



Bland Shire Council
Business Paper
Ordinary Council Meeting
12 December 2017



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	dlq@dlq.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
ALIA	Australian Library and Information Association
AMP	Asset Management Plan
AMRC	NSW Association of Mining Related Councils
BCA	Building Code of Australia
BDCP	Bland Development Control Plan
BEC	Business Enterprise Centre
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CENTROC	Central West Regional Group of Councils
CEO	Chief Executive Officer
CIV	Capital Improved Value
CLRS	Councillors
CPD	Continuing Professional Development
CPI	Consumer Price Index
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CT	Community Technology
CWA	Country Women's Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCP	Development Control Plan
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller
DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program

DPI	Department of Primary Industries
EA	Executive Assistant
EAP	Employee Assistance Program
ED	Economic Development
EEO	Equal Employment Opportunity
EFO	Electoral Funding Authority
EOI	Expression of Interest
EPAA	Environmental Planning & Assessment Act
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
EYLF	Early Years Learning Framework
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FRRR	Foundation for Rural and Regional Renewal
FYI	For your information
GHMS	Grain Harvest Management Scheme
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club
LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government

LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MoU	Memorandum of Understanding
MP	Member of Parliament
MPHN	Murrumbidgee Primary Health Network
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NAIDOC	National Aboriginal & Islander Observance Committee
NFAR	No further action required
NGO	Non-Government Organisation
NOF	National Quality Framework
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OGM	Office of the General Manager
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PCBU	Person Conducting a Business or Undertaking
PHAMs	Personal Helpers and Mentors
PLA	Public Library Association
POEO	Protection of the Environment Operations Act & Regulations
PSITAB	NSW Public Sector Industry Advisory Board
PSSA	NSW Primary Schools Sports Association
QBRS	Quarterly Budget Review Statement
R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia

RDO	Rostered Day Off
Rec	Recreation
REROC	Riverina Eastern Regional Organisation of Councils
RFBI	Royal Freemasons' Benevolent Institution
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library
RTO	Registered Training Organisation
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SEPP	State Environmental Planning Policy

SES	State Emergency Service
SH	State Highway
SLA	Service-level agreement
SLNSW	State Library New South Wales
SRC	Summer Reading Club
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TASAC	Tourist Attraction Signposting Assessment Committee
TCORP	Treasury Corporation
TSR	Travelling stock route
TVET	TAFE Delivered Vocational Education & Training

USU	United Services Union
UV	Unimproved Value
VC	Victoria Cross
VIC	Visitor Information Centre
VPA	Voluntary Planning Agreement
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group
WWRL	West Wyalong Rugby League



Council Meeting Agenda

12 December 2017

commencing at 7:30PM

1.0 INTRODUCTION

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

*Let us honour those who protect this great land,
may you draw strength from your God or Faith*

*so that we may, here today, on behalf of our community, - build a vibrant future together.
("Pause for Reflection").*

2.0 ATTENDANCE

2.1 Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

2.2 Staff

General Manager – Ray Smith

Director Corporate, Community, Development & Regulatory Services – Adele Casey

Executive Assistant – Julie Sharpe

2.3 Apologies

Cr Penny English (leave of absence granted)

Cr Jan Wyse

Director Asset & Engineering Services – Will Marsh

3.0 CONFIRMATION OF THE MINUTES

3.1 Ordinary Meeting held on 21 November 2017

- **Confirmation**

That the minutes of the Ordinary Council meeting held on 21 November 2017 be confirmed as a correct record of proceedings.

- **Corrections**

- **Business Arising**

4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

5.0 PUBLIC FORUM

6.0 MAYORAL MINUTE

7.0 NOTICES OF MOTION

8.0 DELEGATES & COMMITTEE REPORTS

Section 1 – Delegates & Committee Reports & Minutes *(for information)*

9.0 STAFF REPORTS

Section 2 – Office of the General Manager

9.1	Request from the NSW Rural Fire Service Association for 40kmh Speed Zones Around Emergency Sites	33
9.2	Recognition of the Daniher Brothers – Progress Report – December 2017	36
9.3	Fit for the Future – Access to T.Corp Funds and the 2018/19 Rate Pegging Limit ..	38

Section 3 – Corporate, Community, Development & Regulatory Services

9.4	Financial Statements – November 2017	42
9.5	Planning Proposal – Minor Amendments	47
9.6	Local Heritage Assistance Funding – 83 Neeld Street, Wyalong	84

Section 4 – Reports for Information

9.7	Economic Development & Tourism Report – November 2017	87
9.8	Community Services Report	94
9.9	Bland Shire Library Monthly Update	96
9.10	Children’s Services Monthly Update	98
9.11	Bland HACC Services Update	101
9.12	Development Services Activity Report	103
9.13	Asset & Engineering Services Report	105

10.0 URGENT BUSINESS WITHOUT NOTICE

11.0 QUESTIONS AND STATEMENTS

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT

12.1 Charles West Estate – Sewer Pump Station Proposal

Local Government Act 1993 (section 10A (2) (d) (i)

The matters and information are commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

12.2 Sale Of Land For Unpaid Rates

Local Government Act 1993 (section 10A (2) (c)

The matters and information are information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING

14.0 CLOSE OF THE MEETING

SECTION 1 – DELEGATES & COMMITTEE REPORTS



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Section 1 – Delegates & Committee Reports & Minutes *(for information)*

Committee	Date/s	Minutes attached
Australia Day Awards Committee of the Whole <i>(Whole Council)</i>	12 th December 2017	
Australian Rural Roads Group Inc <i>(Mayor Lord, Cr McGlynn - alternate, Cr Thomas - alternate)</i>		
Bland Rural Fire District Zone Liaison Committee <i>(Cr Keatley)</i>		
Bland – Temora RFS Zone Bushfire Management Committee <i>(Cr Baker)</i>		
Community Reference Group <i>(Whole Council)</i>	14 th November 2017	✓
Country Mayors Association of NSW <i>(Mayor Lord)</i>		
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) <i>(Mayor Lord)</i>	6 th December 2017	
Goldenfields Water County Council Board <i>(Cr McGlynn)</i>	16 th November 2017 22 nd December 2017	✓
Internal Audit Committee		
Lachlan Valley Noxious Plants Advisory Committee <i>(Cr Crowe)</i>		
Local Traffic Advisory Committee		
Murrumbidgee Primary Health Network Board <i>(Cr Monaghan)</i>	21 st June 2017 26 th October 2017 21 st November 2017	

Newell Highway Taskforce <i>(Mayor Lord)</i>	7 th February 2018	
NSW Association of Mining Related Councils <i>(Cr McGlynn, Cr Thomas - alternate)</i>	16-17 th November 2017	
NSW Public Libraries Association <i>(Cr Wyse)</i>	27 th April 2017 19 th October 2017	
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Lord)</i>		
Riverina Regional Library Advisory Committee <i>(Cr Wyse)</i>	8 th November 2017	
Riverina Regional Tourism <i>(Cr English)</i>		

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.

**MINUTES OF THE BLAND SHIRE COMMUNITY REFERENCE GROUP MEETING
HELD IN THE BLAND SHIRE COUNCIL CHAMBERS ON TUESDAY 14
NOVEMBER 2017 COMMENCING AT 6.30PM**

Present:

Amanda Stitt, Frances Jackson, Jill Funnell, Barry Cooper, Ron Cooper, Julie Sharpe, Cr Tony Lord (Mayor), Cr Jan Wyse (Deputy Mayor), Cr Kerry Keatley, Cr Bruce Baker, Cr Murray Thomas, Cr Brian Monaghan, Cr Liz McGlynn, Ray Smith (General Manager), Craig Sutton (Community Relations Officer), Rebecca McDonell (Community Development Officer).

WELCOME

Mayor Tony Lord welcomed everyone to the meeting.

APOLOGIES

Cr Penny English, Cr Rodney Crowe

TERMS OF REFERENCE

Mayor Lord read out the Terms of Reference for the Community Reference Group and copies were provided to the gallery.

BUSINESS ARISING

1. Stadium Handrails Update

General Manager, Ray Smith advised that Council had approved funding to install handrails at the Stadium at its October meeting as supported by the Reference Group. He advised that the work will be carried out in the near future once a long term plan for the seating area is finalised in consultation with user groups.

2. League of Extraordinary Communities

The General Manager advised that a resident from Dull in Scotland, who had met the Mayor during this visit earlier this year, intends to visit the Bland Shire in early 2018. He also advised that Council is working with Charles Sturt University on developing a promotional campaign for the League of Extraordinary Communities at no cost to Council.

3. Wyalong Art Group Mural

President of the Wyalong Art Group, Frances Jackson, updated the group on the progress of the Main Street mural project. With funding support from Council, painting commenced on 4 November and the group hoped to complete the work by early December. Ms Jackson asked is a small official opening could be conducted to mark the completion of the project.

4. 125 Year Anniversary Celebrations

The General Manager advised that a staff project team has been created. All suggestions put forward by the community will be considered and referred to a Council workshop for feedback before coming back before the next meeting of the Community Reference Group.

5. Bland Shire Signage Opportunity Update

The Mayor advised that the matter was considered at Council's October meeting and Council opted not to purchase the "Bland" lettered sculpture/artwork discussed at the previous meeting.

NEW BUSINESS

6. Motorcycle Friendly Town Annual Event

Cr Thomas raised the concept of an annual event in the Bland Shire to follow on from the successful launch of West Wyalong as a motorcycle friendly town. He put forward a number of suggestions including a scavenger hunt utilising the Izi Travel app and possible use and availability of a dynamometer to measure horsepower, torque, speed and RPM of any motorcycle. Cr Thomas also flagged the possibility of using the airport for speed trials depending on the logistics and costs of insurance etc. It was agreed to continue to investigate options for a motorcycle friendly event and report back to Council and the Community Reference Group.

7. Vegetation of Footpaths

Barry Cooper said untidy nature strips at some Bland Shire residences are a poor advertisement to new residents and visitors. Mayor Lord said Council rely on residents to maintain their nature strips. The Mayor advised that Council's new street sweeper is expected to arrive in February and the situation will be monitored.

8. Bushfire Planning

Barry Cooper enquired about local bushfire planning. Mayor Lord advised that bushfire prevention and planning is managed and carried out by the Rural Fire Service. It was agreed to post a reminder on Council's Facebook page and newspaper advertisements about how to report fires.

9. Community Survey

Cr McGlynn suggested that Council survey the community about its preference and/or support for a heated indoor pool and Visitor Information Centre. Mayor Lord said Council is currently compiling costings and business cases for both projects and the community will be consulted once that information becomes available. Mayor Lord said Council has money allocated in the budget to explore two more large scale projects and is seeking ideas. Informal discussion followed.

10. General Business

Amanda Stitt congratulated Council on the launch and success of the Izi Travel app and it was suggested that the initiative be promoted in local motels and businesses for the benefit of the travelling public.

Barry Cooper suggested Council install access handrails at a specific area of Ron Crowe Oval. Rebecca McDonnell offered to inspect the area with Mr Cooper and report back.

A discussion was held regarding grants and the proposed Community Cinema project. Council has two applications pending for the Community Cinema and will further consider its involvement in the project once the outcomes are known in the first quarter of 2018.

Barry Cooper enquired as to whether the campaign to have Local Government recognised in the Australian constitution was still active. Mayor

Lord said Council is monitoring the situation closely and added that one of the advantages of constitutional recognition would be that Councils would be eligible to receive disaster funding directly from the Federal Government.

DATE OF NEXT MEETING

The next Community Reference Group meeting will be held on Tuesday 13 March 2018 at the Bland Shire Council Chambers at 6.30pm.

CLOSE

There being no further business the meeting closed at 7.19 pm.

Community Reference Group

Terms of Reference and Process for Actions

Agenda Items Invited

Community Reference Group Meeting

Topics and matters as submitted for the meeting agenda will be discussed at the forum

Minutes of Meeting

Minutes produced within 3 days of meeting

Minutes then provided to Manex for determination of reports to Council and actions

General Guide to Forum Outcomes

Forum minutes are then presented to Council for information

Funding involved and/or significant staff resources - Business Paper report to Council required

Other - Determined by Manex and assigned to appropriate staff for action

OBJECTIVE

The objective of the Reference Group is to provide the wider community with an opportunity to identify current needs within the community in relation to Council's Community Strategic Plan.

TERMS OF REFERENCE

- To provide members of the community the opportunity to have input into a range of topics and issues.
- To identify needs within the community relating to the Community Strategic Plan.
- To provide particular expertise to assist council in its decision making processes.
- To assist with the promotion of initiatives within the community.
- To support council on matters relating to the Community Strategic Plan
- This Group will have no formal delegations to act on behalf of council.
- Authority to recommend to Council. (The recommendations from this Group will have no legal standing unless adopted formally by council).

PROCEDURES

- Council will advertise the approaching meeting and call for agenda items.
- The agenda for the Community Reference Group forums will be prepared by council staff based on input from the community, councillors and staff.
- Forum meeting notices will be distributed by council at least seven (7) days prior to the meeting.
- Minutes of the forums will be recorded by a council staff member.
- The minutes with any recommendations arising from the Group will be presented to the next suitable council meeting with comments from council staff if deemed necessary.

The meeting commenced at 9.00am.

PRESENT

Chairperson C Manchester, Cr G Armstrong, Cr B Callow, Cr D McCann, Cr L McGlynn, Cr K Morris (arrived 9.05am), Cr M Stadtmiller, Cr D Palmer, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr P Rudd (General Manager), Mr G Veneris (Production & Services Manager), Mr I Graham (Corporate Services Manager), Mr T Goodyer (Operations Manager), Mrs A Coleman (Executive Assistant).

1. OATH OR AFFIRMATION OF OFFICE

Section 233A of the Local Government Act 1993 requires Councillors to take an oath or affirmation of office at or before the first meeting of the council after the councillor is elected.

Cr G Armstrong, Cr D Palmer and Cr M Stadtmiller took the oath of office. Signed declarations will be kept on file as proof of this.

2. LEAVE OF ABSENCE/APOLOGIES

Cr K Morris was not present at this time.

17/066 RESOLVED on the motion of Crs Palmer and Sinclair that Cr K Morris be granted leave of absence.

Cr K Morris attended the meeting at 9.05am.

3. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

4. PRESENTATIONS

Councils Auditor, Brad Bohun of Crowe Horwath will attend the meeting at 11.00am to present their report on the 2016/17 Financial Statements.

5. DECLARATION OF PECUNIARY INTERESTS

Nil

6. DECLARATION OF NON PECUNIARY INTERESTS

Nil

7. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 24 August 2017

17/067 RESOLVED on the motion of Crs McCann and Palmer that the minutes of the meetings held on 24 August 2017 having been circulated and read by members be confirmed.

8. BUSINESS ARISING FROM MINUTES

Nil

9. ADMISSION OF LATE REPORTS

Nil

10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

11. CHAIRPERSON'S MINUTE

The Chairperson gave a verbal chairpersons minute:

Chairperson Manchester welcomed the new Councillors from Hilltops Council to the Board of Goldenfields Water.

Chairperson Manchester acknowledged the work of the Board during his time with Goldenfields Water, noting how well everyone had worked together.

Chairperson Manchester thanked the Board, the General Manager and Senior Staff.

Deputy Chairperson Palmer responded with the following:

Chris, on behalf of the Board I would like to sincerely thank you for your leadership and direction through some sensitive and challenging issues. Under your chairmanship we managed to deliver some very strong outcomes of essential infrastructure and service improvements. As a foundation member of the Board you have certainly served with distinction. Your dedication and efforts are appreciated and on a personal level, I am very sorry that our professional relationship on this Board ends today.

Thank you for your service to this Board over the last 20 years. Congratulations on your re-election to Hilltops Council, they will continue to benefit from your ongoing services and expertise. All the Best.

Liz McGlynn also thanked Chris for his contribution and his support of the Mandamah Project.

12. ELECTION OF CHAIRPERSON (G40203005)

9.08am – Chairperson Manchester vacated the chair to the General Manager. The General Manager to conduct the elections for the Chairperson and Deputy Chairperson.

Duly signed nomination forms for the position of Chairperson were received for Cr D McCann and Cr D Palmer.

A secret ballot was held. 4 votes for each candidate were received.

Cr Palmer and Cr McCanns names were placed in a container and one name drawn by Mr G Veneris. Cr Palmers name was drawn. Cr Palmer was declared Chairperson until the October 2018 meeting.

Report prepared by General Manager

BACKGROUND

In accordance with section 391 of the Local Government Act (1993) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

REPORT

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting
- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

13. ELECTION OF DEPUTY CHAIRPERSON (G40203005)

Duly signed nomination forms for the position of Deputy Chairperson were received for Cr L McGlynn, Cr D McCann and Cr G Sinclair.

A secret ballot was held. Cr L McGlynn – 2 votes. Cr D McCann – 4 votes. Cr G Sinclair – 2 Votes. Cr D McCann was declared Deputy Chairperson until the October 2018 meeting.

Report prepared by General Manager

BACKGROUND

In accordance with section 231 of the Local Government Act (1993) Councillors may elect a person from within their number to be the Deputy Chairperson.

REPORT

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

9.18am – Cr C Manchester left the meeting and did not return.

9.18am – Chairperson Palmer took the Chairpersons Chair.

14. PUBLIC PARTICIPATION CONFIDENTIAL SESSION

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and public.

17/068 RESOLVED on the motion of Crs Callow and McGlynn that Council move into CONFIDENTIAL SESSION.

14.1 MATTERS TO BE SUBMITTED BY PRODUCTION AND SERVICES MANAGER

14.1.1 VOLUNTARY PLANNING AGREEMENTS AND MEMORANDUM OF UNDERSTANDING

Report prepared by Production & Services Manager

This item is classified CONFIDENTIAL under section 10A(2)(d) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

(d) Commercial information of a confidential nature that would, if disclosed:

(i) Prejudice the commercial position of the person who supplied it.

17/069 RESOLVED on the motion of Crs McGlynn and Callow:

1. That the Council approves of the proposed Voluntary Planning Agreement under section 93F of the *Environmental Planning and Assessment Act 1979* for use by the Council in connection with development specified in the definition of 'Development' in clause 1.1 of the proposed Memorandum of Understanding between the Council and the Constituent Councils
2. That the Council approves the proposed Memorandum of Understanding between the Council and the Constituent Council
3. That the Council delegates to the General Manager the function of negotiating, finalising and entering into a memorandum of understanding between the Council and each Constituent Council on terms and conditions generally consistent with the proposed Memorandum of Understanding.
4. That the Council delegates to the General Manager the function of negotiating, finalising and entering into voluntary planning agreements with developers in connection with applications for certificates of compliance made to the Council under section 305 of the *Water Management Act 2000* by developers in connection with development specified in the definition of 'Development' in clause 1.1 of the proposed Memorandum of Understanding on terms and conditions generally consistent with the proposed Voluntary Planning Agreement.

17/070 RESOLVED on the motion of Crs McCann and Callow that Council revert back to Open Session and that the resolutions made in Confidential Session be made public.

15. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

15.1 MATTERS TO BE SUBMITTED BY CORPORATE SERVICES MANAGER

15.1.1 COUNCIL INVESTMENTS (G35507005)

17/071 RESOLVED on the motion of Crs Sinclair and Armstrong that the report detailing Council Investments at 30 September 2017 be received and noted.

Report prepared by Accountant

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's investment portfolio increased by \$650,000 to \$48.1 million during August and September. The profile of Council's investments held at 30 September 2017 is detailed below:

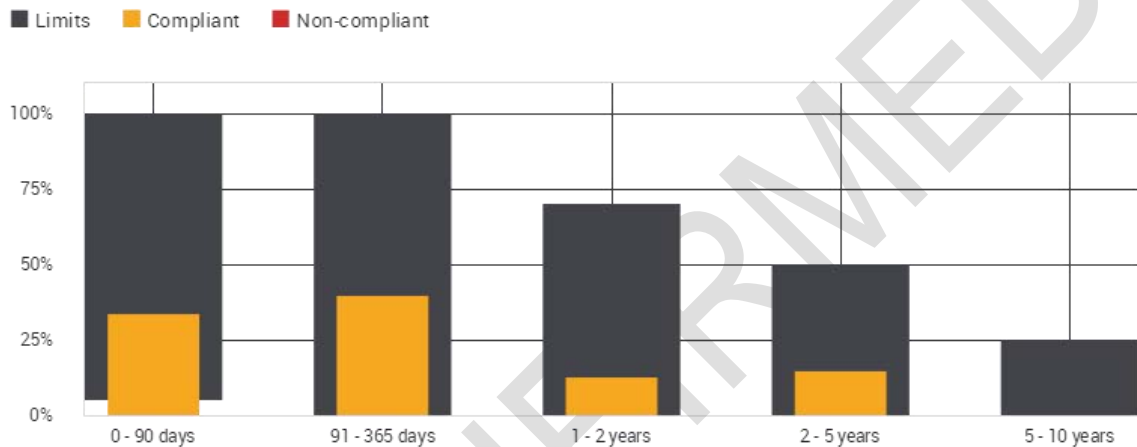
	Rating	Market Value (\$)	Term (days)	Rate	Purchase Date	Maturity Date
Long Term Deposits		41,000,000.00				
National Australia Bank	A1+	3,000,000.00	1,096	3.73%	5/11/14	5/11/17
B&A Bank	A1-	1,000,000.00	548	3.00%	1/06/16	1/12/17
National Australia Bank	A1+	3,000,000.00	1,097	3.70%	3/12/14	4/12/17
Bank of Queensland	A2	3,000,000.00	1,098	3.60%	3/12/14	5/12/17
AMP	A1/A	3,000,000.00	1,097	3.40%	18/12/14	19/12/17
National Australia Bank	A1+	3,000,000.00	1,096	3.57%	8/01/15	8/01/18
National Australia Bank	A1+	3,000,000.00	1,096	3.36%	12/02/15	12/02/18
CBA	A1+	3,000,000.00	1,096	3.11%	17/03/15	17/03/18
CBA	A1+	3,000,000.00	1,096	3.06%	20/04/15	20/04/18
Westpac Banking Corporation	A1+	3,000,000.00	1,097	3.04%	24/06/15	25/06/18
Bank of Queensland	A2	3,000,000.00	1,096	3.00%	29/10/15	29/10/18
ING Direct	A-	3,000,000.00	1,097	3.18%	18/03/16	20/03/19
Newcastle Permanent	BBB	2,000,000.00	1,096	3.08%	8/06/17	8/06/20
Westpac Banking Corporation	A1+	2,000,000.00	1,097	3.01%	12/07/17	13/07/20
Bank of Queensland	A2	2,000,000.00	1,462	3.45%	12/07/17	13/07/21
Westpac Banking Corporation	AA-	1,000,000.00	1,099	3.06%	25/09/17	28/09/20
Short Term Deposits	A1+	4,000,000.00				
B & A Bank	A1-	1,000,000.00	365	2.57%	10/08/17	10/08/18
Australian Military Bank	NR	1,000,000.00	365	2.85%	28/03/17	28/03/18
Auswide Bank	BBB-	1,000,000.00	365	2.82%	20/06/17	20/06/18
Bank of Queensland	A2	1,000,000.00	365	2.70%	12/07/17	12/07/18
At Call Deposits		3,100,180.00				
Commonwealth Bank At Call A/c	N/A	2,100,000.00	At Call	1.45%	N/A	N/A
AMP Bank At Call A/c	N/A	1,000,180.00	At Call	2.55%	N/A	N/A
Total Value of Investment Funds		48,100,180.00				

For the period the portfolio provided a solid return of +0.27% (actual), outperforming the benchmark AusBond Bank Bill Index return of +0.14% (actual). The strong performance continues to be driven by those deposits still yielding above 3½% p.a.

Over the year to September, the deposit portfolio returned +3.26% p.a., outperforming bank bills by 1.50% p.a. This has been very strong given deposit rates reached their all-time lows and margins have generally contracted over the year.

TERM TO MATURITY

The percentage of investments maturing over the next ten years is detailed in the graph below.



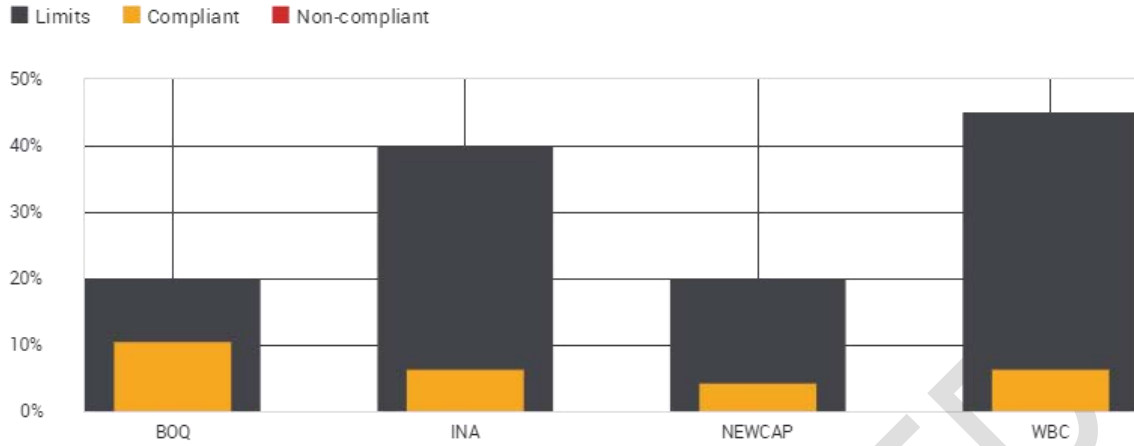
COUNTER PARTY COMPLIANCE

The below graphs compare investments with each financial institution to the limits included in Council’s Investment Policy.

Counterparty compliance: short-term holdings



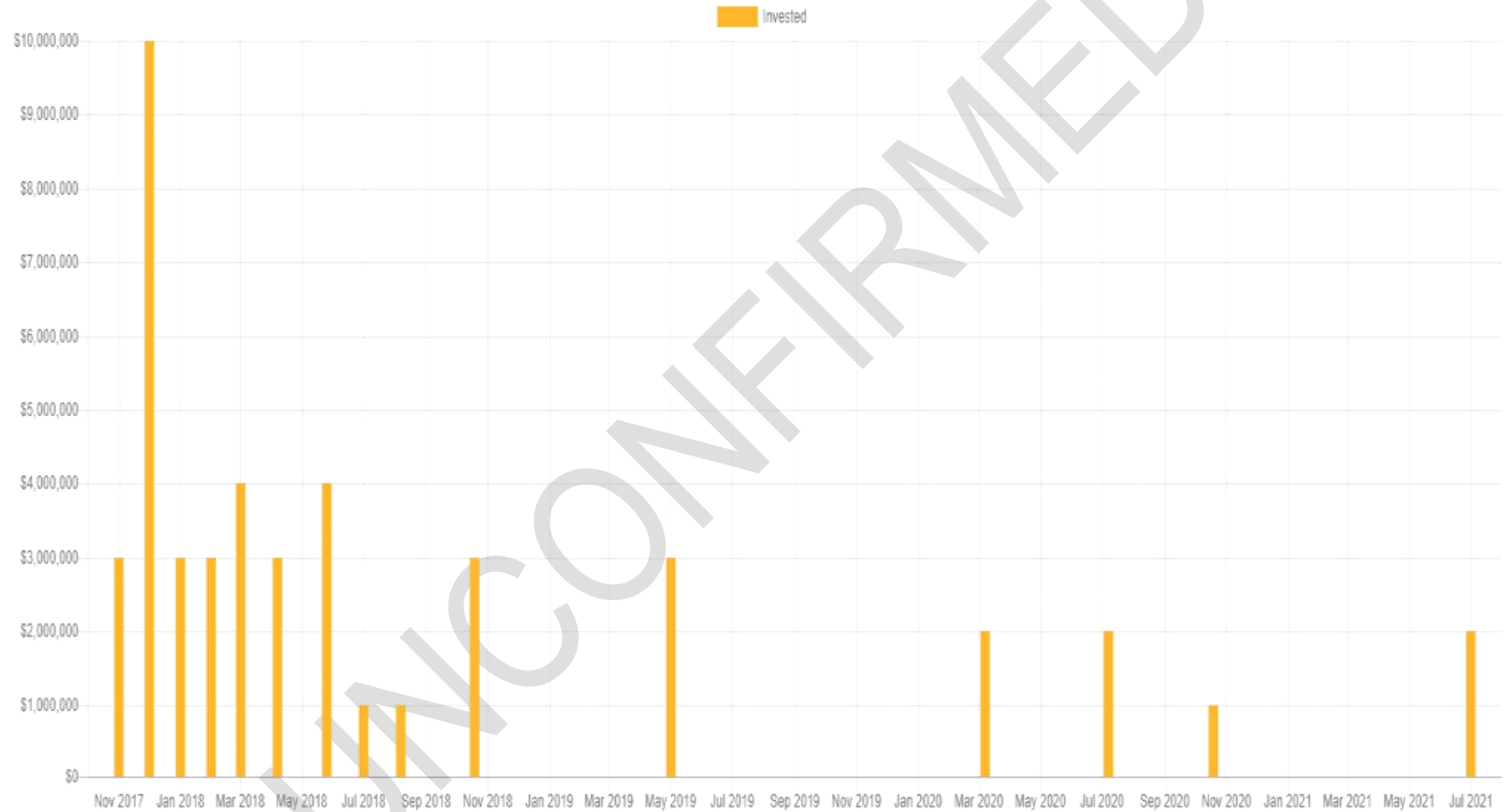
Counterparty compliance: long-term holdings



UNCONFIRMED

CASHFLOW ANALYSIS - MATURITIES

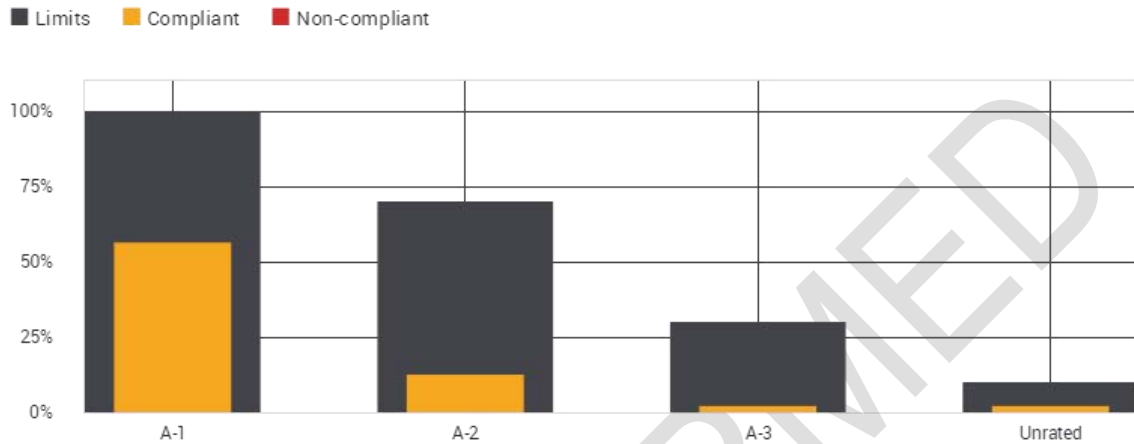
Investments maturities are detailed in the graph below.



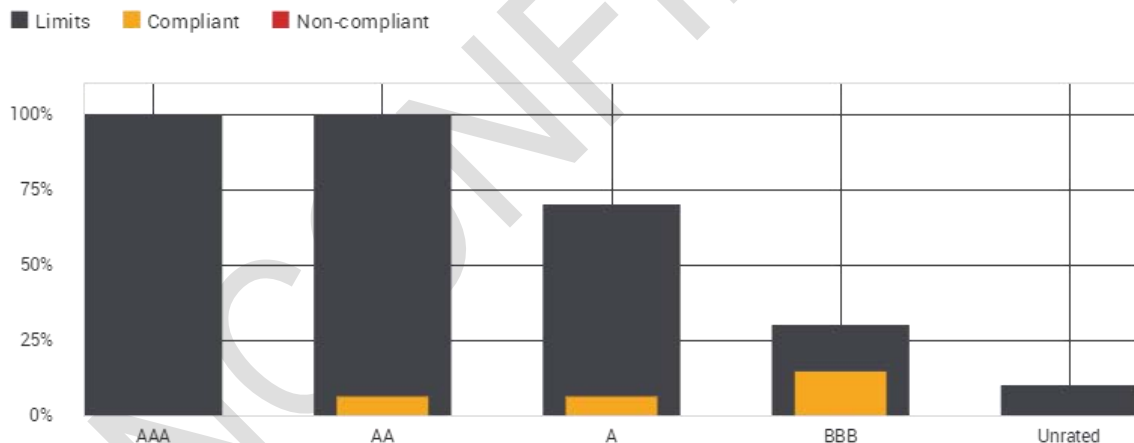
CREDIT QUALITY COMPLIANCE

The below graphs compare investments with each investment rating category to the limits included in Council’s Investment Policy.

Credit quality compliance: short-term holdings



Credit quality compliance: long-term holdings



Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

RECOMMENDATION

Recommendation made was adopted.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 16 November 2017**

15.1.2 CAPITAL WORKS PROGRESS (G35201005)

17/072 RESOLVED on the motion of Crs McGlynn and Callow that the report detailing Council's capital works program as at 30 September 2017 be received and noted.

Report prepared by Accountant

BACKGROUND

Capital Works represents an important part of Council's activities and expenditure. This report details progress year to date on programmed and emergent capital works. Water mains are a significant part of the annual program and are also reported in more detail.

REPORT

This report is presented for information on the progress of Council's Capital Works Program as at 30 September 2017.

Goldenfields Water County Council CAPITAL WORKS PROGRESS			
	2017/18 ESTIMATE	COSTING AT 30/09/2017	COMMITTED
CAPITAL INCOME			
Proceeds Funding			
Sale of Plant	630,000	228,128	-
Total Proceeds Funding	630,000	228,128	-
Total Income	630,000	228,128	-
CAPITAL EXPENDITURE			
New System Assets			
Plant & Equipment	755,000	490,460	-
Future Capital Project Investigations	100,000	-	-
Developer Paid Mains	40,000	34,029	-
Mains	220,000	2,762	-
Mandamah	3,590,000	7,561	165,000
Reservoirs	-	-	-
Pumping Stations	-	-	-
Treatment	62,000	14,018	-
Bores	170,000	15,033	-
Service Meters	200,000	32,592	-
Backflow Devices	750,000	45,244	276,452
Intangibles	944,500	148,155	-
Land & Buildings	280,000	143,677	-
Total New System Assets	7,111,500	933,531	441,452
Renewals			
Mains	810,500	64,735	231,511
Reservoirs	360,000	13,456	263,845
Pumping Stations	2,336,600	168,256	245,700
Treatment	40,000	36,521	-
Bores	-	109,360	-
Service Meters	145,000	16,539	-
Land & Buildings	85,000	29,108	-
Total New System Assets	3,777,100	437,975	741,056
Total Expenditure	10,888,600	1,371,506	1,182,508

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 16 November 2017**

Goldenfields Water County Council		2017/18	COSTING AT
CAPITAL WORKS PROGRESS		ESTIMATE	30/09/2017
NEW MAINS & RENEWALS			
Developer Paid			
Annual Budget		40,000	
<i>Developer Paid Design</i>			1,080
<i>Barellan Bendee Street</i>			7,040
<i>Temora Spitfire</i>			5,257
<i>Wyalong Wooten Street</i>			3,362
<i>Plemmings Subdivision</i>			17,290
			34,029
New System Asset Mains			
Annual Budget		220,000	
<i>Orr to Booth Street Coolamon</i>			2,762
			2,762
Mandamah			
Annual Budget		3,590,000	7,561
			7,561
Renewal Mains			
Annual Budget		810,500	
<i>Fishers Land</i>			7,254
<i>Rosehill</i>			42,371
<i>Cootamundra Temora Road</i>			-
<i>Valve Replacement</i>			15,110
			64,735
Total Expenditure		4,660,500	109,087

Attachments: Nil.

Tabled Items: Nil.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.1.3 QUARTERLY BUDGET REVIEW (G35201005)

17/073 RESOLVED on the motion of Crs McCann and Callow that the Quarterly Budget Review Statement for the quarter ending 30 September 2017 be received and noted.

Report prepared by Accountant

BACKGROUND

The Quarterly Budget Review Statement is presented to Council to revise estimates of income and expenditure in accordance with clause 203 of the Local Government (General) Regulation 2005.

The review is for the quarter ending 30 September 2017 and is attached for Council's consideration.

REPORT

There have been no additional amendments to Council's adopted 2017/18 budget and carry overs following the completion of the September quarter's budget review.

Please refer to the attached statements for financial details and accompanying notes.

Attachments: September Quarterly Budget Review Statement

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.1.4 DEBT RECOVERY UPDATE (G40350505)

17/074 RESOLVED on the motion of Crs Armstrong and Morris that the update on Council's debt recovery process be noted.

Report prepared by Corporate Services Manager

BACKGROUND

Council has been using the services of an external debt collection company, Outstanding Collections, since June 2017 to assist in the recovery of monies that are overdue for water related fees, charges and other debts in line with Council's Debt Recovery & Financial Hardship Policy.

REPORT

Since engaged, 320 accounts with a total debt of \$419,188 have been referred to Outstanding Collections for further recovery action. These customers exceeded the allowable Final Notice timeframe to make payment or put a payment arrangement in place.

At the 30 September 2017 Council has recovered \$136,971. Furthermore, 52 customers with a total debt of \$130,797 have entered into a payment arrangement with the debt to be paid in line with Council's current guidelines. The overall result for Council is a debt recovery performance (debt either paid in full or under a payment plan) of 64% up to 30th September 2017.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.1.5 FINANCIAL HARDSHIP - INTEREST WRITE OFF (80434)

17/075 RESOLVED on the motion of Crs Callow and McGlynn that Council write off the amount of \$3,394.46, being accrued interest, for Account 80434.

Report prepared by Corporate Services Manager

BACKGROUND

Goldenfields Water County Council has a Debt Recovery and Financial Hardship Policy. Council recognises that some customers can over time experience genuine financial hardship and this policy provides a formal process for the administration of such requests for assistance.

REPORT

The applicant has completed an Application for Financial Hardship as per Council's policy. The application has been reviewed by the Corporate Services Manager and is compliant and in accordance with the policy.

In accordance with the Local Government Act 1993, section 567, Writing Off of Accrued Interest, Council may write off accrued interest on rates and charges payable by a person, if, in its opinion:

- a) The applicant meets the conditions stated under the Policy,
- b) Payment of accrued interest would cause the person hardship.

A repayment plan has been mutually accepted in accordance with Council's Debt Recovery and Financial Hardship Policy to will ensure that current outstanding and future charges will be paid.

Attachments: Nil.

Tabled Items: Nil.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.1.6 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS POLICY (G40350505)

17/076 RESOLVED on the motion of Crs McCann and McGlynn that Council adopt the draft Payment of Expenses and Provision of Facilities to Councillors Policy (PP003).

Report prepared by Corporate Services Manager

BACKGROUND

Under section 252 of the Act, Councillor Expenses and Facilities Policies must be adopted within 12 months of the commencement of the new council term.

REPORT

Council's draft expenses and facilities policy has been out on public exhibition and is now re-presented to Council for adoption.

No submissions were received.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.1.7 FRAUD PREVENTION POLICY (G40350505)

17/077 RESOLVED on the motion of Crs McGlynn and Callow that Council adopt the draft Fraud Prevention Policy (PP024).

Report prepared by Corporate Services Manager

BACKGROUND

Fraud and corruption can have a significant impact across Council activities and programs. Council is committed to preventing fraud and corruption across the organisation as such activities have a significant impact of Council resources and reputation.

REPORT

This policy details guidelines on Council's commitment to an effective strategy to limit potential exposure to internal or external fraud risks.

Attachments: PP024 Fraud Prevention Policy

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

**15.1.8 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE HELD 30
OCTOBER 2017 (G35051505)**

17/078 RESOLVED on the motion of Crs Morris and Callow that the minutes/recommendations of the Audit, Risk & Improvement Committee meeting held 30 October 2017 be received, noted and accepted.

Report prepared by Corporate Services Manager

BACKGROUND

In 2008 pursuant to section 23A of the Local Government Act 1993, the Department released Internal Audit Guidelines for local government in NSW via Circular number 08-64.

The Guidelines advised all councils to develop an internal audit committee to act as an independent and objective oversight of council systems and processes.

REPORT

In accordance with the Audit Committee Charter, the Committee members held the first Audit, Risk & Improvement Committee meeting on Monday 30th October.

Attachments: Minutes of Audit, Risk & Improvement Committee held 30th October 2017.

Tabled Items: Nil.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.1.9 2016-17 FINANCIAL STATEMENTS (G35401005)

17/079 RESOLVED on the motion of Crs Callow and McCann that the report on the 2016/17 Financial Statements be received and noted.

Report prepared by Accountant

BACKGROUND

Council's Financial Statements for the year ended 30 June 2017 are ready for presentation to the general public. Under section 418 of the Local Government Act 1993, Council is required to present its audited Financial Statements, together with the Auditor's Report, to the public having given 7 days notice.

Council's Auditors will attend the meeting to present their report.

REPORT

Income Statement (Operating Result)

Council's operating surplus decreased from \$6.9 million in the previous year to \$3.8 million in the current period. Council budgeted for a surplus of \$4.0 million. The decrease in Council's operating surplus from the prior year was a result of a reduction in user charges and fee revenue and an increase in employee benefits, materials and contracts expense.

The net operating result before capital contributions was a surplus of \$3.0 million which is consistent with the Council's budget. However, this represents a significant decrease from previous year's surplus of \$5.7 million.

Rates and annual charges have increased by \$0.2 million (4.1%).

User charges and fees decreased by \$1.3 million.

Grants and contributions decreased by \$0.4 million (26.9%) to \$1.1 million largely impacted by a decrease in contributions for capital purposes.

Council's depreciation and amortisation expense increased slightly by \$0.2 million to \$5.8 million for the year ended 30 June 2017 (2016: \$5.6 million).

Statement of Cash flows

Council recorded a net increase in cash and cash equivalents of \$2.7 million in 2017 compared to a net decrease of \$0.6 million in the prior year.

Net cash provided by operating activities amounted to \$9.1 million (2016: \$12.8 million). Cash provided by operating activities decreased in the current year due to a reduction in cash receipts from user charges and fees and increased cash payments for employee benefits, materials and contracts.

Net cash used in investing activities amounted to \$6.4 million (2016: \$13.3 million). Council recorded a cash outflow of \$3 million from the purchases of investment securities in the current financial year (2016: \$9 million).

Statement of Financial Position (Balance Sheet)

Externally restricted cash and investments are restricted in their use by externally imposed requirements. Council did not have any cash and investments that were subject to external restrictions as at 30 June 2017.

Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The movement in internally restricted cash balances included a net increase of \$2.9 million relating to infrastructure replacement works scheduled for completion in the next financial year.

Unrestricted cash increased by \$2.6 million from \$7.9 million in 2016. The increase in unrestricted cash is due to Council's cash and investment balances increasing by \$5.7 million in the current year. Council only restricted \$3 million of the total increase in cash and investment balances. Unrestricted cash remains adequate.

Performance Ratios

Operating performance ratio – The operating performance ratio declined to 14.25% due to a decline in user charges and fees, but continued to remain well above the industry benchmark of 0%.

Own source operating revenue ratio – This ratio has remained stable over the past three years and above the benchmark of 60%

Unrestricted current ratio – This ratio shows an improvement in Council's liquidity position compared to the prior year. Council's unrestricted cash and investment balances increased by \$2.6 million which has contributed to the improvement. This ratio well exceeds the benchmark position.

Rates and annual charges outstanding ratio – This ratio has slightly increased from previous years and remains outside the industry benchmark. Council is continuously working to improve timely collection of annual charges.

Cash expense cover ratio – Council has performed comfortably above the benchmark in both the current and prior period, indicating a strong liquidity position.

Attachments: 2017 General Purpose Financial Statements, 2017 Special Purpose Financial Statements & 2017 Annual Audit Report.

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.2 MATTERS TO BE SUBMITTED BY THE GENERAL MANAGER

15.2.1 ANNUAL REPORT (G50401005)

17/080 RESOLVED on the motion of Crs Callow and Sinclair that Council's 2016/17 Annual Report be received and noted.

Report prepared by General Manager

BACKGROUND

Section 428 of the Local Government Act 1993, requires Council to prepare an Annual Report.

REPORT

Council's 2016/17 Annual Report is included as an attachment.

Attachments: Annual Report 2016/17

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.2.2 DELIVERY PROGRAM PROGRESS REPORT JANUARY – JUNE 2017 (G05601005)

17/081 RESOLVED on the motion of Crs Armstrong and McGlynn that Council's Delivery Program Progress Report January – June 2017 be received and noted.

Report prepared by General Manager

BACKGROUND

Section 404 of the Local Government Act 1993, requires Council to provide a delivery program progress report at least every 6 months.

REPORT

Council's January – June 2017 Delivery Program Progress Report has been included as a tabled item.

Attachments: Delivery Program Progress Report January – June 2017.

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.2.3 PROPERTY INVESTMENT STRATEGY (G35507005)

17/082 RESOLVED on the motion of Crs McCann and Morris that Council:

1. Approve the budget allocation of \$5,000,000 to a Property Asset Reserve.
2. Delegate the General Manager to negotiate the purchase of viable property as the opportunity arises funded from the newly created Property Asset Reserve, capped to a value of \$500,000 per one off purchase.

Report prepared by General Manager

BACKGROUND

Management identifies a Property Portfolio as an integral component for the future financial success of Council and the ability to provide housing incentives to retain professional staff. Optimising return from Council owned property will ensure Council reduces its reliance on the cash market and expand its income earning potential from alternative sources.

REPORT

The financial objective of diversifying Council's current investment assets is to achieve a greater than cash return on investment through a medium to long term investment for Council.

Advice was obtained from licenced investors 'Imperium Markets' in regards to future performance on Council's current cash and deposit portfolio. The following comments were made;

- The credit market is very tight at the moment. Margins on deposits have contracted sharply since the GFC (immediately after the GFC, longer-dated deposits were yielding up to +250-300bp above bank bills; today longer-dated deposits are barely reaching +100bp above bank bills);
- The first RBA rate rise is forecasted for late next year;
- Beyond that, the market is still expecting a low interest rate environment. Note that 3 and 10 year Australian government bond yields are currently at around 2.1% and 2.8% respectively, reflecting the markets expectation of a low rate scenario;
- For the 2017-18 financial year, with the bulk of the highest yielding deposits maturing between November 2017 to February 2018, Council's return on its investment portfolio (predominately T/Ds only) is looking around the 3.00%-3.15% p.a. range;

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TEMORA OFFICE on 16 November 2017**

If Council were to keep investing in a deposit portfolio with an average duration of say 12 months i.e. invest a spread of deposits from 6 months out to 3 years, then the forecasted estimated returns are as follows:

Scenario	3yr est. returns	5yr est. returns	10yr est. returns
Conservative (spreads tighten)	2.70% - 2.95% (+60bp over bills)	3.30% - 3.55% (+60bp over bills)	3.70% - 3.95% (+60bp over bills)
Modest (spreads stable)	3.00% - 3.25% (+90bp over bills)	3.60% - 3.85% (+90bp over bills)	4.00% - 4.25% (+90bp over bills)
Aggressive (spreads widen)	3.30% - 3.55% (+120bp over bills)	3.90% - 4.15% (+120bp over bills)	4.30% - 4.55% (+120bp over bills)

Currently within Council's area of operation the average annual property value growth is 7.5% with an average rental yield of 5.43%, therefore comparing cash returns to that of property going forward, it is anticipated that if Council set aside some long-term money i.e. 5-10 years plus, then during this period, it is generally expected that property would comfortably outperform a fixed interest portfolio.

Council has directed their entire portfolio to fixed term deposits (93.55%) and overnight cash accounts (6.45%), if Council were to proceed with investing in property, management will diversify the cash portfolio by introducing liquid senior floating notes (FRNs) to provide additional liquidity as they are generally accessible within 2 business days. However, it should be noted that Council has historically performed comfortably above the cash expense cover benchmark indicating a strong liquidity position, it is deemed the purchase of property will not impact on this.

Attachments: Nil.

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

Nil.

RECOMMENDATION

1. Approve the budget allocation of \$5,000,000 to a Property Asset Reserve.
2. Delegate the General Manager to negotiate the purchase of viable property as the opportunity arises funded from the newly created Property Asset Reserve.

15.2.4 LGNSW ANNUAL CONFERENCE (G40151005)

17/083 RESOLVED on the motion of Crs Sinclair and Callow that Council:

1. Endorse the Chairperson as Goldenfields Waters voting delegate for the LGNSW Annual Conference.
2. Approve the attendance of the General Manager and the Chairperson
3. Nominate a senior staff member to attend.

Report prepared by General Manager

BACKGROUND

The Local Government NSW Annual Conference is the annual policy making event for NSW Councils and where local councillors come together to share ideas and debate issues that shape the way their councils are governed.

REPORT

The LGNSW Annual Conference will be held at the Hyatt Regency Sydney from 4 December to 6 December 2017.

Goldenfields Water is eligible for one voting delegate, this role is usually fulfilled by the Chairperson of Goldenfields Water.

In previous years the General Manager, Chairperson and another member of the board have attended this event.

Attachments: LGNSW Annual Conference Draft Program

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

1. Endorse the Chairperson as Goldenfields Waters voting delegate for the LGNSW Annual Conference.
2. Approve the attendance of the General Manager and the Chairperson
3. Nominate an additional Board member to attend.

15.2.5 COUNCIL MEETING DATES 2017/18 (G40203005)

17/084 RESOLVED on the motion of Crs McCann and Morris that Council set the meeting schedule as described for the ensuing twelve months.

Report prepared by General Manager

BACKGROUND

Goldenfields Water County Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 1.00pm.

REPORT

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairman can revise the meeting schedule after the annual Chair elections have been held.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 22 December 2017, commencing at 10am
Thursday 22 February 2018, commencing at 1pm
Thursday 26 April 2018, commencing at 1pm
Thursday 28 June 2018, commencing at 1pm
Thursday 23 August 2018, commencing at 1pm
Thursday 25 October 2018, commencing at 1pm

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.2.6 OFFICE CLOSURE (G70506005)

17/085 RESOLVED on the motion of Crs Sinclair and Callow that Council endorse the office to be closed from 12.00pm Friday 22 December 2017 and to reopen Monday 8 January 2018.

Report prepared by General Manager

BACKGROUND

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

REPORT

The office closure is proposed to be from 12.00pm Friday 22 December 2017 and to reopen Monday 8 January 2018.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction.
- Many businesses that Council deals with are closed that week.
- Many staff take advantage of extending their Christmas/New Year break and
- The additional closure assists annual leave liability management.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

15.2.7 CHRISTMAS FUNCTION (G70506005)

17/086 RESOLVED on the motion of Crs McCann and McGlynn that Council host a Christmas function at the conclusion of the December council meeting.

Report prepared by General Manager

BACKGROUND

Council hosts a Christmas function for Councillors, staff and their families to acknowledge the efforts of employees over the preceding year.

REPORT

Council's December meeting is normally held with a Christmas function immediately following its conclusion. Councillors, staff and families are invited to attend.

Details of the function will be provided closer to the date.

Transportation will be arranged for employees outside Temora.

Attachments: Nil

Tabled Items: Nil

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

RECOMMENDATION

Recommendation made was adopted.

14. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Friday 22 December 2017 commencing at 1.00pm.

15. QUESTIONS & STATEMENTS

Cr Stadtmiller queried the process for tenders that Goldenfields Water adheres to. The General Manager replied that Goldenfields follows a Procurement Policy and Procedures and briefly explained the process.

The General Manager suggested a report be provided detailing the process and that the next tender in line with the next Council Meeting be brought to Council to explain weighting etc.

Cr Armstrong suggested the Procurement Policy and Procedure be reviewed by the Audit Risk and Improvement Committee. The General Manager agreed this would be a great item for the committee to consider.

Cr McGlynn would like a better understanding of the history and differences between bulk and reticulated Councils. The General Manager advised that it will be included as part of the workshop early next year.

Councils Auditor, Brad Bohun of Crowe Horwath attended the meeting at 11.00am to present their report on the 2016/17 Financial Statements.

There being no further business requiring the attention of Council the meeting was closed at 11.25am.

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Request from the NSW Rural Fire Service Association for 40kmh Speed Zones Around Emergency Sites



Our People - A Strong, healthy, connected and inclusive community

DP2.1 Develop and support community partnerships to increase a sense of safety and wellbeing within the community.

Author: General Manager

Introduction

Council is in receipt of correspondence from the NSW Rural Fire Service Association (RFSA) seeking support for the introduction of legislation in NSW that limits the speed limit when passing emergency incidents to 40 km per hour.

A copy of the correspondence is included as an attachment to this report.

Financial Implications

There would be no financial implications to council in supporting this request.

Summary

Similar legislation has been introduced in both Victoria and South Australia and the RFSA believe that the introduction of such legislation in NSW would help protect the safety of the 74,000 plus volunteer fire fighters around the state who are often exposed to passing traffic when dealing with bush fires.

Recommendation:

That Council supports the NSW Rural Fire Service Association in advocating for a legislated 40km per hour speed limit at emergency sites by writing to the NSW Premier, the NSW Minister for Roads and the Member for Cootamundra.



RFSA

NSW Rural Fire Service Association
Incorporated
www.rfsa.org.au
enquiries@rfsa.org.au
ABN 65 291 969 153

PO Box 845, Penrith BC NSW 2751

Phone: (02) 4722 2122
Fax: (02) 4722 2144

6 November 2017

Clr Tony Lord
Mayor
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

40 kilometre per hour speed limit at Emergency incidents

Dear Mayor,

I am writing to you as President of the NSW Rural Fire Service Association (RFSA), the representative Association of the 74,000 plus Volunteer fire fighters around the state, who are all integral to providing emergency response 24 hours a day 7 days a week across New South Wales.

As responders to emergency incidents our members face challenges from all kinds of potential hazards and approach them with a great deal of skill and experience through the training and competencies they maintain.

One of the most concerning safety factors our members (and other responders) are faced with at a variety of emergency incidents is road users, who fail to slow down and approach an emergency incident with due care and attention. In a situation where emergency service personnel are at a motor vehicle accident and working to extract or provide lifesaving first aid medical attention, there is no current legislated requirements on road users to slow down as they approach an incident.

In South Australia and Victoria steps have been taken to facilitate a safe speed limit when traveling past an emergency incident, i.e. when emergency lights are activated and an appliance is parked on a road.

The RFSA believes that the speed limit passing emergency incidents should be limited by legislation to 40 kilometres per hour in NSW. Implementing this will make work situations much safer for our volunteer and career personnel (from all emergency services) as they attend to the tasks of saving lives in and around our roads.

We are appealing to you to assist us in advocating change for the safety of the everyday men and women who volunteer their time to work together in keeping New South Wales safe and allow us to continue to provide the excellent emergency response in a safe environment.

Supporting Our Members To Protect The Community



Please encourage your Council to support the push for change and to make the speed limit at emergency incidents 40 kilometres per hour by writing to NSW Premier Gladys Berejiklian, the Roads and Maritime Minister, the Hon. Melinda Pavey, your local State member and the RMS advocating for new legislation to protect all emergency service personnel.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ken Middleton', is positioned below the closing text.

Ken Middleton
President

Supporting Our Members To Protect The Community

9.2 Recognition of the Daniher Brothers – Progress Report – December 2017



Our People - A Strong, healthy, connected and inclusive community

DP3.1 Develop and support a strong sense of community, providing advice and support to community groups.

Author: General Manager

Introduction

I have listed below the organisations and groups that have now pledged their support in one way or another for this exciting project:

- Essendon Football Club – Signed Jumper and Football plus promotion of the project on the Club's website;
- Essendon Football Club Past Players Association – Promotion of the project through their regular newsletter;
- Melbourne Football Club – Signed Jumper
- Victorian AFL - Promotion of the project on the their website and awaiting further advice on other support details
- Sherrin Footballs – The manufacture of 24 custom made footballs that will be unique in Australia
- Triple M (Rocks Footy) – A significant cash contribution and national exposure on their weekly football radio show. Triple M are also contemplating additional support that is yet to be identified.

The 'go fund me' page is also gathering momentum with around \$560.00 raised to date but it is expected that when Triple M commence their promotion of the project this amount will continue to rise.

Financial Implications

It is expected that through various fund raising opportunities and financial contributions from external bodies that the full cost of this project will be reimbursed to council in due course.

Summary

The construction of the 800kg football is well underway and a structural engineer has been engaged to determine the specifications for the construction and installation of the 4m high pedestal that will carry the 'big football'.

There has been no date agreed to at this stage until a realistic timeframe on the completion of all of the preliminary work has been completed. It is expected however that while the actual football will be completed prior to Christmas 2017 the actual unveiling and associated events will occur in either mid February or Mid March 2018.

Councillors will most definitely be kept informed of progress over the Christmas and New Year period.

Recommendation:

That council is kept informed by the general manager of the progress of this project in recognition of the Daniher Brothers.

9.3 Fit for the Future – Access to T.Corp Funds and the 2018/19 Rate Pegging Limit



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: General Manager

Introduction

Council is in receipt of correspondence from the Minister for Local Government the Hon Gabrielle Upton MP advising that the Fit for the Future process has now come to a conclusion. Additionally, those councils that were deemed 'unfit' because they could not meet the benchmark relating to 'scale and capacity' will now be able to access the T.Corp State Borrowing Facility. This applies to Bland Shire Council.

A copy of the Minister's letter is included as an attachment to this report.

Council is also in receipt of a media release from LGNSW confirming that IPART has determined the Rate Pegging Limit for the 2018/19 financial period at 2.3%.

A copy of the media release is also included as an attachment to this report.

Financial Implications

Access to the T.Corp borrowing facility means that council could, if necessary, apply for funding under the T.Corp criteria for low interest loans.

The implications of the Rate Pegging Limit are detailed below with a comparison between 2017/18 and 2018/19.

- 2017/18 as \$94,147.00
- 2018/19 as \$146,514.00

This will represent approximately an additional \$50,000.00 income in 2018/19 which will be quickly absorbed by the Award increase of 2.5% in staff wages.

Summary

The conclusion of the Fit for the Future process is welcome news as many hundreds of hours of staff time were applied to meeting the numerous requests from the State Government for detailed financial and operational information over a four year period.

It is also welcome news that Bland Shire Council now has access to the T.Corp borrowing facility if the need ever arises.

Recommendation:

That the information relating to Bland Shire Council now having access to the T.Corp State Borrowing Facility and the Rate Pegging Limit of 2.3% for the 2018/2019 financial period is received and noted.




The Hon. Gabrielle Upton MP
Minister for the Environment
Minister for Local Government
Minister for Heritage

Doc ID: A569814

Clr Tony Lord
Mayor
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

By email: aclww@westserv.net.au

Dear Clr Lord


Following the Government's decision to not progress any further with local council mergers, the *Fit for the Future* process has come to a conclusion. *Fit for the Future* has resulted in improvements to councils' sustainability, with the majority of NSW councils now successfully achieving the financial sustainability benchmarks or having an acceptable plan to do so within a reasonable timeframe.

The Government remains committed to monitoring the established financial benchmarks and implementation of the approved Improvement Plans submitted by councils. The Office of Local Government is currently finalising a monitoring program to enable this and will release further details to councils shortly.

Councils that did not meet the "scale and capacity" criteria under *Fit for the Future* and have an endorsed Improvement Plan or have been assessed as meeting the financial sustainability benchmarks will be eligible to apply for access to the TCorp State Borrowing Facility. Councils eligible for the borrowing facility will still need to meet TCorp lending criteria.

At my request, Mr Tim Hurst, Acting Chief Executive from the Office of Local Government is available on (02) 4428 4100 or olg@olg.nsw.gov.au should you have any further enquiries.

Yours sincerely

Gabrielle Upton MP
Minister for the Environment
Minister for Local Government
Minister for Heritage

15.11.17

MEDIA RELEASE

28 November 2017

RATE CAP IMPROVED, BUT IT'S STILL A SLEIGHT OF HAND SAYS SECTOR

A decision by the Independent Pricing and Regulatory Tribunal (IPART) to change the methodology used to set the annual rate cap has been welcomed by the local government sector – even if councils still oppose the cap itself.

“For more than 40 years, local government has opposed the rate peg because it is a political sleight of hand,” Local Government NSW President Keith Rhoades said.

“The cap doesn’t protect family budgets, because families are often forced to pay in other ways – deteriorating local roads, reduced services or new charges and levies.

“The reality is that budgets only stretch so far, and rate-pegging just disguises the financial impact on communities and local economies.

Clr Rhoades said the rate peg – calculated by IPART on the basis of the Local Government Cost Index, similar to the Consumer Price Index – had been set at 2.3% for 2018-19.

This is an increase on the 1.5% peg this year, and 1.8% the year before – an increase IPART has attributed to the rising costs faced by councils.

“IPART has attributed the increase to increases in labour costs, electricity and street lighting charges, and higher constructions costs for roads, drains, footpaths, kerbing and bridges,” he said.

“They have heard us about the pressures on local budgets.”

Clr Rhoades also commended IPART for dropping the productivity factor from the rate peg calculation

“The sector has lobbied for many years for IPART to drop the so-called “productivity factor” from its calculation,” he said.

“Council outcomes such as the provision of parks, public libraries, inclusive communities, urban planning and regional development are not easily translated into the economic theory behind the productivity factor.

“A great deal of the work councils do involves creating healthy, resilient and inclusive communities and neighbourhoods with the amenity, infrastructure and open space that contributes to the quality of life.”

The peak body for local government also welcomed a proposal to bring the annual rate peg announcement forward from late November to early September, possibly from next year.

“This is a sensible move that provides the information councils need for their budget processes in a much more timely way,” Clr Rhoades said.

IPART is expected to confirm a decision on the future timing of rates cap announcements in May next year.

Media Enquiries

LGNSW President, Cr Keith Rhoades: 0408 256 405
Media Toni Allan: 0412 774 441

SECTION 3 – CORPORATE, COMMUNITY, DEVELOPMENT & REGULATORY SERVICES

9.4 Financial Statements – November 2017



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Director Corporate, Community & Development Services

Introduction

The financial report is provided in accordance with the Local Government (General) Regulation 2005.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF NOVEMBER, 2017.

BANK BALANCES AS AT 30th NOVEMBER, 2017

ACCOUNT	BALANCE
General Fund	\$ 1,309,565.99
BCard	\$5,791.70
	\$ 1,315,357.69
Invested Funds	
Fixed Deposits	\$ 21,735,770.00
Deposits at Call	\$ 4,653,567.39
	\$ 26,389,337.39
Net Balance	\$ 27,704,695.08
Percentage of investment to Net Balance	95.25%

STATEMENT OF BANK BALANCES AS AT 30.11.17
SUBMITTED TO THE ORDINARY MEETING DECEMBER 12TH, 2017

Balance as at 01.11.17 \$ 542,662.70

Add Receipts

For month of November 2017 \$ 2,832,358.06

Receipt Date.	Receipt Name	Received Total
1/11/17	RMS Block Grant 17/18	\$ 258,000.00
16/11/17	OLG – Financial Assistance Grant 2 nd quarter	\$ 912,879.50
17/11/17	Evolution Mining Rates payment	\$ 226,673.50
Payments for month of November 2017		\$ 2,065,454.77
Cash Balance		\$ 1,309,565.99
Limit of Overdraft Arranged with Bank		\$ 350,000.00

ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period November 01, 2017 to November 30, 2017.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund	Voucher No.s	Total
Cheques	025295 - 025321	\$ 63,865.72
Auto-pay Creditors	E012606 – E012895	\$ 1,415,938.00
Auto-pay Payroll	29/10-26/11	\$ 554,051.35
November Bank Charges & Commission etc		\$ 1,001.20
Direct Debits	Repayments & Vehicle Lease	\$ 28,979.71
Dishonoured Cheque		\$ 1,618.79
		\$ 2,065,454.77

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....
Director of Corporate, Community & Development Services

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 12th December 2017, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling \$2,065,454.77 was submitted to the Ordinary Meeting on the 12th December 2017 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2017/18)	\$ 9,557,383.72
Rates received as at 30/11/2017	\$ 4,974,252.22
% of rates received to date	52.05%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided is in accordance with the Local Government (General) regulation 2005 and that the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of November, 2017
2. That Council confirms the payment of accounts, for the period 01 November to 30 November 2017, summarised in the accounts summary totalling \$2,065,454.77

INVESTMENTS

The following table gives details of Council's Funds invested at 30th November 2017. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
17-July-2017	Bank of QLD (Term Deposit)	1,000,000.00	184 days	2.55%	17-January-2018
31-August-2017	NAB (Term Deposit)	1,000,000.00	242 days	2.57%	30-April-2018
21-June-2017	NAB (Term Deposit)	1,000,000.00	334 days	2.53%	21-May-2018
14-September-2017	NAB (Term Deposit)	1,500,000.00	271 days	2.57%	12-June-2018
08-November-2017	Rural Bank (Term Deposit)	1,000,000.00	365 days	2.50%	08-November-2018
19-June-2017	Bankwest (Term Deposit)	2,000,000.00	270 days	2.50%	16-March-2018
08-September-2017	Bendigo Bank (Term Deposit)	400,000.00	365 days	2.60%	08-September-2018
08-September-2017	Bendigo Bank (Term Deposit)	400,000.00	365 days	2.60%	08-September-2018
08-September-2017	Bendigo Bank (Term Deposit)	400,000.00	365 days	2.60%	08-September-2018
16-March-2017	AMP (Term Deposit)	1,000,000.00	277 days	2.75%	18-December-2017
17-October-2017	Bank of QLD	1,000,000.00	273 days	2.55%	17-July-2018
15-June-2017	AMP (Term Deposit)	2,000,000.00	365 days	2.60%	15-June-2018
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
01-August-2017	AMP (Term Deposit)	1,000,000.00	184 days	2.55%	01-February-2018
17-March-2017	Credit Suisse (FRN)	1,035,770.00	1453 days	3MBBSW+1.95%	19-March-2021
11-April-2017	AMP (Term Deposit)	1,000,000.00	275 days	2.75%	11-January-2018
31-May-2017	ME Bank (Term Deposit)	2,000,000.00	273 days	2.55%	31-May-2018
10-October-2017	NAB (Term Deposit)	2,000,000.00	365 days	2.57%	10-October-2018
	ANZ Deposit at Call	50,826.05	Cash at Call		
	CBA Deposit at Call	4,602,741.34	Cash at Call		
	TOTAL:	26,389,337.39			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

Director Corporate Community & Development Services

9.5 Planning Proposal – Minor Amendments



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role.

Author: Manager Development and Regulatory Services

Introduction

At its June 2017 meeting Council resolved to submit a planning proposal for minor amendments to the Bland Local Environmental Plan 2011 to the Department of Planning and Environment for a gateway determination.

Council received a gateway determination for the planning proposal to proceed, subject to a number of conditions.

As required by the gateway determination, Council placed the planning proposal on public exhibition for a period of 28 days from 4 September 2017 to 2 October 2017. Further to this, Council wrote to all property owners affected by the planning proposal as well as to adjoining property owners.

Council received one submission in relation to the planning proposal. This submission was received after the planning proposal was included in Council's June Business Paper but prior to the commencement of the public exhibition period. The issues raised in this submission have been considered and included in the attached report.

Council was also required to consult with Roads and Maritime Services and NSW Rural Fire Service. Written responses were received from both agencies. As a result of the public agency consultation only one matter remains outstanding.

Roads and Maritime Services provided the following comment in relation to the proposed amendment of the minimum lot size from 2 hectares to 800 square metres at 82 Ungarie Road (Lot 604 DP753135):

To allow for an appropriate assessment of the potential traffic impacts of the additional traffic on Ungarie Road, and particularly its intersection with the Mid Western Highway, a traffic impact assessment should be undertaken prior to adoption of the variation of the lot size map for the subject site. Any required works to the road network should be required to be undertaken as part of the future development of the subject site.

Council has undertaken further consultation to resolve this issue to allow the planning proposal to proceed and as a result the RMS have advised that they do not object to the amendment of the minimum lot size on Lot 604 DP753135 subject to the preparation of a Traffic Impact Assessment and master plan for the future development of the site.

Financial Implications

Nil to this report

Summary

Council was issued with a time frame of 12 months from the date of the Gateway Determination to finalise the LEP amendment with the relevant deadline being 11 August 2018. All the required tasks have been completed and Council is now in a position to forward the planning proposal to the Department of Planning and Environment requesting that the plan be drafted.

Recommendation:

- 1. That Council resolve to forward the amended planning proposal, submissions and Section 59 Planning Report to the Department of Planning and Environment, and**
- 2. That Council resolve to proceed to requesting the Department of Planning to draft and make an amending Local Environmental Plan for the housekeeping planning proposal (PP_2017_BLAND_001) to amend the Bland Local Environmental Plan 2011.**

SECTION 59 PLANNING REPORT

Planning Proposal Details:

PP_2017_BLAND_001_00

Planning Proposal Summary:

- Amendment of the Bland LEP 2011 Lot Size Map for Lot 604 DP753135 from 2 hectares to 800 square metres.
- Amendment of the Bland LEP 2011 Land Zoning Map – Sheet LZN_007F.
- Amendment of the Bland LEP 2011 Land Zoning Map – Sheet LZN_007D.
- Amendment of the Bland LEP 2011 Land Zoning Map – Sheet LZN_007F.
- Amendment of the Bland LEP 2011 Schedule 1 – Additional Permitted Uses by including *shops* as a permitted use on Lot 381 in DP753135.
- Amendment of the Bland LEP 2011 Schedule 5 – Environmental Heritage to include the Naradhan Woolshed situated on Lot 4 in DP752319 and Lot 1 in DP724512 – 3086 Naradhan Road, Naradhan (GPS Coordinates: 33°37'37.88"S 146°19'23.89"E) as an item of environmental heritage and the preparation of a Heritage Map.
- Amendment of the Bland LEP 2011 Schedule 1 – Additional Permitted Uses by including *function centres* as a permitted use on Lot 4 in DP752319 and Lot 1 in DP724512.

Date of Gateway Determination:

11 August 2017

SUMMARY

The *Bland Local Environmental Plan 2011* came into effect on 9 December 2011. The BLEP was intended as a conversion of the *Bland Local Environmental Plan 1993* into the NSW Governments Standard Instrument – Principal Local Environmental Plan (Standard Instrument).

Following a review of the BLEP 2011 a number of minor items were identified and it was determined that these matters could be resolved by the preparation of a 'housekeeping' planning proposal. It is intended that a more comprehensive review be undertaken at the conclusion of the preparation of a shire wide land use strategy.

GATEWAY DETERMINATION

Date Determination Issued:	11 August 2017
Timeframe for completion of the Proposal:	12 months
Conditions of Determination:	Completed

COMMUNITY CONSULTATION

Dates of Exhibition: 4 September to 2 October 2017
Number of Submissions Received: One (1)

Council received one submission in relation to the planning proposal. This submission was received after the planning proposal was included in Council's June Business Paper but prior to the commencement of the public exhibition period.

As the submission was relevant to the planning proposal, it has been included in this report for consideration.

Issues Raised During Exhibition

One (1) submission was received from a property owner adjoining the West Wyalong Saleyards. It is proposed to rezone the land from RU1 Primary Production to IN1 General Industrial. The objector is opposed to the rezoning as there is an existing industrial/commercial estate in West Wyalong.

Response to Issues

The existing industrial estate is approaching capacity and it is considered that additional industrial land is required to encourage investment and growth in the Bland Shire. There is currently a shortage of industrial land that is readily available for development. The location of the site in proximity to the Newell Highway and Mid Western Highway is a significant factor in the decision to rezone this land for industrial development.

VIEWS OF PUBLIC AUTHORITIES

Council consulted with three (3) public authorities in relation to the planning proposal.

The Roads and Maritime Services and Rural Fire Services were consulted in accordance with the gateway determination issued on 11 August 2017. Council also consulted with the NSW Department of Industry – Crown Lands as either a property owner or adjoining property owner.

Table 1 below summaries the responses received from each of the public authorities consulted.

Public Authority Consultation			
Public Authority	Response Received	Issues Raised	Response to Issue
Roads and Maritime Services	Yes	<p>Ungarie Road (Lot 604 DP753135) The amendment of the MLS on Lot 604 DP753135 has the potential to create 60 additional allotments. The proposed future development will require access to Ungarie Road which is a classified regional road. The RMS have requested that a traffic impact assessment be undertaken prior to adoption of the variation of the lot size map for the subject site.</p>	<p>Council has undertaken further consultation to resolve this issue to allow the planning proposal to proceed. The RMS have advised that they do not object to the amendment of the minimum lot size on Lot 604 DP753135 subject to the preparation of a Traffic Impact Assessment and master plan for the future development of the site.</p>
		<p>Newell Highway (Lots 67 to 75 DP750615 and Lot 1 DP1132536) Provision from legal access to Nicholson Lane for all allotments shall be created prior to the rezoning of the subject precinct as direct access to the Newell Highway from this precinct for the increased development potential will not be granted.</p>	<p>Noted. It accepted that future development of the site will access Nicholson Lane.</p>
		<p>Saleyards Precinct (Lots 1379 & 1380 DP705311) Access directly from any allotment within the subject area directly to the Newell Highway is not supported where there is practical access to a local road. An assessment of the traffic impacts of development of the subject site needs to be undertaken.</p>	<p>Noted. It is accepted that further traffic impact assessment will be required for future development of the site.</p>
NSW Rural Fire Service	Yes	Does not object to the planning proposal.	
Department of Industry – Crown Lands	Yes	Does not object to the planning proposal.	

CONSISTENCY WITH S.117 DIRECTIONS AND OTHER STRATEGIC PLANNING DOCUMENTS

The Planning Proposal was assessed against the S.117 Directions and was inconsistent with the following directions:

Direction	Application	Relevance to this Planning Proposal	Consistency with Direction
1.1 Business and Industrial Zones	Applies when a relevant planning authority prepares a planning proposal that will affect land within an existing or proposed business or industrial zone (including any alteration of any existing business or industrial zone boundary).	The planning proposal seeks to rezone land that is zoned IN1 General Industrial to SP2 Infrastructure.	The planning proposal is inconsistent with this Direction. It is considered that the inconsistency is of minor significance as the land proposed to be rezoned is not used for industrial development. The land is the site of the sewerage treatment plant and electricity substation and it is considered that a special purpose zone is more appropriate.
1.2 Rural Zones	<p>Applies when a relevant planning authority prepares a planning proposal that will affect land within an existing or proposed rural zone (including the alteration of any existing rural zone boundary).</p> <p>Under this direction a planning proposal must:</p> <ul style="list-style-type: none"> (a) Not rezone land from a rural zone to a residential, business, industrial, village or tourist zone. (b) Not contain provisions that will increase the permissible density of 	The planning proposal seeks to rezone land that is zoned RU1 Primary Production to IN1 General Industrial.	The planning proposal is inconsistent with this Direction. It is considered that the inconsistency is of minor significance. The subject land is not productive agricultural land and is located on the fringe of West Wyalong and Wyalong. To provide employment lands it is considered necessary to rezone under utilised rural land.

	the land within a rural zone (other than land within an existing town or village).		
1.5 Rural Lands	<p>Applies when:</p> <p>(a) A relevant planning authority prepares a planning proposal that will affect land within an existing or proposed rural zone or environment protection zone (including the alteration of any existing rural or environment protection zone boundary) or</p> <p>(b) A relevant planning authority prepares a planning proposal that changes the existing minimum lot size on land within a rural or environment protection zone.</p> <p>A planning proposal to which clauses (a) or (b) apply must be consistent with the Rural Planning Principles listed in State Environmental Planning Policy (Rural Lands) 2008.</p>	The planning proposal seeks to rezone land that is zoned RU1 Primary Production.	In determining a planning proposals consistency with this Direction the planning proposal must be considered against the Rural Planning Principles as listed in SEPP (Rural Lands) 2008. It is considered that the planning proposal is consistent with the Rural Planning Principles (see Appendix 3).

	A planning proposal to which clause (b) applies must be consistent with the Rural Planning Principles listed in State Environmental Planning Policy (Rural Lands) 2008.		
4.4 Planning for Bushfire Protection	Applies when a relevant planning authority prepares a planning proposal that will affect, or is in proximity to land mapped as bushfire prone land.	The planning proposal seeks to rezone land that is identified as bushfire prone land.	Council will consult with the NSW Rural Fire Service should the planning proposal be supported at the Gateway.

The Department of Planning have advised that the inconsistency with Directions 1.1 Business and Industrial Zones, 1.2 Rural Zones and 1.5 Rural Lands are of minor significance and no further approvals are required in relation to these Directions.

4.4 Planning for Bushfire Protection

Council consulted with the NSW Rural Fire Service to address the inconsistencies with Direction 4.4. The RFS has no objection to the planning proposal, however, noted that compliance with Section 79BA of the Environmental Planning and Assessment Act 1979 or Section 100B of the Rural Fires Act 1997 and Planning for Bushfire Protection 2006 will be required for future development applications on Bushfire Prone Land.

PARLIAMENTARY COUNSEL OPINION

Council has not been authorised the delegated plan making powers and as such Parliamentary Counsel will requested to draft an opinion by the Department of Planning and Environment.

OTHER RELEVANT MATTERS

There are no other matters of relevance to this amendment.

MAPPING

The relevant LEP maps have been amended and are attached in Appendix 1.

RECOMMENDATION

It is recommended that the proposed to the Bland Local Environmental Plan 2011 be drafted and made.

Appendix 1

Public Submissions

[REDACTED]
Mid-Western Hwy
West Wyalong, NSW 2671
August 11, 2017

Ray Smith
Bland Shire Council
Shire Street
West Wyalong, NSW 2671

Dear Ray Smith:

I am a long-time resident of our town, and I am writing to express my concern about recent discussions and the pending decision to make the adjacent land of my property an industrial/commercial estate. I am strongly opposed to the idea of this happening, when we already have an industrial/commercial estate in West Wyalong.

I understand that some of the surrounding residents, myself included have talked about subdividing our land. I also understand that there is a LEP that is on the agenda, so why can we not all talk about these developments when the LEP is happening.

I am looking forward to your reply.

Sincerely,

[REDACTED]

File: LU+P- PLAN- LEP	Action
Action Officer: MOS	<input checked="" type="checkbox"/>
REC'D	16 AUG 2017
Copy to:	Bland Shire Council

Appendix 2

Views of Public Authorities



29 September 2017

SWT17/00113, SWT17/00115
SF2017/003320
MM

The General Manager
Bland Shire Council
P.O. Box 21
WEST WYALONG NSW 2671

Attention: Adele Casey

PLANNING PROPOSAL (PP_2017_BLAND_001_00) - PROPOSED AMENDMENTS TO BLAND LOCAL ENVIRONMENTAL PLAN 2011.

I refer to your correspondence regarding the proposed changes to the Bland Local Environmental Plan which was forwarded to Roads and Maritime Services for comment in accordance with the provisions of the Environmental Planning and Assessment Act, 1979 (EP&A Act).

A major focus of Roads and Maritime Services is the safety and efficiency of the classified road network and the level of service provided by these roads and their associated infrastructure. The primary function of classified roads should be to serve through traffic and connectivity between urban centres, with local or collector roads serving local traffic and access to local development. In the interests of safety and efficiency, Roads and Maritime is keen to ensure that the instances of direct property access to the classified road network are kept to a minimum. It is preferable that Council policies include provisions restricting direct access to classified roads from the subject site or newly created allotments where alternative access is available.

Roads and Maritime requests that appropriate investigation of the potential traffic impacts of development are undertaken and measures are instigated to ensure that the classified road network is not adversely impacted by development that will now be permissible due to this planning proposal. The provisions of the adopted documentation should reinforce and not compromise the efficient operation of classified roads.

From the information provided Roads and Maritime Services notes the changes proposed to the Bland LEP and offers the following comments in relation to the areas of interest to Roads and Maritime given the potential for interaction with the Classified Road network;

Ungarie Road (Lot 604 DP753135) - From the information provided it is understood that the proposal is to reduce the minimum lot size from 2 hectares to 800 square metres. This represents a significant increase (25 times) in the allotment potential for the subject site and therefore the potential traffic generation from the subject site when developed. The proposed reduction in lot size increases the allotment potential from approximately 2.5 allotments to approximately 60 allotments.

As the subject site has frontage only to Ungarie Road which is a classified "regional" road the development of this area relies on access to Ungarie Road. Roads and Maritime acknowledges that

Roads and Maritime Services

road access to Ungarie Road will be necessary however access (vehicular or pedestrian) directly to Ungarie Road for future allotments created by the subdivision of the area should not be relied upon. Roads and Maritime encourages the development of a strategic approach to the development of this land to minimise access, and provide for safe access arrangements, to Ungarie Road.

To allow for an appropriate assessment of the potential traffic impacts of the additional traffic on Ungarie Road, and particularly its intersection with the Mid Western Highway, a traffic impact assessment should be undertaken prior to adoption of the variation of the lot size map for the subject site. Any required works to the road network should be required to be undertaken as part of the future development of the subject site.

Newell Highway Precinct (Lots 67 to 75 DP750615 & Lot 1 DP1132536) – This precinct which currently consists of 10 allotments is located with frontage to the Newell Highway within a 90 km/h speed zone. The precinct also has frontage to Nicholson Lane. The rezoning of this precinct as proposed will allow for the development of the site for industrial purposes and the creation of additional allotments. This rezoning will increase the development potential of the subject land and will therefore result in increased traffic generation to the subject site.

The site is located opposite a large service station development and adjacent to a truck parking area on the Newell Highway. Access to the site from the Newell Highway will impact on the current access arrangements to the service station and the use of the truck parking area. As access is available to the precinct from Nicholson Lane access directly to the Newell Highway should not be relied upon for the further development of this precinct.

Roads and Maritime encourages the development of a strategic approach to address access from the surrounding local road network for the further development of this land. Provisions for legal access to Nicholson Lane for all allotments shall be created prior to the rezoning of the subject precinct as direct access (vehicular or pedestrian) to the Newell Highway from this precinct for the increased development potential will not be granted. This is consistent with the provisions of SEPP (Infrastructure).

The traffic implications due to the increased development potential of the subject land needs to be addressed. Appropriate studies and documentation need to be prepared to allow for an informed assessment of the future development of the subject site. An assessment of the traffic impact of development of the subject site, particularly in the intersection of Nicholson Lane with the Newell Highway, needs to be undertaken and provision made for the funding of any required works by the development of the subject site.

Saleyards Precinct (Lots 1379 & 1380 DP705311) – The subject site, which currently consists of 2 large allotments, is located on the western corner of the intersection of the Newell Highway and Showground Road. Access to the site is currently from Showground Road. The rezoning of this precinct as proposed will allow for the development of the site for industrial purposes and the creation of additional allotments. This rezoning will increase the development potential of the subject land and will therefore result in increased traffic generation to the subject site.

Access (vehicular and/or pedestrian) directly from any allotment within the subject area directly to the Newell Highway is not supported where there is practical access to a local road. This is consistent with the provisions of SEPP (Infrastructure). Therefore Roads and Maritime encourages the development of a strategic plan for the development of this land and consideration given to the standard and capacity of the existing local road network to accommodate the additional traffic particularly existing intersections to the Newell Highway for the further development of this land. Any consideration for access to the Classified Road Network will be dependent on a merit assessment of the strategic plan for this site and considered at that stage.

The traffic implications due to the increased development potential of the subject land needs to be addressed. Appropriate studies and documentation need to be prepared to allow for an informed assessment of the future development of the subject site. An assessment of the traffic impacts of development of the subject site needs to be undertaken and provision made for the funding of any required works by the development of the subject site.

Electricity Substation Site – From the information provided it is understood that the proposed amendment is to rezone the subject site from IN2 General Industrial to SP2 Infrastructure (Electricity Transmission and Distribution). The subject site is current occupied for such purposes therefore Roads and Maritime Services would not object to this amendment.

Sewerage Works site - From the information provided it is understood that the proposed amendment is to rezone the subject site from IN2 General Industrial to SP2 Infrastructure (Sewerage Systems). The subject site is current occupied for such purposes therefore Roads and Maritime Services would not object to this amendment.

Ungarie Road (Lot 381 DP753135) - From the information provided it is understood that the proposed amendment is to include “shops” as a permissible use for the subject site. As a Shopping Complex has been approved and constructed on the subject site Roads and Maritime Services would not object to this amendment.

Naradhan Woolshed (Lot 4 DP752319) – From the information provided it is understood that the proposed amendment is to allow for the listing of the woolshed as an item of Environmental Heritage and alter the permitted uses of the subject site to include “Function Centres”. Given its location remote from the classified road network Roads and Maritime Services would not object to this amendment.

The rezoning of several of the areas as proposed has the potential to generate additional traffic volumes on the public road network. Therefore measures to address the impacts and provide for the funding of any required works should be addressed as part of the rezoning process. Where applicable, the council should make provisions for developer funding of required road and/or transport infrastructure improvements that may be required as a result of the development of the subject area. Works associated with development of the subject sites shall be at no cost to Roads and Maritime Services.

The Environmental Planning & Assessment Act enables Councils to seek contributions from development towards the cost of providing public facilities required as a result of the proposed development. As Council is the road authority for most classified roads, Council is able to seek contributions for classified roads (with the exception of freeways and tollways). This can assist in the delivery of required road infrastructure as that funding from developers can be applied to works on classified roads necessitated by the particular development. The potential for Developer Agreements should also be investigated.

Classified roads, particularly those in rural locations, need to be protected from ribbon development. Ribbon development can lead to an expansion of urban uses and access points along the road, leading to problems in terms of safety, traffic efficiency, increased travel times due to reduced speed zones, environmental amenity and availability of transport forms other than private vehicles.

Roads and Maritime reinforces its concerns relating to the potential for impact due to development along the Classified Road Network if development is permitted to be undertaken in an ad-hoc manner. The draft planning documentation needs to provide avenues for an integrated strategic approach to the development of land and access to such development from the local road network. This can be addressed through the use of appropriate measures for access and design provisions for development and arrangements for funding for any required infrastructure works so as to maintain the efficiency and safety of both the local and classified road network.

Under current legislation Roads and Maritime is to be consulted regarding proposals requiring access to any classified road and Council is encouraged to include requirements to that effect in its policy documents. Documentation such as Roads and Maritime publications and relevant Austroads publications provide advice in selecting the appropriate location, design etc for access points to the Classified Road network.

Roads and Maritime would be pleased to discuss the contents of this letter with relevant council officers. Please refer any enquiries regarding this matter to the Manager, Land Use for Roads and Maritime Services (South West Region), Maurice Morgan, phone (02) 6923 6611.

Yours faithfully

Per:
Karin Summerfield
Acting Director
South West NSW

Lesley Duncan

From: Lesley Duncan
Sent: Friday, 1 December 2017 3:46 PM
Subject: FW: Lot 604 DP753135 Ungarie Road West Wyalong

Does this email need to be registered in InfoXpert? Please contact Records if assistance is required.

From: MORGAN Maurice W [mailto:Maurice.MORGAN@rms.nsw.gov.au]
Sent: Wednesday, 29 November 2017 6:08 PM
To: Lesley Duncan
Subject: RE: Lot 604 DP753135 Ungarie Road West Wyalong

Does this email need to be registered in InfoXpert? Please contact Records if assistance is required.

Lesley

Based on this email and our earlier discussion I advise that Roads and Maritime Services would not object to the rezoning of the site (Lot 604 DP753135 Ungarie Road, West Wyalong) subject to the preparation of a Traffic Impact Assessment and masterplan for the future development of the subject site. This is on the basis that Council involves Roads and Maritime Services in the process for the development of the masterplan once the Traffic Impact Assessment is undertaken as Ungarie Road is a classified road.

Regards

Maurice Morgan
Manager Land Use
Regional & Freight
T 02 6923 6611 M 0428 471 824
www.rms.nsw.gov.au

Every journey matters

Roads and Maritime Services
193-195 Morgan Street, Wagga Wagga NSW 2650

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IMPORTANT NOTICE: This email and any attachment to it are intended only to be read or used by the named addressee. It is confidential and may contain legally privileged information. No confidentiality or privilege is waived or lost by any mistaken transmission to you. Roads and Maritime Services is not responsible for any unauthorised alterations to this email or attachment to it. Views expressed in this message are those of the individual sender, and are not necessarily the

From: Lesley Duncan [<mailto:LDuncan@blandshire.nsw.gov.au>]
Sent: Wednesday, 29 November 2017 4:11 PM
To: MORGAN Maurice W
Subject: Lot 604 DP753135 Ungarie Road West Wyalong

Good afternoon Maurice,

Thank you for your time earlier this afternoon in relation to this matter. As you would be aware, Council has recently prepared a planning proposal for minor amendments to the Bland Local Environmental Plan 2011.

The planning proposal seeks to amend the minimum lot size of Lot 604 DP753135 from 2 hectares to 800 square metres and Council received the following comment from the Roads and Maritime Services:

To allow for an appropriate assessment of the potential traffic impacts of the additional traffic on Ungarie Road, and particularly its intersection with the Mid Western Highway, a traffic impact assessment should be undertaken prior to adoption of the variation of the lot size map for the subject site. Any required works to the road network should be required to be undertaken as part of the future development of the subject site.

As there is currently a shortage of residential land in West Wyalong, Council has in consultation with the Department of Planning and Environment identified a number of sites that could be dealt with quickly via the lodgement of a planning proposal for minor amendments. Council notes your comments in relation to the proposal and can advise that Council is currently working on a comprehensive land use strategy that is likely to impact other land in this area. Council proposes to include an assessment of traffic impacts during the completion of the strategy.

In relation to the traffic impact of any proposed development on Lot 604 DP753135 Council will require that a master plan be submitted and traffic study will be required to support this plan. Council will also consult with the RMS once a master plan has been received and throughout the development assessment process.

Should you have any questions or would like to discuss this matter please contact me on 69790285.

Regards

Lesley



Lesley Duncan
Manager Development and Regulatory Services
PO Box 21
West Wyalong NSW 2671
(02) 6972 2266
(02) 6972 2145 Fax
www.blandshire.nsw.gov.au
lduncan@blandshire.nsw.gov.au

RM8 reference DOC17/200458

18th October 2017

Lesley Duncan
Manager Development and Regulatory Services
Bland Shire Council
PO Box 21
West Wyalong NSW 2671

Dear Lesley

Planning Proposal

The Department of Industry – Crown Lands has reviewed Bland Shire Council's Planning Proposal report Amendment to Bland Local Environmental Plan 2011 – Rezoning of land Lot 1380 DP 705311 and Parts of Lot 4 DP 1207405 and Lot 30 DP 750615. (September 2017).

The Department has no objection to the proposed rezoning of land in Bland LEP 2011. The predicted impacts to Crown land from the proposed rezoning amendments are considered minor and all environmental impacts will be assessed through any proposed development process under the Environmental Planning and Assessment Act.

As you are aware, some of the proposed rezoning amendments are on Bushfire Prone Land. Whilst not mentioned in this proposal, any adjoining Crown land (reserves and roads) should not be relied upon as Asset Protection Zones for freehold land.

Yours sincerely



Shona Cowley
Acting Area Manager South West
17.10.2017



The General Manager
Bland Shire Council
PO BOX 21
WEST WYALONG NSW 2671

Our Ref L08/0011

23 October 2017

File: ES-SP-RFS	Action
Action Officer: MOS	<input checked="" type="checkbox"/>
REC'D	31 OCT 2017
Copy to:	Bland Shire Council

Attention: Lesley Duncan

Dear Lesley

Planning Proposal, Agency Referral – Minor Amendments Bland Shire Council

I refer to the above Gateway Determination issued under s56(2) of the Environmental Planning and Assessment Act (1979) which required Council to consult with the NSW Rural Fire Service (RFS) in relation to the above planning proposal.

1. The NSW Rural Fire Service (RFS) notes that some of the subject sites are identified as bush fire prone on the Bland Bush Fire Prone Land Map.
2. The planning proposal has not addressed the requirements of Planning for Bush Fire Protection (PBP) 2006. The RFS does not object to the planning proposal, however the following comments are for Council's consideration prior to progressing the planning proposal:

(a) As Council is aware, future development applications on bush fire prone land will be required to comply with either Section 79BA of the Environmental Planning and Assessment Act 1979 or Section 100B of the Rural Fires Act 1997 depending upon the nature of the proposed development.

(b) Council should be aware that the introduction of Amendment II of the Australian Standard 3959-2009 'Construction of Buildings In Bush Fire Prone Areas' on 1 May 2011 includes

grasslands as a hazardous vegetation category. Any future development will need to consider this at the design and construction stage under the provisions of the Building Code of Australia.

Where a bush fire risk appears likely on land that is not mapped as bushfire prone, assessment of this risk may be undertaken in accordance with 79C (1)(b) of the EPA Act. Council may decide to refer this type of development application to the NSW RFS who may issue advice to Council regarding bush fire protection measures.

(c) With regard to proposed rezoning to IN1 Industrial, Council should be aware that future industrial development on bush fire prone land will be required to satisfy the aims and objectives, and specifications of section 4.3.6 'other development' in PBP 2006.

(d) With regard to the inclusion of 'function centres' as an additional permitted use for the Naradhan Woolshed site, Council is advised that 'function centres' are generally assessed by the RFS as if they are a 'special fire protection purposes' under Planning for Bush Fire Protection 2006. Accordingly, any future development application for a 'function centre' at the Naradhan Woolshed will be required to demonstrate compliance with the relevant specifications and requirements of PBP 2006.

For any enquiries regarding this correspondence or to discuss the matters raised in this letter further please contact Martha Dotter on (02) 4472 0600.

Yours faithfully,



Amanda Moylan

Team Leader Development Assessment and Planning

Appendix 3


Mapping




Bland Local Environmental Plan 2011

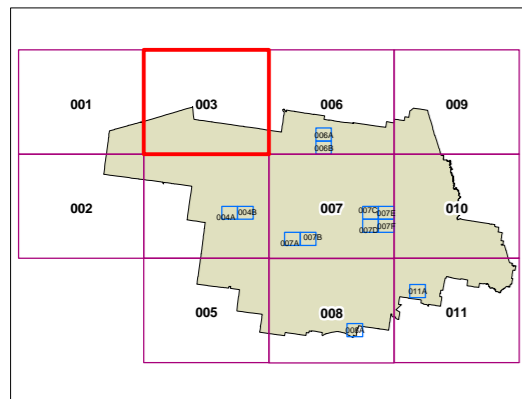
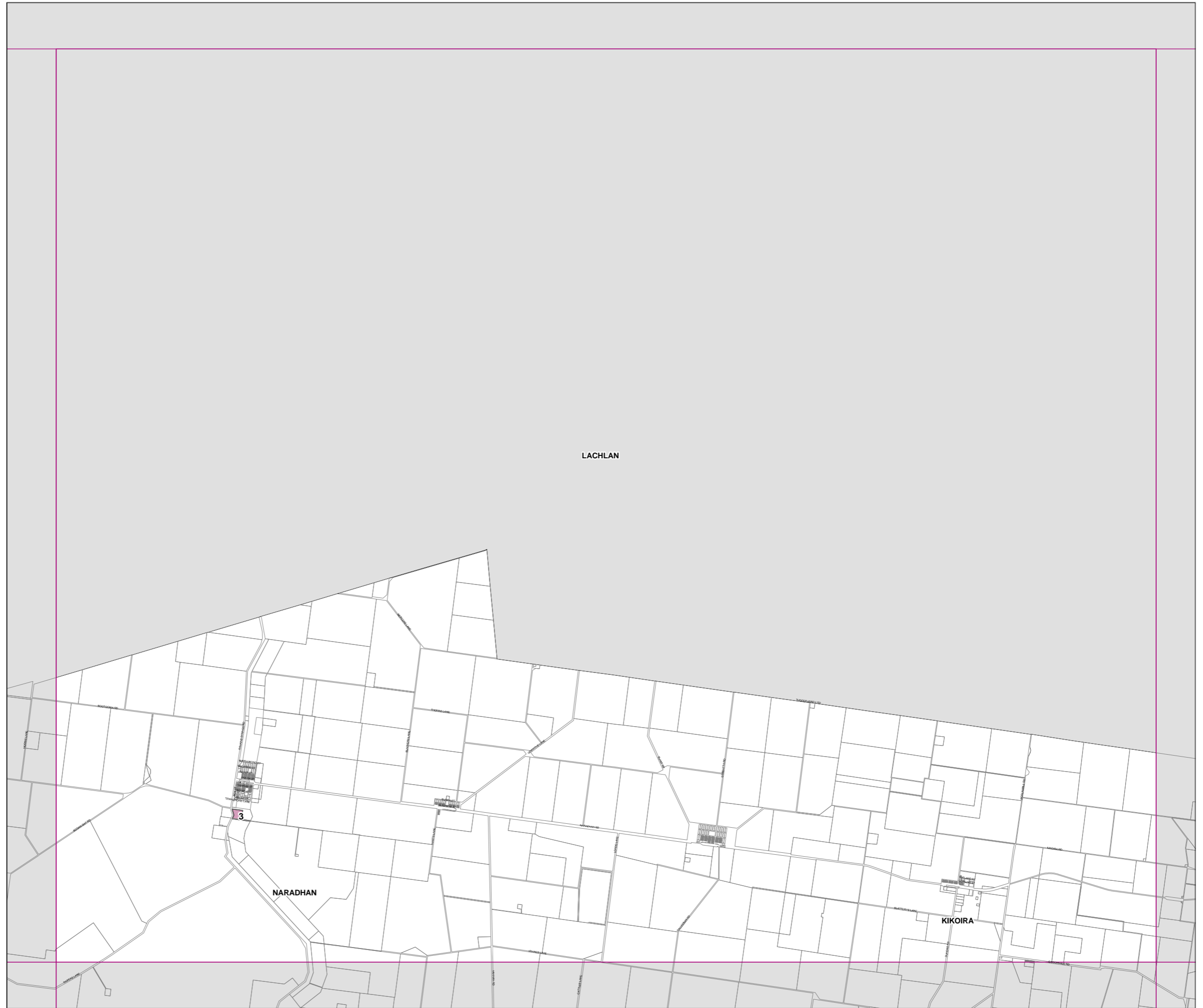
Additional Permitted Uses Map-Sheet APU_003

Additional Permitted Uses

 Additional Permitted Uses

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 Cadastre 28/06/2010 © LPMA NSW



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Projection: GDA 1994
Zone 55

Map Identification Number:


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**Bland Local
Environmental
Plan 2011**

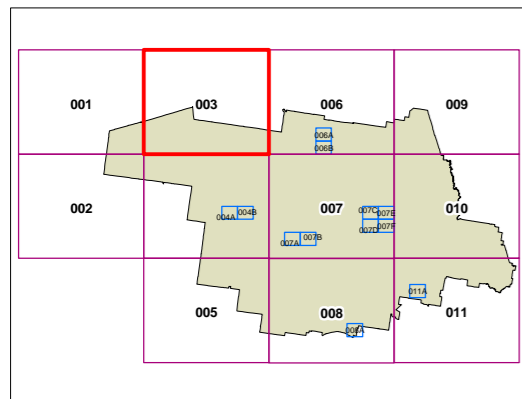
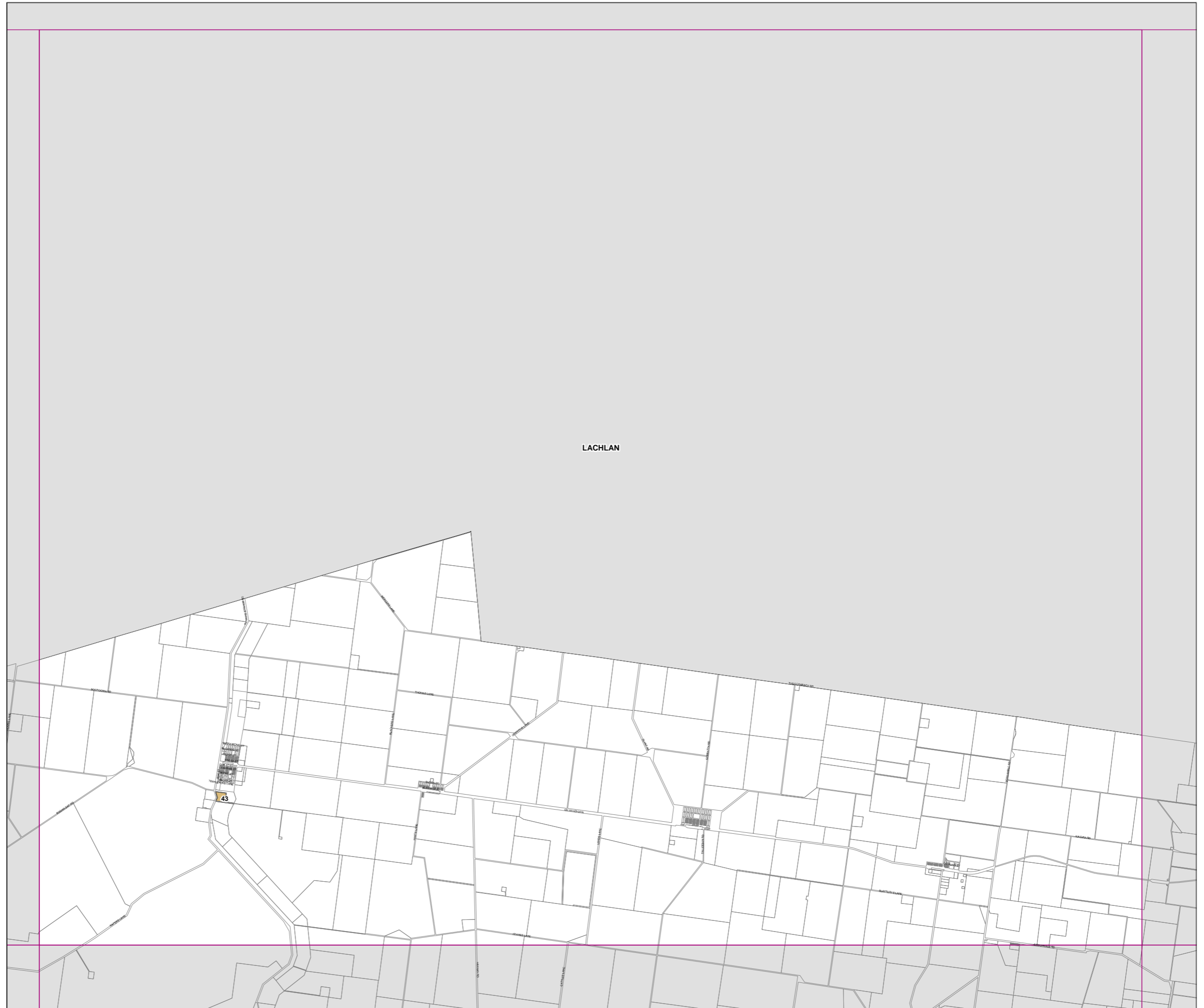
Heritage Map -
Sheet HER_003

Heritage

 Item - General

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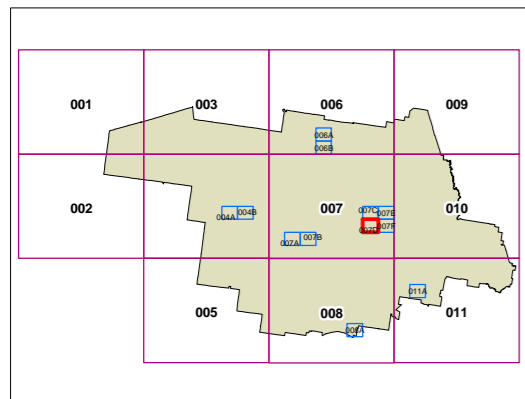
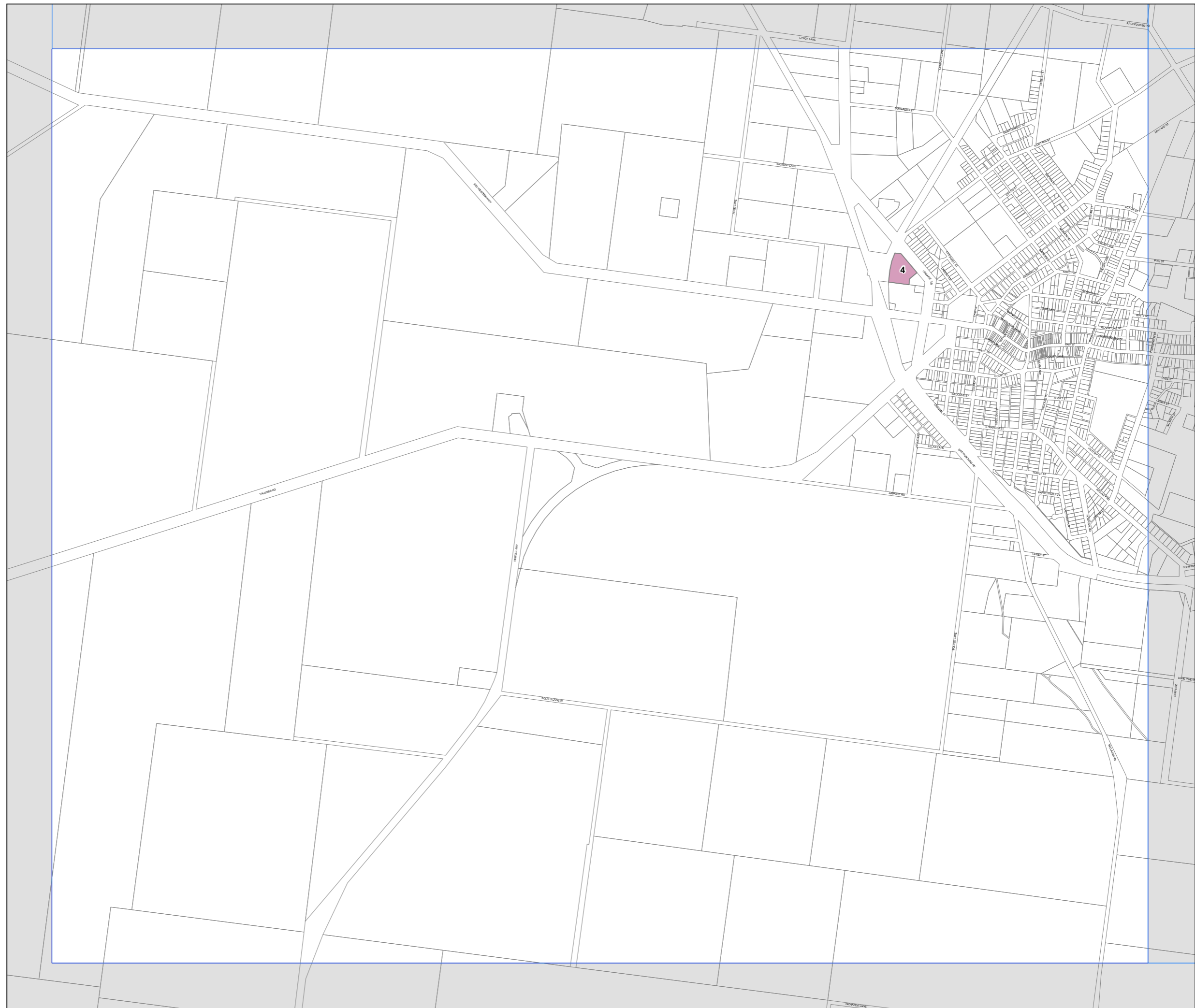
Additional Permitted Uses Map-Sheet APU_007D

Additional Permitted Uses

 Additional Permitted Uses

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Bland Local Environmental Plan 2011

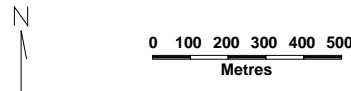
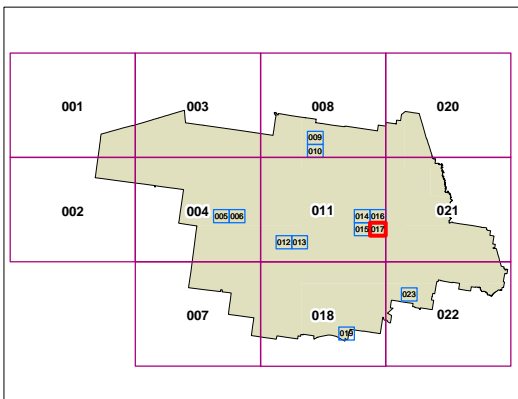
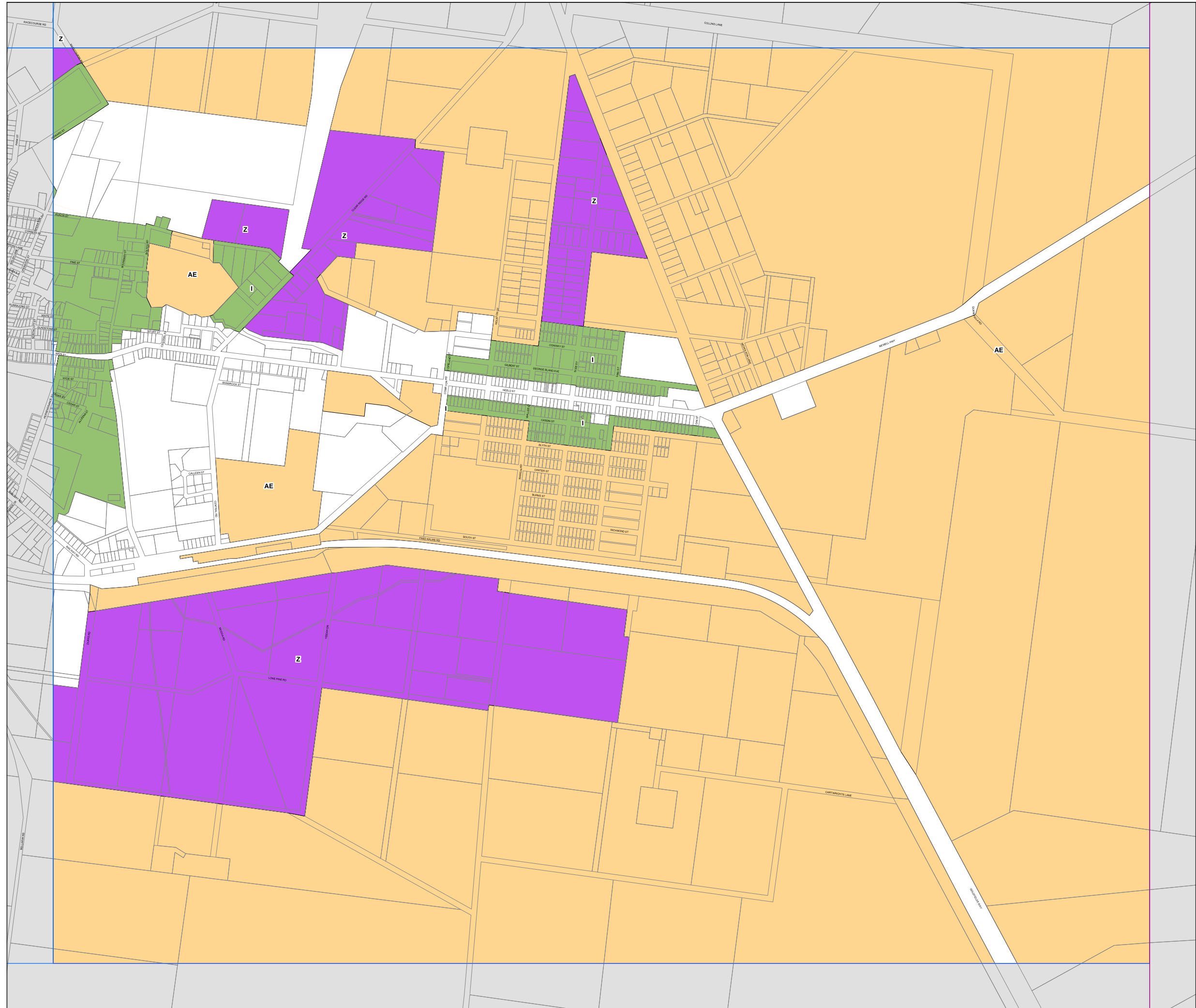
Lot Size Map - Sheet LSZ_017

Lot Size

- AE 500 m²
- I 2,000 m²
- V 2 ha
- Z 200 ha

Cadastre

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Zone 55

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Bland Local Environmental Plan 2011

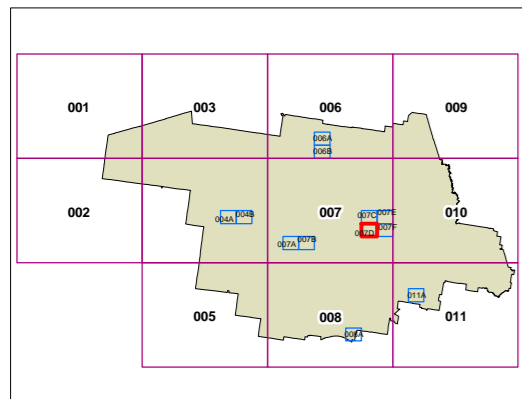
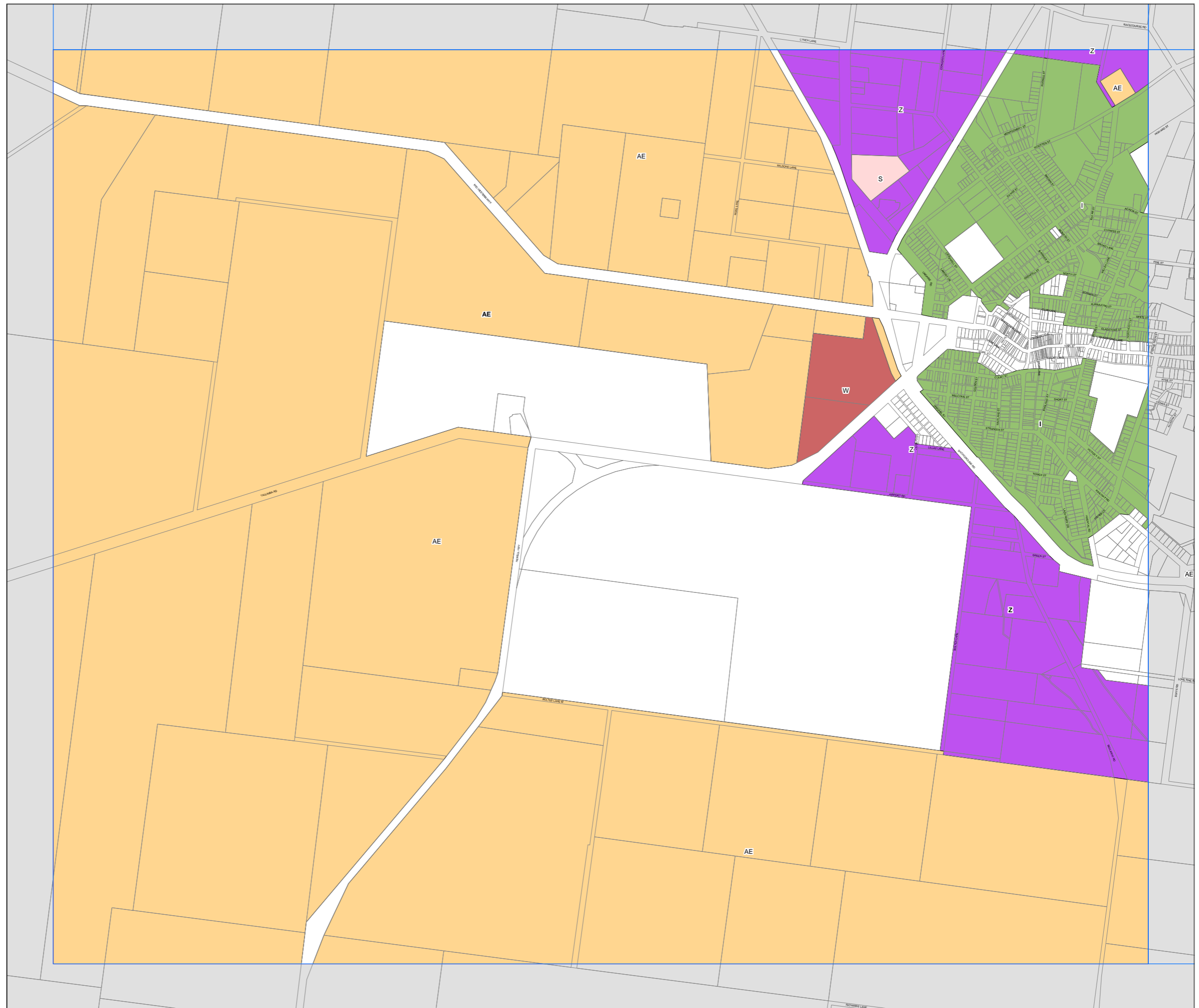
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Lot Size

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V	2,000
W	4,000
Z	2 ha
AE	200 ha

Cadastre

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Zone 55

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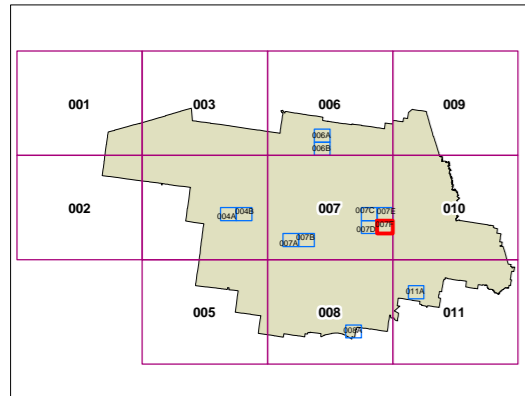
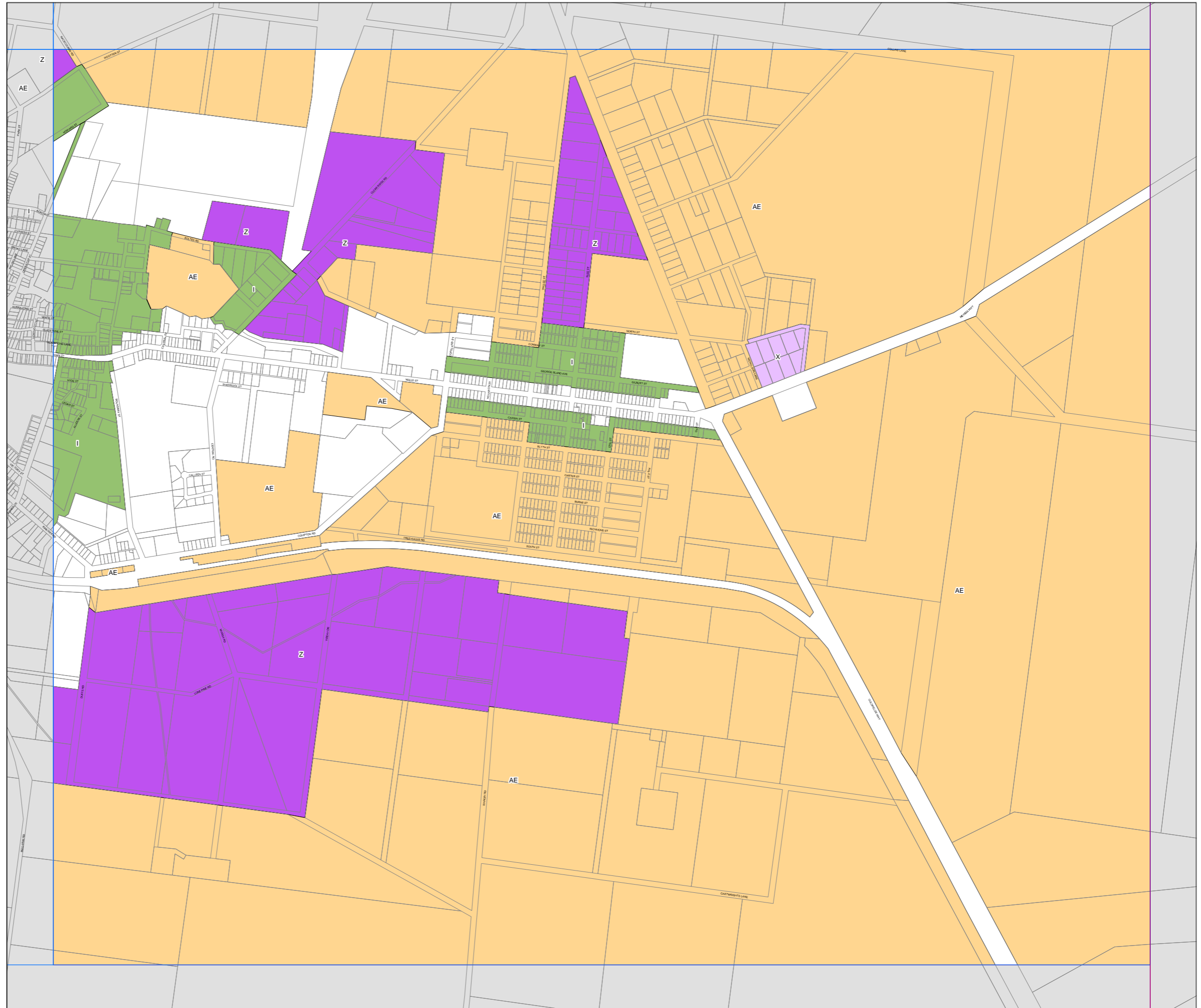
Lot Size Map - Sheet LSZ_007F

Lot Size

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V	2,000
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X	5,000
Z	2 ha
AE	200 ha

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Projection: GDA 1994
Zone 55

Map Identification Number:

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Bland Local Environmental Plan 2011

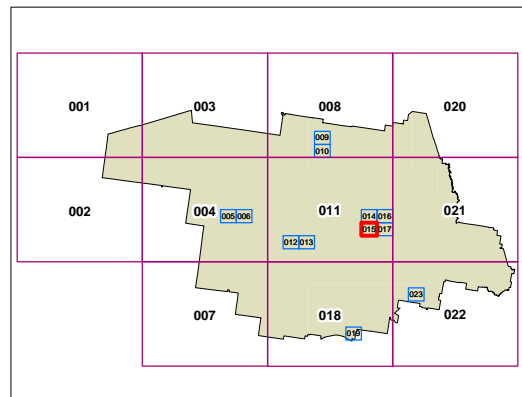
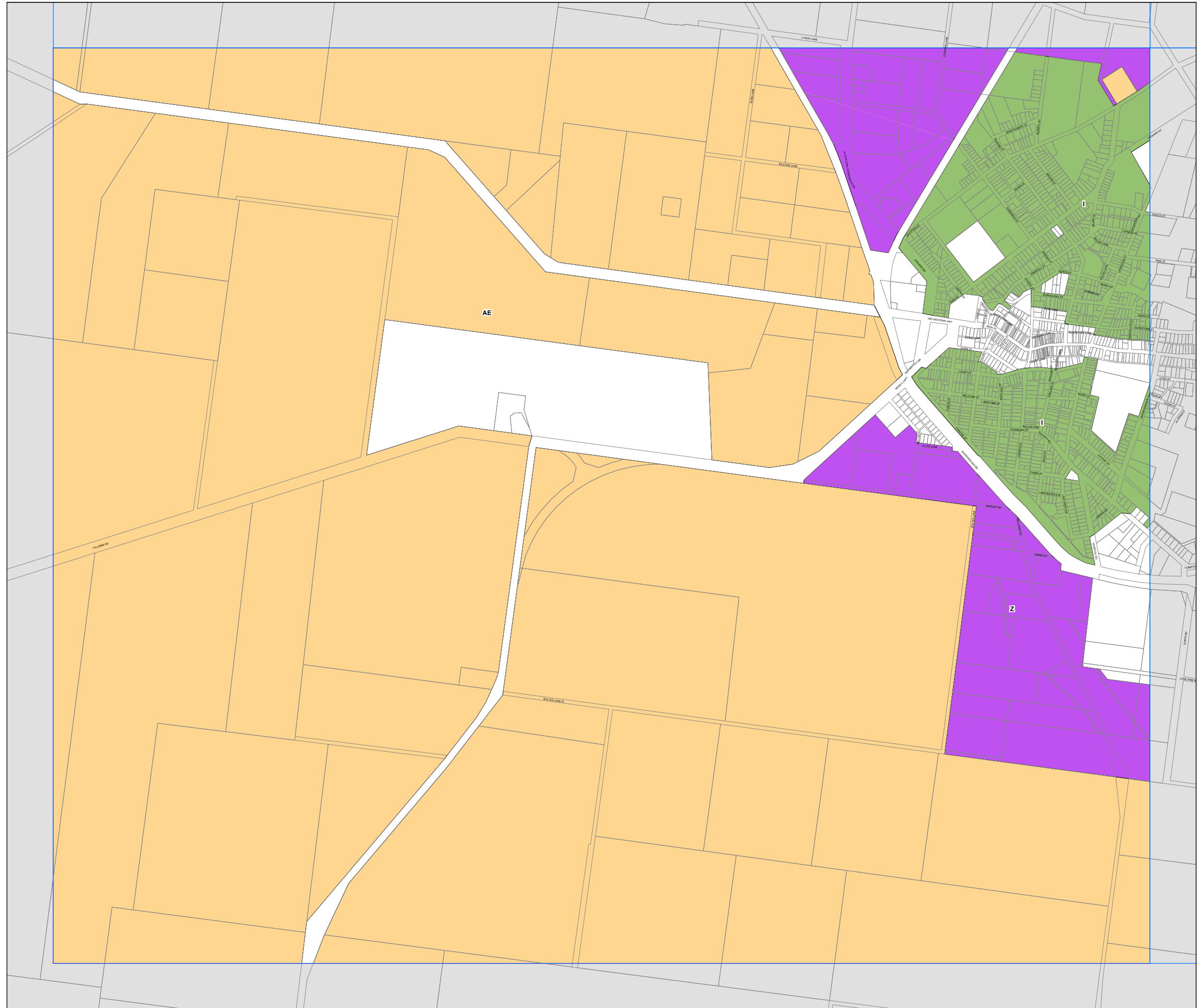
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Lot Size

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- Z 200 ha

Cadastre

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Projection: GDA 1994
Zone 55

Map Identification Number:

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Bland Local Environmental Plan 2011

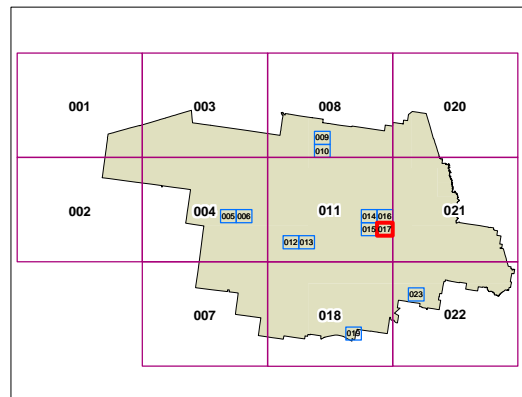
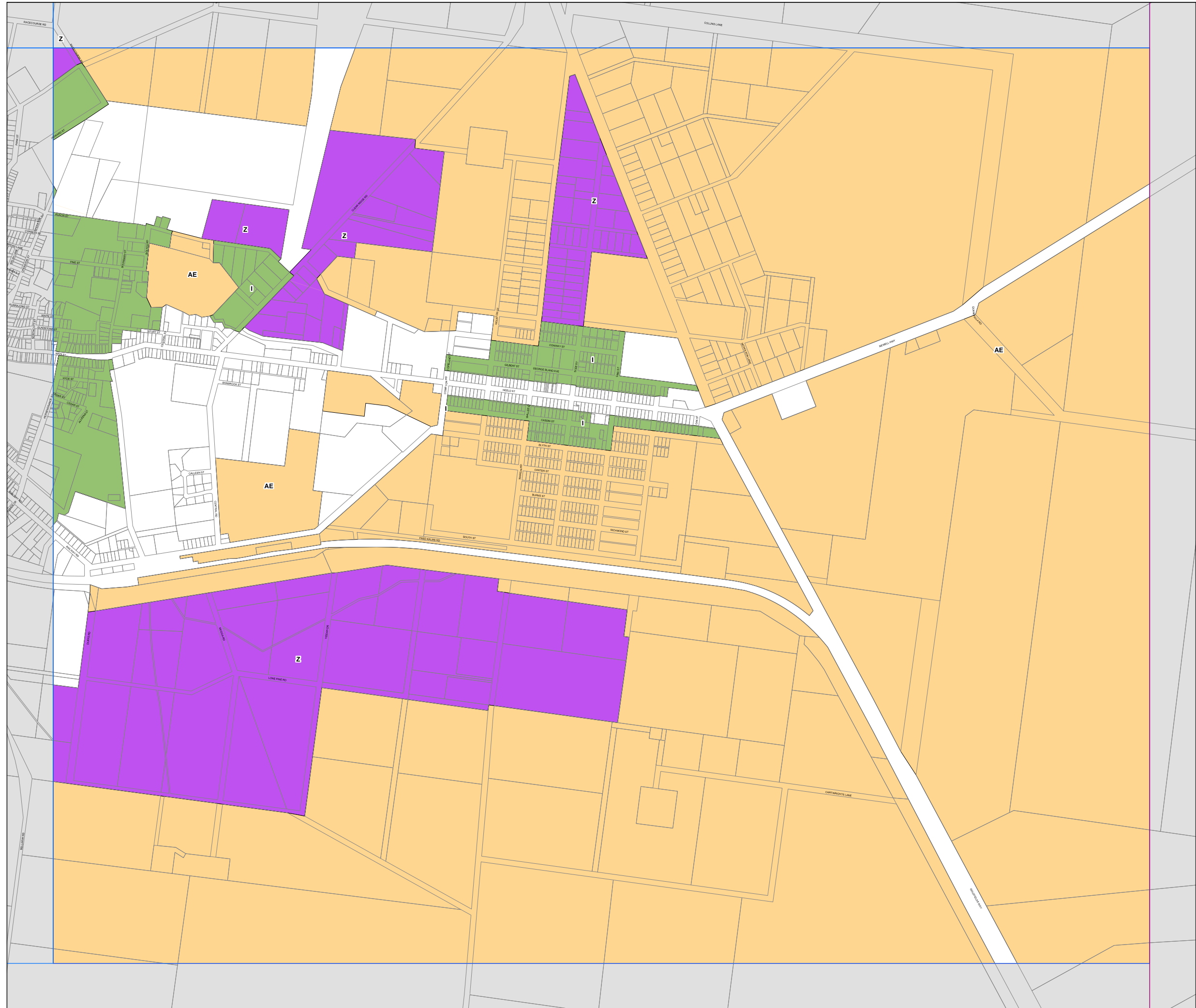
Lot Size Map - Sheet LSZ_017

Lot Size

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- I 2,000 m²
- V 2 ha
- Z 200 ha

Cadastre

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Metres

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Projection: GDA 1994
Zone 55

Map Identification Number:

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Bland Local Environmental Plan 2011

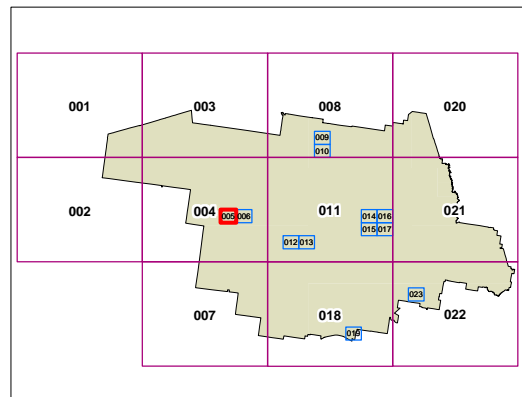
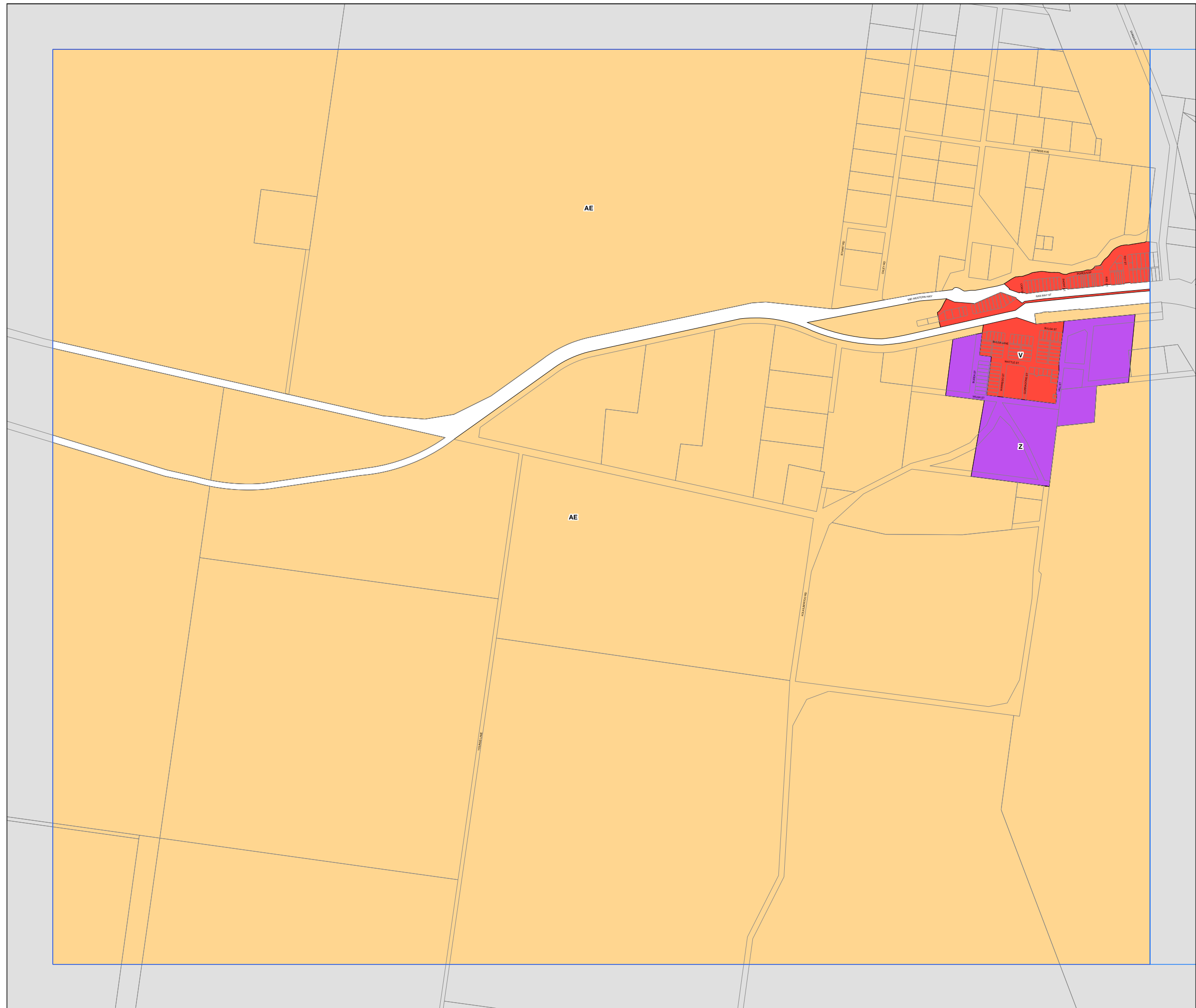
Lot Size Map - Sheet LSZ_005

Lot Size

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Projection: GDA 1994
Zone 55

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Bland Local Environmental Plan 2011

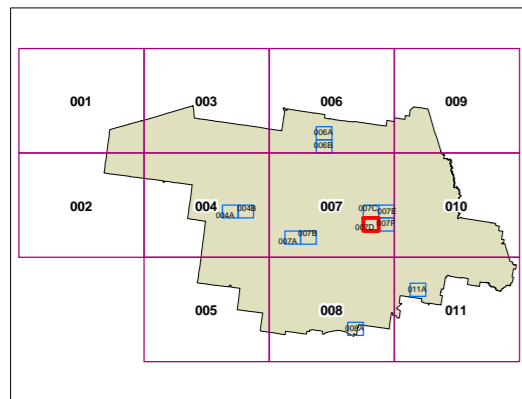
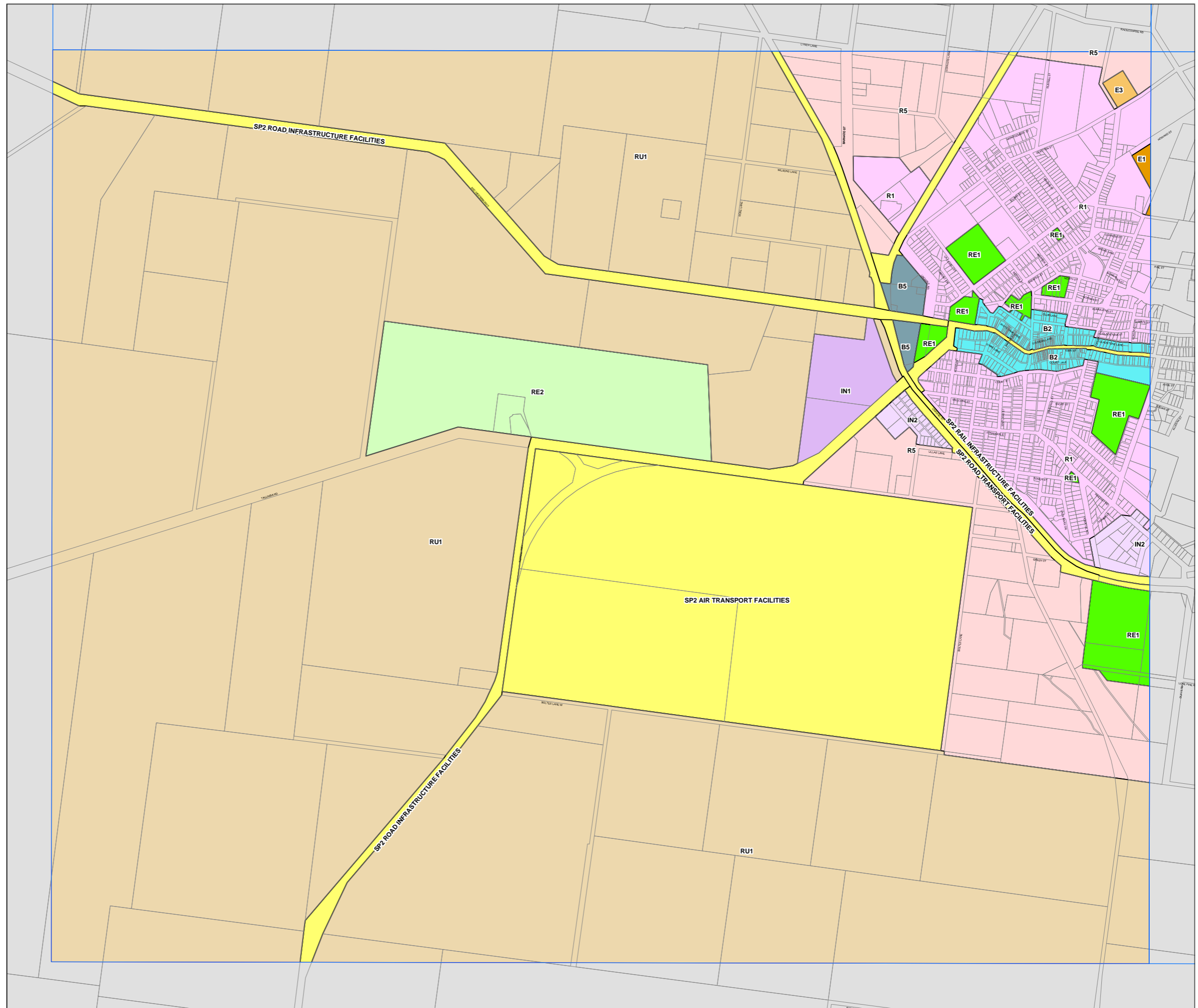
Land Zoning Map - Sheet LZN_007D

Zone

- B1 Neighbourhood Centre
- B2 Local Centre
- B5 Business Development
- B6 Enterprise Corridor
- E1 National Parks and Nature Reserves
- E3 Environmental Management
- IN1 General Industrial
- IN2 Light Industrial
- R1 General Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- RE2 Private Recreation
- RU1 Primary Production
- RU3 Forestry
- RU5 Village
- SP2 Infrastructure

Cadastre

- Cadastre 28/06/2010 © LPMA



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Meters

Scale: 1:20,000 @ A3

Projection: GDA 1994
Zone 55

Map Identification Number:

0800_COM_LZN_007D_020_20171201



Bland Local Environmental Plan 2011

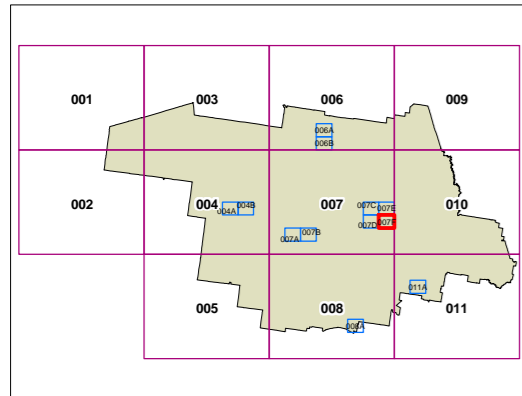
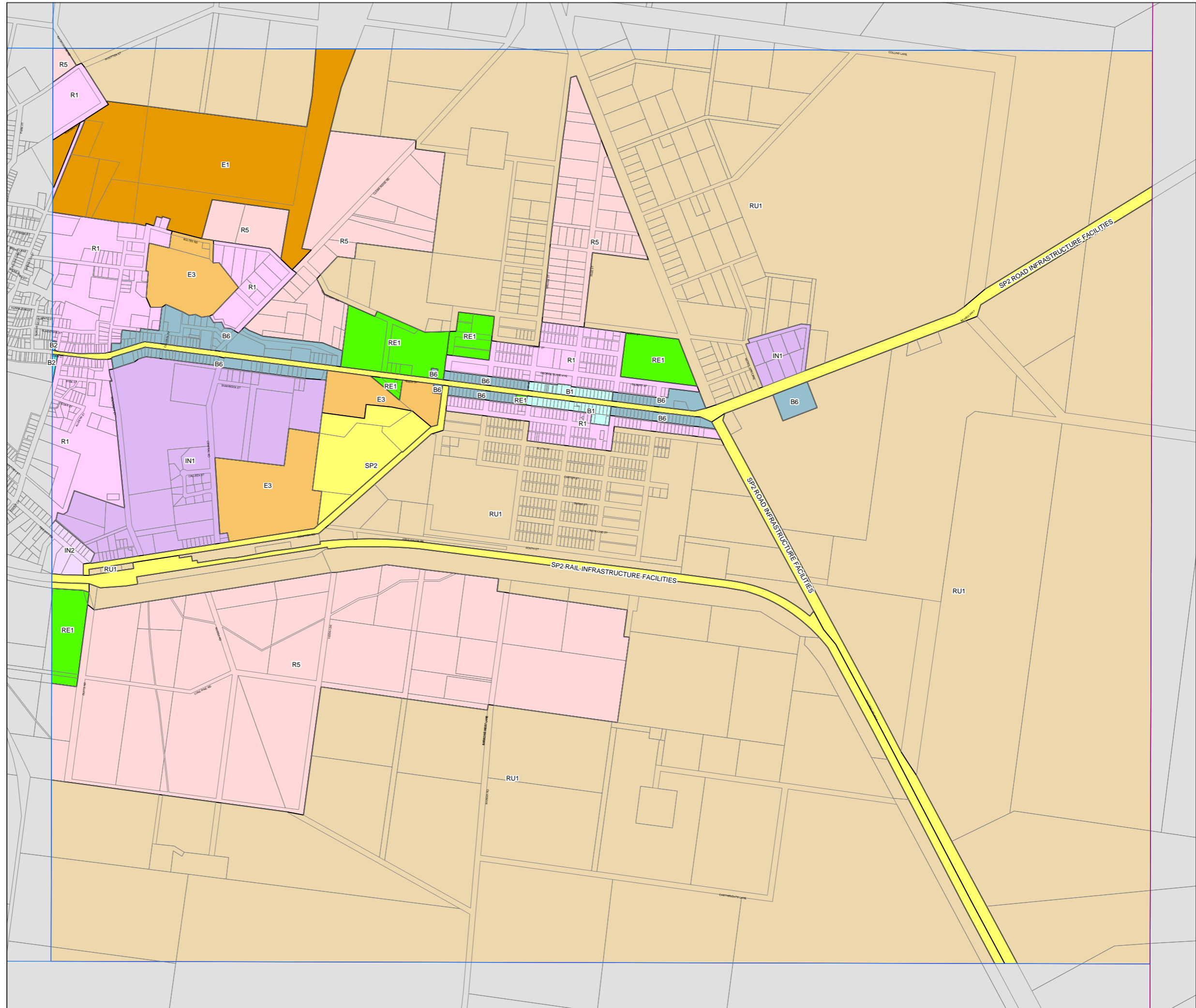
Land Zoning Map - Sheet LZN_007F

Zone

- B1 Neighbourhood Centre
- B2 Local Centre
- B5 Business Development
- B6 Enterprise Corridor
- E1 National Parks and Nature Reserves
- E3 Environmental Management
- IN1 General Industrial
- IN2 Light Industrial
- R1 General Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- RE2 Private Recreation
- RU1 Primary Production
- RU3 Forestry
- RU5 Village
- SP2 Infrastructure

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Meters

Scale: 1:20,000 @ A3

Projection: GDA 1994
Zone 55

Map Identification Number:

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Bland Local Environmental Plan 2011

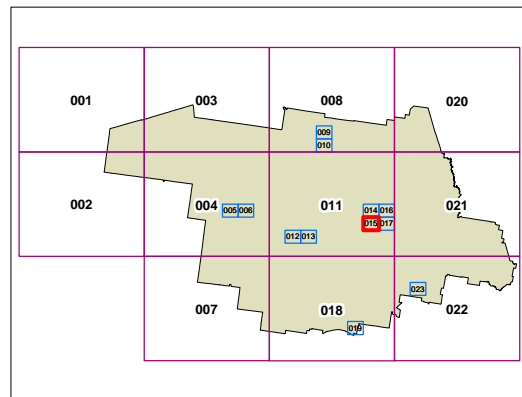
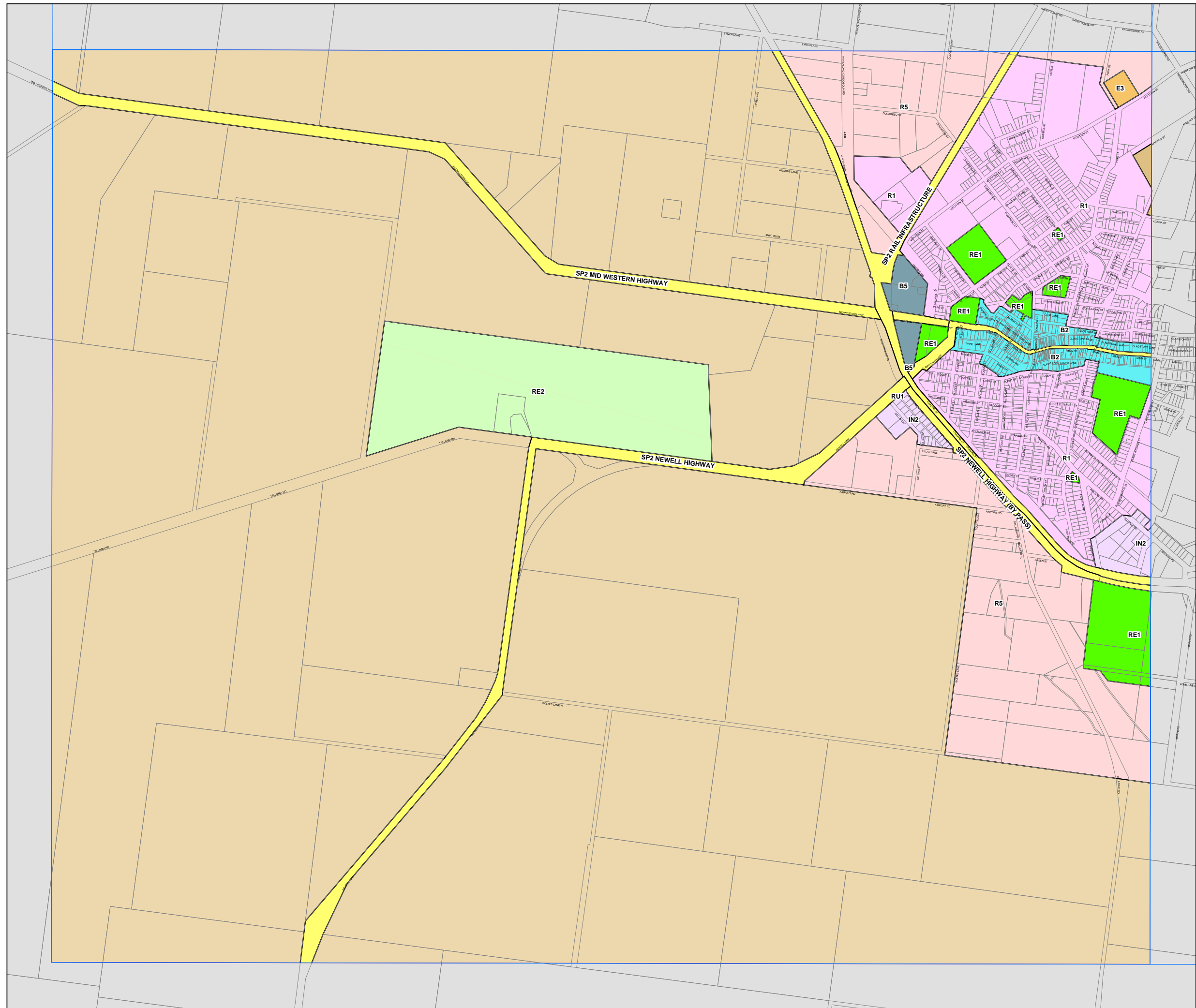
Land Zoning Map - Sheet LZN_015

Zone

- B1 Neighbourhood Centre
- B2 Local Centre
- B5 Business Development
- B6 Enterprise Corridor
- E1 National Parks and Nature Reserves
- E3 Environmental Management
- IN1 General Industrial
- IN2 Light Industrial
- R1 General Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- RE2 Private Recreation
- RU1 Primary Production
- RU3 Forestry
- RU5 Village
- SP2 Infrastructure

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Scale: 1:20,000 @ A3

Projection: GDA 1994
Zone 55

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Bland Local Environmental Plan 2011

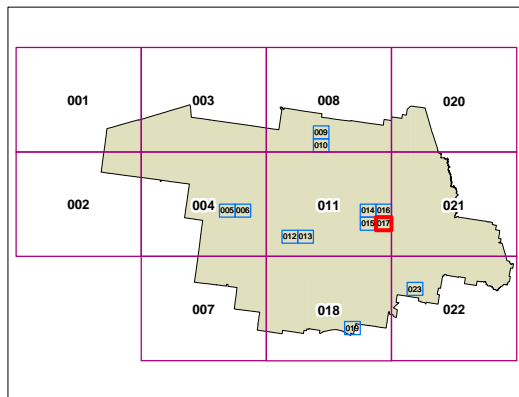
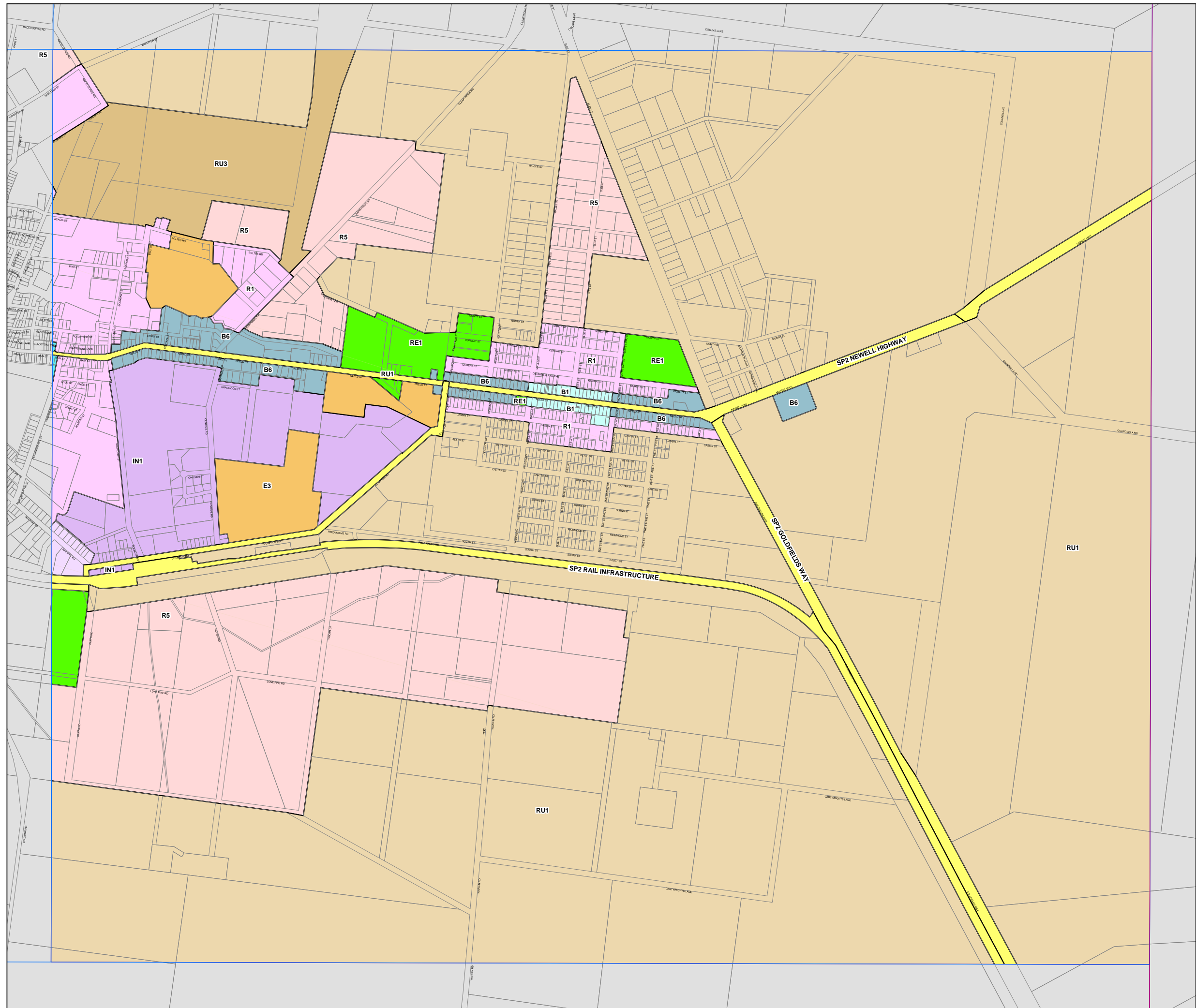
Land Zoning Map - Sheet LZN_017

Zone

- B1 Neighbourhood Centre
- B2 Local Centre
- B5 Business Development
- B6 Enterprise Corridor
- E1 National Parks and Nature Reserves
- E3 Environmental Management
- IN1 General Industrial
- IN2 Light Industrial
- R1 General Residential
- R5 Large Lot Residential
- RE1 Public Recreation
- RE2 Private Recreation
- RU1 Primary Production
- RU3 Forestry
- RU5 Village
- SP2 Infrastructure

Cadastre

Cadastre 28/06/2010 © LPMA



0 100 200 300 400 500
Meters

Scale: 1:20,000 @ A3

Projection: GDA 1994
Zone 55

Map Identification Number:

0800_COM_LZN_017_020_20100814

Appendix 4

Statement of Heritage
Significance – Naradhan
Woolshed

NARADHAN WOOLSHED

Statement of Significance

The Naradhan Woolshed is an 1888 cypress timber structure and one of the largest and oldest in the district. It is associated with Thomas Templeton the 1930s property owner and William McFadzean noted Riverina woolshed builder, includes a substantial moveable collection of shearing related items and is used for public visits by invitation and has been the recipient of a major heritage grant for external re-cladding in 1996. The building is sound, intact with all the primary original pens, two split level floors, the office and is visible from the main public road.

9.6 Local Heritage Assistance Funding – 83 Neeld Street, Wyalong



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of visitors to the Shire

Author: Manager Development and Regulatory Services

Introduction

Neeld Street, Wyalong (Terence Cronin) seeking funding assistance for the proposed replacement of the front section of roof, restoration of verandah and painting. The applicant has previously received a grant of \$30,000 to undertake the restoration of the rear section of roof. This project was completed in May 2016.

The aim of the Heritage Assistance funding is to provide incentive funding to assist property owners in the restoration and conservation of their heritage house or business premises.

The premises is listed as a heritage item under Bland Local Environmental Plan 2011 as having historic, aesthetic and social significance.

The following is an extract from the NSW State Heritage Inventory:

Statement of Significance:

A substantial residence on a prominent corner site, the house has the retained aesthetic - architectural style, historic and social significance - home of Frederick Neeld Senior.

Historical Notes

House was built in 1895 and was the first brick home to be built in Wyalong. The front section of the house was built in bricks which were made in Young NSW, and transported, to Wyalong by bullock teams. After the arrival of the first load, disaster struck in the form of heavy rain which made the road impassable. The second load was eventually used to build one of the historic hotels in Barmedman, while the builders of Wyalong House had to finish the home in weatherboard. Two underground wells in the house grounds. A lead light window over the front door has Wyalong House written on it.

The applicant has met with the Heritage Advisor on a number of occasions to discuss the scope of the works and the applicant has provided quotations for building works and painting totalling of \$53,780 to complete the works.

Financial Implications

There is currently \$43,630 of unallocated funds in the Local Heritage Grants budget. Should this application be approved there will be \$16,740 remaining in the budget for Local Heritage Grants.

Summary

The project is consistent with the Local Heritage Fund Guidelines. The maximum funding under the guidelines is fifty per cent of the project cost to a maximum of \$30,000 and it is recommended that Council allocated an amount of \$26,890 for the project which is fifty per cent of the total cost of project.

Recommendation:

That Council approve \$26,890.00 heritage assistance funding to Terence Cronin towards the replacement of the roof of the front section of the premises, restoration of verandah and painting, at 83 Neeld Street, Wyalong – Wyalong House.

SECTION 4 – REPORTS FOR INFORMATION

Recommendation:

That the following reports, provided for information only, be received and noted:

- **9.7 - Economic Development & Tourism Report – November 2017**
- **9.8 - Community Services Report**
- **9.9 - Bland Shire Library Monthly Update**
- **9.10 - Children’s Services Monthly Update**
- **9.11 - Bland HACCC Services Update**
- **9.12 - Development Services Activity Report**
- **9.13 - Asset & Engineering Services Report**

9.7 Economic Development & Tourism Report – November 2017



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

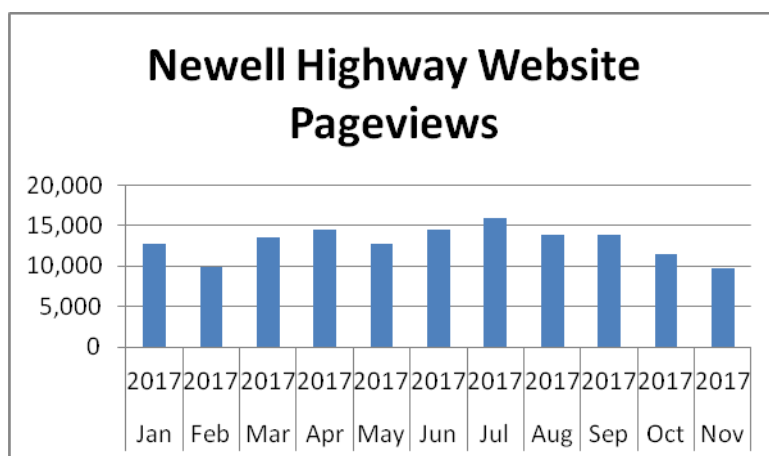
Author: Senior Economic Development & Tourism Advisor

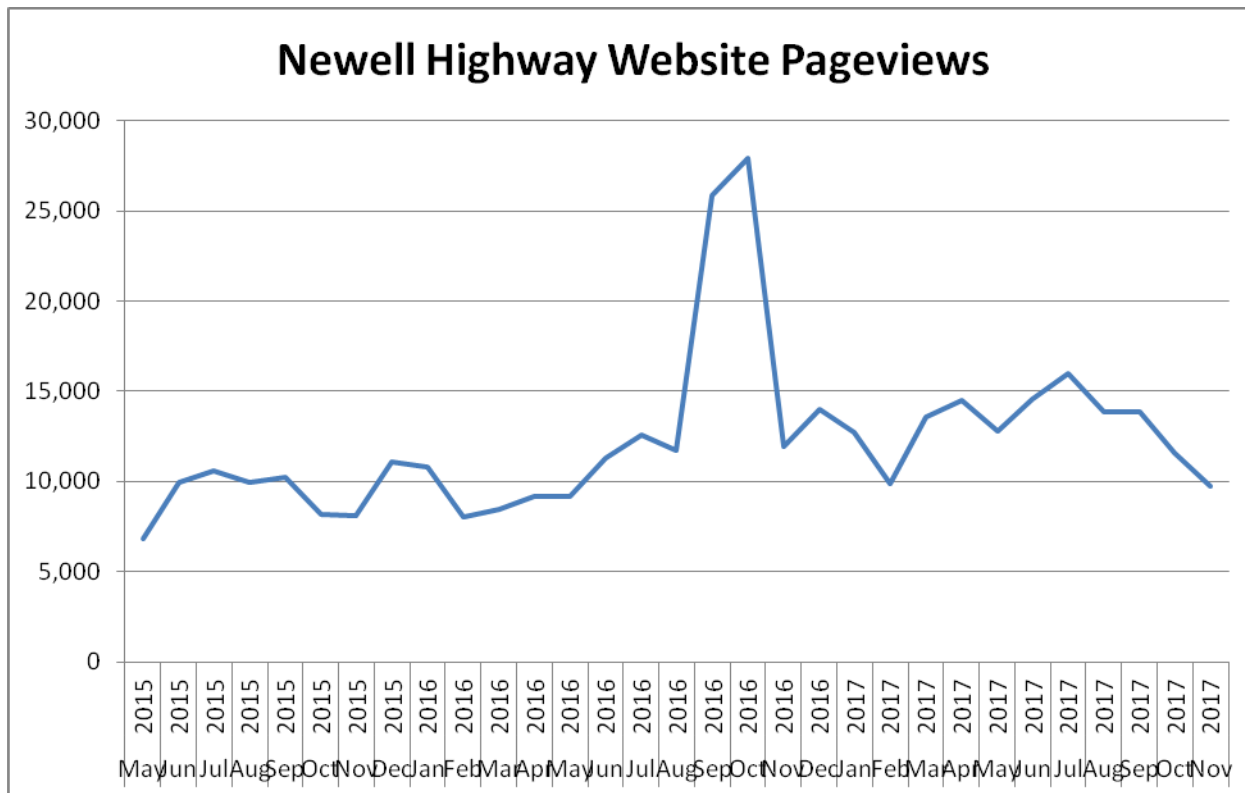
Financial Implications Nil

Summary Bland Shire Council November 2017 Economic Development & Tourism Report

Newell Highway Website Analytics

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017	2017
Pageviews	12,710	9,904	13,570	14,467	12,789	14,554	15,959	13,872	13,869	11,559	9,753
Visits	5,157	3,998	5,842	5,775	5,088	5,748	6,274	5,141	5,151	4,419	3,857
Visitors	4,046	3,228	4,687	4,581	4,016	4,491	4,923	4,260	4,269	3,552	2,939
Desktop	35.3%	39.2%	37.8%	34.7%	36.6%	38.9%	32.8%	33.8%	32.2%	32.6%	37.4%
Mobile	45.7%	40.7%	42.8%	44.8%	42.6%	40.7%	45.6%	42.0%	45.6%	47.2%	42.2%
Tablet	18.9%	20.1%	19.4%	20.5%	20.9%	20.4%	21.6%	24.2%	22.2%	20.2%	20.4%





Gary Barnes the Deputy Secretary Regional NSW Department of Premier and Cabinet visit to the Bland Shire

Cr Lord, Ray Smith and the Senior Economic Development and Tourism Advisor met with the Deputy Premiers Office and Gary Barnes the Deputy Secretary Regional NSW Department of Premier and Cabinet in Sydney on Wednesday 15 November 2017. One outcome of this meeting was that Bland Shire Council would host a visit of Gary Barnes to the Bland Shire on Thursday 23 November 2017:



Photo L to R: Cr Tony Lord, Darren Hume, Gary Barnes, Margaret O'Dwyer, Ray Smith at Grain Corp Calleen



Photo L to R: Margaret O'Dwyer, Gary Barnes, Phil Greenhill, Ray Smith, Jamie Coad at the Evolution Cowal Operations



Photo L to R: Mal Carnegie, Gary Barnes, Ray Smith, Margaret O'Dwyer, Jamie Coad at Lake Cowal at the proposed Inhabitat site.

FUNTIONAL ECONOMIC REGIONS (FERS) & REGIONAL ECONOMIC DEVELOPMENT STRATEGIES (REDS)

The NSW State Government established the Centre for Economic and Regional Development (CERD) in December 2016. Based in Orange, the CERD was formed to lead economic and regional development policy and analytics. One of the first documents that the CERD produced was the Regional Economic Growth Enablers report. The CERD and NSW Government then recommended the establishment of Functional Economic Regions (FERS) that will lead to the publication of Regional Economic Development Strategies (REDS) with LGAs that have communities of interest, supply chains and labours of interest and market characteristics. The Bland Shire has been grouped into the South West Slopes (SWS) Region together with Cootamundra Gundagai Regional Council, Hill Tops, Weddin and Temora Councils. The SWS FER will meet in Young on Friday 15 December.

2017 / 2018 Bland Shire Events

DATE	DECEMBER 2017 EVENTS	LOCATION
Dec 3	West Wyalong Community Choir	West Wyalong
Dec 8	International Day of People with a Disability	West Wyalong
Dec 8	Business West Wyalong Christmas Carnival	West Wyalong
Dec 9	West Wyalong Christmas Markets	West Wyalong
Dec 10	Carols by Candlelight	West Wyalong
Dec 25	Community Christmas Lunch	Wyalong

	JANUARY 2018 EVENTS	LOCATION
Jan 20	Dean Wood Jam Night	West Wyalong
Jan 21	Weethalle Swap Meet	Weethalle
Jan	Clay Target Shooting Competition	West Wyalong
Jan 26	Australia Day West Wyalong – Barnado Park	West Wyalong
Jan 26	Ungarie Community Brunch	Ungarie
Jan 26	Barmedman Community Barbecue	Barmedman
Jan 26	Mirrool Community Twilight Barbecue	Mirrool
Jan 26	Australia Day Yabbie Races – Top Town Tavern	Wyalong
Jan 29	Queens Baton Relay	West Wyalong

DATE	FEBRUARY 2018 EVENTS	LOCATION
Feb 2	SISA Regional Swimming Carnival	West Wyalong
Feb 10	West Wyalong Markets	West Wyalong
Feb11	West Wyalong Gold Triathlon	West Wyalong
Feb 23-24	Rugby League Knockout	West Wyalong
Feb	Western Junior League Basketball – Round 1	West Wyalong

DATE	MARCH 2018 EVENTS	LOCATION
Mar 10	Weethalle Rodeo & Gymkhana	Weethalle
Mar 10	West Wyalong Markets	West Wyalong
Mar 17	Brower's Charity Walk	Tallimba
Mar	Senior Week Festival	West Wyalong
Mar 24	Candy Stripe Fair	West Wyalong
Mar 30 – 1 Apr	Easter Bowls Carnival	West Wyalong

DATE	APRIL 2018 EVENTS	LOCATION
Mar 30 – 1 Apr	Easter Bowls Carnival	West Wyalong
Apr 7-8	West Wyalong Team Yarding	West Wyalong
Apr 14	West Wyalong Markets	West Wyalong
Apr 14	Bland Shire Library School Holiday Program	West Wyalong
Apr 13-15	Easter Bowls Carnival	West Wyalong
Apr 23-30	70th National Model Aircraft Championships	West Wyalong
Apr 25	Anzac Day Ceremonies	Bland Shire
Apr	West Wyalong Harness Racing	West Wyalong

DATE	MAY 2018 EVENTS	LOCATION
May 12	West Wyalong Markets	West Wyalong
May 18-20	Landmark Gold Nugget Campdraft	West Wyalong
May	National Simultaneous Storytime – Bland Shire Library	West Wyalong
May	Bland Shire Library Smallest and Biggest Morning Tea	West Wyalong
May	Phillip Judd Jumping Day and Gymkhana	West Wyalong

DATE	JUNE 2018 EVENTS	LOCATION
Jun 9	West Wyalong Markets	West Wyalong

DATE	JULY 2018 EVENTS	LOCATION
Jul 14	West Wyalong Markets	West Wyalong

DATE	AUGUST 2018 EVENTS	LOCATION
Aug 4-5	Australian Yard Dog Championships	West Wyalong
Aug 11	West Wyalong Markets	West Wyalong
Aug	Weethalle Show	Weethalle
Aug	Sore Butt Charity Ride	West Wyalong

DATE	SEPTEMBER 2018EVENTS	LOCATION
Sept	Barmedman Show	Barmedman
Sept 4-5	West Wyalong Show	West Wyalong
Sept 8	West Wyalong Markets	West Wyalong
Sept	Landmark Gold Nugget & West Wyalong Campdraft	West Wyalong
Sept	Ungarie Bogeye Cup	Ungarie

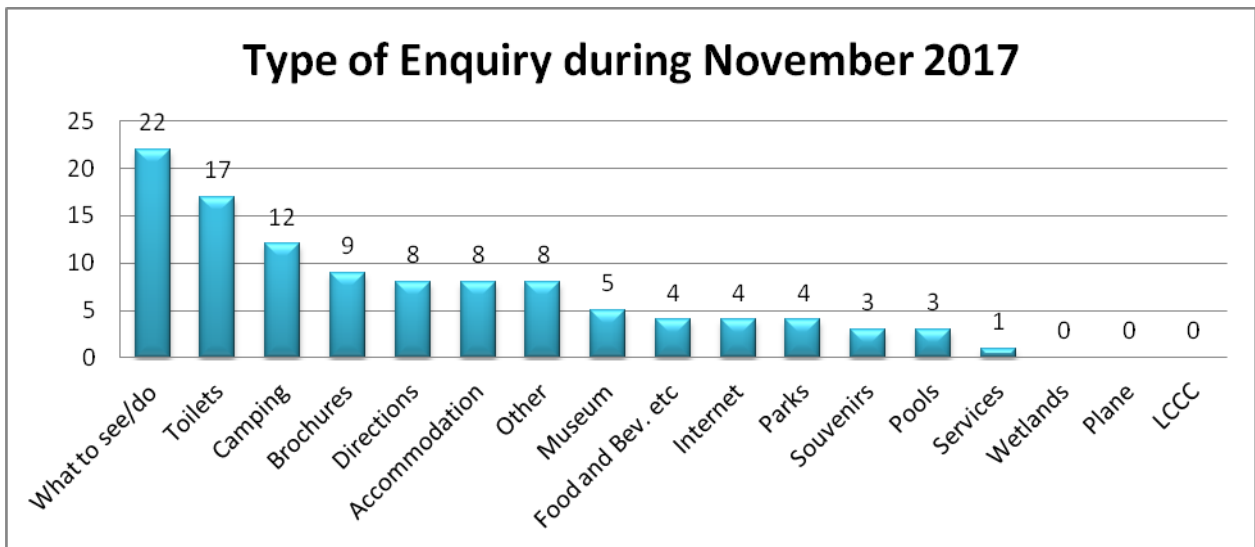
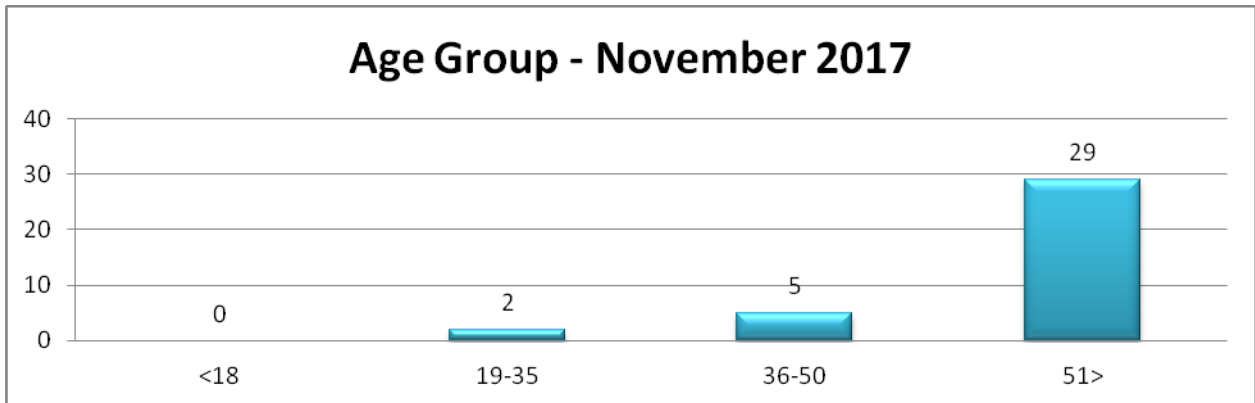
DATE	OCTOBER 2018 EVENTS	LOCATION
Oct	West Wyalong Rodeo	West Wyalong
Oct 13	West Wyalong Markets	West Wyalong
Oct 13	Mirrool Silo Kick	Mirrool
Oct	Barmedman Tractor Pull	Barmedman
Oct 26-28	In the West Festival	West Wyalong

DATE	NOVEMBER 2018 EVENTS	LOCATION
Nov 10	West Wyalong Markets	West Wyalong
Nov	Wyalong Museum Open Day	Wyalong
Nov	Crooked Mile Show & Shine	West Wyalong

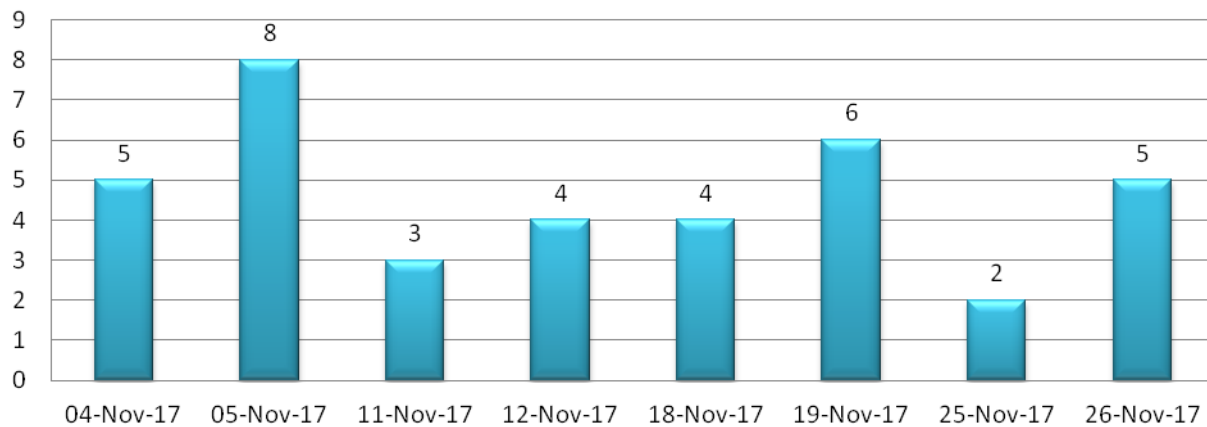
DATE	DECEMBER 2018 EVENTS	LOCATION
Dec 7	International Day of People with a Disability	West Wyalong
Dec 7	Business West Wyalong Christmas Carnival	West Wyalong
Dec 8	West Wyalong Christmas Markets	West Wyalong
Dec	Carols by Candlelight	West Wyalong
Dec 25	Community Christmas Lunch	Wyalong

Please note: Dates can change, please see the Bland Shire Events website for updates

Visitor Information Centre Statistics



Number of Visitors - November 2017



Other: Include questions about caravan repairs, Silo Art, shopping hours and free camping.

Statistics from VIC during weekdays (Monday to Saturday morning 12pm)

135 Visitor Inquiries

15 VIC Phone/Email Inquiries

9.8 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Development Officer

Grandparents Day Film Project

Filming for the Grandparent's Day movie project was undertaken on November 22 and 29, with students from West Wyalong High School and Wyalong Public School interviewing Grandparents and senior community members as part of the intergenerational project. Council staff were extremely impressed with the effort displayed by students and the content of the interviews. Local videographer, Tracey Robertson, will now compile the raw footage into a film that is expected to be showcased at the beginning of 2018.



Australia Day 2018 update

A number of nominations have been received for the 2018 Australia Day Awards with the quality once again being of high standard. The deadline for nominations has however, been extended until Wednesday, 6 December to allow for additional nominations.

The awards will be presented at the annual Australia Day breakfast in Barnado Park on Friday 26 January. Council is also supporting celebrations being held in a number of villages across the shire. At the time of going to print, the identity of the Bland Shire Australia Day Ambassador was yet to be announced.

Show Day Public Holiday 2018

Council has submitted an application to request a part day public holiday for the 2018 West Wyalong Show. The State Government is expected to announce the gazetted public holidays in 2018.

Queens Baton Relay

The street route for the much anticipated Queens Baton Relay has been announced by Gold Coast 2018 Commonwealth Games organisers. The Queen's Baton Relay comes to West Wyalong on Monday, 29 January with the relay departing from McCann Park at 10.04am and travelling through Main Street and Neeld Street - via The Wetlands. The West Wyalong leg of the relay will finish up at the intersection of Neeld and Oak streets at 11.03am before heading on to Forbes.

Following the relay, council will host a large community event at Holland Park Pool from 11:30am to honour our local baton bearers and celebrate this prestigious occasion. A free luncheon will be provided for baton bearers and their families, with free pool entry, water slide and inflatable use for all who attend.

Christmas Light Map

To celebrate the Bland Shire's terrific Christmas spirit, Bland Shire Council once again compiled a map showcasing Christmas light displays in Wyalong and West Wyalong. The map will be distributed throughout the community to help people easily identify the wonderful and unique Christmas light displays. Registrations were invited and encouraged up until Tuesday, 5 December, with the map being made available from Friday 8 December to coincide with the Business West Wyalong Christmas Carnival.

International Day of People with a Disability Celebrations

Council was honoured to host our annual International Day of People with Disability celebrations and Access Award presentations on Friday 8 December in the Bland Shire Council Chambers.

This year Council asked National Disability Insurance Scheme (NDIS) Local Area Coordinator, Dean Bright from Intereach, to speak at the event in the hoping of informing the community of the changes that are currently occurring with the move to the NDIS. Following the presentation, a question and answer session was held along with a delicious free morning tea.

Stronger Country Communities Grants Update

Council has been advised that the State Government will announce successful projects under the Stronger Country Communities Fund during the first quarter of 2018.

9.9 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Senior Library Assistant

Marketing Award Winner

The Marketing Awards for Public Libraries recognises successful marketing projects across the state. At the recent NSW Public Libraries Association annual conference held in Penrith, Bland Shire Council was announced the MAPLs 2017 Winner of the Category: Population under 10,000. Bland Shire Council won the Award for its project titled Our Community Our People. Below is an abstract from the application, explaining the project.

Bland Shire Library is a community hub within West Wyalong. This, married with the aging population, became a perfect mix for library staff to develop a range of value added activities based around the more senior members of our community.

Our Community, Our people is a series of activities and programs developed to engage, attract and embrace the older members of the community. The activities are ongoing, developing over time and becoming self sustaining. Our Community, Our People was developed as a direct result of Council's community consultation and integrated planning and reporting goals and objectives.

The program includes a variety of activities including:

- Knit and Knatter
- Tech Savvy Seniors
- Intergenerational activities
- Pals of the Pen
- Needles and Thread

Summer Reading Club

The library held a launch of its 2017 / 2018 Summer Reading Club on Wednesday 29 November 2017. The free program which runs from December 1 2017 to January 31 2018 encourages children aged 5 – 16 years to read over the long summer break, promoting reading and literacy skills development.

After School Christmas Craft

The library's after-school Christmas craft activity held on Wednesday 6 December was booked out. The children made Christmas houses from biscuits, icing and a variety of other goodies. They also made Christmas cards / tags and other decorations.

Final 2017 Storytime

The library's final Storytime session for 2017 was held on Thursday 7 December with Santa making a special appearance. A morning tea was held afterwards with parents providing a plate of goodies for the children to share. Storytime will resume in February 2018.

Final 2017 Baby Bounce

The library's final Baby Bounce session for 2017 was held on Friday 8 December with a good number of mothers and bubs attending. Baby Bounce will resume in February 2018.

Pals of the Pen

The final meeting of Pals of the Pen will be held on Friday 15 December at 10.30am. Pals of the Pen will meet again in the New Year on Friday 12 January 2018.

Knit and Knatter / Needles and Thread

A combined Christmas gathering will be held on Tuesday 19 December at 2pm in the library. Knit and Knatter will meet again in the New Year on Tuesday 9 January 2018 while a date for Needles and Thread is yet to be determined due to a review of the program.

Housebound Service

The service which currently caters for 20 clients will complete its last delivery for 2017 on Monday 18 December. Clients will receive additional material in lieu of the Christmas / New Year closure with their next visit scheduled for Monday 15 January 2018.

Book Deposit Stations

Both Barmedman and Weethalle Book Deposit Stations have received their final changeover of books for 2017. An inspection of both deposit stations was undertaken recently by library staff to ensure that the respective premises were still relevant and that all conditions of the service agreement were being met.

Presentation at Aged Care Expo

Senior Library Officer Cathy Lange was a guest speaker at the recent Aged Care Expo. Mrs Lange spoke about the many services and programs that the library provides for the community, specifically those targeting seniors. The library also had a display at the Expo.

Library Statistics for November (NB. Stats recorded up to 25 November 2017)

- 238 Information Requests
- 435 Customer Service Requests – this figure includes 54 technology assists
- 637 Computer Usage (calculated based on a one hour usage rate)
- 70 adults attended regular programs in the library during November
- 158 children attended regular children's programs in the library during November
- 150 Visitor Information Requests – this figure relates to normal library opening hours only and includes 15 phone requests
- 26 Programs were held in November

Christmas / New Year Closure

Bland Shire Library will close at 3pm on Friday 22 December 2017 and reopen at 10am on Tuesday 2 January 2018. Library staff would like to take this opportunity to wish everyone a very Merry Christmas and a safe and prosperous New Year.

9.10 Children's Services Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resources Unit Vacation Care and Toy Library services)

Author: Children's Services Coordinator

Children's Services Unit Staffing

- Tara Whiteman (MRU) and Ash Nicholson (Preschool) have commenced maternity leave
- Shanay Imrie has been placed as the temporary relief preschool teacher for the Wednesday/Thursday Bilby class for the rest of term 4. Mel Uys has been assigned the 3 year old class on Fridays. Brodie Holmes has accepted the temporary maternity relief position in Mobile Resource Unit and Mel Uys has accepted the temporary maternity relief position in Preschool.
- Staff attended a Kid's and Traffic language workshop
- Expressions of Interest have been sent out to existing staff regarding available casual preschool hours for 2018.

Bland Preschool

- 2018 enrolments - The preschool enrolment week and open classroom was held in October. Enrolment letters have been sent to families confirming the 2018 sessions. There has been a decrease in four year old class sessions and an increase in 3 year old for next year which is a direct reflection of the drop in 3 year old children enrolled in 2017.
- Current preschool enrolments are as follows:

Monday 4 year olds	Tuesday 4 year olds	Wednesday 4 year olds	Thursday 4 year olds	Friday 3 year olds	Friday 3 year olds
19	19	20	20	17	16

- Excursions/ Incursions have included Library visits, Mindful Warriors and Sharing Culture
- Two work experience girls joined the preschool for a week in November. It was a great opportunity for them to observe what occurs in a preschool childcare session.
- Christmas preparations are well under way with the children preparing for the concerts. The classrooms are looking great and everyone is preparing for our Santa visit later this month.
- The parent committee organised a colour fun run which was held in October. This was a huge success with \$1000 raised and being donated to Country Hope. The Committee have also purchased a new chook shed and mud kitchen for the sandpit.



Family Day Care

Educators - Two additional educators have been recruited and are available for care in West Wyalong. One resignation has occurred within the Temora educators. Janice Spaul has retired after serving 30 years as an educator. A farewell has been arranged for January.

Total number of educators within the Family Day Care services currently sits at 15.

Refresher training has been held with educators to give a brief overview of Harmony Web before the system went 'live'. After hours support has also been provided to ensure a smooth transition to the digital system. All FDC educators are now utilising the Harmony web system to complete their timesheets.

Playgroup sessions will be finishing up for the year with a special playgroup Christmas party held at both West Wyalong and Temora in December.

Mobile Resource Unit

Funding changes are being implemented to all Budget Based Funded Mobile services and will come into effect on July 1 2018. These funding changes will mean an adjustment in service model for mobile services. To meet these requirements and ensure sustainability of the service, Mobile Resource Unit (MRU) will need to access the new Child Care package – Child Care Subsidy funding. The MRU will be required to adjust some of it's venues into a "long day care" format. One existing venue already meets this model (Ungarie Preschool) and staff are currently informally investigating this option for other venues.

Applications for funding under the new Community Child Care Funding (CCCF) have opened and the application for Mobile Resource Unit is currently underway.

There is also funding available to maintain play sessions at some venues although this will depend on numbers/attendances to ensure sessions are being targeted to those communities with the most need for early childhood programs. This funding has not yet been made available to services.

Playgroup

The service is now providing play sessions in both Wyalong and Tullibigeal. Attendances have been high at Tullibigeal and small regular numbers at Wyalong. All other venues have maintained average attendance numbers. Families and children celebrated Children's week by attending play sessions in their favourite dress up. Christmas celebrations have now begun.



Ungarie Preschool

Children celebrated Children's week with a fun day of dress ups and face painting. Theme was *'Education should develop each child's personality and talents to the full'*.

Vision screening visited the service for those children attending school in 2018.

Celebrations for Christmas have begun with preparations for the end of year concert to be held in December.

Enrolments for 2018 have been taken with expressions of interest gathered for possible session changes commencing in July 2018 due to funding changes.

Vacation Care

Three weeks of Vacation Care is available in the December/ January holidays. The schedule has been advertised to schools, on Councils website and on Children's Service face book page. Bookings have already commenced for these days.

It Takes a Village (ITAV)

ITAV sessions have continued with a Mindful Warrior workshop at Mirrool; Provide first aid training at Tallimba and Mirrool (this training was fully funded by TAFE); Sharing Culture Performance at Naradhan and Creating chalk pallet signs was held at all venues. Christmas craft and end of year preparations are now being organised with a 'communal lunch' being held at each venue to wrap up the year.

On average session attendances ranged from 4 – 12 adults and 2 – 9 children, depending on the venue and the session offered.



9.11 Bland HACC Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

Seniors Expo 2017

Bland Home and Community Care Service had a very busy month in November with our 2017 Seniors Expo taking place. The Expo was a great day for the Community to gather and an opportunity to speak to service providers and gain valuable information that may be needed now or in the future.

We had many speakers on the day with the main speakers being Bland Shire Library, Department of Human Services, Murrumbidgee Local Area Health and Bland Home and Community Care Service.

The Library provided a great overview of the services available to the community and at the end of the session many providers from out of town commented on what a great Library Bland Shire has and what a great job they do. Information sessions from Department of Human Services covered Pensions and Carers allowance and David from the Department was more than happy to talk to people one on one throughout the day. Lee from Murrumbidgee Local Area Health gave a great presentation on IPTAS and she too was happy to provide information throughout the day. We are very lucky to have these presenters and they are happy to assist members of Bland Shire at any time.

Bland Home and Community Care Service gave a talk on the range of services they provide and about some new services starting next year. The new services such as gentle exercises focused on falls prevention and Tech Talk are things requested by community members and with numbers we will be able to start both these in the new year.

Our other services were also showcased and we asked community members to contact us if they knew of services required within the community that are not currently available.

Providers on the day commented on what a great day it was for the community to see the services available and what a great facility Bland Shire had for the community. Many of the providers in attendance have already voiced their desire to return to the next event.

The day was well attended with many of those attending staying for all the speakers. A few community members took advantage of the day and could sort out some much needed services with the support of providers in attendance. Some have come into the centre since to gain more information and assistance.

Bland Home and Community Care Service would like to thank all who attended and all those who helped to make the day a success.

Other than the Expo services have continued and we find the enquiries for the emergency alarms are increasing. Enquiries for other services remain and we are trying to work with the community to access services for people moving to the NDIS. New services will be needed in the community as the NDIS starts and while some providers are in the Shire some services are not, so we will be working to see if we can encourage current providers to offer them or to get new providers to come to town.



9.12 Development Services Activity Report



Our Leadership - A well run Council acting as the voice of the community

DP12.1 Review Council's customer service charter and monitor Council services to ensure they are provided in a professional, timely and friendly manner and are responsive to community needs

Author: Manager Development Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during November 2017:

Application No	Address	Development
DA2018/0040	64 Church Street, West Wyalong	Storage shed
DA2018/0041	76 Main Street, West Wyalong	Alterations and additions to offices
DA2018/0042	149 Main Street, West Wyalong	Use of footpath – "A" frame advertising sign
DA2018/0043	64 Main Street, West Wyalong	Use of footpath – "A" frame advertising sign
DA2018/0044	79 Neeld Street, West Wyalong	Demolish an existing verandah and construct new verandah and carport
DA2018/0045	41 De Boos Street, Barmedman	garage

The following DA applications were approved during November 2017:

Application No	Address	Development	Approval Date
DA2018/0027	120 Ungarie Road, West Wyalong	Subdivision (Creation of one additional Lot)	15/11/2017
DA2018/0036	30 Muriel Street, Ungarie	Alterations and additions to dwelling	15/11/2017
DA2018/0039	2 Monash Street, West Wyalong	Alterations and additions to dwelling	16/11/2017
DA2018/0040	64 Church Street, West Wyalong	Storage shed	16/11/2017
DA2018/0042	149 Main Street, West Wyalong	Use of Footpath – "A" frame advertising sign	20/11/2017

Regulatory Activities Update

Companion Animal Seizure and Impound Activities November 2017

Seizure Activities:	Dogs	Cats
Seized	8	0
Returned to Owner	1	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	0	1
Incoming Animals		
Transferred from Seizure Activities	7	0
Dumped at Pound	15	3
Surrendered	1	0
Total Animals in Pound	23	4

Outgoing Animals		
Released to Owner	5	0
Euthanased	0	0
Rehoused	16	4
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	21	4
Animals in Pound at end of Month	2	0

9.13 Asset & Engineering Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

Author: Director Asset & Engineering Services

1. Roadworks - week commencing 13/11/17

- Graders
 - Euratha Road
 - Tait's Lane
 - Berendebba Lane
 - Bairds Lane
 - Jillett Road area
- Maintenance Crews (Bobcat/Backhoe)
 - Morangarell/Barmedman area

2. Roadworks - week commencing 20/11/17

- Graders
 - Martins Lane
 - Mallons Lane
 - Quambatook Lane
 - Lawrences Lane
 - Jillett Road area
- Maintenance Crews (Bobcat/Backhoe)
 - Mirrool area

3. Roadworks - week commencing 27/11/17

- Graders
 - Martins Lane
 - Oakenfalls Lane
 - Quambatook Lane
 - Lawrences Lane
 - Jillett Road area
- Maintenance Crews (Bobcat/Backhoe)
 - Mirrool area

4. Contractors Working on Council Roads

- Western Kerbing Contractors are currently working on the following roads:-
 - Storms Lane
 - Marbunga Lane
 - Colwills Lane
 - Bartels Lane
 - Aria Park Road
 - Golden Hills Road
 - Gardiners Lane