



Bland Shire Council
Business Paper
Ordinary Council Meeting
21 August 2018



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	dlq@dlq.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
ALIA	Australian Library and Information Association
AMP	Asset Management Plan
AMRC	NSW Association of Mining Related Councils
BCA	Building Code of Australia
BDCP	Bland Development Control Plan
BEC	Business Enterprise Centre
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CENTROC	Central West Regional Group of Councils
CEO	Chief Executive Officer
CIV	Capital Improved Value
CLRS	Councillors
CPD	Continuing Professional Development
CPI	Consumer Price Index
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CT	Community Technology
CWA	Country Women's Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCP	Development Control Plan
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller
DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program

DPI	Department of Primary Industries
EA	Executive Assistant
EAP	Employee Assistance Program
ED	Economic Development
EEO	Equal Employment Opportunity
EFO	Electoral Funding Authority
EOI	Expression of Interest
EPAA	Environmental Planning & Assessment Act
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
EYLF	Early Years Learning Framework
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FRRR	Foundation for Rural and Regional Renewal
FYI	For your information
GHMS	Grain Harvest Management Scheme
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club
LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government

LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MoU	Memorandum of Understanding
MP	Member of Parliament
MPHN	Murrumbidgee Primary Health Network
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NAIDOC	National Aboriginal & Islander Observance Committee
NFAR	No further action required
NGO	Non-Government Organisation
NQF	National Quality Framework
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OGM	Office of the General Manager
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PCBU	Person Conducting a Business or Undertaking
PHAMs	Personal Helpers and Mentors
PLA	Public Library Association
POEO	Protection of the Environment Operations Act & Regulations
PSITAB	NSW Public Sector Industry Advisory Board
PSSA	NSW Primary Schools Sports Association
QBRS	Quarterly Budget Review Statement
R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia

RDO	Rostered Day Off
Rec	Recreation
REROC	Riverina Eastern Regional Organisation of Councils
RFBI	Royal Freemasons' Benevolent Institution
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library
RTO	Registered Training Organisation
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SEPP	State Environmental Planning Policy

SES	State Emergency Service
SH	State Highway
SLA	Service-level agreement
SLNSW	State Library New South Wales
SRC	Summer Reading Club
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TASAC	Tourist Attraction Signposting Assessment Committee
TCORP	Treasury Corporation
TSR	Travelling stock route
TVET	TAFE Delivered Vocational Education & Training

USU	United Services Union
UV	Unimproved Value
VC	Victoria Cross
VIC	Visitor Information Centre
VPA	Voluntary Planning Agreement
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group
WWRL	West Wyalong Rugby League



Council Meeting Agenda

21 August 2018

commencing at 6:30PM

1.0 INTRODUCTION

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land,

may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

2.0 ATTENDANCE

2.1 Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Penny English

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

Cr Jan Wyse

2.2 Staff

Acting General Manager – Will Marsh

Executive Assistant – Julie Sharpe

2.3 Apologies

General Manager – Ray Smith

Director Corporate, Community, Development & Regulatory Services – Adele Casey

Cr Kerry Keatley

3.0 CONFIRMATION OF THE MINUTES

3.1 Ordinary Meeting held on 17 July 2018

- **Confirmation**

That the minutes of the Ordinary Council meeting held on 17 July 2018 be confirmed as a correct record of proceedings.

- **Corrections**

- **Business Arising**

4.0 DECLARATIONS OF INTEREST

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss the person or another person with whom the person is associated.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision a person might make in relation to a matter.

Councillor/Officer	Item	Nature of Interest

5.0 PUBLIC FORUM

5.1 Mrs Rosemary Garthwaite, Murrumbidgee Local Health District

6.0 MAYORAL MINUTE

7.0 NOTICES OF MOTION

8.0 DELEGATES & COMMITTEE REPORTS

Section 1 – Delegates & Committee Reports & Minutes *(for information)*

9.0 STAFF REPORTS

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10.0 URGENT BUSINESS WITHOUT NOTICE

11.0 QUESTIONS AND STATEMENTS

- Matters to be dealt with arising out of the proceedings of former meetings of the Council
- Other Matters

12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT

12.1 Leasing of the West Wyalong Saleyard (Stockyard)

Local Government Act 1993 (section 10A (2) (c))

The matters and information are information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

12.2 Wet Grading Tender and Associated Works

Local Government Act 1993 (section 10A (2) (c))

The matters and information are information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING

14.0 CLOSE OF THE MEETING

SECTION 1 – DELEGATES & COMMITTEE REPORTS



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Section 1 – Delegates & Committee Reports & Minutes *(for information)*

Committee	Date/s	Minutes attached
Australia Day Awards Committee of the Whole <i>(Whole Council)</i>	December 2018	
Australian Rural Roads Group Inc <i>(Mayor Lord, Cr McGlynn - alternate, Cr Thomas - alternate)</i>	19 th June 2018	
Bland Rural Fire District Zone Liaison Committee <i>(Cr Keatley)</i>	21 st March 2018	
Bland – Temora RFS Zone Bushfire Management Committee <i>(Cr Baker)</i>	21 st March 2018	
Community Reference Group <i>(Whole Council)</i>	24 th July 2018 11 th September 2018	✓
Country Mayors Association of NSW <i>(Mayor Lord)</i>	1 st June 2018 3 rd August 2018	✓ ✓
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) <i>(Mayor Lord)</i>	29 th August 2018 5 th December 2018	
Goldenfields Water County Council Board <i>(Cr McGlynn)</i>	23 rd August 2018 25 th October 2018	
Internal Audit Committee		
Lachlan Valley Noxious Plants Advisory Committee <i>(Cr Crowe)</i>		
Local Traffic Advisory Committee		
Murrumbidgee Primary Health Network Board <i>(Cr Monaghan)</i>		

Newell Highway Taskforce <i>(Mayor Lord)</i>	7 th February 2018 8 th May 2018 14 th August 2018	✓ ✓
NSW Association of Mining & Energy Related Councils (MERC) <i>(Cr McGlynn, Cr Thomas - alternate)</i>	10 th May 2018 9 th & 10 th August 2018 9 th November 2018	
NSW Public Libraries Association <i>(Cr Wyse)</i>	11 th October 2018	
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Lord)</i>	7 th June 2018 2 nd August 2018	
Riverina Regional Library Advisory Committee <i>(Cr Wyse)</i>		
Riverina Regional Tourism <i>(Cr English)</i>		

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.

**MINUTES OF THE BLAND SHIRE COMMUNITY REFERENCE GROUP MEETING
HELD IN THE BLAND SHIRE COUNCIL CHAMBERS ON TUESDAY 24 JULY 2018
COMMENCING AT 6.30PM**

Present:

Amanda Stitt, Jill Funnell, Sarah Gillett, Amanda Gillett, Lisa Haworth, Greg Trethowan, Allan Schirmer, Ross Harmer, Anne Bolton, Marina Uys, Julie Sharpe, Councillor Kerry Keatley, Cr Bruce Baker, Cr Murray Thomas, Cr Liz McGlynn, Cr Brian Monaghan, Ray Smith (General Manager), Craig Sutton (Community Relations Officer), Rebecca McDonell (Community Development Officer).

WELCOME

General Manager Ray Smith welcomed everyone to the meeting at 6.32pm.

APOLOGIES

Cr Tony Lord, Cr Jan Wyse, Cr Rodney Crowe, Cr Penny English

BUSINESS ARISING

1. Interactive Public Art

General Manager Ray Smith invited Community Development Officer, Rebecca McDonell to update the meeting regarding a proposal for 3D Interactive artworks in West Wyalong and Mirrool. The meeting was advised by Cr Baker that the Mirrool community has given its support to the proposal and already identified a potential site. Rebecca sought feedback from the group regarding their support for a 3D public art work in West Wyalong and potential locations and themes. The proposal was enthusiastically supported by the group with a number of potential locations suggested in West Wyalong's Main Street pending permissions from the building owners and/or heritage status. It was suggested that a gold mining theme which integrates youth should be explored. Rebecca advised that Council would seek grant funding for both projects.

2. Community Theatre

The General Manager advised that Council's July meeting resolved to proceed with construction of a community theatre in the Masonic Hall building. Mr Smith said Council has received a grant of just over \$450,000 towards the project and committed to fund the balance of the costs.

NEW BUSINESS

3. 125th Anniversary of Wyalong and West Wyalong

Ross Harmer from West Wyalong Movies screened footage from his "Healing Tribute to the Bush" recording and spoke about some of his recent and upcoming projects. Ross said he was keen to be involved in the 125th anniversary celebrations and will host a special movie screening/s prior to the celebration weekend to promote the anniversary. Ross will also have historical local movies on display at events throughout the year.

Community Relations Officer, Craig Sutton and Community Development Officer, Rebecca McDonell presented a draft program of events for the anniversary weekend. Sarah Gillett from West Wyalong Riding for the Disabled, Greg Trethowan from the West Wyalong Horse Sports and Rodeo Association and Julie Sharpe from the Western Wheelers Car Club all provided updates on the progress of their events to be held on the anniversary weekend.

Discussion was also held regarding a proposal from Mayor Tony Lord for a memorial walkway to be established in honour of local families and people. After some thoughtful discussion it was agreed to further consider individual ideas and potential locations and send to Council prior to the next Community Reference Group meeting on 11 September. All ideas and information will be presented for discussion at the meeting.

4. Reflection of Sound Project

The Community Relations Officer advised that Council has received funding for a project to record iconic local sounds. The project is being led by Council's Museums Advisor, Kim Biggs, and further information is available by contacting Council.

5. General Business

Allan Schirmer queried the cost of Councillors attending the Local Government conference in Albury in October 2018 at a similar time to the implementation of increased charges at the West Wyalong landfill.

Ray Smith said attendance at the conference is part of the training and development program for Councillors (which will soon become mandatory) and provides numerous learning and networking opportunities for elected members. He told the meeting that training and development is budgeted separately to landfill operations - which are required to be operated as cost neutral. Cr Monaghan added that the tip charges are being discussed at the upcoming Council workshop.

The General Manager also advised that all proposed Council fees and charges were advertised for public comment prior to their adoption by Council and no submissions were received relating to the landfill charges.

Kerry Keatley advised that the Ungarie Advancement Group have stubby holders for sale promoting the Big Football at Bing Walder Park.

Ross Harmer informed the meeting about a Drought Relief community event being held in Burcher on 4 August. Ross advised that both himself and Cr Thomas had volunteered to be "dunked" in water to raise money for charity.

DATE OF NEXT MEETING

The next Community Reference Group meeting will be held on Tuesday 11 September 2018 at the Bland Shire Council Chambers at 6.30pm.

CLOSE

There being no further business the meeting closed at 7.26 pm.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 1 JUNE 2018 PRESTON STANLEY ROOM, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.02am.

1. ATTENDANCE:

Albury City Council, Cr Kevin Mack, Mayor
Albury City Council, Mr Brad Ferris, Acting General Manager
Bathurst Regional Council, Cr Graeme Hanger, Mayor
Bega Valley Shire Council, Cr Kristy Mc Bain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bland Shire Council, Cr Tony Lord, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Broken Hill City Council, Cr Marion Browne, Deputy Mayor
Broken Hill City Council, Mr James Roncon, General Manager
Cabonne Council, Cr Kevin Beatty, Mayor
Cabonne Council, Mr Stephen Harding, General Manager
Carrathool Shire Council, Ms Joanne Treacy, General Manager
Coonamble Shire Council, Cr Michael Webb, Mayor
Cootamundra Gundagai Regional Council, Cr Abb McAlister, Mayor
Cootamundra Gundagai Regional Council, Mr Allen Dwyer, General Manager
Dubbo Regional Council, Mr Michael McMahan, Acting General Manager
Dungog Shire Council, Cr Tracy Norman, Mayor
Dungog Shire Council, Ms Coralie Nichols, General Manager
Federation Council, Cr Patrick Bourke, Mayor
Federation Council, Mr Adrian Butler, Acting General Manager
Forbes Shire Council, Cr Graeme Miller, Ma
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Glen Innes Shire Council, Cr Steve Toms, Mayor

Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Cr John Dal Broi, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Mid Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Des Bilske, General Manager
Murrumbidgee Council, Cr Ruth McRae, Mayor
Murrumbidgee Council, Mr Craig Moffitt, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Narromine Shire Council, Ms Jane Redden, General Manager
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Parkes Shire Council, Cr Barbara Newton, Deputy Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Singleton Council, Cr Sue Moore, Mayor
Singleton Council, Mr Jason Linnane, General Manager
Snowy Monaro Regional Council, Cr John Rooney, Mayor
Temora Shire Council, Cr Graham Sinclair, Deputy Mayor
Temora Shire Council, Mr Gary Lavelle, General Manager
Tenterfield Shire Council, Cr Peter Petty, Mayor
Upper Lachlan Shire Council, Cr Brian McCormack, Mayor
Upper Lachlan Shire Council, Mr Gary Woodman, Acting General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Wagga Wagga City Council, Mr Peter Thompson, General Manager
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warrumbungle Shire Council, Cr Peter Shinton, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Yass Valley Council, Cr Rowena Abbey, Mayor
Yass Valley Council, Mr David Rowe, General Manager
Premier and Cabinet, Regional Infrastructure Coordinator, Mr Ken Gillespie

APOLOGIES:

As submitted

SPECIAL GUESTS:

Mr David Harris, CEO, Water NSW

Mr Chris Taylor, Area GM Southern NSW Telstra Customer Sales and Service

Mr David Smith, CEO, and Donna Heffernan, Deputy CEO, Local Government Super and Richard Boyfield, Partner, Mercer

Mr Tim Hansen, Stakeholder Specialist, National Heavy Vehicle Regulator

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

The minutes need to be amended to include the attendance of Cr Reg Kidd, Mayor of Orange

RESOLVED that the minutes of the General Meeting held on 2 March 2018 as amended be accepted as a true and accurate record (Singlton Council / Tenterfield Shire Council).

3. Matters Arising from the Minutes

NIL

4. Membership

RESOLVED That Cootamundra-Gundagai Regional Council and Kyogle Council be admitted as members of the Association (Forbes Shire Council/Tenterfield Shire Council)

5. CORRESPONDENCE

Outward

(a) Cr Tracey Norman, Mayor, Dungog Shire Council, advising that Dungog Shire Council has been admitted as a member of the Association

(b) Cr Rex Wilson, Mayor, Warren Shire Council, advising that Warren Shire Council has been admitted as a member of the Association

(c) The Hon Gladys Berejiklian MP, Premier, requesting a separate Ministry of Local Government with only Local Government functions

(d) The Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business, asking for grant funding protocols that lead to outcomes in line with councils needs and expectations

(e) The Hon Gladys Berejiklian MP, Premier, asking for grant funding protocols that lead to outcomes in line with councils needs and expectations

(f) Deputy Police Commissioner, Gary Worboys, Regional NSW Field Operations, thanking him for his presentation to the 2 March 2018 meeting

(g) The Hon Peter Primrose MLC, Shadow Minister for Local Government, thanking him for his presentation to the 2 March 2018 meeting

(h) Dr Robert Lang, NSW Local Government Remuneration Tribunal, highlighting the inequities in remuneration for mayors and Councilors in NSW

- (i) Ms Lindsay cane, Royal Far West, thanking her for her presentation to the 2 March 2018 meeting
- (j) Ms Linda Daetwyler, acting Consul General, US Consul General, thanking her for her presentation to the 2 March 2018 meeting
- (k) Draft NSW Freight and Ports Plan, transport for NSW, supporting the Port of Newcastle as a container terminal

Inward

- (a) Hon Gladys Berejiklian MP, Premier, Re Local Government Portfolio (Copy Attached)
- (b) Lindsay Cane, Royal Far West, thanking the Association for the opportunity to present at the March meeting
- (c) Cr Linda Scott, President, LGNSW, providing an update on LGNSW Conference resolutions (Copy Attached)

Inward

NOTED

6. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Moree Plains Shire Council / Uralla Shire Council)

7. Lowering of speed limit to 40kmh around emergency incidents

Noted. This legislation has already been introduced

8. Recycling Crisis

RESOLVED (a) That the Association write to the Minister for the Environment and the EPA expressing concerns regarding Councils being steered to funding from streams that are already allocated to projects rather than the waste levy new funding opportunities

(b) That the Association seek urgent clarification of the definition of "recycle" and "recyclate" when the product is meeting the criteria for Container Deposit Funds to be refunded back to councils to use on projects clearly defined as sorting or re-use projects for products

(c) That the Association write to the relevant Ministers supporting the recommendations from The Upper House Enquiry Energy from Waste (Singleton Council/Shoalhaven City Council)

RESOLVED That the Association accept Tenterfields offer to have their Chief Executive present a paper on converting waste to energy at the next NSW Country Mayors meeting (Tenterfield Shire Council/Glen Innes Severn Council)

9. Mr David Harris, CEO, Water NSW

NSW Water is the largest water supplier in Australia. It owns 42 dams and 300+ weirs and delivers water from 33 major dams. It has a statutory function to develop water infrastructure. Functions of NSW Water include source water protection, bulk water supply, system operations, bulk water infrastructure, customer transactions and information services. The 2018-2021 Strategic Plan for 800 staff

goals are Our People and Safety, Our Business, Our Performance and Our Relationships. There are 8 Strategic Priorities - customer survey outcomes, not all customers are the same, customers want more choice, customers value technology and mobility, value for money is important and customers are not clear about Water NSW's role and brand. Water NSW works with customers such as Local Government. In respect of Local Government collaboration on joint infrastructure projects has been undertaken in the Broken Hill area, the Tamworth area and the North Coast area

10. Mr Chris Taylor, Area General Manager, Southern NSW Telstra Customer Sales and Service

There are consistent changes in Regional NSW connectivity. Network investment drives inflows when faced with unprecedented demand for the network and a world of opportunity. Telstras network is a fixed network with 875 exchanges and a wireless network with 226 mobile sites. A mobile blackspot program is being undertaken by Telstra to boost the number of Telstra locations to 650 sites nationally representing an investment of \$260 million. Telstra are proposing co-contribution for satellite small cells that gives e-mail, basic data, and voice calls and text with a compatible device in areas where it is difficult to do so.

11. Mr David Smith, CEO, Donna Heffernan, Deputy CEO, Local Government Super and Richard Boyfield, Partner, Mercer

The reason for the additional contributions is that the fund has had to recover from losses imposed by the Global Financial Crisis. The fund has had to meet APRA's minimum funding requirements by 2019. There is a need to balance employers capacity to fund additional contributions. Current investment is 70% growth assets and 30% defensive assets. This needs to be turned around to 30% growth assets and 70% growth assets. APRA's standards require assets of the fund to meet the liabilities of the fund. The fund trustee may require the employer to pay additional contributions under the Trust Agreement. Currently the funding position needs to improve. Prior to the Global Financial Crisis there was a funding holiday where employers paid less which exacerbated the position after the Global Financial Crisis.

RESOLVED That the Association write to LGNSW and request that a skilled based Board be elected to Local Government Super (Goulburn Mulwaree Council/Gilgandra Shire Council)

RESOLVED That the Association write to Local Government Super requesting that once the assets exceed liabilities in 2019 that the additional contributions cease (Goulburn Mulwaree Council/ Gilgandra Shire Council)

12 Mr Tim Hansen, Stakeholder Specialist, National Heavy Vehicle Regulator and Reuben John RMS

NHVR is engaging with stakeholders to promote productivity and safety. The approach is strategic, tactical, information and responsive and NHRV is continually using feedback from industry and councils. For customers they prepare, lodge, and track permit applications on line, respond to consent requests and review decisions, and manage all permit actions on one platform. Heavy Vehicle Access Permits can be issued by Councils or NHVR. The National Harmonisation Project objectives are to reduce red tape, better heavy vehicle compliance, improved road safety for all road users, improved sustainability of road network, reduced environmental impacts and productivity gains

RESOLVED That the NHVR be requested to work with councils and the RMS to harmonise the Volumetric Livestock Loading Scheme to match Queensland and treat livestock as a specific freight recognizing the animal welfare requirements (Forbes Shire Council/Tenterfield Shire Council)

13 Low Rise Medium Density Housing Code

RESOLVED That the Country Mayors' Association write to the Minister of Planning & Environment requesting for regional and country councils who apply to the Minister, an amnesty from the new Low Rise Medium Density Housing Code for a minimum of 2 years until such time as councils have had the opportunity to engage with their communities and make required changes to Local Environmental Plans (Kiama Municipal Council/Albury City Council)

14 Applying Clause 26 Of the CMA Constitution

A motion was moved that, in accordance with Clause 26 of the Country Mayors Association of NSW Constitution, the Association allow nominations from the current Chairperson, Vice Chairperson or Secretary should they wish to nominate for the 2018/19 term of office (Narrabri Shire Council/Gilgandra Shire Council)

The Chairperson Cr Katrina Humphries vacated the Chair for discussion on this item. Cr Paul Maytom, Mayor, Leeton Shire a non Executive member was asked to Chair discussion of this item. The Chairperson Cr Katrina Humphries and Cr Michael Pearce, Mayor, Uralla Shire Council left the meeting room.

Discussion on the matter related to all members not been given advanced notice of the motion, to not having been given background information and as to whether the extension of the term of the offices was in accordance with the Constitution.

THE MOTION WAS LOST

The Chairperson Cr Katrina Humphries returned to the meeting and resumed her role as Chairperson

There being no further business the meeting closed at 12.48pm.

Cr Katrina Humphries
Chair – Country Mayor’s Association of NSW



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 3 AUGUST 2018 PRESTON STANLEY ROOM, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.00 a.m.

1. ATTENDANCE:

Albury City Council, Cr Kevin Mack, Mayor
Albury City Council, Ms Tracey Squire, Acting General Manager
Armidale Regional Council, Cr Simon Murray, Mayor
Armidale Regional Council, Ms Susan Law, CEO
Bathurst Regional Council, Cr Graeme Hanger, Mayor
Bega Valley Shire Council, Mr Anthony Basford, Acting General Manager
Bellingen Shire Council, Cr Dominic King, Mayor
Bland Shire Council, Cr Tony Lord, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Broken Hill City Council, Cr Marion Browne, Deputy Mayor
Broken Hill City Council, Mr James Roncon, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Stephen Harding, General Manager
Clarence Valley Council, Cr Jim Simmonds, Mayor
Clarence Valley Council, Mr Ashley Lindsay, General Manager
Coffs Harbour City Council, Cr Denise Knight, Mayor
Coffs Harbour City Council, Mr Stephen McGrath, General Manager
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Michael Webb, Mayor
Coonamble Shire Council, Mr Rick Warren, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Dubbo Regional Council, Mr Michael McMahan, CEO
Dungog Shire Council, Cr Tracy Norman, Mayor
Dungog Shire Council, Ms Coralie Nichols, General Manager
Edward River Council, Cr Norm Brennan, Mayor
Edward River Council, Mr Adam McSwain, General Manager
Federation Council, Cr Patrick Bourke, Mayor

Forbes Shire Council, Cr Jenny Webb, Deputy Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Glen Innes Shire Council, Cr Steve Toms, Mayor
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Griffith City Council, Cr John Dal Broi, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Hilltops Council, Mr David Aber, Acting General Manager
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Kerry McMurray, General Manager
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr David Webb, Acting General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Ms Alice Colbran, Governance Project Officer
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Cr Gen Campbell, Deputy Mayor
Murrumbidgee Council, Mr Craig Moffitt, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narrandera Shire Council, Mr George Cowan, General Manager
Narromine Shire Council, Cr Dawn Collins, Deputy Mayor
Narromine Shire Council, Mr Lane Redden, General Manager
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Orange City Council, Cr Reg Kidd, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Shoalhaven City Council, Mr Russell Pigg, General Manager
Singleton Council, Cr Sue Moore, Mayor
Snowy Valleys Council, Cr James Hayes, Mayor
Tamworth Regional Council, Cr Col Murray, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Gary Lavelle, General Manager
Tenterfield Shire Council, Cr Peter Petty, Mayor
Tenterfield Shire Council, Mr Terry Dodds, CEO
Upper Lachlan Shire Council, Cr Brian McCormack, Mayor
Upper Lachlan Shire Council, Mr Gary Woodman, Acting General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warren Shire Council, Cr Milton Quigley, Deputy Mayor
Warren Shire Council, Mr Glen Wilcox, General Manager
Warrumbungle Shire Council, Cr Peter Shinton, Mayor

Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Yass Valley Council, Cr Rowena Abbey, Mayor
Yass Valley Council, Ms Sharon Hutch, Acting General Manager
Regional Infrastructure. Mr Don McMurray
Regional Infrastructure, Mr Brue Whitehill
Regional Infrastructure, Mr Nick White
Freight Taskforce, Mr Michael Kneipp

APOLOGIES:

As submitted

SPECIAL GUESTS:

Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business
Mr Terry Dodds, Chief Executive, Tenterfield Shire Council regarding "Waste to Energy"
Hon Gladys Berejiklian MP, Premier
Mr Ken Gillespie, Regional Infrastructure Coordinator, NSW Premier and Cabinet

2. Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business

The Government is supplying significant funding to the regions in conjunction with local Government. The Regional Vision Statement was released this week and funding from the sale of the Snowy Hydro is to go to the regions in total. The government is forging better relationships with local government and has received a number of submissions from Councils in response to the Regional Growth Funds Expression of Interest. Joint Organisations now have the opportunity to change the landscape in NSW. The Deputy Premiers vision for Joint Organisations is that they are the vehicle to undertake the projects in NSW. In the next 20 years there will be an addition 100,000 people living in rural NSW. The State Government does not have all the answers and it depends on input from the community. Communities need certainty in funding and having funding available over a ten year period creates certainty.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 1 June 2018 be accepted as a true and accurate record (Tenterfield Shire Council / Glen Innes Severn Council).

4. Matters Arising from the Minutes

NIL

5. Membership

RESOLVED :That Cabonne Council be admitted as a member of the Association (Oberon Council/ Parkes Shire Council)

6. CORRESPONDENCE

Outward

- (a) Hon Anthony Roberts MP, Minister for Planning, Minister for Housing and Special Minister of State Re Low Rise Medium Density Code
- (b) Cr Linda Scott, President, Local Government NSW, requesting a Skilled Based Board be appointed to Local Government Super
- (c) Mr Tim Hansen, Stakeholder Specialist, Engagement and Partnerships, National Heavy Vehicle Regulator Thanking him for his presentation on 1 June 2018
- (d) Mr David Smith, Chief Executive Officer, Local Government Super thanking him for his presentation on 1 June 2018 and forwarding resolutions regarding operation of the Board
- (e) Mr David Harris, Chief Executive Officer, Water NSW thanking him for his presentation on 1 June 2018
- (f) Cr Abb McAlister, Mayor Cootamundra-Gundagai Regional Council, advising that his Council has been admitted as a member of the Association
- (g) Cr Danielle Mulholland, Mayor, Kyogle Council advising that her Council has been admitted as a member of the Association
- (h) Hon Anthony Roberts MP, Minister for Planning, Minister for Housing and Special Minister of State advising that the Association supports the Waste from Energy recommendations
- (i) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government, and Minister for Heritage advising that the Association supports the Waste from Energy recommendations
- (j) Mr Michael Marom, Area General Manager, Board Chair Northern Regional NSW, Telstra Customer Sales and Service thanking him for organizing the team that presented on 1 June 2018
- (k) Mr Chris Taylor, Area Regional Manager, Telstra Country Wide thanking him for his presentation on 1 June 2018
- (l) Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government and Minister for Heritage regarding recycling new funding and seeking clarification of definitions “recycle” and “recyclate”
- (m) NSW EPA regarding recycling new funding and seeking clarification of definitions “recycle” and “recyclate”

Inward

- (a) Mr David Smith, CEO, Local Government Super, regarding CMA resolutions 1 June 2018 (Copy Attached)
- (b) Hon John Barilaro MP, Minister for Regional New South Wales, Minister for Skills, and Minister for Small Business regarding streamlining government funding programs (Copy Attached)
- (c) Hon John Barilaro MP, Minister for Regional New South Wales, Minister for Skills, and Minister for Small Business regarding Royal Far West funding (Copy Attached)

RESOLVED That the response from Local Government Super is unsatisfactory and should be followed up (Yass Valley Council/ Kyogle Council)

7. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Moree Plains Shire Council / Glen Innes Severn Council)

8. Mr Terry Dodds, Chief Executive, Tenterfield Shire Council regarding “Waste to Energy”

Tenterfield Shire Council and the New England Joint Organisation is endeavouring to gain financial assistance from the State and or Federal Government to allow completion of a comprehensive feasibility study to convert municipal and other sources of waste into energy at a local scale.

Municipal waste is an ongoing challenge and not likely to improve in the short to medium term. State and Federal Governments have been giving so much encouragement towards the burgeoning new sustainable or (but mainly only renewable) energy industries. The agenda for discussion with the EPA will include the waste to energy opportunities and barriers identified. The cost of conversion of waste to energy was historically high, but any things have changed over the last five (5) years:

- Access to the electricity distribution network has become less burdensome
- Technologies have evolved in both Waste to Energy and also the control of the electricity input sources (Microgrids)
- The problem of municipal waste management has become widely known
- The uptake of domestic power generation is exponentially rising

The feasibility study will determine whether the combination of changed circumstances mentioned above is enough to warrant a pilot plant being built in this point in time. Waste to Energy projects are not new, however, technologies have advanced so much over the past five years, particularly across Europe, we think it is time that they are reviewed in Australia – at a small scale.

RESOLVED That the Country Mayors Association provide a letter of support to Tenterfield Shire Council and the New England Joint Organisation to seek seed funding from governments to undertake a feasibility study and the Premier be advised of this support (Yass Valley Council/Glen Innes Severn Council)

RESOLVED That the Country Mayors Association invite other Joint Organisations to support the initiatives of Tenterfield Shire Council and the New England Joint Organisation to make Waste to Energy a reality (Leeton Shire Council/ Tenterfields Shire Council)

RESOLVED That the Country Mayors Association request Mr Ken Gillespie, Regional Infrastructure Coordinator to facilitate a meeting of State Government leaders including OEH, EPA and DPC with local government representatives to discuss the issues that could be facing making Waste to Energy a reality (Orange City Council/ Yass Valley Council)

9. Unratable Land Sub Committee Report

RESOLVED That the information be noted (Temora Shire Council/Tenterfield Shire Council)

- 10 Notice of Motion signed by Cr Cathy Redding, Narrabri Shire Council, Cr Kathy Sajowitz, Oberon Shire Council and Cr Peter Petty, Tenterfield Shire Council “That the current Chairperson, Vice Chairperson and Secretary be allowed to nominate for executive positions of the Country Mayors Association at the 2018 Annual General Meeting, as is permissible under clause 26 of the Association’s Constitution”**

The Chairperson Cr Katrina Humphries vacated the Chair. Executive Member Cr Liz Campbell was asked to chair the meeting for the discussion of the item The Chairperson Cr Katrina Humphries and Deputy Chairman Cr Michael Pearce left the meeting room

RESOLVED That the current Chairperson, Vice Chairperson and Secretary be allowed to nominate for executive positions of the Country Mayors Association at the 2018 Annual General Meeting, as is permissible under clause 26 of the Association’s Constitution (Narrabri Shire Council/Tenterfield Shire Council)

The Chairperson Cr Katrina Humphries and Deputy Chairman Cr Michael Pearce returned to the meeting and Cr Katrina Humphries resumed her role as Chairperson

- 11. Hon Gladys Berejiklian MP, Premier**

We need to speak up for our communities and the government will listen to concerns and ideas. Probity is important and announcements need to be delivered as quickly as possible. The Government does not always get everything right. \$1 in every \$3 is spent in regional areas and all the money received from the sale of the Snowy Hydro will be spent in regional NSW. Money needs to be allocated to social issues as well as economic issues. Drought assistance has been increased by \$500 million to \$1 billion. The Regional Vision for the next 10 years has been announced. Digital connectivity is important and is part of the vision. Water security is also important and is a work in progress. A strong NSW is a strong Australia.

- 11. Mr Ken Gillespie, Regional Infrastructure Coordinator, NSW Premier and Cabinet**

Mr Gillespie introduced his team that is undertaking the review of Regional Infrastructure in NSW. He agrees that Joint Organisations are an important part of the States future and they need to be successful. There are so many council issues that need to fit in with the Joint Organisations priorities. Councils need to prioritise their top 5 issues. A lot of red tape has been reduced. Funds are being made available to Joint Organisations and bureaucrats are not parking the money but distributing it. The Expenditure Review Committee now considers applications monthly instead of half yearly

12. Saleyard Expo

Mr Steve Loane provided information on the recent Saleyard Expo at Casino and advised the Country Mayors resolution regarding the Volumetric Livestock Loading Scheme are to be implemented

13. Future Meeting Venues

The Chairperson is to hold discussions with Parliament House regarding suitable meeting rooms for future meetings

There being no further business the meeting closed at 12.38pm.

Cr Katrina Humphries

Chair – Country Mayor's Association of NSW

NEWELL HIGHWAY TASK FORCE MEETING & AGM

Minutes of the Newell Highway Task Force (NHTF) Meeting held at the Gilgandra Shire Council Chambers on Wednesday 7 February 2018

The NHTF meeting commenced with the AGM at 10:00am

1. Welcome, Attendees, Apologies

The Chair Cr Ken Keith OAM welcomed everyone to the AGM and General Meeting and thanked the Gilgandra Shire Council for hosting the AGM and General Meeting.

Cr Doug Batten the Mayor of Gilgandra Shire Council thanked Ken and welcomed everyone to Gilgandra for the AGM and General Meeting.



L-R: Cr Graeme Miller Forbes Shire Council, Cr Doug Batten Gilgandra Shire Council, John Zannes Forbes Shire Council, Lila Fisher Moree Plains Shire Council, Alistair Lunn RMS, Craig Moffitt Murrumbidgee Council, John Morris Regional NSW High Productivity Road Transport Alliance, Luke McDermott Narrabri Shire Council and missing from the photo is Cr Craig Davies Narromine Shire Council and Cr Ken Keith OAM Parkes Shire Council

Attendees:

Name	Organisation
Jeff Stien	Bland Shire Council
Lila Fisher	Moree Plains Shire Council
Cr Doug Batten	Gilgandra Shire Council
Alistair Lunn	Road and Maritime Service
John Zannes	Forbes Shire Council
Cr Graeme Miller	Forbes Shire Council
Cr Ken Keith OAM	Parkes Shire Council
Cr Craig Davies	Narromine Shire Council
Luke McDermott	Narrabri Shire Council
John Morris	Regional NSW High Productivity Road Transport Alliance

Apologies:

Cr Tony Lord	Bland Shire Council
Cr Neville Kschenka	Narrandera Shire Council
Cr Kevin Morris	Narrandera Shire Council
Julian Geddes	Narrandera Shire Council

Warren Clark	NATROAD
Mick Savage	Institute of Public Works Engineering Australia
Steph Cooke MP	Member for Cootamundra
Philip Donato MP	Member for Orange
Carla Campbell	EO Kevin Humphries MP
Darren Raeck	Director Infrastructure Delivery Narrabri Shire Council
Cr Denis Todd	Warrumbungle Shire Council
Kevin Tighe	Warrumbungle Shire Council
Cr Cathy Redding	Narrabri Shire Council
Cr Alan Ward	Parkes Shire Council
Ray Smith	Bland Shire Council
Cr Ruth McCrae	Murrumbidgee Council
David Neeves	Gilgandra Shire Council

Resolution

That the apologies be confirmed

Moved: Cr Graeme Miller Seconded: Craig Moffitt

All in favour

Carried

2. Matters arising and actions arising from the previous NHTF AGM that was held in Forbes on Wednesday 14 December 2016

There were no actions arising from the Forbes 14 December 2016 and there were no minutes as the notes from the meeting went missing from the car after the secretary hit a kangaroo.

3. Cr Ken Keith OAM Chairman's Report

Cr Keith OAM commenced his Chairman's report by mentioning the 2016 flooding of the Newell Highway between West Wyalong and Forbes and the flood report prepared by Dr Peter Brain from the National Institute of Economic and Industry Research (NIEIR) following the 2016 flooding event.

As a result of the Federal Government citizenship issues there was a reshuffle of the Federal Government Ministers and the infrastructure portfolio was allocated to the Deputy Prime Minister.

The Roads and Maritime Service (RMS) has undertaken important works on the Newell Highway including:

- Additional overtaking lanes with wide centre line treatment
- Realignments at Grong Grong and Trewilga
- More funding from the sale of the poles and wires totalling \$500 million that will be allocated to the new bridge at Dubbo and pavement improvements to the northern section of the Newell Highway between Narrabri and Moree

In finishing his Chairman's report Cr Keith OAM thanked all the LGAs on the Newell Highway for participating in the Newell Highway Task Force and thanked the Secretary.

Resolution

That the Newell Highway Task Force Chairman's report be accepted and confirmed.

Moved: Craig Moffitt

Seconded: Cr Doug Batten

All in favour

Carried

4. Election of the Newell Highway Task Force Executive

Cr Doug Batten the Mayor the Gilgandra Shire Council accepted the role of returning officer and declared all positions vacant and called for nominations.

- Cr Ken Keith was returned as Chair
- Cr Tony Lord was returned as Vice Chair in his absence
- Jeff Stien was returned as Secretary

The attendees congratulated Ken, Tony and Jeff

5. NHTF General Meeting Commenced at 10:10am

6. Confirmation of the minutes of the previous meeting held in Narrabri on Thursday 31 October 2017

Resolution

That the Minutes of the NHTF Committee meeting held in Narrabri on Thursday 31 October 2017 which were distributed to members of the Task Force be confirmed.

Moved: Cr Graeme Miller

Seconded: Cr Doug Batten

All in favour

Carried

7. Matters arising and actions arising from the previous NHTF General Meeting that was held in Narrabri on Thursday 31 October 2017

The Secretary mentioned that the Deputy Premier and Minister Pavey had visited the Bland Shire on separate visits and Cr Tony Lord the Mayor of the Bland Shire and Vice Chair of the NHTF took the opportunity to discuss the flooding of the Newell Highway and presented a copy of Newell Highway Flood report to the Deputy Premier and Minister Pavey.



L to R: Cr Jan Wyse, Ray Smith, Deputy Premier, Cr Tony Lord



L to R: Minister Pavey, Cr Tony Lord, Katrina Hodgkinson, Cr Jan Wyse

The Secretary mentioned that Minister McCormack, Minister Nash, and Minister Chester visit to the Newell Highway was put on hold as a result of the citizenship issues. The Secretary was informed that as soon as the citizenship issues and by elections were determined a date for a visit with the Minister for Infrastructure would be rescheduled. John Zannes suggested that we should present an information package to the Minister and if time permits show the Minister videos of the floods.

Cr Keith mentioned that there would be surplus funds available from the \$1 million Tichborne Flood Study that may be used on the West Wyalong to Forbes sections of the Newell Highway.

8. Correspondence

The secretary has distributed copies of all correspondence to the Newell Highway Task Force committee members.

Cr Keith OAM tabled a letter he had sent to Deputy Prime Minister and Minister for Infrastructure and Transport.

Moved: Craig Moffitt

Seconded: John Morris

All in favour

Carried

9. Roads and Maritime Services Update

Alistair Lunn provided the following RMS update and mentioned that Phil Standen had retired in December.

Alistair mentioned that Minister Pavey would be officiating in the opening of the Trewilga realignment on Friday 9 February 2018.

RMS Projects

- Overtaking lanes will be installed North of Finely and Jerilderie
- Tenders have been called for the Newell Highway upgrade from Mungle Back Creek to Boggabilla. The project includes major work on 18 kilometres of new road pavement, 3.5 metre wide lanes in each direction, intersection improvements, widening of road shoulders and provision of two new overtaking lanes.
- The \$17 million Grong Grong realignment has been opened with some minor works to be completed.
- The new \$7.25 million Nee Nee Creek Bridge located almost 50 kilometres north of Moree should be opened in April.
- Work on the West Wyalong Heavy Vehicle Alternative Route and Showground is continuing.
- The RMS has reviewed the concept designs on the proposed Parkes Bypass and will meet with Parkes Shire Council in the near future to discuss the review.

General discussions mentioned the following:

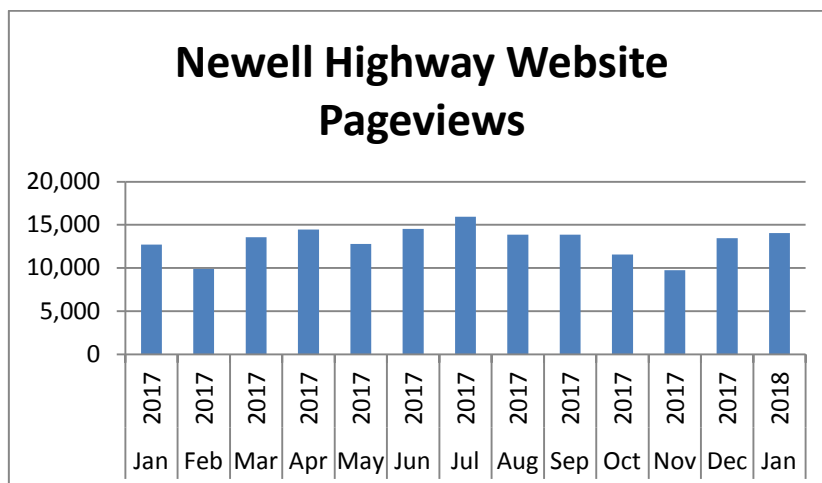
- Regrowth and sampling in the clear zones are cleared with the regular maintenance programs
- John Morris indicated that Dubbo Regional Council may lobby against the River Street bypass as the planned bypass does address the issues. John will provide a map showing a better route for distribution.

- Cr Davies mentioned that heavy vehicles are using alternative roads around Dubbo including the Tomingley and Eumungerie Roads and travelling through Narromine creating increases in traffic and affecting the condition of the roads.
- Cr Batten mentioned that some of the businesses in Gilgandra have raised an issue with Google Maps in that it is bypassing Gilgandra. Alistair mentioned that the RMS is working with Google on other issues and the Secretary mentioned that GPS units are defaulted to the shortest route.
- As part of the recently announced road safety funding the NHTF should applying funding for the wide centre line treatments on the Newell Highway. The road safety measures announced includes:
 - Expanding the mandatory alcohol interlock program to include all mid-range drink driving offenders. An interlock is a breath testing device fitted to a car’s ignition system. The driver must provide a negative sample for the vehicle to start;
 - Police will be given the power to issue on the spot fines and licence suspensions for low range drink driving. This ensures swift and certain penalties;
 - Amending legislation to allow camera technology to be used to enforce mobile phone offences;
 - 11 additional heavy vehicle average speed camera locations, including in metropolitan Sydney, to address risks associated with greater truck movements;
 - An initial \$125 million for a new Saving Lives on Country Roads program including safety barriers, tactile line markings, wide centre line, safety upgrades of high risk curves and \$11 million for pedestrian and cyclist safety improvements including traffic calming measures, pedestrian refuges and crossings to keep cyclists and walkers safe.

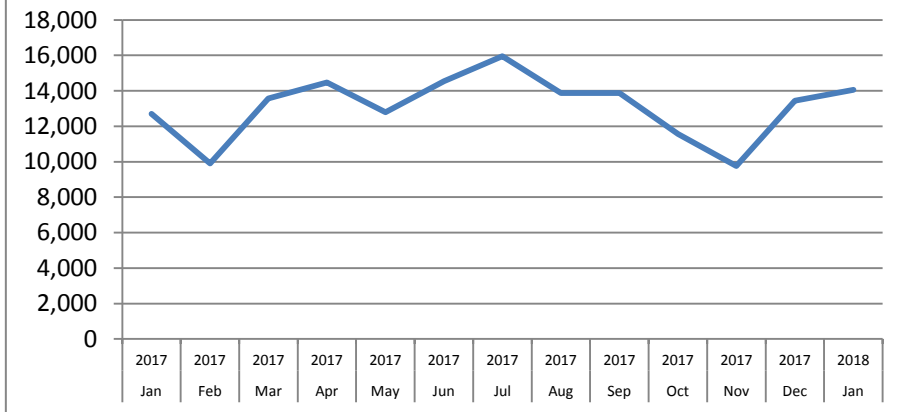
10. Newell Highway Promotions Committee Update

The Chair of the Newell Highway Promotions Committee (NHPC) provided an update on the activities of the NHPC and mentioned that the new Newell Highway brochure advertising prospectus has been sent out and the NHPC is working on the new brochure. The Chair of the NHPC thanked all of the Councils and organisations for providing financial assistance in the production of the brochure which is marketed at the majority of the Visitor Information Centres on the Eastern Seaboard, Caravan and Camping Shows, direct mail outs and through the NHPC Website: <http://www.newellhighway.org.au/route39/>.

The Chair mentioned that the NHPC website is tracking quite well as per the following graphs and the NHPC has been receiving an increased interest from overseas visitor wishing to travel on Australia’s and NSW’s premier inland touring route instead of travelling through the congested cities coastal routes.



Newell Highway Website Pageviews



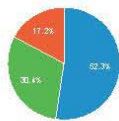
Newell Highway Analytics Report

Jan 1, 2018 - Jan 31, 2018

All Users
100.00% Sessions

Sessions by Device Category

mobile desktop tablet



Visits (Sessions)

Sessions



Pageviews

14,066

% of Total: 100.00% (14,066)

Visits

5,935

% of Total: 100.00% (5,935)

Visitors

4,628

% of Total: 100.00% (4,628)

Users by Country

Country	Users
Australia	4,519
Azerbaijan	32
United States	13
United Kingdom	12
Canada	11

Top Landing Pages

Landing Page	Pageviews	Avg. Time on Page
/route39/distances/	4,996	00:00:45
/route39/	3,751	00:01:24
/time_distance_calculator_route39.php	1,516	00:01:01
/route39/live-traffic/	1,410	00:02:38
/route39/towns/	646	00:01:04
/route39/newell-highway-brochure/	312	00:00:59
/route39/highway-closures/	236	00:01:31
/route39/newell-highway-map/	222	00:01:20
/route39/about/	191	00:01:15
/route39/category/traffic-updates/	169	00:01:21

Unique Pageviews by Page

Page	Unique Pageviews
/time_distance_calculator_route39.php	2,538
/route39/distances/	2,356
/route39/	1,621
/route39/live-traffic/	1,080
/route39/newell-highway-brochure/	427
/route39/towns/	423
/route39/highway-closures/	271
/route39/about/	169
/route39/category/traffic-updates/	139
/route39/towns/page/2/	134

Users by City/Town

Region	Users
New South Wales	2,083
Queensland	1,252
Victoria	1,031
South Australia	93
Australian Capital Territory	60
Tasmania	59
Western Australia	53
(not set)	42
England	12
Northern Territory	5

Visits by Channel

■ organic ■ (none) ■ referral



Top Non-Branded Keywords (Configure)

Keyword	Sessions
distance melbourne to brisbane via newell highway	4
newell highway	4
things to do in forbes nsw	3
coonabarabran to blayney via mudgee	1
coonabarabran to stawell	1
distance from dubbo to nyngan	1
distance from narrabri to brisbane	1

Top Referrers

Source	Sessions
mixedstew.com	85
amodernwayfarer.com	33
au.search.yahoo.com	19
com.google.android.googlequicksearchbox	11
duckduckgo.com	9
m.facebook.com	7
blokespost.com	5

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11. General Business

Crashes on the Newell Highway

There was a discussion on the crashes on the Newell Highway and Secretary provided the following statistics:

Table 1: Crashes on the Newell Hwy, 2010 to 2016, 2017p, 2016/17p

Degree of Crash Severity

Reporting Year	Fatal	Serious injury	Moderate injury	Minor/Other injury	Non-casualty (towaway)	Total
2010	9	44	21	24	65	163
2011	4	39	25	37	65	170
2012	3	29	39	29	88	188
2013	4	24	40	29	77	174
2014	6	24	36	22	58	146
2015	9	30	33	16	42	130
2016	5	28	28	10	53	124
2017p	7	n/a	n/a	n/a	n/a	n/a

From Health Data Linkage

2016/17p	6	24	35	14	34	113
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Table 2: Casualties on the Newell Hwy, 2010 to 2016, 2017p, 2016/17p

Degree of Casualty

Reporting Year	Killed	Seriously injured	Moderately injured	Minor/Other injured	Total
2010	12	50	42	40	144
2011	5	41	39	66	151
2012	3	37	61	57	158
2013	4	26	55	50	135
2014	8	27	52	38	125
2015	12	45	57	34	148
2016	7	39	47	17	110
2017p	11	n/a	n/a	n/a	n/a
<i>From Health Data Linkage</i>					
2016/17p	10	28	49	28	115

Notes

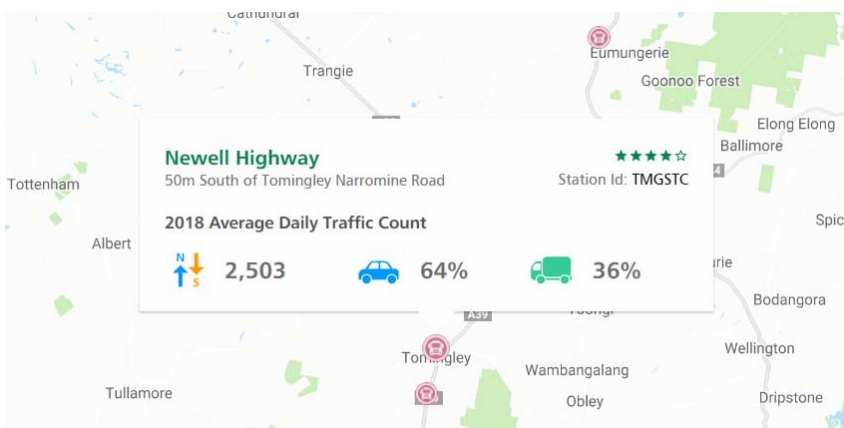
The data from the Health Data Linkage are for the financial year 2016/17 from the linkage created in December 2017 and extracted in February 2018.

The data extracted from the Health Data Linkage are preliminary and are subject to change.

Traffic Movements on the Newell Highway

The following website link is to the RMS Traffic Volume Viewer which covers the Newell Highway: <http://www.rms.nsw.gov.au/about/corporate-publications/statistics/traffic-volumes/aadt-map/index.html#/?z=6>

The following schematic shows the traffic volume from Station Id: TMGSTC which is located 50m South of the Tomingley Narromine Road:



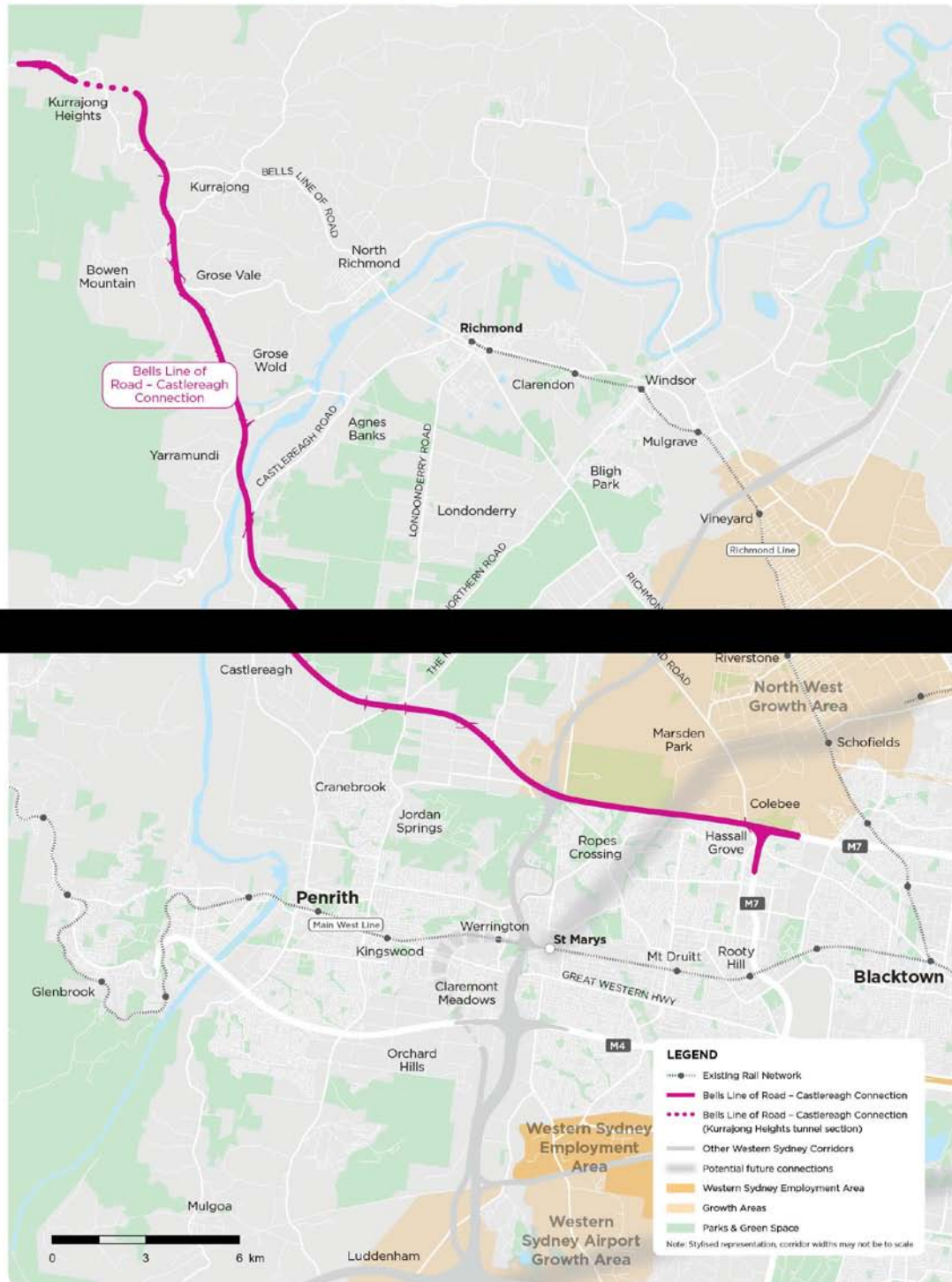
Future Transport Plans

Cr Keith mentioned the Bells Line of Road was not mentioned in the Future Transport 2056 NSW Draft Freight & Ports Plan and that Centroc is pushing for the preservation of the Bells Line of Road corridor as the Central West is not serviced with an expressway into Sydney. With Parkes’s

location and being on the Inland Rail, Cr Keith highlighted that Parkes would become a transports and logistics hub.

The Bells Line of Road – Castlereagh Connection corridor would extend about 45km between Bells Line of Road at Kurrajong Heights and the existing motorway network at the Junction of Richmond Road and the M7 Motorway at Colebee: <https://www.transport.nsw.gov.au/corridors/blor>

Map of the recommended corridor for the Bells Line of Road – Castlereagh Connection



Transport for NSW will continue working with the Greater Sydney Commission, Department of Planning and Environment, local councils, community and stakeholders to refine the recommended corridor

Cr Graeme Miller mentioned that Centroc had met with the Hawkesbury, Nepean and Penrith Councils to get support for the Bells Line of Road which they would if it included a crossing over the Hawkesbury River.

John Morris mentioned that in previous meetings regarding the Bells Line of Road and or a new crossing of the Great Divide Range that you are not allowed to transport dangerous goods such as fuel and chemicals through tunnels. Dangerous goods vehicles are prohibited from travelling in Sydney's tunnels: <http://www.rms.nsw.gov.au/roads/using-roads/sydney-tunnels/index.html>.

The RMS is the Government agency that administers the relevant Road Rules 2014 legislation: <https://www.legislation.nsw.gov.au/#/view/regulation/2014/758> and the following covers the transport of dangerous goods in prohibited areas, i.e. tunnels:

00-2 NSW rule: carriage of dangerous goods in prohibited areas

(1) *The driver of a dangerous goods transporter must not use the vehicle on or in any road or tunnel (or part of a road or tunnel) specified in the Table to this rule (a prohibited area):*

- (a) *on any day or during any period specified in that Table for the prohibited area, or*
- (b) *at any time if no such day or period is specified in that Table for the prohibited area.*

Maximum penalty: 20 penalty units.

(2) *A driver of a dangerous goods transporter does not contravene subrule (1) if the dangerous goods transporter is:*

- (a) *displaying a permit issued by the Commissioner of Police under clause 18 (2) of the [Road Transport \(General\) Regulation 2013](#) authorising it to be used in a prohibited area, and*
- (b) *used in accordance with any conditions on which the permit was issued.*

(3) *In this rule:*

dangerous goods transporter means:

- (a) *any motor vehicle or trailer loaded or partly loaded with any dangerous goods and that is required by the [Dangerous Goods \(Road and Rail Transport\) Regulation 2014](#) to have signs exhibited on it, or*
- (b) *any tanker that is used for the conveyance of dangerous goods and is required by the [Dangerous Goods \(Road and Rail Transport\) Regulation 2014](#) to have signs exhibited on it.*

tanker means a motor vehicle or trailer that is specially constructed or equipped for the carriage of liquid in a receptacle of a capacity exceeding 450 litres or in one or more receptacles any one of which has a capacity exceeding 450 litres.

use a dangerous goods transporter includes drive, stop or park the transporter.

Note 1. Dangerous goods, motor vehicle and trailer are defined in the Dictionary.

Note 2. This rule is an additional NSW road rule. There is no corresponding rule in the Australian Road Rules.

Table—Prohibited areas

1	The tunnel on the Cahill Expressway beneath the Royal Botanic Gardens
2	The tunnel connecting the Cahill Expressway with Bradfield Highway
3	Bradfield Highway between the hours of 7am and 9.30am Monday to Saturday both days inclusive and between the hours of 4pm and 6.30pm Monday to Friday both days inclusive
4	The tunnel on General Holmes Drive beneath the extension of the north-south runway of Kingsford Smith Airport
5	The tunnel on Main Road Number 173 between Victoria Street and the extension of Kellett Avenue, Kings Cross
6	The Sydney Harbour Tunnel
7	The tunnel on the M2 Motorway beneath Norfolk Road at North Epping
8	The Eastern Distributor from the Art Gallery Road bridge, Woolloomooloo to Link Road, Zetland including the Anzac Parade and Moore Park Road branches

9	The tunnels on the M5 Motorway between Bexley Road, Bexley North, and General Holmes Drive, Kyeemagh
10	The Cross City Tunnels between Harbour Street, Darling Harbour and Ward Avenue, Kings Cross, and between Ward Avenue, Kings Cross and Sir John Young Crescent, Woolloomooloo
11	The Lane Cove Tunnels between Mowbray Road West and the Gore Hill Freeway

John mentioned that he would provide a copy of the Australian Government Department of Transport and Regional Services and RTA Bells Line of Road Corridor study Summary November 2005 for distribution.

John also mentioned that they were still working on getting 53.5 metre Tripple and Quad (Type 2) Road trains from North Bourke into Trangie and he would provide a copy of the Trangie Meeting report to be distributed.

The Future Transport 2056 NSW Draft Freight & Ports Plan did not mention the Central West and Cr Doug Batten commented that all the Future Transport Plans were city centric. The Mid Western Highway is used by tourists, residents and heavy vehicles. Cr Batten also mentioned that the traffic on the Golden Highway has increased dramatically.

Future Meeting Dates

- Narrandera – Tuesday 8 May
- Coonabarabran – Tuesday 14 August
- Parkes – Tuesday 13 November

12. Next meeting date and venue

Narrandera Shire Council Chambers on Tuesday 8 May 2018.

NEWELL HIGHWAY TASK FORCE MEETING

Minutes of the Newell Highway Task Force (NHTF) Meeting held at the Narrandera Shire Council Chambers on Tuesday 8 May 2018

The NHTF meeting commenced at 10:00am

1. Welcome, Attendees, Apologies

The Chair Cr Ken Keith OAM welcomed everyone to the General Meeting in Narrandera and thanked the Narrandera Shire Council for hosting the General Meeting.

Cr Neville Kschenka the Mayor of Narrandera Shire Council thanked Cr Keith and welcomed everyone to Narrandera for the Newell Highway Task Force Committee General Meeting. Cr Kschenka Neville mentioned that the Newell Highway is extremely important for the Narrandera economy, freight and the visitor economy. Narrandera is also at the junction of the Newell and Sturt Highways.



Front row L to R: Cr Graeme Miller Mayor Forbes Shire Council, Cr Neville Kschenka Mayor Narrandera Shire Council (Mayor), Cr Ken Keith OAM Mayor of Parkes Shire Council, Cr Craig Davies Mayor Narrandera Shire Council, Cr Tony Lord Mayor Bland Shire Council
Back row L to R: Cr Kevin Morris Narrandera Shire Council, John Morris Regional NSW High Productivity Road Transport Alliance, Cr Denis Todd Deputy Mayor Warrumbungle Shire Council, Jo Ruffin Berrigan Shire Council, Cr Doug Batten Mayor Gilgandra Shire Council, Peter Gall Federation Council, Jonathan Tasker RMS South West Region

Attendees:

Name	Organisation
Cr Ken Keith OAM	Parkes Shire Council
Jeff Stien	Bland Shire Council
Cr Tony Lord	Bland Shire Council
Cr Graeme Miller	Forbes Shire Council
John Zannes	Forbes Shire Council
Cr Doug Batten	Gilgandra Shire Council
Cr Craig Davies	Narromine Shire Council

Name	Organisation
John Morris	Regional NSW High Productivity Road Transport Alliance
Cr Kevin Morris	Narrandera Shire Council
Cr Neville Kschenka	Narrandera Shire Council
Peter Dale	Narrandera Shire Council
Cr Denis Todd	Warrumbungle Shire Council
Jo Ruffin	Berrigan Shire Council
Peter Gall	Federation Council
Jonathan Tasker	RMS

Apologies:

George Cowan	Narrandera Shire Council
Julian Geddes	Narrandera Shire Council
Krishna Shrestha	Narrandera Shire Council
Warren Clark	NATROAD
Mick Savage	Institute of Public Works Engineering Australia
Steph Cooke MP	Member for Cootamundra
Philip Donato MP	Member for Orange
Carla Campbell	EO Kevin Humphries MP
Darren Raeck	Narrabri Shire Council
Luke McDermott	Narrabri Shire Council
Kevin Tighe	Warrumbungle Shire Council
Russell Lloyd	Warrumbungle Shire Council
Cr Cathy Redding	Narrabri Shire Council
Cr Alan Ward	Parkes Shire Council
Ray Smith	Bland Shire Council
Cr Ruth McCrae	Murrumbidgee Council
Craig Moffitt	Murrumbidgee Council
David Neeves	Gilgandra Shire Council
Alistair Lunn	RMS
Ian Dinham	Moree Plains Shire Council
Katrina Makim	Moree Plains Shire Council
Lila Fisher	Moree Plains Shire Council
Merran Socha	Berrigan Shire Council
Raju Ranjit	Weddin Shire Council

Resolution

That the apologies be confirmed

Moved: Cr Graeme Miller Seconded: Cr Dennis Todd

All in favour

Carried

2. Confirmation of the draft minutes of the previous meeting held in Gilgandra on Wednesday 7 February 2018

That the Draft Minutes of the NHTF Committee meeting held in Gilgandra on Wednesday 7 February 2017 be confirmed.

Moved: Cr Craig Davies Seconded: Cr Doug Batten

All in favour

Carried

3. Matters arising and actions arising from the previous NHTF AGM and General Meeting that was held in Gilgandra on Wednesday 7 February 2018.

There were no actions arising from the Gilgandra NHTF Committee meeting.

4. Correspondence

The secretary has distributed copies of all correspondence to the Newell Highway Task Force committee members.

5. Roads and Maritime Services Update

Jonathan Tasker provided the following RMS update:

RMS Projects

- The Parkes bypass is progressing with the preparation of the business case.
- Overtaking lanes were opened north of Finley, Coonabarabran and Gilgandra.
- Working on additional overtaking lanes north of Jerilderie.
- The new Dubbo Bridge's business case should be completed in July.
- The Coonabarabran heavy vehicle bypass strategic planning should be completed in July.
- Tenders have been called for the Newell Highway upgrade from Mungle Back Creek to Boggabilla. The project includes major work on 18 kilometres of new road pavement, 3.5 metre wide lanes in each direction, intersection improvements, widening of road shoulders and provision of two new overtaking lanes.
- The heavy duty pavement works has been completed on the West Wyalong heavy vehicle route with the rail works to be completed by the end of June.
- Works will commence on the further improvements on the pavement of the Newell Highway at Wyalong.
- Pavement works are underway at Gillenbah.

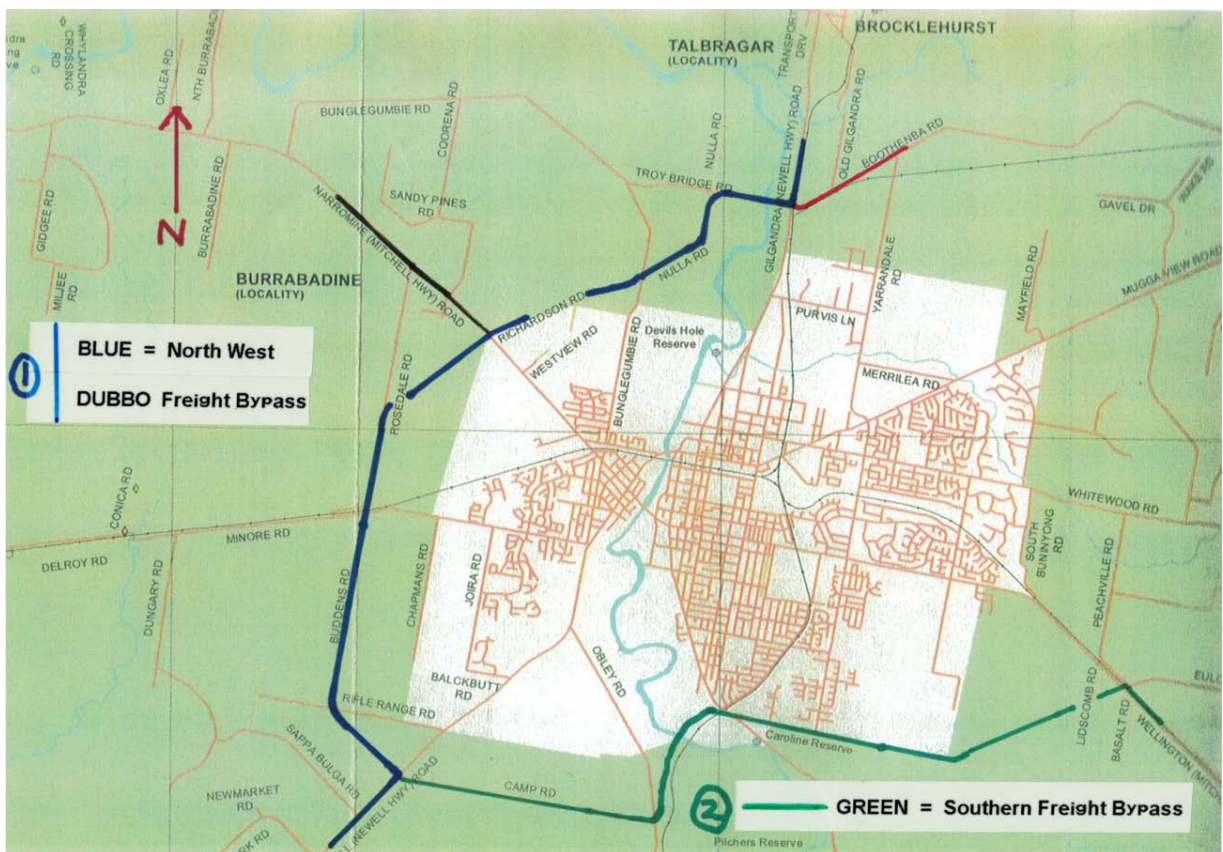
General discussions following Jonathan's update included:

- Cr Kevin Morris asked about the decoupling area at Tocumwal and Jonathan mentioned that a business case is being prepared.
- There were discussions about Road Trains / AB Triples on the Newell Highway and Cr Lord asked Jonathan to find out what the situation is and what is allowed and not allowed and for what sections i.e. road trains from Narrandera to Tocumwal and is there an issue for road trains at the Tichborne rail crossing etc
- John Morris mentioned the PBS AB Triples are the most productive vehicle on the road with a gross weight of 115 tonnes.
- A question was asked why dual overtaking lanes were not installed at the Trewilga realignment and was it included in the business case? Jonathan mentioned that Alistair Lunn would be best to answer this.
- Cr Miller mentioned that the length of the overtaking lanes needs to be increased and Jonathan mentioned that the standard is 1.5 kilometres with no farm access.
- Signage for the next overtaking lane has been included on the signs on the Barton Highway and it would be good to have them included on the signs on the Newell Highway. Jonathan will take this on notice and the current signage may be the next overtaking lane is five kilometres ahead.
- Cr Davies asked if the concept plan and design work has been released for the new Dubbo Bridge and Jonathan mentioned that Alistair Lunn would be best to answer this.

- John Morris mentioned that in discussions with Dubbo Regional Council they are not in favour of the proposed River Street bridge as the Newell Highway will still be cut to the north of Dubbo and the River Street bridge detour would be 9.5 kilometres as per the following schematic:



John mentioned that Dubbo’s acting General Manager and Council could see the benefits of the following proposed flood free freight bypass route:



- Cr Todd inquired about the Coonabarabran bypass and was informed that the next stage was to develop a strategic design that should commence in July or August or sooner.
- Cr Keith mentioned the regrowth and saplings in the clear zones. The clear zones are cleared with the regular maintenance programs but the RMS’s budget is under pressure and the RMS had to prioritise

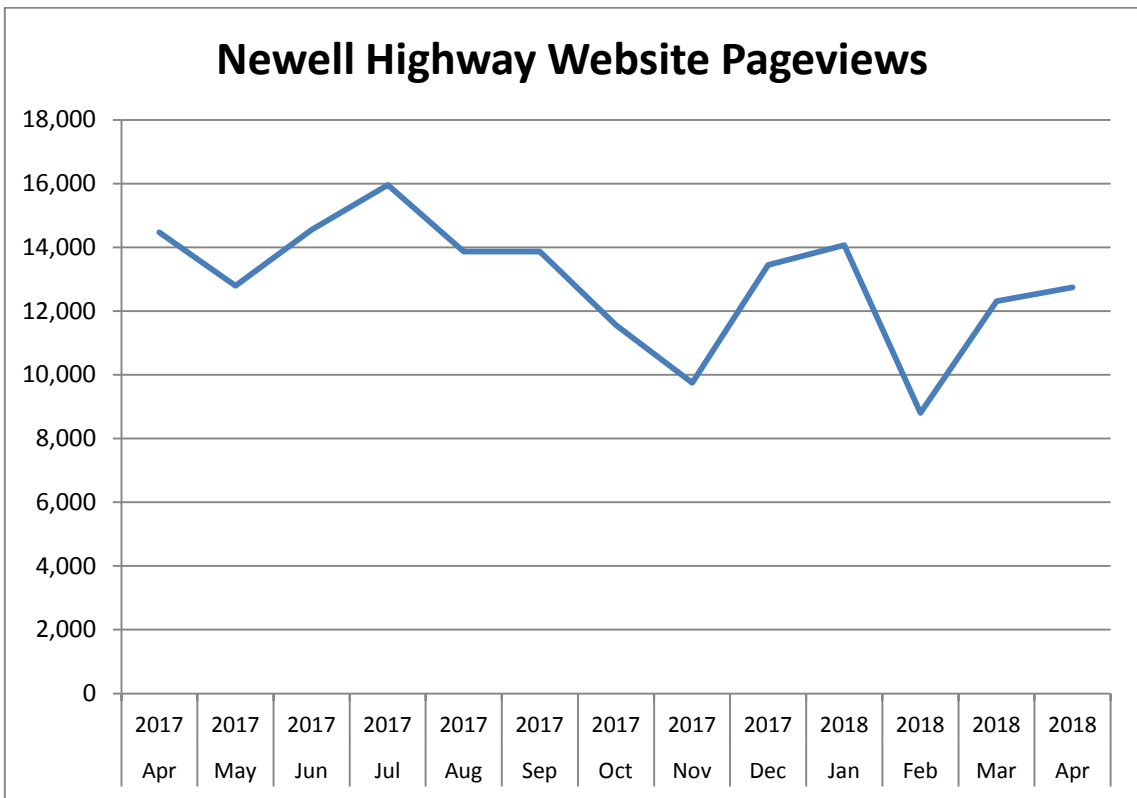
their work according to the available funds. It was agreed that the Newell Highway Task Force write to the Minister requesting an increase in the RMS Newell Highway maintenance budget.

Moved: Cr Tony Lord Seconded: Cr Dennis Todd
All in favour
Carried

6. Newell Highway Promotions Committee Update

The Chair of the Newell Highway Promotions Committee (NHPC) provided an update on the activities of the NHPC and mentioned that the new Newell Highway brochure advertising prospectus has been sent out and the NHPC is working on the new brochure. The Chair of the NHPC thanked all of the Councils and organisations for providing financial assistance in the production of the brochure which is marketed at the majority of the Visitor Information Centres on the Eastern Seaboard, Caravan and Camping Shows, direct mail outs and through the NHPC Website: <http://www.newellhighway.org.au/route39/>.

The Chair mentioned that the NHPC website is tracking quite well as per the following graph and the NHPC has been receiving an increased interest from overseas visitor wishing to travel on Australia’s and NSW’s premier inland touring route instead of travelling through the congested cities and coastal routes.

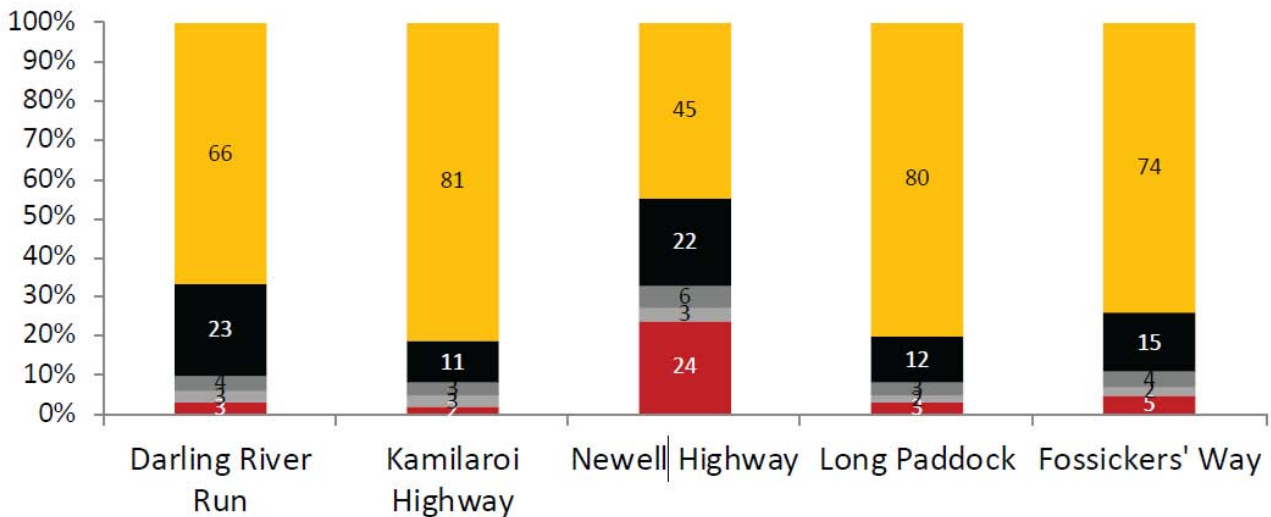


The NHPC were disappointed that as a result of market research used in the Destination NSW Country & Outback Destination Management Plan (DNCO DMP), the touring routes in the DNCO have relatively low awareness in the market. The research did show that 22% were aware of the Newell Highway name and 24% had driven the Newell Highway which was more than the other touring routes in the DNCO.

AWARENESS OF KEY TOURING ROUTES ACROSS COUNTRY & OUTBACK NSW

- Never heard of this route
- Know the name only
- Know a lot about this route but not currently considering driving it
- Know a lot about this route and currently considering driving it
- Have driven this route

NOTE: Not all touring routes across the DNCO region are included in this research. However, these touring routes have the greatest awareness



The DNCO DMP mentioned that a key opportunity would be to refocus touring routes through adopting a stronger experientially-led approach, including the development of contemporary, high-quality content and itineraries. This can be delivered in two key ways:

- Connecting individual experiences, tourism products and events within each strategic theme, including at a local or Network scale; and
- Creating cross-regional, cross-boundary and cross-theme experiences that bring the stories, places and characters of Country and Outback NSW to life.

The Chair mentioned that the NHPC does not receive funding from Destination NSW and operates efficiently within a conservative funding model supported solely by the member organisations. The Chair once again thanked all of the Councils and organisations for providing financial assistance for the promotion of the Newell Highway, which is New South Wales and Australia's premier inland touring route.

Jo Ruffin mentioned that Berrigan Shire Council collect and collate data on the visitor economy including caravan and camping data and this data may not be included in the DNSW or TRA Statistics.

A question was asked if the RMS road counters could differentiate between the different types of vehicles that travelled on the Newell Highway and it was thought that they could and Jonathan would take this on notice.

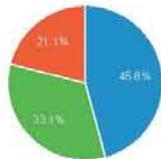
Newell Highway Analytics Report

Apr 1, 2018 - Apr 30, 2018

All Users
100.00% Sessions

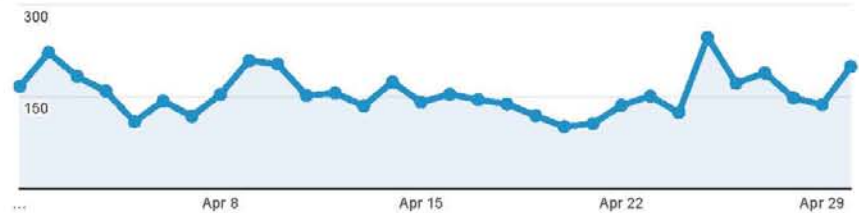
Sessions by Device Category

mobile desktop tablet



Visits (Sessions)

Sessions



Pageviews

12,743

% of Total: 100.00% (12,743)



Visits

4,691

% of Total: 100.00% (4,691)



Visitors

3,712

% of Total: 100.00% (3,712)



Users by Country

Country	Users
Australia	3,622
Azerbaijan	38
United States	13
New Zealand	12
United Kingdom	7

Users by City/Town

Region	Users
New South Wales	1,466
Victoria	1,050
Queensland	918
South Australia	107
Tasmania	67
(not set)	45
Australian Capital Territory	40
Western Australia	24

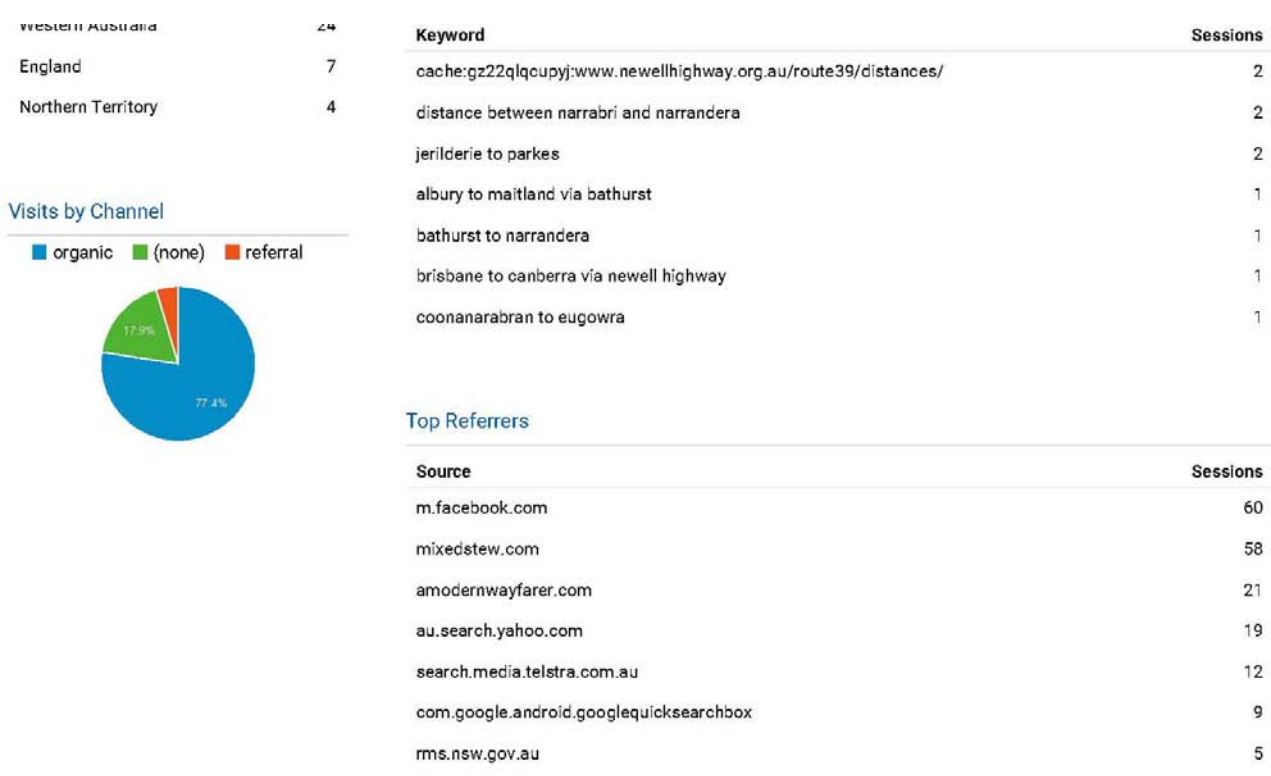
Top Landing Pages

Landing Page	Pageviews	Avg. Time on Page
/route39/distances/	5,232	00:00:56
/route39/	3,389	00:01:23
/time_distance_calculator_route39.php	1,744	00:00:51
/route39/towns/	685	00:01:09
/route39/newell-highway-brochure/	422	00:01:45
/route39/live-traffic/	184	00:01:38
/route39/newell-highway-map/	161	00:01:32
/route39/tour/temora/	96	00:00:06
/route39/category/traffic-updates/	87	00:00:47
/route39/highway-closures/	82	00:01:19

Unique Pageviews by Page

Page	Unique Pageviews
/time_distance_calculator_route39.php	2,637
/route39/distances/	2,447
/route39/	1,363
/route39/newell-highway-brochure/	410
/route39/towns/	379
/route39/live-traffic/	158
/route39/about/	137
/route39/towns/page/2/	113
/route39/newell-highway-map/	103
/route39/towns/page/3/	86

Top Non-Branded Keywords (Configure)



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7. General Business

- The secretary provided an update on the flooding of the Newell Highway and as mentioned at the Gilgandra meeting, the Deputy Premier and Minister Pavey had visited the Bland Shire on separate visits and Cr Lord took the opportunity to discuss the flooding of the Newell Highway and presented a copy of Newell Highway Flood report to the Deputy Premier and Minister Pavey

The Secretary also mentioned that Minister McCormack, Minister Nash, and Minister Chester were planning to visit to the Newell Highway but this was put on hold as a result of the citizenship issues. The Secretary was then informed that The Deputy Prime Minister would be visiting the Newell Highway and he would like the other areas that flooded on the Newell Highway included in the information. This was undertaken and this information has been distributed. The Deputy Prime Minister did not visit the Newell Highway as he was also caught up in the citizenship issues.

In a Bland Shire Council and Plains Water meeting with the current Deputy Prime Minister Michael McCormack MP and The Hon Dr John McVeigh MP, Minister for Regional Development, Territories and Local Government in Canberra on 16 April, Cr Lord took the opportunity to discuss the flooding of the Newell Highway and presented them with a copy of the Newell Highway Flood Report. As a result of this meeting we are working on locking in some dates for a visit to the Newell Highway.

The Secretary, John Zannes and Mick Savage from the Institute of Public Works Engineering Australia NSW have identified a number of organisations capable of preparing a document relating to the flooding of the Newell Highway.

Jo Ruffin mentioned that the information should include the flooding in Victoria.

- Cr Kschenka mentioned that the Cowabbie Creek floods on the Canola Way and asked if the NHTF Committee would support Narrandera Shire Council with a letter of support in their endeavour to have a culvert installed. Jonathan will take this on board and the NHTF Committee will provide a letter of support.

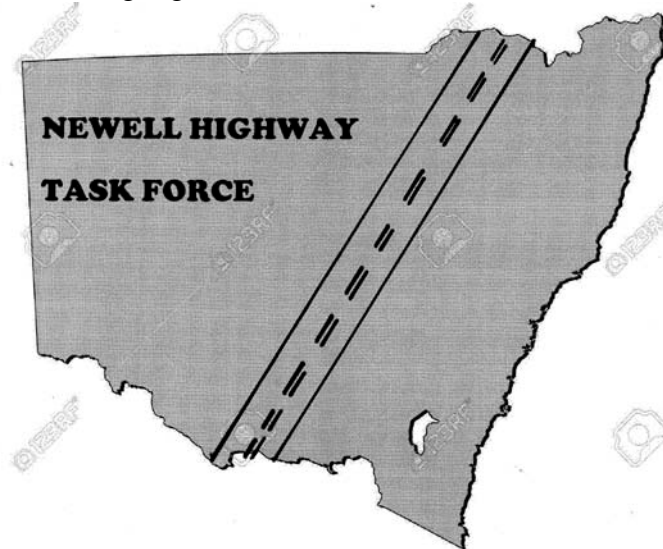
Moved: Cr Neville Kschenka

Seconded: Cr Kevin Morris

All in favour

Carried

- There was a discussion regarding the NSW Governments Future Transport Plans and the NHTF Committee expressed disappointment that the Newell Highway is hardly mentioned at all, yet is NSW third largest freight corridor NSW premier inland touring route.
- Cr Batten mentioned that Gilgandra was being bypassed on Google Maps and upon contacting Google Gilgandra Shire Council managed to get changes made to Google Maps.
- John Morris asked the question as to why the NHTF did have a logo and NHTF Committee agreed that we should have a logo and Cr Keith would take this on board. Following the meeting John Morris sent through the following logo for discussions:



Parkes Shire Council



- Cr Keith inquired if the NRMA is on the NHTF meeting invitation list, which was confirmed that they are and there had been a number of staff changes since Ron Collins left. Cr Keith also mentioned that there is an issue with the quantity of fuel stocks in Australia and fuel security.
- Cr Kschenka missed the discussion regarding road trains on the Newell Highway and asked what the status is? As mentioned earlier Jonathan will take this on notice. Cr Kschenka asked the question on the number and locations of overtaking lanes on the Newell Highway and this outlined in the 2011 RTA / RMS Newell Highway Potential overtaking lanes study.
- Cr Kschenka mentioned the study into the re-activation of the Narrandera-Tocumwal Railway line. Narrandera Shire Council had received \$500,000 from the NSW Government under the Fixing Country Rail funding program to complete a feasibility study and business case for the reactivation of the 180km non-operational Narrandera-Tocumwal Railway Line. Cr Morris mentioned that there is a freight train that travels to Melbourne on a daily basis carrying wines from the Riverina region. In 2017 there were 130,000 twenty-foot-equivalent (TEU) containers carrying produce for export from the Riverina by rail. This included 10,000 containers of red meat, 25,000 of grains, 10,000 of rice, 11,000 of cotton, 12,000 of wine, 2,200 of oil seeds, 2,000 of citrus and 1,200 of nuts.
- Cr Keith mentioned that he attended an Inland Rail supply chain meeting in Canberra which will be followed up by community meetings along the Inland Rail route to support local procurement. Regional committees and Community Consultative committees will be established for NSW Inland Rail projects. Cr Davies mentioned that the ARTC will holding a series of industry briefing over the next coming months including one at Narromine.

8. **Next meeting date and venue**

Coonabarabran on Tuesday 14 August.

9. **The meeting finished at 11:25am**

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Progress Report 2 on the Combined Delivery Program & Operational Plan 2017-2021



Our Leadership - A well run Council acting as the voice of the community

DP10.3 Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Author: Executive Assistant

Introduction

The attached report is the second progress report for implementation of the Combined Delivery Program & Operational Plan 2017 – 2021. It covers the period commencing 1st January 2018 and ending 30th June 2018.

The Integrated Planning and Reporting (IPR) framework for NSW local government was implemented at Bland Shire Council from 1st July 2012. In accordance with the framework this Council reviewed and adopted the Community Strategic Plan and supporting documents in June 2017.

The Delivery Program is a statement of commitment to the community from each newly elected council. In preparing the program, Council is accounting for its stewardship of the community's long-term goals, outlining what it intends to do towards achieving these goals during its term of office and what its priorities will be. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, projects, activities and funding allocations must be directly linked to this Program.

Supporting the Delivery Program is an annual Operational Plan. It spells out the details of the Program – the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

The General Manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

Financial Implications

Nil to this report

Summary




The Delivery Program 2017 – 2021 came into effect from 1st July 2017 and the attached report details the actions, projects, improvements and initiatives that have been undertaken during this period.

Overall it has been a most successful period but there are still many challenges facing council in its endeavours to provide adequate and cost effective services and facilities.

Council's performance against the Actions in the Delivery Program and Operational Plan and the key achievements, programs and projects are internally monitored on a quarterly basis.

Overall performance against the 2017/18 Operational Plan actions are presented in the table below. This revised report format includes action icons for each individual task at the end of each quarter.

These achievements reflect a strong teamwork approach, between the elected representatives, council staff and the community. Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, or fully appreciates, or is fully satisfied with, the extent of progress made.

2017/18 Operational Plan Actions	
as at 30/6/2018	
Total number of actions:	220
 On target	15
 Not progressed	5
 Complete	200

Recommendation:

That the Council receive and note the report on progress for implementation, up to 30th June 2018, of the Combined Delivery Program & Operational Plan 2017 – 2021.



Progress Report 2017/18 – Combined Delivery Program & Operational Plan

July 2018



BLAND SHIRE COUNCIL
west wyalong

Reporting Our Progress

Performance Measures

The Community Strategic Plan is presented within four themes Our People, Our Places, Our Leadership and Our Prosperity. Each of these themes has a number of Delivery Targets and Operational Actions including performance measures to be achieved. Each of the performance measures feed into a series of key performance indicators.

The progress towards the key performance indicators will be reported to the community in line with the election cycle and the End of Term Report.




Monitoring & Reporting

It is important to track and report on our progress in delivering our Community Strategic Plan over the ten year period. Council will report to the community at regular intervals on what has been achieved and the progress towards the performance measures.

All reports will be made available to the community at Council meetings and on Council's website. Council's management team will internally monitor on a quarterly basis the output and actions as detailed in the four year Delivery Program and one year Operational Plan. The outcomes will be formally reported to Council, the Community and staff on at least, a six monthly basis.

Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, fully appreciates, or is fully satisfied with, the extent of progress made. Therefore, there are also qualitative measures included that represent community response.

A community satisfaction survey will be undertaken every four years to gauge whether the community is satisfied with progress and where priorities could or should be assigned to particular areas in the future. The survey will be undertaken in the fourth year of the Council term. .

2017/18 Operational Plan Actions	
as at 30/6/2018	
Total number of actions:	220
 On target	15
 Not progressed	5
 Complete	200






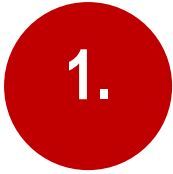
Our People

A Strong, healthy, connected and inclusive community

Our Objectives

1. Ensure health and support services address the needs of the community
2. Partner with organisations to strengthen community health and safety
3. Nurture a strong sense of community and enrich the cultural life of the residents
4. Ensure services are accessible for all residents

2017/18 Operational Plan Actions	
as at 30/6/2018	
Our People – total actions:	69
 On target	1
 Not progressed	1
 Complete	67



Ensure health and support services address the needs of the community

Delivery Program (4 years) 2017 - 2021

Strategy 1.1

Maintain active communication with health and allied health providers

Performance Measure

- Increase in the knowledge disseminated relating to health and allied health services

Operational Plan (1 year) 2017/18

Action	Responsibility
1.1.1 Maintain active relationships and communication with health services, relevant allied health providers and medical practices within the Shire <i>KPI: Quarterly Contact</i>	Director Corporate, Community & Development Services
Progress Update to 30/9/2017 Regular referral meetings conducted and information shared amongst health services within the Shire	On target
Progress Update to 31/12/2017 Regular referral meetings conducted and information shared amongst health services within the Shire	On target
Progress Update to 31/3/2018 Regular referral meetings conducted and information shared amongst health services within the Shire. Session provided to public showcasing services available within community in partnership with local medical and allied health service providers. Information session held at IGA regarding NDIS	On target
Progress Update to 30/6/2018 Alzheimer's Australia Memory Van Visit and Paddy Parnell presentation provided to the community. HACC Centre Open Day. Regular referral meetings conducted and information shared amongst health services within the shire.	Complete
1.1.2 Partner with local health services to implement workshops and provide resources to the community <i>KPI: Quarterly Contact</i>	Community Development Officer
Progress Update to 30/9/2017 Partnered with Seek Fitness in the delivery of a gym safety skills workshop for young people. Utilised resources from the Butterfly Foundation to convey positive body image messages to local youth at Girls Night In event	On target
Progress Update to 31/12/2017 Partnered with MLHD in the delivery of positive mental health education to students at village schools within the shire. Partnered with the Red Cross Blood Bank to bring the Mobile Blood Van to the West Wyalong Community	On target
Progress Update to 31/3/2018 Partnering with Wellways in the promotion of their Suicide Prevention and Mental Health Awareness Roadshow	On target
Progress Update to 30/6/2018 Applied Suicide Intervention Skills Training (ASIST) held in June 2018. Cyber Safety skills session held on 21 June 2018.	Complete



Ensure health and support services address the needs of the community

Delivery Program (4 years) 2017 - 2021

Strategy 1.2

Provide services to the frail, aged, disabled and their carers

Performance Measure

- Increase in the number of Bland Shire residents accessing services for frail, aged and their carers

Operational Plan (1 year) 2017/18

Action

1.2.1 Review existing services to ensure service model is in line with government requirements

KPI: Annual Review

Responsibility

Community Care Coordinator

Progress Update to 30/9/2017	Client services continue to be monitored and reviewed as needed	🟡 On target
Progress Update to 31/12/2017	Client services continue to be monitored and reviewed as needed depending on the services offered	🟡 On target
Progress Update to 31/3/2018	Services and programs continue to be monitored and changes made when/if necessary to ensure they meet funding and government requirements.	🟡 On target
Progress Update to 30/6/2018	Services and programs are continually reviewed and changes made when necessary to meet funding requirements.	✅ Complete
1.2.2 Develop and implement programs to ensure need is being met		
<i>KPI: Annual Review</i>		
Progress Update to 30/9/2017	New programs are being followed up to meet client demand and services are reviewed regularly	🟡 On target
Progress Update to 31/12/2017	The service is open to new ideas from clients and the community about services they need or that may be needed in the community. We are looking at 2 new programs to commence in the New Year after enquiries from the community	🟡 On target
Progress Update to 31/3/2018	The Tech Talk program has commenced and is proving popular since starting. Additional session added to meet demand.	🟡 On target
Progress Update to 30/6/2018	New programs are always looked at to meet client demands and to work with other organisations when possible. Two new programs have commenced this year.	✅ Complete
1.2.3 Network with aged care and disability service providers to strengthen relationships within community		
<i>KPI:</i>		
Progress Update to 30/9/2017	Ongoing, networking continues where possible	🟡 On target

Progress Update to 31/12/2017	This is ongoing and with a very successful 2017 Seniors Expo held in November new relationships were made and others strengthened	🟡 On target
Progress Update to 31/3/2018	Bland Home and Community Care Service along with Intereach held a successful day in March at IGA promoting services available to both aged and people with disabilities. We also provided information for Carers within the community.	🟡 On target
Progress Update to 30/6/2018	We continue to meet with other organisations when needed and encourage organisations to utilise the facility to meet community needs. We are working with Relationships Australia to promote much needed services to Bland Shire residents. We are also working with Councils Community Development office to table a suggested "Wellness hub" this will provide a one stop shop for community members to meet with providers that are available to residents of the Shire. It will help to promote the services and assist access to the community. The suggestion will be tabled at the next Interagency meeting.	🟢 Complete
1.2.4	Provide aged care services to towns and villages in the Shire as the need is identified <i>KPI:</i>	Community Care Coordinator
Progress Update to 30/9/2017	Service continue to be available to all of the Bland Shire residents	🟡 On target
Progress Update to 31/12/2017	We continue to offer services throughout Bland Shire and are willing to look at any services needed in the community	🟡 On target
Progress Update to 31/3/2018	Bland Home and Community Care Service offers services to residents of Bland Shire, we currently provide services in many of the smaller villages. Services provided within Bland Shire are needs based.	🟡 On target
Progress Update to 30/6/2018	Services continue to be provided to villages within the shire.	🟢 Complete
1.2.5	Undertake a service survey for Aged Care Services <i>KPI: Annual service survey undertaken</i>	Community Care Coordinator
Progress Update to 30/9/2017	Annual Survey will go out at the end of November	🟡 On target
Progress Update to 31/12/2017	Survey has gone out with the December newsletter	🟢 Complete
Progress Update to 31/3/2018	Survey completed with December newsletter.	🟢 Complete
Progress Update to 30/6/2018	Survey completed with December newsletter.	🟢 Complete

2.

Partner with organisations to strengthen community health and safety

Delivery Program (4 years) 2017 - 2021

Strategy 2.1

Develop and support community partnerships to increase a sense of safety and wellbeing within the community

Performance Measure

- Increased number of opportunities to provide information to the community

Operational Plan (1 year) 2017/18

Action		Responsibility
2.1.1	Provide education programs on road safety, in line with RMS funding <i>KPI: Two programs per year</i>	Road Safety Officer
Progress Update to 30/9/2017	Conducted 1st of 2 GLS Programs and the Stepping On Program	✔ Complete
Progress Update to 31/12/2017	Conducted Speed Program, Child Restraints Program and Stepping On Program	✔ Complete
Progress Update to 31/3/2018	Conducted 2 nd of 2 GLS Programs, Completed Safety Around Schools Program information for REROC.	✔ Complete
Progress Update to 30/6/2018	Completed for this reporting period	✔ Complete
2.1.2	Remove offensive graffiti from Council infrastructure as a matter of priority <i>KPI: Removed within two days</i>	Coordinator Urban
Progress Update to 30/9/2017	Offensive graffiti removed within 2 days of reporting. Other instances prioritised based on location and sensitivity	🟡 On target
Progress Update to 31/12/2017	Instances have occurred and been attended to in Barnado Park, Lions Park and Herridge Park during this period	🟡 On target
Progress Update to 31/3/2018	Offensive graffiti removed within 2 days of reporting. Other instances prioritised based on location and sensitivity	🟡 On target
Progress Update to 30/6/2018	Offensive graffiti removed within 2 days of reporting. Other instances prioritised based on location and sensitivity	✔ Complete
2.1.3	Provide work health & safety and risk management information for volunteers and contractors <i>KPI: Update information annually</i>	Contract Compliance & WHS Officer
Progress Update to 30/9/2017	New contractor data base launched	🟡 On target
Progress Update to 31/12/2017	Inductions held and Contractor Public Liability, Workers Comp and other insurance details are updated annually as they fall due	🟡 On target

Progress Update to 31/3/2018	Contractor database completed	🟡 On target
Progress Update to 30/6/2018	Ongoing and progressively updated as required	✅ Complete
2.1.4	Support and promote young driver educational programs <i>KPI: Two programs per year</i>	Community Development Officer
Progress Update to 30/9/2017	NRMA Safer Driving lessons held on 26 September 2017	🟡 On target
Progress Update to 31/12/2017	Successful programs held in July and September. Program will be held in April 2018	✅ Complete
Progress Update to 31/3/2018	Program scheduled for April 2018.	🟡 On target
Progress Update to 30/6/2018	Successful program held in April 2018 with both Safer Driver Program and lessons scheduled for July 2018.	✅ Complete
2.1.5	Continue partnership with NSW Food Authority and continue to promote the Scores on Doors program <i>KPI:</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Partnership has continued in 2017/2018	🟡 On target
Progress Update to 31/12/2017	Partnership is continuing	🟡 On target
Progress Update to 31/3/2018	Partnership is continuing.	🟡 On target
Progress Update to 30/6/2018	Council participated in the NSW Food Authority Partnership during 2017/2018	✅ Complete
2.1.6	Inspect all High and Medium Risk Food Premises <i>KPI: Yearly Inspections</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Inspection program to start later in the year	🟡 On target
Progress Update to 31/12/2017	Inspections will commence in January 2018	🟡 On target
Progress Update to 31/3/2018	Inspections program is underway	🟡 On target
Progress Update to 30/6/2018	All high and medium risk food premises inspected during 2017/2018	✅ Complete
2.1.7	Continue partnership with NSW Public Health <i>KPI:</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Partnership has continued in 2017/2018	🟡 On target
Progress Update to 31/12/2017	Partnership is continuing	🟡 On target
Progress Update to 31/3/2018	Partnership is continuing	🟡 On target
Progress Update to 30/6/2018	Council continued to work with NSW Public Health during 2017/2018	✅ Complete

2.1.8	Inspect all Skin Penetration Premises and Mortuaries <i>KPI: Yearly Inspections</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Inspection program to start later in the year	🟡 On target
Progress Update to 31/12/2017	Inspection program will commence early in 2018	🟡 On target
Progress Update to 31/3/2018	Inspection program has commenced.	🟡 On target
Progress Update to 30/6/2018	Inspections carried out as required by NSW Public Health	✅ Complete
2.1.9	Implement Councils on site waste management systems inspection program <i>KPI: Ungarie (non-sewered area), Tallimba, Barmedman (non-sewered area), Mirrool, Weethalle, Rural Properties, non-sewered parts of Wyalong and West Wyalong</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Program is currently being reviewed	🟡 On target
Progress Update to 31/12/2017	Policy has been reviewed with proposed amendments to be presented to Council in March 2018	🟡 On target
Progress Update to 31/3/2018	The Bland DCP 2012 is currently being reviewed which will have implications on the onsite waste management system policy. It is expected that the relevant chapter of the DCP will be finalised prior to the end of the financial year.	🟡 On target
Progress Update to 30/6/2018	The onsite waste water management policy was reviewed and will be included in the draft DCP.	✅ Complete
2.1.10	Promote the continued use of online training program for Food Safety and Responsible Dog Ownership <i>KPI: Social media, Council notices and community noticeboard twice per year</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	The Online Food Safety Training Program continues to be available online. The Responsible Dog Ownership program is no longer available	🟡 On target
Progress Update to 31/12/2017	The Online Food Safety Training Program continues to be available online. The Responsible Dog Ownership program is no longer available	🟡 On target
Progress Update to 31/3/2018	The Online Food Safety Program has been promoted on community noticeboards and on social media.	🟡 On target
Progress Update to 30/6/2018	The Online Food Safety Program was available during the reporting period	✅ Complete
2.1.11	Promote Mental Health month <i>KPI: Support and conduct one event per year</i>	Community Development Officer
Progress Update to 30/9/2017	Plans in place to hold Mental Health Month events at village schools	🟡 On target
Progress Update to 31/12/2017	Mental Health Month events held at Weethalle, Ungarie, Naradhan and Tallimba schools	✅ Complete
Progress Update to 31/3/2018	A mental health focused event will be held in October 2018 to coincide with Mental Health Month 2018.	🟡 On target
Progress Update to 30/6/2018	Applied Suicide Intervention Skills Training (ASIST) held on 20 and 21 June 2018 with 15 residents from right across the shire attending.	✅ Complete

2.1.12	Implement and monitor Council's swimming pool inspection program policy <i>KPI: Undertake every three years – 2017 & 2020</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Inspections are undertaken as per the swimming pool inspection program	🟡 On target
Progress Update to 31/12/2017	Inspections are undertaken as per the swimming pool inspection program	🟡 On target
Progress Update to 31/3/2018	Inspections are undertaken as per the swimming pool inspection program.	🟡 On target
Progress Update to 30/6/2018	Inspection program for 2017/2018 completed	✅ Complete
2.1.13	Provide information on Access Standards <i>KPI: As required</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Provided when requested	🟡 On target
Progress Update to 31/12/2017	Provided when requested	🟡 On target
Progress Update to 31/3/2018	Provided when requested	🟡 On target
Progress Update to 30/6/2018	Information provided when requested.	✅ Complete

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.1

Develop and support a strong sense of community, providing advice and support to community groups

Performance Measure

- Increase in the number of workshops, events and grant applications applied for

Operational Plan (1 year) 2017/18

Action

Responsibility

3.1.1 Actively work for the community to identify additional funding to achieve community goals by promoting and assisting with external grant applications **Community Relations Officer**

KPI: Assisting four community groups each year

Progress Update to 30/9/2017 Funding secured for various groups including Ungarie RSL sub branch, Weethalle Whistlestop and Wyalong Art Group 🟡 On target

Progress Update to 31/12/2017 Funding secured for Ungarie Advancement Group (The Big Footy). Defibrillator application lodged on behalf of three local sporting organisations 🟡 On target

Progress Update to 31/3/2018 Meetings held with various community groups to prepare applications under the Stronger Country Communities Fund. 🟡 On target

Progress Update to 30/6/2018 Round two applications under the Stronger Country Communities Fund (SCCF) lodged on behalf of various community groups. Meeting with Wyalong Motorsports Club and further grant application assistance provided to Weethalle Recreation Committee and West Wyalong Horse Sports and Rodeo Association. ✅ Complete

3.1.2 Investigate new initiatives to promote and engage volunteers and seek to strengthen relationships **Community Development Officer**

KPI: One volunteer event/workshop per year

Progress Update to 30/9/2017 Investigations into new technologies to engage volunteers continuing including continued partnership with REROC on the Take Charge and Volunteer Program 🟡 On target

Progress Update to 31/12/2017 Investigations continuing 🟡 On target

Progress Update to 31/3/2018 Investigations in this area are ongoing. 🟡 On target

Progress Update to 30/6/2018 Council is investigating the idea of involving youth in the development of a youth specific volunteer initiative. ✅ Complete

3.1.3 Recognise and celebrate volunteers for National Volunteer Week **Community Development Officer**

KPI: Hold one event per year

Progress Update to 30/9/2017 Volunteer Appreciation Movie at Midday held in August 2017 with 45 people attending 🟡 On target

Progress Update to 31/12/2017	Action complete	✔ Complete
Progress Update to 31/3/2018	An event or initiative is planned to recognise and celebrate the contribution of volunteers within our community.	🟡 On target
Progress Update to 30/6/2018	Successful volunteer appreciation event held in August 2017. Activities planned to celebrate local volunteers later in the future.	✔ Complete
3.1.4	Facilitate Community Reference Group and report to Manex <i>KPI: Call for agenda items at least five times a year</i>	Community Relations Officer
Progress Update to 30/9/2017	Agenda items called and meetings held in July and September	🟡 On target
Progress Update to 31/12/2017	Agenda items called and meeting held in November	🟡 On target
Progress Update to 31/3/2018	Successful March meeting and minutes provided to Manex	🟡 On target
Progress Update to 30/6/2018	Successful May meeting held and minutes provided to Manex	✔ Complete
3.1.5	Administer Council's Strengthening Communities Grant programs <i>KPI: 100% applications considered</i>	Community Relations Officer
Progress Update to 30/9/2017	All applications processed and presented to Council for consideration	🟡 On target
Progress Update to 31/12/2017	All applications processed and presented to Council for consideration	🟡 On target
Progress Update to 31/3/2018	All applications processed and presented to Council for consideration	🟡 On target
Progress Update to 30/6/2018	Strengthening Communities Fund fully expended for 2017-18	✔ Complete
3.1.6	Monitor the Bland Shire Ambassador Program <i>KPI: Review ambassadors annually</i>	Community Relations Officer
Progress Update to 30/9/2017	Ongoing	🟡 On target
Progress Update to 31/12/2017	Program reviewed in December and new Ambassador appointment put forward	🟡 On target
Progress Update to 31/3/2018	Mal Carnegie appointed as a Bland Shire Ambassador on Australia Day	🟡 On target
Progress Update to 30/6/2018	Ongoing	✔ Complete
3.1.7	Facilitate and support groups that build skills and social inclusion including workshops/presentations <i>KPI: Two workshops per year</i>	Community Development Officer
Progress Update to 30/9/2017	NRMA Safer Driving lessons held in September and October 2017. Assistance provided to the Wyalong Art Group in the acquisition of Incorporation Status for the Group	🟡 On target
Progress Update to 31/12/2017	Youth and Senior CWA Cooking classes held during October/November 2017	🟡 On target
Progress Update to 31/3/2018	Applied Suicide Intervention Skills Training (ASIST) is scheduled for June 2018.	🟡 On target

Progress Update to 30/6/2018	Applied Suicide Intervention Skills Training (ASIST) Training held on 20 and 21 June with community members from right across the shire attending.	✔ Complete
3.1.8	Apply for external grant funding to implement Tourism and Business programs and projects <i>KPI: Two grant applications per year</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017	This task is undertaken on a regular ongoing basis and when and where appropriate. The majority of the funding programs have changed in that the grants require matched funds and preference is given to those applicants who are able to provide greater amounts. There is also a greater preference for the projects to benefit more than one LGA and have a BCR of greater than one. Bland Shire Council was successful in obtaining a Murray Darling Basin Grant, Back to Business Grant and Future Towns Program Grant	🟡 On target
Progress Update to 31/12/2017	This task is undertaken on a regular ongoing basis and when and where appropriate. The majority of the funding programs have changed in that the grants require matched funds and preference is given to those applicants who are able to provide greater amounts. There is also a greater preference for the projects to benefit more than one LGA and have a BCR of greater than one. Bland Shire Council was successful in obtaining a Murray Darling Basin Grant, Back to Business Grant and Future Towns Program Grant	🟡 On target
Progress Update to 31/3/2018	This task is undertaken on a regular ongoing basis and when and where appropriate. The majority of the funding programs have changed in that the grants require matched funds and preference is given to those applicants who are able to provide greater amounts. There is also a greater preference for the projects to benefit more than one LGA and have a Benefit Cost Ratio (BCR) of greater than one. There is also a requirement that for tourism grants that the increase in visitor numbers must be from interstate or international visitors.	🟡 On target
Progress Update to 30/6/2018	This task is undertaken on a regular ongoing basis and when and where appropriate. The majority of the funding programs have changed in that the grants require matched funds and preference is given to those applicants who are able to provide greater amounts. There is also a greater preference for the projects to benefit more than one LGA and have a Benefit Cost Ratio (BCR) of greater than one. There is also a requirement that for tourism grants that the increase in visitor numbers must be from interstate or international visitors.	✔ Complete

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.2

Provide cultural activities and community programs that foster social development and community wellbeing

Performance Measure

- Number of residents satisfied with range and quality of cultural events

Operational Plan (1 year) 2017/18

Action		Responsibility
3.2.1	Continue membership and participation with Eastern Riverina Arts Inc <i>KPI: Annual Membership</i>	Community Relations Officer
Progress Update to 30/9/2017	Membership continued	🟡 On target
Progress Update to 31/12/2017	Membership continued	🟡 On target
Progress Update to 31/3/2018	Membership continued	🟡 On target
Progress Update to 30/6/2018	Complete	✅ Complete
3.2.2	Facilitate visiting artist/exhibition/performance <i>KPI: One annually</i>	Community Relations Officer
Progress Update to 30/9/2017	Expressions of interest lodged for Co-Opera, Astronomy workshop and performance, ongoing discussions with Eastern Riverina Arts	🟡 On target
Progress Update to 31/12/2017	Expressions of interest lodged for Co-Opera, Astronomy workshop and performance, ongoing discussions with Eastern Riverina Arts	🟡 On target
Progress Update to 31/3/2018	Partnered with Eastern Riverina Arts to book Trash Alchemy youth performance. Faulty Towers dining experience booked for 2019.	🟡 On target
Progress Update to 30/6/2018	Partnered with Eastern Riverina Arts to book Trash Alchemy youth performance. Faulty Towers dining experience booked for 2019.	✅ Complete
3.2.3	Facilitate Cultural Development Grant <i>KPI: 100% grants applications considered</i>	Community Relations Officer
Progress Update to 30/9/2017	Cultural grants considered within the Strengthening Communities program	🟡 On target
Progress Update to 31/12/2017	Cultural grants considered within the Strengthening Communities program	🟡 On target
Progress Update to 31/3/2018	Cultural grants considered within the Strengthening Communities program	🟡 On target

Progress Update to 30/6/2018	Cultural grants considered within the Strengthening Communities program	✔ Complete
3.2.4	Present an inclusive community event in the villages each year <i>KPI: One free event in each village annually</i>	Community Relations Officer
Progress Update to 30/9/2017	Opening of the Weethalle Silos attracted more than 500 people	🟡 On target
Progress Update to 31/12/2017	Community event planned for Ungarie to celebrate The Big Football	🟡 On target
Progress Update to 31/3/2018	Unveiling of the Big Football in Ungarie attracted 2000 people.	🟡 On target
Progress Update to 30/6/2018	Hugely successful events held in Ungarie and Weethalle.	✔ Complete

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.3

Support and strengthen our indigenous culture and history

Performance Measure

- Increased number of engagement opportunities

Operational Plan (1 year) 2017/18

Action	Responsibility
3.3.1 Contribute to the positive working relationship with the Local Aboriginal Lands Council <i>KPI: Meet with WWLALC at least annually</i>	General Manager
Progress Update to 30/9/2017 Meeting held with WWLALC on 27/7/2017	🟡 On target
Progress Update to 31/12/2017 Meeting held with representatives from WWLALC and Evolution Mining on 24/11/2017	🟡 On target
Progress Update to 31/3/2018 No meetings held during this period	🟡 On target
Progress Update to 30/6/2018 Meeting held with WWLALC on 4.5.18 to discuss various land claim matters.	🟢 Complete
3.3.2 Continue to support and participate in a range of networks and initiatives that target the Aboriginal community <i>KPI: Meet with WWLALC at least bi-annually</i>	General Manager
Progress Update to 30/9/2017 Council continues to fly the Aboriginal Flag on days of significance	🟡 On target
Progress Update to 31/12/2017 Approach made to WWLALC to conduct a Welcome to Country during the 2018 community Australia Day event	🟡 On target
Progress Update to 31/3/2018 Negotiations underway regarding a number of land claims affecting BSC	🟡 On target
Progress Update to 30/6/2018 Meeting held with WWLALC on 4.5.18 to discuss various land claim matters.	🟢 Complete
3.3.3 Fly the Aboriginal Flag at Council on days of Aboriginal significance including National Reconciliation Week, NAIDOC Week and other special occasions and events where it is deemed appropriate, including the anniversary of the Apology <i>KPI: Flag flown on days of Aboriginal significance (weather permitting)</i>	Community Relations Officer
Progress Update to 30/9/2017 Flag flown during NAIDOC Week	🟡 On target
Progress Update to 31/12/2017 Ongoing	🟡 On target

Progress Ongoing
Update to
31/3/2018

🟡 On target

Progress Ongoing
Update to
30/6/2018

✅ Complete

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.4

Foster a community learning culture optimising our physical and virtual spaces

Performance Measure

- Increase number of community members accessing and utilising our library services

Operational Plan (1 year) 2017/18

Action		Responsibility
3.4.1	Continue to promote the library as a community hub being utilised by all community members <i>KPI: 5% increase in members, 5% increase library visits</i>	Library Services Officer
Progress Update to 30/9/2017	Day Book Club (held monthly), Knit and Knatter (held fortnightly), Needles and Thread (now meets with Knit and Knatter), Pals of the Pen Writers Group (held fortnightly), Storytime for preschool-aged children (held weekly during school term), Family Day Care Storytime (held monthly), Baby Bounce for babies 12 months and younger (held fortnightly during school term), Preschool / Day Care visits (at least 4 per school term), various school group visits throughout the school year, regular visits by community groups eg. HACC ladies. 50 new member registrations.	🟡 On target
Progress Update to 31/12/2017	As previous. Exhibited at Aged Care Expo --presentation also given by SLO. Continuation of pop-up library at Holland Park Pool during swimming season. 48 new member registrations.	🟡 On target
Progress Update to 31/3/2018	As previous. Library talk presented to CWA Kikoira Branch. Promotion of Library Bingo (RRL initiative). Little Wattle Day Care visit. 48 new member registrations.	🟡 On target
Progress Update to 30/6/2018	As previous. Continuous promotion of Library Bingo. Celebrated Library and Information Week 21 – 27 May 2018. Biggest Morning Tea held in support of Cancer Council NSW. Hosted a Mothers Group Talk (guest speaker, occupational therapist Brooke Maslin). Ungarie Preschool visit. 53 new member registrations.	🟢 Complete
3.4.2	Foster lifelong learning through the provision of community programs <i>KPI: Six programs per year</i>	Library Services Officer
Progress Update to 30/9/2017	Children's Book Week (19-26 August 2017) Program included a competition encompassing all schools, including home schooled families within the Bland Shire. Approximately 500 students visited the library during Book Week to participate in a variety of organised activities based around the annual theme and the CBCA Awards shortlist. Author John Heffernan visited 11-15 September 2017 with 9 schools and approximately 800 students participating in the event.	🟡 On target

Progress Update to 31/12/2017	Hosted two senior West Wyalong High School students with special needs for a term in support of the school's volunteer work placement program. Launched Summer Reading Club for children aged 5 – 16 years. Held an after-school Christmas craft program. Food for Fines and Gift Giving Tree Campaigns – held in support of the St Vincent de Paul Society's annual Christmas Appeal. Bernard Caleo booked for annual Author Visit to be held in September 2018. Author Kim Hodges booked to be a guest speaker in July 2018.	🟡 On target
Progress Update to 31/3/2018	Cowal Partnering Program grant application submitted for funding to assist with increasing costs re the library's annual author visit and Summer Reading Club program. Registered for Be Connected (government initiative supporting older Australian to improve their digital literacy - replaces Broadband for Seniors). Be connected provides a broad range of online training and resources to help with learning basic digital skills. Continue to host a Year 12 special needs student as part of the West Wyalong High School's volunteer work placement program. The student attends the library 1.5 hours every Tuesday during school term. In addition to this, the library hosts a roster of Year 10 and 11 students every Thursday morning during school term. The students assist with Storytime.	🟡 On target
Progress Update to 30/6/2018	Received \$7000 from Cowal Partnering Program. Be Connected grant application submitted for funding to support training for Seniors to gain digital skills. Program held during Law Week for Year 11 students currently studying Legal Studies. The program included a variety of practical law related activities and a talk by local police officer Kathryn Carey. National Simultaneous Storytime held to promote reading and literacy among young people. Author Talk (Noel Braun) held as part of Men's Health Week. The focus of Noel's talk was his wife's suicide which inspired him to travel and write books.	✅ Complete
3.4.3	Ensure Library content and services are available to the community in various platforms <i>KPI: Usage increase of 5%</i>	Library Services Officer
Progress Update to 30/9/2017	Housebound service – the library continues to provide library material including portable devices (eg. daisy players) to patrons unable to physically visit the library due to age related frailty or disability. Book Deposit Station's continue to be available at Barmedman and Weethalle -- recent inspection of facilities undertaken to ensure guidelines are being met (for the benefit of residents). Library continues to promote / market its onsite collection, online resources, mobile apps, programs and services to the school community and community at large via website, social media, handouts, community noticeboard and public notices, newsletters, various group visits to the library and community events.	🟡 On target
Progress Update to 31/12/2017	As previous	🟡 On target
Progress Update to 31/3/2018	As previous. Investigated venue for book deposit station at Ungarie. New owners of cafe had expressed interest, but subsequently declined.	🟡 On target
Progress Update to 30/6/2018	As previous	✅ Complete

4.

Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.1

Facilitate Council events to build social capital and a sense of belonging within the community

Performance Measure

- All KPI's met or exceeded each year

Operational Plan (1 year) 2017/18

Action	Responsibility
4.1.1 Coordinate Council events and awards programs throughout the community <i>KPI: Events held throughout the Shire</i>	Community Relations Officer
Progress Update to 30/9/2017: Opening of Weethalle Silos, Local Government Week	🟡 On target
Progress Update to 31/12/2017: Call for nominations for Australia Day awards	🟡 On target
Progress Update to 31/3/2018: Successful Australia Day awards ceremony held in Barnado Park	🟡 On target
Progress Update to 30/6/2018: Successful Australia Day awards ceremony held in Barnado Park	✅ Complete
4.1.2 Coordinate annual Australia Day Celebrations <i>KPI: Annual event</i>	Community Relations Officer
Progress Update to 30/9/2017: Nominations called	🟡 On target
Progress Update to 31/12/2017: Nominations called and Australia Day Committee meeting held in December 2017	🟡 On target
Progress Update to 31/3/2018: Well attended Australia Day celebrations held in West Wyalong and villages.	🟡 On target
Progress Update to 30/6/2018: Well attended Australia Day celebrations held in West Wyalong and villages.	✅ Complete
4.1.3 Coordinate Youth Week Activities <i>KPI: Annual event</i>	Community Development Officer
Progress Update to 30/9/2017: Plans in place to hold Youth Week celebrations in April 2018	🟡 On target
Progress Update to 31/12/2017: Celebrations to be held in April 2018	🟡 On target
Progress Update to 31/3/2018: Youth Week activities scheduled for April 2018 include a PCYC Disco, a 3D Printing Workshop and a Street Art Workshop with plans to complete a mural at the West Wyalong Skate Park.	🟡 On target

Progress Update to 30/6/2018	Successful Youth week program held in April 2018 as outlined above.	✔ Complete
4.1.4	Coordinate Aged Care Expo <i>KPI: Bi-annual – 2017 & 2019</i>	Community Care Coordinator
Progress Update to 30/9/2017	Invitations have gone out and advertising has started	🟡 On target
Progress Update to 31/12/2017	Aged care Expo was held in Nov 2017, it was a very successful day for both providers and community members. We had many providers attend from out of town to show what they could offer the community. Clients also benefited from the day with many getting information and some being able to organise services on the day. A list of those attending this year will be placed on file for the next event in 2019	🟡 On target
Progress Update to 31/3/2018	List of providers for the next event is underway.	🟡 On target
Progress Update to 30/6/2018	List of providers is growing and will continue to be updated.	✔ Complete
4.1.5	Coordinate Seniors Weeks Activities <i>KPI: Annual event</i>	Community Care Coordinator
Progress Update to 30/9/2017	Grant application submitted for funding for Seniors Week 2018	🟡 On target
Progress Update to 31/12/2017	Planning of events to start in the New Year	🟡 On target
Progress Update to 31/3/2018	Seniors Festivities advertising completed and events started. A great program was put together with events of interest to many community members. Community members from the villages were also included in the program.	🟡 On target
Progress Update to 30/6/2018	Complete	✔ Complete
4.1.6	Coordinate Community Expo/Event <i>KPI: Bi-annual – 2017 & 2019</i>	Children's Services Coordinator
Progress Update to 30/9/2017	2017 event complete. Next event scheduled for 2019	🟡 On target
Progress Update to 31/12/2017	2017 event complete. Next event scheduled for 2019	🟡 On target
Progress Update to 31/3/2018	Next event scheduled for 2019	🟡 On target
Progress Update to 30/6/2018	Next event scheduled for 2019	🟡 On target
4.1.7	Conduct Library school holiday activities <i>KPI: Three times per year</i>	Library Services Officer
Progress Update to 30/9/2017	School holiday program conducted in July 2017 included making pom-pom puppies; cooking party pretzels; learn to knit; and silly sand art. School holiday program held in September 2017 included making terrariums.	🟡 On target
Progress Update to 31/12/2017	Dragsters (presented by RRL) held in October as part of the September 2017 school holiday program.	🟡 On target

Progress Update to 31/3/2018	Summer Reading Club program (for school children aged 5 - 16 years) -- various activities conducted over January school holiday period. SRC Finale Party and Presentation held in February 2018.	🟡 On target
Progress Update to 30/6/2018	School holiday program conducted in April 2018 included a Lego construction / challenge activity; "no-bake" cooking class; and Weird Science – easy fun science experiments for kids. Crocodile Encounters has been booked for the September / October 2018 school holidays.	✅ Complete
4.1.8	Conduct school holiday activities <i>KPI: Three times per year</i>	Community Development Officer
Progress Update to 30/9/2017	Holiday activities held in July 2017 included the Seek Fitness gym 'how to' session, the Girls Night In event, NRMA Driving lessons and the Griffith Movie and Bowling Excursion. Activities held in September included NRMA Driving lessons	🟡 On target
Progress Update to 31/12/2017	Holiday activities held in October 2017 included the Scooter workshop with Pro Rider Spencer Chermiside and a movie and bowling excursion	🟡 On target
Progress Update to 31/3/2018	Holiday activities planned for April 2018 include NRMA Driving lessons, A PCYC Disco a 3D Printing Workshop and a Street Art Workshop.	🟡 On target
Progress Update to 30/6/2018	Successful April program held. Holiday activities planned for July 2018 include Selwyn learn to Ski trip, NRMA Driving Program and lessons and a Girls Night In event focusing on skincare, makeup, healthy foods and exercise.	✅ Complete
4.1.9	Conduct Vacation Care program <i>KPI: 32 days per year</i>	Children's Services Coordinator
Progress Update to 30/9/2017	Ongoing	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target
Progress Update to 31/3/2018	January program held	🟡 On target
Progress Update to 30/6/2018	April program held	✅ Complete
4.1.10	Facilitate Bland Shire Interagency meetings <i>KPI: Twice per year</i>	Community Development Officer
Progress Update to 30/9/2017	Interagency Meeting held August 2017	✅ Complete
Progress Update to 31/12/2017	Interagency meeting held November 2017	✅ Complete
Progress Update to 31/3/2018	Interagency Meeting held February 2018.	✅ Complete
Progress Update to 30/6/2018	Interagency Meeting scheduled for July 2018.	✅ Complete

4.

Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.2

Provide quality, accredited and affordable Education and care services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit Vacation Care and Toy Library services)

Performance Measure

- Increase in community members who are accessing or satisfied with our education and care services
- All licensing requirements met across all services

Operational Plan (1 year) 2017/18

Action		Responsibility
4.2.1	Undertake a service survey for Bland Shire Council Children's Services <i>KPI: Annual service survey undertaken</i>	Children's Services Coordinator
Progress Update to 30/9/2017	Completed for FDC & Preschool	✔ Complete
Progress Update to 31/12/2017	Completed for Ungarie Preschool	✔ Complete
Progress Update to 31/3/2018	completed	✔ Complete
Progress Update to 30/6/2018	completed	✔ Complete
4.2.2	Implement and update annual Quality Improvement Plans – All Children's Services areas <i>KPI: Annually</i>	Children's Services Coordinator
Progress Update to 30/9/2017	Updated in January of each year	🟡 On target
Progress Update to 31/12/2017	Scheduled for January 2018	🟡 On target
Progress Update to 31/3/2018	Drafts completed	🟡 On target
Progress Update to 30/6/2018	completed	✔ Complete
4.2.3	Meet licensing, regulation and quality standards as set by state and federal government – All Children's Services areas <i>KPI: Every three years: FDC (2016 & 2019), Preschool (2016 & 2019), Vacation Care (2018)</i>	Children's Services Coordinator
Progress Update to 30/9/2017	Dept. Ed. has not set dates for A&R visit	🟡 On target

Progress Update to 31/12/2017	Dept. Ed. has not set dates for A&R visit	🟡 On target
Progress Update to 31/3/2018	Dept. Ed. has not set dates for A&R visit	🟡 On target
Progress Update to 30/6/2018	Dept. of Ed. has not set dates for A&R visits. Services are prepared for notification	✅ Complete
4.2.4	Review and update all service policy and procedures as required – All Children’s Services areas <i>KPI: 33% reviewed annually</i>	Children’s Services Coordinator
Progress Update to 30/9/2017	4 Policies under review	🟡 On target
Progress Update to 31/12/2017	4 policies reviewed and finalised	🟡 On target
Progress Update to 31/3/2018	ongoing	🟡 On target
Progress Update to 30/6/2018	completed	✅ Complete
4.2.5	Undertake toy library stock take <i>KPI: Annually</i>	Children’s Services Coordinator
Progress Update to 30/9/2017	Due in January 2018	🟡 On target
Progress Update to 31/12/2017	Scheduled for January 2018	🟡 On target
Progress Update to 31/3/2018	completed	✅ Complete
Progress Update to 30/6/2018	completed	✅ Complete
4.2.6	Provide access to Toy Library resources to residents via Mobile Resource Unit Playgroups, Family Day Care and ITAV Sessions <i>KPI: Minimum 10 opportunities each year</i>	Children’s Services Coordinator
Progress Update to 30/9/2017	Ongoing via ITAV 10 visits & FDC 5 visits and Mobile 10 visits	🟡 On target
Progress Update to 31/12/2017	Ongoing via ITAV 10 visits & FDC 5 visits and mobile 10 visits	🟡 On target
Progress Update to 31/3/2018	Ongoing via ITAV 10 visits & FDC 5 visits and Mobile 10 visits	🟡 On target
Progress Update to 30/6/2018	Toy Library resources available to residents via Mobile Resource Unit playgroups, Family Day Care and ITAV Sessions, utilised by shire residents	✅ Complete

4.

Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.3

Actively engage with the community and promote open communication

Performance Measure

- Increase in number of community members accessing Council information

Operational Plan (1 year) 2017/18

Action		Responsibility
4.3.1	Establish and maintain a relevant online presence by ensuring that Council's website is engaging, up to date and rich in content <i>KPI: Annual review of content</i>	Community Relations Officer
Progress Update to 30/9/2017	Content reviewed and updated	🟡 On target
Progress Update to 31/12/2017	New home page design implemented	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✅ Complete
4.3.2	Publish a Community Newsletter <i>KPI: Four times per year</i>	Community Relations Officer
Progress Update to 30/9/2017	Not progressed at this stage due to rising postage costs and community feedback	❌ Not progressed
Progress Update to 31/12/2017	Not progressed at this stage due to rising postage costs and community feedback	❌ Not progressed
Progress Update to 31/3/2018	Council information and promotion is targeted at specific interest groups and communities to maximise value. Newsletter not progressed due to rising postage costs and community feedback.	❌ Not progressed
Progress Update to 30/6/2018	Council information and promotion is targeted at specific interest groups and communities to maximise value. Newsletter not progressed due to rising postage costs and community feedback.	❌ Not progressed
4.3.3	Coordinate Council notices page in the West Wyalong Advocate <i>KPI: 45 notices per year</i>	Community Relations Officer
Progress Update to 30/9/2017	Ongoing	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target

Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✅ Complete
4.3.4	Update the community noticeboard in West Wyalong <i>KPI: Weekly</i>	Community Relations Officer
Progress Update to 30/9/2017	Updated weekly	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✅ Complete
4.3.5	Produce mail outs/flyers promoting Council programs, events and initiatives <i>KPI: Six per year</i>	Community Relations Officer
Progress Update to 30/9/2017	Flyers produced and distributed through relevant channels for all Council programs and events	🟡 On target
Progress Update to 31/12/2017	Flyers produced and distributed through relevant channels for all Council programs and events	🟡 On target
Progress Update to 31/3/2018	In place of newsletter, Flyers produced and distributed through relevant channels for all Council programs and events in targeted communities	🟡 On target
Progress Update to 30/6/2018	Flyers distributed for various events	✅ Complete
4.3.6	Maintain and promote community email list <i>KPI: Quarterly update</i>	Community Relations Officer
Progress Update to 30/9/2017	Ongoing	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✅ Complete
4.3.7	Produce media releases to inform the community about Council updates, programs, events and initiatives <i>KPI: 20 media releases per year</i>	Community Relations Officer
Progress Update to 30/9/2017	Media releases issued regularly	🟡 On target
Progress Update to 31/12/2017	Media releases issued regularly	🟡 On target
Progress Update to 31/3/2018	Media releases issued regularly	🟡 On target

Progress Update to 30/6/2018	.Media releases issued regularly	✔ Complete
4.3.8	Showcase Council services and role in the community <i>KPI: Celebrate Local Government Week, Promote services at the West Wyalong Show</i>	Community Relations Officer
Progress Update to 30/9/2017	Local Government Week celebrated with interactive presentation at Ungarie School and Movie at Midday in West Wyalong. Council hosted Town Crier championships at West Wyalong Show	✔ Complete
Progress Update to 31/12/2017	Ongoing where opportunities arises	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✔ Complete
4.3.9	Maintain and update an Events Calendar promoting all local events/workshops/programs <i>KPI: Weekly</i>	Office of the General Manager - Administration Officer
Progress Update to 30/9/2017	Continuously updating brochures in the VIC. Updating events listing on Bland Shire website	🟡 On target
Progress Update to 31/12/2017	Continuously updating brochures in the VIC. Updating events listing on Bland Shire website	🟡 On target
Progress Update to 31/3/2018	Continuously updating brochures in the VIC. Updating events listing on Bland Shire website. Special flyer to businesses for 10-11 March events	🟡 On target
Progress Update to 30/6/2018	Updating events listing on Bland Shire website and the VIC Connect continuously	✔ Complete
4.3.10	Monitor and update Council's social media accounts <i>KPI: 40 posts per year</i>	Community Relations Officer
Progress Update to 30/9/2017	Accounts monitored daily with multiple posts each week	🟡 On target
Progress Update to 31/12/2017	Accounts monitored daily with multiple posts each week	🟡 On target
Progress Update to 31/3/2018	Accounts monitored daily with multiple posts each week	🟡 On target
Progress Update to 30/6/2018	Accounts monitored daily with multiple posts each week	✔ Complete
4.3.11	Ensure all Council social media accounts are conducted in accordance with Council's Social Media Policy and procedures <i>KPI: Social media accounts and content reviewed weekly</i>	Community Relations Officer
Progress Update to 30/9/2017	All content reviewed daily including weekends where CRO and CDO receive notifications of any activity on Council phones	🟡 On target
Progress Update to 31/12/2017	All content reviewed daily including weekends where CRO and CDO receive notifications of any activity on Council phones	🟡 On target
Progress Update to 31/3/2018	All content reviewed daily including weekends where CRO and CDO receive notifications of any activity on Council phones	🟡 On target
Progress Update to 30/6/2018	All content reviewed daily including weekends where CRO and CDO receive notifications of any activity on Council phones	✔ Complete

4.

Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.4

Actively engage with youth to build social capital and a sense of belonging

Performance Measure

- Increased youth participation in programs and initiatives

Operational Plan (1 year) 2017/18

Action

Responsibility

4.4.1	Partner with youth and youth service providers (including schools) to deliver programs/initiatives that improve wellbeing and build the capacity of local youth <i>KPI: Two programs per year at West Wyalong High School, One program per year at Ungarie Central School, One program per year at BSC</i>	Community Development Officer
Progress Update to 30/9/2017	Partnered with Ungarie Central school in the delivery of a youth wellbeing program including cooking skills, fitness sessions, CPR sessions and resume writing	🟡 On target
Progress Update to 31/12/2017	Partnered with Ungarie, Tallimba, Naradhan and Weethalle Public Schools in the delivery of positive mental health education. A series of 5 Youth cooking classes delivered at West Wyalong High School	🟡 On target
Progress Update to 31/3/2018	Plans to partner with Ungarie Central School in the delivery of a wellbeing program for students. Plans to attend the West Wyalong High School to deliver a careers focused presentation.	🟡 On target
Progress Update to 30/6/2018	Careers presentation held at West Wyalong High School with Council staff presenting at this event. Community and place focused session held at BSC for West Wyalong High School year 8 Geography students.	✅ Complete
4.4.2	Attend regional youth focused meetings <i>KPI: Two meetings attended per year</i>	Community Development Officer
Progress Update to 30/9/2017	REROC Youth meeting attended June 2017	🟡 On target
Progress Update to 31/12/2017	REROC Youth meeting attended December 2017	🟡 On target
Progress Update to 31/3/2018	April 2018 REROC Youth meeting cancelled.	🟡 On target
Progress Update to 30/6/2018	Plans to attend upcoming REROC Youth Meeting.	✅ Complete

4.4.3	Engage young people through the establishment of a youth focus group to jointly identify areas of need/improvement <i>KPI: Establish group</i>	Community Development Officer
Progress Update to 30/9/2017	Promotion of group and call for nominations occurred with only one EOI received. Staff continue to regularly engage with youth in a less formal and more personal manner (e.g. One-on-one conversations and small targeted groups at specific events)	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target
Progress Update to 31/3/2018	Activities in this area are ongoing.	🟡 On target
Progress Update to 30/6/2018	Plans to increase interaction with local youth in the hopes of establishing a focus group with the potential to establish an online focus group.	🟢 Complete
4.4.4	Continue to investigate and establish the most effective methods for engaging with youth in the community <i>KPI: Two consultations per year</i>	Community Development Officer
Progress Update to 30/9/2017	Youth consulted heavily in the development of the Stronger Country Communities grant application. One-on-one and small group consultations occurred frequently around the scooter workshop and proposed upgrades to the skatepark	🟡 On target
Progress Update to 31/12/2017	Investigations continuing	🟡 On target
Progress Update to 31/3/2018	Investigations into new social media engagement techniques ongoing to ascertain the best ways to engage local youth.	🟡 On target
Progress Update to 30/6/2018	Council staff have recently attended a social media conference and have identified some new methods of better engaging with young people online including through the use of short videos and online animations.	🟢 Complete






Our Places

Maintain & improve the Shire's assets & infrastructure

Our Objectives

5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities
6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies
7. Manage water and sewerage resources
8. Ensure that public places and facilities are well maintained and easily accessible
9. Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

2017/18 Operational Plan Actions	
as at 30/6/2018	
Our Places – total actions:	53
 On target	5
 Not progressed	1
 Complete	47

5.

Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services & facilities

Delivery Program (4 years) 2017 - 2021

Strategy 5.1

Facilitate the delivery of accessible services and infrastructure

Performance Measure

- Increase in accessible infrastructure within the Shire

Operational Plan (1 year) 2017/18

Action	Responsibility
5.1.1 Update and promote Access Mobility Map <i>KPI: Update every two years (2018), promote annually</i>	Community Development Officer
Progress Update to 30/9/2017 Access Map due to be updated in 2019	🟡 On target
Progress Update to 31/12/2017 Access Map due to be updated in 2019	🟡 On target
Progress Update to 31/3/2018 Access Map due to be updated in 2019	🟡 On target
Progress Update to 30/6/2018 As above.	🟡 On target
5.1.2 Monitor and review the Disability Inclusion Action Plan <i>KPI: Review annually</i>	Community Development Officer
Progress Update to 30/9/2017 DIAP due to be reviewed 2018	🟡 On target
Progress Update to 31/12/2017 DIAP due to be reviewed 2018	🟡 On target
Progress Update to 31/3/2018 DIAP to be reviewed later in the year.	🟡 On target
Progress Update to 30/6/2018 DIAP to be reviewed later in the year.	🟡 On target
5.1.3 Provide and promote the Access Incentive Scheme for improved access across the Shire <i>KPI: Grant program included in budget, promoted twice per year</i>	Community Development Officer
Progress Update to 30/9/2017 Access Grant included in Councils budget and promoted in the Council Notices section of the West Wyalong Advocate and on Facebook	🟡 On target
Progress Update to 31/12/2017 Access Incentive Grant provided to Major's Mulch and French Hotbake (Funds to be disbursed to French Hotbake 1 July 2018)	🟡 On target

Progress Update to 31/3/2018	Council Access Incentive Scheme budget exhausted for the current financial year.	✔ Complete
Progress Update to 30/6/2018	Council Access Incentive Scheme budget exhausted for the current financial year.	✔ Complete

5.

Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services & facilities

Delivery Program (4 years) 2017 - 2021

Strategy 5.2

Work with the heavy transport industry and road related organisations to cooperatively improve access to road infrastructure

Performance Measure

- Improved road conditions across the Shire

Operational Plan (1 year) 2017/18

Action	Responsibility
5.2.1 Process heavy vehicle road usage applications <i>KPI: 100% processed</i>	Asset & Engineering Services Officer
Progress Update to 30/9/2017 All applications for heavy vehicle or Oversize Overmass (OSOM) access are processed well within the required timeframe from the National Heavy Vehicle Regulator (NHVR). Some are even processed on a same day turnaround. Not all applications are granted access but the process is the same for approval or denial	🟡 On target
Progress Update to 31/12/2017 Ongoing upon receipt of applications	🟡 On target
Progress Update to 31/3/2018 All applications are processed within a five day turnaround.	🟡 On target
Progress Update to 30/6/2018 All applications are processed within a five day turnaround.	🟢 Complete
5.2.2 Apply, when the opportunity arises, for external grant funding to implement engineering works and projects including additional funding for roads <i>KPI: Two grant applications per year, if available</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017 Complete	🟢 Complete
Progress Update to 31/12/2017 Complete	🟢 Complete
Progress Update to 31/3/2018 Complete	🟢 Complete
Progress Update to 30/6/2018 Complete	🟢 Complete
5.2.3 Maintain active representation on the Newell Highway Taskforce <i>KPI: 75% meetings attended</i>	General Manager
Progress Update to 30/9/2017 Mayor attended a meeting in Jerilderie on 4/7/2017 and provided a verbal update to Council at its August 2017 meeting	🟡 On target

Progress Update to 31/12/2017	Minutes of the July 2017 meeting were presented to Council in October 2017. Meeting held in West Wyalong on 28/8/2017 and the minutes presented to the October 2017 Council meeting	🟡 On target
Progress Update to 31/3/2018	Minutes of the meeting held on 31/10/2017 were presented to the November Council meeting. Meeting held in Gilgandra on 7/2/18. Next meeting scheduled for Narrandera on 8/5/18	🟡 On target
Progress Update to 30/6/2018	Meetings to be held in Coonabarabran on 14/8/18 and Parkes on 13/11/18	🟢 Complete
5.2.4	Maintain membership of the Australian Rural Roads Group	General Manager
	<i>KPI: Budget allocation for membership</i>	
Progress Update to 30/9/2017	Budget allocated for membership. Mayor Lord is Council's delegate with Cr McGlynn and Cr Thomas as alternate representatives	🟡 On target
Progress Update to 31/12/2017	No information or membership invoice received at this stage	🟡 On target
Progress Update to 31/3/2018	Contact made with the ARRG and BSC's membership has been reinstated.	🟡 On target
Progress Update to 30/6/2018	Next meeting of the ARRG is scheduled for June 2018 in Canberra in association with the National General Assembly of LG	🟢 Complete

6.

Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies

Delivery Program (4 years) 2017 - 2021

Strategy 6.1

Consult with the community and relevant stakeholders regarding waste management options throughout the Shire

Performance Measure

- Increase community participation in sustainability initiatives

Operational Plan (1 year) 2017/18

Action	Responsibility
6.1.1 Investigate, review and monitor viable recycling options in liaison with recycle organisations and neighbouring councils <i>KPI: Annual review</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 REROC Waste Management Forum, quarterly meeting, which includes neighbouring Councils. Recycling option discussed at meetings	🟡 On target
Progress Update to 31/12/2017 REROC Waste Management Forum, quarterly meeting, which includes neighbouring Councils. Recycling option discussed at meetings	🟡 On target
Progress Update to 31/3/2018 Ongoing	🟡 On target
Progress Update to 30/6/2018 Complete	🟢 Complete
6.1.2 Provide education to community to promote and support waste avoidance and resource recovery <i>KPI: Four education opportunities provided</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 Through REROC: TV Adds, E-Waste, CRC Centre, Schools Program, Kindy Kits	🟡 On target
Progress Update to 31/12/2017 Through REROC: TV Adds, E-Waste, CRC Centre, Schools Program, Kindy Kits	🟡 On target
Progress Update to 31/3/2018 Ongoing	🟡 On target
Progress Update to 30/6/2018 Complete	🟢 Complete

6.

Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies

Delivery Program (4 years) 2017 - 2021

Strategy 6.2

Reduce reliance on landfill by increasing resource recovery, waste minimisation and community education

Performance Measure

- Reduction in waste to landfill

Operational Plan (1 year) 2017/18

Action	Responsibility
6.2.1 Ensure waste management operations are in line with the implementation of Council's waste strategy <i>KPI: Review strategy bi-annually - 2018</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017 Complete	✔ Complete
Progress Update to 31/12/2017 Complete	✔ Complete
Progress Update to 31/3/2018 Complete	✔ Complete
Progress Update to 30/6/2018 Complete	✔ Complete
6.2.2 Work in partnership with neighbouring Councils to implement waste programs <i>KPI: Two contacts with neighbouring Councils per year</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 Contact with neighbouring Councils is through REROC meetings quarterly	🟡 On target
Progress Update to 31/12/2017 Contact with neighbouring Councils is through REROC meetings quarterly	🟡 On target
Progress Update to 31/3/2018 Ongoing	🟡 On target
Progress Update to 30/6/2018 Completed	✔ Complete
6.2.3 Work in partnership with community relations to increase awareness of recycling options offered <i>KPI: Minimum two media releases per year</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 Media release Community Recycling Centre and E-Waste	🟡 On target
Progress Update to 31/12/2017 Media release Community Recycling Centre and E-Waste	🟡 On target

Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Completed	✅ Complete
6.2.4	Provide waste collection and management services to community <i>KPI: Minimum 50 kerbside collections per year</i>	Manager Risk & Facilities
Progress Update to 30/9/2017	Minimum of 50 kerbside collections is completed each year	🟡 On target
Progress Update to 31/12/2017	Minimum of 50 kerbside collections is completed each year	🟡 On target
Progress Update to 31/3/2018	Minimum of 50 kerbside collections is completed each year	🟡 On target
Progress Update to 30/6/2018	Completed	✅ Complete
6.2.5	Investigate new innovations in waste management <i>KPI: Annual review</i>	Manager Risk & Facilities
Progress Update to 30/9/2017	Size of population and waste received makes it hard to implement new innovations	🟡 On target
Progress Update to 31/12/2017	Size of population and waste received it is hard to implement new innovations	🟡 On target
Progress Update to 31/3/2018	Completed	✅ Complete
Progress Update to 30/6/2018	Completed	✅ Complete
6.2.6	Implement littering and illegal dumping avoidance strategies <i>KPI:</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Completed	✅ Complete
Progress Update to 31/12/2017	Completed	✅ Complete
Progress Update to 31/3/2018	Completed	✅ Complete
Progress Update to 30/6/2018	Completed	✅ Complete

7.

Manage water and sewerage resources

Delivery Program (4 years) 2017 - 2021

Strategy 7.1

Ensure adequate water storage and management for future use within Council's community facilities

Performance Measure

- Increased usage of recycled water

Operational Plan (1 year) 2017/18

Action		Responsibility
7.1.1	Maximise water storage within budgetary constraints <i>KPI: Increase storage capacity as funding permits</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Completed	✔ Complete
Progress Update to 31/12/2017	Completed	✔ Complete
Progress Update to 31/3/2018	Completed	✔ Complete
Progress Update to 30/6/2018	Completed	✔ Complete
7.1.2	Monitor irrigation system performance <i>KPI: 12 inspections per year</i>	Coordinator Urban
Progress Update to 30/9/2017	Inspections carried out on pumps as required. Sprinkler irrigation systems inspected weekly and repaired as required	🟡 On target
Progress Update to 31/12/2017	Inspections carried out on pumps as required. Sprinkler irrigation systems inspected weekly and repaired as required	🟡 On target
Progress Update to 31/3/2018	Inspections carried out on pumps as required. Sprinkler irrigation systems inspected weekly and repaired as required	🟡 On target
Progress Update to 30/6/2018	Inspections carried out on pumps as required. Sprinkler irrigation systems inspected & repaired as required	✔ Complete
7.1.3	Incorporate in the annual works program, ideas to streamline stormwater flow <i>KPI: Prepare/design works cost works and present to budget workshop (2018/2019)</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Completed	✔ Complete
Progress Update to 31/12/2017	Completed	✔ Complete
Progress Update to 31/3/2018	Completed	✔ Complete

Progress Update to 30/6/2018	Completed	✔ Complete
7.1.4	Investigate external funding opportunities to maximise future water storage options <i>KPI: Apply at every opportunity</i>	Manager Risk & Facilities
Progress Update to 30/9/2017	Need to buy water allocation before being able to extend water storage capacity	🟡 On target
Progress Update to 31/12/2017	Need to buy water allocation before being able to extend water storage capacity	🟡 On target
Progress Update to 31/3/2018	Need to buy water allocation before being able to extend water storage capacity	🟡 On target
Progress Update to 30/6/2018	Need to buy water allocation before being able to extend water storage capacity	✔ Complete
7.1.5	Reduce reliance on potable water supply <i>KPI: Decreased usage on Council infrastructure</i>	Manager Risk & Facilities
Progress Update to 30/9/2017	Council has optimised its recycled water usage	🟡 On target
Progress Update to 31/12/2017	Council has optimised its recycled water usage	🟡 On target
Progress Update to 31/3/2018	Council has optimised its recycled water usage, but looking at additional storage.	🟡 On target
Progress Update to 30/6/2018	Council has optimised its recycled water usage, but looking at additional storage.	✔ Complete

7.

Manage water and sewerage resources

Delivery Program (4 years) 2017 - 2021

Strategy 7.2

Effectively manage and maintain existing stormwater and sewerage infrastructure

Performance Measure

- Review Plans
- Undertake Sewerage Inspections

Operational Plan (1 year) 2017/18

Action		Responsibility
7.2.1	Review the Stormwater Management Plan <i>KPI: Every two years – 2018, 2020</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Not progressed	⊗ Not progressed
Progress Update to 31/12/2017	Not progressed	⊗ Not progressed
Progress Update to 31/3/2018	Preliminary investigations carried out	🟡 On target
Progress Update to 30/6/2018	Draft plan completed, no further action at this stage	✅ Complete
7.2.2	Review the Sewerage Management Plan <i>KPI: Every two years – 2019, 2021</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Not progressed	⊗ Not progressed
Progress Update to 31/12/2017	Not progressed	⊗ Not progressed
Progress Update to 31/3/2018	Next year	⊗ Not progressed
Progress Update to 30/6/2018	Next year	⊗ Not progressed
7.2.3	Undertake Sewerage System Inspections <i>KPI: Six monthly inspections</i>	Manager Risk & Facilities
Progress Update to 30/9/2017	Inspections occur with asset evaluations, relining of sewer mains is ongoing, eliminating the areas of sewer chokes	🟡 On target
Progress Update to 31/12/2017	Inspections occur with asset evaluations, relining of sewer mains is ongoing, eliminating the areas of sewer chokes	🟡 On target
Progress Update to 31/3/2018	Completed for the quarter	✅ Complete

Progress
Update to
30/6/2018

Completed for the quarter

✔ Complete

8.

Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.1

Ensure users of Council's facilities comply with agreements

Performance Measure

- Increase in consultation with user groups

Operational Plan (1 year) 2017/18

Action		Responsibility
8.1.1	Liaise with User Groups regarding Memorandum of Understandings <i>KPI: Annual review of agreements</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Complete	✔ Complete
Progress Update to 31/12/2017	Complete	✔ Complete
Progress Update to 31/3/2018	Complete	✔ Complete
Progress Update to 30/6/2018	Complete	✔ Complete
8.1.2	Develop and foster current and existing relationships with user groups <i>KPI: Meet annually with user groups</i>	Coordinator Urban
Progress Update to 30/9/2017	Ongoing liaison with Basketball representatives	🟡 On target
Progress Update to 31/12/2017	Discussions continuing with representative from Ungarie football club in relation to lighting	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✔ Complete

8.

Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.2

In collaboration with users provide facilities that are accessible to acceptable standards

Performance Measure

- Inspections undertaken and standards maintained or improved
- Community satisfaction levels maintained or improved

Operational Plan (1 year) 2017/18

Action		Responsibility
8.2.1	Ensure access to public facilities and buildings meet the Access Premises Standards <i>KPI: 50% buildings reviewed annually</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Not yet commenced	☒ Not progressed
Progress Update to 31/12/2017	Not yet commenced	☒ Not progressed
Progress Update to 31/3/2018	Not yet commenced	☒ Not progressed
Progress Update to 30/6/2018	Access standards are applied to all new construction work.	☑ Complete
8.2.2	Undertake work health and safety audits <i>KPI: Minimum of 12 inspections per year</i>	Contract Compliance & WHS Officer
Progress Update to 30/9/2017	Ongoing with all Council workplaces inspected annually	🟡 On target
Progress Update to 31/12/2017	All Council workplaces are inspected on an annual basis. Inspections have been completed at CSU, the depot, sewerage treatment works, parks and gardens	🟡 On target
Progress Update to 31/3/2018	Ongoing visual inspections	🟡 On target
Progress Update to 30/6/2018	Scheduling for annual formal inspections to be undertaken in accordance with new StateCover "VAULT" system	☑ Complete
8.2.3	Implement signs as remote supervision <i>KPI: Annual review</i>	Contract Compliance & WHS Officer
Progress Update to 30/9/2017	Ongoing monitoring	🟡 On target
Progress Update to 31/12/2017	West Wyalong parks and signs have been inspected. Modifications noted to ensure compliance	🟡 On target
Progress Update to 31/3/2018	Inspections carried out with relevant staff	🟡 On target

Progress
Update to
30/6/2018

Minor action items identified to be addressed



Complete

8.

Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.3

Collaborate with transport providers to facilitate access within the shire and regional centres

Performance Measure

- Transport operators and government lobbied regarding service

Operational Plan (1 year) 2017/18

Action	Responsibility
8.3.1 Lobby transport providers to ensure effective transport options are available within Bland Shire and to neighbouring regional centres <i>KPI: Twice per year</i>	General Manager
Progress Update to 30/9/2017 Options for Country Link service to Wagga are being considered	🟡 On target
Progress Update to 31/12/2017 Discussions continuing and options being explored for Wagga service	🟡 On target
Progress Update to 31/3/2018 Letter forwarded to the NSW Minister for Transport seeking a review of the Country Link Bus Services.	🟡 On target
Progress Update to 30/6/2018 Waiting on a response from Minister of Transport regarding the Country Link Bus Service	✅ Complete
8.3.2 Lobby Government to improve transport options <i>KPI: Twice per year</i>	General Manager
Progress Update to 30/9/2017 Ongoing involvement with REROC, their lobbying efforts on behalf of member councils and the Transport Plan	🟡 On target
Progress Update to 31/12/2017 REROC lobbying continues. Discussions held with Local Member	🟡 On target
Progress Update to 31/3/2018 Liaison with the NHVR regarding the increase in the number of heavy vehicles travelling through the Shire.	🟡 On target
Progress Update to 30/6/2018 Discussions with Mr. Tim Hansen from the NHVR following his presentation to the Country Mayors Meeting held on 1/6/18	✅ Complete

8.

Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.4

Use planning and heritage policies and controls to protect and improve the unique built environment

Performance Measure

- Grants processed
- Policies reviewed
- Heritage buildings preserved, improved or maintained
- Maintain or improve the main street appearance

Operational Plan (1 year) 2017/18

Action		Responsibility
8.4.1	Review Heritage Policies <i>KPI: Annual policy review</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Not yet commenced	⊗ Not progressed
Progress Update to 31/12/2017	Not yet commenced	⊗ Not progressed
Progress Update to 31/3/2018	Local Heritage Places Grant application form has been updated to make the process clearer for applicants.	🟡 On target
Progress Update to 30/6/2018	Application form upgraded.	✅ Complete
8.4.2	Enforce controls in Local Environmental Plan and Development Control Plan <i>KPI: Enforced as required</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Continuous	🟡 On target
Progress Update to 31/12/2017	Continuous	🟡 On target
Progress Update to 31/3/2018	Continuous	🟡 On target
Progress Update to 30/6/2018	Continuous	✅ Complete
8.4.3	Review Development Control Plan and undertake review of heritage items across the Shire <i>KPI: Review complete – 2018/2019</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Review of Heritage Items underway	🟡 On target
Progress Update to 31/12/2017	Review of Heritage Items underway	🟡 On target

Progress Update to 31/3/2018	Review of heritage items is progressing	🟡 On target
Progress Update to 30/6/2018	Review of heritage items nearing completion.	🟡 On target
8.4.4	Administer and promote Council Local Heritage grants and funding programs <i>KPI: 100% grant applications processed</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Applications processed when received	🟡 On target
Progress Update to 31/12/2017	Applications processed when received	🟡 On target
Progress Update to 31/3/2018	Applications processed when received	🟡 On target
Progress Update to 30/6/2018	Applications processed when received	✅ Complete
8.4.5	Promote and implement the verandah upgrade program <i>KPI: Two media releases per year</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Information is provided to building owners when requested	🟡 On target
Progress Update to 31/12/2017	Information is provided to building owners when requested	🟡 On target
Progress Update to 31/3/2018	Information is provided to building owners when requested	🟡 On target
Progress Update to 30/6/2018	Information is provided to building owners when requested	✅ Complete

9.

Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.1

Responsibly manage asset renewal and maintenance for current and future generations

Performance Measure

- Council's asset condition maintained or improved

Operational Plan (1 year) 2017/18

Action		Responsibility
9.1.1	Review of the Building Management Plan <i>KPI: Complete a building review to determine if community needs are being met. Maintain Council's buildings in accordance with maintenance program and budget. Complete the review of Council's building assets</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Not yet commenced	⊗ Not progressed
Progress Update to 31/12/2017	Not yet commenced	⊗ Not progressed
Progress Update to 31/3/2018	Not commenced	⊗ Not progressed
Progress Update to 30/6/2018	Building Management Plan undertaken within Assets area.	✔ Complete
9.1.2	Monitor and implement the Annual Works Program <i>KPI: Monitor and implement within budget</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Complete	✔ Complete
Progress Update to 31/12/2017	Complete	✔ Complete
Progress Update to 31/3/2018	Complete for the quarter	✔ Complete
Progress Update to 30/6/2018	Complete for the quarter	✔ Complete
9.1.3	Develop, review and implement works programs in accordance with Council's road hierarchy and Asset Management Plan <i>KPI: Kerb and guttering programs developed and implemented. Effectively manage and maintain town and village upkeep throughout the shire. Airport facilities are maintained to approved standards and budget. Effectively manage and maintain Council's works depot</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Complete	✔ Complete

Progress Update to 31/12/2017	Complete	✔ Complete
Progress Update to 31/3/2018	Complete	✔ Complete
Progress Update to 30/6/2018	Complete	✔ Complete
9.1.4	Review Asset Management Policy and Strategy <i>KPI: Annual review</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Waiting for Assetic	🟡 On target
Progress Update to 31/12/2017	Waiting for Assetic. On target	🟡 On target
Progress Update to 31/3/2018	Waiting for Assetic. On target	🟡 On target
Progress Update to 30/6/2018	Waiting for Assetic. On target	🟡 On target
9.1.5	Review and implement the annual and long term plant and equipment replacement program <i>KPI: Annual review</i>	Workshop & Plant Coordinator
Progress Update to 30/9/2017	Completed for this reporting period	✔ Complete
Progress Update to 31/12/2017	Completed for this reporting period	✔ Complete
Progress Update to 31/3/2018	Completed for this period	✔ Complete
Progress Update to 30/6/2018	Completed for this period	✔ Complete



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.2

To manage and enhance the pool facilities within the Shire

Performance Measure

- Increase pool usage
- Master plan developed for pool facilities
- Maintenance program undertaken

Operational Plan (1 year) 2017/18

Action	Responsibility
9.2.1 Undertake maintenance and repairs to pool facilities in accordance with maintenance program and approved budget in consultation with Contractor <i>KPI: 80% maintenance undertaken</i>	Coordinator Urban
Progress Update to 30/9/2017 Repairs and maintenance undertaken as required	🟡 On target
Progress Update to 31/12/2017 Repairs and maintenance undertaken as required	🟡 On target
Progress Update to 31/3/2018 Repairs and maintenance undertaken as required	🟡 On target
Progress Update to 30/6/2018 Repairs and maintenance undertaken as required	✅ Complete
9.2.2 Develop master plan for future renewal and upgrade of pool facilities <i>KPI: Master plan developed 2018</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 Plan could include wading pool at West Wyalong, upgrade of wading pool at Ungarie and renewal of water slide	🟡 On target
Progress Update to 31/12/2017 Plan could include wading pool at West Wyalong, upgrade of wading pool at Ungarie and renewal of water slide	🟡 On target
Progress Update to 31/3/2018 Completed with exception of indoor heated pool which is waiting consultant advise.	🟡 On target
Progress Update to 30/6/2018 Completed with exception of indoor heated pool which is waiting consultant advise.	🟡 On target

9.

Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.3

Maintain street trees

Performance Measure

- Maintain or increase number of street trees

Operational Plan (1 year) 2017/18

Action		Responsibility
9.3.1	Manage street tree planting in accordance with Preferred Street Tree Species List <i>KPI: 100% of trees planted are from preferred list</i>	Coordinator Urban
Progress Update to 30/9/2017	Trees replaced with suitable species upon removal and/or request within budget allocation	🟡 On target
Progress Update to 31/12/2017	Trees replaced with suitable species upon removal and/or request within budget allocation	🟡 On target
Progress Update to 31/3/2018	Trees replaced with suitable species upon removal and/or request within budget allocation	🟡 On target
Progress Update to 30/6/2018	Trees replaced with suitable species upon removal and/or request within budget allocation	✅ Complete
9.3.2	Proactively monitor street trees and action requests to maintain and/or remove trees within the approved budget <i>KPI: 100% action requests processed</i>	Coordinator Urban
Progress Update to 30/9/2017	Trees maintained and actioned as required	🟡 On target
Progress Update to 31/12/2017	Trees maintained and actioned as required	🟡 On target
Progress Update to 31/3/2018	Trees maintained and actioned as required	🟡 On target
Progress Update to 30/6/2018	Trees maintained and actioned as required	✅ Complete



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.4

Maintain parks, ovals and recreational facilities to approved standards

Performance Measure

- Cemeteries and open spaces utilised and maintained within standards

Operational Plan (1 year) 2017/18

Action		Responsibility
9.4.1	Inspect parks, ovals and recreational facilities <i>KPI: 26 inspections per year</i>	Coordinator Urban
Progress Update to 30/9/2017	Facilities attended to in accordance with work schedules	🟡 On target
Progress Update to 31/12/2017	Facilities attended to in accordance with work schedules	🟡 On target
Progress Update to 31/3/2018	Facilities attended to in accordance with work schedules	🟡 On target
Progress Update to 30/6/2018	Facilities attended to in accordance with work schedules	🟢 Complete
9.4.2	Conduct playground inspections for all playgrounds within the Shire <i>KPI: 39 inspections per year</i>	Coordinator Urban
Progress Update to 30/9/2017	Playgrounds visually inspected weekly, checklist completed monthly	🟡 On target
Progress Update to 31/12/2017	Playgrounds visually inspected weekly, checklist completed monthly	🟡 On target
Progress Update to 31/3/2018	Playgrounds visually inspected weekly, checklist completed monthly	🟡 On target
Progress Update to 30/6/2018	Playgrounds visually inspected weekly, checklist completed monthly	🟢 Complete
9.4.3	Coordinate seasonal and on/off use of sporting fields <i>KPI: Coordinate use of parks by personal trainers, administer all other bookings as appropriate and assist with transition between user groups</i>	Coordinator Urban
Progress Update to 30/9/2017	Bookings for use of facilities administered by Administration Officer Assets & Engineering Services	🟡 On target
Progress Update to 31/12/2017	Bookings for use of facilities administered by Administration Officer Assets & Engineering Services. Liaison with relevant groups as required	🟡 On target

Progress Update to 31/3/2018	Bookings for use of facilities administered by Administration Officer Assets & Engineering Services	🟡 On target
Progress Update to 30/6/2018	Bookings for use of facilities administered by Administration Officer Assets & Engineering Services	✅ Complete
9.4.4	Review the Open Space Management Plan <i>KPI: Annual review</i>	Director Asset & Engineering Services
Progress Update to 30/9/2017	Not progressed	❌ Not progressed
Progress Update to 31/12/2017	Plan drafted	🟡 On target
Progress Update to 31/3/2018	Draft plan to be further reviewed	🟡 On target
Progress Update to 30/6/2018	Completed for this period as the implications of the Crown Land Management Act 2016 are to be considered and incorporated into the plan	✅ Complete
9.4.5	Carry out maintenance in Wyalong Cemetery <i>KPI: 52 inspections per year</i>	Coordinator Urban
Progress Update to 30/9/2017	Weekly maintenance undertaken	🟡 On target
Progress Update to 31/12/2017	Weekly maintenance undertaken	🟡 On target
Progress Update to 31/3/2018	Weekly maintenance undertaken	🟡 On target
Progress Update to 30/6/2018	Weekly maintenance undertaken	✅ Complete
9.4.6	Inspect and maintain village cemeteries regularly <i>KPI: 12 inspections per year</i>	Coordinator Urban
Progress Update to 30/9/2017	Crews attend to village cemeteries frequently	🟡 On target
Progress Update to 31/12/2017	Crews attend to village cemeteries frequently	🟡 On target
Progress Update to 31/3/2018	Crews attend to village cemeteries frequently	🟡 On target
Progress Update to 30/6/2018	Crews attend to village cemeteries frequently	✅ Complete



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.5

Identify and plan for new infrastructure

Performance Measure

- New infrastructure identified and planning progressed

Operational Plan (1 year) 2017/18

Action		Responsibility
9.5.1	Consult with community regarding future infrastructure needs <i>KPI: Community consultation undertaken</i>	General Manager
Progress Update to 30/9/2017	Grant applications under the Stronger Country Communities Program invited. Discussions held with Ungarie Advancement Group regarding Daniher tribute	🟡 On target
Progress Update to 31/12/2017	Council considered and lodged applications for Round 1 of the Stronger Country Communities Program with results expected in early 2018. Progress and support for the tribute to the Daniher Bros continues and is expected to be completed in early 2018	🟡 On target
Progress Update to 31/3/2018	Council considered and lodged applications for Round 2 of the Stronger Country Communities Program with results expected in mid to late 2018. The tribute to the Daniher Bros was completed in March 2018	🟡 On target
Progress Update to 30/6/2018	The first milestones for the SCC Round 1 Applications have been met. WRI conducted community surveys on behalf of Council in the development of business cases for the proposed Community Cinema, Visitor Information Centre and Indoor Heated Pool projects.	✅ Complete
9.5.2	Develop a master plan for identified infrastructure <i>KPI: Master plan developed</i>	General Manger
Progress Update to 30/9/2017	Community Cinema representatives continue to meet with the Heritage Advisor to develop concept plans for the project	🟡 On target
Progress Update to 31/12/2017	Plans developed to support applications under the Stronger Country Communities grant program	🟡 On target
Progress Update to 31/3/2018	There are a number of capital projects planned for the Shire over the next 2 years under the Stronger Country Communities Fund	🟡 On target
Progress Update to 30/6/2018	Plans developed to support applications under the Stronger Country Communities grant program Round 2	✅ Complete
9.5.3	Allocate funds to undertake investigation, designs, business plans and obtain costings for successful projects <i>KPI: Funds allocated and internally reserved</i>	General Manager
Progress Update to 30/9/2017	Joint agreement with Narrandera Shire under the Fixing Country Roads Program. Council funds have been allocated from the Community Facilities Reserve in matching funds for the Community Cinema project	🟡 On target

Progress Update to 31/12/2017	Council resolved at its October 2017 meeting to seek business cases for the Visitor Information Centre and Indoor Heated Pool projects	🟡	<i>On target</i>
Progress Update to 31/3/2018	Council agreed to include a proposed cinema complex in the report on Business Cases and EOI's were issued for the consultancy work. The Draft report is expected in early June 2018.	🟡	<i>On target</i>
Progress Update to 30/6/2018	The consultant from WRI will present his report and answer questions at the Council workshop scheduled for 3.7.18	🟢	<i>Complete</i>






Our Leadership

A well run Council acting as the voice of the community

Our Objectives

10. To provide quality leadership, governance and management to develop strong community partnerships
11. Provide opportunities for all stakeholders to contribute to Council's decision making
12. Lead the community
13. Develop and maintain a framework of plans and policies that ensures open and transparent Council information

2017/18 Operational Plan Actions	
as at 30/6/2018	
Our Leadership – total actions:	61
 On target	6
 Not progressed	3
 Complete	52

10.

To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.1

Ensure Councillors are provided with appropriate support and resources to carry out their civic duty

Performance Measure

- Policies reviewed on time and budget allocation for Councillor training opportunities

Operational Plan (1 year) 2017/18

Action	Responsibility
10.1.1 Review the Provision of Facilities and Expenses for Councillors Policy <i>KPI: Policy review - 2020</i>	Director Corporate, Community & Development Services
Progress Update to 30/9/2017 Not required this financial year	✘ Not progressed
Progress Update to 31/12/2017 Not required this financial year	✘ Not progressed
Progress Update to 31/3/2018 Not required this financial year	✘ Not progressed
Progress Update to 30/6/2018 Not required this financial year	✘ Not progressed
10.1.2 Provide Councillors with professional development opportunities <i>KPI: Investigate the establishment of a Councillor portfolio program. Review and update the Councillor Handbook. Develop a Councillor Induction program</i>	General Manager
Progress Update to 30/9/2017 Councillors advised of training opportunities as they become available	🟡 On target
Progress Update to 31/12/2017 Ongoing provision of relevant information to Councillors	🟡 On target
Progress Update to 31/3/2018 The OLG has issued draft guidelines for a Professional Development Program for elected representatives	🟡 On target
Progress Update to 30/6/2018 Councillors were issued with an initial 'self assessment' of their skills and abilities, the results of which will be fed into an online analysis for further development of individual training plans.	✔ Complete
10.1.3 Prepare for the Mayoral and Deputy Mayoral elections in September bi-annually <i>KPI: Every two years – 2018 & 2020</i>	General Manager
Progress Update to 30/9/2017 Mayoral elections are due to be held in September 2018	🟡 On target
Progress Update to 31/12/2017 Mayoral elections are due to be held in September 2018	🟡 On target

Progress Update to 31/3/2018	Mayoral elections are due to be held in September 2018	🟡	<i>On target</i>
Progress Update to 30/6/2018	Mayoral elections are due to be held in September 2018	🟡	<i>On target</i>

10.

To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.2

Ensure Councillors take ownership and a strong leadership role

Performance Measure

- Reports presented on time
- Increased opportunities for Councillors to connect with the community

Operational Plan (1 year) 2017/18

Action	Responsibility
10.2.1 Prepare the End of Term Report <i>KPI: Report presented to Council by August 2020</i>	Executive Assistant
Progress Update to 30/9/2017 No actions required during the 2017/18 year. End of Term Report due to be completed in 2020/21 year	✘ Not progressed
Progress Update to 31/12/2017 No actions required during the 2017/18 year. End of Term Report due to be completed in 2020/21 year	✘ Not progressed
Progress Update to 31/3/2018 No actions required during the 2017/18 year. End of Term Report due to be completed in 2020/21 year	✘ Not progressed
Progress Update to 30/6/2018 No actions required during the 2017/18 year. End of Term Report due to be completed in 2020/21 year	✘ Not progressed
10.2.2 Maintain active representation and involvement with the regional organisation representing Council <i>KPI: 80% meetings attended</i>	General Manager
Progress Update to 30/9/2017 REROC meetings attended by Mayor and General Manager wherever possible. Council's General Manager attended the GMs Workshop held in Wagga on 18/8/2017	🟡 On target
Progress Update to 31/12/2017 REROC meetings attended on 31/10/2017, 11/12/2017 and 18/12/2017	🟡 On target
Progress Update to 31/3/2018 Attendance at REROC meetings has continued as well as meetings to consider involvement in Joint Organisations. REROC meetings attended on 1/2/18.	🟡 On target
Progress Update to 30/6/2018 Attendance at REROC meetings has continued as well as meetings to consider involvement in Joint Organisations. REROC meetings attended on 12/4/18, 1/5/18, 25/5/18 and 15/6/18	✔ Complete

10.

To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.3

Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Performance Measure

- Reports completed and submitted on time

Operational Plan (1 year) 2017/18

Action	Responsibility
10.3.1 Coordinate, compile, monitor and distribute the progress reports on the Operational Plan <i>KPI: Four times per year</i>	Executive Assistant
Progress Update to 30/9/2017 Discussions held and GM to liaise with all individual staff assigned with tasks	🟡 On target
Progress Update to 31/12/2017 Information circulated to relevant staff for consideration and further discussion in early 2018	🟡 On target
Progress Update to 31/3/2018 Process and format reviewed, staff instructions being finalised for distribution	🟡 On target
Progress Update to 30/6/2018 Revised monitoring and reporting process for progress with actions contained within the Combined Delivery Program and Operational Plan implemented	🟢 Complete
10.3.2 Develop timelines and action plan for the review of the Community Strategic Plan and associated documents <i>KPI: Annually</i>	General Manager
Progress Update to 30/9/2017 Implementation of the adopted plans underway	🟡 On target
Progress Update to 31/12/2017 Timelines and planning commenced for 2018 review	🟡 On target
Progress Update to 31/3/2018 Plans in place for the preparation of the 2018/19 IP & R documents with a report due to council in April 2018.	🟡 On target
Progress Update to 30/6/2018 Report submitted to the council meeting on 17/4/18 for adoption of the draft IP & R documentation.	🟢 Complete
10.3.3 Prepare a submission in the AR Bluett Awards Program <i>KPI: Annually</i>	General Manager
Progress Update to 30/9/2017 Submission lodged in early September 2017 with Council selected as a finalised later that month	🟡 On target

Progress Update to 31/12/2017	Council hosted the Trustees on 12/10/2017 for a presentation on our submission and site inspections. Council was announced as the 2017 winner of the AR Bluett Award during the NSW Local Government Annual Conference in December. Arrangements are being finalised for the formal presentation at a reception in West Wyalong during early 2018	🟡 On target
Progress Update to 31/3/2018	Formal presentations made on 23/3/2018 at reception for trustees, councillors, staff and their families.	🟢 Complete
Progress Update to 30/6/2018	No further action required as a council cannot enter the year after winning the Award.	🟢 Complete
10.3.4	Coordinate responses related to the Fit for the Future reforms <i>KPI: By due dates</i>	General Manager
Progress Update to 30/9/2017	Internal monitoring continues	🟡 On target
Progress Update to 31/12/2017	Council continues to aim for the Fit for the Future benchmarks and action plan implementation	🟡 On target
Progress Update to 31/3/2018	The NSW Government has announced an end to the Fit for the Future Framework but will continue to monitor the financial sustainability of councils.	🟡 On target
Progress Update to 30/6/2018	Council continues to endeavour to meet the State Government's financial bench marks.	🟢 Complete
10.3.5	Report to the community and Council on Integrated Planning and Reporting Progress <i>KPI: Report of Delivery Program two times per year</i>	General Manager
Progress Update to 30/9/2017	Delivery Program Progress Report presented to the September 2017 Council meeting	🟡 On target
Progress Update to 31/12/2017	Collation of data and preparation of the revised documentation is underway for presentation to the February/March 2018 Council meeting	🟡 On target
Progress Update to 31/3/2018	The revised draft documentation was presented to Council in April 2018	🟡 On target
Progress Update to 30/6/2018	The Delivery Program Progress Report will be presented to the July/August 2018 Council meeting	🟡 On target

10.

To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.4

Ensure the long term financial sustainability of Council through effective and prudent financial management

Performance Measure

- Maintain compliance with the requirements of the Office of Local Government guidelines and legislation

Operational Plan (1 year) 2017/18

Action	Responsibility
10.4.1 Complete budget review statements for analysis by Directors within two weeks of end of quarter <i>KPI: Four times per year</i>	Manager Financial Services
Progress Update to 30/9/2017 The first QBRS for 2017-18 has been produced and referred to the GM & directors	✔ Complete
Progress Update to 31/12/2017 The second QBRS for 2017-18 has been produced and referred to the GM & directors	✔ Complete
Progress Update to 31/3/2018 The third QBRS for 2017-18 has been produced and referred to the GM & directors	✔ Complete
Progress Update to 30/6/2018 The fourth QBRS although not mandatory will still be produced for the GM & directors for a final analysis of the budget for the year	✔ Complete
10.4.2 Ensure effective debt recovery is in place <i>KPI: Policy reviewed every two years</i>	Manager Financial Services
Progress Update to 30/9/2017 Overdue debtor accounts and rate assessments have been sent for debt collection with Council's contracted collection agency	✔ Complete
Progress Update to 31/12/2017 Overdue debtor accounts and rate assessments have been sent for debt collection with Council's contracted collection agency	✔ Complete
Progress Update to 31/3/2018 Overdue debtor accounts and rate assessments have been sent for debt collection with Council's contracted collection agency	✔ Complete
Progress Update to 30/6/2018 Overdue debtor accounts and rate assessments have been sent for debt collection with Council's contracted collection agency	✔ Complete
10.4.3 Complete financial statements and lodge in accordance with statutory requirements <i>KPI: Submitted by 31 October - annually</i>	Manager Financial Services
Progress Update to 30/9/2017 The 2016-17 Financial Statements are being collated and were available for audit on 18 September 2017. Some items identified by the auditors are currently being reviewed before statements are to be signed off	✔ Complete

Progress Update to 31/12/2017	The 2016-17 Financial Statements have been collated and were available for audit on 18 September 2017. Additional information required by the auditors have been forwarded in September and again in December, however the audit has yet to be completed and signed off by the auditors	✔ Complete
Progress Update to 31/3/2018	The 2016-17 Financial Statements have been signed off and forwarded to the OLG. Work is commencing on preparing information for the 2017-18 Financial statements.	✔ Complete
Progress Update to 30/6/2018	The 2016-17 Financial Statements have been signed off and forwarded to the OLG. Work is commencing on preparing information for the 2017-18 Financial statements.	✔ Complete
10.4.4	Manage investments in accordance with investment strategies and policies <i>KPI: Policy reviewed every two years</i>	Manager Financial Services
Progress Update to 30/9/2017	Investments have been managed effectively, investing in secure term deposits, the term of the deposit has been selected based on future cash requirements and best rate of interest at that time	✔ Complete
Progress Update to 31/12/2017	Investments have been managed effectively, investing in secure term deposits, the term of the deposit has been selected based on future cash requirements and best rate of interest at that time	✔ Complete
Progress Update to 31/3/2018	Investments have been managed effectively, investing in secure term deposits, the term of the deposit has been selected based on future cash requirements and best rate of interest at that time. Met with TCorp regarding investment options.	✔ Complete
Progress Update to 30/6/2018	Investments have been managed effectively, investing in secure term deposits, the term of the deposit has been selected based on future cash requirements and best rate of interest at that time	✔ Complete
10.4.5	Review the long term financial plan aiming for financial sustainability to prepare for the Fit for the Future program <i>KPI: Annual review, \$0.00 bottom line year 20/21</i>	Manager Financial Services
Progress Update to 30/9/2017	The Long Term Financial Plan for 2017-18 was completed with the available information at the time and has been incorporated in the Strategic Plan. Revisions are continuing as variations are proposed by the State Government, Councillors and Council Directors	✔ Complete
Progress Update to 31/12/2017	The 10 year Long Term Financial Plan from 2018-19 is currently being prepared with LG Solutions to update the current version to version 9. The information from the LTFP is being utilised in the preparation of the 2018-19 budget	✔ Complete
Progress Update to 31/3/2018	Version 9 of the 10 year Long Term Financial plan has been prepared. A review of the plan is currently being conducted to ensure Council achieves its goal of having a balanced/surplus budget by the year 20/21	✔ Complete
Progress Update to 30/6/2018	Version 9 of the 10 year Long Term Financial plan has been prepared. A review of the plan is currently being conducted to ensure Council achieves its goal of having a balanced/surplus budget by the year 20/21	✔ Complete
10.4.6	Ensure timely and accurate processing of payments <i>KPI: Ensure timely and accurate processing of payments to employees, payments of invoices to suppliers and contractors, accounts receivable and quarterly rates.</i>	Manager Financial Services
Progress Update to 30/9/2017	At this stage there are no overdue matters or issues raised in these areas	✔ Complete

Progress Update to 31/12/2017	At this stage there are no overdue matters or issues raised in these areas	✔ Complete
Progress Update to 31/3/2018	At this stage there are no overdue matters or issues raised in these areas	✔ Complete
Progress Update to 30/6/2018	At this stage there are no overdue matters or issues raised in these areas	✔ Complete

10.

To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.5

Ensure Council's workforce is provided with appropriate equipment and resources to meet the needs of Council and the community

Performance Measure

- Services and equipment improved across organisation

Operational Plan (1 year) 2017/18

Action	Responsibility
10.5.1 Maintain and renew network infrastructure hardware and software to ensure effective delivery of services <i>KPI: Review hardware and software every six months</i>	Director Corporate, Community & Development Services
Progress Update to 30/9/2017: Continuously reviewing and updating when required	🟡 On target
Progress Update to 31/12/2017: Continuously reviewing and updating when required	🟡 On target
Progress Update to 31/3/2018: Continuously reviewing and updating when required. New server installed. Program updates underway. Fibre installed to improve connectivity.	🟡 On target
Progress Update to 30/6/2018: Hardware reviewed every six months, Fibre connectivity commenced, No current outstanding IT requests	🟢 Complete
10.5.2 Implement web based Spatial mapping for public use <i>KPI: Investigate options</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017: Underway	🟡 On target
Progress Update to 31/12/2017: Development for internal use is nearing completion. Public access will be made available once the program has been tested internally	🟡 On target
Progress Update to 31/3/2018: Development for internal use is being tested. Public access will be made available once the program has been tested internally.	🟡 On target
Progress Update to 30/6/2018: The program is available to internal users.	🟡 On target
10.5.3 Ensure progressive upgrade of computers, phones and other IT equipment <i>KPI: Annual review</i>	Director Corporate, Community & Development Services
Progress Update to 30/9/2017: Continuously reviewing and updating when required	🟡 On target

Progress Update to 31/12/2017	Continuously reviewing and updating when required	🟡 On target
Progress Update to 31/3/2018	Continuously reviewing and updating when required. 5 year plan development underway. Link to Home Care under review. GIS upgrade underway	🟡 On target
Progress Update to 30/6/2018	Fibre installed to improve connectivity. Update of desktop computers due to commence in the next financial year. Acquisition of a new photocopier/ scanner/ printer for HR department. Assistance with mobile phones and updating continuing as required.	🟢 Complete



To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.6

Regular consultation with key industry, business and stakeholders

Performance Measure

- Increased communication with key business and stakeholders

Operational Plan (1 year) 2017/18

Action	Responsibility
10.6.1 Ensure attendance and participation in relevant meetings and/or events <i>KPI: 80% meetings attended</i>	General Manager
Progress Update to 30/9/2017 GM has attended relevant meetings and/or events during this period including: Melbourne Cup Tour, Weethalle Silo Art opening, MAAA, Free Flight Society, RFS, Evolution, Museum, Patient Advisory Group, Productivity Commission, Sandfire Resources, Regional Forum (RMS, Health, Education), MLHD, LALC, Basketball Assoc, Donaldson's, StateCover Advisory Committee, LGNSW, Queens Baton Relay, Telstra, Country Mayors Assoc, Deputy Premier, LCCC, Legislative Council, Minister for Roads, Country Rugby League, REROC, Freight & Ports, Jet Flyers, West Estate, Majors Mulch, GWCC, local doctors, CSU, IOR, Community Cinema, Seek Fitness, Community Radio, National Town Criers Championships, Kurrajong Waratah, Disability Services and LG Professionals	On target
Progress Update to 31/12/2017 GM has attended relevant meetings and/or events including: Eastern Riverina Arts, AR Bluett Trust, Museum, Country Link, Community Transport, Renrow, Motorcycle Friendly Town Declaration, Rural Doctors Network, Hilltops Council, Bendigo Bank, Majors Mulch, FERS/REDS, Daniher Bros Tribute, Ulysses Club, Mirrool Silo Kick, Barmedman Tractor Pull, Evolution Mining, West Estate, IOR, LG Regional Managers, Destination Riverina Murray, USU, Legal Mediation, LCCC, In the West Festival, REROC, MLHD, VC & War Heroes Exhibitions, Garden Group, Crown Lands, Local Member, Basketball Assoc, WW High School, TAFE, Regional Development, Water Resources, Village Community Forums, Queens Baton Relay, OLG, LALC, Riverina BEC, RMS, LGNSW, State Advisory Committee, WW Public School	On target
Progress Update to 31/3/2018 GM has attended relevant meetings and/or events including: Thrive Riverina, Daniher Tribute, Steph Cooke, Road Inspections, Triple M, Carrathool SC, Australia Day, Queens Baton Relay, Mayoral Roundtable, Evolution, Department of Planning, RFS Liaison Committee, AR Bluett Award Dinner, FER and RED Meetings.	On target

Progress Update to 30/6/2018	GM has attended relevant meetings and/or events including: Proposed Cinema, Canberra with the Mayor, Plains Water, Citizenship Ceremony, Steph Cooke, MLHD, Auditor General Forum, FER and RED Meetings, Anzac Day, MAAA Reception, Col Williams Dedication, StateCover Advisory Committee, Museum, WWLALC, 125 th Anniversary, LGNSW Regional Forum, NSW NRL, Weethalle – Australia Post, JO's, Country Mayors, USU, LG Conference, Cyber Cop.	✔ Complete
10.6.2	Invite representatives of from Cowal Gold Mine to address Council <i>KPI: Annually</i>	General Manager
Progress Update to 30/9/2017	Liaising with Evolution Mining representatives on a regular basis, a suitable date to address Council is yet to be determined	🟡 On target
Progress Update to 31/12/2017	Evolution Mining addressed Council at its meeting on 21 November 2017	🟡 On target
Progress Update to 31/3/2018	Liaison with Evolution regarding their Modification 14 application to the State Government.	🟡 On target
Progress Update to 30/6/2018	Evolution Mining addressed Council at its meeting on 17 April 2018	✔ Complete
10.6.3	Open communication established between Council and key local industry <i>KPI: Two meetings per year</i>	General Manager
Progress Update to 30/9/2017	GM has attended meetings with Evolution Mining, Sandfire Resources, Donaldson's, IOR and Freight & Ports during this period	🟡 On target
Progress Update to 31/12/2017	GM has attended meetings with Evolution Mining, Renrow and IOR during this period	🟡 On target
Progress Update to 31/3/2018	GM has attended meetings with Evolution Mining, MLHD, Riverina Tourism, RFS.	🟡 On target
Progress Update to 30/6/2018	GM has attended meetings with Evolution Mining, Renrow, MLHD, Department of Planning.	✔ Complete

11.

Provide opportunities for all stakeholders to contribute to Council's decision making

Delivery Program (4 years) 2017 - 2021

Strategy 11.1

Encourage village residents to participate in community forums

Performance Measure

- Increased community participation

Operational Plan (1 year) 2017/18

Action	Responsibility
11.1.1 Seek community input into each forum agenda and report back to the community on forum outcomes <i>KPI: Annually</i>	Asset & Engineering Services Officer
Progress Update to 30/9/2017 When a date has been set by Council for a Community Forum it is advertised in the Advocate and flyers prepared and delivered to contacts within the villages for distribution. Agendas are then prepared from information received from these sources. Following the forums minutes are prepared and emailed back to the attendees from information gathered on the attendance sheets	🟡 On target
Progress Update to 31/12/2017 Council set the dates for Community Forums at the Workshop held on 3/10/17. The dates determined were Thursday 16/11/17 at Weethalle and Ungarie, and Thursday 23/11/17 at Barmedman and Mirrool. Agendas were prepared following advertising and distribution of flyers as well as inclusion on Council's website and facebook page. Minutes, with outcomes included, will be forwarded back to the community when outstanding matters have been finalised	✅ Complete
Progress Update to 31/3/2018 No forums were scheduled in this quarter.	✅ Complete
Progress Update to 30/6/2018 No forums were scheduled in this quarter.	✅ Complete
11.1.2 Organise Community forums in villages within the Shire, as required <i>KPI: Annually</i>	Asset & Engineering Services Officer
Progress Update to 30/9/2017 When a date has been set by Council for a Community Forum the venues are booked, transport is sourced, be it bus or cars, depending on requirements and numbers requiring transport are determined. Food is ordered and organised as required	🟡 On target
Progress Update to 31/12/2017 Venues were organised within villages and transport arranged between villages	✅ Complete
Progress Update to 31/3/2018 No forums were scheduled in this quarter.	✅ Complete
Progress Update to 30/6/2018 No forums were scheduled in this quarter.	✅ Complete

11.1.3	Communicate with the community utilising forums	General Manager
	<i>KPI: Annual forums, meetings as required</i>	
Progress Update to 30/9/2017	Regular Community Reference Group forums are conducted. Planning underway for Village Community Forums in late 2017	🟡 On target
Progress Update to 31/12/2017	Community Reference Group Forums were held on 12/9/2017 and 14/11/2017. Village Community Forums held during October/November 2017	🟡 On target
Progress Update to 31/3/2018	Council has resolved to conduct community forums again during August 2018	🟡 On target
Progress Update to 30/6/2018	Community Forums are scheduled for 16/8/18 at Weethalle, Naradhan and Tallimba	🟢 Complete

11.

Provide opportunities for all stakeholders to contribute to Council's decision making

Delivery Program (4 years) 2017 - 2021

Strategy 11.2

Provide innovative and accessible communication strategies to Shire residents to encourage active participation in Council's future

Performance Measure

- Maintain or increase community communication avenues

Operational Plan (1 year) 2017/18

Action	Responsibility
11.2.1 Promote and foster electronic communications through Social Media, community email list and other technologies <i>KPI: Four communications per month, 12 local newspapers, six newsletters</i>	Community Relations Officer
Progress Update to 30/9/2017 Active and successful electronic communications program in place to engage relevant community members at relevant times. New email list established for information about road closures	🟡 On target
Progress Update to 31/12/2017 Active and successful electronic communications program in place to engage relevant community members at relevant times. New email list established for information about road closures	🟡 On target
Progress Update to 31/3/2018 Ongoing	🟡 On target
Progress Update to 30/6/2018 Video social media promotions and advertising instigated.	✅ Complete
11.2.2 Target advertising to encourage maximum participation <i>KPI: 12 per year</i>	Community Relations Officer
Progress Update to 30/9/2017 Ongoing	🟡 On target
Progress Update to 31/12/2017 Ongoing	🟡 On target
Progress Update to 31/3/2018 In lieu of newsletter, advertising and promotion is directed at specific target groups and communities.	🟡 On target
Progress Update to 30/6/2018 Ongoing	✅ Complete
11.2.3 Maintain the Public forum prior to each Ordinary Council Meeting <i>KPI: 11 times per year</i>	General Manager
Progress Update to 30/9/2017 GM with the assistance of the Executive Assistant continues to manage the Public Forum requests at each council meeting. For this reporting period there were 6 requests	🟡 On target
Progress Update to 31/12/2017 The monthly Public Forum section of the council meeting is advertised and opportunities made available for members of the community to address the councillors. There were 5 requests during this period	🟡 On target

Progress Update to 31/3/2018	The monthly Public Forum section of the council meeting is advertised and opportunities made available for members of the community to address the councillors. There were 3 requests during this period and a presentation on the 2016/17 financial statements.	🟡 <i>On target</i>
Progress Update to 30/6/2018	The monthly Public Forum section of the council meeting is advertised and opportunities made available for members of the community to address the councillors. During this reporting period there were 2 community requests, a presentation to staff and an Evolution Mining presentation.	✅ <i>Complete</i>

11.

Provide opportunities for all stakeholders to contribute to Council’s decision making

Delivery Program (4 years) 2017 - 2021

Strategy 11.3

Ensure all Council communication branded signs and banners are provided to funding recipients

Performance Measure

- Council branding prevalent at sponsored events

Operational Plan (1 year) 2017/18

Action	Responsibility
11.3.1 Provide Council branded signs and banners to funding recipients <i>KPI: 90% grant recipients provided with Council banner to display</i>	Community Relations Officer
Progress Update to 30/9/2017 Signage provided	✔ Complete
Progress Update to 31/12/2017 Signage provided	✔ Complete
Progress Update to 31/3/2018 Signage provided	✔ Complete
Progress Update to 30/6/2018 Signage provided	✔ Complete
11.3.2 Display Council logo in all advertising and promotion of Council events/programs/workshops <i>KPI: 100%</i>	Community Relations Officer
Progress Update to 30/9/2017 Ongoing	🟡 On target
Progress Update to 31/12/2017 Ongoing	🟡 On target
Progress Update to 31/3/2018 Ongoing	🟡 On target
Progress Update to 30/6/2018 Ongoing	✔ Complete

Delivery Program (4 years) 2017 - 2021

Strategy 12.1

Review Council's customer service charter and monitor Council services to ensure they are provided in a professional, timely and friendly manner and are responsive to community needs

Performance Measure

- Maintain or improve service response times

Operational Plan (1 year) 2017/18

Action		Responsibility
12.1.1	Review and monitor frontline customer service practices and performance <i>KPI: Annual Review</i>	Corporate Services Coordinator
Progress Update to 30/9/2017	Frontline customer service practices are monitored regularly to ensure that the objectives of Council's Customer Service Charter and Complaints Handling Policy are met	🟡 On target
Progress Update to 31/12/2017	Frontline customer service practices are monitored regularly to ensure that the objectives of Council's Customer Service Charter and Complaints Handling Policy are met	🟡 On target
Progress Update to 31/3/2018	Frontline customer service practices are reviewed regularly to ensure they meet customer expectations	🟡 On target
Progress Update to 30/6/2018	Frontline customer service practices are reviewed regularly to ensure they meet customer expectations	✅ Complete
12.1.2	Process development applications <i>KPI: 90% applications approved within 30 days</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017	Applications are processed within the statutory framework of 40 days	🟡 On target
Progress Update to 31/12/2017	Applications are processed within the statutory framework of 40 days	🟡 On target
Progress Update to 31/3/2018	Applications are processed within the statutory framework of 40 days	🟡 On target
Progress Update to 30/6/2018	The mean gross determination time for processing of development applications was 26 days during 2017/2018	✅ Complete
12.1.3	Deliver store services <i>KPI: Orders filled/ordered within 48 hours</i>	Purchasing Officer
Progress Update to 30/9/2017	Ongoing	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target

Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✅ Complete
12.1.4	Deliver purchasing services	Purchasing Officer
	<i>KPI: Purchase orders processed within 48 hours</i>	
Progress Update to 30/9/2017	Ongoing	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	✅ Complete
12.1.5	Provide information and services and monitor complaints in regards to companion animals and responsible pet ownership	Manager Development & Regulatory Services
	<i>KPI: Enter registrations on NSW Pet Registry within 72 hours. Place impounded dogs on website (include photo). Registration program twice per year. Two media releases per year for responsible pet ownership. Install automated watering system at the pound. Review enforcement policy and procedure. Investigate complaints within five days. Review illegal dumping policy. Review barking dog policy.</i>	
Progress Update to 30/9/2017	Pet owners are now responsible for updating information on the Pet Registry. Information on website is currently being updated. Council does not currently have an illegal dumping policy or barking dog policy	🟡 On target
Progress Update to 31/12/2017	Pet owners are now responsible for updating information on the Pet Registry. Information on website has been updated and a number of fact sheets are now available for barking dogs	🟡 On target
Progress Update to 31/3/2018	Information provided as required.	🟡 On target
Progress Update to 30/6/2018	Fact sheets have been updated and are available from Council's website	✅ Complete
12.1.6	Conduct customer satisfaction survey	Director Corporate, Community & Development Services
	<i>KPI: Every four years - 2020</i>	
Progress Update to 30/9/2017	Not required this financial year	❌ Not progressed
Progress Update to 31/12/2017	Not required this financial year	❌ Not progressed
Progress Update to 31/3/2018	Not required this financial year	❌ Not progressed
Progress Update to 30/6/2018	Not required this financial year however preliminary investigations are underway	🟡 On target

12.

Lead the community

Delivery Program (4 years) 2017 - 2021

Strategy 12.2

Provide sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs

Performance Measure

- Maintain or increase staff satisfaction

Operational Plan (1 year) 2017/18

Action	Responsibility
12.2.1 Assist in the management of workforce relations and provision of timely advice on workplace relations matters <i>KPI: Advice provided within 48 hours. Gather and report to Manex on staffing issues/trends.</i>	Human Resources Coordinator
Progress Update to 30/9/2017: On target	🟡 On target
Progress Update to 31/12/2017: On target - provide assistance as needed	🟡 On target
Progress Update to 31/3/2018: Provide advice and assistance when needed	🟡 On target
Progress Update to 30/6/2018: Provide advice and assistance when needed	✅ Complete
12.2.2 Investigate cost effective recruitment services <i>KPI: Decrease 5%</i>	Human Resources Coordinator
Progress Update to 30/9/2017: Complete	✅ Complete
Progress Update to 31/12/2017: Complete - make use of Facebook, Council web page	✅ Complete
Progress Update to 31/3/2018: Facebook and Council Jobs on Council web site	✅ Complete
Progress Update to 30/6/2018: Facebook and Council Jobs on Council web site	✅ Complete
12.2.3 Review and monitor the implementation of the workforce plan <i>KPI: Annually. Organise retirement planning sessions and phased retirement discussions for staff.</i>	Human Resources Coordinator
Progress Update to 30/9/2017: Complete	✅ Complete
Progress Update to 31/12/2017: Complete - revision completed	✅ Complete

Progress Update to 31/3/2018	Completed	✔ Complete
Progress Update to 30/6/2018	Completed	✔ Complete
12.2.4	Establish and support staff reference groups to identify process improvement and deficiencies across all of Council's functional areas <i>KPI:</i>	General Manager
Progress Update to 30/9/2017	This has not occurred at this stage as council has been deemed as a 'stand alone' council with no immediate threat of amalgamation. If this should change in the future then the establishment of the SRG's will occur	✘ Not progressed
Progress Update to 31/12/2017	EEO & Employee Engagement Survey results considered by Employee Taskforce and workplace committees	🟡 On target
Progress Update to 31/3/2018	The Staff Taskforce continues to meet to discuss staff related matters across the organisation	🟡 On target
Progress Update to 30/6/2018	The General Manager to review the effectiveness of the current Staff Taskforce given the existence of other staff based committees e.g. WHS, EEO, Consultative.	✔ Complete
12.2.5	Maintain register of delegations and issue authorities to relevant employees <i>KPI: Register reviewed annually</i>	Executive Assistant
Progress Update to 30/9/2017	Ongoing monitoring of any changes required	🟡 On target
Progress Update to 31/12/2017	Review and reissue of delegations to all affected staff scheduled for early 2018	🟡 On target
Progress Update to 31/3/2018	Review of staff changes underway for reissue of delegations to relevant employees	🟡 On target
Progress Update to 30/6/2018	Ongoing review of changes to staff and delegations	🟡 On target
12.2.6	Develop, implement and monitor Learning and Development Plan utilising traditional and alternative measures <i>KPI: Annual plans developed. Individual training plans for trainees, apprentices and cadets. 80% training needs met. Review process for identifying and tracking training needs – 2017. Identify external funding opportunities for training and education.</i>	Human Resources Coordinator
Progress Update to 30/9/2017	Complete	✔ Complete
Progress Update to 31/12/2017	Complete - L&D plan was reviewed and communication was sent to each employee	✔ Complete
Progress Update to 31/3/2018	L&D plan communicated to all and training completed	✔ Complete
Progress Update to 30/6/2018	L&D plan communicated to all and training completed	✔ Complete
12.2.7	Maintain and promote the Employee Assistance Program (EAP) <i>KPI: Program maintained</i>	Human Resources Coordinator
Progress Update to 30/9/2017	Complete	✔ Complete

Progress Update to 31/12/2017	Complete - new EAP service provider was selected and information distributed and information is shared on a monthly basis in Thursday Thoughts	✔ Complete
Progress Update to 31/3/2018	Monthly EAP information communicated via Thursday Thoughts	✔ Complete
Progress Update to 30/6/2018	Monthly EAP information communicated via Thursday Thoughts and notice boards	✔ Complete
12.2.8	Promote and encourage employee representation on workplace committees <i>KPI: 90% staff representation</i>	Human Resources Coordinator
Progress Update to 30/9/2017	On target	🟡 On target
Progress Update to 31/12/2017	On target - EOI was sent to all employees to join the Consultative Committee, WHS and EEO Committee	🟡 On target
Progress Update to 31/3/2018	Sufficient representation on workplace committees	✔ Complete
Progress Update to 30/6/2018	Sufficient representation on workplace committees	✔ Complete
12.2.9	Review and update position descriptions <i>KPI: Review and update annually or as per Employee Development Review and/or organisational changes</i>	Human Resources Coordinator
Progress Update to 30/9/2017	Complete	✔ Complete
Progress Update to 31/12/2017	Complete - PDs are reviewed when a vacancy is advertised and during the annual Performance and Development Reviews	✔ Complete
Progress Update to 31/3/2018	PDs are reviewed when a vacancy is advertised and during the annual Performance and Development Reviews	✔ Complete
Progress Update to 30/6/2018	PDs are reviewed when a vacancy is advertised and during the annual Performance and Development Reviews	✔ Complete
12.2.10	Maintain and promote the staff service and achievement awards program <i>KPI: Monthly service presentations and annual achievement awards</i>	Executive Assistant
Progress Update to 30/9/2017	Manex and relevant Managers/Supervisors notified each month and presentations made at monthly staff meetings	🟡 On target
Progress Update to 31/12/2017	Ongoing circulation of details. Policy review considerations to be progressed in 2018	🟡 On target
Progress Update to 31/3/2018	Manex and relevant Managers/Supervisors notified each month and presentations made at monthly staff meetings	🟡 On target
Progress Update to 30/6/2018	Ongoing circulation of details to Manex and relevant Managers/Supervisors each month with presentations to individual staff at the monthly staff meetings. Policy review underway and drafted for further discussions and consideration	✔ Complete

Delivery Program (4 years) 2017 - 2021

Strategy 12.3

Develop, implement and monitor HR programs to solidify Council's reputation as an employer of choice

Performance Measure

- Maintain Council's reputation as an employer of choice

Operational Plan (1 year) 2017/18

Action	Responsibility
12.3.1 Oversee the implementation and monitoring of the EEO Management Plan <i>KPI: Minimum of two meetings annually</i>	Human Resources Coordinator
Progress Update to 30/9/2017 Completed	✔ Complete
Progress Update to 31/12/2017 Completed - the plan is discussed and updated during EEO meetings	✔ Complete
Progress Update to 31/3/2018 Regular updates during meetings	✔ Complete
Progress Update to 30/6/2018 Regular updates during meetings	✔ Complete
12.3.2 Identify and support opportunities for resource sharing arrangements with other councils <i>KPI: Opportunities investigated</i>	General Manager
Progress Update to 30/9/2017 The introduction of Joint Organisations may provide additional opportunities for resource sharing	✘ Not progressed
Progress Update to 31/12/2017 The introduction of Joint Organisations may provide additional opportunities for resource sharing	✘ Not progressed
Progress Update to 31/3/2018 Bland Shire Council's membership of REROC has resulted in a number of resourcing sharing opportunities.	🟡 On target
Progress Update to 30/6/2018 Bland Shire Council's membership of REROC has resulted in a number of resourcing sharing opportunities.	✔ Complete
12.3.3 Implement workforce programs ensuring Council remains an employer of choice <i>KPI: Provide job rotation opportunities for staff, both indoor and field staff. Identify and nurture talent. Continue to develop and report on succession plan and initiatives</i>	Human Resources Coordinator
Progress Update to 30/9/2017 On target	🟡 On target

Progress Update to 31/12/2017	On target - programs are updated	🟡 On target
Progress Update to 31/3/2018	Succession planning is ongoing.	🟡 On target
Progress Update to 30/6/2018	Succession planning is ongoing.	✅ Complete
12.3.4	Review the performance management system and process	Human Resources Coordinator
	<i>KPI: Annual review</i>	
Progress Update to 30/9/2017	Completed	✅ Complete
Progress Update to 31/12/2017	Completed - Annual review of the process	✅ Complete
Progress Update to 31/3/2018	Performance Management system was reviewed, possible changes to follow	✅ Complete
Progress Update to 30/6/2018	Performance Management system was reviewed, possible changes to follow	✅ Complete
12.3.5	Conduct Employee Engagement & EEO Survey	Human Resources Coordinator
	<i>KPI: Survey staff every two years (2017, 2019, 2021)</i>	
Progress Update to 30/9/2017	On target	🟡 On target
Progress Update to 31/12/2017	Completed and results communicated	✅ Complete
Progress Update to 31/3/2018	Completed, issues to be addressed	✅ Complete
Progress Update to 30/6/2018	Completed, issues to be addressed	✅ Complete

Delivery Program (4 years) 2017 - 2021

Strategy 12.4

Review and implement Council policies and comply with WHS and Risk Management requirements

Performance Measure

- Maintain Councils focus on WHS and Risk Management

Operational Plan (1 year) 2017/18

Action	Responsibility
12.4.1 Ensure WHS Committee meet in accordance with approved schedule <i>KPI: Minimum four meetings per year</i>	WHS Committee Chair
Progress Update to 30/9/2017 Meeting held on 8/8/2017	🟡 On target
Progress Update to 31/12/2017 Meeting held on 21/11/2017	🟡 On target
Progress Update to 31/3/2018 Meeting held on 19/2/2018	🟡 On target
Progress Update to 30/6/2018 Meeting held on 8/5/2018	✅ Complete
12.4.2 Develop and maintain Council's Risk Management Action Plan (RAMP) <i>KPI: Annually</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 Ongoing with StateWide	🟡 On target
Progress Update to 31/12/2017 Ongoing with StateWide	🟡 On target
Progress Update to 31/3/2018 Ongoing with StateWide	🟡 On target
Progress Update to 30/6/2018 Ongoing with StateWide	✅ Complete
12.4.3 Establish and monitor Council's Risk Register <i>KPI: Establish the Register by 31/12/17 and monitor annually</i>	Manager Risk & Facilities
Progress Update to 30/9/2017 Completed	✅ Complete
Progress Update to 31/12/2017 Completed	✅ Complete
Progress Update to 31/3/2018 Completed	✅ Complete

Progress Update to 30/6/2018	Completed	✔ Complete
12.4.4	Establish an internal Risk Committee <i>KPI: Committee established and functioning by 31/7/2017</i>	General Manager
Progress Update to 30/9/2017	The establishment of a Risk Committee will be further considered in early 2018	✘ Not progressed
Progress Update to 31/12/2017	To be progressed in the new year	✘ Not progressed
Progress Update to 31/3/2018	Draft OLG Guidelines are expected to be released in late 2018	✘ Not progressed
Progress Update to 30/6/2018	Draft OLG Guidelines are expected to be released in late 2018	✘ Not progressed

13.

Develop and maintain a framework of plans and policies that ensures open and transparent Council information

Delivery Program (4 years) 2017 - 2021

Strategy 13.1

Promote and advocate improved management of, and access to, information across Council

Performance Measure

- Improve access to Councils information

Operational Plan (1 year) 2017/18

Action	Responsibility
13.1.1 In liaison with Community Relations Officer and other staff, review information contained on Council's website of functional areas for easier location of Council information for customers <i>KPI: Annual review</i>	Corporate Services Coordinator
Progress Update to 30/9/2017 Information on the website is updated on a regular basis. A review to be undertaken during the year to ensure that the website continues to meet the needs of customers	🟡 On target
Progress Update to 31/12/2017 Information on the website is updated on a regular basis. A review to be undertaken during the year to ensure that the website continues to meet the needs of customers	🟡 On target
Progress Update to 31/3/2018 Website monitored for currency and functionality.	🟡 On target
Progress Update to 30/6/2018 Website updated. Future review to be undertaken.	🟢 Complete
13.1.2 Ensure information required under the GIPA legislation is displayed appropriately on Council's website <i>KPI:</i>	Corporate Services Coordinator
Progress Update to 30/9/2017 The information that is required under the GIPA legislation is placed on the website or available from Council on request. Further information to be added to the website during the year	🟡 On target
Progress Update to 31/12/2017 The information that is required under the GIPA legislation is placed on the website or available from Council on request. Further information to be added to the website during the year	🟡 On target
Progress Update to 31/3/2018 Information on website meets GIPA requirements. Open information that is not practical to place on the website is available free of charge upon application.	🟡 On target
Progress Update to 30/6/2018 Information on website meets GIPA requirements. Open information that is not practical to place on the website is available free of charge upon application.	🟢 Complete

13.1.3	Monitor and report on response times to Service requests (received in person, phone or mail) <i>KPI:</i>	Corporate Services Coordinator
Progress Update to 30/9/2017	Response times are monitored and reported to Manex on a regular basis	🟡 On target
Progress Update to 31/12/2017	Response times are monitored and reported to Manex on a regular basis	🟡 On target
Progress Update to 31/3/2018	Ongoing. Regular reports of outstanding tasks are provided to supervisors for follow up.	🟡 On target
Progress Update to 30/6/2018	Regular reports of outstanding tasks are provided to supervisors for follow up.	✅ Complete
13.1.4	Monitor compliance with Council's Record Management Policy <i>KPI:</i>	Corporate Services Coordinator
Progress Update to 30/9/2017	Records staff monitors staff's compliance with the Records Management Policy. Training is undertaken when required by records staff and users of the system	🟡 On target
Progress Update to 31/12/2017	Records staff monitors staff's compliance with the Records Management Policy. Training is undertaken when required by records staff and users of the system	🟡 On target
Progress Update to 31/3/2018	Regular and ongoing monitoring carried out. Records staff deliver records training to users of the document management system when required. Records staff regularly audit the records systems to ensure compliance with State Records requirements.	🟡 On target
Progress Update to 30/6/2018	Regular and ongoing monitoring carried out. Records staff regularly audit the records systems to ensure compliance with State Records requirements. Records staff attend regular user group meetings.	✅ Complete

13.

Develop and maintain a framework of plans and policies that ensures open and transparent Council information

Delivery Program (4 years) 2017 - 2021

Strategy 13.2

Develop, implement and promote best practice governance policies and procedures

Performance Measure

- Review Council procedures

Operational Plan (1 year) 2017/18

Action	Responsibility
13.2.1 Progress the Internal Audit Committee and function within the organisation as per the legislation <i>KPI: Implemented as required by the LG Act</i>	General Manager
Progress Update to 30/9/2017 Advice from the OLG is that guidelines will be produced later in 2017 and until then there is no legal requirement for councils to establish an Internal Audit Committee	🟡 On target
Progress Update to 31/12/2017 Awaiting release of guidelines	🟡 On target
Progress Update to 31/3/2018 Advice from the OLG is that guidelines will now be released in late 2018 and until then there is no legal requirement for councils to establish an Internal Audit Committee	🟡 On target
Progress Update to 30/6/2018 Advice from the OLG is that guidelines will now be released in late 2018 and until then there is no legal requirement for councils to establish an Internal Audit Committee	🟡 On target
13.2.3 Review Council's policies and procedures <i>KPI: 25% reviewed annually</i>	General Manager
Progress Update to 30/9/2017 Salary Procedure under review, Smoke Free Zone - Council Workplaces Procedure under review, revised Tree Management Policy adopted, Commercial Health & Fitness Providers policy adopted, Sporting Field Closure policy adopted and Liquid Trade Waste Policy adopted	🟡 On target
Progress Update to 31/12/2017 Work within Council's Roads & Road Reserves Procedure adopted, Draft Work Health & Safety Planning Procedure under review, WHS Management System to be reviewed, Fraud Policy review underway, revised EEO Committee Constitution adopted, Alcohol & Other Drugs Policy adopted, Internet, revised Email & Computer usage policy adopted, CSU policies reviewed and adopted in accordance with regulations	🟡 On target
Progress Update to 31/3/2018 Salary Procedure, WHS Planning Procedure and EEO Management Plan reviewed. IT Compatible Devices Procedure, Borrowing Policy and Conflict of Interest Practice Note adopted.	🟡 On target
Progress Update to 30/6/2018 Training & Development Procedure, Employee's Agreement and Section 7.12 (old 94A) reviewed. Salary Policy and Procedure, Fraud Prevention & Control Policy and Investment Policy adopted.	🟢 Complete






Our Prosperity

Growing our population and jobs

Our Objectives

- 14. Visitors and tourists are welcomed
- 15. Promote the Shire as a place to do business
- 16. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

2017/18 Operational Plan Actions	
as at 30/6/2018	
Our Prosperity – total actions:	37
 On target	3
 Not progressed	0
 Complete	34

Delivery Program (4 years) 2017 - 2021

Strategy 14.1

Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire

Performance Measure

- Increase in tourism enterprises that encourage people to stay

Operational Plan (1 year) 2017/18

Action		Responsibility
14.1.1	Maintain relationships with Business West Wyalong and Events West Wyalong <i>KPI: Minimum two meetings per year</i>	Office of the General Manager – Administration Officer
Progress Update to 30/9/2017	Attended Business WW meetings in July 2017 and September 2017. Attended Events West Wyalong meetings in July, August and September 2017	🟡 On target
Progress Update to 31/12/2017	Attended Business WW meetings in October 2017 and November 2017. Assisted with very successful Christmas Carnival arrangements. Attended Events West Wyalong meetings in October and December 2017. Assisted with a very successful Aussie Fest in the West Carnival	🟡 On target
Progress Update to 31/3/2018	No Business WW meetings held for this reporting period. Attended Events West Wyalong meeting held in February 2018. Smaller In the West festival planned for October 2018.	🟡 On target
Progress Update to 30/6/2018	Attended Business WW meetings. Attended Events West Wyalong meeting. Events West Wyalong will hold a festival in conjunction with Camp Quality.	🟢 Complete
14.1.2	Maintain an active participation and representation in relevant regional tourism and business meetings and events <i>KPI: 80% meetings attended</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017	Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner	🟡 On target

Progress Update to 31/12/2017	Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner	🟡 On target
Progress Update to 31/3/2018	Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina and Central West, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner.	🟡 On target
Progress Update to 30/6/2018	Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Regional Development Australia Riverina and Central West, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner.	🟢 Complete
14.1.3	Investigate options to further develop the League of Extraordinary Communities with Dull in Scotland and Boring in the United States <i>KPI: Minimum annual contact</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017	Ongoing and the SEDTA has promoted the League of Extraordinary Communities to both the Australian Federal & State Governments and is working on developing some marketing collateral. The SEDTA has met with marketing companies and the Charles Sturt University. The SEDTA will contact Charles Sturt University again and if there is not interest will contact the other institutions. Promotional structure concept approved and ordered for installation in prominent location in West Wyalong	🟡 On target
Progress Update to 31/12/2017	Ongoing and the SEDTA has promoted the League of Extraordinary Communities to both the Australian Federal & State Governments and is working on developing some marketing collateral. The SEDTA has met with marketing companies and the Charles Sturt University. The SEDTA will contact Charles Sturt University again and if there is not interest will contact the other institutions. Bland, Dull & Boring promotional structure due for completion and installation in early 2018	🟡 On target

Progress Update to 31/3/2018	Ongoing and the SEDTA has promoted the League of Extraordinary Communities to both the Australian Federal & State Governments and is working on developing some marketing collateral. The SEDTA has met with marketing companies and the Charles Sturt University. The SEDTA will contact Charles Sturt University again and if there is not interest will contact the other institutions. Bland, Dull & Boring promotional structure completed and installed in March 2018	🟡 On target
Progress Update to 30/6/2018	Ongoing and the SEDTA has promoted the League of Extraordinary Communities to both the Australian Federal & State Governments and is working on developing some marketing collateral. The SEDTA has met with marketing companies and the Charles Sturt University. The SEDTA will contact Charles Sturt University again and if there is not interest will contact the other institutions. Bland, Dull & Boring promotional structure completed and installed in March 2018	🟢 Complete
14.1.4	Investigate potential strategic property acquisition opportunities as they arise <i>KPI: Report to Council as required</i>	General Manager
Progress Update to 30/9/2017	Negotiations continue for industrial land	🟡 On target
Progress Update to 31/12/2017	Ongoing as opportunities arise	🟡 On target
Progress Update to 31/3/2018	Ongoing as opportunities arise	🟡 On target
Progress Update to 30/6/2018	Report submitted to the May 2018 Council meeting with a recommendation to purchase certain properties.	🟢 Complete
14.1.5	Develop local tourism publications and website information to showcase the Bland Shire <i>KPI: Review annually</i>	Office of the General Manager – Administration Officer
Progress Update to 30/9/2017	Continuously updating brochures in the VIC. Updating events listing on Bland Shire website	🟡 On target
Progress Update to 31/12/2017	Continuously updating brochures in the VIC. Updating events listing on Bland Shire website	🟡 On target
Progress Update to 31/3/2018	Continuously updating brochures in the VIC. Updating events listing on Bland Shire website	🟡 On target
Progress Update to 30/6/2018	Continuously updating brochures in the VIC. New brochures added: Bland Shire Parks, Gardens and Sporting Fields, Ungarie Big Footy & Memories of Mirrool. Updating events listing on Bland Shire website	🟢 Complete

14.

Visitors and tourists are welcomed

Delivery Program (4 years) 2017 - 2021






Strategy 14.2

Attract a diverse range of Visitors to the Shire

Performance Measure

- Increase visitors to the shire

Operational Plan (1 year) 2017/18

Action	Responsibility
14.2.1 Seek major event opportunities for the Bland Shire <i>KPI: Contact made at least three times per year</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This is ongoing and the SEDTA undertakes this task on a regular basis and investigates both major and minor events and has to work with a limited budget	 On target
Progress Update to 31/12/2017 This is ongoing and the SEDTA undertakes this task on a regular basis and investigates both major and minor events and has to work with a limited budget	 On target
Progress Update to 31/3/2018 This is ongoing and the SEDTA undertakes this task on a regular basis and investigates both major and minor events and has to work with a limited budget. The SEDTA also monitors and will apply for suitable grants to assist in hosting these events. The Model Aeronautical Association of Australia (MAAA) will be holding their 70 th MAAA Nationals in the Bland Shire in April 2018 and the NSW Jet Flyers will be holding events in West Wyalong at the West Wyalong airport with the first held from 9 to 11 March.	 On target
Progress Update to 30/6/2018 This is ongoing and the SEDTA undertakes this task on a regular basis and investigates both major and minor events and has to work with a limited budget. The SEDTA also monitors and will apply for suitable grants to assist in hosting these events. The Model Aeronautical Association of Australia (MAAA) held a successful 70 th MAAA Nationals in the Bland Shire in April 2018 with 267 competitors attending including from China, Japan, New Zealand, USA and the Ukraine. The NSW Jet Flyers will be holding events in West Wyalong at the West Wyalong airport in 2018 with the second event held from 22 to 24 June and their event is planned to be held from 28 September until 1 October.	 Complete
14.2.2 Investigate technology to improve the visitor experience within Bland Shire <i>KPI: Review technology options annually</i>	Office of the General Manager – Administration Officer
Progress Update to 30/9/2017 Investigating an electronic information display for the VIC	 On target

Progress Update to 31/12/2017	Council has approved the installation of a Datatrax for the VIC. Putting together information to display on Datatrax	🟡 On target
Progress Update to 31/3/2018	Datatrax screen has been installed at the entry to the VIC within the Library. Visitors will have 24 hours information available to them including maps, accommodation, where to eat and what to see and do.	🟡 On target
Progress Update to 30/6/2018	Datatrax added 2 more businesses to the information screen. Completed for this reporting period.	✅ Complete
14.2.3	Produce and circulate the VIC Connect publication <i>KPI: Monthly</i>	Office of the General Manager – Administration Officer
Progress Update to 30/9/2017	Prepared and distributed VIC Connect for July, August and September 2017	✅ Complete
Progress Update to 31/12/2017	Prepared and distributed VIC Connect for October, November and December 2017	✅ Complete
Progress Update to 31/3/2018	Prepared and distributed VIC Connect for January, February and March 2018. Extra flyer with focus on events for weekend of 9-11 March 2018 included	🟡 On target
Progress Update to 30/6/2018	Prepared and distributed VIC Connect for April, May and June 2018. Continuously encouraging accommodation businesses to hand the VIC Connect to the visitors.	✅ Complete
14.2.4	Coordinate the National Town Criers Championships being hosted in September 2017 <i>KPI: Successful event and positive feedback</i>	Executive Assistant
Progress Update to 30/9/2017	Event planning and preparations are underway for Championships to be held from 5-7 September 2017. Evolution Mining have agreed to Gold Sponsorship proposal for the event and will provide activities/resources and financially support on a \$ for \$ basis	🟡 On target
Progress Update to 31/12/2017	Event delivered within budget allocation, national championships held in conjunction with the West Wyalong Show with 15 competing town criers. Activities scheduled across 3 days for town criers and their partners/guests with optional events to encourage visitors to extend their stay. All programmed activities were supported by local businesses/community groups and were well attended with positive feedback received on the successful event	✅ Complete
Progress Update to 31/3/2018	Event finalised	✅ Complete
Progress Update to 30/6/2018	Event finalised	✅ Complete

Delivery Program (4 years) 2017 - 2021

Strategy 15.1

Encourage and actively seek out businesses and industry to relocate within the Shire

Performance Measure

- Maintain or increase number of businesses and industry within the shire

Operational Plan (1 year) 2017/18

Action	Responsibility
15.1.1 Identify, target and liaise with existing and potential new retail business and/or industry opportunities <i>KPI:</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This task is ongoing and meetings are held with companies and individuals who are looking to establish a business in the Bland Shire. Large and small businesses are targeted and approached to consider establishing an operation in the Bland Shire or to expand their operation	 On target
Progress Update to 31/12/2017 This task is ongoing and meetings are held with companies and individuals who are looking to establish a business in the Bland Shire. Large and small businesses are targeted and approached to consider establishing an operation in the Bland Shire or to expand their operation	 On target
Progress Update to 31/3/2018 This task is ongoing and meetings are held with companies and individuals who are looking to establish a business in the Bland Shire. Large and small businesses are targeted and approached to consider establishing an operation in the Bland Shire or to expand their operation in the Bland Shire.	 On target
Progress Update to 30/6/2018 This task is ongoing and meetings are held with companies and individuals who are looking to establish a business in the Bland Shire. Large and small businesses are targeted and approached to consider establishing an operation in the Bland Shire or to expand their operation in the Bland Shire.	 Complete
15.1.2 Promote Business Development Assistance Fund to retail Industries looking at establishing and/or expanding in the Bland Shire <i>KPI:</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This task is ongoing and the Business Development Assistance program is actively promoted. Meetings are held with companies and individuals who are looking to establish a business in the Bland Shire	 On target
Progress Update to 31/12/2017 This task is ongoing and the Business Development Assistance program is actively promoted. Meetings are held with companies and individuals who are looking to establish a business in the Bland Shire	 On target

Progress Update to 31/3/2018	This task is ongoing and the Business Development Assistance program is actively promoted. Meetings are held with companies and individuals who are looking to establish a business in the Bland Shire.	🟡 <i>On target</i>
Progress Update to 30/6/2018	This task is ongoing and the Business Development Assistance program is actively promoted. Meetings are held with companies and individuals who are looking to establish a business in the Bland Shire.	🟢 <i>Complete</i>

Delivery Program (4 years) 2017 - 2021

Strategy 15.2

Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

Performance Measure

- Increase support to existing business

Operational Plan (1 year) 2017/18

Action		Responsibility
15.2.1	Work cooperatively with the local business groups <i>KPI:</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017	This is ongoing and the SEDTA maintains a relationship with and meets with Business West Wyalong on a regular and ongoing basis. The SEDTA involves Business West Wyalong with the Business Enterprise Centre workshops, and the Small Biz Bus visits to West Wyalong	🟡 On target
Progress Update to 31/12/2017	This is ongoing and the SEDTA maintains a relationship with and meets with Business West Wyalong on a regular and ongoing basis. The SEDTA involves Business West Wyalong with the Business Enterprise Centre workshops, and the Small Biz Bus visits to West Wyalong	🟡 On target
Progress Update to 31/3/2018	This is ongoing and the SEDTA maintains a relationship with and meets with Business West Wyalong on a regular and ongoing basis. The SEDTA involves Business West Wyalong with the Business Enterprise Centre workshops, and the Small Biz Bus visits to West Wyalong.	🟡 On target
Progress Update to 30/6/2018	This is ongoing and the SEDTA maintains a relationship with and meets with Business West Wyalong on a regular and ongoing basis. The SEDTA involves Business West Wyalong with the Business Enterprise Centre workshops, and the Small Biz Bus visits to West Wyalong.	✅ Complete

15.2.2 Maintain strong working relationships and engagement with relevant agencies, authorities, organisations and Government Departments in relation to providing guidance on business systems and strategies to local businesses

Senior Economic Development & Tourism Advisor

KPI:

<p>Progress Update to 30/9/2017</p>	<p>This task is ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner</p>	<p>🟡 On target</p>
<p>Progress Update to 31/12/2017</p>	<p>This task is ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner</p>	<p>🟡 On target</p>
<p>Progress Update to 31/3/2018</p>	<p>This task is ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner.</p>	<p>🟡 On target</p>
<p>Progress Update to 30/6/2018</p>	<p>Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Regional Development Australia Riverina and Central West, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner.</p>	<p>🟢 Complete</p>

15.2.3 Monitor and support requests to assist future mining activities within the Bland Shire **Senior Economic Development & Tourism Advisor**
KPI:

Progress Update to 30/9/2017	This is ongoing and the Mayor, General Manager and the SEDTA meet with mining and exploration companies on a regular basis	🟡 On target
Progress Update to 31/12/2017	This is ongoing and the Mayor, General Manager and the SEDTA meet with mining and exploration companies on a regular basis	🟡 On target
Progress Update to 31/3/2018	This is ongoing and the Mayor, General Manager and the SEDTA meet with mining and exploration companies on a regular basis.	🟡 On target
Progress Update to 30/6/2018	This is ongoing and the Mayor, General Manager and the SEDTA meet with mining and exploration companies on a regular basis	✅ Complete

15.2.4 Monitor and support requests to assist future major developments within the Bland Shire **Senior Economic Development & Tourism Advisor**
KPI:

Progress Update to 30/9/2017	This is ongoing and the SEDTA supports requests for assistance from major and minor developments in the Bland Shire	🟡 On target
Progress Update to 31/12/2017	This is ongoing and the SEDTA supports requests for assistance from major and minor developments in the Bland Shire	🟡 On target
Progress Update to 31/3/2018	Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Thrive Riverina, Regional Development Australia Riverina and Central West, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner.	🟡 On target
Progress Update to 30/6/2018	Ongoing and the SEDTA has an active participation and representation in the relevant regional tourism and business meetings and events including Regional Development Australia Riverina and Central West, Destination Riverina Murray and Central West, Events West Wyalong, Business West Wyalong, The Newell Highway Promotions and Task Force Committees, Destination NSW, AusIndustry, NSW Department of Industry, NSW Department of Premier & Cabinet, Planning & Environment, Office of Environment & Heritage, Crown Lands, NSW Department of Industry, Roads & Maritime Service, Australia Bureau of Statistics, Business Enterprise Centres, and other Government Departments as required including the Small Business Commissioner.	✅ Complete

15.

Promote the shire as a place to do business

Delivery Program (4 years) 2017 - 2021





Strategy 15.3

Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

Performance Measure

- Maintain or improve telecommunication and technology within the shire

Operational Plan (1 year) 2017/18

Action	Responsibility
15.3.1 Monitor telecommunication and technology trends <i>KPI:</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This task is undertaken on a regular ongoing basis, with regular emails being sent to businesses in the Bland Shire making them aware of new technologies. The SEDTA has worked with nbn and Lendlease with regards to the installation of Fixed Wireless and Fixed Line in the Bland Shire and West Wyalong	 On target
Progress Update to 31/12/2017 This task is undertaken on a regular ongoing basis, with regular emails being sent to businesses in the Bland Shire making them aware of new technologies. The SEDTA has worked with nbn and Lendlease with regards to the installation of Fixed Wireless and Fixed Line in the Bland Shire and West Wyalong	 On target
Progress Update to 31/3/2018 This task is undertaken on a regular ongoing basis, with regular emails being sent to businesses in the Bland Shire making them aware of new technologies. The SEDTA has worked with nbn and Lendlease with regards to the installation of Fixed Wireless and Fixed Line in the Bland Shire and West Wyalong.	 On target
Progress Update to 30/6/2018 This task is undertaken on a regular ongoing basis, with regular emails being sent to businesses in the Bland Shire making them aware of new technologies. The SEDTA has worked with nbn and Lendlease with regards to the installation of Fixed Wireless and Fixed Line in the Bland Shire and West Wyalong. The SEDTA attended the NSW Regional Technology Expo in Orange on Friday 22 June.	 Complete

15.3.2 Send submissions to Government on new technology

KPI:

Senior Economic
Development &
Tourism Advisor

Progress Update to 30/9/2017	This task is undertaken when the State and Federal Governments call for submissions involving new technologies. The SEDTA submitted a response to a number of State and Federal Government inquiries and has raised the issue with mobile phone black spots in the Bland Shire and the connecting roads to the Bland Shire	🟡 On target
Progress Update to 31/12/2017	This task is undertaken when the State and Federal Governments call for submissions involving new technologies. The SEDTA submitted a response to a number of State and Federal Government inquiries and has raised the issue with mobile phone black spots in the Bland Shire and the connecting roads to the Bland Shire	🟡 On target
Progress Update to 31/3/2018	This task is undertaken when the State and Federal Governments call for submissions involving new technologies. The SEDTA submitted a response to a number of State and Federal Government inquiries and has raised the issue with mobile phone black spots in the Bland Shire and the connecting roads to the Bland Shire	🟡 On target
Progress Update to 30/6/2018	This task is undertaken when the State and Federal Governments call for submissions involving new technologies. The SEDTA submitted a response to a number of State and Federal Government inquiries and has raised the issue with mobile phone black spots in the Bland Shire and the connecting roads to the Bland Shire. Some of the submissions prepared include the Inquiry into skill shortages in NSW, Inquiry into the establishment of special economic zones, Inquiry into tourism in local communities, NSW Decentralisation taskforce, Visitor Economy taskforce, Digital Economy industry action plan, Manufacturing industry action plan, Legislative Council Standing Committee on State Development Inquiry into regional aviation services, Telecommunication Review, Integrated Mining Policy, Regional development and a global Sydney, Inquiry into support for start-ups in regional NSW, Inquiry into Australia's National Freight and Supply Chain Priorities, Parliament of Australia House of Representatives inquiry on Regional Development and Decentralisation, Future Transport 2056, Destination Network Riverina Murray Destination Management Plan, Destination Network Country and Outback Destination Management Plan, South West Slopes Regional Economic Development Strategy, The operation, regulation and funding of air route service delivery to rural, regional and remote communities, Newell Highway Flood Report, Newell Highway Corridor Strategy.	✅ Complete

15.3.3 Inform local businesses of new technology

KPI:

Senior Economic
Development &
Tourism Advisor

Progress Update to 30/9/2017	This task is undertaken on a regular basis through emails and workshops	🟡 On target
Progress Update to 31/12/2017	This task is undertaken on a regular basis through emails and workshops	🟡 On target
Progress Update to 31/3/2018	This task is undertaken on a regular basis through emails and workshops.	🟡 On target
Progress Update to 30/6/2018	This task is undertaken on a regular basis through emails and workshops.	✅ Complete

16.

Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.1

Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth

Performance Measure

- Maintain development in line with legislation and guidelines

Operational Plan (1 year) 2017/18

Action	Responsibility
16.1.1 Retain prime agricultural land, farm viability, manage rural subdivision and associated landscape impacts <i>KPI:</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017 LEP review underway	🟡 On target
Progress Update to 31/12/2017 LEP review underway	🟡 On target
Progress Update to 31/3/2018 LEP review underway	🟡 On target
Progress Update to 30/6/2018 LEP review nearing completion	🟡 On target
16.1.2 Prepare and implement NSW Planning Reforms <i>KPI: Review relevant policies including Section 94 Contribution Plan</i>	Manager Development & Regulatory Services
Progress Update to 30/9/2017 Policies reviewed as required	🟡 On target
Progress Update to 31/12/2017 Policies reviewed as required	🟡 On target
Progress Update to 31/3/2018 Section 94A contribution plan has been reviewed and provided to Councillors at a workshop	🟡 On target
Progress Update to 30/6/2018 Capital works projects for inclusion in the Section 94A Contribution Plan are being finalised.	🟡 On target

16.1.3 Encourage orderly, feasible and equitable development whilst safeguarding the communities interests, environment, agribusiness and residential amenity **Manager Development & Regulatory Services**

KPI: Review LEP and DCP

Progress Update to 30/9/2017	LEP review underway	🟡 On target
Progress Update to 31/12/2017	LEP review underway	🟡 On target
Progress Update to 31/3/2018	LEP and DCP review underway	🟡 On target
Progress Update to 30/6/2018	LEP and DCP review underway	🟡 On target

16.1.4 Deliver affordable housing by working in partnership with developers and key stakeholders **Manager Development & Regulatory Services**

KPI:

Progress Update to 30/9/2017	LEP review underway	🟡 On target
Progress Update to 31/12/2017	LEP review underway	🟡 On target
Progress Update to 31/3/2018	LEP review underway	🟡 On target
Progress Update to 30/6/2018	Cooperatively work with developers if opportunities arise. LEP (house keeping changes) undertaken and proposal is currently with the Department of Planning and Environment waiting Parliamentary Counsel opinion	✅ Complete

16.

Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.2

Through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Performance Measure

- Maintain or increase number of community members attending education opportunities

Operational Plan (1 year) 2017/18

Action	Responsibility
16.2.1 Maintain Council's traineeship and apprenticeship program <i>KPI: Advertise positions as available</i>	Human Resources Coordinator
Progress Update to 30/9/2017 Complete	✔ Complete
Progress Update to 31/12/2017 Complete - 2 new apprentices and 1 trainee appointed	✔ Complete
Progress Update to 31/3/2018 Trainees and apprentices are enrolled and progressing well	✔ Complete
Progress Update to 30/6/2018 Trainees and apprentices are enrolled and progressing well	✔ Complete
16.2.2 Foster partnerships with education sector <i>KPI: Meet at least annually</i>	Human Resources Coordinator
Progress Update to 30/9/2017 Complete	✔ Complete
Progress Update to 31/12/2017 Complete - regular meetings or phone calls	✔ Complete
Progress Update to 31/3/2018 In regular contact	✔ Complete
Progress Update to 30/6/2018 In regular contact	✔ Complete
16.2.3 Identify education needs for local businesses and work with training providers to deliver appropriate training <i>KPI: One workshop/program annually</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise	🟡 On target

Progress Update to 31/12/2017	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise	🟡 On target
Progress Update to 31/3/2018	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise.	🟡 On target
Progress Update to 30/6/2018	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise.	🟢 Complete
16.2.4	Liaise with retail and industry to assist in creating employment opportunities <i>KPI: Meet at least annually</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise	🟡 On target
Progress Update to 31/12/2017	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise	🟡 On target
Progress Update to 31/3/2018	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise.	🟡 On target
Progress Update to 30/6/2018	This task is undertaken on a regular ongoing basis, and previously arranged for the Business Enterprise Centre to conduct business workshops in West Wyalong and visits by the Small Biz Bus. The SEDTA promotes other educational and information activities to the local businesses as they arise.	🟢 Complete
16.2.5	Investigate alternative employment opportunities within Council <i>KPI:</i>	Human Resources Coordinator
Progress Update to 30/9/2017	On target	🟡 On target
Progress Update to 31/12/2017	On target - to identify alternative opportunities	🟡 On target
Progress Update to 31/3/2018	Ongoing with some opportunities identified	🟡 On target
Progress Update to 30/6/2018	Some opportunities have been identified	🟢 Complete

16.

Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.3

Promote agricultural practices which are leading edge and efficient

Performance Measure

- Maintain or increase environmental awareness

Operational Plan (1 year) 2017/18

Action		Responsibility
16.3.1	Provide a workshop/program targeting the agricultural industry <i>KPI: One workshop/program annually</i>	Foreman Environmental Services
Progress Update to 30/9/2017	Carried out circuit of local shows with weeds display trailer	🟡 On target
Progress Update to 31/12/2017	Participated in Noxious Weeds televised advertisements	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	🟢 Complete
16.3.2	Provide a workshop/program targeting energy efficiency <i>KPI: One workshop/program annually</i>	Foreman Environmental Services
Progress Update to 30/9/2017	Have held sustainability lifestyle expo in the past, relevancy and frequency under consideration	🟡 On target
Progress Update to 31/12/2017	Expo under consideration	🟡 On target
Progress Update to 31/3/2018	Ongoing	🟡 On target
Progress Update to 30/6/2018	Ongoing	🟢 Complete

16.3.3 Educate the community on benefits of protecting our environment **Environmental Officer**
KPI:

Progress Update to 30/9/2017	Participated in national tree day with local school students and landcare	🟡	<i>On target</i>
Progress Update to 31/12/2017	Participation with LCCC and LLS in the local Mallee Fowl Group	🟡	<i>On target</i>
Progress Update to 31/3/2018	Ongoing	🟡	<i>On target</i>
Progress Update to 30/6/2018	Ongoing	🟢	<i>Complete</i>

16.

Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.4

Liaise with utility providers to ensure a quality sustainable service to the community

Performance Measure

- Maintain or improve access to reliable and efficient utilities

Operational Plan (1 year) 2017/18

Action	Responsibility
16.4.1 Maintain delegate representation on Goldenfields Water County Council <i>KPI: 80% meetings attended</i>	General Manager
Progress Update to 30/9/2017 Cr McGlynn continues as Bland Shire's delegate and reports regular updates to Council's ordinary monthly meetings. The minutes of the GWCC meetings held on 22/6/2017 and 24/8/2017 were presented to Council during this reporting period	🟡 On target
Progress Update to 31/12/2017 GWCC meeting minutes for their meeting held on 16/11/2017 were presented to the December Council meeting	🟡 On target
Progress Update to 31/3/2018 GWCC meeting minutes for their meeting held on 22/8/2018 were presented to the March Council meeting	🟡 On target
Progress Update to 30/6/2018 GWCC meeting minutes for their meetings held during this reporting period on 22/3/2018 and 26/4/2018 were presented to the respective following Council meetings. The next meeting is scheduled for 29/6/2018.	🟢 Complete
16.4.2 Communicate local issues with utility providers <i>KPI: As required</i>	General Manager
Progress Update to 30/9/2017 Ongoing as the need arises	🟡 On target
Progress Update to 31/12/2017 Discussions commenced with Goldenfields Water County Council regarding 'developer charges'	🟡 On target
Progress Update to 31/3/2018 Ongoing as the need arises	🟡 On target
Progress Update to 30/6/2018 Discussions held with Telstra at a CMA meeting regarding mobile phone coverage.	🟢 Complete

16.4.3 Liaise with potable water suppliers to ensure sustainable water supply to the Shire and investigate alternative options to existing potable and non potable water supplies **General Manager**

KPI: Number of times met with suppliers

Progress Update to 30/9/2017	Liaison with Goldenfields Water County Council continues. Investigating other potential opportunities with Plains Water	🟡 On target
Progress Update to 31/12/2017	Ongoing	🟡 On target
Progress Update to 31/3/2018	Council is working in partnership with Plains Water on the Drought Master Project to bring additional water to West Wyalong	🟡 On target
Progress Update to 30/6/2018	General Manager and Mayor travelled to Canberra to lobby the Federal Government for funding for the Droughtmaster Project.	✅ Complete

16.

Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021









Strategy 16.5

The availability of commercial and industrial land, coupled with our geographic location, be maximised and marketed to boost economic growth

Performance Measure

- Maintain or improve availability of industrial land

Operational Plan (1 year) 2017/18

Action	Responsibility
16.5.1 Identify and act on avenues for marketing our Shire's (commercial) industrial land <i>KPI:</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This is undertaken on a regular basis and Bland Shire Council has one block of land left in the Central Road Industrial Estate	 On target
Progress Update to 31/12/2017 This is undertaken on a regular basis and Bland Shire Council has one block of land left in the Central Road Industrial Estate	 On target
Progress Update to 31/3/2018 This is undertaken on a regular basis and Bland Shire Council has one block of land left in the Central Road Industrial Estate.	 On target
Progress Update to 30/6/2018 This is undertaken on a regular basis and Bland Shire Council has one block of land left in the Central Road Industrial Estate.	 Complete
16.5.2 Identify cluster industries to complement existing strengths by working with state agencies and private sector <i>KPI: Industry identified and approached</i>	Senior Economic Development & Tourism Advisor
Progress Update to 30/9/2017 This is undertaken on a regular basis and the Mayor, General Manager and SEDTA met with and visit businesses in the Bland Shire with the State and Federal Government members and ministers	 On target
Progress Update to 31/12/2017 This is undertaken on a regular basis and the Mayor, General Manager and SEDTA met with and visit businesses in the Bland Shire with the State and Federal Government members and ministers	 On target
Progress Update to 31/3/2018 This is undertaken on a regular basis and the Mayor, General Manager and SEDTA met with and visit businesses in the Bland Shire with the State and Federal Government members and ministers.	 On target
Progress Update to 30/6/2018 This is undertaken on a regular basis and the Mayor, General Manager and SEDTA met with and visit businesses in the Bland Shire with the State and Federal Government members and ministers.	 Complete

16.5.3 Investigate, purchase and market industrial land for new industrial estate in the Bland Shire **Senior Economic Development & Tourism Advisor**

KPI:

Progress Update to 30/9/2017	A parcel of land has been identified and Council has agreed to purchase the land and has delegated the General Manager to finalise the purchase. The General Manager and SEDTA are monitoring appropriate funding opportunities to assist with the development of the industrial land	🟡 On target
Progress Update to 31/12/2017	A parcel of land has been identified and Council has agreed to purchase the land and has delegated the General Manager to finalise the purchase. The General Manager and SEDTA are monitoring appropriate funding opportunities to assist with the development of the industrial land	🟡 On target
Progress Update to 31/3/2018	A parcel of land has been identified and Council has agreed to purchase the land and has delegated the General Manager to finalise the purchase. The General Manager and SEDTA are monitoring appropriate funding opportunities to assist with the development of the industrial land.	🟡 On target
Progress Update to 30/6/2018	A parcel of land has been identified and Council has agreed to purchase the land and has delegated the General Manager to finalise the purchase. The General Manager and SEDTA are monitoring appropriate funding opportunities to assist with the development of the industrial land. The General Manager, Director of Engineering and the SEDTA are investigating other parcels of land for developers.	✅ Complete

16.5.4 Identify suitable industrial land within the Shire **Manager Development & Regulatory Services**

KPI: Rezone or identify for zone review within LEP

Progress Update to 30/9/2017	Planning proposal submitted	🟡 On target
Progress Update to 31/12/2017	Planning proposal has been progressed	🟡 On target
Progress Update to 31/3/2018	Planning proposal has been finalised. The planning proposal is currently with the Department of Planning and Environment waiting Parliamentary Counsel opinion	🟡 On target
Progress Update to 30/6/2018	Planning proposal has been finalised. The planning proposal is currently with the Department of Planning and Environment waiting Parliamentary Counsel opinion	✅ Complete



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Progress Report 2017/18 Combined Delivery Program & Operational Plan



9.2 Disclosure of Interest Returns



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Executive Assistant

Introduction

Pecuniary Interest Returns for the period 1 July 2017 to 30 June 2018 are due for submission to Council by 30 September 2018 for Councillors and designated persons who held office at 30 June 2018.

All returns have been completed and the Disclosure of Interest Register is tabled for Council's information.

Financial Implications

Nil to this report.

Summary

Under Section 451 (3) of the Local Government Act 1993 a councillor or designated person holding that position at 30 June in any year must complete and lodge with the General Manager within 3 months after that date a return in the form prescribed by the regulations.

Recommendation:

That Councillors note the Disclosure of Interest return requirements and accept the Disclosure of Interest Register as tabled.

9.3 LGNSW Annual Conference – Submission of Motions



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role.

Author: General Manager

Introduction

Council at a recent workshop discussed the possibility of submitting a motion or motions to this year's LGNSW Annual Conference being held in Albury from 21-23 October.

The major issue for council is the ongoing cost of maintaining the second longest road network of any council in NSW. Therefore it was appropriate that a motion relating to the need for additional funding from both State and Federal Governments should be formulated.

Previous motions to the LGNSW Conference have focused on the recalculation of the Financial Assistance Grants (FAGS) with the objective of increasing these grants for rural councils as well as lobbying to maintain the R2R funding.

Consequently, Council's motion focuses on the Fuel Excise Duty and the attached motion with background notes is submitted for council's endorsement.

Financial Implications

There are no financial implications to council associated with this report.

Summary

The continued under investment in local roads hinders local and regional social and economic development and ultimately affects the development of the nation as a whole. The return of at least 50% of the petrol and diesel excise duty direct to local government will greatly ease the current financial burden on local councils.

Recommendation:

That the following motion be submitted to the 2018 LGNSW Annual Conference:

That LGNSW lobbies the Federal Government for the return of at least 50% of the petrol and diesel excise duty direct to local government for expenditure on local roads.

LGNSW CONFERENCE MOTION 2018

Category: Economic Policy

Title: Review of the Fuel Excise Duty

Content:

That LGNSW lobbies the Federal Government for the return of at least 50% of the petrol and diesel excise duty direct to local government for expenditure on local roads.

Background:

The petrol and diesel excises are levied primarily to raise revenue and, historically, this particular excise was pledged to fund expenditure on roads. In the period 1926 to 1959 the entire excise duty raised was used to fund road grants to the States. However, since 1959 the fuel excise has been seen as a general revenue measure with the money raised used to meet general budgetary needs.

Federal Treasury has observed that *the excise collected on petrol vastly exceeds the amount of money that the Commonwealth wants to fund on roads.*

In a recent (2014) Report by the NRMA called on the Australian Government to return at least half of the fuel excise tax collected into road funding and for a pre-determined allocation to go directly to local councils. This is in addition to the R2R funding.

In the ALGA submission to the 2016-2017 Federal Budget it was highlighted that that the shortfall in funding to simply maintain rather than improve Australia's local roads in the period 2010 to 2025 is estimated to be around \$1.2 billion annually.

The continued under investment in local roads hinders local and regional social and economic development and ultimately affects the development of the nation as a whole.

The return of at least 50% of the petrol and diesel excise duty direct to local government will greatly ease the current financial burden on local councils.

A new formula for the distribution of the excise duty, based on local road length per council should be considered.

Contact:

Mr. Ray Smith

General Manager

Bland Shire Council

rsmith@blandshire.nsw.gov.au

Council Resolution:

Council at its meeting held on 21st August 2018 resolved as follows;

Recommendation:

That the following motion be submitted to the 2018 LGNSW Annual Conference:

That LGNSW lobbies the Federal Government for the return of at least 50% of the petrol and diesel excise duty direct to local government for expenditure on local roads.

9.4 Strengthening Communities Grant – West Wyalong Movies



Our People - A Strong, healthy, connected and inclusive community

DP3.1.5 Administer Council's Strengthening Communities Grant programs Review Council's customer service charter and monitor Council services to ensure they are provided in a professional, timely and friendly manner and are responsive to community needs

Author: Community Relations Officer

Introduction

West Wyalong Movies has applied to Council for a Strengthening Communities grant to assist with the production of a movie focused on the history of West Wyalong's Main Street.

The production will tell the story behind the formation of the famous crooked Main Street along with its history and the stories behind many of the buildings and landmarks that remain today.

The total cash cost of producing the movie is \$10,000 and West Wyalong Movies has applied for grant funding of \$4000 from Council. West Wyalong Movies envisage that the balance of the cost will be recouped from DVD sales.

As the major partner and sponsor of the production, Council's logo will be featured on the cover of the DVD with additional recognition included in the film. West Wyalong Movies will also partner with Council for a free public screening and launch of the DVD in early 2019 to promote Wyalong and West Wyalong's 125th anniversary celebrations.

Financial Implications

Council has \$50,000 available in its 2018-2019 Strengthening Communities budget. Strengthening Communities grants are capped at a maximum of \$4000.

Summary

West Wyalong Movies has produced more than 20 historical DVD's which stand today as valued visual records and accounts of local history.

All titles have been largely self-funded by West Wyalong Movies (including a significant personal investment from founder Ross Harmer) and profits from sales have been donated to various charities and community organisations.

A special production which chronicles the history of the Main Street is a timely one which ties in well with the 125th anniversary celebrations in 2019.

Recommendation:

That Council approves a Strengthening Communities grant of \$4000 to West Wyalong Movies to help meet the costs

SECTION 3 – CORPORATE, COMMUNITY, DEVELOPMENT & REGULATORY SERVICES

9.5 Financial Statements – July 2018



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Director Corporate, Community & Development Services

Introduction

The financial report is provided in accordance with the Local Government (General) Regulation 2005.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JULY, 2018.

BANK BALANCES AS AT 31ST JULY, 2018

ACCOUNT	BALANCE
General Fund	\$ 1,486,914.12
BCard	\$ 15,990.00
	\$ 1,502,904.12
Invested Funds	
Fixed Deposits	\$ 27,735,770.00
Deposits at Call	\$ 2,180,776.87
	\$ 29,916,546.87
Net Balance	\$ 31,419,450.99
Percentage of investment to Net Balance	95.22%

STATEMENT OF BANK BALANCES AS AT 31.07.18
SUBMITTED TO THE ORDINARY MEETING AUGUST 21ST, 2018

BALANCE as at 01.07.18	\$ 1,345,615.61
Add Receipts	
<u>Receipts over \$150,000</u>	
20/07/18 ATO GST Receivable June 2018	\$ 154,508.00
30/07/18 RMS Flood Damage Grant	\$ 932,063.00
<u>Receipts under \$150,000</u>	\$ 985,920.70
<i>Total Receipts for July 2018</i>	\$ 2,072,491.70
Less Payments	
<u>Payments over \$150,000</u>	
26/07/18 Statewide Mutual Insurance 18/19 238,804.46	-\$
<u>Payments under \$150,000</u>	-\$ 1,692,388.73
<i>Total Payments for July 2018</i>	-\$ 1,931,193.19
CASH BALANCE	<u>\$ 1,486,914.12</u>
Limit of Overdraft Arranged with Bank	\$ 350,000.00

ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period July 01, 2018 to July 31, 2018.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund	Voucher No.s	Total
Cheques	025452 - 025476	\$ 127,696.06
Auto-pay Creditors	E014681 – E014938	\$ 1,224,944.96
Auto-pay Payroll	01/07/18 – 29/07/18	\$ 555,493.87
July Bank Charges & Commission etc		\$ 1,348.58
Direct Debits	Repayments & Vehicle Lease	\$ 21,709.72
		\$ 1,931,193.19

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....
Director of Corporate, Community & Development Services

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 21st August 2018, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling \$1,931,193.19 was submitted to the Ordinary Meeting on the 21st August 2018 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2018/19)	\$ 9,716,776.99
Rates received as at 31/7/2018	\$ 421,190.79
% of rates received to date	4.33%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided is in accordance with the Local Government (General) regulation 2005 and that the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

- 1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of July, 2018**
- 2. That Council confirms the payment of accounts, for the period 01 July to 31 July 2018, summarised in the accounts summary totalling \$1,931,193.19**

INVESTMENTS

The following table gives details of Council's Funds invested at 31st July 2018. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
17-January-2018	Bank of QLD (Term Deposit)	1,000,000.00	273 days	2.55%	17-October-2018
30-April-2018	NAB (Term Deposit)	1,000,000.00	333 days	2.67%	29-March-2019
21-May-2018	NAB (Term Deposit)	1,000,000.00	270 days	2.63%	15-February-2019
12-June-2018	NAB (Term Deposit)	1,500,000.00	272 days	2.75%	11-March-2019
08-November-2017	Rural Bank (Term Deposit)	1,000,000.00	365 days	2.50%	08-November-2018
16-March-2018	Bankwest (Term Deposit)	2,000,000.00	270 days	2.55%	11-December-2018
08-September-2017	Bendigo Bank (Term Deposit)	400,000.00	365 days	2.60%	08-September-2018
08-September-2017	Bendigo Bank (Term Deposit)	400,000.00	365 days	2.60%	08-September-2018
08-September-2017	Bendigo Bank (Term Deposit)	400,000.00	365 days	2.60%	08-September-2018
18-December-2017	AMP (Term Deposit)	1,000,000.00	270 days	2.40%	14-September-2018
17-July-2018	Bank of QLD	1,000,000.00	184 days	2.75%	17-January-2019
15-June-2018	AMP (Term Deposit)	2,000,000.00	270 days	2.80%	12-March-2019
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
01-February-2018	AMP (Term Deposit)	1,000,000.00	274 days	2.65%	02-November-2018
17-March-2017	Credit Suisse (FRN)	1,035,770.00	1453 days	3MBBSW+1.95%	19-March-2021
11-January-2018	AMP (Term Deposit)	1,000,000.00	273 days	2.45%	11-October-2018
31-May-2018	ME Bank (Term Deposit)	2,000,000.00	273 days	2.72%	28-February-2019
10-October-2017	NAB (Term Deposit)	2,000,000.00	365 days	2.57%	10-October-2018
12-December-2017	CUA (Term Deposit)	1,000,000.00	336 days	2.60%	13-November-2018
28-June-2018	CBA (Term Deposit)	2,500,000.00	300 days	2.78%	24-April-2019
28-June-2018	Bankwest (Term Deposit)	2,500,000.00	211 days	2.80%	25-January-2019
	ANZ Deposit at Call	50,833.62	Cash at Call		
	CBA Deposit at Call	2,129,943.25	Cash at Call		
	TOTAL:	29,916,546.87			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

Director Corporate Community & Development Services

9.6 Carry Forward Works 2017/18



Our Leadership - A well run Council acting as the voice of the community

DP 10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management

Author: Manager Financial Services

Introduction

At the end of each financial year, a final budget report is prepared and sent to the General Manager and Directors for the purpose of reviewing the results of their departments. During the review, they determine which of the budget works were still in progress at the end of the 2017/18 financial year, and the need to continue into the 2018/19 financial year.

A statement is prepared listing the works and budget balance they require to carry into the 2018/19 financial year.

Financial Implications

NIL as the carry forward works were already budgeted for in the previous financial year.

Summary

A statement of the carry forward requests and budget balances has been prepared and requires Council to review and approve the carry forward of the budgeted balance.

Recommendation:

That the requested budget balances, as detailed in the Carry Forward document, for the amount of \$806,940.00, is carried forward to the 2018/19 financial period.

Carry Forward Summary		2017-18	
Description	Requested Carry Forwards		Comment
EXECUTIVE			
Governance			
Shovel Ready Projects	129,554.00		<i>Request to carry over funds to ensure we are ready to apply for \$ for \$ projects on short notice</i>
Community Facilities Reserve	(129,554.00)		
Community Development			
Access Plan Implementation	5,000.00		<i>Carry forward requested for Access Plan Grant -184 Main Street. Funded from Access Grant Reserve</i>
Access Plan Grant	(5,000.00)		
TOTAL	0.00		
COMMUNITY SERVICES			
Library			
Library Maintenance	250,010.00		<i>Library Refurbishment project was funded with a \$200,000 grant and \$52,400 of council funds. Balance requested to be carried forward to continue refurbishment project.</i>
Library Refurbishment Reserve	(250,010.00)		
Regulatory Activities			
Pound Upgrade	8,685.00		<i>The pound upgrade has commenced in 2017-18 and requires the balance of funds to be carried over to 2018-19 to complete works.</i>
Pound Upgrade Reserve	(8,685.00)		
TOTAL	0.00		
DEVELOPMENT SERVICES			
Environmental Planning			
Heritage Panels	17,500.00		<i>Works have yet to be completed in 2017-18. Request to carry forward budget to 2018-19.</i>
Heritage Panels Reserve	(17,500.00)		
TOTAL	0.00		
PUBLIC SERVICES			
Cemeteries			
New Beams at Lawn Cemetery	50,000.00		<i>Request to carry forward to 2018-19 as project is still continuing</i>
Repair Old Unattended Grave Sites	11,199.00		
Cemetery Reserve	(61,199.00)		<i>For New Beams and Repair of Old unattended</i>
Parks & Gardens			
Cooinda Park	34,236.00		<i>Works have yet to be completed in 2017-18. Funding is from Community Facilities Reserve. Request to carry forward budget to 2018-19.</i>
Community Facilities Reserve	(34,236.00)		

Carry Forward Summary		2017-18	
Description	Requested Carry Forwards		Comment
Sporting Ovals			
McAlister Oval Scoreboard.	20,000.00		<i>Request to carry forward to 2018-19 as project is still continuing. Funding is from Community Facilities Reserve.</i>
Community Facilities Reserve	(20,000.00)		
Holland Park Pool			
Stronger Communities grant - Water Slide	66,811.00		<i>Stronger Communities Grant received for \$137,550. Project has commenced and to continue in 2018-19. Request Carry forward.</i>
Water Slide Reserve	(66,811.00)		
Sewer			
Sewer Extension	150,000.00		<i>Request to carry forward to 2018-19 as project is still happening. Funding is from Sewer Reserve.</i>
Sewer Pump Station (Council Res 12-12-17)	63,945.00		<i>Request to carry forward to 2018-19 as project is still continuing. Funding is from Sewer Reserve.</i>
Sewer Reserve	(213,945.00)		<i>For Sewer Extension and Sewer Pump Station in 2018-19</i>
TOTAL	0.00		
NET RESULT	0.00		

9.7 Financial Statements 2017/18



Our Leadership - A well run Council acting as the voice of the community

DP 10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management

Author: Manager Financial Services

Introduction

Council's 2018-18 Financial Statements have been prepared for Audit. In accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended) the Financial Statements are required to be referred to the Auditor by Council.

Financial Implications

A budget is allocated for the annual audit process.

Summary

A statement by Councillors and Management has been prepared and requires the Council and the responsible officers to sign the document to refer the financial statements for audit.

Recommendation:

- 1. That the Financial Statements for 2017-18 be referred for Audit**
- 2. That the Council authorise the Mayor, Deputy Mayor, General Manager and responsible Accounting Officer to sign the statement by Councillors and Management.**

9.8 Heritage Assistance Grant Guidelines Review



Our Places - Maintain & improve the Shire's assets & infrastructure

DP8.4 Use planning and heritage policies and controls to protect and improve the unique built environment.

Author: Manager Development and Regulatory Services

Introduction

The Heritage Assistance Grant Guidelines were prepared to establish clear guidelines to provide incentive funding to property owners for the restoration and conservation of their heritage houses or businesses. Owners of buildings not currently listed are also eligible to apply if their building is of heritage or streetscape significance.

The guidelines have been established by Bland Shire Council with the assistance of an annual grant from the Office of Environment and Heritage.

Financial Implications

Funding for the Heritage Assistance Grant program has been allocated within the budget.

Summary

The Heritage Assistance Grant Guidelines provide clear guidance to staff when reviewing applications from the community.

Recommendation:

That Council adopts the Heritage Assistance Grant Guidelines as written.

Heritage Assistance Grant **Guidelines**



BLAND SHIRE COUNCIL
west wyalong

BLAND SHIRE COUNCIL

HERITAGE FUNDING GUIDELINES

Introduction

Council, in partnership with the NSW Heritage Office, is able to provide incentive funding to assist property owners in the restoration and conservation of their heritage houses or business premises.

This document has been prepared to set the guidelines for the allocation of Heritage Funding that has been established by the Bland Shire Council with the aid of an annual grant from the Office of Environment and Heritage.

These guidelines cover the Local Heritage Assistance Fund.

1.0 Who can apply?

Local Heritage Assistance Funding

Owners of listed heritage buildings in Bland Shire are invited to apply as well as owners of those buildings not currently listed but of heritage or streetscape significance.

Restrictions

Only one submission per applicant per round can be submitted.

Previously funded projects have to be properly acquitted before applying for further funding.

Council employees or Councillors may access grant funding on the same basis, and only on the same basis, as any member of the public. If members of the public are not allowed to access grant funding, the same will apply for Council employees and Councillors.

Successive grants for particular buildings and places are acceptable provided only one successful grant is provided within each year for an eligible project.

Tenants are eligible to apply for grants subject to meeting the eligibility criteria and the consent of the property owner is provided.

2.0 Assessment Process

All applications for heritage funding must be considered by Council's Heritage Advisor and must be accompanied by the relevant application form as well as all other required supporting documentation.

It is recommended that early consultation with Council staff and the Heritage Advisor are conducted to ensure that the projects meet the eligibility criteria.

The Council shall not consider any incomplete applications unless there are exceptional circumstances as agreed upon by the committee.

The Council shall take into consideration any other Council grant application that has been applied for or granted by Council in regard to the project in question.

3.0 Local Heritage Assistance Funding

Aim:

The aim Local Heritage Assistance Funding is to encourage as much positive work on heritage items in the area as possible and to engender a greater interest and concern for conservation of all other heritage items within the Bland Shire.

Funding Allocation:

Funding has been split into two areas: Major Projects and Other Projects including events, plaques and panels etc. The funding allocated for each project area is shown in the following respective tables. Greater funding may be provided if the circumstances warrant and the increase is approved by Council.

The amount provided by Council needs to be matched on a dollar for dollar basis by the Applicant (for example. if the cost of the proposed work is \$2000, then Council can provide a grant of up to \$1000). Obligations in regard the *loans* are detailed in Part 4.

Major Projects

Major projects are where significant works are being undertaken to enhance the heritage significance of a commercial heritage item as well as enhancing the overall heritage significance of the immediate area.

Project Value	Allocation
<\$15,000	Up to \$3,500
\$15,001 to \$30,000	Up to \$5,000
\$30,001+	Up to \$7,000

Other Projects

Events

The event must promote the awareness of heritage within Bland Shire.

Typical Events <ul style="list-style-type: none">• Heritage events held during the annual heritage week or associated with heritage week.• Centenary celebrations and memorial events held to mark significant dates, events related to people or places.	<ul style="list-style-type: none">• an amount of up to \$1000 grant per event with such an amount not to exceed 50% of the total approved event cost
---	--

Plaques and Panels

Cast Bronze plaques and interpretive panels designed and located to mark a significant building, place or historic event

Plaques <ul style="list-style-type: none">• the provision of standard cast bronze plaques to an approved design fitted to a building or place. Panels <ul style="list-style-type: none">• The provision of a standard interpretive panel and mounting frame to mark a significant place and or event, incorporating the site history and maps or heritage photographs	<ul style="list-style-type: none">• an amount of up to \$1000 grant with such an amount not to exceed 50% of the total approved work
---	--

Eligible Projects:

Projects will involve the repair, restoration or reinstatement of missing items on heritage buildings in Bland Shire. These include fences, verandahs, roof cladding and decorative detail. Projects include structural work through to final painting of projects.

The fund is available to meet expenditure incurred only in respect of the approved work.

Projects not funded:

Funding will generally NOT be provided for the following projects:

- where assistance is reasonable available from another source;
- where substantial assistance has been previously provided;
- or where the applicant has yet to complete other assisted projects;
- purchase of a building, site or moveable item;
- a new addition to a heritage building (including new internal fittings such a new kitchen and bathrooms);
- the relocation of a heritage building or work on a relocated building; work on government owned buildings still used for a government purpose.

Assessment Criteria:

- Projects that are highly visible to the public eg the replacement of a verandah to a building in a main street location; providing appropriate signage and painting in a colour scheme in accordance with the Bland Development Control Plan and Heritage Advisor recommendation;
- The applicant's ability to demonstrate technical and financial responsibility with regard to the project, and demonstrated ability to complete the project within 12 months.
- The degree to which the applicant is financially contributing to the project and/or the ability to quickly return borrowed heritage funds;
- Projects which clearly complement broader conservation objectives eg projects which implement key findings of heritage studies or projects in designated heritage main street or conservation area;
- Projects which would encourage the conservation of other heritage items;
- Projects of demonstrated heritage value to the community, commonly the item concerned will appear on many heritage lists eg the restoration of an important local heritage house;
- Projects which have high public accessibility eg a local museum, church or private home which is open to the public several times a year;
- The Heritage Advisor must approve all schedules of works prior to commencement.
- Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.

Timing of Projects:

For the funds to be allocated the applicant must complete the project within 12 months from the date of acceptance of the funds or within such extended period as the Council may approve.

4.0 Conditions of Approval

If the application submitted is successful, grant conditions will apply. These conditions will be provided to the organisation and include but not be limited to:

- acceptance form, agreeing to conditions applying to approved projects, returned within 6 weeks
- acquittal form received within three (3) months of completion of project,
- if applicable, an open day is to be hosted by the grant recipient.
- acknowledgment of support by featuring Bland Shire Council logos at events and in advertisements etc

Approval from Council must be sought if any changes are made to the intended purpose of the grant as per application.

9.9 Local Heritage Assistance Funding – ‘Spy Hill’ 43 Ungarie Road, West Wyalong



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of visitors to the Shire

Author: Manager Development and Regulatory Services

Introduction

An application for Local Heritage Assistance Funding has been received from Greg Trethowan, the owner of ‘Spy Hill’ 43 Ungarie Road, West Wyalong. The proposal is for:

1) Roof and verandahs	\$43,995
2) Verandah carpentry repairs	\$12,917
3) Replacement back verandah	\$27,222
4) Demolish sleepout enclosure & fibro	\$11,720
5) Extend meat-safe area	\$10,460
6) Roof carpentry repair, gables, chimney & pots	\$8,180
7) Replace side/rear fibro with weatherboards	\$29,730

The total cost of the project is \$144,221.00.

The aim of the Heritage Assistance funding is to provide incentive funding to assist property owners in the restoration and conservation of their heritage house or business premises.

The premise is not listed as a heritage item under the Bland Local Environmental Plan 2011. The building had not previously been identified on the NSW State Heritage Inventory. The building is believed to have been constructed circa 1880 and is a substantial house in Wyalong brick with timber framed verandah to three sides and cast iron brackets.

It would be a requirement of the heritage funding agreement that the owners of the property host an open day event so that members of the public can appreciate the heritage significance of the building.

Heritage Advisor Recommendation

Despite the property not being identified in the Local Environmental Plan 2011, the site is worthy of heritage listing and would be supported as a heritage item. A substantial grant is supported given the level of heritage significance and the extent of the restoration works proposed.

The works which relate to the funding guidelines for restoration and reinstatement of areas to the front of the building and generally visible are as follows:

Roof and Verandahs	\$43,995
Verandah Carpentry Repairs	\$12,917
Demolish sleepout enclosure & fibro	\$11,720

The total of the works eligible for funding is \$68,632.

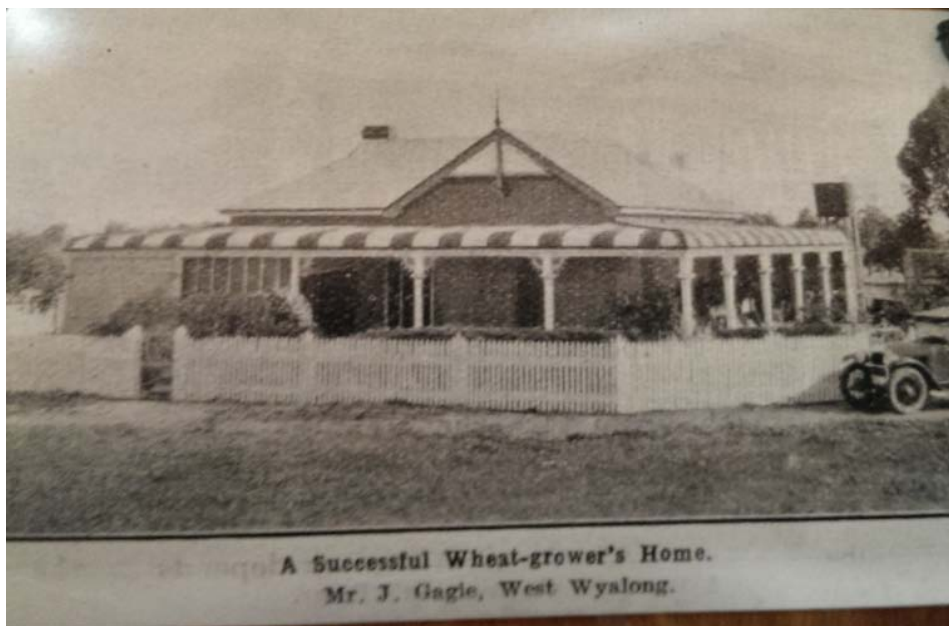


Photo: Spy Hill Source: Unknown

Financial Implications

It is recommended that a grant of \$30,000 is approved. There is currently \$30,000 of unallocated funds in the Local Heritage Grants budget and approval of this grant would exhaust all funds for the 2018/2019 financial year.

Summary

The project is consistent with the Local Heritage Fund Guidelines as the proposed works contribute to the external heritage fabric of the building and works are considered to be routine maintenance.

Recommendation:

That Council approve funding of \$30,000 for the replacement of the roof and verandahs, verandah carpentry repairs and demolition of the sleepout and removal of fibro at 'Spy Hill' 43 Ungarie Road, West Wyalong.

SECTION 4 – REPORTS FOR INFORMATION

Recommendation:

That the following reports, provided for information only, be received and noted:

- **9.10 - Economic Development & Tourism Report – July 2018**
- **9.11 - Community Services Report**
- **9.12 - Bland Shire Library Monthly Update**
- **9.13 - Bland HACC Services Update**
- **9.14 - Development Services Activity Report**
- **9.15 - Assets & Engineering Services Report**

9.10 Economic Development & Tourism Report – July 2018



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: Senior Economic Development & Tourism Advisor

Introduction Bland Shire Council July 2018 Economic Development & Tourism Report

Financial Implications Nil

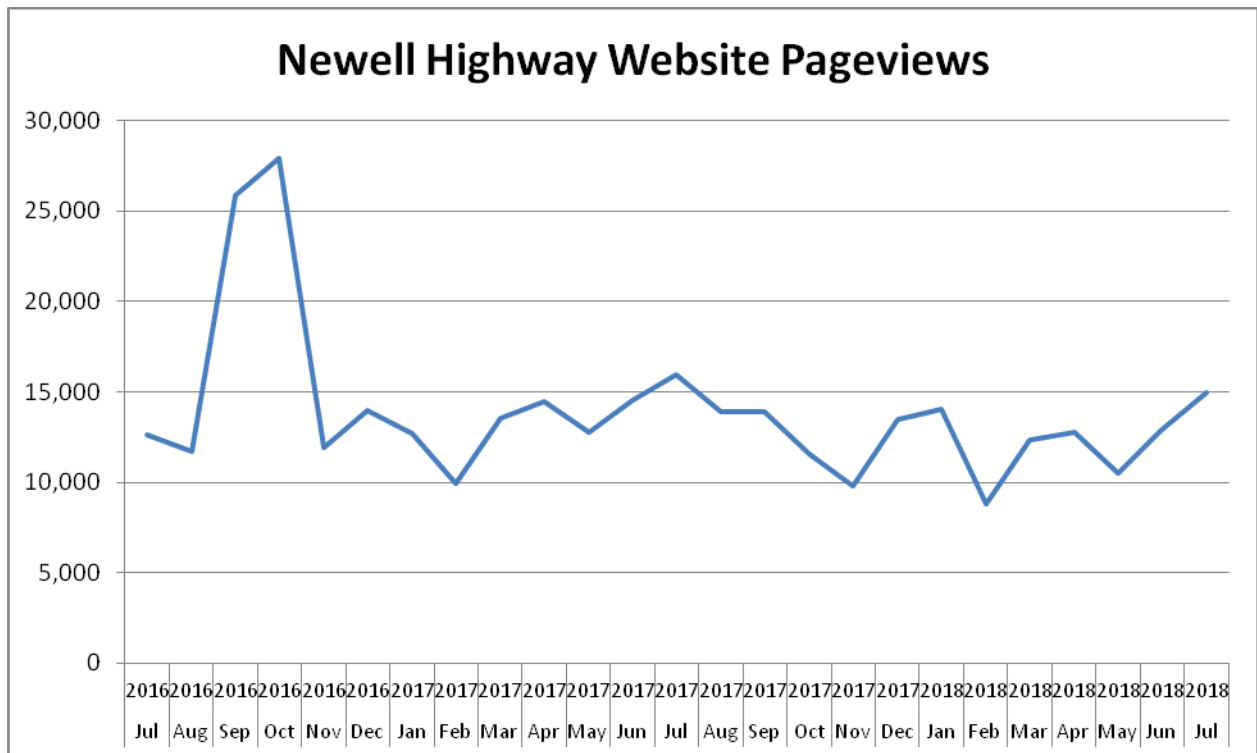
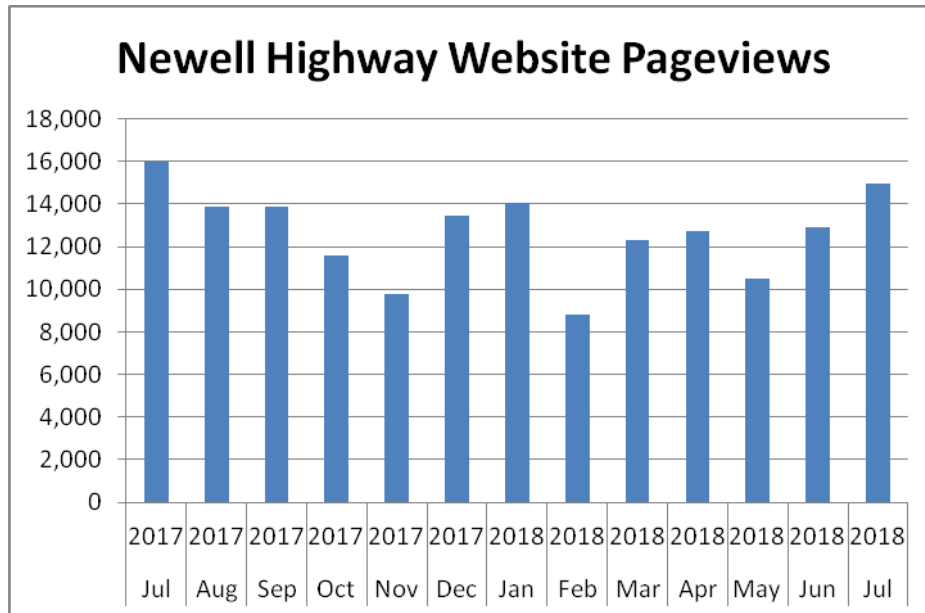
Newell Highway Website Analytics

	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018
Pageviews	15,959	13,872	13,869	11,559	9,753	13,446	14,066	8,810	12,310	12,743	10,523	12,903	14,959
Visits	6,274	5,141	5,151	4,419	3,857	5,176	5,935	3,440	4,983	4,691	4,526	4,910	5,677
Visitors	4,923	4,260	4,269	3,552	2,939	4,106	4,628	2,787	3,938	3,712	3,345	4,002	4,634
Desktop	32.8%	33.8%	32.2%	32.6%	37.4%	31.5%	30.4%	39.2%	34.7%	33.1%	32.3%	33.2%	31.6%
Mobile	45.6%	42.0%	45.6%	47.2%	42.2%	50.4%	52.3%	41.0%	45.8%	45.8%	44.0%	44.3%	46.0%
Tablet	21.6%	24.2%	22.2%	20.2%	20.4%	18.2%	17.2%	19.7%	19.5%	21.1%	23.7%	22.5%	22.4%

Newell Highway Brochure Distribution

Location	Qty	Location	Qty
Ace Caravan Park West Wyalong	1	Lockhart Post Office	1
Age of Fishes Museum Canowindra	1	Lockhart Visitor Information Centre	2
Albury Visitor Information Centre	1	Longreach Outback Pioneers	1
Armidale Visitor Information Centre	2	Maitland Visitor Information Centre	2
Avoca Information & Community Centre Victoria	1	Manilla Information Outlet	1
Balonne Shire Visitor Information Centre	1	Maroochydore Visitor Information Centre	1
Balranald Discovery Centre	4	Maryborough Visitor Information Centre	1
Bathurst Visitor Information Centre	1	Mathoura Visitor Centre	1
Beaulesert Community Arts & Information Centre	1	Merriwa Visitor Information Centre	1
Beechworth Visitor Information Centre	4	Mildura Visitor Information & Booking Centre	3
Bega Visitor Information Centre	1	Mornington Tourism	1
Benalla Visitor Information Centre	2	Murray Bridge Visitor Information Centre	1
Berrigan Shire Council	2	Murrumbidgee Council	2
Bland Shire Council Library	1	Nagambie Visitor Information Centre	1
Brewarrina Shire Council	1	Nambucca Valley Visitor Information Centre	1
Caboolture BP Visitor Information Centre	2	Nanango Visitor Information Centre	1
Caboolture BP Visitor Information Centre	2	Narrandera Visitor Information Centre	26

Location	Qty	Location	Qty
Campaspe Run, Rural Discovery Centre	3	Oberon Visitor Information Centre	1
Canberra and Regions Visitor Information Centre	5	Orange Visitor Information Centre	5
Castlemaine Visitor Information Centre	3	Port Macquarie Visitor Information Centre	2
Central Highlands VIC	1	Port Stephens Visitor Information Centre	1
Charleville visitor information centre	1	RAA Shop 31 Westfield West Lakes	1
Cobram Visitor Centre	2	Roma Visitor Information Centre	2
Coonabarabran Visitor Information Centre	12	Seymour Visitor Information Centre	2
Cootamundra Visitors Centre	1	Singleton Visitor Information & Enterprise Centre	2
Corowa Visitor Information Centre	1	Snowy Region Visitor Centre	3
Cowra Tourism Corporation	8	Stawell Visitor Information Centre	1
Cowra Tourism Corporation	1	Swan Hill Region Information Centre	4
Deniliquin Information Centre	3	Sydney Visitor Information Centre	2
Dubbo Visitors Information Centre	15	Tamworth Visitors Information Centre	4
Echuca Moama Tourism	8	Temora Visitor Information Centre	2
Federation Council Tourism	1	Tenterfield Visitors Information Centre	1
Forbes McFeeters Motor Museum	2	The Great Heritage Centre Cobar	5
Forbes Visitor Information Centre	9	The Old Vic Inn Canowindra	1
Gatton - Lake Apex Visitor Information Centre	3	Tocumwal Visitor Information Centre	9
Gladstone Visitor Information Centre	1	Toowoomba Visitor Information Centre	4
Gloucester Visitor Information Centre	1	Tourism Inverell	2
Goondiwindi Regional Visitor Information Centre	3	Tourism Moree	1
Goulburn Visitor Information Centre	3	Towong Tourism	1
Greater Hume Shire Visitor Information Centre	3	Tumbarumba Visitor Centre	2
Greater Shepparton Visitor Centre	4	Tumut Region Visitor Centre	2
Griffith Visitor Information Centre	6	Wagga Wagga Visitor Information Centre	3
Gundagai Visitor Information Centre	5	Wangaratta Visitor Information Centre	2
Hay Visitors Information Centre	4	Warialda Visitor Information Centre	1
Heathcote Visitor Information Centre	1	Warwick Visitor Information Centre	4
Hillston Gallery & Information Centre	1	Waterfall Way Visitor Information Centre	1
Holbrook Visitor Information Centre	1	Wellington Visitor Information Centre	1
Horsham & Grampians Visitor Information Centre	1	West Wyalong	8
Hunter Valley Visitor Centre	2	Western Downs Regional Council	3
Jerilderie - Sticky Fingers Candy & Visitors Info Centre	6	Wodonga Visitors Information Centre	1
Lake Cargelligo Visitor Information Centre	1	Yarra Valley Visitor Information Centre	1
Leeton Visitor Information Centre	1	Yarrawonga Mulwala Visitor Information Centre	3
Lithgow Tourism	3	Young Visitors Information Centre	1



71st MAAA National Model Aircraft Championships 24 April – 1 May 2019

Great news for the Bland Shire that at the recently held annual Model Aeronautical Association of Australia (MAAA) <http://www.maaa.asn.au/index.php> Conference held in Adelaide, it was decided that the 71st MAAA Nationals will be held in West Wyalong and the dates that they are looking at are the 24th April 2019 to 1st May 2019.

Jet Flyers NSW

The Jet Flyers NSW will be holding their next event in West Wyalong from Friday 28 to Monday 1 October 2018.

NSW Free Flight Society

The NSW Free Flight Society will be holding their event in West Wyalong on from October 27 – 28.

The Deputy Premier and Steph Cooke MP Visit

The Deputy Premier and Steph Cooke MP visited the Bland Shire on Friday 20 July 2018 and in the following photo from L to R: Cr Monaghan, Cr McGlynn, Cr Keatley, Steph Cooke PM, Deputy Premier John Barilaro MP, Ray Smith.



ESCO Pacific Solar Farm Development in the Bland Shire

ESCO Pacific is currently investigating establishing a 130 megawatt large scale solar farm in the Bland Shire.

ESCO Pacific and the NSW Governments Office of Environment and Heritage took the opportunity to address the July Council meeting to provide a brief overview of some of the current solar projects in NSW and the Bland Shire Solar Farm.

In the following photo from L to R: Cédric Bergé ESCO Pacific, Ray Smith, Cr Tony Lord, Maria Kendall ESCO Pacific:





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INSIDE



- Contract extension recommended
- Recovering addict turns attention to youth
- Busting the dust for drought relief
- Bulldogs take down Swans
- Finals berth remains a reality

TODAY

Solar farm proposal a powerful boost for local economy

A leading Australian developer has unveiled a proposal to build a \$140 million solar farm near Wyalong.
ESCO Pacific Development Manager, Cedric Berge told Bland Shire Council's July meeting the proposed solar farm will generate enough energy to power 40,000 homes with an estimated maximum output of 130 megawatts.
The solar farm will be located between Wyalong and Lake Cowal and while he was unable to confirm an exact location, Mr Berge said the company was already negotiating with local landholders at a number of potential sites.
Mr Berge said Escoco Pacific hope to lodge a preliminary assessment application with the State Government in the near future and lodge a completed planning application in October following an extensive community consultation process.
Consultation has already commenced with the indigenous community while Mr Berge indicated that wider community consultation will take place in August or September where people will have the opportunity to raise any questions or concerns.
If the application proceeds and pending a smooth approval process from the State Government, Mr Berge said Escoco Pacific anticipates construction will start in the middle of next year.
Approximately 130 jobs will be created

during the construction phase which is expected to last between nine and 11 months and inject up to \$25 million into the region.
Once the site is operational the solar farm will employ two to three highly skilled full-time staff as well as regularly engaging local contractors.
Mr Berge said the solar farm will have an estimated 40 year life.
Escoco Pacific currently has projects under construction near Townsville, Childers and Hervey Bay in Queensland, planning has been secured at a number of other locations including Finley in NSW, while Mr Berge said planning approval was imminent for a multi-million dollar project near Narrandera.
Earlier at the July meeting, Council heard a presentation from Regional Energy Co-ordinator from the Office of Environment and Heritage, Kylie Walker.
Ms Walker said the use of renewable energy has grown in Australia from 12 per cent to 20 per cent in recent years while 23 per cent of dwellings in the Bland Shire utilise solar power.
The shift towards renewable energy has sparked the emergence of several large scale solar farms in New South Wales including Nyngan and Broken Hill while a large number of solar developments are currently in progress across the Riverina Murray region.
Due to the value of the development, any planning application from Escoco Pacific for the



proposed Wyalong Solar Farm will be assessed by the State Government and not Bland Shire Council.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 21 AUGUST 2018

Geological Survey of NSW

The Lake Cowal Conservation Centre hosted a visit by the Geological Survey of NSW and discussed the latest tools to assist local land holders and exploration companies in using mapping and exploration tools.



St Barbara Limited

St Barbara Limited is undertaking a drill program in the Bland Shire and in the following photo on the left from L to R: Ray Smith, Cr Tony Lord, Phil Jones



NSW Department of Premier & Cabinet

Bland Shire Council hosted a visit by Ian Smith the Director Regional Operations, Office of Regional Development, Department of Premier and Cabinet and Margaret O'Dwyer, Deputy Regional Director Riverina Murray, Office of Regional Development, Department of Premier and Cabinet. In the following photo from L to R: Jamie Coad Evolution Mining, Ian Smith and Margaret O'Dwyer Department of Premier and Cabinet:



Bland Shire Events List 2018

	AUGUST	LOCATION
4	Australian Yard Dog South West Championship	West Wyalong
4	Sore Butt Charity Ride to Lake Cowal Conservation Centre	West Wyalong
4	Yard Dog South West Championships	West Wyalong
7-12	Evolution Mine Shutdown	West Wyalong
10	Book Launch – Walter Bell's 'Looking Back' book	West Wyalong
11	West Wyalong Markets	West Wyalong
12-13	Variety Bash West to West Wyalong and Weethalle	West Wyalong/ Weethalle
19	Weethalle Show with guest Adam Brand opening show and cameo performances during show	Weethalle
25-26	Clay Target Night Shoot and Competition	West Wyalong
30	Women In Agriculture Forum 2018	West Wyalong

	SEPTEMBER	LOCATION
3-8	Evolution Shut Down	West Wyalong
4-5	West Wyalong Show	West Wyalong
7-8	Dramatic Society Play – 'Chicago'	West Wyalong
8	West Wyalong Markets	West Wyalong
8	Ungarie Rodeo and Show	Ungarie
13-15	Dramatic Society Play – 'Chicago'	West Wyalong
15	Ungarie Lawn Bowls – Bogeye Cup	Ungarie
15	Adam Brand 20 Year Tour at Central Hotel	Ungarie
22	Weethalle Garden Tour	Weethalle
22-23	West Wyalong Spring Bowls	West Wyalong
23	West Wyalong Community Choir Musical Afternoon	West Wyalong
28-30	Model Jet Flyers – West Wyalong Aerodrome	West Wyalong
29	Round & Rectangles Art Exhibition	West Wyalong

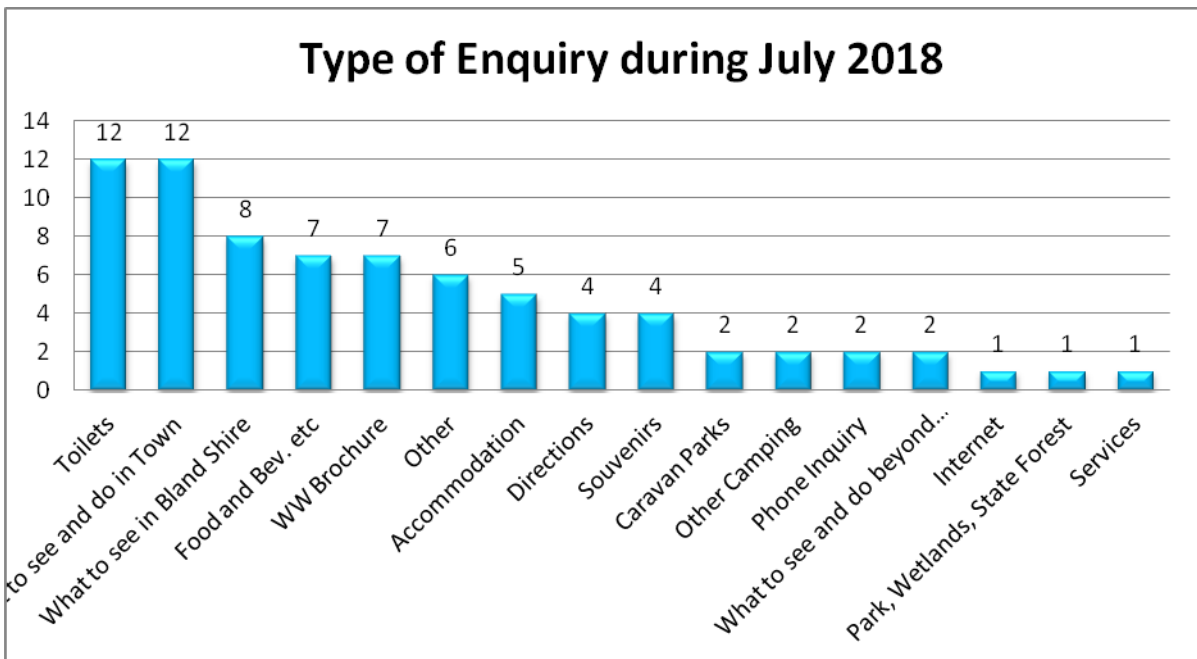
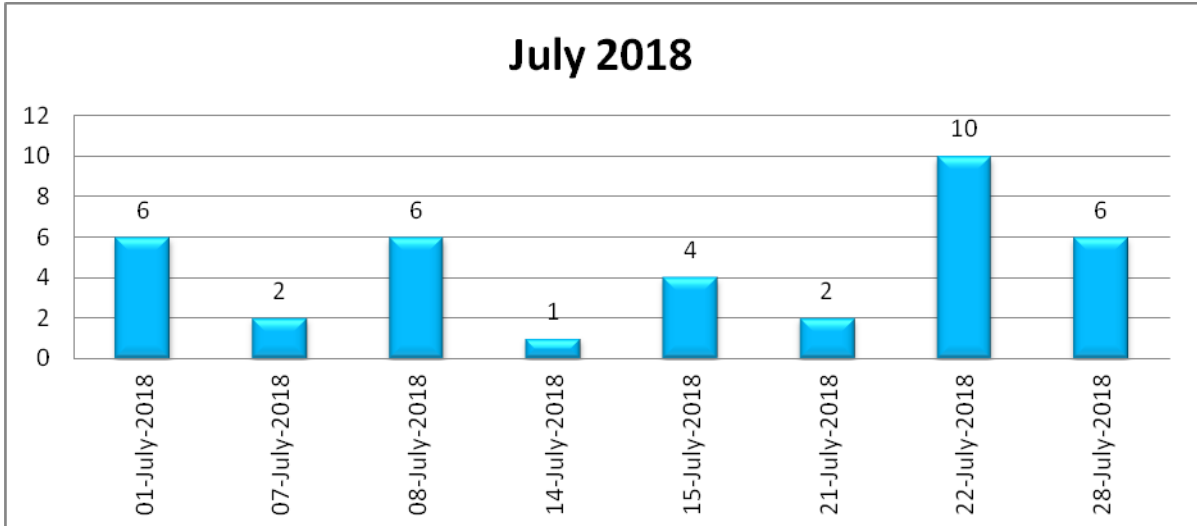
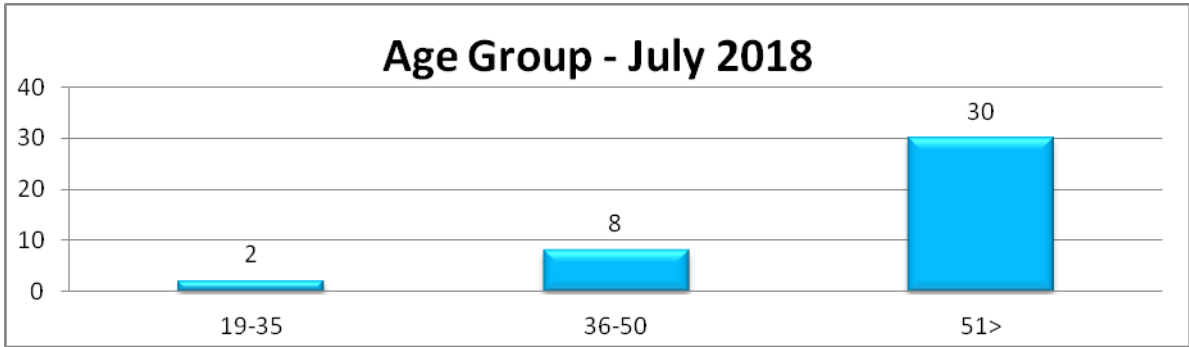
	OCTOBER	LOCATION
1	Labour Day Public Holiday	NSW
13	West Wyalong Markets	West Wyalong
13	Mirrool Silo Kick	Mirrool
13	Barmedman Tractor Pull	Barmedman
19-21	Motorcycle Friendly Bike Event	West Wyalong
20	Cowal Gold Mine Charity Golf Day	West Wyalong
26-27	Camp Quality	West Wyalong
26-27	In the West Festival (held with Camp Quality)	West Wyalong
27-28	NSW Free Flight	West Wyalong

	NOVEMBER	LOCATION
6	Melbourne Cup Ladies Day	West Wyalong
10	West Wyalong Markets	West Wyalong

	DECEMBER	LOCATION
3-6	Evolution Shut Down	West Wyalong
14	Business West Wyalong Christmas Carnival	West Wyalong
25	Christmas Day	NSW
26	Boxing Day Public Holiday	NSW
TBA	Carols by Candlelight	West Wyalong
TBA	International Day of People with a Disability	West Wyalong
TBA	Annual Summer Pool Party West Wyalong	West Wyalong

Please note: Dates can change, please see the Bland Shire Events website for updates

Visitor Information Centre Statistics



Other: include questions for chain stores, bus tours and accomodation bookings

Statistics for VIC during weekdays (Monday to Saturday morning 12pm) July 2018

Visitors: 184 Phone call and email: 20

Newell Highway Overtaking Lane Alliance

Roads and Maritime Services



Roy Wakelin-King, AM

Executive Director Regional and Freight
Roads and Maritime Services



Our regional priorities

\$4.8 billion investment in regional NSW



Connecting communities



Supporting growth

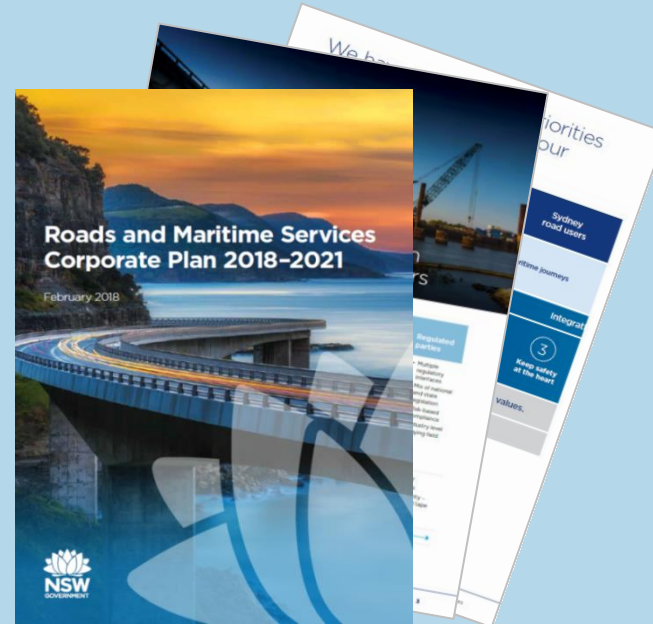


Safe journeys



Corporate Plan 2018-2021

- 1 Increase customer value
- 2 Get more out of the network
- 3 Keep safety at the heart
- 4 Respect our community & environment
- 5 Deliver the Government's Program
- 6 Partner to improve services



Western and South west region update

What we have delivered

Over \$5 billion invested on roads since 2011:

- 1794 significant projects delivered
- 106 significant projects underway
- 7,600km of roads maintained or improved.



Newell Highway

Highway of National Importance

- Longest highway in NSW
- Crucial 1058 kilometre road connecting NSW to both Queensland and Victoria
- Freight backbone of NSW
- Differs markedly from one end of the corridor to the other
- Need to provide more frequent overtaking opportunities



Newell Highway overtaking lanes

Connecting Regional Communities of Central West NSW

**21 new
overtaking
lanes have
been built**

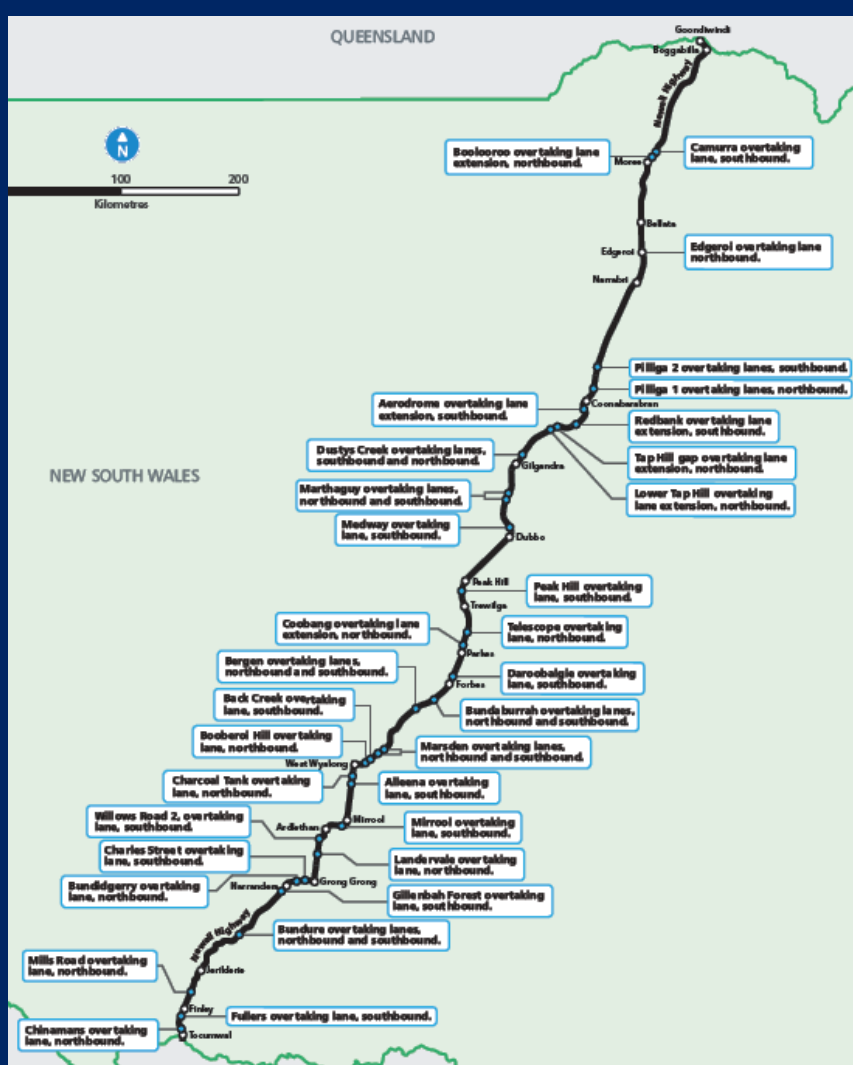


**Over 30
overtaking
lanes to
deliver**

**Our challenge – To deliver these improvements faster for
the best value for taxpayers money**

Newell Highway Overtaking Lanes Alliance

Scope of Work



From Tocumwal to Goggabilla

We want to take a different approach

Alliance contracting for regional infrastructure

1 Industry briefing

2 Request for proposal

3 Stage 1 Evaluation

4 Stage 2 Evaluation

5 Award Alliance

6 Alliance Implementation

We are here

Brett Martin

**Director Projects, Regional Project Office
South Western and Western
Roads and Maritime Services**



Newell Highway Overtaking Lanes Alliance



Newell Highway Overtaking Lane Alliance

Purpose

- 30 overtaking lanes to deliver
- Accelerate delivery
- Delivery Alliance model:
 - Develop and design overtaking lanes
 - Provide innovation
 - Develop our industry engagement models



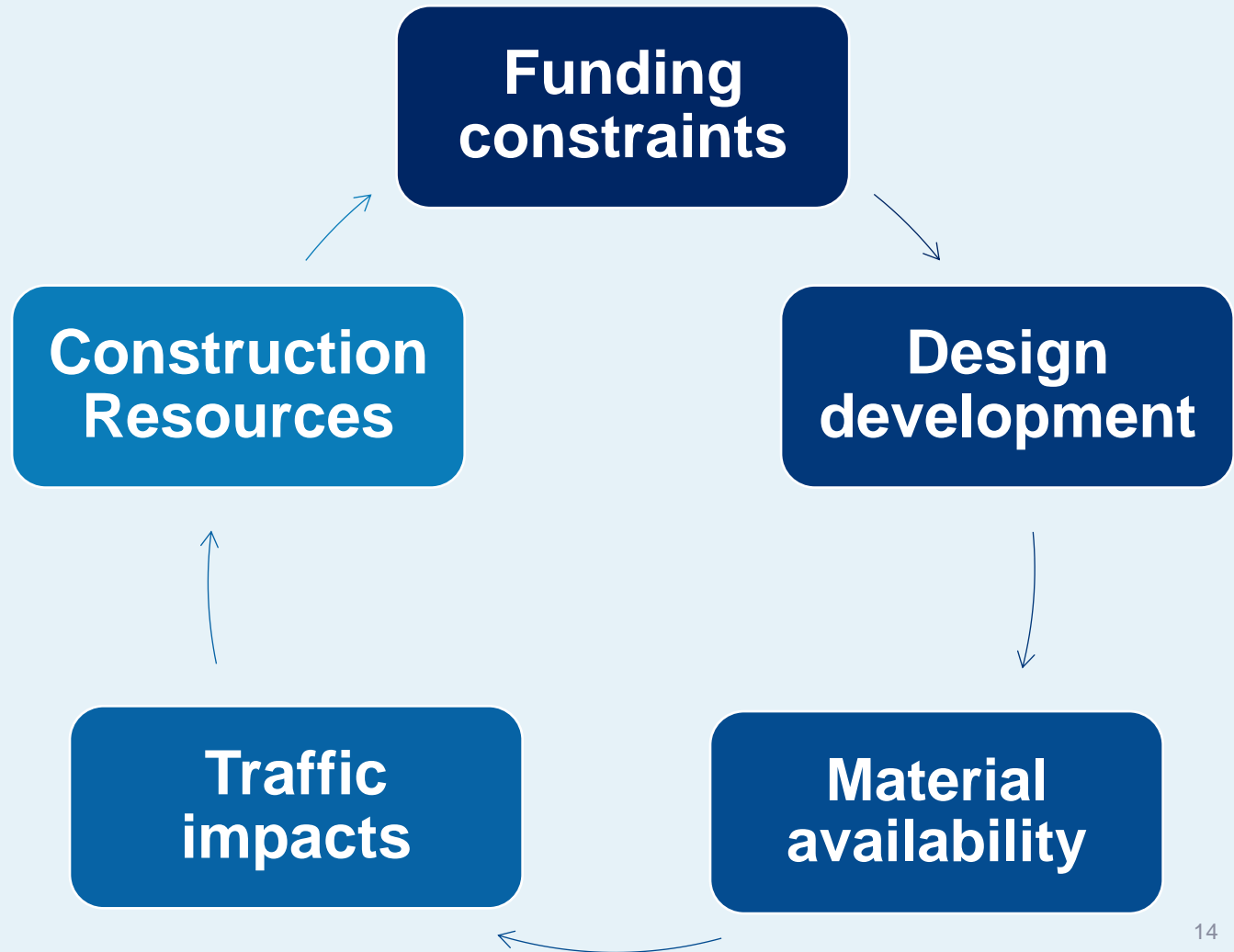
Newell Highway Overtaking Lanes Alliance

Scope of work

- Single sided widening
- Wide centreline
- Two metre shoulders
- 1.5km overtaking lane excluding tapers
- Minimal work to existing road (possible overlay)
- Granular (DGB) pavements with spray seals
- 20 year life for the new work
- Locally available materials
- Audio Tactical Linemarking



Key delivery challenges



Newell Highway Overtaking Lanes Alliance

Procurement strategy

Industry Briefing

Request for proposal

- Pre qualification R3 F150+
- Via e tender in about four weeks



Newell Highway Overtaking Lanes Alliance

Procurement strategy

Stage 1

- Five week evaluation period
- Key requirements:
 1. Ability to construct Dense Graded Base Pavement
 2. Performance in an alliance
 3. Program and resource capability
- Comparative pricing against delivered projects
- Interviews around capability for up to four tenderers



Newell Highway Overtaking Lanes Alliance

Procurement strategy

Stage 2

- Two tenderers to move into stage two
- Assess TOC development
- Develop and review commercial structures
- Explore location, development capabilities and delivery approach



Newell Highway Overtaking Lanes Alliance

Procurement strategy

Implementation

- Deliver at least 30 overtaking lanes over four years
- Required to start delivery in 2018/2019
- Currently 25 locations identified
- Potential for incentivising additional construction



Key areas for innovation

Partnering to innovate



The diagram consists of six blue circles of varying shades, arranged in two rows. The top row has two circles: 'Location' (lighter blue) on the left and 'Traffic management' (medium blue) on the right. The bottom row has four circles: 'Pavement design and construction' (lightest blue) on the far left, 'Earthwork' (medium-light blue) in the second position, 'Construction sequencing' (medium blue) in the third position, and 'Site management and safety' (darkest blue) on the far right. All circles have a white border and white text.

Location

**Traffic
management**

**Pavement
design and
construction**

Earthwork

**Construction
sequencing**

**Site
management
and safety**

Safety remains a priority

Working with our industry partners

- Partnering with industry to trial new safety initiatives
- 'Separate yourself' program
- Collecting and analysing WHS data



Regional Aboriginal engagement

Working with our industry partners

- Mandatory APiC targets of 1.5%
- 8.2% of over 200 people in our maintenance program are Aboriginal or Torres Strait Islander



Selection and establishment process



Wade Lewis

Intermodal Transport & Logistics
Manager
Fletcher International Exports



Freight statistics

- 885,000 tonnes of freight per annum
- 36,000 heavy vehicle movements per annum
- 80% of freight interacts with the Newell Highway













Overtaking of a heavy vehicle by other heavy vehicles and cars

- Depending on the terrain the required overtaking distance can vary considerably
- Whilst most heavy vehicles are limited by law to 100 km/h some categories are limited to a lesser speed e.g. 90 km/h for road trains
- The required distance for overtaking varies and is directly related to:
 - individual vehicle lengths
 - speed differential
 - speed of the faster vehicle

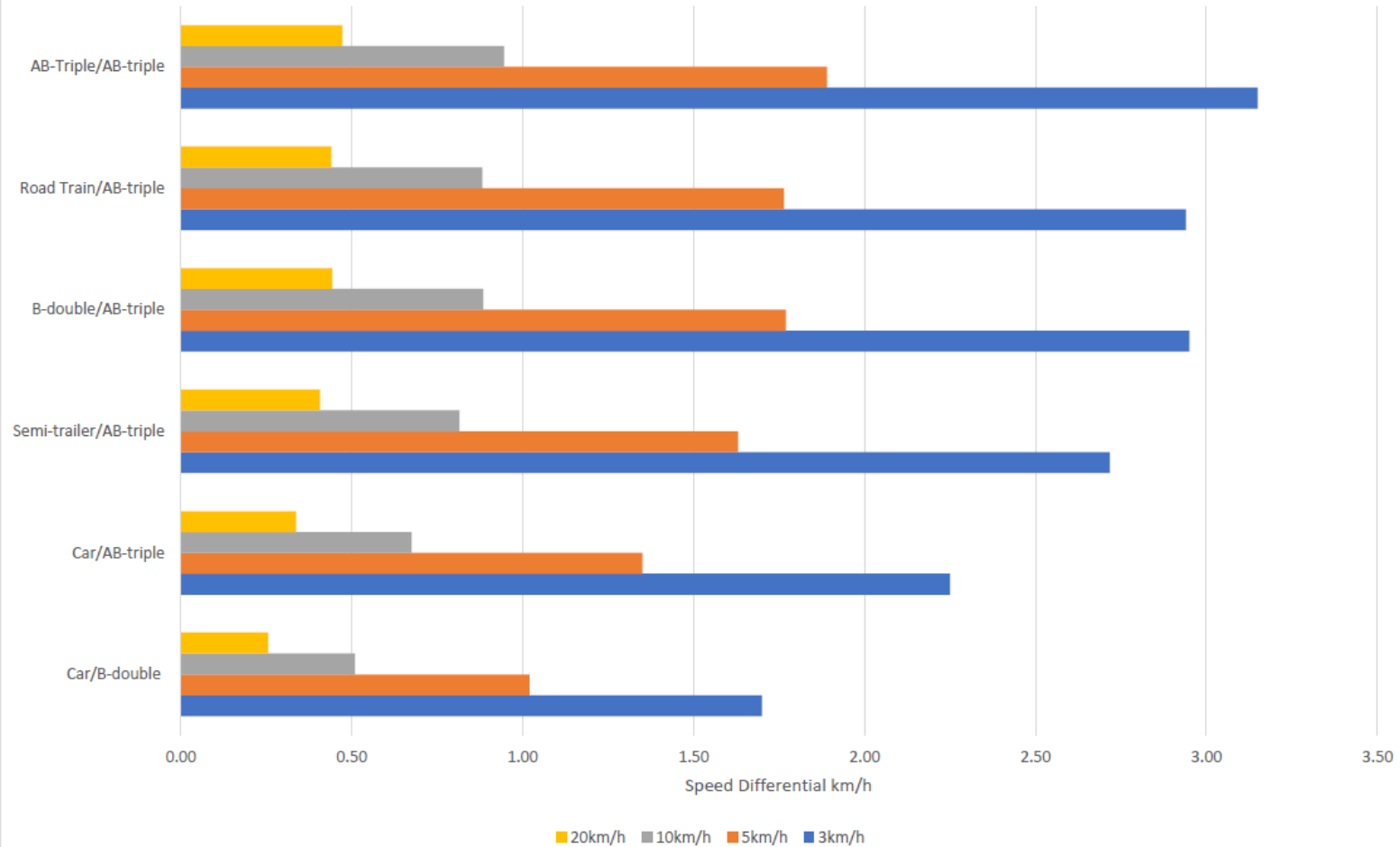


Overtaking distance

- The overtaking distance is dependent on the combination of parameters as per previous slide
- For guidance six scenarios are included as representative overtaking situations:
 1. 5 metre car overtaking 26 metre B-double
 2. 5 metre car overtaking a 42.5 metre AB-triple
 3. 19 metre semi-trailer overtaking a 42.5 metre AB-triple
 4. 26 metre B-double overtaking a 42.5 metre AB-triple
 5. 36.5 metre Road Train overtaking a 42.5 metre AB-triple
 6. 42.5 metre AB-triple overtaking a 42.5 metre AB-triple



Overtaking Distance – Vehicle Types and Speed Differential



Considerations for overtaking lanes

- They are not just for inclines
- Should also include flat areas of road and declines
- Length of lanes
- Lane width
- Starting the lane before the incline
- Extending the lane beyond the crest of the hill/incline
- Shoulder width and camber
- Consideration for rest area approach and re-entry to road



Questions?



Q&As

Q: Confirm the pre-qualification requirements and if newly formed joint ventures will be allowed to submit a Proposal?

A: Roads and Maritime is envisaging that Proponents may submit a Proposal as a consortium comprising both design and construction Non-Owner Participants.

In any event the lead party for construction must be prequalified with Roads and Maritime under the National Prequalification System for Civil (Road and Bridge) Construction Contracts, at the prequalification class (or higher) of R3/F150.

Where a Proponent proposes that the construction aspects of the Program are undertaken by an unincorporated joint venture, the joint venture is not required to be prequalified prior to submitting a Proposal. However the joint venture must have at least one of its members prequalified to R3 and all of its members prequalified to F150 prior to the submission of the proposal.

Q&As

Q: What is the status of probity for the alliance selection process?

A: Roads and Maritime has engaged a Probity Advisor, whose details will be contained in the Request for Proposal. The Probity Advisor will monitor the fairness and transparency of the selection process to provide assurance of a fair and equitable treatment of the Proposals.

Q: Will Proponents' tendering costs be reimbursed by Roads and Maritime Services?

A: Roads and Maritime will not be reimbursing the tendering costs for Proponents.

Q: It is noted that previous flood studies have been performed on the Newell Highway. Does the current funding for the Program Alliance include scope to perform additional flood studies?

A: The funding for the Program Alliance does not include scope to perform additional flood studies. However Roads and Maritime is looking at opportunities to conduct further flood studies (outside the scope of the Program Alliance) as some segments of the Newell Highway are prone to flooding events.

9.11 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer and Community Development Officer

125th Anniversary Celebrations

Preparations for the upcoming 125th Anniversary Celebrations of Wyalong and West Wyalong are well underway with a number of activities and initiatives confirmed as part of the weekend long festivities that will occur from 22 – 24 March 2019. Weekend activities will feature a rodeo, an old time bush dance, exhibitions, period displays and re-enactments, the Western Wheelers Car Show, vintage vehicle and machinery displays, an era appropriate food court, a fashion parade and much more. The program of events is expected to be made available to the community in the coming months with the event anticipated to be one of the biggest on the 2019 Bland Shire calendar.

Ungarie Central School Local Government Week initiative

The Mayor and Community Services staff recently attended Ungarie school as part of Local Government Week to host an around the table style session between the senior students at the school and the Mayor. The purpose of this event was to establish a greater connection between Ungarie Youth and Council and allow the opportunity for young people to discuss any ideas, issues and concerns they may have. Following the around the table discussion, a barbecue lunch was provided for all staff and students at the school with the Mayor taking the opportunity to tour the school facilities and engage directly with the students.

FRRR Grant Application Submission

Council's Community Services staff have recently submitted a grant application under the Foundation for Rural and Regional Renewals ANZ Seeds of Renewal Program for the installation of two 4 x 4 metre interactive 3D murals in the Bland Shire communities of Mirrool and West Wyalong. The Mirrool mural will adopt a rural theme to accord with the rich agricultural history of the area and in West Wyalong; the image will be related to the gold mining heritage that our community has been founded upon. The projects are expected to benefit both communities and their residents directly, in addition to the wider Bland Shire Community through increased social media exposure, tourism and a boost to the local economy. If successful, it is hoped the projects will be delivered in early 2019.

Faulty Towers Dining Experience

Following the huge success of the Interactive Theatre International's critically acclaimed 'Faulty Towers Dining Experience' that was held in West Wyalong in 2014, Council has again been able to secure the performance as part of the 2019 tour. The event will be held on Friday 6 September and is sure to be bigger and better than the first time around.

Leo Kelly OAM Arts and Cultural Award

Following on from recent success, Bland Shire Council has won another major state award for the Weethalle Silo Art Project having being crowned the winner of the prestigious Leo Kelly OAM Arts and Cultural Award for Councils with populations of up to 30,000 or less at the Local Government NSW (LGNSW) awards in Sydney on Thursday 2 August.

The award celebrates outstanding achievement in strategic planning and the delivery of arts and culture to NSW. Council is thrilled to have been the recipient of this hugely prestigious award and seeks to continue delivery of high quality and innovative large scale public art across the shire.

SHIFT

Councils Community Services staff have been invited to present at the upcoming Riverina Culture and Arts focused 'SHIFT' Conference in Temora on 31 August 2018. Council staff will touch on both the Weethalle Silo Art project and The Big football in Ungarie, with the focus of the presentation centring on the role that creative practice and industry plays in transition and transformation and the power of art to transform lives and communities.

9.12 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Senior Library Officer

TROVE Presentation

Bland Shire Library will host a presentation by Abby Slinger from the Bland District Family History Group on Friday 3 August at 10.30am. The focus of the presentation is how to use TROVE as a tool for searching family history. TROVE is an Australian online library database hosted by the National Library of Australia. Online resources include books, images, historic newspapers, diaries, maps, archives and more. The presentation is being held for members of the local museum and family history group.

Book Launch

Bland Shire Library will host a book launch on Friday 10 August at 10.30am. 'Looking Back' by Wally Bell, tells the story of the Bell family and their early pioneering days in and around West Wyalong at the turn of the Century. Mr Bell will be present on the day for book signing. A donated copy of Mr Bell's book will be available from the library.

Children's Book Week 18 – 24 August

Each year across Australia, the Children's Book Council of Australia brings children and books together celebrating Book Week. The library's Book Week program – based around the CBCA Book Awards theme Find Your Treasure – has been finalised with a full-week of activities planned, including the highly anticipated Amazing Race. All schools within the Bland Shire have been invited to participate with a number of school groups already booked in.

Knitters Recognised

Members of the library's resident knitters' group Knit and Knatter will attend a morning tea in Wagga Wagga on Tuesday 21 August. The morning tea, hosted by Michael O'Reilly Pharmacy, is held annually as a thank you to knitters for participating in their annual three month Guardian Angel Knitting Program which provides a variety of knitted garments and blankets for various charities. The group will travel to Wagga using Community Transport.

Author Visit 10 – 14 September

Bland Shire Library is thrilled to be hosting a visit by author, illustrator, storyteller and performer Bernard Caleo. Mr Caleo, will spend the week touring Bland Shire. He will visit all nine schools and speak to over 700 students from Kinder to Year 8 about his work. This year's annual Author Visit is being partially funded by a Cowl Partnering grant.

Collaborative Art Workshop

A collaborative art workshop with children's author and artist Megan Forward, who is undertaking a tour of libraries throughout the Riverina, will be held on Tuesday 6 November from 11am – 12.30pm. The workshop caters for children aged 5 – 10 years. The library had a choice of two presentations based on a children's story (ie. stimulus for the workshop) and staff aptly chose 'All I want for Christmas is Rain'.

It is anticipated that all primary schools within the Bland Shire will be approached to select a number of students, to attend the workshop.

Kanopy

Bland Shire Library members now have access to more than 30,000 movies and documentaries for streaming through Kanopy. Members will be able to stream, free of charge, up to 8 titles per month. Download the app, register and start using. Kanopy is accessible via both Riverina Regional Library's and Bland Shire Library's webpage.

School Holiday Programs

Planning is already underway for the library's October school holiday program with Crocodile Encounters booked for Friday 5 October; Sweet Treats (making food treats for native birds and other wildlife – kit provided by RRL); and Christmas cake decorating with Dagmar McIntyre.

Pictured below are some of the 60 children who participated in the library's July school holiday program.



Kim Hodges Author Talk

Bland Shire Library hosted a talk by academic and author Kim Hodges on Friday 27 July. Kim proved to be an exceptional speaker and showed great courage in talking about her ongoing battle with mental illness. Kim's story was at times heart wrenching, but at the same time all inspiring. Her memoirs titled 'Girl on the Edge' and 'Girl Over the Edge' are both available from the library.



RRL 40th Anniversary

Riverina Regional Library recently celebrated 40 years of library services in the Riverina (1978 – 2018). As part of the celebrations, a presentation and morning tea was held at the RRL Administration Centre in Wagga Wagga.

RRL currently provides services to 138,000 constituents across 10 local government areas consisting of 18 branch libraries and a mobile library that serves 27 communities.



Pictured (left to right) is Cr Greg Conkey OAM (Mayor of Wagga), Cr Yvonne Bray OAM (Wagga), former Councillors for Wagga Mary Kidson and Bob Osborne, Robert Knight OAM (Executive Director of RRL) and Cr Dallas Tout (Deputy Mayor of Wagga).

Library Statistics July 2018

- 248 Information Requests
- 232 Customer Service Requests – this figure includes 60 technology assists
- 473 Computer Usage
- 81 requests for WiFi only (ie. mobile device users)
- 53 adults attended regular programs in the library
- 122 children and 50 parents / carers attended regular children's programs in the library
- 204 Visitor Information Requests – this figure relates to normal library opening hours only and includes 20 phone requests
- 16 Programs were held in the library during July

NB. The above statistics are collected manually and may not be exact. However, are deemed a fair and reasonable indicator.

- People through the door 1578
- 2050 library items issued
- 158 library items reserved
- 11 new members

9.13 Bland HACC Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

Bland Home and Community Care Service is experiencing a busy time with both NDIS and Aged Care enquiries. The majority of people looking for services are aware of My Aged Care and the West Wyalong assessors have been very helpful to make the process easy for the clients.

From what we have been told most people within our area have had their planning meetings, with a few to be completed.

Our two new groups have been very busy. The Tech talk group has grown and may need to be divided into two sessions. Tech Talk is all about familiarizing themselves with their phones, computers etc and are starting to learn from and help each other. The group enjoys being able to bring their questions to the group rather than a set training plan, the focus being on the person and their needs. The group enjoys catching up socially and welcome help and meet new members as they join.

Our Balance group focuses on Balance and gentle movement, giving people an opportunity to get together and socialize as well as doing some gentle exercise to help them stay active.

Our Wednesday activity day is still popular and recently joined with the Social group from Temora for a day. Temora came to West Wyalong to visit our centre and loved the activities we undertook. The Temora group are now looking at introducing similar activities with their days. The groups will meet again in September when we reciprocate the visit and attend the Craig Giles music morning.



Bland Home and Community Care recently attended the Bland Shire Interagency meeting and discussed the option of starting a "Wellness Hub" at the Community Care Centre. The response was positive with many organisations interested in the proposal. Currently we are looking into how this will potentially work and be advantageous for the service providers as well as the community. The general idea is the community Care centre will host services regularly, the community will be advised of the planned attendance of services and given the opportunity to visit, learn and discuss service options. With services having a regular place to come and meet clients it is hoped they will be able to service the community more easily. The Community Care Building is a great facility and is currently used by various organisations to provide services to the Bland Shire, hopefully this will allow other organisations to attend as well.

9.14 Development Services Activity Report



Our Leadership - A well run Council acting as the voice of the community

DP17 Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during July 2018:

Application No	Address	Development
DA2019/0001	20 Old Hospital Road, West Wyalong	Addition of a patio to an existing dwelling
DA2019/0002	124 Main Street, West Wyalong	Use of footpath "A" frame advertising sign
DA2019/0003	170 Railway Road, West Wyalong	Alterations & additions to an existing dwelling including a new double garage
DA2019/0004	64-66 Neeld Street, Wyalong	Use of footpath "A" frame advertising sign

The following DA applications were approved during July 2018:

Application No	Address	Development	Approval Date
DA2018/0070	9 Ethel Street, Ungarie	New single storey dwelling	25/7/2018
DA2018/0086	10-16 (Lot 11) Dumaresq Street, West Wyalong	New single storey dwelling & storage shed	12/7/2018
DA2018/0095	37 Yiddah Drive, West Wyalong	New storage shed & Installation of a shipping container	3/7/2018
DA2018/0096	Boltes Lane, West Wyalong	Installation of a manufactured home	3/7/2018
DA2018/0097	15 Chauvel Street, West Wyalong	New single storey dwelling	26/7/2018
DA2018/0098	65 Russell Street, West Wyalong	Part demolition of existing dwelling, alterations & additions to remainder of dwelling, removal of one tree.	19/7/2018
DA2018/0100	4 Northcott Street, West Wyalong	New single storey dwelling	4/7/2018
DA2019/0002	124 Main Street, West Wyalong	Use of footpath "A" frame advertising sign	25/7/2018

Heritage Conservation Activities

During the Heritage Advisor's July visit preliminary works have commenced on the Theatre project. A structural engineer inspected the building and quotations for survey and certification works have been received.

Regulatory Activities Update

Dog Attacks

There were **no** dog attacks reported during July 2018.

Companion Animal Seizure and Impound Activities July 2018

Seizure Activities:	Dogs	Cats
Seized	2	0
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	5	5
Incoming Animals		
Transferred from Seizure Activities	2	0
Dumped at Pound	9	1
Surrendered	4	0
Total Animals in Pound	20	6

Outgoing Animals		
Released to Owner	3	0
Euthanased	0	0
Rehoused	13	5
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	1
Total Animals Leaving Pound	16	6
Animals in Pound at end of Month	4	0

9.15 Assets & Engineering Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

*DP9.1 Responsibly manage asset renewal and maintenance for current and future generations
DP9.4 Maintain parks, ovals and recreational facilities to approved standards*

Author: Director Asset & Engineering Services

1. Council Crew Locations Week Commencing 9.7.2018

- Graders
 - Blackstocks Road/Brennans Tank/Meaghers Road
 - Bygoo - Shoulder Widening
 - Thulloo
 - Bootoowa
 - Sandy Creek Area – Dry Grading
- Gravel Carting
 - ByGoo Shoulder Widening
- Maintenance Crews (Bobcat/Backhoe)
 - Blackstocks Road Pipes

2. Council Crew Locations Week Commencing 16.7.2018

- Graders
 - Blackstocks Road
 - Bygoo - Shoulder Widening
 - Thulloo – Wet Grading
 - Bootoowa – Wet Grading
 - Sandy Creek Area – Dry Grading
- Gravel Carting
 - Blackstocks Road
- Maintenance Crews (Bobcat/Backhoe)
 - Patch Graveling

3. Council Crew Locations Week Commencing 23.7.2018

- Graders
 - Blackstocks Road
 - Bygoo - Shoulder Widening
 - Thulloo – Wet Grading
 - Bootoowa – Grading
 - Sandy Creek Area – Dry Grading
- Gravel Carting
 - Bygoo – Shoulder Widening
- Maintenance Crews (Bobcat/Backhoe)
 - Williams Crossing – Gravel patching

4. Council Crew Locations Week Commencing 30.7.2018

- Graders
 - Carmichaels Road
 - Bygoo - Shoulder Widening
 - Thulloo – Wet Grading
 - Bootoowa – Wet Grading
 - Blackstocks Road
 - Patch Gravelling
 - Sandy Creek area – Dry Grading
- Gravel Carting
 - Blackstocks Road
- Maintenance Crews (Bobcat/Backhoe)
 - Patch gravelling – Buddigower /Thulloo

5. Council Crew Locations Week Commencing 12.8.2018

- Graders
 - Williams Crossing – Wet Grading
 - Bartels Road – Wet Grading
 - Thulloo – Wet Grading
 - Morris Road – Wet Grading
 - Sandy Creek area – Dry Grading
- Gravel Carting
 - Blackstocks Road to Bartels Road
- Maintenance Crews (Bobcat/Backhoe)
 - Patch gravelling – Buddigower /StanfoRoads Road

6. Noxious Weeds/Environmental

- The following noxious weeds and other controls were undertaken:
 - Wild Radish – Gunns Road, Ungarie Road, Greaves Lane, South Yalgogrin Road
 - West Wyalong Road spraying
 - Coolatai –Newell Highway.
- Tree sucker control – ,Ariah Park Road, Brennans Tank Road, Blow Clear Road, Martins Lane, Clear Ridge Road, Dixons Road, Dunlops Road, Popes Lane, Spackmans Lane, Paynes Road, Lewes Road, Hannan Road, Kneals Lane, McCartens Lane, Narriah Road, Ungarie Road, Weja Road, Kikoira Road, Merringreen Road, Bellarwi Road, Gunns Road, McDermots Road, Jillets Road.

7. Village maintenance

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checks carried out at Barmedman, Tallimba, Ungarie and Mirrool
- Ungarie oval toilets cleaned, grounds mown and maintenance work carried out
- Ungarie toilets cleaned and repaired after fire

8. Park maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Council chambers lawns and gardens maintained
- Maintenance to Herridge park, Cooinda park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Barnado park garden beds cleaned up
- Public amenities cleaned and maintained
- Mc cann park red gum tree has been trimmed from neighbours yard
- Tables, chairs and bin surrounds sanded and repainted

9. Ovals maintenance

- maintenance to sporting ovals and surrounds
- Irrigation checks carried out
- Line marking for rugby league, school athletics, Australian rules and touch football
- Perseverance street ovals broken valves replaced
- Ron Crowe oval and perseverance street ovals sprinklers repaired

10. Town maintenance

- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads
- Cooinda park upgrades
- Clean out town drains
- West Wyalong and Wyalong spraying on nature strips carried out
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Street sweeper operations
- Air port gravel run way maintenance carried out
- Tree planting at various locations around towns and villages