.**

**9. Draft Economic Development Plan**

**EDACW Committee Recommendation:**

**Moved Cr McGlynn seconded Cr Templeton that the information concerning the Draft Economic Development Strategic Plan be received and noted and that a revised edition of the Plan, incorporating the results of the Business Survey and suggestions by councillors, be submitted to the next meeting of this committee.**

**10. LCGM Closure Advisory Committee**

**EDACW Committee Recommendation:**

**Moved Cr Grellman seconded Cr Keatley that the contents of the minutes of the meeting of the LCGM Closure Advisory Committee held on 29 January 2015 be received and noted.**

**11. Progress with the Proposed Industrial Land Development**

Cr Hampton advised that the proposed amendments are to be legislated and come into effect from 1 July 2015.

**EDACW Committee Recommendation:**

**Moved Cr Templeton seconded Cr McGlynn that the information concerning the attempts to secure suitable industrial land within the Shire be received and noted and that council be kept informed of any progress in this matter.**

**12. Update on Proposed Developments**

The General Manager provided an update and the Committee discussed a number of potential developments occurring within the Shire.

**EDACW Committee Recommendation:**

**Moved Cr Hampton seconded Cr Templeton that the information concerning possible developments within the Shire be received and noted.**

**13. Next Meeting**

The next meeting is scheduled for 14 April 2015 and agenda items are to be provided to the General Manager.

**14. Close of the Meeting**

There being no further business the meeting then closed at 7.19pm.

.....  
Chairperson

**MINUTES OF THE BLAND SHIRE VISITOR ECONOMY & TOURISM ADVISORY  
COMMITTEE OF THE WHOLE MEETING HELD IN THE COUNCIL CHAMBERS ON  
TUESDAY 10 FEBRUARY 2015**

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The meeting was opened by the Mayor at 6.01pm.

**1. Present**

Cr P Grellman  
Cr L Hampton  
Cr K Keatley  
Cr T Lord (arrived 6.05pm)  
Cr L McGlynn  
Cr P Templeton  
Cr N Pokoney, Chairperson  
Mr R Smith, General Manager  
Mr J Stien, Senior Economic Development & Tourism Advisor  
Mrs J Sharpe, Executive Assistant  
Mrs M Uys, Administration Officer

**2. Apologies**

Nil

**3. Confirmation of the Minutes**

**VETACW Committee Recommendation:**

**Moved Cr Hampton seconded Cr Grellman that the minutes of the VETACW held on 11 November 2014 be confirmed as a correct record of proceedings.**

**VETACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr McGlynn that the minutes of the VETACW held on 9 December 2014 be noted.**

- **Corrections – Nil**
- **Business Arising - Nil**

**4. Declarations of Interest**

Nil

**5. Public Forum**

The Mayor advised that the Guidelines at 6.2 of the Draft VETACW Terms of Reference will apply.

The General Manager then invited speakers to address the Committee:

**5.1 Mr Andrew Buttenshaw**

Mr Buttenshaw addressed the VETACW in relation to the Committee and the draft Terms of Reference.

At this stage, 6.05pm, Cr Lord arrived.



**MINUTES OF THE BLAND SHIRE VISITOR ECONOMY & TOURISM ADVISORY  
COMMITTEE OF THE WHOLE MEETING HELD IN THE COUNCIL CHAMBERS ON  
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Mr Buttenshaw expressed concerns with the proposed Committee structure and the restrictions of a committee of the whole.

## **5.2 Mr Charles Kingston**

Mr Kingston addressed the VETACW in relation to the Committee and the draft Terms of Reference. He provided an overview of the contents in his submission to Council's December 2014 meeting. Mr Kingston also provided an overview of his comments in relation to the proposed Strategic Plan and the suggested emphasis on "Shire" not "visitor".

The Mayor stated that he agreed with some comments made during the Public Forum and the Committee discussed the options for improved connection and engagement with industry.

## **6. Draft Visitor Economy & Tourism Advisory Committee of the Whole Terms of Reference**

The Committee discussed the draft Terms of Reference, their application and associated issues and agreed to the following amendments:

- Page 1, Clause 2 Roles and Objectives – add "visitor economy and" to each dot point
- Page 2, Clause 6.2.1 – change "relevant" to "visitor economy and tourism"
- Page 3, Clause 6.3.1 – remove the first sentence, add "The VETACW Community Open Forum Session provides an opportunity for specific agenda items to be openly discussed with members of the Public Gallery." And renumber to 6.3.
- Page 3, add new Clause 6.3.1 – "The VETACW will suspend Standing Orders to enable the Community Open Forum session to be conducted in an informal meeting format.
- Page 4, Clause 6.3.6 – add "and other councillors may seek clarification on a matter from either the staff or the speaker."

### **VETACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Hampton that the VETACW make the amendments and adopt the Draft Visitor Economy & Tourism Advisory Committee of the Whole Terms of Reference.**

## **7. West Wyalong Visitor Information Booklet**

### **VETACW Committee Recommendation:**

**Moved Cr Templeton seconded Cr McGlynn that the information concerning the production of the revised West Wyalong Visitor Information Booklet be received and noted.**

**8. Newell Highway Information Brochure**

**VETACW Committee Recommendation:**

**Moved Cr Grellman seconded Cr McGlynn that the information concerning the production of the revised Newell Highway Information Brochure be received and noted.**

**9. Proposed Food & Accommodation Brochure**

**VETACW Committee Recommendation:**

**Moved Cr Hampton seconded Cr Keatley that the information concerning the production of a separate Food and Accommodation Brochure be received and noted.**

**10. Preparation of a 'Wetlands' Information Brochure**

**VETACW Committee Recommendation:**

**Moved Cr Templeton seconded Cr McGlynn that the information concerning the production of two (2) new brochures for the wetlands be received and noted.**

**11. RRT Strategic Planning Sessions**

As Council's delegate to Riverina Regional Tourism Cr Lord provided an overview and update.

**VETACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Grellman that the information concerning the RRT planning sessions and the RRT year in review be received and noted.**

**12. VIC / Cultural Survey Results**

**VETACW Committee Recommendation:**

**Moved Cr Hampton seconded Cr Templeton that the information concerning the results of the Cultural / VIC survey be received and noted and that the individual submissions received be taken into account when council is considering the overall results of the survey.**

**13. LGNSW Annual Tourism Conference 2-4 March in Bathurst**

**VETACW Committee Recommendation:**

**Moved Cr Keatley seconded Cr Grellman that the information concerning the 2015 LGNSW Tourism Conference being held in Bathurst from 2-4 March be received and noted.**

**14. Draft Visitor Economy & Tourism Advisory Committee of the Whole Strategic Plan**

The Committee were provided with a copy of the "Bland Shire Tourism Plan 2007" prepared by Advance Tourism for perusal and it was agreed to consider the results of the cultural/VIC survey and combine findings to develop a more effective plan.

**VETACW Committee Recommendation:**

**Moved Cr Hampton seconded Cr McGlynn that the Draft Visitor Economy & Tourism Advisory Committee of the Whole Strategic Plan be resubmitted to council after council has had time to consider the results of the Cultural / VIC survey as such results may have a significant bearing on this Plan.**

**15. Next Meeting**

It was noted that the next meeting is scheduled for 10<sup>th</sup> March 2015 and will include the Community Open Forum Session.

**16. Agenda Items for Next Meeting**

The Committee raised the following items for the next meeting:

- Cultural / VIC survey results
- Engagement and Communication Strategies

**17. Close of the Meeting**

In closing the Mayor thanked everyone for their participation. There being no further business the meeting then closed at 6.47pm.

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Chairperson

## SECTION 2 – OFFICE OF THE GENERAL MANAGER

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### 9.1 Monthly Status Report

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents*

**Author:** Executive Assistant

**Officer's Recommendation:**

**That the information contained in the February 2015 monthly status report be received and noted.**

**Introduction**

At its June 2011 meeting Council approved for the submission of a "Monthly Status Report" to each ordinary Council meeting for effective monitoring and recording of Council's decisions and actions taken.

This course of action creates greater transparency for staff responsible for implementing Council decisions and provides Councillors with a more accurate outcome of their decision making process.

When the action required from each decision is completed the item will be deleted from the report.

**Conclusion**

The actions taken by staff in implementing Council decisions and detailed in the Monthly Status Report be received and noted.

**Financial Implications**

Nil to this report

# MONTHLY STATUS REPORT - COUNCIL MEETING RESOLUTIONS FOR ACTION

Blue shading indicates action completed

## COUNCIL RESOLUTIONS 19 AUGUST 2014

Item Number	Action By	Council Resolution/Action Required	Outcome
Plans for Tourism - 11082014	GM	That Council develop short, medium and long term plans for tourism to align with the Community Strategic Plan.	<p>21/8: AGM drafted information for feedback from SEDTA 25/9: GM to follow up 7/10: VETACW meeting to be held on 11th November 2/12: next VETACW meeting on 9/12 and draft Plan to be submitted 3/2: Due to a lack of quorum at the December VETACW meeting this information will be resubmitted to the VETACW meeting on 10/2.</p> <p><b>23/2/15: ongoing process and is well covered in the VEATAC reports and minutes.</b></p>

Community Interest in the Visitor Economy & Tourism Advisory Committee of the Whole (VETACW) - 12082014	GM	That members of the community be invited to express their interest in the Committee for the dissemination of information.	21/8: Discussions held with CRO to include in other upcoming community engagement activities 2/9: Engagement Strategy to be discussed at September Workshop 25/9: Engagement Strategy was discussed at September Workshop and is now being implemented 7/10: VETACW meeting to be held on 11th November 2/12: Community Open Forum session to be held at meeting on 9/12 3/2: Due to a lack of quorum at the December VETACW meeting this information will be resubmitted to the VETACW meeting on 10/2. <b>23/2/15: Ongoing process and is well covered in the VEATAC reports and minutes.</b>
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### COUNCIL RESOLUTIONS 28 OCTOBER 2014

Item Number	Action By	Council Resolution/Action Required	Outcome
Strategic Property Purchase - 184 Main Street - 19102014	GM	That a further report be submitted to the February 2015 Council meeting regarding the future use of this site taking into account the results of the community survey in respect to the establishment of a Visitor Information Centre and that such report also include a detailed analysis of the cost of maintaining the site.	18/11: report to the February 2015 Council meeting <b>3/2: pending results of visitor and cultural services surveys</b>

### COUNCIL RESOLUTIONS 18 NOVEMBER 2014

Item Number	Action By	Council Resolution/Action Required	Outcome
Economic Development Advisory Committee of the Whole - 05112014	GM	That the draft 2014 Economic Development Strategy be reviewed and the statistics and information localised. That the revised draft 2014 Economic Development Strategic Plan be included on the agenda for the next meeting. That other freehold land options be investigated. That the existing Business Assistance policy be provided to the business sector group for comment.	2/12: next meeting scheduled for February 2015. <b>23/2/15: Ongoing process and is well covered in the VEATAC reports and minutes.</b>
Visitor Economy & Tourism Advisory Committee of the Whole 06112014	GM	That Councillors provide comments on the Visitor Economy & Tourism Strategic Plan to the General Manager.	2/12: no feedback received to date. <b>23/2/15: Ongoing process and is well covered in the VEATAC reports and minutes.</b>
Future Airport use - 20112014	GM	That Council commences immediate investigations into the possible rezoning of the airport land to Industrial uses.	2/12: DCCDS investigating planning aspects, DAES investigating CASA requirements, other factors being determined 3/2: still awaiting information from CASA 17/2: initial information gathered based on recent discussions, to be presented to the March Council Workshop. <b>23/2/15: Initial information gathered based on recent discussions, to be presented to the March Council Workshop</b>

### COUNCIL RESOLUTIONS 16 DECEMBER 2014

Item Number	Action By	Council Resolution/Action Required	Outcome
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Refurbishment of the Perseverance Street Sports Complex Stadium - Consideration of Expressions of Interest - 06122014	GM	1. That council endorse the actions of the general manager in inviting tenders from suitably qualified applicants to undertake the design and project management of the sports stadium upgrade. 2. That a report be submitted to the February 2015 meeting with details of the tenders received for this project.	3/2: progress report to be provided to the February Council meeting 17/2: progressing. <b>23/2/15: refer to later item</b>
West Wyalong Main Street - 13122014	DAES	That the report on the West Wyalong Main Street be deferred to the February 2015 Council Workshop for further discussions.	2/2: Matter to be considered at February Council Workshop <b>17/2: to be presented to February Council meeting</b>
Natural Waterway At 4 Welsh Lane West Wyalong - 15122014	DAES	That the matter be listed on the February 2015 Council Workshop Agenda and a site inspection carried out.	2/2: Matter to be considered at February Council Workshop <b>17/2: to be presented to February Council meeting</b>
Strategic Property Purchase - 19122014	GM	That the General Manager be authorised to continue negotiations in respect to another strategic property purchase.	3/2: negotiations continuing <b>17/2: no further action required</b>

### COUNCIL RESOLUTIONS 17 FEBRUARY 2015

Item Number	Action By	Council Resolution/Action Required	Outcome
Allocation of Tourism Funds - 03022015	DCCDS	That Council allocate \$10,000.00 from the current Cultural/Tourism Activities budget for an art show prize titled "The Celebration of Greek Culture on Rural Australia".	Community Services to work with "in the West" team. Complete



Better Practice Review - Final Report - 06022015	GM	1 That the Final report of the Better Practice Review conducted in May 2014, by the NSW Office of Local Government, be received and noted; 2. That a copy of the report be posted on council's website; 3. That the general manager commences immediate implementation of the 'action plan' and that progress reports be submitted to council until the entire 'action plan' has been completed. 4. That the NSW Office of Local Government be formally advised of the tabling of this report.	23/2/15: Matter to be referred to the March Workshop
Bland - Temora NSW Rural Fire Service - Draft Estimates 2015/16 - 11022015	DCCDS	That the draft estimates for the 2015/2016 financial period relating to the Bland - Temora RFS Zone, showing a small reduction in council's contribution, be approved in principle.	Estimates placed within Draft Budget document. Complete
Strengthening Communities - West Wyalong League Tag Knockout - 17022015	DCCDS	That Council approve a Strengthening Communities grant of \$1000 to support the annual West Wyalong League Tag knockout on 28 February 2015.	Grant paperwork underway. Complete
Achievement In Art Award - Ralph Tikerpae - 18022015	DCCDS	That Council consider formally recognising Ralph Tikerpae for his achievements in art through the provision of a special award.	Staff working on award for presentation. <b>3/3: Discussions held at Cultural Committee meeting</b>
West Wyalong Main Street - 19022015	DAES	1 That the current paved footpath in Main Street remain for the short to medium term. 2. That the asphalt areas between the "nibs" concrete apron and existing pavers be considered for replacement with concrete as part of next year's budget. 3. That the rest of the asphalt strip outside the access to the nibs remain for the foreseeable future. 4. That the banding design and interim replacement methods be adopted in principle, and a trial section be built as part of the 2015 – 2016 budget to see the layout and work on appropriate colours.	<b>3/3: complete</b>

Land Classification- Barmedman Sewer Treatment Plant and Waste Facility - 21022015	DAES	That Lots 117 & 228 DP750607 and Lot 7015 DP94598 (land situated at Barmedman) be classified as operational land.	<b>3/3: complete</b>
Tender 2014/07 - Architectural Design Services - West Wyalong Sports Stadium Refurbishment - 24022015	GM	That the contract for Architectural Design Services for the West Wyalong Sports Stadium Refurbishment be offered to Facility Design Group in the sum of \$199,760.00.	18/2: Letters sent to tenders, arrangements being made for meeting with FDG on 27 February 2015 <b>3/3: Ongoing</b>
Strategic Property Purchase #3 - 25022015	GM	That Council seek information and further investigate the purchase of this particular property (strategic property #3).	23/2/2015: Information being gathered and will be reported to the March Workshop. <b>3/3: Report to March Council meeting</b>
Provision Of External Audit Services Tender - 26022015	DCCDS	That Luka Group, Accountants & Advisors be appointed as provider of External Audit services for a period of 6 Years and that the General Manager be authorised to execute the necessary documents.	Both successful and unsuccessful tenderers advised. Complete

## 9.2 Progress Report On The Delivery Program 2013-2016

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents*

**Author:** Executive Assistant

### **Officer's Recommendation:**

**That the Council receive and note the report on progress for implementation, up to 31 December 2014, of the Delivery Program 2013 – 2016.**

### **Introduction**

The attached schedule is the fifth progress report for implementation of the Delivery Program 2013 – 2016. It covers the period commencing 1<sup>st</sup> July 2014 and ending 31<sup>st</sup> December 2014.

The Integrated Planning and Reporting framework for NSW local government was implemented at Bland Shire Council from 1<sup>st</sup> July 2012.

The Delivery Program is a statement of commitment to the community from each newly elected council. In preparing the program, Council is accounting for its stewardship of the community's long-term goals, outlining what it intends to do towards achieving these goals during its term of office and what its priorities will be. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, projects, activities and funding allocations must be directly linked to this Program.

Supporting the Delivery Program is an annual Operational Plan. It spells out the details of the Program – the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

The General Manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

### **Conclusion**




The Delivery Program 2013 – 2016 came into effect from 1<sup>st</sup> July 2013 and the attached report details the actions, projects, improvements and initiatives that have been undertaken for the six month period to 31<sup>st</sup> December 2014.

Overall it has been a most successful period but there are still many challenges facing council in its endeavours to provide adequate and cost effective services and facilities.

Council's performance against the Actions in the Delivery Program and Operational Plan and the key achievements, programs and projects are internally monitored on a quarterly basis.

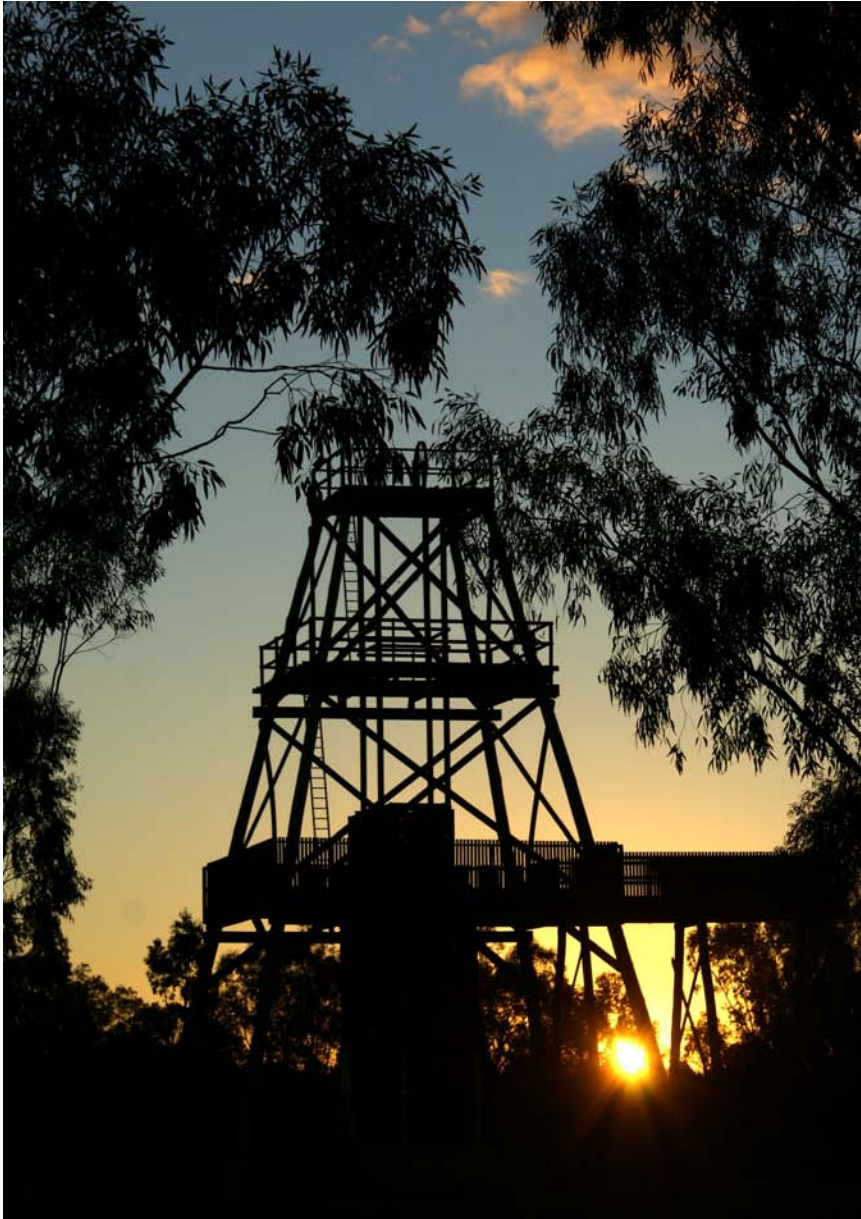
Overall performance against the 2014/15 Operational Plan Actions are presented in the table below. These Action Icons are further presented in the five Community Strategic Plan themes within the Delivery Program Progress Report.

These achievements reflect a strong teamwork approach, between the elected representatives, council staff and the community. Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, or fully appreciates, or is fully satisfied with, the extent of progress made.

<b>2014/15 Operational Plan Actions</b>	
<b>Total number of Actions:</b>	<b>369</b>
 <b>Completed</b>	<b>49</b>
 <b>In progress</b>	<b>306</b>
 <b>Not progressed</b>	<b>14</b>

# *Delivery Program 2013-2016*

*Progress Report to 31 December 2014*



## Responsible Officer Key

Title	Abbreviation
Councillors	CLRS
General Manager	GM
Director Corporate, Community & Development Services	DCCDS
Director Asset & Engineering Services	DAES

# Measuring Progress Towards Achieving Our Goals

The following information details the actions, projects, improvements and initiatives that have been undertaken during the period 1<sup>st</sup> January 2014 to 30<sup>th</sup> June 2014 in Council’s Delivery Program 2013 – 2016 and Operational Plan 2013/14. Overall it has been a most successful period but there are still many challenges facing council in its endeavours to provide adequate and cost effective services and facilities. These achievements reflect a strong teamwork approach, between the elected representatives, council staff and the community.

2013/14 Operational Plan Actions	
<b>Total number of Actions:</b>	<b>369</b>
 <b>Completed</b>	<b>49</b>
 <b>In progress</b>	<b>306</b>
 <b>Not progressed</b>	<b>14</b>



# Our people

*Vision: A strong, healthy, connected and cohesive community*

Bland Shire will continue to be a community where people feel safe and care for each other, have a sense of belonging and can contribute meaningfully to our local community and neighbourhood through participation in community life.

2013/14 Operational Plan Actions	
<b>Total Actions for theme:</b>	<b>106</b>
 <b>Completed</b>	<b>9</b>
 <b>In progress</b>	<b>91</b>
 <b>Not progressed</b>	<b>6</b>



*Our greatest and most important asset*



Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 1. Ensure health and support services and facilities address the physical, mental and general health needs of the community**

		<i>Progress</i>	
1.1 Lobby to preserve and expand health, medical and hospital services	Annual representation	<ul style="list-style-type: none"> <li>• Correspondence regarding Library funding, HACC funding and Children’s services funding submitted.</li> <li>• DAY OF ACTION – Libraries</li> <li>• Petition lodged to local member regarding library funding.</li> <li>• Discussions regarding HACC funding.</li> <li>• Discussions regarding preschool funding.</li> <li>• Current member of Murrumbidgee Medicare Local</li> <li>• Partnerships with MML to provide dementia support group. Partnering with Alzheimer’s Australia</li> <li>• Contact maintained with local Doctors.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>1.2 Liaise and communicate with area health services and relevant health and allied health providers, both locally and regionally on behalf of the community</p>	<p>Quarterly contact</p>	<ul style="list-style-type: none"> <li>• Contact with Community Health, Doctors Surgery, MML and Hospital as required across all areas of Council functions.</li> <li>• Partnered with MML and MLHD to deliver programs to Aged members of the Community.</li> <li>• Mental Health Day – partnerships with Beyond Blue, Block dog, Barrick Cowal, Mental Health Association, Red Cross, Temora Mental Health, Mate helping Mate, Riverina Blue Bell and MML.</li> <li>• Alzheimer’s Australia - HACC</li> <li>• Partnerships formed with Headspace Wagga, Temora Mental Health Drug and Alcohol, Red Cross, Riverina Bluebell and local schools to deliver mental health based awareness activities to local youth at an event delivered in October, 2014.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

1.3 Liaise with aged care providers on behalf of the frail, aged, disabled and their carers	Quarterly contact	<ul style="list-style-type: none"> <li>Assisted Murrumbidgee Local Health to run information sessions on living with memory loss, a three week program for people with dementia and their carers.</li> <li>Organise and participate in fortnightly meetings with aged care agencies in the Shire.</li> <li>Currently reviewing all services against current Guidelines. Also completing assessment through Australian Aged Care Quality Agency.</li> <li>Working with Murrumbidgee Local Health District to provide a carer support group and respite service for people with dementia and their carers.</li> </ul>	DCCDS
1.4 Facilitate relevant advisory health and community support committees	Quarterly meetings	<ul style="list-style-type: none"> <li>Corporate support provided to all relevant committees.</li> <li>All relevant information emailed and provided at committee meetings.</li> <li>All recommendations presented to Council for consideration and decision.</li> <li>Outcomes provided to relevant health professionals as required.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 2. Partner with relevant bodies to strengthen community health and safety in the Bland Shire**

		Progress	
2.1 Foster and maintain partnerships with relevant community groups and Government agencies to promote safety in the community	Bi-annual program	<ul style="list-style-type: none"> <li>Learner driver information session held on 30th August 2014 and another in progress.</li> <li>Provide at least two education programs per year on road safety, depending on RMS funding - in progress</li> <li>Current member of Committee. However committee has not met for some time - Local Liquor Accord</li> <li>WHS Information is provided to contractors and volunteers at the time of induction and as required.</li> <li>NRMA Safer Drivers Course offered to local youth in September holidays. Course fully booked with plans to hold again in the future.</li> <li>Discussions held with driver education providers about providing a program in the Easter school holidays.</li> <li>NSW Food Authority partnership is continuing. Second round of 2014 inspections are being completed.</li> <li>Council continuing to participate and promote scores on doors program. Majority of food premises are participating in the program.</li> <li>Waiting on finalisation of agreement with NSW Public Health. Have being operating as if agreement was in place.</li> <li>Health information in quarterly newsletters to families provided through playgroups</li> </ul>	DCCDS DAES

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>2.2 Provide access to relevant community health and safety information to increase community awareness of personal and property security</p>	<p>Bi-annual program</p>	<ul style="list-style-type: none"> <li>• Community wide personal safety program to be investigated early 2015</li> <li>• Safety information posted regularly on Facebook</li> <li>• 2014/2015 subscription to online food safety program has been reviewed. 494 total users, with 3 new users within month of October.</li> <li>• Use of online food safety program is being encouraged during food shop inspection period.</li> <li>• Annual subscription has been renewed. Total of 61 users to date. Use of program is being encouraged where possible.</li> <li>• Financial support was provided to assist with the facilitation of the 2014 Dramatic Minds program.</li> <li>• Mental Health Awareness event held for October 24 2014. Activities targeted at youth as well as the extended community incorporating local schools and community members.</li> <li>• Swimming pool inspections have commenced in accordance with policy. To date 23 Properties have been inspected.</li> <li>• 29 properties have been inspected under the Swimming Pool Inspection program to date of the 29, 10 are now compliant and compliance certificates have been issued.</li> <li>• Food Safety Certificate training for FDC educators Scheduled for 2015</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire**

		Progress	
3.1 Encourage and foster a strong spirit of volunteering and community pride	Annual program/event	<ul style="list-style-type: none"> <li>• Time banking initiative launched and promoted throughout community</li> <li>• Partnership with REROC and local organisations formed around youth volunteering initiative, launched in August 2014.</li> <li>• Meeting held with members of Volunteering Central West to develop strategy to engage local youth around volunteering initiatives.</li> <li>• Morning tea held during the reporting period to celebrate and recognise local volunteers.</li> <li>• Extensively promoted Time banking with launch, mail drops and information session at Volunteers Mornings Tea.</li> <li>• Engaged with Central West Volunteering to discuss future opportunities</li> <li>• Supported attendance of local youth at REROC Take Charge forum and leadership dinner which extensively highlighted the benefits of volunteering in the community.</li> <li>• Volunteering Program being developed for 2015 in collaboration Volunteering Central West.</li> <li>• Investigations have commenced for the memorial to Reg Rattey, relevant information provided by Rattey family. Draft expression of Interest for Public Art completed. To be advertised in the new year. Heritage Committee decided on celebration date. EOI for Public Art to be advertised in February 2015.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	2014/15 Target Year		Responsible Officer
		Progress to 31 December 2014		
			<ul style="list-style-type: none"> <li>• Ongoing monitoring of the Bland Shire Ambassador Program</li> <li>• Extensive In-kind support provided to Events West Wyalong for delivery of Mexico in the West Festival.</li> <li>• Media release issued promoting Access grants.</li> <li>• In-kind support provided to the West Wyalong Golf Club for course improvement works.</li> <li>• Increase take up of Council grant opportunities following increased promotion of grant programs.</li> </ul>	

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>3.2 Promote, facilitate and support a thriving cultural/regional arts community</p>	<p>Bi-annual event</p>	<ul style="list-style-type: none"> <li>• Eastern Riverina Arts Membership renewed</li> <li>• Youth week events scheduled for April 2015</li> <li>• Cultural Advisory meeting held in August 2014. Various recommendations actioned and investigated. November meeting held in which the new committee members were welcomed and inducted.</li> <li>• Highly successful and fully booked Faulty Towers Dining Experience held with extensive positive feedback received.</li> <li>• Touring public artwork on display in McCann Park from December 2014 – February 2015.</li> <li>• Successful September 2014 school holiday program implemented.</li> <li>• Developed and promoted school holiday activities for December 2014 – January 2015 holidays.</li> <li>• Grant writing workshop on cultural grants delivered in West Wyalong.</li> <li>• Paste Up workshop offered in school holidays.</li> <li>• Phone conference and follow up email discussions held with ERA regarding future workshops.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>3.3 Support and strengthen our indigenous culture and history</p>	<p>Quarterly meetings</p>	<ul style="list-style-type: none"> <li>• NAIDOC celebration held September 2014. Indigenous Advisory Committee meeting facilitated in July 2014. Ongoing support provided. Indigenous Advisory meeting held in November 2014.</li> <li>• Cultural awareness training held for key staff</li> <li>• Aboriginal flag flown at Council in recognition and support of Aboriginal days of significance.</li> <li>• Preschool cultural show held in late 2014. Culture Awareness planned in programs and practices.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>3.4 Monitor and provide up to date and relevant resources and programs within the library</p>	<p>Bi-annual review</p>	<ul style="list-style-type: none"> <li>• Reviewed audit and children standing orders lists</li> <li>• Reviewed baby bounce programme. Suspended service in term 3. Will return in October 2014</li> <li>• Reviewed periodicals</li> <li>• Christmas celebrations throughout December programs scheduled to resume during February 2015.</li> <li>• Illustrator Mark MacBride 2014 illustrator in residence. Mark MacBride visit completed with excellent feedback received from all visitors.</li> <li>• History week talk held as a result of successful grant funding.</li> <li>• Broadband for senior funding continued for 2014/15</li> <li>• Continually rallying and applying for grants available.</li> <li>• Introduced touch screen computers for seniors.</li> <li>• Introduced online practice drive. Council’s knowledge tests available from web site.</li> <li>• Seniors training to implement new technology.</li> <li>• Access to online materials increased due to joining RRL</li> <li>• Access to Book &amp; non Book materials increased as a result of joining RRL.</li> <li>• Library collection is regularly reviewed.</li> <li>• Customer suggestions incorporated in the acquisition of new material.</li> <li>• Book seller visits planned.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>3.5 Implement and review recommendations contained in the Community Plan</p>	<p>Annual review</p>	<ul style="list-style-type: none"> <li>• Ongoing implementation of Community Plan</li> <li>• Partnerships established to deliver mental health awareness event to the community, including Temora Mental Health, Mental Health Association of NSW, Red Cross and Riverina Bluebell. Also partnered with Eastern Riverina Arts to deliver programs. Developed a partnership with TAFE in regard to delivering an education and employment program to local youth</li> <li>• Partnerships with local businesses forged to deliver successful Christmas event to the local community.</li> <li>• In kind and financial support provided to Events West Wyalong in the delivery of the Mexico in the West Festival during October 2014</li> <li>• Ongoing support for Heart Foundation Heartmoves and Walking Group programs.</li> <li>• Successful Mental health awareness event held in October 2014.</li> <li>• Liaised with Show Society to establish and provide support to West Wyalong monthly community markets. Provided support to the Community Rose Garden Group and Events West Wyalong.</li> <li>• Continual liaison and support provided to community organisations and members.</li> <li>• Email distribution of grants newsletters and opportunities and other means such as liaison with individuals and groups.</li> <li>• Heartmoves program extended to the Ungarie community. Grant and other support provided to Men’s Shed.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

			<ul style="list-style-type: none"> <li>Facilitated and provided an educational workshop to parents of teenagers and worked with local youth on mental health skill building initiatives.</li> <li>National Tree Day celebration conducted.</li> <li>Worked with Environmental Officer to educate youth within the community about environmental sustainability and recycling. Delivered worm farms to each of the schools within the Shire.</li> <li>Ongoing involvement of youth in green projects</li> <li>Grant application submitted to deliver Life Skills and employment program to local youth. Further investigations underway.</li> <li>Grant application unsuccessful. Alternative programs under investigation in conjunction with relevant service providers.</li> <li>Australia Day awards program launched September, 2014. Nominations for Australia Day awards program received and finalised.</li> </ul>	
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 4. Ensure services are accessible for all residents including the aged, people with a disability, young people and families**

		Progress	
4.1 Work with the community to determine future needs and network with relevant Government Departments and Non-Government Organisations	Annual service surveys	<ul style="list-style-type: none"> <li>FDC service surveys not progressed</li> <li>Annual Preschool surveys scheduled for mid year 2015</li> <li>Aged Care surveys to be undertaken later in the year (2015)</li> <li>Feedback sought from youth attending school holiday activities.</li> <li>Visitor information and cultural survey launched.</li> </ul>	DCCDS
4.2 Offer youth services and events to all towns and villages in the Shire	Quarterly program/event	<ul style="list-style-type: none"> <li>Events/programs planned for later in 2014-15 in consultation with the villages.</li> <li>Mental health awareness session held with Ungarie Central School in partnership with headspace, Temora MHDA, Riverina Blue Bell, Red Cross and the mates helping mates program.</li> <li>Bi-monthly attendance at REROC youth and community development network meetings.</li> <li>Partnership formed with TAFE to investigate youth education and employment activities.</li> <li>Youth focused discussions held with Volunteering Central West.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

4.3 Provide quality toy library facilities and promote to residents	Bi-annual review		<ul style="list-style-type: none"> <li>• Toy Library stocktake to be completed in January 2015</li> <li>• Educators and families issued with request for suggested/recommended resources. Broken/damaged toys removed and repaired or replaced when required.</li> <li>• Changeover completed in October 2014 holidays. Due next school holidays. Completed at end of term during school holidays.</li> <li>• Venue reviews for 2015 currently underway.</li> </ul>	DCCDS
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>4.4 Provide and monitor quality library services to the aged, people with a disability, young people and families</p>	<p>Bi-annual review</p>	<ul style="list-style-type: none"> <li>• Service continues to meet the needs of the community</li> <li>• Service delivered each Thursday during school terms</li> <li>• Baby bounce reintroduced in term 4 with the trial introduction of monthly, “baby chat” speakers. Sessions held weekly throughout term 4</li> <li>• Four school holiday programs were run during the July and Sept/Oct school holidays.</li> <li>• School holiday programs finalised for the Dec/Jan holidays.</li> <li>• Library provides material to the deposit stations at Weethalle, Ungarie and Barmedman.</li> <li>• Ungarie deposit station has been refurbished.</li> <li>• History week talk held in September.</li> <li>• MSCS provide an information session to middle school students</li> <li>• WWI history Presentation</li> <li>• Children’s book week school visits and competitions held.</li> <li>• Continuing to provide programs and opportunities for the community.</li> <li>• BookClub supported by the library and continue to meet monthly.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>4.5 Provide quality and affordable Family Day Care, Mobile Resource Unit, Vacation Care and Preschool services</p>	<p>Accreditation and licensing requirements met</p>	<ul style="list-style-type: none"> <li>• 3 x 2 day, four year old classes</li> <li>• 2 x 1 day three year old classes</li> <li>• Ongoing Qualified Educators during this reporting period.</li> <li>• Enrolments are as above for this quarter and next year (2015).</li> <li>• New venues being assessed for 2015</li> <li>• Ongoing. EOI to be sent out to potential playgroup venues in Dec/January2015.</li> <li>• School holiday program scheduled for October 2014</li> <li>• October session held. January 2015 session currently being promoted.</li> <li>• Ongoing support for FDC education to provide home-based care</li> <li>• Parent fruit duty, parent committee meetings – ongoing.</li> <li>• Art Show</li> <li>• Picnics</li> <li>• Open door policy, great attendance at Christmas parties.</li> <li>• Ongoing opportunities for families to participate and provide input into Bland Temora Family Day Care, Mobile Resource Unit including Vacation Care, Toy Library and Playgroups</li> <li>• Monitoring visits occurred as scheduled</li> <li>• Visits and EWSA’s completed as required.</li> <li>• Regular reading, researching and informing educators</li> <li>• Networking</li> <li>• Keeping up to date via email newsletters and groups.</li> <li>• Playgroup and educator programs monitored by Coordination Unit Staff.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	2014/15 Target Year		Responsible Officer
		Progress to 31 December 2014		
			<ul style="list-style-type: none"> <li>• Regulatory requirements are being met.</li> <li>• Planning in place for the 2015 expo. Planning to hold during April.</li> <li>• FDC &amp; Preschool &amp; MRU scheduled training for October 2014. "Guiding Children's Behaviour".</li> <li>• Educational Leader Forum.</li> <li>• In house training.</li> <li>• Compost bin purchased and in use. Vegetable gardens established and ordered.</li> <li>• Raised Garden Beds established and children taking home produce. Compost bin planned for further use in 2015.</li> <li>• All services implement sustainability in programs and practice. Worm farms, recycling, gardening</li> </ul>	

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

4.6 Provide and monitor quality HACC services and promote healthy aging to the residents of the community	Annual event/activities		<ul style="list-style-type: none"> <li>Aged Care Expo not progressed</li> <li>Venue booked for Seniors Week 2015 Lunch.</li> <li>Services available to all Bland Shire residents.</li> </ul>	DCCDS
4.7 Encourage cooperation and cross promotion of children and youth services	Quarterly calendar		<ul style="list-style-type: none"> <li>Calendar provided each school holidays. Distributed to schools. Available from Council and Library. Available to download from Council Facebook page and website.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	2014/15 Target Year	Responsible Officer
		Progress to 31 December 2014	

<p>4.8 Monitor and promote the diverse range of services available to the community within the Bland Shire</p>	<p>Annual review and promotion</p>	<ul style="list-style-type: none"> <li>• Ongoing review and update of web content</li> <li>• Community BBQ and Careers in Council events conducted to celebrate Local Government Week (2015).</li> <li>• Council information stall established at West Wyalong Show</li> <li>• Bland Bulletin community newsletter released with rates notices in August.</li> <li>• November 2014 Bland Bulletin released and distributed.</li> <li>• Constantly utilising all available promotional methods to advertise and promote Council events, initiatives and programs.</li> <li>• Community Services Directory Updated, Directory available on Council website and at Library.</li> <li>• Provision of Heartmoves in West Wyalong and Ungarie</li> <li>• Mental Health Workshops for youth and adults.</li> <li>• Drug and alcohol workshops for youth.</li> <li>• Dementia workshops for aged.</li> <li>• Heartmoves.</li> <li>• Worked with Access Advisory Committee to hold highly successful Disability Day and Access Awards celebrations in December 2014.</li> </ul>	<p>GM DCCDS</p>
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# Our places

*Vision: Providing great community facilities for everyone to enjoy*

Bland Shire Council will continue to provide excellent and accessible community facilities in a responsible manner and foster the contribution of community groups and organisations for the betterment of the Bland Shire.

2013/14 Operational Plan Actions	
<b>Total Actions for theme:</b>	<b>39</b>
 <b>Completed</b>	<b>2</b>
 <b>In progress</b>	<b>37</b>
 <b>Not progressed</b>	<b>0</b>



*Where our sense of community shines*

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 5. Provide equal access to Council’s services and facilities for residents and visitors to the Shire**

		Progress		
5.1 Connect with the community utilising forums, committees and elected members	Annual village forums		<ul style="list-style-type: none"> <li>Community Forums held in Barmedman, Mirrool, Weethalle and Ungarie on 16 October 2014.</li> </ul>	DAES
5.2 Access external grant and funding opportunities to improve Council’s community facilities	At least 1 application submitted per quarter		<ul style="list-style-type: none"> <li>Grant funding successfully sought from Barrick Cowal and the Mental Health Association of NSW to deliver mental health awareness event to the local community.</li> <li>Application submitted for FRRR Seeds of Renewal grant to assist with the delivery of youth focused education and employment program.</li> <li>Applications lodged through Southern Phone Community grants program.</li> <li>Continually monitored and grant applications are submitted when applicable.</li> </ul>	GM DAES DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>5.3 Utilise social media to connect with and inform residents, retailers, business, industry and visitors</p>	<p>Monthly monitoring</p>	<ul style="list-style-type: none"> <li>• Facebook presence grown and expanded to over 1050 followers.</li> <li>• Investigating the use of Instagram.</li> <li>• Utilising Council website to conduct online consultations and seek community feedback.</li> <li>• Discussions held regarding the notion of developing a snap chat account to better engage with youth around upcoming activities and events.</li> <li>• Facebook continues to be maintained and updated regularly as per Council policy.</li> <li>• Ongoing monitoring of social media accounts</li> <li>• Ongoing provision of information to community on Council events/programs/updates via Facebook</li> </ul>	<p>DCCDS</p>
<p>5.4 Provide an informative and accessible user friendly Council website utilised to promote community services and events and keep exploring new communication methods</p>	<p>Monthly website updates</p>	<ul style="list-style-type: none"> <li>• Investigation underway for new web technologies.</li> <li>• Permission slips and forms readily available on website.</li> <li>• Online forms used for various programs including Council scholarships and Australia Day nominations.</li> <li>• Community calendar updated at least weekly.</li> <li>• Prioritising other forms to be accessed. Enrolment forms completed.</li> <li>• Feature for website on CSU and events scheduled for January 2015</li> </ul>	<p>DCCDS</p>

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 6. Facilitate equal access for residents to community and government services**

		Progress	
6.1 Council services and programs create opportunities to connect and are relevant and responsive to the needs of our community including innovative service provision to isolated residents	Minimum of 2 events/programs in villages each year	<ul style="list-style-type: none"> <li>• Currently reviewing the needs for 2015. New Playgroup venues being assessed.</li> <li>• Ongoing investigation into Family and Community funding</li> <li>• Ongoing support provided to and quarterly meetings held with all Advisory Committees.</li> <li>• Grants provided to the West Wyalong Show Society, Barmedman Show Society, West Wyalong Bowling Club, Men’s Shed and S&amp;C Sports Club.</li> <li>• Plans in place to deliver events/programs in villages in early 2015.</li> <li>• Liaising with village community leaders and services providers about potential programs.</li> <li>• Current MRU schedule has been followed</li> <li>• Ungarie Day Care is now fortnightly instead of monthly as the need has increased. Continue to service Weethalle, Tallimba, Ungarie, Barmedman, West Wyalong and Wyalong as required.</li> <li>• Regular Family Day Care visits to the library</li> <li>• Regular visits to schools to talk at assemblies</li> <li>• New toy library selection each school term.</li> <li>• Regular visits from schools</li> <li>• Regular visits from preschool classes and Little Wattle.</li> <li>• Support educational institutions by providing literacy support.</li> </ul>	GM DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	
		<ul style="list-style-type: none"> <li>• Events are promoted on the Bland Shire Council’s, Business West Wyalong and external websites. This allows for events that are not scheduled to be promoted which cannot be achieved with a quarterly paper based calendar.</li> <li>• The regular events are published in the Newell Highway brochure and the West Wyalong visitor’s guide.</li> <li>• Currently working with ITAV staff to ensure this occurs. ITAV program continues</li> </ul>	



Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

6.2 Assist with access to visiting services information	Quarterly review		<ul style="list-style-type: none"> <li>• Murrumbidgee Medicare Local health services directory is now permanently linked to webpage for ease of access.</li> <li>• Information available in foyer regularly updated and promoted through quarterly newsletters.</li> <li>• Interagency meeting hosted at the West Wyalong airport in August 2014. Next meeting scheduled for February 2015.</li> <li>• Partnered with Hearing Van and Centrelink Mobile Service Unit.</li> <li>• Developed partnerships with numerous organisations to deliver mental health event and link local youth to existing services.</li> <li>• Visiting services promoted through Facebook, website, newsletters and media.</li> </ul>	DCCDS
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 7. Plan, provide and support a range of community and cultural activities to meet the needs of residents and visitors**

		Progress		
7.1 Relevant Advisory Committees to support Council to meet objectives within the Community Strategic Plan	Committees meet at least quarterly		<ul style="list-style-type: none"> <li>Review in progress through liaison with advisory committees.</li> <li>Grant guidelines are currently under review. Access Grant funding increased in 2014-2015.</li> <li>Discussions planned with Advisory committee members around grant guidelines and possible revision of grant programs.</li> </ul>	DCCDS
7.2 Assist community groups to access external funding opportunities	At least 2 groups supported annually		<ul style="list-style-type: none"> <li>Grant writing workshop held in conjunction with Eastern Riverina Arts.</li> <li>Various community groups assisted with internal and external grant applications.</li> <li>Grant information regularly communicated to stakeholders through various channels including email, post, social media, telephone and media.</li> </ul>	DCCDS
7.3 Advocate relevant Government bodies and Non-Government Organisations (NGOs) for services and facilities	1 submission per year		<ul style="list-style-type: none"> <li>Submission made regarding childcare services, library services and aged care services and facilities when identified.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

7.4 Assist community groups to provide activities to the wider community	1 group assisted per year		<ul style="list-style-type: none"> <li>• Support provided in the facilitation of events, projects and programs for a number of community groups including the West Wyalong Mens Shed, Bowling Club and the West Wyalong and Barmedman Show Societies.</li> <li>• Promotion support provided through design and development of print promotional materials. Active support also provided through social media and website as well as the issue of media releases.</li> </ul>	DCCDS
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# Our infrastructure

*Vision: Maintaining & improving the Shire's assets & infrastructure in a changing climate*

Bland Shire Council will strive to face and meet the challenges faced by a large road network and aging infrastructure to best meet community needs in a financially responsible manner while also investigating opportunities for improvements to infrastructure and efficiencies

2013/14 Operational Plan Actions	
Total Actions for theme:	80
 Completed	21
 In progress	55
 Not progressed	4



*Reviewing, renewing and improving our core community assets*

<b>Delivery Program Strategies</b>	<b>Performance Target</b>	<b>Target Year 2014/15</b> <b>Progress to 31 December 2014</b>	<b>Responsible Officer</b>
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**CSP Objective: 8. Work in partnership with key stakeholders to improve road infrastructure for vehicle and pedestrian access**

		<i>Progress</i>		
8.1 Lobby Government for additional funding to ensure roads are maintained at an acceptable standard throughout the Shire	Annual representation		<ul style="list-style-type: none"> <li>Ongoing provision of information to enable Council to lobby Government</li> </ul>	DAES
8.2 Continued membership of Newell Highway Task Force	Annual membership		<ul style="list-style-type: none"> <li>Representation by Cr. Lord continues with information. Meeting minutes provided to Council via the monthly meetings.</li> <li>The revised Newell Highway Brochure has been completed and will be launched in West Wyalong on 18 February 2015</li> </ul>	GM
8.3 Lobby Government to improve conditions on the By-Pass	Quarterly contact		<ul style="list-style-type: none"> <li>More representation made</li> </ul>	DAES
8.4 Maintain and improve general vehicle and pedestrian access within the Shire	Annual maintenance program developed		<ul style="list-style-type: none"> <li>New program delivered by RMS making funding harder, plan being revisited</li> <li>Some disabled/pram ramp access in Ungarie already been constructed. Others in progress</li> </ul>	DAES

<b>Delivery Program Strategies</b>	<b>Performance Target</b>	<b>Target Year 2014/15</b> <b>Progress to 31 December 2014</b>	<b>Responsible Officer</b>
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**CSP Objective: 9. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies**

		<i>Progress</i>		
9.1 Continued monitoring of viable recycling options	Annual review		<ul style="list-style-type: none"> <li>• Ongoing. Negotiating with Kurrajong Waratah</li> <li>• Current approved council method is best. If circumstances change a report will be submitted.</li> </ul>	DAES
9.2 Consult with the community and relevant stakeholders regarding waste management options throughout the Shire	Annual consultation		<ul style="list-style-type: none"> <li>• Ongoing investigation into participation in the National TV and Computer Product Stewardship Scheme</li> </ul>	DAES
9.3 Research alternate technologies relating to waste management	Annual review		<ul style="list-style-type: none"> <li>• New Traxcavator purchased to provide better compaction</li> </ul>	DAES
9.4 In consultation with relevant communities, implement and monitor Council’s waste management strategy to increase the life of existing resources	Quarterly monitoring		<ul style="list-style-type: none"> <li>• Ongoing implementation of Waste Strategy</li> <li>• Monitor and changes recommended to Waste Strategy as required</li> </ul>	DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
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**CSP Objective: 10. Manage stormwater and sewerage resources**

		<i>Progress</i>		
10.1 Investigate and manage local flooding issues	Annual review		<ul style="list-style-type: none"> <li>Localised innovations investigated on an as need bases. Applied for Grant to investigate humbug Green Catchment.</li> <li>Awaiting result of grant completion of part flood proofing Ungarie sewer</li> <li>Ongoing consideration of options and costs as required</li> </ul>	DAES
10.2 Ensure adequate water storage and management for future use within Council’s community facilities	Annual review		<ul style="list-style-type: none"> <li>Stormwater recycling plan reviewed and adjusted plan prepared in line with council direction.</li> <li>Council advised end of last financial year. Medium term plan reflects this advice. Completed until 2015-2016 funding required</li> <li>Monitoring of irrigation system performance moved to 2015</li> <li>Reticulation Tanks Perseverance Street not yet started</li> <li>Increase capacity of Airport dam – reticulation not yet started</li> </ul>	DAES
10.3 Identify funding opportunities to maximise future water storage options	At least 1 submission per year		<ul style="list-style-type: none"> <li>Ongoing when areas identified</li> </ul>	DAES
10.4 Effectively manage and maintain stormwater infrastructure	Annual maintenance program and budget		<ul style="list-style-type: none"> <li>Stormwater Asset Management Plan being reviewed prior to re-evaluation.</li> </ul>	DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
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10.5 Effectively manage and maintain sewerage infrastructure	Annual maintenance program and budget	<ul style="list-style-type: none"> <li>• Sewerage Asset Management Plan can be reviewed as part of "Fit for the Future"</li> <li>• Aeration channel West Wyalong in progress</li> <li>• Flood proof Ungarie pump 80% complete</li> </ul>	DAES
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<b>Delivery Program Strategies</b>	<b>Performance Target</b>	<b>Target Year 2014/15</b> <b>Progress to 31 December 2014</b>	<b>Responsible Officer</b>
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**CSP Objective: 11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure**

		<i>Progress</i>	
11.1 Ensure users of Council’s facilities enter into agreements	Annual review of agreements		DAES
11.2 In collaboration with users and budgetary constraints provide facilities that are maintained to acceptance standards	Annual works program and budget	<ul style="list-style-type: none"> <li>• Approved by council. Working through issues with user groups to progress.</li> <li>• Ongoing relationships with user groups</li> </ul>	DAES DCCDS
		<ul style="list-style-type: none"> <li>• Open space asset management plan review scheduled for 2016. Collecting data</li> <li>• Local Heritage Grants Program continues to be promoted. Two funding agreements have been issued totalling \$3854.00. Both projects are yet to be completed. Program continues to be promoted</li> <li>• Landscaping CSU work underway and progressing</li> <li>• Discussions continuing with owners for the acquisition of land and contributions to shade for Council’s carpark at IGA. Further negotiations have taken place with Mr Joseph Bernardi and an outcome is expected in early 2015.</li> </ul>	

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
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11.3 Facilitate access for the community and visitors to all public places and facilities	Annual review of Access Plan	<ul style="list-style-type: none"> <li>• Ongoing promotion of Parks and Sporting Facilities bookings process</li> <li>• Access Incentive Scheme ongoing</li> <li>• Ongoing assessment of public facilities/buildings against compliance with Premises Standards</li> <li>• Discussions continue between the two areas for the refurbishment of Toppo Hall / Soldiers. Works commenced on disabled toilet door</li> <li>• Weethalle Shed Concrete Floor completed</li> </ul>	GM DAES DCCDS
11.4 Maintain parks, ovals and recreational facilities to approved standards and budget	Annual works program and budget	<ul style="list-style-type: none"> <li>• Ongoing inspection program implemented for parks, ovals and recreational facilities</li> <li>• Ongoing inspection program implemented for playgrounds within the Shire</li> <li>• User fees and charges for the use of Council’s sport and recreation facilities implemented for 2014/15</li> <li>• Ongoing improvements at Wetlands 90% complete</li> <li>• Mirrool Sunshine Park fence completed</li> <li>• Dump point – Coinda Park not yet commenced</li> <li>• Rotary Park Watering System in progress</li> </ul>	DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
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11.5 Effectively manage and maintain cemeteries within the Shire	Annual works program and budget	<ul style="list-style-type: none"> <li>• Ongoing cemetery maintenance program implemented.</li> <li>• repair work to grave sites at Wyalong Memorial Cemetery carried out as required</li> <li>• New Beams at Lawn Cemetery in progress</li> </ul>	DAES
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<b>Delivery Program Strategies</b>	<b>Performance Target</b>	<b>Target Year 2014/15</b> <b>Progress to 31 December 2014</b>	<b>Responsible Officer</b>
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**CSP Objective: 12. Review Council’s building assets to meet the needs of the community**

		<i>Progress</i>		
12.1 Complete a building review to determine if community needs are being met	Asset register updated annually		<ul style="list-style-type: none"> <li>Review of building assets ongoing</li> </ul>	DAES
12.2 Develop a maintenance program to ensure the integrity of Council’s buildings	Annual maintenance program and budget		<ul style="list-style-type: none"> <li>Ongoing implementation and review of maintenance program and budget</li> </ul>	DAES
12.3 Use planning and heritage policies and controls to protect and improve the unique built environment	Annual policy review		<ul style="list-style-type: none"> <li>Measures with DCP are being implemented. 2014-2017 Heritage Strategy adopted at October 2014 Council meeting.</li> <li>Review of Heritage Assistance policy is scheduled for early 2015.</li> <li>Controls within LEP &amp; DCP are being enforced where relevant.</li> </ul>	DCCDS
12.4 Manage Council’s facilities to meet health and safety expectations	Annual inspections		<ul style="list-style-type: none"> <li>Ongoing OHS audits</li> <li>Council property building maintenance program implemented for first and second quarters</li> <li>Signs As Remote Supervision Risk Assessment completed for the Wetlands. Sign design in progress.</li> <li>Screen for West Wyalong Landfill in progress and carried over to 2015/16</li> <li>WHS replacement of Electrical box and assoc as required</li> </ul>	DAES DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
12.5 Responsibly manage asset renewal and maintenance	Annual maintenance program and budget	<ul style="list-style-type: none"> <li>• Asset Management and Renewal Plan reviewed.</li> <li>• Internal alterations and roof repairs at Ungarie Museum Ongoing and roof repairs complete</li> <li>• Provision of a shade sail at CSU completed in September 2014.</li> <li>• Landscaping works at CSU ongoing</li> <li>• Ongoing review as required of the Asset Management Strategy and Action Plan</li> <li>• Communication between DAES and SAMO commenced regarding the Asset Disposal policy which is in development.</li> <li>• Shed for traxcavator complete</li> <li>• Feasibility of Recreational Lake at Wyalong in progress</li> </ul>	GM DAES DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
12.6 Determine community need and develop design for indoor multi-purpose facility		<ul style="list-style-type: none"> <li>Steering Committee established. Meetings held monthly to progress the refurbishment.</li> <li>Representatives from existing users, potential users and community make up the committee</li> <li>EOI for Architectural Services issued, 8 submissions received with 4 invited for selected tender. Submissions close on 23 January 2015 and will be presented to the February 2015 Council meeting.</li> <li>To be progressed following the appointment of an architectural design team which is expected to occur at the February 2015 meeting of Council.</li> </ul>	

<b>Delivery Program Strategies</b>	<b>Performance Target</b>	<b>Target Year 2014/15</b> <b>Progress to 31 December 2014</b>	<b>Responsible Officer</b>
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**CSP Objective: 13. Develop, implement and monitor appropriate programs, schedules, plans and budgets for the effective and efficient management of Council’s assets and infrastructure**

		<i>Progress</i>		
13.1 Implement and monitor a street cleaning program	Annual review		<ul style="list-style-type: none"> <li>Ongoing monitoring of street cleaning in accordance with contract conditions</li> </ul>	DAES
13.2 Works programs are developed, reviewed and implemented in accordance with road hierarchy and budget allocations	Annual program and budget		<ul style="list-style-type: none"> <li>Ongoing monitoring and implementation of the 2012-2022 Transportation Infrastructure Operating Program</li> </ul>	DAES
13.3 Maintain street trees to approved standards and budget	Annual program and budget		<ul style="list-style-type: none"> <li>Ongoing Implementation of the Preferred Street Tree Species List as opportunities arise</li> <li>Ongoing monitoring of street trees and action requests to maintain trees within the approved budget</li> </ul>	DAES
13.4 Kerb and Guttering programs are developed and implemented in accordance with budget	Annual program and budget		<ul style="list-style-type: none"> <li>Ongoing monitoring and implementation of the 2012-2022 Transportation Infrastructure Operating Program</li> </ul>	DAES
13.5 Effectively manage and maintain town and village upkeep throughout the Shire	Annual program and budget		<ul style="list-style-type: none"> <li>In progress. New leading hand being employed</li> <li>Review continuing</li> </ul>	DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15 Progress to 31 December 2014	Responsible Officer
13.6 Airport facilities are maintained to approved standards and budget	Annual program and budget	<ul style="list-style-type: none"> <li>Completed investigations into the downgrading of the West Wyalong Airport</li> <li>Ongoing maintenance and monitoring of the airport and facilities</li> <li>Further information being obtained for council elected members regarding the replacement of ground lights with domed lights</li> </ul>	DAES
13.7 Effectively management and maintain Council's Works Depots	Annual review	<ul style="list-style-type: none"> <li>Ongoing operations of works depot</li> </ul>	DAES



# Our leadership

*Vision: A well run council acting as the voice of the community*

Bland Shire Council will aim to set a benchmark in the community for leadership, governance and customer service. Council will seek to build and strengthen community partnerships and foster participation from all Bland Shire communities in the decision making process.

2013/14 Operational Plan Actions	
<b>Total Actions for theme:</b>	<b>102</b>
 <b>Completed</b>	<b>16</b>
 <b>In progress</b>	<b>82</b>
 <b>Not progressed</b>	<b>4</b>



*Setting a benchmark for community standards*

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 14. To provide quality leadership, governance and management**

		Progress	
14.1 Ensure councillors are provided with appropriate support and resources to carry out their civic duty	Annual review of policy	<ul style="list-style-type: none"> <li>Reviewed the Provision of Facilities &amp; Expenses for Councillors policy. Adopted at December 2014 Council Meeting.</li> <li>Training opportunities provided to Councillors and arrangements made as the need arises.</li> <li>Cr. Hampton to finalise the Executive Certificate for Elected Members training.</li> <li>The Better Practice Review has identified the need to develop a councillor learning and Professional Development strategy to be incorporated into Council’s Delivery Program. This will occur early 2015.</li> <li>Review of Code of Meeting Practice to be progressed in the year 2015.</li> </ul>	GM

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

14.2 Ensure Councillors take ownership and a strong leadership role in implementing the Community Strategic Plan	6 monthly progress report on implementing the Delivery Program	<ul style="list-style-type: none"> <li>Initial planning in progress for the End of Term Report in early 2016</li> <li>Ongoing monitoring by MANEX and bi-annual reporting to council</li> <li>Delivery Program progress report dated 30th June 2014 presented to the October 2014 Council Meeting</li> <li>Delivery Program progress report dated 31st December 2014 presented to the Feb/March 2015 Council Meeting</li> <li>Ongoing review of progress with the actions contained in the Operational Plan, Capital Works and Delivery Program continuing.</li> </ul>	GM
14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents	Quarterly Operational Plan progress reports to Manex	<ul style="list-style-type: none"> <li>MANEX continues to monitor Operational Plan’s progress quarterly</li> <li>MANEX monitors capital works projects on a monthly basis</li> <li>Operational Plan Progress Report due to MANEX in Feb/March 2015</li> </ul>	GM

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>14.4 Ensure the long term financial sustainability of Council through effective and prudent financial management</p>	<p>Monthly reports to Council</p>	<ul style="list-style-type: none"> <li>• First and second quarter Budget Review Statements completed and sent to Directors and General Manager for commentary and adjustments.</li> <li>• Overdue debtor accounts and rate assessments have been sent for debt collection with Council’s Contracted collection agency.</li> <li>• Financial statements are completed, audited and have been submitted to the OLG.</li> <li>• Investments have been managed effectively, investing in secure term deposits and floating rate notes. The term of the deposit has been selected based on future cash requirements and best rate of interest available at the time of investment.</li> <li>• The long term financial plan is set for review after the September 2014 budget review is finalised and adjustments are known as well as the actual position compared to budget.</li> <li>• At the end of the quarter there were no overdue matters.</li> <li>• There are no issues arising from Councils investment Policy.</li> </ul>	<p>DCCDS</p>
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>14.5 Take advantage of new and emerging technology to improve services</p>	<p>Annual review</p>	<ul style="list-style-type: none"> <li>• IT security measures identified by Councils IT providers and reported to the IT committee for implementation.</li> <li>• Council’s IT providers implementing security measures continually. NAS server installed at CSU, provides automatic backups of councils system regularly. Security audit undertaken and complete.</li> <li>• Liaison with Technology One regarding implementation of Phase two underway. Waiting on information to be provided by Technology One to progress. Timeline received from Tech One. Commencement of Phase two to begin late December 2014.</li> <li>• Network infrastructure under development</li> <li>• IT Disaster recovery solution reviewed by Councils IT Consultants, referred to IT committee for implementation. Policy and Plan underway. Policy and plan being reviewed by IT consultants. They will continue to incorporate within regular site visits.</li> <li>• Review of INFOXPRT processes to be undertaken in early 2015 following implementation of TECH1, stage 2</li> </ul>	<p>DCCDS DAES</p>
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 15. Develop strong community partnerships**

		Progress	
15.1 Regular consultation with key industry, business and stakeholders	Bi-monthly contact	<ul style="list-style-type: none"> <li>• General Manager has a high profile within the community and attends meetings as required</li> <li>• Ongoing attendance and participation in relevant meetings and/or events</li> <li>• Barrick Cowal representatives attended November 2014 Council Workshop. To be followed up in 2015.</li> <li>• The General Manager and relevant staff liaise with industry as required</li> <li>• Significant negotiations have occurred in this quarter with authorities such as: RMS, EP&amp;A, Essential Energy and Dept of Planning.</li> <li>• Council reviewed and confirmed advisory committee representative at its September 2014 meeting</li> <li>• Draft 2015 meetings schedule is being prepared for distribution in late 2014/early 2015</li> <li>• Meetings Schedule updated and circulated to Councillors and staff.</li> </ul>	GM DCCDS DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

15.2 Working in partnership with community groups, advisory committees, Government Departments, businesses and Council staff	At least 4 programs/projects annually		<ul style="list-style-type: none"> <li>• VETACW format reviewed to include open forum sessions.</li> <li>• Annual Village Community Forums were successfully held on October 2014.</li> <li>• Ongoing development of Terms of Reference for the VETACW.</li> <li>• Public notices issued for each of Councils ordinary meetings and Committees of the Whole meetings.</li> <li>• Council reviewed and Confirmed advisory committee representation at its September 2014 meeting</li> <li>• Ongoing representation</li> </ul>	GM DCCDS DAES
15.3 Assist and/or foster community events and initiatives through Council sponsored grants/sponsorship opportunities	Quarterly promotions		<ul style="list-style-type: none"> <li>• Ongoing promotion through Council communication channels</li> </ul>	CLORS DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 16. Provide opportunities in a variety of forums for all stakeholders to contribute to Council’s decision making**

		<i>Progress</i>	
16.1 Encourage village residents to participate in community forums	Annually		<ul style="list-style-type: none"> <li>Community Forums Held 16th October 2014.</li> </ul> DAES
16.2 Monitor and provide innovative and accessible communication strategies to all Shire residents to encourage active participation	Bi-annual review		<ul style="list-style-type: none"> <li>Ongoing advertisements for events and programs in local newspapers and newsletters</li> <li>All available communication channels utilised to spread Council information.</li> <li>Social media and community email lists expanded.</li> <li>Appropriate target audience identified for each program/event and advertising organised accordingly.</li> <li>The Public Forum is advertised in the published meeting notice for each meeting.</li> <li>Councillor Participation information now included in Annual report.</li> </ul> GM DCCDS



Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

16.3 Ensure all Council communications are targeted and clearly branded	Bi-annual review		<ul style="list-style-type: none"> <li>• Ongoing provision of Council branded signs and banners to funding recipients</li> <li>• Approved logo clearly on display.</li> <li>• Continuing in accordance with corporate style guide.</li> <li>• Corporate Style Guide Working Committee meetings being held regularly. Draft update in progress. First draft complete. Currently drafting some suggested changes/new documents to be provided to Manex for consideration.</li> </ul>	DCCDS
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 17. Lead the community by example with sustainable, effective, efficient and customer focused practices**

		Progress	
17.1 Review Council’s customer service charter and regularly monitor Council services to ensure they are provided in a professional, timely and friendly manner and are responsive to community need	Annual review	<ul style="list-style-type: none"> <li>Customer Service Charter was reviewed and adopted by Manex in February 2014.</li> <li>The Customer Service Charter is supported by other Council policies including Code of Conduct, Complaints Handling Policy and Records Policy.</li> <li>Customer Service practices are reviewed on an ongoing basis to ensure that service levels meet the needs of customers and process redesign undertaken as necessary.</li> <li>Service provision monitored and action taken if required.</li> <li>Incoming correspondence processed within designated timelines.</li> <li>Ongoing delivery of Store and purchasing services.</li> <li>Efforts are being undertaken to ensure that processing times for DAs are within timeframe. Applications are being determined within the specified time period.</li> </ul>	GM DCCDS DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>17.2 Provide a sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs</p>	<p>Annual review</p>	<ul style="list-style-type: none"> <li>• Continue to build relationships with Staff through provision of professional advice, with referral to the Local Government Shires Association industrial unit for expert advice when required.</li> <li>• Continued to report to Consultative Committee and Manex on matters, build on already robust associations with industrial unions,</li> <li>• Review of Training and Development opportunities , Continue with effective and relevant online staff training</li> <li>• Focus on cost effective advertising for recruitment, advertisements have been reduced in size and all applicants are referred to BSC’s website and encouraged to apply online, reducing HR administration time and advertising costs</li> <li>• All vacancies have been advertised</li> <li>• The auto reply on the web page has been updated.</li> <li>• All vacant positions have been filled at this point in time.</li> <li>• Careers website has recently been updated.</li> <li>• Promote and advertise on Council’s careers page seeking general expressions of interest for employment and ‘hard to fill’ vacancies - This item was discussed in HR Team meeting and the team decided to withdraw this as it was found to be not relevant. No further action required.</li> <li>• Continuing review recruitment and selection methods and processes</li> <li>• Collect and report on ‘advertising source’ data not yet progressed</li> </ul>	<p>GM</p>
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	
		<ul style="list-style-type: none"> <li>• Positions Descriptions are currently being updated</li> <li>• Ongoing identification of incentives to attract potential staff to Council</li> <li>• TNA survey will be sent to managers.</li> <li>• Employee Development reviews being received.</li> <li>• Individual training plans for trainees, apprentices, cadets are developed in conjunction with the training provider</li> <li>• Training opportunities have been identified and training plans will be developed with the appropriate employees and RTO's</li> <li>• Training on technology not yet progressed</li> <li>• Ongoing research into E-learning opportunities and programs</li> <li>• Collecting data from Employee Performance and development reviews for identifying and tracking training needs</li> <li>• Continue to communicate with VERTO on a regular basis</li> <li>• Staff records are continually updated in Chris 21</li> <li>• Licence and qualification details will be collected, if not in the system, when the Employee Performance and Development Reviews are returned to HR</li> <li>• Staff inductions and site specific inductions are conducted on the day of commencement.</li> <li>• Induction program has been updated and will continually be reviewed to maintain currency</li> <li>• Develop a generic classification e.g. Field Worker, to encompass further multi-skilling - This item was discussed in HR Team meeting and the team decided to withdraw this as it was found to be not relevant, no further action required</li> </ul>	

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

			<ul style="list-style-type: none"> <li>• Competency Assessments have been updated. A review is ongoing to ensure currency. Data is currently being entered into OO soft and Tech 1 to improve efficiency</li> <li>• Formal report submitted to the August 2013 Council Meeting with all recommendations adopted relating to the revised organisation structure. Actions implemented and no further action required.</li> <li>• Ongoing review of the flexible work practices and arrangements</li> <li>• Individual retirement planning sessions are run on a regular basis conducted by Local Government Super</li> <li>• Employee Health and Well being day 2015 is planned for mid year</li> <li>• Employee Assistance Program (EAP) continuous advertising through Facts Friday , notice boards, emails , flyers</li> <li>• Periodic reminders included in Facts Friday for the staff Service and Achievement Awards program</li> <li>• Awards presented at the end of year staff appreciation breakfast</li> <li>• Performance management system and processes reviewed, forms revised, supervisors trained in the new systems and processes</li> <li>• Ongoing report to MANEX on staffing issues/trends</li> <li>• Ongoing employee representation on workplace committees</li> <li>• Ongoing management of Return to Work Program</li> <li>• Ongoing reviews of HR policies and procedures</li> </ul>	
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Delivery Program Strategies	Performance Target	Target Year 2014/15		Responsible Officer
		Progress to 31 December 2014		
<p>17.3 Develop, implement and monitor HR programs to solidify Council’s reputation as an employer of choice</p>	<p>Quarterly reporting to Consultative Committee and EEO Committee meetings</p>		<ul style="list-style-type: none"> <li>• Community BBQ held at IGA car park with information and giveaways. Local Government Week Completed 2014</li> <li>• Careers in Council session held at Council Chambers.</li> <li>• Introduction to Local Government session held for local school students.</li> <li>• Equal Employment Opportunity (EEO) focuses on recognising and valuing diversity within the workplace. Bland Shire Council has workplace policies, practices and behaviours that are fair and do not disadvantage people who belong to particular groups.</li> <li>• Bland Shire Council aims to promote an environment free from harassment, bullying, victimisation and discrimination.</li> <li>• EEO training is delivered to staff and we have developed a set of organisational values to define how staff at Council should work together. We have an EEO Management Plan with strategies that assist members of EEO groups to overcome any disadvantage.</li> <li>• Fit for the Future program released</li> <li>• Ongoing monitoring of relevant information and requirements</li> <li>• Individual supervisors being mentored on an ongoing basis</li> <li>• Ongoing job rotation opportunities for staff,</li> <li>• Workplace Agreement adopted by Council at its meeting on 20 May 2014 and applies for the period 1st July 2014 to 30th June 2017</li> </ul>	<p>GM DCCDS</p>

Delivery Program Strategies	Performance Target	Target Year 2014/15		Responsible Officer
			Progress to 31 December 2014	
			<ul style="list-style-type: none"> <li>• Ongoing liaison with USU executive to progress execution of the Agreement. Further amendments requested by USU and still awaiting execution. Final executed Agreement returned to USU and DEPA on 2nd February 2015</li> <li>• EEO and Employee Engagement Survey to be conducted in 2015, Survey planning commenced</li> </ul>	
17.4 Review and implement Council policies and comply with WH&S and Risk Management requirements	Quarterly reporting		<ul style="list-style-type: none"> <li>• Ongoing WHS Committee meetings</li> <li>• Risk Management Action Plan (RMAP) ongoing</li> <li>• Hazard Inspections across all Councils operations ongoing</li> <li>• WHS state audit for State Cover conducted in July 2014</li> <li>• Policies and procedures updated: OHS Policy, Smoke free Workplace Procedure and Office Safety Procedure</li> <li>• Ongoing safety checks</li> <li>• Ongoing encouragement of safe work, WHS and risk management processes</li> </ul>	DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>17.5 Ensure Council’s workforce is provided with appropriate equipment and resources to meet the needs of Council and the community</p>	<p>Annual review and budget</p>	<ul style="list-style-type: none"> <li>• plant and equipment replacement program developed and implemented</li> <li>• Mobile phones updated as required. Telstra Tough phones available for outdoor staff and Samsung Galaxy S4 Mini for indoor staff, to keep consistent across the organisation.</li> <li>• Telstra contract updated and transferred to Telstra Business Centre Wagga, an All-4-Biz Loyalty fund available for phones, equipment and accessories.</li> <li>• IT consultants looking into possible upgrade of Dell computers throughout the organisation.</li> <li>• PC replacement program underway.</li> <li>• Utilisation of loyalty fund to save Council money.</li> <li>• Photocopier leased for HR</li> <li>• Looking at other options for the video conferencing equipment</li> </ul>	<p>GM DAES DCCDS</p>
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 18. Develop and maintain a framework of plans and policies that ensures open and transparent Council communication**

		Progress	
18.1 Develop, implement and promote best practice governance policies and procedures	Quarterly review of Policy Register	<ul style="list-style-type: none"> <li>GIPA annual report 2013/14 submitted to the Information and Privacy Commissioner GIPA annual statistics included in Council’s annual report.</li> <li>GIPA processing undertaken within statutory guidelines.</li> <li>Publication guide reviewed annually. Council’s open access information reviewed regularly and placed on Council’s website.</li> <li>Records Management training undertaken on a regular basis.</li> <li>Training provided to all users following recent upgrade of InfoXpert</li> <li>Policy Register updated as policies updated and adopted by Manex and Council. Policy registers available from InfoXpert home page.</li> <li>Ongoing monitoring and review of corporate insurance</li> <li>Awaiting receipt of final report from OLG for the Better Practice Review. Reports received 7th January 2015 and presented to Council in February. MANEX monitoring progress with required actions.</li> </ul>	DCCDS DAES

Delivery Program Strategies	Performance Target	Target Year 2014/15		Responsible Officer
		Progress to 31 December 2014		
18.2 Council’s plans, policies and documents continue to be put on effective public display for comment and feedback from the community	Continual use of the West Wyalong Advocate and the Bland Shire website		<ul style="list-style-type: none"> <li>All required plans and polices are advertised in accordance with Acts &amp; Regulations. They are advertised on Council’s website and the West Wyalong Advocate when required.</li> </ul>	DCCDS

# Our prosperity

*Vision: Growing our population and jobs*

Bland Shire Council will strive to attract new tourists, new industry and business, support existing businesses and promote leading edge practices to help stimulate investment and employment to ensure a vibrant future.

2013/14 Operational Plan Actions	
Total Actions for theme:	42
 Completed	1
 In progress	41
 Not progressed	0



*Ensuring a vibrant and sustainable future*

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 19. Visitors and tourists are welcomed and make a positive contribution to the community and economy**

		Progress	
19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character	Bi-annual promotions	<ul style="list-style-type: none"> <li>Heritage Assistance Program continues to be promoted.</li> <li>Verandah Upgrade Program is being promoted however no new applications within the first quarterly period have been received. Encouragement is being offered to building owners whenever possible.</li> <li>Facade Painting Program is being promoted. Two facades have been painted. Review of program needs to occur in early 2015 to identify additional properties within the main street.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire</p>	<p>Quarterly review of products and services</p>	<ul style="list-style-type: none"> <li>• Bland Shire Council’s Visitor Economy &amp; Tourism Advisory Committee was facilitated and regular meetings are held on time as scheduled or rescheduled until it was resolved by Council to make the Visitor Economy &amp; Tourism Advisory Committee a Committee Of The Whole.</li> <li>• Ongoing and SEDTA maintains a relationship with and meets with the Chairs of Business West Wyalong and Events West Wyalong on a regular and ongoing basis. The SEDTA involved Business and Events West Wyalong with the Business Enterprise Centre workshops, Small Biz Bus visits to West Wyalong.</li> <li>• Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Riverina Regional Tourism, Eastern Riverina Regional Tourism, Regional Development Australia Riverina and Central West, Events West Wyalong, Business West Wyalong, The Gold Trails, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, Trade &amp; Investment, and the Business Enterprise Centre.</li> <li>• Ongoing and the SEDTA has promoted the League of Extraordinary Communities to both the Australian Federal &amp; State Governments is working on developing some marketing collateral.</li> <li>• Council agreed to the purchase of 184 Main street at its July 2014 council meeting. Further report to the March 2015 Council meeting on 184 Main Street</li> </ul>	<p>GM</p>
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Delivery Program Strategies	Performance Target	Target Year 2014/15		Responsible Officer
		Progress to 31 December 2014		
			<ul style="list-style-type: none"> <li>Council investigated the acquisition of a property in Neeld Street, Wyalong and agreed at its September 2014 council meeting not to proceed with the acquisition.</li> </ul>	

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

<p>19.3 Visitor information is kept relevant and up to date</p>	<p>Monthly review</p>	<ul style="list-style-type: none"> <li>• The VIC information is reviewed and updated on a regular basis and when appropriate with a new Newell Highway Brochure to be released in 2015 and an updated West Wyalong brochure also to be released in 2015.</li> <li>• Updated West Wyalong brochure also to be released in February 2015.</li> <li>• Development of informative brochures on The Wetlands is underway.</li> <li>• New Visitor Information is developed when appropriate and necessary</li> <li>• Visitor information shelters are being developed for Barmedman, Weethalle and Ungarie and will be installed in 2015.</li> <li>• Comments and projects to the Riverina Regional Tourism Board for the updating of the Riverina Regional Tourism Destination Management Plan.</li> </ul>	<p>GM</p>
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Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 20. Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment**

		Progress		
20.1 Encourage and actively seek out business and industry to relocate within the shire	Monthly contact with at least 1 potential new business/industry		<ul style="list-style-type: none"> <li>The Business Development Assistance program is actively promoted.</li> </ul>	GM
20.2 Have ongoing engagement and communication with the shire’s existing and prospective industry and business including diversification into alternate industries/businesses	Monthly contact with business community		<ul style="list-style-type: none"> <li>Ongoing and the SEDTA maintain a relationship with and meets with the Chair of Business West Wyalong on a regular and ongoing basis. The SEDTA involved Business West Wyalong with the Business Enterprise Centre workshops, Small Biz Bus visits to West Wyalong.</li> <li>Ongoing and the SEDTA maintains a strong working relationship and engagement with and meets with Regional Development Australia, Trade and Investment, Enterprise Connect and AusIndustry on a regular basis.</li> </ul>	GM
20.3 Actively promote the Business Development Assistance to new and existing businesses	Monthly promotions		<ul style="list-style-type: none"> <li>Proactively market, promote and encourage new and existing retail business and industry.</li> <li>Proactively market, promote the Business Development Assistance program to both retail business and industry.</li> </ul>	GM



Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 21. Promote leading edge communication technology to link everyone within and outside Bland Shire**

		Progress	
21.1 Lobby for and work with industry, Government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services	Bi-annual representations	<ul style="list-style-type: none"> <li>Regular emails being sent to businesses in the Bland Shire making them aware of new technologies.</li> <li>Regular emails being sent to businesses in the Bland Shire making them aware of the roll out of the NBN Fixed Wireless Broadband Network in the Bland Shire with information sessions being held in West Wyalong and Ungarie.</li> <li>Response to the Federal Governments Mobile Phone Black Spot Program and included this in the Newell Highway and Agricultural submissions.</li> </ul>	GM
21.2 Analyse, interpret and promote emerging social trends and Government initiatives in technology to benefit the community	Bi-annual promotions	<ul style="list-style-type: none"> <li>Investigation continuing into training and development regarding new social trends</li> <li>All new initiatives are assessed for their relevance to Council and the community and where applicable opportunities investigated.</li> </ul>	DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

**CSP Objective: 22. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire**

		Progress	
22.1 Through partnership with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire	Quarterly representations	<ul style="list-style-type: none"> <li>• Annual Scholarship program maintained. Scholarship advertised in local newspaper and Councils website. Applications close 27 January 2015</li> <li>• Ongoing partnerships with various education and training providers including:                             <ul style="list-style-type: none"> <li>○ TAFE: West Wyalong, Wagga Wagga, Young</li> <li>○ TOCAL College</li> <li>○ Charles Sturt University</li> <li>○ University of New England</li> <li>○ Aust Apprenticeships – VERTO</li> <li>○ Office of Education and State Training</li> </ul> </li> <li>• Ongoing community education on benefits of protecting our environment</li> <li>• arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus.</li> <li>• Liaise with retail and industry to assist in and creating employment opportunities in the Bland Shire</li> <li>• Working with businesses to be aware of and to adopt new technologies</li> <li>• Ongoing communication with NSW Public Sector Industry Advisory Body (PSITAB), Government Training and Assessment Network (GTAN), VERTO and RTO’s</li> </ul>	GM DAES DCCDS

Delivery Program Strategies	Performance Target	Target Year 2014/15		Responsible Officer
		Progress to 31 December 2014		
			<ul style="list-style-type: none"> <li>Investigate graduate program</li> <li>Work experience and/or cadetship opportunities ongoing</li> </ul>	

Delivery Program Strategies	Performance Target	Target Year 2014/15	Responsible Officer
		Progress to 31 December 2014	

22.2 Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industrial growth	Annual land review		<ul style="list-style-type: none"> <li>A parcel of land has been identified and Council is working with a number of parties to address the land claim that is on this land. All parties have agreed to fast track this process and this has also been mentioned to the Member for Murrumbidgee and Burrinjuck.</li> <li>Controls within LEP &amp; DCP are being implemented and enforced</li> </ul>	GM DCCDS
22.3 Promote agricultural practices which are leading edge and efficient	Annual promotion		<ul style="list-style-type: none"> <li>Workshop/program for the agricultural industry completed</li> </ul>	DAES
22.4 Liaise with utility providers to ensure a quality sustainable service to the community	Quarterly contact		<ul style="list-style-type: none"> <li>Cr Templeton continues as council delegate to GWCC</li> <li>GWCC Minutes are provided to each council meeting as they become available for the life of Council and Community</li> <li>Ongoing liaison with utility providers as required</li> <li>GWCC addressed Council</li> </ul>	GM



## 9.3 Fit For The Future – A Review Of Local Government In NSW (March 2015)

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.1 Ensure councillors are provided with appropriate support and resources to carry out their civic duties.*

**Author:** General Manager

### **Officer's Recommendation:**

- 1. That the information regarding progress with the Fit for the Future self improvement proposal be received and noted.**
- 2. That council take into consideration the Fit for the Future benchmarks during the preparation of the draft budget for 2015/16.**
- 3. That council adopt the draft Charter for the Riverina Pilot Joint Organisation**

### **Introduction**

#### Council Improvement Proposal

Based on advice from the OLG Bland Shire Council has confirmed that it will complete the 'council improvement' proposal.

Although council does not meet the initial criteria of scale and capacity, to which at this stage there is no definition, council is now in the process of addressing the various financial benchmarks. In this regard a session was held with council's auditor, Mr. Jeff Shanks, on 3 March to commence a detailed submission in which each of the ten (10) benchmarks will be analysed based on council's current position as well as the trends over the past ten years.

It will then be necessary to identify possible strategies that could be put in place to achieve the remaining indicators over a period of time.

#### Joint Organisations

Councillors received a significant amount of detail at the February Council Workshop on the process to date on establishing a pilot JO in the Riverina.

Since then further details were provided from REROC being a summary of the feedback from the JO planning meeting held on 15 December 2014 and this information has also been distributed electronically to all councillors.

At the REROC meeting held on 24 February 2015 the draft Charter for the Riverina Joint Organisation was discussed at length and a copy of the document is included as an attachment to this report. Member councils of REROC are now being requested to adopt the Charter.

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

## **Conclusion**

The deadline for submission of council's self improvement proposal is 30 June 2015. After this date an independent panel will review all submissions and then determine which councils are 'Fit for the Future'. When asked the question of the Office of Local Government, what will happen to those councils that are deemed not to be Fit for the Future the response was – nobody knows!

During the preparation of the draft budget for 2015/16 there will need to be attention given to the benchmarks that council does not currently meet as, if we are to be looking at future trends, the process should start with this next budget.

I will have the necessary details available by the budget workshop scheduled for 14 April 2015.

In respect to the draft Charter for the Joint Organisation I am recommending that council adopt the Charter in its present form so that the pilot process can begin in earnest.

## **Financial Implications**

Nil to this report.

## **Bibliography**

- September 2014 Ordinary Council Meeting
- October 2014 Extraordinary Council Meeting
- November 2014 Ordinary Council Meeting
- December 2014 Ordinary Council Meeting
- February 2015 Council Workshop
- February 2015 Council Meeting

# Riverina Pilot Joint Organisation Charter – Draft

## Introduction

Joint Organisations (JOs) provide a new way for local councils and the NSW government to work together to deliver things that matter the most to regional communities.

They represent a commitment to collaborate in the long term to develop and support a shared vision for the region.

It is anticipated that JOs will be enabled through changes to the Local Government Act and other relevant legislation in 2016. Prior to legislative change, a pilot program with five regional JOs is operating to test and refine the JO model. The Riverina Pilot JO (Pilot JO) is one of the five pilots.

The operation of the Pilot JO is guided by this Charter, which may be further developed by the governing body during the pilot project.

## Objectives and Functions

1. The core functions of the Pilot JO will be:
  - regional strategic planning
  - inter-governmental collaboration
  - regional leadership and advocacy.
2. The optional functions for the pilot JO will include:
  - regional service delivery
  - creating or enhancing regional strategic capacity.

## Relationships and boundaries

3. The boundaries of the Pilot JO will provide the strategic capacity to engage effectively, reflect a strong community of interest, and not adversely impact other councils.
4. The following councils will be members of the Pilot JO:
  - Bland Shire Council
  - Coolamon Shire Council
  - Cootamundra Shire Council
  - Greater Hume Shire Council
  - Gundagai Shire Council
  - Junee Shire Council
  - Lockhart Shire Council
  - Temora Shire Council
  - Tumbarumba Shire Council
  - Tumut Shire Council
  - Urana Shire Council
  - Wagga Wagga City Council
  - Goldenfields Water County Council
  - Riverina Water County Council
5. The boundary of the councils above forms the boundary of the Pilot JO.

## Governance

6. For the duration pilot the REROC Board will provide the governance required for the Pilot JO.
7. Pilot JO meetings will be held in conjunction with REROC Board meetings.
8. Once final legislation is formulated a JO Board will be constituted in compliance with the legislation.



## Enabling and Resourcing

9. The NSW Government will contribute \$300,000 to the operations of each pilot JO.
10. For the duration of the pilot the operating costs of the Pilot JO will be met through REROC's existing membership fee structure and the NSW Government grant. REROC will provide the resources required to enable the Pilot JO to be trialled.
11. The Pilot JO will determine during the pilot process the real costs of operating a JO and how sufficient, sustainable revenues will be raised to meet those costs.
12. The Pilot JO will also consider how additional regional funding and grants opportunities may be leveraged.

## Planning and Collaborating

13. The Pilot JO will finalise a Work Plan in the first quarter of the pilot process to guide its operations.
14. The Pilot JO will prepare a succinct Statement of Regional Strategic Priorities during the first quarter of the pilot project.
15. The Statement of Regional Strategic Priorities will draw from the Community Strategic Plans of member councils, as well as NSW Government regional plans and strategies, including the Regional Action Plan and the Regional Growth and Infrastructure Plans, and any other documents relevant to the region.
16. The Pilot JO will consult with member councils, councillors and senior staff about the pilot process and activities.
17. All JO participants will demonstrate a strong commitment to acting with goodwill in the spirit of friendship, respect and trust, operating with transparency and openness between councils and others.
18. The DPC Regional Coordinator will attend and engage actively in meetings about the Pilot JO and with the formulation of Pilot JO projects.
19. Appropriately senior representatives of other councils, NSW Government agencies, Australian Government agencies, and other partners and key stakeholders will attend and engage in relevant meetings by invitation of the Pilot JO.

## Other Issues

20. The Pilot JO will not impose significant red tape or cost.
21. The Pilot JO will not be a fourth tier of government.
22. Discussions on areas of transition, including boundaries and other regional alliances, will be progressed during the pilot.

## 9.4 Better Practice Review – Action Plan

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents*

**Author:** General Manager

### **Officer's Recommendation:**

**That the Better Practice Review Action Plan be endorsed by Council and that the general manager provide quarterly progress reports to council in respect to the identified areas for development.**

### **Introduction**

Councillors will be aware of the Better Practice Review that was undertaken by the NSW OLG last May which was a review of council's current practices and procedures. Arising from the Final Report was an Action Plan where 15 areas were identified for further development with 6 areas with a high priority, 7 areas with a medium priority and 2 areas with a low priority.

A copy of the Action Plan is attached to this report and comments have been provided on progress in each of the identified areas.

### **Conclusion**

It will now be my responsibility, along with the support of my senior staff to ensure that the action plan is completed in accordance with the recommendations of the OLG and I will provide Council with quarterly progress reports.

### **Financial Implications**

There are no direct financial implications associated with the implementation of the action plan as recommended by the OLG.

## 10. AREAS FOR FURTHER DEVELOPMENT - ACTION PLAN

The following Action Plan should be utilised by the Council to guide the implementation and monitoring of agreed actions to address areas for further development identified during the Promoting Better Practice review.

### Civic Leadership and Organisational Governance

Area for Further Development	Priority	Action Proposed	Time Frame	Responsibility	Progress Report
1. Development of a councillor learning and professional development strategy which is funded and incorporated within the Delivery Program	Medium	<p>Create a register for recording all councillors training attendance.</p> <p>Undertake a training needs analysis and develop plan and budget.</p> <p>Identify training opportunities and make available.</p> <p>Allocate and plan for council elections in 2016/17 year.</p>	June 2015	General Manager	<p><i>A register will be established commencing 1 July 2015.</i></p> <p><i>The training needs analysis will be undertaken from March to April 2015.</i></p> <p><i>GM to submit details to council as opportunities arise.</i></p> <p><i>There will be a budget allocation and planning will commence in conjunction with any outcomes from the Fit for the Future determination.</i></p>
2. Opportunities for councillors to strengthen their understanding of the role and function of the I P & R suite of documents.	High	<p>Internal Council Workshop and discussions.</p> <p>External training opportunities identified.</p> <p>Investigate mentor program with other councils.</p>	March 2015	General Manager	<p><i>This will form part of the budget workshop scheduled for 14 April 2015.</i></p> <p><i>As and when they arise.</i></p> <p><i>This will require a report to council in April 2015.</i></p>

3. The council may consider reinvigorating its City / Country drought support relationship with Ku-ring-gai council to follow up on staff development opportunities and other benefits to the council.	<b>Low</b>	Review arrangements and determine options.  Identify other opportunities if required.	January 2015	General Manager	<i>This will require a report to council in April 2015.</i>  <i>As and when they arise.</i>
4. Effectiveness of Council communications, particularly with the community, should be monitored and measured to inform future revisions of the communications plan.	<b>Medium</b>	Communications plan to be reviewed in 2015.  Identify measures and develop process.  Community survey to be undertaken in 2015/16 and will include communication component.	December 2015	Director Corporate Community & Development Services	<i>Model Engagement Strategy developed including measures and processes.</i>  <i>Communications plan to be reviewed in 2015.</i>  <i>Community Survey included in 2015/16 draft budget</i>
5. Address outstanding risk management activities as a priority.	<b>High</b>	Recruit staff to risk Manager Advisor position.  Identify priorities and action.	<b>December 2014</b> It is not possible to meet this deadline given that the Action Plan was received in January 2015. <b>December 2015</b>	Director Asset & Engineering Services	<i>WHS and Risk Assistant is working through the risks and identifying areas for action. First priority is satisfying Statewide that the risks they perceive are adequately covered by Council. Second priority is to review existing Risk Plans.</i>
6. Review the internal audit committee structure to include external representation.	<b>Medium</b>	Investigate options including REROC participation.  Appointment of external member.  Review internal audit committee structure.	July 2015	General Manager	<i>Internal Audit Committee is meeting on 3 March 2015.</i>  <i>An Independent member has been appointed. (Ken Crofts) A review of the IAC structure will be undertaken after 12 months operation.</i>

7. Update the Delegations register to reflect the recent restructure.	<b>High</b>	Finalise staff structure.  Review existing delegations to staff.  Develop a system and Register.  Issue delegations to affected staff.	March 2015	General Manager	<i>Staff structure has been finalised. A review of existing delegations has commenced.  A process to ensure delegations are up to date is being devised. The revised delegations will be issued by 31 July 2015.</i>
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### Strategic Community Planning

Area for Further Development	Priority	Action Proposed	Time Frame	Responsibility	Progress Report
8. Prepare plans of management for all community land.	<b>Medium</b>	Identify relevant land.  Liaise with relevant stakeholders.  Develop plans.	<b>June 2016</b> This is a huge task requiring significant resources and a more realistic time Frame would be <b>June 2017.</b>	Director Assets & Engineering Services	<i>Part of preparing Plans of Management for all Council areas. Sewer and Reticulation completed. Others in various draft stages. The completion will accelerate with the filling of vacant positions.</i>
9. Address agricultural and mining employment issues in future iterations of the Community Strategic Plan and Delivery program, and consider more broadly the social and other impacts of the eventual mine closure.	<b>High</b>	Establish committee and terms of reference.  Develop responses to Barrick Impact Assessment report.  Liaise with stakeholders.  Incorporate into 2016 Integrated Planning and Reporting documents.	June 2015	General Manager	<i>Committee and terms of Reference have been established. Appropriate responses are being formulated.  Will be part of council's community engagement strategy This will occur as part of the preparation / review of Council's CSP.</i>

10. Consider the development of a Tourism and Economic Development Strategy to support the achievement of the Community Strategic Plan (or incorporate such strategies into future iterations of the Community Strategic Plans).	<b>High</b>	<p>Progress short, medium and long term plans.</p> <p>Liaise with community and other stakeholders.</p> <p>Incorporate into 2016 Integrated Planning and Reporting documents.</p>	December 2014	General Manager	<p><i>Draft strategic plans are being prepared.</i></p> <p><i>This is occurring on a regular basis.</i></p> <p><i>This will occur as part of the preparation / review of Council's CSP.</i></p>
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### Resourcing the Plans to Achieve Financial Sustainability

Area for Further Development	Priority	Action Proposed	Time Frame	Responsibility	Progress Report
11. The Long Term Financial Plan needs to be revised to forecast a financially sustainable future.	<b>High</b>	<p>Review depreciation rates for the council's assets.</p> <p>Council consideration of fees and charges for use of facilities.</p> <p>Review of service levels.</p>	June 2015	Director Corporate Community & Development Services	<p><i>In preparation of draft budgets and to meet Fit for the Future guidelines, Council expenditure and LTFP being reviewed.</i></p> <p><i>Depreciation being reviewed in conjunction with revaluations and auditor recommendations</i></p> <p><i>Fees and charges being reviewed in budget process.</i></p> <p><i>Service levels being reviewed in line with available funds.</i></p>

12. The council should adopt a Borrowing Policy and incorporate it into the Long term financial Plan.	Medium	Develop borrowing policy and procedure.  Incorporate into the 2015 review of the Long term financial Plan.	January 2015	Director Corporate Community & Development Services	<i>Borrowing policy adopted by Council. Complete</i>  <i>Proposed borrowing will be incorporated in LTFP as required.</i>
13. Review the practice of transferring funds from the operational budget to reserves.	Medium	Review process.  Liaise with councillors and staff.	June 2015	Director Corporate Community & Development Services	<i>Practice to be reviewed in line with budget deliberations.</i>
14. The council is encouraged to progress its succession planning, particularly in relation to the identified key positions.	Medium	Identify key positions.  Complete risk matrix.  Collate information and develop plan.	June 2015	General Manager	<i>Key positions have been identified.</i> <i>The risk matrix has been completed.</i> <i>A succession plan is being developed.</i>

### Delivering Services to the Community

Area for Further Development	Priority	Action Proposed	Time Frame	Responsibility	Progress Report
15. Consider the introduction of a formal monitoring and evaluation process for resource sharing arrangements.	Low	Identify arrangements. Liaise with stakeholders. Develop process and agreements.	January 2016	General Manager	<i>REROC is about to produce an updated publication that will identify all of the current resource sharing arrangements in place.</i>

## 9.5 Council's Capital Expenditure Projects 2014/15

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents*

**Author:** Executive Assistant

**Officer's Recommendation:**

**That the information detailing the progress of Council's 2014/2015 capital expenditure projects, as at 3 March 2015 be received and noted.**

**Introduction**

Included as an attachment to this report is a list of the capital expenditure items agreed to by Council in conjunction with the adoption of the 2014/2015 annual budget.

The list has been updated to 3 March 2015.

**Financial Implications**

Any expenditure related to the projects detailed in the list has been included in the current 2014/2015 budget and where it is a project of significance it is the subject of a separate report to council.



## CAPITAL PROJECTS 2014-2015

PROJECT	BUDGET	TARGET DATE & PROGRESS
<b>GENERAL FUND</b>		
Childrens Services Landscaping	\$ 18,000	9/10/14: Preparation for works and design underway, expected completion April 2015
Disabled / Pram Ramps – Ungarie	\$ 5,000	18/11/14: completed at present as allocated
Replace Ground Lights with Domed at Aerodrome	\$ 120,000	5/8/14: Discussion with CASA <b>9/10: obtaining further information for Council</b>
New Beams at Lawn Cemetery (10 year plan)	\$ 30,000	18/11/14: investigations commenced
Mirrool Sunshine Park Fence	\$ 12,000	9/10/14: fence panels have arrived and delivery to Mirrool committee <b>3/3: complete</b>
Weethalle Shed Concrete Floor	\$ 8,000	28/10/14: complete
Dump Point – Cooina Park	\$ 15,000	18/11/14: investigations commenced
Rotary Park Watering System	\$ 5,000	18/11/14: awaiting current Rotary works to be finalised <b>3/3: complete</b>
Awning at Park Street Recreation Ground	\$ 25,000	18/11/14: schematic design prepared for DA, to be provided to User Group for final approval <b>3/3: 90% complete</b>
Screen for West Wyalong Landfill	\$ 33,000	18/11/14: investigations commenced
Shed for Traxcavator	\$ 10,000	18/11/14: complete

WHS at Landfill Replacement of Electrical Box & associated	\$ 35,000	16/2/15: in progress <b>3/3: Complete</b>
Aeration Channel West Wyalong	\$ 30,000	18/11/14: investigations commenced <b>3/3: commencing</b>
Reticulation Tanks Perseverance Street	\$ 65,000	16/2/2015: in progress, quotes called for <b>3/3: prices accepted</b>
Increase Capacity of Airport Dam – reticulation	\$ 30,000	16/2/2015: pending airport lease, new month/month arrangement
Flood Proof Ungarie Pump	\$ 350,000	18/11/14: partly completed <b>3/3: 95% complete</b>
Indoor Sporting Facilities	\$ 2,000,000 \$ 42,000 (CF)	19/8/14: Legal advice received, Steering Committee meeting scheduled for September 9 9/10: second Steering Committee meeting scheduled for October 14 <b>16/2/15: in hand, EOs and tenders called, report to the February Council meeting</b>
ANZAC Fund (Soldiers Hall at Wyalong)	\$ 10,000	9/10/14: Awaiting outcome of grant application prior to finalising works 16/2/15: liaising with Topy Hall <b>3/3: underway, will be completed by Anzac Day</b>
Main Street Heritage Plaques	\$ 10,000	9/10/14: 2 panels finalised, working on further panels <b>16/2/15: 2 completed</b>
Refurbish Topy Hall / Soldiers	\$ 50,000	9/10/14: meeting arranged with Hall Committee regarding priority of works

**CARRY OVER WORKS***as determined by Council on 28 October 2014*

Land Development Costs	\$ 709,000	16/2/15: pending acquisition <b>3/3: Claim to be granted however not expected to be signed off prior to election. Valuation to be obtained and further dealings made directly with the Lands Council</b>
Legal Expenses	\$ 49,200	16/2/15: to be transferred to Reserves
CSU Shade Sail	\$ 7,500	16/2/15: quotes received
Library Revitalising Project	\$ 10,891	<b>3/3: carpet options being considered</b>
Heartmoves Funding	\$ 5,000	16/2/15: in progress, nearing completion
Transport NSW Funding	\$ 5,754	16/2/15: in progress, nearing completion
Council Building Maintenance	\$ 20,298	16/2/15: to be transferred to Reserves
Council Buildings Project	\$ 45,667	16/2/15: to be transferred to Reserves
RCD Compliance	\$ 15,000	16/2/15: complete
Heritage Plaques	\$ 7,162	
Plant & Equipment Purchases	\$ 70,000	18/11/14: complete
Main St Illumination	\$ 40,000	16/2/15: scheme submitted for consideration
Ungarie Museum Internal Alteration	\$ 1,972	
Refurbish Airport Building roof, internal & some external	\$ 28,123	<b>3/3: some internal works still to be complete</b>

Toilets – Aberlines Toilets	\$ 11,625	18/11/14: complete
Cemeteries Sump Solar Pump & Ag Pipe	\$ 5,000	16/2/15: complete
Repair old unattended grave sites	\$ 20,000	18/11/14: being completed as needed <b>3/3: Heritage Group assisting</b>
Cemetery Extension, landscaping	\$ 6,100	<b>3/3: Almost complete</b>
Reg Rattey Monument	\$ 80,000	16/2/15: EOI to be issued for artist
Perseverance Street Rec Ground Development	\$ 150,000	18/11/14: part of current grant application 3/2/15: unsuccessful Clubs grant application submitted
Barmedman Sewerage Services Infrastructure	\$ 41,392	18/11/14: 70% complete
Saleyard Reticulation Works	\$ 94,329	18/11/14: 95% complete

## 9.6 LGNSW State Election Priorities

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP15.2 Work in partnership with, community groups, advisory committees, Government Departments, businesses and council staff.*

**Author:** General Manager

### **Officer's Recommendation:**

**That Bland Shire Council support the LGNSW State Election Priorities by way of the issue of mayoral messages in the media and letters to all candidates for the seat of Cootamundra.**

### **Introduction**

Council is in receipt of the LGNSW State Election Priorities Toolkit for councils. The Toolkit comprises templates for a Mayoral Minute, which is included elsewhere in this business paper as well as templates for a media release, letters to local MP's and a number of Mayoral Messages relating to inadequate funding for public libraries and roads.

I have included below an extract from the message from the President of LGNSW:

*"LGNSW is also conducting a media campaign in the lead-up to the March election to raise awareness amongst all political parties and candidates about the challenges being faced by the Local Government sector in NSW. A social media strategy is rolling out as well, and your Association is also meeting on the election priorities with key players.*

*LGNSW is asking councils to put a Mayoral Minute to their council endorsing State Election Priorities 2015, to write to their local MP and candidates asking for support and a response, and to advocate for the priorities in the media."*

A copy of the actual Campaign Document has been included separately with this business paper.

### **Conclusion**

LGNSW is a strong advocate for local government in this state and their campaign for stronger local government is well worth supporting. My only comment is that all of this information was only received by e-mail on 5 March 2015 which does not leave a lot of time for councils to adequately support this campaign.

### **Financial Implications**

Nil to this report.

## 9.7 Indigenous Advisory Committee

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP3.3 Support and strengthen our indigenous culture and history.*

**Author:** General Manager

### **Officer's Recommendation:**

- 1. That the Indigenous Advisory Committee be dismantled and in its place an Indigenous Liaison Committee be established;**
- 2. That the new Indigenous Liaison Committee consists of the following members:**
  - All members of the LALC Board
  - The mayor of the day,
  - At least two councillors and
  - The general manager of the day.
- 3. That council nominate at least two councillors for membership of the Indigenous Liaison Committee;**
- 4. That the general manager be delegated authority to establish this committee in consultation with the WW LALC.**

### **Introduction**

Council is in receipt of correspondence from the West Wyalong Local Aboriginal Land Council advising of the resignation of the LALC members from the Indigenous Advisory Committee of Council.

All three (3) members have indicated that they are feeling disillusioned and disheartened by the results the advisory committee has been able to achieve since its inception in 2012. The members have also indicated that they hope that the relationship between the LALC and Council can continue to grow for the benefit of both parties. However, they do believe that this will not occur in the current format of the Indigenous Advisory Committee.

It is true that the format and guidelines for council's advisory committees do not lend themselves to the type of issues that have been raised in the Indigenous Advisory Committee. Having said that though I believe that there has been a number of successes arising out of this relationship including the close liaison on land claim issues, the teamwork in developing the wetlands as a joint project and the development of an indigenous information panel for the tourist information boards.

There have, however, been other matters that would be best addressed in a simple, Indigenous Liaison Committee, involving members of the WW LALC, councillors and the general manager. The concept of the Liaison Committee I understand is supported by the members of the WW LALC.

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

**Conclusion**

While it is disappointing that the concept of the Advisory Committee has not worked to the benefit of the LALC the option of converting to an Indigenous Liaison Committee may be more effective in delivering identified outcomes for both parties.

I would recommend that the Advisory Committee be dismantled and in its place we establish an Indigenous Liaison Committee consisting of all members of the LALC Board, the mayor of the day, at least two councillors and the general manager of the day.

**Financial Implications**

Nil to this report.

## 9.8 Request For Donation – Proposed Golf Pro-Am Event

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP 19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire.*

**Author:** General Manager

### **Officer's Recommendation:**

- 1. That Council support the request from the West Wyalong Services and Citizens Club Golf Club for a donation towards expenses in organising a pro-am golf tournament over the weekend of 30-31 May 2015.**
- 2. That a donation of \$7,000.00 be made for this purpose from the 'promote tourism' budget allocation for 2014/15.**
- 3. That the funds be allocated on the receipt of authorised invoices.**
- 4. That the Golf Club ensures that Bland Shire Council is recognised as a major sponsor of this event.**

### **Introduction**

Council is in receipt of a request from the West Wyalong Services and Citizens Club Golf Club for a donation towards expenses in organising a pro-am golf tournament over the weekend of 30-31 May 2015.

It is expected that up to 80 players will be involved with 40 professional and 80 amateur golfers taking part in the event. It is also expected that the majority of players will come from outside the Shire and as it is a two day event that the visiting golfers will be staying overnight in West Wyalong.

### **Conclusion**

This proposed event fits in well with the concept of 'sports tourism' whereby a local sporting group has taken the initiative to organise an event that runs over two days thus ensuring overnight stays for many of the participants.

### **Financial Implications**

The estimated overall budget for organising this event is \$25,000.00 which includes promotion and marketing, entertainment, accommodation for special guests and trophies.

The Club is seeking a donation of \$7,000.00 from Council which will confirm Bland Shire Council as a major sponsor of the event.



There is currently a 2014/15 budget allocation of \$30,000.00 for 'promote tourism' of which only \$2,983.00 had been expended to 31 December 2014 and at this stage there is no impending call on the balance of these funds.

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

## SECTION 3 – CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

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### 9.9 Financial Statements – February 2015

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP14.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.*

**Author** Director Corporate, Community & Development Services

**Officer's Recommendation:**

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of February, 2015.
2. That Council confirms the payment of accounts, for the period 01 February, 2015 to 28 February 2015, summarised in the accounts summary totalling \$2,306,256.64

**STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF FEBRUARY, 2015.**

**BANK BALANCES AS AT 28 FEBRUARY, 2014**

<b>ACCOUNT</b>	<b>BALANCE</b>
General Fund	\$ 1,441,183.96
BCard	\$ 15,990.00
	<b>\$ 1,457,173.96</b>
Invested Funds	
Fixed Deposits	\$10,500,000.00
Deposits at Call	\$ 2,258,545.57
	<b>\$12,758,545.57</b>
Net Balance	<b>\$14,215,719.53</b>
Percentage of investment to Net Balance	89.75%

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

**STATEMENT OF BANK BALANCES AS AT 28.02.15**  
**SUBMITTED TO THE ORDINARY MEETING MARCH, 2015**

Balance as at 01.02.15 \$ 124,852.73

**Add Receipts**

For month of February 2015 \$ 3,638,577.87

Includes

<b>Receipt Date.</b>	<b>Receipt No.</b>	<b>Receipt Name</b>	<b>Received Total</b>
02/02/2015		IMB Term Deposit	\$ 500,000.00
04/02/2015		RMS Block Grant	\$ 249,750.00
17/02/2015		FAG 3 <sup>rd</sup> Quarter Payment	\$1,653,188.00

**Less Payments**

For month of February 2015 \$2,306,256.64

Includes

<b>Payment Date.</b>	<b>EFT No.</b>	<b>Payee Name</b>	<b>Payment Total</b>
19/02/2015		Transfer to Cash at Call	\$1,000,000.00

Cash Balance \$ 1,457,173.96

Limit of Overdraft Arranged with Bank \$ 350,000.00

## ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period February 01, 2015 to February 28, 2015.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

<b>Fund</b>	<b>Voucher No.s</b>	<b>Total</b>
Cheques	024419 - 024454	\$74,362.86
Auto-pay      Creditors	E003474 – E003766	\$798,341.85
Auto-pay      Payroll	01/02 – 22/02	\$ 422,569.44
February Bank Charges & Commission etc		\$896.92
Direct Debits	Repayments & Vehicle Lease	\$10,085.57
Transfer to Cash at Call		\$1,000,000.00
		<b>\$ 2,306,256.64</b>

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....  
Director of Corporate, Community & Development Services

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

**CERTIFICATE OF GENERAL MANAGER**

This accounts summary, a copy of which was submitted to each member of Council on the 17 March 2015, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....  
General Manager

**CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING**

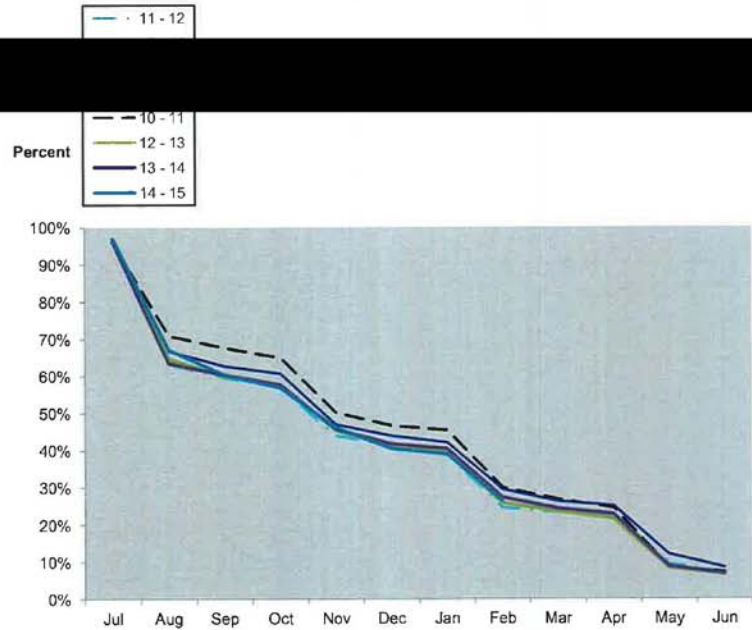
I certify that this accounts summary, covering amounts totalling \$ 2,306,256.64 was submitted to the Ordinary Meeting on the 17 March 2015 and that the amounts are presented to Council for confirmation of payment.

.....  
Chairman of Ordinary Meeting

**STATEMENT OF RATES AS AT 31 January 2014**

RATE	Levy	Arrears	Adjustments	Interest	Total	Pension Rebate	Collections	Balance	2014-15	2013-14
General	\$6,004,291.81	\$353,068.17	-\$4,372.42	\$16,810.41	\$6,369,797.97	-\$78,035.74	-\$4,730,219.02	\$1,561,543.21	24.82%	25.68%
Sewerage	\$1,245,540.00	\$145,838.73	\$1,732.34	\$7,143.69	\$1,400,354.76	-\$37,271.64	-\$930,820.59	\$432,262.53	31.71%	32.81%
Garbage/Services/Legal	\$846,636.00	\$157,784.54	\$29,910.62	\$7,548.27	\$1,041,879.43	-\$47,404.02	-\$667,159.26	\$327,316.15	32.91%	34.68%
Overpayments	\$0.00	\$0.00					-\$34,955.96	-\$34,955.96		
<b>TOTALS:</b>	<b>\$8,096,467.81</b>	<b>\$656,791.44</b>	<b>\$27,270.54</b>	<b>\$31,502.37</b>	<b>\$8,812,032.16</b>	<b>-\$162,711.40</b>	<b>-\$6,363,154.83</b>	<b>\$2,286,165.93</b>	<b>26.43%</b>	<b>27.26%</b>

% of Rates



Debt Analysis	Properties	Balance
Sale of Land	0	\$0.00
Future Sale of Land	51	\$103,829.79
Future Sale of Land Arrangements	64	\$40,473.08
Debt Collection	85	\$278,786.66
Centrepay	42	\$41,247.16
<b>Total</b>	<b>242</b>	<b>\$464,336.69</b>

APB 6/3/15

*[Handwritten Signature]*  
6/3/15

**INVESTMENTS**

The following table gives details of Council's Funds invested at 28th February 2015. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
05-August-2014	Bank of QLD (Floating Rate Note)	1,000,000.00	731 days	0.95% + BBSW	05-August-2016
01-September-2014	ING Bank (Term Deposit)	1,000,000.00	183 days	3.54%	03-March-2015
18-September-2014	ING Bank (Term Deposit)	1,000,000.00	180 Days	3.51%	17-March-2015
04-December-2014	NAB (Term Deposit)	1,000,000.00	182 Days	3.56%	04-June-2015
31-January-2015	NAB (Term Deposit)	1,000,000.00	90 days	3.26%	01-May-2015
22-January-2015	NAB (Term Deposit)	1,000,000.00	182 days	3.52%	23-July-2015
18-November-2014	NAB (Term Deposit)	1,500,000.00	182 days	3.57%	19-May-2015
01-February-2015	Westpac (Term Deposit)	1,000,000.00	184 days	3.43%	01-August-2015
14-October-2014	ME Bank (Term Deposit)	1,000,000.00	182 days	3.50%	14-April-2015
30-September-2014	Bank of QLD (Term Deposit)	1,000,000.00	182 days	3.45%	31-March-2015
	ANZ Deposit at Call	50,699.08	Cash at Call		
	CBA Deposit at Call	2,207,846.49	Cash at Call		
	<b>TOTAL:</b>	<u>12,758,545.57</u>			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

Lehman Brothers Managed Funds 192,000.00 Managed Funds

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

\_\_\_\_\_  
Director Corporate Community & Development Services

## 9.10 Making Of Rates & Charges 2015/16

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*15 – To provide quality leadership, governance and management.*

**Author:** Director Corporate, Community and Development Services

**Officer's Recommendation:**

**That the Council makes the rates and charges for the year 2015/2016 to allow for inclusion in the 2015/16 budget preparation.**

Bland Shire Council will, under Section 497 of the NSW Local Government Act 1993, levy Ordinary Rates on all rateable properties within its area. The rates that are proposed to be levied are set out hereunder. All Council Rates and Charges are exempt from Goods and services tax (GST).

The rate pegging limit for Ordinary Rates, as advised by The Minister for Local Government, has been set at 2.4% for the 2015/16 rating year. The below recommendations have been calculated on a 2.4% rate increase.

The Council will adopt the Revenue Policy and budget document at a later date, however for the budget document income to be accurate, Staff request the following rates and charges be adopted at this time.

**RECOMMENDATION 1**

**Officer's Recommendation:**

**ORDINARY RATE**

- A. That it is hereby RECOMMENDED that Ordinary Rates be made for the year commencing on 1 July 2015 on all rateable land within the area of the Council of Bland as follows:**
- (a) Farmland Rate**  
A base amount of seventy eight dollars (\$78.00) per assessment plus an ad-valorem amount of point zero zero six three three one cents (0.006331c) in the dollar on the land value of all rateable land categorised as farmland, the base amount to yield two point nine three percent (2.93%) of the total amount payable by the levying of the Farmland rate.



**(b) Mining Rate**

A base amount of one hundred and sixty seven dollars (\$167.00) plus an ad-valorem amount of point zero one zero one cents (0.01010c) in the dollar on the land value of all land categorised as mining land, the base amount to yield three point zero zero percent (3.00%) of the total amount payable by the levying of the mining rate.

**(c) Gold Mining Rate**

A base amount of one hundred and sixty seven dollars (\$167.00) plus an ad-valorem amount of point zero four seven four three one cents (0.047431c) in the dollar on the land value that is categorised as gold mining land, the base amount to yield zero point zero two percent (\$0.02%) of the total amount payable by the levying of the mining rate.

**RECOMMENDATION 2**

**Officer's Recommendation:**

**B. That it is hereby RECOMMENDED that Ordinary Rates be now made for the year commencing on 1 July 2015 on all rateable land within the area of the Council of Bland as follows:**

**(a) Residential Rate**

A base amount of seventy eight dollars (\$78.00) per assessment plus an ad-valorem amount of point zero zero seven zero three two cents (0.007032c) in the dollar on the land value of all rateable land categorised as residential, the base amount to yield twenty nine point nine two percent (29.92%) of the total amount payable by the levying of the Residential rate.

**(b) Business Rate**

A base amount of one hundred and forty four dollars (\$144.00) plus an ad-valorem amount of point zero one two eight six three cents (0.012863c) in the dollar on the land value of all land categorised as business land, the base amount to yield twenty seven point one eight percent (27.11%) of the total amount payable by the levying of the Business Rate.

But excepting there—from any land within the following areas of the Council of Bland which are hereby taken to be separate centres of population for the purposes of Section 529 (2) (b) of the Local Government Act 1993; and centres of activity for the Purposes of Section 529 (2) (d) of that Act:

- \* Land within the West/Wyalong Differential General Rating District as defined in the minutes of the meeting of the Council held on the 8 December 1992.
- \* Land within the Town Improvement District of Barmedman as defined in the minutes of the meeting of the Council held on 8 November 1940 and notified in the NSW Government Gazette of 15 November 1940.
- \* Land within the Town Improvement District of Ungarie as defined in the minutes of the Meeting of the Council held on 10 December 1926 and notified in the NSW Government Gazette of 24 December 1926.

**RECOMMENDATION 3**

**Officer's Recommendation:**

**WEST WYALONG - WYALONG**

**THAT Ordinary Rates be now made on all rateable land within that part of the area of the Council of Bland within the West Wyalong/Wyalong Differential General Rating District as defined in the Minutes of the Council held on 8 December 1992, as follows:**

- (a) Residential (West Wyalong/Wyalong) Rate**  
A base amount of one hundred and forty four dollars (\$144.00) per assessment plus an ad-valorem amount of point zero one two six eight five cents (0.012685c) in the dollar on the land value of all rateable land, the base amount to yield twenty two point five five percent (22.55%) of the total amount payable by the levying of the Residential (West Wyalong/Wyalong) rate.
- (a) Business (West Wyalong/Wyalong) Rate**  
A base amount of one hundred and sixty seven dollars (\$167.00) per assessment plus an ad-valorem amount of point zero two one three two zero cents (0.021320c) in the dollar on the land value of all rateable land categorised as business land, the base amount to yield eleven point four six percent (11.46%) of the total amount payable by the levying of the Business (West Wyalong/Wyalong) rate.

**RECOMMENDATION 4**

**Officer's Recommendation**

**BARMEDMAN**

**THAT Ordinary Rates be now made on all rateable land within that part of the area of the Council of Bland within the Town Improvement District of Barmedman as defined in the Minutes of the Council held on 8 November 1940 and notified in the NSW Government Gazette on the 15 November 1940, as follows:**

- (a) Residential (Barmedman) Rate**  
A base amount of seventy eight dollars (\$78.00) per assessment plus an ad-valorem amount of point zero two one five one seven cents (0.021517c) in the dollar on the land value of rateable land, that is categorised as residential land, the base amount to yield thirty seven point one five percent (37.15%) of the total amount payable by the levying of the Residential (Barmedman) rate.
- (a) Business (Barmedman) Rate**  
A base amount of seventy eight dollars (\$78.00) per assessment plus an ad-valorem amount of point zero two two five zero five cents (0.022505c) in the dollar on the land value of all rateable land categorised as business land, the base amount to yield thirty five point thirty four percent (35.34%) of the total amount payable by the levying of the Business (Barmedman) rate.

**RECOMMENDATION 5**

**Officer's Recommendation:**

**UNGARIE**

**THAT Ordinary Rates be now made on all rateable land within that part of the area of the Council of Bland within the Town Improvement District of Ungarie as defined in the Minutes of the meeting of the Council held on 10 December 1926 and notified in the NSW Government Gazette of the 24 December 1926, as follows:**

**(a) Residential (Ungarie) Rate**

A base amount of seventy eight dollars (\$78.00) per assessment plus an ad-valorem amount of point zero four zero three six seven cents (0.040367) in the dollar on the land value of all rateable land, the base amount to yield thirty five point two nine percent (35.29%) of the total amount payable by the levying of the Residential (Ungarie) rate.

**(a) Business (Ungarie) Rate**

A base amount of seventy eight dollars (\$78.00) per assessment plus an ad-valorem amount of point zero four three two seven four cents (0.043274) in the dollar on the land value of all rateable land categorised as business land the base amount to yield twenty nine point zero zero percent (29.00%) of the total amount payable by the levying of the Business (Ungarie) rate.

**RECOMMENDATION 6**

**Officer's Recommendation:**

**SEWER SPECIAL RATE**

**It is hereby RECOMMENDED that a Sewerage Special Rate be now made for the year commencing on 1 July 2015 subject to a minimum amount of six hundred and eighty five dollars (\$685.00) excepting any assessment in respect of the land not built upon nor connected to sewer mains in which case the minimum amount shall be, one hundred and sixty dollars (\$160.00) and that the charge to be made for non-rateable land provided with sewerage services shall be:**

**(a)** Land defined in Clause 184(1) of former Ordinance 46 under the Local Government Act 1919- \$138.00 for each water closet on the premises and \$72.00 per annum for each cistern serving any urinal on the premises.

**(b)** Land defined in Clause 184(2) of former Ordinance 46 under the Local Government Act 1919- \$138.00 for each water closet on the premises and \$72.00 per annum for each cistern serving any urinal on the premises.

**RECOMMENDATION 7**

**Officer's Recommendation**

**DOMESTIC WASTE MANGEMENT CHARGE**

**THAT a Domestic Waste Management Charge be now made in respect of Residential premises within the area of the Council of Bland where a domestic waste management services is available, as follows:**

**(a) Land, which is occupied and/or built upon-**

**Standard 240L domestic service:**

Barmedman	\$329.00
Ungarie	\$329.00
West Wyalong/Wyalong	\$329.00
Weethalle	\$329.00
plus \$329 per extra collection.	

**Standard 120L Domestic Service:**

West Wyalong/Wyalong	\$267.00
Ungarie	\$267.00
Barmedman	\$267.00
Weethalle	\$267.00
plus \$267 per extra collection.	

**(b) Vacant Land able to be built upon** \$27.00

**RECOMMENDATION 8**

**Officer's Recommendation**

**TRADE WASTE SERVICE CHARGE**

**THAT an annual charge be made on land categorised as Business Land within the area of the Council of Bland and which is provided by Council with a trade waste removal service as follows:**

**Standard 240L Collections:**

West Wyalong/Wyalong	\$343.00
Ungarie	\$343.00
Barmedman	\$343.00
Weethalle	\$343.00
plus \$326.00 per extra collection	

**Standard 120L Collections:**

West Wyalong/Wyalong	\$280.00
Ungarie	\$280.00
Barmedman	\$280.00
Weethalle	\$280.00
plus \$280.00 per extra collection.	

**Annual Waste Management Charge**

A charge of \$27.00 per property will apply to all properties not within a serviced area for the DWMS, under Section 501 of the Local Government Act.

## 9.11 Rezoning of Airport Land

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses*

**Author:** Town Planner

### **Officer's Recommendation:**

**That Council resolves to prepare a planning proposal to rezone Lot 10 DP1141509 and Lot 11 DP1141509 from SP2 Infrastructure to IN1 General Industrial.**

### **Introduction**

Over the past 12 months it has become apparent that there is a lack of industrial land that can readily be available for potential development. The airport land which is currently zoned SP2 Infrastructure has been identified as land that could be rezoned industrial. The benefit of undertaking a rezoning of this land is that the land is freehold and owned by Bland Shire Council.

It is likely that the Department of Planning will require a similar area of land currently zoned industrial land to be 'down zoned' in order for Council to meet strategic justification requirements. This 'down zoning' should be part of any subsequent planning proposal for the rezoning of land at the West Wyalong Airport.

The airport is comprised of two lots, with a total area of 318.73 hectares:

Lot 10 DP1141509 – 237.75 hectares

Lot 11 DP1141509 – 80.98 hectares



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

**Conclusion**

The initial step in the rezoning process is to prepare a planning proposal for submission to the Department of Planning for a gateway determination.

**Financial Implications**

Nil to this report.

## 9.12 Visitor Information Centre

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP19 Visitors and tourists are welcomed and make positive a contribution to the community and economy*

**Authors:** Director Corporate, Community and Development Services  
Community Relations Officer  
Community Development Officer

### **Officer's Recommendation:**

- 1. That the information regarding the Visitor Information Centre options be received and noted.**
- 2. That the Council indicate its preferred option for a Visitor Information Centre in the Bland Shire.**

### **Introduction**

Bland Shire Council recently conducted a major community consultation in regards to visitor information and cultural facilities and services in the Bland Shire.

The survey results and reports were received at Council's monthly meeting on Tuesday, February 17.

The survey process indicated a strong preference for visitor information facilities to be located at the McCann Park end of Main Street (west of the West Wyalong Post Office) and open seven days a week.

The community also indicated a preference for total expenditure of between \$50,000 and \$200,000 on the construction or implementation of new visitor information facilities at an existing building or site. Meanwhile, the business community favoured an investment of between \$200,000 and \$500,000. These findings were acknowledged in the executive summary attached to each of the reports.

Taking into account the findings of the community consultation process and following subsequent discussions at the monthly workshop, Council has identified three potential options for the purpose of this report–

- Option 1: Council establish and operate a Visitor Information Centre from 184 Main Street (the former Elders building)
- Option 2: Council seek expressions of interest from businesses to operate a Visitor Information Centre from 184 Main Street, or



- Option 3: Council enter into formal discussions with Kurrajong Waratah regarding the possible extension and co-location of a Visitor Information Centre at Café Peckish in McCann Park.

There has also been discussion about making an investment in visitor information technology - such as an application, specific tourist information mobile website and/or interactive information touch screens.

To provide Council with a clearer picture, staff have compiled estimated costs to Council (where available) for each of the identified options, including ongoing maintenance expenses.

Council already has a budget allocation of \$81,000 in its 2014-2015 budget for the provision of a wheelchair ramp and rails, automatic doors, disabled toilets and parents room, flooring, the removal of benches, an electrical upgrade, the removal of concrete on the side of the building and a general site cleanup at 184 Main Street.

To operate as a visitor information centre, Council would need to make an additional investment to include an internal fitout, office furniture, IT infrastructure, telephones and appropriate signage surrounding the facility. These **additional costs** will vary depending on size, scope etc and require **further investigation**.

**The above mentioned construction/implementation costs to operate a visitor information centre from 184 Main Street will be the same for both options one and two.**

#### Option One

If Council were to run the Visitor Information Centre as a stand alone facility, the ongoing maintenance costs at 184 Main Street would include:

Electricity	\$	7,000	Based on information from previous tenant
Water	\$	1,200	Based on Connection fee and usage
Staffing	\$	98,530	Based on 1EFT x 5 days per week plus 5 hours Saturday and 5 hours Sunday An additional \$70,070 to current expenditure
Telephone	\$	1,600	Based on CSU charges including connections, calls and fax
Maintenance and Repair	\$	10,000	Based on similar building and unknown factors
Depreciation	\$	4,240	
Rates	\$	4,872	
<b>TOTAL</b>	<b>\$</b>	<b>127,442</b>	

While the community has expressed a desire for the Visitor Information Centre to be staffed by a mixture of trained staff and volunteers, it is widely acknowledged that volunteer numbers across New South Wales are declining. Bland Shire organisations are also struggling to attract and retain volunteers and in the current environment it is unlikely that volunteers can be relied upon to independently staff the visitor information centre on weekends and public holidays.

To ensure the facility is open seven days a week and adequately staffed, even if a volunteer is available Council would still likely need to provide one staff member to work at the centre every Saturday, Sunday and public holiday. In addition to the Senior Economic Development and Tourism Advisor (SEADTA), currently there is 0.5 staff allocated to the Economic Development and Tourism area, and the additional 0.5 would be required to be added. Potentially, this expense could be reallocated from existing budget and staff resources.

While existing staff could in theory work from the Visitor Information Centre, at least in part during the week, there is no provision in Council's current budget to provide staff to man the visitor information centre outside these hours.

The estimated additional cost to Council of providing a staff member for a five hour shift every Saturday, Sunday and public holiday (excluding Christmas Day) would be approximately \$33,750 in addition to the extra 0.5 staff allocation required during the week.

The annual cost to Council of staffing and maintenance (including electricity, water, general repairs etc) in terms of option one would be approximately \$127,442 as indicated above.

### Option Two

In terms of option two, Council would likely make an agreed upon annual payment/contribution to a business to provide visitor information services, including staffing, seven days a week. Council would continue to incur depreciation and general maintenance costs of approximately \$19,664 per year.

Water	\$	552	Based on Connection fee only
Maintenance and Repair	\$	10,000	based on similar building and unknown factors
Depreciation	\$	4,240	
Rates	\$	4,872	

<b>SUB TOTAL</b>	<b>\$</b>	<b>19,664</b>
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One Off contribution	\$	TBA
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<b>TOTAL</b>	<b>\$</b>	<b>\$19664 + TBA</b>
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The annual contribution would be negotiated between Council and the preferred provider as identified following the expression of interest process.

### Option Three

The cost to Council of option three would have to be determined during formal discussions. However, it is expected that Council would remain responsible for staffing the visitor information centre section. If Council was to provide staff during the week and on weekends and public holidays the annual staffing cost would be approximately \$98,530 as indicated in option 1 and below.

Depending on negotiations, Council may also be required to make a contribution to other costs such as electricity and water but would likely achieve some savings in these areas.

Electricity	\$	1,500	Estimation Only
Staffing	\$	98,530	Based on 1EFT x 5 days per week plus 5 hours Saturday and 5 hours Sunday An additional \$70,070 to current expenditure
Telephone	\$	1,600	Based on CSU charges including connections, fax,
Maintenance and Repair	\$	1,500	Estimation Only
<b>SUB TOTAL</b>	<b>\$</b>	<b>103,130</b>	
One Off contribution	\$	160,000	
<b>TOTAL</b>	<b>\$</b>	<b>263,130</b>	

### Technology report

Bland Shire Council staff have researched a number of different online and interactive technologies to identify the most user friendly, economical and effective method of providing visitor information technology to tourists. Three interactive technologies were researched to determine which would be the most effective for our community including application development, interactive touch screen kiosks and website creation.

Quotes have been obtained from a number of mobile phone/tablet application development agencies for the costs associated with developing a visitor information application for the Bland Shire. Two different applications would need to be developed to ensure compatibility with both the android model as well as the apple model resulting in significant costs ranging from approximately \$35,000 to \$50,000. This figure is based on a standard application and is dependent on the level of content required for the application. The more content, the greater the application development costs. Further, the software platform that applications run on known as ios8 is required to be updated frequently and this can at times cause applications to crash requiring them to be redeveloped at significant cost to the owner each time this occurs. Quotes were obtained from the following agencies, all of whom quoted figures between the abovementioned amounts. Agencies are unable to provide a more exact quote without precise information about the contents required for the application.

<http://www.outware.com.au/>

<http://www.appscore.com.au/>

<http://www.buzinga.com.au/>

A quote was obtained from touchscreen solutions (Australia's leading supplier of Touchscreen Outdoor Kiosks) for a 42 inch Outdoor Touch Screen All-Weather Kiosk. These touch screen systems are specifically designed for outdoor use and built to withstand extreme temperatures and weather conditions. The cost per unit for an Outdoor Touch Screen All-Weather Kiosk 42" is \$15,390. The amount quoted is for the hardware only and does not include software or content required to run the system. Touch Screen Solutions were unable to provide a quote for the software as they do not specialise in this area and would require comprehensive information about the content that would need to be included in the unit to provide a realistic quote. It was reported that the software and content is a significant cost on top of the price of the unit.

Business development manager, Michael Lam, reported that a number of local Councils in Sydney and more recently in rural and regional New South Wales were currently developing this technology.

A further quote was obtained for the costs associated with the development of a visitor information website. Based on research it appears that a HTML 5 responsive website would be the most suitable as it is able to adapt to the user's needs and device capabilities. If a mobile user will be viewing the site on a small screen such as a tablet or a smart phone, the content will adapt to fit the screen size automatically. The cost to develop a HTML 5 responsive website would range between \$5,000 and \$10,000 depending on the amount of content required and the ability of staff to upload data on to the website. The development of such a website allows for ease of updates, with staff being able to update the content of the website as required.

A HTML 5 responsive website is cost effective, is compatible with all devices, accessible from anywhere and individuals wanting to access information about the community would be able to do so prior to arriving - ensuring that they are able to better plan how they utilise their time in the Bland Shire.

However, for any website, interactive kiosk or application to be effective, Council will need to also make a significant investment in developing relevant content such as modern photographs, videos and editorial/information about local attractions and local businesses which showcase the Bland Shire.

Any allocation of funding for the development of technology should include a significant investment in content creation.

Once the content is developed it can be utilised across all platforms, including a new website, interactive kiosk and/or application as well as in printed promotional material.

Technology Kiosks	\$ 77,700	5 kiosks at \$15,390 freight \$750
Content Development	\$ 15,000	Estimation based on best advice received, includes creation, photography, etc
Website Development	\$ 7,500	Estimation based on best advice received
Maintenance and Repair	\$ 2,500	Estimation Only
Telecommunications costs	\$ 1,200	Based on \$100 per month unlimited internet access
Depreciation	\$ 7,695	Depreciated over 10 year straight line method
<b>TOTAL</b>	<b>\$ 111,595</b>	

### Conclusion

The survey conducted regarding a visitor information centre was generally in support of VIC services and several options are available for Council to consider to progress to the next step.

### Financial Implications

As indicated above in addition to as yet to be determined fit out and furniture costs.

## 9.13 Cultural Development Grant – Ungarie Town Band

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP3.2 Promote, support and facilitate a thriving cultural/regional arts community*

**Author:** Community Development Officer

### **Cultural Advisory Committee recommendation:**

**That Council approve the Cultural Development Grant application from the Ungarie Town Band for the amount of \$1000**

### **Introduction**

The Ungarie Town Band has applied to Council for a Cultural Development Grant to assist with the costs of purchasing music and travelling expenses to attend performances around the region. The Ungarie Town Band provides musical entertainment for the residents of the Ungarie and West Wyalong districts, performing at various events including the Ungarie craft markets, Ungarie Show, Ungarie Central School functions, the In the West festival and the Bland Shire Council Christmas Extravaganza.

Performing in the band provides a great opportunity for members to rehearse and perform with other like minded musicians, expand on their existing music skills and showcase their talents to the wider community.

All members of the band and members of Ungarie and extended community will benefit from the acquisition of new music, allowing the band to expand its repertoire and perform a wider range of music for the community. Band members will also greatly benefit from the opportunity to perform at regional events such as the Leeton Spectacular. This will improve the confidence and skills of members, providing them with the chance to perform with other like minded individuals.

### **Conclusion**

This request received strong and unanimous support from Council's Cultural Advisory Committee and strongly accords with the priorities identified in Council's Community Strategic Plan.

### **Financial Implications**

There is currently \$5000 remaining in Council's Cultural Development Grant budget.

## **SECTION 4 – REPORTS FOR INFORMATION**

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**Officer's Recommendation:**

**That the following reports, provided for information only, be received and noted:**

- **9.14 - Asset & Engineering Services Report**
- **9.15 - Community Services Report**
- **9.16 - Bland Shire Library Monthly Update**
- **9.17 - Children Services Monthly Update**
- **9.18 - Development Services Activities/Statistics for February 2015**
- **9.19 - Economic Development & Tourism Report – March**

## 9.14 Asset & Engineering Services Report

*Our infrastructure*      *Reviewing, renewing & improving our core community assets*

*Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate*

13. Ensure that public places and facilities are well maintained and easily accessible.

**Author:** Director – Engineering Services

### **Introduction**

The following work was carried out:-

#### **1. NATIONAL AND STATE ROAD MAINTENANCE**

Routine maintenance as per single invitation contract carried out on MR57 South and SH17.

#### **2. REGIONAL ROADS MAINTENANCE**

Bitumen patching carried out on MR231.  
Line marking has been completed on MR398 East and West.

#### **3. LOCAL ROADS CONSTRUCTION - RTR**

Reconstruction of 1.2 km of curves on Kolkilbertoo Road is in progress. First run of gravel has been put down on 1 km.

Heavy patching and PolyCom stabilising is in progress on Quandialla Road.

#### **4. SHIRE ROADS MAINTENANCE**

Bitumen patching carried out on the following;

- Quandialla Road
- Lake Cowal Road
- Wamboyne Road

Wet Grading

- Meaghers Lane
- O'Briens Lane
- Tyndalls Lane

Polycom

- Holland's Lane

Guide posting has been done on a number of rural sealed roads, minor gravel patching and drainage works has been done on a number of unsealed roads within the shire.

Line marking has been completed on the Tallimba Road, Bonehams Lane and is in progress on the Lake Cowal Road.



**5. VILLAGE MAINTENANCE**

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checks carried out at Barmedman, Tallimba, Ungarie and Mirrool

**6 PARK MAINTENANCE**

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- McCann, Barnado and Monash parks have had sprinklers replaced due to vandalism
- Monash and Barnado parks have had water pipe line repairs carried out
- council chambers and H.A.C.C Maintenance carried out
- Rotary park sprinkler cleaned out after continued blockages
- Barnado park fountain cleaned

**7 OVALS MAINTENANCE**

- Maintenance to sporting ovals and surrounds
- Maintenance to lawn and monument cemetery
- Maintenance to Herridge park, Cooinda park, Rotary park and Wyalong court house
- Herridge park sprinklers replaced
- Ovals and pump sheds irrigation checks carried out
- Line marking on ovals for touch foot ball, cricket, athletics and rugby league
- Ron Crowe oval preparations for knock out
- Cooinda park tree watering

**8 MAINTENANCE TOWN**

- Main street gardens tidied, watered and replanted
- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered when needed
- Small pot holes repaired in roads
- Clean out town drains
- West Wyalong and Wyalong spraying on nature strips carried out
- Water street car park maintenance
- Maintenance carried out at wet lands

**9 NOXIOUS WEEDS/ENVIRONMENTAL**

- Fifteen private property inspections were carried out for the presence of noxious weeds.
- Eight inspections were carried out on Grain Corp sites, John Holland rail, and State Forests.

The following noxious weeds and other controls were undertaken:

- **A new Weed of concern** is from the Euphorbia family, believed to be Euphorbia Davdii. This weed can be highly toxic to stock and cause temporary blindness in humans if handled incorrectly. Roads treated were: Bonehams Lane, Kolkilbertoo Road, Dundas Road.
- **Prairie Ground Cherry** - Newell Highway.
- **Silver Leaf Nightshade** – Tallimba road, Harts Lane, Meaghers Lane, Dundas Road, Kikoira Road, MR 231, Goldfields Way.
- **St John’s Wort** – Mandamah Forest Road, Mary Gilmore Way, Goldfields Way, Fiegerts Lane, Sutcliffes Lane, Schmetzers Lane, Buerckners Lane, Mahda Road, Buggajool Road, Brennans Tank Road, Ariah Park Road.
- **Johnson Grass** – Newell Highway.
- **Spiny Burr Grass** – Ungarie Town, Naradhan Road, McCartens Lane, Kolkilbertoo Road, Wargin Road, Quandialla Road, Cuttingly Lane, Goldfields Way, McDermotts Lane, Gunns Road, Dalglieshs lane, Yalgogrin Hall, Koops Lane, Hatelys Lane, West Wyalong town, Yiddah, Ungarie town, Calleen, Girral, Kolkilbertoo Road, Lake Road, Bena Road, MR 57N, Wamboyne Road, Lonergans Lane, Clear Ridge Road, Bygoo Road, Wargin Road, Beckom Road, Blow Clear Road, Buralyang Road, Sprys Lane, Kikoira Road, Dundas Road, Lonergans Lane, Wilsons Lane, Young’s Lane, Sandy Creek Road, Mid Western Highway, Newell Highway.
- **Bathurst Burr** – Quandialla Road, Warbilla Road, East Bland Lane, Pearces Lane, Raes Lane, Burrangong Lane, Grahames Lane, Quambatook Lane, Berrendebba Lane, Kerrs lane, Troys Lane, Pfeiffers Lane, Back Creek Road, Kellys Lane, Spackmans Lane, Charcoal Tank Lane, Lemons Lane, Winters Lane, Lees Lane, Browns Lane, Buddigower Road, Adlers Lane, Moffits Lane, Blackstocks Lane, Carmichaels Lane, Bartels Lane, Tallimba Road, Beckom Road, Thompsons Lane, Frasers Lane, Cross’s Lane, Richards lane, Wykes Lane, Bakers Lane, Tyndalls lane, Storms Lane, Leachs Lane, Crooks Lane, Brazils Lane, Reillys Lane, Golden Hills Road, Fishers Lane, Dougans Lane, Prentices Lane, Pursehouse Lane, Jillet Road, Mandamah Forest Road, Mary Gilmore Way, Goldfields Way, Fiegerts Lane, Sutcliffes Lane, Schmetzers Lane, Buerckners Lane, Mahda Road, Buggajool Road, Brennans Tank Road, Ariah Park Road, Mooneys Lane, Yithan Road, Kittos Lane, MR 371, Rapers Lane, Bogan Gap Road, Bootoowa Road, Naradhan Road, Ditchfields Lane, Younga Plains Road, McMahons Lane, Webbs Lane, MR 231, Crown Camp Road, Kikoira Road, Gibsonvale Road, Thullooo Road, Blow Clear Road, Lake Cowal Road, Uncle Bills Road, West’s Lane, Buttenshaws Lane, Staniforths Lane, Bimbeen Road, Koops Lane, Sullivans Lane, McCaskies Lane, Meachams Lane, O’Neills Lane, Ridleys Lane, Websters Lane, Dansons Lane, Girral, Rootes Lane, Sharpless Lane, Cattles Lane, Davies Lane, Mulga Road, Calleen.
- **Buffalo Burr** - Mandamah Forest Road, Mary Gilmore Way, Goldfields Way, Fiegerts Lane, Sutcliffes Lane, Schmetzers Lane, Buerckners Lane, Mahda Road, Buggajool Road, Brennans Tank Road, Ariah Park Road.
- **Galvanised Burr** – Mandamah Forest Road, Mary Gilmore Way, Goldfields Way, Fiegerts Lane, Sutcliffes Lane, Schmetzers Lane, Buerckners Lane, Mahda Road, Buggajool Road, Brennans Tank Road, Ariah Park Road, Blow Clear Road, Lake Cowal Road, Wests Lane.
- **General Weed control** – West Wyalong Memorial Cemetery, Ungarie, Barmedman, Tallimba, Weethalle,
- **Hazard reduction mowing** – Ungarie, West Wyalong.

## 9.15 Community Services Report

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire*

**Author:** Community Development Officer

### **Beyond Blue visit to Ungarie**

Bland Shire Council Community Services staff were thrilled to partner with Beyond Blue and Ungarie Central School to bring the Beyondblue Roadshow to the Ungarie community on Tuesday, February 17. Students engaged well with the staff from beyondblue and were able to obtain valuable information about depression, anxiety and remaining mentally fit. Staff from PHaMs and The Temora Mental Health Drug and Alcohol service were also on hand at the event to liaise with attendees and offer advice and support. A free community pancake breakfast was provided by Bland Shire Community Service staff and was a hit with all who attended.

### **Seniors week activities**

Bland Shire Council has a jam packed week full of activities and events occurring as part of Seniors Week this year. Activities will kick off on Monday, March 16 with a screening of the new release movie "When the Queen Came to Town". Narrated by Australian entertainment icon Bert Newton, this 70 minute documentary follows Queen Elizabeth II's visit to Australia in 1954. A royal "high tea" will be provided to guests during intermission.

On Tuesday, March 17 a guided tour of the Wetlands will take place. This will provide a fantastic opportunity for individuals to view West Wyalong's latest attraction while learning about the history of the Wetlands project, the native vegetation in the area, the wildlife the Wetlands attracts and the recreational activities it presents. In addition to the tour, the Wyalong Public School choir will be performing at the event and a free BBQ lunch will be on offer for those who attend.

Wednesday, March 18 will see the West Wyalong Men's Shed open their doors, inviting members of the public to visit their fantastic facilities on Railway Road. Guests will have the opportunity to view past and present projects, chat with the current members and find out more about the Men's Shed, membership and the facilities. A free BBQ lunch will also be provided as part of this event.

On Friday, March 20 Seniors are encouraged to come along to the Heartmoves Open Day. Sessions will be held as normal in both West Wyalong and Ungarie, however new and interested participants are invited to come along and observe a session, chat with the instructor and find out more about registering for the classes. There will also be a special morning tea provided at both the West Wyalong and Ungarie sessions following the classes.

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

### **Youth engagement**

Community Service staff are currently in the process of working on a Youth Engagement strategy as a means of engaging with local youth more effectively. Staff have been in discussions with the High School regarding teaming up with the youth in developing the strategy to ensure that it is effective, youth focused and inclusive of youth ideas and desires.

### **Community expo**

Staff from Bland Shire Children's Services Unit and the Community Services team are joining forces for the Community Expo which will be held on Saturday, March 21 in celebration of Harmony Day. A number of activities will be occurring in McCann Park on the day including amusement rides, an animal farm, food and market stalls, information stands from local and visiting services, family friendly entertainment and much more. This event is always a huge success and highly popular with the community.

### **Clean up Australia Day**

To celebrate Clean Up Australia Day on Sunday, March 1, Bland Shire Council opened all its tips around the Shire for free, allowing residents to clean up their yards or neighbourhoods and dump their rubbish free of charge in sorted loads of up to one cubic metre. This proved to be a popular Sunday activity with a substantial number of community members taking advantage of the opportunity to utilise the free tip services. In West Wyalong, 144 vehicles took advantage of the opportunity while 41 trailers, vans and utes went through the gates at Barmedman. At the time of going to print, final figures were not available for the other sites.

### **Southern Phone grant presentation morning tea**

A special morning tea was held on Friday, February 28 to distribute cheques to representatives of organisations who were successful in receiving funds as part of the Southern Phone Grants scheme. A total of \$25000 was distributed to six different organisations with the communities of West Wyalong, Barmedman and Mirrool all being positively impacted by the generosity of the Southern Phone Company. Recipients were extremely thankful and spoke of the huge benefits this financial support will bring to both their organisations and communities as a whole.

### **Council advertising**

Bland Shire Council has adopted a new advertising strategy. Council notices, news and events will be featured on a page of the West Wyalong Advocate every Friday. The page is also uploaded on to Council's website and distributed through Council's community email list each week.

## 9.16 Bland Shire Library Monthly Update

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP 3.4 Monitor and provide up to date and relevant resources and programs within the library*

*DP 4.4 Provide and monitor quality library services to the aged, people with disability, young people and families*

**Author:** Senior Library Assistant

### **Riverina Regional Library Update**

Bland Shire Library is currently receiving two deliveries per week from RRL. These deliveries comprise of reservations and new material. Tuesday's delivery is picked up from Temora by our Mobile Resource Unit in a collaborative partnership while RRL deliver directly to Bland Shire Library on Friday. Bland Shire Library's collection is being well utilised by the RRL network, as it would also appear from the number of items being received weekly by Bland Shire Library that Bland Shire patrons have also embraced RRL, making good use of their online reservation system.

Riverina Regional Library will conduct a stocktake of Bland Shire Library's collection scheduled for 16<sup>th</sup> and 17<sup>th</sup> March 2015, however yet to be confirmed.

### **History Talk**

With the impending 100<sup>th</sup> Anniversary of the Landing at Gallipoli this year, Bland Shire Library will hold a history talk by Wagga author Anne Flood whose first book, 'In the Footsteps of the First', commemorates the service of Australian diggers during WWI and provides an in-depth record of the campaign fought by the First Light Horse Regiment of which her great grandfather was a member. The talk which will also feature a powerpoint presentation is scheduled to be held in the library on Tuesday 31<sup>st</sup> March with the time yet to be confirmed. Copies of Ms Flood's book will be available for sale on the day. A light luncheon will be held at the conclusion of Ms Flood's talk. This is an initiative of the Riverina Regional Library.

### **Easter School Holiday Activities**

Preparation for the library's upcoming school holiday program is well underway. Riverina Regional Library staff will conduct a science show as part of the program.

### **Summer Reading Club**

The library's Summer Reading Club program came to an end with a Finale Party and Presentation held on Friday 13 February 2015. The library would like to acknowledge its sponsors who provided lucky dip, voucher and book prizes – L & R Group, NewsXpress West Wyalong, McDonald's Temora, Sound Text Media (Melbourne) and The Book House (Queensland).

### **Baby Bounce**

The library held its first Baby Bounce for 2015 on Friday 20<sup>th</sup> February. Mrs Lange was extremely pleased with the number of parents and babies in attendance especially considering the program had been suspended last year due to lack of numbers. Baby Bounce is held fortnightly on a Friday from 10.30 am during school term.

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR

**Storytime**

Following an initial small group, numbers have been consistently well up with between 20 and 30 children participating. Taking into account parents and babies also in attendance, approximately 40 to 50 people have been attending Storytime each week. Storytime kits are provided by Riverina Regional Library each week.

**Computer Usage**

There was a significant increase in computer usage during February with the majority, if not all, public computers in use after 3 pm on any given week day. While online games seem to be the focus of some children, the increase in computer usage can also be attributed to the new school year and students seeking tools and technology for study purposes not accessible to them at home.

**Meetings / Training**

Senior Library Assistant, Cathy Lange, will attend the South-West Zone Library Managers meeting to be held in Henty on 18 March 2015. Mrs Lange, SLA, is also going to attend the Riverina Regional Library Branch Meeting and Training Day to be held in Wagga on 31 March.

**Conclusion**

The Library team continue to provide quality services meeting both the requirements under the NSW Library Act, Council's policies and procedures and Integrated Planning and Reporting outcomes.

## 9.17 Children Services Monthly Update

*Our people*

*Our greatest and most important asset*

*Vision: A strong, healthy, connected and cohesive community*

*DP 4.5 - Provide quality and affordable Family Day Care, Mobile Resource Unit, Vacation Care and Preschool services*

**Author:** CSU Coordination Staff

### **CSU Staff Training:**

HR have arranged all CSU staff to attend mandatory First Aid training on 20 April 2015, which will be a new course (HLTAID004) to ensure everything required by Children's Services Regulations is covered.

### **Mobile Resource Unit:**

#### **Playgroups**

Playgroup sessions have commenced for 2015. Weethalle playgroup will now be held at the public school, the venue management paperwork has been submitted to DEC. A new venue for Barmedman playgroup has been assessed, this month playgroup is to be conducted at the Barmedman community centre.

### **Ungarie Preschool**

The Ungarie preschool continues with a very supportive parent committee. At present they are in the process of working with the CWA committee to install a cubby house and some new gardens..

### **Family Day Care:**

Funding formulas for the 2015/16 financial year has changed significantly with staff currently working through the maze to determine Bland/Temora Funding levels.

Playgroups continue to be a successful with majority of educators attending sessions.

An educator meeting was held this month at both West Wyalong and Temora. Monitoring visits are on schedule and all current home safety audits have been conducted.

### **ITAV:**

The venue for Corinella is on standby until the school property changeover occurs. A new session will be introduced at Mirrool, commencing March 2015.

### **Community Expo:**

Planning underway for the Community Expo to be held on 21 March 2015 at McCann Park. Letters and invitations have been sent out with confirmed bookings starting to arrive including the Mental Health Van and Toppy School. A great day has been planned including amusements/entertainment and Go Carts. Camp Street road closure has been approved for the duration of the event.

**Preschool:**

The preschool is half way through Term 1 and the children have been extremely busy getting to know new friends, educators and the daily routine. Classes are full with families on the waiting list for 3 year olds.

The children have been engaging in fun learning experiences, including excursions to the library for story time and activities, sensory play and group games. The Life Education Van and Zoomobile visits are scheduled for the Thursday classes during March.

The Parent committee are organising a “Welcome Disco” on the 19th March for all our children and their families. It will be a great opportunity for the families, children and educators to mix and get to know each other.



## 9.18 Development Services Activities/Statistics for February 2015

*Our leadership*

*Setting a benchmark for community standards*

*Vision: A well run council acting as the voice of the community*

*DP17. Lead the community by example with sustainable, effective, efficient and customer focused practices*

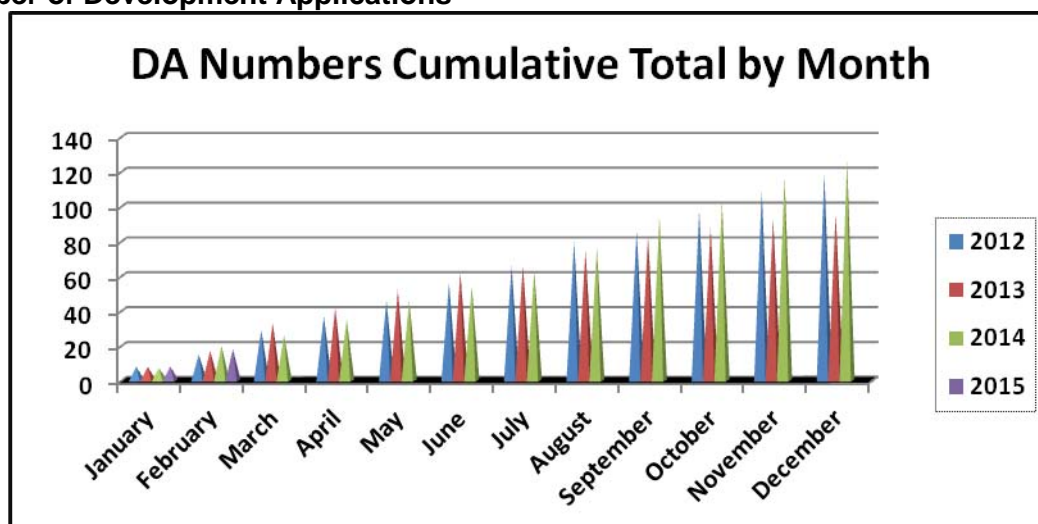
**Author:** Acting Manager Development Services

### Development Applications

The value of development applications received by Council during February 2015 is detailed in the following table.

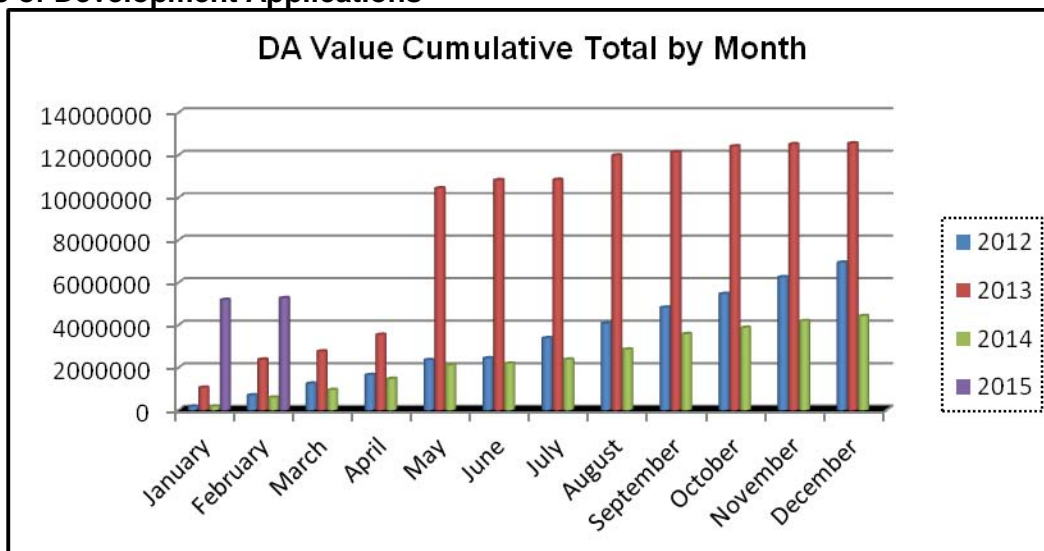
Development Type	Current Year			
	February 2015		Year to Date 1.01.15 – 28.02.15	
	Number	Value \$	Number	Value \$
Residential	3	30,500	9	68,869
Industrial	Nil	Nil	Nil	Nil
Commercial	6	52,600	7	5,052,600
Rural Residential	Nil	Nil	1	150,000
Subdivisions	1	Nil	1	Nil
Other	Nil	Nil	Nil	Nil
<b>TOTAL</b>	<b>10</b>	<b>83,100</b>	<b>18</b>	<b>5,271,469</b>

### Number of Development Applications



This graph details the cumulative number of development applications received by month comparing 2012 to 2015.

## Value of Development Applications



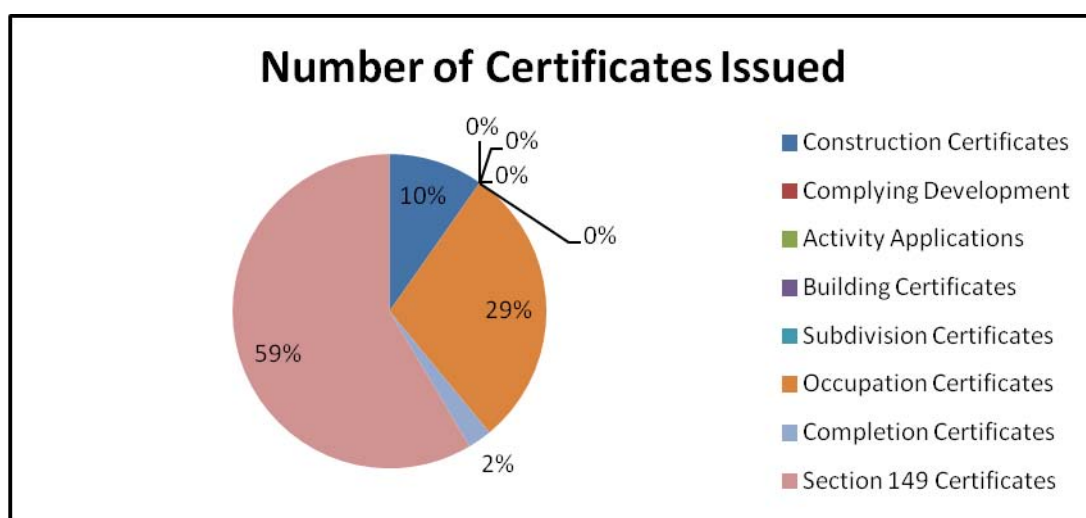
This graph details the cumulative value of development applications received by month comparing 2012 to 2015.

The following Development Applications were determined all by approval during February 2015:

App No.	Property	Development
DA/2015/065	20 – 22 De Boos Street, Barmedman	Additions to an existing garage
DA/2015/072	25 Conway Street, Wyalong	Front boundary fence
DA/2015/073	91 Rose Lane, West Wyalong	Secondary dwelling including a new garage
DA/2015/075	4 Old Hospital Road, West Wyalong	Storage shed
DA/2015/077	26 Fleece Street, West Wyalong	Carport
DA/2015/079	Adjacent to 147 Main Street, West Wyalong	Use of the footpath for an "A" frame advertising sign
DA/2015/083	Adjacent to 64 Neeld Street, Wyalong	Use of the footpath for an "A" frame advertising sign

## Certificates issued during February 2015:

Certificate Type	Number Issued
Construction Certificates	5
Complying Development Certificates	Nil
Activity Applications	Nil
Building Certificates	Nil
Subdivision Certificates	Nil
Occupation Certificates	12
Completion Certificates	1
Section 149 Certificates	24



## Public Health Activities Update

Food Shop Inspections Undertaken in February– Nil

- Number Compliant – Nil
- Number Non-compliant – Nil

No. of "I'm Alert Online Interactive Food Safety Program Users for February- 9 Total - 507

Swimming Pool Inspections Undertaken in February – Nil

- Number Compliant – Nil
- Number Non-compliant – Nil

In accordance with Council's Swimming Pool Inspection Policy these inspection have been carried out on rural properties – Quandialla / Naradhan / Weethalle / Ungarie. Most of the pools inspected were not listed in Council's records prior to the introduction of the NSW Swimming Pool Register in 2013.

## Heritage Grant Information – 1/01/2014 – 1/01/2015

Grant No.	Address	Description	Grant Value	Date Completed
HER/2014/006	93-95 Main Street West Wyalong	Repair and alter awning and restore leadlighting	\$10,582.00	16/12/2014
HER/2014/007	93-95 Main Street West Wyalong	Painting of building facade above the awning and verandah	\$7,397.00	
HER/2014/008	169 Main Street West Wyalong	Painting of building facade above the awning and the verandah	\$6,418.50	17/06/2014
HER/2015/001	23 Church Street West Wyalong	Painting of front facade of building and signage	\$2,204.00	
HER/2015/002	176 Main Street West Wyalong	Painting of front facade of building	\$1625.00	

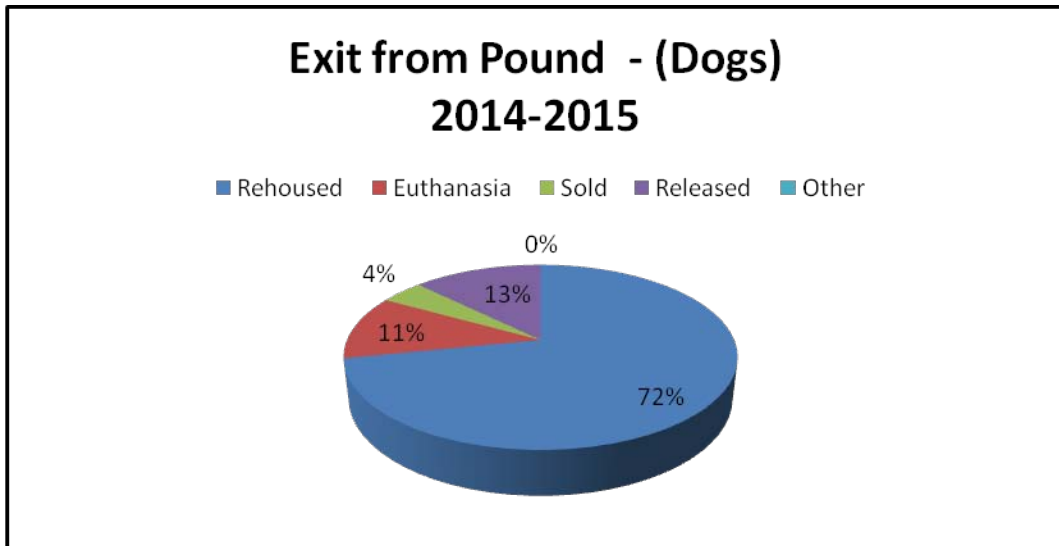
## Companion Animal Activities

The following table summarises the management of companion animals during February 2015:

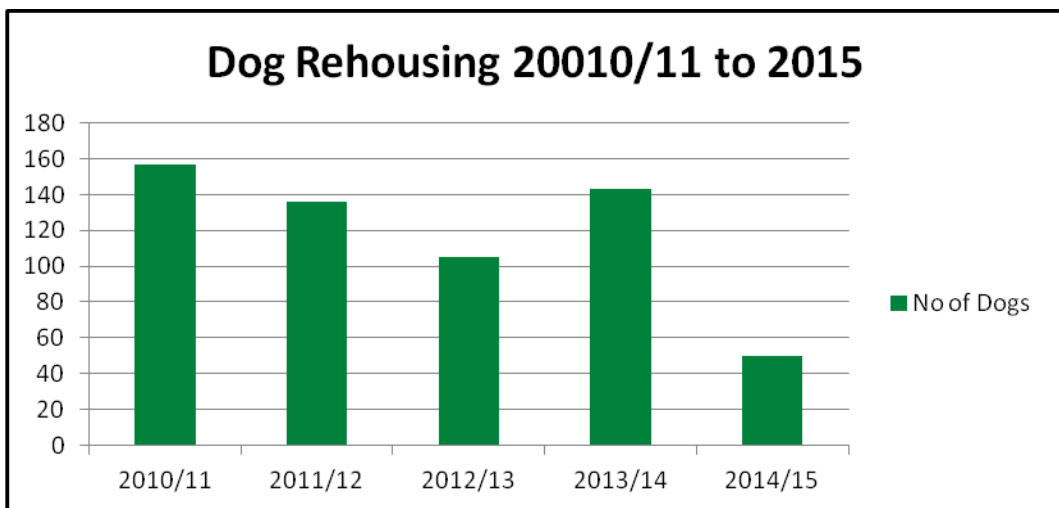
	Dogs	Cats
<b>Seizure Activities:</b>		
Seized	3	3
Returned to Owner	0	0
Transferred to Pound from Seizure Activities	3	3
Animals in Pound at start of Month	1	2
Dumped	6	1
Surrendered	5	0
<b>Total Animals in Pound</b>	<b>15</b>	<b>6</b>
Released to Owner	1	0
Euthanased	1	5
Sold	2	0
Stolen from Pound	0	0
Escaped	0	0
Died at Pound	0	0
Rehoused	5	0
<b>Total Animals Leaving Pound</b>	<b>9</b>	<b>5</b>
Animals in Pound at end of Month	6	1

Animals into Pound - Monthly Cumulative Totals

Month	Dogs	Cats
July	9	0
August	17	6
September	27	8
October	31	16
November	38	21
December	49	23
January	63	26
February	78	32
March		
April		
May		
June		



This chart summarises the methods in which companion animals (dogs) exited the pound for the period 1/7/2014 to 28/02/2015.



This chart summarises the annual rehousing statistics from 2010/11 to 28 February 2015:

#### Break In Figures at Pound

- February - Nil

No. of "I'm Alert Online Responsible Dog Ownership Users for February – Nil Total - 61

#### Conclusion

For information

#### Financial Implications

Nil

## 9.19 Economic Development & Tourism Report - March

*Our prosperity*

*Ensuring a vibrant and sustainable future*

*Vision: Growing our population and jobs*

*DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community*

*DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council*

*19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy*

*DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character*

*DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire*

*DP19.3 Visitor information is kept relevant and up to date*

*DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment*

*DP20.1 Encourage and actively seek out business and industry to relocate within the shire*

*DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses*

*DP20.3 Actively promote the Business Development Assistance to new and existing businesses*

**Author:** Senior Economic Development & Tourism Advisor

### **Newell Highway Brochure Launch**

The new Newell Highway brochure was successfully launched in West Wyalong at the Club Inn Resort on Wednesday 18 February 2015 by The Hon Michael McCormack MP, Member for Riverina and The Hon. Katrina Hodgkinson, MP.



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 17 MARCH 2015

.....  
MAYOR



Front row L to R: Stewart Burchell, General Manager Club Inn Resort West Wyalong; Ken Keith Mayor Parkes Shire Council and Chair of the Newell Highway Taskforce; Ron Collins ACT Corporate Affairs and Regional Policy Specialist The National Roads and Motorists' Association; Councillor Tony Lord Bland Shire Council; The Hon. Katrina Hodgkinson, MP; Ray Smith General Manager Bland Shire Council; The Hon Michael McCormack MP, Member for Riverina.

**The Central NSW Business Enterprise Centre**

The Central NSW Business Enterprise Centre will be visiting West Wyalong on Wednesday 4 March.

**Parkes Antique Motor Club and the Griffith Veteran & Vintage Motor Clubs**

The Parkes Antique Motor Club and the Griffith Veteran & Vintage Motor Clubs will be visiting West Wyalong on Sunday 15<sup>th</sup> March and we are expecting 30 – 40 members to be travelling to West Wyalong.

**Energy Cut**

Energy Cut is an initiative developed by the not-for profit organisation Do Something, in partnership with the Australian Government's Department of Industry. The goal of this campaign is to reduce the energy use and power bills of small to medium-sized businesses.

Over 40 West Wyalong businesses have signed up for the Energy Cut presentation that will be held at West Wyalong Services & Citizens Club on Monday 1 June 2015 commencing at 6:00pm.

