

Business Paper
Council Meeting
21 February 2023



OUR VISION, MISSION AND VALUES



Affirmation of Office

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bland Shire and the Bland Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CALENDAR OF MEETINGS

Meeting Dates	Time	Meeting	Location
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February 2023			
21 February	6.30pm	Council Meeting	Chambers
22 February	TBA	Mining & Energy Related Councils NSW	Sydney
23 February	10.00am	Goldenfields Water County Council	Temora
24 February	9.00am	RIVJO	Wagga
24 February	11.00am	REROC	Wagga
25 February	10.00am	Lachlan Regional Transport Committee (LRTC)	Cowra

March 2023			
7 March	9.00am	Understanding Local Government Finances Course	Chambers
7 March	4.00pm	Council Workshop	Chambers
9 March	1.00pm	Council Budget Workshop	Chambers
14 March	10.00am	Newell Highway Taskforce	Narrandera
21 March	6.30pm	Council Meeting	Chambers
28 March	9.00am	Planning for Councillors Course	Chambers
28 March	3.00pm	Council Housing Strategy Workshop	Chambers
29 March	10.00am	CEMCC	Lake Cowal Conservation Centre

ORDER OF BUSINESS

1. RECORDING OF MEETING STATEMENT
2. ACKNOWLEDGEMENT OF COUNTRY
3. ANNUAL PRAYER SESSION
4. APOLOGIES FOR NON-ATTENDANCE
5. DISCLOSURES OF INTEREST
6. PRESENTATIONS TO STAFF
7. CONFIRMATION OF MINUTES
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 - 7.2 Matters arising from Minutes
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9. REPORTS OF COMMITTEES

REPORTS FROM STAFF

Section 1 - Office of the General Manager

8.1 Applications for Leave of Absence



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Councillors are encouraged to take ownership and a strong leadership role.

Author: General Manager

Introduction

Councillor Crowe is seeking Council approval for a Leave of Absence, for the February 2023 Council meeting.

Financial Implications

Nil

Summary

Councillor Crowe will be an apology for the 21 February 2023 Council meeting and has submitted an application for this Leave of Absence.

This request is in accordance with clause 5.6 of Council's Code of Meeting Practice and s234(1)(d) of the Local Government Act (1993), whereby Council may grant leave prior to or at any of the meetings concerned.

Recommendation:

That Council approve the Leave of Absence applications submitted by Councillor Crowe for the February 2023 Council meeting.

8.2 Monthly Status Report – Council Meeting Actions: February 2023



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Executive Assistant

Introduction

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis through the Manex meeting.

Financial Implications

Nil

Summary

The Monthly Status Report - Council Meeting Actions includes Council Resolutions up to and including the previous Council Meeting. A note in the status section has been completed by the relevant responsible officer with a reason if available.

Recommendation:

That Council receive and note the Monthly Status Report - Council Meeting Actions: February 2023.

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update																		
AUGUST 2022																				
<p>7.4 Boundary Encroachment – 62-64 Court Street, West Wyalong 07082022 RESOLVED that Council contribute:-</p> <ul style="list-style-type: none"> • 50 per cent of the costs associated with survey fees and LRS lodgement fees, • 100 per cent of the costs associated with creating a new drainage easement, and, • waive the subdivision certificate application fee for the boundary adjustment between 62 Court and 64 Court Street, West Wyalong. 	<p>Manager Development and Regulatory Services</p>	<p>6/12: in hand 14/2/2023: letter to be sent to surveyor</p>																		
SEPTEMBER 2022																				
<p>7.5 Stronger Country Communities Fund - Round 5 07092022 RESOLVED that Council endorse and submit applications to the NSW Government Stronger Country Communities Fund Round 5 program for the following five programs/projects totalling \$894,780:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Project Description</th> <th style="text-align: left;">Estimate</th> <th style="text-align: left;">Focus</th> </tr> </thead> <tbody> <tr> <td>Youth Officer Program</td> <td>\$152,192</td> <td>Youth</td> </tr> <tr> <td>Bland Shire Heritage Revitalisation</td> <td>\$104,713</td> <td>Community</td> </tr> <tr> <td>Douglas DC3 Dakota Rehabilitation</td> <td>\$167,670</td> <td>Community</td> </tr> <tr> <td>Active Movement upgrades</td> <td>\$162,888</td> <td>Community</td> </tr> <tr> <td>Shire town/village entry statements</td> <td>\$307,317</td> <td>Community</td> </tr> </tbody> </table>	Project Description	Estimate	Focus	Youth Officer Program	\$152,192	Youth	Bland Shire Heritage Revitalisation	\$104,713	Community	Douglas DC3 Dakota Rehabilitation	\$167,670	Community	Active Movement upgrades	\$162,888	Community	Shire town/village entry statements	\$307,317	Community	<p>General Manager</p>	<p>6/12: application submitted, awaiting outcome 14/2/2023: Approved. Funding Deed signed, media event undertaken. COMPLETE</p>
Project Description	Estimate	Focus																		
Youth Officer Program	\$152,192	Youth																		
Bland Shire Heritage Revitalisation	\$104,713	Community																		
Douglas DC3 Dakota Rehabilitation	\$167,670	Community																		
Active Movement upgrades	\$162,888	Community																		
Shire town/village entry statements	\$307,317	Community																		

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
OCTOBER 2022		
<p>7.7 Support for EveryAGE Counts campaign 09102022 RESOLVED that Council:</p> <p>a) offers its in principal support for the EveryAGE Counts Coalition’s campaign to tackle ageism.</p> <p>b) makes application to join the Coalition, including agreement to demonstrate its support through the commitment contained within the Membership Agreement.</p>	Director Corporate and Community Services	6/12: to be progressed
NOVEMBER 2022		
<p>Part Day Public Holiday Application – West Wyalong Show 2023-2024 13112022 RESOLVED:</p> <p>1. That the Council make application for a local part day public holiday between the hours of 12noon and 6.00pm for the purpose of the West Wyalong Show on Wednesday 6 September 2023 and Wednesday 4 September 2024 covering the West Wyalong/Wyalong and Tallimba Town Improvement Districts within the Bland Shire Local Government area.</p> <p>2. That Council undertake community engagement and consultation for the purposes of consideration of a half day public holiday for the entire Bland Shire local government area for the West Wyalong Show in future years.</p>	Community Relations Officer	6/12: noted and in hand 14/2/2023: Approved. Gazettal received. Show Society notified. COMPLETE
<p>Strengthening Communities Grant – West Wyalong Town Band 14112022 RESOLVED that Bland Shire Council approve a Strengthening Communities grant of \$2,000 to the West Wyalong Town Band to assist with the cost of instruments and uniforms.</p>	Community Relations Officer	15/2/23: in progress
<p>Strengthening Communities Grant – West Wyalong Hospital Auxiliary 15112022 RESOLVED that Council approve a Strengthening Communities Grant of \$500 for the West Wyalong Hospital Auxiliary to assist with the delivery of the annual Community Carols by Candlelight event.</p>	Community Relations Officer	15/2/2023: COMPLETE
<p>REROC – Supply and Delivery of Bitumen Emulsion 16112022 RESOLVED that Council accept and sign a contract with Fulton Hogan Industries Pty Ltd for the supply and delivery of bitumen emulsion on a Fixed Price basis for a period of 2 years.</p>	Director Technical Services	6/12: Awaiting documents 14/2/2023: signed, COMPLETE

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>Minutes of the Floodplain Risk Management Committee held on 2 November 2022 17112022 RESOLVED:</p> <ol style="list-style-type: none"> 1. That the minutes of the Floodplain Risk Management Committee meeting held on 2 November 2022, be received and noted 2. That Council endorse the draft Wyalong and West Wyalong Flood Study and place the study on public exhibition for a period of 28 days from 16 November 2022. 3. Should there be comments received from the community on the draft Wyalong and West Wyalong Flood Study, a further report be prepared and presented to Council. 4. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Wyalong and West Wyalong Flood Study 	<p>Director Technical Services</p>	<p>6/12: on exhibition 14/2/2023: adopted, no comments, grant to be acquitted. COMPLETE</p>
<p>Local Heritage Assistance Funding – 26-28 Court Street, West Wyalong 18112022 RESOLVED that Council approve a grant of \$3,250. from the Local Heritage Fund to Geoff & Shirley Funnell towards painting features of the exterior of the residence at 26-28 Court Street, West Wyalong.</p>	<p>Manager Development & Regulatory Services</p>	<p>6/12: in hand 14/2/2023: letter sent. COMPLETE</p>
DECEMBER 2022		
<p>Statewide Road Emergency 02122022 RESOLVED that Bland Shire Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a Statewide Road Emergency.</p>	<p>General Manager</p>	<p>14/2/2023: GM to notify CMA and LGNSW</p>
<p>General Manager’s Performance Review Panel 08122022 RESOLVED that Council delegate to this Council Committee, General Manager’s Performance Review Panel, the task of developing a Performance Agreement, conducting Performance Reviews, reporting the findings and recommendations of those reviews to Council.</p>	<p>General Manager</p>	<p>14/2/2023: in hand</p>
<p>09122022 RESOLVED that Council nominate Councillor Funnell to sit on the General Manager’s Performance Review Panel.</p>	<p>General Manager</p>	<p>14/2/2023: in hand</p>
<p>Organisational Structure Receive a further report following consultation with staff on the proposed changes to the reporting and functional areas within each Directorate.</p>	<p>General Manager</p>	<p>14/2/2023: in hand</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
Fixing Local Roads Pothole Repair Round Funding Deed 12122022 RESOLVED that Council approve the General Manager's signing and execution of the NSW Fixing Local Roads Pothole Repair Round funding deed for \$870,863.89 (ex GST).	General Manager	14/2/2023: Deed signed
Resources for Regions Round 9 Program Funding Deed 13122022 RESOLVED that Council approve the General Manager's signing and execution of the NSW Resources for Regions Round 9 funding deed for \$5,285,515 (ex GST).	General Manager	14/2/2023: Deed signed
Strengthening Communities Grant – Weethalle Country Club 14122022 RESOLVED that Council approve a Strengthening Communities Grant of \$4,000 for the Weethalle Country Club to assist with the cost of the installation of CCTV.	Community Relations Officer	15/2/2023: COMPLETE
Strengthening Communities Grant – West Wyalong Rugby League Club 15122022 RESOLVED that Council approve a Strengthening Communities Grant of \$2,000 for the West Wyalong Rugby League Football Club to assist with the cost of advertising the upcoming 50th Anniversary West Wyalong Rugby League Knockout.	Community Relations Officer	15/2/2023: COMPLETE
Local History Digitisation Project 18122022 RESOLVED that: <ol style="list-style-type: none"> 1. Council support the termination of the digitisation project of the Pereira collection based on the information provided in this report. 2. Custodial ownership of the Pereira collection be given to the Wyalong Museum & Bland District Historical Society with an agreement to be negotiated with regards to access to the collection. 3. The portable local studies kit and scanner items be retained by Bland Shire and utilised by staff at Bland Shire Library to collect new material for the local studies collection at this library. 	Director Corporate & Community Services	14/2/2023: to be arranged
Bland Shire State of the Roads 19122022 RESOLVED that Council: <ol style="list-style-type: none"> 1. Receives and notes the State of the Roads Report 2. Endorses a plan to ensure the long term and systematic improvements to Council's road network that includes: <ol style="list-style-type: none"> a. Prioritisation of Council's Asset management maturity; b. A review of council's asset management processes including resourcing. 	Director Technical Services	14/2/2023: in hand

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>Tender – Supply of Adventure Playground Tender 2/2023 20122022 RESOLVED that Council Award Contract - Supply of Adventure Playground Tender 2/2023 the Design, Supply and Install New McCann Park playground West Wyalong to Spizvac Marketing Pty Ltd for a Value of \$336,250 (Ex GST).</p>	<p>Director Technical Services</p>	<p>14/2/2023: order placed</p>
<p>Bland Housing Strategy 21122022 RESOLVED that Council adopts the Bland Housing Strategy.</p>	<p>Manager Development & Regulatory Services</p>	<p>14/2/2023: Councillor Workshop programmed</p>
<p>Bland Shire Community Care Centre 25122022 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Agrees to fund costs to an amount of \$145,000 associated with remodelling work required at its Community Care Centre in Ungarie Road from its Aged Care Reserve as detailed in the report. 2. Authorises the General Manager to enter into an agreement with the organisation identified in the Director Corporate and Community Services report to lease the agreed sections of the Community Care Centre for a five (5) year period with an option to extend for a further five (5) years. 3. Authorises the General Manager to, as part of said lease agreement, negotiate a repayment plan from the lessee to recoup costs associated with remodelling the leased portion of the building with funds from those repayments to be deposited back into the Aged Care Reserve. 4. A report be presented to Council on completion of the work detailing the final cost to the organisation. 	<p>Director Corporate & Community Services</p>	<p>14/2/2023: Signed agreement, further report to February Council meeting</p>

8.3 Risk, Work Health and Safety Quarterly Meeting



Our Leadership - A well run Council acting as the voice of the community

DP 12.4 Review and implement Council policies and comply with WHS and Risk Management requirements

Authors: WHS & Facilities Foreman and Risk & Insurance Officer

Introduction

This report has been prepared to update Council on Risk, Work Health and Safety activities and performance for the quarter ending December 2022.

Financial Implications

There are no identified financial implications at this time. All regular insurances have been accounted for in the annual budget process.

Summary

Statewide Mutual

Staff continue to work with Statewide on CIP workbooks, and have reviewed recommendations and updated progress on the 2022-2023 list. Work has commenced on the 2023 – 2024 list which focuses on:-

- Building assets
- Playgrounds
- And one to be determined

Statewide Mutual has also organised a Claims Management Workshop facilitated by Councils Claims Manager from JLT and Statewide Mutual. The workshop will assist member Councils with managing claims related to flooding. This was delivered on 20 December.

Statewide Risk Meetings

Statewide's Regional Risk meeting for the Riverina East Group was delivered on 15 February in Wagga Wagga. These meetings are a great way to network and share knowledge with fellow councils

StateCover

Risk and Safety staff attended a meeting held by StateCover, which included information presentations from Safework NSW on areas of concern and legislative updates, and a Statecover presentation on Psychosocial risk management.

The 2022 WHS Self- Audit action plan was submitted on 28 October 2022.

As part of the annual Member Financial Benefits, Statecover pays a WHS incentive to qualifying councils.

To receive 100% of the 2022 WHS incentive payment, Council will need to:

- Complete the audit – worth 75% of the incentive
- Submit a management approved WHS action plan – for the remaining 25%.

From 2023 onward, to be eligible for 100% of the WHS incentive, Council must:

- Complete the Self-Audit – 50%
- Submit a reviewed and approved action plan for the upcoming year -20%
- Submit evidence of completion of 3 key actions from the previous year – 10% per completed action for a total of 30%

The incentive payment rate is approved annually by the Statecover Board.

Key action areas within the action plan include safety when excavating, bullying and harassment and asbestos management.

Work Health and Safety meetings are held quarterly, with the next meeting to be held on 16 February, actions arising from meetings continue to be addressed and completed.

Risk Registers

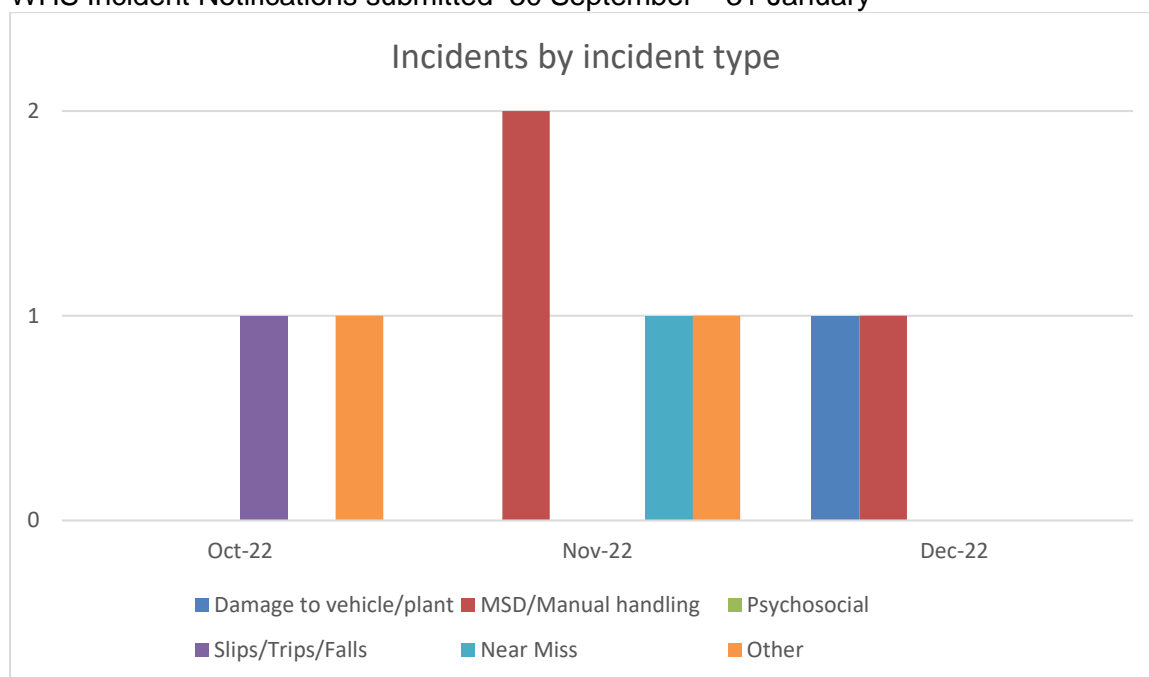
The Pulse risk registers are regularly updated and the Risk and Insurance Officer has had face-to-face meetings with all risk owners.

Incident notifications

Council has received a number of incident notifications in the past quarter including

- Pot hole complaints
- Motor vehicle incident at West Wyalong landfill
- Slips, trips and falls
- Damage to security camera at local business
- Slip/Trip/Fall at Barmedman Pool
- Guard rail damage

WHS Incident Notifications submitted 30 September – 31 January

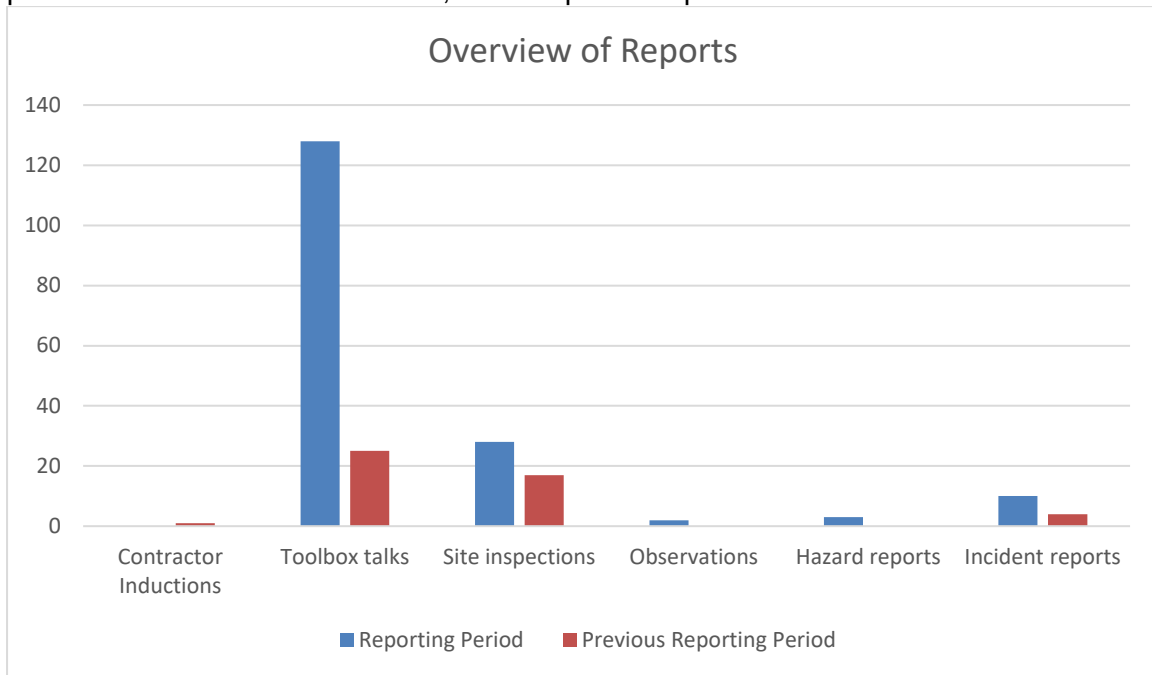


Insurance claims

As previously advised Council submitted a claim for hail damage to the School of Arts Building in Wyalong. The insurer has requested more information which we are compiling. We also had a claim for pothole damage to a vehicle, this claim has been denied.

Internal WHS Documents October 2022 – December 2022

The following graph identifies the number of internally generated WHS documents over the period October – December 2022, and the previous period also.



Recommendation:

That Council receive and note the Risk, Work Health and Safety Report for the quarter ending December 2022.

Section 2 – Corporate & Community Services

8.4 Finance and Investment Report for December 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long-term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF DECEMBER 2022.

BANK BALANCES AS AT 31ST DECEMBER 2022

ACCOUNT	BALANCE
General Fund	\$1,515,556.36
Business Card	\$30,000.00
	\$1,545,556.36
<i>Invested Funds</i>	
Fixed Deposits	\$63,700,000.00
Deposits at Call	\$2,276,071.35
	\$65,976,071.35
Net Balance	\$67,521,627.71
Percentage of Invested Funds to Net Balance	97.71%

STATEMENT OF BANK BALANCES AS AT 31.12.2022

SUBMITTED TO THE ORDINARY MEETING FEBRUARY 21, 2023

BALANCE as at 01.12.22	\$2,197,398.87
Add Receipts	
<u>Receipts Over \$150,000</u>	
19/12/22 Pre-School Operating Grant	153,764.60
22/12/22 TRANS FROM CAC TO GEN FUN	1,000,000.00
<u>Receipts under \$150,000</u>	1,040,950.29
<i>Total Receipts for December 2022</i>	\$2,194,714.89
Less Payments	
<u>Payments over \$150,000</u>	
01/12/22 Armstrong Toyota	-165,528.90
01/12/22 Stabilised Pavement of Australia	-196,510.42
14/12/22 JJ O'Connor & Sons	-415,800.00
<u>Payments under \$150,000</u>	-2,098,718.08

Aged Care	\$ 8,103.00
Bank Fees	\$ 2,291.55
Cemeteries	\$ 2,637.83
Children's Services	\$ 23,011.48
Community	\$ 48,346.03
Construction	\$ 125,556.98
Corporate	\$ 355,416.49
Development Services	\$ 25,617.40
Direct Debits	\$ 1,223.93
Donations	\$ 3,545.00
Employee	\$ 606,187.88
Governance	\$ 26,340.86
Insurance	\$ 1,559.54
Library	\$ 144.70
Maintenance	\$ 820,519.34
Plant/Fuel	\$ 342,704.53
Roads	\$ 448,630.26
Utilities	\$ 32,668.32
VIC	\$ 1,548.50
Waste	\$ 503.78

Total Payments for December 2022 **- \$2,876,557.40**

CASH BALANCE **\$1,515,556.36**

Limit of Overdraft Arranged with Bank \$ 350,000.00

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 December 2022 to 31 December 2022.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		026265-026273	\$2,972.97
Auto-pay	Creditors	E030299 – E030604	\$2,379,962.22
Auto-pay	Payroll	04/12/22 – 25/12/22	\$490,106.73
Bank Charges & Commissions		December 2022	\$2,291.55
Direct Debits	Repayments & Vehicle Lease		1,223.93
			\$2,876,557.40

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services
Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 21st February 2023, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$2,876,557.40** was submitted to the Ordinary Meeting on the 21st February 2023 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st December 2022. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE OF INVESTMENT	INVESTED WITH WHOM	INVESTED AMOUNT (\$)	TERM	YIELD	DATE DUE
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
06-August-2020	Bank of QLD	2,000,000.00	1093 days	1.05%	04-August-2023
30-September-2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15-December-2025
30-October-2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15-December-2023
30-November-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30-November-2023
23-February-2021	AMP (Term Deposit)	2,500,000.00	548 days	1.35%	23-August-2023
11-May-2021	MyState Bank	1,000,000.00	730 days	0.55%	11-May-2023
24-June-2021	Defence Bank	2,000,000.00	728 days	0.58%	22-June-2023
17-September-2021	Judo Bank	2,000,000.00	727 days	0.95%	14-September-2023
01-October-2021	NAB (Term Deposit)	1,500,000.00	734 days	0.60%	05-October-2023
22-October-2021	MyState Bank (Term Deposit)	2,000,000.00	733 days	0.80%	25-October-2023
14-December-2021	Bank of QLD	2,000,000.00	730 days	1.10%	14-December-2023
20-January-2022	AMP (Term Deposit)	1,000,000.00	729 days	1.35%	19-January-2024
25-January-2022	Macquarie Bank	1,000,000.00	365 days	0.65%	25-January-2023
16-February-2022	NAB (Term Deposit)	1,000,000.00	364 days	0.85%	15-February-2023
28-February-2022	Macquarie Bank	2,000,000.00	365 days	0.95%	28-February-2023
01-March-2022	Defence Bank	1,000,000.00	365 days	0.92%	01-March-2023
03-March-2022	ME Bank (Term Deposit)	1,000,000.00	370 days	0.85%	08-March-2023
10-March-2022	Macquarie Bank	2,000,000.00	335 days	0.90%	08-February-2023
28-April-2022	AMP (Term Deposit)	2,500,000.00	278 days	2.25%	31-January-2023
04-May-2022	MyState Bank	2,000,000.00	350 days	2.90%	19-April-2023
11-May-2022	AMP (Term Deposit)	2,000,000.00	365 days	3.00%	11-May-2023
11-August-2022	AMP (Term Deposit)	1,000,000.00	336 days	4.15%	13-July-2023
16-August-2022	Bank of QLD	1,000,000.00	365 days	3.85%	16-August-2023
31-August-2022	Macquarie Bank	1,000,000.00	330 days	4.11%	27-July-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	MyState Bank	1,000,000.00	273 days	3.90%	08-June-2023
16-September-2022	Bank of QLD (Term Deposit)	1,000,000.00	369 days	4.20%	20-September-2023
21-September-2022	NAB (Term Deposit)	1,000,000.00	365 days	4.25%	21-September-2023
29-September-2022	Bank of QLD	2,000,000.00	364 days	4.45%	28-September-2023
05-October-2022	NAB (Term Deposit)	2,000,000.00	371 days	4.05%	11-October-2023
18-October-2022	Police Bank	2,000,000.00	365 days	4.45%	18-October-2023
19-October-2022	Judo Bank	2,000,000.00	365 days	4.30%	19-October-2023
10-November-2022	AMP (Term Deposit)	1,000,000.00	364 days	4.75%	09-November-2023
17-November-2022	Australian Unity	2,000,000.00	364 days	4.40%	16-November-2023
30-November-2022	Auswide Bank	2,000,000.00	358 days	4.55%	23-November-2023
08-December-2022	Auswide Bank	2,000,000.00	189 days	4.40%	15-June-2023
08-December-2022	Commonwealth Bank	2,000,000.00	364 days	4.38%	07-December-2023
	ANZ Deposit at Call	50,954.57	Cash at Call		
	CBA Deposit at Call	2,225,116.78	Cash at Call		
	TOTAL:	\$65,976,071.35			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2022/23)	\$ 11,115,222.60
Rates received as at 31/12/2022	\$ 6,480,399.13
% of rates received to date	58.30%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council receive and note the information contained within the Finance and Investment Report for the month of December 2022
 2. That Council confirms the payment of accounts, for the period 01 December to 31 December 2022, summarised in the accounts summary totalling \$2,876,557.40
-

8.5 Finance and Investment Report for January 2023



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long-term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JANUARY 2023.

BANK BALANCES AS AT 31ST JANUARY 2023

ACCOUNT	BALANCE
General Fund	\$4,743,545.79
Business Card	\$22,962.11
	\$4,766,507.90
<i>Invested Funds</i>	
Fixed Deposits	\$64,700,000.00
Deposits at Call	\$1,281,072.39
	\$65,981,072.39
Net Balance	\$70,747,580.29
Percentage of Invested Funds to Net Balance	93.26%

STATEMENT OF BANK BALANCES AS AT 31.01.2023

SUBMITTED TO THE ORDINARY MEETING FEBRUARY 21, 2023

BALANCE as at 01.01.23	\$1,515,556.36
Add Receipts	
<u>Receipts Over \$150,000</u>	
23/01/23 Resources for Regions Rnd 9 Grant	4,228,412.00
27/01/23 FLR Pothole Repair Round Grant	870,863.89
27/01/23 22-23 Regional Road Block Grant	407,000.00
31/01/23 AMP TD Investment Maturity	2,500,000.00
<u>Receipts under \$150,000</u>	831,453.94
<i>Total Receipts for January 2023</i>	\$8,837,729.83
Less Payments	
<u>Payments over \$150,000</u>	
12/01/23 Temora Shire Council	-151,687.97
19/01/23 Ausroad Systems Pty Ltd	-531,004.10
25/01/23 WBA Clearing Electronic Transfer	-1,000,000.00
31/01/23 Credit Union Australia	-2,500,000.00
<u>Payments under \$150,000</u>	-1,427,048.33

Aged Care	\$ 18,658.29
Bank Fees	\$ 2,043.26
Cemeteries	\$ 1,168.46
Children's Services	\$ 17,103.54
Community	\$ 11,622.00
Construction	\$ 47,131.32
Corporate	\$ 237,931.27
Development Services	\$ 891.00
Direct Debits	\$ 1,223.93
Donations	\$ 6,520.04
Employee	\$ 631,236.04
Governance	\$ 13,984.53
Insurance	\$ 58,431.72
Investments	\$ 3,500,000.00
Lease	\$ 5,881.70
Library	\$ 154.40
Maintenance	\$ 226,948.61
Plant/Fuel	\$ 581,008.79
Roads	\$ 183,712.75
Utilities	\$ 26,884.63
VIC	\$ 33,334.80
Waste	\$ 3,869.32

Total Payments for January 2023 **- \$5,609,740.40**

CASH BALANCE **\$4,743,545.79**

Limit of Overdraft Arranged with Bank \$ 350,000.00

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 January 2023 to 31 January 2023.

I CERTIFY,
That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		026274-026280	\$25,421.24
Auto-pay	Creditors	E030605 – E030830	\$4,953,094.91
Auto-pay	Payroll	01/01/23 – 29/01/23	\$627,957.06
Bank Charges & Commissions		January 2023	\$2,043.26
Direct Debits	Repayments & Vehicle Lease		1,223.93
			\$5,609,740.40

7. Are fully supported by vouchers and invoices and have been fully registered.
8. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
9. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
10. The prices and computations of every account are correct.
11. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
12. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
 Manager Customer and Financial Services
 Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 21st February 2023, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$5,609,740.40** was submitted to the Ordinary Meeting on the 21st February 2023 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st January 2023. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE OF INVESTMENT	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
06-August-2020	Bank of QLD	2,000,000.00	1093 days	1.05%	04-August-2023
30-September-2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15-December-2025
30-October-2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15-December-2023
30-November-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30-November-2023
23-February-2021	AMP (Term Deposit)	2,500,000.00	548 days	1.35%	23-August-2023
11-May-2021	MyState Bank	1,000,000.00	730 days	0.55%	11-May-2023
24-June-2021	Defence Bank	2,000,000.00	728 days	0.58%	22-June-2023
17-September-2021	Judo Bank	2,000,000.00	727 days	0.95%	14-September-2023
01-October-2021	NAB (Term Deposit)	1,500,000.00	734 days	0.60%	05-October-2023
22-October-2021	MyState Bank (Term Deposit)	2,000,000.00	733 days	0.80%	25-October-2023
14-December-2021	Bank of QLD	2,000,000.00	730 days	1.10%	14-December-2023
20-January-2022	AMP (Term Deposit)	1,000,000.00	729 days	1.35%	19-January-2024
16-February-2022	NAB (Term Deposit)	1,000,000.00	364 days	0.85%	15-February-2023
28-February-2022	Macquarie Bank	2,000,000.00	365 days	0.95%	28-February-2023
01-March-2022	Defence Bank	1,000,000.00	365 days	0.92%	01-March-2023
03-March-2022	ME Bank (Term Deposit)	1,000,000.00	370 days	0.85%	08-March-2023
10-March-2022	Macquarie Bank	2,000,000.00	335 days	0.90%	08-February-2023
04-May-2022	MyState Bank	2,000,000.00	350 days	2.90%	19-April-2023
11-May-2022	AMP (Term Deposit)	2,000,000.00	365 days	3.00%	11-May-2023
11-August-2022	AMP (Term Deposit)	1,000,000.00	336 days	4.15%	13-July-2023
16-August-2022	Bank of QLD	1,000,000.00	365 days	3.85%	16-August-2023
31-August-2022	Macquarie Bank	1,000,000.00	330 days	4.11%	27-July-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	08-September-2023
08-September-2022	MyState Bank	1,000,000.00	273 days	3.90%	08-June-2023
16-September-2022	Bank of QLD (Term Deposit)	1,000,000.00	369 days	4.20%	20-September-2023
21-September-2022	NAB (Term Deposit)	1,000,000.00	365 days	4.25%	21-September-2023
29-September-2022	Bank of QLD	2,000,000.00	364 days	4.45%	28-September-2023
05-October-2022	NAB (Term Deposit)	2,000,000.00	371 days	4.05%	11-October-2023
18-October-2022	Police Bank	2,000,000.00	365 days	4.45%	18-October-2023
19-October-2022	Judo Bank	2,000,000.00	365 days	4.30%	19-October-2023
10-November-2022	AMP (Term Deposit)	1,000,000.00	364 days	4.75%	09-November-2023
17-November-2022	Australian Unity	2,000,000.00	364 days	4.40%	16-November-2023
30-November-2022	Auswide Bank	2,000,000.00	358 days	4.55%	23-November-2023
08-December-2022	Auswide Bank	2,000,000.00	189 days	4.40%	15-June-2023
08-December-2022	Commonwealth Bank	2,000,000.00	364 days	4.38%	07-December-2023
25-January-2023	Macquarie Bank	1,000,000.00	365 days	4.35%	25-January-2024
25-January-2023	Auswide Bank	1,000,000.00	176 days	4.50%	20-July-2023
31-January-2023	Great Southern Bank	2,500,000.00	365 days	4.65%	31-January-2024
	ANZ Deposit at Call	50,957.12	Cash at Call		
	CBA Deposit at Call	1,230,115.27	Cash at Call		
	TOTAL:	\$65,981,072.39			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2022/23)	\$ 11,127,983.74
Rates received as at 31/01/2023	\$ 6,688,110.97
% of rates received to date	60.10%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council receive and note the information contained within the Finance and Investment Report for the month of January 2023
 2. That Council confirms the payment of accounts, for the period 01 January to 31 January 2023, summarised in the accounts summary totalling \$5,609,740.40
-

8.6 Quarterly Budget Review – December 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer & Financial Services

Introduction

The Local Government (General) Regulation 2005 requires the Council to prepare and consider a Budget Review Statement each quarter, which shows:

- Estimates of income and expenditure
- Appropriate revision of those estimates

The Statement must also include a report indicating changes in estimates for income and expenditure. This is done in consultation with the responsible director or manager of the relevant department. The Statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

The attached financial reports comply with the Council's statutory responsibilities and are presented using the organisational structure approved by the Council.

The Quarterly Budget Review Statement has been prepared on an accrual basis as required.

The Statement includes:

- Budget Review Summary including actuals to date, original budget and revised estimates if applicable and remaining balance.
- Reserves Position

Overall Position

In general terms, the Council is sitting right on target and has received 59% of projected revenue (calculated on an accrual basis) to the original budget and 50% of projected expenditure to the original budget by the end of December 2022. These results see Council in a strong position to complete budgeted projects in a timely manner.

Council needs to continue monitoring budget items to ensure it is on target for a zero based budget at year end. The balance of Council's cash and investments held is around \$67million with \$30million of that restricted.

Operational Budget and Variations:

At the end of the December quarter there is one budget amendment request for \$55,000 which is to convert an obsolete dog trailer into a jetpatching unit to provide additional jetpatching services. The \$55,000 is requested to be taken from the plant reserve, which has a balance of \$1.4million.

The following are the results in the Departmental cost centres together with some commentary. An adjustment summary is attached to the review documentation.

OFFICE OF THE GENERAL MANAGER

The OGM has produced a result at the end of the second quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations with around 45% of expenditure complete and a favourable result is predicted.

CORPORATE AND COMMUNITY

Corporate, Community and Development Services have produced a result at the end of the second quarter that is within the budget for the directorate. Corporate Services expenditure is 75%, however annual payments such as insurance have been paid in full. Other budget areas are on track. Community Services has expended 50% of budget allocations and appear to be performing within budget expectations and provided for a favourable result.

TECHNICAL AND DEVELOPMENT SERVICES

Technical and Development Services has produced a result at the end of the second quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provide for a favourable result. Improved weather conditions have enabled works programs to continue, with many projects near completion. Contractors have started on the Council Chambers roof repairs with works progressing well.

Conclusion

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

As Council's Responsible Accounting officer, it is my opinion that the Quarterly Budget Review Statement for Bland Shire Council for the quarter ended 31st December 2022 indicates that Council's financial position at 31st December 2022 is considered satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Recommendation:

1. That the Quarterly Budget Review for the quarter ending 31 December 2022 be received.
 2. That Council endorse the Quarterly Budget Review Statement acknowledging the financial position is considered satisfactory.
-

Signed _____ Date ____/____/____

Responsible Accounting Officer, Bland Shire Council

INCOME & EXPENDITURE - DECEMBER BUDGET REVIEW

INCOME

PRINCIPAL ACTIVITY	BUDGET	C/FWD PROJECTS	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE						
Governance	-264,300			-264,300	-2,130	-262,170
Democracy	0			0 0		0
Land Development	-500,000			-500,000	0	-500,000
Economic Development	0			0 0		0
Tourism	-2,650			-2,650	-3,465	815
Human Resources	-5,000			-5,000	-51,286	46,286
Community Development	-69,000			-69,000	-55,022	-13,978
Community Relations	0			0	-190,447	190,447
Executive Total Outcome	-840,950	0	0	-840,950	-302,350	-538,600
CORPORATE SERVICES						
General Revenue	-7,125,732			-7,125,732	-7,247,364	121,632
Financial Assistance & investments	-6,884,912			-6,884,912	-830,320	-6,054,592
Corporate Support	-807,000			-807,000	-271,129	-535,871
Corporate Services Total	-14,817,644	0	0	-14,817,644	-8,348,813	-6,468,831
COMMUNITY SERVICES						
Aged Care	-400,000			-400,000	-235,586	-164,414
Children's Services	-1,846,096			-1,846,096	-1,278,261	-567,835
Library	-94,000			-94,000	-91,980	-2,020
Community Services Total	-2,340,096	0	0	-2,340,096	-1,605,827	-734,269
DEVELOPMENT & REGULATORY SERVICES						
Regulatory Services	-6,600			-6,600	-7,764	1,164
Developmental Control	-71,000			-71,000	-57,950	-13,050
Environmental Planning	-5,500			-5,500	-550	-4,950
Health & Environment	-2,000			-2,000	-1,170	-830
Property Maintenance	0			0	0	0
Development & Regulatory Serv Total	-85,100	0	0	-85,100	-67,434	-17,666
TECHNICAL SERVICES						
Works Administration	-1,286,500			-1,286,500	-719,168	-567,332
Plant Running	-3,851,450			-3,851,450	-1,845,188	-2,006,262
Roads, Works & Transport	-2,663,423			-2,663,423	-1,288,114	-1,375,309
Public Services	-491,650			-491,650	-173,863	-317,787
Pools	-20,000			-20,000	-9,091	-10,909
Council Property Maintenance	-330,552			-330,552	-170,130	-160,422
Waste management	-1,804,553			-1,804,553	-1,541,096	-263,457
Sewerage Disposal Services	-1,896,185			-1,896,185	-1,861,712	-34,473
Technical Services Total	-12,344,313	0	0	-12,344,313	-7,608,362	-4,735,951
GENERAL FUND TOTAL	-30,428,103	0	0	-30,428,103	-17,932,785	-12,495,318

INCOME & EXPENDITURE - DECEMBER BUDGET REVIEW

EXPENDITURE

PRINCIPAL ACTIVITY	BUDGET	C/FWD PROJECTS	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE						
Governance	881,280	44,597		925,877	391,872	534,005
Democracy	224,777			224,777	101,394	123,383
Land Development	500,000			500,000	0	500,000
Economic Development	77,200	0		77,200	303,391	-226,191
Tourism	207,000			207,000	97,290	109,710
Human Resources	362,270			362,270	224,064	138,206
Community Development	305,500			305,500	233,907	71,593
Community Relations	124,550			124,550	189,155	-64,605
Executive Total Outcome	2,682,577	44,597	0	2,727,174	1,541,073	1,186,101
CORPORATE SERVICES						
General Revenue	1,392,688			1,392,688	73,200	1,319,488
Financial Assistance & investments	147,392			147,392	68,936	78,456
Corporate Support	976,904			976,904	1,753,427	-776,523
Corporate Services Total	2,516,984	0	0	2,516,984	1,895,563	621,421
COMMUNITY SERVICES						
Aged Care	476,239			476,239	321,125	155,114
Children's Services	1,823,003			1,823,003	1,260,821	562,182
Library	480,996			480,996	240,734	240,262
Community Services Total	2,780,238	0	0	2,780,238	1,822,680	957,558
DEVELOPMENT & REGULATORY SERVICES						
Regulatory Services	173,900			173,900	161,439	12,461
Developmental Control	698,800			698,800	373,275	325,525
Environmental Planning	204,000			204,000	258,174	-54,174
Health & Environment	17,700			17,700	665	17,035
Property Maintenance	143,000			143,000	56,038	86,962
Development & Regulatory Services Total	1,237,400	0	0	1,237,400	849,590	387,810
TECHNICAL SERVICES						
Works Administration	3,662,031			3,662,031	1,906,143	1,755,888
Plant Running	2,635,000			2,635,000	1,246,893	1,388,107
Roads, Works & Transport	8,555,231			8,555,231	3,921,893	4,633,338
Public Services	4,563,348			4,563,348	2,016,006	2,547,342
Pools	430,195			430,195	237,886	192,309
Council Property Maintenance	609,909			609,909	279,934	329,975
Waste management	1,804,232			1,804,232	754,160	1,050,072
Sewerage Disposal Services	1,896,185			1,896,185	342,580	1,553,605
Technical Services Total	24,156,131	0	0	24,156,131	10,705,496	13,450,635
GENERAL FUND TOTAL	33,373,330	44,597	0	33,417,927	16,814,402	16,603,525

CAPITAL - DECEMBER BUDGET REVIEW

PRINCIPAL ACTIVITY	BUDGET	C/FWD PROJECTS	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE						
Land Development				-200,000		-200,000
Executive Total Outcome	0	0	0	-200,000	0	-200,000
CORPORATE SERVICES						
Corporate Support				0	-4,228,412	4,228,412
Corporate Services Total	0	0	0	0	-4,228,412	4,228,412
COMMUNITY SERVICES						
Children's Services				-7,000		-7,000
Community Services Total	0	0	0	-7,000	0	-7,000
TECHNICAL SERVICES						
Plant Running	-353,550			-353,550	0	-353,550
Roads, Works & Transport	-1,849,827			-1,849,827	0	-1,849,827
Technical Services Total	-2,203,377	0	0	-2,203,377	0	-2,203,377
GENERAL FUND TOTAL	-2,203,377	0	0	-2,410,377	-4,228,412	1,818,035

PRINCIPAL ACTIVITY	BUDGET	C/FWD PROJECTS	REQUESTED ADJUSTMENTS	AMENDED BUDGET	ACTUALS	BALANCE REMAINING
EXECUTIVE						
Land Development				200,000		200,000
Tourism	5,000	5,000		10,000	0	10,000
Executive Total Outcome	5,000	5,000	0	210,000	0	210,000
CORPORATE SERVICES						
Corporate Support				0	1,188,047	-1,188,047
Corporate Services Total	0	0	0	0	1,188,047	-1,188,047
COMMUNITY SERVICES						
Children's Services				7,000	6,655	345
Community Services Total	0	0	0	7,000	6,655	345
DEVELOPMENT & REGULATORY SERVICES						
Property Maintenance	0	190,000		245,000	16,914	228,086
Development & Regulatory Serv Total	0	190,000	0	245,000	16,914	228,086
TECHNICAL SERVICES						
Works Administration				0		0
Plant Running	1,570,000	35,000	55,000	1,660,000	156,002	1,503,998
Roads, Works & Transport	1,849,827			2,049,827	1,306,328	743,499
Waste management	0	45,000		45,000		45,000
Sewerage Disposal Services	40,000			40,000		40,000
Technical Services Total	3,459,827	80,000	55,000	3,794,827	1,462,329	2,332,498
GENERAL FUND TOTAL	3,464,827	275,000	55,000	4,256,827	2,673,945	1,582,882

CASH & INVESTMENTS - DECEMBER BUDGET REVIEW

	BALANCE 31-12-2022
<u>GENERAL FUND - EXTERNAL RESTRICTIONS</u>	
Aged Care Services Reserves	597,067
Childrens Services Reserves	1,455,228
Roads to Recovery Reserve	647,915
WHS Incentive Bonus	21,829
Crown Mangement Reserve	100,000
Flood Damage Reserve	1,687,943
Community Relations - Heritage Walk	8,060
DECC Funding	16,150
Future Towns Project	43,729
Trust Deposits	67,336
Sec 94 Contributions - Open Space	995
Sec 94 Contributions - General Development	388,498
Sec 94 Contributions - Stormwater	636
Sec 94 Contributions - Bushfire	802
Sec 94 Contributions - Car Parking	6,720
Sec 94 Contributions - Studies	755
Sec 94 Contributions - Roads	13,641
Sec 64 Contributions (Sewer)	100,685
<u>Sewer Fund</u>	-
Reticulation Reserve - Internally Restricted Reserve	53,752
Sewer Fund - Externally Restricted Reserve	5,483,687
Total Externally Restricted	10,695,428
<u>GENERAL FUND - INTERNAL RESTRICTIONS</u>	
Employees Leave Entitlements	1,613,287
Plant Purchases	1,440,462
Cemetery Reserve	26,598
FAG Grant Reserve - General	2,360,385
FAG Grant Reserve - Road Component	1,530,146
Economic Development Reserve	2,123,715
Grant Match Reserve	663,670
Waste Depot Reserve	284,920
Gravel Pit Restoration	322,792
Community Facilities	1,989,341
Loan Repayment Reserve	515,558
Council Works	10,000
Election Reserve	25,012
Employee Assist & Attraction Reserve	36,172
Infrastructure Renewal Reserve	1,201,621
Heritage	39,201
Infrastructure Backlog Reserve	1,000,000
Depreciation Reserve	10,000,000
Land Development Reserve	782,609
Access Grant Reserve	5,000
Working Reserve	519,597
Verandah/ Façade Restoration Reserve	43,675
Total Internally Restricted	26,533,760
Total Restricted	37,229,188
Total Cash & Investments	67,521,628
Unrestricted Cash	30,292,440

ADJUSTMENT SUMMARY - DECEMBER 2022 BUDGET REVIEW

TECHNICAL SERVICES	Plant Running - Conversion of obsolete dog trailer into jetpatching unit	55,000	<i>To provide additional jetpatching services</i>
Total		0	55,000

CONTRACTS > \$150,000 as at 31 DECEMBER 2022

Contractor	Contract Detail & Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Stabilised Pavements Aust.	Sealing - Alleena Road	185,243	1/07/2022	12 months	Y
ICG Construction Group	Ungarie Showground Amenities	151,632	1/07/2022	12 months	Y
JJ O'Connors & Sons	Purchase of 2 x tractors	415,800	1/07/2022	12 months	Y

CONSULTANCY & LEGAL EXPENSES > \$50,000 as at 31 DECEMBER 2022

Expenses	Details	YTD	Budgeted (Y/N)
	NIL IN DECEMBER 2022 QUARTER		

KEY PERFORMANCE INDICATORS as at 31 DECEMBER 2022

Rates & Annual Charges Coverage Ratio	Rates	Waste	Sewer	Total	Ratio
Rates & Annual Charges	-7,247,363.92	-1,541,095.63	-1,861,711.88	-10,650,171.43	35%
Revenue from Continuing Operations				-30,428,103.00	

% Revenue Achieved	59%
Actual Revenue Achieved	-17,932,785.38
Budgeted Revenue from Continuing Operations	-30,428,103.00

% Actual Expenditure	50%
Actual Expenditure YTD	16,814,401.81
Budgeted Expenditure from Continuing Operations	33,373,330.00

8.7 Progress Report on the Combined Delivery Program and Operational Plan 2019-2023



Our Leadership - A well run Council acting as the voice of the community

Strategy 10.3 Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Author: Director Corporate and Community Services

Introduction

The Integrated Planning and Reporting Framework for NSW Local Government was implemented at Bland Shire Council from 1 July 2012. In accordance with the Integrated Planning and Reporting framework, Council revised and adopted the Community Strategic Plan and supporting documents in February 2022 following the December 2021 Local Government Elections.

The attached report is the progress report for implementation of the Combined Delivery Program and Operational Plan (**Attachment 1**). It covers the period commencing 1 July 2022 and ending 31 December 2022.

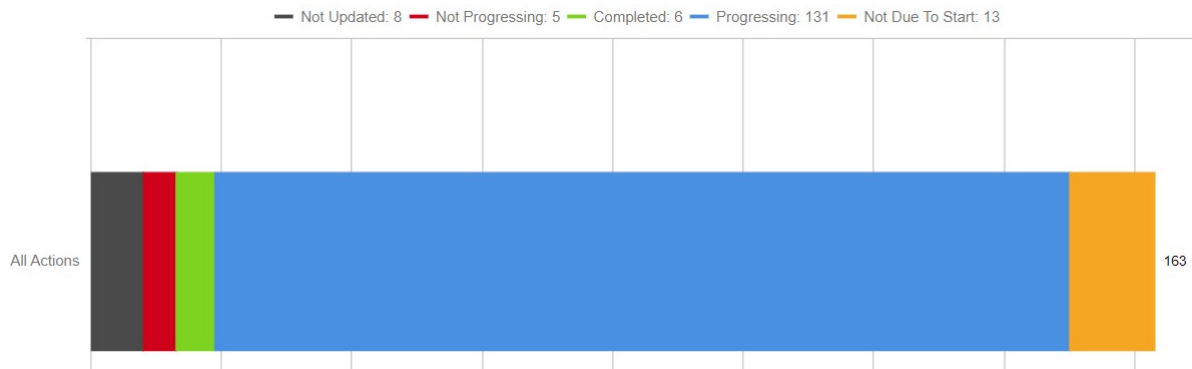
The Delivery Program details the strategies and actions across the operational areas of council that will be undertaken to achieve the community objectives as stated in the Community Strategic Plan. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office.

All plans, projects, activities and funding allocations must be directly linked to this Program. Supporting the Delivery Program is the annual Operational Plan (2022/2023). It spells out the details of the Program – the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program. Progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program on a six monthly basis.

Summary

The attached Progress Report on the Combined Delivery Program and Operational Plan details the actions, projects, improvements and initiatives that have been undertaken for the six-month period ending 31 December 2022.

Council's actions as detailed in the four year Delivery Program and one year Operational Plan continue to be monitored on a quarterly basis. The table following is an indication of overall performance against the 2022/2023 Operational Plan actions as at 31 December 2022.



The eight items which were not updated were due to staff absences during the reporting period while those marked as not progressing were, at the time, due to lack of resourcing and grant opportunities. These actions will have detail in the current reporting period from January to June 2023 along with those which were not due to start.

Financial Implications

Any financial implications for Council have been identified and addressed through Council's Quarterly Budget Review processes. A report addressing this appears elsewhere in this business paper.

Recommendation:

That Council receive and note the Progress Report on the Combined Delivery Program and Operational Plan for the period 1 July 2022 to 31 December 2022.



**PROGRESS REPORT 1
ON THE COMBINED
DELIVERY PROGRAM
& OPERATIONAL PLAN
2022-2023**

OUR VISION, MISSION & VALUES

Working together



<p>COMMUNITY <i>Put the community first</i></p>	<p>TEAM WORK <i>Work together as a committed team</i></p>	<p>RESPECT <i>Respect & value each other</i></p>	<p>COMMUNICATION <i>Open & honest communication</i></p>	<p>INTEGRITY <i>Act with integrity & honesty</i></p>	<p>SERVICES <i>Continuously improve our services</i></p>	<p>SAFETY <i>Keep ourselves & others safe</i></p>
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to improve our quality of life

A PLACE WHERE PEOPLE ARE **VALUED**, AN ENVIRONMENT THAT IS **RESPECTED**, A FUTURE THAT IS **BRIGHT**, A COMMUNITY THAT IS **PROUD**.

ACKNOWLEDGEMENT OF COUNTRY

Bland Shire Council acknowledges the Wiradjuri people who are the Traditional Custodians of the land on which our communities are located and pays respect to all Elders past, present and emerging.

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OUR JULY TO DECEMBER

Bland Shire Council is a place where people are valued, an environment that is respected, a future that is bright and a community that is proud. Our role as Council is to use our community's vision to guide our plans for the future. That is why the four year Delivery Program, with a one year Operational Plan for 2022-2023, including the annual budget has been created and have based it on the four key outcome areas you told us were most valuable and needed to maintain your quality of life.

The four outcomes we are working on to achieve are:

- Our People – a strong, healthy, connected and inclusive community
- Our Places – maintain and improve the Shire's assets and infrastructure
- Our Leadership – a well-run Council acting as the voice of the community
- Our Prosperity – growing our population and jobs.

Take a look at some of the programs and projects we delivered during 2022, each of which are contributing to delivering our Community's vision for the future.

HIGHLIGHTS

JULY TO DECEMBER 2022

Appointment of General Manager

Bland Shire Council appointed Mr Grant Baker as their new General Manager who commenced with Bland Shire Council on 1 August 2022. Mr Baker has a sound local government background and has formerly been appointed as Director Infrastructure Services at Blayney Shire Council. He brings a wealth of knowledge, experience and skills and he is looking forward to sharing these attributes with council and the wider community.

Mornings, Melodies and Memories Program

On Friday 28 October 2022, Steph Cooke MP announced that Bland Shire is reducing social isolation for seniors with Melodies and Memories. The Mornings, Melodies and Memories community-led initiative from Bland Shire Council has been successful in receiving \$50,000 from the third round of the NSW Government's Reducing Social Isolation for Seniors Program. The Mornings, Melodies and Memories program is a series of gatherings held across the Shire to share local history and build connections. The project is designed to run for approximately 10 months with monthly events in the communities of Barmedman, Ungarie and Weehalle and bi-monthly in the communities of Tallimba and Mirrool. It is important to support our local seniors as they play such an important role in breaking down those social barriers of social isolation.

Youth Space

The development of the Bland Shire youth Space is well underway. Council continues to work with Lister and Co Interior Designers in collaboration with young people to finalise a design for the Youth Space and begin the fit out and procurement of furniture and required technology to develop the space. It is expected that the fit out be completed in March-April 2023.

Local Government NSW Sustainable Infrastructure Award

The 2022 Excellence in the Environment Awards recognise outstanding achievements by NSW councils in their efforts to manage and protect the environment. Bland Shire Council was awarded

the Local Government NSW Sustainable Infrastructure Award in December 2022.

Resources for Regions Round 9 Funding

The NSW Government has announced Council's successful application to the Resources for Regions Program – Round 9. With a focus on the critical transport infrastructure needs of the shire, the program will provide \$4,529,079 towards road pavement remediation, resealing works, kerb and guttering, footpaths, stormwater, floodway and culverts improvements.

Amenity upgrades at Lions Park, Heridge Park and in Main Street, renewal works to the amenities, building repairs and covered seating at McAlister Oval as well as additional CCTV and digital notice boards in Main Street will cost \$499,232.

Further funding totalling \$257,204 will be provided to undertake community engagement and strategic planning for the future revitalisation of Main Street, a Sport and Recreational Master Plan and an accessibility audit of all Council Facilities. Once completed these three studies will provide Council with a long term direction for future investment in the main street precincts of Wyalong and West Wyalong, its sports and recreational facilities and Councils operational facilities. Overall the funding allows Council to take a structured, planned and measured approach towards improving community assets and outcomes in the future.

Appointment of Director Technical Services

On the 2 September 2022 General Manager, Mr Grant Baker announced the appointment of Mr Ray Graham as the new Director of Technical Services following a comprehensive recruitment and selection process, with Ray being selected from a strong field of applicants. Ray comes to us from Wagga Wagga City Council, and previously worked with Goldenfields Water on the West Wyalong Water Security Project. Mr Graham commenced his role with Bland Shire Council during October 2022.

REPORTING OUR PROGRESS



Pictured is the Ungarie RSL Memorial Park Mural that forms part of the award winning Bland Shire Art Trail.

PERFORMANCE MEASURES

The Community Strategic Plan is presented within four themes: Our People, Our Places, Our Leadership and Our Prosperity. Each of these themes has a number of Delivery Targets and Operational Actions including performance measures to be achieved. Each of the performance measures feed into a series of key performance indicators.

The progress towards the key performance indicators will be reported to the community in line with the election cycle and End of Term report.

MONITORING AND REPORTING

It is important to track and report on the progress in delivering the Community Strategic Plan over the ten year period. Council will report to the community at regular intervals on what has been achieved and the progress towards the performance measures.

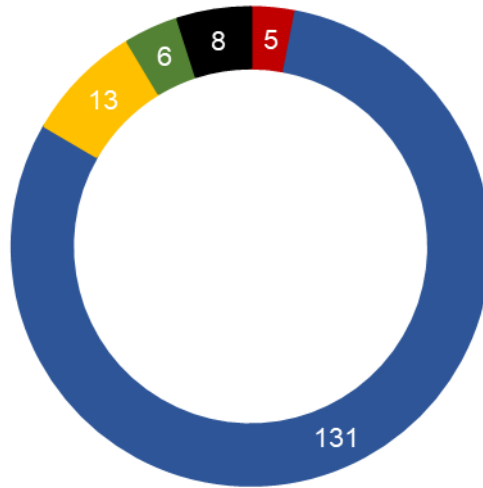
All reports will be made available to the community at Council meetings and on Council's website. Council's management team will internally monitor on a quarterly basis the output and actions as detailed in the four year Delivery Program and one year Operational Plan. The outcomes will be formally reported to Council, the Community and staff on at least, as six monthly basis.

Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, fully appreciates, or is fully satisfied with, the extent of progress made. Therefore, there are also qualitative measures included that represent community responses and views.

A community satisfaction survey will be undertaken every term of Council to gauge whether the community is satisfied with progress and where priorities could or should be assigned to particular areas in the future. The survey will be undertaken in the final year of the Council term.

OVERALL PROGRESS

We have completed the first six months, 1 July – 31 December 2022 of our Delivery Program with 4% completed in the 2022/2023 Operational Plan and 80% progressing towards completion within their agreed timeframes.



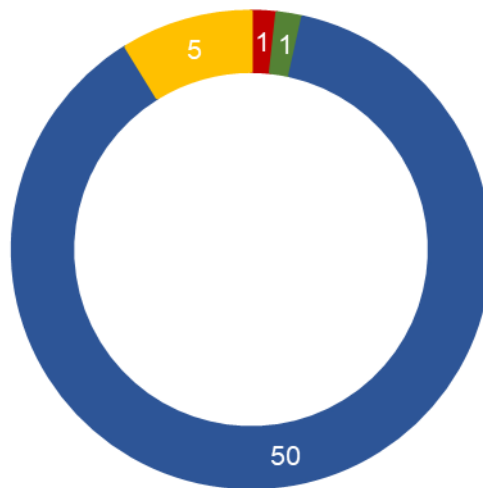
■ Not Progressing ■ Progressing ■ Not Due to Start ■ Completed ■ Not Updated

OUR PEOPLE

A STRONG, HEALTHY, CONNECTED AND INCLUSIVE COMMUNITY

OUR OBJECTIVES

1. Health and support services address the needs of the community.
2. Partner with organisations to strengthen community health and safety.
3. Nurture a strong sense of community and enrich the cultural life of the residents.
4. Services are accessible for all residents.



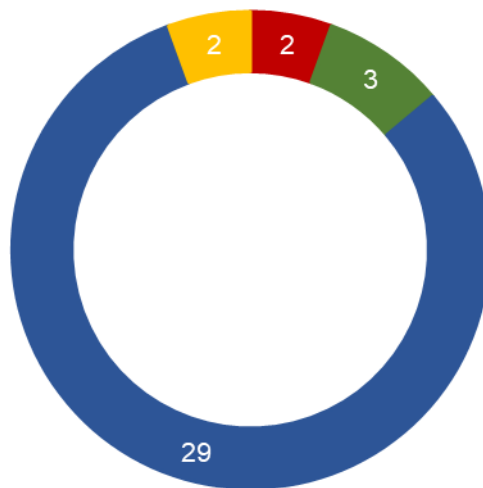
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OUR PLACES

MAINTAIN AND IMPROVE THE SHIRE'S ASSETS AND INFRASTRUCTURE

OUR OBJECTIVES

- 5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities.
- 6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies.
- 7. Manage waste and sewerage resources.
- 8. Public places and facilities are well maintained and easily accessible.
- 9. Appropriate programs, plans and budgets are developed, implemented and monitored for the effective and efficient management of Council's assets and infrastructure.



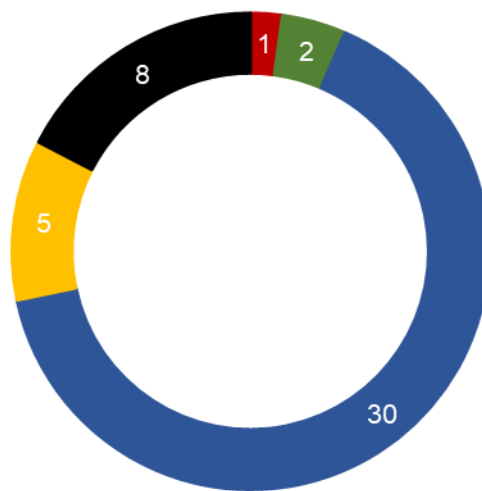
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OUR LEADERSHIP

A WELL RUN COUNCIL ACTING AS THE VOICE OF THE COMMUNITY

OUR OBJECTIVES

- 10. Quality leadership, governance and management helps develop strong community partnerships.
- 11. Provide opportunities for all stakeholders to contribute to Council's decision making.
- 12. Lead the community.
- 13. Develop and maintain a framework of plans and policies that provides open and transparent Council information.



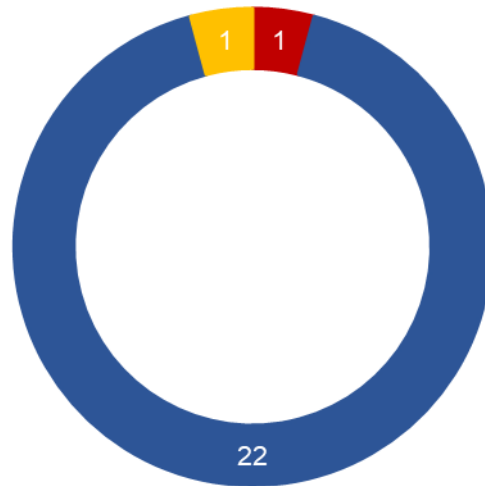
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OUR PROSPERITY

GROWING OUR POPULATION AND JOBS

OUR OBJECTIVES

- 14. Visitors and tourists are welcomed.
- 15. Bland Shire is promoted as a place to do business.
- 16. Work with communities and businesses to use resources in a sustainable way for the future of the Bland Shire.



■ Not Progressing ■ Progressing ■ Not Due to Start

APPENDIX

DELIVERY PROGRAM/OPERATIONAL PLAN DETAIL

Our People – A strong, healthy, connected and inclusive community				
1	Health and support services address the needs of the community			
1.1	Maintain active communication with health and allied health providers			
Code	Action	Responsible Officer	Status	Commentary
1.1.1 Q1	Advocate for the provision of health services, relevant allied health providers and medical practices within the Shire.	Director Corporate & Community Services	●	Continue to liaise with medical professionals to pursue options to retain services locally. Graduate registered nurses had been appointed to West Wyalong Hospital – two to be in situ by the end of the financial year with the third arriving in August. Scholarships are available for Aboriginal people or school-based trainees to work within the enrolled nurse field. Incentives are being offered to recruit staff with progressive payments to be made. Refurbishment of nurses quarters in Old Hospital Rd were flagged from a \$15M funding allocation to MLHD with the potential of leasing property from future development sites a possibility.
Q2			●	Communication with West Wyalong hospital management continues in relation to attendance at Local Health Advisory Committee meetings. Meetings to resume in early 2023 and advice will be provided to Council. Discussions with medical practitioners over the ongoing provision of local health services are progressing with agreements to be negotiated in January ahead of required renovations to Community Care Centre. Once agreements are finalised, work will commence. Graduate registered nurses had been appointed to West Wyalong hospital. Scholarships are available for Aboriginal people or school-based trainees to work within the enrolled nurse field. Incentives are being offered to recruit staff with progressive payments to be made. Refurbishment of nurses' quarters in Old Hospital Rd were flagged from a \$15M funding allocation to MLHD with the potential of leasing property from future development sites a possibility.
1.1.2 Q1	Partner with local health services to implement workshops and provide resources to the community.	Community Development Officer	●	Council is currently supporting the Weethalle Community to deliver a youth focused wellbeing initiative in the form of a youth roller skating disco. This is a community driven event with the intention being to improve the wellbeing of youth in the Weethalle community. Council has further worked with the Batyr Foundation (a youth mental health focused organisation) in the delivery of their full day mental wellbeing program at the West Wyalong High School. Council is also working with the West Wyalong High School in the delivery of an event to celebrate mental health month in October 2022.

Q2			●	Council partnered with the West Wyalong High School in the promotion of initiatives for both Mental Health Month and the Movember cause, which raises awareness for men's health conditions.
1.2 Provide services to the frail, aged, disabled and their carers				
1.2.1 Q1	Review existing services in line with service model and with government requirements.	Community Care Coordinator	●	Services continue to be reviewed, working towards legislative compliance across the various programs. Policies and procedures are reviewed on a continual basis with further policies to be presented to Manex for approval and endorsement in the next quarter as a means of continuing to meet compliance requirements.
Q2			●	Services continue to be reviewed. An auditor and dates have been set for January 2023 to complete an NDIS registration audit. This audit will identify the areas that require further attention to ensure that Bland Community Care remains a registered NDIS provider.
1.2.2 Q1	Develop and implement programs to meet required need.	Community Care Coordinator	●	Group attendance has been on the increase with a new attendees going through the intake process. Referrals will continue to be sought and accepted for all groups. Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. Themed activity days this quarter have included recognition of NAIDOC week, Christmas in July, 'Hello Spring', Grease and the Commonwealth Games. Attendees have enjoyed a day at the movies to see the new Elvis movie and staff were met with appreciation and excitement. The Bland Blokes are always keen to see new members join them on Tuesday mornings for a cuppa and a yarn. Our Thursday Exercises Group has a good number of attendees with an outing to Grenfell to view the Silo Art commissioned by artist Heesco Khosnaran and enjoy morning tea. The group then continued on to Young for lunch.
Q2			●	Wednesday Activity Day Group attendance has increased with new attendees welcomed. Referrals will continue to be sought and accepted for all groups. Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. Visits from Wyalong Public School Students in December where the students provided some entertainment and played bingo with attendees. Children from Little Wattle visited in November and December participating in craft activities. Planning is underway to hold an 'Open Day' during Seniors Week, February 2023.
1.2.3 Q1	Network with service providers to strengthen relationships with the community.	Community Care Coordinator	●	Liaison with other agencies and My Aged Care has increased in recent months through general daily networking, resulting in client referrals for services. A service agreement has been entered into with an external provider to provide direct support services to their COMPACKS clients in the area. These types of services are to remain a high priority for the business to assist us in being better placed financially moving forward.
Q2			●	Continuing to liaise with other agencies including My Aged Care, resulting in client referrals for services. A second service

				agreement has been entered into with an external provider to provide direct support services to the COMPACKS clients in the area. These services remain a high priority for the business to assist in being better placed financially moving forward, it has also resulted in some continuation of services for some clients on a permanent basis. Planning in place for a local Aged Care Expo in February 2023 with other service providers within the LGA invited to attend and showcase their available services.
1.2.4 Q1	Provide services to towns and villages in the Shire.	Community Care Coordinator	●	Services are being provided to most towns and villages throughout the shire. Currently services are provided to: Barmedman, Burcher, Girral, Tallimba, Ungarie, Weethalle, West Wyalong, Wyalong and Yalgogrin, with services provided to clients living on surrounding properties.
Q2			●	Services continue to be provided throughout the Bland Shire including Barmedman, Burcher, Girral, Tallimba, Ungarie, Weethalle, West Wyalong, Wyalong and Yalgogrin, with services provided to clients living remotely on surrounding properties. The Morning, Memories and Melodies program will commence early 2023 providing opportunities for residents living in villages throughout the shire to attend on a regular basis, the aim being to assist with social isolation issues and encouraging our ageing community to be involved. Sessions will be held at Barmedman, Tallimba, Ungarie, Weethalle and West Wyalong.
1.2.5 Q1	Undertake regular surveys across all services including seeking and recording client feedback.	Community Care Coordinator	●	Client feedback is collected and collated regularly, with eight (8) feedback items received for the quarter, all of positive nature. Feedback received regarding all of the Support Assistants and their services, Two (2) were items directly related to the support provided by particular administrative staff to field staff, another on the continued efforts to theme and plan Wednesday Activity Day sessions with particular attention.
Q2			●	Client feedback is collected regularly, with a number of positive commences received for the quarter. One of negative nature was received and has been rectified. Positive feedback for the quarter included great variety of activities and meals being provided for Wednesday Activity Days, Support Assistants regularly receive thanks for the efforts they go to when providing friendly and through services. A short survey was distributed to attendees of the Mornings, Melodies and Memories launch in November, requesting ideas and information that the aged community would like to see in 2023.
1.2.6 Q1	Continue to support and provide information to members of the community seeking assistance in accessing services available.	Community Care Coordinator	●	Direct service provision remains steady, with multiple new referrals a week continuing. Intake remains on hold at this time to allow for staff to work through the back log of new referrals. All enquires either by telephone or visits are attended to and potential clients directed to My Aged Care for assessment with relevant information distributed upon request.

Q2			●	Direct service provision remains high with multiple referrals continuing to be received. Staff are progressing with intake of new referrals. A short survey was distributed to all attendees of the Mornings, Melodies and Memories lunch in November to gather information regarding aged community member's needs. All enquiries either by telephone or visits are attended to and potential clients directed to My Aged Care for assessment with relevant information distributed upon request. Planning is currently underway for an Aged Care Expo to be held in February 2023.
1.2.7 Q1	Investigate grant opportunities to upgrade infrastructure and equipment required for service provision.	Community Care Coordinator	●	No current grant opportunities have been identified for infrastructure and equipment upgrade.
Q2			●	No current grant opportunities have been identified for infrastructure and equipment upgrades.
1.2.8 Q1	Review and update the Disability Inclusion Action Plan.	Community Development Officer	●	Major review of the DIAP is currently underway with expected completion in December 2023. .
Q2			●	The DIAP was reviewed and updated with information provided for the financial year in accordance with the specified deadline of November 2022. In regards to developing a new plan, Councils have been given a one-off extension of 17 months meaning: <ul style="list-style-type: none"> • Councils must review their 2017 DIAP by 30 November 2022 • New DIAPs are due by 30 November 2023.
2	Partner with organisations to strengthen community health and safety			
2.1	Develop and support community partnerships to increase a sense of safety and wellbeing within the community			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
2.1.1 Q1	Work in partnership with TfNSW on Road Safety Campaigns to implement programs.	Road Safety Officer	●	All projects have been submitted to and approved by TfNSW.
Q2			●	Speeding on Local Roads project completed. Plan B – Win a Swag campaign completed. Fatigue project on track for implementation Australia Day Week. The RSO is involved in providing road safety information at Seniors Week Expo, contacted Young Rotary and confirmed hire of driving simulator for the day.
2.1.2 Q1	Provide up-to-date road safety information for display on Council's website and social media platforms.	Road Safety Officer	●	2022/23 projects have just been approved, I am busy organising VMS quotes for speed and fatigue campaigns, road safety handouts for 65+ and learner driver presentations and other events for later in 2022. Have presented to one 65+ group this quarter CWA Hume District meeting, this meeting included Bellarwi CWA members.
Q2			●	Four Shires Facebook pages continually updated with road safety information. Road safety editorials frequently placed in local paper, on council websites and internally distributed.
2.1.3 Q1	Remove offensive graffiti from Council infrastructure as soon as practical dependant on location and degree of offensiveness.	Urban Coordinator	●	Graffiti removed in a timely manner as reported or identified by Council staff, dependent also on area covered, location and offensiveness.
Q2			●	Graffiti removed in a timely manner as reported or identified by Council staff, dependent also on area covered, location and offensiveness.

2.1.4 Q1	Work with community members who volunteer with Bland Shire Council Section 355 Committees by providing opportunity, training and governance support.	Risk & Insurance Officer	●	Section 355 Committees provide a simple procedure for councils to establish a mechanism for the purposes of undertaking business and providing services to council and the community. However, Section 355 committees are not separate legal entities from the council that formed them. Consequently, the council retains liability and risk for actions undertaken by the Committee. We are regularly working with S355 committees to ensure they work in an efficient and compliant manner. We have revised the S355 committee Manual and had a presentation to S355 committee members outlining responsibilities. This was conducted by Damien Connell Regional Risk Manager Statewide Mutual and Alison Balind Director Technical services. We will continue to work with S355 committees.
Q2			●	Continue to work with S355 committees.
2.1.5 Q1	Support and promote young driver educational programs.	Community Development Officer	●	NRMA Safer Driving Program held in September 2022. The program was fully booked with 12 young people completing the course and providing positive feedback from the experience.
Q2			●	Fully booked NRMA Driving Program held in September 2022. NRMA 1 hour lessons scheduled for 19 and 20 January 2023.
2.1.6 Q1	Inspect all high and medium risk food premises.	Manager Development & Regulatory Services	●	Inspections to commence in 2023.
Q2			●	Inspection program to begin early 2023.
2.1.7 Q1	Inspect all Skin Penetration Premises and Mortuaries.	Manager Development & Regulatory Services	●	Inspection program not yet commenced.
Q2			●	Inspection program to being early 2023.
2.1.8 Q1	Implement Council's on site waste management systems inspection program.	Manager Development & Regulatory Services	●	One inspection carried out during the reporting period.
Q2			●	One inspection carried out during the reporting period.
2.1.9 Q1	Promote the continued use of online training program for Food Safety.	Manager Development & Regulatory Services	●	Online training program continues to be available on Council's website.
Q2			●	Online training program continues to be available on Council's website.
2.1.10 Q1	Promote Mental Health Month.	Community Development Officer	●	Council is working with the West Wyalong High School and plans to engage Ungarie Central School in the delivery of Mental Health Month events at both Schools. Council has further promoted Mental Health Month across its social media platforms.
Q2			●	West Wyalong High School hosted a Talk-And-Walk-A-Thon on Friday 28 October to promote Mental Health Month. The Talk-And-Walk-A-Thon is designed to strengthen feelings of connection and improve sense of belonging, allowing students to get to know each other better at school.

				Council proudly collaborated with the High School on this event, providing a barbecue lunch to all students at the school.
2.1.11 Q1	Liaise with Regional and Local Emergency Management Committees to coordinate Emergency Management assistance.	Foreman Environmental Services	●	Last LEMC meeting postponed to later date. Participation in REMC meetings via Teams. Ongoing Sitreps received from REOC in relation to flooding of Murrumbidgee and Lachlan River Systems.
Q2			●	Chaired the LEMC meeting in November 2022. Liaised with the REMC during flood events in this quarter.
2.1.12 Q1	Liaise with Emergency Operations Controller to coordinate Emergency management assistance.	Foreman Environmental Services	●	Liaison with local SES, RFS and Regional Emergency management in relation to flooding at Ungarie. Also liaison with Transport NSW in relation to road closures and detours with Newell flooding.
Q2			●	Liaised with LEOC and local Police during multiple Ungarie flood events.
2.1.13 Q1	Conduct annual review of the Local Emergency Management Plan and Consequence Management Plan.	Foreman Environmental Services	●	Started review.
Q2			●	Updated plans.
2.1.14 Q1	Review Emergency Operation Centres annually for efficiency and state of readiness.	Foreman Environmental Services	●	Will review later in a later quarter.
Q2			●	Coordinated the installation of internet booster at Ungarie RFS forward EOC and West Wyalong SES headquarters.
3	Nurture a strong sense of community and enrich the cultural life of the residents			
3.1	Develop and support a strong sense of community, providing advice and support to community groups			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
3.1.1 Q1	Actively work for the community to identify additional funding to achieve community goals by promoting and assisting with external grant opportunities.	Community Relations Officer	●	Assistance provided to Weethalle Country Club, Barmedman Community Centre, West Wyalong Horse Sports and Rodeo and Ladies Gold for external grant applications.
Q2			●	Assistance provided to Weethalle Country Club, West Wyalong S&C Club, and Ladies Golf.
3.1.2 Q1	Recognise and celebrate volunteers for national Volunteer Week.	Community Development Officer	●	National Volunteer Week celebrations are not due to commence until May 2023. Celebratory event will be held in May in accordance with National Volunteer Week timeframes.
Q2			●	National Volunteer Week celebrations are not due to commence until May 2023. Celebratory event will be held in May in accordance with National Volunteer Week timeframes.
3.1.3 Q1	Administer Council's Strengthening Communities grant programs.	Community Relations Officer	●	Grant provided to West Wyalong Charity Camp draft.
Q2			●	Grant applications processed for Town Band, Weethalle Country Club and Hospital Auxiliary Carols by Candlelight.
3.1.4 Q1	Facilitate and support groups that build skills and social inclusion including workshops/presentations.	Community Development Officer	●	Community Services staff have been working with a group of passionate community members in planning the Hearts of Gold Festival to be held in March 2023. Council has also worked with the Ungarie Advancement group on the delivery of the 150th Celebrations of Ungarie Festival and has been working with local youth on the delivery of the Bland Shire Youth Space.
Q2			●	Council staff have continued to work with the Hearts of Gold committee to develop a plan for a weekend long festival to be held in West Wyalong in 2023.

3.1.5 Q1	Manage Council's grant applications and administration.	Community Relations Officer	●	Grant applications submitted for Stronger Country Communities Fund, Fixing Local Roads, and Resources for Regions and Youth Opportunities Program.
Q2			●	Ongoing
3.1.6 Q1	Report on progress of Bland Shire Council's externally funded programs and projects.	General Manager	●	Council has an extensive projects list, which has been presented for discussion at the October Councillor Workshop. It is proposed to provide updates on a monthly basis to the workshop.
Q2			●	Councillor Workshops now include CAPEX report as standing agenda item to provide progress on projects. Individual funding programs are reported to Council prior to signing of funding deed.
3.2	Provide cultural activities and community programs that foster social development and community wellbeing			
3.2.1 Q1	Continue membership and participation with Eastern Riverina Arts Inc.	Community Development Officer	●	Membership with ERA continued and ongoing.
Q2			●	This action is complete.
3.2.2 Q1	Facilitate visiting artist/exhibition/performance.	Community Development Officer	●	Investigation into a suitable visiting artist/exhibition/performance for the Bland Shire community are underway.
Q2			●	Recent weather events on road closures have had an impact on recent ability to facilitate a visiting artist/exhibition/performance. Renowned artist Heesco is scheduled to complete a local mural in March 2023 and has indicated his willingness to conduct a workshop with young people during his visit.
3.3	Support and strengthen our indigenous culture and history			
3.3.1 Q1	Contribute to the positive working relationship with the Local Aboriginal Lands Council.	General Manager	●	The General Manager has had limited opportunity to undertake this at present, excluding an informal contact at a Welcome to Country at the Connected Learning Centre.
Q2			●	The General Manager and Director Technical Services have met with Local Aboriginal Land Council (LALC) to identify priority lands for consideration by LALC to seek resolution of land rights/native title claims. LALC have also been put in contact with prospective land developer.
3.3.2 Q1	Fly the Aboriginal Flag at Council's administration building.	Community Relations Officer	●	Flag flown during every business day.
Q2			●	Ongoing
3.3.3 Q1	A formal acknowledgement of Traditional owners is made at all Council formal events.	Community Relations Officer	●	Welcome to Country delivered at Melbourne Cup Tour event September 2022.
Q2			●	Ongoing
3.4	Foster a community learning culture optimising our physical and virtual spaces			
3.4.1 Q1	Continue to promote the library as a community hub by fostering lifelong learning for all ages through the provision of relevant community programs.	Library Services Coordinator	●	The Library continues to provide a range of programs for all ages. Baby Bounce for children 0 - 24 months (fortnightly). Storytime for children 2 - 5 years (weekly). Day Book Club (monthly). Gold Club for Seniors (fortnightly). Knit and Knatter (fortnightly). Pals of the Pen (fortnightly). Tech Savvy Seniors (weekly). Lego Club - STEM program for children 5 to 14 years (online with a face-to-face session monthly). Various school group visits - 124 participants. Special events included an after-school kids scavenger hunt (July) - 12

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Q2				<p>participants; author and natural history illustrator Sami Bayly (August) - 118 participants; Book Week (August) - 204 participants; guest speaker Sophie Hansen (September - cancelled due to circumstances beyond the library's control). Book Deposit maintained at Barmedman and Weethalle. Home Delivery Service (fortnightly) - 39 deliveries. Kids Prize Draw held last Friday of each month.</p>
			●	<p>Library continues to provide a range of programs for all ages including Baby Bounce for children 0 - 24 months, Storytime for children 2 - 5 years, Day Book Club, Gold Club for Seniors, Knit and Knatter, Pals of the Pen, Tech Savvy Seniors and Lego Club - STEM program for children 5 to 14 years (online with a face-to-face session monthly). Various school group visits this quarter - 68 participants. Special events included Summer Reading Club launch - 50 participants; HSC Lock-in for Year 11 students - 26 participants; Legal Studies information session - 10 participants; an afterschool Kids Christmas Craft session - 24 participants. Home Delivery Service - 39 deliveries this quarter. Kids Prize Draw held last Friday of each month. Book Deposit maintained at Barmedman and Weethalle. Work placement provided for Year 10 student. 66 programs this quarter. Adult programs - total 64 participants. Children's programs - total 782 participants. Youth programs - total 36 participants.</p>
3.4.2 Q1	Library content and services are available to the community in various platforms as per Riverina Regional Library service agreement.	Library Services Coordinator	●	<p>Bland Shire Library continues to maintain an onsite collection of material for both adult and junior members. The collection is continuously updated with a weekly delivery of new items from RRL. Weeding - part of the Library's collection management plan - continues to be conducted intermittently. This process ensures that the Library's collection remains fresh, relevant and up-to-date. RRL continue to maintain and provide free access to eAudiobooks, eBooks, digital magazines and online information databases. RRL also continue to support the Library with the provision of weekly Storytime kits and on request school holiday kits eg. Lego and Virtual Reality. RRL continue to provide an internal delivery every Tuesday. Since the installation of Spydus (RRL's new Library Management System), RRL has continued to provide support to ensure uninterrupted content and services.</p>
Q2			●	<p>The library continues to maintain an onsite collection of material for both adult and junior members. The collection is continuously updated with a weekly delivery of new items from RRL. Weeding - part of the Library's collection management plan - continues to be conducted intermittently. This process ensures that the Library's collection remains fresh, relevant and up-to-date. RRL continue to maintain and provide free access to eAudiobooks, eBooks, digital magazines and online information databases. RRL also continue to support</p>

				the Library with the provision of weekly Storytime kits and on request school holiday kits The library has purchased its own Lego and VR wireless headset. RRL continue to provide an internal delivery every Tuesday. Since the installation of Spydus (RRL's new Library Management System), RRL has continued to provide support to ensure uninterrupted content and services.
3.4.3 Q1	Actively investigate Grant opportunities for the inclusion of an outdoor space for the library.	Library Services Coordinator	●	An informal meeting was held with Council's Building & Environmental Health Surveyor re proposed outdoor area for the library. Based on the information given at that meeting, a reassessment of the proposed outdoor area was undertaken to determine the scale of the project based on the needs of the library. Local landscaper Josh Cunningham from Outdoor In was invited to view the proposed site of the outdoor area (September) and has agreed to provide plans and costings (estimate \$30,000). Funding options for the project currently include the Resource For Regional Grants, minimum cost \$50,000, which does not require Council to contribute. However, to meet the minimum, the library proposes an automatic door to the outdoor area and a \$10,000 contingency project management plan. Current applications close end of September 2022. Another funding option is the Public Library Infrastructure Grants managed by the State Library. Closing date for 2022/23 PLIG applications is 28 October 2022.
Q2			●	No plan and costing from Outdoor In has been provided as yet. Apart from obtaining additional quotes, no further action has been taken at this point in time.
4	Services are accessible for all residents			
4.1	Facilitate Council events to build social capital and a sense of belonging within the community			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
4.1.1 Q1	Coordinate annual Australia Day Celebrations and Awards	Community Relations Officer	●	Australia Day celebrations to be held in January 2023.
Q2			●	Australia Day Awards Committee meeting held. Breakfast and awards planned for January 2023.
4.1.2 Q1	Coordinate Youth Week activities.	Community Development Officer	●	Youth Week activities will be held in April 2023 in accordance with state Youth Week guidelines and timeframes.
Q2			●	Youth Week activities to be held in April 2023 in accordance with state Youth Week guidelines and timeframes.
4.1.3 Q1	Facilitate the development of a youth space for the Bland Shire.	Community Development Officer	●	The development of the Bland Shire Youth Space is well underway with an interior designer currently developing plans for the space in accordance with the preferences of local youth. The plans will be provided to Council on Friday 21 October. A new door and divider screens have been installed in the space and the Youth Assistant position has been advertised once, however, there were no suitable applicants for the position. The position will be re-advertised later in the year.
Q2			●	Council has continued to work with Lister and Co Interior Designs in collaboration with local young people to finalise a design for the Youth Space and begin the fit out and procurement of furniture and required technology to develop the space. It is

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				expected that the Youth Space building will be ready early 2023.
4.1.4 Q1	Conduct School Holiday activities.	Community Development Officer	●	NRMA Safer Drivers Program held on 26, 28 and 29 September with 12 young people participating. Beats on the Green youth disco and barefoot bowls held at the West Wyalong Bowling Club on Thursday 29 September with approximately 100 young people attending. Beats on the Bank youth event scheduled for Thursday 6 October cancelled due to inclement weather conditions.
Q2			●	NRMA Safer Driving Lessons scheduled for January 2023.
4.1.5 Q2	Facilitate Bland Shire Interagency meetings.	Community Development Officer	●	Bland Shire Interagency Meeting held on 6 September 2023 with approximately 20 service providers attending. The next Interagency Meeting scheduled for November 2023.
Q2			●	The November Interagency Meeting was cancelled due to Council receiving a lack of RSVP's.
4.1.6 Q1	Coordinate Citizenship Ceremonies within the Bland Shire.	Executive Assistant	●	A number of conferees are awaiting ceremony, to be scheduled for October/November 2022.
Q2				<i>No comment provided</i>
4.1.7 Q1	Conduct Library School Holiday activities.	Library Services Coordinator.	●	A school holiday program was provided in July with a STEM-based focus. The program included LEGO (incorporating mini construction challenges), STEM Building (construction using toothpicks, skewers and confectionery eg. jubes and marshmallows) and Slime Making. A total of 50 participants. A school holiday program was provided in September / October. The program included LEGO and Seashell Collage (whereby children painted a canvas then created a collage artwork using shells) and "Halloween" biscuit decorating with Dagmar McIntyre.
Q2			●	As per Q1 2022-23 a school holiday program was conducted in October as part of the September / October school holiday period. The library launched its Summer Reading Club 40-Day Challenge in November. The challenge officially run's from December 1 - January 31 and is run in part as a school holiday program.
4.2	Provide quality and affordable education and care services within the Bland Shire that meets the NSW Department of Education's National Quality Standards and provide social networking opportunities and resource access to the wider community through our ITAV and Toy Library Services.			
4.2.1 Q1	Implement and participate with the NSW Department of Education, Assessment and Rating regulations and guidelines.	Children's Services Coordinator	●	Continually implement regulation practices throughout the daily sessions.
Q2			●	FDC support officer and coordinator currently updating the Self-Assessment Tool and Preschool ECT, Ed Leader and Coordinator are transitioning from QIP to the SAT in early 2023. Staff are constantly encouraged for input to progress the service quality.
4.2.2 Q1	Conduct an annual survey, allowing community members an opportunity to voice their visions and goals for Children's Services.	Children's Services Coordinators	●	Currently working with educators and staff to gather information they wish to seek from the community to be added to the survey.

Q2			●	Converse with Educators about the content of survey and the feedback we are seeking to improve.
4.2.3 Q1	Review, maintain and update all service policies and procedures as required or as per regulation changes/amendments.	Children's Services Coordinator	●	Up to date with all policy reviews.
Q2			●	Ensure policies are maintained and reviewed within expiration. Calendar reminders in place.
4.2.4 Q1	Involve all educators in the process to implement and maintain self-assessment tools for all Services.	Children's Services Coordinator	●	Educators input is encouraged and currently working on processes to capture and document all ideas.
Q2			●	Staff meetings and individual classroom meetings used to capture all educator ideas to update and implement on SAT.
4.2.5 Q1	Encourage memberships from the community and actively engage current members to participate in the Toy Library service allowing access to quality and educational resources.	Children's Services Coordinator	●	Continue to advertise Toy Library. Seeking a quote to relocate to foyer office to attract more foot traffic.
Q2			●	Relocation of toy library to a prominent position in building is underway. Upon completion of social media and newspaper advert will be generated to encourage new and returning members.
4.3	Actively engage with the community and promote open communication			
4.3.1 Q1	In liaison with relevant staff, establish, maintain and regularly update relevant online presence by ensuring that Council's website is engaging, up-to-date and rich in easily accessible content.	Community Relations Officer	●	28630 page views during Q1 2022-23 compared to 24333 in same period previous year. Pages and information updated regularly.
Q2			●	Road closure information updated and communicated daily. Events page refreshed.
4.3.2 Q1 Q2	Coordinate Council notices page in the West Wyalong Advocate.	Community Relations Officer	●	Notices published every Friday.
			●	Ongoing.
4.3.3 Q1	Produce media releases to inform the community about Council updates, programs, events and initiatives.	Community Relations Officer	●	Media releases issued as appropriate. Weekly GM column instigated in September 2022 to inform community about Council issues.
Q2			●	Ongoing.
4.3.4 Q1	Engage and communicate with Shire residents to promote social inclusion and foster lifelong learning in the Library.	Library Services Coordinator	●	The Library now has a regular segment, titled What's Happening, published weekly in the local Advocate - currently funded from this financial year's Local Priority Project Grant. The Library maintains a Facebook account, which is updated almost daily. It also runs a LEGO Club via its Facebook page. The Library now has an Instagram account which is linked to its Facebook page - this was started for the purpose of creating immersive videos and attracting a wider audience. The new Spydus LMS gives patrons the option of receiving promotional material eg. Newsletter via email. In light of this, Bland Shire Library is currently investigating the viability of implementing its own newsletter and the best way to proceed. The Library continues to utilise school newsletters and community noticeboards to communicate with Shire residents.
Q2			●	The Library continues to provide a weekly What's Happening, published weekly in the local Advocate and maintains a Facebook

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				account, which is updated almost daily and an Instagram account. LEGO Club run via Facebook page. The new Spydus LMS gives patrons the option of receiving promotional material eg. RRL newsletter via email. Bland Shire Library is currently putting together an electronic mailing list for Bland Shire residents to receive its own newsletter. The Library continues to utilise handouts, school newsletters and community noticeboards to communicate with Shire residents.
4.4	Actively engage with youth to build social capital and a sense of belonging			
4.4.1 Q1	Partner with youth and youth service providers (including schools) to delivery programs/initiatives that improve wellbeing and build the capacity of local youth.	Community Development Officer	●	Council worked with the Batyr Foundation (a youth mental health focused organisation) in the delivery of their full day mental wellbeing program at the West Wyalong High School in August 2022. All students in years 9 and 10 attended the full day program with a focus on mental health and wellbeing. Council is also working with the West Wyalong High School in the delivery of an event to celebrate mental health month in October 2022.
Q2			●	Activities held with the West Wyalong High School to promote Movember and Mental Health Month.
4.4.2 Q1	Attend regional youth focused meetings.	Community Development Officer	●	Regional youth focused meeting attended on 17 August. REROC Youth forum attended on 31 August. Youth meeting scheduled for 12 October has been rescheduled to 26 October.
Q2			●	REROC Youth Development meeting attended in October 2022. December meeting was cancelled due to lack of RSVP's.
4.4.3 Q1	Engage young people through local schools to jointly identify areas of need/improvement and the most effective methods for engaging with youth in the community.	Community Development Officer.	●	Young people engaged through the establishment of the Bland Shire Youth Space, the development of youth holiday initiatives and the delivery of the Batry full day mental health program on 18 August.
Q2			●	Council has continued to liaise with young people regarding the implementation of the Bland Shire Youth Space and has forged a strong and effective relationship with the local youth community, with regular face to face interactions occurring including a creative writing workshop, a Mental Health Month Barbeque and a Movember barbeque to raise awareness of men's health issues.

Our Places – maintain and improve the Shire’s assets and infrastructure				
5	Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities			
5.1	Facilitate the delivery of accessible services and infrastructure			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
5.1.1 Q1	Update and promote Access Mobility Map.	Community Development Officer	●	Plans are underway to update the Access Mobility Map in accordance with the development of the Pedestrian Access Mobility Plan that Council have received funding to develop.
Q2			●	Plans are underway to update the Access Mobility Map in accordance with the development of the Pedestrian Access Mobility Plan that Council have received funding to develop.
5.1.2 Q1	Provide and promote the Access Incentive Scheme for improved access across the Shire.	Community Development Officer	●	The Access Incentive Grant Scheme was promoted in the West Wyalong Advocate on Friday 8 July 2022. The grant program will be further promoted across Council's social media platforms and in the local paper in the coming months.
Q2			●	Information regarding the Access Incentive Scheme Grant has been promoted to the community across Council's social media with the owner of local health focused business, Poised, noting their intention to submit an application under the program.
5.2	Work with the heavy transport industry and road related organisations to cooperatively improve access to road infrastructure			
5.2.1 Q1	Process heavy vehicle road usage applications.	Asset & Engineering Projects Officer	●	For the period July-September 2022 there were 114 applications for heavy vehicle/oversize access to Council roads. Of these, 14 were refused due to the weight of the vehicle configuration.
Q2			●	For the period October-December 2022 there were 103 applications for heavy vehicle/oversize access to Council roads. Of these, 11 were refused due to the weight of the vehicle configuration and the deteriorated stat of the local road network.
5.2.2 Q1	Maintain involvement with the networks which impact road infrastructure and services within the Bland Shire.	General Manager	●	The General Manager continues to maintain Council involvement with the Institute of Public Works Engineers NSW + ACT, as President through attendance at Board meetings, South-West Regional Committee meetings, and advocacy to both the incumbent NSW Government and opposition.
Q2			●	The General Manager has attended Institute of Public Works Engineers NSW & Act, as President, Regional Forum in Cootamundra and Board meetings both virtually and face to face. Advocacy has also been undertaken by meeting with Roads and Transport Ministers.
6	Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies			
6.1	Consult with the community and relevant stakeholders regarding waste management options throughout the Shire			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
6.1.1 Q1	Investigate, review and monitor viable recycling options in liaison with recycle organisations and other appropriate organisations.	Director Technical Services		No comment provided. DTS position vacant during quarter.
Q2			●	Attendance at REROC Waste forum.
6.2	Reduce reliance on landfill by increasing resource recovery, waste minimisation and community education			
6.2.1 Q1	Provide waste management operations in line with the implementation of Council's waste strategy.	Coordinator Assets	●	Waste management operations continue with the operation of Council's landfill sites, Operating hours shown in the attachment.

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Q2				Roadside garbage collection continues as normal.
				Waste Management operations continue, investigations into continuous improvement of operations.
6.2.2 Q1	Work in partnership with neighbouring councils and REROC to implement and improve waste programs.	Facilities Foreman	●	2 Meetings held via zoom with REROC regarding waste management strategies as well as regular communication sharing best practices between neighbouring councils.
Q2			●	Attendance at Bi-Monthly REROC Waste Forum Meetings to discuss issues throughout the region regarding waste. This includes discussions with other member councils on issues, what is working and what is not and the development of strategies to constantly improve waste management in each council area and throughout the region.
6.2.3 Q1	Work in partnership with community relations to increase awareness of recycling and waste reduction options within the Shire.	Facilities Foreman	●	Waste reduction activities being undertaken, including tyre collection for recycling, sale of goods for reuse recycling stations placed at the HACC and Bernardis Supermarket, as well as the regular use of CRC at the West Wyalong Landfill.
Q2			●	Waste Management Staff have regular contact with Community Relations staff to ensure the community is aware of recycling opportunities throughout the Shire. This includes social media posts and updating (when required) of Council's website.
6.2.4 Q1	Comply with EPA requirements during operation of the landfill.	Facilities Foreman	●	Continuing to implement and explore new and emerging technologies and practices in waste reduction and recycling space. In progress of installation of baler at West Wyalong Landfill to reduce the amount of recyclables going into landfill. Adhering to the specifications put in place by EPA including completion of annual report.
Q2			●	Annual report for EPA submitted. Staff inspect each individual load of waste delivered to the landfill and manage these loads in compliance with EPA requirements. Record keeping and documentation is being completed to EPA requirements.
6.2.5 Q1	Monitor littering and illegal dumping.	Manager Development & Regulatory Services	●	There have been no reports of illegal dumping during the reporting period.
Q2			●	There have been no reports of illegal dumping during the reporting period.
6.2.6 Q1	Explore grant opportunities for future development and improvement of waste management services.	Facilities Foreman	●	Monitoring Websites such as Adapt NSW, EPA and Grant connect to identify any grant opportunities that may be available to assist with improving resource recovery and waste reduction within the Bland Shire Council
Q2			●	Work Health and Safety and Facilities Foreman has been in regular contact with REROC regarding funding as well as researching the EPA and government websites to identify any relevant funding opportunities. Communication with other neighbouring councils has been undertaken to also identify what funding opportunities are available.
7	Manage water and sewerage services			
7.1	Provide adequate water storage and management for future use within Council's community facilities			
Code	Action	Responsible Officer	Status	Commentary
7.1.1 Q1	Maximise water storage within budgetary constraints	Director Technical Services		No comment provided. DTS position vacant during quarter.
Q2			●	No action in this quarter.

7.2	Effectively manage and maintain existing stormwater and sewerage infrastructure			
7.2.1	Undertake Sewerage System Inspections	Coordinator Assets	●	Weekly sewerage inspections are carried out by Sewer treatment plant staff. underground sewer network inspection to be completed in the near future by Interflow Pty Ltd.
Q2			●	Weekly inspections carried out by Sewer Treatment Staff, Interflow Pty Ltd to carry out underground inspections early 2023. Sewer staff with assistance of the GIS Officer carry out emergency inspections of the underground assets when required.
8	Public places and facilities are well maintained and easily accessible			
8.1	Users of Council's facilities comply with agreements			
Code	Action	Responsible Officer	Status	Commentary
8.1.1	Contact User Groups on receiving complaints.	Director Technical Services		No comment provided. DTS position vacant during quarter
Q2			●	Contact made with Basketball Association regarding Stadium.
8.2	In collaboration with users provide facilities that are accessible to acceptable standards			
8.2.1	Undertake work health and safety audits including external sties and facilities with relevant staff.	WHS Officer	●	Undergoing preparation of site prior to annual inspection including updating of noticeboards, update of Evacuation Diagrams.
Q2			●	Work Health and Safety audits of various sites throughout council have commenced. Observations of work practices have been undertaken on high risk activities. Risks/hazards that have been identified by staff have been addressed using the Hierarchy of controls and continue to be monitored.
8.2.2	Review "Signs as Remote Supervision" in public places.	Risk & Insurance Officer	●	Signs are intended to perform the function of imparting information to the public which would otherwise require the presence of a staff member. Appropriate signage should allow a person to make an informed decision about entering/using a particular facility under Council control or responsibility. We continue to review each sign before installation, Bland Shire Council uses Statewide Mutual Best practice manual signs as remote supervision
Q2			●	Working closely with the Coordinator Assets on updating signs as needed.
8.2.3	Work with the Risk and Insurance Officer to implement Signs as Remote Supervision.	Coordinator Assets	●	Implementation of remote supervision signage have been investigated and signage installation carried out for the new Wyalong Yacht club.
Q2			●	Continuous discussions with the Risk Officer for the implementation and improvement of BSC remote supervision signage.
8.3	Collaborate with transport providers to facilitate access within the shire and regional centres			
8.3.1	Lobby Government for increased funding for road maintenance.	Director Technical Services		No comment provided. DTS position vacant during quarter
Q2			●	Successful application for Fixing Local Roads – Pothole Funding. Application submitted for Fixing Local Roads Round 4. Representations made regarding Betterment funding. Ongoing Flood damage inspections for claim to be submitted in the new year.
8.4	Use planning and heritage policies and controls to protect and improve the unique built environment			
8.4.1	Review Heritage items currently listed in the Bland Local Environmental Plan and investigate the inclusion of new heritage items.	Manager Development & Regulatory Services	●	Heritage items will be reviewed pending appointment of a new heritage advisor.
Q2			●	Heritage items will be reviewed pending appointment of a new heritage advisor.

8.4.2 Q1	Promote and implement the Heritage Advisory Program.	Manager Development & Regulatory Services	●	New heritage advisor yet to be appointed.
Q2			●	New heritage advisor yet to be appointed.
9	Appropriate programs, plans and budgets are developed, implemented and monitored for the effective and efficient management of Council's assets and infrastructure			
9.1	Responsibly manage asset renewal and maintenance for current and future generations			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
9.1.1 Q1	Monitor and implement the Annual Capital Works Program.	Director Technical Services		No comment provided. DTS position vacant during quarter
Q2			●	Active monitoring of Capital and Grants projects.
9.1.2 Q1	Review and implement Roads to Recovery Program.	Manager Engineering Services		No comment provided. MES position vacant during quarter
Q2			●	Shire wide damage experienced due to ongoing weather events. Maintenance being undertaken where able to maintain access.
9.1.3 Q1	Review Technical Services Policies and Strategies.	Director Technical Services		No comment provided. DTS position vacant during quarter
Q2			●	No action in this quarter.
9.1.4 Q1	Administer Council's plant and fleet by conducting effective light and heavy plant replacement programs.	Workshop & Plant Coordinator	●	Councils Plant Replacement Program is progressing, The procurement process has been completed for about 70% of the items to be replaced however there are extended delivery times that will hold up completion
Q2			●	Councils Plan Replacement Program is progressing. The procurement process has been completed for about 70% of the items to be replaced however there are extended delivery times that will hold up completion.
9.1.5 Q1	Council's plant is repaired, maintained and serviced in accordance with maintenance schedule and manufacturer's requirements.	Workshop & Plant Coordinator	●	All plant is serviced and maintained in accordance with Councils maintenance program.
Q2			●	All plant is serviced and maintained in accordance with Councils maintenance program.
9.1.6 Q1	Review and monitor risks/incidents in relation to safe footpaths.	Risk & Insurance Officer	●	Bland Shire Council is aware of their responsibility regarding construction and maintenance of footpath assets, including footpaths, nature strips, medians and shared paths. The community expects councils to provide a safe footpath network and manage it efficiently. The footpath network is included in Councils asset management system Assetic and inspected on a regular basis. Footpaths are receiving constant attention and updates depending on council's resources. Any complaint from the general public is acted on in a swift manner. There have been a number of incidents that have resulted in claims. Council remains vigilant in dealing with footpaths. .
Q2			●	Footpaths to be inspected on a regular basis. Inspections to be recorded in Reflect. Any incidents investigated.
9.1.7 Q1	Work with the Risk and Insurance Officer to provide safe footpaths through the implementation of a footpath maintenance program.	Urban Coordinator	●	Footpaths repaired or replaced as identified by inspection, action requests or reported from Risk Officer. All works completed within Councils budget and may take longer than desired as contractors are used as Council does not have a concrete crew, but the area will be made safe until works completion.
Q2			●	Footpaths repaired or replaced as identified by inspection, action requests or reported

				from Risk Manager. All works completed within Councils budget and may take longer than desired as contractors are used as Council does not have a concrete crew but the area will be made safe until works completion.
9.2	To manage and enhance the pool facilities within the Shire			
9.2.1	Undertake maintenance and repairs to pool facilities within approved budget in consultation with Contractor and in accordance with the contract.	Urban Coordinator	●	Maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been undertaken with consultation involving the pool manager and carried out with consideration of budget.
Q2			●	Maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been undertaken with consultation involving the pool manager and carried out with consideration of budget.
9.3	Maintain Street Trees			
9.3.1	Maintain the health of street trees by planting in appropriate locations and removing/replacing unhealthy trees, trees that are damaging infrastructure and trees planted in inappropriate locations.	Urban Coordinator	●	Replacement trees planted for damaged plantings. 100 trees to be planted late October for the Queens jubilee.
Q2			●	Trees planted in McCann Park and soldier's memorial walk due to vandalism.
9.4	Maintain parks, ovals and recreational facilities to approved standards			
9.4.1	Inspect parks, ovals and recreational facilities.	Urban Coordinator	●	Routine inspections undertaken on all Parks, Ovals and Recreational facilities to ensure approved standards are met. Routine maintenance completed regularly within approved budgetary requirements. Staffing shortages need to be taken into consideration. All action requests related to these areas completed in a timely manner.
Q2			●	Routine inspections undertaken on all Parks, Ovals and Recreational facilities to ensure approved standards are met. Routine maintenance completed regularly within approved budgetary requirements. Staffing shortages need to be taken into consideration. All action requests related to these areas completed in a timely manner.
9.4.2	Conduct playground inspections for all playgrounds within the Shire.	Urban Coordinator	●	All monthly playground inspections completed throughout the Shire. Maintenance inspections took place with all scheduled maintenance completed along with any required repairs to ensure safety, consultant to do a complete playground audit.
Q2			●	All monthly playground inspections completed throughout the Shire. Maintenance inspections took place with all scheduled maintenance completed along with any required repairs to ensure safety, consultant to do a complete playground audit.
9.4.3	Coordinate maintenance with regard to seasonal use of sporting fields.	Urban Coordinator	●	Wet weather affecting the playing surfaces but most sports continuing when possible.
Q2			●	Sporting groups are back to full utilisation of the ovals and sporting areas.
9.4.4	Carry out maintenance in Wyalong Cemetery.	Urban Coordinator	●	All requests completed including fitting of plaques, head stones, weed spraying, watering, graves dug and checked. Water drainage and damage, all complete within Council budget.
Q2			●	All requests completed including fitting of plaques, head stones, weed spraying,

● Not Due to Start
● Not Completed
● Progressing
● Completed

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				watering, graves dug and checked. Water drainage and damage, all complete within Council budget. Changed the position of some burials due to graves collapsing due to heavy rain.
9.4.5 Q1	Inspect and maintain village cemeteries regularly.	Urban Coordinator	●	Village cemeteries have the same considerations given to works and maintenance as the Wyalong cemetery. Visually inspected by staff and mowed, cleaned and trimmed as required by the village maintenance crew.
Q2			●	Village cemeteries have the same considerations give to works and maintenance as the Wyalong Cemetery. Visually inspected by staff and mowed, cleaned and trimmed as required by the village maintenance crew.
9.5	Identify and plan for new infrastructure			
9.5.1 Q1	Allocate funds to undertake investigation, designs, business plans and obtain costing for proposed projects.	General Manager	●	The General Manager has engaged a suitably qualified planner to undertake the preparation of a Development Application for the Central Road Business Park. Further studies may be required.
Q2			●	Funding successfully obtained through Resources for Regions Round 9, to undertake a Sport and Recreation Master Plan, Main Street Revitalisation Plan, Council Facility Access Audit and Plan. Work continues on preparation of Development Application for Central Road Business Park.
9.5.2 Q1	Investigate grant opportunities to improve infrastructure at Council's depot.	Workshop & Plant Coordinator	●	There is no money budgeted for any infrastructure improvements for this financial year
Q2			●	There is no money budgeted for any infrastructure improvements for this financial year.

Our Leadership – A well run Council acting as the voice of the community				
10	To provide quality leadership, governance and management to develop strong community partnerships			
10.1	Councillors are provided with appropriate support and resources to carry out their civic duty			
Code	Action	Responsible Officer	Status	Commentary
10.1.1 Q1 Q2	Provide Councillors with professional development opportunities.	Director Corporate & Community Services	●	Five of nine Councillors have had professional development programs developed. Subject matters include Audit Risk and Improvement Committee Training, Chairing and Effective Meeting Procedures for Councillors, Communicating Council Information, and Managing Media for Councillors, Professional Ethics – Navigating the grey zone as a Councillor, Taxation for Councillors and Speed reading. Whole of Council sessions to be organisation in LG Finance and Planning for Councillors.
			●	Whole of Council sessions on LG Finance and Planning for Councillors have been scheduled for Quarter 3. Five of nine Councillors have had professional development programs developed. Sessions attended included Audit, Risk and Improvement Committee Training, Communicating Council Information and Managing Media for Councillors, Chairing and Effective Meeting Procedures for Councillors, Professional Ethics – Navigating the grey zone as a councillor, Taxation for Councillors and Speed-reading sessions will be scheduled for respective councillors in the next financial year.
10.1.2 Q1 Q2	Provide Councillors with information and resources to facilitate their role as elected representatives.	Executive Assistant	●	Councillors provided with relevant information and resources as it becomes available.
				<i>No comment provided</i>
10.2	Councillors are encouraged to take ownership and a strong leadership role			
10.2.1 Q1 Q2	Prepare the Annual Report.	Executive Assistant	●	Compilation continues and on track for presentation to November Council meeting.
				<i>No comment provided</i>
10.3	The General Manager takes on a high level role in implementing the Community Strategic Plan and other Council documents			
10.3.1 Q1 Q2	Develop timelines and actin plans for the ongoing review of the documents.	Director Corporate & Community Services	●	Council documents continue to be reviewed, updated and sent to Manex for authorisation. This quarter, the following policies, procedures and strategies have been presented for endorsement by Manex: DRAFT EEO COMMITTEE CONSTITUTION DRAFT FRAUD CONTROL PLAN DRAFT CONFIDENTIALITY POLICY DRAFT ASBESTOS MANAGEMENT PLAN / POLICY & PROCEDURE MOTOR VEHICLE POLICY AND PROCEDURE ENFORCEMENT POLICY BORROWING POLICY CSU PARTICIPATION OF VOLUNTEERS AND STUDENTS CSU INTERACTIONS WITH CHILDREN
			●	Council documents continue to be reviewed, updated and sent to Manex for authorisation. This quarter, the following policies, procedures and strategies have been presented for endorsement by Manex: Draft EEO Committee Constitution Draft Fraud Control Plan Draft Confidentiality Policy Draft Asbestos Management Plan / Policy & Procedure










● Not Due to Start
● Not Completed
● Progressing
● Completed
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				Motor Vehicle Policy and Procedure Enforcement Policy Borrowing Policy CSU Participation of Volunteers And Students CSU Interactions with Children Draft Confined Spaces Procedure First Aid Management Procedure Draft New Employee Handbook
10.3.2	Report to the community and Council on Integrated Planning and Reporting Progress.	Director Corporate & Community Services	●	Internally, updates on the Operational Plan are provided quarterly while a six monthly report is presented to the elected Council on activities undertaken.
Q2			●	The six-monthly report to Council is scheduled to be presented at the February meeting. It will provide details of operational activities undertaken to address identified actions within the Operational Plan. In an effort to create linkages between Council activities and the Community Strategic Plan, the inclusion of strategy information in Council policy documents assists to demonstrate the purpose of the particular policy.
10.4	The long term financial sustainability of council is supported through effective and prudent financial management			
10.4.1	Complete budget review statements for analysis by Directors within two weeks of end of quarter.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
10.4.2	Effective debt recovery is put in place.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
10.4.3	Complete financial statements and lodge in accordance with statutory requirements.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
10.4.4	Manage investments in accordance with investment strategies and policies.	Manager Customer & Financial Services		No comment provided
Q2				
10.4.5	Review the long term financial plan aiming for financial sustainability.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
10.4.6	Timely and accurate processing of payments completed.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
10.4.7	Conduct budget briefing sessions for Councillors.	Director Corporate & Community Services	●	Councillor budget presentation scheduled for Quarter Three. However, information on current reserves to be presented via a Council workshop in November.
Q2			●	Briefing sessions to be scheduled for March-April 2023. However, information on current reserves to be presented via a Council workshop in November.
10.4.8	Monitor and review outstanding rates and enact early intervention processes to secure positive outcomes for Bland Shire Council and residents.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
10.4.9	Streamline processes to assist in accuracy of annual stocktake.	Workshop & Plant Coordinator	●	There has been continual improvement within stores area that will not only streamline the stock take process, but also ensure correct quantities and products are being held.

Q2			●	There has been continual improvement within stores area that will not only streamline the stock take process, but also ensure correct quantities and products are being held.
10.5	Council's workforce is provided with appropriate equipment and resources to meet the needs of Council and the community			
10.5.1 Q1	Maintain and renew network infrastructure hardware and software to ensure effective delivery of services.	Director Corporate & Community Services	●	Council's ICT equipment is monitored by an external provider with monthly onsite visits to effect any required works and updates. Council staff have leased equipment which is managed and updated through a bi-annual equipment changeover program.
Q2			●	Monitoring and maintenance of ICT equipment continues with updates scheduled by external provider outside normal business hours. Review of Council's communication services is anticipated to see a reduction in costs to Council for phone and data services. Revised arrangement put in place late December. Costs will continue to be monitored. Council's ICT equipment is monitored by an external provider with monthly onsite visits to affect any required works and updates. Council staff have leased equipment which is managed and updated through a bi-annual equipment changeover program.
10.6	Regular consultation with key industry, business and stakeholders is undertaken			
10.6.1 Q1	Open communication established between Council and key local industry and employers.	General Manager	●	The General Manager has, and continues to establish initial contact with various local industry and employers and has attended a Business West Wyalong Committee meeting.
Q2			●	The General Manager continues to attend Business West Wyalong Committee meetings and hold discussions with various business and industry operators.
11	Provide opportunities for all stakeholders to contribute to Council's decision making			
11.1	Encourage village residents to participate in community forums			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
11.1.1 Q1	Seek community input into each forum agenda and report back to the community on forum outcomes.	Asset & Engineering Project Officer	●	There were no scheduled community forums for the period July-September 2022.
Q2			●	Council, at its ordinary meetings, is yet to schedule village community forums.
11.1.2 Q1	Organise community forums in villages within the Shire, as required.	Asset & Engineering Project Officer	●	Council did not schedule any village community forums for the period July-September 2022.
Q2			●	Council, at its ordinary meetings, is yet to schedule village community forums.
11.1.3 Q1	Provide avenues for the community to be engaged in Council activities and give feedback including opportunities to plan and develop future infrastructure and service needs.	General Manager	●	The General Manager has attended the September Community Reference Group meeting.
Q2			●	No further Community Reference Group meetings held due to lack of agenda items. With successful funding obtained through Resources for Regions Round 9, to undertake a Sport and Recreation Master Plan, Main Street Revitalisation Plan, Council Facility Access Audit and Plan, further community engagement will occur in 2023.
11.2	Provide innovative and accessible communication strategies to Shire residents to encourage active participation in Council's future			

11.2.1 Q1	Monitor and update Council's official social media accounts (Facebook, Instagram, and YouTube) and electronic communication.	Community Relations Officer	●	Total Facebook reach for Q1 of 41,537 representing an increase of 11.9%. 173 new page likes (4300 total).
Q2			●	Strong engagement levels across social media.
11.2.2 Q1	Monitor Council social media accounts and advise on adherence to Council's Social Media Policy and Procedures.	Community Relations Officer	●	"Bland Shire Council" Facebook and Instagram accounts monitored daily and administered in accordance with social media policy and procedures.
Q2			●	Ongoing.
11.3	Council communication branded signs and banners are provided to funding recipients			
11.3.1 Q1 Q2	Provide Council branded signs and/or banners to funding recipients.	Community Relations Officer	●	Signage and branding provided as and when appropriate.
			●	Ongoing.
11.3.2 Q1	Display Council logo in all advertising and promotion of Council events/programs/workshops.	Community Relations Officer	●	Logo used in all Council promotional material in accordance with Corporate Style Guide.
Q2			●	Ongoing.
12	Lead the Community			
12.1	Monitor Council services to the community and customers to confirm they are provided in a professional, timely and friendly manner and are responsive to community needs			
Code	Action	Responsible Officer	Status	Commentary
12.1.1 Q1	Review and monitor frontline customer service practice and procedures.	Manager Customer & Financial Services		No comment provided
Q2				No comment provided
12.1.2 Q1	A range of programs are supported, promoted and controlled to encourage and enforce responsible companion animal ownership by increasing companion animal registrations, companion animal related incidents and reduction in number of companion animal related fines.	Manager Development & Regulatory Services	●	Events to be conducted in early in 2023.
Q2			●	Events to be conducted in early 2023.
12.2	Promote sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs.			
12.2.1 Q1	Assist in the management of workforce relations and provision of timely advice on workforce relations matters.	Human Resources Coordinator	●	Monthly and Annual report sent to GM and directors. Advice given as needed.
Q2			●	Monthly and Annual report sent to GM and Directors. Advice given as needed. Attend weekly MANEX meetings.
12.2.2 Q1	Review and monitor the implementation of the Workforce Management Plan	Human Resources Coordinator	●	Professional development EEO training to all staff.
Q2			●	Professional development identified and actioned. EEO training to all staff.
12.2.3 Q1	Maintain register of delegations and issue authorities to relevant employees.	Executive Assistant	●	Monitoring of delegations and staff changes continue with updates as required. Bi-annual legal subscription service and updates to relevant legislation continue.
Q2				No comment provided
12.2.4 Q1 Q2	Develop, implement and monitor Learning and Development Plan.	Human Resources Coordinator	●	Training plan for 2022-2023 completed. Feedback sent to staff.
			●	Training plan for 2022-2023 completed. Feedback sent to staff. Mandatory training planned for 2023.
12.2.5 Q1	Promote the Employee Assistance Program (EAP).	Human Resources Coordinator	●	Monthly EAP magazine distributed.

Q2			●	Monthly EAP magazine distributed. Launch of EAP app. Monthly information about wellness in Thursday Thoughts.
12.2.6 Q1	Identify and organise training needs and mandatory training to maintain and improve skill levels.	Human Resources Coordinator	●	Training plan to be communicated.
Q2			●	Training plan shared with Consultative Committee. Training planned for 2023. Await training requests following Employee Development Reviews.
12.2.7 Q1	Maintain and promote the staff service and achievement awards program.	Executive Assistant	●	Ongoing acknowledged of staff service milestones and periodic reminders for staff achievement awards.
Q2				<i>No comment provided</i>
12.3	Develop, implement and monitor HR programs to solidify council's reputation as an employer of choice			
12.3.1 Q1	Support the implementation and monitoring of the EEO Management Plan.	Human Resources Coordinator	●	EEO Management plan adopted and implemented.
Q2			●	EEO Management plan adopted and implemented.
12.3.2 Q1	Implement workforce programs ensuring Council remains an employer of choice.	Human Resources Coordinator	●	Educational assistance accepted for Cert III Aged Care. Continuous use of flexible working hours. Staff identified for professional development.
Q2			●	Educational assistance accepted for Certificate III Aged Care. Continuous use of flexible working hours. Staff identified for professional development. Various requests for flexible working hours been approved.
12.3.3 Q1	Monitor the effectiveness of the LGNSW Capability Framework in the Performance and Development Review process.	Human Resources Coordinator	●	Annual review to start in October 2022.
Q2			●	Annual Employee Development review in progress. Changes to review – removed the scoring of capabilities.
12.3.4 Q1	Monitor and deliver strategies and actions contained within the Disability Inclusion Action Plan.	Human Resources Coordinator	●	Regular workplace inspections. Revision of recruitment process to remove any bias and assist in attracting diverse applicants.
Q2			●	Regular workplace inspections. Revision of recruitment process to remove any bias and assist in attracting diverse applications.
12.3.5 Q1	Maintain relationships with LGNSW HR Network.	Human Resources Coordinator.	●	Regular meetings. Website to assist with questions and share information.
Q2			●	Regular meetings. Opportunities to network and share ideas after meetings. Website to assist with questions and share information.
12.4	Review and implement Council policies and comply with WHS and Risk Management requirements			
12.4.1 Q1	WHS Committee meets in accordance with approved schedule.	WHS Officer	●	Quarterly Meetings being undertaken by the WHS Committee.
Q2			●	WHS Committee meetings have been undertaken in accordance with approved schedule. Meetings have addressed key issues raised by staff and delivered recommendations on possible solutions.
12.4.2 Q1	Review and update Council's Insurance Policies.	Risk & Insurance Officer	●	Bland Shire Council has submitted all documentation for the 2022 -2023 insurance period, the aim of the insurance is for Statewide Mutual to provide insurance and risk mitigation solutions that protects our members from exposure to financial loss and reputational damage. As part of the process Steve Childe Account Manager - NSW JLT Public Sector JLT Risk Solutions Pty Ltd will meet with senior staff to update any changes. Insurance is under constant pressure especially Cyber risk. Bland Shire will continue to work with our insurers to

Q2				ensure Bland Shire has adequate cover and value for money. Insurances completed for 2022-2023.
12.4.3 Q1	Monitor and update Council's Risk Register.	Risk & Insurance Officer		Continue to work with risk owners and ensure risks are identified and mitigation plans in place. Risk registers are tools that capture and enable a systematic approach to risk management
Q2				Risks reported on a regular basis weekly Manex updates and quarterly Councillor updates along with quarterly ARIC updates.
12.4.4 Q1	Maintain the Contractor database.	Risk & Insurance Officer		To ensure all contractors used by Bland Shire Council are complaint and copies of insurances and relevant documents on record. To ensure all contractors and staff using contractors are aware of legislative requirements to ensure work is carried out in a safe manner. A review is planned shortly with all key players to ensure all areas are covered. Damien Connell Regional Risk Manager Statewide Mutual will also attend the meeting.
Q2				Contractor database regularly updated. Currently up to date bur requires regular updates. Reminders set for those with expiring insurances.
12.4.5 Q1	Deliver Council's Enterprise Risk Management (ERM) Program.	Risk & Insurance Officer		Council's enterprise risk management program is continuously in review. Enterprise risk management documents are regularly reviewed. To assist this we are looking at the possible development of a risk management hub that will contain risk management documents and best practice guides. We will also look at the possible development of a risk management handbook and Risk Management Roadmap.
Q2				Enterprise Risk Management training has been approved for the new year for senior managers and Councillors, Damien Connell, Risk Manager for Statewide Mutual is organising and will confirm times early new year.
13	Develop and maintain a framework of plans and policies that provides open and transparent information			
13.1	Promote and advocate improved management of, and access to, information across Council			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
13.1.1 Q1	Provide information required in compliance with the Government Information (Public Access) Act and appropriately display on Council's website.	Governance & IP&R Officer		No formal requests for information have been made to Council during Q1. Bland Shire Council's Information Guide was reviewed and sent to the August Ordinary Meeting of Council to be endorsed to be placed on public exhibition. All information regarding access to information and GIPA legislation is monitored on Council's website and currently meets compliance.
Q2				Council has not received any formal requests for information during this reporting period but continues to receive informal access applications which generally relate to property information. Bland Shire Council's Information Guide was reviewed and sent to the August Ordinary Meeting of Council to be endorsed to be placed on public exhibition. All information regarding access to information and GIPA legislation is monitored on Council's website and currently meets compliance.
13.2	Develop, implement and promote best practice governance policies and procedures			

13.2.1 Q1	Facilitate the Audit, Risk and Improvement Committee and Internal Audit function within the organisation as per legislation.	Director Corporate & Community Services	●	Audit undertaken on Developer Contributions Levy Review with 15 recommendations to be forthcoming. These recommendations related to inclusions for future contributions plans, development of a contributions register, voluntary planning agreement inclusions and notations around State Significant Developments.
Q2			●	Audit undertaken on Developer Contributions Levy Review with 15 recommendations forthcoming. These recommendations related to inclusions for future contributions plans, development of a contributions register, voluntary planning agreement inclusions and notations around State Significant Developments. Bland Shire Council's Manager Development and Regulatory Services advised that the report had been reviewed and was in agreement with all the recommendations made. Audit Alliance Councils met at Coolamon in November to discuss future audit program. Audits to be scheduled for 2023 include Recruitment Processes and Integrated Planning and Reporting readiness with reports to be presented to the March and July Audit, Risk and Improvement meetings.
13.2.2 Q1	Coordinate the review of Council's policies and procedures.	Governance & IP&R Officer	●	Policies and Procedures are reviewed and updated on an ongoing basis. During this quarter the following policies were either adopted or endorsed: Councillor Induction and Professional Development Policy Housing Policy Legislative Compliance Policy Information Guide Fraud Control Policy Confidentiality Policy Borrowing Policy Sporting Field Closure Policy
Q2			●	Policies and Procedures are reviewed and updated on an ongoing basis. During this reporting period the following policies were either adopted or endorsed: Councillor Induction and Professional Development Policy Housing Policy Legislative Compliance Policy Information Guide Fraud Control Policy Confidentiality Policy Borrowing Policy Sporting Field Closure Policy Internal Reporting Policy.
13.2.3 Q1	Establish a service review program in accordance with the requirements of the OLG.	General Manager	●	Not yet commenced.
Q2			●	

Our Prosperity – Growing our population and jobs				
14 Visitors and tourists are welcomed				
14.1 Work with the tourism industry to identify and develop products and services that appeal to visitors of the shire				
Code	Action	Responsible Officer	Status	Commentary
14.1.1 Q1	Maintain relationships with tourism and community groups to progress tourism initiatives within the Bland Shire.	Tourism & Administration Officer	●	Attending different groups including: Business West Wyalong Wyalong Advancement Group
Q2			●	Attending Business West Wyalong, Wyalong Advancement Group and online websites to promote Bland Shire tourism.
14.1.2 Q1	Maintain an active participation and representation in relevant regional tourism meetings and events.	Tourism & Administration Officer	●	Attending The Riverina Meetings at various locations to discuss tourism initiatives for The Riverina
Q2			●	Representing Bland Shire at the Riverina Meetings. Joined The Riverina Councils to promote the area at the Caravan and Camping Show held over 3 days in Canberra. Promotion was done with handing out maps, brochures and produce from each area.
14.1.3 Q1	Promote Bland Shire using online and print mediums.	Tourism & Administration Officer	●	Promotion through Facebook page and council website. Promoting events with flyers and posters.
Q2			●	Streamlining print medium for each village and town with loads of info in one brochure. Promotion on Facebook every week. Update tourism initiatives for Bland Shire on ADTW. A site accessible to any tourism organisation. Promotion and printing of event flyers and posters on Facebook, website and poster holder.
14.1.4 Q1	Monitor, update and apply tourism signage as requested by tourism attractions and tourism businesses.	Tourism & Administration Officer	●	No signs requested by businesses. Seeking funding to update town signage.
Q2			●	No applications received for tourism signage. Working on welcome town signage for each town and village in Bland Shire. Designing new billboard sign for billboards on the Newell Highway.
14.1.5 Q1	Work with neighbouring Shires to promote tourism experiences and Tourism Art Trail.	Tourism & Administration Officer	●	Working with The Riverina which includes 11 other councils to promote the region. Will attend the Caravan and Camping show in Canberra under The Riverina branding selling local products and encouraging visitation to Bland Shire.
Q2			●	Working with The Riverina which includes 11 other councils to promote the region. Attended the Caravan and Camping Show with The Riverina, promoting the Shire and all the towns within the Riverina.
14.1.6 Q1	Provide and maintain a quality Visitors Information Centre which engages and support tourism in the Bland Shire.	Tourism & Administration Officer	●	Always updating flyers and brochures in Visitor Centre. Adding new local products to our souvenirs range. Encourage tourism with walking and driving tracks to encourage an extra night stay.
Q2			●	Always updating flyers and brochures in Visitor Centre. Adding new local products to our souvenirs range. Encourage tourism with walking and driving tracks to encourage an extra night stay.
14.2 Attract a diverse range of Visitors to the Shire				
14.2.1 Q1	Investigate technology and or tourism initiatives/attractions to improve the visitor experience within Bland Shire.	Tourism & Administration Officer	●	Looking at other options to replace Datatrax tourism screen. Obtaining quotes for Augmented Reality to enhance one of the sculptures in West Wyalong.

Q2			●	Obtaining quotes for a Virtual Reality experience on a mural or sculpture in West Wyalong.
15	Bland Shire is promoted as a place to do business			
15.1	Encourage and actively seek out businesses and industry to relocate within the Shire.			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
15.1.1 Q1	Support businesses and/or industry operators to establish within Bland Shire through programs such as the Business Development Assistance Fund.	General Manager	●	The General Manager has had initial meetings with all prospective purchasers for the Central Road Business Park. There has been one early approach to Council at the time of reporting.
Q2			●	Limited early enquiries have been made, and information provided with little follow up.
15.2	Continue ongoing engagement and communication with the Shire's existing industry including support for diversification and alternate industry or business			
15.2.1 Q1	Work cooperatively with the local business groups to promote programs, initiatives, services and products wherever possible and to support requests to assist business activities with long term benefits for the Bland Shire including training and employment opportunities.	General Manager	●	There have been no identified requests for assistance during the quarter, with one early approach to Council at the time of reporting.
Q2			●	There has been on request for support from an existing business to relocate, that has been presented and approved by Council at its December meeting.
15.3	Lobby for and work with industry, government and education providers to safeguard access to competitive telecommunication services for Bland Shire residents and businesses.			
15.3.1 Q1	Monitor grant opportunities for communications infrastructure to address shire blackspots.	Director Corporate & Community Services	●	Subscription service provides regular advice on current and potential grant opportunities, including telecommunications infrastructure. To date this year, no opportunities to meet the cost of installation of mobile towers have been promoted. Monitoring will continue as well as liaison with existing communication operators.
Q2			●	Subscription service provides regular advice on current and potential grant opportunities, including telecommunications infrastructure. To date, no opportunities to meet the cost of installation of mobile towers have been promoted. Monitoring of opportunities will continue as well as liaison with existing communication operators.
15.3.2 Q1	Advocate for improved telecommunications access to regional areas of Bland Shire.	Director Corporate & Community Services	●	No progress has been made with this action during Quarter 1.
Q2			●	General Manager has been in discussion with NBN and Telstra in relation to connectivity issues within Bland Shire area, specifically within the Wyalong and Ungarie communities. Discussions are ongoing.
15.3.3 Q1	Investigate suitable locations for improved telecommunications access.	Director Technical Services		<i>No comment provided. DTS position vacant for quarter</i>
Q2			●	No action this quarter.
16	Work with communities and businesses to use resources in a sustainable way for the future of Bland Shire			
16.1	Support a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
16.1.1 Q1	Update Development Control Plan.	Manager Development & Regulatory Services	●	The Development Control Plan will be updated to support review of LEP. This will take place after the adoption of the Housing Strategy which is due to be submitted to Council for adoption before the end of 2023.

Q2				The Development Control Plan will be updated to support review of LEP.
16.1.2	Review Local Environmental Plan.	Manager Development & Regulatory Services		LEP review is being undertaken in conjunction with preparation of the Housing Strategy.
Q1				Housing Strategy was adopted during the reporting period.
Q2				
16.1.3	Continue to assess all development applications against environmental impact and legislative requirements.	Manager Development & Regulatory Services		All development applications are assessed against the relevant legislative requirements.
Q1				All development applications are assessed against the relevant legislative requirements.
Q2				
16.1.4	Update a Biosecurity Control and management program in conjunction with the Riverina Strategic Management Plan.	Foreman Environmental Services		Local Control plans finalised early in 2022. Currently working on Regional Incursion and Rapid Response plans.
Q1				In process of reviewing current management programs.
Q2				
16.1.5	Develop and deliver a community education and awareness program in relation to weeds management.	Foreman Environmental Services		Weeds display events held at Henty Field Day, Ungarie, West Wyalong and Weethalle Shows.
Q1				Developed two weed awareness fact sheets and placed on Facebook and website. Weed education displays implemented in first quarter.
Q2				
16.2	Through partnerships with stakeholders foster our education learning and training industry and increase employment opportunities within the Shire			
16.2.1	Foster partnerships with education sector.	Human Resources Coordinator		Engineering students visit from Wollongong University to promote working in Local Government and in Rural areas
Q1				Engineering students visit from Wollongong University to promote working in Local Government and in Rural areas. Council to host possible Engineering students from UTS.
Q2				
16.2.2	Provide apprenticeship/traineeships and work experience opportunities at Council.	Human Resources Coordinator		1 x Cadet Engineering 4 x Trainees 1 x School bases trainee
Q1				1 x Cadet Engineering 4 x Trainees 1 x School based trainee
Q2				
16.3	Promote agricultural practices which are leading edge and efficient			
16.3.1	Provide a workshop/program targeting the agricultural industry.	Foreman Environmental Services		To commence
Q1				Regular week information resources posted on public media as new initiative.
Q2				
16.3.2	Educate the community on benefits of protecting our environment by engaging in annual environmental activities including, but not limited to, National Tree Day, Community Dust Monitor Program, Wild Flower Walk, Bird Watching, Worm Farms, Recycling and Mallee Fowl Group.	Foreman Environmental Services		Continual participant in Dust Monitor program and Mallee Fowl group.
Q1				Registered Bland Shire on the Great Southern Bio-blitz platform, enabling community to engage in logging native flora and fauna images and information via the Inaturalist app.
Q2				
16.3.3	Develop and deliver a community education and awareness program in relation to Environmental management and sustainability.	Foreman Environmental Services		Preparations in place for the Great Southern Bioblitz environmental event in late October.
Q1				Communicated Great Southern Bio-blitz environmental program to Schools and other environmental groups within the Shire.
Q2				
16.4	Liaise with utility providers to guarantee a quality sustainable service to the community			

16.4.1 Q1	Maintain active representation and involvement with the regional organisations' impact on Bland Shire Council.	General Manager	●	The General Manager has attended both REROC Board and Executive Meetings, and RIVJO Board Meetings.
Q2			●	The General Manager has attended ordinary and extra ordinary meetings of REROC and RIVJO Board meetings, excluding December. Southern Lights Project completed; Large Site electricity procurement completed. Director Technical Services engaging with Goldenfields Water on West Wyalong water Security Project.
16.5	The availability of commercial and industrial land, coupled with our geographic location, will be maximised and marketed to boost economic growth			
16.5.1 Q1	Identify and act on avenues for improving and promoting the Shire's (commercial) industrial land.	General Manager	●	The General Manager has had initial meetings with all prospective purchasers for the Central Road Business Park.
Q2			●	Ongoing updates provided to prospective purchasers of Central Road Business Park. Preparation of Development Application currently underway. Regular liaison held with prospective land developer seeking to provide residential opportunities.



BLAND SHIRE COUNCIL
west wyalong

**PROGRESS REPORT 1 ON THE
DELIVERY PROGRAM &
OPERATIONAL PLAN
2022-2023**

8.8 Conduct of the 2024 LG Election



Our Leadership - A well run Council acting as the voice of the community

DP10.1 Councillors are provided with appropriate support and resources to carry out their civic duty

Author: Director Corporate and Community Services

Introduction

The next Local Government election is scheduled to be held in September 2024. Under the Local Government Act (1993), there is a requirement for Councils to determine which services will be engaged to conduct the election on Council's behalf or whether the election will be managed by the General Manager. This report serves to advise Councillors of the options for the conduct of the September 2024 election.

Background

Bland Shire Council has traditionally engaged the services of the NSW Electoral Commission (NSWEC) to undertake its local council elections.

Information has been provided by the NSWEC with regards to the LG elections next year which states it will only ever charge the actual cost to conduct the election – we do not apply any margin to the cost. Costs have risen since the December 2021 elections and are likely to continue to rise between the date of this estimate and the holding of the election.

Key cost increases include:

- Early voting centre rental costs have significantly increased since LGE21
- Logistics costs are increasing by 10% year-on-year
- The fuel levy for material deliveries and collections has increased by 24%
- The 3-year CPI increase is 13.12%
- Staff costs have risen by 2.83% pa
- Growth in the number of electors is 3.34% over 3 years
- Paper costs have risen (affecting ballot papers and printed rolls)

It is important to note that this estimate does not include the 'core' costs of running the election (for example, the Electoral Commission's head office operating/capital costs such as staff payroll, training, IT system development and maintenance of the electoral roll). These core costs are met by the NSW Government.

Under section 296AA of the Local Government Act (1993), each council must resolve by 13 March 2023 either:

- a) to engage the NSWEC to administer the council's elections, polls and referenda; or
- b) that the council's elections are to be administered by the General Manager of the council.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement is a standardised contract for all councils. The service schedule and costs schedule of the standardised contract will vary between councils and are made by the NSWEC in consultation with each council.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2024 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following ordinary election of councillors.

Where councils have resolved to enter into an election arrangement with the NSWEC, the contract with the NSWEC must be finalised no later than 15 months before the next ordinary elections (ie. 13 June 2023).

Under section 296AA, where a council resolves to administer its own elections, it must include the information specified below in the resolution:

- a) whether the General Manager intends to administer elections personally or to engage an electoral services provider
- b) if the General Manager intends to administer elections personally, whether the General Manager has identified any persons to be appointed as the returning officer and substitute returning officer and, if so, their names
- c) if the General Manager intends to engage an electoral services provider, whether the General Manager has identified an electoral services provider and, if so, the name of that provider.

As soon as practicable after the resolution is made, the General Manager must publish a copy of the resolution on the Council's website.

If a Council fails to make a decision on the administration of its elections, polls and referenda by 13 March 2023, it will not be able to engage the NSWEC to administer its ordinary election and it will be required to make its own arrangements for the administration of its elections.

A Council that fails to make a decision on the administration of its elections by 13 March 2023 will also be required to publish a notice of that failure on the council's website.

Alternative to NSWEC

Council is aware of at least one such company (Australian Election Company) who provides administration of elections and related services. A cost estimate has been sought from The Australian Election Company. At the time of preparing this report, this quote was not available and a verbal update will be provided to Councillors at the February meeting.

There are other election service providers within the market who have not yet been contacted for costings.

Should Council determine to appoint an independent election provider to administer the 2024 Local Government elections and dependent upon costs it may require a tender process to be undertaken. Although the Act permits the use of commercial election providers the General Manager will retain overall responsibility for the administration of the elections.

Cost of conducting the 2024 Local Government elections

An estimate has been provided from the NSWEC. Due to the commercial nature of the election cost information available, details will be provided confidentially to Councillors in accordance with Section 10A (2c) and (2d) of the Local Government Act.

The cost to Council for the conduct of the December 2021 election was \$109,134.39. However this amount was discounted due to the Covid-related deferral with the final amount paid by Council being \$69,359.53 inclusive of GST.

Tendering requirements

Section 55 of the Act exempts Councils from tendering when entering into a contract or arrangement for the NSWEC to administer the council's elections, referenda and polls. This exemption does not apply to contracts or arrangements with any other service provider.

As the amount involved in conducting council elections can be significant it is important to ensure that any commercial organisation is providing value for money. It is also important to ensure that as public funds are being expended, principles of openness, transparency and accountability are not compromised.

Unless the cost of administering the elections is under \$250,000 or any of the other exemptions provided for in section 55 apply, councils will be required to go to tender or to conduct a selective tender when engaging a commercial electoral services provider.

Financial Implications

Council has an election funding reserve into which funds are allocated on an annual basis to meet the costs associated with the conduct of polls. The current balance of this reserve \$25,000 with a further \$25,000 to be added this financial year. As a result of the reduced time period between elections brought about by the pandemic, this amount is less than usual at this time of the Local Government election cycle. To ensure Council has sufficient funds within its reserve to cover the costs of the September 2024 election, future budget allocations for the reserve will be increased.

Recommendation:

That Bland Shire Council ("the Council") resolves:

1. pursuant to s. 296(2) and (3) of the *Local Government Act 1993* (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
 2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
 3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.
-

8.9 Public Interest Disclosures for Bland Shire Council



Our Leadership - A well run Council acting as the voice of the community

DP13.2 - Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

Council has a statutory obligation to regularly inform State Government agencies within certain time frames in relation to certain activities under various pieces of legislation. This report serves to advise Councillors of the information supplied to assist Council in meeting this obligation.

Financial Implications

Nil

Summary

Council is required to report to the NSW Ombudsman and the Office of Local Government (OLG) on a six monthly basis on any public interest disclosures (PID) under section 6CA of the Public Interest Disclosures Act (1994). This report, for the period 1 July, 2022 to 30 December 2022, was also submitted to the OLG via email on 6 February, 2023 having been submitted to the Ombudsman via the online reporting tool on 6 February, 2023.

The report to the Ombudsman not only provides details on the number of PIDs received but also any staff awareness actions undertaken by the Council organisation. A copy of this report (**Attachment One**) is provided for the information of Councillors.

Recommendation:

That Council note the submission of the Bi-annual Agency Report on Public Interest Disclosures was made to the relevant agencies.

BLAND SHIRE COUNCIL

Report to the NSW Ombudsman

Submitted On: 06 Feb 2023

Reporting Period: July to December 2022

	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	0	0	0
Of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct	0	0	0
Maladministration	0	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period		0	
Have you established an internal reporting policy?			Yes
Has the head of your public authority taken action to meet their staff awareness obligations?			Yes
If so, please select how staff have been made aware			
Policy briefing from senior managers, Staff undertaking that they have read and understood your organisation's internal reporting policy, Training provided by your organisation			

8.10 Licence Agreement for Community Care Centre Tenancy



Our People – A strong, healthy, connected and inclusive community

DP1.1 Maintain active communication with health and allied health providers

Author: Director Corporate and Community Services

Introduction

At its December 2022 meeting, Bland Shire Council considered a confidential report dealing with arrangements to secure a permanent tenant for part of its Community Care Services building on Ungarie Road. The purpose of this report is for Council to authorise the Mayor and General Manager to sign the licence agreement on behalf of Council and affix the Council Seal to the document.

Background

Following the December Council meeting, local solicitors Evans and Englert were engaged by Council to prepare a licence agreement between Council and the interested party. This document is provided to Councillors as a Confidential Attachment in accordance with Section 10A (2c) and (2d) of the Local Government Act. Upon its finalisation it was forwarded to the potential tenant for review and signature and, upon its return, will require Council's representatives to sign and affix the Council Seal.

However prior to this a resolution of Council is required to allow for the Council Seal to be affixed.

The Council seal is the signature of the Council. Affixing the seal demonstrates approval of the content of a document and shows what Council has done or agreed to do. Council's seal can only be used following a resolution of Council.

Clause 400 of the Local Government (General) Regulation 2021 provides the procedural elements of affixing the Council Seal. This Clause states that the Seal of a Council may be affixed to a document only in the presence of:

- the Mayor and the General Manager, or
- at least one Councillor (other than the Mayor) and the General Manager, or
- the Mayor and at least one other Councillor, or
- at least 2 Councillors other than the mayor.

However, not all documents created to implement decisions of Council require the affixing of a seal. The Council Seal is to be affixed to documents that relate to the business of Council and that require the affixing of the Council Seal, following a resolution of Council authorising affixing of the Council Seal concerning the specific document, in accordance with legislative requirements.

Financial Implications

The use of the Council Seal has no direct financial implications for Council. There will be legal costs associated with the preparation of the licence agreement. At the time of writing, the details associated with this were not available.

Recommendation:

That Council, in accordance with Section 400 (2) of the Local Government (General) Regulation 2021, authorises the affixing of the Council Seal to the licence agreement for part occupation of the building at 72 Ungarie Road (Bland Community Care Services) for a period of ten (10) years by the party named in the licence agreement.

8.11 Strengthening Communities Grant – West Wyalong Horse Sports and Rodeo Association



Our People - A Strong, healthy, connected and inclusive community

DP 3.1.5 Administer Council's Strengthening Communities Grant

Author: Manager Customer & Financial Services

Introduction

The West Wyalong Horse Sports and Rodeo Association is seeking a Strengthening Communities Grant from council to the value of \$2,000 to assist with the cost of transporting stock for their upcoming Annual Rodeo event, which will be held in West Wyalong on the 4th March 2023. The Association has also requested support to the approximate value of \$500 for the use of Council's watercart the day prior to the event.

The total cost to transport the required stock to West Wyalong is approx. \$11,000. The West Wyalong Horse Sports and Rodeo Association has noted the remaining costs will be covered through event sponsorship, their own reserves, entry fees and profits generated from the canteen.

Grant application guidelines state that when funding is requested for annual events, priority will be given to organisations that can demonstrate a level of self-sustainability. This Association meets that requirement. The guidelines also state that funding will be provided for a maximum of four consecutive years. The Association did not receive funding under this program in 2019.

Council have been supporters of this event since 2016 by providing the following financial support through the Strengthening Communities Program;

YEAR	AMOUNT (\$)	EVENT
2016	5,300	Rodeo
2017	4,000	Rodeo
2018	2,900	Rodeo
2020	1,450	Rodeo
2021	3,560	Team Penning
2022	2,692	Team Penning

The annual rodeo event attracts approximately 1,000 people, resulting in substantial tourism and economic benefits for the community. The Campdraft event caters for all ages with seniors, juniors and women's events all scheduled across the weekend.

Financial Implications

There is currently \$25,000 remaining in the Strengthening Communities Program budget.

Summary

The Regional Quarries West Wyalong Rodeo will contribute to increased tourism and provide a welcome financial boost to the West Wyalong and wider Bland Shire community, with the event providing a source of social interaction and entertainment for the local and extended community. Furthermore, local businesses and the economy will greatly benefit from the influx of visitors expected to attend the event. This request meets the objectives set out in Councils Community Strategic Plan.

Recommendation:

That Council approve a Strengthening Communities Grant of up to \$2,500 financial support for the West Wyalong Horse Sports and Rodeo Association to assist with the cost of transporting stock, and supply of water cart for the rodeo event which will be held in West Wyalong in March 2023.

8.12 Strengthening Communities Grant – Western Wheelers Inc



Our People - A Strong, healthy, connected and inclusive community

DP 3.1.5 Administer Council's Strengthening Communities Grant

Author: Manager Customer & Financial Services

Introduction

The Western Wheelers Inc group is seeking a Strengthening Communities Grant from council to the value of \$2,000 to assist with the cost of transporting stock for their upcoming event, which will be held in West Wyalong on the 19th March 2023 at McAlister Oval.

Grant application guidelines state that when funding is requested for annual events, priority will be given to organisations that can demonstrate a level of self-sustainability. This Association meets that requirement. The guidelines also state that funding will be provided for a maximum of four consecutive years. Western Wheelers Inc received assistance under this program in 2016 & 2018, which makes them eligible for funding.

Council have been supporters of this event since 2016 by providing the following financial support through the Strengthening Communities Program;

YEAR	AMOUNT (\$)	EVENT
2016	680	Crooked Mile Show & Shine
2018	2,000	Crooked Mile Show & Shine

The Crooked Mile Show and Shine is a static display of vehicles along with a dyno challenge which measures vehicle performance. The event attracts in excess of 100 vehicles and spectators to West Wyalong with many attendees staying overnight. The event delivers substantial tourism and economic benefits for the community.

Financial Implications

There is currently \$25,000 remaining in the Strengthening Communities Program budget.

Summary

The Western Wheelers Crooked Mile Show and Shine will contribute to increased tourism and provide a welcome financial boost to the Bland Shire community, with the event providing a source of social interaction and entertainment for the local and extended community. Furthermore, local businesses and the economy will benefit from the influx of visitors expected to attend the event. This request meets the objectives set out in Councils Community Strategic Plan.

Recommendation:

That Council approve a Strengthening Communities Grant of \$2,000 financial support for the Western Wheelers Inc group to assist with the cost of their event which will be held in West Wyalong in March 2023.

Section 3 – Technical Services

8.13 Tender – West Wyalong Netball Courts Resurfacing 3/2023



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.4 maintain parks, ovals and recreational facilities to approved standards

Author: Director Technical Services

Introduction

Under the Local Government Act Tendering Regulation, where a contract is for over \$250,000 a Request for Tender must be conducted and be considered by Council..

A Request for Tender was undertaken through the VendorPanel Portal. The Request for Tender for the resurfacing of the 4 Netball Courts at the Park St Recreation Ground in West Wyalong

Tenderers were requested to provide pricing for the following:

- Site establishment
- Profile existing surface to an approximate depth of 40mm
- Installation of 8 adjustable goal posts
- Installation of a new grated drain
- Install new asphalt base
- Installation Linemarkings – white – for normal and yellow for fast five

In response to the advertised tender, submissions were received from One (1) supplier:

1. Court Craft (aust) Pty Ltd

Financial Implications

The playground project is funded under the Resources for Regions Round 7 as part of an overall project to upgrade the West Wyalong Recreation Ground. Works included in this project included:

- Resurfacing of 4 netball courts
- Renovation of the cricket nets
- Sports lighting upgrades
- Fencing

Summary

Court Craft are an established business that have been around since 1977 and their netball surface is the preferred outdoor surface of Netball NSW.

Recommendation:

That Council Award Contract no 3/2023 for the West Wyalong Netball Courts Resurfacing to Court Craft (Aust) Pty Ltd to the value of \$410,039.56 (ex GST)

8.14 Regional and Local Roads Repair Program



Our Places - Maintain & improve the Shire's assets & infrastructure

DP5.1 Facilitate the delivery of accessible services and infrastructure.

Author: Director Technical Services

Introduction

Council recently submitted an application under the Transport for NSW, Regional and Local Roads Repair Program.

A letter of offer has been received and, in accordance with the offer, Council is required to return its signed acceptance within 14 days of the date of the offer.

The deed is similar to that of other Fixing Local Roads funding rounds, however it has been updated to suit the allocated nature of the funding rather than the competitive nature of previous rounds.

It should also be noted that the funding must be spent by 29 February 2024.

This will enable Council to allocate additional resources to repairing pavement damage across the local and regional road network. This program has stricter rules around eligible works, being mainly based around heavy patching.

Council's allocated funding is \$4,623,796.00 and is allocated on a basis related to road length in a similar manner to the Pothole repair funding round.

Financial Implications

Grant income of \$4,623,796.00 will be included in Council's next Quarterly Budget Review, resulting in no changes to Council's budgeted net result.

Summary

Council has received a funding deed for the Regional and Local Roads Repair Program to undertake pavement repairs across the road network.

Recommendation:

That Council endorse the General Manager's signing and execution of the Regional and Local Roads Repair Program funding deed for \$4,623,796.00 (ex GST)

8.15 Access Incentive Scheme Grant - 8 Golden Street, West Wyalong



Our People - A Strong, healthy, connected and inclusive community

DPS 8.2 In collaboration with users provide facilities that are accessible to acceptable standards.

Author: Manager Development and Regulatory Services

Introduction

Poised is an existing remedial massage service that is relocating to 8 Golden Street, West Wyalong. The business owner has applied to Council for an Access Incentive Scheme Grant of \$5,000 to assist with costs associated with the provision of an accessible toilet facility and an accessible ramp for the premises.

Development Application DA2023/0004 has been approved by Council for these works. Building works have commenced and the work completed are compliant with *AS1428.1-2009 Design for access and mobility Part 1: General requirements for access – new buildings*.

Current expenditure for the project is \$13,188 excluding flooring and ramp costs. It is expected that the total project will cost \$17,367. The applicant is seeking a grant of \$5,000, with the applicant funding the balance.

Financial Implications

There is currently \$8,000 in Council's Access Incentive Scheme Grant budget allocation. If this project is funded there will be a balance of \$3,000.

Summary

The project is consistent with item 9.1.2.4 of Council's Disability Inclusion Action Plan 2017-2021, as noted below:

Promotion and administration of Councils Access Incentive Scheme to improve access to local businesses and community organisation premises with Main Street hospitality outlets prioritised.

Further to this, the application meets the eligibility requirements of the Access Incentive Grants Policy. Council's Access Incentive Scheme Grant Funding Guidelines state:

Applicants are eligible to apply for the Access Incentive Scheme Grant if:

- *The building and works are carried out within the Bland Shire;*
- *The applicant is a business, not for profit community organisation, or a community service provider.*

The application from Poised meets the eligibility criteria as the applicant operates a business in West Wyalong and the building and works are carried out in the Bland Shire. The business provides a remedial massage service for residents and is likely to have clients with mobility issues.

The Assessment Criteria for Access Incentive Scheme Grant applications are:

The project/applicant must:

- *Have a high level of usage by the Bland Shire community and visitors*
- *Conform to Australian Standard 1428.1 Design for Access and Mobility, and Australian Premises Standard;*
- *Be located in the local government area of the Bland Shire;*
- *Obtain development approval from Council if required; and*
- *Financially contribute to the project on a minimum of \$1:\$1 basis*

A development application was submitted to and approved by Council staff under delegated authority. Works completed to date are compliant with the relevant Australian Standards. The business operates in West Wyalong and meets the financial contribution requirements.

Recommendation:

That Council approve the Access Incentive Scheme Grant application for Poised at 8 Golden Street, West Wyalong for \$5,000 for the construction of an accessible toilet facility and access ramp.

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- 8.16 - Economic Development Report –February 2023
 - 8.17 - Community Services Report
 - 8.18 - Bland Shire Library Monthly Update
 - 8.19 - Children Services January 2023 Update
 - 8.20 - Bland Community Care Services Update
 - 8.21 - Technical Services Report
 - 8.22 - Development Services Activity Report – December 2022
 - 8.23 - Development Services Activity Report – January 2023
-

8.16 Economic Development Report – February 2023



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager

Economic Development

The NSW Government has recently announced the Growing Regional Economies Fund, a funding program designed to increase economic activity in regional NSW by facilitating the delivery of the government's 20 year economic vision for Regional NSW.

The fund will co-fund projects that enable economic growth and prosperity in regional communities.

Funding is available for between \$2 million and \$30 million, with co-contributions of at least 25% required.

Some Councillors may recall at its ordinary meeting of 17 May 2022 it resolved as follows:-

....

that in respect to the proposed residential development at 82 Ungarie Road that Council agrees to provide in principle support of the commitment of up to \$1M in infrastructure costs where that infrastructure can be identified as having a wider community benefit than just to this particular site subject to Council approval.

....

The above mentioned funding opportunity may be an avenue to seek to progress development of urgently needed residential land in West Wyalong and the funding criteria whilst not allowing private businesses and organisations to apply for the funding, public/private partnerships are eligible to apply where the lead applicant is an eligible entity (council) and where clear public benefit can be demonstrated.

Examples of eligible projects include:-

- Enabling infrastructure such as roads, bridges and services to develop investment precincts and housing
- Education, research and development facilities
- Airport upgrades and expansions
- Enabling infrastructure that will support increased investment, land activation and employment opportunities.

Applications are assessed through a two-stage process, being:-

1. Expressions of Interest
2. Detailed Applications

Further information can be found at www.nsw.gov.au/grants-and-funding/growing-regional-economies-fund

The Expressions of Interest phase opened on 8 February and closes on 23 May, with invitations to provide a detailed application commencing on 11 July and closing 17 October.

The General Manager has commenced enquiries with Regional NSW into a potential application and will provide updates as and when they become available.

8.17 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Executive Assistant

Australia Day 2023

Successful community Australia Day celebrations were held across the Shire on January 26. Despite the best efforts of the Australia Day Council (ADC) an Ambassador was not available to attend the events in Bland Shire this year. On December 13 2022 the ADC announced that Tiffany Thomas Kane, Paralympic Medallist – Swimming, was appointed however she withdrew for personal reasons on December 22. The ADC was then able to secure experienced communicator and Australia Day Ambassador, Ms Robyn Moore AM, prior to the Christmas break. Arrangements were finalised in the new year however, the day before her expected arrival in West Wyalong, she tested positive to COVID then returned to Hobart to isolate. A further appointment was not available at that late stage. This was disappointing however Council and Ms Moore have expressed their desires for the appointment to be endorsed for the 2024 Australia Day Ambassador Program.

The Bland Shire Australia Day Awards ceremony and Lions BBQ breakfast returned to Barnado Park with the 300 plus attendees enjoying a morning spent in the beautiful surrounds and accompanied by the Town Band and Choir. The contributions to the Bland Shire from all award nominations were recognised and presentations made to the following successful 2023 Bland Shire Australia Day Award recipients:

- Greg McIntyre – Citizen of the Year
- Christine Hurst – Contribution to Sport
- Bridie White – Achievement in Sport, Junior Sportsperson
- Josh Hanlon - Achievement in Sport, Senior Sportsperson
- West Wyalong Volunteer Gardeners – Community Group of the Year
- Ungarie 150th Celebrations – Community Event of the Year
- Josh Hanlon – Bland Shire Community Ambassador
- Amanda Stitt - Bland Shire Community Ambassador
- Janice Cattle - Bland Shire Community Ambassador

The West Wyalong celebrations continued throughout the day at Holland Park pool with free entry, waterslide and inflatables available. These activities were well received by the community with over 400 patrons enjoying the day.

A Total Fire Ban was declared for January 26 and therefore considering Council's commitment to social responsibility this resulted in the planned fireworks display being cancelled less than 24 hours from the event.

The village communities of Ungarie and Mirrool organised their own activities to celebrate Australia Day with free pool access and community BBQ in Ungarie, while Mirrool held their twilight awards ceremony in Sunshine Park followed by a movie screening on the silos.



NRMA Driving Lessons

The NRMA Driving lessons were held in West Wyalong on 19 and 20 January and focused on teaching the 12 participating learner driver's low risk driving techniques and safer driving decisions to become practical and more confident drivers for life. Council places great importance on ensuring opportunities such as these are available to our young residents locally.

White Tank Mural

Preparation works have been completed on the western sidewall of the White Tank Hotel for the large scale mural that will be completed over the coming months by internationally renowned artist Heesco. The mural artwork was expected to commence in mid March, however recent correspondence with Heesco has indicated delays on another project will result in the Wets Wyalong project being pushed back. At the time of preparation the actual delay had not been determined.

8.18 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

Resumption of Programs February 2023

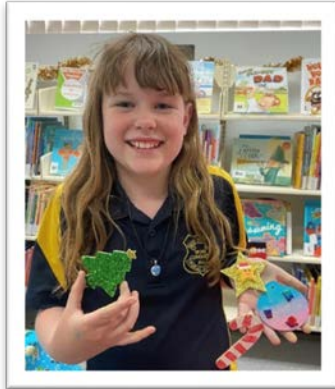
February saw the return of Bland Shire Library's regular programs including:

- Day Book Club (monthly) – Monday 6 February
- Tech Savvy Seniors (weekly) – Tuesday 7 February
- LEGO Legends (monthly) – Wednesday 8 February
- Storytime (weekly) – Thursday 9 February
- Pals of the Pen (fortnightly) – Friday 10 February
- Baby Bounce (fortnightly) – Friday 17 February

The library's GOLD Club for Senior's program and Knit and Knatter group continued to meet fortnightly in January.

Christmas Craft Afternoon

Bland Shire Library held a free after-school Christmas craft session in the lead-up to Christmas. Eighteen children participated in painting and decorating a variety of wooden ornaments to take home and hang on their Christmas tree.



Another Successful Christmas Food and Gifts Appeal

The Appeal, which supported the local St Vincent de Paul Society in delivering hampers and gifts to local families in need, was launched in early November and ran for six weeks. Bland Shire Library and the local St Vincent de Paul Society were again overwhelmed by the generosity of the community.

Final Storytime for 2022

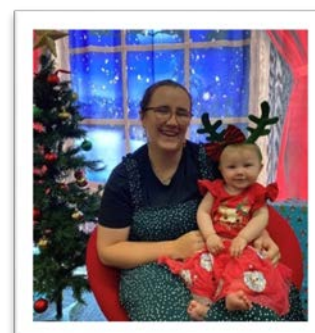
Bland Shire Library's final Storytime for 2022 attracted a large crowd of more than 60 people. Santa and Mrs Claus were a major attraction with each child receiving a lolly bag and take-home Christmas Craft pack.

A group of 23 students from St Mary's War Memorial School made a surprise visit to the library to post Santa letters. Bland Shire Library welcomed the students who took great pleasure in seeing Santa and Mrs Claus.



Final Baby Bounce for 2022

Bland Shire Library's final Baby Bounce session for 2022 was attended by 9 mothers and 10 babies. The group, enjoyed a number of Christmas songs (using the library's newly purchased musical instruments) and a Christmas craft. Each baby was gifted a child's board book. Pictured right is Chloe Worner with her 7 month old daughter, Iris.



Final Knit and Knatter for 2022

Pictured left are members of the Bland Shire Library's Knit and Knatter group celebrating another year of friendship and knitting for charitable causes. The group was treated to an afternoon tea with some fun festive party games.

Final Day Book Club Meeting for 2022

Pictured right is the Bland Shire Library's Day Book Club group celebrating another successful year of reading and discussion.



Final Pals of the Pen for 2022

Pictured left are members of the Bland Shire Library's Pals of the Pen writers' group. The group, which currently consists of six members, held its final meeting for 2022 on Friday 9 December.

Christmas Lolly Guessing Competition

Pictured right is 5-year-old Hugh Haworth, winner of the Bland Shire Library Christmas Lolly Guessing Competition for children.



Final LEGO Club for 2022

Bland Shire Library held its final LEGO Club on Wednesday 1 December with 25 participants. The children enjoyed a Christmas theme challenge, party food and received a Lego Christmas Bauble each.



2022-23 Summer Reading Club 40-Day Challenge

Approximately 70 children aged 5 – 14 years registered for the library's 2022-23 Summer Reading Club program. Their challenge was to read for a minimum of 40 days over December and January with incentives provided to help them reach their goal. Participants were also given a fun bingo challenge sheet to complete during the school holidays. The challenge is now finished with the return of reading logs and bingo sheets pending.

The library will host a presentation and finale party on Wednesday 15th February from 3.30pm.

Reptiles on the Go

64 children aged 3 to 12 years attended Reptiles on the Go, held Monday 16 January 2023. An exciting show where the children got to touch and feel the animals including various snakes and lizards, turtles, and even a crocodile. Entry to the event was a gold coin donation, which raised \$134 for the NSW RSPCA.



Meetings

Riverina Regional Library Advisory Committee Meeting to be held Wednesday 29 March 2023.

Author Visit 27 – 31 March 2023

Bland Shire Library is very excited to be hosting Andrew Plant – Melbourne based illustrator, mural artist, author, science educator, theatre director, designer and choreographer.

- Andrew has contributed artwork to over 140 books and magazines, as well as writing and illustrating several Early Learning titles, science education books and picture books. With a degree in zoology, he specialises in accurate biological illustration, with a particular love for all things prehistoric. However, Andrew can also create comical, fantastical and theatrical artwork, in acrylic, pen and ink, or pencil.
- He is also a mural artist. Whether it's a toilet block to be turned into a magical forest, a life-size dinosaur for a museum, an Anzac commemoration, or a library to be transformed into 'the Sistine Chapel', Andrew can create indoor or outdoor murals in almost any space.
- Andrew has also created theatre sets for over 100 productions. He has also directed and/or choreographed nearly fifty well-known musicals, including Les Miserables, 42nd Street, Beauty and the Beast, West Side Story, Chicago, Cabaret, Jesus Christ Superstar, The Witches of Eastwick, The Pirates of Penzance, The Hot Mikado, Little Shop of Horrors, Seussical, The Wizard of Oz, Godspell, Peter Pan, Sweeney Todd, Aladdin Jnr, and Oliver!

All nine schools located within the Bland Shire have indicated their participation in this year's author visit. Schools include the West Wyalong High, West Wyalong Public, Wyalong Public, St Marys, Barmedman Public, Naradhan Public, Tallimba Public, Ungarie Central, and Weethalle Public. A schedule for Andrew's five-day residency is currently being drafted.





Selection of book illustrations by Andrew Plant

Library Lovers Day 14 February 2023

Library Lovers Day highlights the valuable roles libraries play in our lives. To celebrate Library Lovers Day and encourage non-members to join, Bland Shire Library invited registered members aged 18 years and over to visit and fill in a ticket to win prizes including a \$50 Why Leave Town gift card, \$30 TDH voucher, coffee and cake vouchers from various businesses, and chocolates.

Free Author Talk 22 February 2023

Jan Davidson is a 36-year-old mother of two who writes Fantasy and Romantic Drama novels. Currently touring NSW, Jan will be a guest speaker at Bland Shire Library on Wednesday 22 February 2023. Jan will give a free talk at 10.30am followed by a Writing Workshop at 12.30pm. Booking is required for both the talk and writing workshop. The Writing Workshop, which is being subsidised by the library, will cover the following topics:

- dialogue
- character development
- story structure
- honing ideas
- publishing

Statistics for December 2022 and January 2023

- 86 Information Requests
- 220 Customer Service Requests – this figure includes 54 technology assists
- 174 Computer Usage
- 51 requests for Wi-Fi (ie. mobile device users)
- 160 Visitor Information Requests – *this figure relates to normal library opening hours and only those enquiries handled by library staff.* Includes 48 telephone enquiries.
- 282 people (children / parents) attended regular programs designed for children (NB. no regular programs held in January)
- 58 people attended regular programs designed for adults
- 26 programs were held in December and January

NB. The above statistics are collected manually and may not be exact. However, the above figures are deemed a fair and reasonable indicator.

- 4038 people through the door
- 1767 library items issued (adult and junior books, large print, magazines, sound recordings, video recordings, kits)
- 119 library items reserved (*An item is reserved when it is not immediately available to the patron due to that item being on loan, in processing or only available from another RRL branch library.*)
- 18 new members (adult and junior)

NB. The above statistics are collected electronically via Spydus (LMS) and RFID Technology and are deemed accurate.

8.19 Children Services January 2023 Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

December and January was a very busy period for CSU. We celebrated the end of a great year with an “End of Year Concert”. Families from Bland Preschool, MRU Bland Jnr Preschool and Bland Temora Family Day care gathered at the S & C Club to watch their gorgeous children perform to a number of songs. We congratulated our graduating Preschool classes with an official Graduation Ceremony (complete with cap and gown). They were cheered and clapped by over 400 spectators. The Educators and staff provided a wonderful experience which has been well received by the families and community members.

Staff Recruitment/Resignation –

Sadly, there has been one resignation from CSU in January. Educator (Additional Needs), Arrabel Smith resigned from her permanent position to join the crew at Tullibigeal Central School. Bel’s last day is Thursday 9th February. We wish Bel all the best in her new role. Advertising for Bel’s position has commenced, with the aim to secure a suitable candidate in February.

Services–

With the exception of Family Day Care, all CSU services took a break from the education program and dived into maintaining, cleaning, organising and preparing for the year ahead. All Educators enjoyed the service closure and time to prepare for another big year.

Staff Training –

During the school holiday period all available educators participated in three professional development workshops on the following topics – (Session 1) Emotional regulation, positive classroom behaviours and basic classroom strategies. (Session 2) Munch and Move – Fundamental movement and staff development kit. (Session 3) “Between the Flags” – An Educator accountability program.

All these sessions were well received and provided great ideas and techniques to implement. As well as these sessions, all staff revised in CPR, Asthma, Anaphylaxis and First Aid training.

In other news –

West Wyalong Signs completed the new signage on the Family Day Care and Mobile Resource vehicles, offering the promotion of the CSU services. They look very professional and fresh. The ITAV vehicle will be completed at a later stage, due to a vehicle upgrade coming soon.



Mobile Resource Unit – Service Leader, Kate Spackman
Ungarie Mobile Preschool and Friday Junior Preschool – Dec/Jan

Ungarie Mobile Preschool celebrated the end of 2022 at Bing Walder Park, Ungarie with a Pizza, party and a short concert as well as a surprise visit from Santa.

Along with the community, Ungarie Preschool sang Christmas songs at Ungarie Carols by Candlelight.

Santa made a special guest appearance at Ungarie Mobile Preschool and Friday Jr Preschool during their Christmas party day with all the children receiving a gift donated from CSU preschool committee.



MRU Enrolments

- West Wyalong Jnr Preschool – Friday Gecko – 17 children and Friday Bilby 17 children
- Ungarie Preschool – 9 children

Playgroup

Playgroup children in West Wyalong were also excited to see Santa during the last Playgroup session for 2022.

2023 sessions are scheduled to commence in February. Sessions to surrounding villages are again being offered, however dependant on attending participants.



Bland Preschool – Service Leader, Carlie Iverach

Term 1 commenced Tuesday 31st January; it was smooth transition for our junior classes moving into the Pre-kindergarten classroom. We welcomed new families into our service with our junior preschool underway.

Individual Classroom Meetings:

These take place Week 4 each term and once in the each school holidays. The aim is for individual class educators to meet and talk about whole class goals and individual children goals for the term. Focusing on the children's individual areas of development.

2023 Preschool Teachers, Educators and Assistants:

Monday/Tuesday Bilby: Jenny Nicholson (Classroom Teacher), Tayah Glasgow (Assistant), Charlotte Whiley (Diploma Trainee)

Wednesday/Thursday Bilby: Kyre Barwick (Room Leader Educator), Jen Pettit (Assistant), Charlotte Whiley (Diploma Trainee) Advertising (Additional needs educator)

Wednesday / Thursday Gecko: Carlie Iverach (Classroom Teacher), Julie Oberg (Educator), Kylie Turner (Assistant – Wednesdays only) Braela Bell (Cert III Trainee).

Upcoming Events:

Our term 1 calendar is already quite full, with a lot of great excursions and incursions for the children. Library visits, Zoomobile, Healthy Harold – Life education Van and Splatter Gallery to name a few.

Preschool Enrolments: Interest has been expressed for a further three enrolments.

- Monday/Tuesday Bilby – 16 children
- Wednesday/Thursday Bilby – 17 children
- Wednesday/Thursday Gecko – 17 children

Bland / Temora Family Day Care – Service Leader, Tracey DeMamiel

Family Day Care received an email from the Department of Education on the 20th December asking for evidence relating to Regulation 153. We had to have this back to them by the 22nd December. This regulation includes comprehensive details of Educators registered with the Service as well as documentation of monitoring and support of the Educators, from the Service.

The Coordinator and Support Officer began updating the FDC Self-Assessment Tool.

Performance Reviews for all Educators began, with Educators thinking of their goals for the year and any training they would like to attend.

The Coordinator and Support Officer completed an annual Educator Workplace Safety Audit, with the Educators home being deemed safe.

“It takes a village” (ITAV) - Service Leader, Julie Oberg

During the month of January ITAV worked in the office, getting ready for the New Year.

Therefore playgroup sessions did not commence until 7th of February and Bland Shire Toy Library is closed until the same date.

It has been a particularly busy time as Toy Library relocated to the Additional Needs office space within CSU. Due to the smaller space, Toy Library was required to stocktake and remove some items from the library. New shelving was installed. It is still a work in progress, with labelling the new shelving etc. currently taking place. It is now starting to come together. West Wyalong Signs is working on new logos for the library entrance. We are looking forward to seeing the results.

The ITAV playgroup run from the Weethalle school has been cancelled due to low and inconsistent numbers, this will benefit ITAV with additional time in the office to complete other contractual and funding obligations.

Toy Library is attempting to modernise its borrowing practices with a website: www.bsctoylibrary.setls.com.au and a new checkout process which hopes to be available from the 7th of February.



8.20 Bland Community Care Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

General Update:

Direct service provision remains in high demand, with new clients going through the intake process. Brokered and COMPACKS referrals continue to be steady, with two recent COMPACKS clients transitioning into ongoing services through the Commonwealth Home Support Program.

Group Update:

Bland Blokes commenced Tuesday 31 January 2023 after the Christmas/New Year break. Planning is currently in progress for the Blokes to go on an outing. Discussions and options regarding where they would like to go have been had, with a trip to Altina Wildlife Park and the Temora Aviation Museum being considered. It was decided that an outing will be held late March, once the weather cools down and the location locked in.

Wednesday Activity Day commenced Wednesday 8 February 2023 as part of our Senior's Week Celebrations, an Open Day was held to showcase the services Bland Community Care has to offer. This was a free event open to seniors residing within the Bland Shire. Twenty people booked in to enjoy Wednesday Activity Day, with morning tea and lunch provided, taking total numbers for 8 February to 29 participants. Referrals for potential participants have been sought with My Aged Care for those interested to continue their attendance on a regular basis.

Gentle Exercises commenced Thursday 2 February 2023 after the Christmas/New Year break. Participants were keen and ready to get back into their regular exercise regime. A Support Assistant will be participating in a Gentle Exercise training course being conducted by Murrumbidgee Local Health District on 31 March and 1 April 2023 to further her skills and qualifications for this program to continue.

Seniors Week 2023

Seniors Week activities kicked off on Monday 6 February 2023 with the first Mornings, Melodies and Memories session being held at Bland Community Care. A screening of Breakfast at Tiffany's was held at the Tivoli Theatre on Tuesday 7 February. Open Day at Bland Community Care, Wednesday 8 February, Seniors Expo held at the West Wyalong Services and Citizens Club Thursday 9 February with the following organisations/businesses in attendance:

- Bland Community Care
- Bland Shire Library
- Service NSW
- NSW Police
- West Wyalong Fire Service
- Vitality Passport
- Neighbourhood Central (Community Transport)
- Meals on Wheels
- Open Mobility
- A&B Financial Planning
- Australian Unity
- RFBI Waratah Village
- Carer Gateway
- Evans & Englert

Seniors Lunch held on Friday 10 February 2023 and the West Wyalong Services and Citizens Club closed off the week long celebrations. Many thanks to the West Wyalong Services and Citizens Club, Murrell's Hospitality and the French Hot Bake for their contribution to make this event happen. Entertainment was provided by John Martin of Griffith.

Note: Numbers and further detail will be provided at the March Ordinary Council Meeting.

Mental Health – First Aid

Mental Health – First Aid Training took place at Bland Community Care over two days, Tuesday 24 and Wednesday 25 January 2023 with a total of eight participants, of these, two are registered volunteers with Bland Shire Council and the remaining six participants being staff members. This training consisted of 16 hours face to face delivery by Karen Snaidero of Learning MHatters and the feedback received from participants was positive and well received.

First Aid and CPR Training

Bland Community Care staff recently participated in their mandatory First Aid and CPR Training conducted by TAFE, West Wyalong Campus.

Mornings, Melodies and Memories

Vicki Barber has been successful in her application for the Activities Project Officer role, which will consist of running the Mornings, Melodies and Memories Program over the next 12 months. Dates have been set for locations being:

West Wyalong:

- 6 February
- 29 May
- 31 July
- 30 October
- 2 December

- 16 October
- 20 November

- 6 November

Tallimba:

- 3 April
- 5 June
- 7 August
- 2 October
- 1 December

Ungarie:

- 13 February
- 13 March
- 10 April
- 8 May
- 12 June
- 10 July
- 14 August
- 11 September
- 9 October
- 13 November

Barmedman:

- 27 February
- 27 March
- 24 April
- 22 May
- 24 July
- 28 August
- 25 September
- 23 October
- 27 November

Weethalle:

- 20 February
- 20 March
- 17 April
- 15 May
- 17 July
- 21 August
- 18 September

Mirrool:

- 6 March
- 1 May
- 3 July
- 4 September

The Mornings, Melodies and Memories program is aimed at assisting to reduce social isolation for seniors residing within the Bland Shire and has been funded by a successful grant application through the NSW Government Department of Communities and Justice, Reducing Social Isolation for Seniors – Round 3.

8.21 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

Author: Director – Technical Services

1. Council Road Crew Locations Week Commencing 5.12.2022

- Graders
 - Beckom
 - Girral Road
 - Narahan Road
 - Dunlops Lane
- Gravel Carting
 - Blackstocks
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

2. Council Road Crew Locations Week Commencing 16.1.2023

- Graders
 - Taylors Lane
 - Gunn Road
 - Thompsons Lane
 - Hannan Lane
- Gravel Carting
 - Blackstocks
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

3. Council Road Crew Locations Week Commencing 23.01.2023

- Graders
 - Taylors Lane
 - Gunn Road
 - Thompson Lane
 - Hannan Lane
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

4. Biosecurity Weeds/Environmental November/ December /January 2022-23

- Training – Roam Mapping
- Property Inspections – 39
- High Risk Pathway Inspection – Mid Western Highway, 57Nth, MR231, Goldfields Way, Quandialla Road, MR368, MR371, Mary Gilmore Way, Newell Highway.
- Council Land Inspections - Sale yards, Green corridor, and Wet Lands, all landfills,

- Shoulder Spraying (Lontral to Control Flea Bane) – Bena Road, Crown, Camp Road, Clear Ridge Road MR368, Kikoira Road, MR231, Dundas Road, Brolga Road, Naradhan Road, William Crossing Road, Boreamble Road, Kildary Road, Alleena Road, Womboyne Road, Arian Park Road, Bygoo Road, Paynes Road, Tallimba Road, Kolkilbertoo Road, Quandialla Road, Beckom Road, MR371, Bellarwi Road, Bonehams Lane, Blow Clear Road, Mary Gilmore (east and west).
- Mowing – Ungarie, West Wyalong
- Hazard Reduction – Ungarie, Kikoira, Naradhan,
- Spraying – Barmedman lanes and drains, West Wyalong paths, drains and lanes, West Wyalong cemetery, Ungarie lanes and drains, Weethalle lanes, Talimba lanes, Council Depot, Barmedman landfill, West Wyalong landfill, Ungarie landfill, West Wyalong sale yards.
- The following Biosecurity weeds and other controls were undertaken:
 - Wild Radish – Paynes Road, MR231, Greaves Lane.
 - Spiny Burr Grass – Dundas Road, Weethalle tow, Kolkilbertoo Road, Baralyang Road, Blow Clear Road, 57 North, Kikoira Road, Mid Western Highway, Bygoo Road, Sandy Creek Road, Gunn Road, South Yalgogrin Road, Sprys Lane, Johns Lane, Manglesdorfs Lane, Lewes Lane, McCartens Lane, MR371, Marshmans, Wargin Road, Hatelys Lane, Womboyne Road, Pattons Lane, Wilsons Lane, Youngs Lane, Lonergans Lane, Clear Ridge Road, Cottingley Lane, Quandialla Road, Goldfields Way.
 - Bathurst Burr – Clear Ridge Road, Wombyne Road, Blow Clear Road, Quandialla Road, Morangarell Road, Grahams Lane, Williams Crossing Road, Waarbilla Road, Harmers Lane, Yiddah Road, Back Creek Road, Harris Lane, Kiers Lane, Berendebba Road, Quambatook Road, Burragong Lane, Troys Lane, East Bland Lane, Pearces Lane, Euroka Road.
 - St Johns Wort – 57 North, Arian Park Road, Scotts Lane, Gardeners Lane, Mandamah Forest Road, Kolkilbertoo Road, Hatelys Lane, Brolga Road, Alleena Road, Harringtons Lane, Youngareen Road.
 - Uphorbia – Mid Western Highway.
 - Silver Leaf Nightshade – Blow Clear Road, Tallimba Road, Dundas Road, Tyndalls Lane, 57 North, MR231, Gardeners Lane.
 - Blue Heliotrope – Womboyne Road, Buddigower Road, Barmedman Landfill.
 - Scotch Thistle – Mid Western Highway, Dundas Road.
 - Sweet Briar Rose – Cassin Street, Wyalong.

5. Village Maintenance

- All parks mown and tidied
- Village main streets rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Parks irrigation checked
- Weed spraying carried out
- Ungarie Main Street watering system checked as required

6. Park Maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Maintenance to Herridge park, Cooina park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Public amenities cleaned and maintained
- Playground inspections completed and repairs carried out
- Graves back filled at cemetery and tanks pumped out
- All parks and airport sprayed for weeds
- Planting carried out in Barnado and McCann gardens

7. Ovals Maintenance

- Maintenance to sporting ovals and surrounds
- Irrigation checks carried out on all ovals and surrounds
- Broad leaf weeds sprayed at all sports grounds
- Line marking on ovals for sporting groups

8. Town Maintenance

- Star Lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads cold mix and jet patcher
- Clean out and spraying of town drains
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Pre-school maintenance carried out
- Spraying aerodrome and town drains/nature strips as weather allows
- vandalism repairs and removal
- Council chambers lawns and gardens maintained.

9. West Wyalong Water Reliability project – Update

Goldenfields Water County Council as project managers for this project have been liaising with Bland Shire Council staff and have been providing regular updates on the progress of this project.

Pipeline works being undertaken by Killards constructions. Killards have 2 crews working:

Crew 1 - Reticulation Main

- Progressing in Neeld St past the Wetlands
- Anticipated completion August 2023

Crew 2 - Supply Main

- Progressing along Showground Road
- Anticipated completion June 2023



Quay Civil – Contractor for Standpipe Reservoir

- Base completed
- Wall pours – 2 completed, 3rd programmed 29 February
- Anticipated Completion August 2023



10. Regional and Local Roads Repair Program Update

Council is currently advertising through Local Government Procurement for the following contracts;

- Bitumen, Emulsions and Asphalt materials (LGP 213-2)
- Minor and Major Civil works plus materials (heavy patching, LGP 420)

Two main suppliers that are approved are Stabilised Pavements of Australia Pty Ltd and Fulton Hogan Industries Pty Ltd, both of these suppliers have been invited to provide costings and availability.

The estimated value of the required works is over \$3 million encompassing various funding sources including the Regional and Local Roads Repair Program as well as other grant funded projects.

8.22 Development Services Activity Report – December 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

The following DA applications were approved during December 2022:

	Description	Location	Consent Authority	Approval Date
DA2023/0037	Commercial alterations & additions rear awning	39 Wollongough Street, Ungarie	Staff	22/12/2022
DA2023/0038	Demolition of an existing dwelling	72 Park Street, West Wyalong	Staff	2/12/2022
DA2023/0040	New single storey residential dwelling	3 Gorman Street, West Wyalong	Staff	8/12/2022
DA2023/0041	Demolition of an existing dwelling including the removal of five (5) trees	94 Operator Street, West Wyalong	Staff	14/12/2022
DA2023/0043	Subdivision – Creation of one (1) additional Lot	603 Charcoal Tank Road, West Wyalong	Staff	20/12/2022

Regulatory Activities Update

Dog Attacks

There were no dog attacks reported during December 2022.

Companion Animal Seizure and Impound Activities December 2022

Seizure Activities:	Dogs	Cats
Seized	2	0
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	9	9
Incoming Animals		
Transferred from Seizure Activities	2	0
Dumped at Pound	2	6
Surrendered	5	0
Total Animals in Pound	18	15

Outgoing Animals		
Released to Owner	2	0
Euthanased	0	2
Rehoused	5	6
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	7	8
Animals in Pound at end of Month	11	7

8.23 Development Services Activity Report – January 2023



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

The following DA applications were approved during January 2023:

	Description	Location	Consent Authority	Approval Date
DA2023/0034	Installation of a shipping container	27-29 De Boos Street, Barmedman	Staff	4/1/2023
DA2023/0036	Shop Top Housing – Internal alterations including painting ground floor ceiling	93-95 Main Street, West Wyalong	Staff	19/1/2023
DA2023/0042	Retrospective Approval – Inground swimming pool	270 Wyambee Road, Kamarah	Staff	3/1/2023
DA2023/0044	Removal of two (2) trees	3 Church Street, West Wyalong	Staff	17/1/2023
CDC2023/0005	Inground swimming pool	47 Boltes Lane, West Wyalong	Private Certifier	18/1/2023

Regulatory Activities Update

Dog Attacks

There were no dog attacks reported during January 2023.

Companion Animal Seizure and Impound Activities January 2023

Seizure Activities:	Dogs	Cats
Seized	0	0
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	11	7
Incoming Animals		
Transferred from Seizure Activities	0	0
Dumped at Pound	5	3
Surrendered	9	0
Total Animals in Pound	25	10

Outgoing Animals		
Released to Owner	3	0
Euthanased	0	0
Rehoused	13	3
Sold	1	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	17	3
Animals in Pound at end of Month	8	7

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes Attached
Riverina Joint Organisation (RIVJO)	9 December 2022	✓
Riverina Eastern Regional Organisation of Councils (REROC)	9 December 2022	✓
Community Environmental Monitoring Consultative Committee (CEMCC)	13 December 2022	✓

Recommendation:

That Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.



Riverina Joint Organisation

Minutes

Board Meeting held

9 December 2022

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Fernleigh Rd, Wagga Wagga on Friday 9 December 2022

The meeting opened at 9:10am

Present

Alison Balind	Bland Shire Council	Alternate
Cr David McCann OAM	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council	
Cr Tony Quinn	Greater Hume Shire Council	
Evelyn Arnold	Greater Hume Shire Council	
Cr Robert Callow	Junee Shire Council	Alternate
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Independent Chairman	
Gary Lavelle PSM	Temora Shire Council	
Cr Tim Koschel	Riverina Water County Council	
Andrew Crakanthorp	Riverina Water County Council	
Giles Butler	Department of Regional NSW	
Julie Briggs	Riverina Joint Organisation	
Andrew Trenaman	Riverina Joint Organisation	

1. Apologies

RESOLVED on the motion of Cr T. Quinn seconded Cr C. Sheahan that the apologies of Cr N. Smith, Cr M. Stadtmiller, Cr B. Monaghan, Cr G. Sinclair, Cr D. Tout, G. Baker, L. McMahon, P. Thompson, A. Drenovski and C. Templeton be accepted.

2. Move to Committee of the Whole

RESOLVED on the motion of Cr D. McCann, seconded Cr T. Quinn that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board or staff.

4. Confirmation of Minutes of the Previous Meeting

RESOLVED on the motion of Cr D. McCann, seconded Cr T. Quinn that the minutes of the 28 October 2022 Board meeting be confirmed as a true and accurate record.

5. Business Arising from Previous Board Meetings

A response to Senior Staff Contracts review was not lodged as the JO had already corresponded with the Minister regarding its stance on retaining the *status quo* in relation to the use of contracts or the Award for senior staff. It should be a matter for the individual council to decide.

6. Correspondence

Department of Planning Response to Exhibition Timeframes – correspondence in response to the JO's letter.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Fernleigh Rd, Wagga Wagga on Friday 9 December 2022

RESOLVED on the motion of Cr C. Sheahan seconded Cr T. Quinn that the Board write to LGNSW to determine what steps LGNSW is taking to advance the motion regarding exhibition and response timeframes that was passed at the LGNSW Conference.

RESOLVED on the motion of Cr D. McCann, seconded Cr G. Verdon that the Board receive and note the correspondence.

7. Chief Executive Officer Report

7.1 JO Funding Arrangements and Implementation Plan

JO Implementation Plan – noted. Cr Firman advised the Board that Mrs Ally Dench had resigned her position as Executive Director of OLG, her tenure will end in late January. She commenced with the OLG in October 2021.

7.2 JO Core Activities - Regional Planning

JO Capacity Building Funding Stage Two

- **Skills Shortages Project** – noted.
- **Leveraging Economic Development** – noted.

RESOLVED on the motion of Cr D. McCann, seconded Cr B. Callow that the Board:

1. Agree to participate in the RDA-Riverina's Workforce Histogram project and contribute \$10,000 toward the project providing the RDA is successful in securing the balance of the financial support required for the project
2. Note the Report on the Capacity Building Funding.

Regional Water Strategy – noted.

Riverina-Murray Regional Plan – noted

Regional Housing Shortage – noted

Draft Destination Riverina-Murray Tourism Plan – noted.

LGNSW-JO Committee on Local Water Utilities – the Board discussed the DPE proposal to make it easier for Local Water Utilities to issue dividends to councils. It was agreed that J. Briggs should approach CNSWJO to obtain a copy of their submission on the issue, if they had prepared one, for distribution to the JO Member Councils.

Review of the Regional Economic Development Strategies (REDS) – noted

7.3 JO Working Party Meetings

Working Parties have not met since the last Board meeting.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Fernleigh Rd, Wagga Wagga on Friday 9 December 2022

7.4 JO Core Activities – Advocacy and Lobbying

28 Day Response Time for Major Projects, State Significant Developments and Legislative Changes – a letter on the issue was received from the Department of Planning which did not address matters beyond the minimum exhibition periods for planning issues. The Board agreed that the JO should write again following the March elections.

Closure of Sleeper Car Services on the XPT – noted.

Rate Peg Methodology Review

RESOLVED on the motion of Cr G. Verdon, seconded Cr B. Callow that the JO adopt the response to the Rate Peg Methodology Review.

RFS Assets Vested with Councils

RESOLVED on the motion of Cr C. Sheahan seconded Cr D. McCann that the JO write to LGNSW and Country Mayors to raise the issue of the legal exposure that councils face with regards to owning the RFS assets but not controlling them, requesting support for clarification on the issue.

Audit, Risk and Improvement Committee (ARIC) – noted.

7.5 JO Core Activities – Intergovernmental Co-operation

The following activities have occurred in this Core Activity:

- **Critical Events Co-ordination Sub-committee** – noted.
- **Regional Leadership Executive (RLE) Group** – noted.
- **JO Executive Officer Meetings** – noted.

RESOLVED on the motion of Cr G. Verdon, seconded Cr T. Quinn that the Board receive the CEO's Report.

8. JO Chairman's Report

Meeting with Hon Paul Toole MP – noted

Joint JO Chairs' Forum Meeting – Cr Firman advised that the Minister, the Hon Wendy Tuckerman addressed the Chairs, advising that they want to encourage councils not in JOs to join or return. The Forum was also addressed by the Shadow Minister, Greg Warren who advised that one size does not fit all councils when it comes to collaboration. They are intending to facilitate whatever structure councils want to use for collaboration such as JOs, ROCs or alliances.

RESOLVED on the motion of Cr C. Sheahan, seconded Cr G. Verdon that the Board receive and note the Chairman's Report.

9. Finance Report

Year to Date Financials

RESOLVED on the motion of Cr D. McCann, seconded Cr B. Callow that the Board receive the Year-to-Date Finance Report

Chairman

CEO

10. Governance

Annual Performance Statement

RESOLVED on the motion of Cr D. McCann, seconded Cr G. Verdon that the JO adopt the 2022 Annual Performance Statement and send same to the OLG and the Minister for Local Government, the Hon Wendy Tuckerman MP.

The Way Forward: One Organisation

RESOLVED on the motion of Cr D. McCann, seconded Cr T Quinn that the JO Board write to the Minister for Local Government, the Hon Wendy Tuckerman MP, to advise of the Board's decision to place the JO into hiatus with copies of the correspondence to local State Members, the Shadow Minister for Local Government, Greg Warren, LGNSW and Country Mayors.

Compliance Activities

RESOLVED on the motion of Cr G. Verdon, seconded Cr D. McCann that the JO Board:

1. Adopt the Board Expenses and Facilities Policy
2. Approve the structure for the JO's operations until 30 June 2023
3. Continue to pursue the Regional Priorities in the current listing with the addition of Regional Housing.

RESOLVED on the motion of Cr G. Verdon, seconded Cr C. Sheahan that the JO Board:

1. The amended Code of Meeting Practice be reviewed by the Governance Committee prior to being considered for adoption at the February Board meeting
2. The amended Code of Conduct be reviewed by the Governance Committee prior to be considering for adoption at the February Board meeting

Pecuniary Interest Returns – noted

2023 Meeting Board Meeting Dates – noted.

11. Urgent Business without Notice

Cr Firman advised the Board that the Country Mayors Association is working on a rural-regional Health Forum to be held in the Riverina next year.

12. Resolution to Move out of Committee of the Whole

RESOLVED on the motion of Cr T. Quinn, seconded Cr G. Verdon that the Board move out of Committee of the Whole.

13. Next Board Meeting

The Board of the Riverina JO will next meet on Friday, 24 February at The Rules Club, Wagga Wagga.

Meeting closed at 10.15 am

Chairman

CEO

RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING
held at The Rules Club, Fernleigh Rd, Wagga Wagga
Friday 9 December 2022

Meeting opened at 11:15am

PRESENT

Alison Balind	Bland Shire Council	Alternate
Cr David McCann OAM	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council	
Cr Tony Quinn	Greater Hume Shire Council	
Evelyn Arnold	Greater Hume Shire Council	
Cr Robert Callow	Junee Shire Council	Alternate
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Temora Shire Council	Chairman
Gary Lavelle PSM	Temora Shire Council	
Julie Briggs	Riverina Joint Organisation	
Andrew Trenaman	Riverina Joint Organisation	

APOLOGIES

Apologies for non-attendance were received from Cr N. Smith, Cr M. Stadtmiller, Cr B. Monaghan, G. Baker, L. McMahon, A. Drenovski and R. Whiting be accepted.

Moved Cr. C. Sheahan, seconded Cr. B. Callow that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved Cr T. Quinn, seconded T. Donoghue that the minutes of the meeting held on 28 October 2022 be confirmed.

CARRIED

BUSINESS ARISING

Letter of Thanks has been sent to the Hon Mick Veitch.

Letter to Chris Minns, Leader of NSW Labour re rural and regional representation has been sent.

CORRESPONDENCE

Moved P. Veneris, seconded J. Davis that the correspondence be received.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with Members:

Moving Forward: One Organisation

Moved Cr C. Sheahan, seconded T. Donoghue that the Board write to the Minister for Local Government, the OLG, the Shadow Minister for Local Government, Greg Warren MP to advise that the REROC Board accepts the decision of the JO Board to place the JO into hiatus and will from 1 July 2023 provide the three core functions previously provided by the JO. Copies to local members, LGNSW and Country Mayors.

CARRIED

Rates Methodology Review – noted.

Disaster Risk Recovery Funding

Moved Cr T. Quinn seconded T Donoghue that:

- 1. REROC signed the Funding Deed for the DRR funding; and***
- 2. The members of the Critical Events Co-ordination Committee be asked to form the Steering Committee for the project***

CARRIED

Southern Lights – noted.

AER Determination – noted

UGL Road-Rail Interface Agreements – noted.

Joint Organisation Net Zero Funding – noted.

Regional Housing Strategy - noted

Meeting Dates for REROC Board meetings – the dates for 2023 are as follows:

Friday, 24 February 2023
Friday, 28 April 2023
Friday, 23 June 2023
Friday, 25 August 2023
Friday, 27 October 2023
Friday, 8 December 2023

Moved P. Veneris, seconded Cr. G. Verdon that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with Members:

Planning Technical Group - noted

Workforce Development Group – noted.

Water and Wastewater Technical Group – noted.

Energy Management Group – noted.

Infrastructure/Engineers Group – noted.

Riverina Spatial Information Group (RIVSIG)

Moved Cr G. Verdon, seconded J. Davis that the Board move a motion of thanks to Andrew Trenaman for the work he undertook in the organisation of the Mapped Out Conference which was instrumental in the success of the event.

CARRIED

Moved G. Lavelle, seconded Cr C. Sheahan that the Resource Sharing report be received.

CARRIED

TREASURER'S REPORT

The report was tabled by T Donoghue.

Moved T. Donoghue, seconded A. Balind the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. J. Briggs raised the following issues with Members:

Regional Waste Strategy – comments on the Strategy are to be sent to the J. Briggs by the end of next week.

New Procurement Service from the EPA – noted

ASPIRE Program – noted

Container Deposit Scheme: Return and Earn - noted.

E-Waste – noted.

Regional Contracts – noted

School Projects – noted.

Community Recycling Centres – noted.

Solar Farm Construction Waste – noted

Plastic Forest Expo: Circular Economy Procurement – noted

RENEW Meeting November 2022 – noted.

Moved E. Arnold, seconded G. Lavelle that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. J Briggs raised the following issues with Members:

Youth and Community Development Network - noted

Take Charge Youth Leadership Forum – noted.

Moved A. Balind seconded Cr T. Quinn that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. J Briggs raised the following issues with Members:

Waste Metal Collection – noted.

Bitumen Emulsion Tender – noted

Used Lead Acid Batteries Panel – noted.

Moved Cr G. Verdon, seconded P. Veneris that the Procurement report be received.

CARRIED

REGIONAL CONTAMINATED LAND MANAGEMENT PROJECT REPORT

The Report was tabled. Matthew Dudley raised the following issues with Members:

Storage of Hazardous Materials and Floods – this issue has come to light following the severe floods in the north of the State. Hazardous materials had been stored in locations that were subject to flooding causing major problems. The Project is looking to arrange a workshop next year to share the learnings from flood impacted communities. This issue also has the potential to be included in the Disaster Risk Recovery project.

Moved Cr C. Sheahan, seconded T. Donoghue that the Contaminated Land Management Report be noted and received.

CARRIED

GENERAL BUSINESS

No General Business

NEXT MEETING

Friday 24 February 2023 at the Rules Club, Wagga Wagga, at 11.00.

CLOSURE

Meeting closed at 12:15pm

**MINUTES OF MEETING
Cowal Gold Operations
Community Environmental Monitoring
and Consultative Committee (CEMCC)***

Date: Tuesday 13 December 2022
Time: 11.08am on-line
Minutes taken by: Renee Pettit

Attendees:

Independent Chairperson: Lisa Andrews (LA)
Evolution: Grace Derrick (GD), Renee Pettit (RP), Merridy Case (MC)
Community Members: Lucy Buttenshaw (LB), Angus Stitt (AS) & Kate Dean (KD)

Apologies: Vicky Swadling, Ally Coe, Laurie Hutchinson, Cr Liz McGlynn, Lynsey Reilly, Cr Chris Roylance, Cr Brian Mattiske, Cr Dennis Brady (DB) & Bruce Dent (BD)

**Meeting held via Microsoft Teams*

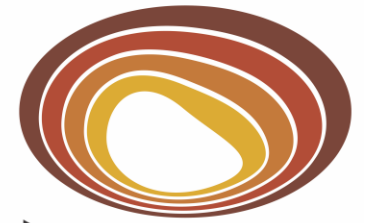
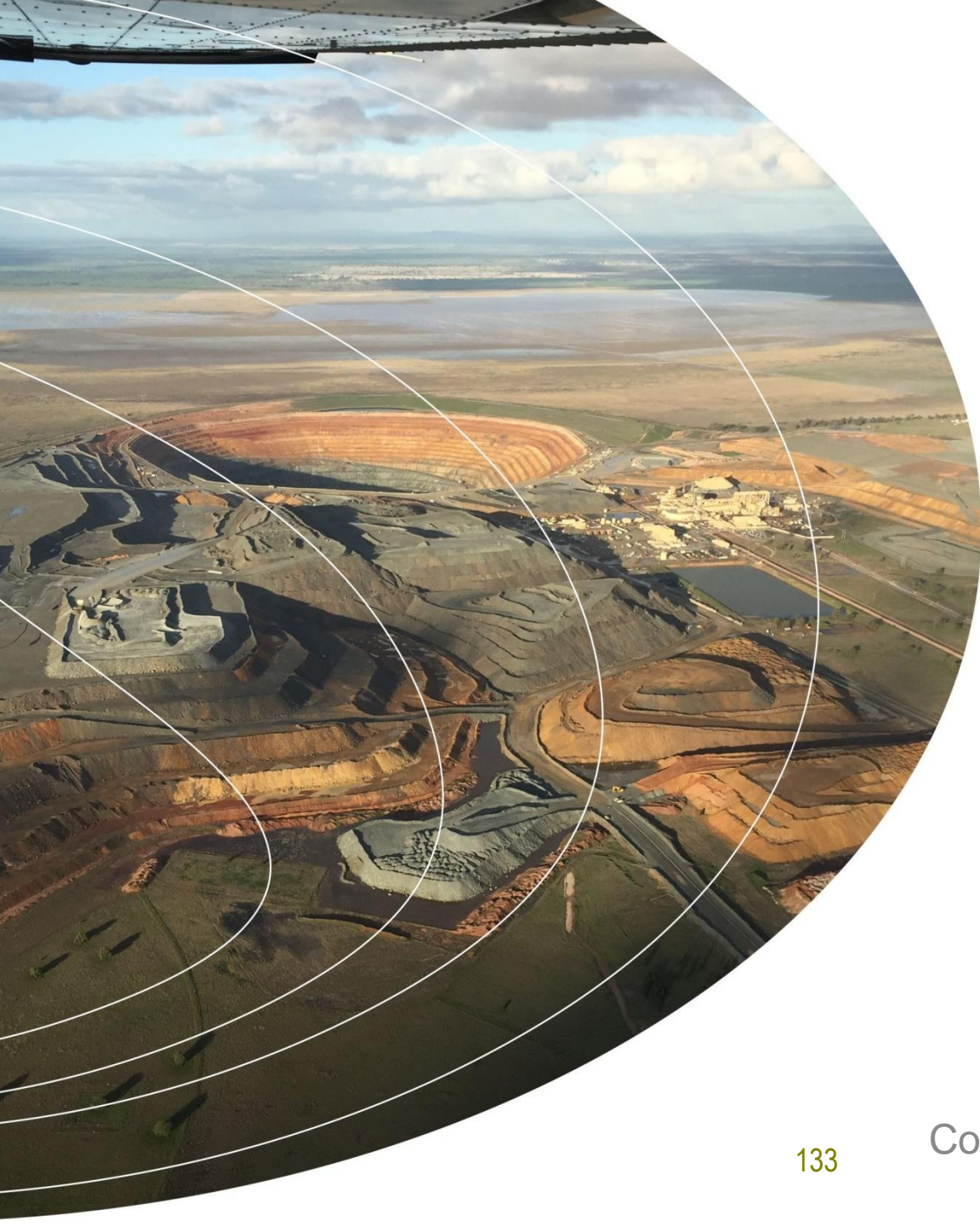
ITEM			ACTION									
<p>1. Welcome</p> <p>Independent Chair, LA, opened the meeting at 10.44 am and welcomed all in attendance. Acknowledgment of Country.</p> <p>LA noted low number of attendees due to road closures and also time of the year. LA thanked members for accommodating the change in venue from the Lake Cowal Conservation Centre to video-conferencing.</p>												
<p>2. Declaration of Interest</p> <p>LA advised there were no changes to previous declarations by CEMCC members, nor to hers; Independent Chair of the CEMCC, appointed by the Secretary of the NSW Department of Planning, Industry and Environment, and receives payment via a Trust established by the Bland Shire Council.</p>			No changes									
<p>3. Confirmation of Previous Minutes</p> <p>Moved by: AS Seconded by: LB</p>												
<p>4. Business Arising from Previous Minutes</p> <table border="1"> <thead> <tr> <th align="center">ITEM</th> <th align="center">ISSUE</th> <th align="center">RESPONSIBILITY</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>EVN to contact relevant department to establish if it is a legal requirement to have an independent Scientist attending the CEMCC meetings. Held over.</td> <td align="center">RP</td> </tr> <tr> <td align="center">2</td> <td>Circulate presentation slide pack to CEMCC members. Ongoing.</td> <td align="center">RP</td> </tr> </tbody> </table>			ITEM	ISSUE	RESPONSIBILITY	1	EVN to contact relevant department to establish if it is a legal requirement to have an independent Scientist attending the CEMCC meetings. Held over.	RP	2	Circulate presentation slide pack to CEMCC members. Ongoing.	RP	<p>Action 1: EVN to contact relevant department to establish if it is a legal requirement to have an independent Scientist attending the CEMCC meetings. Action 2: Circulate presentation slide</p>
ITEM	ISSUE	RESPONSIBILITY										
1	EVN to contact relevant department to establish if it is a legal requirement to have an independent Scientist attending the CEMCC meetings. Held over.	RP										
2	Circulate presentation slide pack to CEMCC members. Ongoing.	RP										

3	EVN to provide CEMCC meeting attendees' information about the developments at the Lake Cawal Conservation Centre when these are formally available. Keep action.	LCCC	<p>pack to CEMCC members.</p> <p>Action 3: EVN to provide CEMCC meeting attendees' information about the developments at the Lake Cawal Conservation Centre when these are formally available.</p>
4	Send out letter on behalf of CEMCC to thank MF for his dedication and service to the CEMCC. Completed.	LA	
<p>5. Correspondence (as emailed with the meeting notice on 01/12/22)</p> <ul style="list-style-type: none"> • 11/10/22 – Email from Peter Gell with his Bird Survey Presentation. Acknowledged and thanked for his presentation to the CEMCC. • 21/10/22 - Email to members with the draft minutes for review/comment. • 28/10/22 - Letter to Max Finlayson, thanking him for his service on this CEMCC. • 1/12/22 – Email to members with Meeting Notice & Agenda for this meeting. • 6/12/22 – Email to members with a reminder for this meeting and request for RSVP for catering. • 12/12/22 – Email to members with the reminder for this meeting. • 12/12/22 – Email to members advising of change from LCCC to on-line due to low numbers. Link provided to join via Microsoft Teams. 			
<p>6. Reports</p> <p>GD provided a detailed account of Cawal Gold Operations (CGO's) Environment Department's activities over the last quarter and a status of the underground project along with a quick introduction of the OPC.</p> <p>RP provided details of community complaints and the activities and support undertaken by the Cawal Community & External Relations team in the previous quarter.</p> <p>RP stated that the Cawal Partnering Program is currently open. Applications close the last Friday in February 2023 being 24th.</p> <p>RP advised that Evolution are working with the three shires to help with recovery works.</p> <p>RP informed the CEMCC members that the Evolution's office in town will be opening in the new year.</p> <p>See attached presentation.</p>			<p>Action 4: GD to share links of the resource regulation of the mining lease updates.</p> <p>Action 5: GD to provide finding of the cause of deaths of fauna in the past quarter.</p> <p>Action 6: RP to provide CEMCC members with December edition of the Cawal Update.</p>
<p>General Business Nil.</p>			

<p>7. Meeting Schedule for 2023</p> <ul style="list-style-type: none"> • Wednesday 8th March Lake Cowal Conservation Centre • Wednesday 7th June Wiradjuri Condobolin Study Centre • Wednesday 6th September Forbes Shire Council • Wednesday 29th November Evolution Town Office, West Wyalong. <p>Commencing at 9am.</p>	
<p>8. Meeting Closed – 11.42am with LA thanking all for their attendance and contribution throughout the year and as it was the last meeting for 2022, wishing all a happy and safe festive season.</p>	

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	EVN to contact relevant department to establish if it is a legal requirement to have an independent Scientist attending the CEMCC meetings.	GD
2	Circulate presentation slide pack to CEMCC members	RP
3	EVN to provide CEMCC meeting attendees' information about the developments at the Lake Cowal Conservation Centre when these are formally available.	GD
4	EVN to share links of the resource regulation of the mining lease updates.	GD
5	Provide finding of the cause of deaths of fauna in the past quarter.	GD
6	EVN to provide CEMCC members with December edition of the Cowal Update.	RP



Evolution
MINING

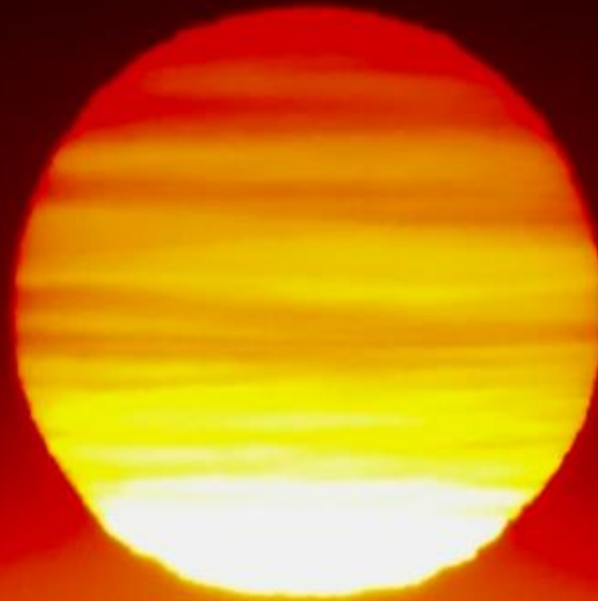
Community Environmental Monitoring & Consultative Committee

Acknowledgement of country

We would like to begin by acknowledging the Traditional Custodians of the land where we meet, The Wiradjuri people.

From the Great Dividing Range in the east and bordered by the Macquarie, Lachlan and Murrumbidgee rivers, we are honoured to operate on these lands.

We pay our respects to the Elders past, present and emerging.



Legal Obligations

Development Consent (DA 14/98) – granted February 1999

- MOD12 granted May 2016
- MOD13 granted February 2017
- MOD14 granted 4 October 2018, federal approval granted 25 January 2019
- MOD15 granted 26 August 2019
- MOD16 granted 30 September 2021

State Significant Development 10367 – granted 30 September 2021

- **MOD 1 - Optimisation Modification - approved Nov 2022**

Mining Lease Tenements

Forward Program – FY23-25, revised annually

- Mining Lease 1535, issued June 2003
- Mining Lease 1791 issued June 2019

Environmental Protection Licence 11912 – granted Dec 2003

- EPL variation approved April 2018
- EPL variation approved 26 June 2019
- EPL variation approved 16 April 2020
- EPL variation approved 6 May 2021
- EPL variation approved 9 June 2022

Aboriginal Heritage Impact Permits

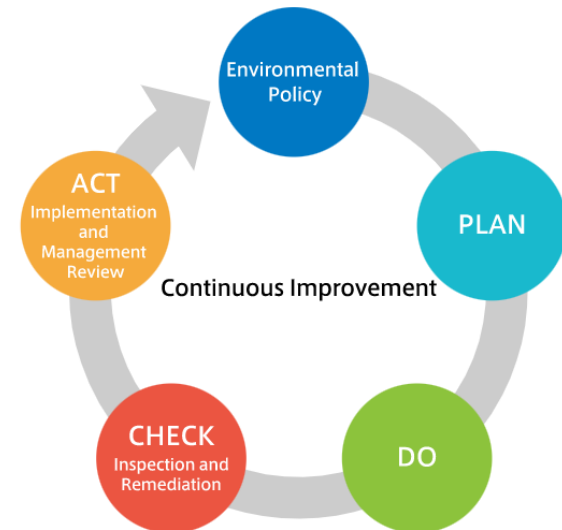
- Permit 1468 and Consent 1467 (associated with ML 1535 area, water pipeline area and borefield area)
- Permit 1681 and Consent 1680 (associated with travelling stock reserve)
- AHIP C0004570 (associated with ML 1791, relocated TSR area and immediate surrounds)
- Care Agreement C0004976 for the transfer and keeping of Aboriginal objects

Water Access Licences

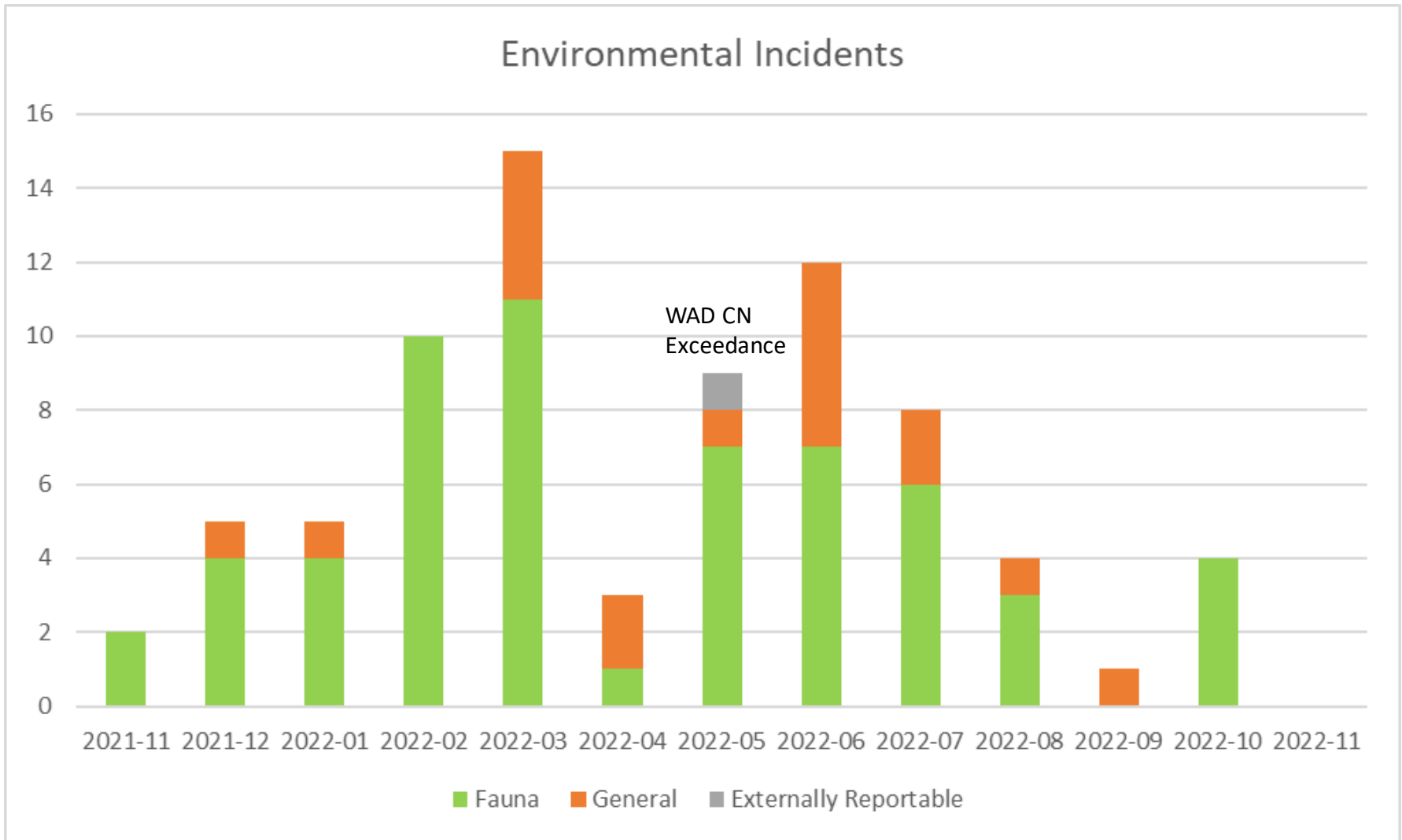
- WAL 31864
- WAL 36569
- WAL 36615 E42 Pit
- WAL 36617 E42 Pit lower MDB
- Lachlan River WALs

Compliance Audits

- Evolution Group Assurance Audit - April 2022
- Bund Integrity Audit – April 2022
- Independent Environmental Audit - April 2022
- Hazard Audit - May 2022
- Chemical Safety Audit - May 2022
- ISO14001 Surveillance Audit - Aug 2022
- EPA Site Visit - Oct 2022
- **Internal Assurance Audit – delayed until early 2023**



Environmental Incidents



Note: General Incidents include spills, environmental health, non-conformances with operating conditions
 Current as of 8/12/2022

Environmental Management Plans

- Environmental Management Strategy – Updated April 2022
- Rehabilitation Management Plan – Updated August 2022
- Erosion and Sediment Control Management Plan – Updated April 2022
- Transport Management Plan – Updated April 2022
- Noise Management Plan – Updated March 2022
- Soil Stripping Management Plan – Updated May 2022
- Construction Workforce Accommodation Plan (new) – approved March 2022
- **Heritage Management Plan – Approved Nov 2022**
- Water Management Plan (April 2022) – under assessment
- Indigenous Archaeology Management Plan – under assessment
- Biodiversity Offset Management Plan – under assessment
- Flora and Fauna Management Plan – under assessment
- Cyanide Management Plan – under assessment
- Hazardous Materials Management Plan (Oct 2022) – under assessment
- Air Quality Management Plan – under assessment
- Blast Management Plan – under assessment
- Subsidence Management Plan (new) – under assessment
- Compensatory wetland management plan - in development
- Land Management Plan - in development

CGO Environmental Management

Air Quality

- No complaints were received relating to dust at the CGO during the reporting period
- Monthly depositional dust and weekly Hi-Vol dust sampling conducted
 - DG13, 14 and Site 52 temporarily lost due to lake level (>4m)
 - Replacement installed on lake foreshore



Blasting and Operational Noise

- One blast exceeded the maximum Sunday threshold for overpressure of 95 dB(L) on **13th October**
- Compliance remains within the allowable exceedance of 5% of the total number of blasts over a 12-month period:
 - Open Pit: 1.6% of 187 blasts
 - Underground: 0.1% of 694 blasts
 - Combined total: **0.5% of 881 blasts**
- No blast related events exceeded the maximum compliance level of 120 dB(L).
- No non-compliances of the noise impact assessment criteria were reported during **quarterly attended monitoring 21-23 Nov 2022**



Surface Water and Lake Water

- No environmental incidents or complaints were received relating to surface water or lake water at the CGO during the reporting period
- Weekly lake water quality testing continued
- Lake Cowal water level is continually rising and falling consistent with weather events.



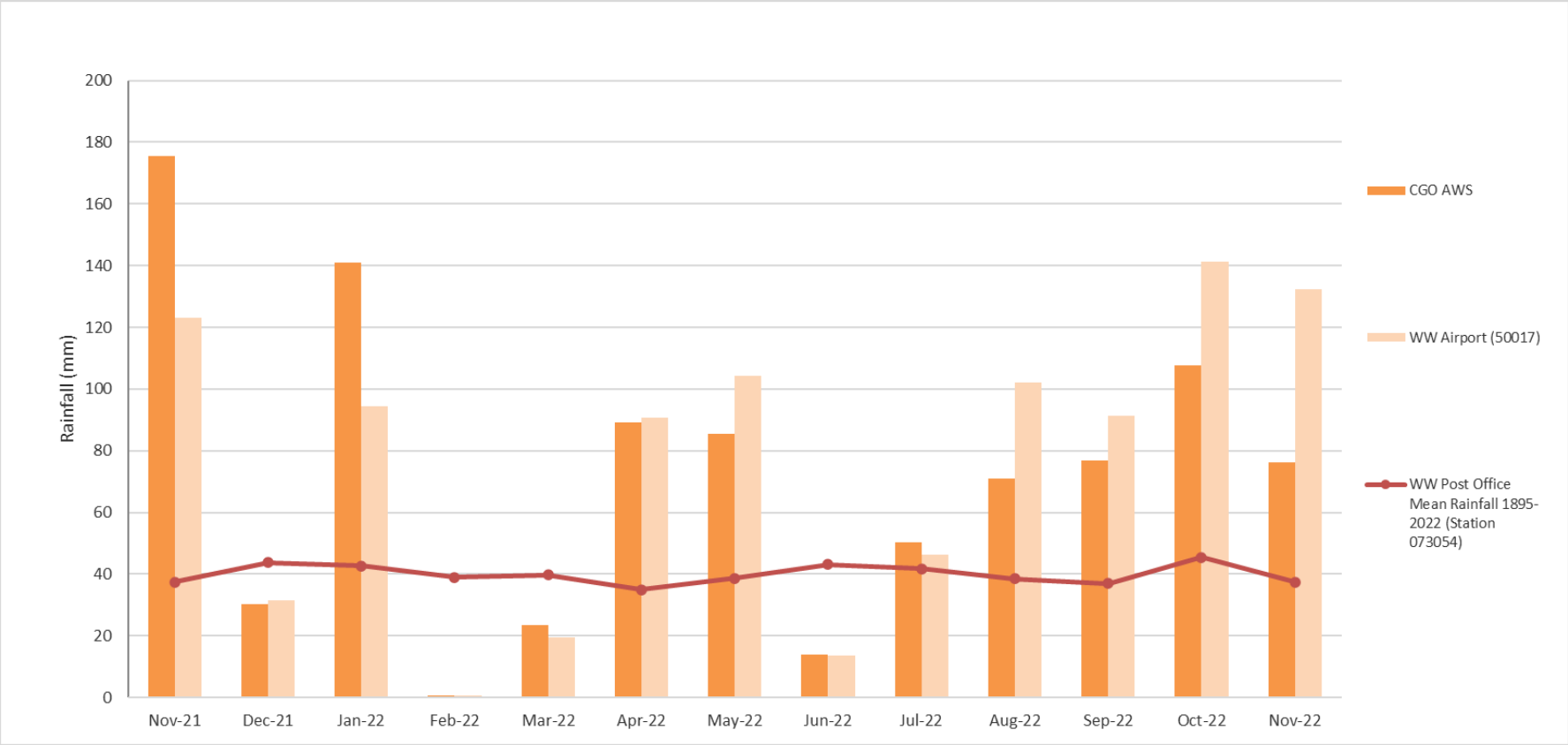
Lake Cowal Water Levels



- November peak exceeded 2016 flood levels. Currently falling.



Rainfall



Groundwater

- No environmental incidents or complaints were received relating to groundwater at the CGO during the reporting period.
- Groundwater quality results remain stable and illustrates that the water management control measures are effective.
- Evolution continue to explore for saline water sources (access challenges).
- **10 new monitoring bores** to be commissioned within Lake Cowal for the UG project (telemetry).



Fauna and Flora

- No deaths of animals by cyanide in the CGO Tailings Storage Facilities area since operations began in April 2006
- No environmental incidents or complaints were reported or received at the CGO relating to threatened flora or fauna during the reporting period
- Fauna deaths on ML 1535 and ML 1791 reported and investigated as required under Development Consent (DA 14/98)
 - 6 deaths recorded in October, 0 in November.
 - Necropsies completed by veterinarian as required

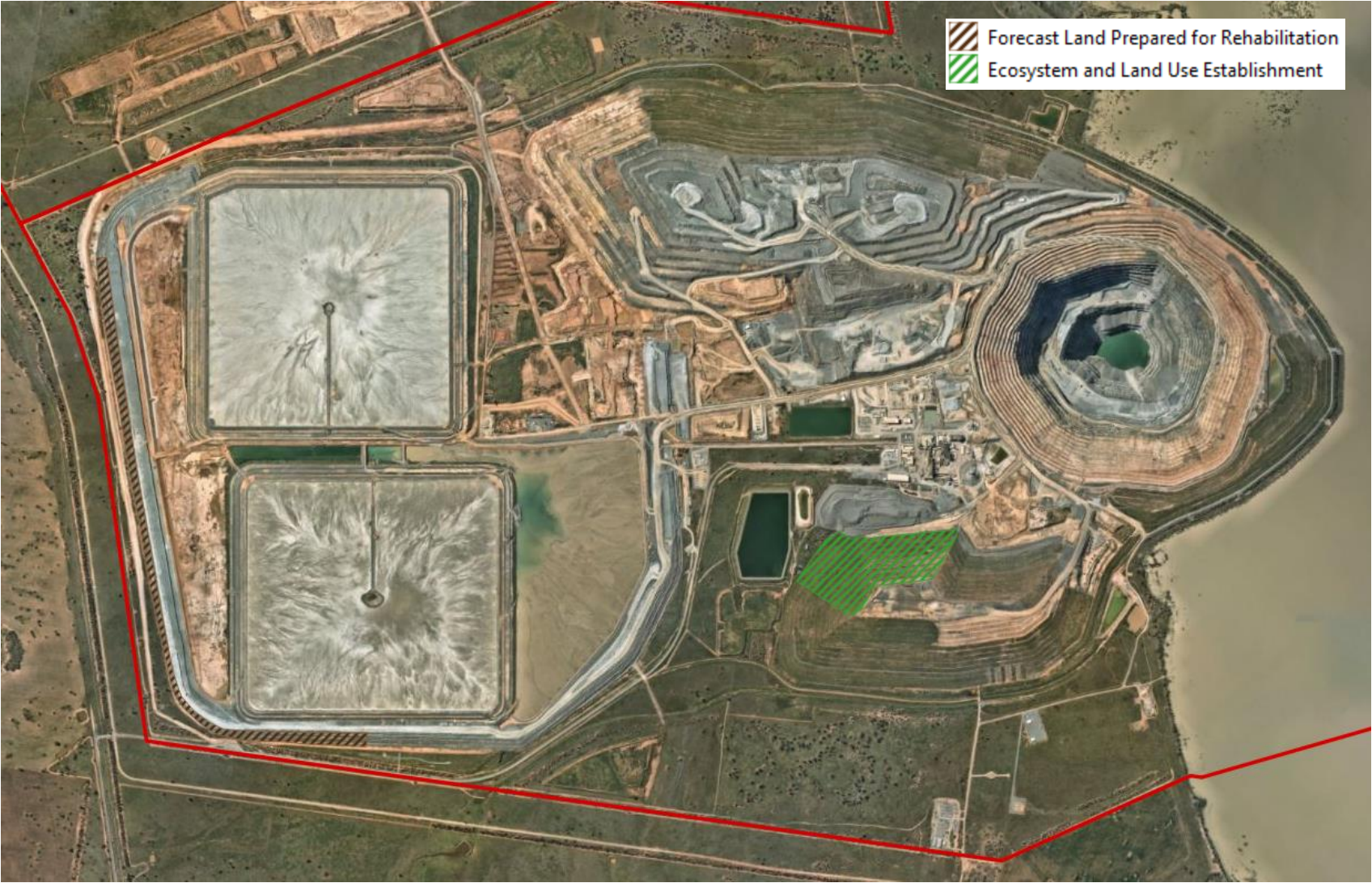


Cyanide

- No cyanide-related incidents during the reporting period
- No cyanide related fauna deaths
- WAD cyanide measured at the processing plant < 30ppm threshold and 20ppm limit



Rehabilitation



Underground Project

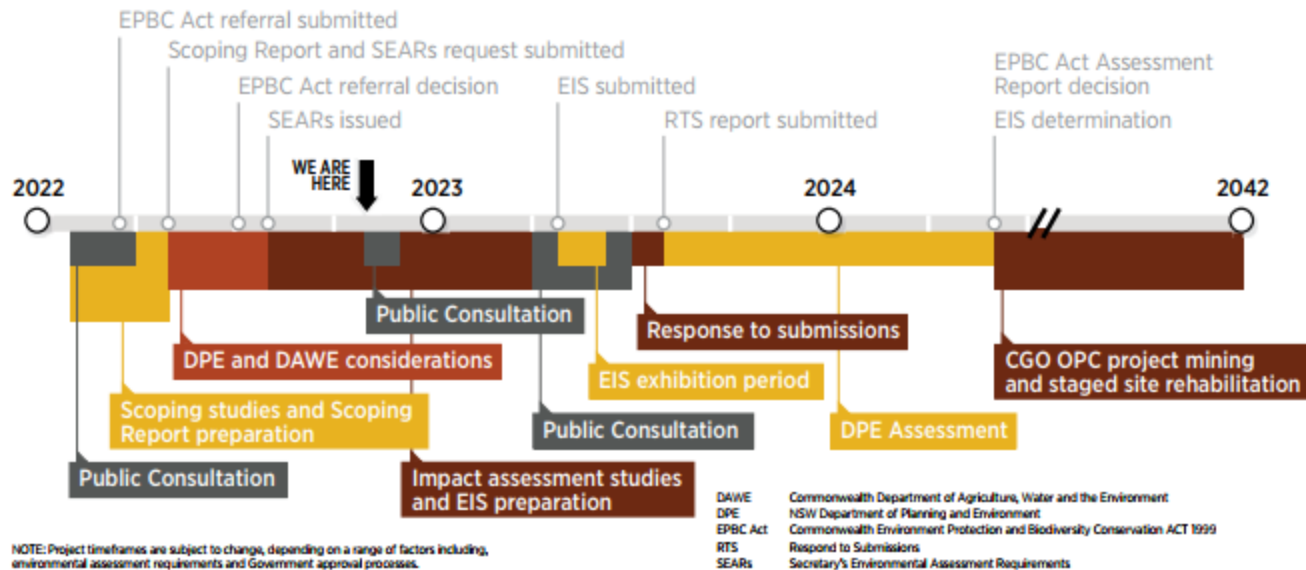


Underground Project - Village



OPC Project

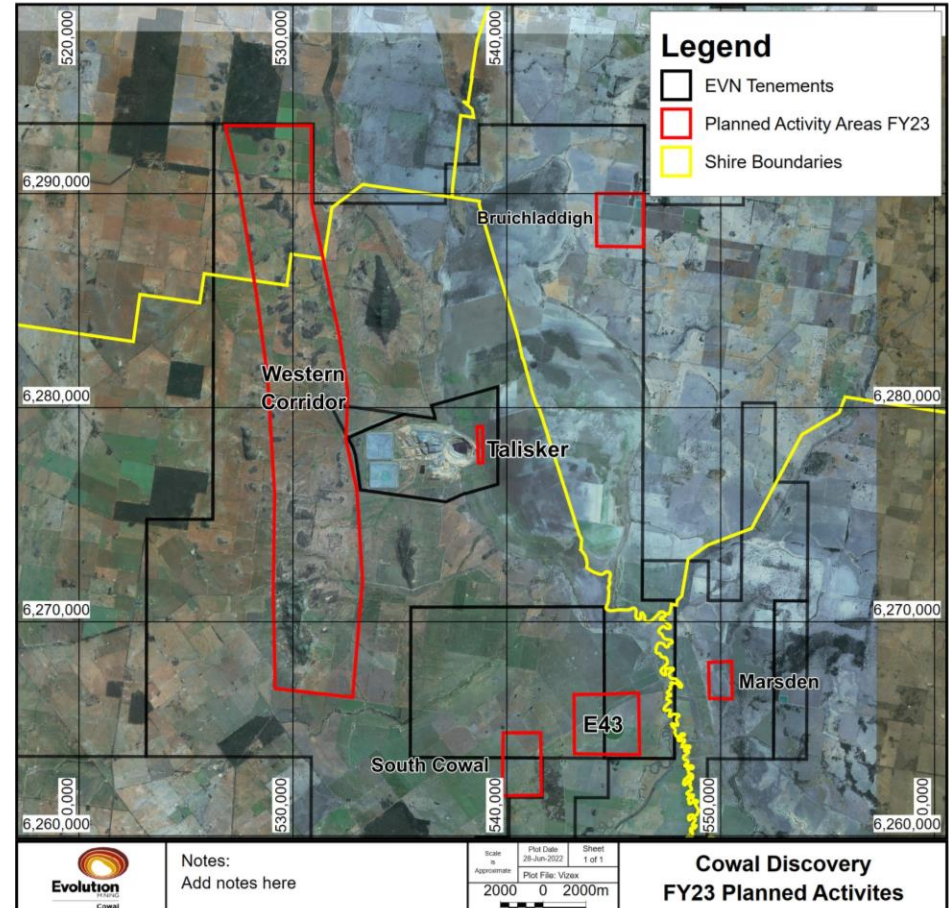
- Continued field studies and specialist technical report writing .
- Submission of the Environmental Impact Statement (EIS) to the NSW Department of Planning & Environment (DPE) in Q4 2023.
- For further information refer to the project webpage: (https://emm.mysocialpinpoint.com/cgo_opc) and latest project newsletter.



CGO Regional Exploration

Exploration Activities

- Priority areas for Q3/Q4 are South Cowal, Western Corridor and Talisker
 - Fieldwork at Bruichladdich, Marsden and E43 postponed



CGO Community Relations

Complaints Report



Schedule 2 of the Development Consent (DA 14/98) includes Condition 9.4(a)(v), which requires that a complaint register, updated on a monthly basis, be made publicly available on the Cowal Gold Project website.

October

DETAILS	<p>2/10/2022</p> <p>Received noise complaint in regard to construction works from the UG accommodation village. Resident believes construction is occurring out outside the permitted working hours/days allowed.</p> <p>Evolution working with contractor and Council to determine working hours/days and works permitted to clear up any confusion with all parties involved. This information to be communicated to nearby residents ASAP.</p> <p>31/10/2022 Letter's distributed to nearby neighbours to UG accommodation village which outlines permitted working hours.</p>
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November

DETAILS	
	No complaints received

December

DETAILS	
	No complaints received

Sponsorships, donations & scholarships



Cowal Partnering Program (CPP) Round 1, 2023

Evolution is committed to our shires in which we operate, to make them a better place to live, work & grow.

Next round of CPP funding closes end of February 2023

Wiradjuri Scholarship Program (WSP) 2023

Offers support to indigenous students engaging in tertiary studies across a range of fields.

Next round of WSP Closes end of February 2023



West Wyalong Hospital Auxiliary were successful in receiving CPP funds to purchase transport aids

Cowal Partnering Program
Now open - Round 1 2022

Evolution MINING

Through the Cowal Partnering Program, Evolution supports Bland, Forbes and Lachlan Shire communities, making them better places to live, work and grow.

Clubs, not-for-profits and organisations are invited to apply for funding, in-kind support or material donations that deliver outcomes across:

- Safety
- Economic development
- Health & wellbeing
- Education
- Environment
- Arts, culture & sport

For more information about the Cowal Partnering Program:

Visit www.evolutionmining.com.au/cowal
email: cgo.community@evolutionmining.com
call the Community Relations Team on 02 6974661 or alternately scan the QR code to access guidelines and application form

ROUND 1 - CLOSING FRIDAY 25TH FEBRUARY 2022

Sponsorships and donations



Recent CGO Support

- CPP Round 2, 2022 \$77,000 across the three shires.
- \$60,000 towards the Endeavour Scholarship Program. Supporting students across our Forbes, Bland and Lachlan Shires in their transition into tertiary education.
- \$20,000 WLT cards will be distributed to our St Vincent DePaul branches across West Wyalong, Forbes & Condobolin to assist with their Christmas appeal.
- \$20,000 to the West Wyalong Tennis Club to upgrade the lighting of the main courts.
- Support to Forbes, Bland & Lachlan's shire's Business Chambers to assist with Main street business carnival events.
- Evolution end of year celebrations injected \$55,000 into our local economy.



Sponsorships and donations

Upcoming Events

- Evolution Gold Triathlon
- Duel on the Newell Easter Carnival
- Hearts of Gold Festival

Site Initiatives

- White Ribbon Day – Women's hygiene products donated by Evolution staff will be donated to women's refuges in Forbes & Condobolin
- MOverner - Team Cowal raised \$7700, while Evolution as a company raised just shy of \$30,000. Free men's health screenings were also made available to our employees for the month of November.



Acronyms List

AHD	Australian Height Datum	DPI	NSW Department of Primary Industries
ANZECC	Australian and New Zealand Environment and Conservation Council	DPI-Water	NSW Department of Primary Industries – Water
AQMP	Air Quality Management Plan	DRE	NSW Division of Resources and Energy (now DRG)
ARI	average recurrence interval	DRG	NSW Division of Resources and Geoscience
ARMCANZ	Agriculture and Resource Management Council of Australia and New Zealand	DUAP	NSW Department of Urban Affairs and Planning
Barrick	Barrick (Cowal) Limited	EA	Environmental Assessment
Bland LEP	<i>Bland Local Environmental Plan 2011</i>	EC	electrical conductivity
BLMP	Blast Management Plan	e.g.	example
BoM	Bureau of Meteorology	EIS	Environmental Impact Statement
BOMP	Biodiversity Offset Management Plan	EL	Exploration Licence
CEMCC	Community Environmental Monitoring and Consultative Committee	EMS	Environmental Management Strategy
CGM	Cowal Gold Mine	EP&A Act	<i>NSW Environmental Planning and Assessment Act, 1979</i>
CGO	Cowal Gold Operations	EP&A Reg	<i>NSW Environmental Planning and Assessment Regulation, 2000</i>
CMP	Cyanide Management Plan	EPA	NSW Environment Protection Authority
CN _{WAD}	weak acid dissociable cyanide	EPBC Act	<i>Commonwealth Environment Protection and Biodiversity Conservation Act, 1999</i>
Coffey	Coffey Services Australia Pty Ltd	EPL	Environment Protection Licence
CWMP	Compensatory Wetland Management Plan	ERP	Emergency Response Plan
dB	decibel	ESCMP	Erosion and Sediment Control Management Plan
dBA	A-weighted decibel	ESD	ecologically sustainable development
DECCW	NSW Department of Environment, Climate Change and Water DISRD	ETL	electricity transmission line
Regional	Development	et al.	and others
DP&E	NSW Department of Planning & Environment	Evolution	Evolution Mining (Cowal) Pty Limited
DPIE	NSW Department of Planning, Industry & Environment	FFMP	Flora and Fauna Management Plan
		FHA	Final Hazard Analysis
		Forbes LEP	<i>Forbes Local Environmental Plan 2013</i>

Acronyms List

GEM	Geo-Environmental Management Pty Ltd	Mining SEPP	<i>State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007</i>
GL	gigalitres	ML	Mining Lease
H	horizontal	ML/annum	megalitre per annum
ha	hectare	ML/day	megalitre per day
HAZOP	Hazard and Operability Study	MOP	Mining Operations Plan
HEC	Hydro Engineering & Consulting Pty Ltd	MOP Guidelines	NSW Division of Resources and Energy's ESG3: Mining Operations Plan Guidelines September 2013
HIPAP	Hazard Industry Planning Advisory Page		
HWCMP	Hazardous Waste and Chemical Management Plan		
IACHMP	Indigenous Archaeology and Cultural Heritage Management Plan		
ICDS	Internal Catchment Drainage System	Moz	million ounces
INP	NSW Industrial Noise Policy	Mt	million tonnes
i.e.	that is	Mtpa	million tonnes per annum
kg	kilogram	NAF	non-acid forming
kL/t	kilolitres per tonne	NGER Act	<i>Commonwealth National Greenhouse and Energy Reporting Act, 2007</i>
km	kilometre	NOW	NSW Office of Water
km ²	square kilometre	NMP	Noise Management Plan
kV	kilovolt	NPW Act	<i>NSW National Parks and Wildlife Act, 1974</i>
LAeq	equivalent continuous noise level	NPWS	NSW National Parks and Wildlife Service
LMP	Land Management Plan	NSW	New South Wales
LCF	Lake Cowal Foundation	OEH	NSW Office of Environment and Heritage
LGA	Local Government Area	PEL	Pacific Environment Limited
LPBMP	Monitoring Programme for Detection of any Movement of Lake Protection Bund, Water Storage and Tailings Structures and Pit-Void Walls	PHA	Preliminary Hazard Analysis
		PIRMP	Pollution Incident Response Management Plan
m	metre	PM _{2.5}	particulate matter less than 2.5 micrometres in size
m/s	metres per second	PM ₁₀	particulate matter less than 10 micrometres in size
m/day	metres per day	PSNL	project-specific noise limit
mg/L	milligram per litre	RL	relative level
		RMP	Rehabilitation Management Plan

Acronyms List

RMS	NSW Roads and Maritime Services
RO	Reverse Osmosis
ROM	run-of-mine
RVEP	Remnant Vegetation Enhancement Programme
SEPP 33	<i>State Environmental Planning Policy No. 33 (Hazardous and Offensive Development)</i>
SEPP 55	<i>State Environmental Planning Policy No. 55 (Remediation of Land)</i>
SMBS	sodium metabisulfite
SSMP	Soil Stripping Management Plan
SWGBMP	Surface Water, Groundwater, Meteorological and Biological Monitoring Programme
t/ha	tonnes per hectare
tph	tonnes per hour
THMS	Transport of Hazardous Materials Study
TSF	tailings storage facility
TSP	total suspended particulate
TSMP	Threatened Species Management Protocol
UCDS	Up-catchment Diversion System
V	vertical
VCP	Vegetation Clearance Protocol
WAL	Water Access License
WCC	Wiradjuri Condobolin Corporation
WMP	Water Management Plan
XQ	extra quiet
µS/cm	microSiemens per centimetre
%	percent
o	degrees