



Bland Shire Council
Business Paper
Ordinary Council Meeting
13 December 2016



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	dlq@dlq.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
ALIA	Australian Library and Information Association
AMP	Asset Management Plan
AMRC	NSW Association of Mining Related Councils
BCA	Building Code of Australia
BDCP	Bland Development Control Plan
BEC	Business Enterprise Centre
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CENTROC	Central West Regional Group of Councils
CEO	Chief Executive Officer
CIV	Capital Improved Value
CLRS	Councillors
CPD	Continuing Professional Development
CPI	Consumer Price Index
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CT	Community Technology
CWA	Country Women's Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCP	Development Control Plan
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller
DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program
DPI	Department of Primary Industries
EA	Executive Assistant

EAP	Employee Assistance Program
ED	Economic Development
EDVETAC W	Economic Development, Visitor Economy & Tourism Advisory Committee of the Whole
EEO	Equal Employment Opportunity
EFO	Electoral Funding Authority
EOI	Expression of Interest
EPAA	Environmental Planning & Assessment Act
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
EYLF	Early Years Learning Framework
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FRRR	Foundation for Rural and Regional Renewal
FYI	For your information
GHMS	Grain Harvest Management Scheme
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club
LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government

LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MoU	Memorandum of Understanding
MP	Member of Parliament
MPHN	Murrumbidgee Primary Health Network
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NAIDOC	National Aboriginal & Islander Observance Committee
NFAR	No further action required
NGO	Non-Government Organisation
NQF	National Quality Framework
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OGM	Office of the General Manager
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PCBU	Person Conducting a Business or Undertaking
PHaMs	Personal Helpers and Mentors
PLA	Public Library Association
POEO	Protection of the Environment Operations Act & Regulations
PSITAB	NSW Public Sector Industry Advisory Board
PSSA	NSW Primary Schools Sports Association
R2R	Roads to Recovery
Rd	Road

RDA	Regional Development Australia
RDO	Rostered Day Off
Rec	Recreation
REROC	Riverina Eastern Regional Organisation of Councils
RFBI	Royal Freemasons' Benevolent Institution
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library
RTO	Registered Training Organisation
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SEPP	State Environmental Planning Policy
SES	State Emergency Service
SH	State Highway
SLA	Service-level agreement
SLNSW	State Library New South Wales
SRC	Summer Reading Club
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TASAC	Tourist Attraction Signposting Assessment Committee
TCORP	Treasury Corporation
TSR	Travelling stock route
TVET	TAFE Delivered Vocational Education & Training
USU	United Services Union
UV	Unimproved Value
VC	Victoria Cross
VIC	Visitor Information Centre
VPA	Voluntary Planning Agreement
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group
WWRL	West Wyalong Rugby League



Council Meeting Agenda

13 December 2016

commencing at 6:30PM

1.0 INTRODUCTION

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land, may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

2.0 ATTENDANCE

2.1 Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Penny English

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

Cr Jan Wyse

2.2 Staff

General Manager – Ray Smith

Director Asset & Engineering Services – Will Marsh

Director Corporate, Community & Development Services – Adele Casey

Executive Assistant – Julie Sharpe

2.3 Apologies

3.0 CONFIRMATION OF THE MINUTES

3.1 Ordinary Meeting held on 15 November 2016

- **Confirmation**
That the minutes of the Ordinary Council meeting held on 15 November 2016 be confirmed as a correct record of proceedings.
- **Corrections**
- **Business Arising**

3.2 Australia Day Awards Committee of the Whole held on 29 November 2016

- **Confirmation**
- **Corrections**
- **Business Arising**

Officer's Recommendation:

1. That Council endorse the Australia Day Awards Committee of the Whole recommendations for the 2017 Australia Day Awards recipients.
2. That the venue for the 2017 Australia Day celebrations be Barnado Park West Wyalong.

4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

5.0 PUBLIC FORUM

5.1 Audit Presentation

5.2 Staff Presentation – Mr G. Richards

6.0 MAYORAL MINUTE

7.0 NOTICES OF MOTION

7.1 Independent Audit of the Bland Shire Council Planning Department (Cr Thomas)

Author: Murray Thomas

Councillor's Recommendation:

- 1. An Audit of the Bland Shire Council Planning Department be completed before the end of the current financial year.**
- 2. The Audit to be carried out by an independent qualified consultant selected by the Councillors.**
- 3. That all recommendations of the review be implemented within 12 months.**

Introduction:

The community has an expectation that their elected councillors will act in the best interests of the shire, which includes addressing issues which they consider unacceptable or inappropriate.

The recent performance the council planning department's handling of DA2015/1071 raises serious concerns over the manner in which the planning department operates.

I did attempt to investigate this issue before resorting to this motion for an external audit, but I was informed (respectfully) that the internal operations of the council were the responsibility of the General Manager and councillors were not privy to operational details under changes to the "Local Government Amendment (Governance and Planning) Act 2016: Section 332".

Background:

I have selected DA2015/1071 as the test case due to it's recent and unique nature.

Note: I was asked by the D.A.'s applicant not to take the issue any further as there are concerns it could result in further restrictions, obstructions or frustration of the works in progress.

However, I see the Bland Shire community's exposure to loss of investment, or exposure to litigation as a far more important issue.

Given the nature of the difficulties in processing DA2015/1071, there are grounds to believe that an obstructive work ethic exists in the planning department.

Timeline:

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/BUSINESS%20PAPER%20April%202016%20COMPLETE.pdf> -

"The following DA application was refused during April 2016: Application No Address Development Refusal Date DA2015/0171 Quandialla Road, Wyalong New dwelling 19/4/2016"

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/MINUTES%20April%202016.pdf> -

"9.22 Development Application DA2015/0171 – Rural Dwelling

Council Recommendation:

PROPOSED on the motion of Cr Grellman seconded Cr Keatley that Council refuse DA2015/0171 for the following reason:

1. The proposed development does not meet the minimum lot size requirement of 200 hectares for the erection of a dwelling on land zoned RU1 primary production.

The motion was withdrawn PROPOSED on the motion of Cr Lord seconded Cr Keatley that Council refuse DA2015/0171 for the following reason:

1. The proposed development does not meet the minimum lot size requirement of 200 hectares for the erection of a dwelling on land zoned RU1 primary production."

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/BUSINESS%20PAPER%20June%202016.pdf> -

"9.5 Development Application DA2015/0171 – Rural Dwelling Request for Redetermination of Council's Refusal

Author: General Manager

Officer's Recommendation:

That Council refuse the request from Mr AC and Mrs LB Maitland for a review of determination pursuant to Section 82A of the Environmental Planning and Assessment Act, 1979, in respect of Development Application 2015/0171 for a dwelling on Lot 281 DP 750615, Quandialla Road, Wyalong.

Officer's Recommendation:

That Council confirm the original decision of Council to refuse Development Application 2015/0171 for a dwelling on Lot 281 DP 750615, Quandialla Road, Wyalong.

Note: See pages 70/124 to 76/124 of the June Business Paper referenced above for full details.

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/MINUTES%20June%202016.pdf> -

"9.5 Development Application DA2015/0171 – Rural Dwelling Request for Redetermination of Council's Refusal

Council Recommendation:

14062016 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley that Council approve, subject to conditions, Development Application 2015/0171 for a dwelling on Lot 281 DP 750615, Quandialla Road, Wyalong.

CARRIED 7/1 (Crs voting for the motion: McGlynn, Keatley, Hampton, Pike, Lord, Monaghan, Templeton. Mayor Pokoney against)"

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/BUSINESS%20PAPER%20July%202016.pdf> -

"9.3 Development Application DA2015/0171 – Rural Dwelling Conditions of Consent

Author: General Manager

Officer's Recommendation:

That Council endorses the conditions of consent attached to this report in respect to the approval to construct a dwelling on Lot 281 DP750615.

Introduction In accordance with council's resolution of 21 June 2016 to approve of DA2015/0171 it is now necessary for council to endorse the 'conditions of consent' in order to comply with existing council policy.

The full set of conditions is included as an attachment to this report.

Conclusion The conditions of consent were issued to Mr. Maitland on Monday 4th July 2016.

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/MINUTES%20July%202016.pdf> -

"9.3 Development Application DA2015/0171 – Rural Dwelling Conditions of Consent

Council Recommendation:

07072016 RESOLVED on the motion of Cr McGlynn seconded Cr Lord that Council endorses the conditions of consent attached to this report in respect to the approval to construct a dwelling on Lot 281 DP750615. CARRIED"

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/BUSINESS%20PAPER%20September%202016.pdf> -

"10.10 Advice from the NSW Department of Planning and Environment - Consent for a Rural Dwelling Quandialla Road Wyalong (DA2015/1071)

Author: General Manager

Officer's Recommendation:

That the advice from the NSW Department of Planning and Environment expressing concern at the recent decision by council to grant development consent for the construction of a dwelling at Lot 218 DP750615, Quandialla Road be received and noted."

Refer page 154/208 for details of NSW Department of Planning and Environment letter

- <http://www.blandshire.nsw.gov.au/sites/default/files/documents/MINUTES%20September%202016.pdf>

"10.10 Advice from the NSW Department of Planning and Environment - Consent for a Rural Dwelling Quandialla Road Wyalong (DA2015/1071)

Council Recommendation:

17092016 RESOLVED on the motion of Cr Monaghan seconded Cr McGlynn that the advice from the NSW Department of Planning and Environment expressing concern at the recent decision by council to grant development consent for the construction of a dwelling at Lot 218 DP750615, Quandialla Road be received and noted. CARRIED

Recommendations for the independent Consultant review are as follows;

A. Determine if the planning staff are competent to perform their duties and a recommendation for additional training or reassignment, if applicable.

B. Determine if there are industry standard planning procedures in place and they are being applied in the best interests of the shire, and a recommend for improvement, if applicable.

C. Determine if the direct supervisor and HR department were aware of any personnel issues and failed to take appropriate action, and a recommendation to prevent a reoccurrence.

Conclusion

While there's reason to believe there has been a recent improvement in processing of DAs, I do not believe this addresses underlying competence and work ethic issues.

We need to be acting in the best interests of the shire as the primary motivation, not as a secondary option in response to complaints.

Financial Implications;

\$50K estimate for Consultants, failure to act, could cost millions in lost investment.

Regards Murray Thomas

Comments from the General Manager

The first point of interest and fact is that council at its meeting held on 20th April 2016 actually resolved to adopt the recommendation of the council officer to **refuse** this particular DA.

The applicant then appealed this decision and after significant lobbying of the then councillors was able to obtain an approval of the DA.

Councillor Thomas again makes unsubstantiated comments about 'obstructive work ethics' along with his previous unsubstantiated allegations of corruption and incompetence.

When challenged there was no evidence forthcoming as there were no examples forthcoming of 'road blocks' being placed in front of developers.

I am pleased however to note councillor Thomas' desire to be acting in the best interests of the Shire.

The current LEP, formulated by the elected representatives has a strong emphasis on protecting and preserving prime agricultural land within the Shire, after all, we are a predominantly agricultural based Shire.

This emphasis is fully supported by the NSW Department of Planning, as seen by their letter of concern over council's approval of this particular DA.

If the current council wishes to jeopardise the future of agriculture in the Bland Shire, by allowing the inappropriate construction of dwellings in rural zones then this can be achieved by amending the LEP, not by the ad hoc approval of such DA's which will only give rise to land use conflict issues that would then need to be addressed, in the first instance, by the council staff, not the elected representatives.

I have also noted with interest part B of councillor Thomas' recommendation to the proposed independent consultant - B. Determine if there are industry standard planning procedures in place and they are being applied in the best interests of the shire....

Well I can assure councillor Thomas that there certainly are industry standard planning procedures in place – Council's LEP – and that the contents and the intent of that document was followed by council's town planning staff.

It appears to me that this is a classic case of 'shooting the messenger'!

So it is now up to council to decide if it wishes to spend \$50,000.00 of ratepayers money to confirm that council's staff did follow policy, procedure and protocol.

Bland Shire Council is fortunate to have a very dedicated workforce. They and their families all live within the Shire so they have a special stake in the future of the Shire. I could not name one member of this workforce that would not want to see their town and shire prosper.

However, continuing derogatory and baseless allegations of incompetence, corruption and poor work ethic, aimed directly at council staff, are demoralising, degrading and at the least disappointing and actually generates a disincentive for greater productivity.

7.2 Overgrown Land (Cr McGlynn)

Councillor's Recommendation:

That Bland Shire Council adopt the following regulation and penalties in regard to what can and cannot be done on individual blocks of land within the town and village localities. This will include rural subdivisions, however not rural properties.

Comments from the General Manager

Bland Shire Council staff were already in the process of developing a new policy to deal with overgrown and unsightly land and the following is the introduction to that policy:

This Local Order Policy has been written in accordance with s159 of the Local Government Act 1993. Local Order Policy No 21 deals specifically with premises or land which is not in a safe and healthy condition. Under this provision an Order can be issued to require an owner or occupier of land, to do, or refrain from doing, certain things to ensure the land or premises are placed or kept in a safe or healthy condition.

The proposed new policy will allow for the issue of on the spot fines for non compliance with any order issued under the policy for remedial action as follows:

An order may specify certain works that need to be undertaken in order to place a property in a safe and healthy condition. These works may include, but are not limited to, any of the following:

- Remove, cut, slash, mow, prune, trim, or thin out overgrown vegetation on the property;*
- Removal of waste material, and any unwanted material, and dispose of at a suitably licensed waste facility;*
- Store materials in a safe and tidy manner at least 300mm above ground level and 600mm from boundary fences to allow mowing to be undertaken;*
- Eradicate disease vectors or noxious pests that are harbouring on the property;*
- Remove items or material which are aiding the harbourage and/or breeding of disease vectors or noxious pests.*
- Engage a pest controller to manage disease vectors or noxious pests that may be present on the site, and remove the potential for harbourage;*
- Clean the premises, or aspects of the premises, to place it in a healthy condition.*

Note: Remedial action will not cover any vegetation that is protected by either the Native Vegetation Act 2003, Threatened Species Conservation Act 1995 or Council's Tree preservation Order.

Therefore I would recommend that council wait until this policy and associated procedures are finalised and submitted to the February 2017 meeting of council.

In the interim council staff will continue to issue orders in accordance with the Local Government Act 1993.

Overgrown Land

Property owners are responsible for:

- keeping their properties free of long grass and weeds which may be a fire hazard or harbour vermin, and
- ensuring their properties are kept clean & tidy, so there is no accumulation of unsightly objects or materials when viewed from the outside.

Overgrown Premises

Vermin

Properties may also be regarded as overgrown where the grass or weeds are long and thick enough for rats, mice or other vermin to live and breed.

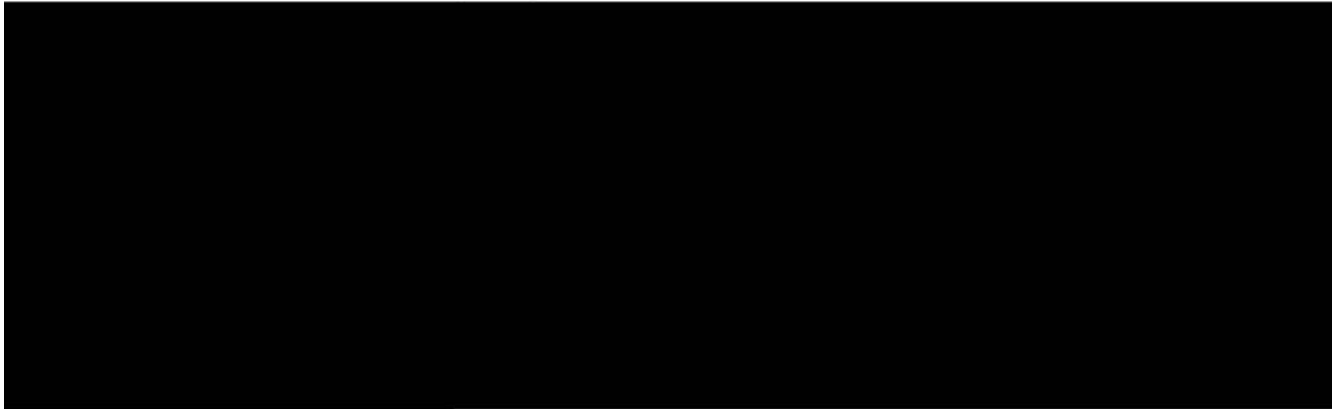
How Council Deals with Overgrown Premises

Council will write to the owner/s of the property requesting that the excess grass or vegetation be cut and removed within a certain time frame. On subdivided semi rural lots/blocks, Council may require a fire break along the property boundary to prevent the risk of fire to neighbouring premises.

An Inspection is carried out by Council after the timeframe has lapsed.

If the property has not been mowed or cleared Council may issue an "Order" on the property. This gives the property owner a further 30 days to remove/clear the vegetation.

A re-inspection will take place after the 30 days has lapsed.



and a quote for the clearance of the land is

If the property still hasn't been cleared, Council may issue a fine of \$330 to the land owner as requested from Council's contractor.

lays to clear the property.

A letter detailing this quote is sent to the owner advising them they only have a further 10 c

clear the property. The owner of the property

If no contact with Council is made by the owners then Council will instruct it's contractor to clear the property. The cost will be recovered through debtors.

nt Act, 1993.

For additional information take a look at section 124 and section 679 of the Local Governme

Unsightly Premises

d material and similar objects or material.
l the like.

Common unsightly objects or materials include discarded or disused machinery, second-hand
They also include derelict vehicles, old white goods, building materials, household waste and

Prevention

ervice for hard waste and

- Take pride in the appearance of your home.
- Store goods out of sight in your garage or shed.
- Put your rubbish out weekly and take advantage of Council's kerbside collection s
green waste.
- Store objects or materials out of view but ensure they do not harbour vermin. Di
metal recyclers may collect and remove them free of charge.
- Cut or slash your overgrown vegetation (whether dead or alive) and dispose of it

spose of old vehicles and machinery – some

responsibly, such as composting in an

8.0 DELEGATES & ADVISORY COMMITTEE REPORTS

Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

9.0 STAFF REPORTS

That the Council receive the staff reports.

Section 2 – Office of the General Manager *(reports for decision)*

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Section 4 – Asset & Engineering Services *(reports for decision)*

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Section 5 – Reports for Information

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10.0 URGENT BUSINESS WITHOUT NOTICE

11.0 QUESTIONS AND STATEMENTS

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

- 12.0 **CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT**

- 13.0 **RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING**

- 14.0 **CLOSE OF THE MEETING**

SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP15.2 Working in partnership with community groups, advisory committees, Government Departments, businesses and Council staff

Officer's Recommendation:

That the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.

Section 1 – Delegates & Advisory Committee Reports & Minutes (for information)

Committee	Date/s	Minutes attached
Access Advisory Committee		
Australia Day Awards Committee of the Whole <i>(Whole Council)</i>	29 th November 2016	✓
Australian Rural Roads Group Inc <i>(Mayor Lord, Cr McGlynn, Cr Thomas - alternate)</i>		
Bland Rural Fire District Zone Liaison Committee <i>(Cr Keatley)</i>		
Bland – Temora RFS Zone Bushfire Management Committee <i>(Cr Baker)</i>		
Country Mayors Association of NSW <i>(Mayor Lord)</i>	10 th March 2017	
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) <i>(Mayor Lord)</i>	7 th December 2016	
Cultural Advisory Committee		
Goldenfields Water County Council Board <i>(Cr McGlynn)</i>	27 th October 2016	✓
Heritage Advisory Committee		
Lake Cowal Gold Mine Closure Advisory Committee		

Internal Audit Committee		
Lachlan Valley Noxious Plants Advisory Committee <i>(Cr Crowe)</i>		
Local Traffic Advisory Committee		
Murrumbidgee Primary Health Network Board <i>(Cr Monaghan)</i>	13 th October 2016	
Museums Advisory Committee		
Newell Highway Taskforce <i>(Mayor Lord)</i>	14 th December 2016	
NSW Association of Mining Related Councils <i>(Cr McGlynn, Cr Thomas)</i>	February 2017	
NSW Public Libraries Association <i>(Cr Wyse)</i>	27 th April 2017	
Plant Committee		
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Lord)</i>	25 th October 2016	
Riverina Regional Library Advisory Committee <i>(Cr Wyse)</i>	30 th November 2016	
Riverina Regional Tourism <i>(Cr English)</i>		

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 27 OCTOBER 2016**

The meeting commenced at 10.05am.

PRESENT

Cr P Speirs (Chairperson), Cr B Callow, Cr D McCann, Cr E McGlynn, Administrator C Manchester, Cr K Morris, Administrator D Palmer, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr P Rudd (General Manager), Mr M Brady (Corporate Services Manager), Mr T Goodyer (Operations Manager), Mr G Veneris (Production & Services Manager), Mr G Carr (Administration Coordinator), Mrs A Coleman (Executive Assistant).

1. OATH OR AFFIRMATION OF OFFICE

Section 223A of the Local Government Act 1993 requires councillors to take an oath or affirmation of office at or before the first meeting of the council after the councillor is elected.

All councillors present took the affirmation of office. Signed declarations will be kept on file as proof of this.

2. APOLOGIES

16/092 RESOLVED on the motion of Administrator Palmer and Cr McCann that Wendy Tuckerman be granted leave of absence.

3. DECLARATION OF PECUNIARY INTERESTS

Nil

4. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 25 August 2016

16/093 RESOLVED on the motion of Crs McCann & Administrator Manchester that the minutes of the meeting held 27 October 2016 having been circulated and read by members be confirmed.

5. BUSINESS ARISING FROM MINUTES

Nil

6. PUBLIC ACCESS

Nil

7. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

8. ADMISSION OF LATE REPORTS

16/094 RESOLVED on the motion of Administrators Manchester and Palmer that Council Consider the late report **Purchase of Properties in Temora** in CLOSED session.

9. CHAIRPERSON'S MINUTE

The Chairperson gave a verbal Chairpersons minute.
Chairperson Speirs stated this was his last role in Local Government. He has been a Councillor on the Board of GWCC since its inception 19 years ago. It has been a privilege to serve for 15 of those years as Chairperson. It is with reluctance and sadness that he leaves,

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 27 OCTOBER 2016**

but also confidence in the future of the direction of GWCC and the quality product we provide.
He wished the board well.

UNCONFIRMED

10. GENERAL MANAGERS REPORTS

10.1 ELECTION OF CHAIRPERSON (G40203005)

10.15am - Cr Speirs vacated the chair. General Manager to conduct the elections for the Chairperson and Deputy Chairperson.

Duly signed nomination forms for the position of Chairperson were received for Cr D McCann, Administrator Palmer and Administrator Manchester.

16/095 RESOLVED on the motion of Administrators Palmer and Manchester that election be determined by secret ballot.

A secret ballot was held. Administrator Manchester was declared elected as Chairperson for the period until the October 2017 meeting.

Report prepared by General Manager

BACKGROUND

In accordance with section 391 of the Local Government Act (2001) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

REPORT

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

10.20am Chairperson Manchester took the Chair.

10.2 ELECTION OF DEPUTY CHAIRPERSON (G40203005)

16/096 RESOLVED on the motion of Crs McCann and Morris that nomination for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

A duly signed nomination form for the position of Deputy Chairperson was received for Administrator Palmer. There being no further nominations, Cr Palmer was declared elected as Deputy Chairperson for the period until the October 2017 meeting.

Report prepared by General Manager

BACKGROUND

In accordance with section 231 of the Local Government Act (2001) Councillors may elect a person from within their number to be the Deputy Chairperson.

REPORT

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

10.3 PECUNIARY INTEREST RETURN (G40203005)

16/097 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Morris that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2016.

Report Prepared by General Manager

BACKGROUND

Under section 450A of the Local Government Act 1993 and the Local Government (General) Regulation 2005, councillors and designated persons (staff) must provide a declaration of pecuniary interest as contained in the prescribed form.

REPORT

Declaration of Pecuniary interest returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, or alternatively a councillor or designated person holding that position at 30 June is required to lodge their pecuniary interest return with the General Manager by 30 September each year.

Returns must be tabled at the first meeting held after the required lodgement date.

The lodgement of all required pecuniary interest returns from councillors and designated staff for the year 1 July 2015 to 30 June 2016 has occurred, thereby meeting the legislative requirements. Former Councillor Alan Miller's disclosure was not received until 17 October 2016.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

Attachments: Nil

Tabled Items: Pecuniary Interest Returns

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

10.22am Mr Peter Speirs left the meeting.

10.4 DELEGATION OF AUTHORITY (G40350505)

16/098 RESOLVED on the motion of Crs Sinclair and Callow that in accordance with Section 377 Local Government Act 1993, Council ratify and grant the delegations as set out in the Delegations of Authority Register to the Chairperson, Deputy Chairperson and the General Manager.

Report prepared by the General Manager

BACKGROUND

Section 380 Local Government Act 1993, requires Council to review all its delegations during the first 12 months of each term of office.

REPORT

With the election of a new Council it is appropriate for the Council to be reviewed. The delegations previously resolved by Council (12/087) were of a general nature and applied to the General Manager only. The delegations for the Chairperson, Deputy Chairperson and the General Manager have been summarised in the attached Draft Delegations of Authority register

Attachments: DRAFT Delegations of Authority Policy (PP005)

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

UNCONFERMED

10.5 GOLDENFIELDS WATER BRAND IDENTITY REFRESH (G03051010)

16/099 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Sinclair that Council adopt the Brand Identity Refresh Project.

Report prepared by the General Manager

BACKGROUND

The current Goldenfields Water County Council (GWCC) visual identity was introduced in the late 1990's. There was a small change made several years ago with the removal of "County Council" and replacement of "efficiency and innovation". The logo is dated and doesn't replicate well digitally.

REPORT

To complement the renewed focus on community engagement, and to reflect the change occurring within the organisation, it is proposed to refresh our corporate branding. Council is seeking to rebrand with a refreshed logo, visual identity, and style guide. The refresh and brand identity will reflect what the organisation is today and reinforce GWCC as a strong, efficient and innovative water business.

This brand identity revitalisation strongly aligns with the community engagement strategy and the introduction of the new corporate website. This branding will provide the framework for the consistent implementation of our identity on all public and internal documents.

The implementation of the project will be completed in several stages and will be including all key stakeholders to assist in defining the core set of brand attributes, personality and overarching brand proposition that in turn need to be reflected by the brand identity.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

10.6 COUNCIL MEETING DATES 2016/17 (G40203005)

16/100 RESOLVED on the motion of Crs McGlynn and McCann that Council set the meeting schedule as described for the ensuing twelve months.

Report prepared by General Manager

BACKGROUND

Goldenfields Water County Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 1.00pm.

REPORT

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

- Thursday 22 December 2016, commencing at 10am
- Thursday 23 February 2017, commencing at 1pm
- Thursday 27 April 2017, commencing at 1pm
- Thursday 22 June 2017, commencing at 1pm
- Thursday 24 August 2017, commencing at 1pm
- Thursday 26 October 2017, commencing at 1pm

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

10.7 COUNCIL CHRISTMAS FUNCTION (G70506005)

16/101 RESOLVED on the motion of Cr Morris and Deputy Chairperson Palmer that Council host a Christmas function at the conclusion of the December council meeting.

Report prepared by General Manager

BACKGROUND

Council hosts a Christmas function for Councillors, staff and their families to acknowledge the efforts of employees over the preceding year.

REPORT

Council's December meeting is normally held with a Christmas function immediately following its conclusion. Councillors, staff and families are invited to attend.

The function will be held at the Temora Golf Club.

Transportation will be arranged for employees outside Temora.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

UNCONFIRMED

10.8 OFFICE CLOSURE (G70506005)

16/102 RESOLVED on the motion of Crs Sinclair and McGlynn that Council endorse the office to be closed from 12.00pm Thursday 22 December 2016 and to reopen Monday 9 January 2017.

Report prepared by General Manager

BACKGROUND

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

REPORT

The office closure is proposed to be from 12.00pm Thursday 22 December 2016 and to reopen Monday 9 January 2017.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction.
- Many businesses that Council deals with are closed that week.
- Many staff take advantage of extending their Christmas/New Year break and
- The additional closure assists annual leave liability management.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

11. CORPORATE SERVICES MANAGER REPORTS

16/103 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Callow that business be suspended to allow the Auditor, Graeme Bradley, to present the 2015/16 audited Financial Statements.

10.35am – 11.06am – Councils Auditor Graeme Bradley presented the 2015/16 audited Financial Statements to Council.

16/104 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Sinclair that the Council meeting resume.

UNCONFIRMED

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11.1 COUNCIL INVESTMENTS (G35507005)

16/105 RESOLVED on the motion of Crs Morris and McCann that the report detailing Council investments at 28 September 2016 be received and noted.

Report prepared by Administration Coordinator

BACKGROUND

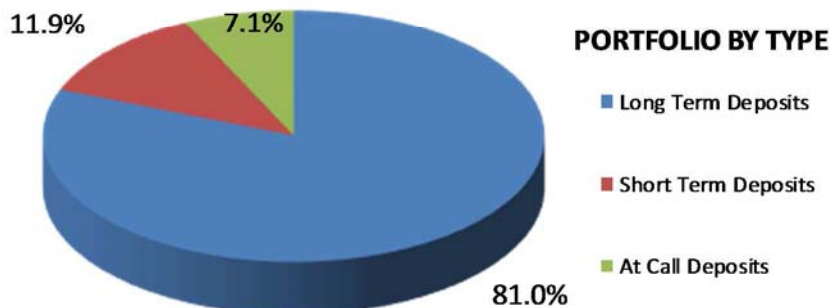
A report on Council's Investments is required to be presented for Council's consideration

In accordance with clause 212 of the Local Government (General) Regulation 2005. Council's Investment Policy PP-004 - Reporting and Reviewing Investments requires the provision of a report detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and market value.

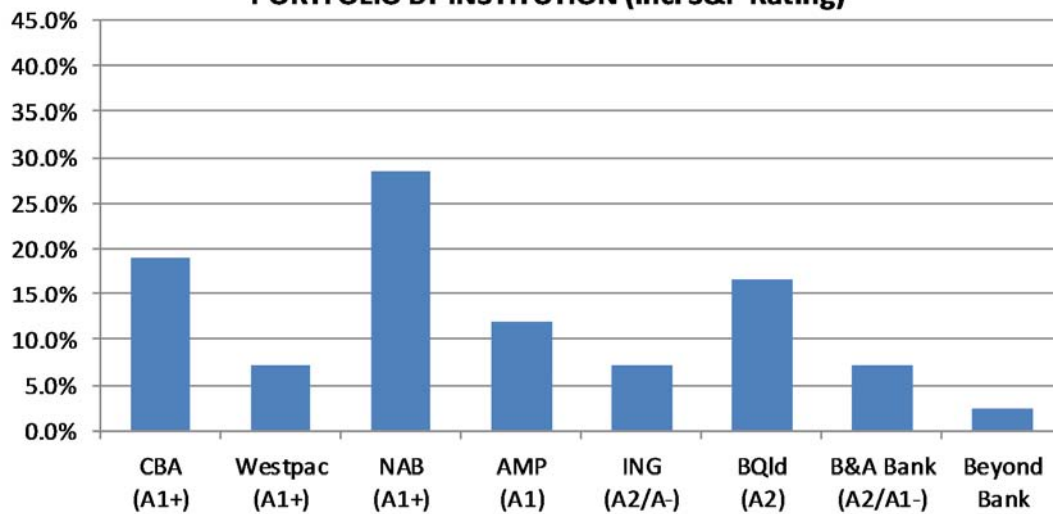
REPORT

The following details Council Investments as at 28 September 2016:

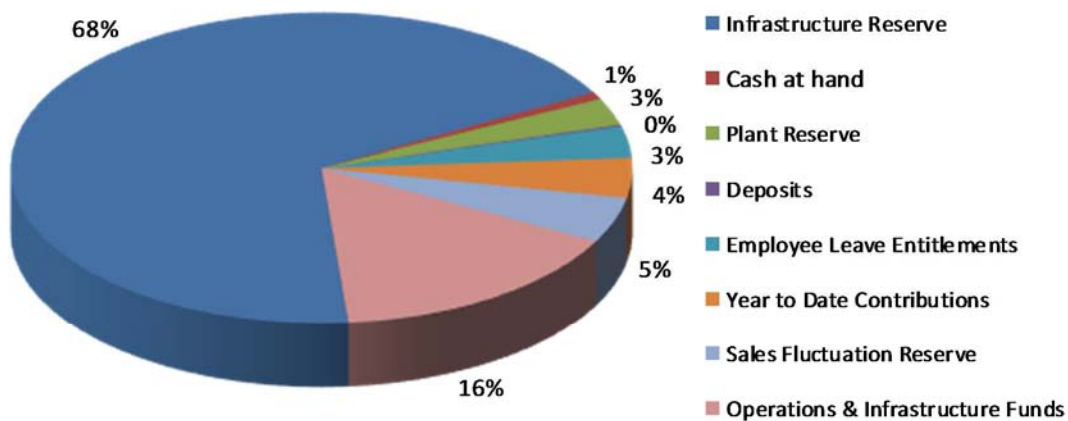
	Market Value (\$)	Term (days)	Rate	Maturity Date	% of Portfolio
Long Term Deposits	34,000,000.00				81.0%
National Australia Bank	3,000,000.00	1,096	3.73%	05/11/17	7.1%
Bank of Queensland	3,000,000.00	1,098	3.60%	05/12/17	7.1%
National Australia Bank	3,000,000.00	1,097	3.70%	04/12/17	7.1%
AMP	3,000,000.00	1,097	3.40%	19/12/17	7.1%
National Australia Bank	3,000,000.00	1,097	3.57%	08/01/18	7.1%
National Australia Bank	3,000,000.00	1,096	3.36%	12/02/18	7.1%
Commonwealth Bank	3,000,000.00	1,097	3.11%	17/03/18	7.1%
Commonwealth Bank	3,000,000.00	1,096	3.06%	20/04/18	7.1%
Westpac Banking Corporation	3,000,000.00	1,096	3.04%	25/06/18	7.1%
Bank of Queensland	3,000,000.00	1,098	3.00%	29/10/18	7.1%
ING Direct	3,000,000.00	1,098	3.18%	18/03/19	7.1%
Bendigo & Adelaide Bank	1,000,000.00	548	3.00%	1/12/17	2.4%
Short Term Deposits	5,000,000.00				11.9%
Bendigo & Adelaide Bank	1,000,000.00	365	2.97%	31/05/17	2.4%
Bank of Queensland	1,000,000.00	365	2.85%	31/05/17	2.4%
Beyond Bank	1,000,000.00	181	3.00%	28/11/16	2.4%
AMP Bank	1,000,000.00	181	3.00%	15/06/17	2.4%
Bendigo & Adelaide Bank	1,000,000.00	365	2.67%	10/08/17	2.4%
At Call Deposits	3,000,060.00				7.1%
Commonwealth Bank At Call A/c	2,000,000.00	At Call	1.45%	N/A	4.8%
AMP Bank At Call A/c	1,000,060.00	At Call	2.55%	N/A	2.4%
Total Value of Investment Funds	42,000,060.00				100.0%



PORTFOLIO BY INSTITUTION (incl S&P Rating)



RESERVES & CASH OR CASH EQUIVALENTS



Movements within Bank account for the reporting period (\$)

Cash Book balance as at 31 July 2016	\$1,252,200.27
Plus Deposits	
August	\$2,958,746.94
September	\$826,428.89
Less Payments	
August	-\$3,725,430.51
September	-\$1,081,402.94
 Cash Book balance as at 28 September 2016	 \$230,542.65
Less Outstanding Deposits	-\$990.02
Plus Unpresented Cheques	\$160,435.80
 Bank balance as at 28 September 2016	 \$389,988.43

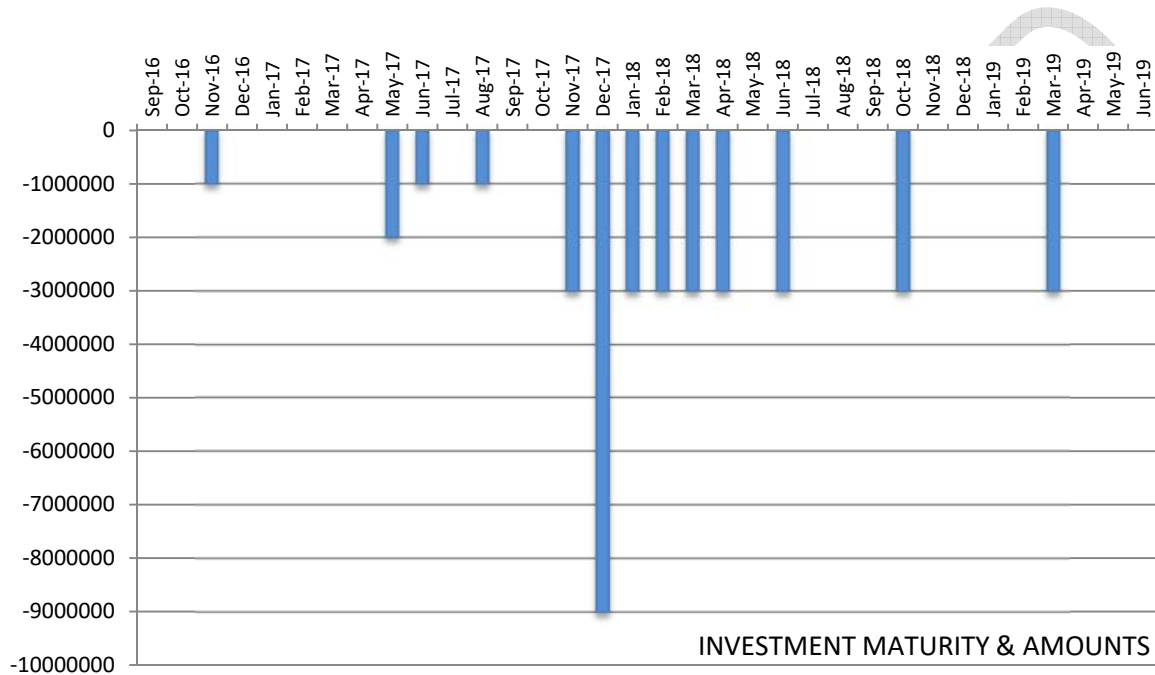
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It is hereby certified that the above investments have been secured in accordance with:

- Local Government Act, 1993;
- Local Government (General) Regulation, 2005;
- Investment Order - dated 12 January 2011; and
- Council's Investment Policy PP-004 (adopted 23/6/2016).

Councillors will be aware of Council's Restricted Assets, which will now form part of the report.

The following table sets out GWCC's investment maturity timetable.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

That the report detailing Council Investments at 28 September 2016 be received and noted.

11.2 OUTSTANDING WATER DEBTORS (G35307005)

16/106 RESOLVED on the motion of Deputy Chairperson Palmer & Cr Sinclair that the report detailing Council's outstanding water debtors as at 29 September 2016 be received and noted.

Report prepared by Administration Coordinator

BACKGROUND

Presented to provide an overview of Council's outstanding debtors.

REPORT

This report is presented for information on Council's outstanding water debtors as at 29 September 2016:

\$'s	Arrears	Interest	Current	Total
Access Charges	\$178,626.45	\$24,916.89	\$156,915.90	\$360,459.24
Consumption Charges	\$423,144.91	\$55,633.40	\$373,615.31	\$852,393.62
Deferred Developer Charges	\$15,842.00	\$0.00	\$469,456.00	\$485,298.00
Sub-Totals	\$617,613.36	\$80,550.29	\$999,987.21	\$1,698,150.86
Less Overpayments Received				-\$245,467.41
Total Outstanding				\$1,452,683.45
				-\$245,906.34
				-\$485,298.00
Total Outstanding from Retail Customers				\$721,479.11

GWCC has issued 190 debt recovery Final Notices to customers throughout our supply area. These will be followed up by Attendance at the property in late October early November.

The July to September quarterly water accounts are expected to be raised in the week commencing 17 October 2016.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

11.3 2015/16 FINANCIAL STATEMENTS COMMENTARY (G35401005)

16/107 RESOLVED on the motion of Crs Callow and McGlynn that the report on the 2015/16 Financial Statements be received and noted.

Report prepared by Administration Coordinator

BACKGROUND

Council's Financial Statements for the year ended 30 June 2016 are ready for presentation to the general public. Under section 418 of the Local Government Act 1993, Council is required to present its audited financial statements, together with auditor's reports, to the public having given 7 days notice. Public Notice has been given through advertisements in local newspapers the week commencing 17 October 2016, and also by placing the Statements on Council's website.

Council's Auditor, Mr Graham Bradley, will attend the meeting to present his report.

The following is provided as a commentary to assist in interpreting the reports:

General Purpose Financial Statements

Income Statement

This statement is designed to provide a "profit or loss" figure as a financial measure of GWCC's cost in supplying water and its data business.

Material differences between budgeted figures and final figures are also explained in Note 16.

Balance Sheet

The Balance Sheet reflects Council's financial flexibility and solvency. This statement aims to provide a clear distinction between Council's assets and liabilities, and has direct input into the ratios presented in Note 13. The change from short to long term investment has seen corresponding changes to current to non-current assets.

Statement of Changes in Equity

The Statement of Changes in Equity shows the balance of assets remaining after all Council's liabilities are deducted.

Statement of Cash Flows

The Statement of Cash Flows is used to reflect the cash solvency or liquidity of a Council. It also highlights cash flows from the collection of revenues, cash generated by converting goods and services into cash and the capacity to fund capital works from funds generated by operating activities.

Note 6

Note 6 details cash assets and investments held by Council at year end. It also highlights Council's restricted cash.

Note 13

This note gives an 'overview' of a Council's financial position. Each ratio identifies a particular area and often acts as an early indicator to changes in the performance Council.

Operating Performance Ratio – measures a Council's ability to contain operating expenditure within operating revenues.

Own Source Operating Revenue Ratio – measures the degree Council relies on external funding. GWCC is predominately self-funding.

Unrestricted Current Ratio - identifies Council's ability to meet outstanding short term debt. The Division of Local Government prefers a ratio of 2:1 or better.

Annual Charges, Interest & Extra Charges Outstanding Percentage - This indicator assesses the impact of uncollected rates and annual charges on a Council's liquidity and the adequacy of recovery efforts.

Cash Expense Cover Ratio – This ratio indicates the number of months a Council can continue paying its immediate expenses without additional cash flow.

Note 27

Note 27 is a voluntary note that provides a snapshot of key financial figures over the past 5 years.

Special Purpose Financial Statements

This set of statements is designed to comply with the National Competition Policy, requiring councils to disclose their major business activities. GWCC's only business activity, for the purpose of competitive neutrality, is water supply.

The premise of competitive neutrality relies on competition to achieve greater efficiencies and better quality of service provision.

As with the General Purpose Financial Statements, these statements contain an Income Statement which discloses the gain or loss from continuing operations. This statement varies from the General Purpose Income Statement given that it includes taxation equivalent payments, debt guarantee fees and is also adjusted for dividend payments (relevant only to General Purpose Councils).

These additional disclosures however require Council to account for items it is not subject to, including income tax, debt and loan fees and many other commercial costs not applicable to local government.

The Balance Sheet discloses the assets, liabilities and equity of the business. The information listed on this statement can be found in the General Purpose Financial Statements as part of the various notes to the statements.

Special Schedules

These schedules are not required to be audited; however they provide key input into the preparation of the Financial Statements. They are primarily designed to meet the needs of a select group of users including the NSW Grants Commission, Australian Bureau of Statistics,

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the Division of Local Government and the NSW Office of Water. A brief explanation of these schedules follows:

Special Schedule 1 - shows the net cost of services provided by council and ultimately presents the same result as contained in the Income Statement.

Special Schedule 2 –Borrowings.

Special Schedule 3 & 4 - discloses the water supply financial function.

Special Schedule 5 & 6 - not applicable to GWCC (sewerage service financials).

Special Schedule 7 - discloses the condition of public assets and the extent to which Council is able to maintain those assets. This information is utilised by the Division of Local Government to highlight the standard of public assets across the state.

REPORT

Net operating result before Grants and Contributions was \$5,670,000 compared to \$5,527,000 in 2014/15. Overall revenue increased by \$728,000 (3.35%) to \$22,410,000 while overall expenditure remained virtually unchanged at \$15,503,000 (increased by \$95,000 (0.6%).

Increased income in 2015/16 for Access charges of \$150,000, Usage Charges of \$340,000 and Interest of \$234,000.

Grants were limited to Pensioner Concessions (\$96,000), GWCC 500 (\$60,000). Other contributions were vehicle leases (\$21,000) and transferring Long Service Contributions (\$25,000).

The reduction in Data Network income reflects the change from installation and implementation to data delivery. There are no plans to increase this area.

Council did not receive any Capital Grants during the reporting period, however Developer Infrastructure Charges received amounted to \$1,237,000 (2014/15 \$747,000) some of which have yet to materialise as GWCC's Deferred Developer Charges are now \$484,000.

Employee costs increased 8.8% to \$3,110,000 with the increase in full time equivalent employees and termination/ recruitment costs.

Depreciation increased \$424,000 partly for the commencement of automatic meter reading devices depreciation in this financial year.

Other Expenses decreased by \$505,000 mainly reduced energy costs from summer pumping requirements and efficiencies along with reduced contract pricing of contestable energy.

Operating Performance Ratio – GWCC's operating performance has improved over recent years with operational efficiencies, its meter replacement program and seasonal conditions.

Unrestricted Current Ratio - GWCC's 2015/16 unrestricted current ratio was 4.67. This is further reduced from the 2014/15 ratio as a greater portion of investments are greater than 12 months with a corresponding change from current to non- current assets. This ratio remains sound.

Debt Service Ratio – GWCC has no borrowings.

Annual Charges, Interest & Extra Charges Outstanding Percentage - This ratio is misleading for GWCC as it bills its customers quarterly in arrears.

Cash Expense Cover Ratio –GWCC's 49.45 months ratio reflects it healthy position.

Council's Auditor, Mr Graham Bradley, will attend the meeting to present his report.

Attachments: Nil

Tabled Items: General Purpose Financial Statements, Audit Report, Special Purpose Financial Statements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

UNCONFIRMED

11.4 QUARTERLY BUDGET REVIEW STATEMENT – SEPTEMBER 2016 (G35201005)

16/108 RESOLVED on the motion of Crs McCann & Palmer that the Quarterly Budget Review Statement for the period ended 30 September 2016 be received and noted.

Report prepared by Manager Corporate Services

BACKGROUND

This report is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005. The review is for the quarter ending 30 September 2016 and is attached for Council's consideration.

The budget review statement is provided in two formats. The first being by type and reflective of how the end of year Income Statement is reported. The second being by activity as Special Schedule 3 is reported in the Financial Statements.

REPORT

There have been no amendments to Council's 2016/17 budget following the completion of the first quarter's budget review.

Attachments: Quarterly Budget Review – September 2016

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

UNCONSIDERED

11.5 WATER PRODUCTION UPDATE (G95809505)

16/109 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Sinclair that the reports detailing Council's water production status be received and noted.

Report prepared by Administration Coordinator

BACKGROUND

Current and historical water production information from Council's water sources.

REPORT

Continued rains during much of the first quarter has seen an overall reduction in production of 4.2% compared to 2015/16.

The attached graphs shows Jugiong's production to 29th September of 636 Megalitres (MI) was 3.6% below 2015/16 for the same period. Oura's production of 631 MI is 2.3% below 2015/16 for the same period. Minor sources of Mt Arthur and Hyland's Bridge are also showing modest reductions compared to 2015/16.

While no reduction in estimated water sales have been made, production will be closely monitored before being reassessed in the half yearly review.

Attachments: Water production Graphs for Jugiong, Oura, Mt Arthur, Hylands Bridge.

Table Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

11.6 CAPITAL WORKS PROGRESS REPORT (G35201005)

16/110 RESOLVED on the motion of Cr Sinclair and Deputy Chairperson Palmer that the report detailing Council's Capital Works Program as at 30 September 2016 be received and noted.

Report prepared by Administration Coordinator

BACKGROUND

Capital Works represents an important part of Council's activities and expenditure. This report give progress year to date on the Programed and Emergent Capital Works. Water Mains represent a significant part of the annual program and are also reported in more detail.

REPORT

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2016:

Description	2015/16 Estimate	Costing to 30/09/2016
Total New -Future Projects Investigations	\$ 50,000	\$ -
Total New -Water Mains-Developers	\$ 40,000	\$ 19,377
Total New -Water Mains	\$ 120,000	\$ 21,800
Total New System Assets-Reservoirs	\$ -	\$ -
Total New System Assets-Pumping Stations	\$ 592,000	\$ -
Total New System Assets-Treatment	\$ 33,700	\$ 6,589
Total New System Assets-Bores	\$ 400,000	\$ 277,417
Total New System Assets-Services-Meters	\$ 125,000	\$ 13,790
Total New Plant & Equipment	\$ 125,000	\$ 10,000
Total New Assets-Buildings	\$ -	\$ -
Capital New Asset Buildings-Temora Workshop	\$ 168,800	\$ 210,190
Total New Capital	\$ 1,604,500	\$ 559,163
Total New System Assets-Mandamah Stage 1	\$ 2,000,000	\$ -
Total New Capital (incl Mandamah)	\$ 3,604,500	\$ 559,163
Total Renewals Mains	\$ 1,344,200	\$ 704,800
Total Renewals Reservoirs	\$ 917,100	\$ 67,800
Total Renewals Pump Stations	\$ 2,151,000	\$ 142,600
Total Renewals Treatment	\$ -	\$ -
Total Renewals Bores	\$ 80,000	\$ 130,822
Total Renewals Services Meters-Taggles	\$ 145,000	\$ 12,247
Total Renewals Plant and Equipment	\$ 336,700	\$ 85,815
Total Renewals-Buildings	\$ 224,600	\$ 26,081
Total Capital Renewals	\$ 5,198,600	\$ 1,170,165
Total Plant Purchases	\$ 650,000	\$ 310,348
Total Plant Sales	-\$ 580,000	-\$ 162,678
Total Plant Purchased & Sold	\$ 70,000	\$ 147,670
Grand Total	\$ 8,873,100	\$ 1,876,998

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New Capital Works required by developers have been separated and Wyalong Showground Road renewals are ongoing and will be funded by contributions.

The following table shows Water Mains to 30 September 2016.

Description	2015/16 Estimate	Costing to 30/09/2016
New System Assets-Mains Developer Paid		
Mains Temora- Gallopli & James Streets	\$ -	\$ 18,155
Mains Aria Park-Mary Gilmore Way	\$ -	\$ 696
Mains Temora Tewkesbury	\$ -	\$ 547
Water Mains-Developers	\$ -	\$ 19,398
New System Assets-Mains		
Easement Compensation	\$ 20,000	\$ 1,315
Total New Mains To be Determined	\$ 100,000	\$ -
Ariah Park Fill Station Ariah Park	\$ -	\$ 9,123
Ariah Park Mains Extension to relocate Fill station	\$ -	\$ 12,970
Total New -Water Mains	\$ -	\$ 23,408
Capital Renewals-Mains		
Total Renewals- To be Determined	\$ 800,000	\$ -
Total Cootamundra-Temora Road	\$ 60,500	\$ -
Total Weethalle Fishers Lane	\$ 483,700	\$ 682
Total Coolamon Wade & Lewis	\$ -	\$ -
Total - West Wyalong Stadium Main	\$ -	\$ 11,786
Total Wyalong-Showground Road RMS Stage 2	\$ -	\$ 5,690
Total Wyalong-Showground Road RMS Stage 3	\$ -	\$ 30,624
Total Wyalong-Showground Road RMS Stage 4	\$ -	\$ -
Total Renewals Water Mains	\$ 1,344,200	\$ 48,782

Attachments: Nil

Table Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

11.7 NEW WATER SERVICE CONNECTIONS (G95151005)

16/111 RESOLVED on the motion of Cr McGlynn and Deputy Chairperson Palmer that the report detailing new water service connections be received and noted.

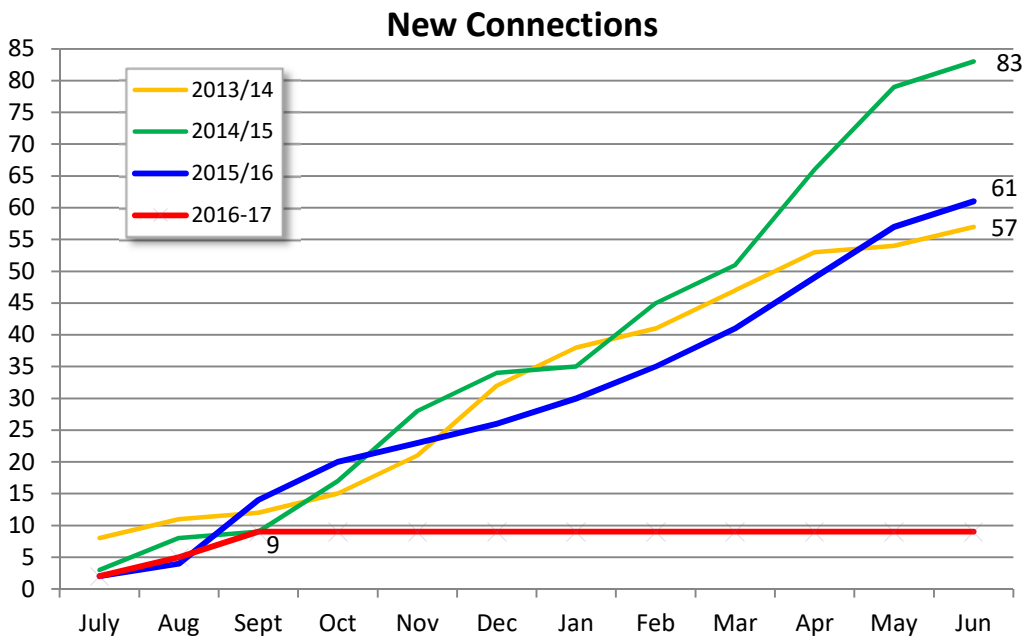
Report prepared by Administration Coordinator

BACKGROUND

The number of new connections for the current year provides a comparison of development and new business.

REPORT

The following graph shows the number of new connections to 30 September 2016 compared to the past four years.



There are a further 4 new connection work orders pending, 6 letters of offer are still valid with 2 under investigation. Two sub divisions are also being investigated.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

11.8 DRAFT CONCEALED LEAK DETECTION POLICY (G40350505)

16/112 RESOLVED on the motion of Crs McCann and Callow that Council adopt the Concealed Leak Detection Policy

Report prepared by Corporate Services Manager

BACKGROUND

Council from time to time have received applications from Goldenfields Water customers requesting a reduction in their water accounts due to concealed leaks being detected in their water supply line. The accompanying draft policy is designed to assist Councillors in their deliberations.

REPORT

A draft policy has been prepared for consideration by Council.

Attachments: Draft Concealed Leak Detection Policy (PP009)

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation in this does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

UNCONFERMED

11.9 ASSET SALE - WYALONG PUMP STATION HOUSE (G10508505)

Report set aside until CLOSED report considered during CLOSED session.

16/126 RESOLVED on the motion of Crs McGlynn & Sinclair that the General Manager be authorised to negotiate the sale of Wyalong Pump Station House, 2 Neeld Street Wyalong being Lot 1 DP 615803.

Report prepared by Administration Coordinator

BACKGROUND

South West Tablelands Water Supply constructed treatment plant and pump station residences at several sites throughout the supply area. There is no longer a need for the pump station residences and in the case of Wyalong Pump Station house it is on separate title. There are no employees interested in rental accommodation. The alternatives are put the property on the rental market, or sell the property.

REPORT

The property has not been placed in the rental market as Wyalong and West Wyalong already oversupplied.

A Market appraisals has been undertaken to provide guidance on the present market. A further appraisal is pending.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position. Proceeds from the sale will be included in Disposal of Assets income 2016/17.

RECOMMENDATION

Recommendation made was adopted.

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12. OPERATIONS MANAGER REPORTS

12.1 AUGUST / SEPTEMBER 2016 (G95507005)

16/113 RESOLVED on the motion of Crs McCann and Sinclair that the works reports for August 2016 and September 2016 be received and noted.

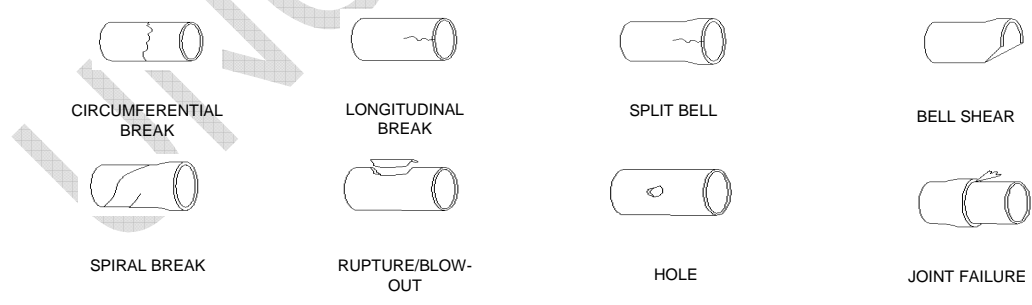
Report prepared by Operations Manager

Pipeline Repairs

NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
12.	5/8	10:00	13:00	Marrar, Wood Street	100	Hole
13.	7/8	8:00	13:00	Cootamundra, - Dirnaseer Road	100	Longitudinal Break
14.	8/8	16:30	20:00	Weethalle, Johnsons Lane	80	Circumferential Break
15.	10/8	11:00	12:00	Junee, Dollar Vale Road	80	Circumferential Break
16.	16/8	9:00	11:00	Junee, Lord Street	100	Longitudinal Break
17.	17/8	9:00	11:00	Junee, Junction Lane	100	Longitudinal Break
18.	18/8	9:00	10:00	Junee, Bussenschutts Lane	50	Longitudinal Break
19.	18/8	10:00	11:00	Junee, Bussenschutts Lane	50	Joint Failure
20.	18/8	10:30	14:30	Ungarie, Ethel Street	100	Circumferential Break
21.	18/8	11:00	12:00	Junee, Strathmore Lane	100	Longitudinal Break
22.	22/8	9:00	11:00	Temora, Thanowring Road	250	Circumferential Break
23.	22/8	9:00	12:00	Junee, Lord Street	100	Longitudinal Break
24.	22/8	11:00	16:50	Temora, Thanowring Road	250	Hole
25.	23/8	8:00	13:00	Cootamundra, Olympic Hwy	100	Longitudinal Break
26.	24/8	7:30	14:30	Matong, Pine Street	100	Joint Failure
27.	25/8	8:30	15:00	Weethalle, Fishers Lane	100	Hole
28.	1/9	13:30	15:00	Junee, Lord Street	100	Longitudinal Break

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NUMBER	DATE	TIME		LOCATION	PIPE DIAMETER	REASON
		Off	On			
29.	5/9	13:00	17:50	Temora, Victoria Street	150	Longitudinal Break
30.	7/9	9:00	12:00	Coolamon, Bussenschutts Lane	50	Longitudinal Break
31.	12/9	12:00	18:50	Temora, Warre Warral Lane	100	Longitudinal Break
32.	12/9	12:30	15:30	Coolamon, Coolamon Wagga Road	100	Circumferential Break
33.	14/9	10:00	15:00	Naradhan, Bootoowa Road	80	Hole
34.	14/9	14:00	19:00	Naradhan, Naradhan Road	150	Longitudinal Break
35.	19/9	9:00	12:00	June, Aerodrome Lane	200	Longitudinal Break
36.	19/9	13:00	14:00	June, Talbingo Lane	200	Longitudinal Break
37.	26/9	7:30	16:00	Cootamundra, Suttons Lane	100	Joint Failure
38.	26/9	11:00	16:00	Coolamon, Tooyal Road	80	Longitudinal Break
39.	26/9	14:00	20:00	Tallimba, Buralyang Road	150	Longitudinal Break
40.	30/9	16:15	20:30	Coolamon, Cowabbie Street	100	Longitudinal Break



Construction and Major Maintenance

- Jugiong Water Treatment Plant – cleaning and inspection of the Rapid Mixers, Flocculator, Clarifiers and Filters
- Prune and remove trees from Bauloora reservoir site that were impeding access
- Junee town reticulation – Vacuum, clean and inspect all valves
- Replace damaged stop valve at Ganmain pump station
- Attend to meter re-reads in the southern area
- Flush Ganmain reticulation system
- Swab Oura Bore Header mains – Bore-field to collection water tank
- Clean and inspect Oura collection tank
- Swab Oura to Junee trunk main
- Empty clean and repair Junee No. 2 reservoir (steel)
- Aria Park – Prepare and cut in pipework for mains extension
- Empty, clean and inspect Bectric reservoir
- Renew damaged security fence at Bectric reservoir
- Replace damaged Scour Valve at Bectric reservoir
- Taggle replacements within the Northern area
- Temora – Under-bore James Street re installation of pipework
- Aria Park – Commence pipework for planned mains extension
- Temora – James Street sub-division reticulation commissioning
- West Wyalong – Install mains extension at the basketball stadium
- West Wyalong – Install 50mm meters
- Aria Park – Cut in 2 new stop valves in the town reticulation system
- Delivery of drinking water stations to Bland and Hilltops Shires
- Temora – Cleaning and inspection of town Hydrants
- Cowangs reservoirs cleaned, inspected and videoed by dedicated divers
- Mannings reservoirs cleaned and inspected
- Bauloora reservoirs cleaned and inspected
- Marinna reservoirs cleaned and inspected
- Aria Park Terminal storages cleaned and inspected
- Temora balance tank cleaned and inspected
- Aria Park town reservoir cleaned and inspected
- Ardlethan reservoir cleaned and inspected
- Weekly pump checks for prevention monitoring and abnormalities across the Scheme
- Servicing and repairs of ACV and PRV within the Scheme
- Bird proofing and repairs to reservoir roofs
- Replacing fatigued flex joints within the scheme
- Fabrication of stainless steel pipework for the new Oura No2 Bore has been completed and ready to be installed. New electrical and communications systems are required to be designed and installed to cater for the new submersible pump and motor. The completion of the new bore is expected to be completed by February 2017.
- Oura No 6 Bore - The bore was inspected on 9th September 2016 by GWCC contractor AGE Developments due to potential high pressure jetting damage caused by a corroded and eroded hole in the steel pump column.

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A CCTV camera inspection was undertaken which revealed heavily an encrusted bore casing and screened interval between 54.7m depth.

Bore casing was lifted and further inspected and revealed a small hole which has now been fixed by GWCC staff.

The bore was subsequently brushed and injected with bore cleaner prior to the reinstallation of casing.

The bore is now in relatively good condition with a recommendation to reline the casing with a stainless steel lining in 2 to 4 years. The bore has been reinstalled and is now just waiting to be test ran prior to being put back into operation.

- Oura No 3 Bore - Reinstalled after servicing. Engineers undertook yield testing which was finalised at Oura Bore 3. Initial results suggest the bore is capable of yielding more than currently extracted bringing it in line with bore 4 and 6 at around 160 to 170 L/sec. Results are expected to be finalised this week, with the final report outlining safe yield and remaining life of the bore.
- Rosehill Pump Station - Pump No1 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Matong No 1 Bore - New motor, VSD and sine wave filter installed. To be test ran on 19/10/16
- Thanowring Road Temora - Pump No2 major servicing has been completed and is ready to be test ran in summer
- Hylands Bridge 1 - Pump No1 major servicing has been completed and is back in operation
- Marinna 2 - Bore Pump No2 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Temora Workshop - All major plant items have been relocated from Cootamundra to the new Temora workshop and are awaiting electrical connection. Additional minor tools and materials are yet to be relocated, which may take some time considering current work priorities.
- Oura to Temora - Stainless steel bypass has been fabricated to replace rusted out steel one
- Garoolgan Pump Station - Pump No1 major servicing. Clearances brought back to factory, new bearings, mechanical seals refurbished, cleaned and painted
- Cootamundra – Fabricating standard pit lids
- Jugiong WTP – Clarifier Maintenance – flocculator bearings and shafts, scrapper rubber and winch cables.
- Jugiong No1 Pump Station No 2 motor - This motor is being taken away for repair by an external servicing specialist on 11th of October. It is expected to be completed and returned for reinstall in around two months' time.
- Temora – Plumb up and fit out drinking water stations
- Naradhan – Designing input into new pump station layout
- Tara Reservoir – Install new centre pole and ladder

Attachments: August/September 2016 break map, 12 monthly break map, water quality map.

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

12.2 TENDER REPORT – SUPPLY OF PLANT EXCAVATOR (G75057510)

Report set aside until CLOSED report considered during CLOSED session.

16/125 RESOLVED on the motion of Crs Morris and Callow that the tender for the supply of one (1) excavator from Intersales – Temora be accepted.

Report prepared by the Operations Manager

BACKGROUND

Tenders for the supply of one (1) excavator have been called for the construction team.

EVALUATION REPORT

Tenders for the supply of one (1) excavator were called in accordance with the Local Government General Regulation 2005 – Section 7 Tendering.

- Tenders Advertised: 22nd September 2016
- Tenders Closed: 2:00pm 14th October 2016
- No of Tenders Received: Four (4)
- Non-conforming tenders: Two (2)

Tenders were evaluated in accordance with the predetermined criteria and weighting in the Tender Evaluation Plan.

Summary of Tenders Received

TENDERER	LOCATION
Hitachi Construction Machinery	Milperra
Westrac	Tomago
Capital Construction Equipment	Lavington
Intersales -Temora	Temora

The tender from Intersales – Temora is considered to provide the best value for Council. Their submission scored well across all non-priced and priced criteria.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

LOCAL PREFERENCE

The local preference policy was considered in the assessment and did not affect the outcome of the tender.

RECOMMENDATION

Recommendation made was adopted.

**12.3 TENDER REPORT – SUPPLY OF PLANT TRACKED SKID STEER LOADER
(G75057510)**

Report set aside until CLOSED report considered during CLOSED session.

16/125 RESOLVED on the motion of Crs Morris and Callow that the tender for the supply of one (1) excavator from Intersales – Temora be accepted.

Report prepared by the Operations Manager

BACKGROUND

Tenders for the supply of one (1) Tracked Skid Steer Loader have been called for the construction team.

EVALUATION REPORT

Tenders for the supply of one (1) Tracked Skid Steer Loader were called in accordance with the Local Government General Regulation 2005 – Section 7 Tendering.

- Tenders Advertised: 22nd September 2016
- Tenders Closed: 2:00pm 14th October 2016
- No of Tenders Received: Four (4)
- Non conforming tenders: Zero (0)

Tenders were evaluated in accordance with the predetermined criteria and weighting in the Tender Evaluation Plan.

Summary of Tenders Received

TENDERER	LOCATION
Semco	Queanbeyan
Intersales -Temora	Temora
Tracserv	Dubbo
Westrac	Tomago

The tender from Intersales - Temora is considered to provide the best value for Council. Their submission scored well across all non-priced and priced criteria.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

LOCAL PREFERENCE

The local preference policy was considered in the assessment and did not affect the outcome of the tender.

RECOMMENDATION

Recommendation made was adopted.

15. CLOSED SESSION – 11.45am

16/114 RESOLVED on the motion of Crs McCann and Sinclair that Council meet in closed session.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

15.1 ASSET SALE - WYALONG PUMP STATION HOUSE (G10508505)

16/115 RESOLVED on the motion of Crs McCann & McGlynn that the General Manager be authorised to negotiate the sale of Wyalong Pump Station House, 2 Neeld Street Wyalong being Lot 1 DP 615803.

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15.2 TENDER REPORT – SUPPLY OF PLANT EXCAVATOR (G75057510)

16/116 RESOLVED on the motion of Crs Sinclair and Deputy Chairperson Palmer that the information be received and noted.

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15.3 TENDER REPORT – SUPPLY OF PLANT TRACKED SKID STEER LOADER (G75057510)

16/117 RESOLVED on the motion of Crs Sinclair and McGlynn that the information be received and noted.

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
 - (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15.4 PURCHASE OF PROPERTIES WITHIN TEMORA (G10057025)

16/118 RESOLVED on the motion of Crs Callow and McCann that:

1. The General Manager be authorised to negotiate the purchase of properties within Temora.
2. An amount of \$900,000 be included in the capital works budget to cover the cost of the purchase of the land, demolition works, fencing and other related costs such as landscaping;
3. That the land be classified as operational land under s.31 of The Local Government Act 1993.

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
- (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

15.5 COOTAMUNDRA DEPOT DISPOSAL (G10053005)

16/119 RESOLVED on the motion of Crs McCann & Morris that Council authorise the General Manager to renegotiate the disposal of the Cootamundra Depot.

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would if disclosed:*
- (i) prejudice the commercial position of the person who supplied it.*
 - (ii) Confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret*

OPEN SESSION - 12.15pm

16/120 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Sinclair that Council revert back to Open Session.

16/121 RESOLVED on the motion of Cr McCann and Deputy Chairperson Palmer that the resolutions for items **15.4** and **15.5** made in closed session be made public.

CLOSED SESSION - 12.17pm

16/122 RESOLVED on the motion of Deputy Chairperson Palmer and Cr Clinton that Council meet in closed session.

OPEN SESSION - 12.24pm

16/123 RESOLVED on the motion of Cr McCann and Deputy Chairperson Palmer that Council revert back to Open Session.

TENDER REPORT – SUPPLY OF PLANT EXCAVATOR (G75057510)

16/124 RESOLVED on the motion of Cr Sinclair and Deputy Chairperson Palmer that tender for the supply of one (1) excavator from Intersales – Temora be accepted.

TENDER REPORT – SUPPLY OF PLANT TRACKED SKID STEER LOADER (G75057510)

16/125 RESOLVED on the motion of Crs Morris and Callow that the tender for the supply of one (1) excavator from Intersales – Temora be accepted.

ASSET SALE - WYALONG PUMP STATION HOUSE (G10508505)

16/126 RESOLVED on the motion of Crs McGlynn & Sinclair that the General Manager be authorised to negotiate the sale of Wyalong Pump Station House, 2 Neeld Street Wyalong being Lot 1 DP 615803.

13. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 22 December at 10.00am.

14. QUESTIONS AND STATEMENTS

Deputy Chairperson Palmer enquired as to the increased cleaning and inspecting reported in the works reports.

Mr Goodyer responded that the cleaning program hadn't occurred for 4 years. All reservoir cleaning is close to completion.

Deputy Chairperson Palmer questioned the rereading of meters.

Mr Carr responded.

Mr Rudd explained to new Council members the automated meter reading system (Taggle).

Cr Morris asked if the Taggle devices could be used to monitor creek flows.

Mr Rudd responded that the devices are not useful for that type of monitoring.

Deputy Chairperson Palmer brought forth an item he had received from a GWCC customer.

The query was taken on notice for investigation and reporting at a later time.

Cr Sinclair if the outgoing Councillors were appropriately recognised for their efforts.

Mr Rudd replied affirmatively.

Cr Morris enquired if the donation of drinking water stations had been made.

Mr Rudd replied affirmatively, however no advice of the stations being installed has been advised from any Council.

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Cr McCann asked if the Temora Workshop should be named in Crs Speirs' honour in recognition of his years of service.

Cr Sinclair will check with Temora Shire Council what they are doing for Mr Speirs.

Mr Rudd suggested GWCC could be included in with Temora Shire Council for honouring Mr Speirs

There being no further business requiring the attention of Council the meeting closed at 12.53pm.

UNCONFIRMED

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Community Reference Group (Replacing the Former Council Advisory Committees)

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.2 Ensure councillors take ownership and a strong leadership role in implementing the Community Strategic Plan.

Author: General Manager

Officer's Recommendation:

- 1. That Council endorses the establishment of a single Community Reference Group to replace the former council advisory committees and that formal Terms of Reference and Procedures for such a group be presented to the February 2017 meeting of council;**
- 2. That the first Forum be scheduled for Tuesday 14th March 2017.**

Introduction

Council has been debating the effectiveness of the previous Advisory Committees and following further consideration of this matter at the most recent workshop it was agreed to present a report to council on the establishment of a single Community Reference Group.

Such a Group would meet in an informal forum type format with the Mayor of the day being the Chair. Agenda items would be generated from councillors, staff and members of the public.

Agenda items could cover a range of topics from heritage to culture to tourism thus allowing a greater opportunity for community input into the decision making processes of council.

Conclusion

It will be necessary to formulate appropriate Terms of Reference and a Procedure for dealing with matters raised at such forums. However, it is anticipated that council staff will prepare the meeting notices and agendas and any recommendations arising from a forum would be submitted to council with the appropriate staff comments.

It is planned that the first of such forums, which would be held on the second Tuesday of every second month, would be held on Tuesday 14th March 2017. A more formal Terms of Reference and Procedures will be presented to the February 2017 meeting of council.

Financial Implications

Nil to this report.

9.2 West Wyalong Sports Stadium Management

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11.2. In collaboration with users and budgetary constraints provide facilities that are maintained to acceptable standards.

Author: Executive Assistant

Officer's Recommendation:

- 1. That Council establish a Special Management Committee for the ongoing management of the West Wyalong Sports Stadium;**
- 2. That the General Manager determine the appropriate position/s within the existing organisation structure and the level of operational support provided to the Special Management Committee;**
- 3. That the General Manager determine the roles and responsibilities for all stakeholders;**
- 4. That permission be sought from Department of Lands prior to finalising any management arrangements.**

Background

Council has a long history regarding the refurbishment of the West Wyalong Sports Stadium and the support Council provided to the management groups in the past. With the commitment from Council to invest up to \$2,360,000 in the upgrade of the facility, efforts have been made to determine the most effective future management options and legal advice was sought.

Council received advice from its solicitor in relation to the future management and control of the West Wyalong Sports Stadium. This information, together with other possible options, have been further investigated and discussed by Councillors during recent Council Workshops.

The Stadium is constructed on lot 2 DP 1015127. The registered proprietor of the land is "Bland Shire Council Crown Reserves Reserve Trust". This indicates that the Minister has established a "Reserve Trust", described as Reserve Trust R79108. The land has never belonged to Council, it is a "reserve" and Council is shown as the registered proprietor because it is effectively the trustee of the land on behalf of the State of NSW. Generally speaking, Council is charged with the ultimate care, control and management of the Reserve.

Current arrangements

The facility has been managed for many years by a group of dedicated individuals coming together as an incorporated body "West Wyalong Sports Stadium Incorporated". However there have been a number of outstanding matters in relation to the Incorporation that have been addressed by the committee.

Council staff have met with representatives of the management committee and the following specific areas have been identified for improvement:

- Bookings
- Collection of fees and charges
- Access to the stadium and issue/return of keys

It was also noted that the Secretary and Cleaner positions became vacant when the facility was handed over for refurbishment.

The property was included on Council's insurance schedule in early May 2016 and subsequently the management committee cancelled their insurance policy, this represented savings of approximately \$5,200 annually.

Council took possession of the site and handed it over to Burton Constructions Pty Ltd on 16th May 2016 for commencement of the refurbishment works. It is expected that works will be completed by Christmas 2016 and the stadium available for use in late January 2017.

Council is yet to determine any fees and charges for use of the facility and staff are investigating options for consideration by Council in the new year. Pending the adopted management structure for the stadium a comprehensive fee structure will be included in the 2017/18 budget deliberations.

Committee Structure Options

Council may consider establishing a committee to manage the facility on its behalf and options for consideration include a Special Management Committee with terms and conditions determined by Council or a Section 355 Committee in accordance with Section 355 of the Local Government Act and Council's Section 355 Committee Manual.

1. Special Management Committee

The legal advice received indicates "Council may, pursuant to section 377 of the Local Government Act 1993, delegate to any person or body, the day to day management and control of the Stadium facility in the same way that it might appoint an outside manager of a caravan park or a swimming pool to maintain those public facilities for and on behalf of the Council. If the appointee is a voluntary body of outside persons, those persons would not need to become incorporated. It would be a special management committee of the Council and as such, it will be answerable to the Council for the fulfilment of its functions. It would not have absolute autonomy. It would report regularly to the Council on its operations and submit proper accounts of income and expenditure. Council may fix its own terms and conditions and thereby it would maintain ultimate managerial oversight and control. Council must, of course, review its delegation during the first 12 months of each term of office and in this way it will control the membership of any appointed body. If Council follows this option it will avoid the need to enter into any lease or licence of the premises."

This option is the preferred model under the legal advice obtained by Council and will ensure Council meets its obligations as Trustee. The special management committee will be answerable to Council and the terms and conditions that it sets. There is capacity within Council's existing workforce to provide support to the management committee. Council would be able to maintain a reasonable level of control with this option.

2. Section 355 Committee

The Local Government Act 1993 state that *“A function of a council may, subject to this Chapter, be exercised:*

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or*
- (b) by a committee of the council, or*
- (c) partly or jointly by the council and another person or persons, or*
- (d) jointly by the council and another council or councils (including by means of a Voluntary Regional Organisation of Councils of which the councils concerned are members), or*
- (e) by a delegate of the council (which may, for example, be a Voluntary Regional Organisation of Councils of which the council is a member). “*

Council has numerous Section 355 committees in place undertaking a range of functions. This arrangement would be similar to the Topy Hall Committee whereby the incorporated committee have complete autonomy for the management and maintenance of the facility and Council making capital improvements as required.

Responsibilities

The responsibilities for Council, any management structure and each individual user of the stadium are to be considered and will form the basis of any agreements. Matters for consideration are not limited to the following:

- Bookings
- Building alterations
- Building External (carpark, paths, railings, etc)
- Ceilings
- Curtains, blinds and window fittings, solar film.
- Doors (incl. cupboard doors, door fittings, closers and screens)
- Electrical wiring and fittings in building
- Emergency Lighting
- Fees
- Fences
- Fire extinguishers
- Fire Fighting System
- Fixtures and appliances not installed by the Council
- Floor surfaces and coverings (general)
- Food handling areas and equipment
- Furniture
- Garbage services
- Hygiene
- Keys and locks
- Landscaping
- Light globes and fittings
- Mains supply of water and electricity
- Other permanent fixtures
- Painting
- Pest inspection
- Plumbing & Fixtures
- Plumbing waste pipes, drains and storm water pits
- Roofs, guttering and skylights
- Sports Equipment
- Sports Floor Protective material
- Sports Flooring
- Vandalism
- Walls
- Window glass and flyscreens

Financial Implications

The stadium had not previously been recorded on Council's asset register due to the ownership uncertainty and therefore Council has not incurred any financial implications for the facility. Council has allocated \$50,000 in its 2016/17 budget for the Stadium.

It is expected that the following ongoing estimated operational costs will apply:

Insurance	\$ 5,000	
Maintenance and Repair	\$ 30,000	
Depreciation	\$ 50,000	Assumed value based on Council Chambers. Valuation to be undertaken
Services	\$ 15,000	Water, Electricity, Waste Disposal. May be a Council responsibility or a management responsibility
Cleaning	\$ 10,000	May be a Council responsibility or a management responsibility
TOTAL	\$ 110,000	

These amounts represent expenses only. A determination is still to be made on a schedule of fees and charges that would generate income.

Conclusion

There are a number of options and factors in addition to the management structure to consider for Council to achieve some return on its investment into the refurbishment of the stadium. The determination that Council is the trustee and ultimately responsible for the administration of the Reserve came with a financial burden and responsibility for Council that can no longer be ignored.

For the stadium to reach its full potential and the community and Council to reap the benefits of the facility a commitment to the multi-purpose opportunities will be required from all stakeholders. Council retaining an active role in the management of the facility will provide the best possible opportunity to achieve outcomes for the wider community away from the sporting focus.

9.3 Proposed Community Cinema – West Wyalong

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.2 Ensure councillors take ownership and a strong leadership role in implementing the Community Strategic Plan

Author: General Manager

Officer's Recommendation:

That Bland Shire Council offer its in-principle support for the establishment of a Community Cinema in West Wyalong pending further financial deliberations and the presentation of a firm project scope and costings.

Introduction

Council is in receipt of a proposal to establish a community cinema in the existing Masonic Hall in West Wyalong. A copy of the submission, prepared by the West Wyalong Cinema Steering Committee is attached to this report for the information of councillors.

I have met personally with the co-convenors of this committee, Mr. Ron Cooper and Mr. Barry Cooper and it was quite evident that a significant amount of research has already gone into this proposal even to the point of gaining the in-principle support of Evolution Mining as a possible funding partner.

Conclusion

There has been discussion within the Bland Shire community for quite some time on the need for such a facility and I believe that this would be a significant addition to the social and cultural well being of the Shire.

Council is in a position to provide its own in-principle support for this project pending further financial deliberations and the presentation of a firm project scope and costings. There would also be a need to determine the management structure of such a facility as well as the ongoing running costs.

Financial Implications

The early estimated cost of this project is in the vicinity of \$400,000.00 and the Steering Committee is hoping to gain these funds in the following format:

- State Government Grant - \$100,000.00
- Evolution Mining Grant - \$150,000.00
- Bland Shire Council Grant - \$150,000.00

Before Council could make such a commitment the matter would need to be considered as part of the 2017/18 budget preparation process.

WEST WYALONG COMMUNITY CINEMA STEERING COMMITTEE

23 Brown Street
WEST WYALONG NSW 2671

Thursday, November 24, 2016

Mr Ray Smith
General Manager
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

Dear Mr Smith

We are currently exploring the feasibility of establishing a community cinema in West Wyalong, modelled on the successful cinema project in Temora, the development of which cost \$350,000, supported by a contribution of \$100,000 from Arts NSW.

The only major difference between the two projects is that the Temora cinema was established in the library building owned by Temora Shire Council and was, therefore, basically funded by council, whereas, the West Wyalong cinema would be constructed within the town's Masonic Hall.

The Masonic Hall is a two-storey building of sound double-brick structure. The second floor is used for Masonic activities while the ground floor is now virtually unused for most of the year making it the most logical venue because of its size, availability, large carpark area and location near the centre of the town.

The Temora Town Hall Theatre plans could be replicated within the Masonic Hall, giving West Wyalong a much-needed multi-purpose entertainment venue.

The West Wyalong cinema would have a seating capacity for up to 80 patrons and would be raked to ensure perfect vision from all seats; also cater for both cinematic movies or small intimate productions as well as space suitable for public meetings, conferences and product launches – adding to the town's cultural landscape.

The cinema would feature a 6-metre wide motorised projector screen, 7.1 Dolby Surround Sound, the latest digital movie projection system, as well as providing for several digital formats such as DVD, Blue-ray and e-cinema

In addition to the cinema section, the interior structure would also incorporate a projection room and a ticket/candy bar area.

The Masonic Hall has an existing kitchen as well as men's and ladies' toilets, although these facilities would require minor cosmetic upgrades.

Like Temora, the West Wyalong cinema would be managed, maintained and operated by a community committee and would be staffed by volunteers working on a roster basis as projectionists, ticket sellers, candy bar operators and ushers, all with clearly defined responsibilities and fully trained in emergency, evacuation and power blackout procedures.

Our initial enquiries reveal that the cost of the technical infrastructure, such as digital cinema projection and sound equipment (including installation), a 6-metre motorised screen and seating for 80 patrons would total \$110,000 including GST (list attached). Based on the \$350,000 cost of the Temora Theatre that would leave a balance of \$240,000 to undertake the preparation of working plans, construction of the theatre's interior walls and raked flooring for seating, installation of acoustic cladding, curtains, painting, carpet, fresh-air cooling and heating systems as well as cosmetic upgrades of the existing kitchen and toilets.

As the establishment of the West Wyalong cinema would be a community project, we are also exploring the possibility of having a community-minded local licensed building contractor take on the role of Project Manager to co-ordinate a system of local licensed tradesmen (for example, builders, plumbers, painters and electricians) to collectively provide their skills and labour free of charge to complete various aspects of the construction at weekend working bees as their contribution towards making the theatre amenity a reality.

This concept is viewed as a way of reducing costs and, when put to a number of local tradesmen, their response was one of enthusiasm.

The West Wyalong Community Cinema Steering Committee has lodged a submission to the State Government seeking the same financial support given to the Temora project eight years ago.

We have also had two positive meetings with representatives of Evolution Mine in relation to the company making a financial contribution to the proposed West Wyalong cinema, which would be of enormous benefit to the entire community of West Wyalong and surrounding districts, catering for the social enjoyment and entertainment needs of all age groups from children to the elderly.

Evolution Mine is very supportive of the cinema proposal and has offered its assistance to develop a Business Plan, which will be an important component of the submission lodged with the company's Board of Directors for a final decision on the allocation of funds.

Evolution Mine has also offered to use its consultants for input into determining construction cost estimates.

One of the outcomes of discussions with representatives of Evolution Mine at today's meeting (November 24) was to seek a letter from Bland Shire Council offering in-principle support to the cinema project. This letter of support would form part of the company's submission to the Board of Directors.

We will also seek a similar in-principle Letter of Support letter from the potential landlord, Lodge Bland, as the owner of the Masonic Hall building.

In recognition of its financial contribution, Evolution Mining could be given naming rights – “Evolution Cinema” or “Evolution Theatre”.

At this early stage of the project’s development, we acknowledge that if we were successful in receiving offers of funding from the NSW Government and Evolution Mine such offers would be conditional on the project proceeding.

The final cost of the project is an unknown factor at this stage and we accept that the \$350,000 cost of the Temora Town Hall Theatre would have increased over the past eight years.

If we estimated the cost at \$400,000 and assumed the NSW Government contributed \$100,000 that would leave a balance of \$300,000, which could be divided equally between Bland Shire Council and Evolution Mining - \$150,000 each.

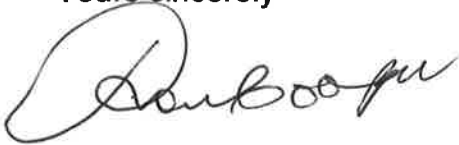
It is important to emphasise that the Temora Theatre has been self-sufficient during the eight years since its official opening and Temora Shire Council has not been called upon to contribute one cent over and above its initial capital outlay.

When convenient, we will be arranging a meeting with council’s Heritage Officer, Mr David Scobie, to discuss the West Wyalong proposal. His architectural firm in Northbridge, Sydney, prepared the working plans for the Temora Theatre.

We will also be working closely with the Eastern Riverina Arts Board and its Executive Director, Mr Scott Howie, to bring to West Wyalong - and our planned cinema venue – projects, exhibitions and small stage productions to help drastically reduce the isolation and disadvantages experienced by our community in terms of access to arts and culture.

Your favourable consideration of this proposal and our request for a Letter of Support would be appreciated. Please do not hesitate to contact me if you require any additional information.

Yours sincerely



RON COOPER

Co-convenor

Email contact: ronald.coop@hotmail.com

Phone: 69723894

9.4 Crown Land Management Act 2016

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.3 Ensure the General Manager takes on a high level role in implementing the Community Strategic Plan and associated documents

Author: General Manager

Officer's Recommendation:

That the information regarding the introduction of the Crown Land Management Act 2016 be received and noted and that the general manager continue to monitor and report on any major implications to council as a result of this new legislation.

Introduction

Council is in receipt of advice from the NSW Department of Industry (Lands) confirming that the Crown Land Management Act 2016 was assented to on 14th November 2016. However, the majority of the Act will commence in early 2018.

There are no immediate changes for councils which manage Crown Land with all current legislation remaining in place.

It is anticipated that this new Act will reduce 'red tape', duplication and administrative burden on councils in their public land management roles and provide councils with greater certainty about the legal requirements for managing Crown Land.

Conclusion

Under the new Act, in most cases, management will generally be in accordance with the provisions of the Local Government Act 1993 for 'community land'. However, with the Minister's consent, there will be a limited ability for appropriate land to be managed as 'operational land'.

In addition, councils will generally not be required to seek the Minister for Lands approval for dealings on Crown Reserves.

Financial Implications

Nil to this report

SECTION 3 – CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

9.5 Financial Statements – November 2016

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP14.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Director Corporate, Community & Development Services

Officer's Recommendation

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of November, 2016
2. That Council confirms the payment of accounts, for the period 01 November to 30 November 2016, summarised in the accounts summary totalling \$3,980,852.32

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF NOVEMBER, 2016.

BANK BALANCES AS AT 30TH NOVEMBER, 2016

ACCOUNT	BALANCE
General Fund	\$ 1,654,139.29
BCard	-\$825.90
	\$ 1,653,313.60
Invested Funds	
Fixed Deposits	\$17,200,000.00
Deposits at Call	\$ 3,208,909.41
	\$20,408,909.41
Net Balance	\$22,062,223.01
Percentage of investment to Net Balance	92.51%

STATEMENT OF BANK BALANCES AS AT 30.11.16
SUBMITTED TO THE ORDINARY MEETING DECEMBER 20TH, 2016

Balance as at 01.11.16 \$1,319,391.44

Add Receipts

For month of November 2016 \$ 4,315,600.17

Includes

Receipt Date.	Receipt Name	Received Total
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16/11/16	OLG FAG Payment	\$ 1,734,146.50
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23/11/16	DOTARS – Roads to Recovery	\$ 826,263.00
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Less Payments

For month of November 2016 \$ 3,980,852.32

Includes

Payment Date.	Payee Name	Payment Total
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24/11/16	Burton Constructions – Sports Stadium	\$ 289,603.57
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29/11/16	Westpac – Floating Rate Note Investment	\$2,000,000.00
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Cash Balance \$1,654,139.29

Limit of Overdraft Arranged with Bank \$ 350,000.00

ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period November 01, 2016 to November 30, 2016.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund		Voucher No.s	Total
Cheques		025060 - 025081	\$55,892.38
Auto-pay	Creditors	E009221 – E009724	\$3,498,239.77
Auto-pay	Payroll	6/11-27/11	\$ 418,079.42
November Bank Charges & Commission etc			\$ 928.44
Direct Debits		Repayments & Vehicle Lease	\$ 7,712.31
			\$ 3,980,852.32

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....
Director of Corporate, Community & Development Services

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 20th December 2016, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling \$3,980,852.32 was submitted to the Ordinary Meeting on the 20th December 2016 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2016/17)	\$9,328,320.56
Rates received as at 30/11/2016	\$4,893,984.57
% of rates received to date	52.46%

The total rates income includes rates in arrears and accumulated interest.

INVESTMENTS

The following table gives details of Council's Funds invested at 30th November 2016. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
19-July-2016	Bank of QLD (Term Deposit)	1,000,000.00	181 days	2.85%	16-January-2017
02-August-2016	NAB (Term Deposit)	1,000,000.00	184 days	3.09%	02-February-2017
31-October-2016	NAB (Term Deposit)	1,000,000.00	304 days	2.77%	31-August-2017
21-November-2016	NAB (Term Deposit)	1,000,000.00	212 days	2.76%	21-June-2017
14-November-2016	NAB (Term Deposit)	1,500,000.00	304 days	2.79%	14-September-2017
04-October-2016	Rural Bank (Term Deposit)	1,000,000.00	92 days	2.60%	04-January-2017
22-June-2016	Bankwest (Term Deposit)	2,000,000.00	180 days	2.85%	19-December-2016
08-September-2016	Bendigo Bank (Term Deposit)	400,000.00	366 days	2.90%	08-September-2017
08-September-2016	Bendigo Bank (Term Deposit)	400,000.00	366 days	2.90%	08-September-2017
08-September-2016	Bendigo Bank (Term Deposit)	400,000.00	366 days	2.90%	08-September-2017
20-September-2016	People's Choice (Term Deposit)	500,000.00	181 days	2.60%	20-March-2017
18-August-2016	AMP (Term Deposit)	1,000,000.00	210 days	2.95%	16-March-2017
13-October-2016	Heritage (Term Deposit)	1,000,000.00	180 days	2.44%	11-April-2017
14-September-2016	Bank of QLD	1,000,000.00	182 days	2.65%	15-March-2017
15-September-2016	AMP (Term Deposit)	2,000,000.00	273 days	2.75%	15-June-2017
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
	ANZ Deposit at Call	50,775.26	Cash at Call		
	CBA Deposit at Call	3,158,134.15	Cash at Call		
	TOTAL:	<u>20,408,909.41</u>			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

Director Corporate Community & Development Services

9.6 Strengthening Communities Grant – Weethalle Whistlestop

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP 3.2 Promote, facilitate and support a thriving cultural/regional arts community

Author: Community Relations Officer

Officer's Recommendation:

- 1. That Council not approve the request from the Weethalle Whistlestop Arts and Craft Committee for a Strengthening Communities grant to fully fund the cost of a commercial coffee machine to the value of \$6340**
- 2. That Council approve a Strengthening Communities grant for the Weethalle Whistlestop Arts and Craft Committee towards the purchase of a coffee machine on a \$1 for \$1 basis in accordance with the grant guidelines up to a maximum contribution of \$3170**
- 3. That Council offer further staff assistance to the Weethalle Whistlestop Arts and Craft Committee to seek external grant funding and promotion of fundraising activities.**
- 4. That any grant awarded by Council only be paid once the Weethalle Whistlestop Arts and Craft Committee can demonstrate it has sufficient funds to complete the purchase of the machine as supported by Council.**

Introduction

The Weethalle Whistlestop Arts and Crafts committee have applied to Council for grant funding to purchase a coffee machine.

The Whistlestop is run entirely by volunteers and the committee advises they have dwindling funds with approximately \$2000 currently in the bank. They hope the purchase of a commercial automatic coffee machine will assist in attracting both locals and visitors to the facility.

“As one of the only tourist attractions within our very small town we would like to be able to provide our tourists, travellers and locals alike with a place to visit, enjoy and discover what our small town has to offer,” Weethalle Whistlestop Arts and Craft Committee President Linda Ostle wrote in her submission to Council.

Background

In initial discussions with Council regarding the application, Ms Ostle advised that the Weethalle Whistlestop Arts and Craft Committee had sourced a new Jura Giga X3 machine from a Wagga based business for \$5490 with an accompanying milk fridge priced at \$450. Including the need to purchase coffee beans and new cups and saucers, the total cost of the project amounts to \$6340.

After speaking to the applicant in detail and getting a gauge on their requirements (eg expected usage, ease of usage for volunteers etc), the Community Relations Officer contacted Harvey Norman West Wyalong on behalf of the applicant seeking more cost friendly alternatives.

While Harvey Norman advised they could not supply a commercial grade coffee machine as requested, the franchisee contacted Jura to seek advice on the most appropriate and affordable machine to meet the needs of the Whistlestop. Jura advised that based on the information gained from the Whistlestop President, the WE8 would likely be the best machine., retailing at \$2690. An accompanying fridge, as requested by the committee, retails for \$500 while the costs of beans, cups and saucers takes the total costs of the alternative option to \$3590.

This information was relayed to the applicant and assistance was offered (and commenced) to seek additional alternative funding sources to complement a possible contribution from Council.

The applicant has chosen not to pursue additional funding and, despite the officer's advice, has asked Council to fund the entire \$6340 cost of the Jura Giga X3 machine, milk fridge and purchase of cups, saucers and coffee beans.

The applicant advises they have only limited funds (\$2000) and are reluctant to contribute any funds to the project at this stage but will consider undertaking future fundraising if required.

Conclusion

When groups approach Council for grant funding they are encouraged to also look for alternate funding sources, contribute some of their own funding and add to the project value by contributing in-kind support to ensure a minimum 50 per cent contribution.

This is a consistent approach in accordance with Council's guidelines across all grant applications.

As the Whistlestop is reluctant to contribute funding to the project they are unable to make a \$1 for \$1 contribution as "usually" required under the guidelines. The committee is, however, prepared to fundraise and/or seek additional grant funding if Council does not approve the full purchase price. While they prefer the Giga X3 machine, the committee is also prepared to accept the alternative WE8 model if Council was willing to fund the full purchase price.

While the guidelines do allow Council to contribute more than 50 per cent to any one project in exceptional circumstances, there is a danger that doing so will create a precedent and other similar community organisations spread throughout the Bland Shire will expect similar support.

Financial Implications

There is currently \$41,942 available in Council's Strengthening Communities Grant Fund.

9.7 Strengthening Communities Grant – West Wyalong Rugby Union Club

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

15.3 Assist and/or foster community events and initiatives through Council sponsored grants/sponsorship opportunities

Author: Community Relations Officer

Officer's Recommendation:

That Council approve a Strengthening Communities grant of \$3000 to the West Wyalong Rugby Union Club to assist with the costs of holding the inaugural West Wyalong Women's Rugby Sevens tournament in March 2017.

Introduction

The West Wyalong Rugby Union Club has applied to Council for a Strengthening Communities grant to assist with the start up costs of hosting the inaugural West Wyalong Women's Rugby Sevens tournament on Saturday 11 March next year.

With the popularity of women's rugby sevens at an all-time high following Australia's gold medal winning performance at the Rio Olympic Games, the Rugby Club has taken the initiative to establish what is understood to be the first women's specific sevens tournament in country NSW.

With the continued growth and popularity of the women's game, by getting in first the club hopes the event can grow into a marquee regional event.

The inaugural event will be limited to 12 teams and be held at the Rugby Club grounds at Tallimba Road. With 12 players in each squad, the tournament is expected to attract 144 competitors as well as a large number of coaches, officials and supporters. In future years, the club believes the event has the potential to include more teams and be held over two days.

To give the inaugural event a boost, the club hopes to attract a members of the Australian women's sevens team and other special guests to attend the tournament.

After discussions with Council staff, the club is committed to creating a successful and sustainable event which will be able to run successfully without the need for grant funding in the long term future.

The club has costed the event at \$12,500 and is seeking a grant of \$3000 from Council to assist with the costs of installing temporary infrastructure, event insurance, advertising and promotion.

Conclusion

The concept will bring a large number of visitors to West Wyalong and has the potential to grow into a marquee regional event which will benefit the Bland Shire for many years to come.

It also promotes health and wellbeing, women's sport and will provide entertainment for local residents.

The proposal aligns strongly with Council's Community Strategic Plan.

Financial Implications

There is currently \$41,942 available in Council's Strengthening Communities Grant Fund.

9.8 Local Heritage Grant – Top Town Tavern

Our infrastructure

Reviewing, renewing & improving our core community assets

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

DP12.3 Use planning and heritage policies and controls to protect and improve the unique environment

Author: Manager Development Services

Officer's Recommendation:

That Council resolve to approve a Local Heritage Fund grant of \$30,000 for the replacement of the existing roof and repainting of the exterior and interior of the Top Town Tavern.

Introduction

Council has received an application for a Local Heritage Fund grant from the owners of the Top Town Tavern for the replacement of the existing roof and the repainting the exterior and interior of the building. The Hotel plays an important role in the community as a meeting place and social venue for the local community.

The building is listed in Schedule 5 of the Bland Local Environmental Plan as an item of Local Heritage Significance. The statement of significance recorded on the State Heritage Inventory is as follows:

Known as the Top Town Tavern, the hotel is the only remaining licensed premises in Wyalong, retains the original late Federation character and has historic and aesthetic significance.

The aim of the project is to restore the hotel to its original form, following recommendations from the Heritage Advisor. This includes the removal of satellite dishes, re-roofing and painting the exterior and interior of the hotel.

The applicant has provided the following quotations for the work:

Removal of existing roof and replace with new galvanised iron	\$51,200
Repainting exterior of hotel	\$15,957
Repainting interior of hotel	\$12,240

The applicant's contribution to the project is to be \$49,397.

Conclusion

The project is consistent with the aims of the Bland Local Heritage Strategy and the Bland Shire Community Strategic Plan. The building is in a prominent location on the Newell Highway and the work will complement the existing heritage buildings in Wyalong township.

Financial Implications

The Local Heritage Fund has an allocated budget of \$35,000 for the 2016/2017 financial year. The current balance of the fund is \$27,638. The approval of this grant of \$30000 will expend the current budget allocation and will require an amount of \$2,362 from the Heritage Project reserve which has a balance of unallocated funds of \$13,072.

SECTION 4 – ASSET & ENGINEERING SERVICES

9.9 Ungarie Floodplain Risk Management Committee

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

11. Ensure that public places and facilities are well maintained and easily accessible to foster community pride in their infrastructure

Author: Director Assets and Engineering Services

Officer's Recommendation:

That the resolution of the Ungarie Floodplain Risk Management Committee, passed at its meeting on the 29 November, 2016, be noted:

“That once the current confidential draft Ungarie Flood Study report is amended to suit all submissions that the new draft report be brought directly to Bland Shire Council for its consideration for placing on public exhibition for comments.”

Background

The Ungarie Floodplain Risk Management Committee, which under the NSW Government Floodplain Development Manual, is tasked to oversee the current Ungarie Flood Study, adopted at its meeting on 29 November, 2016:

“That once the current confidential draft Ungarie Flood Study report is amended to suit all submissions that the new draft report be brought directly to Bland Shire Council for its consideration for placing on public exhibition for comments.”

Conclusion

That the resolution of the Ungarie Floodplain Risk Management Committee be noted.

Financial Implications

None.

SECTION 5 – REPORTS FOR INFORMATION

Officer's Recommendation:

That the following reports, provided for information only, be received and noted:

- **9.10 – Asset & Engineering Services Report**
- **9.11 – Community Services Report**
- **9.12 – Bland Shire Library Monthly Update**
- **9.13 – Bland HACC Services Update**
- **9.14 – Development Services Activity Report**
- **9.15 – Economic Development & Tourism Report – November**

9.10 Asset & Engineering Services Report

Our infrastructure *Reviewing, renewing & improving our core community assets*

Vision: Maintaining and improving the Shire's assets and infrastructure in a changing climate

13. Ensure that public places and facilities are well maintained and easily accessible.

Author: Director – Engineering Services

Introduction

The following work was carried out:-

1. **NATIONAL AND STATE ROAD MAINTENANCE**
Routine maintenance as per single invitation contract carried out on SH17.
2. **REGIONAL ROADS MAINTENANCE**
Bitumen patching carried out on MR57 north and MR231.
3. **REGIONAL ROAD REPAIR PROGRAMME**
Pipe extensions are in progress on Mary Gilmore Way west.
4. **SHIRE ROADS MAINTENANCE**
Bitumen patching carried out on the following:-
 - Lake Cowal Road
 - Quandialla Road
 - Kolkilbertoo Road
 - Hollands Lane
 - Clear Ridge Road
 - Kikoira Raod
 - Blow Clear Road

Gravel Resheeting

Humby Road
Slatterys Lane

Gravel Patching

Monia Gap Road

Wet Grading

Nobbys Lane

Guide posting has been done on a number of rural sealed roads, minor gravel patching and drainage works has been done on a number of unsealed roads within the shire. Fire breaks have been graded in all towns and villages within the Shire. Chemical hazard reductions has been completed on rural sealed road shoulders.

5. NOXIOUS WEEDS/ENVIRONMENTAL

National Tree Day plantings were carried out with local School students at Ungarie, Naradhan, Tallimba, and Barmedman

Staff undertook Biological Control training.

The following noxious weeds and other controls were undertaken:

- **St Johns Wort** – Weethalle, Mandamah Forest Road, Scotts Lane, Gardiners Lane, Watts Lane, Lake Road, West Wyalong- Condobolin Road
- **Spiny Burr Grass** – Gunns Road, Mcdermotts Lane
- **Galvanised Burr** - South Yalgogrin Road
- **Coolatai Grass** – Newell Highway, Weethalle
- **Wild Radish** – Mcdermotts Lane, South Yalgogrin Road
- **Roadside vegetation control of shoulders (Mow)** – Lake Road, West Wyalong- Condobolin Road, Bena Road, Wamboyne Road, Blow Clear Road, Clear Ridge Road, Mary Gilmore Way, Kildary Road, Mandamah Forest Road, Alleena Road, Williams Crossing Road, Greens Lane, Warbilla Road, Euroka Road, Quandialla Road, Hillston Road, Rankin Springs Road, Naradhan Road, Lake Road, Merrengreen Road
- **Roadside vegetation control of shoulders (Spray)** - Wargin Road, Lynches Lane, Hatelys Lane, Ridleys Lane Collins Lane, Wamboyne Road, Blow Clear Road, Hillston Road, Rankin Springs Road, Clear Ridge Road, Tallimba Road, Kolkilbertoo Road, Mary Gilmore Way, Alleena Road, Williams Crossing Road, Payne Road, Greens Lane, Beckom Road, Mandamah Forest Road, Arian Park Road, Buralyang Road
- **Hazard Reduction work** – Ungarie Landfill, West Wyalong, Ungarie, Weethalle Landfill, Tallimba, Barmedman, Girral, Weethalle, West Wyalong Crown Land blocks, Dalys Lane
- **General weed control** –, Ungarie, West Wyalong, Weethalle, Tallimba, Barmedman, West Wyalong Cemetery, Airport

9.11 Community Services Report

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer

International Day of People with a Disability

Bland Shire Council celebrated International Day of People with a Disability with a special morning tea and presentation at Café Peckish on Friday morning 2 December. The morning was well attended and featured special guest speaker Therese MacFarlane. The event also featured the presentation of a Bland Shire Access Award to West Wyalong Riding for the Disabled.

Fishing workshop

Council worked with local youth and West Wyalong High School to facilitate a Department of Primary Industries (DPI) Fishing workshop at The Wetlands on Friday 2 December. Council staff were recently approached by a group of local youth about holding a fishing competition/workshop based around The Wetlands. At approximately the same time, the High School invited Council to facilitate an activity as part of its "Try Something New" Week where students were encouraged to try out a new activity. To facilitate both requests, Council was able to arrange for the DPI to run the workshop during the week. The workshop was fully booked and proved extremely popular. Students came away with an improved knowledge and understanding of fishing techniques and responsibilities. At the request of local youth, Council is currently investigating further fishing engagement opportunities for the future.

Youth pool party and music event

There has been a noted recent rise in interest in live music among local youth with at least two new bands recently being formed at West Wyalong High School and other smaller groups and individuals also growing the confidence to perform at various recent forums in and around the region. To foster this enthusiasm, celebrate the end of school and deliver an important message about the dangers of drugs and alcohol, Council is holding a drug and alcohol free pool party and live music event at the Holland Park Pool on Tuesday 20 December. An invitation has been extended to any local young bands and musicians to perform in front of their peers and many have already gratefully accepted the opportunity. A number of other exciting and engaging activities are also planned throughout the afternoon. Council has been able to secure \$1500 in funding from the Alcohol and Drug Foundation to help facilitate the event.

Skate Park

As part of its youth engagement activities, Council was approached by local youth in regards to possible improvements to the skate park. The young people spoke enthusiastically about the high volume of usage at the park and ways in which it could be improved. The immediate identified priority was an extension to the concrete at the southern side of the half pipe at the skate park. The work was undertaken within a couple of weeks of Council receiving the request and has resulted in improved safety and enjoyment for users.

Australia Day

After a month of advertising, the deadline for Australia Day nominations was extended by four days until Friday 25 November. The quality of nominations was once again high. The awards will be presented at the annual Australia Day breakfast in Barnado Park on Thursday 26 January. The celebrations will also include a Citizenship ceremony. Council is also supporting celebrations being held in the villages. The identity of the Bland Shire Australia Day Ambassador was yet to be advised.

Bike Safety Skills Workshop

Bland Shire Council is pleased to partner with the West Wyalong Local Aboriginal Land Council to offer a free bike safety skills workshop in January. The fully funded three hour program will teach local school aged children about bike handling skills and road safety. Parents and carers are also invited to participate. Participants are provided with free helmets, coaching and lunch.

Community assistance

Bland Shire Council Community Services staff continues to provide support and assistance to a number of community groups and events. Council provided significant staff and other resource support to the recent India in the West festival. Council also assisted Business West Wyalong with a successful grant application to provide children's rides at the Christmas carnival and assisted with the development of materials and promotion for the community Christmas lunch on 25 December and the West Wyalong Hospital Auxiliary Carols by Candlelight on 11 December. Council is also currently assisting three community organisations with external grant applications for potential future projects. Council also regularly corresponds with community groups and organisations to communicate grants and other relevant information.

Christmas lights map

Council is once again proposing to create a Christmas lights map to showcase the many stunning displays in Wyalong and West Wyalong. Registrations were being invited up until 8 December.

9.12 Bland Shire Library Monthly Update

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

*DP 3.4 Monitor and provide up to date and relevant resources and programs within the library
DP 4.4 Provide and monitor quality library services to the aged, people with disability, young people and families*

Author: Senior Library Assistant

Voluntary Program Partnership

Bland Shire Library, in partnership with the West Wyalong High School, is currently investigating the possibility of engaging students to assist with activities and projects in the library as part of the school's Year 10 Voluntary Program and Year 11 TVET Course.

One project, both parties are keen to undertake, is to create a podcast of the West Wyalong Advocate for the benefit of local residents who are visually impaired.

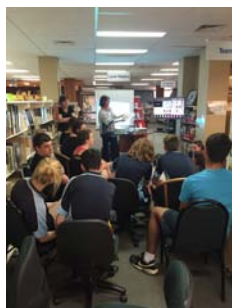
Future Programs

Brain Training is a program designed to engage people's minds, specifically the elderly, through the use of puzzles. Ideally, the program caters for a group of 10 participants. The library is currently investigating if there is a need for this type of program within the local community.

Due to a decline in numbers, the library has reviewed its Baby Bounce Program, which caters for babies 12 months and younger. In lieu of this, the library anticipates providing a new and revised program in 2017 – one that will extend to children aged 0 – 3 years where there seems to be more of a demand. The new and revised program will follow a format based around educational themes – for example, art, craft, music, sensory, exploration, movement and play.

HSC Lock-in for Year 10 Students

An information night was held on Tuesday 29 November 5 pm – 7 pm in the library for Year 10 students anticipating completing their Higher School Certificate. The information night which was organised in partnership with the West Wyalong High School attracted 20 students. The program included yoga relaxation techniques, an introduction to Bland Shire Library's HSC Resource Collection, online HSC databases and study help, and work skills. Senior Library Officer Cathy Lange thanked Marie Hetherington, Charmaine Cowan and Tracey Lees for their contribution on the night.



After School Christmas Craft Activity

The library held an after-school Christmas Craft activity on Thursday 1 December for students aged 5 – 14 years. The session which was booked out with 22 children in attendance included snow dome making. Great to see library staff get into the spirit of Christmas!



Summer Reading Club

The Library recently launched its 2016-17 Summer Reading Club program which officially runs from December 1 – January 31.

The program which is FREE aims to encourage a continued love of reading and ongoing multi-literacy skills development in children and young people aged 5 – 16 years during the summer holidays.

Participants receive prizes along the way as an incentive for reading. The more books they read, the more prizes they win! Thus far over 100 local children have registered for the Summer Reading Club program with more registrations anticipated.

This year's theme is Heroes and Villains. A variety of activities have been planned for registered members to enjoy including weekly draws, lolly guessing competition, craft and games, cooking, a themed night-time event and much, much more!

The library is delighted to once again have L & R Group and NewsXpress West Wyalong as sponsors. However, this year the library is even more thrilled to have received a grant of \$1,000 from Evolution.



Food for Fines / Gift Giving Tree

The library has been overwhelmed with contributions of food and gifts from the community in support of its Food for Fines and Gift Giving Tree, respectively. All items will be donated to the St Vincent de Paul Society's Christmas Appeal.

Food for Fines: the removal of outstanding library fines in lieu of donated non-perishable food items is only applicable for a four week period ending Saturday 17 December 2016, as determined by Riverina Regional Library.

Pop Up Libraries

Pop Up libraries are about informal access to library resources. They are an extension of the library brand, and based primarily on the promotion of literacy and reading. With a Pop Up library already established at Holland Park Pool, Bland Shire Library has approached a number of other local businesses, including the Laundromat – for the purpose of promoting and encouraging support for this new and emerging trend and hopefully setting up more Pop Up Libraries.

Santa's Mail Box

This has become a tradition in the library and is highly anticipated by many regular library users. Replies are penned by library and other staff who very generously donate their time. Last year Santa's Mail Box receives approximately 150 letters.

December 2016 Round-Up

- Day Book Club to meet Monday 5 December at 10.30am
- Final Family Day Care Storytime to be held on Tuesday 6 December at 10am
- Final Storytime to be held on Thursday 8 December at 10am with a flying visit from Santa (aka GM Ray Smith)
- Wyalong Public School K – Yr 1 Visit Friday 9 December at 9.30am
- Knit and Knatter / Needles and Thread combined Christmas party to be held on Tuesday 13 December at 2pm
- Final Pals of the Pen to meet on Friday 16 December at 10.30am

9.13 Bland HACC Services Update

Our people

Our greatest and most important asset

Vision: A strong, healthy, connected and cohesive community

DP 1 – Ensure health and support services and facilities address the physical, mental and general health needs of the community

Author: Community Care Coordinator

The need for services in the community continue to grow, we are seeing more and more people looking for services and a variety of new service providers starting to make their way into town. Bland Home and Community Care Service continues to be the point of first contact for members of the community as we are one of the few organisations with an actual office they can attend.

With the changes made last year and the need for all clients to be assessed through My Aged Care clients coming onto service can be slow. We continue to work with the hospital and various providers to maximise and streamline client service.

Currently Bland Home and Community Care Service provides assistance to West Wyalong, Barmedman, Weethalle and Ungarie. Services are available in the other areas as needed and assessed through My Aged Care. Services in all areas are available subject to staff availability.

We continue to take our groups on social outings, one group recently had a lovely day at Majors Mulch nursery. We are also working with some of the schools in the Shire to promote interaction with the children and senior members of the community.

Our group recently visited the local High School to view the students works for the year. The students from the school supported the clients by walking around and explaining the various items on display. After viewing the students works the members of our group were treated to afternoon tea cooked by the students. Students sat and listen to the stories our clients would tell about when they went to school and when they were younger. Students and clients had a great day and the respect and time students showed our group was a credit to both their families and the school.



Plans are well underway for Christmas with our groups going to Ungarie for a day at the School to see the end of year concert.

9.14 Development Services Activity Report

Our leadership

Setting a benchmark for community standards

Vision: A well run council acting as the voice of the community

DP17 Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Manager Development Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during November 2016:

Application No	Address	Development
DA2017/0040	14 Shire Street, West Wyalong	Change of use from a religious building to a funeral home, additions to the existing building, new storage shed and tree removal
DA2017/0041	111 Operator Street, West Wyalong	Tree removal
DA2017/0042	254 Neeld Street, West Wyalong	Verandah
DA2017/0043	30 Muriel Street, Ungarie	Garage
DA2017/0044	20 Creswell Street, West Wyalong	Tree removal
DA2017/0045	78 Boltes Road, West Wyalong	Tree removal
DA2017/0046	385 Griffiths Lane, Gubbatta	Single bay fire station
DA2017/0047	Clear Ridge Road, Wyalong	New dwelling

The following DA applications were approved during November 2016:

Application No	Address	Development	Approval Date
DA2017/0021	5 Welcome Street, West Wyalong	Tree lopping (1)	1/11/2016
DA2017/0032	16 Park Street, West Wyalong	Additions to dwelling	4/11/2016
DA2017/0034	15 Queen Street, Barmedman	Storage shed	9/11/2016
DA2017/0037	24 Park Street, West Wyalong	Tree removal (1)	1/11/2016
DA2017/0038	40 Operator Street, West Wyalong	Alterations to dwelling & new carport & patio	15/11/2016
DA2017/0039	8 Kurrajong Street, West Wyalong	Tree removal (4)	15/11/2016
DA2017/0041	111 Operator Street, West Wyalong	Tree removal (1)	22/11/2016
DA2017/0042	254 Neeld Street, West Wyalong	Verandah	29/11/2016
DA2017/0044	20 Creswell Street, West Wyalong	Tree removal (2)	15/11/2016
DA2017/0045	78 Boltes Road, West Wyalong	Tree removal (1)	15/11/2016

Planning Certificates

There were 24 Section 149 planning certificates were issued during November 2016.

Public Health Activities Update

Food Premises

Council's food inspection program is due to recommence in early 2017.

Regulatory Activities Update

Dog Attacks

There were no dog attacks reported to Council during November 2016.

Companion Animal Seizure and Impound Activities November 2016

Seizure Activities:	Dogs	Cats
Seized	10	3
Returned to Owner	4	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	0	4
Incoming Animals		
Transferred from Seizure Activities	6	3
Dumped at Pound	11	28
Surrendered	4	3
Total Animals in Pound	21	34

Outgoing Animals		
Released to Owner	12	0
Euthanased	2	2
Rehoused	7	28
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	21	30
Animals in Pound at end of Month	0	4

9.15 Economic Development & Tourism Report - November

Our prosperity

Ensuring a vibrant and sustainable future

Vision: Growing our population and jobs

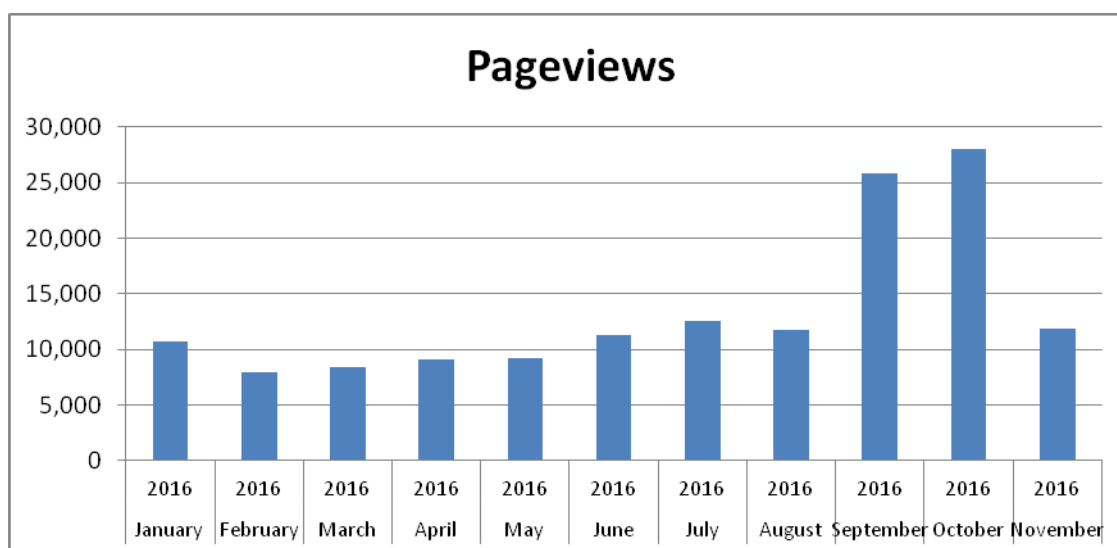
DP15.0 The proportion of residents satisfied with the level of economic development support Council provides to the business community
 DP 16.0 Community satisfaction with the quantity and quality of tourist information and resources provided by Council
 19.0 Visitors and tourists are welcomed and make a positive contribution to the community economy
 DP19.1 Work with business and property owners to rejuvenate their businesses and shop fronts and encourage the maintenance of buildings with character
 DP19.2 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire
 DP19.3 Visitor information is kept relevant and up to date
 DP20.0 Plan for a range of industries that build on the strengths of the Bland Shire to stimulate investment and employment
 DP20.1 Encourage and actively seek out business and industry to relocate within the shire
 DP20.2 Have ongoing engagement and communication with the shire's existing and prospective industry and business including diversification into alternate industries/businesses
 DP20.3 Actively promote the Business Development Assistance to new and existing businesses

Author: Senior Economic Development & Tourism Advisor

Newell Highway Website Analytics

The November Newell Highway website analytics are returning back to normal with the Newell Highway being reopened.

	January	February	March	April	May	June	July	August	September	October	November
	2016	2016	2016	2016	2016	2016	2016	2016	2016	2016	2016
Pageviews	10,767	8,001	8,434	9,150	9,164	11,328	12,594	11,718	25,861	27,948	11,904
Visits	4,104	3,026	3,284	3,527	3,463	4,576	4,569	4,357	12,811	13,616	5,029
Visitors	3,101	2,285	2,467	2,667	2,583	3,442	3,488	3,303	10,081	10,526	4,023
Desktop	37.7%	44.6%	44.9%	40.2%	41.4%	41.0%	38.6%	42.5%	31.9%	33.3%	37.8%
Mobile	41.2%	34.1%	35.5%	36.8%	34.2%	36.0%	38.1%	36.1%	47.1%	47.1%	43.1%
Tablet	21.1%	21.3%	19.6%	23.0%	24.4%	22.9%	23.3%	21.4%	21.0%	19.6%	19.2%



The Small Biz Bus

The Small Biz Bus visited West Wyalong on Wednesday 16 November 2016 with six businesses taking the opportunity to visit the bus to obtain information.



L to R: Adrian Lazarou – Department of Industry Training Services NSW; David Wardell - Workforce Community Development Manager TAFE NSW Riverina Institute, West Wyalong Campus; Warwick Grant – Small Biz Connect; Tony Lord- Mayor of the Bland Shire; Louise Conibear Department of Industry and inside the bus hard at work is Wayne Sunderland - BEC Business Centre.

The Bathurst Soaring Club

The Bathurst Soaring Club will be visiting West Wyalong from Saturday 28 January 2017 to Saturday 11 February 2017.

Newell Highway Flood Forum

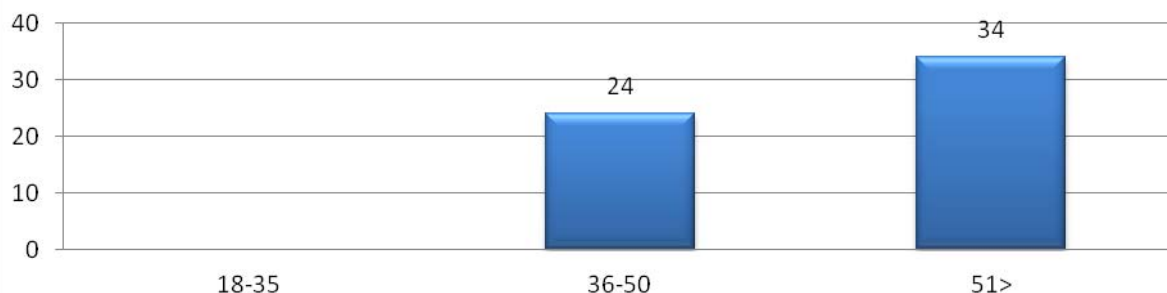
As part of the Newell Highway Task Forces resolution to seek Federal Government funding to improve the flooding of the Newell Highway between West Wyalong and Forbes a forum will be held in West Wyalong on Monday 5 December.

2016 Bland Shire Events

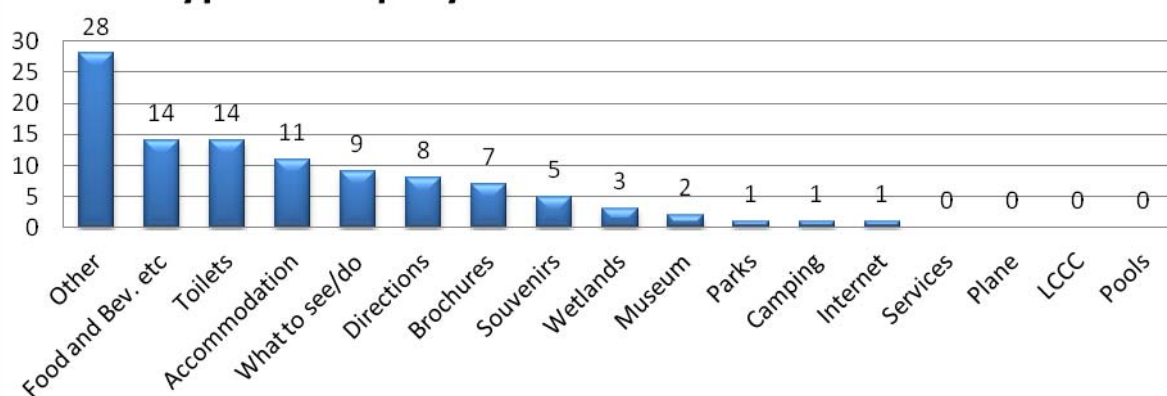
DATE	DECEMBER EVENTS
Dec 2	Business West Wyalong Christmas Carnival
Dec 10	West Wyalong Christmas Markets
Dec 11	Carols by Candlelight

VIC Statistics – Period: November 2016

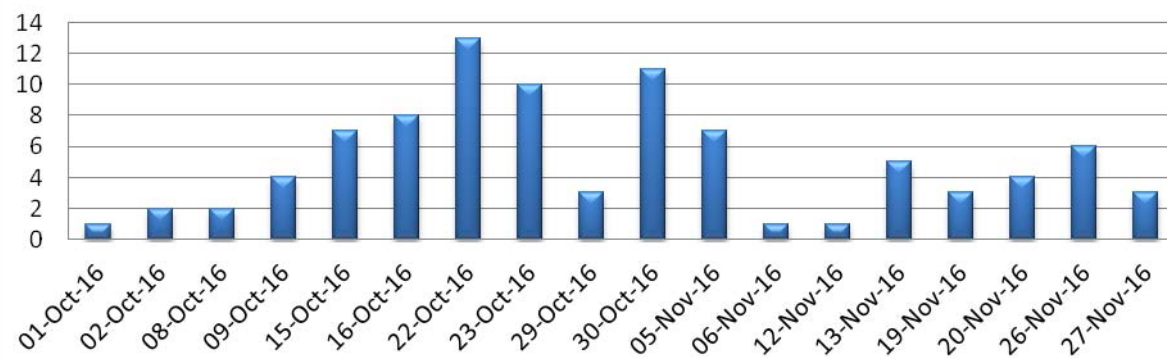
Age Group - October to November 2016



Type of Enquiry - October to November 2016



October to November 2016 - Weekend Dates only



VIC information during weekdays Monday - Friday:

	October	November
Visits	202	154
Calls	64	61