

Business Paper
Council Meeting
15 November 2022



OUR VISION, MISSION AND VALUES



Affirmation of Office

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bland Shire and the Bland Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CALENDAR OF MEETINGS

Meeting Dates	Time	Meeting	Location
November 2022			
1 November	4pm	Bland Shire Council Workshop	Council Chambers
8 November	2pm	Audit, Risk & Improvement Committee	Committee Room
11 November	9am	NSW Association of Mining & Energy Related Councils (MERC)	Club York, Sydney
15 November	6.30pm	Bland Shire Council Meeting	Council Chambers
18 November	8.30am	Country Mayors Association of NSW	Sydney
22 November	1pm	Councillors Workshop	Council Chambers
22 November	5pm	Australia Day Awards Committee	Council Chambers
29 November	3pm	Citizenship Ceremony	Council Chambers
29 November	4pm	Council Workshop	Council Chambers
December 2022			
13 December	6.30pm	Bland Shire Council Meeting	Council Chambers

ORDER OF BUSINESS

1. **ACKNOWLEDGEMENT OF COUNTRY**
2. **RECORDING OF MEETING STATEMENT**
3. **APOLOGIES FOR NON-ATTENDANCE**
4. **DISCLOSURES OF INTEREST**
5. **CONFIRMATION OF MINUTES**
 - 5.1 Minutes of the previous Council Meeting held on 18 October 2022
 - 5.2 Matters arising from Minutes
6. **MAYORAL MINUTE**
7. **REPORTS FROM STAFF**
 - Section 1 - Office of the General Manager**
 - 7.1 Application for Leave of Absence 7
 - 7.2 The Way Forward: One Organisation 8
 - 7.3 Monthly Status Report – Council Meeting Actions: November 2022 11
 - 7.4 Annual Report 2020/21 25
 - 7.5 Delegations of Authority 26
 - 7.6 Part Day Public Holiday Application – West Wyalong Show 2023-2024 138
 - 7.7 Strengthening Communities Grant – West Wyalong Town Band 142
 - 7.8 Strengthening Communities Grant – Weethalle Country Club 143
 - 7.9 Strengthening Communities Grant – West Wyalong Hospital Auxiliary 144
 - Section 2 – Corporate & Community Services**
 - 7.10 Finance and Investment Report for October 2022 145
 - 7.11 Quarterly Budget Review – September 2022 151
 - 7.12 Carry Forward Works 2021/22 160
 - 7.13 Minutes of the Audit, Risk and Improvement Committee Meeting held on 8 November 2022 162

7.14	Audit Report – 2020/21 General Purpose Financial Statements	166
7.15	Adoption of revised Internal Reporting Policy	284
7.16	Future of Vacation Care Services	305
Section 3 – Technical Services		
7.17	REROC – Supply and Delivery of Bitumen Emulsion	306
7.18	Minutes of the Floodplain Risk Management Committee held on 2 November 2022	308
7.19	Local Heritage Assistance Funding – 26-28 Court Street, West Wyalong ..	312
Section 4 – Reports for Information		
7.20	Economic Development & Tourism Report –November 2022	315
7.21	Community Services Report	317
7.22	Bland Shire Library Monthly Update	319
7.23	Children Services October Update	323
7.24	Bland Community Care Services Update	329
7.25	Technical Services Report	331
7.26	Development Services Activity Report – October 2022	338

8. REPORTS OF COMMITTEES

REPORTS FROM STAFF

Section 1 - Office of the General Manager

7.1 Application for Leave of Absence



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Councillors are encouraged to take ownership and a strong leadership role.

Author: General Manager

Introduction

Councillor Funnell is seeking Council approval for a Leave of Absence, for the November 2022 Council meeting.

Financial Implications

Nil

Summary

Councillor Funnell will be an apology for the 15 November 2022 Council meeting and has submitted an application for this Leave of Absence.

This request is in accordance with clause 5.6 of Council's Code of Meeting Practice and s234(1)(d) of the Local Government Act (1993), whereby Council may grant leave prior to or at any of the meetings concerned.

Recommendation:

That Council approve the Leave of Absence application submitted by Councillor Funnell for the November 2022 Council meeting.

7.2 The Way Forward: One Organisation



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders is undertaken

Author: General Manager

Introduction

Council previously received a report seeking its preferred options in relation to the One Organisation issue. At its September meeting, Council resolved its preference that the Riverina Eastern Regional Organisation of Councils (REROC) stand alone and that the Riverina Joint Organisation (RIVJO) go into hiatus (Option 4). This decision was then provided to the REROC/RIVJO Boards.

Discussion of each Councils' preferences was had at a joint meeting of the REROC/RIVJO Boards in mid October, with an agreement by the majority of members that a recommendation be made to the individual REROC and RIVJO Boards that REROC stand alone and RIVJO go into hiatus (Option 4).

On 28 October, both Boards at separate meetings, resolved to adopt Option 4. It is noted that the resolution of the RIVJO Board was not unanimous with Wagga Wagga City voting against it, while the REROC Board resolution was unanimous.

The RIVJO Board's resolution was:

1. From 1 July 2023 the Riverina JO will go into hiatus.
2. After 31 December 2022, the Riverina JO take on no new projects
3. That the Treasurer and CEO prepare a budget for the 2023/24 year based on the JO fulfilling its compliance obligations.
4. The Treasurer and the CEO determine how administrative support will be provided to the JO and the costs involved.
5. That Riverina JO write to each Member Council to formally advise of the decision to adopt Option 4, the outcomes of same and seek formal endorsement of the decision from each Member Council by the end of November.

The REROC Board's resolution was:

1. From 1 July 2023 REROC will deliver the three core functions of the JO:
 - Regional Planning
 - Advocacy and Lobbying and
 - Intergovernmental Relations
2. The Treasurer and CEO prepare a budget for the 2023/24 year based on the budget and assumptions used in the Way Forward decision-making.
3. The Treasurer and the CEO determine how administrative support will be provided to the JO and the costs involved.
4. That REROC write to each Member Council to formally advise of the decision to adopt Option 4, the outcomes of same and seek formal endorsement of the decision from each Member Council by the end of November.

It was agreed that RIVJO continue to operate until the end of the 2022/23 Financial Year in order to complete the Capacity Building Project that was funded by NSW Office of Local Government. This project focuses primarily on skills shortages within the JO area and has provided opportunities for engagement with school students, the provision of inspirational speakers, public speaking and presentational skills to develop future leaders. It has provided for events such as:-

- Take Charge Riverina Youth Leadership Forum
- Engineering for Communities 2022 day
- Come and Try Planning and Development day
- Where on Earth 2022 event
- GIS/Spatial Surveying Come and Try Day

It was also agreed that no new projects would be taken on by the JO after 31 December 2022 to ensure that there were no obligations left uncompleted after 30 June 2023.

Whilst Wagga Wagga City Council and Riverina Water County Council resigned from REROC in 2019 and 2020 respectively, they would be welcomed back into REROC, should they seek to re-join.

Risk Implications

Moving the JO into hiatus will ensure it continues to “exist”, with its current membership in place. It will be required to satisfy minimum obligations including audit requirements, having to hold 4 meetings a year, and compliance requirements such as reporting on Pecuniary Interests.

Activities that REROC handed to the JO in October 2018, will be passed back to REROC from 1 July 2023, ensuring that all advocacy and lobbying, regional planning activities and intergovernmental relations are part of REROC's area of responsibility.

REROC continues to work closely with other JO's and ROC's on projects such as the Southern Lights Project, the Best Practice in Aggregated Procurement and the proposed Disaster Risk Reduction project. It is not anticipated that there will be any changes to these relationships as a result of the decision.

Financial Implications

RIVJO will incur costs to fulfil its minimum obligations, and the Treasurer and CEO are currently determining a budget for this work. It is intended that REROC will undertake the secretariat activities to avoid duplication and minimise costs.

The budget for REROC will be developed by the Treasurer, CEO and REROC Executive reflecting the structure and budget that was previously developed to inform the One Organisation discussion.

Summary

A request has been received from the REROC and RIVJO Boards seeking endorsement of Bland Shire Council of the decision to adopt Option 4, and the actions that flow from that decision.

Recommendation:

That Council endorse:-

- a. the REROC and RIVJO Board decisions for REROC to stand alone and place the RIVJO into hiatus, and,
 - b. the actions as outlined in the General Manager's report that flow from that decision.
-

7.3 Monthly Status Report – Council Meeting Actions: November 2022



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Executive Assistant

Introduction

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis through the Manex meeting.

Financial Implications

Nil

Summary

The Monthly Status Report - Council Meeting Actions includes Council Resolutions up to and including the previous Council Meeting. A note in the status section has been completed by the relevant responsible officer with a reason if available.

Recommendation:

That Council receives and notes the Monthly Status Report - Council Meeting Actions: November 2022 as attached.

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
MAY 2022		
<p>10.1 Sale of Land for Unpaid Rates 24052022 Resolved on the motion of Cr. McGlynn seconded Cr. Funnell that Council agrees to:</p> <ol style="list-style-type: none"> 1. Sell the 18 properties as listed and detailed in the General Manager's certificates for the sale of land for unpaid rates in accordance with Section 713 of the Local Government Act1993. 2. Authorise the public auction to be held, at a date to be decided, in the Council Chambers. 3. Authorise the General Manager to determine and appoint an auctioneer in line with Council's procurement policy. 4. Utilise the services of GP Evans & Englert for the provision of contracts for the sale. 5. The preparation of a schedule nominating a reserve price for each parcel (having regard to each parcel's valuation, the amount of debt outstanding to Council and the prevailing market prices) in committee at the June 28 Council meeting. 6. Authorise the General Manager, or the Director Corporate & Community Services, delegation to accept any offer on the day that is within 10% of the reserve price set and to complete the contract of sale on behalf of Council. 	<p>Manager Customer & Financial Services</p>	<p>28/6: Sale expected to be conducted in September 16/8: Sale date set for November, Quade Moncrieff appointed, to be conducted in Council Chambers 18/10: Sale confirmed for Monday 28 November 2022</p>
JUNE 2022		
<p>7.5 Barmedman Community Centre 15062022 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley:</p> <ol style="list-style-type: none"> 1. That Bland Shire Council disband the Barmedman Community Centre s355 committee 2. That Bland Shire Council, if the current Centre controllers are agreeable, help them to establish an independent incorporated committee for the Centre. 	<p>Director Corporate & Community Services</p>	<p>19/7: Letter sent, DCCS to follow up 16/8: DCCS to follow up 12/9: no progress, DCCS to follow up</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
JULY 2022		
<p>7.1 Request to Transfer the Lease for the West Wyalong Caravan Park 04072022 RESOLVED on the motion of Cr Lord seconded Cr Keatley:</p> <ol style="list-style-type: none"> 1. That council grants consent to the transfer of the Lease of the West Wyalong Caravan Park to Westmoore Investments Pty Ltd; 2. That the new lessees be requested to meet, as soon as possible, with council staff to confirm their responsibilities under the lease. 	Executive Assistant	16/8: report to August Council meeting 12/9: MDRS has met with lessees, NFAR
<p>7.2 Australia Day Awards Committee 05072022 RESOLVED on the motion of Cr Moore seconded Cr Funnell that Council adopted the draft terms of reference for the Bland Shire Australia Day Awards Committee.</p>	Community Relations Officer	16/8: in hand NFAR
<p>7.3 Community Reference Group Terms of Reference 06072022 RESOLVED on the motion of Cr McGlynn seconded Cr Funnell that Council adopted the revised terms of reference for the Bland Shire Community Reference Group.</p>	Community Relations Officer	16/8: in hand NFAR
<p>7.5 Appointment of Designated Persons 08072022 RESOLVED on the motion of Cr Funnell seconded Cr McGlynn that Bland Shire Council:</p> <ol style="list-style-type: none"> 1. Note that pursuant to clauses 4.8(a) and (b) of the Code of Conduct, the General Manager, Director Corporate and Community Services and Director Technical Services are designated persons. 2. Pursuant to clause 4.8(c) of the Code of Conduct, identify the following positions in Council's organisational structure as designated persons: <ul style="list-style-type: none"> • Manager Customer & Financial Services • Manager Engineer Services • Manager Development & Regulatory Services • Building & Environmental Health Surveyor 	General Manager	16/8: noted NFAR

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>7.6 Endorsement of Draft Councillor Induction and Professional Development Policy 09072022 RESOLVED on the motion of Cr Moore seconded Cr Baker:</p> <ol style="list-style-type: none"> 1. That Council endorses the DRAFT Councillor Induction And Professional Development Policy and places it on public exhibition for a period of 28 days from Friday 22 July, 2022 for community comment. 2. Should there be comment from the community on the DRAFT Councillor Induction And Professional Development Policy, a further report be prepared and presented to Council. <p>Should there be no comment from the community within the 42 day commentary period, Council formally adopt the policies.</p>	Director Corporate and Community Services	16/8: on exhibition 12/9: no comments received, NFAR
<p>7.7 Local Government Remuneration Tribunal 10072022 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley that Council fix the annual fee for Councillors at the maximum amount allowable, being \$12,650 per Councillor for the period 1 July 2022 to 30 June 2023 and fix the annual fee for the Mayor at the maximum amount allowable, being \$27,600 for the period 1 July 2022 to 30 June 2023.</p>	Director Corporate and Community Services	16/8: noted and actioned as required
<p>7.9 Revenue Policy 2022-2023 Amendment 12072022 RESOLVED on the motion of Cr Lord seconded Cr McGlynn that Bland Shire Council adopts the amendments to the Revenue Policy (including schedule of fees and charges) 2022-2023.</p>	Director Corporate and Community Services	16/8: noted and actioned
<p>9.1 Business Park Proposal 15072022 RESOLVED on the motion of Cr Lord seconded Cr Clark:</p> <ol style="list-style-type: none"> 1. That the offer for the purchase of Lot 4 in the new business park be rejected. 2. That the General Manager be delegated authority to continue negotiations. 	General Manager	16/8: further report to August Council meeting NFAR

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
AUGUST 2022		
<p>5.1 Accounting Treatment of Rural Fire Service ('Red Fleet') Assets 02082022 RESOLVED That:</p> <ol style="list-style-type: none"> 1. Council writes to the Treasurer the Hon Matt Kean MP, local State Member for Cootamundra and Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP: <ol style="list-style-type: none"> a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets; b. Advising of the impact of the Government's position on Council finances of this accounting treatment; c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Bland Shire Council's financial statements; d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and e. Amending s119 of the Rural Fires Act 1997 so that the effect is to make it clear that RFS assets are not the property of councils. 2. Council writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC: <ol style="list-style-type: none"> a. Advising Members, of Bland Shire Council's position, including providing copies of correspondence to NSW Government Ministers; and b. Seeking Members' commitments to support NSW Councils' call to amend the Rural Fires Act 1997 as set out in correspondence. 3. Bland Shire Council writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Council's financial statements, noting that the State Government's own Local 	<p>General Manager</p>	<p>12/9: DCCS to action</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>Government Accounting Code of Practice and Financial Reporting provides for councils to determine whether or not they record the RFS assets as council assets.</p> <p>4. Council promotes these messages via its digital and social media channels and via its networks.</p> <p>5. Re-affirms its complete support of and commitment to local RFS brigades noting that Bland Shire Council's action is entirely directed towards the NSW Government's position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.</p> <p>6. That Bland Shire Council affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.</p> <p>7. That should the Audit Office make good on its threat to issue qualified audits to those Councils who do not record RFS assets in their annual financial statements, that Bland Shire Council will accept a qualified audit opinion in relation to the accounting for RFS Assets on the 2021/2022 financial statements.</p>		
<p>7.1 LGNSW Annual Conference 2022 – Confirmation of Attendees 04082022 RESOLVED:</p> <p>1. That Council identifies the representatives to attend the LGNSW Annual Conference being held in the Hunter Valley from 23 – 25 October 2022; and</p> <p>2. That the Mayor be nominated as Council's voting delegate.</p> <p>3. Councillors Lord and Baker confirmed their interest in attending. Cr Crowe is to provide further advise of his availability to attend.</p>	General Manager	12/9: Conferences registrations and arrangements completed
<p>7.2 Strengthening Communities Grant Applications 05082022 RESOLVED That Council approve Strengthening Communities funding to:</p> <p>a) West Wyalong Community Church to assist with the cost of installing a Defibrillator at the Church, up to \$3045.</p> <p>West Wyalong Charity Campdraft Committee to assist with the costs of holding its annual event on 16-18 September 2022, up to \$4,000.</p>	Community Relations Officer	

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>7.3 NSW Public Spaces Charter 06082022 RESOLVED That Council note the NSW Public Spaces Charter.</p>	<p>Manager Development and Regulatory Services</p>	<p>12/9: noted, NFAR</p>
<p>7.4 Boundary Encroachment – 62-64 Court Street, West Wyalong 07082022 RESOLVED that Council contribute:-</p> <ul style="list-style-type: none"> • 50 per cent of the costs associated with survey fees and LRS lodgement fees, • 100 per cent of the costs associated with creating a new drainage easement, and, • waive the subdivision certificate application fee for the boundary adjustment between 62 Court and 64 Court Street, West Wyalong. 	<p>Manager Development and Regulatory Services</p>	
<p>7.7 Endorsement of Draft BSC Information Guide 10082022 RESOLVED That:</p> <ol style="list-style-type: none"> 1. Council endorses the Draft Information Guide and places on public exhibition for a period of 28 days from Friday 19 August 2022 for community comment. 2. The Draft Information Guide be forwarded to the Information and Privacy Commissioner for comment. 3. Should there be comment from the community or the Information and Privacy Commissioner on the Draft Information Guide, a further report be prepared and presented to Council. 4. Should there be no comment from the community or the Information and Privacy Commissioner within the 42 day commentary period, Council formally adopt the Draft Information Guide. 	<p>Director Corporate and Community Services</p>	<p>18/10: Borrowing Policy exhibition period ends on 21 October</p>
<p>7.8 Endorsement of Draft Legislative Compliance and Draft Housing Policies 11082022 RESOLVED That:</p> <ol style="list-style-type: none"> 1. Council endorses the Draft Legislative Compliance and Draft Housing Policies and places on public exhibition for a period of 28 days from Friday 19 August 2022 for community Comment. 2. Should there be comment from the community on the Draft Legislative Compliance and Draft Housing Policies, a further report be prepared and presented to Council. 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Draft Legislative Compliance and Draft Housing Policies. 	<p>Director Corporate and Community Services</p>	

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>7.9 Endorsement of Motions for LGNSW Conference 12082022 RESOLVED that Council submits the following Notices of Motions for consideration at the LGNSW Conference scheduled for 23 to 25 October 2022:</p> <p>RURAL FIRE SERVICE That Local Government NSW:</p> <ol style="list-style-type: none"> 1. Seeks a commitment from all political parties contesting the March 2023 NSW elections to amend the <i>Rural Fire Services Act 1997</i> to remove Section 119's reference to vesting RFS equipment with councils to remove the conflict of "control", specifically in accordance with the definition in Australian Accounting Standards Board (AASB) Statement of Accounting Concepts 4: Definition and Recognition of the Elements of Financial Statements. 2. Write to the NSW Treasurer and Minister for Emergency Services and Resilience requesting: <ol style="list-style-type: none"> a) Urgent attention be given to this matter in light of the pending qualified audits of more than half of the state's Local Government organisations due to a conflict in accounting positions. b) Immediate action to ensure the NSW Rural Fire Service is an entity under the same requirements and regulations as other emergency service organisations such as the State Emergency Service. <p>ROAD FUNDING That Member Councils of Local Government NSW:</p> <ol style="list-style-type: none"> 1. Support the recommendations of the 2022 NSW Local Roads Congress, specifically the sustainable funding model to include the adoption of a long term allocation-based process to ensure stability in Local Government supply chains and resourcing. 2. Request LGNSW further lobbies State and Federal Governments to: <ol style="list-style-type: none"> a) Seek agreement that roads funding grants not be specifically tied to new infrastructure projects; and b) Allow Councils to determine the areas of greatest need in accordance with adopted Operational Plans. 	<p>General Manager</p>	<p>Motions lodged, NFAR</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>ADMINISTRATION OF FEDERAL ASSISTANCE GRANTS That Local Government NSW continues to lobby the NSW and Federal Governments to modify the administration of infrastructure grants in favour of direct grants to councils using a similar formula to the Federal Government Assistance Grants (FAGs).</p> <p>FUNDING FOR LIBRARIES That Local Government NSW seeks a commitment from all political parties contesting the March 2023 NSW elections to the continuation and improvement of funding to public libraries to deliver a sustainable funding model for the future for these valuable community resources.</p> <p>DISTRIBUTION OF NATURAL DISASTER RELIEF FUNDS That Local Government NSW makes representations to the NSW and Federal Treasurers:</p> <ol style="list-style-type: none"> 1. To have funding for future natural disasters administered by Local Councils to ensure positive outcomes for the whole community and not specific interest organisations. 2. To support the provision of post-disaster resources to improve community social and economic resilience to future events. <p>PUBLIC HOSPITAL AND HEALTH SERVICES That Local Government NSW lobbies the NSW Government to:</p> <ol style="list-style-type: none"> 1. Seek a more equitable distribution of health infrastructure and operational funding to support and improve health services in regional, rural and remote NSW. <p>Work with educational institutions to remove barriers for practitioners to establish services within regional and remote NSW to meet the current and ongoing needs of the community.</p>		

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>9.1 Business Park Proposal 16082022 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Accept the latest offer for the purchase of Lot 4 in the new business park, as detailed in the General Managers report, and it be accepted on the following conditions: <ol style="list-style-type: none"> a) The site is purchased unserviced; b) There will be no business assistance available due to the discounted price; c) That Council accepts that settlement will be subject to both DA and EPA approval. d) Delegate the authority to the General Manager to finalise negotiations. 2. That a future report be submitted to Council following registration of the subdivision detailing the sale of the various lots within that subdivision as well as the overall costings of this project. 	General Manager	
SEPTEMBER 2022		
<p>7.1 The Way Forward: One Organisation 03092022 RESOLVED that Council's two preferred options are 4 and 1 for a single organisation for local government collaboration in the eastern Riverina region</p> <ol style="list-style-type: none"> 1. REROC as a stand-alone organisation, the JO folds. REROC as a stand-alone organisation, the JO goes into hiatus. <p>This option would basically put the JO in hibernation, with the ability for Members to awaken it if it was in the interest of Members to do so.</p>	General Manager	
<p>7.3 Get NSW Active Program Funding Deed 05092022 RESOLVED that Council endorse the General Manager's signing and execution of the Get NSW Active Program funding deed for \$59,980 (Ex GST).</p>	General Manager	

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update																											
<p>7.4 Resources for Regions - Round 9 06092022 RESOLVED that Council endorse and submit applications to the NSW Government Resources for Regions - Round 9 program for the following eight programs/projects totalling \$5,285,515:</p> <table border="1"> <thead> <tr> <th>Project Description</th> <th>Estimate (\$)</th> <th>Focus</th> </tr> </thead> <tbody> <tr> <td>Council facility access audit and plan</td> <td>\$100,000</td> <td>Community</td> </tr> <tr> <td>Amenities block upgrades</td> <td>\$214,276</td> <td>Community</td> </tr> <tr> <td>McAlister Oval amenity upgrades</td> <td>\$95,788</td> <td>Sport</td> </tr> <tr> <td>Main Street revitalisation plan</td> <td>\$163,794</td> <td>Community</td> </tr> <tr> <td>Sport and Recreation Master Plan</td> <td>\$107,116</td> <td>Sport</td> </tr> <tr> <td>Digital Information and CCTV project</td> <td>\$121,162</td> <td>Community</td> </tr> <tr> <td>Stormwater upgrade program</td> <td>\$350,000</td> <td>Infrastructure</td> </tr> <tr> <td>Roads upgrade program</td> <td>\$4,133,379</td> <td>Infrastructure</td> </tr> </tbody> </table>	Project Description	Estimate (\$)	Focus	Council facility access audit and plan	\$100,000	Community	Amenities block upgrades	\$214,276	Community	McAlister Oval amenity upgrades	\$95,788	Sport	Main Street revitalisation plan	\$163,794	Community	Sport and Recreation Master Plan	\$107,116	Sport	Digital Information and CCTV project	\$121,162	Community	Stormwater upgrade program	\$350,000	Infrastructure	Roads upgrade program	\$4,133,379	Infrastructure	General Manager	
Project Description	Estimate (\$)	Focus																											
Council facility access audit and plan	\$100,000	Community																											
Amenities block upgrades	\$214,276	Community																											
McAlister Oval amenity upgrades	\$95,788	Sport																											
Main Street revitalisation plan	\$163,794	Community																											
Sport and Recreation Master Plan	\$107,116	Sport																											
Digital Information and CCTV project	\$121,162	Community																											
Stormwater upgrade program	\$350,000	Infrastructure																											
Roads upgrade program	\$4,133,379	Infrastructure																											
<p>7.5 Stronger Country Communities Fund - Round 5 07092022 RESOLVED that Council endorse and submit applications to the NSW Government Stronger Country Communities Fund Round 5 program for the following five programs/projects totalling \$894,780:</p> <table border="1"> <thead> <tr> <th>Project Description</th> <th>Estimate</th> <th>Focus</th> </tr> </thead> <tbody> <tr> <td>Youth Officer Program</td> <td>\$152,192</td> <td>Youth</td> </tr> <tr> <td>Bland Shire Heritage Revitalisation</td> <td>\$104,713</td> <td>Community</td> </tr> <tr> <td>Douglas DC3 Dakota Rehabilitation</td> <td>\$167,670</td> <td>Community</td> </tr> <tr> <td>Active Movement upgrades</td> <td>\$162,888</td> <td>Community</td> </tr> <tr> <td>Shire town/village entry statements</td> <td>\$307,317</td> <td>Community</td> </tr> </tbody> </table>	Project Description	Estimate	Focus	Youth Officer Program	\$152,192	Youth	Bland Shire Heritage Revitalisation	\$104,713	Community	Douglas DC3 Dakota Rehabilitation	\$167,670	Community	Active Movement upgrades	\$162,888	Community	Shire town/village entry statements	\$307,317	Community	General Manager										
Project Description	Estimate	Focus																											
Youth Officer Program	\$152,192	Youth																											
Bland Shire Heritage Revitalisation	\$104,713	Community																											
Douglas DC3 Dakota Rehabilitation	\$167,670	Community																											
Active Movement upgrades	\$162,888	Community																											
Shire town/village entry statements	\$307,317	Community																											

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>7.7 Endorsement of Draft Policies 09092022 RESOLVED that:</p> <ol style="list-style-type: none"> 1. Council endorses the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy and places them on public exhibition for a period of 28 days from Friday 23 September 2022 for community comment. 2. Should there be comment from the community on the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy, a further report be prepared and presented to Council. 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy. 	<p>Director Corporate and Community Services</p>	
<p>7.8 Endorsement of Draft Sporting Field Closure Policy 10092022 RESOLVED that:</p> <ol style="list-style-type: none"> 1. Council endorses the Draft Sporting Field Closure Policy and places it on public exhibition for a period of 28 days from Friday 23 September 2022 for community comment. 2. Should there be comment from the community on the Draft policy, a further report be prepared and presented to Council. 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the policy. 	<p>Director Technical Services</p>	
<p>7.9 DA2023/0014 – 99 Main Street, West Wyalong 11092022 RESOLVED that Council consent to DA/2023/0014 for the change of use from a commercial building to a residential development and associated internal alterations subject to the recommended conditions of development consent</p>	<p>Manager Development & Regulatory Services</p>	

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
OCTOBER 2022		
<p>5.1 LGNSW Motion Amendment: Rural Fire Service 02102022 RESOLVED that Bland Shire Council submits the following Amended Motions for deliberation at the LGNSW Conference scheduled for 23 to 25 October 2022, replacing existing Category 1 Motion No. 3 That Local Government NSW:</p> <p>1 - Seeks a commitment from all political parties contesting the March 2023 NSW elections to amend the Rural Fire Services Act 1997 to remove Section 119's reference to vesting RFS equipment with councils to resolve the conflict of "control", specifically in accordance with the definition in Australian Accounting Standards Board (AASB) Statement of Accounting Concepts 4: Definition and Recognition of the Elements of Financial Statements.</p> <p>2 – Write to the NSW Treasurer and Minister for Emergency Services and Resilience requesting urgent attention be given to this matter in light of:</p> <p>a) i. Pending qualified audits of more than half of the state's Local Government organisations due to a conflict in accounting positions; and ii. Actual qualified opinions that have now been given to a number of Councils across NSW;</p> <p>b) Immediate action be taken to ensure the NSW Rural Fire Service is an entity under the same requirements and regulations as other emergency service organisations such as the State Emergency Service.</p>	<p>Director Corporate and Community Services</p>	
<p>7.2 Disclosure of Interest Returns 04102022 RESOLVED that Councillors note the Disclosure of Interest return requirements and accept the Disclosure of Interest Register as tabled.</p>	<p>Executive Assistant</p>	<p>20/10: Register finalised and returned to corporate Records</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>7.3 Meeting Arrangements and Council Closure - Christmas / New Year Period 2022/23 05102022 RESOLVED</p> <ol style="list-style-type: none"> 1. That the December 2022 Ordinary meeting of Council be rescheduled for Tuesday 13 December. 2. That the December Council workshop be rescheduled to Tuesday 29 November 2022. 3. That the Mayor and General Manager are delegated authority to deal with any urgent matters during the Christmas and New Year period for 2022 – 2023. 4. That Council note the closure of council offices at close of business on Thursday 22 December 2022 and reopen on Tuesday 3 January 2023 5. That Council note the planned closure of Council services and operations, with the exception of skeleton staff, from Friday 16 December 2022 to Monday 2 January 2023 inclusive. 	Executive Assistant	20/10: dates noted for advertising/notification and arrangements being finalised
<p>7.7 Support for EveryAGE Counts campaign 09102022 RESOLVED that Council:</p> <ol style="list-style-type: none"> a) offers its in principal support for the EveryAGE Counts Coalition's campaign to tackle ageism. b) makes application to join the Coalition, including agreement to demonstrate its support through the commitment contained within the Membership Agreement. 	Director Corporate and Community Services	
<p>7.9 DA2023/0023 – Animal Impounding Facility 11102022 RESOLVED that Council approves DA2023/0023 relating to the construction of a new Animal Impounding Facility and demolish existing Council impounding facility on Lot 266 DP750615, 160 Neeld Street, Wyalong, subject to the recommended conditions of development consent.</p>	Manager Development & Regulatory Services	

7.4 Annual Report 2020/21



Our Leadership - A well run Council acting as the voice of the community

DP10.3 Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Author: Executive Assistant

Introduction

The Annual Report outlines Council's activities in accordance with the statutory reporting requirements of the Local Government Act and Integrated Planning and Reporting Framework for the 2021/22 financial year and includes additional information so as to provide Councillors and the community with a greater snapshot of Council's achievements over this 12 month period.

The Annual Report document is included in the Attachments to this business paper for Councillors. It will be lodged with the Office of Local Government and made available online by the prescribed deadline of 30 November 2022.

Financial Implications

The preparation and compilation of the Annual Report is undertaken by Council staff within existing budget allocations.

Summary

The report meets the statutory reporting requirements under the Local Government Act s.428 and is provided for the information of Councillors and the community.

Recommendation:

1. That
 - a. Council receives and notes the Bland Shire Council Annual Report for the year 2021/22.
 - b. The 2021/22 Bland Shire Council Annual Report be published on Council's website
 - c. The NSW Office of Local Government be advised accordingly.
-

7.5 Delegations of Authority



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Executive Assistant

Introduction

There is a statutory requirement for Council to consider the Delegations of Authority within twelve (12) months of the local government elections.

As part of this obligation Council must maintain a Register of Delegations that outlines powers conferred by Council upon the Mayor, General Manager and those powers sub-delegated by the General Manager. Pursuant to the Local Government Act 1993 it must be available for review at any time upon request. To this end a copy is available from Council's website or office.

The PULSE local government software solution is utilised for the recording and management of the delegations and is supported by a legal subscription service with updated legislative and compliance data provided on a biannual basis. A review of the Register of Delegations has occurred with no amendments proposed at this stage. The delegations conferred upon the General Manager assist in the seamless operation of Council and effective provision of service. A copy of the Delegations Register is provided as an attachment to the report.

Financial Implications

The PULSE software solution is provided for under Councils existing budget allocations as well as the biannual updates on legislation and compliance.

Summary

The Local Government Act 1993 sets out the requirements for the delegation of functions. Councils may, by resolution, delegate to the General Manager or any other person or body (but not an employee of the council other than the General Manager) any of the functions of the council other than those referred to in section 377 of the Act. The General Manager may, in turn, subdelegate a function delegated to them by the council to any person or body (including another employee of the council).

Recommendation:

That Council adopts the Delegations Register dated November 2022 and endorses the delegations of authority contained therein.



BLAND SHIRE COUNCIL
west wyalong

Delegations Register



www.blandshire.nsw.gov.au
PO Box 21, West Wyalong NSW 2671
PH: 02 6972 2266
Email: council@blandshire.nsw.gov.au



COUNCIL'S AUTHORITY TO DELEGATE

Section 377 of the *Local Government Act 1993* (the Act) provides:

1. *A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:*
 - (a) *the appointment of a general manager,*
 - (b) *the making of a rate,*
 - (c) *a determination under Section 549 as to the levying of a rate,*
 - (d) *the making of a charge,*
 - (e) *the fixing of a fee,*
 - (f) *the borrowing of money,*
 - (g) *the voting of money for expenditure on its works, services or operations,*
 - (h) *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),*
 - (i) *the acceptance of tenders to provide services currently provided by members of staff of the council,*
 - (j) *the adoption of an operational plan under section 405,*
 - (k) *the adoption of a financial statement included in an annual financial report,*
 - (l) *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,*
 - (m) *the fixing of an amount or rate for the carrying out by the council of work on private land,*
 - (n) *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,*
 - (o) *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under Section 82A of the Environmental Planning and Assessment Act 1979,*
 - (p) *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under Section 194,*
 - (q) *a decision under Section 356 to contribute money or otherwise grant financial assistance to persons,*
 - (r) *a decision under Section 234 to grant leave of absence to the holder of a civic office,*
 - (s) *the making of an application, or the giving of a notice, to the Governor or Minister;*
 - (t) *this power of delegation,*
 - (u) *any function under this or any other Act that is expressly required to be exercised by resolution of the council.*
- 1A. *Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if:*
 - (a) *the financial assistance is part of a specified program, and*
 - (b) *the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*

- (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the person within the council's area.*
- 2. A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.*
 - 3. A council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.*

INTRODUCTION

In accordance with Section 377 of the *Local Government Act 1993* the Bland Shire Council by resolution at its meeting of 15 December 2022 delegated its powers, authorities, duties and functions as set out under the Delegations from Council to Committees of Council, joint organisations, the Mayor, and the General Manager.

All Council delegations are subject to the following limitations:

1. The delegated power, authority, duty or function being performed in accordance with Council policy; and
2. The delegated power, authority, duty or function being performed in accordance with the Law.

The delegations of Council will remain in force until they are revoked or amended by a resolution of Council.

Council notes that the General Manager may delegate his or her powers, authorities, duties and functions at his or her discretion.

PART 1

DELEGATION TO COMMITTEES OF COUNCIL

Committees of Council have no delegations except for those provided by resolution of Council.

DELEGATION TO JOINT ORGANISATIONS

Joint Organisations have no delegations except for those provided by resolution of Council.

DELEGATION TO THE MAYOR

The Mayor (and in the absence of the Mayor, the Acting Mayor for the period of the Mayor's absence) is delegated authority under section 377 of the Act to exercise and/or perform on behalf of the Council the following powers, authorities, duties and functions:

1 **Conferring Powers or Duties under the *Local Government Act 1993***

To give effect to the Law, Council's own adopted policies, resolutions and directions, provided that such delegation is not sub-delegated without the specific approval of Council or as prescribed under the Local Government Act.

2 **Powers or Duties under other legislation**

If, under any other Act other than the *Local Government Act 1993* a function is conferred or imposed on the Mayor of Council, the function is taken to be conferred or imposed on the Council and the Mayor of the Council has delegated authority to exercise and/or perform on behalf of the Council the powers, authorities, duties and functions as prescribed under that other Act.

3 **Preside at Meetings and Functions of Council**

To preside at all meetings of the Council, Committees, Community Committees and Public Meetings convened by the Council at which the Mayor is present unless the Mayor otherwise appoints another Councillor or person to perform this function.

4 **Negotiations on Behalf of Council**

In conjunction with the General Manager, to participate in negotiations on behalf of the Council with third parties and in connection with the sale, purchase and lease of land and buildings. This function is subject to the limitation that no contractual agreement is to be entered into without a resolution of Council.

5 **Represent Council – Government and Other Forums**

To represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level. To represent the Council, in conjunction with the General Manager, at other forums where it is appropriate that the Mayor should present the Council's position.

6 Sign and Execute Documents

To sign correspondence and other documents - this function is subject to the limitation that execution of any documents under Council Seal must be carried out in compliance with Regulation 400 of the *Local Government (General) Regulation 2005*.

7 Issue Media Releases

To make media statements and issue media releases in respect of Council Resolutions, Recommendations and decisions subject to prior consultation with the General Manager. Councillors are at liberty to make personal comment at any time.

8 Manage the General Manager's Contract

To act as Council's delegate for the purpose of the day-to-day management of the General Manager's contract.

9 Appoint the Acting General Manager

On the recommendation of the General Manager, to appoint one of the Council's Directors to the temporary position of Acting General Manager for a period no longer than to the date of the next Council Meeting, when the Council will either endorse the temporary appointment for such additional time as is necessary, or appoint another Director to the temporary position.

DELEGATION TO THE GENERAL MANAGER

The General Manager (and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence) is delegated authority under section 377 of the Act, to exercise and/or perform on behalf of Council the powers, authorities, duties and functions of the Council subject to the following:

1. The General Manager is restrained from carrying out any of those functions of Council excluded from delegation by operation of section 377(1) of the Act; and
2. The General Manager is entitled to carry out any functions delegated to the Council by the Departmental Chief Executive or the Minister, subject to any express limitations imposed by the Departmental Chief Executive or Minister.

If a function is conferred or imposed on an employee of Council under any other legislation, the function is deemed to be conferred or imposed on the Council and is delegated to the General Manager.

PART 2

DELEGATIONS FROM THE GENERAL MANAGER TO STAFF

I, Grant Baker in accordance with Section 378 of the Act, delegate the powers, authorities, duties and functions of Council as set out in this document, Delegations in this Part 2 to the persons who have been employed by Council and hold the named staff positions, or the persons who from time to time hold (or are acting in) the positions named therein as identified in column two as Appointed Delegates.

All delegations made by me as General Manager in this Part 2 are subject to the following limitations:

1. The delegated power, authority, duty or function being performed in accordance with Council Policy. Where anomalies exist between the Council Policy and/or Procedure and the Delegations of Authority from the General Manager to Staff, the Delegations of Authority from the General Manager to Staff will prevail.
2. The delegated power, authority, duty or function being performed in accordance with the Law.
3. Any limitations or qualifications on the scope of function delegated expressed within Part 2.
4. Any limitations on the scope of the power, authority, duty or function delegated to the General Manager by Council.
5. The delegated power, authority, duty or function being performed so as to not exceed monetary, Expenditure Level Delegations of Authorisation and Payment, to this Part 2. Should performance of the delegated function exceed the applicable monetary threshold, the delegate must obtain the approval of their respective superior Team Leader, Group Leader, Director or General Manager.
6. The delegated power, authority, duty or function is subject to any limitations contained within a Certificate of Authority issued to the delegated Council officer, if any.

The delegations made as General Manager will remain in force until they are revoked or amended by the General Manager.

Notwithstanding these delegations the General Manager retains authority to exercise all functions listed as delegated by Council.

Grant Baker

General Manager

Bland Shire Council

Financial Matters

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
BSC001	<p>Authorise Expenditure - Limit up to \$1,000.00</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$1,000.00</p>		<p>Contracts, Compliance & WHS Officer</p> <p>Administration Officer - CSU</p> <p>Risk & Insurance Officer</p>	12/11/2020
BSC002	<p>Authorise Expenditure - Limit up to \$2,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$2,000.00</p>		<p>Executive Assistant</p> <p>Human Resources Coordinator</p> <p>Community Relations Officer</p> <p>Community Development Officer</p> <p>Assets & Engineering Services Projects Officer</p> <p>Administration Officer Engineering</p> <p>Foreman - Assets</p> <p>Ranger</p> <p>Community Care Coordinator</p> <p>Senior Early Childhood</p>	12/11/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Teacher Children's Services Coordinator Library Services Coordinator Financial Services Coordinator Admin and Systems Officer	
BSC003	<p>Authorise Expenditure - Limit up to \$3,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$3,000.00</p>		Workshop Foreman Senior Fitter & Welder	12/11/2020
BSC004	<p>Authorise Expenditure - Limit up to \$5,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$5,000.00</p>		Coordinator - Rural Foreman - Rural Foreman - Environmental Services Building , Environment & Health Surveyor Engineer Technical Services	12/11/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Coordinator Purchasing Officer	
BSC005	<p>Authorise Expenditure - Limit up to \$8,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$8,000.00</p>		Workshop & Plant Coordinator	12/11/2020
BSC006	<p>Authorise Expenditure - Limit up to \$25,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$25,000.00</p>		Engineering Services Advisor	12/11/2020
BSC007	<p>Authorise Expenditure - Limit up to \$50,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$50,000.00</p>		<p>Manager Development & Regulatory Services</p> <p>Manager Engineering Services</p> <p>Manager Customer & Financial Services</p>	12/11/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
BSC008	<p>Authorise Expenditure - Limit up to \$250,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$250,000.00</p>		<p>Director Technical Services</p> <p>Director Corporate and Community Services</p>	12/11/2020
BSC009	<p>Authorise Expenditure - Limit up to \$1,000,000</p> <p>To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$1,000,000.00</p>		General Manager	12/11/2020
BSC011	<p>Authorise Expenditure</p> <p>To authorise any committed expenditure within the area of operation and adopted budget, subject to the limitations of other delegations, and in accordance with Council policies.</p>		General Manager	12/11/2020
BSC015	<p>Corporate Credit Card</p> <p>To hold a corporate credit card and use within approved limit in accordance with relevant guidelines and council policies.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Director Corporate and Community</p>	26/11/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Services Executive Assistant Human Resources Coordinator Workshop & Plant Coordinator	
BSC016	<p>Award Contracts, Obtain Quotations and Authorise Purchase Orders</p> <p>To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services (excluding that for the purchase of major items or works, plant, and/or motor vehicles) provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per Council's policy; c) the delegate not accepting tenders which are required by the Act to be invited by Council; and d) the amounts are within the delegate's approved spending limits.</p>		Executive Assistant Human Resources Coordinator Director Corporate and Community Services Community Relations Officer Community Development Officer Community Care Coordinator Director Technical Services Administration Officer Engineering Assets & Engineering Services Projects Officer	08/12/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Financial Services Coordinator	
			Manager Development & Regulatory Services	
			Building , Environment & Health Surveyor	
			Ranger	
			Administration Officer - CSU	
			Children's Services Coordinator	
			Senior Early Childhood Teacher	
			Library Services Coordinator	
			Assets Coordinator	
			Foreman - Assets	
			Foreman - Environmental Services	
			Workshop & Plant Coordinator	
			Senior Fitter & Welder	
			Workshop Foreman	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Purchasing Officer Manager Engineering Services Engineering Services Advisor Risk & Insurance Officer Coordinator - Urban Coordinator - Rural Contracts, Compliance & WHS Officer Foreman - Rural Manager Customer & Financial Services Admin and Systems Officer	
BSC018	Authorise Expenditure - Limit up to \$10,000 To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$10,000.00		Coordinator - Urban	05/10/2021

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG002	<p>Award Tenders to a Value of \$250,000 in accordance with Section 377(1)(i) of the Act</p> <p>Award Tenders up to the value of \$250,000 in accordance with Section 377(1)(i) of the Act</p>	<p>Local Government Act 1993</p> <p>Section 377(1)(i)</p>	<p>Director Technical Services</p> <p>Director Corporate and Community Services</p> <p>General Manager</p>	29/06/2018
DEG003	<p>Authorise Payment of Salaries and Wages</p> <p>To authorise the payment of salaries and wages subject to two signatories for each authorisation.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Manager Customer & Financial Services</p>	29/06/2018
DEG004	<p>Sign and Countersign Electronic Funds Transfers (EFT), Direct Debits and Cheques drawn on Council's Bank Account</p> <p>Sign and Countersign Electronic Funds Transfers (EFT), Direct Debits and Cheques drawn on Council's Bank Account</p>		<p>Manager Customer & Financial Services</p> <p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG005	<p>Approve Payment to Contractors and Creditors</p> <p>Approve Payment to Contractors and Creditors</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Manager Customer & Financial Services</p> <p>Manager Engineering Services</p>	29/06/2018
DEG006	<p>Check and Certify the Annual Statutory Accounts</p> <p>Check and Certify the Annual Statutory Accounts</p>		Manager Customer & Financial Services	29/06/2018
DEG007	<p>Authorise Expenditure for Urgent Works outside Budget Approved by Council</p> <p>To authorise expenditure outside the budget approved by Council in order to undertake urgent works to reduce or eliminate a significant health or safety hazard.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018
DEG008	<p>Authority to Require the Lodgement of a Cash Bond or Bank Guarantee</p>		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Authority to Require the Lodgement of a Cash Bond or Bank Guarantee Including the authority for the release of Cash Bonds or Bank Guarantees		Director Corporate and Community Services Director Technical Services	
DEG009	Negotiate Council's Overdraft Limit Negotiate Council's Overdraft Limit		General Manager Director Corporate and Community Services Manager Customer & Financial Services	29/06/2018
DEG010	Sell or Dispose of Old Materials, Spoilt or Obsolete Equipment Sell or Dispose of Old Materials, Spoilt or Obsolete Equipment		General Manager Director Corporate and Community Services Director Technical Services Workshop & Plant Coordinator	29/06/2018
DEG011	Write-Off Uncollectable Debt (for Charges and Sundry Debtors) To authorise the writing off of uncollectable debts (for charges and sundry debtors) up		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	to a maximum amount of \$20,000.			
DEG012	<p>Authorise the Issue of Accounts for Services provided by Council</p> <p>Authorise the Issue of Accounts for Services provided by Council</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018
DEG013	<p>Apply for Borrowings from Financial Institutions</p> <p>To apply for borrowings from financial institutions following a Resolution of Council in accordance with section 377(1)(f) of the Act.</p>	<p>Local Government Act 1993</p> <p>Section 377(1)(i)</p>	General Manager	29/06/2018
DEG014	<p>Engage Consultants to assist Council projects</p> <p>Engage Consultants to assist Council projects subject to compliance with the Act and the Law.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Manager Customer & Financial Services</p> <p>Manager</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Engineering Services	
DEG015	<p>Arrange the Investment of Money not immediately required by Council</p> <p>Arrange the investment of money as per Council's Investments Policy that is not for the time being required by the Council for any other purpose. Any money may only be invested in a form of investment notified by order of the Minister and published in the Government Gazette.</p>		<p>Manager Customer & Financial Services</p> <p>Financial Services Coordinator</p> <p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG016	<p>Write off Accrued Interest on Rates and Charges</p> <p>Write off accrued interest on rates and charges in accordance with section 567 of the Act.</p>	<p>Local Government Act 1993</p> <p>Section 567</p>	General Manager	29/06/2018
DEG017	<p>Arrange for Payment by Instalment - Accounts Receivable</p> <p>To make arrangements with debtor for payment to be made by reasonable and satisfactory instalments.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Manager Customer & Financial Services</p> <p>Financial Services Coordinator</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG018	<p>Refund of Over-Payments</p> <p>To authorise the refund of all over-payments subject to appropriate certification.</p>		<p>Manager Customer & Financial Services</p> <p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG019	<p>Authorise the Refund of Development Application/Construction Certificate Application Fees</p> <p>To authorise the refund of all or part of the fees paid for development or where the application is either not proceeded with or is withdrawn subsequent to assessment and where that application has been the responsibility of a more junior officer. Note: Authorising officer is not to be the officer recommending refund.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Manager Customer & Financial Services</p>	29/06/2018
DEG020	<p>Grant Rebate of Rates</p> <p>To grant rebates of rates to qualified rateable persons in accordance with the provisions of the Act.</p>	Local Government Act 1993	<p>Manager Customer & Financial Services</p> <p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG021	Approve Credit Notes To Approve Credit Notes		General Manager Director Corporate and Community Services Director Technical Services Manager Customer & Financial Services	29/06/2018
DEG022	Refund Trust Fund Deposits To refund trust fund deposits upon appropriate certification and recommendation.		Manager Customer & Financial Services General Manager Director Corporate and Community Services Director Technical Services	29/06/2018
DEG023	Complete all Financial Certifications To complete all financial certifications required by the Act and Regulations.	Local Government Act 1993 and Local Government (General) Regulation 2005	Manager Customer & Financial Services	29/06/2018
DEG024	Authorise the waiver or reduction of non-business activity fees up to a maximum of \$20,000 in any one transaction		General Manager Director Corporate and	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	To waive or reduce non-business activity fees (pursuant to 610E of the Act) up to a maximum of \$20,000.00 in any one transaction in accordance with those categories described in the current adopted Operational Plan and in line with the requirements of any applicable Council policy.		Community Services Director Technical Services	
DEG025	Authorise the reduction for water and wastewater consumption charges up to a maximum amount of \$10,000 To reduce water and wastewater consumption charges in accordance with the Undetected Leak Policy for Water and Wastewater Charges up to a maximum of \$10,000.00		Director Technical Services	29/06/2018

Governance

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
BSC014	<p>Issue correspondence and documents under electronic signature</p> <p>To control and apply the electronic signatures of the Mayor and General Manager to correspondence and documents upon approval from signatory.</p>		<p>Executive Assistant</p> <p>General Manager</p>	26/11/2020
BSC017	<p>CCTV cameras and their footage</p> <p>Approve the viewing and/or retrieval of stored CCTV footage</p>		<p>Director Corporate and Community Services</p> <p>Manager Customer & Financial Services</p>	17/12/2020
DEG053	<p>Make or Authorise Public and Media Statements involving Council in line with Council's Media Policy</p> <p>(a) To make or authorise public statements (b) Issue media releases on matters involving the Council.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Community Relations Officer</p>	29/06/2018
DEG056	<p>Reply to and Sign all Routine Correspondence and Other Forms</p> <p>(a) To reply to all routine correspondence that does</p>		<p>General Manager</p> <p>Engineering Services Advisor</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>not require the prior consideration of Council.</p> <p>(b) To exercise discretion in regard to referring correspondence to various Council officers for attention.</p>		<p>Personal Assistant</p> <p>Community Development Officer</p> <p>Children's Services Coordinator</p> <p>Human Resources Coordinator</p> <p>Director Corporate and Community Services</p> <p>Manager Development & Regulatory Services</p> <p>Risk & Insurance Officer</p> <p>Building , Environment & Health Surveyor</p> <p>Coordinator - Urban</p> <p>Director Technical Services</p> <p>Executive Assistant</p> <p>Foreman - Assets</p> <p>Workshop & Plant Coordinator</p> <p>Coordinator -</p>	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Rural Foreman - Environmental Services Assets & Engineering Services Projects Officer Purchasing Officer Library Services Coordinator Community Care Coordinator Community Relations Officer Manager Customer & Financial Services Admin and Systems Officer	
DEG058	Sign Contracts, Deeds and Agreements that do not require the Council Seal To sign Contracts, Deeds and Agreements that do not require the Council Seal		Director Corporate and Community Services General Manager Director Technical Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG059	<p>Sign Funding Applications once approved by Council</p> <p>Sign Funding Applications once approved by Council</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG060	<p>Negotiate and Enter into Leases, Licences and other Legal Transactions</p> <p>Authority to negotiate and enter into any form of Lease or Licence or other transaction for use of land or assets, subject to compliance with the Act, and subject to the General Manager making reasonable enquiries into the appropriate payments to be made to Council and consulting with Council's solicitor to determine the appropriate format of the legal agreement.</p>	Local Government Act 1993	<p>General Manager</p> <p>Director Technical Services</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG062	<p>Act as Council's Public Officer</p> <p>To act as the Public Officer in relation to functions contained within section 343 of the Act.</p>	Local Government Act 1993 Section 343	<p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG063	<p>Approve the Destruction of Corporate Documentation</p>	State Records Act 1998	<p>General Manager</p> <p>Director</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Authority to approve the destruction of corporate documentation or the transfer of corporate documentation to State Records in accordance with Council's Records Disposal Schedule and the State Records Act 1998.		Corporate and Community Services	
DEG064	<p>Manage the Renewal and Maintenance of Domain Names and IP Addresses</p> <p>Manage the Renewal and Maintenance of Domain Names and IP Addresses</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG065	<p>Manage the renewal and maintenance of Australian Communications and Media Authority radio transmission licences</p> <p>Manage the renewal and maintenance of Australian Communications and Media Authority radio transmission licences as they apply to Council and in accordance with the Radiocommunications Act 1992 (Cth).</p>	Radiocommunications Act 1992 (Cth)	<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG066	<p>Appoint Staff to Consultative Committee and Health and Safety Committee</p> <p>(a) Appoint management/employer representatives to the Staff Consultative Committee and the Health</p>		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	and Safety Committee (b) Consider and determine matters arising from the Staff Consultative Committee and the Health and Safety Committee.			
DEG067	Respond to and Liaise with the Minister and the Department To respond and liaise with the Minister and his/her representatives and the department in relation to correspondence, inquiries or requests for information.		General Manager	29/06/2018
DEG068	Determine Applications under the Government Information (Public Access) Act 2009 Determine Applications under the Government Information (Public Access) Act 2009 (a) Proactive release of information; (b) Informal access to information; (c) To determine formal applications for access to Council information under the Government Information (Public Access) Act 2009. (d) Review formal applications.	Government Information (Public Access) Act 2009	General Manager Director Corporate and Community Services	29/06/2018
DEG069	Act as Code of Conduct Complaints Coordinator and Alternate Complaints Coordinator		General Manager Director Corporate and	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Act as Code of Conduct Complaints Coordinator and Alternate Complaints Coordinator		Community Services	
DEG070	<p>Receive and Investigate Complaints under the Internal Reporting - Public Interest Disclosures Policy</p> <p>To receive and Investigate Complaints under the Internal Reporting (Public Interest Disclosures Policy) and to authorise action to be taken by the appropriate officer in regard to any complaints or requests received.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG071	<p>Receive and Investigate Privacy Complaints</p> <p>Receive and Investigate Privacy Complaints</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG072	<p>Receive Complaints and Authorise Investigation under Child Protection Policy</p> <p>To receive complaints and authorise investigation under the Child Protection Policy and to determine the action to be taken by the appropriate officer in regard to any complaints or requests received.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Children's Services Coordinator</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG073	<p>Investigate Complaints about Staff under Child Protection Policy</p> <p>Investigate Complaints about Staff under Child Protection Policy</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG074	<p>Investigate Complaints about Family Day Carers under Child Protection Policy</p> <p>Investigate Complaints about Family Day Carers under Child Protection Policy. Note: Carers are also known as Educators</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Children's Services Coordinator</p>	29/06/2018
DEG075	<p>Authorise Action on General Complaints about Staff from an Internal Source</p> <p>To authorise action to be taken by the appropriate officer in regard to any complaints or requests received, where the complaint is from an internal source.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Human Resources Coordinator</p>	29/06/2018
DEG076	<p>Authorise Action on General Complaints about Staff from an External Source</p> <p>To authorise action to be taken by the appropriate officer in regard to any complaints or requests received, where the</p>		<p>General Manager</p> <p>Human Resources Coordinator</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	complaint is from an external source.			
DEG077	<p>Installation, operation and retrieval of CCTV cameras and their footage</p> <p>(a) Approve the viewing and/or retrieval of stored CCTV footage; (b) Approve installation of new CCTV cameras; (c) Maintain the register of fixed CCTV camera locations.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	29/06/2018

Operational

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
BSC010	<p>Economic Development Opportunities</p> <p>That the Mayor, Deputy Mayor and General Manager be delegated authority to make decisions, in respect to major economic development opportunities: i) That provides an obvious benefit to the Bland Shire ii) That does not commit Council to expenditure that is not budgeted for; and iii) That will be subject of a full report to the next available Council meeting</p>		General Manager	12/11/2020
BSC012	<p>Urgent matters during shutdown period</p> <p>That the Mayor and General Manager be delegated authority to deal with any urgent matters during the Christmas and New Year shutdown period.</p>		General Manager	12/11/2020
DEG078	<p>Issue or Carry on Proceedings (including prosecutions), and to act and negotiate on behalf of Council on Legal issues</p> <p>(a) To lay information, to initiate or carry on, to act on behalf of Council and to negotiate on matters in issue between parties in any proceedings in any</p>		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Court or Tribunal, including but not limited to, the Local, District or Supreme Courts of any State or Territory, any Industrial Relations Tribunal or Commission, and the Land and Environment Court; and (b) To instruct and engage Council's Solicitors and Counsel where considered necessary. (c) To authorise the issue or withdrawal of any penalty infringement notices or complaint or the institution of any proceedings for the recovery of any penalty or the making of any order for or in respect of any offence, nuisance, or any other matter or thing whatsoever which the Council might be entitled to recover or seek under any Act or Regulation.</p>			
DEG081	<p>Authorise the Issue of On-the-Spot Penalty Notices</p> <p>To authorise the issue of 'on-the-spot' penalty infringement notices and to commence Court proceedings where necessary.</p>		<p>General Manager</p> <p>Manager Development & Regulatory Services</p>	29/06/2018
DEG082	<p>Determine the Fee for the Provision of Council Employees as Witnesses and</p>		<p>General Manager</p> <p>Director Corporate and</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Information in Court Cases</p> <p>To determine the fee to be charged for the provision of Council's employees as witnesses and/or the supplying of information for Court cases in accordance with Council's fees and charges adopted by Resolution of Council.</p>		Community Services	
DEG083	<p>Issue Notices of Intention to Issue Orders and Orders under the Local Government Act 1993</p> <p>Issue Notices of Intention to Issue Orders under section 124 and section 132 the Act for failing to manage excessive vegetation</p>	<p>Local Government Act 1993</p> <p>Section 124</p> <p>Local Government Act 1993</p> <p>Section 132</p>	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018
DEG084	<p>Issue Notices of Intention to Issue Orders and Orders under the Environmental Planning and Assessment Act 1979</p> <p>Issue Notices of Intention to Issue Orders and Orders under the Environmental Planning and Assessment Act 1979</p>	<p>Environmental Planning and Assessment Act 1979</p>	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Ranger</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG085	<p>Issue Prevention Notices, Clean up Notices or Prohibition Notices under the Protection of the Environment Operations Act 1997</p> <p>Issue Prevention Notices, Clean up Notices or Prohibition Notices under the Protection of the Environment Operations Act 1997</p>	Protection of the Environment Operations Act 1997	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Ranger</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG086	<p>Issue Notices of Intention, Notices and Declarations under the Companion Animals Act 1998</p> <p>Issue Notices of Intention, Notices and Declarations under the Companion Animals Act 1998</p>	Companion Animals Act 1998	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018
DEG087	<p>Issue Orders, Directions and Notices under the Roads Act 1993.</p> <p>Issue Orders, Directions and Notices under the Roads Act 1993.</p>	Roads Act 1993	<p>General Manager</p> <p>Director Technical Services</p> <p>Engineering Services Advisor</p> <p>Manager</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Engineering Services	
DEG088	<p>Determine Development Applications (including Section 4.55 and Modification Applications) and Complying Development Applications made under the Environmental Planning and Assessment Act 1979 and relevant Regulations</p> <p>(a) To determine development applications (including applications made pursuant to Section 4.55 and Section 4.56 of the Environmental Planning and Assessment Act 1979, Complying Development Applications and Subdivision applications) that comply with relevant Acts and Regulations together with Council's LEP and DCP, any other relevant DCP and Council policies and no material objections have been received. (b) To determine development applications (including applications made pursuant to Section 4.55 and Section 4.56 of the Environmental Planning and Assessment Act 1979 and Subdivision applications as (a) above except where approval of the application would result in a material</p>	<p>Environmental Planning and Assessment Act 1979</p> <p>Section 4.55</p> <p>Environmental Planning and Assessment Act 1979</p> <p>Section 4.56</p>	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>adverse impact on a person who made a written objection to the application due to non-compliance with a development standard in Council's LEP. Delegated approval is permissible if that objection can be resolved through a condition of consent or has been addressed by way of amendment to plans. (c) To determine applications made pursuant to Section 4.55 and Section 4.56 of the Environmental Planning and Assessment Act 1979, and relevant Regulations, where objections have been received but those objections do not raise any issues not covered when the original application was determined (d) To determine applications made pursuant to and in accordance with Section 4.55 and Section 4.56 of the Environmental Planning and Assessment Act 1979, and relevant Regulations, where objections have been received but those objections do not raise any issues not covered when the original application was determined. (e) To determine Modification Applications pursuant to the Environmental</p>			

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Planning and Assessment Act 1979. Note: (1) Notwithstanding subclauses (a) and (b) above, any development application or application to modify a consent must be referred to Council for determination, following a written request from at least two Councillors to the General Manager. (2) Notwithstanding subclauses (a) and (b) above, any development application or application to modify a consent that, in the opinion of the Director Technical Services, is of significant public interest or where any determination may result in major policy implications must be referred to Council for determination.</p>			
DEG089	<p>Approve Storm Water Drainage Works Connections that Revert to Council</p> <p>Where the Council has approved a subdivision/development subject to the construction of a storm water drainage works that revert to the care, control and management of Council by the applicant, to approve such works upon submission of all necessary plans and documentation.</p>		<p>Director Technical Services</p> <p>Manager Engineering Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG090	<p>Approve Storm Water Drainage Work Connections from Private Property to Council's Storm Water Systems</p> <p>To approve or refuse all connections from private property to Council's storm water systems where those works are for the sole benefit of the development and do not revert to the core control and management of the Council.</p>		<p>Manager Engineering Services</p> <p>Director Technical Services</p>	29/06/2018
DEG091	<p>Implement the Adopted Operational Plan and Four-Year Delivery Program</p> <p>To implement any work, service or action provided for in the adopted Delivery Program / Operational plan without further reference to Council except for: . the acceptance of tenders which are required under the Act to be invited by the Council, and . the determination of project priorities where lump sum funding for a program has been provided.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Director Corporate and Community Services</p>	29/06/2018
DEG092	<p>Engage Contractors for the Removal of Derelict Vehicles from Roads, Road Reserves and Public Places</p>	Impounding Act 1993	<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Authority to engage contractors to remove derelict vehicles from roads, road reserves and public places in accordance with the Impounding Act 1993.		Manager Development & Regulatory Services Building , Environment & Health Surveyor Ranger	
DEG093	<p>Approve Applications for Street Activities, Street Stalls and Issue Busking Permits</p> <p>. To approve applications for street stalls, button days, appeals but excluding door-knock appeals. . To approve applications for street stalls within the area in accordance with Council's policy and practice. . To issue busking permits subject to Council's policies and conditions.</p>		General Manager Director Technical Services Director Corporate and Community Services	29/06/2018
DEG094	<p>Approve Applications for Filming/Photographing in Parks, Reserves and Public Places</p> <p>To approve applications to film/photograph in Council's parks, reserves and public places subject to the conditions and fees determined by Council.</p>		General Manager Director Technical Services Director Corporate and Community Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG095	<p>Approve the Casual Use of Council Parks and Properties</p> <p>To approve or refuse applications for the casual use of parks in accordance with policies and subject to approved fees (if any).</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Coordinator - Urban</p>	29/06/2018
DEG096	<p>Enforce the Payment of Rates</p> <p>To issue notices under the Act for the recovery of rates. To approve alternative options for the collection of outstanding rates, including collection of rent in lieu of rates, issuing of proceedings, accepting exchange of land and such other alternatives available to Council under the Act.</p>	Local Government Act 1993	<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Manager Customer & Financial Services</p>	29/06/2018
DEG097	<p>Authorise Amendments to the Rate Register</p> <p>Authority to: (a) amend the rate and valuation books/records where such amendment is necessary by reason of change of ownership, occupancy or address; (b) insert in the rate book the name of a rate or person whose land has not been valued because of an omission by the Valuer General in terms of the provisions of the Act; (c) insert the name of any person who ought to have been rated</p>		<p>General Manager</p> <p>Finance Officer - Revenue</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	or who since the making of the rate has become liable to be rated; (d) strike out the name of any person who ought not to have been rated; (e) raise or reduce the sum of rates owing due to error; (f) include any land which ought to have been rated; (g) to write off accrued interest to a maximum of \$50.			
DEG098	<p>Take Legal Action for the Recovery of Unpaid Rates and Charges and Unpaid Sundry Debtors</p> <p>To take all necessary legal action at any time for the recovery of unpaid rates and charges and unpaid sundry debtors in accordance with the Act.</p>	Local Government Act 1993	<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Manager Customer & Financial Services</p>	29/06/2018
DEG099	<p>Issue Notices to require the Payment of Rent in lieu of Rates</p> <p>To issue notices under the Act for the recovery of outstanding rates by requiring the payment of rent to Council in lieu of rates.</p>		<p>General Manager</p> <p>Finance Officer - Revenue</p> <p>Financial Services Coordinator</p>	29/06/2018
DEG100	<p>Resolve or Authorise Settlement of Liability Claims</p> <p>To resolve claims on Council's behalf a) up to the excess on insurance</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	policies b) above the level of the excess applicable to each insurance policy where an insurance claim is not made or an insurance claim is not accepted by the insurer, or c) there is no insurance in place.			
DEG101	<p>Authorise and Sign Notices to Quit to Tenants of Council Properties</p> <p>To authorise and sign notices to quit to tenants whose rent arrears exceed four weeks, or to take such alternative action necessary to manage tenants and recover outstanding rent or payments.</p>		General Manager	29/06/2018
DEG102	<p>Approve or Refuse to grant Council's consent to a third party development application that may traverse or Impact upon Council Land</p> <p>Approve or Refuse to grant Council's consent to a third party development application that may traverse or Impact upon Council Land</p>		General Manager	29/06/2018
DEG103	<p>Authorise the Maintenance and Repair of Council Properties</p> <p>To authorise repairs/maintenance of</p>		General Manager Director Technical Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Council's buildings, equipment and plant within the limits approved in the annual budget.		Manager Development & Regulatory Services	
DEG104	<p>Authorise Expenditure for Maintenance and Replacement of Council Motor Vehicles and Plant</p> <p>To requisition and authorise the expenditure of funds for the repair, maintenance and replacement of Council's plant, equipment and vehicles.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Workshop & Plant Coordinator</p>	29/06/2018
DEG105	<p>Let or Hire Council Plant and Equipment and Determine Plant and Equipment Hire Rates</p> <p>To let or hire any of the Council's public works, plant, machinery and equipment in accordance with rates determined by Council.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Workshop & Plant Coordinator</p>	29/06/2018
DEG106	<p>Suspend or cancel the operation of an Alcohol-Free Zone in accordance with section 645 of the Act.</p> <p>Suspend or cancel the operation of an Alcohol-Free Zone in accordance with section 645 of the Act.</p>	Local Government Act 1993	General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG107	<p>Authorise Contribution to Cost of Dividing Fences on Council Property</p> <p>Authority to contribute on behalf of Council half the cost of fencing a boundary common to land owned by Council or under the Council's care, control and management subject to two quotations being obtained and subject to compliance with the Dividing Fences Act 1991, where applicable.</p>	<p>Dividing Fences Act 1991</p> <p>Section 645</p>	<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG108	<p>Operate and Maintain the Council Airport in accordance with all applicable legislative requirements and Council's applicable operation manual</p> <p>Operate and Maintain the Council Airport in accordance with all applicable legislative requirements and Council's applicable operation manual</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Coordinator - Urban</p> <p>Manager Engineering Services</p>	29/06/2018
DEG109	<p>Operate and Maintain Council's Waste Management Centre (Landfill) in accordance with all applicable legislative requirements</p> <p>Operate and Maintain Council's Waste Management Centre (Landfill) in accordance</p>		<p>Manager Engineering Services</p> <p>General Manager</p> <p>Director Technical Services</p> <p>Assets Coordinator</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	with all applicable legislative requirements		Foreman - Facilities	
DEG110	<p>Operate and maintain Council's Cemetery/Crematorium in accordance with all applicable legislative requirements</p> <p>Operate and maintain Council's Cemetery/Crematorium in accordance with all applicable legislative requirements</p>		General Manager Director Technical Services Coordinator - Urban Administration Officer Engineering	29/06/2018
DEG111	<p>Operate and Maintain Council's Children's Services in accordance with all applicable legislative requirements</p> <p>Operate and Maintain Council's Children's Services in accordance with all applicable legislative requirements</p>		General Manager Director Corporate and Community Services Children's Services Coordinator	29/06/2018
DEG112	<p>Exercise the Powers of Council's Impounding Officer</p> <p>Exercise the Powers of Council's Impounding Officer</p>		General Manager Manager Development & Regulatory Services Building , Environment & Health Surveyor Ranger Facilities Officer	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG113	<p>Approve or Refuse Applications for Pruning or Removal of Trees</p> <p>In accordance with Council's Tree Preservation Order to approve or refuse applications from residents to prune, top, lop or remove trees either on the applicant's property or Council's property subject to the payment of any required fee.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Coordinator - Urban</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG114	<p>Issue Parking Infringement Notices</p> <p>Issue Parking Infringement Notices</p>		<p>Manager Development & Regulatory Services</p> <p>Ranger</p>	29/06/2018
DEG115	<p>Authorise Withdrawal of Penalty Infringement - Leniency</p> <p>(a) To withdraw Penalty Infringement Notices where those notices are technically flawed. (b) To withdraw from prosecution proceedings relating to penalty infringement notices following consideration of representations. Note - Not to be the originator or signatory to the Penalty Notice.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG116	<p>Approve Temporary Road Closures</p> <p>To approve temporary road closures where: . The temporary road closure is not more than two consecutive days. . Roads and Maritime Service approves the Traffic Management Plan and grants a road occupancy licence (as required). . The NSW Police approve the closure. . The application complies with Council's Conditions of Closure.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Engineering Services Advisor</p> <p>Manager Engineering Services</p>	29/06/2018
DEG117	<p>Make Sign Adjustments</p> <p>To undertake the following sign adjustments: . Change existing parking restriction times to Council's standard times; . Move existing signs to a more visible location (for example, move a sign hidden behind a tree trunk); . Install "repeater"/additional signs (for example, where there are existing parking restrictions signs, install an additional sign in the middle to emphasise the restrictions). . Change old "No Standing" signs to "No Parking" signs as per the Australian Road Rules</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG118	<p>Install and Refuse Applications in Special Use Zones</p> <p>To install and refuse an application for the following Special Use Zones: . Works Zones . Loading Zones . Mail Zones . Motorcycle Parking . Bus Zone . Taxi Zone . Police Vehicles Zone . Disabled Parking . Temporary Bus Zones (for example, railway buses). Approval for the installation of all these Special Use Zones will be granted only where the NSW Police agree to the installation. In addition, approval for the installation of Mail Zones will be granted only where Australia Post agree to the installation; and approval for the installation of Bus Zones will be granted where the State Transit Authority agree to the installation.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Engineering Services Advisor</p>	29/06/2018
DEG119	<p>Approve the Installation of Traffic Facilities</p> <p>To approve the installation of individual Traffic Facilities projects, where: . the individual Traffic Facility project forms part of that financial year's Traffic Facilities Program which has previously been approved. . after conducting a survey of</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	local residents, the majority favours the proposed traffic facility design. . Subject to compliance with any applicable Council policies.			
DEG120	<p>Approve the Installation of Warning Signs</p> <p>To approve the installation of warning signs, where: . The definition of warning sign is as defined in the Australian Standard (AS1742.1-2014) . The proposed sign can be found in Section 3 Warning Signs of the Australian Standard (AS1742.1-2014) . The NSW Police agree with the installation.</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG121	<p>Approve or Refuse an Application for Signs across Driveways</p> <p>To approve or refuse an application for signs or line marking across a driveway, where the NSW Police agree with the approval or refusal.</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG122	<p>Approve or Refuse an Application for Traffic Bollards</p> <p>Approve or Refuse an Application for Traffic Bollards</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG123	<p>Approve the Construction of Vehicular Crossings and Footpath Restorations</p> <p>To approve or refuse the construction of vehicular crossings and/or restoration works on Council land or over Council controlled road reserves.</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG124	<p>Approve the Installation of Additional Street Lighting</p> <p>To approve the installation of additional street lighting facilities and associated charges.</p>		<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG125	<p>Endorse/Sign Positive Covenants, Easements and Section 88B Instruments under the Conveyancing Act 1919</p> <p>. To approve and sign the grant or removal of a positive covenant or restriction contained in any positive covenant, easement and/or section 88B instrument under the Conveyancing Act 1919 . To suspend the operation of any regulatory instrument in reliance upon section 3.16 of the Environmental Planning and Assessment Act 1979 and subject to any Council Policy and the Law.</p>	<p>Environmental Planning and Assessment Act 1979</p> <p>Section 3.16</p> <p>Conveyancing Act 1919</p> <p>Section 88B</p>	General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG126	<p>Determine Public Notification of Applications</p> <p>To determine public notification of applications: (a) To determine whether an application should be exempted from notification in accordance with Council policy. (b) To determine such persons who own land or who reside in properties that may be detrimentally affected by the development and to ensure such persons are notified in accordance with Council's policy.</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	29/06/2018
DEG128	<p>Authorise Recommendations for Accreditation of Council Building Surveyors under the Building Professionals Act 2005</p> <p>Authority under section 5 of the Building Professionals Act 2005 to make a recommendation on behalf of Council in support of an application to the Board for accreditation to carry out certification work (or the renewal of accreditation) on behalf of Council.</p>	<p>Building Professionals Act 2005</p> <p>Section 5</p>	<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG129	<p>Exercise Council's Power to Carry out Work on Private Land for an Amount fixed by Council</p>		<p>General Manager</p> <p>Director Technical</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	To exercise Council's power to carry out work on private land, subject to the consent of the owner and/or a legal right for Council to carry out the works.		Services Manager Development & Regulatory Services Building , Environment & Health Surveyor Ranger Foreman - Environmental Services Manager Engineering Services	
DEG130	<p>Authorise One-off Variations of Working Hours on Building Work Sites where the Matter is one of Public Safety</p> <p>To authorise a one-off variation to the restricted hours of building works where: (a) urgent building works to be carried out; (b) large cranes have to stand on streets; (c) the loading/unloading of materials and pouring of the concrete which would otherwise cause interference to traffic; and (d) the erection or removal of hoarding tower cranes, awnings and the like.</p>		General Manager Director Technical Services Manager Development & Regulatory Services	29/06/2018
DEG133	<p>Manage the Council's Motor Vehicle Fleet</p>		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	To control Council's motor vehicle fleet in the following matters: (a) Authority to drive; (b) Private use of vehicles; (c) Council and user records; (d) Allocation of vehicles (e) Alternative user procedures initial equipment including tyres, general maintenance and cleaning of cars.		Director Technical Services Workshop & Plant Coordinator	
DEG134	Issue of Permits, Certificates or Approvals To approve or refuse the issue of permits, certificates and approvals for activities that are required to be regulated under the provisions of the Act and the Environmental Planning and Assessment Act 1979 or related legislation; including, but not limited to: • Section 68 Approvals under the Act; • all building information certificates, construction certificates, subdivision certificates, certificates of classifications and occupation certificates.	Local Government Act 1993 Environment Planning Assessment Act 1979	General Manager Director Technical Services Manager Development & Regulatory Services Building , Environment & Health Surveyor	29/06/2018
DEG135	Determine Extensions of Development Consent To determine applications for extensions of time in regard to use or development consent in	Environmental Planning and Assessment Act 1979	General Manager Director Technical Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	accordance with the provisions of the Environmental Planning and Assessment Act 1979 where the proposal generally complies with current planning controls.		Manager Development & Regulatory Services	
DEG136	<p>Issue General Infringement/Penalty Notices relating to Local Government Act 1993</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Local Government Act 1993</p>	Local Government Act 1993	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	29/06/2018
DEG137	<p>Issue General Infringement/Penalty Notices relating to Road Rules 2014</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Road Rules 2014</p>	Road Rules 2014	<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG138	<p>Issue General Infringement/Penalty Notices relating to Companion Animals Act 1998</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Companion Animals Act 1998</p>	Companion Animals Act 1998	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG139	<p>Issue General Infringement/Penalty Notices relating to Companion Animals Regulation 2018</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Companion Animals Regulation 2018</p>	Companion Animals Regulations 2018	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018
DEG140	<p>Issue General Infringement/Penalty Notices relating to Road Transport (General) Regulation 2013</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Road Transport (General) Regulation 2013</p>	Road Transport (General) Regulation 2013	<p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG141	<p>Issue General Infringement/Penalty Notices relating to Roads Act 1993</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Roads Act 1993</p>	Roads Act 1993	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Engineering Services</p>	29/06/2018
DEG142	<p>Issue General Infringement/Penalty Notices relating to Impounding Act 1993</p>	Impounding Act 1993	<p>General Manager</p> <p>Manager Development</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Impounding Act 1993		& Regulatory Services Building , Environment & Health Surveyor Ranger Facilities Officer	
DEG143	<p>Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations Act 1997</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Protection of the Environment Operations Act 1997</p>	Protection of the Environment Operations Act 1997	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018
DEG144	<p>Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Clean Air) Regulation 2010</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Protection of the Environment Operations</p>	Protection of the Environment Operations (Clean Air) Regulations 2010	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	(Clean Air) Regulation 2010		Ranger	
DEG145	<p>Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Noise Control) Regulation 2017</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Protection of the Environment Operations (Noise Control) Regulation 2017</p>	Protection of the Environment Operations (Noise Control) Regulations 2017	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018
DEG146	<p>Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Waste) Regulation 2014</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Protection of the Environment Operations (Waste) Regulation 2014</p>	Protection of the Environment Operations (Waste) Regulation 2014	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018
DEG147	<p>Issue General Infringement/Penalty Notices relating to Swimming Pools Act 1992</p>	Swimming Pools Act 1992	<p>General Manager</p> <p>Manager Development & Regulatory</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Swimming Pools Act 1992		Services Building , Environment & Health Surveyor	
DEG151	Issue General Infringement/Penalty Notices relating to Environmental Planning & Assessment Act 1979 To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Environmental Planning & Assessment Act 1979	Environmental Planning & Assessment Act 1979	General Manager Manager Development & Regulatory Services Building , Environment & Health Surveyor	29/06/2018
DEG152	Issue General Infringement/Penalty Notices relating to Environmental Planning and Assessment Regulation 2000 To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Environmental Planning and Assessment Regulation 2000	Environmental Planning and Assessment Regulation 2000	General Manager Manager Development & Regulatory Services Building , Environment & Health Surveyor	29/06/2018
DEG153	Issue General Infringement/Penalty Notices relating to Food Act 2003 To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Food Act 2003	Food Act 2003	General Manager Director Technical Services Manager Development & Regulatory Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Building , Environment & Health Surveyor	
DEG154	<p>Issue General Infringement/Penalty Notices relating to Food Regulation 2015</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Food Regulation 2015</p>	Food Regulation 2015	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG155	<p>Issue General Infringement/Penalty Notices relating to Graffiti Control Act 2008 and Graffiti Control Regulation 2014</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Graffiti Control Act 2008 and Graffiti Control Regulation 2014</p>	Graffiti Control Act 2008	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG156	<p>Issue General Infringement/Penalty Notices relating to Crown Land Management Act 2016</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to</p>	Crown Land Management Act 2016	<p>General Manager</p> <p>Director Technical Services</p> <p>Foreman - Environmental Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Crown Land Management Act 2016			
DEG158	<p>Issue General Infringement/Penalty Notices relating to Public Health Act 2010</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Public Health Act 2010</p>	Public Health Act 2010	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG159	<p>Issue General Infringement/Penalty Notices relating to Public Health Regulation 2012</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Public Health Regulation 2012</p>	Public Health Regulation 2012	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG160	<p>Issue General Infringement/Penalty Notices relating to Boarding Houses Act 2012</p> <p>To issue Infringement Notices under the Self Enforcing Infringement</p>	Boarding Houses Act 2012	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Notice Scheme relating to Boarding Houses Act 2012		& Health Surveyor	
DEG161	<p>Issue General Infringement/Penalty Notices relating to Roads Regulation 2018</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Roads Regulation 2018</p>	Roads Regulation 2018	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Engineering Services</p>	29/06/2018
DEG162	<p>Issue General Infringement/Penalty Notices relating to Biosecurity Act 2015</p> <p>To issue Infringement Notices under the Self Enforcing Infringement Notice Scheme relating to Biosecurity Act 2015</p>	Biosecurity Act 2015	<p>General Manager</p> <p>Foreman - Environmental Services</p> <p>Biosecurity Officer</p> <p>Manager Development & Regulatory Services</p>	29/06/2018
DEG163	<p>Act on Council's behalf in all matters relating to the Companion Animals Act 1998</p> <p>(a) To act on Council's behalf in all matters relating to the administration of the Dog Impounding contract and service provision in accordance with Council policy and guidelines. (b) To administer the provisions of the Companion Animals Act 1998 including the</p>	Companion Animals Act 1998	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	authorisations of prosecutions and consideration of appeals for leniency from on the spot fines.			
DEG167	<p>Approve, Refuse or Condition Applications for School/Community Groups Visitation to Council Properties</p> <p>To approve, refuse or condition any application for school and community group visitation to Council owned or controlled properties.</p>		General Manager	29/06/2018
DEG168	<p>Approve Applications for Charity Collections</p> <p>To approve applications for charity collections in the local business district(s).</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018
DEG169	<p>Order Supplies, Plant and Equipment Authorised under Requisition</p> <p>To order all supplies, materials, plant, equipment and vehicles upon the issue of an appropriate authorised requisition.</p>		<p>Director Technical Services</p> <p>Director Corporate and Community Services</p> <p>Manager Customer & Financial Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG170	<p>Manage Issues relating to Numbering of Buildings</p> <p>To require owners or occupiers of land on which buildings are erected and which have frontages/entrances from roads, to mark the building, fence or road frontage with such numbers and in the manner and form that may from time to time be required.</p>		<p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	29/06/2018
DEG171	<p>Approve Applications for the Removal of Vehicular Crossings</p> <p>To approve or refuse applications for the removal of vehicular crossings.</p>		Director Technical Services	29/06/2018
DEG172	<p>Sign as Owner of Council Properties for Applications for Development/Building Consent</p> <p>Sign as Owner of Council Properties for Applications for Development/Building Consent</p>		General Manager	29/06/2018
DEG173	<p>Determine the Disposal Price and Time of Council Plant and Equipment by Auction</p> <p>To determine the disposal price and time of disposal</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Director</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	for Council's plant and equipment.		Corporate and Community Services Workshop & Plant Coordinator	
DEG174	<p>Determine the Reserve Price and Disposal of Plant, Equipment and Vehicles by Public Auction, Tender or Trade-in</p> <p>Authority to approve a sale price for Council plant, equipment or vehicles by public auction, tender or trade-in if: . the best offer is more than 10% below the reserve price; and / or . the reserve price has been set by consulting either a valuer, auctioneer, or professional book (ie, Red Book); and / or . results from previous auctions for similar plant, equipment or vehicles has been considered (a) determine the reserve price and disposal method for IT equipment</p>		General Manager Director Technical Services Director Corporate and Community Services Workshop & Plant Coordinator	29/06/2018
DEG175	<p>Approve or Refuse an Application for Road Rules 2014 Compliance Signs</p> <p>To approve or refuse an application for Road Rules 2014 compliance signs (for example, 10m "No Stopping" restrictions at</p>	Road Rules 2014	Director Technical Services Manager Engineering Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	intersections), where the NSW Police agree with the approval or refusal.			
DEG176	<p>To Administer the Provisions of the Roads Act 1993, Road Transport Act 2013 and Road Rules 2014 as they apply to Council</p> <p>To Administer the Provisions of the Roads Act 1993, Road Transport Act 2013 and Road Rules 2014 as they apply to Council subject to any applicable standards, protocols and directions from State Government departments and/or NSW Police.</p>	Roads Act 1993 Road Rules 2014	<p>Manager Engineering Services</p> <p>General Manager</p> <p>Director Technical Services</p>	29/06/2018
DEG177	<p>Exercise Authority under the Roads Act 1993 in connection with the assessment of Development Applications, Construction Certificates and Complying Development Certificates</p> <p>Exercise Authority under the Roads Act 1993 in connection with the assessment of Development Applications, Construction Certificates and Complying Development Certificates (a) Fix the levels of the public roads. (b) Determine levels of public roads after considering public</p>	Roads Act 1993	<p>Director Technical Services</p> <p>Manager Engineering Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>submissions. (c) Direct restoration of road works. (d) Regulate traffic by means of barriers or notices. (e) Enter upon any land subject to the requirements of the Roads Act 1993. (f) Carry out inspections and investigations upon any land subject to the requirements of the Roads Act 1993. (g) Remove, place guard around any matter or thing within a road which in his opinion may be a danger to the public. (h) Direct any person causing an obstruction or danger in a road to remove such obstruction or danger (including the removal of redundant gutter crossing, kerbs and footpaths). (i) To approve or refuse the construction of vehicular crossings and/or restoration works. (j) Prevent the damage of or interface with any public road (k) Determine applications for hoarding permits.</p>			
DEG178	<p>Issue Approvals under Section 138 of the Roads Act 1993 where Public Safety is an Issue</p> <p>Issue Approvals under Section 138 of the Roads Act 1993 where Public Safety is an Issue</p>	<p>Roads Act 1993 Section 138</p>	<p>Manager Engineering Services</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG181	<p>Approve or Refuse Applications for Construction Certificates</p> <p>(a) To approve or refuse applications for Construction Certificates which comply in all respects with the requirements of the Building Code of Australia, the Local Government Act 1993, as amended by the Environmental Planning and Assessment Act 1979 and Regulations, Council's Planning Controls and Policies and do not depart from the conditions and plans of the development consent. (b) To refuse an application for Construction Certificate proposing the erection of a building which does not comply with the requirements of either Council's LEP, the Building Code of Australia, the Local Government Act 1993, the Environmental Planning and Assessment Act 1979 and Regulations 2000 there under or relevant conditions of development consent.</p>	<p>Building Code of Australia</p> <p>Local Government Act 1993</p> <p>Environmental Planning and Assessment Act 1979</p> <p>Environmental Planning and Assessment Regulation 2000</p> <p>Council's Planning Controls and Policies</p>	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG182	<p>Issue Building Information Certificates, Classification / Occupancy Certificates</p> <p>To approve, refuse and sign all building information certificates</p>	<p>Local Government Act 1993</p> <p>Environmental Planning and Assessment Act 1979</p> <p>Environmental Planning and</p>	<p>General Manager</p> <p>Manager Development & Regulatory Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	and certificates of classifications and certificates of occupancies required under the Local Government Act 1993 the Environmental Planning and Assessment Act 1979 and Regulations and/or the Building Code of Australia.	Assessment Regulation 2000 Building Code of Australia	Building , Environment & Health Surveyor	
DEG183	<p>Accept Structural and Mechanical Ventilation Drawings</p> <p>To accept structural drawings, mechanical ventilation and other detailed drawings which comply with the requirements of the Building Code of Australia, Local Government Act 1993, the Environmental Planning and Assessment Act 1979 and Regulations and related Australian Standards where an Engineers certification has been submitted (by a practising Engineer or accredited certifier) certifying the design criteria used, and compliance with the relevant statutory codes.</p>	<p>Building Code of Australia</p> <p>Local Government Act 1993</p> <p>Environmental Planning and Assessment Act 1979</p> <p>Environmental Planning and Assessment Regulation 2000</p>	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	29/06/2018
DEG184	<p>Approve Applications for Strata/Subdivision Plans</p> <p>To approve applications for strata/subdivision that comply with the Local Government Act 1993 and</p>	<p>Local Government Act 1993</p> <p>Environmental Planning and Assessment Act 1979</p> <p>Environmental Planning and</p>	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	the Environmental Planning and Assessment Act 1979 and Regulations and the relevant provisions of the Strata Schemes Development Act 2015 and associated regulations; and any development consent issued (including release of the Subdivision plans and Certificates), including signature/endorsement of linen plans.	Assessment Regulation 2000 Strata Schemes Development Act 2015	Development & Regulatory Services Building , Environment & Health Surveyor	
DEG185	<p>Review Notice of Determinations</p> <p>To review Notice of Determinations issued under delegated authority in accordance with the requirements of the Local Government Act 1993, the Environmental Planning and Assessment Act 1979 and Regulations. Note: Reviewer is not to be original determiner or subordinate of original determiner in accordance with limitation imposed by Section 377(1)(o) of the Act.</p>	Local Government Act 1993 Section 377 Environmental Planning and Assessment Act 1979	Director Technical Services Manager Development & Regulatory Services	29/06/2018
DEG187	<p>Exercise all powers of Council under the Library Act 1939</p> <p>Exercise all powers of Council under the Library Act 1939</p>	Library Act 1939	General Manager Director Corporate and Community Services Library	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Services Coordinator	
DEG188	<p>Authorise the Purchase, De-commissioning and Donation of Library Books</p> <p>Authorise the Purchase, De-commissioning and Donation of Library Books</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Library Services Coordinator</p>	29/06/2018
DEG190	<p>Approve the Use of Community Buses</p> <p>To approve all requests for the use of Council's community buses in accordance with Council's policy and fees and to grant discounts/rebates in accordance with policy.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Community Care Coordinator</p>	29/06/2018
DEG191	<p>Approve the Consumption of Alcohol for Special Events at Council's Premises</p> <p>Approve the Consumption of Alcohol for Special Events at Council's Premises</p>		General Manager	29/06/2018
DEG192	<p>Perform the Functions in relation to Local Environment Plans</p> <p>Perform the Functions in relation to Local Environment Plans subject to the Minister delegating</p>	<p>Environmental Planning and Assessment Act 1979</p> <p>Section 3.36</p>	<p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	functions under Section 3.36 of the Environmental Planning and Assessment Act 1979 and subject to Council resolving to accept the Ministerial delegation. Only those functions identified in the Ministerial delegation may be carried out.			
DEG193	<p>Exercise the Powers of the State Emergency and Rescue Management Act 1989</p> <p>Exercise the Powers of the State Emergency and Rescue Management Act 1989 as delegated under Section 378 of the Act, to be the Chairperson of the Local Emergency Management Committee</p>	<p>State Emergency and Rescue Management Act 1989</p> <p>Section 378</p>	<p>General Manager</p> <p>Director Technical Services</p> <p>Assets Coordinator</p>	29/06/2018
DEG194	<p>Administer the Provisions and Functions of the Boarding House Act 2012 and associated Regulation</p> <p>Administer the Provisions and Functions of the Boarding House Act 2012 and associated Regulation</p>	Boarding Houses Act 2012	<p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG195	<p>Administer the Provisions and Functions of the Children and Young Persons (Care and Protection) Act 1998 and associated Regulation</p>	Children and Young Persons (Care and Protection) Act 1998	<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Children's</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Administer the Provisions and Functions of the Children and Young Persons (Care and Protection) Act 1998 and associated Regulation		Services Coordinator	
DEG196	<p>Administer the Provisions and Functions of the Children (Education and Care Services National Law Application) Act 2010 and associated Regulation</p> <p>Administer the Provisions and Functions of the Children (Education and Care Services National Law Application) Act 2010 and associated Regulation</p>	Children (Education and Care Services National Law Application) Act 2010	<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Children's Services Coordinator</p>	25/02/2019
DEG197	<p>Administer the Provisions and Functions of the Community Land Development Act 1989 and associated Regulation</p> <p>Administer the Provisions and Functions of the Community Land Development Act 1989 and associated Regulation</p>	Community Land Development Act 1989	Manager Development & Regulatory Services	25/02/2019
DEG198	<p>Administer the Provisions and Functions of the Companion Animals Act 1998 and associated Regulation</p> <p>Administer the Provisions and Functions of the Companion Animals Act</p>	Companion Animals Act 1998	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	1998 and associated Regulation		Services Ranger	
DEG199	<p>Administer the Provisions and Functions of the Conveyancing Act 1919 and associated Regulation</p> <p>Administer the Provisions and Functions of the Conveyancing Act 1919 and associated Regulation</p>	Conveyancing Act 1919	General Manager Director Technical Services	25/02/2019
DEG200	<p>Administer the Provisions and Functions of the Crown Land Management Act 2016 and associated Regulation</p> <p>Administer the Provisions and Functions of the Crown Land Management Act 2016 and associated Regulation</p>	Crown Land Management Act 2016	General Manager Director Technical Services	25/02/2019
DEG201	<p>Administer the Provisions and Functions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000</p> <p>Administer the Provisions and Functions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000</p>	Environmental Planning and Assessment Act 1979	Director Technical Services Manager Development & Regulatory Services	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG202	<p>Administer the Provisions and Functions of the Fire and Rescue NSW Act 1989 and associated Regulation</p> <p>Administer the Provisions and Functions of the Fire and Rescue NSW Act 1989 and associated Regulation</p>	Fire and Rescue NSW Act 1989	<p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG204	<p>Administer the Provisions and Functions of the Food Act 2003 and associated Regulation</p> <p>Administer the Provisions and Functions of the Food Act 2003 and associated Regulation</p>	Food Act 2003	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG205	<p>Administer the Provisions and Functions of the Government Information (Public Access) Act 2009 and associated Regulation</p> <p>Administer the Provisions and Functions of the Government Information (Public Access) Act 2009 and associated Regulation</p>	Government Information (Public Access) Act 2009	<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Admin and Systems Officer</p> <p>Manager Customer & Financial Services</p> <p>Senior Records Officer</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG206	<p>Administer the Provisions and Functions of the Graffiti Control Act 2008 and associated Regulation</p> <p>Administer the Provisions and Functions of the Graffiti Control Act 2008 and associated Regulation</p>	Graffiti Control Act 2008	<p>Coordinator - Urban</p> <p>Manager Development & Regulatory Services</p>	25/02/2019
DEG207	<p>Administer the Provisions and Functions of the Health Records and Information Privacy Act 2002 and associated Regulation</p> <p>Administer the Provisions and Functions of the Health Records and Information Privacy Act 2002 and associated Regulation</p>	Health Records and Information Privacy Act 2002	<p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Senior Records Officer</p> <p>Admin and Systems Officer</p>	25/02/2019
DEG208	<p>Administer the Provisions and Functions of the Heritage Act 1977 and associated Regulation</p> <p>Administer the Provisions and Functions of the Heritage Act 1977 and associated Regulation</p>	Heritage Act 1977	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	25/02/2019
DEG209	<p>Administer the Provisions and Functions of the Impounding Act 1993</p>	Impounding Act 1993	<p>General Manager</p> <p>Manager</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>and associated Regulation</p> <p>Administer the Provisions and Functions of the Impounding Act 1993 and associated Regulation</p>		<p>Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Ranger</p> <p>Facilities Officer</p>	
DEG210	<p>Administer the Provisions and Functions of the Library Act 1939 and associated Regulation</p> <p>Administer the Provisions and Functions of the Library Act 1939 and associated Regulation 2018</p>	Library Act 1939	<p>Director Corporate and Community Services</p> <p>Library Services Coordinator</p>	25/02/2019
DEG211	<p>Administer the Provisions and Functions of the Liquor Act 2007 and associated Regulation</p> <p>Administer the Provisions and Functions of the Liquor Act 2007 and associated Regulation</p>	Liquor Act 2007	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG212	<p>Administer the Provisions and Functions of the Local Government Act 1993</p> <p>Administer the Provisions and Functions of the Local Government Act 1993</p>	Local Government Act 1993	<p>General Manager</p> <p>Director Technical Services</p> <p>Director</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Corporate and Community Services	
DEG213	<p>Administer the Provisions and Functions of the Local Government (General) Regulation 2005</p> <p>Administer the Provisions and Functions of the Local Government (General) Regulation 2005</p>	Local Government (General) Regulation 2005	<p>General Manager</p> <p>Director Technical Services</p> <p>Director Corporate and Community Services</p>	25/02/2019
DEG214	<p>Administer the Provisions and Functions of the Native Title (NSW) Act 1994 and associated Regulation</p> <p>Administer the Provisions and Functions of the Native Title (NSW) Act 1994 and associated Regulation</p>	Native Title (NSW) Act 1994	<p>Director Technical Services</p> <p>Foreman - Environmental Services</p>	25/02/2019
DEG215	<p>Administer the Provisions and Functions of the Plumbing and Drainage Act 2011 and associated Regulation</p> <p>Administer the Provisions and Functions of the Plumbing and Drainage Act 2011 and associated Regulation</p>	Plumbing and Drainage Act 2011	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG216	<p>Administer the Provisions and Functions of the Privacy and Personal</p>	Privacy and Personal Information Protection Act 1998	<p>General Manager</p> <p>Director</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Information Protection Act 1998 and associated Regulation</p> <p>Administer the Provisions and Functions of the Privacy and Personal Information Protection Act 1998 and associated Regulation</p>		<p>Corporate and Community Services</p> <p>Admin and Systems Officer</p> <p>Manager Customer & Financial Services</p>	
DEG217	<p>Administer the Provisions and Functions of the Protection of the Environment Operations Act 1997 and associated Regulation</p> <p>Administer the Provisions and Functions of the Protection of the Environment Operations Act 1997 and associated Regulation</p>	Protection of the Environment Operations Act 1997	<p>General Manager</p> <p>Manager Development & Regulatory Services</p>	25/02/2019
DEG218	<p>Administer the Provisions and Functions of the Public Health Act 2010 and associated Regulation</p> <p>Administer the Provisions and Functions of the Public Health Act 2010 and associated Regulation</p>	Public Health Act 2010	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG219	<p>Administer the Provisions and</p>	Radiocommunications Act 1992 (Cth)	Director Technical	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Functions of the Radiocommunications Act 1992 (Cth) and associated Regulation</p> <p>Administer the Provisions and Functions of the Radiocommunications Act 1992 (Cth) and associated Regulation</p>		Services	
DEG221	<p>Administer the Provisions and Functions of the Roads Act 1993 and associated Regulation</p> <p>Administer the Provisions and Functions of the Roads Act 1993 and associated Regulation</p>	Roads Act 1993	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Engineering Services</p>	25/02/2019
DEG222	<p>Administer the Provisions and Functions of the Road Transport Act 2013 and Road Transport (General) Regulation 2013</p> <p>Administer the Provisions and Functions of the Road Transport Act 2013 and Road Transport (General) Regulation 2013</p>	Roads Transport Act 2013	<p>Manager Engineering Services</p> <p>General Manager</p> <p>Director Technical Services</p>	25/02/2019
DEG223	<p>Administer the Provisions and Functions of the Rural Fires Act 1997 and associated Regulation</p> <p>Administer the Provisions and Functions of the Rural Fires Act 1997 and associated Regulation</p>	Rural Fires Act 1997	<p>General Manager</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Manager Engineering Services	
DEG224	<p>Administer the Provisions and Functions of the State Emergency and Rescue Management Act 1989 and associated Regulation</p> <p>Administer the Provisions and Functions of the State Emergency and Rescue Management Act 1989 and associated Regulation</p>	State Emergency and Rescue Management Act 1989	<p>General Manager</p> <p>Director Technical Services</p> <p>Assets Coordinator</p>	25/02/2019
DEG225	<p>Administer the Provisions and Functions of the State Records Act 1998 and associated Regulation</p> <p>Administer the Provisions and Functions of the State Records Act 1998 and associated Regulation</p>	State Records Act 1998	<p>Director Corporate and Community Services</p> <p>Admin and Systems Officer</p>	25/02/2019
DEG226	<p>Administer the Provisions and Functions of the Swimming Pools Act 1992 and Swimming Pools Regulation 2018</p> <p>Administer the Provisions and Functions of the Swimming Pools Act 1992 and Swimming Pools Regulation 2018</p>	Swimming Pools Act 1992	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p>	25/02/2019
DEG227	<p>Administer the Provisions and Functions of the</p>	Unclaimed Money Act 1995	Director Corporate and Community	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Unclaimed Money Act 1995 and associated Regulation</p> <p>Administer the Provisions and Functions of the Unclaimed Money Act 1995 and associated Regulation</p>		<p>Services</p> <p>Manager Customer & Financial Services</p>	
DEG228	<p>Administer the Provisions and Functions of the Waste Avoidance and Resource Recovery Act 2001 and associated Regulation</p> <p>Administer the Provisions and Functions of the Waste Avoidance and Resource Recovery Act 2001 and associated Regulation</p>	Waste Avoidance and Resource Recovery Act 2001	<p>Director Technical Services</p> <p>Assets Coordinator</p> <p>Foreman - Facilities</p>	25/02/2019
DEG229	<p>Administer the Provisions and Functions of the Water Management Act 2000 and associated Regulation</p> <p>Administer the Provisions and Functions of the Water Management Act 2000 and associated Regulation</p>	Water Management Act 2000	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health Surveyor</p> <p>Foreman - Environmental Services</p> <p>Assets Coordinator</p> <p>Foreman - Facilities</p> <p>Manager</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Engineering Services	
DEG230	<p>Administer the Provisions and Functions of the Work Health and Safety Act 2011 and associated Regulation</p> <p>Administer the Provisions and Functions of the Work Health and Safety Act 2011 and associated Regulation</p>	Work Health and Safety Act 2011	<p>Accounting Officer</p> <p>Admin and Systems Officer</p> <p>Engineer Technical Services Coordinator</p> <p>Manager Customer & Financial Services</p> <p>General Manager</p> <p>Executive Assistant</p> <p>Tourism & Administration Officer</p> <p>V.I.C Assistant</p> <p>Human Resources Coordinator</p> <p>Human Resources Assistant</p> <p>Payroll Administrator</p> <p>Director Corporate and Community Services</p> <p>Community</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Relations Officer	
			Community Development Officer	
			Community Care Coordinator	
			HACC Assistant	
			Personal Assistant	
			Administration Officer HACC	
			Director Technical Services	
			Administration Officer Engineering	
			Assets & Engineering Services Projects Officer	
			Cleaner & Maintenance	
			Senior Records Officer	
			Customer Services Officer	
			Administration Officer - Corporate Services	
			Cleaner	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Financial Services Coordinator	
			Finance Officer - Creditors	
			Finance Officer - Revenue	
			Manager Development & Regulatory Services	
			Building , Environment & Health Surveyor	
			Development Services Officer	
			Ranger	
			GIS Officer	
			Planning & Compliance Officer	
			Administration Officer - CSU	
			Child Care Educator (casual)	
			Trainee - Children's Services	
			School Based Trainee - CSU	
			Children's Services Coordinator	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			FDC Support Officer	
			Child Care Educator (MRU casual)	
			Play Session Leader	
			Child Care Educator (MRU PT)	
			Senior Early Childhood Teacher	
			Cadet PreSchool Teacher	
			Child Care Educator (part time)	
			Special Needs Assistant	
			Library Services Coordinator	
			Library Assistant	
			Assets Coordinator	
			Foreman - Assets	
			Foreman - Facilities	
			Leading Hand - Traffic Facilities	
			Traffic Facilities Assistant	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Foreman - Environmental Services	
			Biosecurity Officer	
			Biosecurity Roadside Control Officer	
			Workshop & Plant Coordinator	
			Senior Fitter & Welder	
			Fitter & Welder	
			Workshop Foreman	
			Plant Mechanic	
			Purchasing Officer	
			Manager Engineering Services	
			Engineering Services Advisor	
			Risk & Insurance Officer	
			Coordinator - Urban	
			Plant Operator - Waste Management	
			Landfill	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Supervisor	
			Facilities Operator - Landfill	
			Supervisor Sewerage Treatment Works	
			Facilities Operator - STW	
			Leading Hand Parks & Sporting Ovals	
			Construction Worker	
			Construction Worker-Town, Village, Parks & Gard	
			Leading Hand - Urban Maintenance	
			Trainee - Parks & Gardens	
			Plant Operator 2 - Town & Village Maintenance	
			Plant Operator 1 - Town & Village Maintenance	
			Coordinator - Rural	
			Facilities	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Officer Trainee Plant Operator Road Safety Officer Contracts, Compliance & WHS Officer Foreman - Rural Plant Operator 1 (Rural) Plant Operator 2 (Rural) Plant Operator 3 (Rural) Leading Hand (Rural)	
DEG231	Administer the Provisions and Functions of the Workers Compensation Act 1987 Administer the Provisions and Functions of the Workers Compensation Act 1987	Workers Compensation Act 1987	General Manager Director Technical Services Contracts, Compliance & WHS Officer	25/02/2019
DEG232	Administer the Provisions and Functions of the Workplace Injury Management and Workers Compensation	Workplace Injury Management Workers Compensation Act 1998	General Manager Director Technical Services	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Act 1998 and associated Regulation</p> <p>Administer the Provisions and Functions of the Workplace Injury Management and Workers Compensation Act 1998 and associated Regulation</p>		Contracts, Compliance & WHS Officer	
DEG233	<p>Administer the Provisions and Functions of the Biosecurity Act 2015 and associated Regulation</p> <p>Administer the Provisions and Functions of the Biosecurity Act 2015 and associated Regulation</p>	Biosecurity Act 2015	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Foreman - Environmental Services</p> <p>Biosecurity Officer</p>	25/02/2019
DEG234	<p>Administer the Provisions and Functions of the Public Interest Disclosures Act 1994 and associated Regulation</p> <p>Administer the Provisions and Functions of the Public Interest Disclosures Act 1994 and associated Regulation</p>	Public Interest Disclosures Act 1994	Director Corporate and Community Services	25/02/2019
DEG235	<p>Administer the Provisions and Functions of the Building Professionals Act 2005 and associated Regulation</p> <p>Administer the Provisions and Functions of the</p>	Building Professionals Act 2005	<p>Manager Development & Regulatory Services</p> <p>Building , Environment & Health</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Building Professionals Act 2005 and associated Regulation		Surveyor	
DEG236	<p>Administer the Provisions and Functions of the Biodiversity Conservation Act 2016 and associated Regulation</p> <p>Administer the Provisions and Functions of the Biodiversity Conservation Act 2016 and associated Regulation</p>	Biodiversity Conservation Act 2016	<p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p> <p>Foreman - Environmental Services</p> <p>Manager Engineering Services</p>	25/02/2019
DEG238	<p>Administer the Provisions and Functions of the State Emergency Services Act 1989 and associated Regulation</p> <p>Administer the Provisions and Functions of the State Emergency Services Act 1989 and associated Regulation</p>	State Emergency Services Act 1989	<p>General Manager</p> <p>Director Technical Services</p>	25/02/2019
DEG239	<p>Administer the Provisions and Functions of the Strata Schemes Development Act 2015 and Strata Schemes Development Regulation 2016</p> <p>Administer the Provisions and Functions of the Strata Schemes Development Act 2015 and Strata Schemes</p>	Strata Schemes Development Act 2015	Manager Development & Regulatory Services	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Development Regulation 2016			
DEG240	<p>Administer the Provisions and Functions of the Community Land Management Act 1989 and associated Regulation</p> <p>Administer the Provisions and Functions of the Community Land Management Act 1989 and associated Regulation</p>	Community Land Management Act 1989	<p>Director Technical Services</p> <p>Manager Engineering Services</p>	25/02/2019
DEG241	<p>Administer the Provisions and Functions of the Contaminated Land Management Act 1997 and associated Regulation</p> <p>Administer the Provisions and Functions of the Contaminated Land Management Act 1997 and associated Regulation</p>	Contaminated Land Management Act 1997	<p>Manager Engineering Services</p> <p>Director Technical Services</p> <p>Assets Coordinator</p> <p>Foreman - Facilities</p>	25/02/2019
DEG242	<p>Administer the Provisions and Functions of the Cemeteries and Crematoria Act 2013 and associated Regulation</p> <p>Administer the Provisions and Functions of the Cemeteries and Crematoria Act 2013 and associated Regulation</p>	Cemeteries and Crematoria Act 2013	<p>Director Technical Services</p> <p>Coordinator - Urban</p> <p>Administration Officer Engineering</p>	25/02/2019
DEG243	Administer the Provisions and	Fines Act 1996	Director Technical	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Functions of the Fines Act 1996 and associated Regulation</p> <p>Administer the Provisions and Functions of the Fines Act 1996 and associated Regulation</p>		<p>Services</p> <p>Manager Development & Regulatory Services</p>	
DEG244	<p>Administer the Provisions and Functions of the Heavy Vehicle National Law (NSW) and associated Regulation</p> <p>Administer the Provisions and Functions of the Heavy Vehicle National Law (NSW) and associated Regulation</p>	Heavy Vehicle National Law (NSW)	<p>Director Technical Services</p> <p>Manager Engineering Services</p>	25/02/2019
DEG245	<p>Administer the Provisions and Functions of the Land Acquisition (Just Terms Compensation) Act 1991 and associated Regulation</p> <p>Administer the Provisions and Functions of the Land Acquisition (Just Terms Compensation) Act 1991 and associated Regulation</p>	Land Acquisition (Just Terms Compensation) Act 1991	General Manager	25/02/2019
DEG246	<p>Administer the Provisions and Functions of the Land and Environment Court Act 1979 and associated Regulation</p> <p>Administer the Provisions and Functions of the Land and Environment Court</p>	Land and Environment Court Act 1979	<p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Act 1979 and associated Regulation			
DEG248	<p>Administer the Provisions and Functions of the Ombudsman Act 1974 and associated Regulation</p> <p>Administer the Provisions and Functions of the Ombudsman Act 1974 and associated Regulation</p>	Ombudsman Act 1974	<p>General Manager</p> <p>Director Corporate and Community Services</p>	25/02/2019
DEG249	<p>Administer the Provisions and Functions of the Public Works and Procurement Act 1912 and associated Regulation</p> <p>Administer the Provisions and Functions of the Public Works and Procurement Act 1912 and associated Regulation</p>	Public Works and Procurement Act 1912	<p>Director Technical Services</p> <p>Manager Engineering Services</p>	25/02/2019
DEG250	<p>Administer the Provisions and Functions of the Real Property Act 1900 and associated Regulation</p> <p>Administer the Provisions and Functions of the Real Property Act 1900 and associated Regulation</p>	Real Property Act 1900	<p>General Manager</p> <p>Director Technical Services</p> <p>Director Corporate and Community Services</p>	25/02/2019
DEG251	<p>Administer the Provisions and Functions of the Protection of the Environment Operations</p>	Protection of the Environment Operations (Clean Air) Regulation 2010	<p>General Manager</p> <p>Manager Development & Regulatory</p>	25/02/2019

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>(Clean Air) Regulation 2010</p> <p>Administer the Provisions and Functions of the Protection of the Environment Operations (Clean Air) Regulation 2010</p>		<p>Services</p> <p>Building , Environment & Health Surveyor</p>	
DEG252	<p>Administer the Provisions and Functions of the Protection of the Environment Operations (Waste) Regulation 2014</p> <p>Administer the Provisions and Functions of the Protection of the Environment Operations (Waste) Regulation 2014</p>	<p>Protection of the Environment Operations (Waste) Regulation 2014</p>	<p>General Manager</p> <p>Manager Development & Regulatory Services</p>	25/02/2019
DEG259	<p>Authority to exercise and/or perform on behalf of the Council the Council's delegable functions as an airport operator and/or an aviation industry participant under this Act and the Regulations in force as amended from time to time pursuant to the Aviation Transport Security Act 2004 and Aviation Transport Security Regulation 2005</p> <p>Authority to exercise and/or perform on behalf of the Council the Council's delegable functions as an airport operator and/or an aviation industry participant under this Act</p>	<p>Aviation Transport Security Act 2004</p> <p>Aviation Transport Security Regulation 2005</p>	<p>Director Technical Services</p> <p>Coordinator - Urban</p> <p>Manager Engineering Services</p>	12/11/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	and the Regulations in force as amended from time to time pursuant to the Aviation Transport Security Act 2004 and Aviation Transport Security Regulation 2005			
DEG260	<p>Authority on behalf of the Council as an aviation industry participant to undertake all functions in relation to a transport security program in accordance with Part 2 of the Aviation Transport Security Act 2004 and in particular sections 18, 22, 23A and 26A.</p> <p>Authority on behalf of the Council as an aviation industry participant to undertake all functions in relation to a transport security program in accordance with Part 2 of the Aviation Transport Security Act 2004 and in particular sections 18, 22, 23A and 26A.</p>	Aviation Transport Security Act 2004	<p>Manager Engineering Services</p> <p>Director Technical Services</p> <p>Coordinator - Urban</p>	12/11/2020
DEG261	<p>Administer the Provisions and Functions of the Road Rules 2014</p> <p>Administer the Provisions and Functions of the Road Rules 2014</p>	Road Rules 2014	<p>Director Technical Services</p> <p>Coordinator - Rural</p> <p>Coordinator - Urban</p> <p>Manager Engineering Services</p>	19/02/2020

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG262	<p>Administer the Provisions and Functions of the Strata Schemes Management Act 2015 and Strata Schemes Management Regulation 2016</p> <p>Administer the Provisions and Functions of the Strata Schemes Management Act 2015 and Strata Schemes Management Regulation 2016</p>	Strata Schemes Management Act 2015	<p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	12/11/2020

Staffing Matters

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
BSC013	<p>Approve Travelling and Subsistence Expenses</p> <p>(a) To approve or refuse the payment of domestic travel and subsistence expenses to staff in accordance with Council's Policies. (b) To approve or refuse the payment of international travel and subsistence expenses to staff in accordance with Council's Policies.</p>		Human Resources Coordinator	26/11/2020
DEG026	<p>Recruitment</p> <p>. Approve or refuse the appointment, engagement, or promotion of staff, subject to compliance with section 337 of the Act for Senior Staff . Approve or refuse the use of a recruitment consultant.</p>	Local Government Act 1993 Section 337	General Manager	29/06/2018
DEG027	<p>Approve or Refuse Payment of Allowances and Employment Entitlements and Benefits</p> <p>Approve or refuse payment of allowances and employment entitlements and benefits in accordance with the Local Government (State) Award 2020 and applicable employment contracts.</p>	Local Government (State) Award 2017	General Manager	29/06/2018
DEG028	<p>Approve Salary Step Progressions for Staff</p> <p>Approve salary step progression for staff in accordance with the Agreement and Council's</p>	Local Government (State) Award 2017	General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	Reward and Recognition Framework Policy and the Local Government (State) Award 2020			
DEG029	Approve Performance Bonus Payments for Staff Approve Performance Bonus payments for staff in accordance with Council's Policies.		General Manager	29/06/2018
DEG030	Dismiss Employees To dismiss employees or consultants/contractors on such terms that the General Manager deems appropriate, provided that prior to the dismissal of senior staff the General Manager consults with Council in accordance with section 337 of the Act.	Local Government Act 1993 Section 337	General Manager	29/06/2018
DEG031	Approve or Refuse Career Enhancement Support Approve or refuse education assistance to staff in accordance with Council's Career Enhancement Procedure.		General Manager	29/06/2018
DEG032	Approve or Refuse Flexible Work Arrangements Approve or refuse flexible work arrangements for staff in accordance with Council's Policies.		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG033	<p>Approve a Report of Injury to Council's Workers Compensation Insurer</p> <p>Approve a Report of Injury to Council's Workers Compensation Insurer</p>		<p>General Manager</p> <p>Director Technical Services</p> <p>Contracts, Compliance & WHS Officer</p>	29/06/2018
DEG034	<p>Approve Leave</p> <p>Approve or refuse leave having due regard to the proper functioning of the Council and maintenance of appropriate levels of service to the public and compliance with Council's Policies including: (a) Long service (all types); (b) Annual; (c) Sick (Full Pay); (d) Carers; (e) Bereavement; (f) Jury service; (g) Trade union training leave; (h) Union conference leave; (i) Parental/maternity leave; (j) Emergency services (up to 5 days per calendar year); (k) Defence Force Reserve; (l) Study leave (if education assistance already approved); (m) Leave without pay; (n) Concurrent parental leave; (o) Purchased annual leave; (p) Approved leave of absence; (q) Sick (Half Pay); (r) Health and Wellbeing leave; and (s) Special leave with or without leave.</p>		<p>General Manager</p> <p>Human Resources Coordinator</p> <p>Executive Assistant</p> <p>Director Corporate and Community Services</p> <p>Manager Development & Regulatory Services</p> <p>Library Services Coordinator</p> <p>Community Relations Officer</p> <p>Children's Services Coordinator</p> <p>Senior Early Childhood Teacher</p> <p>Community Care Coordinator</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Financial Services Coordinator Director Technical Services Coordinator - Urban Foreman - Rural Workshop & Plant Coordinator Coordinator - Rural Foreman - Environmental Services Assets Coordinator Manager Customer & Financial Services Manager Engineering Services Admin and Systems Officer	
DEG035	Approve Professional Development Approve attendance at professional development programs and reasonable out of pocket expenses, with pay in the following cases: (a)		Manager Engineering Services Manager Customer & Financial Services	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Professional body where staff members are full members of a relevant professional body that is running a conference or meeting - a maximum of five days leave at any one time, with a maximum in any one year of 15 days; (b) Field days where it is considered that the machinery to be displayed is of some relevance to Council's operations, that senior staff directly associated with the purchase of Council's machinery be allowed to attend one day only; (c) Executive of a professional body where an employee is elected to the executive of a professional body, special leave must fit within the parameters laid down under the professional body category; (d) Attendance at refresher courses (for example, management courses) to be decided by Council in each particular case.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p> <p>Manager Development & Regulatory Services</p>	
DEG036	<p>Approve Travelling and Subsistence Expenses</p> <p>(a) To approve or refuse the payment of domestic travel and subsistence expenses to staff in accordance with Council's Policies. (b) To approve or refuse the payment of international travel and subsistence expenses to staff in accordance with Council's Policies. (c) To approve or refuse overseas travel where it</p>		General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	relates to training, operational or professional activities.			
DEG037	<p>Approve Claims for the Loss of Personal Property - Staff</p> <p>To approve or refuse claims for the loss of personal property provided that such property was required for the normal performance of the staff member's duties in terms of Council's policy and practice and the personal property was lost or destroyed in the course of employment through no fault or negligence of the employee.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018
DEG038	<p>Approve Employment Outside of Council</p> <p>To approve or refuse staff to engage, for remuneration, in private employment or contract work outside of the Council.</p>		General Manager	29/06/2018
DEG039	<p>Authorise Personal Use of Council Equipment by Staff</p> <p>To determine any requests for personal use of Council equipment for the undertaking of any work, and to determine in consultation with the relevant executive officer appropriate rental/hire charges for such use.</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018
DEG040	<p>Refuse, Approve or Conditionally Approve the Use of Intellectual Property</p>		<p>General Manager</p> <p>Director Technical</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	<p>Created in the Course of Employment with Council</p> <p>To refuse, approve or conditionally approve any request by an existing or previous employee of Council for the non-exclusive use of intellectual property of the Council created by the employee during the course of their employment with Council, providing there is no monetary or commercial benefit to the employee.</p>		<p>Services</p> <p>Director Corporate and Community Services</p>	
DEG041	<p>Approve Variations to Industrial Instruments for Leave, Allowances or Conditions of Employment for not less than conditions in the Local Government (State) Award 2020</p> <p>Approve variations to the relevant industrial agreements for leave, allowances or conditions of employment for staff employed under the Local Government (State) Award 2020 in accordance with the relevant industrial relations legislation.</p>	Local Government (State) Award 2017	General Manager	29/06/2018
DEG042	<p>Approve Council Employment Agreements in accordance with the Local Government (State) Award 2020</p> <p>Approve Council Employment Agreements in accordance with the Local Government (State) Award 2020</p>	Local Government (State) Award 2017	General Manager	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG043	<p>Approve or Refuse a Standard Appointment Recruitment Process</p> <p>Approve the appointment, engagement, or promotion of staff in accordance with Council's Policies.</p>		General Manager	29/06/2018
DEG045	<p>Approve the Reclassification of Staff</p> <p>To reclassify all staff in accordance with Council's Reward and Recognition Framework or equivalent policies.</p>		General Manager	29/06/2018
DEG046	<p>Approve Job Status Change/Higher Grade Salary for Short Term</p> <p>Approve job status change/higher grade pay in short term acting situations in accordance with Council's Policies.</p>		General Manager	29/06/2018
DEG047	<p>Approve Overtime Payments</p> <p>Approve or refuse the payment of overtime in accordance with the Local Government (State) Award 2020.</p>	Local Government (State) Award 2017	<p>General Manager</p> <p>Manager Development & Regulatory Services</p> <p>Director Corporate and Community Services</p> <p>Library Services Coordinator</p> <p>Community Relations</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
			Officer	
			Children's Services Coordinator	
			Senior Early Childhood Teacher	
			Community Care Coordinator	
			Human Resources Coordinator	
			Workshop & Plant Coordinator	
			Director Technical Services	
			Coordinator - Rural	
			Coordinator - Urban	
			Foreman - Rural	
			Assets Coordinator	
			Manager Customer & Financial Services	
			Manager Engineering Services	
			Admin and Systems Officer	

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
DEG048	<p>Deal with Industrial Disputes</p> <p>To deal with industrial disputes within the terms of existing Industrial Instruments.</p>		<p>General Manager</p> <p>Human Resources Coordinator</p>	29/06/2018
DEG049	<p>Hear Appeals by Employees regarding Employee Relations Issues</p> <p>To hear appeals by employees against decisions of other employees, in accordance with Council's Employee Grievance Procedure or similar policies.</p>		Human Resources Coordinator	29/06/2018
DEG050	<p>Employ Staff to fill Short Term Casual Vacancies</p> <p>Employ Staff to fill Short Term Casual Vacancies</p>		General Manager	29/06/2018
DEG051	<p>Provide a Reference to a Potential Employer</p> <p>To provide a reference to a potential employer with the consent of a current or former employee: (a) Verbal references can be provided to a potential employer. (b) Written references on Council letterhead can only be provided by the General Manager and Directors. Without the consent of a current or former employee the only information that can be provided to a potential employer, is confirmation that the person has worked for Council, the duration of that</p>		<p>General Manager</p> <p>Director Corporate and Community Services</p> <p>Director Technical Services</p>	29/06/2018

Delegation Code	Name & Description	Legislation	Position Name	Date Of Delegation
	work and the position occupied during that time.			
DEG052	<p>Authorise and Co-authorise Tax File Number (TFN) Declaration Forms</p> <p>Authorise and Co-authorise Tax File Number (TFN) Declaration Forms</p>		<p>General Manager</p> <p>Manager Customer & Financial Services</p>	29/06/2018

7.6 Part Day Public Holiday Application – West Wyalong Show 2023-2024



Our People - A Strong, healthy, connected and inclusive community

DP3.1 Develop and support a strong sense of community, providing advice and support to community groups

Author: Acting Community Relations Officer

Introduction

The West Wyalong Show Society has asked Council to apply to the NSW Government for a part day public holiday between the hours of 12 noon and 6pm on Wednesday 6 September 2023 and Wednesday 4 September 2024 for the purposes of the West Wyalong Show.

Any application from Council for a local public holiday requires a formal Council resolution and must include the history of the event, an outline and evidence of extensive community consultation including written correspondence to stakeholders such as banks, schools and chambers of commerce, details of alternatives considered and transport arrangements for school students.

For a biennial application, applicants must also include additional information focusing on the economic and social importance of the event for the designated holiday area.

Council was required to undertake a widespread community consultation process in order to support any application for a local public holiday or local event day in the West Wyalong/Wyalong and Tallimba Town Improvement Districts

An online survey was published on Council's website and promoted through social media and press advertisements in the West Wyalong Advocate.

A total of 64 responses were received of which 62 were supportive of a part day, half day or full day public holiday. 2 respondents favoured a local event day.

A part day public holiday from noon – 6pm was the most favoured option (22 responses) slightly above a full day holiday (18 responses), with the full day holiday considered to be burdensome on local business, in particular the hospitality industry. The Show Society has also previously indicated a preference for a part day or half day holiday rather than a full day holiday. Attendance numbers have traditionally been higher with a part or half day holiday in place rather than a full day holiday.

After previously supporting a half day holiday (noon-midnight), Council has applied for a part day public holiday (noon-6pm) each year since 2014 after receiving correspondence from the Australian Hotels Association (AHA) on behalf of its local members. The AHA expressed concern at the impact of a local half day public holiday and the payment of penalty rates for employees after 6pm when the Show had concluded. The Show Society has supported this stance.

Feedback was also received regarding the preferred locations for any proposed holiday – being the traditional West Wyalong, Wyalong and Tallimba Town Improvement Districts, West Wyalong and Wyalong or the whole of Bland Shire.

The survey showed strong support for each of the three options with the whole of the Shire being the most favoured option with 29 responses.

Were Council to consider extending its application to the whole of the Bland Shire, further consultation would need to take place with impacted business (including Evolution Mining and Pace Farm) and schools in Ungarie, Barmedman, Naradhan and Weethalle.

The overwhelming majority of survey respondents (48) rated the social and economic benefits of the Show as “very important” to the community.

In addition to the survey, individual letters outlining the application process and seeking feedback were also sent to local banks and schools within the West Wyalong, Wyalong and Tallimba Town Improvements districts as well as Business West Wyalong. No return correspondence had been received at the time of writing this report.

A letter of support for the continuation of the part day public holiday was received from the President of Ag Shows NSW. Ag Shows NSW also advised that there are no suitable weekend dates available around the time of the West Wyalong Show.

Comments received from the community as part of the survey process for the consideration of Councillors were –

I think we should move to the weekend before so not to clash with the Wagga Wagga show, which was the Friday and Saturday after our show. The Wagga show attracted all the show ride operators there and not to West Wyalong. We need to do something to attract more show ride operators. I notice this year at West Wyalong show we had hardly any show rides for the kids, especially toddler/preschool/ early primary aged kids. E.g. one jumping castle, one merry-go-round style ride, one Cha Cha and one dodgem cars and the lineups for these ones were huge and also only one show bag store.

As a young family, we spend a majority of our time at the show on rides, show bag stands and show food. It's sad to see so much money spent there leaving the community.

I believe all public holidays should be for the WHOLE shire, not just Wyalong/West Wyalong. The residents in the villages should be allowed to enjoy events in West Wyalong as much as those residing there, as we also come and spend our hard earned money to support the major town. Not including the villages is like saying you don't want our money at the events.

I fully support the public holiday. It allows local residents to fully support our local community for the benefit of all.

It brings the town together. Socially, it showcases our talent and gives a great teaching platform for our school students

A Public Holiday on Show Day is essential for it to continue. Without it, adults will have to work (or take leave from work) and kids will have to attend school-if this happens. The Show Society will not be financially viable & the West Wyalong Show will cease.

I think this is a wonderful event that needs supporting & without a public holiday or half day holiday, it's too hard to take time off work.

A part day Public holiday is more than enough for the town.

I think that Barmedman should be included in our show day public holiday, as they are in our Shire and do not have a local show anymore and/or west wyalong moves the show to when Barmedman use to have theirs.

Financial Implications

The cost to Council in providing staff with an additional half day's leave is approximately \$17,000.

Summary

Council undertook a widespread community consultation process to demonstrate support for an application for a local public holiday or local event day in the West Wyalong/Wyalong and Tallimba Town Improvement Districts for the West Wyalong Show. Over 95% of respondents indicated their support in Council seeking a part day, half day or full day public holiday.

If Council were to consider extending its application to the whole Shire, further consultation would need to be undertaken with impacted businesses (including Evolution Mining and Pace Farm) and schools in village communities.

Extending the Public holiday to the whole Shire may also impact the viability of the remaining annual shows within the Shire, being those held at Ungarie and Weethalle.

Recommendation:

That the Council make application for a local part day public holiday between the hours of 12noon and 6.00pm for the purpose of the West Wyalong Show on Wednesday 6 September 2023 and Wednesday 4 September 2024 covering the West Wyalong/Wyalong and Tallimba Town Improvement Districts within the Bland Shire Local Government area.

27 October 2022

Mr Craig Sutton
Community Relations officer
Bland Shire Council
csutton@blandshire.nsw.gov.au

Dear Craig,

The West Wyalong community hosts one of the 192 Agricultural Shows held in NSW annually.

The Agricultural Show movement in NSW and in Australia is an integral part of the fabric of many communities. Not only does it showcase agriculture it recognises the many skills of local community members through cooking, sewing, art and photography as well as many other competitions.

As an established mid-week Show West Wyalong enjoys the attendance of the rides and attractions as presented by the Showmen's Guild of Australasia. This is a great drawcard for the young members of the community while also important for the viability of ride operators.

West Wyalong attracts good horse entries as competitors and their horses seek the points to qualify for the Sydney Royal Easter Show. Being mid-week, it is attractive to horse competitors to maximise the opportunity to attend the weekend shows before and after West Wyalong.

AgShows NSW, as the peak body for agricultural shows in NSW, offers their support to the West Wyalong Show Society as they seek the continuation of the local public holiday on the day of their show.

Yours faithfully



Peter Gooch
President

7.7 Strengthening Communities Grant – West Wyalong Town Band



Our People - A Strong, healthy, connected and inclusive community

DP3.1.7 Facilitate and support groups that build skills and social inclusion including workshops/presentations

Author: Community Relations Officer

Introduction

The West Wyalong Town Band has applied to Council for a Strengthening Communities grant of \$2,000.

Despite the many challenges presented by COVID-19 restrictions, the band has resumed weekly practices and regular meetings with the intention to perform at a number of upcoming community events.

The Town Band currently has 19 playing members of all ages and is seeking a grant from Council towards the purchase of a new trumpet and uniforms. The trumpet has been quoted at \$1,490 while additional uniforms are required to outfit more recent members as the band prepares to return to performing.

Financial Implications

There is currently \$31,250 remaining in Council's Community Donations budget.

Summary

The band is a valued local organisation which provides cultural benefits to the Bland Shire by providing free entertainment at community events as well as a forum for local musicians to hone their craft.

The application meets the criteria of Council's Strengthening Communities grant guidelines. The Town Band is an incorporated organisation with an ABN and appropriate insurance, has no outstanding acquittals and the request meets the eligibility criteria as "a non profit community group or organisation located within the Bland Shire and primarily benefiting the residents of the Bland Shire."

Council previously approved \$2,000 Strengthening Communities grants for the Town Band in 2017, 2019 and 2020 which have all been fully acquitted. In accordance with the guidelines, future available grant funding from 2023 will reduce by 25 per cent year on a sliding scale. Alternatively, Council may consider an annual allocation of \$2,000 per year in its annual budget similar to the current arrangement with the community rose garden.

Recommendation:

That Bland Shire Council approve a Strengthening Communities grant of \$2,000 to the West Wyalong Town Band to assist with the cost of instruments and uniforms.

7.8 Strengthening Communities Grant – Weethalle Country Club



Our People - A Strong, healthy, connected and inclusive community

DP 3.1.5 Administer Council's Strengthening Communities Grant

Author: Acting Community Relations Officer

Introduction

The Weethalle Country Club is seeking a \$4,000 Strengthening Communities Grant from council to assist with the cost of installing CCTV. The facility was broken into in October 2022, resulting in significant damages and expenses for the Club.

The Country Club is the hub of the Weethalle community, with the facility utilised regularly by locals for events, bowls tournaments and social functions and serving as a much-loved stop over for tourists in the area.

The grant will assist the club with the supply and installation of a full IP high quality 4K resolution or 8 Megapixel definition CCTV system that will enable outdoor viewing of the facility, with a 100 metre infrared night vision range and 25x optic zoom lens allowing for identification of people and vehicles at long range.

The installation of CCTV at the club will facilitate an improved sense of community safety and increased security for the Country Club. The preservation of this community facility is vital to the economic and social prosperity of the Weethalle community and to ensuring residents remain connected and informed.

Financial Implications

There is currently \$31,250 remaining in the Strengthening Communities Program budget.

Summary

The Weethalle Country Club is the hub of the local community and requires CCTV to protect against the possibility of further break-ins and the resultant damages and related expenses. This request satisfies criteria in Council Strengthening Communities Grant Guidelines and meets objectives set out in Councils Community Strategic Plan.

Recommendation:

That Council approve a Strengthening Communities Grant of \$4,000 for the Weethalle Country Club to assist with the cost of the installation of CCTV.

7.9 Strengthening Communities Grant – West Wyalong Hospital Auxiliary



Our People - A Strong, healthy, connected and inclusive community

DP 3.1.5 Administer Council's Strengthening Communities Grant

Author: Acting Community Relations Officer

Introduction

The West Wyalong Hospital Auxiliary is seeking a \$500 Strengthening Communities Grant from council to assist with the delivery of the annual Community Carols by Candlelight event on Sunday, 11 December 2022.

The Carols by Candlelight event offers a fantastic evening of entertainment from school choirs. The town band and other local performers, which usually attracts a crowd of several hundred community members.

The grant is sought by the Hospital Auxiliary to assist with the provision of a sound engineer to enhance the audio and acoustics at the event and improve the experience for all performers and attendees.

The event brings the community together to celebrate the joy of Christmas, whilst also providing a great platform from which locals can showcase their musical talent.

Financial Implications

There is currently \$31,250 remaining in the Strengthening Communities Program budget.

Summary

Council has supported this popular community event many times in the past, with fantastic feedback received year after year from those who attend.

This request satisfies criteria in Council Strengthening Communities Grant Guidelines and meets objectives set out in Councils Community Strategic Plan.

Recommendation:

That Council approve a Strengthening Communities Grant of \$500 for the West Wyalong Hospital Auxiliary to assist with the delivery of the annual Community Carols by Candlelight event.

Section 2 – Corporate & Community Services

7.10 Finance and Investment Report for October 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long-term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF OCTOBER 2022.

BANK BALANCES AS AT 31ST OCTOBER 2022

ACCOUNT	BALANCE
General Fund	\$1,631,409.66
Business Card	\$30,000.00
	\$1,661,409.66
<i>Invested Funds</i>	
Fixed Deposits	\$63,700,000.00
Deposits at Call	\$2,265,871.03
	\$65,965,871.03
Net Balance	\$67,627,280.69
Percentage of Invested Funds to Net Balance	97.54%

STATEMENT OF BANK BALANCES AS AT 31.10.2022

SUBMITTED TO THE ORDINARY MEETING NOVEMBER 15, 2022

BALANCE as at 01.10.22	\$1,853,552.69
Add Receipts	
<u>Receipts Over \$150,000</u>	
13/10/22 Investment Redemption – My State	2,000,000.00
18/10/22 Regional Airports Program Round 2	180,290.00
26/10/22 SCCF Milestone 3 - Rugby Ground	284,184.00
<u>Receipts under \$150,000</u>	964,013.49
<i>Total Receipts for October 2022</i>	\$3,428,487.49
Less Payments	
<u>Payments over \$150,000</u>	
18/10/22 Police Bank Investment	-2,000,000.00
19/10/22 ICG Wagga Pty Ltd	-151,632.37
<u>Payments under \$150,000</u>	-1,498,998.15

Aged Care	\$ 6,920.74
Bank Fees	\$ 2,370.13
Cemeteries	\$ 3,215.22
Children's Services	\$ 27,465.48
Community	\$ 65,112.63
Construction	\$ 129,622.37
Corporate	\$ 330,928.16
Development Services	\$ 170,809.10
Direct Debits	\$ 1,223.93
Donation	\$ 6,500.00
Employee	\$ 506,937.51
Governance	\$ 15,072.73
Investment	\$ 2,000,000.00
Library	\$ 87.69
Maintenance	\$ 129,338.73
Plant/Fuel	\$ 141,395.76
Roads	\$ 75,704.57
Utilities	\$ 28,184.44
VIC	\$ 8,498.41
Waste	\$ 642.92
Weeds	\$ 600.00

Total Payments for October 2022 **- \$3,650,630.52**

CASH BALANCE **\$1,631,409.66**

Limit of Overdraft Arranged with Bank \$ 350,000.00

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 October 2022 to 31 October 2022.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type	Voucher No's	Total
Cheques	026247-026250	\$91,847.10
Auto-pay	Creditors E029743 – E030023	\$3,057,824.48
Auto-pay	Payroll 02/10/22 – 23/10/22	\$497,364.88
Bank Charges & Commissions	October 2022	\$2,370.13
Direct Debits	Repayments & Vehicle Lease	1,223.93
		\$3,650,630.52

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services
Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 15th November 2022, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$3,650,630.52** was submitted to the Ordinary Meeting on the 15th November 2022 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st October 2022. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
16-September-2022	Bank of QLD (Term Deposit)	1,000,000.00	369 days	4.20%	20-September-2023
21-September-2022	NAB (Term Deposit)	1,000,000.00	365 days	4.25%	21-September-2023
16-February-2022	NAB (Term Deposit)	1,000,000.00	364 days	0.85%	15-February-2023
01-October-2021	NAB (Term Deposit)	1,500,000.00	734 days	0.60%	05-October-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
20-January-2022	AMP (Term Deposit)	1,000,000.00	729 days	1.35%	19-January-2024
16-August-2022	Bank of QLD	1,000,000.00	365 days	3.85%	16-August-2023
11-May-2022	AMP (Term Deposit)	2,000,000.00	365 days	3.00%	11-May-2023
29-September-2022	Bank of QLD	2,000,000.00	364 days	4.45%	28-September-2023
05-October-2022	NAB (Term Deposit)	2,000,000.00	371 days	4.05%	11-October-2023
28-April-2022	AMP (Term Deposit)	2,500,000.00	278 days	2.25%	31-January-2023
14-December-2021	Bank of QLD	2,000,000.00	730 days	1.10%	14-December-2023
30-November-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30-November-2023
23-February-2021	AMP (Term Deposit)	2,500,000.00	548 days	1.35%	23-August-2023
22-October-2021	MyState Bank (Term Deposit)	2,000,000.00	733 days	0.80%	25-October-2023
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
6-August-2020	Bank of QLD	2,000,000.00	1093 days	1.05%	4-August-2023
30-September-2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15-December-2025
30-October-2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15-December-2023
25-January-2022	Macquarie Bank	1,000,000.00	365 days	0.65%	25-January-2023
10-March-2022	Macquarie Bank	2,000,000.00	335 days	0.90%	08-February-2023
03-March-2022	ME Bank (Term Deposit)	1,000,000.00	370 days	0.85%	08-March-2023
11-May-2021	MyState Bank	1,000,000.00	730 days	0.55%	11-May-2023
24-June-2021	Defence Bank	2,000,000.00	728 days	0.58%	22-June-2023
17-September-2021	Judo Bank	2,000,000.00	727 days	0.95%	14-September-2023
30-September-2021	AMP (Term Deposit)	1,000,000.00	406 days	0.80%	10-November-2022
19-October-2022	Judo Bank	2,000,000.00	365 days	4.30%	19-October-2023
30-November-2021	Auswide Bank	2,000,000.00	365 days	0.78%	30-November-2022
30-November-2021	Commonwealth Bank	2,000,000.00	372 days	0.55%	7-December-2022
7-December-2021	Auswide Bank	2,000,000.00	366 days	0.73%	8-December-2022
28-February-2022	Macquarie Bank	2,000,000.00	365 days	0.95%	28-February-2023
01-March-2022	Defence Bank	1,000,000.00	365 days	0.92%	1-March-2023
04-May-2022	MyState Bank	2,000,000.00	350 days	2.90%	19-April-2023
17-May-2022	Australian Unity	2,000,000.00	184 days	2.20%	17-November-2022
11-August-2022	AMP (Term Deposit)	1,000,000.00	336 days	4.15%	13-July-2023
31-August-2022	Macquarie Bank	1,000,000.00	330 days	4.11%	27-July-2023
8-September-2022	MyState Bank	1,000,000.00	273 days	3.90%	8-June-2023
18-October-2022	Police Bank	2,000,000.00	365 days	4.45%	18-October-2023
	ANZ Deposit at Call	50,954.57	Cash at Call		
	CBA Deposit at Call	2,214,916.46	Cash at Call		
	TOTAL:	\$65,965,871.03			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2022/23)	\$ 11,094,271.06
Rates received as at 31/10/2022	\$ 4,577,099.02
% of rates received to date	41.26%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council
 - a. receive and note the information contained within the Finance and Investment Report for the month of October 2022
 - b. confirms the payment of accounts, for the period 01 October to 31 October 2022, summarised in the accounts summary totalling \$3,650,630.52
-

7.11 Quarterly Budget Review – September 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

The Local Government (General) Regulation 2005 requires the Council to prepare and consider a Budget Review Statement each quarter, which shows:

- Estimates of income and expenditure
- Appropriate revision of those estimates

The Statement must also include a report indicating changes in estimates for income and expenditure. This is done in consultation with the responsible director or manager of the relevant department. The Statement must comply with the Local Government Code of Accounting Practice and be considered by the Council and be considered by the Council no later than 2 months past the conclusion of the quarter.

The attached financial reports comply with the Council's statutory responsibilities and are presented using the organisational structure approved by the Council.

The Quarterly Budget Review Statement has been prepared on an accrual basis as required.

The Statement includes:

- Budget Review Summary including actuals to date, original budget and revised estimates if applicable and remaining balance.
- Reserves Position

Overall Position

In general terms, the Council has received 51% of projected revenue (calculated on an accrual basis) to the original budget and 34% of projected expenditure to the original budget by the end of September 2022. These results see Council in a strong position to complete budgeted projects in a timely manner.

Council need to continue monitoring budget items to ensure we are on target for a zero based budget at year end. The balance of Council's cash and investments held is approximately \$67million with \$37million restricted.

Operational Budget and Variations:

At the end of the September quarter the budget amendment requests include the costs to develop the industrial land held for sale at Central Road / Shamrock Street. This will be funded by the Land Development Reserve. Children's Services are requesting an amendment to relocate their toy library to a more prominent office space and this amount will be funded by the Children's Services Reserve. Urgent repairs to Council's property at Lady Mary Drive have been quoted at \$55,000. Neeld Street road works are estimated to cost \$200,000. The total impact of these adjustments on the overall budget will see the net deficit change from \$5,077,181 to \$5,332,181.

The following are the results in the Departmental cost centres together with some commentary. An adjustment summary is attached to the review documentation.

OFFICE OF THE GENERAL MANAGER

The OGM has produced a result at the end of the first quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provided for a favourable result.

CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

Corporate, Community and Development Services have produced a result at the end of the first quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provided for a favourable result.

ASSETS AND ENGINEERING SERVICES

Assets and Engineering has produced a result at the end of the first quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provide for a favourable result. Capital works have been delayed with unfavourable weather conditions and crews have been working on reactive maintenance and emergency works.

Conclusion

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

As Council's Responsible Accounting officer, it is my opinion that the Quarterly Budget Review Statement for Bland Shire Council for the quarter ended 30th September 2022 indicates that Council's financial position at 30th September 2022 is considered satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation:

1. That the Officers Report be received and noted.
 2. That the Council endorses the Statement acknowledging the financial position for the quarter ending 30 September 2022 is considered satisfactory
-

Signed _____ Date ____/____/____

Responsible Accounting Officer, Bland Shire Council

INCOME & EXPENDITURE - SEPTEMBER BUDGET REVIEW

INCOME

PRINCIPAL ACTIVITY	BUDGET	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE					
Governance	-264,300		-264,300	-1,065	-263,235
Democracy	0		0 0		0
Land Development	-500,000		-500,000	0	-500,000
Economic Development	0		0 0		0
Tourism	-2,650		-2,650	-1,983	-667
Human Resources	-5,000		-5,000	-34,879	29,879
Community Development	-69,000		-69,000	-23,460	-45,540
Community Relations	0		0	-190,447	190,447
Executive Total Outcome	-840,950	0	-840,950	-251,833	-589,117
CORPORATE SERVICES					
General Revenue	-7,125,732		-7,125,732	-7,206,051	80,319
Financial Assistance & investments	-6,884,912		-6,884,912	-273,502	-6,611,410
Corporate Support	-807,000		-807,000	-763,725	-43,275
Corporate Services Total	-14,817,644	0	-14,817,644	-8,243,278	-6,574,366
COMMUNITY SERVICES					
Aged Care	-400,000		-400,000	-85,831	-314,169
Children's Services	-1,846,096		-1,846,096	-719,979	-1,126,117
Library	-94,000		-94,000	-14,688	-79,312
Community Services Total	-2,340,096	0	-2,340,096	-820,498	-1,519,598
DEVELOPMENT & REGULATORY SERVICES					
Regulatory Services	-6,600		-6,600	-4,908	-1,692
Developmental Control	-71,000		-71,000	-41,708	-29,292
Environmental Planning	-5,500		-5,500	0	-5,500
Health & Environment	-2,000		-2,000	-910	-1,090
Property Maintenance	0		0	0	0
Development & Regulatory Serv Total	-85,100	0	-85,100	-47,526	-37,574
TECHNICAL SERVICES					
Works Administration	-1,286,500		-1,286,500	-672,014	-614,486
Plant Running	-3,851,450		-3,851,450	-1,237,213	-2,614,237
Roads, Works & Transport	-2,663,423		-2,663,423	-1,054,222	-1,609,201
Public Services	-491,650		-491,650	-79,759	-411,891
Pools	-20,000		-20,000	-9,091	-10,909
Council Property Maintenance	-330,552		-330,552	-71,543	-259,009
Waste management	-1,804,553		-1,804,553	-1,401,238	-403,315
Sewerage Disposal Services	-1,896,185		-1,896,185	-1,819,469	-76,716
Technical Services Total	-12,344,313	0	-12,344,313	-6,344,550	-5,999,764
GENERAL FUND TOTAL	-30,428,103	0	-30,428,103	-15,707,684	-14,720,419

INCOME & EXPENDITURE - SEPT 2022 BUDGET REVIEW

EXPENDITURE

PRINCIPAL ACTIVITY	BUDGET	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE					
Governance	881,280		881,280	296,107	585,173
Democracy	224,777		224,777	41,598	183,179
Land Development	500,000		500,000	0	500,000
Economic Development	77,200		77,200	189,818	-112,618
Tourism	207,000		207,000	53,186	153,814
Human Resources	362,270		362,270	114,532	247,738
Community Development	305,500		305,500	124,554	180,946
Community Relations	124,550		124,550	25,498	99,052
Executive Total Outcome	2,682,577	0	2,682,577	845,295	1,837,282
CORPORATE SERVICES					
General Revenue	1,392,688		1,392,688	59,631	1,333,057
Financial Assistance & investments	147,392		147,392	0	147,392
Corporate Support	893,301		893,301	1,093,740	-200,439
Corporate Services Total	2,433,381	0	2,433,381	1,153,371	1,280,010
COMMUNITY SERVICES					
Aged Care	476,239		476,239	174,645	301,594
Children's Services	1,823,003		1,823,003	757,258	1,065,745
Library	480,996		480,996	164,512	316,484
Community Services Total	2,780,238	0	2,780,238	1,096,415	1,683,823
DEVELOPMENT & REGULATORY SERVICES					
Regulatory Services	173,900		173,900	86,377	87,523
Developmental Control	698,800		698,800	211,990	486,810
Environmental Planning	204,000		204,000	257,606	-53,606
Health & Environment	17,700		17,700	530	17,170
Property Maintenance	143,000		143,000	24,968	118,032
Development & Regulatory Services Total	1,237,400	0	1,237,400	581,470	655,930
TECHNICAL SERVICES					
Works Administration	3,662,031		3,662,031	1,368,415	2,293,616
Plant Running	2,635,000		2,635,000	455,800	2,179,200
Roads, Works & Transport	8,555,231		8,555,231	3,312,173	5,243,058
Public Services	4,563,348		4,563,348	1,532,043	3,031,305
Pools	430,195		430,195	122,294	307,901
Council Property Maintenance	609,909		609,909	231,752	378,157
Waste management	1,804,232		1,804,232	574,136	1,230,096
Sewerage Disposal Services	1,896,185		1,896,185	208,993	1,687,192
Technical Services Total	24,156,131	0	24,156,131	7,805,605	16,350,526
GENERAL FUND TOTAL	33,289,727	0	33,289,727	11,482,156	21,807,571

KEY PERFORMANCE INDICATORS as at 30 SEPTEMBER 2022

Rates & Annual Charges Coverage Ratio					
	Rates	Waste	Sewer	Total	Ratio
Rates & Annual Charges	-7,206,050.66	-1,401,237.70	-1,819,468.94	-10,426,757.30	34%
Revenue from Continuing Operations				-30,428,103.00	

% Revenue Achieved		52%
Actual Revenue Achieved	-15,707,684.31	
Budgeted Revenue from Continuing Operations	-30,428,103.00	

% Actual Expenditure		34%
Actual Expenditure YTD	11,482,156.24	
Budgeted Expenditure from Continuing Operations	33,289,727.07	

CAPITAL - SEPT BUDGET REVIEW

PRINCIPAL ACTIVITY	BUDGET	C/FWD PROJECTS	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE						
Land Development			-200,000	-200,000		-200,000
Executive Total Outcome	0	0	-200,000	-200,000	0	-200,000
COMMUNITY SERVICES						
Children's Services			-7,000	-7,000		-7,000
Community Services Total	0	0	-7,000	-7,000	0	-7,000
TECHNICAL SERVICES						
Plant Running	-353,550			-353,550	-35,455	-318,095
Roads, Works & Transport	-1,849,827			-1,849,827	0	-1,849,827
Technical Services Total	-2,203,377	0	0	-2,203,377	-35,455	-2,167,922
GENERAL FUND TOTAL	-2,203,377	0	-207,000	-2,410,377	-35,455	-2,374,922

PRINCIPAL ACTIVITY	BUDGET	C/FWD PROJECTS	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE						
Land Development			200,000	200,000		200,000
Tourism	5,000			5,000	0	5,000
Executive Total Outcome	5,000	0	200,000	205,000	0	205,000
COMMUNITY SERVICES						
Children's Services			7,000	7,000		7,000
Community Services Total	0	0	7,000	7,000	0	7,000
DEVELOPMENT & REGULATORY SERVICES						
Property Maintenance	0		55,000	55,000	0	55,000
Development & Regulatory Serv Total	0	0	55,000	55,000	0	55,000
TECHNICAL SERVICES						
Plant Running	1,570,000			1,570,000	153,264	1,416,736
Roads, Works & Transport	1,849,827		200,000	2,049,827	749,694	1,300,133
Sewerage Disposal Services	40,000			40,000		40,000
Technical Services Total	3,459,827	0	200,000	3,659,827	902,958	2,756,869
GENERAL FUND TOTAL	3,464,827	0	462,000	3,926,827	902,958	3,023,869

CASH & INVESTMENTS - SEPT BUDGET REVIEW

	BALANCE 30-09-2022
<u>GENERAL FUND - EXTERNAL RESTRICTIONS</u>	
Aged Care Services Reserves	597,067
Childrens Services Reserves	1,455,228
Roads to Recovery Reserve	647,915
WHS Incentive Bonus	21,829
Crown Mangement Reserve	100,000
Flood Damage Reserve	1,687,943
Community Relations - Heritage Walk	8,060
DECC Funding	16,150
Future Towns Project	43,729
Trust Deposits	67,336
Sec 94 Contributions - Open Space	995
Sec 94 Contributions - General Development	388,498
Sec 94 Contributions - Stormwater	636
Sec 94 Contributions - Bushfire	802
Sec 94 Contributions - Car Parking	6,720
Sec 94 Contributions - Studies	755
Sec 94 Contributions - Roads	13,641
Sec 64 Contributions (Sewer)	100,685
<u>Sewer Fund</u>	-
Reticulation Reserve - Internally Restricted Reserve	53,752
Sewer Fund - Externally Restricted Reserve	5,483,687
Total Externally Restricted	10,695,428
<u>GENERAL FUND - INTERNAL RESTRICTIONS</u>	
Employees Leave Entitlements	1,613,287
Plant Purchases	1,440,462
Cemetery Reserve	26,598
FAG Grant Reserve - General	2,360,385
FAG Grant Reserve - Road Component	1,530,146
Economic Development Reserve	2,123,715
Grant Match Reserve	663,670
Waste Depot Reserve	284,920
Gravel Pit Restoration	322,792
Community Facilities	1,989,341
Loan Repayment Reserve	515,558
Council Works	10,000
Election Reserve	25,012
Employee Assist & Attraction Reserve	36,172
Infrastructure Renewal Reserve	1,201,621
Heritage	39,201
Infrastructure Backlog Reserve	1,000,000
Depreciation Reserve	10,000,000
Land Development Reserve	782,609
Access Grant Reserve	5,000
Working Reserve	519,597
Verandah/ Façade Restoration Reserve	43,675
Total Internally Restricted	26,533,760
Total Restricted	37,229,188
Total Cash & Investments	67,845,245
Unrestricted Cash	30,616,057

ADJUSTMENT SUMMARY - SEPT 2022 BUDGET REVIEW

	Requested Adjustment		Comments
	Income	Expenditure	
EXECUTIVE			
Land Development			
- Industrial Area Development	-200,000	200,000	<i>Develop the industrial site on Central Road/Shamrock Street - to be funded from the Land Development Reserve</i>
CORPORATE			
Children's Services			
- Toy library relocation	-7,000	7,000	<i>To be funded by the Children's Services Reserve</i>
TECHNICAL SERVICES			
Council Properties			
- 19 Lady Mary Drive		55,000	<i>Urgent repairs need to be made to the property caused by water leaks.</i>
Roads, Works & Transport			
- Neeld Street Roadworks		200,000	<i>Road and drainage works in Neeld St. near new childcare centre & Emergency Services site.</i>
Total	-207,000	462,000	

CONTRACTS > \$150,000 as at 30 SEPTEMBER 2022

Contractor	Contract Detail & Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Downer EDI Works	Sealing - Alleena Road	185,242.75	1/07/2021	12 months	Y
ICG Construction Group	Ungarie Showground Amenities	429,597.25	1/07/2022	12 Months	Y

CONSULTANCY & LEGAL EXPENSES > \$50,000 as at 30 SEPTEMBER 2022

Expenses	Details	YTD	Budgeted (Y/N)
	NIL IN SEPTEMBER 2022 QUARTER		

7.12 Carry Forward Works 2021/22



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

At the end of each financial year, a final budget report is prepared and reviewed. During the review, budgeted works that were still in progress at the end of the 2021/22 financial year are identified and a determination is made as to which jobs need to continue into the 2022/23 financial year.

A statement is prepared listing the works and budget balance they require to carry into the 2022/23 financial year.

Financial Implications

Nil as the carry forward works were already budgeted for in the previous financial year.

Summary

A statement of the carry forward requests and budget balances has been prepared and requires Council to review and approve the carry forward of the budgeted balance.

Recommendation:

That the requested budget balances, as detailed in the Carry Forward document, for the amount of \$319,597 is carried forward to the 2022/2023 financial period

Carry Forward Summary 2021-22		
Description	Requested Carry Forward Amount	Comment
EXECUTIVE		
Service Statements	8,997	<i>\$25,000 was allocated in 2021-22, with \$16,003 spent. This project is ongoing and staff request to carry forward the remaining budgeted allocation of \$8,997 into 2022-23</i>
Housing Strategy	13,600	<i>\$75,000 was the total budget allocation in 2021-22 with \$61,400 spent. The project is continuing and staff request to carry forward the balance of \$13,600 into the 2022-23 budget</i>
Billboard Design Replacement	2,000	<i>Works did not start in 2021-22. Request to carry forward the budget to 2022-23</i>
Christmas Decorations	5,000	<i>Capital items not purchased in 2021-22. Request to carry forward budget to 2022-23</i>
Relocation Expenses	20,000	<i>Council budgeted for \$20,000 relocation costs as per the General Manager's contract. Retirement was delayed, and costs did not occur until 2022-23. Request to carry forward budget to 2022-23</i>
Working Reserve	-49,597	
TOTAL	0	
TECHNICAL SERVICES		
Minor Plant Road Testing Equip	35,000	<i>Supplier delays meant the equipment wasn't available in 2021-22. Request budget amount be moved into 2022-23 budget</i>
New Landfill Pit	45,000	<i>Works have yet to be completed in 2021-22. Request to carry forward budget to 2022-23</i>
Council Chambers Roof	190,000	<i>Project was delayed. Request to carry forward budget amount to 2022-23</i>
Community Facilities Reserve	-95,000	
Working Reserve	-175,000	
TOTAL	0	

7.13 Minutes of the Audit, Risk and Improvement Committee Meeting held on 8 November 2022



Our Leadership - A well run Council acting as the voice of the community

Strategy 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

Bland Shire Council's Audit, Risk and Improvement Committee (ARIC) meeting on 8 November, 2022 included a report on the NSW Audit Office audit of Council's Financial Statements. The purpose of this report is to submit to Council a recommendation from the ARIC in relation to this year's report from the Audit Office.

Financial Implications

There are no known financial implications at this time.

Summary

The November meeting of Council's ARIC considered the report on the Audit process which outlined the outcomes reported by the NSW Audit Office.

The audit of the Bland Shire Council's financial statements process by the New South Wales Audit Office was completed on Monday, 31 October 2023. The audited statements were duly lodged with Office of Local Government by the Manager Customer and Financial Services in accordance with statutory requirements.

As part of the audit process, Council staff identified an issue in relation to its Note C1-6 Infrastructure, Property, Plant and Equipment (IPPE) – this being a prior inclusion of rural fire-fighting equipment valued at \$2.6 million.

Council disclosed a correction of the error with the removal of the assets in its statements. The outcome of this is that the NSW Audit Office has provided an audit opinion on the Council's 30 June 2022 general purpose financial statements to be modified on the basis of:

- Non recognition of rural fire-fighting equipment
- Correction of errors relating to a previous reporting period

At the August meeting of Bland Shire Council, the councillors considered and unanimously supported a Mayoral Minute in relation to the *Accounting Treatment of Rural Fire Service ('Red Fleet') Assets* (Resolution No: 02082022). That resolution included the following:

7. That should the Audit Office make good on its threat to issue qualified audits to those Councils who do not record RFS assets in their annual financial statements, that Bland Shire Council will accept a qualified audit opinion in relation to the accounting for RFS Assets on the 2021/2022 financial statements.

As a result of the audit process, the outcome of staff ensuring adherence to established Council policy has resulted in what could be viewed as a second qualification from the NSW Audit Office.

Whilst Council has previously agreed to accept a qualification from the Audit Office for not including the Red Fleet within its accounts, the resolution passed at the August Council meeting did not specifically cover a qualification on prior period errors – despite that outcome being a direct result of the RFS issue.

In considering the information on the annual audit process, the ARIC resolved to seek Council's agreement to accept the second qualification from the Audit Office noting that it arose due to Council staff identifying an error from prior years.

The following recommendation seeks council's agreement to accept the modification on the correction of errors in line with its August resolution as the additional qualification is a result of adhering to Council's established position on the RFS Red Fleet ownership.

Recommendation:

1. That the minutes of the Bland Shire Audit, Risk and Improvement Committee, held on 8 November 2022, be received and noted/
 2. That Council accepts the qualifications as outlined in the Report on the general purpose financial statements noting that the modifications were due to staff adhering to Council's adopted Position Statement on the Accounting Treatment of Rural Fire Service Assets.
-



**Audit, Risk and Improvement
Committee Meeting**
Tuesday 8 November 2022
Commencing at 2:02PM

AGENDA

1. WELCOME & ATTENDANCE

Invitees: Gary Lavelle (Temora Shire Council), Elizabeth Smith (Temora Shire Council), Grant Baker (Bland Shire Council), Councillor Tony Lord (Bland Shire Council), David Wardell (Bland Shire Council), Ian Roberts (Blackadder Associates) – via video link, Brad Bohun (Crowe Australasia) – via video link, Alison Balind (Bland Shire Council) minute taker.

2. APOLOGIES

Leesa Bryant (Bland Shire Council) – GB/TL

3. CONFIRMATION OF MINUTES

Minutes from the Audit, Risk and Improvement Committee Meeting held 28 July 2022.

RESOLVED (Moved Cr Tony Lord, Seconded Elizabeth Smith):

THAT the minutes of the Audit, Risk and Improvement Committee meeting held 28 July 2022 be endorsed as a true and correct record of the meeting.

4. REPORT ON THE CONDUCT OF AUDIT 2022 AND ENGAGEMENT CLOSING REPORT 2022

Mr Brad Bohun of Crowe Australasia provided a verbal overview of the conduct of the Audit for 2022, including the outcome of the Independent Auditor's Reports for the general purpose financial statements, special purpose financial statements and the Special schedule for the year ended 30 June 2022.

RESOLVED (Moved Elizabeth Smith, Seconded Cr Tony Lord):

THAT the Audit, Risk and Improvement Committee:

- 1. Notes for information the Conduct of Audit 2022 and Engagement Closing reports of the NSW Audit Office.**
- 2. Recommends that Bland Shire Council accepts the qualifications as outlined in the Report on the general purpose financial statements noting that the modifications were due to staff adhering to Council's adopted Position Statement on the Accounting Treatment of Rural Fire Service Assets.**

5. INTERNAL AUDIT COMPLETED REPORTS

Mr Ian Roberts provided a verbal review of his Report on the Commercial Leases & Property Management.

RESOLVED (Moved Elizabeth Smith, Seconded Cr Tony Lord):

THAT the Audit, Risk and Improvement Committee note the information contained within the Internal Audit Commercial Leases & Property Management at Bland Shire Council with further management commentary to be provided at the next meeting.

6. INTERNAL AUDIT PROGRAM RECOMMENDATIONS UPDATE

RESOLVED (Moved Cr Tony Lord, Seconded Elizabeth Smith):

THAT the Audit, Risk and Improvement Committee notes the progress against the previous Internal Audit report recommendations.

7. RISK AND INSURANCE UPDATE

Bland Shire Council's Risk and Insurance Officer provided a verbal update on Bland Shire Council's Enterprise Risks and Insurances.

RESOLVED (Moved Cr Tony Lord, Seconded Elizabeth Smith):

THAT the Audit, Risk and Improvement Committee notes for information the Enterprise Risks and Insurances Update of 26 October, 2022.

8. GENERAL BUSINESS

Mr Gary Lavelle raised the possibility of the inclusion of Cyber Hygiene Improvement Program (CHIPS) and Statewide and Statecover audit summary reports to management to be future inclusions in ARIC agenda.

9. MEETING DATES

The date of the next Bland Shire Council Audit Risk and Improvement Committee Meeting is proposed for 2.00pm, Tuesday 7 March, 2023.

10. CLOSE OF MEETING

The Meeting closed at 2.44pm.

7.14 Audit Report – 2021/22 General Purpose Financial Statements



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

The purpose of this report is to inform the Council and the community that the Council's Annual Financial Reports for the year ending 30 June 2022 have been completed and audited. The financial reports and auditor reports are now presented to the public and for their adoption by Council (Attachment One).

Financial Implications

The audit fee, as prescribed by the NSW Audit Office, has already been approved in Council's budget.

Summary

Council's General Purpose Financial Statements for 2021/22 have been audited by the NSW Auditor General. The Audit Office contracts accounting firms to perform much of the audit on its behalf with Bland Shire Council's statements being audited by representatives of Crowe Australasia. The 2021/22 audit has been completed and the Audit Office has submitted their statutory reports being the Audit Opinion and Report on the Conduct of the Audit. The Auditor General's reports accompany the General Purpose Financial Reports which are available to Councillors and the public.

As part of the audit process, Council staff identified an issue being a prior inclusion of rural fire-fighting equipment valued at \$2.6 million. Council disclosed a correction of the error with the removal of the assets in its statements. The outcome of this is that the NSW Audit Office has provided an audit opinion on the Council's 30 June 2022 general purpose financial statements to be modified on the basis of:

- Non recognition of rural fire-fighting equipment
- Correction of errors relating to a previous reporting period

A separate report on this outcome, including a recommendation from Bland Shire Council's Audit, Risk and Improvement Committee follows.

A representative from Crowe will present the Annual Financial Reports and Auditor's Reports for the 2021/2022 financial year at this meeting.

The Financial Statements were placed on public display from Monday, 31 October 2022. The closing date for submissions to be received is 12 December, 2022. Should there be submissions made prior to this date, a further report will be prepared for the Council.

Recommendation:

That Council adopt the 2021/22 Financial Statements and accept the Auditors Report as submitted to the NSW Audit Office.

Bland Shire Council

ANNUAL FINANCIAL STATEMENTS
for the year ended 30 June 2022



Bland Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022



Bland Shire Council

General Purpose Financial Statements

for the year ended 30 June 2022

Contents	Page
Understanding Council's Financial Statements	3
Statement by Councillors and Management	4
Primary Financial Statements:	
Income Statement	5
Statement of Comprehensive Income	6
Statement of Financial Position	7
Statement of Changes in Equity	8
Statement of Cash Flows	9
Notes to the Financial Statements	10
Independent Auditor's Reports:	
On the Financial Statements (Sect 417 [2])	83
On the Financial Statements (Sect 417 [3])	87

Overview

Bland Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

6-10 Shire Street
West Wyalong NSW 2671

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.blandshire.nsw.gov.au

Bland Shire Council

General Purpose Financial Statements

for the year ended 30 June 2022

Understanding Council's Financial Statements

Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2022.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, property, plant and equipment.

3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the audit report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Bland Shire Council

General Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

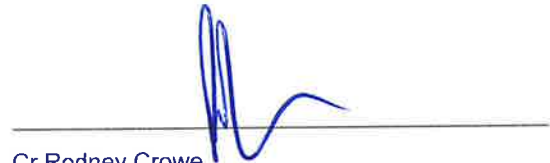
- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 18 October 2022.



Cr Brian Monaghan
Mayor
18 October 2022



Cr Rodney Crowe
Councillor
18 October 2022



Grant Baker
General Manager
18 October 2022



Leesa Bryant
Responsible Accounting Officer
18 October 2022

Bland Shire Council

Statement of Comprehensive Income

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Net operating result for the year – from Income Statement		11,595	6,234
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-6	12,988	808
Total items which will not be reclassified subsequently to the operating result		12,988	808
Total other comprehensive income for the year		12,988	808
Total comprehensive income for the year attributable to Council		24,583	7,042

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Bland Shire Council

Statement of Financial Position

as at 30 June 2022

\$ '000	Notes	2022	Restated 2021	Restated 1 July 2020 *
ASSETS				
Current assets				
Cash and cash equivalents	C1-1	3,995	5,564	7,130
Investments	C1-2	42,700	32,700	34,200
Receivables	C1-4	1,185	1,117	1,628
Inventories	C1-5	1,359	1,503	1,326
Total current assets		49,239	40,884	44,284
Non-current assets				
Investments	C1-2	20,000	13,000	6,000
Receivables	C1-4	226	506	210
Infrastructure, property, plant and equipment (IPPE)	C1-6	365,358	352,224	344,478
Investment property	C1-7	1,254	1,254	1,254
Other		198	198	198
Total non-current assets		387,036	367,182	352,140
Total assets		436,275	408,066	396,424
LIABILITIES				
Current liabilities				
Payables	C3-1	867	1,126	938
Contract liabilities	C3-2	6,538	3,190	172
Borrowings	C3-3	93	93	93
Employee benefit provisions	C3-4	2,611	2,730	2,729
Total current liabilities		10,109	7,139	3,932
Non-current liabilities				
Payables	C3-1	33	39	39
Borrowings	C3-3	700	800	925
Employee benefit provisions	C3-4	2	2	2
Provisions	C3-5	6,663	5,901	4,383
Total non-current liabilities		7,398	6,742	5,349
Total liabilities		17,507	13,881	9,281
Net assets		418,768	394,185	387,143
EQUITY				
Accumulated surplus		173,065	161,470	155,236
IPPE revaluation reserve	C4-1	245,703	232,715	231,907
Council equity interest		418,768	394,185	387,143
Total equity		418,768	394,185	387,143

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

(*) The balances at 1 July 2020 have been restated. Refer to Note G4-1 Corrections of errors for more information.

Bland Shire Council

Statement of Changes in Equity

for the year ended 30 June 2022

\$ '000	Notes	2022			2021		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
Opening balance at 1 July		161,470	232,715	394,185	157,793	231,907	389,700
Correction of prior period errors	G4-1	-	-	-	(2,557)	-	(2,557)
Restated opening balance		161,470	232,715	394,185	155,236	231,907	387,143
Net operating result for the year		11,595	-	11,595	6,234	-	6,234
Net operating result for the period		11,595	-	11,595	6,234	-	6,234
Other comprehensive income							
Gain (loss) on revaluation of infrastructure, property, plant and equipment		-	12,988	12,988	-	808	808
Other comprehensive income		-	12,988	12,988	-	808	808
Total comprehensive income		11,595	12,988	24,583	6,234	808	7,042
Closing balance at 30 June		173,065	245,703	418,768	161,470	232,715	394,185

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Bland Shire Council

Statement of Cash Flows

for the year ended 30 June 2022

Original unaudited budget 2022	\$ '000	Notes	Actual 2022	Actual 2021
Cash flows from operating activities				
<i>Receipts:</i>				
9,071	Rates and annual charges		10,148	9,770
1,270	User charges and fees		1,117	1,413
500	Interest received		342	603
12,970	Grants and contributions		28,290	21,649
450	Other		977	1,917
<i>Payments:</i>				
(7,889)	Payments to employees		(6,983)	(7,081)
(10,294)	Payments for materials and services		(10,265)	(7,689)
(47)	Borrowing costs		(42)	(208)
–	Bonds, deposits and retentions refunded		(1)	(1)
(305)	Other		94	(589)
5,726	Net cash flows from operating activities	G1-1	23,677	19,784
Cash flows from investing activities				
<i>Receipts:</i>				
500	Sale of real estate assets		452	233
–	Proceeds from sale of IPPE		546	558
<i>Payments:</i>				
(10)	Purchase of investments		(9)	(13)
(10,000)	Acquisition of term deposits		(17,000)	(5,500)
–	Payments for IPPE		(9,135)	(16,332)
–	Purchase of real estate assets		–	(171)
(9,510)	Net cash flows used in investing activities		(25,146)	(21,225)
Cash flows from financing activities				
<i>Payments:</i>				
(100)	Repayment of borrowings		(100)	(125)
(100)	Net cash flows used in financing activities		(100)	(125)
(3,884)	Net change in cash and cash equivalents		(1,569)	(1,566)
5,564	Cash and cash equivalents at beginning of year		5,564	7,130
1,680	Cash and cash equivalents at end of year	C1-1	3,995	5,564
50,000	plus: Investments on hand at end of year	C1-2	62,700	45,700
51,680	Total cash, cash equivalents and investments		66,695	51,264

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Bland Shire Council

Contents for the notes to the Financial Statements for the year ended 30 June 2022

A About Council and these financial statements	12
A1-1 Basis of preparation	12
B Financial Performance	15
B1 Functions or activities	15
B1-1 Functions or activities – income, expenses and assets	15
B1-2 Components of functions or activities	16
B2 Sources of income	17
B2-1 Rates and annual charges	17
B2-2 User charges and fees	18
B2-3 Other revenues	19
B2-4 Grants and contributions	20
B2-5 Interest and investment income	24
B2-6 Other income	24
B3 Costs of providing services	25
B3-1 Employee benefits and on-costs	25
B3-2 Materials and services	26
B3-3 Borrowing costs	26
B3-4 Depreciation, amortisation and impairment of non-financial assets	27
B3-5 Other expenses	28
B4 Gains or losses	29
B4-1 Gain or loss from the disposal, replacement and de-recognition of assets	29
B5 Performance against budget	30
B5-1 Material budget variations	30
C Financial position	32
C1 Assets we manage	32
C1-1 Cash and cash equivalents	32
C1-2 Financial investments	33
C1-3 Restricted and allocated cash, cash equivalents and investments	34
C1-4 Receivables	35
C1-5 Inventories	37
C1-6 Infrastructure, property, plant and equipment	39
C1-7 Investment properties	43
C2 Leasing activities	44
C2-1 Council as a lessee	44
C2-2 Council as a lessor	45
C3 Liabilities of Council	47
C3-1 Payables	47
C3-2 Contract Liabilities	48
C3-3 Borrowings	48
C3-4 Employee benefit provisions	51
C3-5 Provisions	51
C4 Reserves	54

Bland Shire Council

Contents for the notes to the Financial Statements for the year ended 30 June 2022

C4-1 Nature and purpose of reserves	54
D Council structure	55
D1 Results by fund	55
D1-1 Income Statement by fund	55
D1-2 Statement of Financial Position by fund	56
E Risks and accounting uncertainties	57
E1-1 Risks relating to financial instruments held	57
E2-1 Fair value measurement	61
E3-1 Contingencies	66
F People and relationships	69
F1 Related party disclosures	69
F1-1 Key management personnel (KMP)	69
F1-2 Councillor and Mayoral fees and associated expenses	70
F2 Other relationships	71
F2-1 Audit fees	71
G Other matters	72
G1-1 Statement of Cash Flows information	72
G2-1 Commitments	73
G3-1 Events occurring after the reporting date	74
G4 Changes from prior year statements	74
G4-1 Correction of errors	74
G5 Statement of developer contributions as at 30 June 2022	75
G5-1 Summary of developer contributions	75
G5-2 Developer contributions by plan	76
G6 Statement of performance measures	77
G6-1 Statement of performance measures – consolidated results	77
G6-2 Statement of performance measures by fund	78
H Additional Council disclosures (unaudited)	80
H1-1 Statement of performance measures – consolidated results (graphs)	80
H1-2 Council information and contact details	82

A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 18 October 2022. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulation 2005 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer C1-6
- (ii) employee benefit provisions – refer C3-4
- (iii) estimated tip remediation provisions - refer C3-5

Covid-19 Impacts

During the 2022 financial year, Covid-19 ("Covid") has continued to cause a disruption to Council's business practices with a number of staff working remotely from home when required. Whilst this has caused some inconvenience it has not resulted in significant additional cost. Some costs have been incurred for additional equipment and staff salaries for employees required to isolate.

Overall the financial impact has not been significant and is not anticipated to increase in future years.

Council is of the view that physical non-current assets will not experience substantial declines in value due to Covid. Fair value of the majority of Council's non-current assets is determined by replacement cost where there is no anticipated material change in value due to Covid.

For assets where fair value is determined by market value Council has no evidence of material changes to these values.

Significant judgements in applying the Council's accounting policies

- (i) Impairment of receivables

A1-1 Basis of preparation (continued)

Council has made a significant judgement about the impairment of a number of its receivables – refer Note C1-4.

(ii) Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and/or AASB 1058 *Income of Not-for-Profit Entities* - refer to Notes B2-2 - B2-4.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund. The Consolidated Fund as been included in the financial statements of Council.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Sewerage service

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies. Trust monies and other assets subject to Council's control have been included in these reports

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

Volunteer services

Bland Shire Council is fortunate to have community minded individuals volunteering for Council in several service areas including, but not limited to the library, children's services, aged care services and community services. The volunteer services have not been recognised in these financial statements given that Council is not in a position to purchase these services had they not been provided voluntarily and the fair value is going to be an unreliable measure. This treatment of volunteer services is acceptable under AASB 1058.

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2022 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2022.

A1-1 Basis of preparation (continued)

None of these standards had an impact on the reported position or performance.

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
\$ '000										Restated
Functions or activities										
Our People	732	606	5,499	4,698	(4,767)	(4,092)	1,974	1,409	206	184
Our Places	21,846	18,090	19,218	19,053	2,628	(963)	22,998	17,130	395,428	367,949
Our Leadership	14,845	12,293	977	873	13,868	11,420	–	–	283	271
Our Prosperity	6	5	140	136	(134)	(131)	41	92	45,372	42,219
Other	–	–	–	–	–	–	–	–	(5,014)	(2,557)
Total functions and activities	37,429	30,994	25,834	24,760	11,595	6,234	25,013	18,631	436,275	408,066

B1-2 Components of functions or activities

Our People

Ensure health and support services address the needs of the community. Partner with organisations to strengthen community health and safety. Nurture a strong sense of community and enrich the cultural life of the residents. Ensure services are accessible for all residents.

Our Places

Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies. Manage water and sewerage resources. Ensure that public places and facilities are well maintained and easily accessible. Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure.

Our Leadership

To provide quality leadership, governance and management to develop strong community partnerships. Provide opportunities for all stakeholders to contribute to Council's decision making. Lead the community. Develop and maintain a framework of plans and policies that ensures open and transparent Council information.

Our Prosperity

Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire. Promote the Shire as a place to do business. Visitors and tourists are welcomed.

B2 Sources of income

B2-1 Rates and annual charges

\$ '000	Timing	2022	2021
Ordinary rates			
Residential	2	1,293	1,260
Farmland	2	4,224	4,143
Mining	2	1,000	980
Business	2	515	506
Less: pensioner rebates (mandatory)	2	(62)	(67)
Rates levied to ratepayers		6,970	6,822
Pensioner rate subsidies received	2	38	41
Total ordinary rates		7,008	6,863
Special rates			
Sewerage services	2	1,728	1,674
Rates levied to ratepayers		1,728	1,674
Total special rates		1,728	1,674
Annual charges			
<small>(pursuant to s.496, s.496A, s.496B, s.501 & s.611)</small>			
Domestic waste management services	2	997	945
Waste management services (non-domestic)	2	301	290
Less: pensioner rebates (mandatory)	2	(49)	(52)
Annual charges levied		1,249	1,183
Pensioner subsidies received:			
– Sewerage	2	18	19
– Domestic waste management	2	24	25
Total annual charges		1,291	1,227
Total rates and annual charges		10,027	9,764

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates.

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

B2-2 User charges and fees

\$ '000	Timing	2022	2021
Specific user charges			
(per s.502 - specific 'actual use' charges)			
Domestic waste management services	2	266	299
Sewerage services	2	79	33
Waste management services (non-domestic)	2	58	64
Total specific user charges		403	396
Other user charges and fees			
(i) Fees and charges – statutory and regulatory functions (per s.608)			
Planning and building regulation	2	228	213
Private works – section 67	2	96	31
Registration fees	2	2	–
Section 603 certificates	2	21	18
Total fees and charges – statutory/regulatory		347	262
(ii) Fees and charges – other (incl. general user charges (per s.608))			
Aerodrome	2	3	1
Aged care	2	57	64
Cemeteries	2	79	65
Child care	2	143	149
Leaseback fees – Council vehicles	2	46	50
Transport for NSW works (state roads not controlled by Council)	2	4	3
Saleyards	2	22	30
Community amenities	2	57	60
Community development	2	18	6
Drainage diagrams	2	4	5
Libraries	2	4	4
Parks and gardens	2	15	–
Public health	2	12	15
Total fees and charges – other		464	452
Total other user charges and fees		811	714
Total user charges and fees		1,214	1,110
Timing of revenue recognition for user charges and fees			
User charges and fees recognised over time (1)		–	–
User charges and fees recognised at a point in time (2)		1,214	1,110
Total user charges and fees		1,214	1,110

Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as joining fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

B2-3 Other revenues

\$ '000	Timing	2022	2021
Rental income – investment property	2	63	55
Fines	2	9	2
Commissions and agency fees	2	1	1
Diesel rebate	2	87	83
Insurance claims recoveries	2	12	9
Sales – general	2	12	22
Donations	2	–	1
Paid parental leave	2	53	15
Staff contributions	2	4	33
WHS incentive	2	29	27
Other	2	190	210
Total other revenue		460	458

Timing of revenue recognition for other revenue

Other revenue recognised over time (1)	–	–
Other revenue recognised at a point in time (2)		458
Total other revenue		460

Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

B2-4 Grants and contributions

\$ '000	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
General purpose grants and non-developer contributions (untied)					
General purpose (untied)					
Current year allocation					
Financial assistance – general component	2	2,661	2,326	–	–
Financial assistance – local roads component	2	1,725	1,508	–	–
Payment in advance - future year allocation					
Financial assistance – general component	2	4,093	2,492	–	–
Financial assistance – local roads component	2	2,653	1,615	–	–
Other					
Other grants	2	260	–	–	17
Amount recognised as income during current year		11,392	7,941	–	17
Special purpose grants and non-developer contributions (tied)					
Cash contributions					
Bushfire and emergency services	2	43	42	–	–
Community care	2	–	68	–	–
Community centres	2	245	179	–	–
Economic development	2	157	23	–	–
Library	2	75	87	–	–
Noxious weeds	2	92	62	–	–
Recreation and culture	1	–	–	861	–
Storm/flood damage	2	–	10	–	–
Childrens services	2	1,330	1,268	–	–
Community services	2	87	101	–	–
Street lighting	2	37	159	–	–
Transport (roads to recovery)	2	–	–	–	3,967
Transport (other roads and bridges funding)	2	4,257	14	888	1,018
Other specific grants	2	25	–	90	–
Bushfire services	2	–	191	–	–
Community services	1	20	–	–	–
Roads and bridges		–	–	832	–
Transport for NSW contributions (regional roads, block grant)	2	–	–	1,086	1,121
Tourism	2	–	234	–	–
Other contributions	2	162	308	–	–
Stronger Country Communities - Council Projects	1	–	–	20	80
Stronger Country Communities - Community Projects	1	–	–	76	104
Resources for Regions Council Projects	1	–	–	–	327
Resources for Regions Community Projects	1	–	–	619	–
Local Roads & Community Infrastructure - Council Projects	1	–	–	2,114	335
Local Roads & Community Infrastructure - Community Projects		–	–	–	–
Showground Stimulus Program - Community Projects	2	–	–	15	172
Drought Communities	1	52	720	–	–
Total special purpose grants and non-developer contributions – cash		6,582	3,466	6,601	7,124
Non-cash contributions					
Roads and bridges		60	–	–	–
Other		11	–	–	–
Total other contributions – non-cash		71	–	–	–

B2-4 Grants and contributions (continued)

\$ '000	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Total special purpose grants and non-developer contributions (tied)		6,653	3,466	6,601	7,124
Total grants and non-developer contributions		18,045	11,407	6,601	7,141
Comprising:					
– Commonwealth funding		–	8,854	–	4,302
– State funding		–	2,287	–	2,822
– Other funding		18,045	266	6,601	17
		18,045	11,407	6,601	7,141

B2-4 Grants and contributions (continued)

Developer contributions

\$ '000	Notes	Timing	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Developer contributions:						
(s7.4 & s7.11 - EP&A Act, s64 of the LGA):						
Cash contributions						
S 7.11 – contributions towards amenities/services		2	–	–	262	8
S 64 – sewerage service contributions		2	–	–	25	25
Other developer contributions		2	–	–	80	50
Total developer contributions – cash			–	–	367	83
Total developer contributions			–	–	367	83
Total contributions			–	–	367	83
Total grants and contributions			18,045	11,407	6,968	7,224
Timing of revenue recognition for grants and contributions						
Grants and contributions recognised over time (1)			72	720	–	846
Grants and contributions recognised at a point in time (2)			17,973	10,687	6,968	6,378
Total grants and contributions			18,045	11,407	6,968	7,224

B2-4 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2022	Operating 2021	Capital 2022	Capital 2021
Unspent grants and contributions				
Unspent funds at 1 July	2,248	2,218	2,683	2,736
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	2,779	459	3,729	115
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	-	-	-	-
Less: Funds received in prior year but revenue recognised and funds spent in current year	(405)	(429)	(2,784)	(168)
Unspent funds at 30 June	4,622	2,248	3,628	2,683
Contributions				
Unspent funds at 1 July	-	250	-	-
Add: contributions recognised as revenue in the reporting year but not yet spent in accordance with the conditions	28	-	-	-
Less: contributions recognised as revenue in previous years that have been spent during the reporting year	-	(250)	-	-
Unspent contributions at 30 June	28	-	-	-

Accounting policy

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include evidence of the event taking place or satisfactory achievement of milestones. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

B2-4 Grants and contributions (continued)

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-5 Interest and investment income

\$ '000	2022	2021
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	33	15
– Cash and investments	390	715
Total interest and investment income (losses)	423	730
Interest and investment income is attributable to:		
Unrestricted investments/financial assets:		
Overdue rates and annual charges (general fund)	33	15
General Council cash and investments	380	711
Restricted investments/funds – external:		
Sewerage fund operations	10	4
Total interest and investment income	423	730

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned. Dividends are recognised as income in profit or loss unless the dividend clearly represents a recovery of part of the cost of the investment.

B2-6 Other income

\$ '000	Notes	2022	2021
Rental income			
Investment properties			
Lease income (excluding variable lease payments not dependent on an index or rate)		18	18
Lease income relating to variable lease payments not dependent on an index or a rate		130	132
Total Investment properties		148	150
Other lease income			
Other		–	6
Staff Housing		95	96
Total other lease income		144	151
Total rental income	C2-2	292	301
Total other income		292	301

B3 Costs of providing services

B3-1 Employee benefits and on-costs

\$ '000	2022	2021
Salaries and wages	4,660	5,488
Travel expenses	20	8
Employee leave entitlements (ELE)	1,456	1,284
Superannuation	902	858
Workers' compensation insurance	301	218
Fringe benefit tax (FBT)	76	70
Training costs (other than salaries and wages)	71	60
Other	15	28
Total employee costs	7,501	8,014
Less: capitalised costs	(497)	(932)
Total employee costs expensed	7,004	7,082
Number of 'full-time equivalent' employees (FTE) at year end	120	113

Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to E3-1 for more information.

B3-2 Materials and services

\$ '000	Notes	2022	2021
Raw materials and consumables		6,910	5,462
Contractor and consultancy costs		650	675
Audit Fees	F2-1	90	64
Previously other expenses:			
Councillor and Mayoral fees and associated expenses	F1-2	175	147
Advertising		86	73
Bank charges		20	20
Computer software charges		5	–
Election expenses		63	–
Electricity and heating		235	223
Fire control expenses		72	108
Insurance		553	487
Printing and stationery		–	1
Street lighting		76	117
Subscriptions and publications		194	92
Telephone and communications		98	86
Tourism expenses (excluding employee costs)		–	15
Valuation fees		28	–
Child care – parent fees		244	223
Other expenses		418	381
Legal expenses:			
– Legal expenses: other		41	4
Expenses from leases of low value assets		92	73
Printing and stationery		2	–
Total materials and services		10,052	8,251
Total materials and services		10,052	8,251

Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

B3-3 Borrowing costs

\$ '000	2022	2021
(i) Interest bearing liability costs		
Interest on loans	41	58
Total interest bearing liability costs	41	58
Total interest bearing liability costs expensed	41	58
(ii) Other borrowing costs		
Discount adjustments relating to movements in provisions (other than ELE)		
– Remediation liabilities	152	75
Total other borrowing costs	152	75
Total borrowing costs expensed	193	133

Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2022	2021
Depreciation and amortisation			
Plant and equipment		753	727
Office equipment		149	156
Furniture and fittings		4	4
Land improvements (depreciable)		–	52
Infrastructure:			
	C1-6		
– Buildings – non-specialised		861	814
– Other structures		101	108
– Roads		3,213	3,070
– Bridges		329	329
– Footpaths		171	171
– Stormwater drainage		327	327
– Sewerage network		328	298
– Swimming pools		108	108
– Other open space/recreational assets		807	776
– Other infrastructure		316	313
Reinstatement, rehabilitation and restoration assets:			
- Gravel Pits		44	6
- Sewer		3	1
Total depreciation and amortisation costs		7,514	7,260
Total depreciation, amortisation and impairment for non-financial assets		7,514	7,260

Accounting policy

Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in C1-6 for IPPE assets.

Impairment of non-financial assets

Other non-financial assets are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date. Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

B3-5 Other expenses

\$ '000	Notes	2022	2021
Impairment of receivables			
Other		–	14
Total impairment of receivables	C1-4	–	14
Other			
Contributions/levies to other levels of government		454	622
– Other contributions/levies		7	–
Donations, contributions and assistance to other organisations (Section 356)		53	42
Total other		514	664
Total other expenses		514	678

Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

B4 Gains or losses

B4-1 Gain or loss from the disposal, replacement and de-recognition of assets

\$ '000	Notes	2022	2021
Gain (or loss) on disposal of property (excl. investment property)			
Less: carrying amount of property assets sold/written off		(12)	(166)
Gain (or loss) on disposal		(12)	(166)
Gain (or loss) on disposal of plant and equipment			
Proceeds from disposal – plant and equipment	C1-6	550	558
Less: carrying amount of plant and equipment assets sold/written off		(556)	(590)
Gain (or loss) on disposal		(6)	(32)
Gain (or loss) on disposal of infrastructure			
Less: carrying amount of infrastructure assets sold/written off	C1-6	(978)	(1,378)
Gain (or loss) on disposal		(978)	(1,378)
Gain (or loss) on disposal of real estate assets held for sale			
Proceeds from disposal – real estate assets	C1-5	452	233
Gain (or loss) on disposal		452	233
Gain (or loss) on disposal of investments			
Less: carrying amount of investments sold/redeemed/matured	C1-2	(9)	(13)
Gain (or loss) on disposal		(9)	(13)
Gain (or loss) on disposal of term deposits			
Proceeds from disposal/redemptions/maturities – term deposits	C1-2	–	–
Less: carrying amount of term deposits sold/redeemed/matured		–	–
Gain (or loss) on disposal		–	–
Other Open Space/Recreational Assets			
Proceeds from disposal – Other (enter details...)		(4)	–
Gain (or loss) on disposal		(4)	–
Net gain (or loss) from disposal of assets		(557)	(1,356)

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget

B5-1 Material budget variations

Council's original budget was adopted by the Council on 28/06/2022 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----		
Revenues					
Rates and annual charges	9,071	10,027	956	11%	F
Rating income was slightly greater than expected due to some long term debtors making payment in full.					
User charges and fees	1,270	1,214	(56)	(4)%	U
Other revenues	450	460	10	2%	F
Operating grants and contributions	10,070	18,045	7,975	79%	F
Council received an advanced FAG payment which contributed to the variance in operating grants and contributions.					
Capital grants and contributions	2,900	6,968	4,068	140%	F
Additional capital grants were received for Fixing Local Roads Round 3 \$2,088,576, Resources for Regions Round 8 \$911,031 and Local Roads and Community Infrastructure Phase 3 \$849,827.					
Interest and investment revenue	550	423	(127)	(23)%	U
The 2022 budget was increased based on last years actuals, however the continuation of low interest rates meant that Council didn't receive the expected income from investmetns.					
Other income	300	292	(8)	(3)%	U

B5-1 Material budget variations (continued)

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
Expenses				
Employee benefits and on-costs	7,889	7,004	885	11% F
Council held a number of staff vacancies during the 2022 year which resulted in a reduction in actual employee costs. This amount is expected to increase for the 2023 year as positions are filled.				
Materials and services	10,294	10,052	242	2% F
Borrowing costs	47	193	(146)	(311)% U
Borrowing costs increased this year due to remediation liabilities increasing.				
Depreciation, amortisation and impairment of non-financial assets	7,038	7,514	(476)	(7)% U
Other expenses	500	514	(14)	(3)% U
Net losses from disposal of assets	-	557	(557)	∞ U
Council did not budget for net losses from disposal of assets.				
Statement of cash flows				
Cash flows from operating activities	5,726	23,677	17,951	313% F
Cash flows from operating activities was higher than the budgeted amount due to additional grant funding received.				
Cash flows from investing activities	(9,510)	(25,146)	(15,636)	164% U
Council invested additional funds throughout the year as unexpected grant funding was received.				
Cash flows from financing activities	(100)	(100)	-	0% F

C Financial position

C1 Assets we manage

C1-1 Cash and cash equivalents

\$ '000	2022	2021
Cash assets		
Cash on hand and at bank	1,711	3,283
Cash equivalent assets		
– Deposits at call	2,254	2,251
– Other financial assets	30	30
Total cash and cash equivalents	3,995	5,564

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	3,995	5,564
Balance as per the Statement of Cash Flows	3,995	5,564

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C1-2 Financial investments

\$ '000	2022	2022	2021	2021
	Current	Non-current	Current	Non-current
Debt securities at amortised cost				
Long term deposits	42,700	20,000	32,700	13,000
Total	42,700	20,000	32,700	13,000
Total financial investments	42,700	20,000	32,700	13,000
Total cash assets, cash equivalents and investments	46,695	20,000	38,264	13,000

Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2022	2021
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	66,695	51,264
Cash, cash equivalents and investments not subject to external restrictions	44,890	38,297
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	9,855	3,190
External restrictions – included in liabilities	9,855	3,190
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	412	150
Developer contributions – sewer fund	101	101
Specific purpose unexpended grants (recognised as revenue) – general fund	4,645	4,931
Sewer fund	6,792	4,595
External restrictions – other	11,950	9,777
Total external restrictions	21,805	12,967

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

\$ '000	2022	2021
(b) Internal allocations		
Cash, cash equivalents and investments not subject to external restrictions	44,890	38,297
Unrestricted and unallocated cash, cash equivalents and investments	18,822	18,206
Internal allocations		
At 30 June, Council has internally allocated funds to the following:		
Plant and vehicle replacement	1,440	1,440
Infrastructure replacement	22,232	16,801
Employees leave entitlement	1,613	1,513
Land development	783	337
Total internal allocations	26,068	20,091
Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.		
Unrestricted and unallocated		
Unrestricted and unallocated cash, cash equivalents and investments	18,822	18,206

C1-4 Receivables

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Rates and annual charges	190	226	168	413
Interest and extra charges	160	-	128	-
User charges and fees	549	-	452	-
Accrued revenues				
– Interest on investments	161	-	112	-
Loans to non-profit organisations	-	-	-	93
Net GST receivable	224	-	356	-
Total	1,284	226	1,216	506
Less: provision for impairment				
Rates and annual charges	(84)	-	(84)	-
User charges and fees	(15)	-	(15)	-
Total provision for impairment – receivables	(99)	-	(99)	-
Total net receivables	1,185	226	1,117	506
Externally restricted receivables				
Sewerage services				
– Other	304	-	326	-
Total external restrictions	304	-	326	-
Unrestricted receivables	881	226	791	506
Total net receivables	1,185	226	1,117	506
\$ '000			2022	2021
Movement in provision for impairment of receivables				
Balance at the beginning of the year			99	99
Balance at the end of the year			99	99

C1-4 Receivables (continued)

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

C1-5 Inventories

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
(i) Inventories at cost				
Real estate for resale	934	-	934	-
Stores and materials	425	-	569	-
Total inventories at cost	1,359	-	1,503	-
Total inventories	1,359	-	1,503	-
<hr/>				
\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Total unrestricted assets	1,359	-	1,503	-
Total inventories	1,359	-	1,503	-

C1-5 Inventories (continued)

(i) Other disclosures

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
(a) Details for real estate development				
Residential	30	–	30	–
Industrial/commercial	904	–	904	–
Total real estate for resale	934	–	934	–
(Valued at the lower of cost and net realisable value)				
Represented by:				
Acquisition costs	934	–	934	–
Total costs	934	–	934	–
Total real estate for resale	934	–	934	–
Movements:				
Real estate assets at beginning of the year	934	–	763	–
– Purchases and other costs	–	–	171	–
Total real estate for resale	934	–	934	–

Accounting policy**Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

C1-6 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period									At 30 June 2022		
	Gross carrying amount Restated	Accumulated depreciation and impairment Restated	Net carrying amount Restated	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	Adjustments and transfers	Asset Remediation	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000															
Capital work in progress	3,121	–	3,121	3,983	721	–	–	(2,412)	–	–	–	–	5,413	–	5,413
Plant and equipment	12,681	(5,242)	7,439	–	1,090	(556)	(753)	–	–	–	–	–	12,786	(5,566)	7,220
Office equipment	1,984	(1,490)	494	–	11	–	(149)	11	–	–	–	–	2,008	(1,641)	367
Furniture and fittings	152	(140)	12	–	5	–	(4)	–	–	–	–	–	157	(144)	13
Land:															
– Operational land	1,445	–	1,445	–	–	–	–	–	–	–	–	217	1,662	–	1,662
– Community land	9,898	–	9,898	–	–	–	–	–	–	–	–	1,485	11,383	–	11,383
Land improvements – depreciable	2,589	(964)	1,625	–	–	–	–	–	(1,625)	–	–	–	–	–	–
Infrastructure:															
– Buildings – non-specialised	39,849	(15,002)	24,847	298	–	(12)	(861)	519	9,563	–	–	108	49,524	(15,062)	34,462
– Other structures	5,653	(2,463)	3,190	1	12	–	(101)	–	(2,151)	–	–	–	1,514	(563)	951
– Roads	207,792	(71,787)	136,005	2,154	–	(978)	(3,213)	1,376	–	–	–	4,513	216,891	(77,034)	139,857
– Bridges	18,430	(4,680)	13,750	–	–	–	(329)	–	2,664	–	–	5,082	32,480	(11,313)	21,167
– Footpaths	9,188	(4,167)	5,021	–	–	–	(171)	–	–	–	(674)	–	6,494	(2,318)	4,176
– Bulk earthworks (non-depreciable)	76,626	–	76,626	–	–	–	–	–	–	–	–	5,200	81,826	–	81,826
– Stormwater drainage	32,125	(10,163)	21,962	153	–	(4)	(327)	–	–	–	(3,031)	–	29,045	(10,292)	18,753
– Sewerage network	25,793	(10,372)	15,421	–	26	–	(328)	–	–	–	–	866	27,298	(11,313)	15,985
– Swimming pools	5,377	(1,718)	3,659	–	–	–	(108)	–	–	–	(670)	–	4,379	(1,498)	2,881
– Other open space/recreational assets	33,265	(15,010)	18,255	–	80	(9)	(807)	476	(8,451)	–	(836)	–	14,105	(5,397)	8,708
– Other infrastructure	16,675	(9,058)	7,617	29	46	–	(316)	30	–	–	–	728	18,387	(10,253)	8,134
Other assets:															
– Library books	517	(411)	106	–	–	–	–	–	–	–	–	–	517	(411)	106
Reinstatement, rehabilitation and restoration assets (refer C3-5):															
– Gravel pits	3,151	(1,467)	1,684	–	–	–	(44)	–	–	592	–	–	3,744	(1,511)	2,233
– Sewer treatment facilities	102	(55)	47	–	–	–	(3)	–	–	18	–	–	119	(58)	61
Total infrastructure, property, plant and equipment	506,413	(154,189)	352,224	6,618	1,991	(1,559)	(7,514)	–	–	610	(5,211)	18,199	519,732	(154,374)	365,358

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

C1-6 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2020			Asset movements during the reporting period								At 30 June 2021		
	Gross carrying amount Restated	Accumulated depreciation and impairment	Net carrying amount Restated	Additions renewals ¹	Additions new assets	Reinstatement costs for impaired assets	Carrying value of disposals	Depreciation expense	WIP transfers	Asset Remediation	Revaluation increments to equity (ARR)	Gross carrying amount Restated	Accumulated depreciation and impairment	Net carrying amount Restated
\$ '000														
Capital work in progress	356	–	356	2,766	355	–	–	–	(356)	–	–	3,121	–	3,121
Plant and equipment	13,597	(6,358)	7,239	–	1,517	–	(590)	(727)	–	–	–	12,681	(5,242)	7,439
Office equipment	1,905	(1,336)	569	–	81	–	–	(156)	–	–	–	1,984	(1,490)	494
Furniture and fittings	152	(136)	16	–	–	–	–	(4)	–	–	–	152	(140)	12
Land:														
– Operational land	1,445	–	1,445	–	–	–	–	–	–	–	–	1,445	–	1,445
– Community land	9,898	–	9,898	–	–	–	–	–	–	–	–	9,898	–	9,898
Land improvements – depreciable	2,589	(912)	1,677	–	–	–	–	(52)	–	–	–	2,589	(964)	1,625
Infrastructure:														
– Buildings – non-specialised	39,963	(14,333)	25,630	197	–	–	(166)	(814)	–	–	–	39,849	(15,002)	24,847
– Other structures	5,632	(2,356)	3,276	22	–	–	–	(108)	–	–	–	5,653	(2,463)	3,190
– Roads	204,492	(73,641)	130,851	5,446	–	3,800	(1,378)	(3,070)	356	–	–	207,792	(71,787)	136,005
– Bridges	18,429	(4,350)	14,079	–	–	–	–	(329)	–	–	–	18,430	(4,680)	13,750
– Footpaths	9,188	(3,996)	5,192	–	–	–	–	(171)	–	–	–	9,188	(4,167)	5,021
– Bulk earthworks (non-depreciable)	76,626	–	76,626	–	–	–	–	–	–	–	–	76,626	–	76,626
– Stormwater drainage	32,125	(9,836)	22,289	–	–	–	–	(327)	–	–	–	32,125	(10,163)	21,962
– Sewerage network	23,893	(9,002)	14,891	–	20	–	–	(298)	–	–	808	25,793	(10,372)	15,421
– Swimming pools	5,378	(1,611)	3,767	–	–	–	–	(108)	–	–	–	5,377	(1,718)	3,659
– Other open space/recreational assets	32,648	(14,259)	18,389	655	–	–	(13)	(776)	–	–	–	33,265	(15,010)	18,255
– Other infrastructure	16,634	(8,745)	7,889	41	–	–	–	(313)	–	–	–	16,675	(9,058)	7,617
Other assets:														
– Library books	517	(411)	106	–	–	–	–	–	–	–	–	517	(411)	106
Reinstatement, rehabilitation and restoration assets (refer C3-5):														
– Tip assets	280	–	280	–	–	–	–	–	–	(280)	–	–	–	–
– Gravel pits	1,461	(1,461)	–	–	–	–	–	(6)	–	1,690	–	3,151	(1,467)	1,684
– Sewer treatment facilities	67	(54)	13	–	–	–	–	(1)	–	35	–	102	(55)	47
Total infrastructure, property, plant and equipment	497,275	(152,797)	344,478	9,127	1,973	3,800	(2,147)	(7,260)	–	1,445	808	506,413	(154,189)	352,224

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

C1-6 Infrastructure, property, plant and equipment (continued)

Accounting policy

Initial recognition of infrastructure, property, plant and equipment (IPPE)

IPPE is measured initially at cost. Cost includes the fair value of the consideration given to acquire the asset (net of discounts and rebates) and any directly attributable cost of bringing the asset to working condition for its intended use (inclusive of import duties and taxes).

When infrastructure, property, plant and equipment is acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

Useful lives of IPPE

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	5 to 10	Playground equipment	5 to 15
Office furniture	10 to 20	Benches, seats etc.	10 to 20
Computer equipment	4		
Vehicles	5 to 8	Buildings	
Heavy plant/road making equipment	5 to 8	Buildings: masonry	50 to 100
Other plant and equipment	5 to 15	Buildings: other	20 to 40
		Stormwater assets	
Sewer assets		Drains	80 to 100
Dams and reservoirs	80 to 100	Culverts	50 to 80
Bores	20 to 40	Flood control structures	80 to 100
Reticulation pipes: PVC	70 to 80		
Reticulation pipes: other	25 to 75		
Pumps and telemetry	15 to 20		
		Other infrastructure assets	
Transportation assets		Bulk earthworks	∞
Sealed roads: surface	20	Swimming pools	50
Sealed roads: structure	50	Other open space/recreational assets	20
Unsealed roads	20	Other infrastructure	20
Bridge: concrete	100		
Bridge: other	50		
Road pavements	60		
Kerb, gutter and footpaths	40		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Revaluation model

Infrastructure, property, plant and equipment are held at fair value. Comprehensive valuations are performed at least every xx years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Planning, Industry and Environment – Water.

Increases in the carrying amounts arising on revaluation are credited to the IPPE revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against IPPE revaluation reserve to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

C1-6 Infrastructure, property, plant and equipment (continued)

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves

Crown Reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated. Improvements on Crown Reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets

Under section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all fire fighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the fire fighting equipment has been purchased or constructed".

With regards to RFS vehicles, approaches were made by Bland Shire Council to the Bland-Temora RFS Zone for information to assist in undertaking a stocktake of equipment. A list of assets was provided for both vehicles and buildings however there were some discrepancies in relation to the values included within this documentation.

Until this issue is resolved, Council will not undertake the stocktake and not account for the RFS assets in accordance with the *Local Government Accounting Code of Practice and Financial Reporting*. As a result and in compliance with the Code, Council recognises the RFS buildings on Council controlled land, however does not recognise the vehicles.

C1-7 Investment properties

\$ '000	2022	2021
Owned investment property		
Investment property on hand at fair value	1,254	1,254
Total owned investment property	1,254	1,254
Owned investment property		
At fair value		
Opening balance at 1 July	1,254	1,254
Closing balance at 30 June	1,254	1,254

Accounting policy

Council's sole investment property is held for 12 months and is not occupied by the Council.

C2 Leasing activities

C2-1 Council as a lessee

(a) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

\$ '000	2022	2021
Expenses relating to low-value leases	92	73
	92	73

(b) Statement of Cash Flows

Total cash outflow for leases	92	73
	92	73

(c) Leases at significantly below market value – concessionary / peppercorn leases

Council has a number of leases at significantly below market for land and buildings which are used for:

- Car Parks
- Barmedman Community Centre Land

The leases have varying terms and require payments of less than \$1,000 per year. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases.

Council does not believe that any of the leases in place are individually material from a statement of financial position or performance perspective.

Accounting policy

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / Concessionary leases

C2-1 Council as a lessee (continued)

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

C2-2 Council as a lessor

Operating leases

Council leases out a number of properties for staff housing, health services, emergency services, car parks and community groups; these leases have been classified as operating leases for financial reporting purposes and the assets are included as IPP&E.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below:

\$ '000	2022	2021
---------	------	------

(i) Assets held as investment property

Investment property operating leases relate to 184 Main Street (formerly Hall & Co, now Tamara's), Caltex Truckstop and 19 Lady Mary Drive.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below

Lease income (excluding variable lease payments not dependent on an index or rate)	18	18
Lease income relating to variable lease payments not dependent on an index or a rate	130	132
Total income relating to operating leases for investment property assets	148	150

(ii) Assets held as property, plant and equipment

Council provides operating leases on Council buildings for the purpose of staff housing, health services, emergency services, caravan park and pools.

Lease income (excluding variable lease payments not dependent on an index or rate)	144	151
Total income relating to operating leases for Council assets	144	151

(iii) Maturity analysis of undiscounted lease payments to be received after reporting date for all operating leases:

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	42	47
1–2 years	42	42
2–3 years	22	42
3–4 years	22	22
4–5 years	22	22
> 5 years	22	22
Total undiscounted lease payments to be received	172	197

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

C2-2 Council as a lessor (continued)

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

C3 Liabilities of Council

C3-1 Payables

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Goods and services – operating expenditure	517	–	874	–
Accrued expenses:				
– Salaries and wages	140	–	–	–
Security bonds, deposits and retentions	1	–	2	–
Other	55	33	52	39
Prepaid rates	154	–	198	–
Total payables	867	33	1,126	39

Payables relating to restricted assets

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Externally restricted assets				
Sewer	–	7	–	7
Payables relating to externally restricted assets	–	7	–	7
Total payables relating to restricted assets	–	7	–	7
Total payables relating to unrestricted assets	867	26	1,126	32
Total payables	867	33	1,126	39

C3-1 Payables (continued)

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

C3-2 Contract Liabilities

\$ '000	Notes	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	6,538	–	3,190	–
Total grants received in advance		6,538	–	3,190	–
Total contract liabilities		6,538	–	3,190	–

Notes

(i) Council has received funding to construct assets including sporting facilities, and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Externally restricted assets				
Unspent grants held as contract liabilities (excl. Water & Sewer)	6,877	–	3,190	–
Contract liabilities relating to externally restricted assets	6,877	–	3,190	–
Total contract liabilities relating to restricted assets	6,877	–	3,190	–
Total contract liabilities relating to unrestricted assets	(339)	–	–	–
Total contract liabilities	6,538	–	3,190	–

\$ '000	2022	2021
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	3,190	3,362
Total revenue recognised that was included in the contract liability balance at the beginning of the period	3,190	3,362

Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

C3-3 Borrowings

continued on next page ...

C3-3 Borrowings (continued)

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Loans – secured ¹	93	700	93	800
Total borrowings	93	700	93	800

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in E1-1.

Borrowings relating to restricted assets

\$ '000	2022 Current	2022 Non-current	2021 Current	2021 Non-current
Total borrowings relating to unrestricted assets	93	700	93	800
Total borrowings	93	700	93	800

Current borrowings not anticipated to be settled within the next twelve months

The following borrowings, even though classified as current, are not expected to be settled in the next 12 months.

C3-3 Borrowings (continued)

(a) Changes in liabilities arising from financing activities

\$ '000	2021		Non-cash movements				2022
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	893	(100)	–	–	–	–	793
Total liabilities from financing activities	893	(100)	–	–	–	–	793

\$ '000	2020		Non-cash movements				2021
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	1,018	(125)	–	–	–	–	893
Total liabilities from financing activities	1,018	(125)	–	–	–	–	893

(b) Financing arrangements

\$ '000	2022	2021
Total facilities		
Bank overdraft facilities ¹	350	350
Credit cards/purchase cards	61	61
Total financing arrangements	411	411
Undrawn facilities		
– Bank overdraft facilities	350	350
– Credit cards/purchase cards	61	61
Total undrawn financing arrangements	411	411

Additional financing arrangements information

Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

C3-4 Employee benefit provisions

\$ '000	2022	2022	2021	2021
	Current	Non-current	Current	Non-current
Annual leave	663	–	733	–
Long service leave	1,942	2	1,988	2
Other leave	6	–	9	–
Total employee benefit provisions	2,611	2	2,730	2

Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2022	2021
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	2,280	1,704
	2,280	1,704

Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

C3-5 Provisions

\$ '000	2022	2022	2021	2021
	Current	Non-Current	Current	Non-Current
Asset remediation/restoration:				
Asset remediation/restoration (future works)	–	6,663	–	5,901
Sub-total – asset remediation/restoration	–	6,663	–	5,901
Total provisions	–	6,663	–	5,901
Total provisions relating to restricted assets	–	–	–	–

C3-5 Provisions (continued)

\$ '000	2022	2022	2021	2021
	Current	Non-Current	Current	Non-Current
Total provisions relating to unrestricted assets	–	6,663	–	5,901
Total provisions	–	6,663	–	5,901

Current provisions not anticipated to be settled within the next twelve months

The following provisions, even though classified as current, are not expected to be settled in the next 12 months.

Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Total
2022		
At beginning of year	5,901	5,901
Unwinding of discount	151	151
Other	611	611
Total other provisions at end of year	6,663	6,663
2021		
At beginning of year	4,383	4,383
Unwinding of discount	(75)	(75)
Additional provisions	1,593	1,593
Total other provisions at end of year	5,901	5,901

Nature and purpose of provisions

Asset remediation

The asset remediation provision represents the present value estimate of future costs Council will incur to restore, rehabilitate and reinstate the tip and quarry as a result of past operations.

Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

Asset remediation – tips and quarries

Restoration

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement.

C3-5 Provisions (continued)

Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date. These costs are charged to the Income Statement. Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost. Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

C4 Reserves

C4-1 Nature and purpose of reserves

IPPE Revaluation reserve

The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of non-current asset values due to their revaluation.

Fair value through other comprehensive income reserve (FVOCI)

Changes in the fair value of financial assets are taken through the fair value through other comprehensive income revaluation reserve. The accumulated changes in fair value are transferred to profit or loss when the financial asset is derecognised or impaired.

D Council structure

D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

D1-1 Income Statement by fund

\$ '000	General ¹ 2022	Sewer 2022
Income from continuing operations		
Rates and annual charges	8,276	1,751
User charges and fees	1,110	104
Interest and investment revenue	413	10
Other revenues	460	–
Grants and contributions provided for operating purposes	18,045	–
Grants and contributions provided for capital purposes	6,968	–
Other income	292	–
Total income from continuing operations	35,564	1,865
Expenses from continuing operations		
Employee benefits and on-costs	6,879	125
Materials and services	9,303	749
Borrowing costs	193	–
Depreciation, amortisation and impairment of non-financial assets	7,163	351
Other expenses	514	–
Net losses from the disposal of assets	557	–
Total expenses from continuing operations	24,609	1,225
Operating result from continuing operations	10,955	640
Net operating result for the year	10,955	640
Net operating result attributable to each council fund	10,955	640
Net operating result for the year before grants and contributions provided for capital purposes	3,987	640

(1) General fund refers to all of Council's activities except for its sewer activities which are listed separately.

D1-2 Statement of Financial Position by fund

\$ '000	General ¹ 2022	Sewer 2022
ASSETS		
Current assets		
Cash and cash equivalents	(1,590)	5,585
Investments	41,392	1,308
Receivables	881	304
Inventories	1,359	–
Total current assets	42,042	7,197
Non-current assets		
Investments	20,000	–
Receivables	226	–
Infrastructure, property, plant and equipment	348,889	16,469
Investment property	1,254	–
Other	198	–
Total non-current assets	370,567	16,469
Total assets	412,609	23,666
LIABILITIES		
Current liabilities		
Payables	867	–
Contract liabilities	6,538	–
Borrowings	93	–
Employee benefit provision	2,611	–
Total current liabilities	10,109	–
Non-current liabilities		
Payables	26	7
Borrowings	700	–
Employee benefit provision	(181)	183
Provisions	6,663	–
Total non-current liabilities	7,208	190
Total liabilities	17,317	190
Net assets	395,292	23,476
EQUITY		
Accumulated surplus	157,782	15,283
Revaluation reserves	237,510	8,193
Council equity interest	395,292	23,476
Total equity	395,292	23,476

(1) General fund refers to all of Council's activities except for its sewer activities which are listed separately.

E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including **(1)** price risk, **(2)** credit risk, **(3)** liquidity risk and **(4)** interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

A comparison by category of the carrying amounts and fair values of Council's financial assets and financial liabilities recognised in the financial statements is presented below.

\$ '000	Carrying value 2022	Carrying value 2021	Fair value 2022	Fair value 2021
Financial assets				
Measured at amortised cost				
Cash and cash equivalents	3,995	5,564	3,996	5,564
Receivables	1,411	1,623	1,411	1,665
Investments				
– Debt securities at amortised cost	62,700	45,700	62,700	45,700
Total financial assets	68,106	52,887	68,107	52,929
Financial liabilities				
Payables	900	1,165	900	1,201
Loans/advances	793	893	793	857
Total financial liabilities	1,693	2,058	1,693	2,058

Fair value is determined as follows:

- **Cash and cash equivalents, receivables, payables** – are estimated to be the carrying value that approximates market value.
- **Borrowings and measure at amortised cost investments** – are based upon estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles, unless quoted market prices are available.
- Financial assets classified (i) **at fair value through profit and loss** or (ii) **at fair value through other comprehensive income** – are based upon quoted market prices (in active markets for identical investments) at the reporting date or independent valuation.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and it's staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.

E1-1 Risks relating to financial instruments held (continued)

- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

(a) Market risk – interest rate and price risk

\$ '000	2022	2021
<p>The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.</p>		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	424	401

E1-1 Risks relating to financial instruments held (continued)

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue rates and annual charges			Total
	Not yet overdue	< 5 years	≥ 5 years	
2022				
Gross carrying amount	416	–	–	416
2021				
Gross carrying amount	168	397	16	581

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	Overdue debts				Total
		0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
2022						
Gross carrying amount	715	140	18	60	161	1,094
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	8.90%	1.31%
ECL provision	–	–	–	–	14	14
2021						
Gross carrying amount	703	45	68	81	244	1,141
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	6.40%	1.37%
ECL provision	–	–	–	–	16	16

E1-1 Risks relating to financial instruments held (continued)

(c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	payable in: ≤ 1 Year	1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
2022							
Payables	0.00%	1	–	–	–	1	900
Borrowings	4.77%	–	100	500	193	793	793
Total financial liabilities		1	100	500	193	794	1,693
2021							
Payables	0.00%	2	965	–	–	967	1,165
Borrowings	1.49%	–	–	–	–	–	893
Total financial liabilities		2	965	–	–	967	2,058

E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes. AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

During the reporting period, Council has also completed an interim valuation to recognise the indexation on lands, roads, the sewerage network and other infrastructure.

	Notes	Fair value measurement hierarchy							
		Date of latest valuation		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2022	2021	2022	2021	2022	2021	2022	2021
\$ '000					Restated				Restated
Investment property									
Investment Properties		30/06/22	30/06/20	1,254	–	–	1,254	1,254	1,254
Total investment property				1,254	–	–	1,254	1,254	1,254
Infrastructure, property, plant and equipment	C1-6								
Plant and equipment		30/06/20	30/06/2020	7,220	7,439	–	–	7,220	7,439
Office equipment		30/06/20	30/06/2020	367	494	–	–	367	494
Furniture and fittings		30/06/20	30/06/2020	13	12	–	–	13	12
Operational land		30/06/20	30/06/2020	1,662	1,445	–	–	1,662	1,445
Community land		30/06/20	30/06/2020	11,383	9,898	–	–	11,383	9,898
Land improvement – depreciable		30/06/22	30/06/2018	–	–	–	1,625	–	1,625
Buildings		30/06/22	30/06/2018	–	–	34,462	24,847	34,462	24,847
Other structure		30/06/22	30/06/2018	–	–	951	3,190	951	3,190
Roads		30/06/20	30/06/2020	–	–	139,857	136,005	139,857	136,005
Bridges		30/06/22	30/06/2020	–	–	21,167	13,750	21,167	13,750
Footpath		30/06/22	30/06/2020	–	–	4,176	5,021	4,176	5,021
Road – formation		30/06/22	30/06/2020	–	–	81,826	76,626	81,826	76,626
Stormwater		30/06/22	30/06/2018	–	–	18,753	21,962	18,753	21,962
Sewer		30/06/21	30/06/2021	–	–	15,985	15,421	15,985	15,421
Library		30/06/18	30/06/2018	–	–	106	106	106	106
Gravel restoration asset		30/06/20	30/06/2020	–	–	2,233	1,684	2,233	1,684
Sewer restoration asset		30/06/20	30/06/2020	–	–	61	47	61	47
Tip restoration asset		30/06/20	30/06/2020	–	–	–	–	–	–
Open Space/Recreational Assets		30/06/22	30/06/2018	–	–	8,708	18,255	8,708	18,255
Swimming Pools		30/06/22	30/06/2018	–	–	2,881	3,659	2,881	3,659
Other Infrastructure		30/06/22	30/06/2018	–	–	8,134	7,617	8,134	7,617
Total infrastructure, property, plant and equipment				20,645	19,288	339,300	329,815	359,945	349,103

E2-1 Fair value measurement (continued)

Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

Infrastructure, property, plant and equipment (IPPE)

Plant & Equipment, Office Equipment and Furniture & Fittings

Level 2 valuation inputs were used to value this asset category.

This asset category includes:

Plant & Equipment - e.g. motor vehicles, trucks, mowers, earthmoving equipment

Office Equipment - e.g. computer equipment

Furniture & Fittings - e.g. chairs, desks, cabinets, display systems

Operational and Community Land

Level 2 valuation inputs were used to value land. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach are price per square metre.

Buildings (Residential Properties)

Residential properties fair value has been derived from sales prices of comparable properties after adjusting for property size. The most significant inputs into this valuation approach are price per square metre.

Land improvements- Depreciable

Land improvements are valued at current replacement cost. Since there are no active market and the factors cannot be observed these are classified as level 3 input categories.

Buildings

Buildings are valued by external valuers based on level 3 input factors. The unit rates based on square meter supported from market evidence. However the significant inputs are unobservable such as estimated residual value, useful life, pattern of consumption and asset condition.

Other Structure

Other structures are valued by external valuers based on level 3 input factors. The significant inputs are unobservable such as useful life, pattern of consumption and asset condition.

Roads and Aerodrome (Surface and Pavements)

Roads and Aerodrome are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Other Traffic Facilities

Other Traffic Facilities are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Earthwork (Roads and Aerodrome -Formation)

Earthwork externally valued using Current Replacement cost approach. These were valued based on the cost to build the road at the time of valuation.

E2-1 Fair value measurement (continued)

Stormwater Assets (Pipes, pits and Kerb and Gutter)

Stormwater assets are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Bridges

Bridges are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Footpaths

Footpaths are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Open Space/Recreational Assets

Open Space/Recreational Assets are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Swimming Pools

Swimming Pools are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Other Infrastructure

Other infrastructure are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation.

Sewer

Sewer Network Assets are externally valued using Current Replacement cost approach. The level 3 inputs considered for valuing these assets are current cost of construction at the time of valuation to establish Gross replacement cost and useful life, estimated residual value, pattern of consumption and asset condition to arrive the accumulated depreciation. Sewer assets have been indexed in line with the NSW Reference Rates Manual as published by the Office of Water.

Restoration Assets

Restoration Assets were based on the cost at the time of calculation and the discount rate, CPI at the year end to calculate the amortisation cost. So these become part of level 3 input factors.

E2-1 Fair value measurement (continued)

Fair value measurements using significant unobservable inputs (level 3)

Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment		
Land improvement – non-depreciable	Written down current replacement cost	Gross replacement cost Asset condition
Land improvement – depreciable	Written down current replacement cost	Gross replacement cost Asset condition
Buildings	Written down current replacement cost	Gross replacement cost Asset condition Useful life Residual value
Other structure	Written down current replacement cost	Gross replacement cost Asset condition Useful life
Roads	Written down current replacement cost	Gross replacement cost Asset condition Useful life Residual value
Bridges	Written down current replacement cost	Gross replacement cost Asset condition Useful life Residual value
Footpath	Written down current replacement cost	Gross replacement cost Asset condition Useful life Residual value
Road – formation	Current replacement cost	Gross replacement cost
Stormwater	Written down current replacement cost	Gross replacement cost Asset condition Useful life Residual value
Sewer	Written down current replacement cost	Gross replacement cost Asset condition Useful life Residual value
Library	Written down current replacement cost	Gross replacement cost Useful life
Gravel restoration asset	Written down current replacement cost	Restoration cost – historic Discount rate
Sewer restoration asset	Gross replacement cost	Restoration cost – historic Discount rate
Tip restoration asset	Written down current replacement cost	Restoration cost – historic Discount rate
Other Infrastructure	Written down current replacement cost	Gross replacement cost Asset condition Useful life
Recreational Assets	Written down current replacement cost	Gross replacement cost Asset condition Useful life
Swimming Pools	Written down current replacement cost	Gross replacement cost Asset condition Useful life

E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Land improvement depreciable		Buildings		Other structure		Roads	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	1,625	1,729	25,150	25,933	3,190	3,276	136,005	131,082
Total gains or losses for the period								
Other movements								
Transfers from/(to) another asset class	(1,573)	(52)	9,887	–	(2,151)	–	5,889	125
Purchases (GBV)	–	–	298	197	13	22	2,154	5,446
Disposals (WDV)	–	–	(12)	(166)	–	–	(978)	(1,378)
Depreciation and impairment	(52)	(52)	(861)	(814)	(101)	(108)	(3,213)	(3,070)
Impairment Reversal	–	–	–	–	–	–	–	3,800
Closing balance	–	1,625	34,462	25,150	951	3,190	139,857	136,005

\$ '000	Bridges		Footpath		Bulk Earthworks		Stormwater Drainage	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	13,750	14,079	5,021	5,192	76,626	76,626	21,962	22,289
Total gains or losses for the period								
Other movements								
Transfers from/(to) another asset class	7,746	–	(674)	–	5,200	–	(3,031)	–
Purchases (GBV)	–	–	–	–	–	–	153	–
Disposals (WDV)	–	–	–	–	–	–	(4)	–
Depreciation and impairment	(329)	(329)	(171)	(171)	–	–	(327)	(327)
Closing balance	21,167	13,750	4,176	5,021	81,826	76,626	18,753	21,962

\$ '000	Sewerage Network		Library		Gravel restoration asset		Sewer restoration asset	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	15,421	14,894	106	106	1,684	–	47	13
Total gains or losses for the period								
Other movements								
Transfers from/(to) another asset class	866	805	–	–	592	1,690	18	35
Purchases (GBV)	26	20	–	–	–	–	–	–
Depreciation and impairment	(328)	(298)	–	–	(44)	(6)	(3)	(1)
Closing balance	15,985	15,421	106	106	2,232	1,684	62	47

\$ '000	Other infrastructure		Recreation asset		Swimming pool		Total	
	2022	2021	2022	2021	2022	2021	2022	2021
Opening balance	7,617	7,889	18,255	18,506	3,659	3,767	329,815	329,631
Transfers from/(to) another asset class	758	–	(8,811)	(117)	(670)	–	14,349	(2,067)
Purchases (GBV)	75	41	80	655	–	–	2,799	6,381
Disposals (WDV)	–	–	(9)	(13)	–	–	(1,003)	(1,557)
Depreciation and impairment	(316)	(313)	(807)	(776)	(108)	(108)	(6,660)	(6,373)
Impairment Reversal	–	–	–	–	–	–	–	3,800
Closing balance	8,134	7,617	8,708	18,255	2,881	3,659	339,300	329,815

Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled employers are required to pay standard employer contributions and additional lump sum contributions to the fund.

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times employee contributions for non - 180 Point Members; Nil for 180 Point Members
Division C	2.5% salaries
Division D	1.64 times employee contributions

The additional lump sum contribution for each Pooled Employer is a share of the total additional contributions of \$40 million per annum from 1 July 2018 for 3 years to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2018. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2022 was \$105,784.37. The last valuation of the Scheme was performed by the Fund Actuary, Mr Richard Boyfield, FIAA as at 30 June 2021.

The amount of additional contributions included in the total employer contribution advised above is \$53,732.28. Council's expected contribution to the plan for the next annual reporting period is \$78,547.56.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2022 is:

Employer reserves only *	\$millions	Asset Coverage
--------------------------	------------	----------------

E3-1 Contingencies (continued)

Assets	2,376.6	
Past Service Liabilities	2,380.7	99.8%
Vested Benefits	2,391.7	99.4%

* excluding member accounts and reserves in both assets and liabilities.

Based on a Past Service Liabilities methodology, Council's share of the surplus that can be attributed is 0.27%

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.5% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

(ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

(iv) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

E3-1 Contingencies (continued)

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2022	2021
Compensation:		
Short-term benefits	721	706
Post-employment benefits	58	54
Other long-term benefits	15	14
Total	794	774

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Nature of the transaction	Ref	Transactions during the year	Outstanding balances including commitments	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
\$ '000						
2022						
Employee expenses relating to close family of KMP	1	93	–	Council Staff award	–	–
2021						
Employee expenses relating to close family of KMP	1	91	–	Council Staff award	–	–

1 Employee was employed by Council under the relevant pay award on an arms length basis

F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2022	2021
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Mayoral fee	27	26
Councillors' fees	110	107
Other Councillors' expenses (including Mayor)	38	14
Total	175	147

F2 Other relationships

F2-1 Audit fees

\$ '000	2022	2021
---------	------	------

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

Auditors of the Council - NSW Auditor-General:

(i) Audit and other assurance services

Audit and review of financial statements

	80	61
--	----	----

Remuneration for audit and other assurance services

	80	61
--	----	----

Total Auditor-General remuneration

	80	61
--	----	----

Non NSW Auditor-General audit firms

(i) Audit and other assurance services

Audit and review of financial statements

	10	3
--	----	---

Remuneration for audit and other assurance services

	10	3
--	----	---

Total remuneration of non NSW Auditor-General audit firms

	10	3
--	----	---

Total audit fees

	90	64
--	----	----

G Other matters

G1-1 Statement of Cash Flows information

Reconciliation of net operating result to cash provided from operating activities

\$ '000	2022	2021
Net operating result from Income Statement	11,595	6,234
Add / (less) non-cash items:		
Depreciation and amortisation	7,514	7,260
(Gain) / loss on disposal of assets	557	1,356
Non-cash capital grants and contributions	(71)	–
Unwinding of discount rates on reinstatement provisions	151	(37)
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	212	188
Increase / (decrease) in provision for impairment of receivables	–	27
(Increase) / decrease of inventories	144	(6)
Increase / (decrease) in payables	(357)	568
Increase / (decrease) in other accrued expenses payable	140	–
Increase / (decrease) in other liabilities	(48)	(418)
Increase / (decrease) in contract liabilities	3,348	3,018
Increase / (decrease) in employee benefit provision	(119)	1
Increase / (decrease) in other provisions	611	1,593
Net cash flows from operating activities	23,677	19,784

G2-1 Commitments

Capital commitments (exclusive of GST)

\$ '000	2022	2021
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Property, plant and equipment		
Buildings	190	149
Other infrastructure	80	260
Other	7	12
Total commitments	277	421
These expenditures are payable as follows:		
Within the next year	277	421
Total payable	277	421
Sources for funding of capital commitments:		
Unrestricted general funds	182	–
Externally restricted reserves	–	149
Internally restricted reserves	95	272
Total sources of funding	277	421

G3-1 Events occurring after the reporting date

Council is aware of the following 'non-adjusting events' that merit disclosure:

Bland Shire Council was declared a natural disaster area twice in 2021-2022, AGRN 987 and 1001, and again in 2022-2023, AGRN 1030. All events were due to storms and flooding.

Council's road network has been damaged by these events. Council has assessed most of the road damage to date, however, due to the continuation of extreme weather, some road damage has been unable to be assessed. Council has estimated the cost of the restoration works required to fix the pre-30 June 2022 damage as \$281,450, which has not been recognised in the financial statements. Council expects the full restoration works to exceed \$1 million.

Council has submitted flood damage claims to Transport for NSW which are still being processed as at the date of signing. It is expected that these claims will be approved and the restoration works will be fully funded.

G4 Changes from prior year statements

G4-1 Correction of errors

Nature of prior period error

Council had been carrying Rural Fire Service red fleet assets in their financial statements, which was not in accordance with Council's accounting policy at C1-6. This has therefore been treated as an error in accordance with AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*.

The errors identified above have been corrected by restating the balances at the beginning of the earliest period presented (1 July 2020) and taking the adjustment through to accumulated surplus at that date.

Comparatives have been changed to reflect the correction of errors. The impact on each line item is shown in the tables below.

Changes to the opening Statement of Financial Position at 1 July 2020

\$ '000	Original Balance 1 July, 2020	Impact Increase/ (decrease)	Restated Balance 1 July, 2020
Infrastructure, property, plant and equipment	347,035	(2,557)	344,478
Total non-current assets	354,697	(2,557)	352,140
Net assets	389,700	(2,557)	387,143
Accumulated Surplus	157,793	(2,557)	155,236
Total equity	389,700	(2,557)	387,143

Adjustments to the comparative figures for the year ended 30 June 2021

Statement of Financial Position

\$ '000	Original Balance 30 June, 2021	Impact Increase/ (decrease)	Restated Balance 30 June, 2021
Infrastructure, property plant and equipment	354,781	(2,557)	352,224
Total non-current assets	369,739	(2,557)	367,182
Net assets	396,742	(2,557)	394,185
Accumulated Surplus	164,027	(2,557)	161,470
Total equity	396,742	(2,557)	394,185

G5 Statement of developer contributions as at 30 June 2022

G5-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
Drainage	3	-	-	-	(3)	-	-	-
Roads	53	-	-	-	(39)	-	14	-
Parking	7	-	-	-	-	-	7	-
Open space	1	-	-	-	-	-	1	-
Community facilities	141	247	-	-	-	-	388	-
Other	3	-	-	-	(1)	-	2	-
S7.11 contributions – under a plan	208	247	-	-	(43)	-	412	-
Total S7.11 and S7.12 revenue under plans	208	247	-	-	(43)	-	412	-
S64 contributions	125	-	-	-	(24)	-	101	-
Total contributions	333	247	-	-	(67)	-	513	-

Under the Environmental Planning and Assessment Act 1979, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

G5-2 Developer contributions by plan

\$ '000	Opening balance at 1 July 2021	Contributions received during the year		Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2022	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash					
CONTRIBUTION PLAN								
Drainage	3	-	-	-	(3)	-	-	-
Roads	53	-	-	-	(39)	-	14	-
Parking	7	-	-	-	-	-	7	-
Open space	1	-	-	-	-	-	1	-
Community facilities	141	247	-	-	-	-	388	-
Other	3	-	-	-	(1)	-	2	-
Total	208	247	-	-	(43)	-	412	-

G6 Statement of performance measures

G6-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2022	Indicator 2022	Indicators 2021 2020		Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	5,184	17.02%	1.60%	13.99%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	30,461				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	12,416	33.17%	39.89%	32.40%	> 60.00%
Total continuing operating revenue ¹	37,429				
3. Unrestricted current ratio					
Current assets less all external restrictions	47,130	49.51x	19.63x	21.46x	> 1.50x
Current liabilities less specific purpose liabilities	952				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	12,891	44.00x	30.13x	81.25x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	293				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	492	4.60%	5.79%	9.95%	< 10.00%
Rates and annual charges collectable	10,685				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	66,695	46.27	39.20	36.60	> 3.00
Monthly payments from cash flow of operating and financing activities	1,441	months	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

G6-2 Statement of performance measures by fund

\$ '000	General Indicators ³		Sewer Indicators		Benchmark
	2022	2021	2022	2021	
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	15.89%	(0.50)%	34.32%	27.90%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹					
2. Own source operating revenue ratio					
Total continuing operating revenue excluding capital grants and contributions ¹	29.67%	36.28%	100.00%	100.00%	> 60.00%
Total continuing operating revenue ¹					
3. Unrestricted current ratio					
Current assets less all external restrictions	49.51x	19.63x	∞	∞	> 1.50x
Current liabilities less specific purpose liabilities					
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	40.61x	27.01x	∞	∞	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)					
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	5.51%	6.87%	0.00%	0.00%	< 10.00%
Rates and annual charges collectable					
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	42.40	35.61	∞	∞	> 3.00
Monthly payments from cash flow of operating and financing activities	months	months			months

(1) - (2) Refer to Notes at Note 24a above.

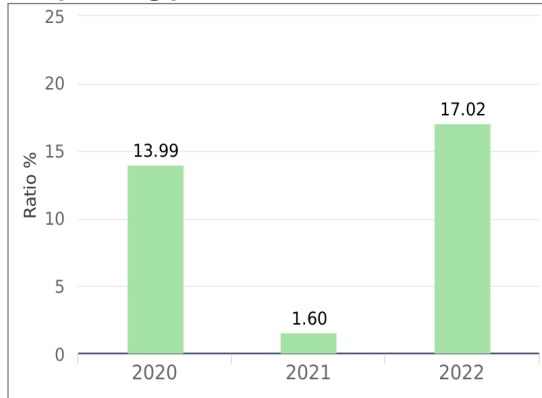
(3) General fund refers to all of Council's activities except for its sewer activities which are listed separately.

End of the audited financial statements

H Additional Council disclosures (unaudited)

H1-1 Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Commentary on 2021/22 result

2021/22 ratio 17.02%

Council's operating performance ratio is well above the benchmark, due to prudent financial management and continual cost saving measures.

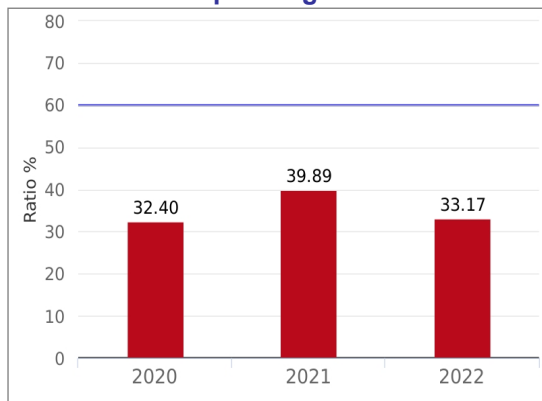
Benchmark: — > 0.00%

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

2. Own source operating revenue ratio



Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Commentary on 2021/22 result

2021/22 ratio 33.17%

Own source revenue is consistent with previous year's results. As with most rural Council's, generating own source revenue continues to be a challenge.

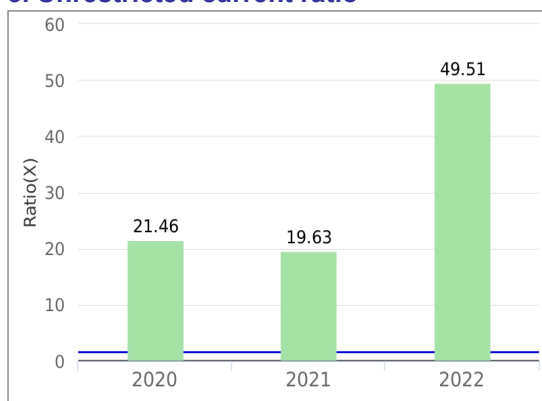
Benchmark: — > 60.00%

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

3. Unrestricted current ratio



Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Commentary on 2021/22 result

2021/22 ratio 49.51x

Council's ratio remains well above the benchmark with adequate funds available to satisfy its short term obligations.

Benchmark: — > 1.50x

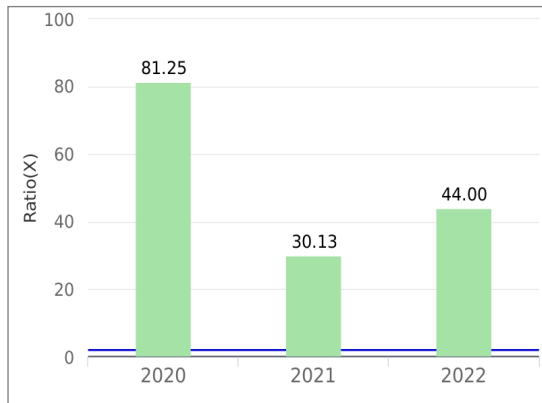
Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

H1-1 Statement of performance measures – consolidated results (graphs) (continued)

4. Debt service cover ratio



Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Commentary on 2021/22 result

2021/22 ratio 44.00x

Council have one loan which was for the Holland Park Pool Upgrade, and is in a strong position to meet its loan obligations.

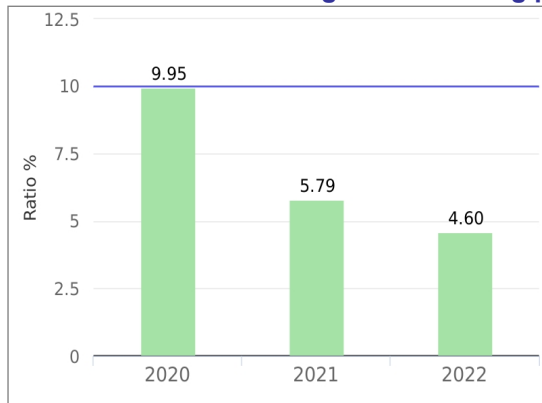
Benchmark: — > 2.00x

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

5. Rates and annual charges outstanding percentage



Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2021/22 result

2021/22 ratio 4.60%

Council's early intervention approach is working well and staff are working with debtors to create and/or continue manageable payment arrangements.

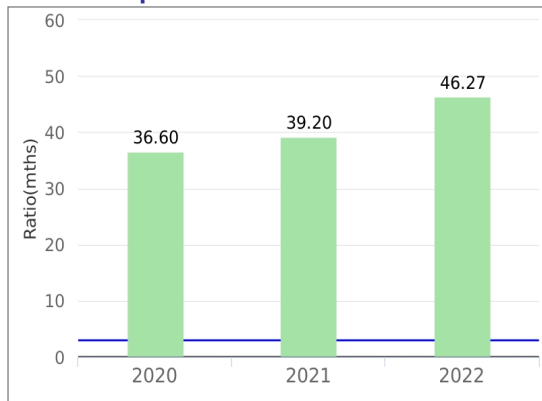
Benchmark: — < 10.00%

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2021/22 result

2021/22 ratio 46.27 months

Efficient financial management practices have enabled Council to operate effectively in meeting its expense obligations.

Benchmark: — > 3.00months

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

H1-2 Council information and contact details

Principal place of business:

6-10 Shire Street
West Wyalong NSW 2671

Contact details

Mailing Address:

PO Box 21
West Wyalong NSW 2671

Telephone: (02) 6972 2266

Facsimile: (02) 6972 2145

Opening hours:

8:30am - 5:00pm
Monday to Friday

Internet: www.blandshire.nsw.gov.au

Email: council@blandshire.nsw.gov.au

Officers

General Manager

Grant Baker

Responsible Accounting Officer

Leesa Bryant

Auditors

NSW Audit Office
Level 15
Margaret Street
Sydney NSW 2001

GPO Box 12

Sydney NSW 2001

Elected members

Mayor

Brian Monaghan

Councillors

Bruce Baker
Monica Clarke
Rodney Crowe
Jill Funnell
Kerry Keatley
Tony Lord
Elizabeth McGlynn
Roger Moore

Other information

ABN: 13 251 814 087



INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Bland Shire Council

To the Councillors of Bland Shire Council

Qualified Opinion

I have audited the accompanying financial statements of Bland Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2022, the Statement of Financial Position as at 30 June 2022, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, except for the effects of the matters described in the 'Basis for Qualified Opinion' section of my report:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2022, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit

My qualified opinion should be read in conjunction with the rest of this report.

Basis for Qualified Opinion

Non recognition of rural fire-fighting equipment

As disclosed in Note C1-6 to the financial statements, the Council has not recognised rural fire-fighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2022. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refers to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting equipment by either not entering into a service agreement, or cancelling the existing service agreement that was signed on 28 June 2013
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

This is a limitation on the scope of my audit as I was unable to obtain sufficient appropriate audit evidence to:

- support the carrying values of rural fire-fighting equipment assets that should be recorded in the Statement of Financial Position and related notes as at 30 June 2022
- determine the impact on the 'Accumulated surplus' in the Statement of Changes in Equity and Statement of Financial Position
- determine the amount of 'Grants and contributions provided for capital purposes' income from any rural fire-fighting equipment assets vested as an asset received free of charge during the year and/or 'Depreciation, amortisation and impairment of non-financial assets' expense that should be recognised in the Income Statement for the year ended 30 June 2022
- determine the impact on the 'Operating performance' and 'Own source operating revenue' ratios in Note G6-1 'Statement of performance measures – consolidated results' and Note G6-2 'Statement of performance measures by fund'.

Correction of errors relating to a previous reporting period

The Council has disclosed a correction of error in Note G4-1 'Correction of errors' relating to a previous reporting period, which changed comparative information in Note C1-6 'Infrastructure, property, plant and equipment'. This disclosure results from Council derecognising rural fire-fighting equipment vested from the Rural Fire Service. For the reasons described below, I believe this is an incorrect application of AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors'.

The Council previously recognised rural fire-fighting equipment valued at \$2.6 million in Note C1-6 'Infrastructure, property, plant and equipment'. In my opinion, this accounting treatment was appropriate as rural fire-fighting equipment is controlled by the Council. There has been no change in the legal framework since the Council first recognised these assets or recent change in the relevant accounting standards impacting recognition of these assets.

Consequently, as the Council's previous position to recognise these assets complied with the requirements of AASB 116 'Property, Plant and Equipment', the disclosure and removal of these assets does not comply with AASB 108.

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993* and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations'
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

DMobilia

Daniel Mobilia
Delegate of the Auditor-General for New South Wales

31 October 2022
SYDNEY



Cr Brian Monaghan
Mayor
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

Contact: Daniel Mobilia
Phone no: 02 9275 7379
Our ref: D2222917/1694

31 October 2022

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2022
Bland Shire Council**

I have audited the general purpose financial statements (GPFS) of the Bland Shire Council (the Council) for the year ended 30 June 2022 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed a modified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2022 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

SIGNIFICANT AUDIT ISSUES AND OBSERVATIONS

I identified the following significant audit issue during my audit of the Council's financial statements. This issue was addressed as part of my audit.

Modification to the opinion in the Independent Auditor's Report

Rural fire-fighting equipment not recognised in the financial statements

The Council has not recognised rural fire-fighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2022. In my opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refers to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural fire-fighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the *Rural Fires Act 1997* (Rural Fires Act), giving the Council legal ownership
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural fire-fighting equipment by either not entering into a service agreement, or cancelling the existing service agreement that was signed on 28 June 2013
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.

The Council has not undertaken procedures to confirm the completeness, accuracy, existence or condition of these assets. Nor has the Council performed procedures to identify the value of assets vested in it during the year. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

Consequently, we were unable to determine the carrying values of rural firefighting equipment assets and related amounts that should be recorded and recognised in the council's 30 June 2022 financial statements.

Correction of errors relating to a previous reporting period

The Council has disclosed a correction of error in Note G4-1 'Correction of errors' relating to a previous reporting period, which changed comparative information in Note C1-6 'Infrastructure, property, plant and equipment'. This disclosure results from Council derecognising rural fire-fighting equipment vested from the Rural Fire Service. For the reasons described below, I believe this is an incorrect application of AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors'.

The Council previously recognised rural fire-fighting equipment valued at \$2.6 million in Note C1-6 'Infrastructure, property, plant and equipment'. In my opinion, this accounting treatment was appropriate as rural fire-fighting equipment is controlled by the Council. There has been no change in the legal framework since the Council first recognised these assets or recent change in the relevant accounting standards impacting recognition of these assets.

Consequently, as the Council's previous position to recognise these assets complied with the requirements of AASB 116 'Property, Plant and Equipment', the disclosure and removal of these assets does not comply with AASB 108.

These issues have resulted in the audit opinion on the Council's 30 June 2022 general purpose financial statements (GPFS) to be modified.

Refer to the Independent Auditor's report on the GPFS.

INCOME STATEMENT

Operating result

	2022	2021	Variance
	\$m	\$m	%
Rates and annual charges revenue	10.0	9.8	2.0
Grants and contributions revenue	25.0	18.6	34.4
Operating result from continuing operations	11.6	6.2	87.1
Net operating result before capital grants and contributions	4.6	(1.0)	560.0

Rates and annual charges revenue (\$10.0 million) increased by \$0.2 million (2.0 per cent) in 2021–22 which is consistent with an increase in ordinary rates in line with the 2.0% rate peg.

Grants and contributions revenue (\$25.0 million) increased by \$6.4 million (34.4 per cent) in 2021–22 largely attributed to:

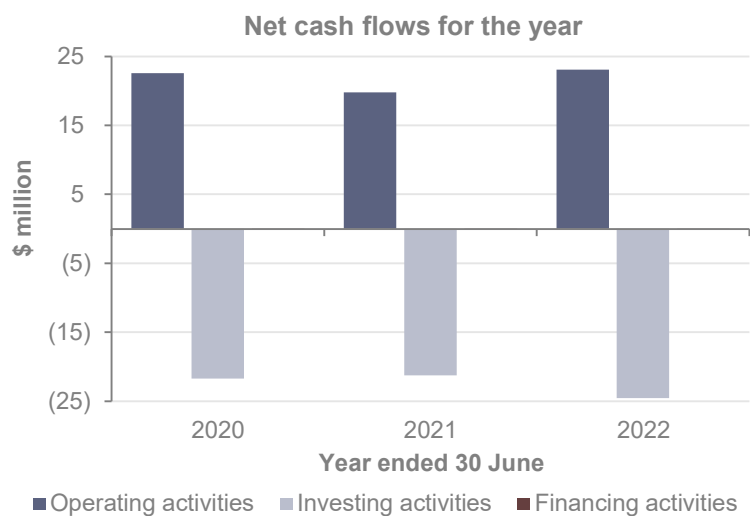
- increase of \$3.2 million of financial assistance grants recognised during the year
- increase of \$4.1 million of other roads and bridges grants recognised during the year.

The Council's operating result from continuing operations (\$11.6 million including depreciation and amortisation expense of \$7.5 million) was \$5.4 million higher than the 2020–21 result. The increase is primarily due to the increase in grants and contributions revenue.

The net operating result before capital grants and contributions (\$4.6 million) was \$5.6 million higher than the 2020–21 result. This is primarily due to the \$6.4 million increase in grants and contributions revenue.

STATEMENT OF CASH FLOWS

- Council's cash and cash equivalents were \$4.0 million (\$5.6 million for the year ended 30 June 2021). There was a net decrease in cash and cash equivalents of \$1.6 million during the 2021–22 financial year.
- Net cash provided by operating activities has increased by \$3.8 million. This is due to the increase in receipts of grants and contributions of \$6.6 million, which is partially offset by the increase in payments for materials and services of \$2.6 million.
- Net cash used in investing activities has increased by \$3.9 million due to an increase in the purchase of term deposits of \$11.5 million, which is partially offset by the decrease in the purchase of infrastructure, property plant and equipment of \$7.5 million.
- Net cash flows used in financing activities has remained constant year on year.



FINANCIAL POSITION

Cash and investments

Cash and investments	2022	2021	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	66.7	51.3	<ul style="list-style-type: none"> • Externally restricted cash and investments are restricted in their use by externally imposed requirements. The increase of \$8.8 million is due to the \$6.7 million increase in specific purpose unexpended grants and \$2.2 million in the sewer fund. • Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of work and any forward plans identified by Council. The increase of \$6.0 million is mainly due to the \$5.4 million increase in infrastructure replacement.
Restricted and allocated cash, cash equivalents and investments:			
• External restrictions	21.8	13.0	
• Internal allocations	26.1	20.1	
• Unrestricted	18.8	18.2	

Debt

- Council has \$0.8 million of external borrowings (2021: \$0.9 million) which is secured over the revenue of Council.
- Council has a \$0.4 million bank overdraft facility (2021: \$0.4 million) which was undrawn as at 30 June 2022.

PERFORMANCE

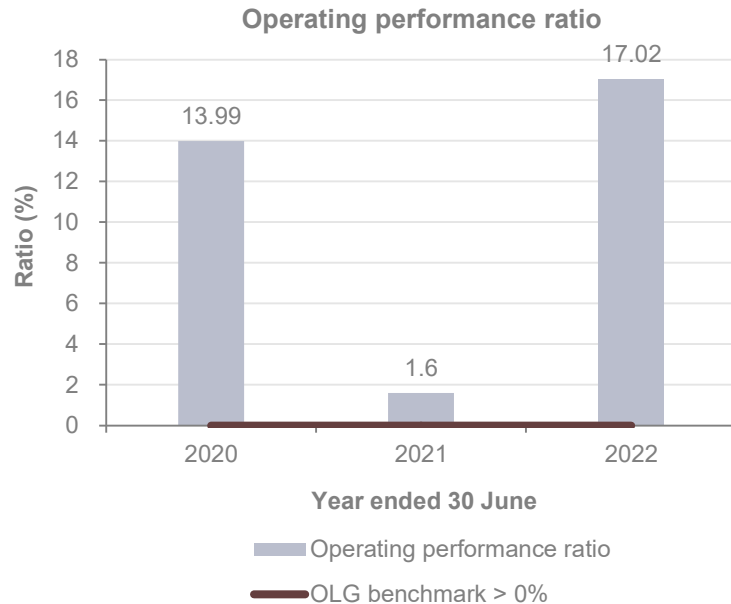
Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

Operating performance ratio

The Council met the OLG benchmark for the current reporting period.

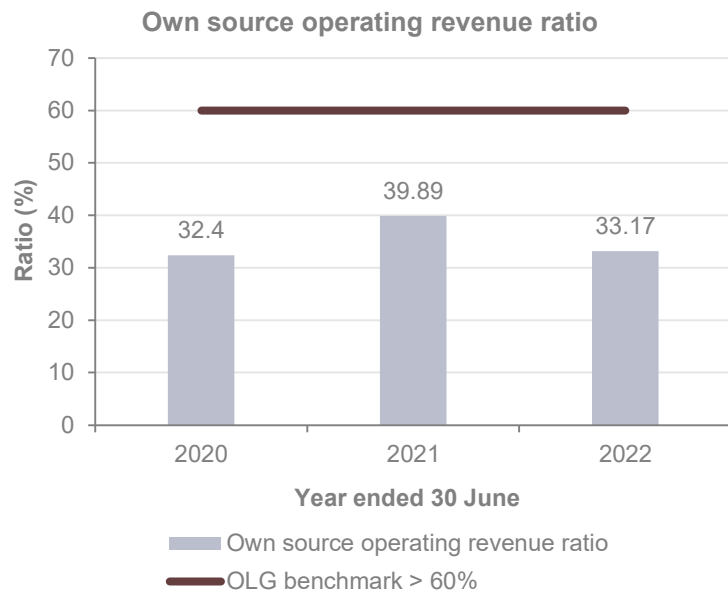
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

The Council did not meet the OLG benchmark for the current reporting period.

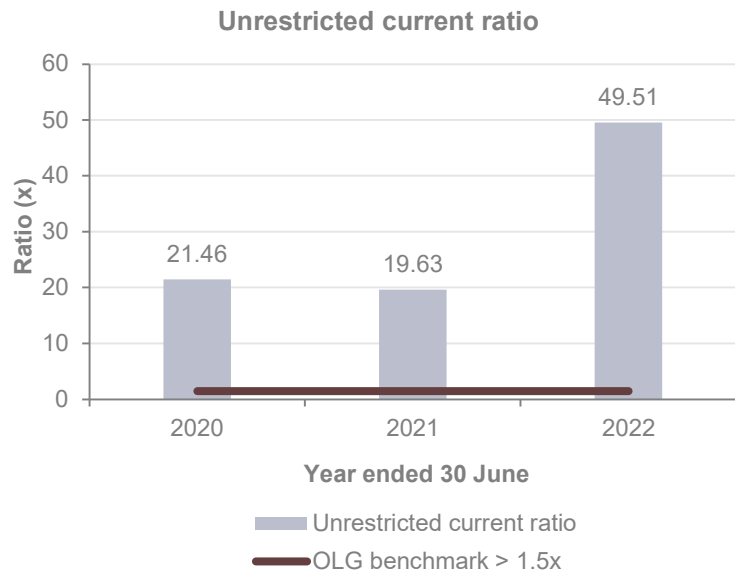
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



Unrestricted current ratio

The Council exceeded the OLG benchmark for the current reporting period.

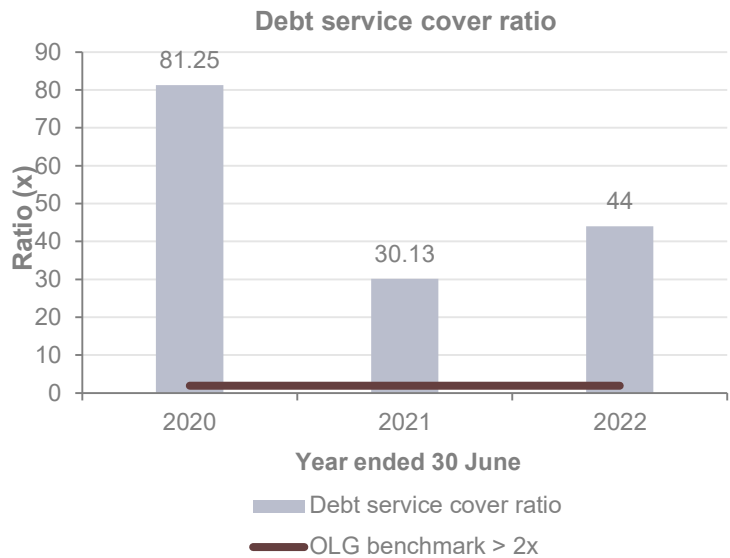
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

The Council exceeded the OLG benchmark for the current reporting period.

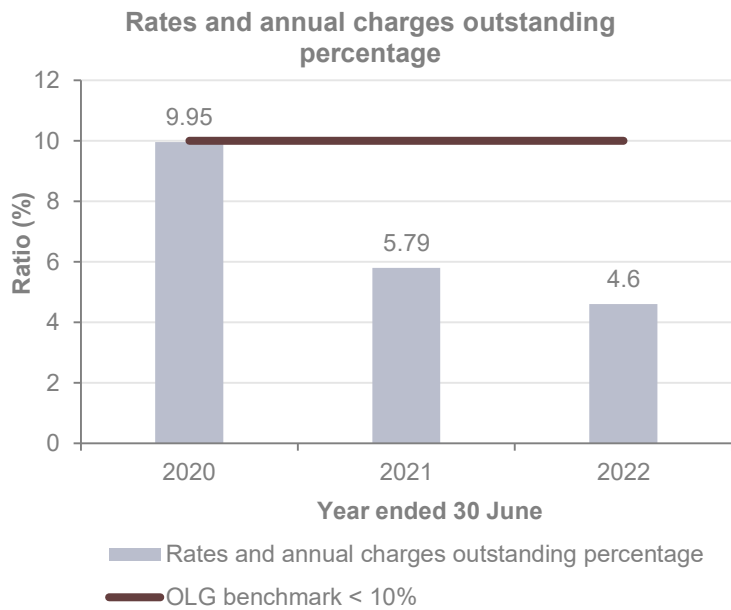
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



Rates and annual charges outstanding percentage

The Council met the OLG benchmark for the current reporting period.

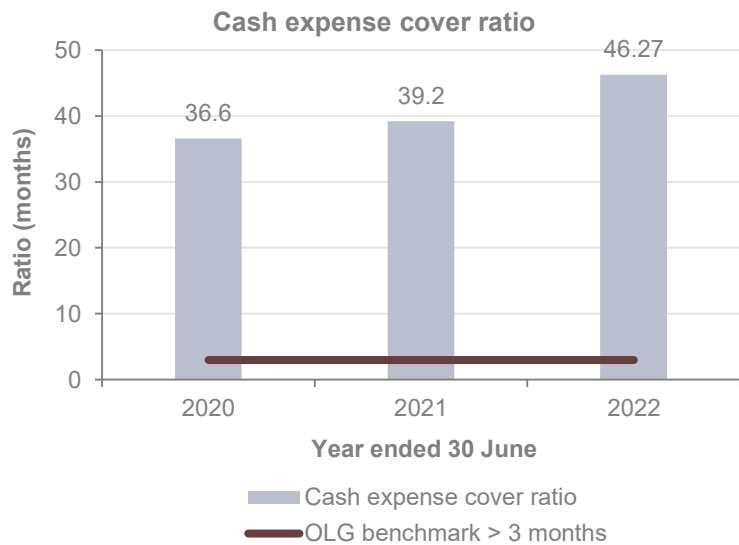
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.



Cash expense cover ratio

The Council exceeded the OLG benchmark for the current reporting period.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

The Council renewed \$6.6 million of assets in the 2021–22 financial year, compared to \$9.1 million of assets in the 2020–21 financial year. This decline is largely due to \$3.3 million decrease in roads renewals.

OTHER MATTERS

Legislative compliance

My audit procedures identified a material deficiency in the Council's financial statements that will be reported in the Management Letter. Rural fire-fighting equipment was not recognised in the financial statements.

Except for the matter outlined above, the Council's:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the GPFS
- staff provided all accounting records and information relevant to the audit.

DMobilia

Daniel Mobilia
Delegate of the Auditor-General for New South Wales

cc: Mr Grant Baker, General Manager
Ms Leesa Bryant, Finance Manager
Mr Gary Lavelle, Chair of Audit, Risk and Improvement Committee
Mr Michael Cassel, Secretary of the Department of Planning and Environment

Bland Shire Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022



Contents	Page
Statement by Councillors and Management	3
Special Purpose Financial Statements:	
Income Statement of sewerage business activity	4
Statement of Financial Position of sewerage business activity	5
Note – Significant Accounting Policies	6
Auditor's Report on Special Purpose Financial Statements	9

Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Bland Shire Council

Special Purpose Financial Statements

for the year ended 30 June 2022

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

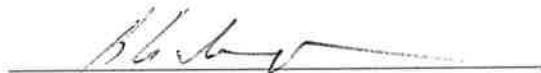
- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 18 October 2022.



Cr Brian Monaghan
Mayor
18 October 2022



Cr Rodney Crowe
Councillor
18 October 2022



Grant Baker
General Manager
18 October 2022



Leesa Bryant
Responsible Accounting Officer
18 October 2022

Bland Shire Council

Income Statement of sewerage business activity

for the year ended 30 June 2022

\$ '000	2022	2021
Income from continuing operations		
Access charges	1,751	1,694
Liquid trade waste charges	79	31
Fees	25	27
Interest and investment income	10	4
Total income from continuing operations	1,865	1,756
Expenses from continuing operations		
Employee benefits and on-costs	125	122
Materials and services	749	829
Depreciation, amortisation and impairment	351	315
Total expenses from continuing operations	1,225	1,266
Surplus (deficit) from continuing operations before capital amounts	640	490
Surplus (deficit) from continuing operations after capital amounts	640	490
Surplus (deficit) from all operations before tax	640	490
Less: corporate taxation equivalent (25%) [based on result before capital]	(160)	(127)
Surplus (deficit) after tax	480	363
Plus accumulated surplus	14,827	14,337
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	160	127
Closing accumulated surplus	15,467	14,827
Return on capital %	3.9%	3.1%
Subsidy from Council	–	–
Calculation of dividend payable:		
Surplus (deficit) after tax	480	363
Surplus for dividend calculation purposes	480	363
Potential dividend calculated from surplus	240	182

Bland Shire Council

Statement of Financial Position of sewerage business activity

as at 30 June 2022

\$ '000	2022	2021
ASSETS		
Current assets		
Cash and cash equivalents	5,585	4,695
Investments	1,308	1,308
Receivables	304	326
Total current assets	7,197	6,329
Non-current assets		
Infrastructure, property, plant and equipment	16,469	16,050
Total non-current assets	16,469	16,050
Total assets	23,666	22,379
LIABILITIES		
Non-current liabilities		
Payables	7	7
Employee benefit provisions	183	179
Total non-current liabilities	190	186
Total liabilities	190	186
Net assets	23,476	22,193
EQUITY		
Accumulated surplus	15,283	14,827
Revaluation reserves	8,193	7,366
Total equity	23,476	22,193

Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993 (Act)*, the *Local Government (General) Regulation 2005 (Regulation)* and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

Nil

Category 2

(where gross operating turnover is less than \$2 million)

Sewerage Services

The operation of sewer reticulation and treatment schemes at West Wyalong, Ungarie and Barmedman.

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – 25%

Note – Significant Accounting Policies (continued)

Land tax – the first \$692,000 of combined land values attracts **0%**. For the combined land values in excess of \$692,001 up to \$4,231,000 the rate is **1.6% + \$100**. For the remaining combined land value that exceeds \$4,231,000 a premium marginal rate of **2.0%** applies.

Payroll tax – **5.45%** on the value of taxable salaries and wages in excess of \$850,000.

In accordance with the Department of Industry (DoI) – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the DoI – Water guidelines as a ‘dividend for taxation equivalent’, may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the DoI – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the ‘owner’ of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face ‘true’ commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council’s borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses ‘would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field’.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council’s business activities on the Income Statement.

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

Note – Significant Accounting Policies (continued)

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 3.66% at 30/6/22.

(iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2019 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.



INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Bland Shire Council

To the Councillors of Bland Shire Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Bland Shire Council's (the Council) Declared Business Activity, Sewerage, which comprise the Statement by Councillors and Management, the Income Statement of the Declared Business Activity for the year ended 30 June 2022, the Statement of Financial Position of the Declared Business Activity as at 30 June 2022 and the Significant accounting policies note.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's Declared Business Activity as at 30 June 2022, and its financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

DMobilia

Daniel Mobilia
Delegate of the Auditor-General for New South Wales

31 October 2022
SYDNEY

Bland Shire Council

SPECIAL SCHEDULES
for the year ended 30 June 2022



Bland Shire Council

Special Schedules

for the year ended 30 June 2022

Contents

Page

Special Schedules:

Permissible income for general rates 3

Report on infrastructure assets as at 30 June 2022 7

Bland Shire Council

Permissible income for general rates

\$ '000	Notes	Calculation 2021/22	Calculation 2022/23
Notional general income calculation ¹			
Last year notional general income yield	a	6,879	7,016
Plus or minus adjustments ²	b	—	2
Notional general income	c = a + b	6,879	7,018
Permissible income calculation			
Or rate peg percentage	e	2.00%	2.40%
Or plus rate peg amount	i = e x (c + g)	138	168
Sub-total	k = (c + g + h + i + j)	7,017	7,186
Plus (or minus) last year's carry forward total	l	1	2
Sub-total	n = (l + m)	1	2
Total permissible income	o = k + n	7,018	7,188
Less notional general income yield	p	7,016	7,186
Catch-up or (excess) result	q = o - p	2	2
Carry forward to next year ⁶	t = q + r + s	2	2

Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916 (NSW)*.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the *Local Government Act 1993*. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



INDEPENDENT AUDITOR'S REPORT

Special Schedule – Permissible income for general rates

Bland Shire Council

To the Councillors of Bland Shire Council

Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Bland Shire Council (the Council) for the year ending 30 June 2023.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2022'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.

DMobilia

Daniel Mobilia
Delegate of the Auditor-General for New South Wales

31 October 2022
SYDNEY

Bland Shire Council

Report on infrastructure assets as at 30 June 2022

Asset Class	Asset Category	Estimated cost				Net carrying amount \$ '000	Gross replacement cost (GRC) \$ '000	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard \$ '000	Estimated cost to bring to the agreed level of service set by Council \$ '000	2021/22 Required maintenance ^a \$ '000	2021/22 Actual maintenance \$ '000			1	2	3	4	5
Buildings	Buildings – non-specialised	4,664	4,664	546	319	34,955	50,017	21.0%	41.0%	29.0%	8.0%	1.0%
	Other	–	–	–	–	(493)	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Sub-total	4,664	4,664	546	319	34,462	50,017	21.0%	41.0%	29.0%	8.0%	1.0%
Other structures	Other structures	172	172	29	74	951	1,514	3.0%	24.0%	57.0%	14.0%	2.0%
	Sub-total	172	172	29	74	951	1,514	3.0%	24.0%	57.0%	14.0%	2.0%
Roads	Roads	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Sealed roads	2,411	2,411	371	1,396	115,807	176,450	21.0%	71.0%	6.0%	2.0%	0.0%
	Unsealed roads	6,024	6,024	659	1,429	19,651	39,593	19.0%	40.0%	23.0%	12.0%	6.0%
	Bridges	714	714	646	–	21,166	32,479	0.0%	4.0%	94.0%	2.0%	0.0%
	Footpaths	130	130	104	34	4,176	6,494	1.0%	23.0%	73.0%	3.0%	0.0%
	Other road assets	–	–	3	–	620	849	60.0%	22.0%	18.0%	0.0%	0.0%
	Bulk earthworks	–	–	–	–	81,826	81,826	100.0%	0.0%	0.0%	0.0%	0.0%
	Other road assets (incl. bulk earth works)	–	–	–	–	–	–	0.0%	0.0%	0.0%	0.0%	0.0%
Sub-total	9,279	9,279	1,783	2,859	247,026	337,691	37.6%	42.7%	16.3%	2.7%	0.7%	
Sewerage network	Sewerage network	2,377	2,377	273	597	15,989	27,301	9.0%	63.0%	20.0%	5.0%	3.0%
	Sub-total	2,377	2,377	273	597	15,985	27,301	9.0%	63.0%	20.0%	5.0%	3.0%
Stormwater drainage	Stormwater drainage	854	854	77	27	18,753	29,044	43.0%	48.0%	6.0%	3.0%	0.0%
	Sub-total	854	854	77	27	18,753	29,044	43.0%	48.0%	6.0%	3.0%	0.0%
Open space / recreational assets	Swimming pools	–	–	44	22	2,660	4,381	8.0%	41.0%	50.0%	0.0%	1.0%
	Other	1,703	1,703	259	724	8,929	14,326	14.0%	24.0%	49.0%	7.0%	6.0%
	Sub-total	1,703	1,703	303	746	11,589	18,707	12.6%	28.0%	49.2%	5.4%	4.8%

Bland Shire Council

Report on infrastructure assets as at 30 June 2022 (continued)

Asset Class	Asset Category	Estimated cost		2021/22 Required maintenance ^a	2021/22 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council					1	2	3	4	5
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000					
Other infrastructure assets	Other	6,190	6,190	374	648	8,134	18,386	19.0%	30.0%	18.0%	33.0%	0.0%
	Sub-total	6,190	6,190	374	648	8,134	18,386	19.0%	30.0%	18.0%	33.0%	0.0%
	Total – all assets	25,239	25,239	3,385	5,270	336,900	482,660	32.8%	42.9%	18.7%	4.7%	1.0%

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

1	Excellent/very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required
4	Poor	Renewal required
5	Very poor	Urgent renewal/upgrading required

Bland Shire Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (consolidated) *

\$ '000	Amounts 2022	Indicator 2022	Indicators		Benchmark
			2021	2020	
Buildings and infrastructure renewals ratio					
Asset renewals ¹	4,912	74.87%	57.95%	63.37%	>= 100.00%
Depreciation, amortisation and impairment	6,561				
Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory standard	25,239	7.37%	8.70%	8.81%	< 2.00%
Net carrying amount of infrastructure assets	342,313				
Asset maintenance ratio					
Actual asset maintenance	5,270	155.69%	101.67%	0.00%	> 100.00%
Required asset maintenance	3,385				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	25,239	5.23%	6.05%	0.00%	
Gross replacement cost	482,660				

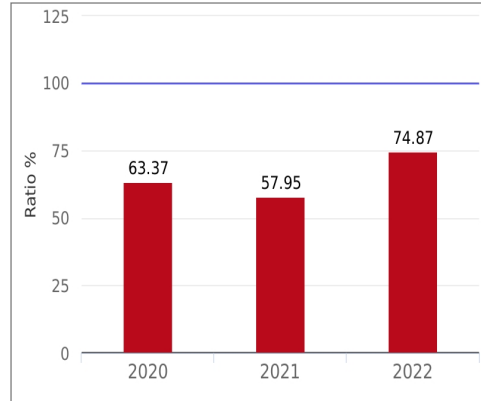
(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Bland Shire Council

Report on infrastructure assets as at 30 June 2022

Buildings and infrastructure renewals ratio



Buildings and infrastructure renewals ratio

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

Commentary on result	
21/22 ratio	74.87%
Council's assets are ageing and funds will need to be spent restoring these assets.	

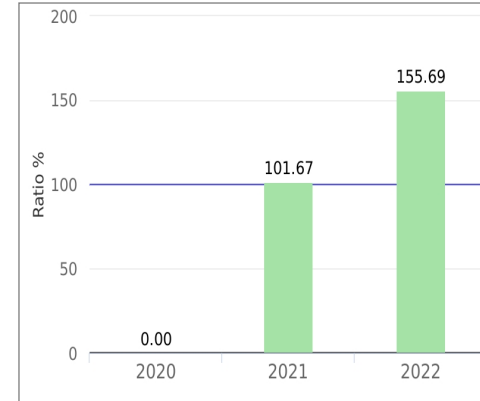
Benchmark: — $\geq 100.00\%$

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Asset maintenance ratio



Asset maintenance ratio

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.

Commentary on result	
21/22 ratio	155.69%
Council are aware that it needs to maintain its ageing assets and have increased asset maintenance accordingly.	

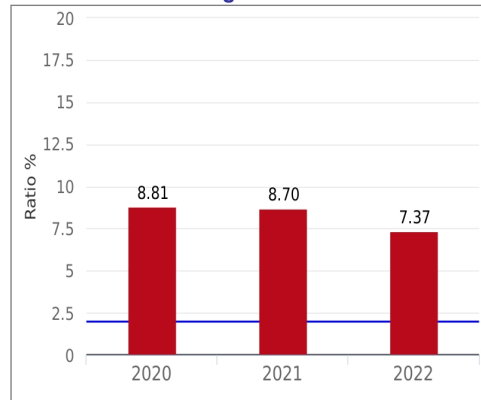
Benchmark: — $> 100.00\%$

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Infrastructure backlog ratio



Infrastructure backlog ratio

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Commentary on result	
21/22 ratio	7.37%
Council continue to work on the infrastructure backlog with a reduction each year.	

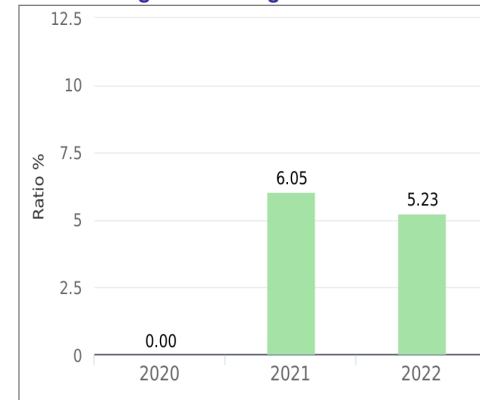
Benchmark: — $< 2.00\%$

Ratio achieves benchmark

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio is outside benchmark

Cost to bring assets to agreed service level



Cost to bring assets to agreed service level

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

Commentary on result	
21/22 ratio	5.23%
Council continue to work towards bringing assets to an acceptable service level.	

Bland Shire Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (by fund)

\$ '000	General fund		Sewer fund		Benchmark
	2022	2021	2022	2021	
Buildings and infrastructure renewals ratio					
Asset renewals ¹	78.81%	60.82%	0.00%	0.00%	>= 100.00%
Depreciation, amortisation and impairment					
Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory standard	7.01%	8.41%	14.87%	14.58%	< 2.00%
Net carrying amount of infrastructure assets					
Asset maintenance ratio					
Actual asset maintenance	150.16%	93.28%	218.68%	213.10%	> 100.00%
Required asset maintenance					
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	5.02%	5.90%	8.71%	8.71%	
Gross replacement cost					

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

7.15 Adoption of revised Internal Reporting Policy



Our Leadership - A well run Council acting as the voice of the community

Strategy 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

The purpose of this report is to submit the revised Internal Reporting Policy (**Attachment One**) and is being presented to Council for formal adoption.

Financial Implications

There are no financial implications at this stage beyond advertising costs associated with the exhibition of the policy. Costs associated with the investigation of disclosures made under this policy would fall within Council's budgeted legal costs.

Summary

The Internal Reporting Policy is reviewed by Council every 12 months. Apart from updating of staffing and contact details, the document has been unchanged since it was last reviewed in April 2021. Given that the content is unchanged, there is no requirement for it to be placed on public exhibition. As a result, the attached is presented for formal adoption by the Council. This policy was developed in accordance with the *Public Interest Disclosures Act 1994 (PID Act 1994)*.

It should be noted that the *Public Interest Disclosures Act 2022 (PID Act 2022)* will commence either on 13 October 2023, being 18 months after the date of assent, or on an earlier day or days to be appointed by proclamation, and will repeal the **PID Act 1994**.

The objects of this Act are:

- (a) to facilitate the disclosure by public officials of serious wrongdoing in or affecting the public sector,
- (b) to promote a culture in which public interest disclosures are encouraged,
- (c) to protect public officials, witnesses and other persons from detriment or liability that might arise as a result of public interest disclosures,
- (d) to provide for the establishment and publication of policies and procedures for receiving and dealing with disclosures that are or may be voluntary public interest disclosures,
- (e) to ensure the interests of all persons affected by public interest disclosures are taken into account in dealing with the disclosures,
- (f) to provide for independent oversight of the public interest disclosure scheme established by this Act.

Similar to the requirement under the PID Act 1994, public authorities, such as Councils, must have a public interest disclosure policy which sets out the procedures regarding public interest disclosures, and identifies nominated disclosure officers. The requirements for the disclosure policy are significantly more prescriptive than under the PID Act 1994, and accordingly agencies will need to ensure that their policies are updated to comply with the requirements of the new Act prior to the commencement date. As Bland Shire Council's Policy was due to be updated earlier this year and with knowledge that a new PID Act is imminent, the update to this policy was to ensure contact information was current.

A full review and update of Council's Internal Reporting Policy to incorporate the requirements of the PID Act 2022 will be undertaken prior to the commencement of the new legislation.

Recommendation:

That Council adopt the revised Internal Reporting Policy.

INTERNAL REPORTING POLICY

AUTHORISATION

POLICY TYPE: (Council or Operational)	Council
POLICY LOCATION: (eg Corporate, Engineering, etc)	Governance and Risk
RESPONSIBLE OFFICER (by position title)	Director Corporate and Community Services
AUTHORISED BY (GM or Director Title)	Manex
DATE ADOPTED:	6 September 2021
ADOPTED BY: (Manex or Council)	Council – endorsed for consultation 20 June 2021
MINUTE NO (IF REQUIRED):	
REVIEW DUE DATE: (Four years unless statutorily required sooner)	May 2022
REVISION NUMBER:	2
RELATIONSHIP TO COMMUNITY STRATEGIC PLAN	Under the theme of <i>Our Leadership - A well run Council acting as the voice of the community</i> , this policy fits within the Delivery Program Objective 13: Develop and maintain a framework of plans and policies that ensures open and transparent Council information, specifically Strategy 13.2 - Develop, implement and promote best practice governance policies and procedures.

DOCUMENT HISTORY

VERSION NO.	DATE	DESCRIPTION OF AMENDMENTS include names of former policies that this policy will replace if applicable	AMENDED BY (WHERE REQUIRED)
2	25/3/21	<ul style="list-style-type: none"> Inclusion of additional disclosure officer Adapt to new policy framework template 	Director Corporate and Community Services
3	25/10/22	Updated contact details.	Director Corporate and Community Services

REVIEW OF THIS POLICY

This Policy will be reviewed within 12 months from the date of adoption or as required in the event of legislative changes. The Policy may also be changed as a result of other amendments that are to the advantage that Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution.

1. Purpose:

This policy is to establish an internal reporting system for staff and Councillors to report wrongdoing without fear of reprisal. The policy sets out who you can report wrongdoing to in Bland Shire Council, what can be reported and how reports of wrongdoing will be dealt with by Council.

2. Scope:

This policy will apply to:

- both Council staff and Councillors
- permanent employees, whether full-time or part-time
- temporary or casual employees
- consultants
- individual contractors working for the Council
- employees of contractors providing services to Bland Shire Council
- other people who perform Council official functions whose conduct and activities could be investigated by an investigating authority, including volunteers.

This policy also applies to public officials of another Council or public authority who report wrongdoing relating to Bland Shire Council.

3. Outcomes:

This policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to raise matters of concern at any time with their supervisors, but also have the option of making a report about a public interest issue in accordance with this policy and the Public Interest Disclosures Act 1994 (PID).

This policy is just one in the suite of Bland Shire Council's complaint handling policies. It should be read in conjunction with the Council's Code of Conduct, Complaints Handling Policy and the Grievance and Disputes Policy along with the other reference items in the supporting procedures.

The internal reporting system established under this policy is not intended to be used for staff grievances, which should be raised through Council's Grievance and Disputes Policy. If a staff member makes a report under this policy which is substantially a grievance, the matter will be referred to Human Resources to be dealt with in accordance with the Grievance and Disputes Policy.

This policy is strongly endorsed by the Mayor and General Manager and shows Council's commitment to high standards of ethical and accountable conduct and that any form of wrongdoing will not be tolerated.

You should report any suspected wrongdoing within Bland Shire Council, or any activities or incidents you see within Bland Shire Council that you believe are wrong.

Reports about five categories of serious misconduct – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act, and local government pecuniary interest contravention – which otherwise meet the criteria of a public interest disclosure, will be dealt with under the PID Act and according to this policy. See below for details about these types of conduct. More information about what can be reported under the PID Act can be found in the NSW Ombudsman's Guideline B2: What should be reported?

All other wrongdoing or suspected wrongdoing should be reported to a supervisor, to be dealt with in line with the relevant policies. This might include:

- harassment or unlawful discrimination
- practices that endanger the health or safety of staff or the public.

Even if these reports are not dealt with as public interest disclosures, Bland Shire Council recognises such reports may raise important issues. Council will respond to all reports and make every attempt to protect the staff member making the report from reprisal.

These policies include: Complaint Handling Policy, Bland Shire Council Code of Conduct, Work Health Safety Policy, EEO Policy and Grievance and Disputes Policy.

4. Roles and Responsibilities

Council staff and Councillors

Staff and Councillors play an important role in contributing to a workplace where known or suspected wrongdoing is reported and dealt with appropriately. All Council staff and Councillors are obliged to:

- report all known or suspected wrongdoing and support those who have made reports of wrongdoing
- if requested, assist those dealing with the report, including supplying information on request, cooperating with any investigation and maintaining confidentiality
- treat any staff member or person dealing with a report of wrongdoing with courtesy and respect
- respect the rights of any person who is the subject of reports.

Staff and Councillors must not:

- make false or misleading reports of wrongdoing
- victimise or harass anyone who has made a report.

Additionally, the behaviour of all Council staff and Councillors involved in the internal reporting process must adhere to Bland Shire Council's Code of Conduct. A breach of the code could result in disciplinary action.

The role of Bland Shire Council

Bland Shire Council has a responsibility to establish and maintain a working environment that encourages staff and Councillors to report wrongdoing and supports them when they do. This includes keeping the identity of reporters confidential where practical and appropriate, taking steps to protect reporters from reprisal and manage workplace conflict.

Bland Shire Council will assess all reports of wrongdoing it receives from staff and Councillors and deal with them appropriately. Once wrongdoing has been reported, Bland Shire Council takes 'ownership' of the matter. Bland Shire Council will deal with all reports of wrongdoing fairly and reasonably, respecting the rights of any person the subject of a report. Bland Shire Council must report on its obligations under the PID Act and statistical information about public interest disclosures in its annual report and to the NSW Ombudsman every six months.

To ensure Bland Shire Council complies with the PID Act and deals with all reports of wrongdoing properly, all staff and Councillors with roles outlined below and elsewhere in this policy will receive training on their responsibilities.

ROLES OF KEY POSITIONS

General Manager

The General Manager has ultimate responsibility for maintaining the internal reporting system and workplace reporting culture, and ensuring Bland Shire Council complies with the

PID Act. The General Manager can receive reports from staff and Councillors and has a responsibility to:

- assess reports received by or referred to them, to determine whether or not the report should be treated as a public interest disclosure, and to decide how the report will be dealt with
- deal with reports made under the Council's Code of Conduct in accordance with the Council's adopted Code of Conduct procedures
- ensure there are strategies in place to support reporters, protect reporters from reprisal and manage workplace conflict that may arise in relation to a report
- make decisions following any investigation or appoint an appropriate decision-maker
- take appropriate remedial action where wrongdoing is substantiated or systemic problems are identified
- refer actual or suspected corrupt conduct to the Independent Commission Against Corruption (ICAC)
- refer any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC.

Disclosures Coordinator

The disclosures coordinator has a central role in Bland Shire Council's internal reporting system. The disclosures coordinator can receive and assess reports, and is the primary point of contact in Bland Shire Council for the reporter. Council's Disclosure Coordinator is the Director Corporate and Community Services.

The disclosures coordinator has a responsibility to:

- assess reports to determine whether or not a report should be treated as a public interest disclosure, and to decide how each report will be dealt with (either under delegation or in consultation with the General Manager)
- deal with reports made under the Council's Code of Conduct in accordance with the Council's adopted Code of Conduct procedures
- coordinate Bland Shire Council's response to a report
- acknowledge reports and provide updates and feedback to the reporter
- assess whether it is possible and appropriate to keep the reporter's identity confidential
- assess the risk of reprisal and workplace conflict related to or likely to arise out of a report, and develop strategies to manage any risk identified
- where required, provide or coordinate support to staff involved in the reporting or investigation process, including protecting the interests of any officer the subject of a report
- ensure Bland Shire Council complies with the PID Act
- provide six-monthly reports to the NSW Ombudsman in accordance with section 6CA of the PID Act.

Disclosures Officers

Disclosures officers are additional points of contact within the internal reporting system. They can provide advice about the system and the internal reporting policy, receive reports of wrongdoing and assist staff and Councillors to make reports. Council's Disclosures Officers are the Director Technical Services, Manager Customer and Financial Services, Manager Development and Regulatory Services, Manager of Engineering, Human Resources Coordinator and Workshop and Plant Coordinator.

Disclosures officers have a responsibility to:

- document in writing any reports received verbally and have the document signed and dated by the reporter

- make arrangements to ensure reporters can make reports privately and discreetly when requested, if necessary away from the workplace
- discuss with the reporter any concerns they may have about reprisal or workplace conflict
- carry out preliminary assessment and forward reports to the disclosures coordinator or General Manager for full assessment.

Mayor

The Mayor can receive reports from staff and Councillors about the General Manager. Where the Mayor receives such reports, the Mayor has a responsibility to:

- assess the reports to determine whether or not they should be treated as a public interest disclosure, and to decide how they will be dealt with
- deal with reports made under the Council's Code of Conduct in accordance with the Council's adopted Code of Conduct procedures
- refer reports to an investigating authority, where appropriate
- liaise with the disclosures coordinator to ensure there are strategies in place to support reporters, protect reporters from reprisal and manage workplace conflict that may arise in relation to a report
- refer actual or suspected corrupt conduct to the ICAC
- refer any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC.

Supervisors and Managers

Supervisors play an important role in managing the immediate workplace of those involved in or affected by the internal reporting process. Supervisors and managers should be aware of the internal reporting policy and are responsible for creating a *local work environment* where staff are comfortable and confident about reporting wrongdoing. They have a responsibility to:

- encourage staff to report known or suspected wrongdoing within the organisation and support staff when they do
- identify reports made to them in the course of their work which could be public interest disclosures and assist the staff member to make the report to an officer authorised to receive public interest disclosures under this policy
- implement local management strategies, in consultation with the disclosures coordinator, to minimise the risk of reprisal or workplace conflict in relation to a report
- notify the disclosures coordinator or General Manager immediately if they believe a staff member is being subjected to reprisal as a result of reporting wrongdoing, or in the case of suspected reprisal by the General Manager, notify the Mayor.

5. Definitions

Disclosure Coordinator - The disclosures coordinator can receive and assess reports and is the primary point of contact in Bland Shire Council for the reporter.

Disclosure Officer – Disclosure Officers are additional points of contact within the internal reporting system. They can provide advice about the system and the internal reporting policy, receive reports of wrongdoing and assist staff and Councillors to make reports. All Directors and Managers are designated disclosure officers and they are responsible for receiving, forwarding and/or acting upon disclosures made in accordance with the policy.

Definitions of Reportable Matters

a. Corrupt conduct

Corrupt conduct is the dishonest or partial exercise of official functions by a public official.

For example, this could include:

- the improper use of knowledge, power or position for personal gain or the advantage of others
- acting dishonestly or unfairly, or breaching public trust
- a Council official using their position in a way that is dishonest, biased or breaches public trust.

b. Maladministration

Maladministration is conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives.

For example, this could include:

- making a decision and/or taking action that is unlawful
- refusing to grant an approval for reasons that are not related to the merits of an application.

c. Serious and substantial waste in local government

Serious and substantial waste is the uneconomical, inefficient or ineffective use of resources that could result in the loss or wastage of local government money. This includes all revenue, loans and other money collected, received or held by, for or on account of the Council.

For example, this could include:

- not following a competitive tendering process for a large scale contract
- having bad or no processes in place for a system involving large amounts of public funds.

d. Breach of the GIPA Act

A breach of the *Government Information (Public Access) Act 2009* (GIPA Act) is a failure to properly fulfil functions under that Act.

For example, this could include:

- destroying, concealing or altering records to prevent them from being released
- knowingly making decisions that are contrary to the legislation
- directing another person to make a decision that is contrary to the legislation.

e. Local government pecuniary interest contravention

A local government pecuniary interest contravention is a failure to comply with requirements under the *Local Government Act 1993* relating to the management of pecuniary interests. These include obligations to lodge disclosure of interests returns, disclose pecuniary interests at Council and Council committee meetings and leave the meeting while the matter is being discussed. A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

For example, this could include:

- a senior Council staff member recommending a family member for a Council contract and not declaring the relationship
- a Councillor participating in consideration of a DA for a property they or their family have an interest in.

6. Legislation and Supporting Documents

Local Government Act 1993

Local Government (General) Regulations

Public Interest Disclosures Act 1994

Independent Commission Against Corruption Act 1988

Bland Shire Council Model Code of Conduct

Complaints Handling Policy

Confidentiality Policy

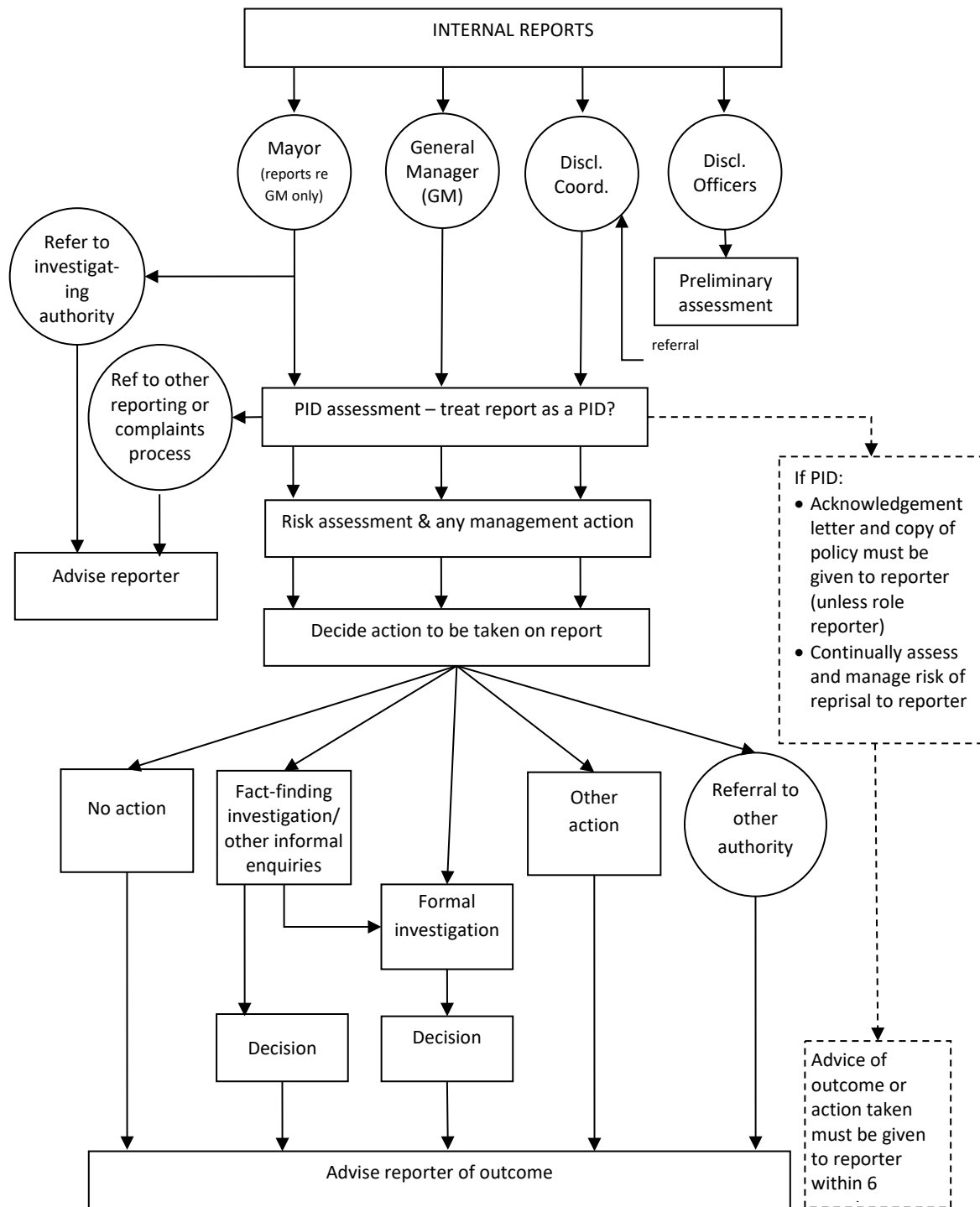
Grievance – Disputes Policy

7. Attachments

- **Internal Reporting Procedure (including Organisational Commitment Declaration Form**
- **Internal Reporting Form)**

DRAFT

Flow chart of internal reporting process



1. Assessment of reports

All reports will be promptly and thoroughly assessed to determine what action will be taken to deal with the report and whether or not the report will be treated as a public interest disclosure.

The disclosures coordinator is responsible for assessing reports, in consultation with the General Manager where appropriate. All reports will be assessed on the information available to the disclosures coordinator at the time. It is up to the disclosures coordinator to decide whether an investigation should be carried out and how that investigation should be carried out. In assessing a report the disclosures coordinator may decide that the report should be referred elsewhere or that no action should be taken on the report.

2. When will a report be treated as a public interest disclosure?

Bland Shire Council will treat a report as a public interest disclosure if it meets the criteria of a public interest disclosure under the PID Act. These requirements are:

- the report must be about one of the following five categories of serious wrongdoing – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act, or local government pecuniary interest contravention
- the person making the disclosure must honestly believe on reasonable grounds that the information shows or tends to show wrongdoing
- the report has to be made to either the General Manager or, for reports about the General Manager the Mayor, a position nominated in this policy (see section 4), an investigating authority or in limited circumstances to an MP or journalist (see section 5).

Reports by staff are not public interest disclosures if they:

- mostly question the merits of government policy
- are made with the sole or substantial motive of avoiding dismissal or other disciplinary action (see section 11).

3. Who can receive a report within Bland Shire Council?

Staff are encouraged to report general wrongdoing to their supervisor. However the PID Act requires that, for a report to be a public interest disclosure, it must be made to certain public officials identified in this policy or any supporting procedures.

The following positions are the only people within Bland Shire Council who are authorised to receive a public interest disclosure. Any supervisor who receives a report that they believe may be a public interest disclosure is obliged to assist the staff member to make the report to one of the positions listed below. The broader responsibilities of these positions are outlined under Roles and Responsibilities.

If your report involves a Councillor, you should make it to the General Manager. If your report relates to the General Manager, you should make it to the Mayor.

General Manager

Contact: Grant Baker
Ph: 02 6972 2266 M: 0418 112 855

Mayor (for reports about the General Manager only)

Contact: Cr B Monaghan
Ph: 02 6972 2266 M: 0448 422 402

Disclosures Coordinator

Contact: Alison Balind – Director Corporate and Community Services
Ph: 02 6979 0288 M: 0417 426 226

Disclosures Officers

Ray Graham: Director Technical Services
Lesley Duncan: Manager Development & Regulatory Services
Leesa Bryant: Manager Customer & Financial Services
Zibby Wrobel: Acting Manager Engineering Services
Paul Glennon: Workshop & Plant Coordinator
Dionne Buys: Human Resources Coordinator

Directors and Managers are designated disclosure officers and they are responsible for receiving, forwarding and/or acting upon disclosures made in accordance with the policy.

4. Who can receive a report outside of Bland Shire Council?

Staff and Councillors are encouraged to report wrongdoing within Bland Shire Council, but internal reporting is not your only option. You can also make a public interest disclosure to:

- An investigating authority.
- A Member of Parliament or a journalist, but only in the limited circumstances outlined below.

a. Investigating authorities

The PID Act lists a number of investigating authorities in NSW that staff and Councillors can report wrongdoing to and the type of wrongdoing each authority can deal with. In certain circumstances it may be preferable to make a report of wrongdoing to an investigating authority, for example a report about either the General Manager or the Mayor.

The relevant investigating authorities for Bland Shire Council are:

- *the Independent Commission Against Corruption (ICAC) — for reports about corrupt conduct*
- *the Ombudsman — for reports about maladministration*
- *the Information Commissioner — for disclosures about a breach of the GIPA Act*

- *the Office of Local Government— for disclosures about local Councils.*

You should contact the relevant investigating authority for advice about how to make a disclosure to them. Contact details for each investigating authority are provided at the end of this policy.

You should be aware that the investigating authority may well discuss any such reports with Bland Shire Council. Council will make every effort to assist and cooperate with the investigating authority to ensure the matter is dealt with appropriately and there is a satisfactory outcome. Council will also provide appropriate support and assistance to staff or Councillors who report wrongdoing to an investigating authority, if made aware that this has occurred.

b. Members of Parliament or journalists

To have the protections of the PID Act, staff reporting wrongdoing to a Member of Parliament (MP) or a journalist must have already made substantially the same report to one of the following:

- the General Manager
- a person nominated in this policy, including the Mayor for reports about the General Manager
- an investigating authority.

Also, Bland Shire Council or the investigating authority that received your initial report must have either:

- decided not to investigate the matter
- decided to investigate the matter, but not completed the investigation within six months of the original report
- investigated the matter but not recommended any action as a result
- not told the person who made the report, within six months of the report being made, whether the matter will be investigated.

Most importantly – to be protected under the PID Act – if you report wrongdoing to an MP or a journalist you will need to be able to prove that you have reasonable grounds for believing that the disclosure is substantially true and that it is in fact substantially true.

c. Other external reporting

If you report wrongdoing to a person or authority that is not listed above, or make a report to an MP or journalist without following the steps outlined above, you will not be protected under the PID Act. This may mean you will be in breach of legal obligations or *our* Code of Conduct – by, for example, disclosing confidential information.

For more information about reporting wrongdoing outside Bland Shire Council contact the disclosures coordinator or the NSW Ombudsman's Public Interest Disclosures Unit. Their contact details are provided at the end of this policy.

5. How to make a report

You can report wrongdoing in writing or verbally. You are encouraged to make a report in writing as this can help to avoid any confusion or misinterpretation. Bland Shire Council's Internal Reporting Form is also available for staff or Councillors to use to make a report.

If a report is made verbally, the person receiving the report will make a comprehensive record of the report and ask the person making the report to sign this record. The reporter should keep a copy of this record.

6. Can a report be anonymous?

There will be some situations where you may not want to identify yourself when you make a report. Although these reports will still be dealt with by Bland Shire Council it is best if you identify yourself. This allows Council to provide you with any necessary protection and support, as well as feedback about what action is to be taken or has been taken to deal with the issues raised in the report, or the outcome of any investigation.

It is important to realise that an anonymous disclosure may not prevent you from being identified by the subjects of the report or your colleagues. If Council does not know who made the report, it is very difficult for it to prevent any reprisal should others identify you.

7. Feedback to staff who report wrongdoing

Staff and Councillors who report wrongdoing will be told what is happening in response to their report.

a. Acknowledgement

When you make a report, Bland Shire Council will contact you to confirm that your report has been received and to advise:

- the timeframe within which you will receive further updates
- the name and contact details of the people who can tell you what is happening or handle any concerns you may have.

After a decision is made about how your report will be dealt with, Bland Shire Council will send you an acknowledgment letter, providing:

- information about the action that will be taken in response to your report
- the likely timeframes for any investigation or other action
- information about the internal and external resources or services available that you can access for support.

Council will provide this information to you within ten working days from the date you make your report. Council will also advise you if it decides to treat your report as a public interest disclosure and provide you with a copy of this policy at that time, as required by the PID Act.

Please note, if you make a report which meets the requirements of the PID Act but the report was made under a statutory or legal obligation or incidental to the performance of your day to day functions, you will not receive an acknowledgement letter or a copy of this policy.

b. Progress updates

While your report is being dealt with, such as by investigation or making other enquiries, you will be given:

- information about the progress of the investigation or other enquiries and reasons for any delay
- advice of any decision by Bland Shire Council not to proceed with the matter
- advice if your identity needs to be disclosed for the purposes of investigating the matter or making enquiries, and an opportunity to talk about this beforehand.

c. Feedback

Once the matter has been finalised you will be given:

- enough information to show that adequate and appropriate action was taken and/or is proposed to be taken in response to your disclosure and any problem that was identified
- advice about whether you are likely to be called as a witness in any further matters, such as disciplinary or criminal proceedings.

8. Maintaining confidentiality

Bland Shire Council realises reporters may want their identity and the fact they have made a report to remain confidential. This can help to prevent any action being taken against them for reporting wrongdoing.

Where possible and appropriate Council will take steps to keep your identity, and the fact you have reported wrongdoing, confidential. Council will discuss with you whether it is possible to keep your identity confidential.

If confidentiality cannot be maintained, Council will develop a plan to support and protect you from reprisal in consultation with you.

If you report wrongdoing, it is important that you only discuss your report with those responsible for dealing with it. This will include the disclosures coordinator and the General Manager, or in the case of a report about the General Manager, the disclosures coordinator and the Mayor. The fewer people who know about your report, before and after you make it, the more likely it will be that you can be protected from any reprisal.

Any staff or Councillors involved in the investigation or handling of a report, including witnesses, are also required to maintain confidentiality and not disclose information about the process or allegations to any person except for those people responsible for handling the report.

9. Managing the risk of reprisal and workplace conflict

When a staff member or Councillor reports wrongdoing, Bland Shire Council will undertake a thorough risk assessment to identify the risk to you of detrimental action in reprisal for reporting, as well as indirect but related risks of workplace conflict or difficulties. The risk assessment will also identify strategies to deal with those risks and determine the level of protection and support that is appropriate.

Depending on the circumstances, Bland Shire Council may:

- relocate the reporter or the staff member who is the subject of the allegation within the current workplace
- transfer the reporter or the staff member who is the subject of the allegation to another position for which they are qualified
- grant the reporter or the staff member who is the subject of the allegation leave of absence during the investigation of the disclosure.

These courses of action are not punishment and will only be taken in consultation with the reporter.

10. Protection against reprisals

Bland Shire Council will not tolerate any reprisal against staff or Councillors who report wrongdoing or are believed to have reported wrongdoing.

The PID Act provides protection for staff and Councillors who have made a public interest disclosure by imposing penalties on anyone who takes detrimental action against another person substantially in reprisal for that person making a public interest disclosure. These penalties also apply to cases where a person takes detrimental action against another because they believe or suspect the other person has made or may have made a public interest disclosure, even if they did not.

Detrimental action means action causing, comprising or involving any of the following:

- injury, damage or loss
- intimidation or harassment
- discrimination, disadvantage or adverse treatment in relation to employment
- dismissal from, or prejudice in, employment
- disciplinary proceedings.

A person who is found to have committed a reprisal offence may face criminal penalties such as imprisonment and/or fines, and may be required to pay the victim damages for any loss suffered as a result of the detrimental action. Taking detrimental action in reprisal is also a breach of the Council's Code of Conduct which may result in disciplinary action. In the case of Councillors, such disciplinary action may be taken under the misconduct provisions of the *Local Government Act 1993* and may include suspension or disqualification from civic office.

It is important for staff and Councillors to understand the nature and limitations of the protection provided by the PID Act. The PID Act protects reporters from detrimental action being taken against them because they have made, or are believed to have made, a public interest disclosure. It does not protect reporters from disciplinary or other management action where Bland Shire Council has reasonable grounds to take such action.

a. Responding to allegations of reprisal

If you believe that detrimental action has been or is being taken against you or someone else in reprisal for reporting wrongdoing, you should tell your supervisor, the disclosures coordinator or the General Manager immediately. In the case of an allegation of reprisal by the General Manager, you can alternatively report this to the Mayor.

All supervisors must notify the disclosures coordinator or the General Manager if they suspect that reprisal against a staff member is occurring or has occurred, or if any such allegations are made to them. In the case of an allegation of reprisal by the General Manager, the Mayor can alternatively be notified.

If Bland Shire Council becomes aware of or suspects that reprisal is being or has been taken against a person who has made a disclosure, Bland Shire Council will:

- assess the allegation of reprisal to decide whether the report should be treated as a public interest disclosure and whether the matter warrants investigation or if other action should be taken to resolve the issue
- if the reprisal allegation warrants investigation, ensure this is conducted by a senior and experienced member of staff
- if it is established that reprisal is occurring against someone who has made a report, take all steps possible to stop that activity and protect the reporter
- take appropriate disciplinary action against anyone proven to have taken or threatened any action in reprisal for making a disclosure
- refer any breach of Part 9 of the Council's Code of Conduct (reprisal action) by a Councillor or the General Manager to the Office of Local Government.
- refer any evidence of an offence under section 20 of the PID Act to the ICAC or NSW Police Force.

If you allege reprisal, you will be kept informed of the progress and outcome of any investigation or other action taken in response to your allegation.

If you have reported wrongdoing and are experiencing reprisal which you believe is not being dealt with effectively, contact the Office of Local Government, the Ombudsman or the ICAC (depending on the type of wrongdoing you reported). Contact details for these investigating authorities are included at the end of this policy.

b. Protection against legal action

If you make a public interest disclosure in accordance with the PID Act, you will not be subject to any liability, and no action, claim or demand can be taken against you for having made the public interest disclosure. You will not have breached any confidentiality or secrecy obligations and you will have the defence of absolute privilege in defamation.

11. Support for those reporting wrongdoing

Bland Shire Council will make sure that staff who have reported wrongdoing, regardless of whether their report is treated as a public interest disclosure, are provided with access to any professional support they may need as a result of the reporting process – such as stress management or counselling services.

Employee Assistance Provider: Converge International - 1300 687 327

Access to support may also be available for other staff involved in the internal reporting process where appropriate. Reporters and other staff involved in the process can discuss their support options with the disclosures coordinator.

12. Sanctions for making false or misleading statements

It is important all staff and Councillors are aware that it is a criminal offence under the PID Act to wilfully make a false or misleading statement when reporting wrongdoing. Bland Shire Council will not support staff or Councillors who wilfully make false or misleading reports. Such conduct may also be a breach of the Code of Conduct resulting in disciplinary action.

In the case of Councillors, disciplinary action may be taken under the misconduct provisions of the *Local Government Act 1993* and may include suspension or disqualification from civic office.

13. The rights of persons the subject of a report

Bland Shire Council is committed to ensuring staff or Councillors who are the subject of a report of wrongdoing are treated fairly and reasonably. This includes keeping the identity of any person the subject of a report confidential, where this is practical and appropriate.

If you are the subject of the report, you will be advised of the allegations made against you at an appropriate time and before any adverse findings. At this time you will be:

- advised of the details of the allegation
- advised of your rights and obligations under the relevant related policies and procedures
- kept informed about the progress of any investigation
- given a reasonable opportunity to respond to any allegation made against you
- told the outcome of any investigation, including any decision made about whether or not further action will be taken against you.

Where the reported allegations against the subject officer are clearly wrong, or have been investigated and unsubstantiated, the subject officer will be supported by Bland Shire Council. The fact of the allegations and any investigation will be kept confidential unless otherwise agreed to by the subject officer.

14. Resources

The contact details for external investigating authorities that staff can make a public interest disclosure to or seek advice from are listed below.

For disclosures about corrupt conduct:

Independent Commission Against Corruption (ICAC)
Phone: 02 8281 5999
Toll free: 1800 463 909
Email: icac@icac.nsw.gov.au
Web: www.icac.nsw.gov.au
Address: Level 7, 255 Elizabeth Street
Sydney NSW 2000

For disclosures about maladministration:

NSW Ombudsman
Phone: 02 9286 1000
Toll free (outside Sydney metro): 1800 451 524
Email: nswombo@ombo.nsw.gov.au
Web: www.ombo.nsw.gov.au
Address: Level 24, 580 George Street,
Sydney NSW 2000

For disclosures about breaches of the GIPA Act:

Information & Privacy Commission
Toll free: 1800 472 679
Email: ipcinfo@ipc.nsw.gov.au
Web: www.ipc.nsw.gov.au
Address: Level 15, McKell Building
2-24 Rawson Place
Haymarket NSW 2000
GPO Box 7011 Sydney NSW 2001

For disclosures about local Councils:

Office of Local Government
Phone: 02 4428 4100
Email: olg@olg.nsw.gov.au
Web: www.olg.nsw.gov.au
Address: 5 O'Keefe Avenue, NOWRA NSW
2541
Locked Bag 3015, Nowra, NSW 2541

References:

Staff can access advice and guidance about the PID Act from Bland Shire Council Disclosures Coordinator – Director Corporate and Community Services. A copy of the procedures accompany this policy are located in *InfoXpert – Policy Register – Procedures*.

Staff and Councillors can also access advice and guidance from the disclosures coordinator and the NSW Ombudsman's website at www.ombo.nsw.gov.au.

Appendices:

- 1. Organisational Commitment Declaration Form**
- 2. Internal Reporting Form**

Organisational commitment

Bland Shire Council does not tolerate corrupt conduct, maladministration, serious and substantial waste of public money or government information contravention. Council is committed to providing services to the community of Bland Shire in an ethical and accountable manner by:

- adopting an Internal Reporting Policy
- ensuring all staff of the Council and Councillors are aware of the contents of the policy and the protection under the Public Disclosures Act for people you make public interest disclosures
- delegating responsibility for the receiving public interest disclosures to designated disclosures officers so that they are easily accessible to staff
- creating a climate of trust, where staff are comfortable and confident about reporting wrongdoing
- encouraging staff to come forward if they have witnessed what they consider to be wrongdoing within the Council
- keeping the identity of the staff member disclosing wrongdoing confidential, wherever possible and appropriate
- protecting staff who make disclosures from any adverse action motivated by their report
- dealing with reports thoroughly and impartially and if some form of wrongdoing has been found, taking appropriate action to rectify it
- keeping staff who make reports informed of their progress and the outcome
- encouraging staff to report wrongdoing within the Council, but respecting any decision to disclose wrongdoing outside the Council – provided that disclosure outside the Council is made in accordance with the provisions of the PID Act
- ensuring managers and supervisors at all levels in the Council understand the benefits of reporting wrongdoing, are familiar with this policy and procedure, and aware of the needs of those who report wrongdoing
- providing adequate resources, both financial and human, to:
 - encourage reports of wrongdoing
 - protect and support those who make them
 - provide training about how to make reports and the benefits of internal reports to the Council and the public interest generally
 - properly assess and investigate or otherwise deal with allegations
 - properly manage any workplace issues that the allegations identify or result from a report
 - appropriately address any identified problems

Councillors and staff are encouraged to observe their duty to report all forms of wrongdoing and we will fully support any staff member or Councillor who wishes to utilise the Public Interest Disclosures Act to make disclosures within the parameters of the Act.

Grant Baker
General Manager

I..... , have read, understood and agree to abide by Bland Shire Council's Internal Reporting Policy and Organisational Commitment statement.

Signed

Date

INTERNAL REPORTING FORM



Internal Reporting Form

This form is to be completed by an internal reporter and submitted to a nominated Authorised Representative under Section 8 of the Public Interest Disclosure Act 1994 (the PID Act)

Details of reporter (You can make an anonymous report by leaving this section blank)		
NAME		
POSITION		
DIRECTORATE/UNIT		Preferred contact method
TELEPHONE		<input type="checkbox"/> Telephone
EMAIL		<input type="checkbox"/> Email
POSTAL ADDRESS		<input type="checkbox"/> Post
Details of matter to report (please provide as much detail as possible)		
Description: What happened? Where did this happen? When did this happen? Is it still happening? How did you become aware of this? (Attach additional pages if required)		
Names of those involved (Attach additional pages if required)	Name	Position
Do you have any additional relevant information or evidence?		<input type="checkbox"/> YES <input type="checkbox"/> NO
ADDITIONAL/SUPPORTING EVIDENCE OR INFORMATION	Attached	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
NAME AND DETAILS OF OTHERS WHO HAVE ADDITIONAL INFORMATION ON THIS MATTER		
NAME	DETAIL/CONTACT DETAIL	
PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE		
The information contained on this form and any information you may submit will be dealt with under the Public Interest Disclosures Act. Your personal information can be accessed and corrected at any time by contact Bland Shire Council's Disclosures Coordinator.		
STATEMENT		
I honestly believe that the above information shows or tends to show wrongdoing.		
Signature (Do not sign if this is an anonymous report)		Date

7.16 Future of Vacation Care Services



Our Leadership - A well run Council acting as the voice of the community

Strategy 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

Bland Shire Council's Children's Services Unit has been providing Vacation Care Services for many years and the purpose of this report is to provide Councillors with information as to the future provision to the community of these services.

Financial Implications

The financial implications are positive as Council has not been funded to provide Vacation Care since June 2021 and has provided the service at the cost of other activities.

Summary

It was announced earlier this year by the New South Wales Department of Education that access to Before and After School and School Holiday Care Programs was being made more flexible and delivered through local schools. Coupled with this announcement is the fact that Bland Shire Council has not been funded to provide Vacation Care since June 2021.

Council's Children Services Unit core business is to provide Early Learning opportunities for the youngest members of the community.

Vacation Care has been in operation since 2013 at the Children Services Unit (previous to this in surrounding villages and Public Schools), however due to funding and ongoing staff shortages, Council has had to review its provision of children's services.

Big Child Care will soon be providing out of school care services at West Wyalong Public School. Big Child Care are better resourced and staff hold the appropriate qualifications to provide vacation care services to school age children. The public school facility is also a more suitable and equipped venue for the provision of vacation care services. Bland Shire Council has been advised by Big Child Care, that the service is currently undergoing the approval process and will have an outcome in the near future.

Council staff therefore recommend that it discontinue the provision of Vacation Care services to the Bland Shire Community.

While Council understands these changes will impact families. To minimise the inconvenience, it was determined to advise of the closure with sufficient time for families to make other arrangements for the upcoming school holiday period.

Recommendation:

That Council approve the discontinuation of Vacation Care at its Children's Services Unit in light of new service providers offering out of school hours care, in the Bland Shire.

Section 3 – Technical Services

7.17 REROC – Supply and Delivery of Bitumen Emulsion



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

Author: Acting Manager - Engineering Services

Introduction

Under the Local Government Act Tendering Regulation, where a contract is for over \$250,000, a Request for Tender must be conducted and be considered by Council. The Riverina Eastern Regional Organisation of Councils (REROC), on behalf of participating member councils (Bland, Coolamon, Cootamundra-Gundagai, Greater Hume, Junee, Lockhart and Temora), has undertaken a formal Request for Tender (RFT) process in August 2022 to identify a suitable provider for the supply and delivery of bitumen emulsion.

REROC member councils have participated in regional contracts for the supply and delivery of bitumen emulsion since 1999, and with the existing contract due to expire in October 2022. The new contract will commence on signing.

The term of the contract is from October 2022 until October 2024.

Based upon historic bitumen emulsion procurement over the past 2 years Council has spent approximately \$325,000.

An open Request for Tender was undertaken through the REROC eProcure Portal. The Request for Tender for the supply and delivery of bitumen emulsion opened on 23 August 2022 and closed on 21 September 2022.

Tenderers were requested to provide pricing for both a 2-year and 3-year period for fixed rates and rise and fall for the supply of the CRS60 product, Multibond SS (or equivalent) as well as any alternate products. Prices were requested for both a scheduled delivery service and an on-demand delivery as well as the cost for tank maintenance.

In addition, a rebate proposal was also requested for consideration, so as to generate a direct income stream back to REROC based upon member participation in the tender process and product usage.

In response to the advertised tender, submissions were received from 3 suppliers:

1. Fulton Hogan Industries Pty Ltd;
2. Downer EDI Works Pty Ltd; and
3. Bitupave Ltd T/A Boral Asphalt NSW/ACT.

Tender Assessment

Submissions from each of the tenderers were sent to the nominated representatives from each of the Participating Councils prior to an evaluation meeting held on Monday 19 September.

Representatives from Coolamon, Greater Hume, Lockhart and Temora attended an evaluation meeting on Monday 19 September. Following the meeting the balance of the council representatives were contacted for their views.

The representatives agreed that given current volatilities in the market that a Fixed Price option provided the best outcome for the councils.

Tender Assessment Criteria

The selection criteria advertised and used in selecting the successful respondents were:

- Price
- Experience/Ability to Service
- Performance Record
- Q/A Documentation and Record

This is a price-driven supply, therefore the price of the product carried the strongest weight followed by experience and performance record.

The assessment compared the relative annual cost to Participating Councils of both the CRS60 and Multibond SS products from all tenderers on a fixed price basis over 2 years for scheduled deliveries.

It is noted that Bitupave Ltd did not provide any Fixed Price options.

For both products Fulton Hogan provided the most favourable pricing.

Despite Downer EDI submitting identical prices for scheduled delivery prices as on demand (unscheduled) delivery, there is a significant price differential. Therefore, although Fulton Hogan's on demand pricing is \$0.05 dearer than its scheduled supply, it is still better than what was provided by Downer.

Financial Implications

Expenditure on bitumen emulsion is accounted for within Council's existing budget allocations.

Councils ongoing participation in this REROC regional contract, offers the benefit of larger buying power of multiple councils as well as time saving for council staff in not having to seek new quotes for ongoing projects.

Summary

This is a price driven service, with Fulton Hogan Industries providing the most competitive pricing. The representatives from the Participating Councils agreed unanimously that Fulton Hogan's fixed price offer for 2 years was the preferred option. Councils are able to choose between the CRS60 and Multibond SS products.

REROC facilitated the RFQ but does not enter into contractual arrangements with the individual councils. Each Participating Council is now required to enter into an individual contract with Fulton Hogan.

Recommendation:

That Council accept and sign a contract with Fulton Hogan Industries Pty Ltd for the supply and delivery of bitumen emulsion on a Fixed Price basis for a period of 2 years.

7.18 Minutes of the Floodplain Risk Management Committee held on 2 November 2022



Our Places - Maintain & improve the Shire's assets & infrastructure

7.2 Effectively manage and maintain existing stormwater and sewerage infrastructure

Author: Director Technical Services

Introduction

Bland Shire Council's Floodplain Risk Management Committee met on 2 November 2022 to review the final draft Wyalong and West Wyalong Flood Study. The committee received a presentation from Council's consultant Lyall and Associates on the contents of the draft study and the outcomes.

The Draft Wyalong and West Wyalong Flood Study including attachments will be provided to Councillors under separate cover.

The minutes of the meeting are included with this report (**Attachment 1**)

Financial Implications

The study has been budgeted previously by Council by way of a Grant under the Floodplain Management Program. Future stages of the Flood Management Process will be subject to further Grant funding applications. Council currently has an application in for the Floodplain Risk Management Study and Plan, and while an announcement for this round is imminent, completion of the Flood Study won't occur until after the announcement. However to get on the reserve funding round, it is imperative that Council adopt the final plan by the February Council meeting.

Summary

Council's consultants Lyall and Associates presented the draft Wyalong and West Wyalong Flood Study to the committee at the November meeting with the Flood Plain Risk Management Process being described. The current study includes West Wyalong and Wyalong in particular around the Main Drain and Yiddah Creek areas and the drainage systems that feed these features.

The Flood Study is the commencement of the process where the flood extents and inundation is modelled based on information collected from various sources which include:

- Previous reports and documentation
- Drainage system data
 - Council
 - Transport for NSW
 - John Holland
- Physical surveys undertaken by Council
- Photographs including drone imagery
- Public supplied information ie photographs
- Physical observation during storm events

This information is then used to calibrate the computer modelling and to verify the legitimacy of the computer modelling. From these models, Council is provided with an extensive report that indicates flooding extents and depths across the floodplains within the urban areas of Wyalong and West Wyalong.

The next stages of the process are:

- Council place the Flood Study on exhibition
- Undertake the Flood Plain Risk Management Study to consider options to reduce the impact of flooding on the community
- Develop the Floodplain Risk Management Plan based on the preferred options
- Implementation of the final Plan to reduce the impacts of flooding on the community

Lyll and Associates has developed the Flood Study and presented to Council the draft report for public consultation. Based on the feelings of the committee there may be some discussions around the dollar values assigned as part of the economic impacts of the flooding, noting that these values are used as part of the justification criteria to compare flood mitigation schemes.

Overall the committee was satisfied that the Flood Study was a worthwhile process and that the flooding extents modelled were appropriate to move forward with the process.

Recommendation:

1. That the minutes of the Floodplain Risk Management Committee meeting held on 2 November 2022, be received and noted
 2. That Council endorse the draft Wyalong and West Wyalong Flood Study and place the study on public exhibition for a period of 28 days from 16 November 2022.
 3. Should there be comments received from the community on the draft Wyalong and West Wyalong Flood Study, a further report be prepared and presented to Council.
 4. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Wyalong and West Wyalong Flood Study
-

1. WELCOME

The meeting was opened by Cr Roger Moore.

2. ATTENDANCE

2.1 Present

Scott Button (Lyll & Associates)
Tom Rooney (Lyll & Associates)
Steve Manwaring (DPIE)
Cr Roger Moore (Bland Shire Council)
Grant Baker (Bland Shire Council)
Ray Graham (Bland Shire Council)
Leon Sharpe (Bland Shire Council)
Ken Petersen (Wyalong resident)
Jan Judd (Wyalong resident)
Denise Hurst (Wyalong resident)
Leanne Lewis (Bland Shire Council) - Minutes

2.2 Apologies

Darryl Heaslip (NSW SES), Delwyn Wright (NSW SES), Lesley Duncan (Bland Shire Council)

3. CONFIRMATION OF MINUTES – No previous minutes

4. Wyalong/ West Wyalong Draft Flood Study

Council's consultants Lyall and Associates presented the draft Wyalong and West Wyalong Flood Study to the committee at the meeting.

RECOMMENDATION:

Moved Ken Petersen seconded Jan Judd that the Wyalong/West Wyalong Flood Study Committee recommend to Council:

- 1. That Council endorse the draft Wyalong and West Wyalong Flood Study and place the study on public exhibition for a period of 28 days from 16 November 2022.**
- 2. Should there be comments received from the community on the draft Wyalong and West Wyalong Flood Study, a further report be prepared and presented to Council.**
- 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Wyalong and West Wyalong Flood Study.**

CARRIED

5. GENERAL BUSINESS

NIL

6. MEETING DATES

The date of the next Wyalong and West Wyalong Flood Study Committee Meeting is scheduled for 31 January 2023.

7. CLOSE OF MEETING

Being no further business the meeting was closed at 3.15PM.

UNCONFIRMED

7.19 Local Heritage Assistance Funding – 26-28 Court Street, West Wyalong



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of visitors to the Shire

Author: Planning and Compliance Officer

Introduction

An application for Local Heritage Assistance Funding has been received from Geoff and Shirley Funnell, owners of 26-28 Court Street, West Wyalong. The proposal includes painting features of the exterior of the house to restore and conserve the historic character of the residence.

The proposed works include the preparation and painting of features to the exterior of the house including window sills, roofs, front of fence and gates and front of shed at 26-28 Court Street, West Wyalong.

The aim of the Heritage Assistance funding is to provide incentive funding to assist property owners in the restoration and conservation of their heritage house or business premises.

The premises, residence “Myrtle Court”, is listed as a heritage item under the Bland Local Environmental Plan 2011.

The following is an extract from the NSW State Heritage Inventory:

Statement of Significance:

A substantial two storey residential building from 1925 in the Inter-war bungalow style, on a prominent corner location within the streetscape, which has retained historic, aesthetic and social significance.

Building Notes

The building retains the original character from the bungalow style which includes several late Federation details and use of materials such as timber shingles and contributes to the streetscape on the prominent corner location with the substantial fence and lych gate entry.

The applicant is seeking funds for the proposed painting of features of the exterior of the residence totalling \$6,500, with a quotation provided.

Funding Allocations under section 3.0 Local Heritage Assistance Funding of Council's Heritage Assistance Grant Guidelines states:

The amount provided by Council needs to be matched on a dollar for dollar basis by the Applicant (for example. if the cost of the proposed work is \$2000, then Council can provide a grant of up to \$1000). Obligations in regard the loans are detailed in Part 4.

Further to the above, major projects with a project value of less than \$15,000 may only be allocated up to \$3,500.

Keeping with the above guidelines, Council may provide a grant of up to \$3,250, which is 50 percent of the total cost of the proposed works.

Financial Implications

There is currently \$20,000 of unallocated funds in the Local Heritage Grants budget. Should this application be approved, there will be \$16,750 remaining in the budget for Local Heritage Grants.

Summary

The project is consistent with the Local Heritage Fund Guidelines. The maximum funding under the guidelines is fifty per cent of the project cost to a maximum of \$3,500. It is recommended that Council allocate an amount of \$3,250 for the project, which is 50 percent of the total cost of the proposed works.

Recommendation:

That Council approve a grant of \$3,250. from the Local Heritage Fund to Geoff & Shirley Funnell towards painting features of the exterior of the residence at 26-28 Court Street, West Wyalong.

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- 7.20 - Economic Development & Tourism Report –November 2022
 - 7.21 - Community Services Report
 - 7.22 - Bland Shire Library Monthly Update
 - 7.23 - Children Services October Update
 - 7.24 - Bland Community Care Services Update
 - 7.25 - Technical Services Report
 - 7.26 - Development Services Activity Report – October 2022
-

7.20 Economic Development & Tourism Report – November 2022



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager

ECONOMIC DEVELOPMENT

Bland Shire Council Why Leave Town Statistics- October 2022



TOURISM

Bland Shire Council together with 10 councils from The Riverina joined together to hold a The Riverina display at the Canberra Caravan and Camping show held from 20th to 23rd October in Canberra.

The aim of having a display at the Canberra show this year was to create awareness of The Riverina and The Riverina towns and local products. Each council provided local products for sale with profits going to the suppliers. Bland Shire displayed our Lake Cowal Olive oil from Lake Cowal and Eucalyptus oil from the Cummings Euco farm. Both items sold really well.

Each council provided a staff member to work for 1 or 2 days over the 4-day period. Maps of The Riverina were distributed as well as free sampling of products were available which created the opportunity for interaction and invitations to the region.

As this was a first experience for all the councils, we realised the need for awareness of the location of The Riverina and its towns. It is important to allow a visitor to our region to get a full experience and give them a reason to stay for a longer period. By offering travelling routes to the different towns within The Riverina, a visitor can stay in one location and travel to the towns and villages from 3 councils during a 2 or 3 day period.



7.21 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Acting Community Relations Officer

Talk And Walk A Thon – West Wyalong High School

As part of Mental Health Month, West Wyalong High School hosted a Talk-And-Walk-A-Thon on Friday 28 October. The Talk-And-Walk-A-Thon is designed to strengthen feelings of connection and improve sense of belonging, allowing students to get to know each other better at school.

Students were invited to stretch their legs and talk about topics from how they spend their weekends, to how they want to change the world. The topics encouraged peer engagement, helping to strengthen bonds and increase student connectedness.

The Talk-And-Walk-A-Thon is an initiative by Peer Support Australia, a not-for-profit that has been helping Australian schools build student wellbeing for 50 years. Council was proud to collaborate with the High School on this event and provided a barbeque lunch to all students at the school.



NRMA Driving Lessons

Council is currently liaising with the NRMA Driving School to lock in dates for lessons to be held in late January 2023. The ever-popular lessons focus on low risk driving techniques and teach young people to make safer driving decisions to become safer and more confident drivers for life. Council places great importance on ensuring opportunities such as these are available to our young residents at a local level.

Australia Day 2023

Nominations are now open for the 2023 Australia Day Awards, with a number of worthy submissions already received. Council plans to again host the Australia Day Breakfast and Awards Ceremony, with a \$20,000 Australia Day Community Grant application submitted to assist with the provision of events to celebrate the occasion. In addition to the breakfast and awards, council is planning to host a community pool party and the hugely popular fireworks display at McAlister Oval.

Pop Up Arcade

Following the success of the Pop-Up Arcade held during 2022 Youth Week celebrations; Council has submitted an application under the 2023 Summer Holiday Break Program to host a 3 day pop up arcade for local youth from 10 - 12 January. The previous event was one of the most popular youth holiday activities ever held in Bland, reaching upwards of 200 young people, with engagement levels expected to be equally high during the January 2023 session.

October Facebook Snapshot




The below graphic provides a snapshot of Council's Facebook insights, with posts reaching almost 35,000 people and engagement levels at almost 23,000 over the past 28 days.








Page overview

Last 28 days

Discovery

 Post reach	34,580
 Post engagement	22,995
 New Page followers	218

Interactions

 Reactions	1,985
 Comments	477
 Shares	694
 Photo views	2,859
 Link clicks	584

7.22 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

Christmas Food and Gift Appeal 2022

The library's annual Christmas Food and Gifts Appeal supports the St Vincent de Paul Society, West Wyalong Branch, in providing Christmas hampers and gifts to local families in need, making the festive season a little brighter for others.

Bland Shire Library is currently taking donations with pick-up by St Vincent de Paul scheduled for mid-December.

The St Vincent de Paul Society has asked that all gifts be donated unwrapped and preferably be for children up to the age of 10 years while all donated food must be non-perishable and in-date.

Council's Senior Management Team recently approved for Council's smart shopper balance (approximately \$85) to be used to purchase items for the Library's Christmas Food and Gift Appeal.

The contribution made by library patrons and the community in general, which in past years has been overwhelming, is highly valued and greatly appreciated by the local St Vincent de Paul Society.

Annual Author Visit – Date Confirmed

27 – 31 March 2023 has been confirmed for Andrew Plant – zoologist, illustrator, author, theatre director, designer and choreographer – to visit Bland Shire.

The annual author visit, which the library has been running for more than two decades, will encompass all nine schools within Bland Shire (approximately 700 students and teaching staff) plus home-schooled families. While the schedule is yet to be finalised, we anticipate that Andrew will conduct approximately twenty one-hour sessions during his five-day residency.

New Resources to Support Programs

The library has purchased a variety of new resources to support its many programs, in particular Baby Bounce. Resources include a baby/toddler play gym, wooden blocks and puzzles, magnetic shapes, musical rainmakers and rhythm sticks. The library has also purchased Lego BrickQ Motion and Spike Kits for the purpose of introducing robotics and coding into its monthly afternoon Lego program.



BUSINESS PAPER FOR THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON 15 NOVEMBER 2022

HSC Lock-in 17 November

Bland Shire Library will host a HSC Lock-in on Thursday 17 November from 5pm to 7pm for Year 11 students commencing their HSC studies.

The program, which is being coordinated jointly with the West Wyalong High School, will introduce students to the library's new youth space and various study areas, inviting both individual and collaborative study; highlight the library's HSC resources both online and onsite; and on a lighter side, offer support in the form of yoga techniques for relaxation and stress relief.

In addition to the HSC Lock-in, the West Wyalong High School's Year 11 Legal Studies students will visit the library on Monday 21 November with the objective of learning how to access and use the State Library's Find Legal Answers website.

The library is currently investigating the re-establishment of a free online tutoring service for students. The library pre-2010 provided an online tutoring service through YourTutor, which while well received, failed to attract adequate numbers, possibly due to limited internet access and or poor internet service in outreach areas.



Library Live

Riverina Regional Library has been working to establish a better solution for the RFID setup of our library. To this end, RRL has engaged FE Technologies for "Library Live" where the configuration and transaction databases are stored in the cloud rather than on individual networks. Benefits of this system include quick access to centralised statistics for RRL; easier for FE Support to assist individual branch libraries with troubleshooting issues; configuration changes can be applied simultaneously across all branches; less chance of losing data if a PC dies and more.

Library RFID is a technology that replaces library barcodes for item identification. RFID technology enables efficient and ergonomic inventory, security, and circulation operations in libraries, for example, self-checkout of library materials.

Knit and Knatter

In recent months, the library has distributed a multitude of knitted items to local organisations and charitable causes including the Royal Freemasons Benevolent Institute (blankets, knee rugs and shawls for residents), Country Hope (blankets, scarves, beanies, socks, gloves, jumpers and much more), while several district hospitals received knitted garments specifically for premature babies. The group continues to support the Michael O'Reilly Pharmacy, Wagga Wagga, with its Guardian Angel program, which in turn supports the homeless and charities such as Ronald McDonald House.

As it happened, the knitting group, which meets fortnightly, met the first Tuesday of November – coinciding with the Melbourne Cup. In light of this, library staff treated the group to a fun afternoon of knitting, nattering, sweepstakes (with novelty prizes), watching the race on the big screen and a delicious afternoon tea.

Summer Reading Club 40-Day Challenge

Bland Shire Library will hold a launch and registration day of its Summer Reading Club on Wednesday 23 November from 3.30 pm. However, children can still register up until Thursday 22 December 2022.

The annual Summer Reading Club 40-Day Challenge is a free program for school-aged children 5 to 16 years and officially runs from December 1, 2022 to January 31, 2023. The aim of the challenge is to encourage children and young people to read over the long summer break with incentives provided to help them reach their goal.

The program, recognised by our local Member for Cootamundra Steph Cook MP in State Parliament last year, has an emphasis on days spent reading rather than counting books, making participation more achievable for all involved, particularly those children with lower reading skills.

As in past years, there will be additional activities held during December and January including competitions, bingo challenge, weekly prize draw, virtual reality gaming, and a visit from Reptiles on the Go, with a presentation and finale party held Wednesday 15 February 2023. Sponsors for this year's program are the L & R Group (Holland Park Pool), What's Cookin' and the French Hot Bread.

Work Placement Students

Bland Shire Library will accommodate a Year 10 student for a five-day work placement commencing 28 November to 2 December 2022. The student, who lives locally but attends school in Temora, will assist library staff with a range of tasks including customer service, and circulation duties, assist with programs, promotion and marketing.

The library is currently hosting a Year 11 student who attends the library each Tuesday for two hours and assists staff with a variety of tasks.

Bland Shire Library continues to support work placements as work experience helps students develop their job-ready skills and discover more about what different workplaces are like. In the case of special need students, a work placement not only provides skills, but more important, helps to build confidence and, in many cases, gives the student a sense of purpose and achievement.

Get Ready for Christmas!

- Santa's Mailbox is now open. All letters receive a personalised reply from Santa. Deadline for posting letters is 5pm Thursday 15 December. *Note: the library has been overseeing Santa's Mailbox since 2005 with some 1700 letters replied to.*
- The library will hold a free after-school Christmas Craft session on Wednesday 14 December 2022. The session will be open to school-aged children. No booking required.

- Many of the library's regular programs will finish the year on a festive note in December then take a short break over January ready to reconvene in February 2023. Final dates for the following programs are
 - Day Book Club – Monday 5 December, 10.30am
 - LEGO Club – Wednesday 7 December, 3.45pm
 - Pals of the Pen – Friday 9 December, 10.30am
 - GOLD Club – Monday 12 December, 2pm
 - Knit and Knatter – Tuesday 13 December, 2pm
 - Storytime – Thursday 15 December, 10.30am with a visit from Santa
 - Baby Bounce – Friday 16 December, 10.30am
 - Kids Monthly Prize Draw – Friday 16 December, 4pm
 - Tech Savvy Seniors – Tuesday 20 December, 10am – 12pm

Statistics (as of October 31)

- 1625 active members – includes 83 new members since July 1
- 13576 items held
- 6413 items issued since July 1
- 11500 people through the door since July 1
- 782 visitor enquiries handled by library staff since July 1

7.23 Children Services October Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

Staff Recruitment –

CSU welcomed a new casual educator to the team in October, Bron Hart. Bron was kept busy since starting by helping out in Ungarie and Bland Preschool. We are thrilled to have such an enthusiastic educator on board.

Whilst we were excited about Bron commencing, we unfortunately received the resignation of one of our most experienced, long term educators. Tara Whiteman, submitted her resignation as she was appointed second in charge, Educational Leader and room leader at Aspire Long Day Care. Tara's original resignation date was Thursday 27th October, however with delays in Aspire opening she withdrew her resignation and remained on staff, and is scheduled to finish up at CSU in November.

Staff –

The HR Coordinator, Director of Community and Corporate services and CSU Coordinator reviewed all CSU employee position descriptions and awards to align with the current organisation structure and duties. With the ongoing staff challenges, the goal was to retain educators within the CSU service whilst acknowledging their ongoing efforts. Educators were extremely appreciative of the efforts made by management.

Staff Training –

Sharon Glasgow continued with the LG Aspiring Leaders program through a zoom meeting with other Local Government General Managers and Management teams.

Educators participated in additional needs training – “Reframing our Understanding of Autism” and Speech Pathologist Karen Trengrove delivered, “How to identify and prioritise children’s speech concerns”.

Our studying educators were visited by their practicum teacher and had their practical components signed off and completed. Both practicum supervisors were very impressed with the trainees, advised they are very professional, committed and showing great progress. They also complimented the service, acknowledging the great work relationships between educators and how settled the children are in the environment. Always nice to receive positive feedback.

CSU had a work placement student from West Wyalong High School. Machaela spent the week in Preschool and enjoyed being actively involved with the children’s activities. Sharon Glasgow participated in the 2023 Start Strong Funding guideline webinar. From the information on the webinar it is confirmed that Bland Preschool (Monday to Thursday classes) will be free to families for the duration of 2023. Funding amounts from the Department of Education will be split in two. Fee relief to cover parent fees and retain staff, and also Program relief to maintain, update resources and to continue to provide high quality education and experiences.

Grant Application/Spending –

CSU received news it was successful with the Children and Young People Wellbeing Recovery Initiative grant. The CSU coordinator applied earlier this year to have AFL NSW conduct a four week program for our Bland Preschool and Ungarie Preschool classes. Sessions commenced in October, and the rain hasn't stopped us! So far the children have had a great time learning new skills, participating with friends and taking direction from coach Rowan. Being successful in this grant, CSU will now be able to offer this to classes in 2023 also.

It Takes a Village (ITAC) – Service Leader, Julie Oberg

Following on from a request from a community member in Naradhan, an ITAV playgroup began in Naradhan. The theme for this playgroup was 'Spring'. The attendance was very good for a first time playgroup with 5 adults and 7 children attending. The reception was warm and interested. The playgroup has been added as a permanent fixture to our cycle of venues visited. One community member also joined Toy Library.

'Spring' was our theme for all playgroups for the beginning of Term 4. Purchases were made at the local nursery The Old Gum Tree Centre and these were used for the art and craft project for the children/adults. Families were also encouraged to bring in plants to swap with others. This is the ongoing theme for three more playgroups – Tallimba, CSU and LALC into November. Weethalle playgroup in October was unfortunately cancelled due to nil affirmative RSVP's.

The new Toy Library borrowing system via a Website is still in the process of being implemented as some elements are taking longer than expected. The aim is for the new Toy Library system to be installed as soon as possible.

The finalising of the program logic for our Targeted Early Intervention service was completed this month. The Program Logic is an important component of evidence based practice. The program logic provides a framework for monitoring and evaluating service activities and helps service providers link program activities with client outcomes.

Mobile Resource Unit – Service Leader, Kate Spackman

Ungarie Mobile Preschool and Friday Junior Preschool

Ungarie Mobile Preschool and Friday Jnr Preschool began to plan and practice a class performance for the End of Year Concert. Through each class play based program educators were focusing on developing the children's visual perception and spatial attention in each activity and experience. Educators demonstrated their passion and enthusiasm for children's learning as they are present and physically involved within the program, role modelling and guiding behaviour and always with a smile.

Ungarie Mobile Preschool continue to enjoy the 'Kinderkick' physical and wellbeing session held every Wednesday morning by AFL NSW, for four weeks, as part of the successful grant application.



Playgroup

West Wyalong Monday Playgroup session proved popular each week, regardless of the elements, with 25-35 children attending. The children participated in various craft, indoor/ outdoor and group time activities along with their special person, Parent, grandparent, friend or relative.

MRU Pre-school Enrolments

- Ungarie Preschool - Wednesday: 10 children
- Ungarie Preschool - Thursday: 7 children
- Bland Junior Preschool - Friday: 40 Children

Bland Preschool – Service Leader, Carlie Iverach

Within the Classroom: Our pre-kindergarten classes started their transition to school programs within the community, which sadly for us means their preschool journeys are drawing to a close. In the classroom, we have been focusing on group games, with the emphasis on resilience and teamwork. Building resilience helps children not only to deal with current difficulties that are a part of everyday life, but also to develop the basic skills and habits that will help them deal with challenges later in life, during adolescence and adulthood. Resilience is important for children's mental health. Children with greater resilience are better able to manage stress, which is a common response to difficult events.

Excursions & Incursions:

Kinderkick skills program: We were extremely lucky to obtain a community grant for our pre-kindergarten classes to take part in a 4-week Kinderkick program - AFL is a sport that is fast-paced and has many different skills. These skills involve kicking, catching, tackling, and running, to name a few. The children practice as many skills as possible so the activity improves mental health in kids because it encourages them to be energetic and to work collaboratively with others.

End of Year Concert & Preschool Graduation:

The end of year concert & preschool graduation is Wednesday 30th November at 6pm at the S&C club. All classes including Family Day Care have been working extremely hard within their classrooms to practice their concerts. During the night, we will also be having our pre-kindergarten classes' graduation ceremony. Why do we need a preschool graduation? Preschool graduation is the celebration at the end of the academic school year for students who have completed preschool and will be attending kindergarten at the start of the next academic school year. It is a time of growth and celebration because even though preschool might seem like just playing, the students are developing and growing in significant amounts from the beginning of preschool to the end of their preschool experience. A child learns through play at this developmental stage— not only are children in preschool learning the alphabet and phonemic awareness, but they are also learning social skills that are imperative to success in society. In fact, research suggests that preschool is one of the most critical learning periods in a child's life and quality preschool education allows children to have success throughout their school age years.

Preschool Enrolments:

- Monday/ Tuesday Bilby: 24 children
- Wednesday/ Thursday Bilby: 20 children
- Wednesday/ Thursday Gecko: 20 children



Bland / Temora Family Day Care (FDC) – Service Leader, Tracey DeMamie!

Child Protection training is highly recommended for all FDC Educators. This is to ensure they are aware, recognise the signs, and understand how to report if they have any concerns. Following best practice, Educators have been requested to complete this training, as it is a very important to protect the children in their care, as well as their own family and themselves. One Educator has successfully completed this training, with another ready to send off assessments.

To try to encourage interest in the community to become an FDC Educator, the service promotional video has been placed on the CSU Facebook page again.

The CSU Coordinator and FDC Support Officer attended the Temora Family Expo. A stall with information and giveaway packs was set up to to advertise for new Educators with a couple of people taking some information saying they were interested in looking into this opportunity.

CSU is holding an End of Year Concert in November. The West Wyalong and Weethalle Educators are going to join the concert with their children, so they have started practicing songs and dances in preparation of this fun family event.

A visit to one of the Educators in Temora, found the children having fun with some of the resources available. Pictured below are the beautiful learning opportunities including colour matching and recognition, spatial awareness, hand eye coordination, sharing and turn taking.



Family Day Care hosted a Book Fair for two weeks during October. This provides an opportunity for the community to come along and browse through some beautiful books. Any purchases made gains points, which can then be used to purchase resources for CSU.



7.24 Bland Community Care Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

General Update:

Direct service provision remains steady, with multiple new referrals continuing each week. Intake remains on hold at this stage while the Coordinator and Team Leader work through the back log of new referrals.

COMPACKS referrals continue to be processed along with providing Brokered services when and where staffing allows.

Group Update:

Group attendance remains steady with some new attendees coming through the intake process. On Wednesday 2 November 2022, three clients were offered a “Come and Try” Day, to see what Wednesday Activity Day was all about. It was good to see group attendance numbers at a higher level, with two of the three clients expressing their interest to continue on a regular basis. We will continue to offer the “Come and Try” day to existing clients throughout the New Year in anticipation that group attendance numbers will increase. Referrals will continue to be sought and accepted for all groups.

Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. Meals continue to be prepared in house by one of our talented staff members, with the following menu items made available over the past month:

- Roast Chicken and Vegetables, Ice Cream and Fruit Salad
- Chicken Curry and Mash, Apple Crumble with Ice Cream and Custard
- Deconstructed Pie with Vegetables, Ice Cream and Fruit Jelly
- Spaghetti Bolognese with Garlic Bread, Apple Pie, Custard and Ice Cream.

Positive feedback has been received from all attendees regarding the meals that are now on offer.

Plans are currently in place to provide transport to an event being held in Temora to enjoy an afternoon of music.

Little Wattle Preschool children have scheduled a visit for November and also December.

Bland Blokes are still on the lookout for new members to join them on Tuesday mornings for a Cuppa and chat.

On Wednesday 2 November 2022, participants enjoyed the theme “A day at the races”, with quizzes and games focused around the Melbourne Cup. Clients enjoyed scones with jam and cream for morning tea.



Group attendees have been busy in the Vegetable Garden, planting fruit and vegetables, with the first of our Strawberry crop being picked.



7.25 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

1. West Wyalong Water Reliability project – Update

Goldenfields Water County Council as project managers for this project have been liaising with Bland Shire Council staff and will provide monthly progress reports on the status of the project.

Works Completed this Month	Completed date
Sod turning event	14/10/2022
Start up meeting with Bland Shire Council	31/10/2022
Pipeline Contractor started pipeline works on the bypass pipeline in Cassin St and retic pipeline near Goldfields Way Reservoir.	16/10/2022
Reservoir Contractor has cleared the site for the reservoir works, started laying the pipeline between the highway and the reservoir and started works to improve the access track to enable heavy plant and machinery to access the reservoir site	20/10/2022

Works upcoming next month	Due Date
Reservoir contractor pipeline and access road complete	16/11/22
Reservoir contractor excavate and prepare ground for reservoir foundations	30/11/22
Pipeline contractor install pipeline Chainage 600 to chainage 1617 of the bypass pipeline Being length of Cassin St and commence work in Compton Rd including underbore of Compton Rd	30/11/22
Pipeline contractor install pipeline chainage 100 to chainage 500 of retic pipeline. Being from Goldfields way Reservoir to approximately Emu St through the rear laneway.	30/11/22

Project Timeline

Overall	Date
Deed original completion date	Aug-23
Current approved completion date	Aug-23
Current anticipated completion date	October 23

2. Council Road Crew Locations Week Commencing 17.10.2022

- Graders
 - Fullers Lane
 - Gunn Road
 - Mooneys Lane
 - Naradhan Road
 - Gubbatta Road
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

3. Council Road Crew Locations Week Commencing 24.10.2022

- Graders
 - Alleena Road
 - Gunn Road
 - Mooneys Lane
 - Naradhan Road
 - Gubbatta Road
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

4. Village maintenance

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checked
- Weed spraying carried out
- Ungarie main st watering system checked as required

5. Park maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Council chambers lawns and gardens maintained
- Maintenance to Herridge park, Coinda park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Public amenities cleaned and maintained
- Playground inspections completed and repairs carried out
- Graves back filled at cemetery and tanks pumped out
- All parks and airport sprayed for weeds
- Park toilets cleaned and maintenance work carried out

6. Ovals maintenance

- Maintenance to sporting ovals and surrounds
- Irrigation checks carried out on all ovals and surrounds
- Broad leaf weeds sprayed at all sports grounds
- Line marking on ovals for sporting groups

7. Town maintenance

- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads cold mix and jet patcher
- Clean out and spraying of town drains
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Pre-school maintenance carried out
- Spraying aerodrome and town drains/nature strips as weather allows
- vandalism repairs and removal
- 30 trees planted for the queens jubilee

8. Road Safety Officer Report – Bland – Jul/Aug/Sept 2022

- Activities:
 - Organising annual CWA Hume District road safety presentation
 - Researching Road Safety Strategic Plan.
 - Applied for a Rural and Regional Australasian Road Safety Conference scholarship to attend the conference in September and researched flights, accommodation etc, will attend conference virtually
 - Researching consultants/contractors to provide quote to develop road safety strategic plan
 - Consultation with TfNSW regarding Network Safety Plan – Funding Contribution to develop Road safety Plan
 - Organising road safety handouts for upcoming Helping Learner Drivers and 65+presentations
 - Updating statistics and information in the Helping Learner Drivers Become Safer Drivers PowerPoint presentation
 - Meeting TfNSW to return road safety banners and pick up seatbelt banners
 - Organised a meeting with local driving school to discuss Helping Learner Drivers Become Safer Drivers vouchers.
 - Meeting with Cootamundra/Gundagai and Snowy Valleys RSO's to discuss projects and PAMP's



- CWA Hume District presentation. Hume district CWA encompasses Junee, Bland, Coolamon and Temora CWA members
- Teams meeting with TfNSW lead to discuss Fatigue project and adding a Caravan safe use project – Not enough time to get bid in, will put together a project and submit to TfNSW in October to see if there is any extra funding available otherwise, project will be submitted for 2023/24 projects



- 2022/23 Projects approved by TfNSW:
 - Speed - Speeding On Local Roads
 - Fatigue – Don't Trust Your Tired Self
 - Plan B – Win a Swag Campaign
 - 65+ Road Safety
 - Helping Learner Drivers Become Safer Drivers
 - Look Out Before You Step Out
 - Free Cuppa For The Driver
- Attended TfNSW LGRSP South Region Quarterly Teams meeting
- Attended Active Transport Community of Practice Teams meeting



- Delivered new road safety banners to Parks and Gardens for installation
- Look Out Before You Step Out decals delivered to Bland Depot for installation
- Liaising with comms/youth team and West Wyalong and Ungarie High Schools to gain interest in hosting a road safety forum targeted at year 9-12 students with the virtually interactive SafeT360 Truck visit and providing insight into safety around trucks
- Meeting with Cootamundra/Gundagai RSO and TfNSW lead at Junee
- Free Cuppa meeting to close off 2022 campaign
- Contacted Coates Hire for VMS hire quotes speed campaign and emailed locations.
- Meeting with Human Resources Manager to discuss road safety talk for indoor staff, who was going to discuss costs associated with Finance team.
- Contacted HACCC to discuss road safety talk for their drivers. Haven't heard from them as yet, will follow up early October.

- Contacted West Wyalong High School deputy to see if they will be interested in letting students attend SafeT360 truck and road safety day.



- Ungarie Central School have agreed to bus students into West Wyalong for the SafeT360 Truck and road safety day
- Contacted by local resident with safety concerns Ungarie Road. Line marking and 50km/h road patches have faded, and vehicles are speeding in the area.

- Emailed grant funding information for Regional Tourism Activation Fund - Round 2 to Community Relations Officer, Tourism and Administration Officer, Manager of Engineering and GM.
- Coordinating SafeT360 event
- VMS locations for Sept/Oct speed campaign emailed to TfNSW for approval
- Tarcutta for South Precinct RSO catch up to discuss projects, presentations and all things road safety
- Preparing 270 road safety handouts for Youth and 65+ presentations and events
- Organising TfNSW and Council September Program Delivery meeting
- Organising Show Day stand
- Chaired Four Shires Program Delivery meeting
- Organising swags and venues for upcoming Plan B – Win a Swag campaign
- Contacted Weethalle Country Club about win a swag campaign they have not confirmed if they would like to be part of the campaign, will contact them again next month.
- Contact with President Ungarie Bowling Club about Win a Swag campaign. Emailed details of the campaign and a draft promotional poster
- Swags ordered
- All staff email regarding Double Demerits National Day Of Mourning weekend
- Teams Meeting with myDRIVESCHOOL to discuss how what they do could be integrated into youth programs for learner drivers.
- Delivered Depot road safety toolbox talk and left printed road safety information in the tea room for staff to read
- Liaising with caravan weighing companies for pilot caravan project
- Attended Australasian Road Safety Conference virtually
- Speeding on Local Roads campaign started VMS boards displaying messaging in place from 29 September – 5 October



- Facebook:
 - Road trip checklist post x1
 - Seatbelt safety video x3
 - Towing safety video x1
 - MotoCap clothing ratings video x1
 - Help them stay safe these school holidays post x1
 - Be the change Australian Road Safety Foundation Post x1
 - How to merge safely video x1
 - NAIDOC Week - Child restraint post x1
 - Be kind on the roads post x1
 - NRMA driver training video x1

- NRMA who is at fault video x1
- Ezy-AZ 1,2,P Driving School Post x1
- NSW Rugby League The Knock On Effect video x1
- Keep your children safe post x1
- SafeT360 Truck awareness videos x3
- Schools are back in operation post x2
- Senior Constable Wal Brooks Don't Speed video x1
- Young road users are vulnerable post x1
- ARSF Be the change video x1
- Safe choices for older pedestrians post x1
- Watch out for new bicycle riders post x1
- Can you guess the emoji message post x1
- Safety Town video x1
- School zones are back in operation video x2
- Watch out for pedestrians post x2
- Slow down for School buses with flashing lights video x1
- Fines and demerit points for doing U Turns in school zones post x1
- Safer choices for older drivers post x1
- School bus stop safety post x1
- Safe driving and parking around schools post x1
- High beam road rules
- Take care, Be truck aware video x1
- ARSF Start of the new term take extra care around schools video x1
- Mobile phone rules for L,P1 or P2 licence holders post x1
- Safe riding gear for motorcyclists post x1
- School zones are in operation post x1
- Australasian Road Safety Foundation road safety messaging video x2 post x1
- NSW Department of Education: Ride your bicycle to school post x1
- Are you a champ of getting to school safely post x1
- Safe parking in a school zone post x1
- Consider active travel for school students post x1
- Stay rail safe post x1 • Be a good bus buddy video x1
- Rules for mobile use for licence type video x1
- Survival for a pedestrian if hit by a car video x1
- NSW Government Services visiting Bland villages post x1
- NRMA Driving School training post x1 • NRMA Safer driving school post x1
- Fines and demerits for illegal mobile phone use post x1 video x1
- Mobile phone detection cameras video x1
- Lane departure safety features video x1
- Autonomous Emergency Braking system video x1
- Road Safety Handouts post x1
- Bus zone video x1
- Look out for pedestrians post x1
- Electronic Stability Control video x2
- Towards zero post x1
- Casual speeding post x1
- Be truck aware video x3



- When actions speak louder than words video x1
 - Teach your kids to count motorbikes in the car post x1
 - South Precinct RSO catch up post x1
 - Council support post x1
 - Road trip rules post x1
 - Ezy Az 1,2,P Driving School post x1
 - Purchasing a safer vehicle post x1
 - When looking at your phone how many metres do you travel blind post x1
 - Community grants post x1 video x1
 - Take care around trucks video x1
 - Casual speeding every K counts post x1
 - Towards zero post x1 • Safety Door Road Safety Education post x1
 - Comic fuel post
 - Check your tyres video x1
 - Australian Road Safety Foundation video x10
 - Rural Road Safety Month video x3
 - Clip every trip video x1
 - What would you do if you broke down on a country road post x2
 - “Hit The Road Ready” Training and Awareness Day post x3
 - Casual speeding video x1
 - Ezy Az 1,2,P driving school post x1
 - Coolamon shire council school holidays activities
 - Double Demerits post x1
 - Queen Elizabeth cover photo
 - Road Safety presentation at Temora high school
 - “The Knock On Effect” video x1
 - Driving on country roads video x2
 - Seatbelt safety school bus video x1
 - Double Demerits video x3
 - Buxton Tragedy post x1
 - myDRIVESCHOOL post x1
 - Driver Reviver rest stops post x1
 - Safety Town school holidays post x1
- Editorials:
 - Hume CWA Meeting
 - Casual Speeding and Fatigue – Thursday Thoughts
 - National Day Of Mourning Double Demerits – Thursday Thoughts

7.26 Development Services Activity Report – October 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Acting Manager Development & Regulatory Services

PLANNING AND BUILDING ACTIVITIES UPDATE

The following DA applications were approved during October 2022:

Application No	Description	Location	Consent Authority	Approval Date
DA2023/0017	Demolition of existing dwelling & construct new dwelling	Stewarts Lane, Kamarah	Staff	28/10/2022
DA2023/0021	Subdivision – Community Title – Creation of two (2) additional Lots	47 Boltes Lane, West Wyalong	Staff	12/10/2022
DA2023/0022	Rural Industry – Additional grain bunker storage, ancillary roads & drainage	3199 Kikoira Road, Naradhan	Staff	18/10/2022
DA2023/0023	Community Building – Impounding Facility	160 Neeld Street, Wyalong	Council	25/10/2022
DA2023/0026	Double garage & attached carport	69 Court Street, West Wyalong	Staff	13/10/2022

REGULATORY ACTIVITIES UPDATE

Dog Attacks

There were **no** dog attacks reported during October 2022 with **no** infringement notices issued.

Companion Animal Seizure and Impound Activities October 2022

Seizure Activities:	Dogs	Cats
Seized	2	1
Returned to Owner	2	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	1	2
Incoming Animals		
Transferred from Seizure Activities	0	1
Dumped at Pound	4	7
Surrendered	2	1
Total Animals in Pound	7	11

Outgoing Animals		
Released to Owner	2	0
Euthanased	0	0
Rehoused	1	8
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	3	8
Animals in Pound at end of Month	4	3

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes attached
Cowal Gold Community Environmental Monitoring & Consultative Committee (CEMCC)	11 October 2022	✓
Goldenfields Water County Council Board	27 October 2022	✓
Riverina Eastern Regional Organisation of Councils (REROC)	28 October 2022	✓
Riverina Joint Organisation	28 October 2022	✓

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.

MINUTES OF MEETING
Cowal Gold Operations
Community Environmental Monitoring
and Consultative Committee (CEMCC)

Date: Tuesday 11 October 2022
Time: 9.00am, Cowal Gold Operations
Minutes taken by: Renee Pettit

Attendees:

Independent Chairperson: Lisa Andrews (LA)
Evolution: Grace Derrick (GD), Renee Pettit (RP), Mark Hartig (MH), John Penhall (JP), Simon Coates (SC), Shaune Finn (SF)*, David Edwards (DE), Angela Vanstone (AV)
Community Members: Lucy Buttenshaw (LB), Angus Stitt (AS)*, Kate Dean (KD)
Forbes Shire Council: Cr Chris Roylance (CR)
Cr Brian Mattiske (BM)
Bland Shire Council: M Grant Baker (GB)
Lachlan Shire Council: Cr Dennis Brady (DB)
Lake Cowal Landowner: Bruce Dent (BD)

Apologies: Max Finlayson, Vicky Swadling, Ally Coe, Laurie Hutchinson, Cr Liz McGlynn, & Lynsey Reilly

**Attended via Microsoft Teams*

ITEM	ACTION
<p>Site Tour conducted via bus from 9.30am-10.30am. Attendees were: LA, GD, RP, SC, LB, KD, CR, BM, GB, DB & DB.</p> <p>1. Welcome</p> <p>Following the site tour, the Independent Chair, LA, opened the meeting in the Evolution Mining meeting room at 10.44 am, welcoming all in attendance and thanking the E&C team for organising the inspection.</p> <p>LA introduced Peter Gell who was going to present on the Lake Cowal Bird Survey (Action Item 1.)</p> <p>Acknowledgment of Country.</p> <p>LA noted that Max Finlayson, Independent Scientist had sent in his resignation as he has decided to retire. LA thanked MF for his contribution to the CEMCC. LA communicated that it was her understanding that it was not a formal requirement for the CEMCC to have an Independent Scientist but requested that SC contact the relevant department to confirm.</p>	
<p>2. Apologies</p>	



<p>As listed above, with LA advising that Max Finlayson was an apology for this meeting and has formally resigned from this CEMCC as he has retired. MF was the Independent Scientist on this committee since its inception. LA advised that she has thanked MF for his contribution over the years, on behalf of the CEMCC. Moving forward, LA does not propose to replace this position, unless there is a specific condition of consent requiring an Independent Scientist on the CEMCC.</p>	<p>Action 1: SC to contact relevant department to establish if it is a legal requirement to have an Independent Scientist attending the CEMCC meetings.</p>																		
<p>3. Declaration of Interest</p> <p>LA advised there were no changes to previous declarations by CEMCC members, nor to hers; Independent Chair of the CEMCC, appointed by the Secretary of the NSW Department of Planning, Industry and Environment, and receives payment via a Trust established by the Bland Shire Council.</p>	<p>No changes</p>																		
<p>4. Confirmation of Previous Minutes</p> <p>Moved by: CR Seconded by: DB</p>																			
<p>5. Action Item 1 from previous meetings:</p> <p>Peter Gell presented water birds survey at Lake Cowal.</p>	<p>Action 2: PG to circulate presentation slide pack to CEMCC members.</p>																		
<p>6. Business Arising from Previous Minutes</p> <table border="1" data-bbox="108 1328 1106 1798"> <thead> <tr> <th>ITEM</th> <th>ISSUE</th> <th>RESPONSIBILITY</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Confirm if Peter Gell can attend September meeting to present bird survey data. (completed)</td> <td>SC</td> </tr> <tr> <td>2</td> <td>EVN to provide annual update on rehabilitation reforms and outcome documents. (completed)</td> <td>SC</td> </tr> <tr> <td>3</td> <td>Provide CEMCC meeting attendees' information about the developments at the Lake Cowal Conservation Centre when these are formally available. (carry over)</td> <td>MF</td> </tr> <tr> <td>4</td> <td>Evolution to provide Open Day information when available. (confirmed – since postponed, due to inclement weather)</td> <td>LR</td> </tr> <tr> <td>5</td> <td>Organise next meeting on site (28 September). (completed)</td> <td>SC</td> </tr> </tbody> </table>	ITEM	ISSUE	RESPONSIBILITY	1	Confirm if Peter Gell can attend September meeting to present bird survey data. (completed)	SC	2	EVN to provide annual update on rehabilitation reforms and outcome documents. (completed)	SC	3	Provide CEMCC meeting attendees' information about the developments at the Lake Cowal Conservation Centre when these are formally available. (carry over)	MF	4	Evolution to provide Open Day information when available. (confirmed – since postponed, due to inclement weather)	LR	5	Organise next meeting on site (28 September). (completed)	SC	<p>Action 3: EVN to provide CEMCC meeting attendees' information about the developments at the Lake Cowal Conservation Centre when these are formally available.</p>
ITEM	ISSUE	RESPONSIBILITY																	
1	Confirm if Peter Gell can attend September meeting to present bird survey data. (completed)	SC																	
2	EVN to provide annual update on rehabilitation reforms and outcome documents. (completed)	SC																	
3	Provide CEMCC meeting attendees' information about the developments at the Lake Cowal Conservation Centre when these are formally available. (carry over)	MF																	
4	Evolution to provide Open Day information when available. (confirmed – since postponed, due to inclement weather)	LR																	
5	Organise next meeting on site (28 September). (completed)	SC																	
<p>7. Correspondence (as emailed with the meeting notice on 04/10/22)</p> <ul style="list-style-type: none"> 8/7/22 - Email to members with the draft minutes for review/comment. 18/7/22 – Email to members with the final draft minutes & presentation. 2/9/22 – Email to members changing the Q3 meeting date to 11/10/22. 11/9/22 – Email from MF resigning from this CEMCC. I accepted this and thanked him for his service over the many years on this committee. 13/9/22 – Email to members with the site induction link for completion. 19/9/22 – Email from Grace Derrick with completed governance forms. 																			

<ul style="list-style-type: none"> • 4/10/22 – Email to members with reminder for induction, with agenda. • 7/10/22 – Email to members of draft community consultative Committee guidelines 	
<p>8. Reports</p> <p>GD provided a detailed account of Cowal Gold Operations (CGO's) Environment Department's activities over the last quarter and a status of the underground project along with a quick introduction of the OPC.</p> <p>RP provided details of community complaints and the activities and support undertaken by the Cowal Community & External Relations team in the previous quarter.</p>	<p>See attached presentation.</p>
<p>General Business</p> <p>Comments from members:</p> <ul style="list-style-type: none"> • Agreed from the CEMCC committee to send out a letter of thanks to MF for his dedication to the CEMCC. • JP gave a quick update on CGO current Covid practices – in line with NSW health. Harold cards still in use. • BD questioned who was responsible for the maintenance of the road leading into the reserve (southern public access road) also signage would be something to consider and appreciated. 	<p>Action 4: LA to send out letter on behalf of CEMCC to thank MF for his dedication and service to the CEMCC.</p>
<p>9. Meeting Schedule for 2022</p> <ul style="list-style-type: none"> • Thursday 15th of December, Lake Cowal Conservation Centre, commencing at 9am. 	
<p>10. Meeting Closed – 12.05 pm with LA thanking all for their attendance and contribution.</p> <p>11. Following the closure of the CEMCC – Consultants EMM held the OPC SIA information session with CEMCC members (commencing at 12.20pm).</p>	

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	EVN to contact relevant department to establish if it is a legal requirement to have an Independent Scientist attending the CEMCC meetings.	SC
2	Circulate presentation slide pack to CEMCC members	PG
3	EVN to provide CEMCC meeting attendees' information about the developments at the Lake Cowal Conservation Centre when these are formally available.	MF
4	Send out letter on behalf of CEMCC to thank MF for his dedication and service to the CEMCC.	LA

Waterbird Surveys at Lake Cowal

Peter Gell,

Diatoma, Federation University

A Long History

- Surveys commenced in May 1989 (Brett Lane for Natural Systems Research)
- Handed over to PG in 1992
- Surveyors included Paul Peake, Barry Traill, Lance Williams, and Mal Carnegie.

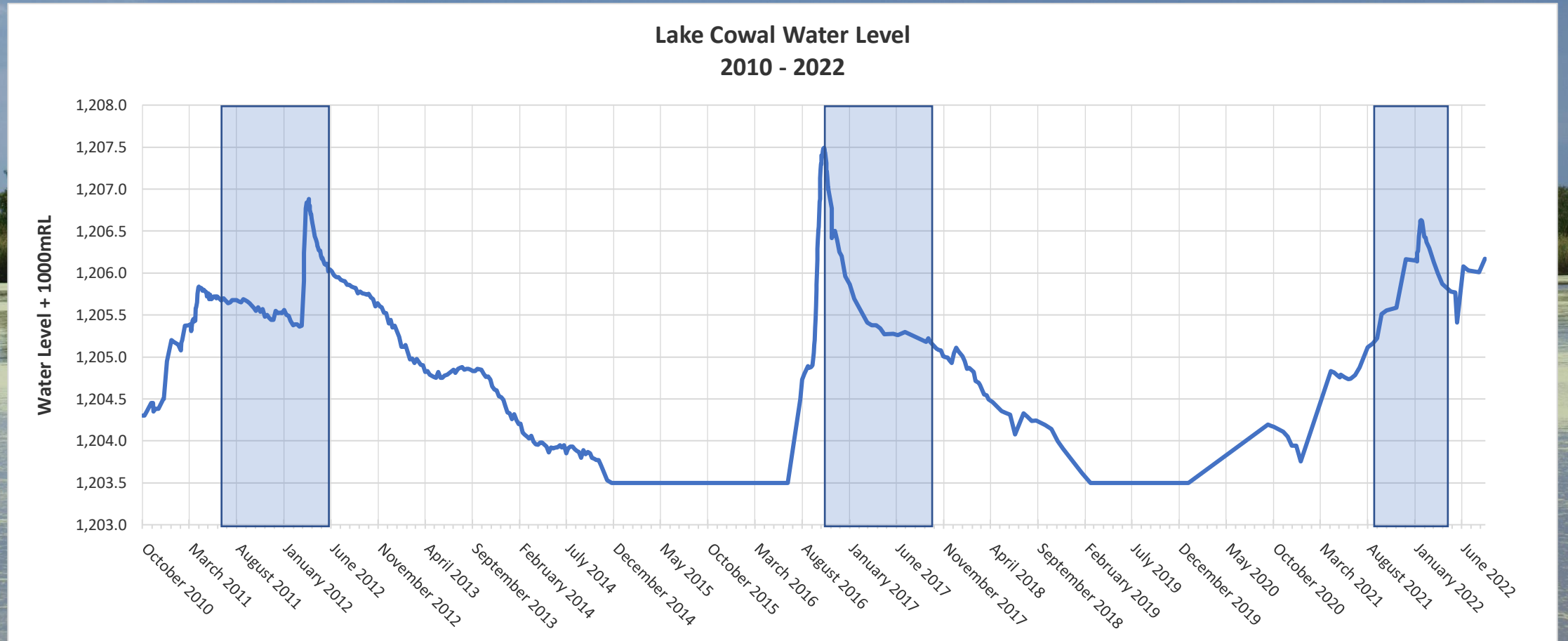


Much Change

- Characterised by extended dry lake periods and filling-drying stages
- With occasional floods that preclude access
- Minesite Surveys shift from lakeside walks to supervised walks around bund wall.



Water levels 2010 - present



August Surveys

	2010	2011	2012	2013	2014	2016	2017	2018	2021	2022
Pelican		1	32	126	8	3	12	118	14	41
Cormorants		34	39	4	9	3	21	40	3	2
HH Grebe		584	781	10		233	18	13	1011	63
Gr Teal	33	911	490	922	2540	513	308	1054	933	136
Pink-e. Duck		83	7		463	230	135	446	295	6
Hardhead		232	65	2		517		1	317	6
Whist. Ducks						410				
BT Nat. Hen		26	100	5			59	10	117	69
Eur Coot		1985	883	1040		865	295	287	1690	95
Great Egret	8		12		1	1	9	2	2	2
Wh.n.Heron	9	13	6			2			23	5
Yel. Sbill		1	21	19	66		19	20		
Pied Stilt	175				351	45		21	30	
Rn Avocet	2				95	7		135		
Whisk Tern		115	184						1	

October Surveys

	2010	2011	2012	2013	2014	2016	2017	2018	2021	2022
Pelican		5	40	161	90		40	633	2	
Cormorants	34	279	37	7		27	51	47	4	
HH Grebe	179	231	65	2				15	1282	
Gr Teal	612	1341	313	790	994	907	218	1686	926	
Pink-e. Duck	15	23		155	876	68		513	495	
Hardhead	128	418	2			3			132	
Whist. Ducks	368					31				
BT Nat. Hen			62	110	187			51	2	
Eur Coot	494	3356	470	319		61	27		463	
Great Egret	46	8	5	1	5		4	5	4	
Wh.n.Heron	11	10	2	1	1	31			24	
Yel. Sbill			8	22	195	4	10	115	1	
Pied Stilt	2		2	3	675	2		124		
Rn Avocet					423			11		
Whisk Tern	638	396	165	369	1818	43	326	123	416	
Sh-t S'piper					865			129		

January Surveys

	2010	2011	2012	2013	2014	2016	2017	2018	2019	2022
Pelican		197	18	50			78	189	33	
Cormorants		58	453	17			66	85		128
HH Grebe		973	1098	3			10			88
Gr Teal		1119	609	184			137	217	7314	364
Pink-e. Duck		125	32				31	4	327	48
Hardhead		236	78	1						
Whist. Ducks		4		6						2
BT Nat. Hen		3	38	429			3	61		15
Eur Coot		1620	670	208			481	86		223
Great Egret			147	7			26	16	63	20
Wh.n.Heron		14	31	2			162	4		50
Yel. Sbill		14		12			10	1	233	4
Pied Stilt		139					6			4
Rn Avocet										
Whisk Tern		366	94	79			138	42	41	67

Filling-Drying Cycle



Winter

Filling

Crested Grebe

Musk Duck

Double-banded Plover

White-necked Heron

Coot



Hardhead

Hoary-headed Grebe

Pied Stilt

Black-tailed Native-hen

Pink-eared Duck

Pelican

Cormorants

Sandpiper

Grey Teal

Egrets

Spoonbills

Whiskered Tern

Avocet

Summer

Low Water

High Water

Waterbird Breeding

- Colonial Breeding
 - After august
 - > 50 cm
 - Provided water is not receding
 - Up to 20,000 pairs (ibis, cormorants etc)
- Incidental Breeding
 - Ducks reliable
 - Magpie Geese a recent breeder



2017 breeding

	Jan Transects	Jan Colonial Sites	Oct Transects	Oct Colonial Sites
Darter		12 nests		2 nests
Little Pied Cormorant		11 nests		1 nest
Little Black Cormorant		100 nests		
Black Swan		1 nest		
Magpie Goose	41 young			
Chest.Br. Shelduck			2 young	
Grey Teal	6 young			
Pink-eared Duck	5 young			
Wood Duck	24 young		9 young	
White-necked Heron		10 nests		
White Ibis		16 nests		25 nests
Straw-necked Ibis		8 nests		
Yellow-billed S'bill		1 nest		1 nest

Nov 2016

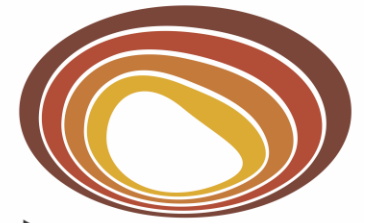
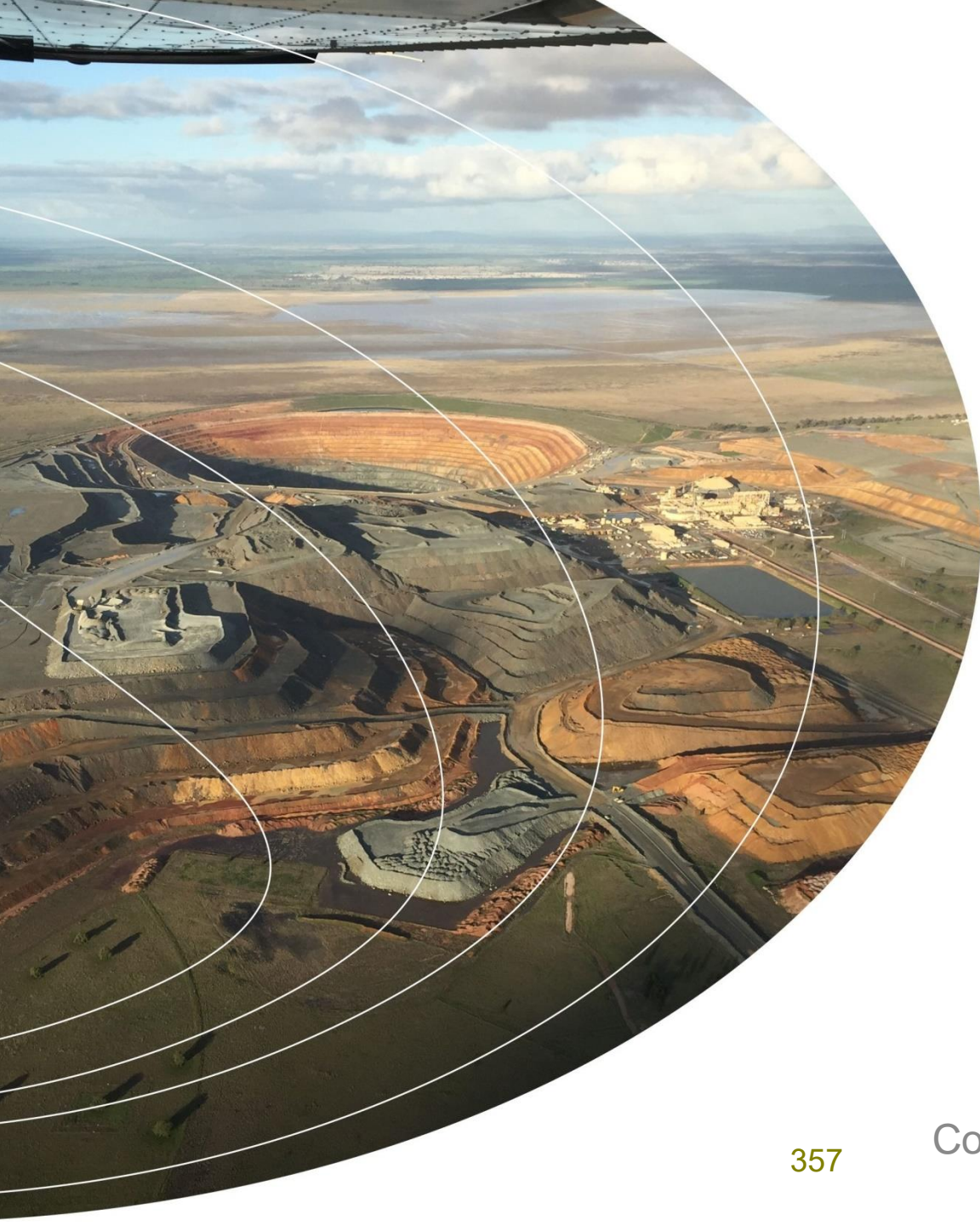


Oct 2017



Thank You





Evolution
MINING

Community Environmental Monitoring & Consultative Committee

Acknowledgement of country

We would like to begin by acknowledging the Traditional Custodians of the land where we meet, The Wiradjuri people.

From the Great Dividing Range in the east and bordered by the Macquarie, Lachlan and Murrumbidgee rivers, we are honoured to operate on these lands.

We pay our respects to the Elders past, present and emerging.



Legal Obligations

Development Consent (DA 14/98) – granted February 1999

- MOD12 granted May 2016
- MOD13 granted February 2017
- MOD14 granted 4 October 2018, federal approval granted 25 January 2019
- MOD15 granted 26 August 2019
- MOD16 granted 30 September 2021

State Significant Development 10367 – granted 30 September 2021

- **MOD 1 - Optimisation Modification - Assessment**

Mining Lease Tenements

- **Forward Program – FY23-25, revised annually**
- Mining Lease 1535, issued June 2003
- Mining Lease 1791 issued June 2019

Environmental Protection Licence 11912 – granted Dec 2003

- EPL variation approved April 2018
- EPL variation approved 26 June 2019
- EPL variation approved 16 April 2020
- EPL variation approved 6 May 2021
- EPL variation approved 9 June 2022

Aboriginal Heritage Impact Permits

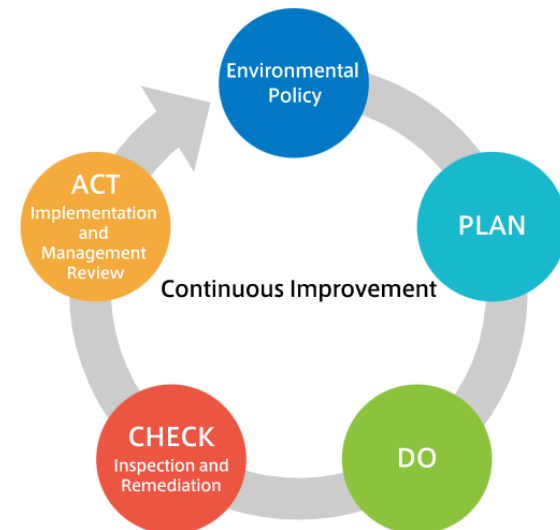
- Permit 1468 and Consent 1467 (associated with ML 1535 area, water pipeline area and borefield area)
- Permit 1681 and Consent 1680 (associated with travelling stock reserve)
- AHIP C0004570 (associated with ML 1791, relocated TSR area and immediate surrounds)
- Care Agreement C0004976 for the transfer and keeping of Aboriginal objects

Water Access Licences

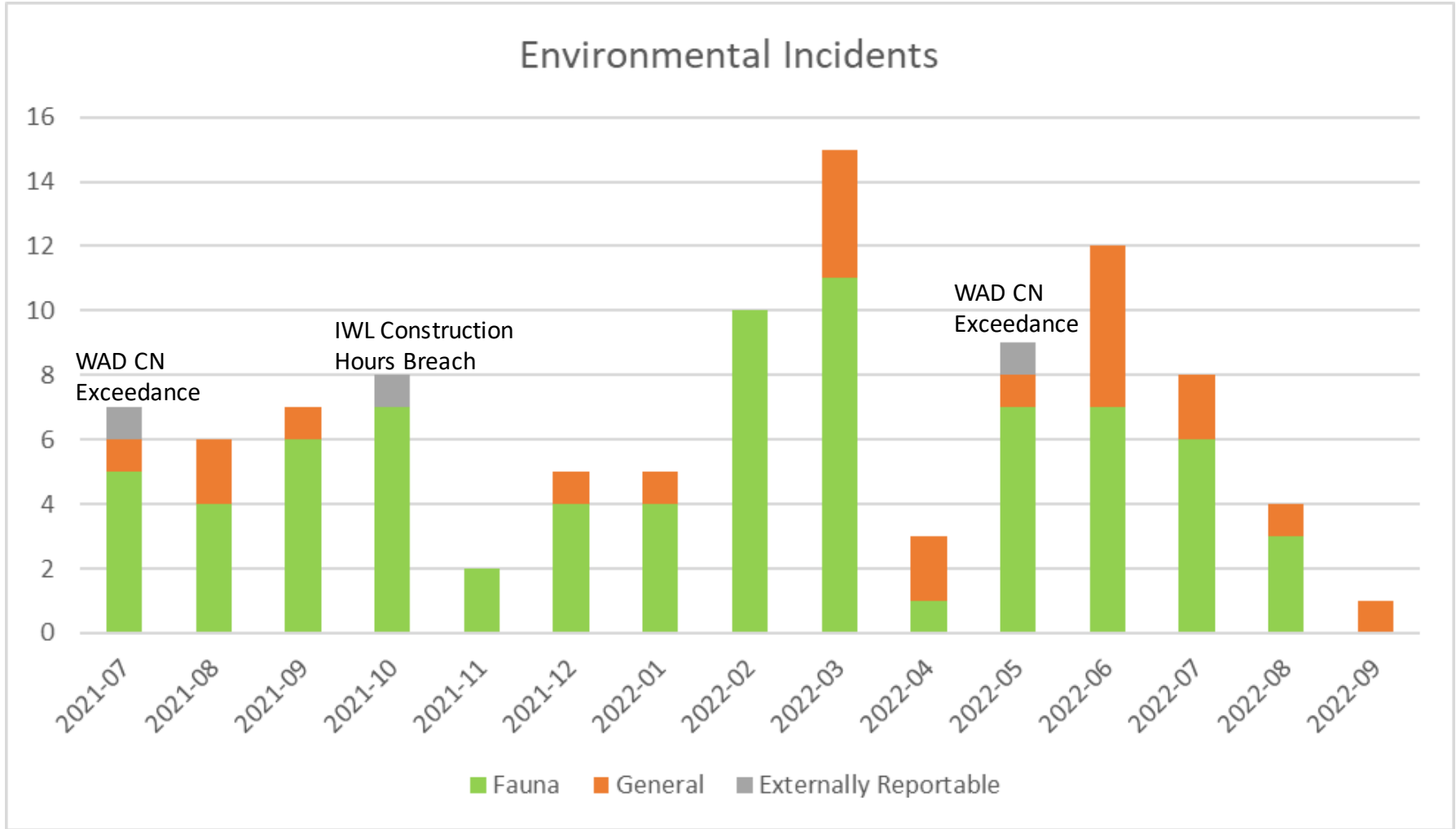
- WAL 31864
- WAL 36569
- WAL 36615 E42 Pit
- WAL 36617 E42 Pit lower MDB
- Lachlan River WALs

Compliance Audits

- | | | |
|--|-------|------|
| ✓ Evolution Group Assurance Audit | April | 2022 |
| ✓ Bund Integrity Audit | April | 2022 |
| ✓ Independent Environmental Audit | April | 2022 |
| ✓ Hazard Audit | May | 2022 |
| ✓ Chemical Safety Audit | May | 2022 |
| ✓ ISO14001 Surveillance Audit | Aug | 2022 |
| ▪ EPA Site Visit 18 October | | |
| ▪ Internal Assurance Audit 5-8 December | | |



Environmental Incidents



Note: General Incidents include spills, environmental health, non-conformances with operating conditions
 Current as of 4/10/2022

Environmental Management Plans

- Environmental Management Strategy – Updated April 2022
- Rehabilitation Management Plan – Updated August 2022
- Erosion and Sediment Control Management Plan – Updated April 2022
- Transport Management Plan – Updated April 2022
- Noise Management Plan – Updated March 2022
- Soil Stripping Management Plan – Updated May 2022
- Construction Workforce Accommodation Plan (new) – approved March 2022
- Water Management Plan (April 2022) – under assessment
- Indigenous Archaeology Management Plan – under assessment
- Land Management Plan – under assessment
- Biodiversity Offset Management Plan – under assessment
- Flora and Fauna Management Plan – under assessment
- Heritage Management Plan – under assessment
- Cyanide Management Plan – under assessment
- Hazardous Materials Management Plan (Oct 2022) – under assessment
- Compensatory wetland management plan - in development
- Air Quality Management Plan - in development
- Blast Management Plan - in development
- Subsidence Management Plan (new) - in development

CGO Environmental Management

Air Quality

- No complaints were received relating to dust at the CGO during the reporting period
 - DG13 temporarily lost due to lake inundation
- Monthly depositional dust and weekly Hi-Vol dust sampling conducted
- EBAM maintenance to reinstate continuous monitoring network



Blasting and Operational Noise

- No blast-related events exceeded the maximum Sunday threshold for overpressure of 95 dB(L) during July – September.
 - Following 3 x exceedances in June, compliance remains within the allowable exceedance of 5% of the total number of blasts over a 12-month period (1.5% of 197 blasts).
- No other blast related events exceeded the maximum compliance level of 120 dB(L).



- No non-compliances of the noise impact assessment criteria were reported during **quarterly attended monitoring 2 August 2022**



Surface Water and Lake Water

- No environmental incidents or complaints were received relating to surface water or lake water at the CGO during the reporting period
- Weekly lake water quality testing continued
- Lake Cowal water level is continually rising and falling consistent with weather events.



Lake Cowal Water Levels

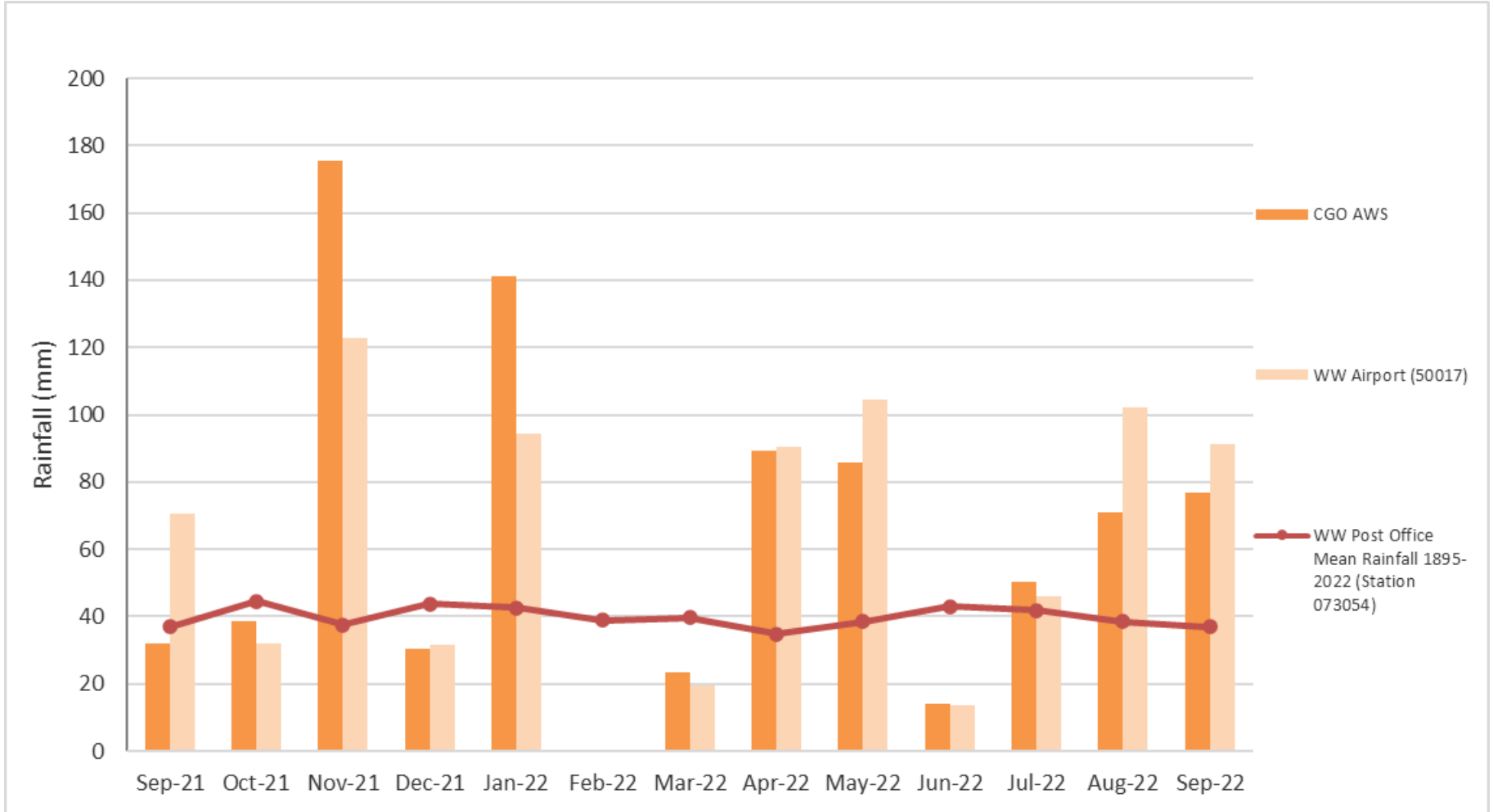


- September peak exceeded January 2022 levels



367

Rainfall



Current as of 4/10/2022

Groundwater

- No environmental incidents or complaints were received relating to groundwater at the CGO during the reporting period
- Groundwater quality results remain stable and illustrates that the water management control measures are effective
- Evolution continue to explore for saline water sources
- Evolution has continued trial with telemetry units on monitoring bores to provide real time data
 - **New monitoring bores** to be installed within Lake Cowal for the UG project
 - Tripods commissioned for access during lake fill.



Fauna and Flora

- No deaths of animals by cyanide in the CGO Tailings Storage Facilities area since operations began in April 2006
- No environmental incidents or complaints were reported or received at the CGO relating to threatened flora or fauna during the reporting period
- Fauna deaths on ML 1535 and ML 1791 reported and investigated as required under Development Consent (DA 14/98)
 - 6 deaths recorded in July; 3 in August and 0 in September
 - Necropsies completed by veterinarian as required



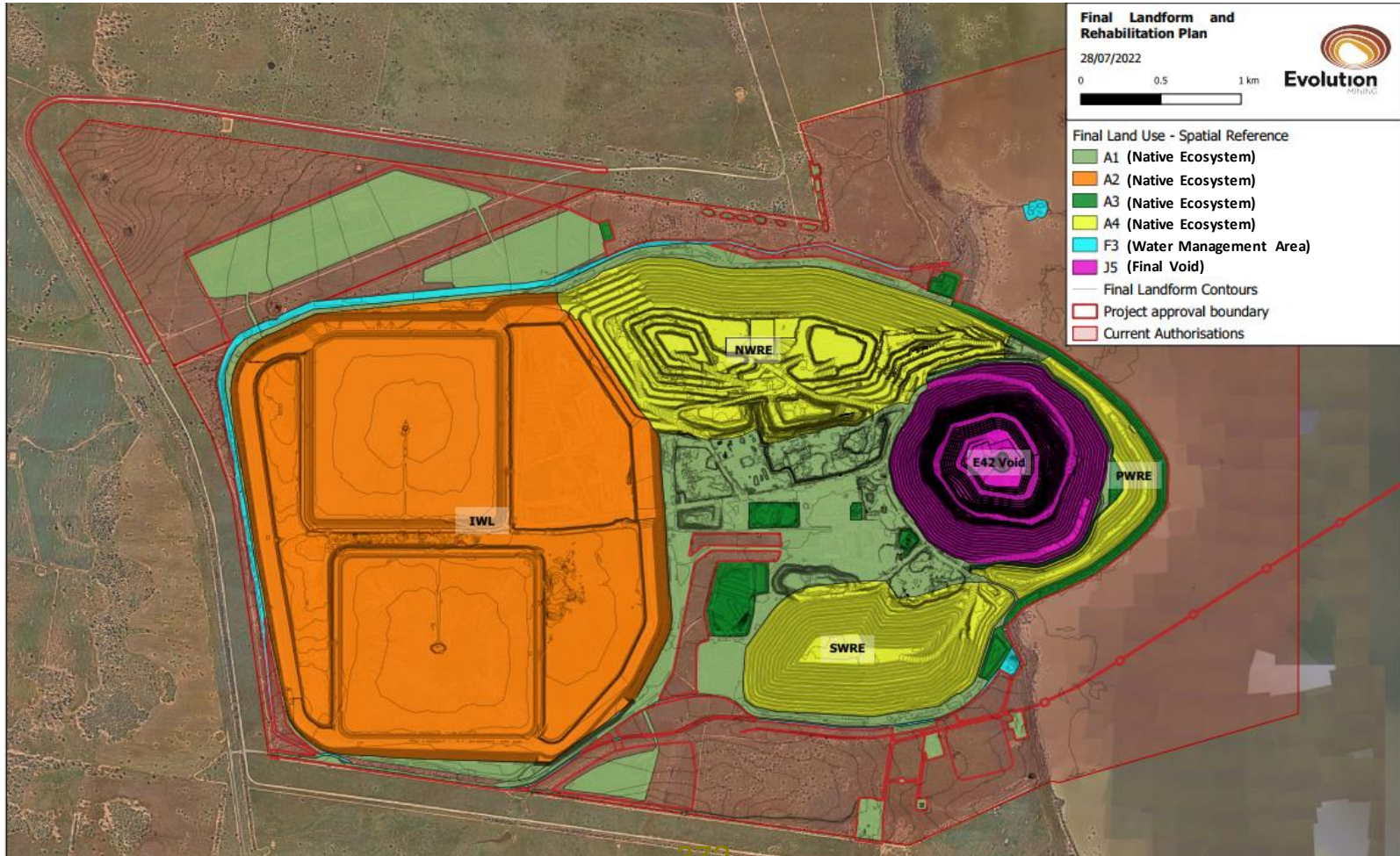
Cyanide

- No cyanide-related incidents during the reporting period
- No cyanide related fauna deaths
- WAD cyanide measured at the processing plant < 30ppm and 20ppm limit

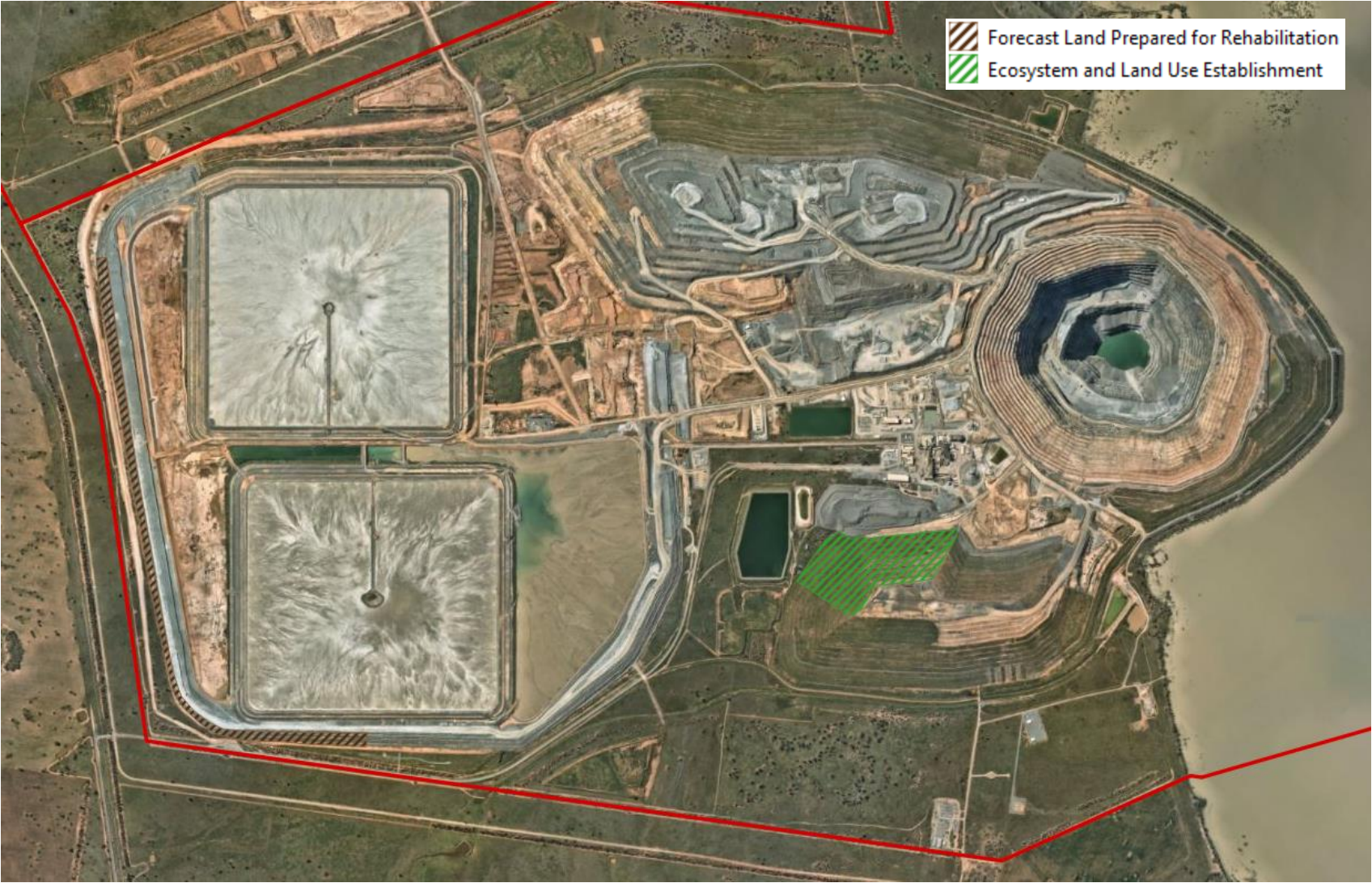


Rehabilitation

- New [Forward Program](#) and [Rehabilitation Management Plan](#) published August 2022 and uploaded to public website.



Forward Program - FY23



ISO14001 Surveillance Audit

- Remote audit from 1-3 August 2022
- Confirmed all findings from previous audits closed out
- No non-conformities found
 - One Opportunity for Improvement (OFI) identified: *"amend internal ISO14001 audit plan in response to changes in resources."*

Finding Reference	2233654-202208-I1	Certificate Reference	EMS 717917
Certificate Standard	ISO 14001:2015	Clause	9.2
Location reference	0047742868-000		
Assessment Number	3401092		
Category	Opportunity for Improvement		
Area/Process:	9.2 Internal audit		
Details	The ISO 14001 internal audit plan could be aligned with internal resource and other type of internal and external audits		

Underground Project



Service corridor catchment pit



Services island foundation installation



Piling contractor for silo area

Underground Project



UG Paste Plant Precinct Construction Overview

CGO Community Relations

Complaints Report



Schedule 2 of the Development Consent (DA 14/98) includes Condition 9.4(a)(v), which requires that a complaint register, updated on a monthly basis, be made publicly available on the Cowal Gold Project website.

July

DETAILS	No community complaints received
---------	----------------------------------

August

DETAILS	<p>4/8/2022</p> <p>Received an email from nearby residents of Boundary Street Underground Accommodation Village in regard to the negative impact construction of camp is having to their stormwater runoff. They have noted after heavy rain that their driveway containing small stones is getting washed away. They have also been in contact with BSC.</p> <p>Actions:</p> <p>EVN Checked and improved sediment fencing along the western boundaries. EVN to improve the existing construction/temporary swale drain along the internal perimeter. Discussion to take place with BSC about possible improvement options for Hyde Lane.</p>
---------	---

September

DETAILS	No community complaints received
---------	----------------------------------

Sponsorships, donations & scholarships



Cowal Partnering Program (CPP)

Round 2, 2022 - \$73,000 committed to our three shires.

Successful applications included:

- Red Bend Catholic College
- Forbes Business Chamber
- Forbes District Soccer Club
- Boys to the Bush
- West Wyalong Twon Band Associated
- West Wyalomng Hospital Auxillary
- West Wyalong Lion's Club
- WW Girral Football & Netball Club
- Bland Historical Society
- Workshops Out West
- West Wyalong Men's Shed
- Condobolin Chamber of Commerce
- Central West Family Support group
- Down the Track Youth Enterprises
- West Milby Rodeo & Gymkhana

Round 3, CPP now open, closes 24th of February 2023

Cowal Partnering Program
Now open - Round 2 / 2022

Through the Cowal Partnering Program, Evolution supports Bland, Forbes and Lachlan Shire communities, making them better places to live, work and grow.

Clubs and not-for-profits are invited to apply for funding, in-kind support or material donations that delivery outcomes across:

- Safety
- Health and wellbeing
- Education
- Environment
- Arts, culture and sport

For more information about the Cowal Partnering Program or to obtain an application form please contact the Cowal Community Relations Team

Applications close Friday 26th August 2022

e. cgo.community@evolutionmining.com t. 02 6975 3454

Sponsorships and donations

Recent CGO Support

- Ungarie Remembrance Park
- Active Citizen Program
- Gold Sponsor for the Women in Mining Network workshop



Sponsorships and donations



Site Initiatives

- STEPtember - raising vital funds for children with Cerebral Palsy.
- Wear it Purple Day BBQ - \$4400 raised to support at risk LGBTQIA+ youth
- Breast Cancer Awareness Month – Womens health check's onsite coming up

Cowal Cares - Employee Volunteer Program

- West Wyalong Giral Football & Netball Club



Evolution supported events

- Condobolin Skyfest – Celebrating 65,000+ years of Wiradjuri Culture & Continuity.
- Grazing Down the Lachlan – Evolution was proud to be major sponsors of the award-winning event, which injects around \$400,000 into the local economy over the weekend.
- Melbourne Cup Tour (MCT) – The gold for this year's Melbourne cup trophy was once again made from Cowal gold. We also had the opportunity to be part of the MCT. With four events held over 3 days, and with close to 1000 people attending it was great to see the iconic trophy being enjoyed by our communities. Our major MCT event, the Gala Charity Cup held in West Wyalong resulted in just under \$15,000 been given to local charities.



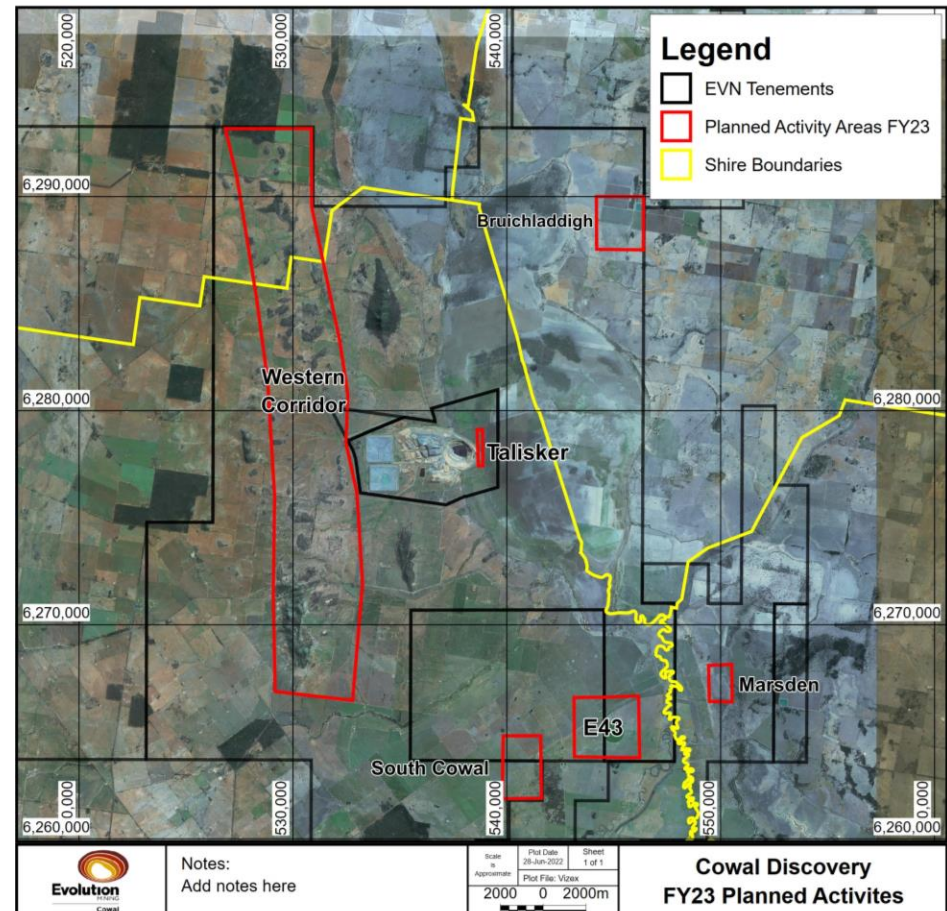


CGO DISCOVERY UPDATE CEMCC OCTOBER 2022

CGO Regional Exploration

Exploration Activities

- Planned regional activities during FY23 include drilling at Marsden, South Cowal, E43, Talisker, Bruichladdigh, and Western Corridor
- Priority areas for Q3/Q4 are South Cowal, E43, and Western Corridor
- Land Access discussions will commence shortly where arrangements are not currently in place.



Acronyms List

AHD	Australian Height Datum	DPI	NSW Department of Primary Industries
ANZECC	Australian and New Zealand Environment and Conservation Council	DPI-Water	NSW Department of Primary Industries – Water
AQMP	Air Quality Management Plan	DRE	NSW Division of Resources and Energy (now DRG)
ARI	average recurrence interval	DRG	NSW Division of Resources and Geoscience
ARMCANZ	Agriculture and Resource Management Council of Australia and New Zealand	DUAP	NSW Department of Urban Affairs and Planning
Barrick	Barrick (Cowal) Limited	EA	Environmental Assessment
Bland LEP	<i>Bland Local Environmental Plan 2011</i>	EC	electrical conductivity
BLMP	Blast Management Plan	e.g.	example
BoM	Bureau of Meteorology	EIS	Environmental Impact Statement
BOMP	Biodiversity Offset Management Plan	EL	Exploration Licence
CEMCC	Community Environmental Monitoring and Consultative Committee	EMS	Environmental Management Strategy
CGM	Cowal Gold Mine	EP&A Act	<i>NSW Environmental Planning and Assessment Act, 1979</i>
CGO	Cowal Gold Operations	EP&A Reg	<i>NSW Environmental Planning and Assessment Regulation, 2000</i>
CMP	Cyanide Management Plan	EPA	NSW Environment Protection Authority
CN _{WAD}	weak acid dissociable cyanide	EPBC Act	<i>Commonwealth Environment Protection and Biodiversity Conservation Act, 1999</i>
Coffey	Coffey Services Australia Pty Ltd	EPL	Environment Protection Licence
CWMP	Compensatory Wetland Management Plan	ERP	Emergency Response Plan
dB	decibel	ESCMP	Erosion and Sediment Control Management Plan
dBA	A-weighted decibel	ESD	ecologically sustainable development
DECCW	NSW Department of Environment, Climate Change and Water DISRD	ETL	electricity transmission line
Regional	Development	et al.	and others
DP&E	NSW Department of Planning & Environment	Evolution	Evolution Mining (Cowal) Pty Limited
DPIE	NSW Department of Planning, Industry & Environment	FFMP	Flora and Fauna Management Plan
		FHA	Final Hazard Analysis
		Forbes LEP	<i>Forbes Local Environmental Plan 2013</i>

Acronyms List

GEM	Geo-Environmental Management Pty Ltd	Mining SEPP	<i>State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007</i>
GL	gigalitres	ML	Mining Lease
H	horizontal	ML/annum	megalitre per annum
ha	hectare	ML/day	megalitre per day
HAZOP	Hazard and Operability Study	MOP	Mining Operations Plan
HEC	Hydro Engineering & Consulting Pty Ltd	MOP Guidelines	NSW Division of Resources and Energy's ESG3: Mining Operations Plan Guidelines September 2013
HIPAP	Hazard Industry Planning Advisory Page		
HWCMP	Hazardous Waste and Chemical Management Plan		
IACHMP	Indigenous Archaeology and Cultural Heritage Management Plan		
ICDS	Internal Catchment Drainage System	Moz	million ounces
INP	NSW Industrial Noise Policy	Mt	million tonnes
i.e.	that is	Mtpa	million tonnes per annum
kg	kilogram	NAF	non-acid forming
kL/t	kilolitres per tonne	NGER Act	<i>Commonwealth National Greenhouse and Energy Reporting Act, 2007</i>
km	kilometre	NOW	NSW Office of Water
km ²	square kilometre	NMP	Noise Management Plan
kV	kilovolt	NPW Act	<i>NSW National Parks and Wildlife Act, 1974</i>
LAeq	equivalent continuous noise level	NPWS	NSW National Parks and Wildlife Service
LMP	Land Management Plan	NSW	New South Wales
LCF	Lake Cowal Foundation	OEH	NSW Office of Environment and Heritage
LGA	Local Government Area	PEL	Pacific Environment Limited
LPBMP	Monitoring Programme for Detection of any Movement of Lake Protection Bund, Water Storage and Tailings Structures and Pit-Void Walls	PHA	Preliminary Hazard Analysis
		PIRMP	Pollution Incident Response Management Plan
m	metre	PM _{2.5}	particulate matter less than 2.5 micrometres in size
m/s	metres per second	PM ₁₀	particulate matter less than 10 micrometres in size
m/day	metres per day	PSNL	project-specific noise limit
mg/L	milligram per litre	RL	relative level
		RMP	Rehabilitation Management Plan

Acronyms List

RMS	NSW Roads and Maritime Services
RO	Reverse Osmosis
ROM	run-of-mine
RVEP	Remnant Vegetation Enhancement Programme
SEPP 33	<i>State Environmental Planning Policy No. 33 (Hazardous and Offensive Development)</i>
SEPP 55	<i>State Environmental Planning Policy No. 55 (Remediation of Land)</i>
SMBS	sodium metabisulfite
SSMP	Soil Stripping Management Plan
SWGBMP	Surface Water, Groundwater, Meteorological and Biological Monitoring Programme
t/ha	tonnes per hectare
tph	tonnes per hour
THMS	Transport of Hazardous Materials Study
TSF	tailings storage facility
TSP	total suspended particulate
TSMP	Threatened Species Management Protocol
UCDS	Up-catchment Diversion System
V	vertical
VCP	Vegetation Clearance Protocol
WAL	Water Access License
WCC	Wiradjuri Condobolin Corporation
WMP	Water Management Plan
XQ	extra quiet
μS/cm	microSiemens per centimetre
%	percent
o	degrees

The meeting commenced at 10.00am

PRESENT

Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr K Morris, Cr J Piper, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr T Goodyer (Operations Manager), Mr J Chapman (Interim Corporate Services Manager) Miss S Jung (Engineering Manager), Mrs A Coleman (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

Cr White sought, and was granted, a leave of absence from this meeting at the Council Meeting held 1 September 2022.

BOARD RESOLUTION

21/092 RESOLVED on the motion of Crs McGlynn and Piper that a leave of absence be granted to Cr Matthew Stadtmiller.

BOARD RESOLUTION

21/093 RESOLVED on the motion of Crs McGlynn and Piper that in the absence of Chairperson Stadtmiller, that Deputy Chairperson Callow chair the meeting.

2. ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK

BOARD RESOLUTION

21/094 RESOLVED on the motion of Crs McGlynn and Sinclair that Cr Morris be permitted to attend the meeting by audio visual link.

3. WEBCASTING OF COUNCIL MEETINGS

Attendees of this meeting are reminded that;

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

4. STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition, Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

5. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

6. PRESENTATIONS

Council's auditor representative under appointment by the Auditor General, Jason Gilbert, presented the Audit Report in relation to the 2021/22 Financial Statements, via audio visual link.

7. DECLARATION OF PECUNIARY INTERESTS

Nil

8. DECLARATION OF NON PECUNIARY INTERESTS

Nil

9. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 1 September 2022

BOARD RESOLUTION

21/095 RESOLVED on the motion of Crs Sinclair and McAlister that the minutes of the meetings held on the 1 September 2022, having been circulated and read by members be confirmed.

10. BUSINESS ARISING FROM MINUTES

Nil

11. CORRESPONDENCE

Nil

12. MATTERS OF URGENCY

Nil

13. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

14. CHAIRPERSON'S MINUTE

Nil

15. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

15.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

15.1.1. FINANCIAL STATEMENTS 2021/22

BOARD RESOLUTION

22/096 RESOLVED on the motion of Crs Sinclair and McGlynn that the Board receives and notes the 2021/22 Audited Financial Statements.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the 2021/22 Audited Financial Statements.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Under section 419 of the Local Government Act 1993, Council is required to present its Audited Financial Statements, together with the Auditor's Report, at a meeting of the Council.

REPORT

The Audit Office of NSW have completed their audit of the 2021/22 Financial Statements. Council's auditor representative under appointment by the Auditor General, Jason Gilbert, will be in attendance at the meeting to present the Audit Report

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Attachment will be provided prior to the meeting.

TABLED ITEMS: Nil

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 27 October 2022**

15.1.2. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

22/097 RESOLVED on the motion of Crs McAlister and McGlynn that the report detailing Council Cash and Investments as at 30th September 2022 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 30th September 2022 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's cash and investment portfolio decreased by \$3,000,000 from \$43,761,611 as at 31st July 2022 to \$40,761,611 as at 30th September 2022.

Cash and Investment Portfolio

Type	Rating	SP RATING	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB+	A2	ME Bank	At Maturity	9/06/2021	12/10/2022	490	0.48	1.81	\$1,000,000
TD	BBB-	A3	Judo Bank	At Maturity	29/10/2021	2/11/2022	369	1.01	1.81	\$2,000,000
TD	A+	A1	Macquarie Bank	At Maturity	29/10/2021	2/11/2022	369	0.55	1.81	\$1,000,000
TD	BBB	A2	AMP Bank	Annual	17/11/2021	17/11/2022	365	1.00	1.81	\$3,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	12/01/2021	5/12/2022	692	1.80	1.81	\$2,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	12/01/2021	5/12/2022	692	1.80	1.81	\$2,081,638
NOTICE	BBB	A2	AMP Bank	At Maturity	16/02/2021	5/12/2022	657	1.80	1.81	\$2,000,000
TD	BBB-	A3	Illawarra Credit Union	At Maturity	8/09/2022	16/12/2022	99	3.26	1.81	\$1,000,000
TD	A+	A1	Macquarie Bank	At Maturity	13/09/2022	23/12/2022	101	3.43	1.81	\$1,000,000
TD	BBB+	A2	BOQ	At Maturity	12/07/2022	12/01/2023	184	3.35	1.81	\$1,000,000
TD	BBB	A2	AMP Bank	At Maturity	14/07/2022	12/01/2023	182	3.60	1.81	\$2,000,000
TD	A+	A1	Macquarie Bank	At Maturity	13/09/2022	23/01/2023	132	3.43	1.81	\$1,000,000
TD	A+	A1	Macquarie Bank	At Maturity	16/03/2022	15/02/2023	336	1.15	1.81	\$3,000,000
TD	AA-	A1+	CBA	Half Year	20/07/2022	1/03/2023	224	3.82	1.81	\$1,000,000
TD	AA-	A1+	CBA	Half Year	28/04/2022	3/05/2023	370	2.73	1.81	\$4,000,000
TD	BBB+	A2	ME Bank	At Maturity	27/05/2022	1/06/2023	370	3.18	1.81	\$4,000,000
TD	BBB+	A2	BOQ	Annual	1/06/2022	5/07/2023	399	3.20	1.81	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	1.81	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	1.81	\$1,000,000
CASH	A+	A1	Macquarie Bank	Monthly				0.55	1.35	\$2,519,158
CASH	AA-	A1+	CBA	Monthly				0.20	1.35	\$1,500,000
CASH	AA-	A1+	CBA	N/A				0.00	1.35	\$660,815
TOTAL:										\$40,761,611

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 27 October 2022**

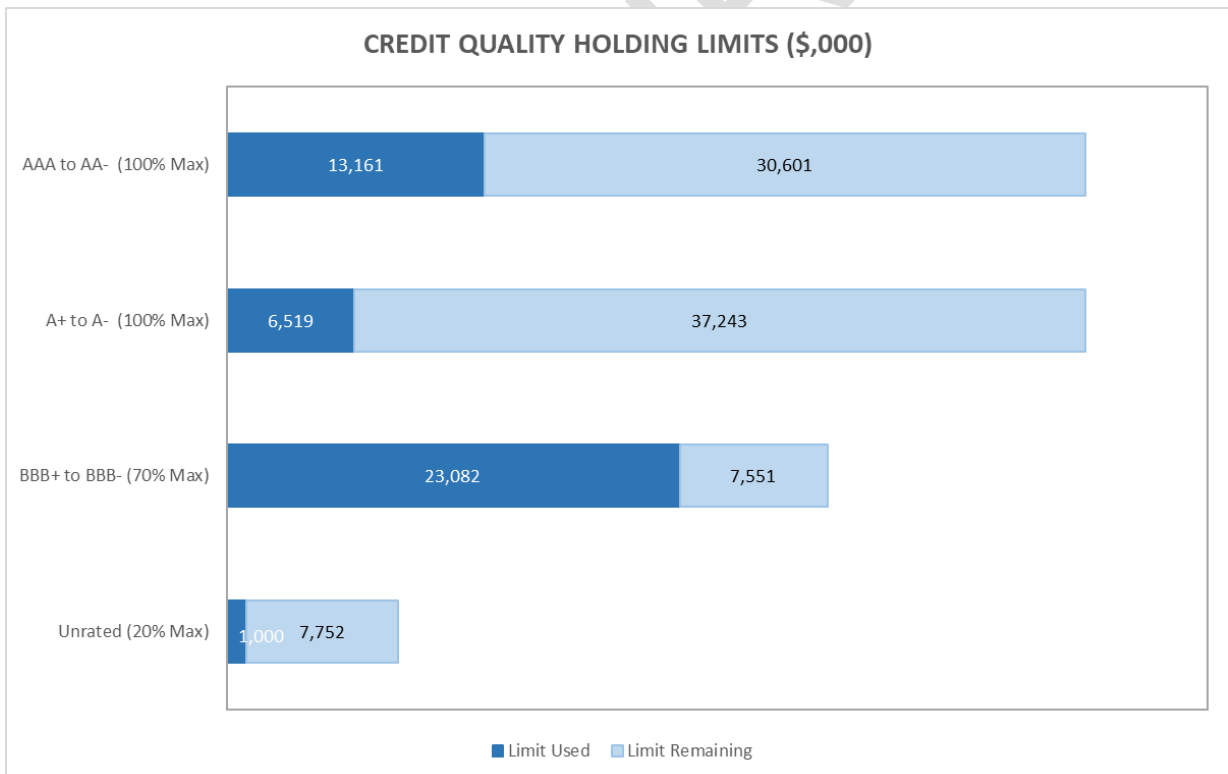
Performance

Goldenfields Water County Council’s investment portfolio outperformed the relevant BBSW Index benchmark by 12%. The average weighted yield for September was 1.83%, over an average weighted term of 132 days, with a benchmark 1.75%.

Total Cost 40,761,611	Yearly Interest Received 102,475	Weighted Average Term 132 Days
Total Value 40,761,611	Monthly Interest Received 7,926	Weighted Average Yield 1.83%

Credit Quality Compliance

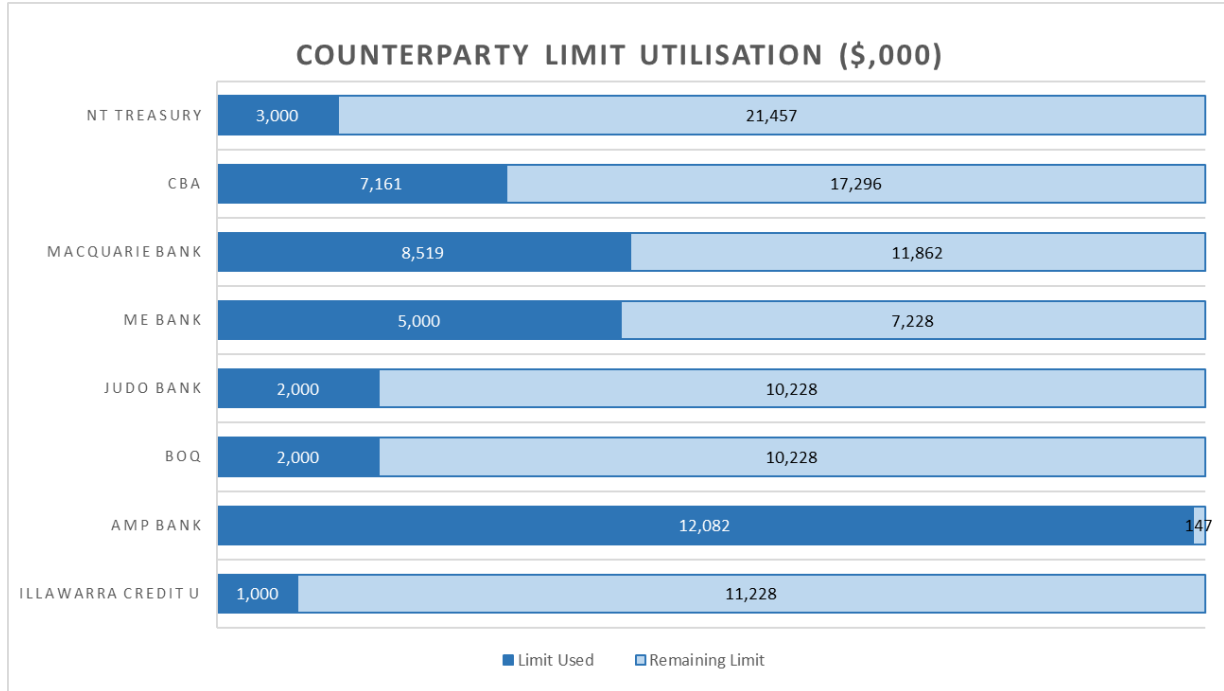
Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



Counter Party Compliance

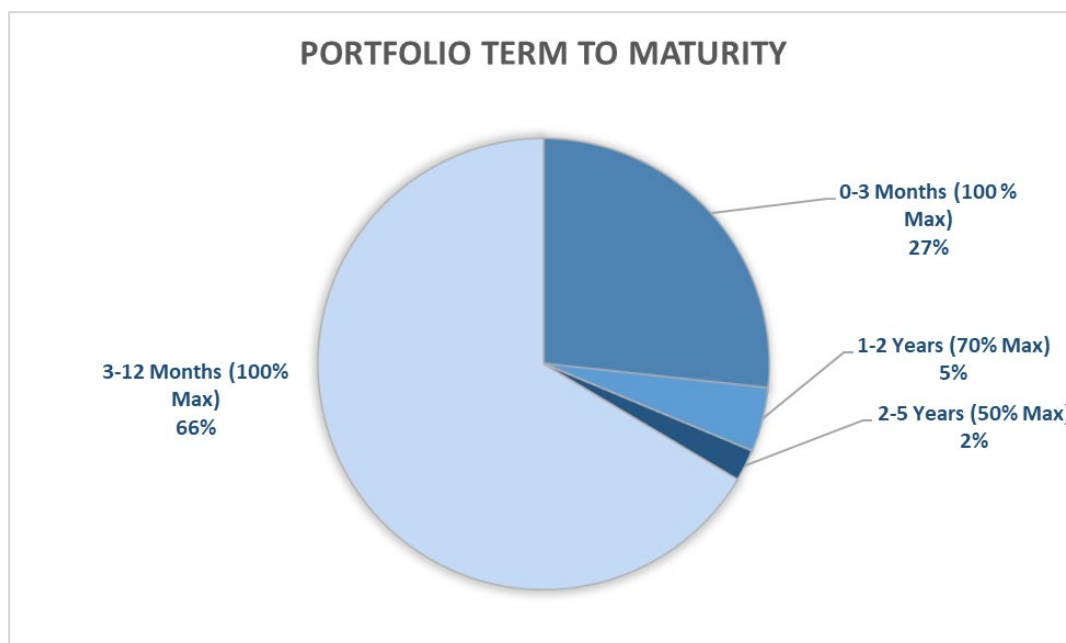
As at the end of September, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Plant & Vehicle Replacement	2,148,190
Infrastructure Replacement	15,970,725
Employee Leave Entitlement	2,492,494
Sales Fluctuation Reserve	0
Property Reserve	0
Unrestricted Funds:	20,150,202
TOTAL	40,761,611

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed

John Chapman
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's cash and investment portfolio decreased by \$3,000,000 from \$43,761,611 as at 31st July 2022 to \$40,761,611 as at 30th September 2022.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

15.1.3. PROGRESS REPORT - CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

22/098 RESOLVED on the motion of Crs Sinclair and McGlynn that the Capital Works Progress Report as at 30th September 2022 be received and noted.

Report prepared by Acting Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Capital Works Progress Report as at 30th September 2022 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents an important part of Council's activities and expenditure. This report details expenditure and progress for the year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the expenditure and progress of Council's Capital Works Program as at 30th September 2022.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 30th September 2022.

TABLED ITEMS: Nil.

15.1.4. QUARTERLY BUDGET REVIEW 30 SEPTEMBER 2022

BOARD RESOLUTION

22/099 RESOLVED on the motion of Crs McGlynn and Piper that the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2022.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2022.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2021, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 30 September 2022 is submitted for examination by Council.

The anticipated Operating Result for 2022/23 is a deficit of \$1,778,000. The anticipated Operating Result as adopted in the original budget was a deficit of \$1,738,000. Proposed adjustments are detailed below.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed September 2022 quarterly review adjustments:

Operational Expenditure

- (\$40,000) Rectification/remediation of unused confined spaces

Capital Expenditure

- (\$400,000) West Wyalong Transfer Pump Station
- (\$2,921,000) Wyalong Standpipe Res
- \$70,000 Trunk Renewals - Total Budget
- (\$70,000) Talbingo Lane Pipeline Renewal

FINANCIAL IMPACT STATEMENT

The recommendation increases Council's Operating Result by \$40,000 and increases Capital Works Expenditure by \$3,321,000.

ATTACHMENTS: Quarterly Budget Review 30-09-22.

TABLED ITEMS: Nil.

15.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

15.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

22/100 RESOLVED on the motion of Crs Sinclair and McAlister that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 3 A Healthy Natural Environment

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

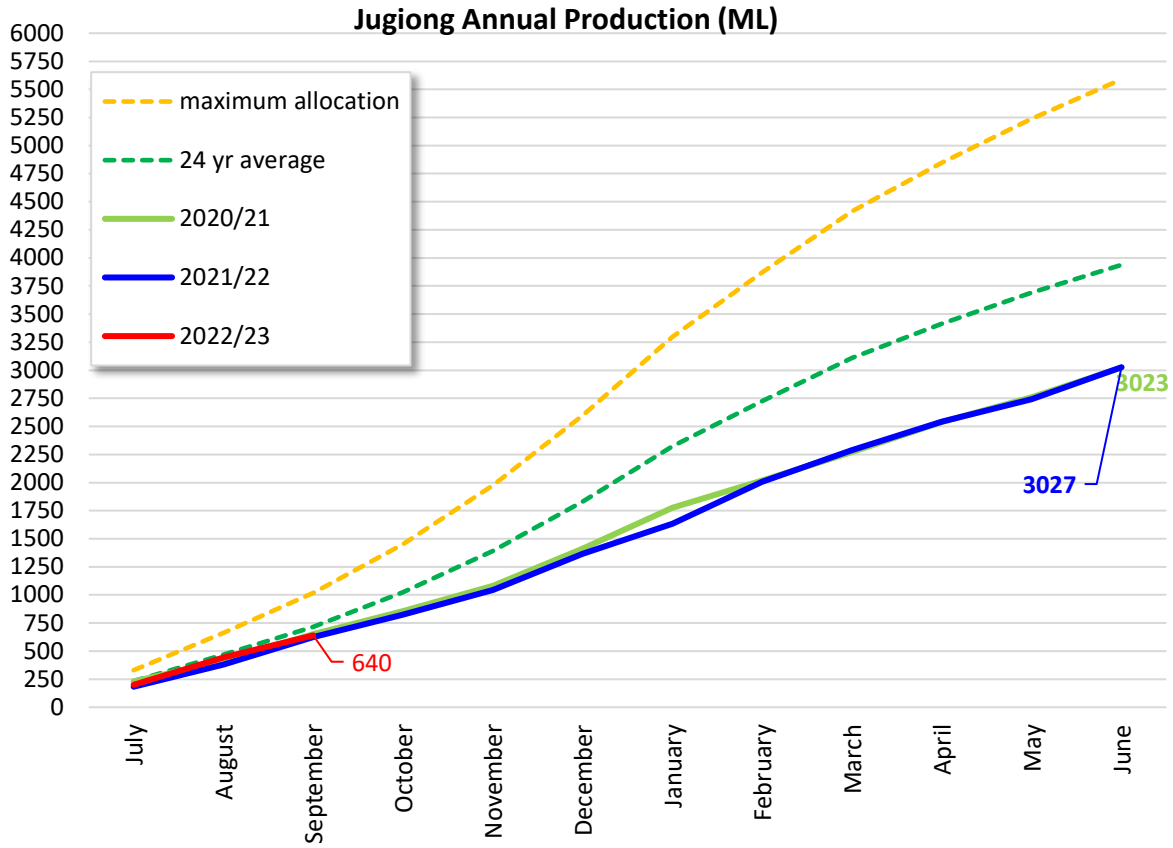
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 27 October 2022**

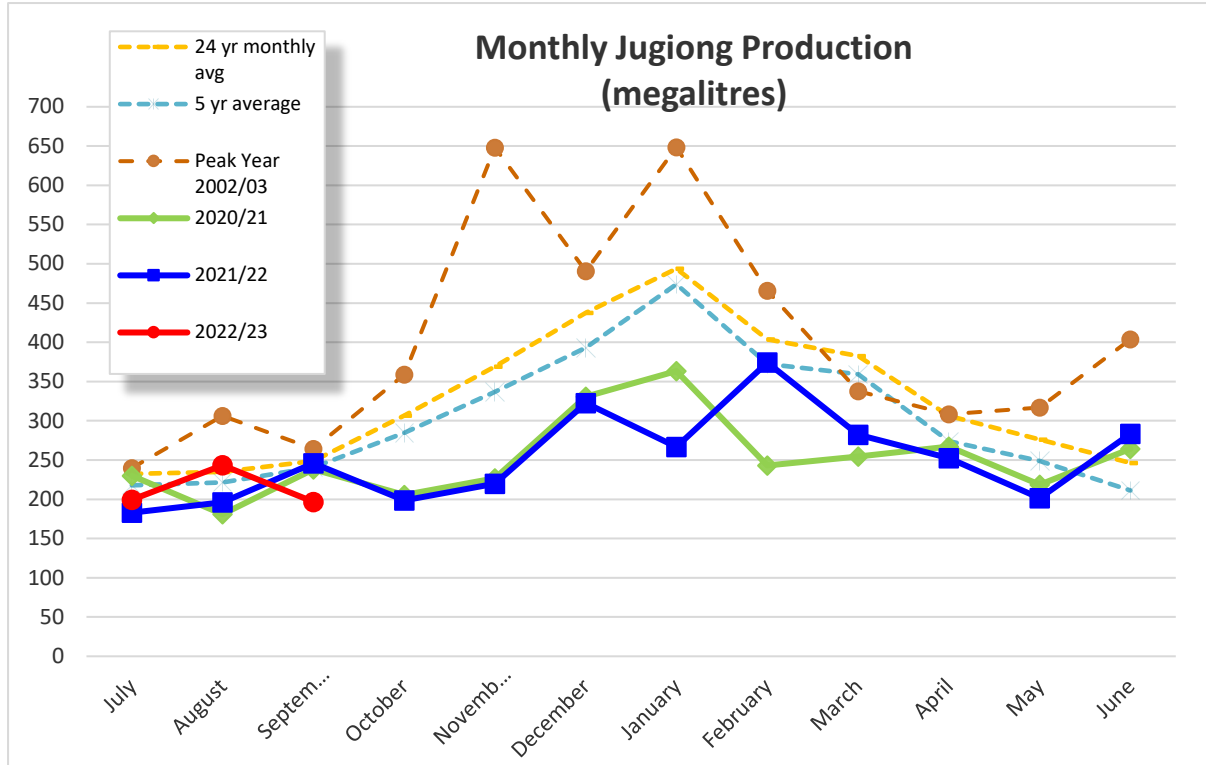
For the first 3 months of the 2022/23 financial year, 640ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly higher than the same period in the 2021/22 FY where 625ML was extracted. An increase of 5ML. This is illustrated in the graph below.



UNCC

Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 27 October 2022

Jugiong monthly production started slightly higher in July with 199ML extracted and treated for the month. August seen a further increase in production with 243ML extracted and treated before a decrease in production for September where only 197ML was extracted and treated. This decrease in production coincides with a very wet start to Spring.

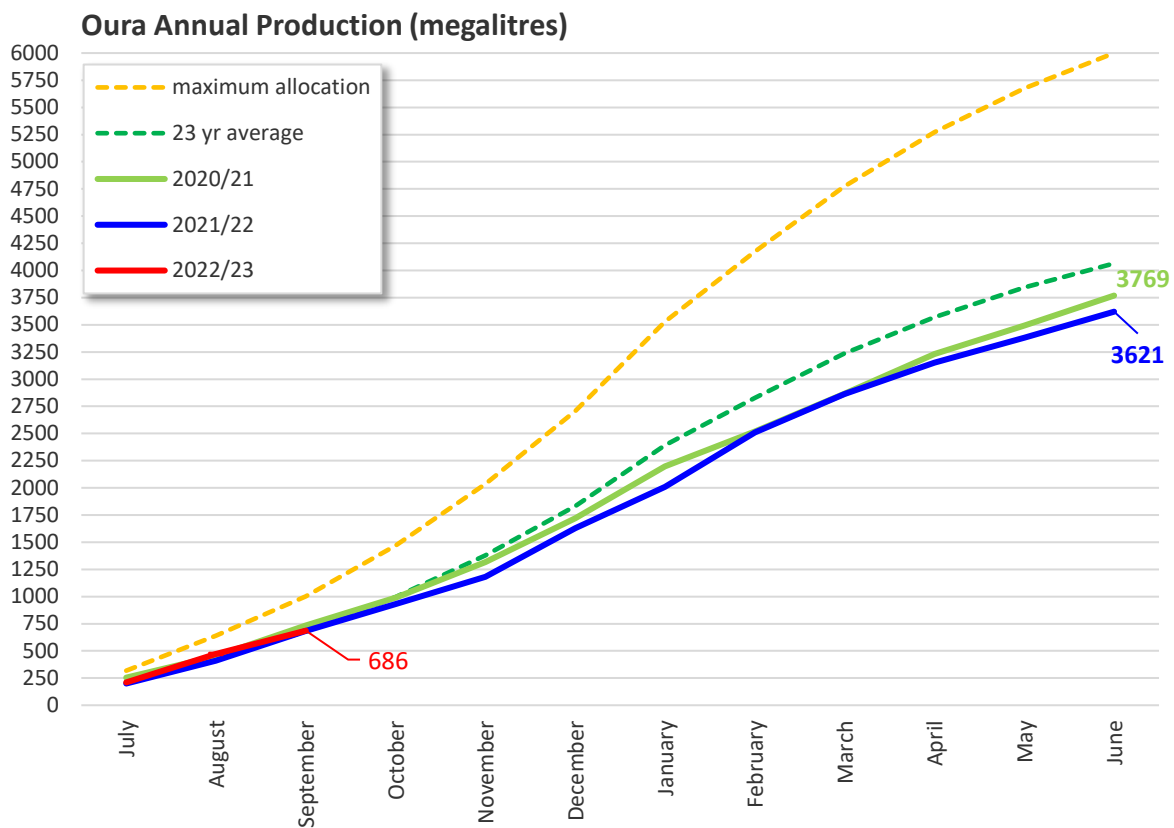


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

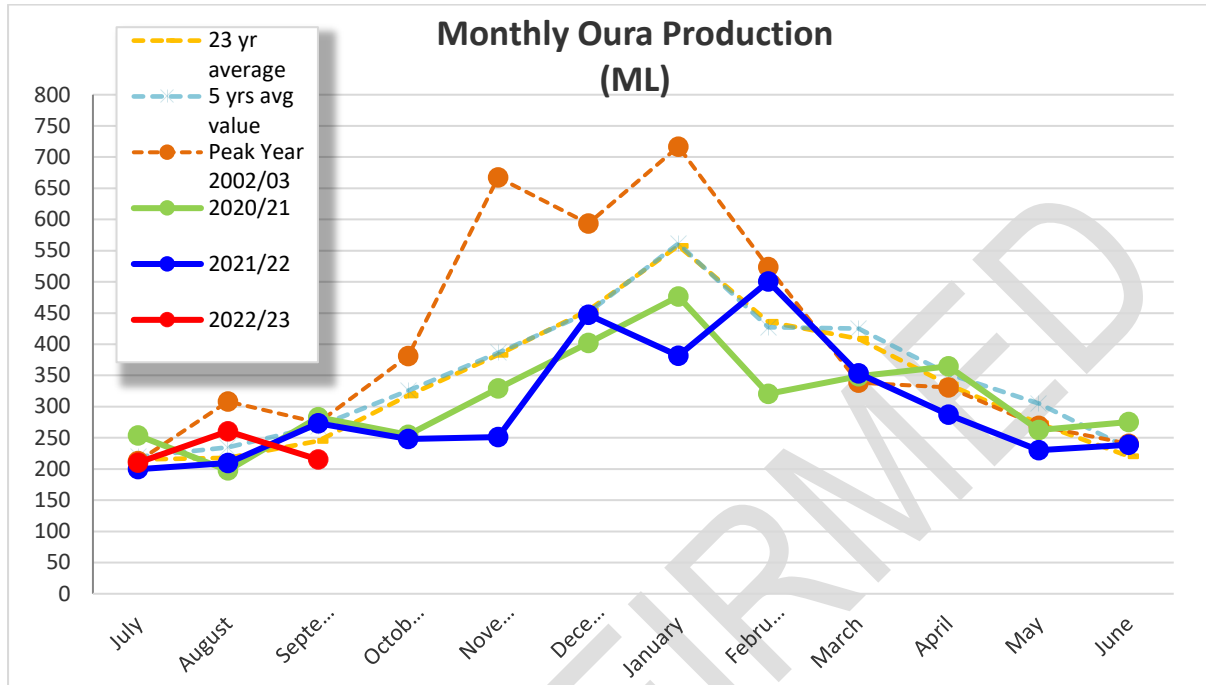
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 3 months of the 2022/23 financial year, 686ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a slight increase in production compared to last FY where 682ML was extracted for the same period of time. An increase in production of 4ML. This is depicted in the graph below.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 27 October 2022

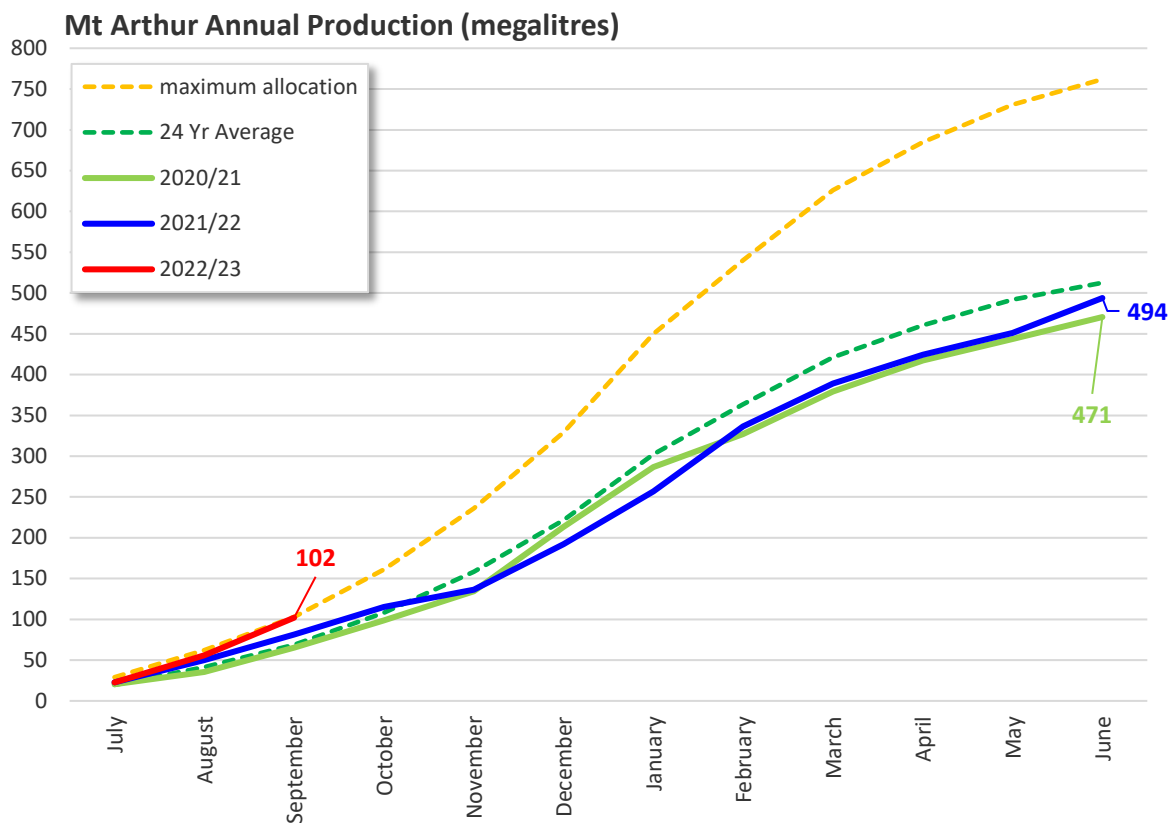
Oura monthly water production has started slightly higher in July where 200ML was extracted from the Oura bores in July. August seen an increase in production where 260ML was extracted before a decrease in production for September seen only 215ML extracted, this decrease can be attributed to a wet start to spring.



Mount Arthur Drinking Water Scheme

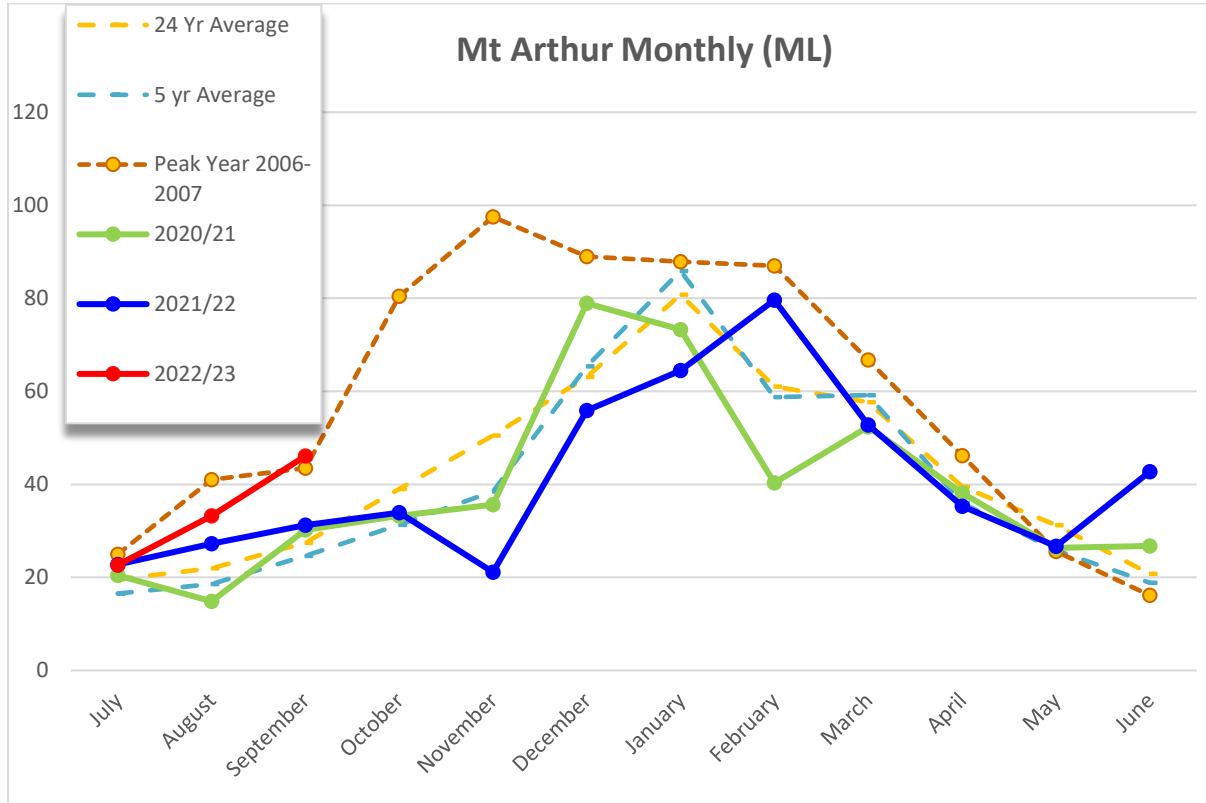
The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

For the first 3 months of the 2022/23 financial year, 102ML of water has been extracted from the Mt Arthur Borefield. This is an increase compared to last FY where 81ML was extracted from the Mt Arthur bores for the same period. An increase of 21ML. As can be seen in the graph below trending slightly higher to previous years.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 27 October 2022

Mt Arthur monthly water production started very consistently to previous years with 23ML of water extracted from the bores in July before a significant increase in the following 2 months, August seen 33ML extracted and September a further increase to 46ML. This increase indicates a potential leak within the system however finding it is proving difficult with the wet catchment.

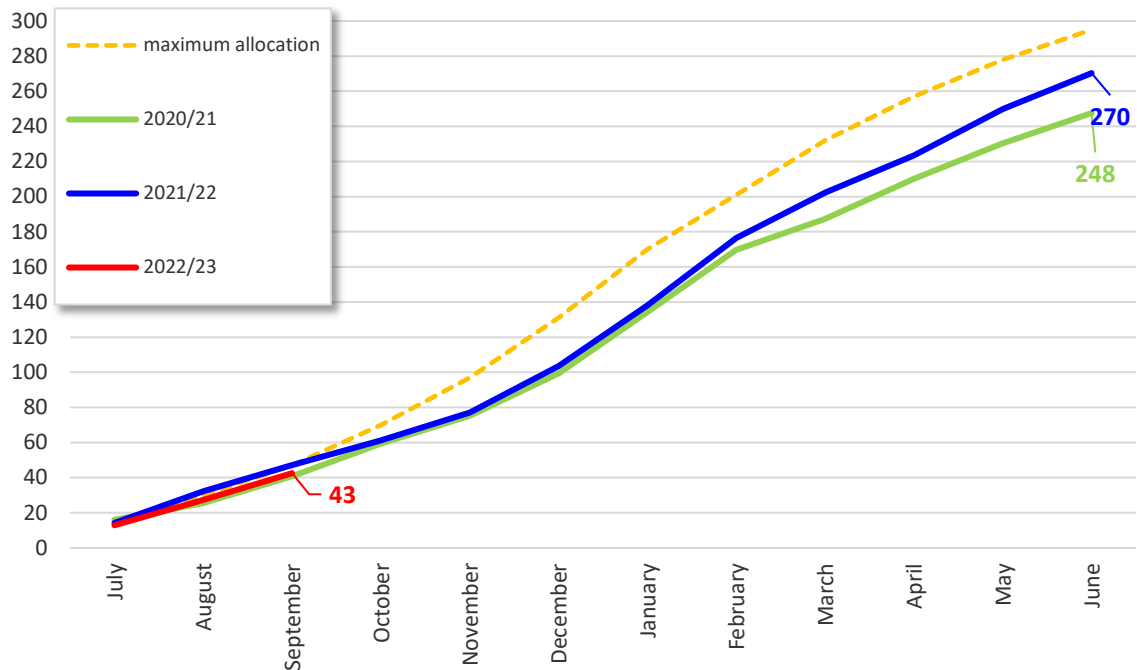


Mount Daylight Drinking Water Scheme

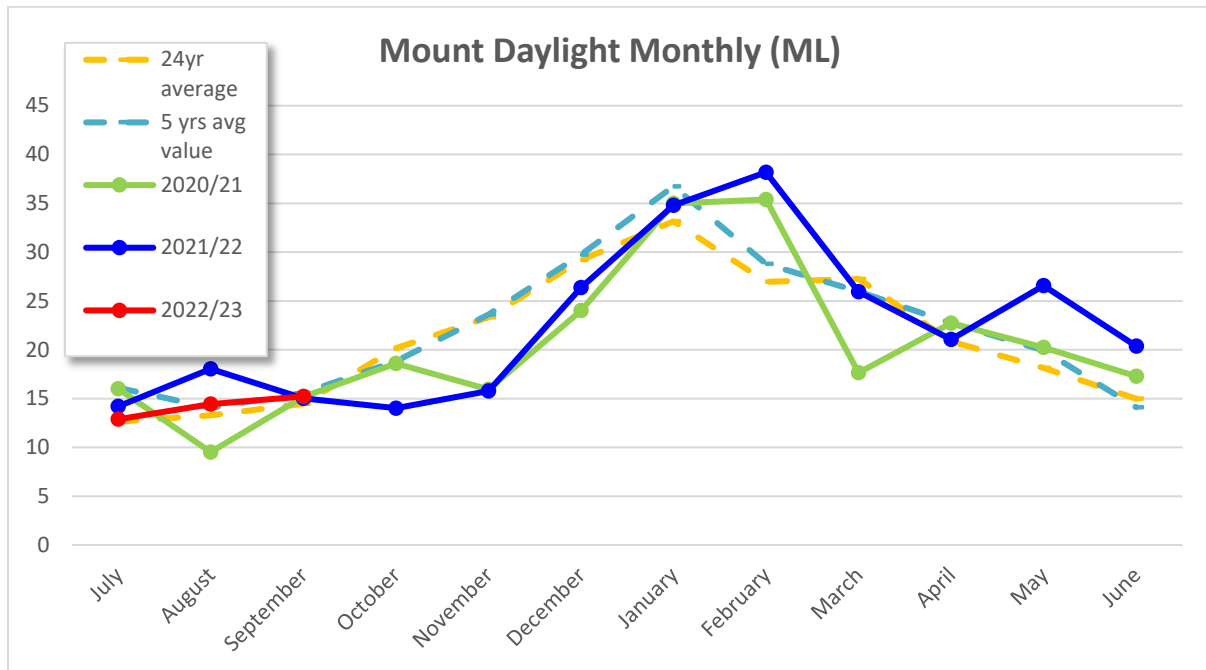
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

For the first 3 months of the 2022/23 financial year, 43ML of water has been extracted from the Mt Daylight Borefield. This is a decrease in volume of 4ML compared to the 2021/22 FY where 47ML was produced over the same period. As can be seen in the graph below trending in a similar fashion to historical years.

Daylight Annual Volume (megalitres)



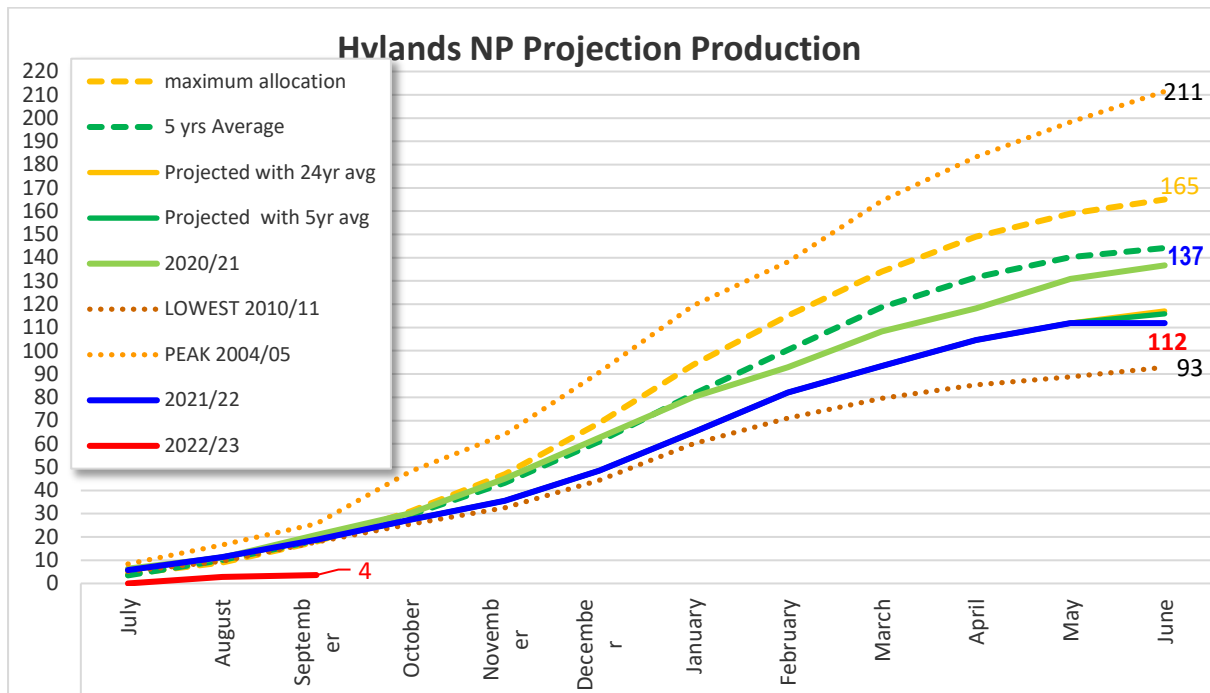
The monthly extraction totals for the Mt Daylight bores have started very consistently with July seeing 13ML extracted with slight increases in August 14ML and September 15ML extracted.



Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 3 months of the 2022/23 financial year only 4ML of water has been extracted from the Hylands Bridge Raw Water scheme. The reduction in production from Hylands Bridge may be attributed to pump issues during August/September.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.3. MATTERS SUBMITTED BY ENGINEERING MANAGER

15.3.1. STATEMENT OF BUSINESS ETHICS UPDATED

BOARD RESOLUTION

22/101 RESOLVED on the motion of Crs McGlynn and McAlister that the Board endorse the updated Statement of Business Ethics

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board endorse the updated Statement of Business Ethics

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

The Statement of Business Ethics outlines Goldenfields Water's ethical principals that govern all staff, elected representatives, contractors, volunteers and business associates and ensure all business relationships are carried out in an ethical manner.

REPORT

The Statement of Business Ethics has been updated to include direct reference to the Modern Slavery Act and other minor inclusions.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft Statement of Business Ethics

TABLED ITEMS: Nil

15.3.2. DEVELOPER CHARGES POLICY UPDATE

BOARD RESOLUTION

22/102 RESOLVED on the motion of Crs Sinclair and Piper that the Board adopt the updated Developer Charges Policy PP008

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopt the updated Developer Charges Policy PP008

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

In April 2017 the Board offered a 50% reduction in Developer Services Charge subject to financial assessments for a poultry rearing and laying facility. This was in response to the company providing a written response to the developer charges stating that "the charges proposed for the development are putting in question the viability of these sites and therefore the entire project for the region." The development was seen to provide a regional economic benefit through creating additional employment opportunities and growth in the region. The resolution required the company to provide financial assessments to Council to support this.

Council considered different options for allowing for such reductions to apply in future and sought legal advice at the time. The proposed solution was to provide an avenue for developments that may provide regional economic benefit to the region to be able to seek reduced developer charges as follows:

- The relevant Constituent Council was required to enter into a Memorandum of Understanding with Goldenfields Water County Council which requires the Constituent Council to refer any Development Applications to Goldenfields Water for consideration of requesting a Certificate of Compliance Condition to be imposed by the Constituent Council when granting Development Consent. **Note:** A developer has no legally enforceable obligation to apply for a certificate of compliance for a development from the County Council unless the obligation is imposed by the conditions of a development consent. Without these Certificate of Compliance Conditions, it limits Goldenfields Water's opportunity to identify and charge applicable Developer Charges.

- The Developer could then request to enter into a Voluntary Planning Agreement with Goldenfields Water County Council. If Goldenfields Water Board agrees to the VPA, the applicable Developer Infrastructure Charges will be based on the development's individual requirements rather than the adopted charges set out in Goldenfields Water's Development Servicing Plan which are based on a number of region-wide financial, social and environmental factors.

As such the Board resolved the following at the November 2017 Council meeting:

1. That the Council approves of the proposed Voluntary Planning Agreement under section 93F of the *Environmental Planning and Assessment Act 1979* for use by the Council in connection with development specified in the definition of '*Development*' in clause 1.1 of the proposed Memorandum of Understanding between the Council and the Constituent Councils
2. That the Council approves the proposed Memorandum of Understanding between the Council and the Constituent Council
3. That the Council delegates to the General Manager the function of negotiating, finalising and entering into a memorandum of understanding between the Council and each Constituent Council on terms and conditions generally consistent with the proposed Memorandum of Understanding.
4. That the Council delegates to the General Manager the function of negotiating, finalising and entering into voluntary planning agreements with developers in connection with applications for certificates of compliance made to the Council under section 305 of the *Water Management Act 2000* by developers in connection with development specified in the definition of '*Development*' in clause 1.1 of the proposed Memorandum of Understanding on terms and conditions generally consistent with the proposed Voluntary Planning Agreement.

To date, only Cootamundra Gundagai Regional Council and Hilltops Council have signed the MOU.

REPORT

A recent development application has been submitted resulting in developer infrastructure charges of \$12,558,000. This application raised queries of whether the upgrade would be applicable for requesting a reduction in charges due to providing a regional economic benefit.

The Developer Charges Policy PP008 did not contain information regarding consideration of the regional economic development and how this is applied. This is the first development since 2017 that has had the potential to be considered to provide significant regional economic benefit.

The development is located within a Shire Council who do not have an existing MOU with us, so are unlikely to be able to apply for a reduction in developer charges. The Developer have advised they will raise the opportunity with the Shire Council.

The above has resulted in the Developer Charges Policy PP008 being reviewed and a number of updates have been made to the policy as follows:

1. Restructured and additional wording provided to improve clarity of the document
2. Removal of multi residential Equivalent Tenements (ETs) determinations. These were higher than the Water Directorate Guidelines and Goldenfields staff consider the ETs provided in the guidelines to be suitable.
3. Updated information to reflect that Goldenfields Water now allow augmentation works to be either constructed by external parties or Goldenfields Water whereas previously they were constructed by Goldenfields Water staff only
4. Any works whether constructed by Goldenfields Water staff or external parties will be valued at the unit rates used in Goldenfields Water's asset register
5. Information regarding the on site storage (constant flow) discounts has been added
6. Information regarding the Regional Economic Development opportunities has been added

Due the significant restructuring of the policy, the updated document has not been provided in track changes. Notations have been made in the left-hand margin to assist with reconciling information from the previous policy to the updated policy. These notations will be removed once the policy has been adopted.

A subsequent report will be provided to the Board if the Shire Council opt to enter into the MOU and an application for Regional Economic Development consideration is submitted to Council.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft Updated Developer Charges Policy PP008

TABLED ITEMS: Nil

15.4. MATTERS SUBMITTED BY THE GENERAL MANAGER

15.4.1. COUNCIL RESOLUTIONS UPDATE REPORT

BOARD RESOLUTION

22/103 RESOLVED on the motion of Crs Sinclair and McAlister That Council note the Council Resolutions Update Report

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the Council Resolutions Update Report

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

The General Manager is responsible for ensuring that Council's resolutions are implemented efficiently and in a timely manner.

REPORT

After a Council meeting is held, actions required from the resolutions made are listed and distributed to the Management Team for their attention. This list is included on the fortnightly Management meeting agenda to ensure timely completion of tasks.

The resolutions update table attached is provided to the Board to deliver an overview of the tasks completed since the previous meeting and to identify any outstanding tasks that still require action. This allows greater transparency for the Board into the actioning of the resolutions made and a timely reminder for Management to progress these actions.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Council Meeting Resolution Action Table

TABLED ITEMS: Nil

15.4.2. COUNCIL MEETING DATES 2022/2023

BOARD RESOLUTION

22/104 RESOLVED on the motion of Crs McAlister and Sinclair that Council set the meeting schedule as described for the ensuing twelve months.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council set the meeting schedule as described for the ensuing twelve months.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Councils Code of Meeting Practice states that Council shall, by resolution, set the frequency, time, date and place of its ordinary meetings. Council has previously resolved that Ordinary Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am.

REPORT

Ordinary Council Meetings are generally held on the fourth Thursday of every second month, with a review of the meeting schedule for the ensuing 12 months being considered annually. The December council meeting date is proposed to be held 2 weeks prior to the regular

schedule to avoid conflict with Constituent Council Meetings and to facilitate the end of year councillor and management function.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

- Thursday 8 December 2022 commencing at 4.30pm
- Thursday 23 February 2023 commencing at 10.00am
- Thursday 27 April 2023 commencing at 10.00am
- Thursday 22 June 2023 commencing at 10.00am
- Thursday 24 August 2023 commencing at 10.00am
- Thursday 26 October 2023 commencing at 10.00am

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.4.3. OFFICE CLOSURE 2022/2023

BOARD RESOLUTION

22/105 RESOLVED on the motion of Crs McGlynn and McAlister that Council endorse the office to be closed commencing 12.00pm Thursday 22 December 2022, reopening Monday 9 January 2023.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorse the office to be closed commencing 12.00pm Thursday 22 December 2022, reopening Monday 9 January 2023.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

Goldenfields traditionally hosts an end of year staff function to acknowledge the efforts of employees over the preceding year.

REPORT

The office closure is proposed to be from 12.00pm Thursday 22 December 2022, reopening Monday 9 January 2023.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction,
- Many staff take advantage of extending their Christmas/New Year break, and
- The additional closure assists annual leave liability management.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post, Direct Deposit and Debit Debit, and Bpay facilities.

Notice will be provided to the public of the office closure period through advertising during December.

The end of year staff function will be held on Thursday 22 December 2022, commencing at 12.30pm. To facilitate the hosting of the function the office will be closed from 12.00pm Thursday 22 December 2022 for the remainder of the day.

Transportation will be arranged as required for employees whose roles are based outside Temora.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.4.4. 2021/2022 ANNUAL REPORT

BOARD RESOLUTION

22/106 RESOLVED on the motion of Crs Piper and Sinclair that Council's 2021/22 Annual Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's 2021/22 Annual Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Section 428 of the Local Government Act 1993, requires Council to prepare an Annual Report. The report details Goldenfields' achievements in implementing the Delivery Program and the

effectiveness of the principles undertaken in achieving the objectives at which those principal activities are directed.

REPORT

Goldenfields Waters' 2021/22 Annual Report is the fifth Annual report within the five year reporting period for the 2017 – 2022 Delivery Program.

The results and outcomes are a reflection of the efforts of all staff within the organisation, undertaking a variety of roles from the front office in Temora to the remote areas within our 22,500 square kilometre footprint.

The Annual Report has been prepared in accordance with the guidelines stipulated under section 217 of the Local Government Regulations

A copy of Council's audited financial reports will be included as an Appendix in the final version of this document, however have been excluded from this attachment as they already appear in the October 2022 Council Meeting Agenda under **Financial Statements 2021/22**.

The complete annual report will be posted on Council's website and provided to the Minister for Local Government as per requirements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: 2021/22 Annual Report

TABLED ITEMS: Nil.

16. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held Thursday 8 December 2022 at 4.30pm.

17. CLOSE OF BUSINESS

There being no further business requiring the attention of council the meeting was declared closed at 10.48am.

**RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE ANNUAL GENERAL MEETING HELD
Friday 28 October 2022**

Held at the International Hotel, Wagga Wagga

Meeting commenced at: 11:00am

PRESENT

Cr David McCann	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council	
Cr Tony Quinn	Greater Hume Shire Council	
Evelyn Arnold	Greater Hume Shire Council	
Cr Robert Callow	Junee Shire Council	Alternate
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Temora Shire Council	
Elizabeth Smith	Temora Shire Council	
Cr Graham Sinclair	Temora Shire Council	Observer
Aaron Drenovski	Goldenfields Water	
Rachel Whiting	RDA-Riverina	
Julie Briggs	REROC	
Jenny Pideski	REROC	
Andrew Trenaman	Riverina Joint Organisation	

APOLOGIES

Apologies for non-attendance were received from Cr N Smith, Cr M. Stadtmiller. Cr B. Monaghan, G Lavelle, G Baker, L McMahon.

Moved Cr C Sheahan, seconded by P Veneris that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved J. Davis, seconded Cr G. Verdon that the minutes of the Annual General Meeting of REROC held on 12 November 2021 be confirmed.

CARRIED

CHAIRMAN'S REPORT

Cr R Firman spoke to his written report.

Moved Cr R. Firman, seconded Cr Robert Callow that the Chairman's Report be received.

CARRIED

FINANCIAL STATEMENTS

T Donoghue presented the Financial Statements.

Cr Firman expressed the Board's thanks to Coolamon Shire, Tony Donoghue and Courtney Armstrong for their management of the REROC finances.

Moved T. Donoghue, seconded by Cr G. Verdon that the Financial Statements be received.

CARRIED

ELECTION OF OFFICE BEARERS

Cr R Firman vacated the Chair. J Briggs acted as Returning Officer.

Chairperson

J Briggs called for nominations for the position of Chairperson for the ensuing term.

Cr R Firman was nominated by Cr D. McCann, seconded Cr G. Verdon. Cr Firman accepted the Nomination.

There being no further nominations, J Briggs declared Cr R Firman elected as Chairperson of REROC for the ensuing term.

CARRIED

Deputy Chairperson

J Briggs called for nominations for the position of Deputy Chairperson for the ensuing term.

Cr N. Smith was nominated by Cr D. McCann, seconded Cr B. Callow. Cr Smith being absent from the meeting, had previously advised his acceptance of the Nomination.

There being no further nominations, J Briggs declared Cr V. Firman elected as Deputy Chairperson of REROC for the ensuing term.

CARRIED

Treasurer

J Briggs called for nominations for the position of Treasurer for the ensuing term.

T Donoghue was nominated by Cr G. Verdon, seconded by P Veneris. Mr Donoghue accepted the Nomination.

There being no further nominations, J Briggs declared T Donoghue elected as Treasurer of REROc for the ensuing term.

CARRIED

Executive Committee

Cr Rick Firman and Cr Neil Smith are already on the Executive by virtue of their Chairman and Deputy Chairman positions. The Treasurer and CEO are on the Executive in an ex-officio capacity.

A further 2 councillors and 3 General Managers are required to be appointed, no two from the same council.

Moved Cr G. Verdon, seconded Cr T. Quinn that Cr David McCann be appointed to the REROc Executive.

Move Cr G. Verdon, seconded Cr D, McCann that Cr Charlie Sheahan be appointed to the REROc Executive.

Moved Cr T. Quinn, seconded E. Smith that Peter Veneris be appointed to the REROc Executive.

Moved Cr T. Quinn, seconded Cr B. Callow that Evelyn Quinn be appointed to the REROc Executive.

Moved Cr T. Quinn, seconded E. Smith that Grant Baker be appointed to the REROc Executive.

There being no further nominations the above persons were appointed to the REROc Executive for the ensuing year.

CARRIED

APPOINTMENT OF AUDITORS

Moved by T Donoghue, seconded E. Smith that Crowe be re-appointed as Auditors to REROc for the 2022-23 Financial Year.

CARRIED

CLOSURE

Meeting closed at 11:20am

RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING
held at The International Hotel, Wagga Wagga
Friday 28 October 2022

Meeting opened at 11:20am

PRESENT

Cr David McCann	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Tony Quinn	Greater Hume Shire Council	
Evelyn Arnold	Greater Hume Shire Council	
Cr Robert Callow	Junee Shire Council	Alternate
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Temora Shire Council	
Cr Graham Sinclair	Temora Shire Council	Observer
Elizabeth Smith	Temora Shire Council	
Aaron Drenovski	Goldenfields Water County Council	
Rachel Whiting	RDA-Riverina	
Julie Briggs	REROC	
Jenny Pideski	REROC	
Andrew Trenaman	Riverina Joint Organisation	

APOLOGIES

Apologies for non-attendance were received from Cr N. Smith, Cr M. Stadtmiller, Cr B. Monaghan, G. Baker, G. Lavelle and L. McMahon.

Moved T. Donoghue, seconded Cr. D. McCann that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved Cr D. McCann, seconded Cr T Quinn that the minutes of the meeting held on 26 August 2022 be confirmed.

CARRIED

BUSINESS ARISING

Dealt with in reports.

CORRESPONDENCE

Correspondence from a local resident relating to Iberdrola, REROC's PPA energy supplier, alleging that Iberdrola purchase solar panels from businesses that use slave labour. J. Briggs advised that she had spoken directly with Iberdrola about the issue and that they had provided their policy documents on the issue which is included for discussion in the Procurement Report.

Moved P. Veneris, seconded Cr T. Quinn that the correspondence be received.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with Members:

Shadow Minister for Regional Development, the Hon Mick Veitch MLC – Mr Veitch has not been successful in gaining a place on the Labor ticket for the March election.

Moved Cr C. Sheahan, seconded Cr D. McCann that REROC:

1. **write a letter of thanks to Hon Mick Veitch MLC thanking him for his 16 years of service to regional NSW: and**
2. **write to the Labor Leader, Mr Chris Minns to ask how Labor will ensure that regional NSW has a voice in a Labor Government.**

CARRIED

Moving Forward: One Organisation

Moved Cr C. Sheahan, seconded Cr T. Quinn that:

1. **from 1 July 2023 REROC will deliver the three core functions of the JO:**
 - **Regional Planning**
 - **Advocacy and Lobbying and**
 - **Intergovernmental Relations;**
2. **the Treasurer and CEO prepare a budget for the 2023/24 year based on the budget and assumptions used in the Way Forward decision-making;**
3. **the Treasurer and the CEO determine how administrative support will be provided to the JO and the costs involved; and**
3. **REROC write to each Member Council to formally advise of the decision to adopt Option 4, the outcomes of same and seek formal endorsement of the decision from each Member Council by the end of November.**

CARRIED

Destination Riverina-Murray Approach for REROC to apply for Tourism Infrastructure Funding – this matter was discussed at a meeting held with Board members on 14 September 2022.

Moved J. Davis seconded T Donoghue that REROC Board endorse the decision not to apply for Tourism Infrastructure Funding.

CARRIED

Regional Housing Strategy

Moved Cr C. Sheahan, seconded T. Donoghue that REROC undertake a regional Crown Land for Residential Development project and enlist the aid of the Minister for Planning to deliver a Cooma-style project at a regional level.

CARRIED

Moved Cr C. McCann, seconded C R. Callow that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with Members:

Planning Technical Group

Moved P. Veneris, seconded E. Arnold that REROC work with DPE on identifying land that is zoned residential but is unlikely to ever be developed.

CARRIED

Workforce Development Group – noted.

Water and Wastewater Technical Group – Members were asked to check whether they needed to comply with the non-urban water metering charges compliance requirements, particularly in instances where the water extraction activities had been occurring over a long period of time.

Energy Management Group – noted.

Riverina Spatial Information Group (RIVSIG) – Member Councils were asked to send at least one councillor and one staff member to the *Mapped Out* Conference.

Infrastructure/Engineers Group – noted.

Moved Cr R. Callow, seconded Cr C. Sheahan that the Resource Sharing report be received.

CARRIED

TREASURER'S REPORT

The report was tabled by T Donoghue.

Fees for the 22-23 Financial Year – it was agreed that any changes to fee structures would be considered during the February Budget estimates

Moved T. Donoghue, seconded Cr T. Quinn the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. J. Briggs raised the following issues with Members:

Funding for 2022-27 – the funding Deed has been signed.

FOGO and Composting –T. Donoghue expressed concern that the new guidelines for kerbside FOGO collections required a weekly collection. He asked that REROC follow-up with the EPA to seek greater flexibility so that the collections can be carried out on a fortnightly basis.

Moved Cr G. Verdon, seconded Cr. T. Quinn that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. J Briggs raised the following issues with Members:

Youth and Community Development Network meeting with the Minister – the Group have asked that a follow-up letter be sent to Minister Franklin raising the topics that were spoken about at the meeting they had with him.

Take Charge Youth Leadership Forum – the 2023 Forum will be held on 23 March 2023.

Moved E. Smith seconded Cr C. Sheahan that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. J Briggs raised the following issues with Members:

Electricity Tender – a resident has contacted REROc via email raising the issue of the sourcing of solar panels by Iberdrola. In response, Iberdrola have provided REROc with their Modern Slavery policies, the policies were provided to the Board.

Moved E Arnold, seconded P Veneris that REROc note the concerns and the Iberdrola policies on the issue and that REROc take no further action.

CARRIED

Bitumen Emulsion Tender – the successful tenderer, Fulton Hogan have contacted the participating councils asking for the councils to agree to Departures from the original contract. All councils have been advised that as Fulton Hogan did not request the Departures within their original offer which has been accepted, they cannot now deviate from the accepted offer.

Moved Cr D. McCann, seconded Cr G. Sinclair that the Procurement report be received.

CARRIED

REGIONAL CONTAMINATED LAND MANAGEMENT PROJECT REPORT

The Report was tabled. Matthew Dudley raised the following issues with Members:

Extension of Funding for 2023 – the EPA has extended the funding until June 2023 and there is a possibility for a further extension. As a result, a new project plan must be prepared.

Moved Cr D. McCann, seconded Cr R. Callow that the Contaminated Land Management Report be noted and received.

CARRIED

GENERAL BUSINESS

Invitation to Ms Charlotte Webb, Riverina Veterans Centre – Cr D. McCann suggested that Ms Webb speak at the next REROc Board meeting about the Veterans' Employment Program.

NEXT MEETING

Friday 9 December 2022 at the Rules Club, Wagga Wagga, at 11.00.

CLOSURE

Meeting closed at 12:45pm



Riverina Joint Organisation

Minutes

Board Meeting held

28 October 2022

Minutes of the Riverina Joint Organisation Board Meeting held at The International, Wagga Wagga on Friday 28 October 2022

The meeting opened at 9:09am

Present

Cr David McCann OAM	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council	
Cr Tony Quinn	Greater Hume Shire Council	
Evelyn Arnold	Greater Hume Shire Council	
Cr Robert Callow	Junee Shire Council	Alternate
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Independent Chairman	
Cr Graham Sinclair	Temora Shire Council	
Elizabeth Smith	Temora Shire Council	
Cr Dallas Tout	Wagga Wagga City Council	
Aaron Drenovski	Goldenfields Water County Council	
Cr Tim Koschel	Riverina Water County Council	
Andrew Crakanthorp	Riverina Water County Council	
Cameron Templeton	Office of Local Government	
Giles Butler	Department of Regional NSW	
Julie Briggs	Riverina Joint Organisation	
Andrew Trenaman	Riverina Joint Organisation	
Paul Worsfold	Riverina Joint Organisation	
Jenny Pideski	REROC	

1. Apologies

RESOLVED on the motion of Cr T. Quinn seconded Cr D. McCann that the apologies of Cr N. Smith, Cr M. Stadtmiller, G. Baker, G. Lavelle, L. McMahon and P. Thompson be accepted.

2. Move to Committee of the Whole

RESOLVED on the motion of Cr T. Quinn, seconded Cr D. McCann that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board or staff.

4. Confirmation of Minutes of the Previous Meeting

RESOLVED on the motion of Cr T. Quinn, seconded Cr D. McCann that the minutes of the 24 June 2022 Board meeting be confirmed as a true and accurate record.

5. Business Arising from Previous Board Meetings

Dealt with in Reports.

6. Correspondence

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The International, Wagga Wagga on Friday 28 October 2022

RESOLVED on the motion of Cr C. Sheahan, seconded Cr G. Sinclair that the Board receive and note the correspondence.

7. Chief Executive Officer Report

7.1 JO Funding Arrangements and Implementation Plan

JO Implementation Plan – noted.

7.2 JO Core Activities - Regional Planning

JO Capacity Building Funding Stage Two

- **Skills Shortages Project** – it was agreed that P. Worsfold should email each of the Youth and Community staff in the Member Councils about participation in skills activities.

Cr D. Tout asked that the Board note a potential conflict of interest re the proposed collaborative project with RDA-Riverina due to his role on the RDA-Riverina Board.

- **Leveraging Economic Development** – G. Butler advised that Regional NSW was holding roundtables with large infrastructure proponents about specific issues. Two have been held to date on housing and skills shortages and third will be held on procurement.

RESOLVED on the motion of Cr C. Sheahan, seconded Cr R. Callow that the Board note the Report on the Capacity Building Funding.

Regional Water Strategy – G. Butler advised that the Strategy will be out for public exhibition soon.

Riverina-Murray Regional Plan – noted

Regional Housing Shortage – noted

Draft Destination Riverina-Murray Tourism Plan – noted.

LGNSW-JO Committee on Local Water Utilities – the committee will meet on 14 November. It was agreed that where J. Briggs was unable to attend either A. Crakanthorp or A. Drenovski would attend on behalf of the JO. The agenda for the meetings to be sent to the County Councils.

Review of the Regional Economic Development Strategies (REDS) – noted

7.3 JO Working Party Meetings

Working Parties met on 11 October – noted.

Compulsory Acquisition of Powers Transgrid – following discussion on this issue it was agreed that the JO would monitor developments with a view to determine lobbying activities, if required.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The International, Wagga Wagga on Friday 28 October 2022

7.4 JO Core Activities – Advocacy and Lobbying

1. **28 Day Response Time for Major Projects, State Significant Developments and Legislative Changes** - Wagga Wagga City's motion on the issue was passed unanimously at the LGNSW Conference.
2. **Closure of Sleeper Car Services on the XPT** – noted.
3. **Rate Peg Methodology Review**
RESOLVED on the motion of Cr D. McCann, seconded Cr T. Quinn that the JO prepare a response to the Rate Methodology Review Issues Paper.
4. **IPART Review of Domestic Waste Management (DWM) Charges** – noted.
5. **RFS Assets Vested with Councils**
RESOLVED on the motion of Cr D. Tout, seconded Cr C. Sheahan that the JO write to the Minister for Local Government seeking advice on the extent of Local Government's legal liability in relation to injury or death that occurs on Rural Fire Service equipment which we have been advised councils own and control and again requesting an immediate amendment to s119 of the Rural Fire Services Act that vests control of RFS equipment with the local council.

RESOLVED on the motion of Cr D. Tout, seconded Cr C. Sheahan that the JO write to Statewide Mutual and Statecover seeking clarification on legal liabilities given that councils have been advised by the Minister for Local Government that councils own and control RFS equipment.

Copies of the letters to be sent to the Minister for Emergency Services, Minister for Local Government, Treasurer, Local Members, Shadow Minister for Local Government, LGNSW and Country Mayors.
6. **Audit, Risk and Improvement Committee (ARIC)** – the JO Auditors advised this week that there is a qualification on the audit because the JO did not have an ARIC in place on 4 June.
7. **Senior Staff Contracts**
RESOLVED on the motion of Cr D. McCann, seconded Cr C. Sheahan that the JO prepare a response to the Discussion Paper reiterating the JO's previous stance that councils should be free to choose the method of engagement that best suits their needs.

7.5 JO Core Activities – Intergovernmental Co-operation

The following activities have occurred in this Core Activity:

- **Critical Events Co-ordination Sub-committee** – noted.
- **Regional Leadership Executive (RLE) Group** – noted.
- **JO Executive Officer Meetings** – noted.

RESOLVED on the motion of Cr G. Sinclair, seconded Cr B. Callow that the Board receive the CEO's Report.

8. JO Chairman's Report

Meeting with Hon Paul Toole MP – noted

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The International, Wagga Wagga on Friday 28 October 2022

Joint JO Chairs' Forum Meeting - noted

RESOLVED on the motion of Cr C. Sheahan, seconded Cr T. Quinn that the Board receive and note the Chairman's Report.

9. Finance Report

Year to Date Financials

RESOLVED on the motion of Cr G. Verdon, seconded Cr G. Sinclair that the Board receive the Year-to-Date Finance Report

2021-22 Audit

RESOLVED on the motion of Cr G. Verdon, seconded Cr G. Sinclair:

1. That the Board adopt the Annual Financial Statement for the year ended 30th June 2022
2. That the Chairman, Deputy Chairman and CEO be authorised to sign the statement by the Board and Managers for the 2021/2022 General Purpose Financial Statements.
3. That the Board refer the Annual Financial Statements for the year ended 30th June 2022 for audit
4. That the Board delegate the authority to the CEO to authorise the accounts for issue in accordance with Section 413(2)(c) of the Local Government Act 1993 (as amended)
5. That the Board write to Courtney Armstrong for her work on the JO Audit.

10. Governance

Related Party Returns – noted

Pecuniary Interest Returns – noted

The Way Forward: One Organisation

RESOLVED on the motion of Cr D. McCann, seconded Cr R. Callow:

1. That the Board resolve that from 1 July 2023 the Riverina JO will go into hiatus.
2. That the Board resolve that the Riverina JO take on no new projects after 31 December 2022.
3. That the Treasurer and CEO prepare a budget for the 2023/24 year based on the JO fulfilling its compliance obligations.
4. That the Treasurer and the CEO determine how administrative support will be provided to the JO and the costs involved.
5. That Riverina JO write to each Member Council to formally advise of the decision to adopt Option 4, the outcomes of same and seek formal endorsement of the decision from each Member Council by the end of November.

Cr D. Tout, reiterated the Wagga Wagga offer which is contained in Option 3, REROC Stand Alone/ JO is Operated by Wagga Wagga City operating separately from each other.

A division was called for a vote on the resolution the result as follows:

For:

Against:

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The International, Wagga Wagga on Friday 28 October 2022

Coolamon Shire Council
Cootamundra-Gundagai Regional Council
Greater Hume Shire Council
Junee Shire Council
Lockhart Shire Council
Temora Shire Council

Wagga Wagga City Council

11. Urgent Business without Notice

No urgent business was dealt with.

12. Resolution to Move out of Committee of the Whole

RESOLVED on the motion of Cr T. Quinn, seconded Cr D. McCann that the Board move out of Committee of the Whole.

13. Next Board Meeting

The Board of the Riverina JO will next meet on Friday, 9 December 2022 at The Rules Club, Wagga Wagga.

Meeting closed at 10.10 am

DRAFT

Chairman

CEO