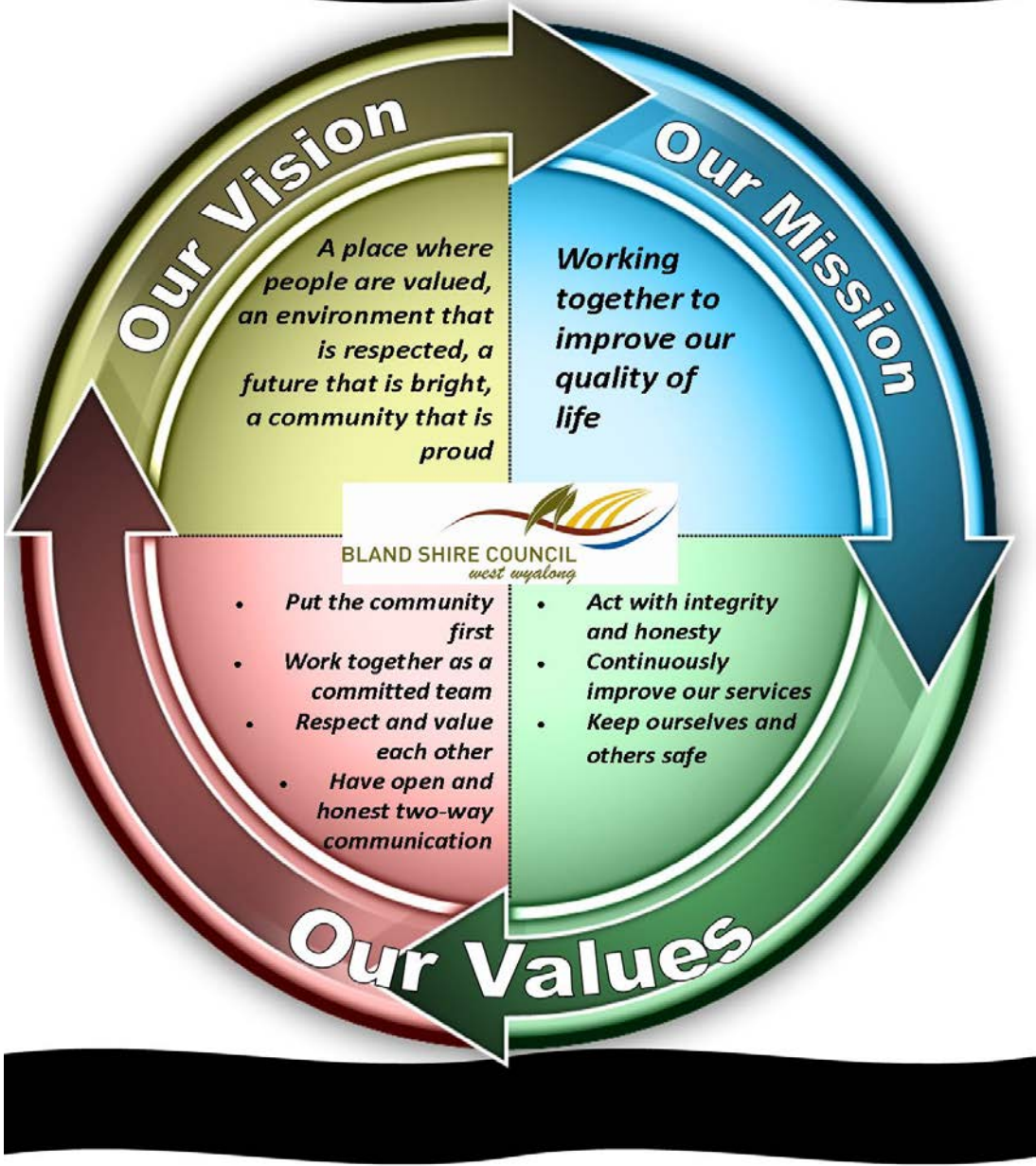


Business Paper
Council Meeting
21 March 2023



OUR VISION, MISSION AND VALUES



Affirmation of Office

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bland Shire and the Bland Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CALENDAR OF MEETINGS

Meeting Dates	Time	Meeting	Location
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March 2023			
21 March	6.30pm	Council Meeting	Chambers
28 March	9.00am	Planning for Councillors Course	Chambers
28 March	3.00pm	Council Housing Strategy Workshop	Chambers
29 March	10.00am	CEMCC	Lake Cowal Conservation Centre

April 2023			
4 April	10.00am	Bland-Temora RFS Bushfire Management Committee	Temora Fire Control Centre
4 April	11.30am	Bland-Temora RFS Liaison Committee	Temora Fire Control Centre
4 April	4.00pm	Council Workshop	Chambers
5 April	TBA	NSW Public Libraries Association	Narrandera
18 April	6.30pm	Council Meeting	Chambers
27 April	10.00am	Goldenfields Water County Council	Temora
28 April	9.00am	RIVJO	Wagga
28 April	11.00am	REROC	Wagga

May 2023			
2 May	4.00pm	Council Workshop	Chambers
16 May	6.30pm	Council Meeting	Chambers
26 May	TBA	MERC	TBA

ORDER OF BUSINESS

1. **RECORDING OF MEETING STATEMENT**
2. **ACKNOWLEDGEMENT OF COUNTRY**
3. **APOLOGIES FOR NON-ATTENDANCE**
4. **DISCLOSURES OF INTEREST**
5. **CONFIRMATION OF MINUTES**
 - 5.1 Minutes of the previous Council Meeting held on 21 February 2023
 - 5.2 Matters arising from Minutes
6. **REPORTS FROM STAFF**
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 - Section 3 – Technical Services**
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7. REPORTS OF COMMITTEES

8. CONFIDENTIAL MATTERS

Closure of the meeting to discuss confidential business under the provisions of Section 10A(2) of the Local Government Act

8.1 GM Performance Contract

Local Government Act 1993 (Section 10A (2))

The matters and information are the following:

a) personnel matters concerning particular individuals (other than councillors).

REPORTS FROM STAFF

Section 1 - Office of the General Manager

6.1 Request for Remote Attendance



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Councillors are encouraged to take ownership and a strong leadership role.

Author: General Manager

Introduction

Councillor Funnell is seeking Council approval, to attend the 21 March 2023 Council meeting by audio visual link.

Financial Implications

Nil

Summary

In accordance with Council's Code of Meeting Practice, a Council resolution is required to facilitate a Councillor attending one or more meetings of the council remotely by audio visual link.

Councillor Funnell has requested that she be able to attend the March Council meeting by audio visual link.

This request is in accordance with clause 5.18 of Council's Code of Meeting Practice, whereby Council may grant leave prior to or at any of the meetings concerned.

Recommendation:

That Council approve the request from Councillor Funnell to attend the 21 March 2023 Council meeting by audio visual link, due to health reasons.

6.2 Monthly Status Report – Council Meeting Actions: March 2023



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Executive Assistant

Introduction

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis through the Manex meeting.

Financial Implications

Nil

Summary

The Monthly Status Report - Council Meeting Actions includes Council Resolutions up to and including the previous Council Meeting. A note in the status section has been completed by the relevant responsible officer with a reason if available.

Recommendation:

That Council receive and note the Monthly Status Report - Council Meeting Actions: March 2023.

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
AUGUST 2022		
<p>7.4 Boundary Encroachment – 62-64 Court Street, West Wyalong 07082022 RESOLVED that Council contribute:-</p> <ul style="list-style-type: none"> • 50 per cent of the costs associated with survey fees and LRS lodgement fees, • 100 per cent of the costs associated with creating a new drainage easement, and, • waive the subdivision certificate application fee for the boundary adjustment between 62 Court and 64 Court Street, West Wyalong. 	<p>Manager Development and Regulatory Services</p>	<p>6/12: in hand 14/2/2023: letter to be sent to surveyor 13/3: Discussion with property owner, letter sent.</p>
OCTOBER 2022		
<p>7.7 Support for EveryAGE Counts campaign 09102022 RESOLVED that Council:</p> <ol style="list-style-type: none"> a) offers its in principal support for the EveryAGE Counts Coalition’s campaign to tackle ageism. b) makes application to join the Coalition, including agreement to demonstrate its support through the commitment contained within the Membership Agreement. 	<p>Director Corporate and Community Services</p>	<p>6/12: to be progressed 10/3/23: COMPLETE – application lodged.</p>
NOVEMBER 2022		
<p>Strengthening Communities Grant – West Wyalong Town Band 14112022 RESOLVED that Bland Shire Council approve a Strengthening Communities grant of \$2,000 to the West Wyalong Town Band to assist with the cost of instruments and uniforms.</p>	<p>Community Relations Officer</p>	<p>15/2/23: in progress 27/2/23: acquittal form sent. COMPLETE</p>
DECEMBER 2022		
<p>Statewide Road Emergency 02122022 RESOLVED that Bland Shire Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a Statewide Road Emergency.</p>	<p>General Manager</p>	<p>14/2/2023: GM to notify CMA and LGNSW 13/3: Letter drafted</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>Local History Digitisation Project 18122022 RESOLVED that:</p> <ol style="list-style-type: none"> 1. Council support the termination of the digitisation project of the Pereira collection based on the information provided in this report. 2. Custodial ownership of the Pereira collection be given to the Wyalong Museum & Bland District Historical Society with an agreement to be negotiated with regards to access to the collection. 3. The portable local studies kit and scanner items be retained by Bland Shire and utilised by staff at Bland Shire Library to collect new material for the local studies collection at this library. 	<p>Director Corporate & Community Services</p>	<p>14/2/2023: to be arranged 10/3/23: COMPLETE - Equity and Accessibility Agreement signed between Bland Shire Library and Bland District Historical Society.</p>
FEBRUARY 2023		
<p>Conduct of the 2024 LG Election 09022023 RESOLVED that Bland Shire Council (“the Council”) resolves:</p> <ol style="list-style-type: none"> 1. pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council. 2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council. 3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council. 	<p>Director Corporate & Community Services</p>	<p>10/3/23: COMPLETE – Written confirmation sent 10 March, 2023.</p>
<p>Public Interest Disclosures for Bland Shire Council 10022023 RESOLVED that Council note the submission of the Bi-annual Agency Report on Public Interest Disclosures was made to the relevant agencies.</p>	<p>Director Corporate & Community Services</p>	<p>No action required.</p>
<p>Licence Agreement for Community Care Centre Tenancy 11022023 RESOLVED that Council, in accordance with Section 400 (2) of the Local Government (General) Regulation 2021, authorises the affixing of the Council Seal to the licence agreement for part occupation of the building at 72 Ungarie Road (Bland Community Care Services) for a period of ten (10) years by the party named in the licence agreement.</p>	<p>Director Corporate & Community Services</p>	<p>13/3: Licence agreement signed. COMPLETE</p>

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
Strengthening Communities Grant – West Wyalong Horse Sports and Rodeo Association 12022023 RESOLVED that Council approve a Strengthening Communities Grant of up to \$2,500 financial support for the West Wyalong Horse Sports and Rodeo Association to assist with the cost of transporting stock, and supply of water cart for the rodeo event which will be held in West Wyalong in March 2023.	Manager Customer & Financial Services	13/3: in hand
Strengthening Communities Grant – Western Wheelers Inc 13022023 RESOLVED that Council approve a Strengthening Communities Grant of \$2,000 financial support for the Western Wheelers Inc group to assist with the cost of their event which will be held in West Wyalong in March 2023.	Manager Customer & Financial Services	13/3: in hand
Tender – West Wyalong Netball Courts Resurfacing 3/2023 14022023 RESOLVED that Council Award Contract no 3/2023 for the West Wyalong Netball Courts Resurfacing to Court Craft (Aust) Pty Ltd to the value of \$410,039.56 (ex GST)	Director Technical Services	14/3: Court Craft engaged
Regional and Local Roads Repair Program 15022023 RESOLVED that Council endorse the General Manager’s signing and execution of the Regional and Local Roads Repair Program funding deed for \$4,623,796.00 (ex GST)	Director Technical Services	14/3: Deed signed and tenders being prepared
Access Incentive Scheme Grant - 8 Golden Street, West Wyalong 16022023 RESOLVED that Council approve the Access Incentive Scheme Grant application for Poised at 8 Golden Street, West Wyalong for \$5,000 for the construction of an accessible toilet facility and access ramp.	Manager Development & Regulatory Services	13/3: Letter sent. COMPLETE

6.3 Telecommunications - Wyalong



Our Prosperity - Growing our population and jobs

DP15.3 Maintain or improve telecommunications and technology within the Shire

Author: General Manager

Introduction

Last year Council became aware of some community concerns related to communications services in Wyalong.

Following discussions it was identified that the issues related to residents who use the Telstra Mobile Network to obtain both telephony services and also internet services ordinarily provided through the NBN network. The General Manager has progressed the matter, liaising with Telstra.

Issues raised included:-

- Number of bars of service
- 3G v 4G
- Data streaming capacity

Wyalong is serviced with mobile service solutions and a mix of Fixed Wireless (FW) and Fibre to the Node (FTTN) NBN services, subject to where you reside. Some residents have transferred traditional telephony services (copper based) to NBN and others have relied upon mobile with a mobile based modem as their internet solution.

Telstra representatives were provided with resident addresses and where possible put in contact with the resident. Telstra undertook a desktop study prior to completing on ground testing.

Discussions between Telstra and residents provided an opportunity to inform people of the coverage, the importance of having a fixed line and Wi-Fi Calling, clarity on signal bars and introducing residents of options available to improve the fixed and mobile experience.

The Telstra mobile network service is provided from a cell located about 4.1km at the West Wyalong telephone exchange. Telstra reported that the site was operating within the design specifications with no known outages or performance issues.

Telstra undertook the on ground survey in February to check its assumptions and confirm desktop work. This provided an opportunity to meet with a couple of residents and look at individual cases.

It was noted from the visit that outdoor coverage is good with mobile calls able to be made, however the in building experience which was the main concern was variable and the service may not be able to penetrate structures. To improve the in building experience those residents were provided with a demonstration of a Telstra product that would improve the in home mobile service experience. Other solutions were offered but may be dependent upon other factors.

Telstra noted that the mobile network was being relied upon by some for internet/streaming capability which the network is not designed for as its primary use. It provided advice on other ways to improve mobile coverage including Wi-Fi Calling and network coverage extension devices

As mobile coverage is provided by more than one carrier in Wyalong, Telstra informed Council of an independent body that residents can utilise to understand all of their current connectivity, internet & device technology options.

The Regional Tech Hub is an Australian Government initiative, offering independent & free advice about telecommunications services for regional, rural and remote Australians, & can be accessed via www.regionaltechhub.org.au.

Telstra has advised that it does not have a project in the pipeline to provide additional depth of coverage but has raised Wyalong for consideration in its future build programs.

Financial Implications

Nil

Summary

Council has received concerns related to mobile telecommunications services in Wyalong. These have been referred to Telstra and investigated, with improvement options offered.

Recommendation:

That Council receive and note the report on Telstra mobile coverage in Wyalong.

Section 2 – Corporate & Community Services

6.4 Finance and Investment Report for February 2023



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long-term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF FEBRUARY 2023.

BANK BALANCES AS AT 28TH FEBRUARY 2023

ACCOUNT	BALANCE
General Fund	\$3,813,210.04
Business Card	\$27,618.40
	\$3,840,828.44
<i>Invested Funds</i>	
Fixed Deposits	\$65,700,000.00
Deposits at Call	\$7,284,363.37
	\$72,984,363.37
Net Balance	\$76,825,191.81
Percentage of Invested Funds to Net Balance	95.00%

STATEMENT OF BANK BALANCES AS AT 28.02.2023

SUBMITTED TO THE ORDINARY MEETING MARCH 21, 2023

BALANCE as at 01.02.23	\$4,743,545.79
Add Receipts	
<u>Receipts Over \$150,000</u>	
08/02/23 Macquarie Bank Term Deposit	1,000,000.00
16/02/23 OLG Qtr 3 F.A.G.S 2	594,692.00
17/02/23 SCCF5 - 0471	715,824.00
24/02/23 Regional & Local Rds Repair Prog	4,623,796.00
24/02/23 Evolution Mines - Rates	255,184.25
<u>Receipts under \$150,000</u>	1,891,140.94
<i>Total Receipts for February 2023</i>	\$9,080,637.19
Less Payments	
<u>Payments over \$150,000</u>	
08/02/23 Defence Bank Melbourne	-1,000,000.00
16/02/23 Defence Bank Melbourne	-1,000,000.00
16/02/23 AEH West Wyalong Pty Ltd	-243,037.82
28/02/23 Transfer to BSC Cash at Call	-6,000,000.00
<u>Payments under \$150,000</u>	-1,767,935.12
Aged Care	\$ 4,344.24
Bank Fees	\$ 1,141.06
Transfer to BSC Cash at Call	\$ 6,000,000.00
Cemeteries	\$ 6,209.05
Children's Services	\$ 18,980.31
Community	\$ 67,029.65
Construction	\$ 161,817.60
Corporate	\$ 411,435.81
Development Services	\$ 11,248.27
Direct Debits	\$ 1,223.93
Donations	\$ 90.00
Employee	\$ 607,060.31
Governance	\$ 25,082.84
Insurance	\$ 3,050.98
Investments	\$ 2,000,000.00
Library	\$ 730.52
Maintenance	\$ 163,762.42
Plant/Fuel	\$ 397,773.75
Roads	\$ 56,849.60
Utilities	\$ 59,316.72
VIC	\$ 10,498.50
Waste	\$ 3,327.38
<i>Total Payments for February 2023</i>	- \$10,010,972.94
CASH BALANCE	<u>\$3,813,210.04</u>
Limit of Overdraft Arranged with Bank	\$ 350,000.00

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 February 2023 to 28 February 2023.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		026281-026290	\$25,698.32
Auto-pay	Creditors	E030831 – E031129	\$9,477,978.12
Auto-pay	Payroll	05/02/23 – 26/02/23	\$504,931.51
Bank Charges & Commissions		February 2023	\$1,141.06
Direct Debits	Repayments & Vehicle Lease		1,223.93
			\$10,010,972.94

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
 Manager Customer and Financial Services
 Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 21st March 2023, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$10,010,972.94** was submitted to the Ordinary Meeting on the 21st March 2023 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 28th February 2023. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE INVESTED	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
28/5/20	Bank of QLD	2,000,000.00	1097 days	1.35%	30/5/23
28/5/20	Bank of QLD	2,000,000.00	1460 days	1.50%	27/5/24
6/8/20	Bank of QLD	2,000,000.00	1093 days	1.05%	4/8/23
30/9/20	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15/12/25
30/10/20	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15/12/23
30/11/20	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30/11/23
23/2/21	AMP (Term Deposit)	2,500,000.00	548 days	1.35%	23/8/23
11/5/21	MyState Bank	1,000,000.00	730 days	0.55%	11/5/23
24/6/21	Defence Bank	2,000,000.00	728 days	0.58%	22/6/23
17/9/21	Judo Bank	2,000,000.00	727 days	0.95%	14/9/23
1/10/21	NAB (Term Deposit)	1,500,000.00	734 days	0.60%	5/10/23
22/10/21	MyState Bank (Term Deposit)	2,000,000.00	733 days	0.80%	25/10/23
14/12/21	Bank of QLD	2,000,000.00	730 days	1.10%	14/12/23
20/1/22	AMP (Term Deposit)	1,000,000.00	729 days	1.35%	19/1/24
1/3/22	Defence Bank	1,000,000.00	365 days	0.92%	1/3/23
3/3/22	ME Bank (Term Deposit)	1,000,000.00	370 days	0.85%	8/3/23
4/5/22	MyState Bank	2,000,000.00	350 days	2.90%	19/4/23
11/5/22	AMP (Term Deposit)	2,000,000.00	365 days	3.00%	11/5/23
11/8/22	AMP (Term Deposit)	1,000,000.00	336 days	4.15%	13/7/23
16/8/22	Bank of QLD	1,000,000.00	365 days	3.85%	16/8/23
31/8/22	Macquarie Bank	1,000,000.00	330 days	4.11%	27/7/23
8/9/22	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	8/9/23
8/9/22	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	8/9/23
8/9/22	Bendigo Bank (Term Deposit)	400,000.00	365 days	3.00%	8/9/23
8/9/22	MyState Bank	1,000,000.00	273 days	3.90%	8/6/23
16/9/22	Bank of QLD (Term Deposit)	1,000,000.00	369 days	4.20%	20/9/23
21/9/22	NAB (Term Deposit)	1,000,000.00	365 days	4.25%	21/9/23
29/9/22	Bank of QLD	2,000,000.00	364 days	4.45%	28/9/23
5/10/22	NAB (Term Deposit)	2,000,000.00	371 days	4.05%	11/10/23
18/10/22	Police Bank	2,000,000.00	365 days	4.45%	18/10/23
19/10/22	Judo Bank	2,000,000.00	365 days	4.30%	19/10/23
10/11/22	AMP (Term Deposit)	1,000,000.00	364 days	4.75%	9/11/23
17/11/22	Australian Unity	2,000,000.00	364 days	4.40%	16/11/23
30/11/22	Auswide Bank	2,000,000.00	358 days	4.55%	23/11/23
8/12/22	Auswide Bank	2,000,000.00	189 days	4.40%	15/6/23
8/12/22	Commonwealth Bank	2,000,000.00	364 days	4.38%	7/12/23
25/1/23	Macquarie Bank	1,000,000.00	365 days	4.35%	25/1/24
25/1/23	Auswide Bank	1,000,000.00	176 days	4.50%	20/7/23
31/1/23	Great Southern Bank	2,500,000.00	365 days	4.65%	31/1/24
8/2/23	Macquarie Bank	1,000,000.00	106 days	4.12%	25/5/23
8/2/23	Defence Bank	1,000,000.00	365 days	4.75%	8/2/24
15/2/23	NAB (Term Deposit)	1,000,000.00	365 days	4.90%	15/2/24
16/2/23	Defence Bank	1,000,000.00	328 days	4.85%	10/1/24
28/2/23	Macquarie Bank	1,000,000.00	365 days	4.84%	28/2/24
28/2/23	Macquarie Bank	1,000,000.00	120 days	4.26%	28/6/23
	ANZ Deposit at Call	50,957.12	Cash at Call		
	CBA Deposit at Call	7,233,406.25	Cash at Call		
	TOTAL:	\$72,984,363.37			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2022/23)	\$ 11,135,431.75
Rates received as at 28/02/2023	\$ 8,293,507.99
% of rates received to date	74.48%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council receive and note the information contained within the Finance and Investment Report for the month of February 2023
 2. That Council confirms the payment of accounts, for the period 01 February to 28 February 2023, summarised in the accounts summary totalling \$10,010,972.94
-

6.5 Adoption of Draft Budget for 2023/2024



Our Leadership - A well run Council acting as the voice of the community

DP 10.3 Ensure the General Manager takes on a high level role in implementing the Community Strategy Plan and other Council documents.

Author: Manager Customer and Financial Services

Introduction

The purpose of this report is for Council to review and endorse the Draft Budget for the 2023/2024 Financial Year.

The *Local Government Act 1993 (the Act)* requires Councils in NSW to operate under the Integrated Planning and Reporting (IP&R) guidelines which aim to streamline Council operations and optimise the use of resources. The endorsement of the above mentioned document is in keeping with this Framework and will allow Council to seek feedback from the community ahead of their formal adoption at the Ordinary Meeting of Council scheduled for Tuesday 16 May 2023.

Background

The 2023/2024 Draft Budget is an annual policy that must be adopted before the beginning of each financial year. The Draft Budget must be publicly exhibited for public comment for a minimum of 28 days and the submissions received must be considered before the final document is adopted.

The draft budget has been prepared based around the rate peg of 3.7%. Wages have been prepared based on an increase of 2.5% in line with the Local Government (State) Award and superannuation has been budgeted at 11% as per the Superannuation Guarantee (Administration) Act 1992.

Councillors will have further opportunity to comment on the draft document during the upcoming public exhibition.

A copy of the document is attached.

Financial Implications

The 2023/2024 Draft Budget document details the financial implications to be considered by Council. With the inclusion of information relating to depreciation, the budget as it stands represents a \$6,080,616 deficit.

Depreciation refers to an accounting method used to allocate the expense of a physical asset over its useful life and appears as part of the budget to indicate the financial impact of physical asset purchases on the long term financial sustainability of Council. While it is not a cash component of operating expenses, it is included to ensure sufficient funds for future asset replacement.

Should the depreciation component not be included, the 2023/2024 Draft Budget provides for a \$1,583,714 surplus.

Recommendation:

That the 2023/2024 Draft Budget be endorsed and placed on public exhibition for a period of 28 days, commencing 22 March 2023, in accordance with the legislative requirements of the Local Government Act 1993.

PRINCIPAL ACTIVITY	INCOME	EXPENDITURE	DRAFT Budget 23/24
EXECUTIVE			
Governance	-277,360	894,840	617,480
Democracy	0	214,500	214,500
Land Development	-2,295,000	2,295,000	0
Economic Development	0	77,200	77,200
Tourism	-3,650	204,000	200,350
Human Resources	-5,000	371,450	366,450
WHS & Risk Management	-36,000	1,286,906	1,250,906
Media & Community Relations	0	174,550	174,550
Executive Total Outcome	-2,617,010	5,518,446	2,901,436
CORPORATE SERVICES			
General Revenue	-7,244,142	1,363,180	-5,880,962
Financial Assistance & investments	-5,929,703	132,884	-5,796,819
Corporate Support	-791,100	2,039,750	1,248,650
Corporate Services Total	-13,964,945	3,535,814	-10,429,131
COMMUNITY SERVICES			
Aged Care	-467,400	664,750	197,350
Children's Services	-1,730,096	1,730,096	0
Library	-94,000	509,810	415,810
Community Development	-69,000	152,500	83,500
Community Services Total	-2,360,496	3,057,156	696,660
DEVELOPMENT & REGULATORY SERVICES			
Regulatory Services	-6,600	194,900	188,300
Developmental Control	-76,000	807,950	731,950
Environmental Planning	-5,500	239,000	233,500
Health & Environment	-2,000	2,700	700
Property Maintenance	-173,552	701,750	528,198
Development & Regulatory Services Total	-263,652	1,946,300	1,682,648
TECHNICAL SERVICES			
Works Administration	-1,236,500	3,817,885	2,581,385
Plant Running	-4,542,500	4,542,500	0
Roads, Works & Transport	-6,376,660	10,403,891	4,027,231
Public Services	-425,650	4,701,892	4,276,242
Pools	-20,000	439,695	419,695
Council Property Maintenance	-157,000	81,450	-75,550
Waste management	-1,870,468	1,870,468	0
Sewerage Disposal Services	-1,988,885	1,988,885	0
Technical Services Total	-16,617,663	27,846,666	11,229,003
GENERAL FUND TOTAL	RESULT/Surplus(-) Deficit (+)		6,080,616
			Less Depreciation Expenses
			-7,664,330
	RESULT/Surplus(-) Deficit (+)		-1,583,714

6.6 Adoption of Draft Revenue Policy (including Draft Fees and Charges 2023/2024)



Our Leadership - A well run Council acting as the voice of the community

DP 10.3 Ensure the General Manager takes on a high level role in implementing the Community Strategy Plan and other Council documents.

Author: Manager Customer and Financial Services

Introduction

The purpose of this report is for Council to review and endorse the Draft Revenue Policy (including Draft Fees and Charges 2023/2024) ahead of placing it on public exhibition for the community's review.

The *Local Government Act 1993 (the Act)* requires Councils in NSW to operate under the Integrated Planning and Reporting (IP&R) guidelines which aim to streamline Council operations and optimise the use of resources. The endorsement of the above mentioned document is in keeping with this Framework and will allow Council to seek feedback from the community ahead of their formal adoption at the Ordinary Meeting of Council scheduled for Tuesday 16 May 2023.

Background

The Draft Revenue Policy (including Draft Fees and Charges 2023/2024) is an annual policy that must be adopted before the beginning of each financial year. The Draft Revenue Policy (including fees and charges 2023/2024) must be publicly exhibited for public comment for a minimum of 28 days and the submissions received must be considered before the final document is adopted.

The fees and charges are set, in some instances, through Acts of Parliament and Council is required to administer those fees accordingly. Other fees are, in general, set for cost recovery and any increases on previous years are based on changes to the Consumer Price Index (CPI).

Councillors will have further opportunity to comment on the draft document during the upcoming public exhibition.

A copy of the document has been provided under separate cover.

Financial Implications

The draft Revenue Policy (including Draft Fees and Charges 2023/2024) document details the financial implications to be considered by Council.

Recommendation:

That the 2023/2024 Draft Revenue Policy (including Draft Fees and Charges 2023/2024) be endorsed and placed on public exhibition for a period of 28 days, commencing 22 March 2023, in accordance with the legislative requirements of the Local Government Act 1993.



DRAFT REVENUE POLICY 2023/24



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Proposed Rates and Charges

Statement with respect to each Ordinary Rate to be Levied

Bland Shire Council will, under Section 497 of the NSW Local Government Act 1993, levy Ordinary Rates on all rateable properties within its area. The rates that are proposed to be levied are set out hereunder. All Council rates and charges are exempt from goods and services tax (GST).

The rate pegging limit for Ordinary Rates, as advised by The Minister for Local Government, was set at 3.7% for the 2023/2024 rating year. The table below has been calculated on a 3.7% rate increase.

The following population centres have been identified within Council's borders:

- West Wyalong
- Wyalong
- Ungarie
- Barmedman
- Other Villages

Ordinary rates will be levied as per the schedule below. Updated land values, effective 1st July 2023,

were released by the Valuer General in November, 2022. The components of the various levies are:

Base Amount: An established charge applicable to an individual rating category. All properties attaching to any particular category pay the base rate amount allocated to that category. Base rates vary, or can vary, over categories.

Ad Valorem: The calculation of an amount for rates by multiplying the assessed land value of the property by a "cents in the dollar" amount.

Minimum Rate: No minimum rate is applicable to properties within the Shire boundaries. Discount on rates and charges will be available to eligible pensioners upon the completion of appropriate forms available from Council.

Mining Rate: The Council will levy a mining rate – (Ordinary) and a mining rate (Gold) in the 2023/2024 year.

Rate Type	Category	Sub Category	Minimum Rate	Ad Valorem Amount	Base Amount \$	Rate Yield \$	% Total
Ordinary	Farmland		N/A	0.001572	95.00	4,385,827.16	60.14
Ordinary	Residential		N/A	0.003551	95.00	130,636.71	1.79
Ordinary	Business		N/A	0.006193	173.00	66,021.63	0.91
Ordinary	Mining (Excluding Gold)	Ordinary	N/A	0.002486	201.00	2,737.60	0.04
Ordinary	Mining (Gold)		N/A	0.021096	201.00	1,033,905.00	14.18
Ordinary	Residential	W/Wyalong	N/A	0.005492	173.00	1,112,963.13	15.26
Ordinary	Business	W/Wyalong	N/A	0.014535	201.00	442,070.16	6.06
Ordinary	Residential	Ungarie	N/A	0.008924	95.00	53,629.15	0.74
Ordinary	Business	Ungarie	N/A	0.015047	95.00	15,589.53	0.21
Ordinary	Residential	Barmedman	N/A	0.004158	95.00	40,365.58	0.55
Ordinary	Business	Barmedman	N/A	0.004755	95.00	8,825.88	0.12

Land Categories

Land throughout the Shire has been categorised for rating purposes in accordance with the requirements of the Local Government Act 1993. New parcels of land are categorised when supplementary or new rate notices are issued. Strata lots and Company titles are taken to be separate parcels of land for the purpose of categorisation.

Farmland (Section 515: Local Government Act 1993)

Rateable land is categorised as farmland if valued as one assessment and its dominant use is for farming or an agricultural purpose. In addition, it must have a significant and substantial commercial purpose and character and is engaged in the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

Residential (Section 516: Local Government Act 1993)

Rateable land is categorised as residential if valued as one assessment and its main dominant use is for residential accommodation or if it is vacant land and is zoned or designated under an environmental planning instrument for residential purposes. The council has not classified any land as Rural Residential for rating purposes.

Mining (Section 517: Local Government Act 1993)

Land is to be categorised as mining if it is a parcel or rateable land valued as one assessment its dominant use is for coal mine or metalliferous mine.

Business (Section 518: Local Government Act 1993)

Rateable land is categorised as Business if it cannot be categorised as Farmland, Residential or Mining.

Mixed development land must be categorised if so determined in accord with the Valuation of Land Act 1916 whereby the non-residential part of the land is categorised as Business with the balance being categorised as Residential.



Pricing Policy Statement

The Council will ensure that all rates, fees and charges are equitable. The Council supports the 'user pays' concept in assessing fees and charges, whilst considering its community service obligations and the general level of fees and charges for similar services by the Local Government Industry.

The Council will pursue cost effective opportunities in order to maximise its revenue base and currently proposes to raise revenue from the following sources:

- Rates
- Annual Trade Waste Service Charges
- Sewer Special Rates
- Stormwater Levy
- Plant Hire
- Borrowings
- Miscellaneous Charges
- Annual Domestic Waste Services Charges
- Interest on Overdue Balances
- Charges for non-Council works
- Grants
- Investments
- All Sporting Fields Users

Note: A Goods and Services Tax (GST) is applicable in respect to some Council goods and services. Prices of goods and services subject to GST have been identified in the attached Schedule of Fees & Charges as GST inclusive, in accordance with taxation legislation.

Some goods and services supplied by Council are "GST Free" or are exempt from GST under Division 81 of the legislation. Any goods and services that

fall within either category are so identified in this Policy.



Pensioner Rebates

A rebate on rates and charges is provided to eligible pensioners in accordance with Section 575 of the Local Government Act 1993.

Pensioner concessions available include:

- All ordinary rates and charges for domestic waste management services on the land up to \$250.00.
- Sewerage rates and charges up to \$87.50.

The estimated amount of pensioner rebates for 2023/2024 is \$75,000

Waste Management

Domestic Waste Management Charges (DWMC)

The DWMC will be levied upon all domestically occupied properties in West Wyalong, Wyalong, Ungarie, Barmedman and Weethalle where the service is available. The service comprises a weekly collection of one 240 litre bin or an option of a 120 litre bin, provided by Council. Multiple service charges will apply to those properties where a multiple service is requested.

The annual DWMC for 2023/2024 is \$488.00 per 240 litre service or \$386.00 per 120 litre service with estimated revenue being \$1,051,029.88 (with an adjustment for pensioner rebates of \$44,000).

In addition, Section 496 of the Local Government Act 1993 requires Council to levy a charge on all rateable land for which a domestic waste management service is available. Accordingly, a charge of \$42.00 will be levied in 2023/2024 on all vacant land for which a domestic waste management service is available.

Annual Waste Management Charge

A charge of \$42.00 per property, will apply to all properties not within a serviced area for the DWMS, under Section 501 of the Local Government Act.

Trade Waste Charges

A similar service to the DWMC is available to all non-residential properties in the serviced areas and is levied upon all occupied properties that are not eligible for the DWMS service. Similarly, the service comprises a weekly collection of one 240 litre bin, provided by the Council. Multiple service charges will apply to those properties where a multiple service is requested.

The annual charge proposed is \$524.00 per 240 litre service or \$421.00 per 120 litre service with a similar amount levied for each additional service. Estimated revenue is \$313,523.



Sewer

Special Rates – Sewer

For sewer rates and charges, the Council proposes to levy sewerage rates on all lands for which the services are available. Allowance will be made if there is no sewer connection or if the service cannot be provided to the whole of a property. The purpose of the sewer rate is to meet the costs of operating the West Wyalong/Wyalong, Ungarie and Barmedman sewer schemes.

Council will levy a sewer rate on all land within its area except:

1. Land which is more than 75 metres from a Council sewer and is not connected to the sewer;
2. Land from which sewerage could not be discharged into any sewer of the Council.

Sewer rates will be levied as per the schedule below:

Rate	Category	Minimum \$	Base Amount	Rate Yield \$
Sewer Special Rate	Built upon	1,018.00	N/A	1,910,384
Sewer Special rate	Not built upon	245.00	N/A	31,608
Connected Sewer	Rec. Grounds	886.00	N/A	7,081

Fees and charges for non-rateable properties, head works and other items are outlined in the fees and charges section of the policy.

Interest

In accordance with the Local Government Act 1993, Council is entitled to levy interest for outstanding rates and charges not received by the due date. The maximum rate of interest that can be levied is set annually by the Minister for Local Government. Council proposes to apply the maximum interest rate for outstanding rates and charges as set by the Minister for Local Government in 2023/2024.

Stormwater Levy

In accordance with the Local Government Act 1993, Sect 496A, Council has adopted an annual charge for the provision of stormwater management services.

A charge of \$25 per residential property, \$12.50 for strata titles, \$25 for business properties up to 350 square metres, and \$50 for business properties over 350 square metres will be levied. The charge will only apply to properties within Bland Shire's towns. Rural and farming properties will not receive the levy.

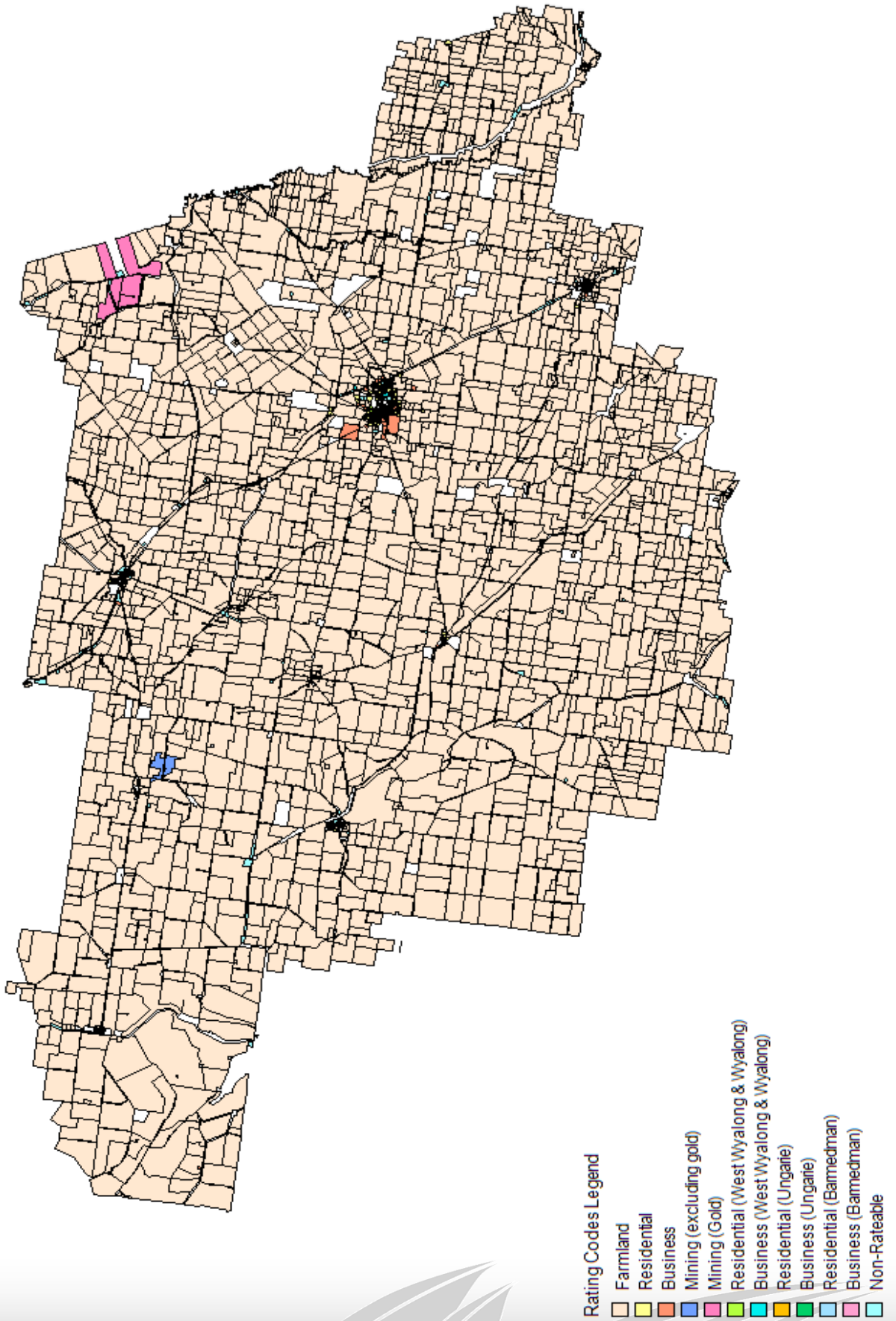
Donations Policy

Council has adopted a Community Grants and Donations Policy that applies to all grants and donations available to the Bland Shire Community. The 2023/2024 budget for contributions payable under Section 356 of the Local Government Act 1993 is \$224,950 including Heritage, Access and Strengthening Communities grants.

Fees and Charges

Fees and charges proposed to be levied by the Council for 2023/2024 for the broad range of services and activities provided are listed in Schedule No1. Whether goods and services tax is payable and included is indicated against each fee or charge in the schedule. In addition, the schedule advises of the status under the Council's pricing policy, whether or not there is any community service obligation associated with the charge and an estimate of projected revenue.

Bland Shire Council Rating Categories





Fees & Charges Schedule

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ACTIVITY	DRAFT FEE/CHARGE 2023/24	GST STATUS	COSTING METHOD	COMMENT
ACCESS TO PUBLIC INFORMATION				
GIPA Application Fee	\$30.00	Exempt	Legislative	Includes first hour processing time, no charge where application is not decided in time.
Processing Time	\$30.00 per hour	Exempt	Legislative	
Discount	50% of processing charges on application	Exempt	Legislative	Refer to s65 & s66 of GIPA Act
Advance Deposit	50% of processing charges	Exempt	Legislative	Refer to s50 of GIPA Act
Internal Review Processing Fee	\$40.00	Exempt	Legislative	Refer to s83(1) & s85(1) of GIPA Act
Informal Access Application	\$0.00 (copying fees apply)	Exempt		Copying charges may apply in accordance with Revenue Policy Charges
Personal Information	See comment	Exempt	Legislative	Up to 20 hours without additional charge.
ABANDONED ARTICLES				
Impounding Fees - Vehicles/Articles				
Abandoned Article - small	\$280.00	Exempt	Full Cost	per article
Abandoned Article - large	\$385.00	Exempt	Full Cost	per article
Abandoned Vehicle	\$540.00	Exempt	Full Cost	Cost recovery
Release Fee	\$55.00	Exempt	Full Cost	
Impounded Vehicle Storage Fee	\$27.00 per day	Inclusive	Full Cost	
Disposal Fee	Actual Costs plus 10%	Exempt	Full Cost	
AERODROME				
General				
All aircraft with MTOW equal or less than 1,450kg	NIL	Inclusive	Partial	MTOW - Maximum take off weight
All other aircraft including Helicopters, day rate	\$14 per tonne	Inclusive	Partial	Day 0700 to 1900
All other aircraft including Helicopters, night rate	\$27 per tonne	Inclusive	Partial	Night after 1900 to before 0700
Multiple Daily users such as "Crop Dusters" and "Glider Tow Planes"	NIL			
Training usage ('Stop and Go' & 'Touch & Go')	NIL	Inclusive	Partial	
Fine for not closing gates to airport facilities	\$100.00	Inclusive		
Fine for using runway without radio call	\$270.00	Inclusive		CASA informed of breach
Commercial				
Airport Landing Fees	\$13 per passenger	Inclusive	Partial	Government use such as RFS are exempt. Regular Service - on negotiation with DTS
Commercial Charter Service	\$18.00 per passenger	Inclusive	Partial	
Landing of Commercial aircraft dispensation from CASA - CASA charge reimbursement	\$720.00	Inclusive	Partial	
Terminal - Commercial terminal fee	\$755.00 per annum, per licence	Inclusive	Partial	Part year may be negotiated with DTS
Terminal - One off use - commercial	\$215.00 per day	Inclusive	Partial	Aviation purposes only. Weekly use can be negotiated with DTS
Closure and Use of Aerodrome for Commercial Organisation	\$970.00 per day	Inclusive	Partial	Weekly use can be negotiated
Recreation and Sporting Organisations				
Terminal - One off use	\$50.00 per day	Inclusive	Partial	
Use of Aerodrome without closure	\$85.00 per day	Inclusive	Partial	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
AERODROME CONTINUED				
Recreation and Sporting Organisations Continued				
Closure and use of Aerodrome for Recreational and Sporting Organisations	\$125.00 per day	Inclusive	Partial	
Use of Aerodrome without closure plus the hire of the terminal	\$400.00 per week	Inclusive	Partial	Additional Continuous Weeks – Cost on application
Closure and use of Aerodrome plus the hire of the terminal	\$500.00 per week	Inclusive	Partial	Additional Continuous Weeks – Cost on application
Other				
Closure and use of Aerodrome for Volunteer Organisations	\$0.00	Inclusive	Partial	Donations Accepted
Airport Hangars	\$325.00 per annum	Inclusive	Full Cost	Leased, Licenced, MoU hangars - as per agreement
Hire of airport building other than for aviation purposes	\$235.00 per day	Inclusive	Partial	Weekly use can be negotiated
ANIMAL CONTROL				
Companion Animals Registration				
Dog - Desexed (by relevant age)	As per legislation	Free	Legislative	Current fee \$69.00
Dog - Desexed (by relevant age eligible pensioner)	As per legislation	Free	Legislative	Current fee \$29.00
Dog - Desexed (sold by pound/shelter)	As per legislation	Free	Legislative	Current fee \$0.00
Dog - Not Desexed or Desexed (after relevant age)	As per legislation	Free	Legislative	Current fee \$234.00
Dog - Not Desexed (not recommended)	As per legislation	Free	Legislative	Current fee \$69.00
Dog - Not Desexed (recognised breeder)	As per legislation	Free	Legislative	Current fee \$69.00
Dog - Working	As per legislation	Free	Legislative	Current fee \$0.00
Dog - Service of the State	As per legislation	Free	Legislative	Current fee \$0.00
Assistance Animal	As per legislation	Free	Legislative	Current fee \$0.00
Cat - Desexed or Not Desexed	As per legislation	Free	Legislative	Current fee \$59.00
Cat - Eligible Pensioner	As per legislation	Free	Legislative	Current fee \$29.00
Cat - Desexed (sold by pound/shelter)	As per legislation	Free	Legislative	Current fee \$0.00
Cat - Not Desexed (not recommended)	As per legislation	Free	Legislative	Current fee \$59.00
Cat - Not Desexed (recognised breeder)	As per legislation	Free	Legislative	Current fee \$59.00
Registration Late Fee	As per legislation	Free	Legislative	Current fee \$19.00
Annual Permits				
Cat not desexed by four months of age	As per legislation	Free	Legislative	Current fee \$85.00
Dangerous dog	As per legislation	Free	Legislative	Current fee \$206.00
Restricted dog	As per legislation	Free	Legislative	Current fee \$206.00
Permit late fee	As per legislation	Free	Le	Current fee \$19.00
Impounding Fees - Companion Animals				
Maintenance Fee - Cat (per day)	\$10.00	Exempt	Full Cost	
Maintenance Fee - Dog (per day)	\$15.00			
Release Fee (per animal)	\$45.00	Exempt	Full Cost	
Surrender of Impounded animal Fee (per animal)	\$10.00	Exempt	Full Cost	
Microchipping (per animal)	\$75.00	Inclusive	Full Cost	Cost Recovery
Euthanasia - Cat	\$30.00	Exempt	Full Cost	
Euthanasia - Dog	\$40.00	Exempt	Full Cost	Cost Recovery
Sale of Female Dog	\$270.00	Inclusive	Full Cost	Includes desexing, microchipping and registration.

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
ANIMAL CONTROL CONTINUED				
Impounding Fees - Companion Animals Continued				
Sale of Male Dog	\$215.00	Inclusive	Full Cost	Includes desexing, microchipping and registration.
Sale of Female Cat	\$160.00	Inclusive	Full Cost	Includes desexing, microchipping and registration.
Sale of Male Cat	\$105.00	Inclusive	Full Cost	Includes desexing, microchipping and registration.
Cat trap hire deposit	\$65.00	Exempt	Full Cost	Refundable
Cat trap weekly hire fee	\$15.00	Exempt	Full Cost	
Destruction of trapped animals	\$30.00	Exempt	Full Cost	Per animal
Impounding Fees - Livestock				
Maintenance	Actual Cost plus 10%	Exempt	Full Cost	
Transportation Fee	Actual Costs plus 10%	Exempt	Full Cost	
Sale of Livestock - by tender	\$55.00 per animal	Inclusive	Full Cost	
Sale of Livestock - by auction	Actual Costs plus 10%	Inclusive	Full Cost	
Euthanasia	Actual Costs plus 10%	Exempt	Full Cost	
ARCHIVED RECORDS				
Archived Documents				
Copies of archived documents	Photocopying Charge			
A2 - A0 - building plans	\$20.00	Exempt	Full Cost	
Document/File Preparation for Court				
Bulk copying of files	POA	Exempt	Full Cost	
Courier Fees	Actual Costs	Exempt	Full Cost	
BLAND COMMUNITY CARE				
Room Hire				
Office Hire	\$55.00	Inclusive		
Non-Government funded/subsidised Direct Support Services				
Weekday 6am to 7pm	\$55.00 per hour	Exempt		Personal Care and Respite (including mobility support) are GST exempt. Domestic Assistance, Yard Maintenance, Meal Preparation, Shopping, Transport, Social Support are not GST exempt. GST free rates are only applicable to brokerage (subcontracted) arrangements between BCCS and individuals in receipt of the care, or Insurers, Compensation Operators or Government Agencies.
Weekday 7pm to 6am	\$65.00 per hour	Exempt		
Saturday	\$75.00 per hour	Exempt		
Sunday	\$95.00 per hour	Exempt		
Public Holiday	\$110.00 per hour	Exempt		
Non-Government funded/subsidised Domestic Assistance				
Weekdays Only 6am to 6pm	\$60.00 per hour	Inclusive		
Non-Government funded/subsidised Yard Maintenance				
Weekdays Only 6am to 6pm	\$65.00 per hour	Inclusive		
Non-Government funded/subsidised Social Support (Inc. Shopping and transport)				
Weekdays Only 6am to 6pm	\$55.00 per hour	Inclusive		

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
BLAND COMMUNITY CARE CONTINUED				
Travel				
Travel charge to visit you	\$0.78 per kilometre	Exempt		Travel charges are only applicable for service provision/visits further than 5kms outside of West Wyalong. In service travel is applicable for any service requiring the provision of transport - such as taking you to an appointment or shopping. Transport requiring the use of a wheelchair accessible vehicle incurs a higher charge.
In service travel charge in a non-modified vehicle	\$0.85 per kilometre	Exempt		
In service travel charge in a modified vehicle	\$1.00 per kilometre	Exempt		
Group Social Activities				
Wednesday Activity Day	\$75.00 per session	Inclusive		Brokered client charge
Wednesday Activity Day	\$45.00 per session	Inclusive		Private client charge
Exercises	\$11.00 per session	Inclusive		Private and brokered client charge
CHSP Client Contributions				
For all CHSP services except for Social Support Group and Goods, Equipment & Assistive Technologies	\$10.00 per hour	Exempt		Applicable to those within a 5km radius of West Wyalong township. Rates can be negotiated for those experiencing financial hardship.
For all CHSP services except for Social Support Group and Goods, Equipment & Assistive Technologies	\$15.00 per hour	Exempt		5kms or more outside of the West Wyalong township. Rates can be negotiated for those experiencing financial hardship.
Wednesday Activity Day	\$15.00 per session	Exempt		
Exercises	\$3.00 per session	Exempt		
Bland Blokes	\$3.00 per session	Exempt		
BUILDING AND PROPERTY INFORMATION - EXCLUDES PLANS				
Building information (search & supply copy)	\$160.00	Exclusive		Fee required per approval issued against property. Excludes Drainage Diagrams.
Email and postage of building information	\$15.00	Exclusive		
CEMETERIES				
Memorial Cemetery Fees				
Land for grave (1.2m x 2.4m) plus first interment.	\$1,660.00	Inclusive	Partial	Minimum of a plaque and vases must be erected
Saturday and Public Holidays additional	\$335.00	Inclusive	Full Cost	Surcharge
Administration Fee - Burials on Private Land	\$180.00	Exempt	Full Cost	
Land for Vault (2.4m x 3.6m)	\$975.00	Inclusive	Full Cost	
Land for Vault (3.6m x 3.7m)	\$1,545.00	Inclusive	Full Cost	
Land for Vault (3.6m x 4.8m)	\$2,005.00	Inclusive	Full Cost	
Interment (Stillborn)	\$0.00	Inclusive	Partial	
Permission to erect stone or concrete slab	\$80.00	Exempt	Full Cost	
Permission to erect head or foot stone	\$80.00	Exempt	Full Cost	
Permission to erect slab over grave	\$80.00	Exempt	Full Cost	
Permission to erect tomb or monument	\$145.00	Exempt	Full Cost	
Plaques and vases	Cost + GST + 10%	Inclusive	Full Cost	
Second Interment	\$855.00	Inclusive	Full Cost	At the same time as first interment - \$300.00
Remove and replace monumental slab	Cost + GST + 10%		Full Cost	Quote given by Council. Can be done by owner of perpetual interment rights with Council approval.
Plaque cleaning - general	Cost + 20% + GST	Inclusive	Full Cost	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
CEMETERIES CONTINUED				
Memorial Cemetery Fees Continued				
Plaque cleaning - niche wall	Cost + 20% + GST	Inclusive	Full Cost	
Plaque cleaning kit	\$135.00	Inclusive	Full Cost	
Coloured Plaque	\$135.00 extra cost	Inclusive	Full Cost	
Lawn Cemetery Fees				
Land for graves, first interment, including supply and fixing plaque, perpetual maintenance and two vases	\$2,165.00	Inclusive	Full Cost	
Second Interment	\$855.00	Inclusive	Full Cost	At the same time as first interment - \$300.00
Interment (Stillborn)	\$0.00	Inclusive	Partial	Includes cost of land for a 1.2m x 2.4m plot
Saturday and Public Holidays additional	\$330.00	Inclusive	Full Cost	Surcharge
Wyalong Niche Wall Interment of ashes including tablet	\$485.00	Inclusive	Full Cost	
Barmedman, Ungarie and Weethalle Niche Wall Interment of ashes including tablet	\$185.00	Inclusive	Full Cost	
Interment of ashes in existing grave in the lawn or memorial cemetery	\$185.00	Inclusive	Full Cost	
Cemetery Reservation Deposit (all cemeteries)	\$550.00	Inclusive	Full Cost	The balance of the fees are to be paid at the time of Interment. Reservation of a site does not protect against future prices increases. The fee payable at the time of Interment will be the fee adopted by Council in the current Revenue Policy, less any deposit or prepayment made. Second Interment will be at the current rate set in the Revenue Policy.
Niche Wall reservation deposits	\$275.00	Inclusive	Full Cost	As per above Cemetery Reservation Deposit
First Interment of ashes in lawn cemetery including plaque	\$1,875.00	Inclusive	Full Cost	
Monumental & Lawn Cemeteries - Exhumation	Cost + GST + 10%	Inclusive	Full Cost	
CERTIFICATES				
Certificate Urgency fee	\$65.00	Exempt	Partial	Processed within 24 hours (in addition to Certificate Fee)
Section 603	\$90.00	Exempt	Legislative	ZS603 - Rates Certificate
Outstanding Notices Certificate Section 735A	\$90.00	Exempt	Partial	Certificate for orders in force and outstanding notices under <i>Local Government Act 1979</i> .
Outstanding Notices Certificate Section 121ZP	\$90.00			Certificate for orders in force and outstanding notices under <i>Environmental Planning and Assessment Act 1979</i> .
Outstanding Notices Certificate - 725A & 121ZP	\$170.00			Certificate for orders in force and outstanding notices under <i>Local Government Act 1979</i> and <i>Environmental Planning and Assessment Act 1979</i> .

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
CERTIFICATES CONTINUED				
Outstanding Notices Certificate - All Acts	\$270.00	Exempt	Partial	Certificate for orders in force and outstanding notices under <i>Local Government Act 1979, Environmental Planning and Assessment Act 1979, Protection of the Environment Operations Act 1997, Food Act 1989, Public Health Act 1991, Roads Act 1993 and Swimming Pools Act 1992.</i>
Biosecurity Act Certificate	\$55.00	Exempt	Partial	
Section 149 (2)	\$62.00	Exempt	Legislative	
Section 149 (2 & 5)	\$155.00	Exempt	Legislative	
CHILDREN'S SERVICES UNIT				
Family Day Care				
Costs & Charges	See FDC Schedule	Exempt	Full Cost	Fees are paid directly to Educators. Council receives funding to assist in operating this service. CCS applies to FDC services.
Mobile Resource Unit/Playgroup/LDC				
Playgroup User Fees & Charges	\$5 per child per session. Maximum of \$10 per family per session	Exempt	Subsidised	Charges are applied to children over the age of 12 months. Fee to apply in January 2020 to June 2021.
Long Day Care	See MRU/LDC schedule	Exempt		CCS applies to LDC services.
Bland Pre-School				
	See Preschool Schedule			
Toy Library				
Annual Membership	\$20.00	Exempt	Partial	Fee includes contributions towards maintenance
Quarterly Membership	\$5 per quarter	Exempt	Partial	Fee includes contributions towards maintenance
COMPLYING DEVELOPMENT CERTIFICATE (COUNCIL ASSESSMENT)				
Bed & Breakfast (Existing approved dwelling)	\$350.00	Inclusive	Partial	
CDC – estimated value up to \$5,000.00	\$110.00 plus an additional \$5 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value between \$5,001.00 and \$100,000.00	\$110.00 plus an additional \$3.00 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value between \$100,001.00 and \$250,000.00	\$450.00 plus an additional \$2.00 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value between \$250,001 and \$1,000,000.00	\$872 plus an additional \$1.00 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value exceeding \$1,000,000.00	\$1683.00 plus an additional \$0.50 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
Complying Development Certificate - Demolition of Dwelling House	\$270.00	Inclusive	Partial	
BAL Risk Assessment Fee (Complying Development Assessment)	\$540.00	Inclusive	Partial	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
CONSTRUCTION CERTIFICATE FEES				
Modification of Complying Development Certificate				
Modification of Complying Development Certificate	50% of original fee	Inclusive	Partial	
Lodgement of Certificate by Private Certifiers				
Per Certificate lodged	\$40.00	Exempt	Legislation	
Construction Certificate Fees - Buildings				
Residential - estimated value up to \$5,000	\$110.00 plus an additional \$5 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value between \$5,001 to \$100,000	\$110.00 plus an additional \$3.00 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value between \$100,001 to \$250,000	\$450.00 plus an additional \$2.00 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value between \$250,001 to \$1,000,000	\$872 plus an additional \$1.00 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value over \$1,000,000	\$1683.00 plus an additional \$0.50 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Farm Buildings	\$375.00			Silos, Sheds and the like
Industrial/Commercial - Estimated value up to \$15,000	\$420.00	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Industrial/Commercial - Estimated value between \$15,001 and \$100,000	\$400.00 plus \$3.00 per \$1,000 (or part of \$1,000) of estimated cost	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Industrial/Commercial - Estimated value between \$100,001 and \$250,000	\$680.00 plus \$2.50 per \$1,000 (or part of \$1,000) of estimated cost	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Industrial/Commercial - Estimated value exceeding \$250,001	\$1,150.00 plus an additional \$2.00 per \$1,000 (or part of \$1,000) of estimated cost	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Assessment outside Council's accreditation	Actual Cost plus 10%	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Construction Certificates - Subdivisions				
Subdivision	\$170.00 per allotment	Inclusive	Partial	
Modification of Construction Certificate				
Class 1 and 10	\$215.00	Inclusive	Full Cost	
Class 2 and 9	50% of original fee	Inclusive	Full Cost	
Subdivision	30% of original fees	Inclusive	Full Cost	
All Classes - correction of typographical error on submitted plans	\$30.00	Inclusive	Full Cost	
Certificates				
Copy of Certificate		Exempt	Full Cost	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
COUNCIL DOCUMENTS				
Information Management				
Council Plans/Policies	Photocopying Charge	Exempt	Partial	Available on Council's website
Annual Report	Photocopying Charge	Exempt	Partial	Available on Council's website
Local Environmental Plan - document	Photocopying Charge	Exempt	Partial	Available on NSW Legislation website
Development Control Plans	Photocopying Charge	Exempt	Partial	Available on Council's website
Bland LEP 2011	Photocopying Charge	Exempt	Zero	Available on Council's website
Business Paper	Free	Exempt	Zero	Available on Council's website
Community Plan	Photocopying Charge	Exempt	Partial	Available on Council's website
Community Strategic Plan	Photocopying Charge	Exempt	Partial	Available on Council's website
Council Policies	Photocopying Charge	Exempt	Partial	Available on Council's website
Revenue Policy	Photocopying Charge	Exempt	Partial	Available on Council's website
Developer Contribution Plans	Photocopying Charge	Exempt	Partial	Available on Council's website
Rating Information Charges				
Rates Status Report	\$40.00	Exempt	Full Cost	
Rates inquiry (verbal)	\$7.00	Exempt	Full Cost	
Rates inquiry (written)	\$20.00	Exempt	Full Cost	
Shire Maps				
Shire (A3)	Photocopying Charge	Exempt	Full Cost	
Shire (A1 or larger)	\$20.00	Exempt	Full Cost	
DEVELOPMENT APPLICATIONS				
Advertising Signs				
Advertising Signs (one or more)	\$285.00 plus \$93.00 for each advertisement in excess of one	Exempt	Legislative	Maximum fee that can be applied for the erection or display of advertisements. Alternatively fee based on value of works may be applied.
No Building, Works, Demolition or Subdivision				
Not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building	\$285.00	Exempt	Legislative	Development applications NOT involving the erection of a building, carrying out work, subdivision of land, or demolition
Tree Removal	\$30.00 per tree to be removed, \$15.00 per tree to be lopped	Inclusive	Council	Development applications for tree removal or lopping of trees
Fee for Development Application				
Estimated Cost up to \$5,000	\$110.00	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$5,001 to \$50,000	\$170.00 plus an additional \$3.00 per \$1,000 (or part of \$1,000) of the estimated cost	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$50,001 to \$250,000	\$352.00 plus an additional \$3.64 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$50,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$250,001 to \$500,000	\$1,160.00 plus an additional \$2.34 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$500,001 to \$1,000,000	\$1,745.00 plus an additional \$1.64 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Fee for Development Application Continued				
Estimated Cost of \$1,000,001 to \$10,000,000	\$2,615.00 plus an additional \$1.44 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost more than \$10,000,001	\$15,875 plus an additional \$1.19 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Subdivision				
Involving the opening of a public road	\$665.00 plus \$65.00 for each additional lot created by the subdivision	Exempt	Legislative	Clause 249 - EPA Regulations 2000
Not involving the opening of a public road	\$330.00 plus \$53.00 for each additional lot created by the subdivision	Exempt	Legislative	Clause 249 - EPA Regulations 2000
Strata Title	\$330.00 plus \$53.00 for each additional lot created by the subdivision	Exempt	Legislative	Clause 249 - EPA Regulations 2000
Subdivision Certificate	\$150 plus \$50 per lot created	Exempt	Full Cost	Clause 249 - EPA Regulations 2000
Other				
Temporary Buildings	\$305.00	Exempt	Partial	
Demolition of Residential Dwelling	\$320.00	Exempt		
Demolition of Commercial/Industrial Building	\$375.00	Exempt		
Integrated Development and Concurrence Applications (additional to development application fees)				
Concurrence Processing Fee	\$150.00	Exempt		
Integrated Development processing fee	\$150.00	Exempt		
Concurrence Fee	\$345.00	Exempt		A fee is payable to each concurrency authority for development that requires concurrence
Integrated Development Fee	\$345.00	Exempt		A fee is payable to each approved body in respect to integrated development
Advertisement of Development Applications				
Designated Development (fee payable in addition to any other charges)	\$2,220.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Advertised Development (fee payable in addition to any other fees)	\$1,105.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Prohibited Development (Fee payable in addition to any other fees)	\$1,105.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Required by LEP or DCP (fee payable in addition to any other fees)	\$1,105.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Designated Development				
Designated Development (fee payable in addition to any other fees)	\$920.00	Exempt	Legislative	As defined and scheduled by Environmental Planning and Assessment Act 1979
Modification Consent				
Section 4.55(1)	\$71.00	Exempt	Legislative	Modifications involving minor error, misdescription or miscalculation
Section 4.55(1A)	\$645.00 or 50% of original fee, whichever is the lesser	Exempt	Legislative	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Section 4.55(2)				
If the fee for the original application was less than \$100.00	50% of original fee			
In the case of an application that does not involve the erection of a building, the carrying out of a work or the demolition of a building	50% of original fee	Exempt	Legislative	
In the case of an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated cost up to \$5,000	\$55.00	Exempt	Legislative	
Estimated cost \$5,001 to \$250,000	\$85.00 plus an additional \$1.50 per \$1,000 (or part of \$1,000) of estimated cost	Exempt	Legislative	
Modification in the case of any other Development Application				
Estimated cost \$250,001 to \$500,000	\$500.00 plus an additional \$0.85 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Exempt	Legislative	
Estimated cost \$500,001 to \$1,000,000	\$712.00 plus an additional \$0.50 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Exempt	Legislative	
Estimated cost \$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Exempt	Legislative	
Estimated cost over \$10,000,000	\$4,737.00 plus an additional \$0.27 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Exempt	Legislative	
Advertising Fee (if applicable)	\$665.00	Exempt	Legislative	Amount not expended giving notice to be refunded
Review of Determination of Consent				
In the case of an application not involving the erection of a building, the carrying out of a work, the subdivision of land or demolition of a building or work	50% of original application fee	Exempt	Legislative	
In the case of an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	Exempt	Legislative	
Review of Any Other Development Application				
Estimated cost up to \$5,000	\$55.00	Exempt	Legislative	
Estimated cost \$5,001 to \$250,000	\$85.00 plus an additional \$1.50 per \$1,000 (or part of \$1,000) of estimated cost	Exempt	Legislative	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Review of Any Other Development Application Continued				
Estimated cost \$250,001 to \$500,000	\$500.00 plus an additional \$0.85 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Exempt	Legislative	
Estimated cost \$500,001 to \$1,000,000	\$712.00 plus and additional \$0.50 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Exempt	Legislative	
Estimated cost \$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Exempt	Legislative	
Estimated cost over \$10,000,000	\$4,737.00 plus an additional \$0.27 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Exempt	Legislative	
If notice of application is required to be given under section 82A of the Act (fee payable in addition to any other charges)	\$620.00	Exempt	Legislative	
Review of Decision to Reject				
Estimated cost up to \$100,000	\$55.00	Exempt	Legislative	
Estimated costs \$100,001 to \$1,000,000	\$150.00	Exempt	Legislative	
Estimated costs greater than \$1,000,001	\$250.00	Exempt	Legislative	
Extension of a Development Application Consent				
Per application (applicable only where original consent was for less than 5 years)	\$100.00	Exempt	Legislative	
Other - Use of Footpath				
Use of Footpath "A" Frame (1 year)	\$30.00	Exempt		
Use of Footpath - "A" Frame (3 years)	\$80.00	Exempt		
Use of Footpath - Display of Goods (1 year)	\$80.00 admin fee plus \$5.00 per linear metre	Exempt		
Use of Footpath - Display of Goods (3 years)	\$55.00 admin fee plus \$5.00 per linear metre per year	Exempt		
Use of Footpath - Dining (1 year)	\$80.00 admin fee plus \$5.00 per chair	Exempt		
Other - Use of Footpath Continued				
Use of Footpath - Dining (3 years)	\$55.00 admin fee plus \$5.00 per chair per year	Exempt		
Relocated Dwellings				
Security bond (per application)	\$10,000.00	Exempt	Security Deposit	Security Deposit payable with development application fees for the relocation of existing dwelling
Inspection before Relocation - where Manager Development Services determines inspection required outside shire boundary, up to 80km	\$430.00	Exempt	Full Cost	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Relocated Dwellings Continued				
Inspection before Relocation - where Manager Development Services determines inspection required outside shire boundary, between 81 to 250km	\$860.00	Exempt	Full Cost	
Inspection before Relocation - where Manager Development Services determines inspection required outside shire boundary, greater than 250km	\$1,290.00	Exempt	Full Cost	
Building Certificates				
Class 1 building (together with any class 10 buildings on the site) or a Class 10 building	\$250.00 plus an additional \$0.50 per square metre over 200 square metres	Exempt	Legislative	
Class 2 - 9 buildings (not exceeding 200 square metres)	\$250.00	Exempt	Legislative	
Class 2 - 9 buildings (exceeding 200 square metres but not exceeding 2,000 square metres)	\$250.00 plus an additional \$0.50 per square metre over 200 square metres	Exempt	Legislative	
Class 2 - 9 buildings (exceeding 2,000 square metres)	\$1,165.00 plus an additional \$0.075 per square metre over 2,000 square metres	Exempt	Legislative	
Where application relates to part of a building that consists of external wall only or does not otherwise have a floor area	\$250.00	Exempt	Legislative	
Additional inspections	\$90.00	Exempt	Partial	
Copy of building certificate	\$13.00	Exempt	Legislative	
Drainage Diagrams				
Copy of drainage diagrams	\$15.00	Exempt	Partial	
New/alteration to drainage diagram	\$120.00	Exempt	Full Cost	
Assessment of Alternative Solutions				
Fire Safety - per application (in addition to any other fee)	Actual Cost plus 10%	Inclusive	Partial	
Non-Fire Safety - per application (in addition to any other fee)	Actual Cost plus 10%	Inclusive	Partial	
Fire Safety Certification	Actual Cost plus 10%	Exempt	Full Cost	
Searches				
A search of all recorded consents/approvals	As per GIPA Fees	Exempt	Full Cost	
Per Subpoena	As per GIPA Fees	Exempt	Full Cost	
Dwelling Entitlement Search	\$160.00	Exempt	Full Cost	To cover the cost to Council of undertaking research into dwelling entitlement potential including fees incurred from external sources (LPI).
Miscellaneous				
Stamping of additional set of plans (1-10 plans)	\$40.00	Exempt	Partial	
Stamping of additional set of plans greater than 10 plans	\$60.00	Exempt	Partial	
Premises Inspection and Report (BCA/Fire upgrades/Public Health Compliance etc.)	\$215.00 per hour (for first hour or part thereof), then \$100.00 per hour (for each subsequent hour)	Inclusive	Partial	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Miscellaneous Continued				
Certified copies of documents, maps or plan (Sec 150(2)) - additional to any copy and/or printing charges	\$53.00	Exempt	Legislative	
FOOTPATHS				
Footpath - new	10% of cost plus GST	Inclusive	Full Cost	
Reinstatement Charges				
Concrete footpaths	\$250.00/square metre	Exempt	Full Cost	Minimum one square metre
Asphalt footpath	\$160.00/square metre	Exempt	Full Cost	Minimum one square metre
Pavers	\$320.00/square metre	Exempt	Full Cost	Minimum one square metre
FOOTPATHS CONTINUED				
Reinstatement Charges Continued				
Grassed/earth footpath	\$60.00/square metre	Exempt	Full Cost	Minimum one square metre
INSPECTIONS				
Critical Stage Inspection - Class 1 and 10	\$105.00	Inclusive	Full Cost	
Critical Stage Inspection - Class 2 to 9	\$120.00	Inclusive	Full Cost	
Plumbing and Drainage Inspection	\$105.00			
Reinspection Fee	\$160.00	Inclusive	Full Cost	
Inspection Fees - Subdivisions (Council as the PCA)				
Per inspection	\$215.00	Exempt	Full Cost	
Occupation Certificate				
Application for Occupation Certificate	\$105.00			
Copy of Occupational Certificate	\$35.00	Exclusive	Full Cost	
INTEREST				
Interest Charges				
Interest Charges	TBA	Exempt	Legislative	Applied on simple interest basis
KERB & GUTTER				
Kerb & Gutter - new	Cost + GST + 10%	Inclusive	Full Cost	
Reinstatement Charges				
Kerb & Gutter - 5 linear metres or less	\$300.00/m	Exempt	Full Cost	Minimum one lineal metre
Kerb & Gutter - more than 5 linear metres	100% of cost quoted amount (or actual cost) plus GST	Exempt	Full Cost	
LEGAL ACTION				
Legal Fees				
Legal Action	Costs	Inclusive	Full Cost	
Dishonoured Cheque/payment	Cost plus \$30.00	Exempt	Full Cost	
Stop Cheque Fee	\$30.00	Exempt	Full Cost	
Subpoena	\$100.00 processing fee plus \$100.00 per hour after the first hour	Exempt	Full Cost	
LIBRARY				
Costs & Charges				
Book purchasing		Inclusive	Full Cost	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
LIQUID TRADE WASTE				
Application Fees				
<i>Council recovers the cost of administration and technical services provided in processing applications</i>				
A1 - Application Fees				
Category 1 Discharger	\$222.00	Exempt	Legislative	per item. Unless exempt. See Waste Exempt Schedule
Category 2 Discharger	\$222.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$222.00	Exempt	Legislative	per item
Category 3 - Industrial Discharger	\$292.00	Exempt	Legislative	per item
A2 - Renewal of Existing Approval (dependent on level of assessment required)				
Category 1 Discharger	\$222.00	Exempt	Legislative	per item
Category 2 Discharger	\$222.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$222.00	Exempt	Legislative	per item
Category 3 - Industrial Discharger	\$292.00	Exempt	Legislative	per item
A3 - Change of Ownership, no Change in Conditions				
Category 1 Discharger	\$222.00	Exempt	Legislative	per item
Category 2 Discharger	\$222.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$222.00	Exempt	Legislative	per item
Category 3 - Industrial Discharger	\$222.00	Exempt	Legislative	per item
Annual Trade Waste Fee				
Category 1 Discharger	\$121.00	Exempt	Legislative	per item
Category 2 Discharger	\$202.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$353.00	Exempt	Legislative	per item. Includes category 2S large discharger
Category 3 - Industrial Discharger	\$554.00	Exempt	Legislative	per item
Re-Inspection				
Re-Inspection Fee	\$100.00	Exempt		per item
D1 - Trade Waste Usage Charges Sewer Non-Residential (excluding category 2S)				
Category 1 Discharger with appropriate equipment	\$907.00	Exempt	Legislative	per annum. Guide - usage less than 5kl/d. Council will determine on submission
Category 1 Discharger without appropriate equipment	\$3,625.00	Exempt	Legislative	per annum. Guide - usage less than 5kl/d. Council will determine on submission
Category 2 Discharger with appropriate pre-treatment	\$3,307.00	Exempt	Legislative	per annum. Guide - usage from 5kl/d to 20kl/d. Council will determine on submission
Category 2 Discharger without appropriate pre-treatment	\$13,230.00	Exempt	Legislative	per annum. Guide - usage from 5kl/d to 20kl/d. Council will determine on submission
Category 3 - Large Discharger	\$13,230.00	Exempt	Legislative	per annum. Guide - usage over 20kl/d. Council will determine on submission
Category 3 - Industrial Discharger	\$20,140.00	Exempt	Legislative	per annum. Guide - usage over 20kl/d. Council will determine on submission
D2 - Food Waste Disposal				
Food waste disposal charge	\$40.00	Exempt	Legislative	
Excess Mass Charges				
Aluminium	\$0.92	Exempt	Legislative	per kg
Ammonia (as N)	\$2.94	Exempt	Legislative	per kg
Arsenic	\$81.60	Exempt	Legislative	per kg
Barium	\$40.80	Exempt	Legislative	per kg
Biomechanical oxygen demand (BOD) up to 600mg/L	\$0.86	Exempt	Legislative	per kg

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
LIQUID TRADE WASTE CONTINUED				
Excess Mass Charges Continued				
Biomechanical oxygen demand (BOD) 601 - 1200mb/L	\$2.58	Exempt	Legislative	per kg
Biomechanical oxygen demand (BOD) 1201 - 2400mg/L	\$6.60	Exempt	Legislative	per kg
Boron	\$0.85	Exempt	Legislative	per kg
Bromine	\$16.32	Exempt	Legislative	per kg
Cadmium	\$376.96	Exempt	Legislative	per kg
Chloride	\$0.00	Exempt	Legislative	per kg
Chlorinated hydrocarbons	\$40.80	Exempt	Legislative	per kg
Chlorinated phenolics	\$1,643.00	Exempt	Legislative	per kg
Chlorine	\$1.67	Exempt	Legislative	per kg
Chromium	\$27.23	Exempt	Legislative	per kg
Cobalt	\$16.65	Exempt	Legislative	per kg
Copper	\$16.65	Exempt	Legislative	per kg
Cyanide	\$81.60	Exempt	Legislative	per kg
Fluoride	\$4.08	Exempt	Legislative	per kg
Formaldehyde	\$1.67	Exempt	Legislative	per kg
Oil and Grease (Total O&G)	\$1.67	Exempt	Legislative	per kg
Herbicides/defoliant	\$822.00	Exempt	Legislative	per kg
Iron	\$1.67	Exempt	Legislative	per kg
Lead	\$40.80	Exempt	Legislative	per kg
Lithium	\$8.16	Exempt	Legislative	per kg
Manganese	\$8.16	Exempt	Legislative	per kg
Mercaptans	\$81.60	Exempt	Legislative	per kg
Mercury	\$2,540.00	Exempt	Legislative	per kg
Methylene blue active substances (MBAS)	\$0.83	Exempt	Legislative	per kg
Molybdenum	\$0.83	Exempt	Legislative	per kg
Nickel	\$25.07	Exempt	Legislative	per kg
Nitrogen (Total kjeldahl - Ammonia) as N	\$0.23	Exempt	Legislative	per kg
Organoarsenic compounds	\$822.00	Exempt	Legislative	per kg
Pesticides general (excludes organochlorins and organophosphates)	\$822.00	Exempt	Legislative	per kg
Petroleum hydrocarbons (non-flammable)	\$2.72	Exempt	Legislative	per kg
Phenolic compounds (non chlorinated)	\$822.00	Exempt	Legislative	per kg
Phosphorous (Total)	\$1.67	Exempt	Legislative	per kg
Polynuclear aromatic hydrocarbons	\$16.65	Exempt	Legislative	per kg
Selenium	\$57.45	Exempt	Legislative	per kg
Silver	\$1.50	Exempt	Legislative	per kg
Sulphate (SO4)	\$1.71	Exempt	Legislative	per kg
Sulphide	\$1.67	Exempt	Legislative	per kg
Sulphite	\$1.82	Exempt	Legislative	per kg
Suspended Solids (SS)	\$1.05	Exempt	Legislative	per kg
Thiosulphate	\$0.30	Exempt	Legislative	per kg
Tin	\$8.17	Exempt	Legislative	per kg
Total dissolved solids (TDS)	\$0.11	Exempt	Legislative	per kg
Uranium	\$8.17	Exempt	Legislative	per kg
Zinc	\$16.65	Exempt	Legislative	per kg

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
LIQUID TRADE WASTE CONTINUED				
Non-Compliance Charges (Category 3 Discharger)				
Non-compliance PH Charge	\$0.91	Exempt	Legislative	per kg
Non-compliance excess mass charge	\$0.91	Exempt	Legislative	per kg
Non-Compliance Penalty				
Non-compliance penalty	\$2.65	Exempt	Legislative	
NOXIOUS WEEDS				
Noxious Weeds				
Contract Spraying	As quoted	Inclusive	Full Cost	If regulatory not GST exempt
Property inspection - per hour	\$130.00	Exempt	Full Cost	
PLANNING				
Planning Proposals				
Minor Proposal	\$4,850.00	Exempt	Full Cost	
Major Proposal	\$10,240.00	Exempt	Full Cost	
Professional Reports as required	Cost + GST		Full Cost	
Costs associated with Public Hearing	Cost + GST		Full Cost	
Development Contributions				
Section 94 Developer Contributions	<i>Refer to Council's S94 & S94A Plan</i>	Exempt	Full Cost	
Maps, Printing and Copying - Planning Only. See PRINTING/PHOTOCOPYING for other charges				
A4 - Basic	\$2.70	Exempt	Full Cost	
A3 - Basic	\$4.00	Exempt	Full Cost	
A2 - Basic	\$8.00	Exempt	Full Cost	
A1 - Basic	\$15.00	Exempt	Full Cost	
A0 - Basic	\$16.00	Exempt	Full Cost	
A4 - Complex	\$5.00	Exempt	Full Cost	
A3 - Complex	\$8.00	Exempt	Full Cost	
A2 - Complex	\$16.00	Exempt	Full Cost	
A1 - Complex	\$27.00	Exempt	Full Cost	
A0 - Complex	\$32.00	Exempt	Full Cost	
Map Creation	\$45/ hour	Inclusive	Full Cost	Requires creation of new GIS layers. Will be exempt if regulatory function
PLANT HIRE/PRIVATE WORKS				
Grader	\$187.00	Inclusive		Minimum hire 2 hours
Backhoe	\$161.00	Inclusive		Minimum hire 2 hours
Loader (rubber)	\$174.00	Inclusive		Minimum hire 2 hours
Loader (track)	\$232.00	Inclusive		Minimum hire 2 hours
Bobcat, Truck & Trailer as Unit Inc. 1 Operator	\$228.00	Inclusive		Minimum hire 2 hours
Self Propelled flat drum roller	\$180.00	Inclusive		Minimum hire 2 hours
Grid Roller*	\$78.00	Inclusive		Minimum hire 2 hours
Water Pump on trailer*	\$52.00	Inclusive		Per day + fuel
Float	\$240.00	Inclusive		Minimum hire 2 hours
Gravel Truck 6x4	\$190.00	Inclusive		Minimum hire 2 hours
Dog Trailer (no operator)	\$45.00	Inclusive		Minimum hire 2 hours
Water Trucks 8x4	\$165.00	Inclusive		Minimum hire 2 hours
Truck 4x2 4t to 8t GVM	\$93.00	Inclusive		Minimum hire 2 hours
Truck 4x2 8t to 14t GVM	\$107.00	Inclusive		Minimum hire 2 hours
Trucks 4x2 >14t GVM	\$137.00	Inclusive		Minimum hire 2 hours

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
PLANT HIRE/PRIVATE WORKS CONTINUED				
Jetpatcher	\$179.00	Inclusive		Must add consumables: Emulsion \$1.20 per litre and Aggregate \$57 p/t
Street sweeper	\$194.00	Inclusive		Minimum hire 2 hours
Road sweeper (towed)	\$52.00	Inclusive		Minimum hire 2 hours
JCB, Truck & Trailer as unit	\$250.00	Inclusive		1 operator
Tractor <70hp	\$97.00	Inclusive		Minimum hire 2 hours
Tractor 70hp to 140hp	\$122.00	Inclusive		Minimum hire 2 hours
Tractor >140hp	\$130.00	Inclusive		Minimum hire 2 hours
Kirpy Rock Crusher	\$250.00	Inclusive		Including tractor & operator
Combination Roller	\$109.00	Inclusive		Including tractor & operator
Ride on Mower 10hp to 50hp	\$84.00	Inclusive		Minimum hire 2 hours
Wide area mower >50hp	\$132.00	Inclusive		Minimum hire 2 hours
Aerovator	\$83.00	Inclusive		Including tractor & operator
Slasher	\$130.00	Inclusive		Including tractor & operator
28 kva generator on trailer*	\$39.00	Inclusive		Minimum hire 2 hours
Traffic Lights*	\$104.00	Inclusive		per day
Mobile toilet*	\$51.00	Inclusive		per day
Line Trike	\$173.00	Inclusive		Including ute, trailer & operator
Dingo	\$192.00	Inclusive		including trailer, ute & operator
Wacker Packer*	\$74.00	Inclusive		per day
Concrete Saw - small	\$82.00	Inclusive		including operator & ute
Concrete Saw - large	\$87.00	Inclusive		including operator & ute
PRICES QUOTED PER HOUR UNLESS OTHERWISE STATED				
<i>*only items available for dry hire, minimum hire is 2 hours, hire rates include GST</i>				
<i>Hire rates are inclusive of labour and charged from the time staff leave their existing job, or depot, to the time they return, or finish of the day</i>				
<i>Final approval of plant hire at discretion of the Director Technical Services</i>				
PRINTING/PHOTOCOPYING				
Printing/Photocopying Charges - excludes Planning				
A3 black & white	\$0.60	Inclusive	Market	Per sheet
A3 more than 20	\$0.50	Inclusive	Market	Per sheet
A4 black & white	\$0.30	Inclusive	Market	Per sheet
A4 more than 20 - black & white	\$0.25	Inclusive	Market	Per sheet
A4 colour	\$0.50	Inclusive	Market	Per sheet
Bulk copying	POA	Inclusive	Market	
Binding				
Up to 50 pages	\$4.50	Inclusive	Market	
Greater than 50 pages	\$8.00	Inclusive	Market	
Community Groups				
A4 colour photocopying	\$0.50	Inclusive	Market	
A3 colour photocopying	\$1.00	Inclusive	Market	
Scanning				
Document Scanning	\$1.70 unassisted, \$2.20 if staff assistance required	Inclusive	Market	Per sheet
Laminating				
A4	\$2.50	Inclusive	Market	Per sheet
A3	\$3.50	Inclusive	Market	Per sheet

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
PUBLIC HEALTH APPROVALS/APPLICATIONS				
Food Premises				
High & Medium Risk Food Premises	\$95.00	Exempt	Full Cost	
Low Priority Food Premises Inspection Fee (per inspection)	\$55.00	Exempt	Full Cost	
Registration - Food/Public health Premises	\$25.00	Exempt	Full Cost	
Annual Administrative Charge (>50 FTE food handlers)	\$95.00	Exempt	Full Cost	Clause 15 Food Regulation 2015
Annual Administrative Charge (5 to 50 FTE food handlers)	\$80.00	Exempt	Full Cost	Clause 15 Food Regulation 2015
Annual Administrative Charge (Up to 5 FTE food handlers)	\$40.00	Exempt	Full Cost	Clause 15 Food Regulation 2015
Reinspection Fee	\$80.00			
Improvement Notice	\$330.00	Exempt	Legislative	Section 66AA of Food Act 2003
Public Health				
Public Health Inspection Fee	\$95.00	Exempt	Full Cost	Mortuaries, skin penetration premises routine inspection etc.
Mortuaries Approval	\$270.00	Exempt	Legislative	
Swimming Pools				
First Inspection for Certificate of Compliance	\$150.00	Inclusive	Legislative	
Second Inspection	\$100.00	Inclusive	Legislative	
Online registration of pool on the NSW Swimming Pool Register	\$10.00	Inclusive	Legislative	
Application for Swimming Pool Exemption	\$150.00	Exempt	Legislative	
Resuscitation Charts	\$20.00	Exempt	Cost recovery	
PUBLIC ROADS				
Public Gate Application Fee	\$65.00	Exempt	Full Cost	
Road opening permits	\$85.00	Exempt	Full Cost	
Contract Services	Quoted amount plus GST 10% plus 10% contingency	Inclusive	Full Cost	
Preparation of Traffic Management Plans for Works on Roads				
<i>Does not include Charity or Community Organisations</i>				
Standard	Quoted amount plus GST 10% plus 10% contingency	Inclusive	Full Cost	Does not include Charity or Community Organisations
Measure and Design	Quoted amount plus GST 10% plus 10% contingency	Inclusive	Full Cost	
Supply, erection and dismantle of road works signs and provision of Traffic Controller	Quoted amount plus GST 10% plus 10% contingency	Inclusive	Full Cost	
Supply and erect private direction sign	Quoted amount plus GST 10% plus 10% contingency	Inclusive	Full Cost	
Activity Approval for one off Special Vehicles (restricted access) such as cranes (28 days notice)				
Within Bland Shire where no onsite inspection is required	\$75.00	Exempt		NHVR as per NHVR rules

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
PUBLIC ROADS CONTINUED				
Activity Approval for one off Special Vehicles (restricted access) such as cranes (28 days notice) Continued				
Within Bland Shire where an onsite inspection is required	\$190.00	Exempt		NHVR as per NHVR rules
Reconsideration	\$75.00	Exempt		NHVR as per NHVR rules
Urgent Processing	Additional \$80.00 to standard charge	Exempt		Request to complete quicker than 28 days or current council processing time. NHVR as per NHVR rules. Only if time can be made available.
Leasing of Grade 5/6 roads	Rural: \$200.00, Urban: \$800.00 per annum per 80,000 square metres	Inclusive		Minimum Rural: \$200, Urban: \$800. For standard width road with general use. Can be charged to suit use, different layout and total length required.
RECREATION FACILITIES (EXCLUDING POOLS)				
All organisations or bodies booking a sporting amenity must have a signed MOU in place prior to booking confirmation. Rates include Governing Bodies training days.				
Perseverance West No 1 Oval (Ron Crowe)				
West Wyalong Rugby League Club	\$4,730.00 per season	Inclusive		League: Use of Perseverance No 1 oval (Ron Crowe) including matches and training on No 2 Oval. (This price is also applicable to any other senior organisation which may use the Oval for games and training during the season). Includes function room use on game days and other times with prior council approval - NB Function room can not be sub-let.
West Wyalong Junior Rugby League Club	\$2,365.00 per season	Inclusive		
Training use only by other organisation (ground and toilets) if available	\$2,365.00 per season	Inclusive		
Casual use by any organisation (if available) - excluding function room	\$300.00 per day	Inclusive		Or \$150 for 4 hours or less on approval of DTS
Ron Crowe Function Room	\$300.00 per day	Inclusive		Or \$150 for 4 hours or less on approval of DTS
Perseverance West No 2 Oval				
Use including training and matches for organisations (if available)	\$1,085.00 per season	Inclusive		
Use including training only for organisations (if available)	\$690.00 per season	Inclusive		
Casual use by any organisation (if available)	\$160.00 per day	Inclusive		Or \$80 for 4 hours or less on approval of DTS
Perseverance South No 3 Oval				
Use including training and/or matches for organisations (if available)	\$685.00 per season	Inclusive		
Casual use by any organisation (if available)	\$150.00 per season	Inclusive		Or \$75 for 4 hours or less on approval of DTS
Touch Football				
Use of all three Perseverance Ovals - Summer Only	\$750.00 per annum	Inclusive		

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
RECREATION FACILITIES (EXCLUDING POOLS) CONTINUED				
Park Street Recreational Ground (McAlister Oval)				
West Wyalong Girral Australian Rules and Netball Club use of McAlister Oval and Netball Courts including matches and training	\$3,840.00 per season	Inclusive		Including netball courts
Park Street Netball Courts (including canteen)	\$1,100.00 per season	Inclusive		Use by West Wyalong Netball Association or similar
Use of McAlister Oval by West Wyalong and District Cricket Association (incl. over 35s cricket assoc)	\$1,430.00 per season	Inclusive		Includes up to 6 games at Perseverance 3 and/or 3 games at Redman Oval
Use of McAlister Oval by West Wyalong Junior Cricket	\$1,010.00 per season	Inclusive		
Use including training matches or other organisations (if available)	\$1,100.00 per season	Inclusive		
Use including training only for organisations (if available)	\$685.00 per season	Inclusive		
Casual use by any group (if available)	\$220.00 per day	Inclusive		Or \$110 for 4 hours or less on approval of DTS
Other Grounds				
Including matches and training (other than Perseverance st sporting complex and McAlister Oval)	\$900.00 per season	Inclusive		
Training or Games only (other than Perseverance St sporting complex and McAlister Oval)	\$450.00 per season	Inclusive		
Casual ground use (other than Perseverance St sporting complex and McAlister Oval)	\$160.00 per day	Inclusive		Or \$80 for 4 hours or less on approval of DTS
Energy (Full use will be charged)				
Energy Use	Actual cost + 7%	Inclusive		Electricity (cost will be adjusted pro-rata to match any electricity price increase during the year)
Gas	To be paid directly by user.	Inclusive	Full Cost	
Schools				
Except for Perseverance 1 Oval (Ron Crowe) partial use of a playing field, no more than 4 hours in a day per week, for general use irregularly	\$185.00 per annum or \$45.00 per day, which ever is more applicable	Inclusive		Can only be used if the grounds are not pre-booked or used by any other organisation.
Athletics Carnival - Ground use fee	\$165.00	Inclusive		Per school, per carnival
Special Events (except Pools and Parks)				
Regional finals, representative games and carnivals	\$465.00 per event	Inclusive		Includes all Junior events
Netball Carnivals additional cost - line marking	\$75.00 per court	Inclusive		
Storage Hire - Sporting Grounds	\$60.00 per day or \$240.00 per season	Inclusive		
Except for Perseverance 1 Oval (Ron Crowe) use of sporting ground for non-ball sports (if available)	\$205.00 per day			Weekly rate can be negotiated.

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
RECREATION FACILITIES (EXCLUDING POOLS) CONTINUED				
Fitness Services				
Individual or organisation providing personal training or group fitness or similar on a commercial basis or as a sporting club. All facilities including Parks (except Pools) if available.	\$175.00 per annum	Inclusive		
WEST WYALONG STADIUM				
Domestic Competitions				
Basketball - Junior (including Aussie Hoops)	\$410.00 per session	Inclusive	Partial	Fees payable at time of booking.
Basketball - Senior	\$410.00 per session	Inclusive	Partial	Fees payable at time of booking.
Basketball - Ladies Day	\$255.00 per session	Inclusive	Partial	Fees payable at time of booking.
Stadium - Regular Casual Users				
Lifeball	\$5.00 per person per session	Inclusive	Partial	Fees payable at least monthly
Indoor Tennis	\$5.00 per person per session	Inclusive	Partial	Fees payable at least monthly
Stadium - Casual Hire				
Casual Stadium hire including private events & functions	\$150 per hour up to a maximum of \$450.00 per day	Inclusive	Partial	Fees payable at time of booking.
Casual Stadium hire - schools	\$70.00 per hour, maximum charge of \$250.00 per day	Inclusive	Partial	Fees payable at time of booking
Casual hire of meeting rooms/foyer area	\$40.00 per booking	Inclusive	Partial	Fees payable at time of booking. Basketball, Lifeball and Tennis exempt
Training - Basketball team	\$285.00 per team per season	Inclusive	Partial	Fees payable at time of booking. Maybe more than one season per year.
Training - AFL, Soccer, Netball, etc.	\$145.00 per booking	Inclusive	Partial	Fees payable at time of booking
Daily or weekly hire by non-ball sports	POA			Will depend on bookings at the time and the amount of notice given.
Parks				
Casual park booking for family party, etc. - greater than 20 people	\$140.00	Inclusive		No longer than a day
Casual park booking for organised event such as weddings etc.	\$215.00	Inclusive		No longer than a day
Casual Park Booking for Commercial events	\$540.00 per event	Inclusive		No longer than a day
Use of McCann Park Fountain	\$75.00 per usage	Inclusive		
<i>Consideration given for paying capacity of groups and for relative damage caused by use</i>				
RECYCLED WATER CHARGES				
Supply Recycled Water	\$330 per Mgl or part thereof.	Inclusive		Golf Course - First 63 Mgl (per annum from supply date) free before charge is applied. (Only if supply is available and the decision of DTS on this matter is final)
ROADS REINSTATEMENT CHARGES				
Rural and Urban Roads under 10 square metres				
Asphalt concrete with cement concrete base	\$560.00/square metre	Exempt	Full Cost	Minimum one square metre
Cement Concrete	\$560.00/square metre	Exempt	Full Cost	Minimum one square metre
AC or bituminous / aggregate surface on all classes other than cement concrete	\$365.00/square metre	Exempt	Full Cost	Minimum one square metre
Greater than 10 square metres	Quoted amount plus 10% GST plus 10% administration	Exempt	Full Cost	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
RURAL ADDRESSING				
Rural addressing charge	\$55.00 per property	Inclusive	Full Cost	
SALEYARDS				
Yard Dues				
Truck wash	\$1.20 per minute (\$15 minimum)	Inclusive	Partial	
Hire of parking area for un-coupling trailers	\$110.00 per annum	Inclusive		Except for stock sales vehicles
Leased Areas	As per lease agreement			
SECTION 68 - LOCAL GOVERNMENT ACT 1993				
Part A - Structures or Places of Public Entertainment				
Install a manufactured home, moveable dwelling or associated structure on land (includes 3 inspections)	\$700.00	Exempt	Full Cost	
Install a manufactured home, moveable dwelling or associated structure on land (Secondary Dwelling) (includes 3 inspections)	\$485.00	Exempt	Full Cost	
Install moveable commercial building on land (includes 3 inspections)	\$485.00			
Part B - Water Supply, Sewerage and Stormwater Drainage Work				
Carry out water supply work	\$105.00	Exempt	Full Cost	
Carry out Sewerage work	\$100.00	Exempt	Full Cost	
Carry out stormwater work	\$90.00	Exempt	Full Cost	
Carry out sewerage, stormwater and drainage work package	\$180.00	Exempt	Full Cost	Charge applicable to new dwellings, major alterations and additions and commercial/industrial developments
Connect a private drain or sewer with a public drain or sewer under the control of Council or with a drain or sewer which connects with such a public drain or sewer, new premises	\$240.00	Exempt	Full Cost	Pump station, collection well etc.
Part C - Management of Waste				
For fee or reward, transport waste over or under a public place	\$175.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Place waste in a public place	\$135.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Place waste storage container in a public place	\$140.00 plus \$5.00 per bin or container	Exempt	Full Cost	
Operate a system of sewerage management (within the meaning of section 68A)				
Application to install or construct an Onsite Sewerage Management Facility	\$160.00	Exempt	Full Cost	
Application to alter or add on to an existing Onsite Management Facility	\$80.00	Exempt	Full Cost	
Inspection Fee - Class 1 & 10 buildings	\$105.00	Exempt	Full Cost	
Inspection Fee - Class 2 to 9 buildings	\$125.00	Exempt	Full Cost	
Reinspection fee - All buildings	\$105.00	Exempt	Full Cost	
Approval to Operate an Onsite Sewerage Management Facility - New facility only or where no inspection is required	\$60.00			
Approval to Operate an Onsite Sewerage Management Facility (existing)	\$60.00	Exempt	Full Cost	
Approval to Operate an Onsite Sewerage Management Facility (existing) - change of ownership (no inspection)	\$35.00	Exempt	Full Cost	

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
SECTION 68 - LOCAL GOVERNMENT ACT 1993 CONTINUED				
Operate a system of sewerage management (within the meaning of section 68A) Continued				
Approval to Operate Renewal Reinspection	\$80.00			
Part D - Community Land				
Engage in trade or business	\$160.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Part D - Community Land Continued				
Direct or procure a theatrical, musical or other entertainment for public	\$160.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Construct a temporary enclosure for the purpose of entertainment	\$325.00	Exempt	Full Cost	
For fee or reward, play a musical instrument or sing	\$105.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Set up, operate or use a loud speaker or sound amplifying device	\$160.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Deliver a public address or hold a religious service or public meeting	\$160.00	Exempt	Full Cost	
Community group	\$105.00	Exempt	Full Cost	
Part E - Public Roads				
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	\$270.00	Exempt	Full Cost	
Expose or allow to be exposed (whether for sale or otherwise) any article on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	\$320.00 per year	Exempt	Full Cost	
Banner - Approval and Erection	\$600.00	Exempt		
Banner - Approval only	\$160.00	Exempt		
Banner - Approval only full year	\$355.00	Exempt		
Part F - Other Activities				
Operate a public car park	\$215.00	Exempt	Legislative	Charge applicable where non-compliance with Local Approvals Policy
Operate a caravan park or camping ground	\$300.00	Exempt	Legislative	
Operate a manufactured home estate	\$325.00	Exempt	Full Cost	
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	\$270.00	Exempt	Full Cost	
Install or operate amusement devices	\$45.00 per application plus \$10 per device	Exempt	Full Cost	Events/once off by prior arrangement
Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	\$215.00	Exempt	Full Cost	
SEWER SERVICES				
Connected sewer charge for recreational grounds	\$1,025.00	Exempt	Full Cost	
Sewer tank liquid disposal (per litre) into sewer system via authorised road connection point (including chemical toilets) NB Caravan official dump points free for caravans and motor homes.	\$0.05 per litre plus \$75.00 charge per visit	Exempt		Includes both residential and Category 2S Liquid Trade Waste. Applies to Business hours 8am-3pm, if services are required outside business hours, then an extra \$220.00 will be charged per use.

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
SEWER SERVICES CONTINUED				
Sewer Head Works				
Sewer head works charge	\$5,000.00	Exempt	Full Cost	New subdivisions on a per block basis. Existing private house blocks that need a main extension (as long as an extension is viable) and /or needs a new sewer trap constructed. Connection included.
Sewer business unit (or authority operating the sewer system at the time) to Council for grey water removal	\$50,000.00	Exempt		As per agreement
STORMWATER LEVY				
Stormwater annual charge for the provision of stormwater management services for each parcel of retable land for which the service is available.	\$25.00		Partial	\$25 for urban residential land, and \$25 per 350m ² , or part thereof, for urban business land.
SWIMMING POOL CHARGES				
Holland Park Olympic Pool and Ungarie Swimming Pool Maximum Fee				
Admission - adult	\$5.00	Inclusive	Partial	One off visit
Admission - child/pensioner / concession	\$4.00	Inclusive	Partial	One off visit
Admission - non swimmer	\$2.00	Inclusive	Partial	One off visit
Admission - School Groups	\$2.00 per person	Inclusive	Partial	One off visit
Admission - Swimming Club	\$2.00	Inclusive	Partial	One off visit
Admission - Swimming Carnivals - Schools	\$2.00 per person	Inclusive	Partial	One off visit
Season Ticket - Adult	\$170.00 full season, \$140.00 from 1 January	Inclusive	Partial	
Season Ticket - Child	\$130.00 full season, \$95.00 from 1 January	Inclusive	Partial	
Season Ticket - Family	\$300.00 full season, \$220.00 from 1 January	Inclusive	Partial	
Season Ticket - Aged Pensioner	\$130.00 full season, \$95.00 from 1 January	Inclusive	Partial	Valid aged pensioner card must be presented
December & January 2 week pass	\$80.00	Inclusive	Partial	Includes 2 Adults and 2 Children or 1 Adult and 3 Children (as per Medicare Card)
Water Slide - per session	\$4.00	Inclusive	Partial	Unlimited
Lane hire - per lane, per hour	\$40.00	Inclusive	Partial	charge is applied for the exclusive use of lanes or sectioned off area at the swimming pool facility for the purpose of private lessons / training
Lane hire - per month	\$140.00			
Exercise Classes & Activities	POA	Inclusive	Partial	Includes pool entry
Out of Open Hours Booking Fee per hour	\$60.00	Inclusive	Partial	
Children 4 years and under and special needs carer with approved ID	Free			
TOURISM				
Tourism Documents				
Souvenirs	As marked	Inclusive	Full Cost	Prices as marked
Local Information Point Approval	\$55.00	Inclusive	Full Cost	Large amounts to be negotiated
TRANSPORT AND ROAD SYSTEMS				
Gravel (If available)				
Gravel uncrushed	\$35.00 per cubic metre	Inclusive	Full Cost	Large amounts to be negotiated
Gravel primary crushed to 100-150mm	\$45.00 per cubic metre	Inclusive	Full Cost	Large amounts to be negotiated
Gravel secondary crushed to 25-50mm	\$60.00 per cubic metre	Inclusive	Full Cost	Large amounts to be negotiated

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
TRANSPORT AND ROAD SYSTEMS CONTINUED				
Gravel (If available) Continued				
Supply to ratepayer farmer - Gravel Secondary crushed	\$26.00 per cubic metre	Inclusive	Full Cost	Small amounts only for private usage within 10km of gravel pit. Prior approval has to be gained from DTS.
Gravel Royalty (RCTI)				
Landowner	0.54696c (22/23 amt + CPI)	Inclusive	Full Cost	Recipient Created Tax Invoice
VEHICULAR CROSSINGS				
Vehicular Crossings Charges				
Vehicular Crossings	Application processing charge \$75 plus, if Council constructs, 100% of cost quoted amount plus GST plus 10%	Exempt	Full Cost	
WASTE MANAGEMENT				
Waste (Garbage) Collections				
Special Collections	\$130.00 plus \$10.00 per bin	Exempt	Full Cost	e.g.. Special events
West Wyalong Waste Depot				
Car boot or wagon	\$20.00	Inclusive	Full Cost	
Utility/small trailer	\$25.00	Inclusive	Full Cost	Load up to two cubic metres
Any load over two cubic metres (or part thereof)	\$35.00	Inclusive	Full Cost	
Car bodies	Free	Inclusive	Full Cost	To be determined by Supervisor depending upon state of materials
Metal Waste	Free	Inclusive	Full Cost	To be determined by Supervisor depending upon state of materials
White goods (de-gassed)	\$25.00	Inclusive	Full Cost	
Green Waste - Boot and/or small trailer	\$5.00	Inclusive	Full Cost	No charge if only green waste. Can be determined by Supervisor
Green Waste - Large trailer up to 1 Tonne	\$10.00	Inclusive	Full Cost	
Green Waste - Over 1 Tonne Truck	\$15.00	Inclusive	Full Cost	
Paper and cardboard Car Boot	\$20.00	Inclusive	Full Cost	To encourage residents to recycle with Kurrajong Waratah. Free if collection available at Village landfills.
Paper and cardboard Utility/Trailer	\$25.00	Inclusive	Full Cost	
Matress/Non recyclable furniture	\$25.00	Inclusive	Full Cost	
Recyclables - Glass, Cans, Plastic Bottles	No	Inclusive	Full Cost	
Clean Fill	No	Inclusive	Full Cost	To be determined by Supervisor (required to cover existing waste)
DrumMuster containers (only if no other alternative is available)	Free	Inclusive	Partial	By appointment
Asbestos (Originating from Bland Shire Only)	235 per cubic metre plus burial fee	Inclusive	Full Cost	
Asbestos burial fee (originating from Bland Shire Only)	\$215.00	Inclusive	Full Cost	
Polystyrene and other lightweight material	\$160.00	Inclusive	Full Cost	
Tyres - Car	\$25.00	Inclusive	Full Cost	each
Tyres - Other	\$55.00	Inclusive	Full Cost	each
Dead Animals				
Small (dog, cat)	\$20.00	Inclusive	Full Cost	By appointment

ACTIVITY	2023/24	GST STATUS	COSTING METHOD	COMMENT
WASTE MANAGEMENT CONTINUED				
Dead Animals Continued				
Medium (sheep, goats)	\$50.00	Inclusive	Full Cost	By appointment
Large (Cattle, horse)	\$75 + applicable plant hire	Inclusive	Full Cost	By appointment
Other				
All other waste		Inclusive	Full Cost	
Rubbish Collection Service				
240 litre bin replacement	\$180.00	Exempt		Based on costs plus administration fee
120 litre bin replacement	\$150.00	Exempt		Based on costs plus administration fee
Regional un-manned closed free tips				
Key	\$10 + \$25 deposit			
WORK, HEALTH AND SAFETY				
Inductions - General				
Primary Inductee	\$50	Inclusive	Full Cost	The Primary Inductee is the main person of a "one person" operation or the lead person of a group being inducted from a section of an organisation. Charge can be exempt by DTS
Secondary Inductee	\$10	Inclusive	Full Cost	The Secondary Inductees are the remaining people from a group being inducted from a section of an organisation after the Primary Inductee. Charge can be exempt by DTS
Initial On-Site Induction				
Conducting an initial onsite induction	\$100	Inclusive	Full Cost	Any number of people attending. Charge can be exempt by DTS

ESTIMATED COST OF WORKS FOR DEVELOPMENT AND CONSTRUCTION PROPOSALS SCHEDULE		
DEVELOPMENT	TYPE	RATE BY M ²
Dwelling		\$1,925.00
Units		\$1,375.00
Deck	Unroofed	\$330.00
Deck	Roofed	\$525.00
Pergola		\$415.00
Additions to dwelling		\$1,730.00
Garage/Shed	Metal (kit)	\$360.00
Garage/Shed	Cladded timber frame	\$685.00
Garage/Shed	Brick	\$820.00
Carport	No new slab	\$165.00
Carport	New Slab	\$300.00
Fence	Facebrick with inserted panels	\$635.00
Brushwood Fence	1.8m high	\$165.00
Pool Fence	1.5m high	\$195.00
Colourbond Fence	1.8 m high	\$110.00
Industrial buildings	Precast concrete < 1000m ²	\$1,300.00
Industrial buildings	Precast concrete > 1000m ²	\$1,250.00
Industrial buildings	Metal walls < 1000m ²	\$880.00
Industrial buildings	Metal walls > 100 m ²	\$865.00

LIQUID WASTE EXEMPTION SCHEDULE

Process	Requirements
Beautician	NIL
Bed and Breakfast (not more than 10 persons including proprietors)	Sink strainers in food preparation areas. Housekeeping practices (see note 4)
Day care Centre (no hot food prepared)	Sink strainers in food preparation areas. Housekeeping practices (see note 4) Nappies are not to be flushed into the toilet
Delicatessen (no hot food prepared)	Sink strainers in food preparation areas. Housekeeping practices (see note 4)
Dental technician (no x-ray)	Plaster arrestor required.
Doctor's surgery (plaster casts, no x-ray)	Plaster arrestor required.
Dog/cat groomer/salon	Floor waste basket & sink strainer required (see note 3) Animal litter and any waste disposal products may not be discharged to sewer. No organophosphorus pesticides may be discharged to sewer.
Florist	Floor waste basket & sink strainer required. No herbicides/pesticides may be discharged to sewer.
Fruit and Vegetable (retail)	Floor waste basket & sink strainer required (see note 3).
Hairdresser	Floor waste basket & sink strainer (where available)
Jewellery Shop	
Miniplater	Miniplater vessel to contain no more than 1.5L of precious metal solution
Ultrasonic washing	NIL
Precious stone cutting	If: <1000L/d plaster arrestor required >1000 L/d general purpose pit required
Mixed business (minimal hot food)	Floor waste basket & sink strainer required (see note 3) Housekeeping practices (see note 4)
Motel (No hot food prepared and no laundry facility)	Floor waste basket & sink strainer required (see note 3) Housekeeping practices (see note 4)
Nutshop	Floor waste basket & sink strainer required (see note 3)
Optical service - retail	Solids settlement tank/pit required.
Petshop - retail	Floor waste basket & sink strainer required (see note 2)
Pizza reheating for home delivery	Housekeeping practices (see note 4)
Venetian blind cleaning	NIL (see note 2)

Notes:

1. Where 'required' is used it means as required by Council
2. If activity is conducted outdoors, the work area is to be roofed and bunded to prevent stormwater ingress into the sewerage system.
3. All drainage from floors in process areas is required to pass through a dry basket arrestor
4. Food preparation activities need to comply with the housekeeping practices including:
 - a) Floor must be swept before washing
 - b) Pre-wiping of all utensils, plates, bowls etc. to the scrap bin before washing up
 - c) use of food waste disposal units is not permitted.

LIBRARY SCHEDULE				
ACTIVITY	FEE/CHARGE 2023/24	GST STATUS	COSTING METHOD	COMMENT
Public Library				
Inter Library Loan search fee	\$4.40	Inclusive	Full Cost	
Inter Library Loan - fee for loan requests from non-reciprocal libraries	\$28.50	Inclusive	Full Cost	
Inter Library Loan - Overseas	Cost recovery			
Inter Library Loan - Rush fee	\$52.00	Inclusive	Full Cost	Each
Inter Library Loan - Express fee	\$70.50	Inclusive	Full Cost	Each
Reservation fee	\$1.00	Inclusive		
<i>An exception applies to reservations placed under the following member categories: Class Cards, Book Clubs, Branch Libraries, Housebound, Home Library, Hospitals & Nursing Homes, Inter Library Loans, Wagga \$0.00</i>				
Replace member card	\$2.00	Inclusive		
Replacement charge (lost/damaged collection item under \$10 purchase cost)	\$15.00 plus replacement cost	Exclusive		Flat fee plus replacement cost
Replacement charge (lost/damaged collection item over \$10 purchase cost)	\$5.00 plus replacement cost	Exclusive		Flat fee plus replacement cost
Lost or damaged CD/DVD Cases (One-time CD/DVD/MP3 cases)	\$3.30	Inclusive		
Lost or damaged CD/DVD Cases (multi CD sound recording cases)	\$11.00	Inclusive		
Overdue items fines		Exempt		Flat fee per item plus charge per work day
Periods of amnesty apply when no overdue fines are charged for specified periods				Specified days to be announced
<i>An exception applies to fines on overdue items borrowed under the following member categories: Class Cards, Book Clubs, Branch Libraries, Housebound, Home Library, Hospitals & Nursing Homes, Inter Library Loans, Wagga Community Links \$0.00. This exception does not extend to lost or damaged items</i>				
Library Bags	\$2.00	Inclusive		
Library Backpacks	\$5.00	Inclusive		
Mobile Library - A4 printing/ photocopying (black & white)	\$0.20	Inclusive		Per Page
Mobile Library - A4 printing/ photocopying (colour)	\$0.55	Inclusive		Per Page
Public Library Programs		N/A		Each
Professional Research Fee	\$66.00	Inclusive		Per hour includes photocopying and postage
Visitor's Fee (non-refundable) - 1 month	\$33.00	Inclusive		
Visitor's Fee (non-refundable) - 3 months	\$88.00	Inclusive		
Public Library				
RRL Membership Fee for non-residents (excluding eligible reciprocal members and residents of Wahguna and Yarrowonga) - 12 months	\$110.00	N/A		

ACTIVITY	FEE/CHARGE 2023/24	GST STATUS	COSTING METHOD	COMMENT
RRL Membership Fee for Victorian residents of Wahguna and Yarrawonga - limited membership no charge (a limit of 4 physical loans at any one time and no access to any other physical or electronic collections, programs or services)	Nil	Inclusive		12 months
RRL Membership Fee for Victorian residents of Wahguna and Yarrawonga - full membership - 12 months	\$55.00	Inclusive		12 months
RRL Book Club membership (per club of 10 members)	\$400.00	Inclusive		Per Book Club
Replacement charge for lost or damaged book club collection items	\$40.00	Inclusive		Per Item
Additional storytime pack	\$44.00	Inclusive		
Additional holiday program	\$242.00	Inclusive		
Processing/cataloguing fee for additional items - processed book item with cataloguing	\$7.50	Inclusive		Per Item
Processing/cataloguing fee for additional items - processed non-book item with cataloguing (includes One-Time CD/DVD/MP3 cases)	\$11.00	Inclusive		Each
Processing/cataloguing fee for additional items - processed non-book item with cataloguing (includes multi-CD sound recording cases)	\$16.50	Inclusive		Each
Additional computer terminal and associated peripherals	\$3,025.00	Inclusive		Each
Replacement charge for e-Readers that are lost or damaged beyond reasonable repair (repair cost more than \$75)	\$165.00	Inclusive		
Replacement cost for lost or damaged e-Reader charging cords	\$36.30	Inclusive		
Additional Libero Licenses	\$1,001.00	Inclusive		Each

FDC SCHEDULE		
Care Cost per Child		
	FEE/CHARGE 2023/24	NOTES
Within care hours (8am-6pm, Monday - Friday)	As per educator schedule	
Casual or out of core hour care	As per educator schedule	
Weekends/Public Holidays/Overnight	As per educator schedule	<i>Overnight care is only permitted on special cases and must be pre-approved by Family Day Care Nominated Supervisor/Coordinator</i>
Note: The CCS Cap rates contained in the FDC Schedule have been advised by the department in alignment with the new Child Care Subsidy effective July 1 2018.		
Scheme Levy		
Parent Administration	An administration fee of \$1.30 per child per hour is charged	An administration fee of \$1.30 per child per hour is charged
Educator Administration	An equipment and administration fee of \$13.50 per week is charged. This includes the Harmony for Educators web module.	An equipment and administration fee of \$13.50 per week is charged. This includes the Harmony for Educators web module.
Allowances		
Travel - Educator transport fee	Per educators schedule	Per educators schedule
Allowable Absences		Entitlement
Parents are allowed to claim a maximum of 42 care days per child per year. Absences taken after the 42 days limit will not attract Child Care Subsidy and are payable at full fee.	Price per individual educators schedule. Child Care Subsidy will not be paid for absences where fees are charged to reserve a place for a child who has not yet started care. Child Care Subsidy will not be paid for absences once a child has ceased care.	Price per individual educators schedule. Child Care Subsidy will not be paid for absences where fees are charged to reserve a place for a child who has not yet started care. Child Care Subsidy will not be paid for absences once a child has ceased care.
Holding Fees	Price per individual educators schedule (where relevant)	Price per individual educators schedule (where relevant)
Rostered Days Off and Shift Work	These are considered separately and must be supported with a letter from the parent and/or employer.	These are considered separately and must be supported with a letter from the parent and/or employer.
Overtime/Penalty Rate	At the educators discretion or per the educators individual schedule, to be charged where the parents are late picking up children	At the educators discretion or per the educators individual schedule, to be charged where the parents are late picking up children
<i>Note: Overtime/Penalty rate is fully payable by parents (it is not covered by the Child Care Subsidy)</i>		
24 Hour Care	14 periods of 24 hour care are available per financial year per child. The service must gain approval from the Department of Education in writing beforehand.	14 periods of 24 hour care are available per financial year per child. The service must gain approval from the Department of Education in writing beforehand.
Termination of Care	Parents are required to give at least 14 days notice to the educator of ceasing care arrangements otherwise full fees will be charged. Child Care Subsidy will not be paid for absences once a child has ceased care.	Parents are required to give at least 14 days notice to the educator of ceasing care arrangements otherwise full fees will be charged. Child Care Subsidy will not be paid for absences once a child has ceased care.
<i>Note: Family Day Care educators set their own individual fee schedules, which may include costs that are higher than the base fees schedule rates, with the exception of the Parent administration levy and the Educator administration levy.</i>		

PRESCHOOL SCHEDULE		
Care Cost per Child	FULL FEE/CHARGE 2023	SUBSIDISED FEES 2023 (where applicable)
Please note: these fees are charged per calendar year and will be effective January 2023 - December 2023		
Within care hours - 4 year olds (8.30am-4.00pm, Monday - Thursday)	Mon - Thurs (4 year olds)- Full fee per child per day- maximum \$80	Mon - Thurs (4 year olds)- 2 days/15 hour session per week - \$55 (Please note: this is a government subsidised fee for four year old children in the year before attending school. Child must enrol and attend 15 hours per week to access subsidy) - 1/2 day fee/ - \$15.00 (The half day fee applies on show day public holiday) NSW Government Start Strong Affordable Preschool Fee relief funding is offered to families. Those families that elect to participate will receive free Preschool during the calendar year of 2023.
Health Care Card Holders (HCC)		Health Care Card holders - HCC - \$15 per day (Mon - Thurs)
Aboriginal and Torres Strait Islanders (ATSI)		Aboriginal and Torres Strait Islanders - (ATSI) - \$15 per day (Mon - Thurs)
NB: For 3 year old sessions please refer to the MRU schedule		
Excursions/Incursions	Excursions/Incursions are charged to families on their fee statements each term and will vary depending on cost. Some of these excursions may be subsidised by the service where applicable.	
Allowances		
Overtime/Penalty Rate	\$10 flat rate after 10 minutes from end of day session then \$5 for each 5 minute increment after. <i>Penalty rate is fully payable by parents. It is not covered by funding or child care subsidy.</i>	
Cancellation of Care	2 weeks notice required to receive refund of paid fees	

MRU (LDC) SCHEDULE		
Care Cost per Child	FEE/CHARGE 2023/24	
UNGARIE CENTRE-BASED CARE		
Within care hours (9.00am-3pm, Wednesday, Thursday) 6 hours	\$12 per hour - daily fee of \$72.00	Note: 2022 - 2023 CCS Cap of \$12.74 /hour. This will change (increase) as of July 1 2023
BLAND CENTRE-BASED CARE		
Within care hours (8.30am-3pm, Friday) 6.5 hours	\$11 per hour - daily fee of \$71.50	Note: 2022 - 2023 CCS Cap of \$12.74 /hour. This will change (increase) as of July 1 2023
Allowable Absences		
Parents are allowed to claim a maximum of 42 care days per child per year. Absences taken after the 42 days limit will not attract Child Care Benefit and are payable at full fee.	Child Care Subsidy will not be paid for absences where fees are charged to reserve a place for a child who has not yet started care. Child Care Subsidy will not be paid for absences once a child has ceased care.	Entitlement
Overtime/Penalty Rate	\$10 flat rate after 10 minutes then \$5 for each 5 minute increment	
<i>Note: Overtime/Penalty rate is fully payable by parents (it is not covered by the Child Care Subsidy)</i>		
Termination of Care	2 weeks notice required to receive refund of paid fees. Child Care Subsidy will not be paid for absences once a child has ceased care.	

VACATION CARE SCHEDULE		
Care Cost per Child	FEE/CHARGE 2023/24	Notes:
Within care hours (8.30am-5pm, Monday - Friday) 8.5 hours/day	Daily fee charged \$40 per day. Family of 3 or more children, maximum \$80 per day.	
Excursions/Incursions	Excursions/Incursions are charged to families depending on advertised programmed activities. Fee will vary depending on cost; some of these excursions may be subsidised.	
Overtime/Penalty Rate	To be charged where the parents are late picking up children. \$10 per child if collection after 5.10pm. Then \$1 per minute for each 1 minute interval thereafter.	
Cancellation of Care	Parents are required to give at least 24 hours notice to the service of cancellation of care arrangements/bookings otherwise full fees will be charged.	Please note: bookings cannot be transferred to another child.

6.7 Adoption of Draft Operational Plan for 2023/2024



Our Leadership - A well run Council acting as the voice of the community

DP 10.3 Ensure the General Manager takes on a high level role in implementing the Community Strategy Plan and other Council documents.

Author: Director Corporate and Community Services

Introduction

The purpose of this report is for Council to review and endorse the Operational Plan 2023/2024 component of the Delivery Program 2022-2026 (Attached). The documents have been developed with reference to the Community Strategic Plan, Draft Budget for the 2023/2024 Financial Year and the Draft Revenue Policy (including Draft Fees and Charges 2023-2024).

Background

The Local Government Act 1993 (the Act) requires Councils in NSW to operate under the Integrated Planning and Reporting (IP&R) guidelines which aim to streamline Council operations and optimise the use of resources. The endorsement of the above mentioned document is in keeping with this Framework and will allow Council to seek feedback from the community ahead of its formal adoption.

The Operational Plan sets out what Council activities it intends to achieve for the next Financial Year. Each of these activities and performance measures are required to be reported on by the nominated Responsible Officer on a quarterly basis, with a six-monthly update presented to the elected Council.

The document has been developed for the purposes of consultation with the community and includes each of the Operational Plan items, how they will be measured, what the target is for each and who is responsible for ensuring the actions are completed as well as where they fit within the Delivery Program 2022-2026.

In total, there are 150 specific actions against which Council staff will be required to report to indicate progress towards achieving the Delivery Program objectives of this Council. This represents a reduction of 13 actions, changes which were effected to represent a more strategic approach to service delivery by Bland Shire Council.

In addition to this, as part of the review process there have been minor amendments to the wording of the Community Strategic Plan (CSP) objectives which form the overarching outcomes this plan strives to achieve. The CSP is not currently subject of a review at this stage of the IP&R cycle. There is also a suggested word change to one of the four CSP Objectives. Specifically, the Our Places objective which stated "Maintain and improve the Shire's assets and infrastructure".

Should Council endorse the draft Operational Plan 2023/2024 component of the Delivery Program 2022-2026, the current CSP documentation will be updated to incorporate the revised wording. To provide clarity on what changes have been suggested for the CSP objectives, both the previous wording and the proposed changes have been included in the attached Operational Plan document. A table which sets out what changes have been proposed follows:

Our People - A strong, healthy, connected & inclusive community (UNCHANGED)	
PREVIOUS WORDING	PROPOSED WORDING
1. Health and support services address the needs of the community	1. Health and support services address community needs
2. Partner with organisations to strengthen community health and safety	2. Partnerships strengthen community health and safety
3. Nurture a strong sense of community and enrich the cultural life of the residents	3. Community and culture are nurtured and enriched
4. Services are accessible for all residents	4. UNCHANGED
Our Places - Maintain & improve the Shire's assets & infrastructure – SUGGESTED CHANGE TO: Our Places – Effectively manage the shire's assets and infrastructure	
PREVIOUS WORDING	PROPOSED WORDING
5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities	5. Partner with stakeholders to provide access to infrastructure, services and facilities
6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies	6. Waste and recycling are managed through improved efficiencies
7. Manage water and sewerage resources	7. UNCHANGED
8. Public places and facilities are well maintained and easily accessible	8. Public places and facilities are accessible and well maintained
9. Appropriate programs, plans and budgets are developed, implemented and monitored for the effective and efficient management of Council's assets and infrastructure	9. Council's assets and infrastructure are effectively and efficiently managed
Our Leadership - A well run Council acting as the voice of the community (UNCHANGED)	
PREVIOUS WORDING	PROPOSED WORDING
10. To provide quality leadership, governance and management to develop strong community partnerships	10. Council's leadership, governance and management facilitate strong partnerships
11. Provide opportunities for all stakeholders to contribute to Council's decision making	11. Stakeholders contribute to council's decision making
12. Lead the community	12. UNCHANGED
13. Develop and maintain a framework of plans and policies that provides open and transparent Council information	13. Plans and policies provide open and transparent information
Our Prosperity - Growing our population and jobs (UNCHANGED)	
PREVIOUS WORDING	PROPOSED WORDING
14. Visitors and tourists are welcomed	14. UNCHANGED
15. Bland Shire is promoted as a place to do business	15. UNCHANGED
16. Work with communities and businesses to use resources in a sustainable way for the future of the Bland Shire	16. Resources are used in a sustainable way for the future of Bland Shire

Financial Implications

The draft Budget and Revenue policy documents detail the financial implications to be considered by Council. These documents have been reported elsewhere in this business paper and reflect the financial requirements needed to meet the commitments within the Operational Plan 2023/2024.

Recommendation:

1. That the Draft Operational Plan 2023/2024 of the Delivery Program 2022-2026 be endorsed and placed on public exhibition for a period of 28 days, commencing 22 March 2023, in accordance with the legislative requirements of the Local Government Act 1993.
 2. That a revised Operational Plan 2023/2024 of the Delivery Program 2022-2026 (including the Budget for the 2023/2024 Financial Year) and the Revenue Policy (including Fees and Charges 2023-2024), incorporating all public comments, submissions and input from staff and Councillors, be provided to the Ordinary Council meeting to be held on 16 May 2023 for final adoption.
-



**DELIVERY
PROGRAM &
DRAFT
OPERATIONAL
PLAN
2023-2024**

OUR VISION, MISSION & VALUES

Working together



<p>COMMUNITY <i>Put the community first</i></p>	<p>TEAM WORK <i>Work together as a committed team</i></p>	<p>RESPECT <i>Respect & value each other</i></p>	<p>COMMUNICATION <i>Open & honest communication</i></p>	<p>INTEGRITY <i>Act with integrity & honesty</i></p>	<p>SERVICES <i>Continuously improve our services</i></p>	<p>SAFETY <i>Keep ourselves & others safe</i></p>
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to improve our quality of life

A PLACE WHERE PEOPLE ARE **VALUED**, AN ENVIRONMENT THAT IS **RESPECTED**, A FUTURE THAT IS **BRIGHT**, A COMMUNITY THAT IS **PROUD**.

ACKNOWLEDGEMENT OF COUNTRY

Bland Shire Council acknowledges the Wiradjuri people who are the Traditional Custodians of the land on which our communities are located and pays respect to all Elders past, present and emerging.

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INTRODUCTION

The Integrated Planning and Reporting (IP&R) framework recognises that most communities share similar aspirations: to provide safe, healthy and vibrant places to live, a sustainable environment, a caring and engaged community, opportunities for employment, reliable infrastructure.

The difference lies in how each community responds to these needs. This is what shapes the character of individual cities, towns and villages. IP&R also recognises that council plans and policies should not exist in isolation and are connected on many levels.

The IP&R framework allows NSW councils to draw their various plans together, to understand how they interact and inform each other, and to get the maximum benefit from their efforts by planning holistically for the future.

All councils in NSW use the IP&R framework to guide their planning and reporting activities in accordance with requirements set out in the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

This document is the Combined Delivery Program and Operational Plan that is required to be produced by Council as part of the IP&R requirements.

Council's Delivery Program details the specific strategies from the Community Strategic Plan on which is required to focus over the four year term of the elected body. This Delivery Program is the elected Council's direct response to the community priorities and objectives as set out in the Community Strategic Plan.

Council's Operational Plan details the specific actions, projects and programs Council will undertake in the 2022/2023 financial year and sets the expectations for the level of service we will deliver during the year.

OUR ORGANISATION

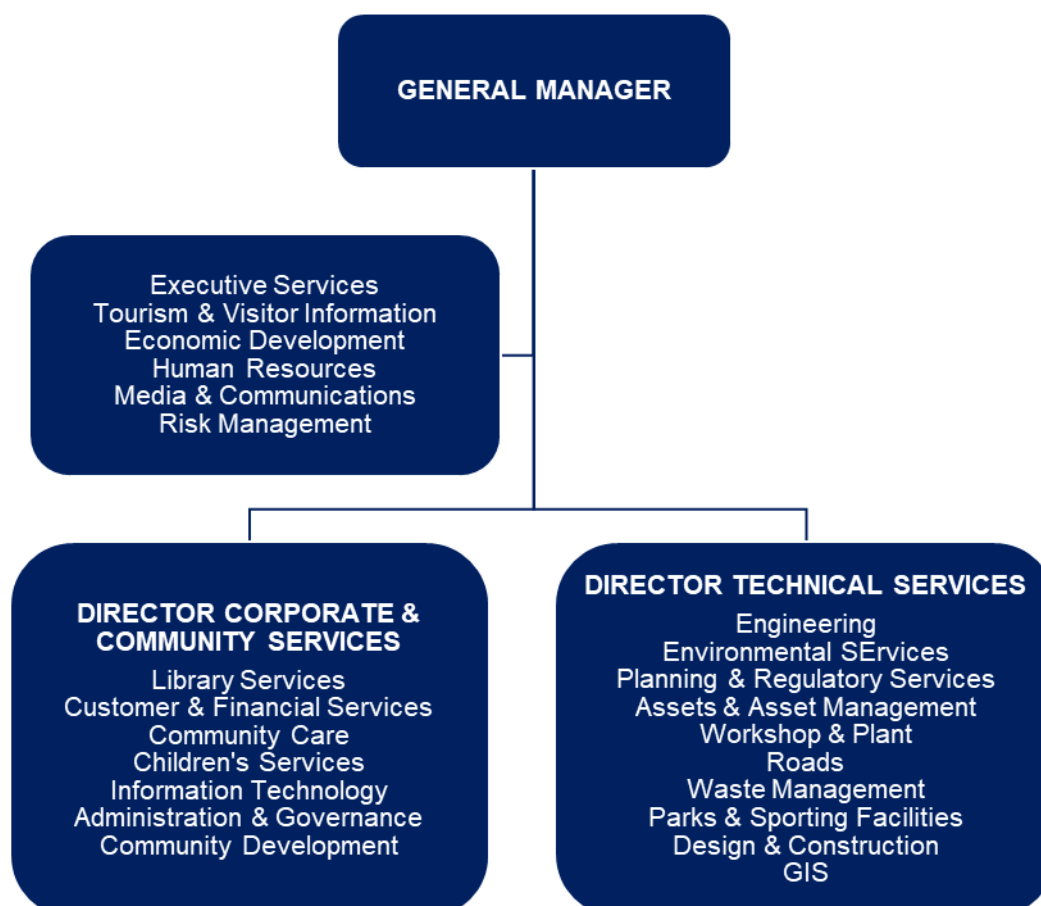
Bland Shire Council is composed of nine councillors elected proportionally to represent the whole Local Government Area.

The Mayor is elected from within the group of elected Councillors and serves for a period of two years.

The Mayor presides at meetings of Council, carries out the civic and ceremonial functions of the office, exercises in cases of necessity, the decision making functions of the body politic, between its meetings and performs any other functions that the Council determines.

The General Manager is responsible for the efficient operation of the Council's organisation and for ensuring the implementation of Council decisions. The General Manager is also responsible for the day to day management of the Council, the exercise of any functions delegated by the Council, the appointment, direction and where necessary, the dismissal of staff, as well as the implementation of Council's Equal Employment Opportunity Management Plan.

To assist the General Manager in the exercise of these functions, there are two (2) directors overseeing the following functional areas – Corporate and Community Services and Technical Services.



YOUR COUNCILLORS



Cr Brian Monaghan
(Mayor)

cr.monaghan@blandshire.nsw.gov.au



Cr Rod Crowe
(Deputy Mayor)

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Cr Bruce Baker

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Cr Monica Clark

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Cr Jill Funnell

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Cr Kerry Keatley

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Cr Tony Lord

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Cr Liz McGlynn

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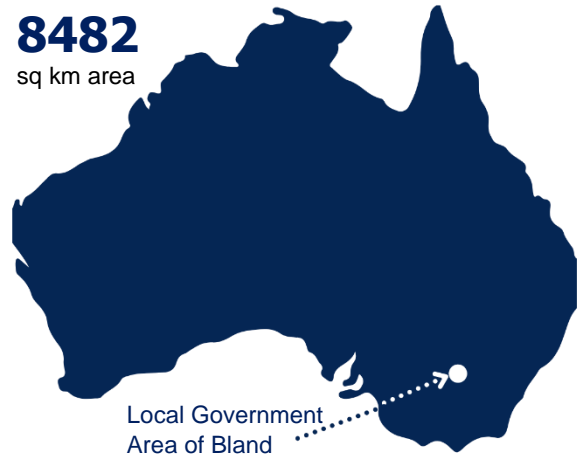
Cr Roger Moore

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BLAND SHIRE PROFILE

Located on the northern fringes of the Riverina in New South Wales. The twin townships of West Wyalong and Wyalong serve the role of the major service centre for the Shire. West Wyalong is located on the junction of the Newell and Mid-Western Highways and within a 160 kilometre radius of Wagga Wagga, Griffith, Forbes, Parkes and Cowra and within 300 kilometres of Canberra.

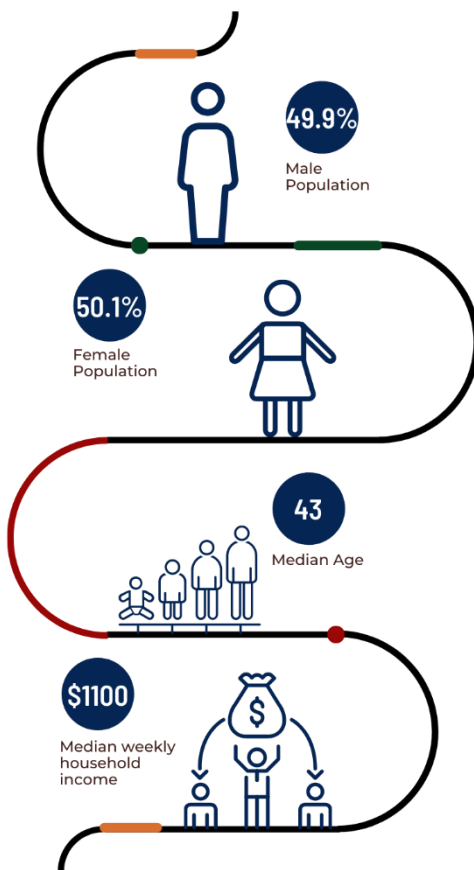
8482
sq km area



Local Government Area of Bland

5,955
Population of LGA

BLAND LGA SNAPSHOT



Other communities located within the Shire include Barmedman, Tallimba, Ungarie, Weethalle, Kikoira, Mirrool and Naradhan.

From its early mining origins, West Wyalong was built along a crooked main street taking its unusual shape from the bullock track that curved around tree stumps and gold diggings.

Today the Shire has a blossoming rural economy built around sheep, cattle, wheat and other crop varieties. In recent times, West Wyalong has also experienced significant developments away from agriculture.

Evolution Mining purchased the Cowal Gold Project in 2015. The operation is an open cut mine with approvals to process 9.8 million tonnes of ore per annum. In 2021, Evolution received regulatory approval to develop a \$380 million underground mining project which will extend the permitted mine life to 2040.

Pace Farm was established near West Wyalong in 2007. The egg production farm is the largest hen-housing facility in the southern hemisphere. The complex incorporates laying, collection and grading of eggs for grocery markets throughout Australia.

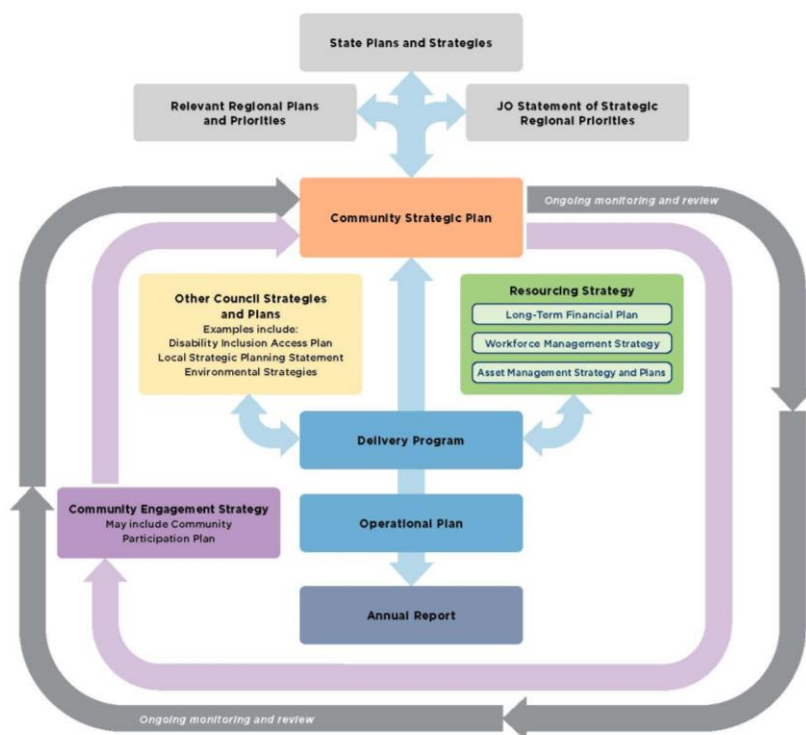
The Shire is also home to Eucalyptus oil production, which commenced in 1907 and has resulted in the West Wyalong region becoming one of the major world exporters of Eucalyptus oil in Australia.

The community is proud of the facilities and services across the shire, but its greatest asset is its people where new residents are embraced and valued.

OUR STRATEGIC APPROACH

Integrated Planning and Reporting Framework

The Integrated Planning and Reporting Framework begins with the community's aspirations for a period of at least ten years. It includes a suite of integrated plans that set out a vision and goals and strategic actions to achieve them. It involves a reporting structure to communicate progress to Council and the community.



Source: Office of Local Government Integrated Planning & Reporting Handbook for Local Councils in NSW

The main components of the framework are summarised below:

Community Strategic Plan

The highest level of strategic planning undertaken by Council, with a ten-year plus timeframe. All other plans must support achievement of the Community Strategic Plan objectives.

Resourcing Strategy

Shows how Council will resource its strategic priorities, identified through IP&R. The Resourcing Strategy includes three inter-related elements:

- Long-Term Financial Planning
- Workforce Management Planning
- Asset Management Planning.

Delivery Program

The elected Council's commitment to the community about what it will deliver during its term in office to achieve the Community Strategic Plan objectives.

Operational Plan

Shows the individual projects and activities Council will undertake in a specific year. It includes Council's annual budget and Statement of Revenue Policy.

Annual Report

Is a report back to the community on the work undertaken by Council in a given year to deliver on the commitments of the Delivery Program via that year's Operational Plan. Council also reports on its financial and asset performance against the annual budget and longer-term plans.

When Bland Shire Council developed the ten-year Community Strategic Plan in 2017, the themes identified were:

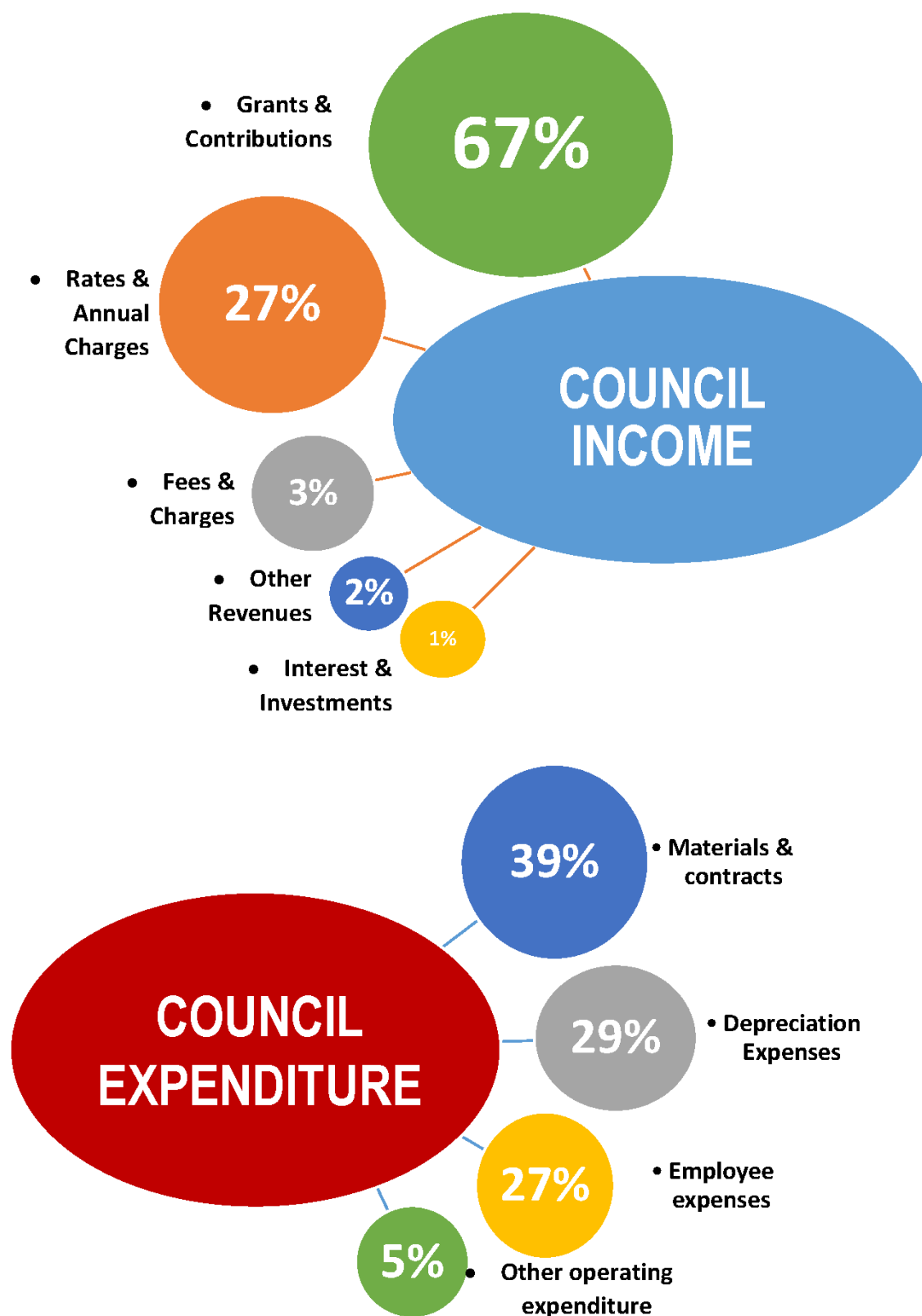
Our People – A strong, healthy, connected and inclusive community

Our Places – Effectively manage the Shire's assets and infrastructure

Our Leadership – A well run Council acting as the voice of the community

Our Prosperity – Growing our population and jobs.

HOW WE FUND OUR ACTIVITY



REPORTING OUR PROGRESS



PERFORMANCE MEASURES

The Community Strategic Plan is presented within four themes: Our People, Our Places, Our Leadership and Our Prosperity. Each of these themes has a number of Delivery Targets and Operational Actions including performance measures to be achieved. Each of the performance measures feed into a series of key performance indicators.

The progress towards the key performance indicators will be reported to the community in line with the election cycle and End of Term report.

MONITORING AND REPORTING

It is important to track and report on the progress in delivering the Community Strategic Plan over the ten year period. Council will report to the community at regular intervals on what has been achieved and the progress towards the performance measures.

All reports will be made available to the community at Council meetings and on Council's website. Council's management team will internally monitor on a quarterly basis the output and actions as detailed in the four year Delivery Program and one year Operational Plan. The outcomes will be formally reported to Council, the Community and staff on at least, as six monthly basis.

Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, fully appreciates, or is fully satisfied with, the extent of progress made. Therefore, there are also qualitative measures included that represent community responses and views.

A community satisfaction survey will be undertaken every term of Council to gauge whether the community is satisfied with progress and where priorities could or should be assigned to particular areas in the future. The survey will be undertaken in the final year of the Council term.

OUR OBJECTIVES

Our People - A strong, healthy, connected & inclusive community

1. Health and support services address community needs
2. Partnerships strengthen community health and safety
3. Community and culture are nurtured and enriched
4. Services are accessible for all residents

Our Places – Effectively manage the Shire’s assets & infrastructure

5. Partner with stakeholders to provide access to infrastructure, services and facilities
6. Waste and recycling are managed through improved efficiencies
7. Manage water and sewerage resources
8. Public places and facilities are accessible and well maintained
9. Council’s assets and infrastructure are effectively and efficiently managed

Our Leadership - A well run Council acting as the voice of the community

10. Council’s leadership, governance and management facilitate strong partnerships
11. Stakeholders contribute to council’s decision making
12. Lead the community
13. Plans and policies provide open and transparent information

Our Prosperity - Growing our population and jobs

14. Visitors and tourists are welcomed
15. Bland Shire is promoted as a place to do business
16. Resources are used in a sustainable way for the future of Bland Shire

DELIVERY PROGRAM STRATEGIES & OPERATIONAL PLAN



Bland Shire Council contributed in excess of \$1million towards the establishment of a Community Theatre, officially opened in 2021

READING THE PLAN

The Delivery Program is a four year plan that covers the term of an elected Council. To create the program, Council looked at the Community Strategic Plan and asked what it could achieve to bring it closer to the community’s vision and values.

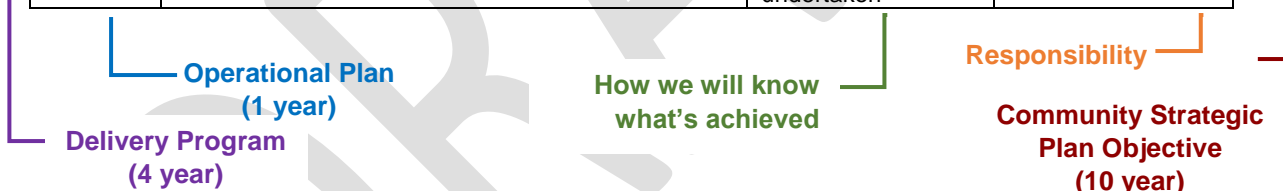
The Delivery Program is reviewed annually to determine which objectives set out in the Community Strategic Plan can be achieved within Council’s available resources, and the Operational Plan of actions for the coming financial year is created. This ensures that Council’s long-term planning is consistent with the current and future needs of the community.

The Operational Plan outlines the actions that will be undertaken, measures for each action, responsible officer and reference to the Community Strategic Plan strategies to which the action is contributing.



HEALTH AND SUPPORT SERVICES ADDRESS COMMUNITY NEEDS

1.1	Maintain active communication with health and allied health providers		
Measure:	Increase in the knowledge disseminated relating to health and allied health services		
Code	Action	Measure	Responsible Officer
1.1.1	Advocate for the provision of health services, relevant allied health providers and medical practices within the Shire.	Outcomes of advocacy activities including projects undertaken	Director Corporate & Community Services



OUR PEOPLE:

A STRONG, HEALTHY, CONNECTED AND INCLUSIVE COMMUNITY

OUR OBJECTIVES

1. Health and support services address community needs.
2. Partnerships strengthen community health and safety.
3. Community and culture are nurtured and enriched.
4. Services are accessible for all residents.

1

HEALTH AND SUPPORT SERVICES ADDRESS COMMUNITY NEEDS

(Previously - Health and support services address the needs of the community)

1.1 Maintain active communication with health and allied health providers			
Measure: Increase in the knowledge disseminated relating to health and allied health services			
Code	Action	Measure	Responsible Officer
1.1.1	Advocate for the provision of health services, relevant allied health providers and medical practices within the Shire.	Outcomes of advocacy activities including projects undertaken	Director Corporate & Community Services
1.1.2	Partner with local health services to implement workshops and provide resources to the community.	Number and nature of projects undertaken (2)	Community Development Officer
1.2 Provide services to the frail, aged, disabled and their carers			
Measure: Increase in the number of Bland Shire residents accessing services for frail, aged and their carers			
Code	Action	Measure	Responsible Officer
1.2.1	Review existing services in line with service model and with government requirements.	Undertake a full service review within 12 months of the commencement of the support at home program	Community Care Coordinator
1.2.2	Develop and implement programs to meet required need.	Number and nature of related programs or activities	Community Care Coordinator
1.2.3	Network with service providers to strengthen relationships with the community.	Number of service providers engaged	Community Care Coordinator
1.2.4	Provide services to towns and villages in the Shire.	Report on services provided and client numbers	Community Care Coordinator
1.2.5	Undertake regular surveys across all services including seeking and recording client feedback.	Report on service delivery and provide a snapshot of feedback received	Community Care Coordinator
1.2.6	Continue to support and provide information to members of the community seeking assistance in accessing services available.	Report on number of enquiries received and assistance provided	Community Care Coordinator
1.2.7	Investigate grant opportunities to upgrade infrastructure and equipment required for service provision.	Number of opportunities identified and applications lodged	Community Care Coordinator
1.2.8	Review and update the Disability Inclusion Action Plan.	Proportion of scheduled actions completed	Community Development Officer

2

PARTNERSHIPS STRENGTHEN COMMUNITY HEALTH AND SAFETY

(Previously - Partner with organisations to strengthen community health and safety)

2.1 Develop and support community partnerships to increase a sense of safety and wellbeing within the community			
Measure: Increased number of opportunities to provide information to the community			
Code	Action	Measure	Responsible Officer
2.1.1	Work in partnership with TfNSW on Road Safety Campaigns to implement programs.	Report on number of campaigns implemented	Road Safety Officer
2.1.2	Provide up-to-date road safety information for display on Council's website and social media platforms.	Information disseminated	Road Safety Officer
2.1.3	Remove offensive graffiti from Council infrastructure as soon as practical dependant on location and degree of offensiveness.	Report on number of incidents reported and action taken.	Urban Coordinator
2.1.4	Provide opportunity, training and governance support to Council's Section 355 Committees	Number of programs held and number of participants	Risk & Insurance Officer

2.1.5	Support and promote young driver educational programs.	Number of programs held and number of participants	Community Development Officer
2.1.6	Undertake inspections in accordance with Food Act 2003 and Public Health Act 2010 inc: food, skin penetration and mortuary premises.	Number of inspections undertaken	Manager Development & Regulatory Services
2.1.7	Implement Council's on site waste water management systems inspection program.	Number of inspections undertaken (10 inspections/quarter)	Manager Development & Regulatory Services
2.1.8	Promote the continued use of online training program for Food Safety.	Number and nature of education/promotion of activities	Manager Development & Regulatory Services
2.1.9	Promote Health Awareness and options for training and self-education including, but not limited to, Mental Health Month, National Epilepsy Awareness Month, Coeliac Awareness Week, National Palliative Care Week, Heart Week, Kidney Health Week, World No Tobacco Day, etc.	Number of promotions held and number of participants	Community Development Officer
2.1.10	We will provide appropriate support for emergency service providers ensuring their ongoing involvement within the community is effective.	LEMC meetings held, BFMC meetings attended	Foreman Environmental Services



COMMUNITY AND CULTURE ARE NURTURED AND ENRICHED

(Previously - Nurture a strong sense of community and enrich the cultural life of the residents)

3.1	Develop and support a strong sense of community, providing advice and support to community groups		
Measure:	<i>Increase in the number of workshops, events and grant applications applied for</i>		
Code	Action	Measure	Responsible Officer
3.1.1	Identify funding opportunities to achieve community goals and assist community groups with external grant opportunities.	Number and nature of grant opportunities identified and pursued. Number of successful applications	Media and Communications Officer
3.1.2	Recognise and celebrate volunteers for National Volunteer Week.	Detail on activities undertaken and number of volunteers acknowledged	Community Development Officer
3.1.3	Facilitate and support groups that build skills and social inclusion including workshops/presentations.	List of activities and number of attendees	Community Development Officer
3.1.4	Manage and administer Council's community related grant applications inc: Strengthening Community's Program.	Number and nature of grant opportunities identified and pursued. Number of successful applications received, number of reports submitted.	Community Development Officer
3.1.5	Report on progress of Council's externally funded programs and projects.	Number and nature of grant opportunities identified and pursued and number of successful applications	Manager Customer & Financial Services
3.2	Provide cultural activities and community programs that foster social development and community wellbeing		
Measure:	<i>Number of residents satisfied with range and quality of cultural events</i>		
Code	Action	Measure	Responsible Officer
3.2.1	Continue membership and participation with Eastern Riverina Arts Inc.	Detail on activities undertaken	Community Development Officer
3.2.2	Facilitate visiting artist/exhibition/performance.	Detail on activities undertaken and number of attendees at each activity	Community Development Officer
3.3	Support and strengthen our indigenous culture and history		
Measure:	<i>Increased number of engagement opportunities</i>		
Code	Action	Measure	Responsible Officer
3.3.1	Contribute to the positive working relationship with the Local Aboriginal Lands Council.	Number of meetings attended and outcomes of meetings	General Manager

3.4	Foster a community learning culture optimising our physical and virtual spaces		
Measure:	Increase number of community members accessing and utilising our library services		
Code	Action	Measure	Responsible Officer
3.4.1	Continue to promote the library as a community hub by fostering lifelong learning for all ages through the provision of relevant community programs.	List of activities and number of attendees. Number of registered library members by age groupings	Library Services Coordinator
3.4.2	Library content and services are available to the community in various platforms as per Riverina Regional Library service agreement.	List of items by category including number of items available by category. Report on numbers in comparison to previous years	Library Services Coordinator
3.4.3	Actively investigate Grant opportunities for the inclusion of an outdoor space for the library.	Number of opportunities identified and applications lodged	Library Services Coordinator



SERVICES ARE ACCESSIBLE FOR ALL RESIDENTS

(UNCHANGED)

4.1	Facilitate Council events to build social capital and a sense of belonging within the community		
Measure:	All KPI's met or exceeded each year		
Code	Action	Measure	Responsible Officer
4.1.1	Coordinate Council's Civic functions inc: Citizenship Ceremonies and Australia Day.	Details of events planned/held. Report on number and nature of awards presented, number of participants at each activity	Executive Assistant
4.1.2	Coordinate Youth Week activities.	Detail on activities undertaken, number of participants (report on numbers in comparison to previous years)	Community Development Officer
4.1.3	Conduct School Holiday activities.	Detail on activities undertaken and number of participants	Community Development Officer
4.1.4	Facilitate Bland Shire Interagency meetings and networks.	Number of meetings held, number of agencies represented and number of attendees	Community Development Officer
4.1.5	Conduct Library School Holiday activities.	Detail on activities undertaken and number of participants	Library Services Coordinator
4.2	Provide quality and affordable education and care services within the Bland Shire that meets the NSW Department of Education's National Quality Standards and provide social networking opportunities and resource access to the wider community through our ITAV and Toy Library services.		
Measure:	Increase in community members who are accessing or satisfied with our education and care services and all licensing requirements met across all services		
Code	Action	Measure	Responsible Officer
4.2.1	Implement and participate with the NSW Department of Education, Assessment and Rating regulations and guidelines.	Compliance met	Children's Services Coordinator
4.2.2	Conduct an annual survey, allowing community members an opportunity to voice their visions and goals for all Children's Services.	Number of surveys distributed, number of responses received and overview of outcomes	Children's Services Coordinator
4.2.3	Review, maintain and update all service policies and procedures as required or as per regulation changes/amendments.	Report on policies finalised for the quarter	Children's Services Coordinator

4.2.4	Involve all educators in the process to implement and maintain self-assessment tools for all Services	Report on self-assessment goals completed or under assessment	Children's Services Coordinator
4.2.5	Encourage memberships from the community and actively engage current members to participate in the Toy Library service allowing access to quality and educational resources.	Report on engagement opportunities and how many users have accessed the service	Children's Services Coordinator
4.3	Actively engage with the community and promote open communication		
<i>Measure:</i>	<i>Increase in number of community members accessing Council information</i>		
Code	Action	Measure	Responsible Officer
4.3.1	In liaison with relevant staff, establish, maintain and regularly update relevant online presence by ensuring that Council's website is engaging, up-to-date and Council programs are promoted.	Number of page views per quarter, number of pages updated. Time since information was updated	Media and Communications Officer
4.3.2	Produce media releases and other communications in varying formats for media outlets and digital platforms across Council's business activities.	Number and nature of media releases and other communications	Media and Communications Officer
4.3.3	Engage and communicate with Shire residents to promote social inclusion and foster lifelong learning in the Library.	Implement e-newsletter for distribution quarterly. Update BSC Library Facebook account regularly.	Library Services Coordinator
4.4	Actively engage with youth to build social capital and a sense of belonging		
<i>Measure:</i>	<i>Increased youth participation in programs and initiatives</i>		
Code	Action	Measure	Responsible Officer
4.4.1	Partner with youth and youth service providers (including schools) to deliver programs/initiatives that improve wellbeing and build the capacity of local youth.	Number of Council-run youth events and activities and number of participants	Youth Officer
4.4.2	Attend regional youth focused meetings.	Number of meetings attended and key matters discussed	Youth Officer
4.4.3	Engage young people through local schools to jointly identify areas of need/improvement and the most effective methods for engaging with youth in the community.	Number of initiatives to engage young people, total number of participants.	Youth Officer

OUR PLACES:

EFFECTIVELY MANAGE THE SHIRE'S ASSETS AND INFRASTRUCTURE

(Previously - Maintain & improve the Shire's assets & infrastructure)

OUR OBJECTIVES

5. Partner with stakeholders to provide access to infrastructure, services and facilities.
6. Waste and recycling are managed through improved efficiencies.
7. Manage waste and sewerage resources.
8. Public places and facilities are accessible and well maintained.
9. Council's assets and infrastructure are effectively and efficiently managed.

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5

PARTNER WITH STAKEHOLDERS TO PROVIDE ACCESS TO INFRASTRUCTURE, SERVICES AND FACILITIES

(Previously - Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities)

5.1	Facilitate the delivery of accessible services and infrastructure		
Measure:	Increase in accessible infrastructure within the Shire		
Code	Action	Measure	Responsible Officer
5.1.1	Promote Access Mobility Map.	Number and means of promotion	Community Development Officer
5.1.2	Manage and administer Council's Access Incentive Scheme to improve accessibility to local buildings and business premises across the Shire.	Number of Access Incentive Scheme, applications	Manager Development and Regulatory Services
5.1.3	Develop Council Facility Accessibility Audit and Plan	Report on progress and deliver plan	Manager Development and Regulatory Services
5.2	Work with the heavy transport industry and road related organisations to cooperatively improve access to road infrastructure		
Measure:	Improved road conditions across the Shire		
Code	Action	Measure	Responsible Officer
5.2.1	Process heavy vehicle road usage applications.	Number of applications processed. Report on number received, approved or refused	Asset & Engineering Projects Officer
5.2.2	Engage with government agencies and other networks which impact road infrastructure and services within the Bland Shire.	Number of meetings attended summary of key matters and outcomes	Director Technical Services

6

WASTE AND RECYCLING ARE MANAGED THROUGH IMPROVED EFFICIENCIES

(Previously - Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies)

6.1	Consult with the community and relevant stakeholders regarding waste management options throughout the Shire		
Measure:	Increase community participation in sustainability initiatives		
Code	Action	Measure	Responsible Officer
6.1.1	Investigate, review and monitor viable recycling options in liaison with recycle organisations and other appropriate organisations.	Report on number of contacts and outcomes	Facilities Foreman
6.2	Reduce reliance on landfill by increasing resource recovery, waste minimisation and community education		
Measure:	Reduction in waste to landfill		
Code	Action	Measure	Responsible Officer
6.2.1	Provide waste management operations in line with the implementation of Council's waste strategy.	Report on tonnage	Coordinator Assets
6.2.2	Work in partnership with neighbouring councils and REROC to implement and improve waste programs.	Attendance at REROC Waste Forum, report on meetings attended and key outcomes	Facilities Foreman
6.2.3	Increase awareness of recycling and waste reduction options within the Shire through regular information programs.	Number and means of promotion of recycling options	Facilities Foreman
6.2.4	Comply with EPA requirements during operation of the landfill.	Licence requirements met and reports submitted to EPA as per reporting schedule	Facilities Foreman
6.2.5	Monitor littering and illegal dumping.	Number and nature of illegal dumping incidents reported or observed	Manager Development & Regulatory Services

7

MANAGE WATER AND SEWERAGE RESOURCES

(UNCHANGED)

7.1	Provide adequate water storage and management for future use within Council's community facilities		
<i>Measure:</i>	<i>Increased usage of recycled water</i>		
Code	Action	Measure	Responsible Officer
7.1.1	Waste water system maintained and operated.	Volume of water used on recreational facilities	Urban Coordinator
7.2	Effectively manage and maintain existing stormwater and sewerage infrastructure		
<i>Measure:</i>	<i>Sewerage inspections completed</i>		
Code	Action	Measure	Responsible Officer
7.2.1	Undertake Sewerage System Inspections	Number of inspections undertaken, number of breaches recorded	Coordinator Assets

8

PUBLIC PLACES AND FACILITIES ARE ACCESSIBLE AND WELL MAINTAINED

(Previously - Public places and facilities are well maintained and easily accessible)

8.1	Users of Council's facilities comply with agreements		
<i>Measure:</i>	<i>Increase in consultation with user groups and community members</i>		
Code	Action	Measure	Responsible Officer
8.1.1	Contact User Groups on receiving complaints	Completion of any actions required	Director Technical Services
8.2	In collaboration with users provide facilities that are accessible to acceptable standards		
<i>Measure:</i>	<i>Inspections undertaken and standards and community satisfaction maintained or improved</i>		
Code	Action	Measure	Responsible Officer
8.2.1	Undertake work health and safety audits including external sites and facilities with relevant staff.	Number of audits undertaken, number of risks recorded and report on remedial actions undertaken	WHS Officer
8.2.2	Develop and implement the "Signs as Remote Supervision" process.	Reviews undertaken and report damage and/or repairs required to appropriate officer	Risk & Insurance Officer
8.2.3	Work with the Risk and Insurance Officer on the implementation of Signs as Remote Supervision.	Number and location of signs installed/repared	Coordinator Assets
8.3	Collaborate with transport providers to facilitate access within the shire and regional centres		
<i>Measure:</i>	<i>Transport operators and government lobbied regarding service</i>		
Code	Action	Measure	Responsible Officer
8.3.1	Lobby Government for increased funding for road maintenance.	Number of opportunities utilised.	Director Technical Services
8.4	Use planning and heritage policies and controls to protect and improve the unique built environment		
<i>Measure:</i>	<i>Grants processed, policies reviewed, heritage buildings preserved, improved or maintained and improvement to Main Street appearance</i>		
Code	Action	Measure	Responsible Officer
8.4.1	Review Heritage items currently listed in the Bland Local Environmental Plan and investigate the inclusion of new heritage items.	Review undertaken and reported to Council	Manager Development & Regulatory Services
8.4.2	Manage and administer the Heritage Advisory Program.	Report on number and methods of promotion undertaken and number of heritage activities undertaken	Manager Development & Regulatory Services

COUNCIL'S ASSETS AND INFRASTRUCTURE ARE EFFECTIVELY AND EFFICIENTLY MANAGED

(Previously - Appropriate programs, plans and budgets are developed, implemented and monitored for the effective and efficient management of Councils assets and infrastructure)

9.1	Responsibly manage asset renewal and maintenance for current and future generations		
<i>Measure:</i>	<i>Council's asset condition maintained or improved</i>		
Code	Action	Measure	Responsible Officer
9.1.1	Monitor and implement the Annual Capital Works Program	Report on nature and value of works undertaken	Director Technical Services
9.1.2	Develop and implement Asset Management Plans for Council assets, eg local sealed road network, stormwater drainage, footpaths etc.	Plans are developed for identified asset classes.	Director Technical Services
9.1.3	Review and implement the funded planning, development and delivery of priority transport infrastructure projects.	Percentage of works completed for program and for year; completed projects undertaken	Manager Engineering Services
9.1.4	Review Technical Services Policies and Strategies	Report on policies and strategies reviewed each quarter	Director Technical Services
9.1.5	Administer Council's plant and fleet by conducting effective light and heavy plant replacement programs.	Maintain 10 year fleet replacement program	Workshop & Plant Coordinator
9.1.6	Council's plant is repaired, maintained and serviced in accordance with maintenance schedule and manufacturer's requirements.	All repairs logged into the fleet management program	Workshop & Plant Coordinator
9.1.7	Review and monitor risks/incidents in relation to safe footpaths.	Number of incidents occurred and risks reported to Council and notify appropriate officer	Risk & Insurance Officer
9.1.8	Work with the Risk and Insurance Officer to provide safe footpaths through the implementation of a footpath maintenance program.	Number and location of maintenance requests received and works conducted	Urban Coordinator
9.2	To manage and enhance the pool facilities within the Shire		
<i>Measure:</i>	<i>Increased pool usage and maintenance program undertaken</i>		
Code	Action	Measure	Responsible Officer
9.2.1	Undertake maintenance and repairs to pool facilities within approved budget in consultation with Contractor and in accordance with the Contract.	Report on works undertaken	Urban Coordinator
9.3	Maintain Street Trees		
<i>Measure:</i>	<i>Maintain or increase number of street trees</i>		
Code	Action	Measure	Responsible Officer
9.3.1	Maintain the health of street trees by planting in appropriate locations and removing/replacing unhealthy trees, trees that are damaging infrastructure and trees planted in inappropriate locations.	Report on number of trees removed and number of trees replanted	Urban Coordinator
9.4	Maintain parks, ovals and recreational facilities to approved standards		
<i>Measure:</i>	<i>Cemeteries and open spaces utilised and maintained within standards</i>		
Code	Action	Measure	Responsible Officer
9.4.1	Inspect parks, ovals and recreational facilities.	Number and location of inspections undertaken	Urban Coordinator
9.4.2	Conduct playground inspections for all playgrounds within the Shire.	Number and location of inspections undertaken	Urban Coordinator
9.4.3	Coordinate maintenance with regard to seasonal use of sporting fields.	Report on sporting field activity by bookings. Report on number in comparison to previous years	Urban Coordinator
9.4.4	Inspect and maintain Council public cemeteries.	Number and types of requests received and purpose of requests	Urban Coordinator
9.4.5	Develop Sport and Recreation Master Plan	Report on progress and deliver plan	Director Technical Services
9.5	Identify and plan for new infrastructure		

<i>Measure:</i>	<i>New infrastructure identified and planning progressed</i>		
Code	Action	Measure	Responsible Officer
9.5.1	Develop Main Street Revitalisation Plan	Report on progress and deliver plan	General Manager

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OUR LEADERSHIP:

A WELL RUN COUNCIL ACTING AS THE COMMUNITY'S VOICE

OUR OBJECTIVES

10. Council's leadership, governance and management facilitate strong partnerships.
11. Stakeholders contribute to council's decision making.
12. Lead the community.
13. Plans and policies provide open and transparent information.

COUNCIL'S LEADERSHIP, GOVERNANCE AND MANAGEMENT FACILITATE STRONG PARTNERSHIPS

(Previously - To provide quality leadership, governance and management to develop strong community partnerships)

10.1	Councillors are provided with appropriate support and resources to carry out their civic duty		
<i>Measure:</i>	<i>Policies reviewed on time and budget allocation for Councillor training opportunities</i>		
Code	Action	Measure	Responsible Officer
10.1.1	Provide Councillors with professional development opportunities.	Report on number of sessions made available and Councillor attendance	Director Corporate & Community Services
10.1.2	Provide Councillors with information and resources to facilitate their role as elected representatives.	Report on Councillor access to timely and relevant information, facilities and equipment	Executive Assistant
10.2	Councillors are encouraged to take ownership and a strong leadership role		
<i>Measure:</i>	<i>Reports presented on time and increased opportunities for Councillors to connect with the community</i>		
Code	Action	Measure	Responsible Officer
10.2.1	Prepare the Annual Report.	Report prepared and presented to October meeting of Council	Executive Assistant
10.3	The General Manager takes on a high level role in implementing the Community Strategic Plan and other Council documents		
<i>Measure:</i>	<i>Reports completed and submitted on time</i>		
Code	Action	Measure	Responsible Officer
10.3.1	Develop timelines and action plans for the ongoing review of the documents.	Report on progress of preparation, including activities undertaken, number and locations of participants	Director Corporate & Community Services
10.3.2	Report to the community and Council on Integrated Planning and Reporting Progress	Reports prepared and presented to Council on a six monthly basis	Director Corporate & Community Services
10.4	The long term financial sustainability of council is supported through effective and prudent financial management		
<i>Measure:</i>	<i>Maintain compliance with the requirements of the Office of Local Government guidelines and legislation</i>		
Code	Action	Measure	Responsible Officer
10.4.1	Prepare Quarterly Budget Review Statements for analysis by Directors within two weeks of end of quarter.	QBRs to be reported to Council at the next Council meeting following the end of quarter.	Manager Customer & Financial Services
10.4.2	Effectively manage Council's financial procedures, eg investments, payments, processing and debt recovery.	Reported in the annual financial statements with the operating performance ratio against the industry benchmark	Manager Customer & Financial Services
10.4.3	Complete Annual Financial Statements and lodge in accordance with statutory requirements.	Report when statements are lodged	Manager Customer & Financial Services
10.4.4	Review Councils financial performance against the Long Term Financial Plan and report against Office of Local Government Financial Performance Ratios.	Plan is reviewed and Financial Statements finalised and audited on an annual basis and reported to Council	Manager Customer & Financial Services
10.4.5	Conduct budget briefing sessions for Councillors.	Annual briefing sessions undertaken	Manager Customer & Financial Services
10.4.6	Streamline processes to assist in accuracy of annual stocktake.	Report 6 monthly in-line with audit processes.	Workshop & Plant Coordinator
10.4.7	Significant Capital Projects are assessed and reviewed prior to lodgement of funding requests.	Report to Council	Director Corporate & Community Services
10.5	Council's workforce is provided with appropriate equipment and resources to meet the needs of Council and the community		
<i>Measure:</i>	<i>Services and equipment are available for staff across the organisation</i>		

Code	Action	Measure	Responsible Officer
10.5.1	Maintain and renew network infrastructure hardware and software for effective service delivery.	Proportion of scheduled ICT Strategy actions completed, number and nature of operational improvements achieved	Director Corporate & Community Services
10.6	Regular consultation with key industry, business and stakeholders is undertaken		
Measure:	<i>Increased communication with key business and stakeholders</i>		
Code	Action	Measure	Responsible Officer
10.6.1	Engage and advocate with NSW and Australian Government, Regional Organisations, business and industry stakeholders and communities of interest.	Number and nature of contacts undertaken and key outcomes from meetings	General Manager



STAKEHOLDERS CONTRIBUTE TO COUNCIL'S DECISION MAKING

(Previously - Provide opportunities for all stakeholders to contribute to Council's decision making)

11.1	Encourage village residents to participate in community forums		
Measure:	<i>Increased community participation</i>		
Code	Action	Measure	Responsible Officer
11.1.1	Engage with communities on local priorities through community forums and other opportunities and report back on forum outcomes.	Number of events and nature of items provided, list of forums undertaken and number of attendees	Asset & Engineering Project Officer
11.1.2	Provide avenues for the community to be engaged in Council activities and give feedback including opportunities to plan and develop future infrastructure and service needs.	Report on the number and type of programs, initiatives and engagement opportunities provided	General Manager
11.2	Provide innovative and accessible communication strategies to Shire residents to encourage active participation in Council's future		
Measure:	<i>Maintain or increase community communication avenues</i>		
Code	Action	Measure	Responsible Officer
11.2.1	Deliver Council's Community Engagement Strategy.		Media and Communications Officer
11.3	Council communication branded signs and banners are provided to funding recipients		
Measure:	<i>Council branding prevalent at sponsored events</i>		
Code	Action	Measure	Responsible Officer
11.3.1	Provide Council branded signs and/or banners to funding recipients.	Number and type of Council branded collateral provided and to whom	Community Relations Officer
11.3.2	Display Council logo in all advertising and promotion of Council events/programs/workshops.	List and report on frequency of the use of logo	Community Relations Officer



LEAD THE COMMUNITY

(UNCHANGED)

12.1	Monitor Council services to the community and customers to confirm they are provided in a professional, timely and friendly manner and are responsive to community needs.		
Measure:	<i>Maintain or improve service response times</i>		
Code	Action	Measure	Responsible Officer
12.1.1	Review and monitor frontline customer service practice and procedures.	Regularly review customer service processes incorporating feedback	Manager Customer & Financial Services

		from internal and external customers	
12.1.2	Manage and support responsible companion animal ownership.	Monthly reporting of impounded animals, and animal related incidents. Conduct two Companion Animal education and awareness days.	Manager Development & Regulatory Services
12.2	Promote sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs.		
<i>Measure:</i>	<i>Maintain or increase staff satisfaction</i>		
Code	Action	Measure	Responsible Officer
12.2.1	Assist in the management of workforce relations and provision of timely advice on workforce relations matters.	Report on monthly meetings with Directors and Staff	Human Resources Coordinator
12.2.2	Implement the Workforce Management Plan.	Report on implementation, include summary of activities undertaken during quarter	Human Resources Coordinator
12.2.3	Maintain register of delegations and issue authorities to relevant employees.	Delegations register report and presented to march meeting of Council annually	Executive Assistant
12.2.4	Develop, implement and monitor Learning and Development Plan.	Report on progress of planning and implementation	Human Resources Coordinator
12.2.5	Promote the Employee Assistance Program (EAP)	Number and nature of promotions undertaken	Human Resources Coordinator
12.2.6	Identify and organise training needs and mandatory training to maintain and improve skill levels.	Develop, communicate and implement annual training plan	Human Resources Coordinator
12.2.7	Maintain and promote the staff service and achievement awards program.	Report on number and nature of awards	Executive Assistant
12.3	Develop, implement and monitor HR programs to solidify council's reputation as an employer of choice		
<i>Measure:</i>	<i>Maintain Council's reputation as an employer of choice</i>		
Code	Action	Measure	Responsible Officer
12.3.1	Support the implementation and monitoring of the EEO Management Plan.	Report on the progress of tasks in the EEO Management Plan	Human Resources Coordinator
12.3.2	Implement workforce programs ensuring Council remains an employer of choice.	Report on workforce programs implemented	Human Resources Coordinator
12.3.3	Monitor the effectiveness of the LGNSW Capability Framework in the Performance and Development Review process.	Annual review	Human Resources Coordinator
12.3.4	Monitor and deliver strategies and actions contained within the Disability Inclusion Action Plan.	Report on workforce programs implemented	Human Resources Coordinator
12.3.5	Maintain relationships with LGNSW HR Network.	Report on meetings attended and overview of outcomes	Human Resources Coordinator
12.4	Review and implement Council policies and comply with WHS and Risk Management requirements		
<i>Measure:</i>	<i>Maintain Council's focus on WHS and Risk Management</i>		
Code	Action	Measure	Responsible Officer
12.4.1	WHS Committee meets in accordance with approved schedule.	Number of meetings held, report on key outcomes and recommendations	WHS Officer
12.4.2	Manage Council's Insurance Policies and claims.	Report to Audit Risk and Improvement Committee (ARIC) on summary of activities undertaken during the quarter, and number and financial impact of claims accepted by insurer (StateWide)	Risk & Insurance Officer
12.4.3	Monitor and update Council's Risk Register.	Report to ARIC on proportion of Risks as	Risk & Insurance Officer

		they relate to Risk Ratings, report on movement in risk ratings per quarter.	
12.4.4	Maintain the Contractor database.	All contractors engaged and registered in database as 100% compliant	Risk & Insurance Officer
12.4.5	Deliver Council's Enterprise Risk Management (ERM) Program.	Report to ARIC on percentage of departmental ERM reports completed in full and on time	Risk & Insurance Officer



PLANS AND POLICIES PROVIDE OPEN AND TRANSPARENT INFORMATION

(Previously - Develop and maintain a framework of plans and policies that provides open and transparent Council information)

13.1	Promote and advocate improved management of, and access to, information across Council		
<i>Measure:</i>	<i>Improve access to Council's information</i>		
Code	Action	Measure	Responsible Officer
13.1.1	Provide information required in compliance with the Government Information (Public Access) Act and appropriately display on Council's website.	Report on number and nature of GIPA requests received	Governance & IP&R Officer
13.2	Develop, implement and promote best practice governance policies and procedures		
<i>Measure:</i>	<i>Review Council procedures</i>		
Code	Action	Measure	Responsible Officer
13.2.1	Facilitate the Audit, Risk and Improvement Committee and Internal Audit function within the organisation as per legislation.	Report on audits undertaken, report on number and type of recommendations; provide information on action against recommendations	Director Corporate & Community Services
13.2.2	Coordinate the review of Council's policies and procedures.	Report on policies due for renewal and updated	Governance & IP&R Officer
13.2.3	Establish a service review program in accordance with the requirements of the OLG.	Program established and commenced by June 2024.	General Manager

OUR PROSPERITY:

GROWING OUR POPULATION AND JOBS

OUR OBJECTIVES

14. Visitors and tourists are welcomed.
15. Bland Shire is promoted as a place to do business.
16. Resources are used in a sustainable way for the future of Bland Shire.

DRAFT

VISITORS AND TOURISTS ARE WELCOMED

(UNCHANGED)

14.1	Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire		
<i>Measure:</i>	<i>Increase in tourism enterprises that encourage people to stay</i>		
Code	Action	Measure	Responsible Officer
14.1.1	Maintain relationships with NSW and Australian tourism agencies and other regional stakeholders to progress tourism initiatives within the Bland Shire.	Number and nature of meetings attended, key outcomes of meetings	Tourism & Administration Officer
14.1.2	Promote Bland Shire tourism using online and print mediums.	Number and nature of online promotional activities, number and nature of promoted publications. Report all other promotion ventures undertaken	Tourism & Administration Officer
14.1.3	Plan and deliver Shire and Town entry signage.	Report on progress and deliver signage	Tourism & Administration Officer
14.1.4	Provide and maintain a quality Visitors Information Centre which engages and supports tourism in the Bland Shire.	Provide visitor numbers and locations	Tourism & Administration Officer
14.2	Attract a diverse range of Visitors to the Shire		
<i>Measure:</i>	<i>Increase visitors to the Shire</i>		
Code	Action	Measure	Responsible Officer
14.2.1	Investigate technology and or tourism initiatives/attractions to improve the visitor experience within Bland Shire.	Quarterly monitoring and investigating of existing and new technology	Tourism & Administration Officer

BLAND SHIRE IS PROMOTED AS A PLACE TO DO BUSINESS

(UNCHANGED)

15.1	Encourage and actively seek out businesses and industry to relocate within the Shire.		
<i>Measure:</i>	<i>Maintain or increase number of businesses and industry within the Shire</i>		
Code	Action	Measure	Responsible Officer
15.1.1	Support businesses and/or industry operators to establish within Bland Shire through programs such as the Business Development Assistance Fund.	Report on number and types of assistance provided	General Manager
15.2	Continue ongoing engagement and communication with the Shire's existing industry including support for diversification and alternate industry or business		
<i>Measure:</i>	<i>Increase support to existing businesses</i>		
Code	Action	Measure	Responsible Officer
15.2.1	Work cooperatively with the local business groups to promote programs, initiatives, services and products wherever possible and to support requests to assist business activities with long term benefits for the Bland Shire including training and employment opportunities.	Report on number and type of programs, initiatives and services undertaken	General Manager
15.3	Lobby for and work with industry, government and education providers to safeguard access to competitive telecommunication services for Bland Shire residents and businesses.		
<i>Measure:</i>	<i>Maintain or improve telecommunications and technology within the Shire</i>		
Code	Action	Measure	Responsible Officer
15.3.1	Monitor grant opportunities for communications infrastructure to address shire blackspots.	Number of opportunities identified and applications lodged	General Manager
15.3.2	Advocate for improved telecommunications access to regional areas of the Bland Shire.	As and when required	General Manager
15.3.3	Investigate suitable locations for improved telecommunications access.	Sites identified and listed	Director Technical Services

RESOURCES ARE USED IN A SUSTAINABLE WAY FOR THE FUTURE OF BLAND SHIRE

(Previously - Work with communities and businesses to use resources in a sustainable way for the future of the Bland Shire)

16.1	Support a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth		
<i>Measure:</i>	<i>Maintain development in-line with legislation and guidelines</i>		
Code	Action	Measure	Responsible Officer
16.1.1	Update Development Control Plan.	Review and update	Manager Development & Regulatory Services
16.1.2	Review Local Environmental Plan.	Review, update and report to Council	Manager Development & Regulatory Services
16.1.3	Continue to assess all development applications against environmental impact and legislative requirements.	All new developments are assessed against impact on environment and increase in community satisfaction	Manager Development & Regulatory Services
16.1.4	Update a Biosecurity Control and management program in conjunction with the Riverina Strategic Management Plan.	Program updated and aligns with Riverina Strategic Management Plan	Foreman Environmental Services
16.1.5	Develop and deliver a community education and awareness program in relation to weeds management.	Report on program/s delivered and number of attendees	Foreman Environmental Services
16.2	Through partnerships with stakeholders foster our education learning and training industry and increase employment opportunities within the Shire		
<i>Measure:</i>	<i>Maintain or increase number of community members attending education opportunities</i>		
Code	Action	Measure	Responsible Officer
16.2.1	Foster partnerships with education sector.	Report on contact made with educational sector	Human Resources Coordinator
16.2.2	Work with Registered Training Organisations, business and employment agencies to support and provide apprenticeship/traineeship and work experience opportunities at Council.	Number of apprenticeships/ traineeships and work experience students placed in Council	Human Resources Coordinator
16.3	Promote agricultural practices which are leading edge and efficient		
<i>Measure:</i>	<i>Maintain or increase environmental awareness</i>		
Code	Action	Measure	Responsible Officer
16.3.1	Provide a workshop/program targeting the agricultural industry.	Number and nature of agricultural industry programs delivered, number of participants in attendance	Foreman Environmental Services
16.3.2	Educate the community on benefits of protecting our environment by engaging in annual environmental activities including, but not limited to, National Tree Day, Community Dust Monitor Program, Wild Flower Walk, Bird Watching, Worm Farms, Recycling and Mallee Fowl Group.	Report on activities delivered and number of attendees	Foreman Environmental Services
16.3.3	Develop and deliver a community education and awareness program in relation to Environmental management and sustainability.	Report on program/s delivered and number of attendees	Foreman Environmental Services
16.4	Liaise with utility providers to guarantee a quality sustainable service to the community		
<i>Measure:</i>	<i>Maintain or improve access to reliable and efficient utilities and services</i>		
Code	Action	Measure	Responsible Officer
16.4.1	Engage and advocate on behalf of the Bland community with NSW and Australian Government, Regional Organisations, and industry stakeholders for reliable and efficient utilities and services.	Report on number and nature of activities undertaken	General Manager
16.5	The availability of commercial and industrial land, coupled with our geographic location, will be maximised and marketed to boost economic growth		
<i>Measure:</i>	<i>Maintain or improve availability of industrial land</i>		

Code	Action	Measure	Responsible Officer
16.5.1	Identify and act on avenues for improving and promoting the Shire's (commercial) industrial land.	Report on strategic property acquisition opportunities, report on development of business park	General Manager

OPERATIONAL BUDGET SUMMARY

PRINCIPAL ACTIVITY	INCOME	EXPENDITURE	DRAFT Budget 23/24
EXECUTIVE			
Governance	-277,360	894,840	617,480
Democracy	0	214,500	214,500
Land Development	-2,295,000	2,295,000	0
Economic Development	0	77,200	77,200
Tourism	-3,650	204,000	200,350
Human Resources	-5,000	371,450	366,450
WHS & Risk Management	-36,000	1,286,906	1,250,906
Media & Community Relations	0	174,550	174,550
Executive Total Outcome	-2,617,010	5,518,446	2,901,436
CORPORATE SERVICES			
General Revenue	-7,244,142	1,363,180	-5,880,962
Financial Assistance & investments	-5,929,703	132,884	-5,796,819
Corporate Support	-791,100	2,039,750	1,248,650
Corporate Services Total	-13,964,945	3,535,814	-10,429,131
COMMUNITY SERVICES			
Aged Care	-467,400	664,750	197,350
Children's Services	-1,730,096	1,730,096	0
Library	-94,000	509,810	415,810
Community Development	-69,000	152,500	83,500
Community Services Total	-2,360,496	3,057,156	696,660
DEVELOPMENT & REGULATORY SERVICES			
Regulatory Services	-6,600	194,900	188,300
Developmental Control	-76,000	807,950	731,950
Environmental Planning	-5,500	239,000	233,500
Health & Environment	-2,000	2,700	700
Property Maintenance	-173,552	701,750	528,198
Development & Regulatory Services Total	-263,652	1,946,300	1,682,648
TECHNICAL SERVICES			
Works Administration	-1,236,500	3,817,885	2,581,385
Plant Running	-4,542,500	4,542,500	0
Roads, Works & Transport	-6,376,660	10,403,891	4,027,231
Public Services	-425,650	4,701,892	4,276,242
Pools	-20,000	439,695	419,695
Council Property Maintenance	-157,000	81,450	-75,550
Waste management	-1,870,468	1,870,468	0
Sewerage Disposal Services	-1,988,885	1,988,885	0
Technical Services Total	-16,617,663	27,846,666	11,229,003
GENERAL FUND TOTAL	RESULT/Surplus(-) Deficit (+)		6,080,616
		Less Depreciation Expenses	-7,664,330
		RESULT/Surplus(-) Deficit (+)	-1,583,714



BLAND SHIRE COUNCIL
west wyalong

**DELIVERY PROGRAM &
DRAFT OPERATIONAL PLAN
2023-2024**

6.8 Seniors Week 2023



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator



Monday 6 February 2023

Seniors Week activities kicked off on Monday 6 February 2023 with the first session of Mornings, Melodies and Memories program being held at Bland Community Care. Twelve attendees gathered to enjoy morning tea and share in memories of growing up in the Bland Shire. Participants provided a hand print using green paint which will form part of an artwork, to symbolise that no matter where we are, we are all connected. This artwork will be a contribution of hand prints gathered throughout the sessions held within the Shire and will represent the leaves of a tree.



Tuesday 7 February 2023

A screening of Breakfast at Tiffany's was held at the Tivoli Theatre. Approximately 20 attendees enjoyed the screening of the popular movie classic.

Wednesday 8 February 2023

Bland Community Care hosted an Open Day at the Centre with 24 participants joining in our Activity Day. Participants were provided morning tea on arrival, enjoyed participating in trivia and quizzes in our morning session, a BBQ lunch consisting of Sausages, Rissoles, Potato Bake and Coleslaw was served for lunch and in the afternoon session. games of Bingo were played. As a result of the open day, a further five community members have become regular attendees on Activity Days, with group numbers now at 15, two of these attend on a fortnightly basis rather than weekly.



Thursday 9 February 2023

Bland Community Care hosted the 2023 Seniors Expo promoting Lifestyle and Active Living. This community event was filled with informative and supportive advice, displays and products available to assist with everyday living. The event was designed to bring service providers and products together in one place to gather the information people need to age gracefully.

Visitors participated in the Driving Simulator on site and the following organisations/businesses were also in attendance:

- Bland Community Care
- Bland Shire Library
- Bland Shire Road Safety
- Service NSW
- NSW Police
- West Wyalong Fire Service
- Vitality Passport
- Neighbourhood Central (Community Transport)
- Meals on Wheels
- Open Mobility
- A&B Financial Planning
- Australian Unity
- RFBI Waratah Village

Positive feedback has been received from attendees and also organisations in attendance. Advertisement regarding this event is an area of improvement to ensure more people are aware of the services available in our local community. Approximately 50+ participants enjoyed browsing through the displays and gathering much needed information.

Friday 10 February 2023

The popular Seniors Lunch was held at the West Wyalong Services and Citizens Club with 155 attendees provided with a roast meal prepared by Murrells Hospitality, dessert consisted of cake made by the French Hot Bake, West Wyalong and entertainment provided by John Martin of Leeton.

Council's General Manager, Grant Baker, presented an individual award to Miranda Leung to acknowledge her continued efforts as a volunteer at Bland Community Care.

Miranda applied to become a volunteer at Bland Community Care in 2014 and commenced as a regular volunteer in 2015. Miranda volunteers her time each Wednesday to assist in the delivery of our Activity Day. Miranda is a very cherished and valuable member of the Community Care team and there are not very many days that she is unavailable. On the rare occasions Miranda is absent, things can become hectic and chaotic and her absence is felt.

Bland Community Care would like to acknowledge her efforts thus far and thank her for her continued ongoing support. Miranda was a very worthy and popular recipient of this award. Congratulations Miranda.

A massive thank you to the West Wyalong Services and Citizens Club, Murrells Hospitality, the French Hot Bake, John Martin Entertainment and Bland Community Care Staff Members for their efforts in making this event a success.





Bland Shire Council would like to thank all businesses and organisations in assisting with this multi-partnership program to celebrate the role senior's play and the contribution they make to the community. It was made possible through grant funding from the NSW Government Department of Communities and Justice and Bland Shire.

Recommendation:

That Council receive and note the Seniors Week 2023 report for information.

Section 3 – Technical Services

6.9 Tender 04/2023 – Civil Road Works on Councils Regional and Local Roads (VP346760)



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.1 responsibly manage asset renewal and maintenance for current and future generations

Author: Project Engineer

Introduction

Under the Local Government (General) Regulation, where a contract is over \$250,000 a Request for Tender must be conducted and be considered by Council.

A Request for Tender was lodged through the Vendor Panel Portal for specialised works to repair the Regional and Local Road network.

Tenderers were requested to provide pricing for the following:

- Site establishment.
- Prepare site.
- Traffic Control and Site Management.
- Heavy Patching – Supply and spread DGB20 nominally 30 – 50 mm on identified patch areas, stabilise patch areas with 1.5% quicklime (6kg/m²) to 200 mm, compact and grade, leave proud prior to sealing works.
- Supply additive (MDD = 2.0T/m³)
- Final trimming works including shoulder rectification as needed (with lost material).
- Spray Seal – Supply and place 14 mm with 7 mm scatter single coat seal on patch areas
- On site meeting – Meeting held between Council and the Contractor to ensure all expectations were met and no issues with final product this will include the signing of the Independent Test Point (ITP) documentation.

In response to the advertised tender, submissions were received from two (2) applicable contractors:

1. Fulton Hogan Industries Pty Ltd.
2. Stabilised Pavements of Australia Pty Ltd.

Financial Implications

These specialised works are to be funded under the Regional and Local Roads Repair Program (RLRR00070) with an allocated budget of \$4,623,796.00.

This funding has been provided to Council to undertake urgent repairs to the Regional and Local Road networks which were significantly impacted by severe flooding, storm damage and persistent wet weather events during 2022.

The budget allocation is required to be expended by February 2024.

Summary

Fulton Hogan and Stabilised Pavements of Australia both have long track records within this industry and are recognised as industry professionals.

They both hold independently assessed and audited accreditation in the following systems;

- Quality
- Environment
- Safety
- Asset Management

Along with these accreditations both contractors operate utilising an Integrated Management System which brings together various project management systems into a single platform. This allows real time recording and reporting of events and aspects covering risk assessments, communications, quality conformity, safety, environment, community relations, workplace relations, financial control and plant management.

When the tenders were fully evaluated it was determined that Stabilised Pavements of Australia should be accepted on the basis of:

- Capability to meet the requirements of the tender
- Ability to undertake works within the required timeframe
- Suitable quality, safety and environmental management systems, and
- Value for money.

Council has completed extensive investigations and has developed an accurate road repair program determining the total area requiring heavy patching/rehabilitation works across the Regional and Local road networks is as follows;

- Regional 10,020 m²
- Rural 36,370 m²

This program took into consideration condition assessment (present and prior to applicable weather events where evidence was available), road hierarchy, replacement cost, lifecycle cost, hazard rating, location of failure with the road surface, vehicle movements per day, the applicable funding guidelines, costs to repair failure and access to other applicable funding programs (ie Regional Road Block Repair for Regional Roads).

Recommendation:

That Council award the Contract No 04/2023 for the Civil Road Works on Councils Regional and Local Roads as a part of the Regional and Local Roads Repair Program to Specialised Pavements of Australia to the value of \$4,531,375.20 (Exc GST).

6.10 Tender 05/2023 – Bulk Precast Culverts and Associated Components, Supply and Delivery (VP347739)



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.1 responsibly manage asset renewal and maintenance for current and future generations

Author: Project Engineer

Introduction

Under the Local Government (General) Regulation, where a purchase is likely to be over \$250,000 a Request for Tender must be conducted and be considered by Council.

A Request for Tender was lodged through the Vendor Panel Portal for the supply and delivery of bulk precast culverts and associated components.

Tenderers were requested to provide pricing for the supply and delivery of an extensive list of precast concrete culverts and associated components.

In response to the advertised tender, submissions were received from two (2) applicable suppliers:

1. BCP PRECAST – CIVILMART Rocla
2. Holcim (Australia) Pty Ltd - Humes

Financial Implications

The bulk culvert and associated materials are to be funded from Council's internal Infrastructure Renewal Reserve. This reserve currently has a balance of \$1,201,621 and is restricted for this type of works.

For Council to remain compliant with its Roads to Recovery Program, own source expenditure must be in excess of \$2million. The purchase of these culverts will assist Council in meeting those requirements.

Expenditure must occur by 30 June 2023.

Summary

Council has completed extensive investigations and has developed an accurate flood mitigation program.

The procurement and consequent installation of these key components will largely decrease the impact on community members/road users during intensified rain events causing flooding.

It is intended that all these components will be installed within the 2023 – 2024 financial year.

BCP PRECAST and Holcim are both reputable suppliers and their precast components meet all relevant Australian Standards and come delivered with the required certification guarantee.

The submission from BCP PRECAST – CIVILMART Rocla has been considered the preferred option based on the following criteria:

- Quality
- Ability to supply, and
- Value for money

Recommendation:

That Council award Contract No 05/2023 for the Bulk Precast Culvert and Associated Materials to BCP PRECAST – CIVILMART Rocla to the value of \$386,343.40 (Exc GST).

6.11 Tender 07/2023 – Linemarking – Safer Roads Program



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.1 responsibly manage asset renewal and maintenance for current and future generations

Author: Project Engineer

Introduction

Under the Local Government (General) Regulation, where a purchase is likely to be over \$250,000 a Request for Tender must be conducted and be considered by Council.

A Request for Tender was lodged through the Vendor Panel Portal for the linemarking and associated works as a part of the NSW SAFER ROADS PROGRAM 2020 - 2023.

Tenderers were requested to provide pricing for the supply and application of an extensive list of linemarking types, including both linear and transverse markings.

In response to the advertised tender, submissions were received from two (2) applicable contractors:

1. Avante Linemarking
2. Complete Linemarking Services

Financial Implications

The linemarking and associated works are to be funded from the NSW Safer Roads Program 2020 – 2023.

The remaining funds left in this program are \$2,833,078.00

The budget allocation is required to be expended by 30 June 2023.

Summary

Council secured funding in 2020 under the NSW Safer Roads Program to complete identified safety improvements on the Ungarie Road.

The completion of the linemarking and associated works will greatly decrease the likelihood of an accident on this road, this is supported by the safety benefit analysis completed throughout the original application process and approved by Transport for NSW,

Avante Linemarking and Complete Linemarking Services are both reputable contractors and their works and materials meet all relevant Australian Standards. The submission from Avante Linemarking has been considered the preferred option based on the following criteria :

- Quality
- Ability to supply, and
- Value for money

Recommendation:

That Council award Contract No 07/2023 for the linemarking and associated works to Avante Linemarking to the value of \$854,285.30 (Exc GST).

6.12 Tender 06/2023 – Ninja Park – Redman Oval Complex



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.4 maintain parks, ovals and recreational facilities to approved standards

Author: Project Engineer

Introduction

Under the Local Government (General) Regulation, where a contract is for over \$250,000 a Request for Tender must be conducted and be considered by Council..

A Request for Tender was lodged through the Vendor Panel Portal for the Design, Supply and Install of a Ninja Park Course at the Redman Oval complex in Wyalong.

Tenderers were requested to provide pricing for the following:

- Full design,
- Site establishment,
- Site excavation and associated works including survey, drainage etc,
- Manufacture and Supply of equipment,
- Installation,
- Concrete works,
- Synthetic and soft fall surfacing,
- Seating,
- Shade structures,
- Site rectification.

In response to the advertised tender, submissions were received from three (3) companies:

1. Austek Play,
2. CRS Creative Recreation Solutions Pty Ltd,
3. Moduplay Group Pty Ltd.

Financial Implications

The project is funded under the Resources for Regions Round 8 program with an allocated budget of \$495,000 for both the Ninja Park Course and BMX Track. This project is required to be completed by June 2023.

With the acceptance of the recommended tenderer there will definitely be enough remaining funds to complete the BMX track and other associated works.

Summary

The tenders were evaluated considering the factors listed below:

- Capability to meet the requirements of the tender,
- Ability to undertake works within the required timeframe,
- Suitable quality, safety and environmental management systems,
- Value for money,

- Warranty provided,
- Interactive experience for users,
- Inclusiveness for all different age users,
- Suitability of design in regards to the natural surroundings,
- Carbon footprint,
- Whole of life costs.

When the tender evaluation was completed it was recommended that Austek Play be accepted.

The proposal from Austek Play offered users an extremely unique custom Ninja Warrior Course. The course is sure to inspire healthy competition through races whilst also bringing children together through encouraging and cheering on their friends.

The course incorporates the following equipment into the custom design;

- Clearly marked start and finish points,
- Solar powered stop watch,
- Angled rims,
- Cargo mountain,
- Climb through commando tube,
- Warrior wall,
- Weaved flags,
- Climb over ladder,
- Spider chimney,
- Monkey zipline,
- Bouldering Goliath.

The Bouldering Goliath is the hero piece for the course, it is a large innovative rock climbing structure that provides a full body workout and the challenge of climbing multiple routes to reach the top of the unit.

Austek Play has been in the industry of supplying playgrounds to Local Government for 25 years. All equipment is manufactured in accordance with an Integrated Management System and comes with a 20 year warranty.

Recommendation:

That Council Award Contract no 06/2023 for the Design, Supply and Install of the Ninja Park at Redman Oval in Wyalong to Austek Play for a value of \$336,128.36 (Ex GST)



Custom Ninja Warrior
Course

6.13 Fixing Local Roads Program Round 4



Our Places - Maintain & improve the Shire's assets & infrastructure

DP5.1 Facilitate the delivery of accessible services and infrastructure.

Author: Director Technical Services

Introduction

Council submitted an application under the Transport for NSW, Fixing Local Roads Program Round 4 for the sealing and rehabilitation of Girral Road. The works include the sealing and rehabilitation of 8km of road including the drainage system, renewal of pavement, wearing surface, linemarking and signage.

A letter of offer has been received and, in accordance with the offer, Council is required to return its signed deed for the project, which has been signed by the General Manager and the executed deed has been received from Transport for NSW.

It should also be noted that the funding must be spent by February 2025.

Council's allocated funding is \$3 million and was provided to Council for this project with no requirement for the organisation to match the funding .

Financial Implications

\$3 million of Grant income will be included in Council's next Quarterly Budget review, resulting in no changes to Council's budgeted net result.

Summary

Council has received and executed a funding deed for the Fixing Local Roads Program Round 4 for the Rehabilitation and Sealing of Girral Road.

Recommendation:

That Council endorse the General Manager's signing and execution of the Fixing Local Roads Program Round 4 for the Rehabilitation and Sealing of Girral Road funding deed for \$3 million (ex GST).

6.14 Council-related Development Applications Policy



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Manager Development and Regulatory Services

Introduction

NSW Department of Planning and Environment (DPE) issued an email to all councils in September 2022 in response to recommendations made by the NSW Ombudsman advising of changes made to the *Environmental Planning and Assessment Regulation 2021* to strengthen transparency and accountability in the planning system. Part of these requirements is that Council must adopt a policy that specifies how conflicts of interest in connection with council-related development applications will be handled.

DPE has developed guidelines to assist in the preparation of the policy. A copy of the guidelines can be found here <https://pp.planningportal.nsw.gov.au/news/council-related-development-application-conflict-interest-guidelines>.

Where Council is a developer, landowner or holds a commercial interest in the land they regulate and they are also the development regulators, an inherent conflict can arise. Council-related developments are defined as:

A development application for which the council is the consent authority, that is:

- (a) made by or on behalf of the council, or*
- (b) development on land:*
 - (i) of which the council is an owner, a lessee or a licensee, or*
 - (ii) otherwise vested in or under the control of the council.*

Financial Implications

There may be ongoing financial implications for Council with regard to the use of consultants.

Summary

This policy has been developed to ensure that Council meets its statutory requirements in relation to the potential for conflicts of interest. Council is required to have a policy in place prior to determining council-related development applications from 3 April 2023.

Recommendation:

1. That Council endorse the draft Council-related Development Application Conflict of Interest Policy and place the policy on exhibition for period of 28 days from 22 March 2023, and
 2. Should there be comments received from the community on the draft Council-related Development Application Conflict of Interest Policy, a report be prepared and presented to Council.
 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Council-related Development Application Conflict of Interest Policy.
-

Council-related Development Application Conflict of Interest Policy

AUTHORISATION

POLICY TYPE: <i>(Council or Operational)</i>	Council
POLICY LOCATION: <i>(eg. Corporate, Engineering, etc.)</i>	Technical Services
RESPONSIBLE OFFICER: <i>(by position title)</i>	Manager Development and Regulatory Services
AUTHORISED BY: <i>(GM or Director Title)</i>	Director Technical Services
DATE ADOPTED:	
ADOPTED BY: <i>(Manex or Council)</i>	Council
MINUTE NO: <i>(If required)</i>	
REVIEW DUE DATE: <i>(Four years unless statutorily required sooner)</i>	
REVISION NUMBER:	
RELATIONSHIP TO THE COMMUNITY STRATEGIC PLAN	13.2 Develop, implement and promote best practice governance policies and procedures.

DOCUMENT HISTORY

VERSION NO.	DATE	DESCRIPTION OF AMENDMENTS <i>Include names of former policies that this policy will replace if applicable</i>	AMENDED BY <i>(Where required)</i>

REVIEW OF THIS POLICY

This Policy will be reviewed within four (4) years from the date of adoption or as required in the event of legislative changes. The Policy may also be changed as a result of other amendments that are to the advantage that Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution.

1. Purpose:

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

2. Scope:

This policy applies to council-related development.

3. Outcomes:

The policy establishes management controls to address potential conflicts of interest at the different phases of the development process for the types of council-related development that the council could be involved in. The policy will outline the process through which potential conflicts of interest will be identified, the risks assessed and appropriate management controls determined.

4. Roles and Responsibilities:

Councillors: provide leadership by supporting management and provision of resources to management to support the requirements of this policy.

General Manager and Directors: lead staff (either directly or through delegated authority) in their understanding of and compliance with this policy and related documents, through the following:

- Identification of potential conflicts
- Assessment of risk
- Determination of appropriate levels of controls

Manager Development and Regulatory Services: provide guidance to Councillors, General Manager and Directors and other Council staff as to the content and implementation of this policy; ensure the timely review of this policy and assist in investigations for alleged non-compliance with this policy.

Council staff: shall read, understand and comply with this policy.

5. Definitions:

(1) In this policy:

application means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent. It does not include an application for a complying development certificate.

council means Bland Shire Council

council-related development means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority

development process means application, assessment, determination and enforcement

the Act means the *Environmental Planning and Assessment Act 1979*.

(2) A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

(3) Notes included in this policy do not form part of the policy.

6. Legislation and Supporting Documents:

The development of this policy has been informed by the following (among other publications):

Environmental Planning and Assessment Act 1979

Council-related Development Application Conflict of Interest Guidelines

7. Attachments:

Nil

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

6.15 - Economic Development & Tourism Report – March 2023

6.16 - Bland Shire Library Monthly Update

6.17 - Children Services January Update

6.18 - Bland Community Care Services Update

6.19 - Technical Services Report

6.20 - Development Services Activity Report – February 2023

6.15 Economic Development & Tourism Report – March 2023



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire
 DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business
 DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services
 DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager

ECONOMIC DEVELOPMENT

Shop Local WLT cards statistics

Statistics for the Shop Local Why Leave Town card indicates an amount of \$74,863 remains unredeemed within the Bland Shire community. This is money that still needs to be spent in those Bland Shire local businesses who signed up to be part of this program.



The following is a list of participating stores in Bland Shire. It is the responsibility of each business to remind their customers to use the cards in their business or to promote the use of the cards in their business.



Participating Stores



- Purchase WLT cards at stores highlighted in **RED**.
- To check your card balance, go to: <https://www.whyleavetown.com/check-card-balance>

761 Beauty
761 Hair and Body
Ada House
All Occasions
Armstrong Toyota
Barnedman General Store
Bernard's Marketplace
Bland Shire Council
Body, Health & Bowen
Broadway Shoes
Charlie's Hardware
Davies Automotive & Industrial
Davies Motorcycles
Discount Dollar
Donaldson Industries
Duncan's Chainsaw and Mower Centre
Exclusive Hot Glass
Hair Off Main

Healthsave West Wyalong Pharmacy
House of Fashion
Jade Teahouse Restaurant
JJ & DF Pilon General Engineering
Kelly's Plumbing Supplies
Murrays Maxi Taxi
NewsXpress West Wyalong
Panache Lifestyle & Living
Paragon Cafe
Pilons Press Juice and Health Products
Pink Velvet
Presto Restoration & Refinishing
Royal Hotel West Wyalong
Shell Westend Service Station
Souden's Furniture One
Splatter Gallery and Art Studio
Tamara's
Tattersals Hotel West Wyalong

The Hitching Post
The Little Shed
The Metropolitan Hotel
The Old Gum Tree Garden Centre
The Postman's Pantry
Tivoli West Wyalong
Tony Lord Optometrist
Top Town Tavern
Wendy's Embroidery Service
West Wyalong Butchery
West Wyalong Caravan Park
West Wyalong Chemist
West Wyalong IGA
West Wyalong Jewellers
West Wyalong Landfill
West Wyalong S. & C. Club
West Wyalong Sew and Save
What's Cookin'
White Tank Hotel




6.16 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

Meetings in 2023

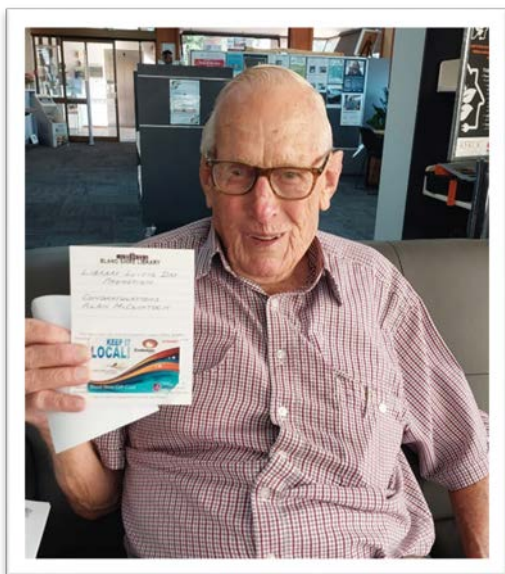
- Riverina Regional Library Advisory Committee Meeting – Wednesday 29th March 2023 – in person at the RRL Administration Centre, Wagga Wagga, or via teleconference.
- NSWPLA South West Zone Meeting – Thursday 4th May 2023 – in person at Narrandera Library or via teleconference.
- South West Zone Library Managers Meeting – Wednesday 9th August – in person at the new Hilltop Library in Young.
- NSWPLA South West Zone Meeting first in September via teleconference.

Library Lovers Day Celebrated – 14 February 2023

Library Lovers Day highlights the valuable roles libraries play in our lives. To celebrate Library Lovers Day and to encourage non-members to join the library, Bland Shire Library invited registered members aged 18 years and over to visit and fill in a ticket to win prizes. Our winners were:

- Alan McClintock (pictured) – \$50 Why Leave Town gift card
- Betty Mangelsdorf – \$30 TDH voucher
- Maureen Doolan – Coffee and Cake Gift Card
- Patricia Feebrey – Coffee and Cake Gift Card
- Vicki Troy – Chocolates

The library also provided free cookies emblazoned with “I Love My Library” (made by K & D Cookies) for patrons to take and enjoy. Pictured right is Rudy and Elsie Fairman with their cookies.



Inspiring Author Talk and Writing Workshop – 22 February 2023

Bland Shire Library had the pleasure of hosting author JS Davidson who is currently touring parts of NSW and Victoria. Jan, accompanied by her husband John, gave a free talk followed by a writing workshop – funded by Bland Shire Library – on Wednesday 22nd February 2023. Despite a small audience, Jan’s talk was very inspirational as she took the group on a personal journey from childhood to motherhood and beyond to becoming a self-published author. Jan, a 36-year-old mother of two, spoke about her personal health challenges, and those of her husband John, which eventually led them to rethink their careers and priorities and to take a new direction in life.

Jan also talked about the general process of writing fiction and becoming published – how she started, what things can go wrong, the fun side and the not-so-fun side. Jan highlighted her new teen fantasy fiction book *Tethered*, the second instalment of her Aztec saga and sequel to *Hunted*. Interestingly, Jan explained how she had lost the passion to write after a significantly challenging year, but found a renewed energy when a friend suggested that she write something different under a different name. Jan subsequently penned two romantic drama novels under the name Emma Stone. Jan has two new books coming out, one being the third instalment in her Aztec saga. A number of Jan’s books are now available for loan at the library.

At the conclusion of Jan’s talk, a light luncheon provided guests the opportunity to chat. Jan then conducted the writing workshop. The workshop, attended by members of the library’s Pals of the Pen writers’ group and fifteen Year 9 students from the West Wyalong High School, was interactive and highly informative with Jan providing some great tips on writing and publishing.

Bland Shire Library has donated a copy of Jan’s books *Hunted* and *Tethered* to the West Wyalong High School.



2022-23 Summer Reading Club Presentation – 15 February 2023

A large turnout for the library's Summer Reading Club presentation and finale party held Wednesday 15th February. Sarenah Murray and Sophie Seaman, both aged 11 years, joined the Summer Reading Club Hall of Fame. Both girls blitzed the 40-day reading challenge – reading for 62 and 61 days respectively during December and January. For their effort, Sarenah and Sophie each received a \$50 Why Leave Town gift card.

Seventy-nine children registered for the 40-day reading challenge with thirty-eight children completing the challenge. For their effort, each child received a book of their choice up to the value of \$30.

An Encouragement Award was presented to those children who didn't quite reach their goal. Winner of the SRC Lolly Guessing Competition was 12-year-old Isaac Charpentier. Registered SRC participants also had a Bingo Challenge sheet to complete during December and January. Twenty-six children completed the bingo challenge with each child receiving a prize. Once the presentation was complete, the children enjoyed some party food and a game.



Australian Reading Hour 9 March 2023

Australia Reads was on a mission to get more people reading more books, more often! The Australian Reading Hour was a national day dedicated to sharing the joys of books, reading and stories. Bland Shire Library supported the campaign by asking local residents to spend one hour on Thursday 9th March reading, sharing and enjoying the stories they love with others. The library also held a special Storytime on the day to mark the event.

Get Ready! Author Visit 27 – 31 March 2023

Bland Shire Library is very excited to be hosting Andrew Plant – a Melbourne based illustrator, mural artist, author, science educator (zoologist), theatre director, designer and choreographer.

A schedule for Andrew's five-day residency has been finalised. Andrew will conduct 20 sessions, visiting all nine schools located across the Bland Shire and speak to nearly 700 students Kinder to Year 12 plus teaching staff.

While the library's annual author visit, which is a major highlight on the library's calendar, has many benefits – encourages reading for fun, motivates reluctant and struggling readers, supports classroom learning, improves writing confidence, and makes creativity accessible and inspires student – it entices children and young people to join the library, increasing membership and borrowing.

April School Holiday Program

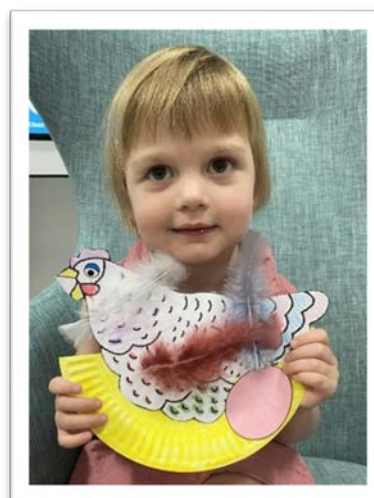
The library's April school holiday program will include

- Virtual reality gaming. The library's wireless VR headset, which was purchased in the later part of 2022, will be made available for use in the library throughout the April school holiday period.
- Drama & Costume Workshops with Oddball Theatre. Date still to be confirmed. The library will host two sessions – one in the morning and one in the afternoon – suitable for ages 7 – 18 years.
 - **Costume Making** – tailored to expertise – provides all tools and second-hand fabric to make crowns, swords, capes, skirts, vests, plus more.
 - **Drama Workshop** – tailored to age range and interest – costume, play, characters, scriptwriting and improvised games.

Each workshop will begin with a discussion of favourite books and characters and focus will develop from there.

Storytime

The library's weekly Storytime resumed on Thursday 9 February. A great start to the New Year despite numbers being slightly smaller, in part, due to regular attendees now attending preschool and "big" school on a Thursday. However, between 30 and 45 people have been attending since Storytime resumed and it is anticipated that numbers will increase as the year progresses. Storytime is a free early literacy program aimed at children 3 – 5 years and incorporates storytelling, singing, music and dance, games and craft. Duration is one hour.



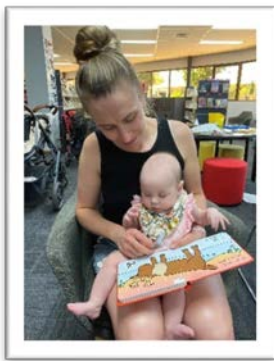
CPR & First Aid Training for Babies

Bland Shire Library is currently liaising with Nurse Educator, Shannon Evans, to hold CPR & First Aid for Babies training in the library due to multiple enquiries from the public. Bland Shire Library held a series of very successful CPR & First Aid for Babies training (conducted by Ms Evans and ambulance office Malcolm Croucher) prior to Covid.

Due to nurse shortages at the local hospital, Ms Evans has selflessly offered to conduct the training at the library while on personal leave – a date to be advised.

Baby Bounce

The library's Baby Bounce program resumed on Friday 17 February with 10 adults and 11 children in attendance. The free early literacy program designed for babies 0 – 24 months introduces babies to literacy and encourages a love of the library through action songs, nursery rhymes, music, play, books and reading. Duration 30 minutes.



LEGO Club

A phenomenal start to the year for the library's Lego Club, which resumed on Wednesday 8 February. Twenty plus children aged 5 – 14 years attended the session. Participants were challenged to build a free-standing tower before enjoying free time to let their creativity run wild. On a sweet note, participants were treated to a feast of giant gummy Lego blocks purchased and donated by Cassandra Black.

Thirty plus children attended the March session of LEGO Club. While most were happy to free build, some of the children experimented with the library's new Lego Education BricQ Motion Kits, a technology free platform with a focus on using gears, weighted bricks, and springs to bring physical science to life!

The next Lego Club will be held on Wednesday 5 April from 3.30pm and feature an Easter theme.



Knit and Knatter

Members of the library’s Knit and Knatter group have been busy. Marnie Meacham (pictured below left) has been knitting soft toy balls for the Aspire Early Learning Centre and sensory mitts for Bland Preschool while Blanche Price (below centre) shows off one of her many beautiful blankets, which will be distributed to charity.

The library’s Knit and Knatter group has also had some interest from younger members of the community wanting to learn to knit.



GOLD Club

The library’s GOLD Club (GOLD standing for Growing Old, Living Decisively) is slowly gaining a following with eight regular members now attending. While the group is predominantly female, men are encouraged to come along and join in the activities.

GOLD Club is for Seniors 65+ and is design with the aim of keeping their minds active with puzzles, brainteasers, mind games, and a variety of other fun pursuits. Held every second Monday from 2pm, the free program provides a fun friendly outing with afternoon tea provided. No booking is required.



Tech Savvy Seniors

Tech Savvy Seniors is currently held each Tuesday between 10am and 12pm and is for seniors requiring basic assistance with everyday technology. Part-time library assistant Joanne Blampied has been conducting the sessions and doing an amazing job with all other library staff on hand to lend their knowledge and skills when required. In February Jo assisted with setting up a PayPal account, aided a client to Facetime and assisted with multiple mobile phone and general computer enquiries.

The library is currently calling for expressions of interest from seniors wishing to be part of a Technology training program, scheduled to commence after the April school holidays.



Day Book Club



The library's Day Book Club continues to meet in 2023 with book kits supplied by Riverina Regional Library. This year, Day Book Club is focusing on Australian literature. In February, the group read Hayley Scrivenor's debut novel *Dirt Town*, which the group discussed at their March meeting. Day Book Club is held the first Monday of each month, excluding January.

Bland Preschool to Visit in April

The Bland Preschool has organised three class visits to the library, the first week of April. The library will conduct a story-time session for each respective group, featuring an Easter theme.

Biggest Morning Tea Registered

Bland Shire Library has registered its intent to hold a Biggest Morning Tea in the library on Thursday 25 May for Council staff and members of the community in support of Cancer Council NSW. The library will also hold a Littlest Morning Tea, as part of Storytime, on the same day.

Last year, the library's Biggest Morning Tea raised \$700 for Cancer Council NSW.

6.17 Children Services January Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

February saw the return of all our classes. We welcomed new and returning families across all our services. There were a few tears and upset children in the beginning, but by the end of February they have settled and are enjoying their preschool journey.

Due to personal reasons the Coordinator was absent at CSU in February and extends gratitude and thanks to Carlie Iverach (Snr Early Childhood Teacher), Ash Nicholson (ed Leader), Tracey Robertson (Admin) and Alison Balind for their continued support. They did an amazing job in my absence.

Staff Recruitment/Resignation –

Unfortunately there were zero applicants for the Additional Needs role in Preschool. After a discussion with Educators we decided to trial a job share option in term 1 and utilised a few casual educators to meet the shortfall. A further discussion will take place around the need to readvertise.

Staff Training –

Educational Leader, Ashley Nicholson participated in a 5 part online Leadership series. Ash found this series helpful and implemented some strategies within her role. The leadership program will be made available to any other staff who want to participate. Various staff participated in “An Introductory to Child Safe Standards”. Coordinator participated in a Webinar about the changes to Assessment and Rating requirements.

Mobile Resource Unit – Service Leader, Kate Spackman **Ungarie Mobile Preschool and Friday Junior Preschool – Dec/Jan**

Jnr Preschool welcomed almost 40 new families into Children Services Unit. Our fabulous educators provided a learning environment that allows all children to feel safe and secure as they transitioned to a classroom environment and participated in the Preschool program. To support the children in developing their confidence the educators continued lots of play to encourage sharing, team work and self-regulation, social and emotional skills. This was evident through Parachute play, dramatic play, interactive stories and songs etc.. Ungarie Mobile Preschool children were excited to return after ‘Heat week’ with the surprise of four new families joining the class. It was straight into learning as the children studied the life cycle of frogs, through messy play, puzzles, video clips, art and stories.





MRU Enrolments

- West Wyalong Jnr Preschool – Friday Gecko – 17 children and Friday Bilby 18 children
- Ungarie Preschool – 9 children

Playgroup

Large numbers continued to turn up to Monday playgroup at CSU. We welcomed new families and enjoyed watching parents use this time to network and seek advice from each other. Tuesday playgroup sessions were scheduled to be held at Ungarie, Tallimba, and Weethalle, but were cancelled due to nil attendance/registrations.



Bland Preschool – Service Leader, Carlie Iverach

Children have quickly settled into the preschool program. February allowed the opportunity for children to explore their new environment and interact with other children.

The Gecko class continued to start their day by inviting the children to select a “positive affirmation card”. This is displayed in the classroom and reminded to children throughout the day of its importance.

Preschool classes attended Healthy Harold Life Education Van. The Life Education Van has supported the physical, social and emotional wellbeing of children and young Australians for over 40 years. This is done by delivering best practice and curriculum aligned programs to thousands of preschools and primary schools. Partnering with schools, and parents, to deliver interactive and fun educational lessons that empower children to make safer, healthier and happier choices.

Bland Preschool has participated in this initiative for many years and will continue to support such an important educational program.



Preschool Enrolments

- Monday/Tuesday Bilby – 16 children
- Wednesday/Thursday Bilby – 18 children
- Wednesday/Thursday Gecko – 17 children



Bland / Temora Family Day Care – Service Leader, Tracey DeMamie!

Performance Reviews continued for Educators this month, with Educators thinking of their goals for the year and any training they would like to attend.

Our West Wyalong Playgroup returned, with the children very excited to be back.



Family Day Care had a visit from our Gowrie - Inclusion Support Officer, Louise. Louise spent some time with an Educator and children during one of our playgroup sessions, before discussing strategies and goals with the FDC Support Officer.

Safe Sleep regulation changes were implemented by February 2023, because of these changes all Early Childhood Services (catering for 2 years and under) will receive a monitoring visits from the Department of Education. FDC was assessed by Jess in February, Jess checked our Safe Sleep policy and procedures (which required no feedback) as well as ensured all educator cots conformed to Australian standards. Providing evidence that the cots meet Australian standards proved challenging, as not all cot makers include appropriate branding of the standards. All cots sold in Australia since 2010 must pass these standards to be sold. To be sure children were receiving high quality care and safety, two educators updated their cots as they were unsure of age.

“It takes a village” (ITAV) - Service Leader, Julie Oberg

Toy Library opened and was utilised by members in its new location within the CSU building. At the start of the year Toy Library began with zero membership as all memberships expired late December, 2022. Current membership sits at 15 and is steadily growing. Growth has been aided by promotion on the new CSU Instagram site. West Wyalong signs created and attached our labelling for the front of our new Toy Library location. Pictures below.



The new Toy Library Website went live, and in the process of being updated. It can be viewed at- www.bsctoylibrary.setls.com.au .

Supported Playgroup: All venues were visited this month with participants at each venue – Tallimba, Naradhan, Gecko rm. CSU and W/Wyalong LALC. Craft created: Keychains and Polymer Clay Creations. Picture below right.



During February a Free Parenting Program was organised and will be held in March: No Fuss Nutrition for Pre-schoolers. Melissa Robinson an accredited Dietician from Temora will be hosting the event. We are in the process of taking bookings. Picture at left has more information.

6.18 Bland Community Care Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

General Update:

Direct service provision remains in high demand, with new clients going through the intake process. Brokered and COMPACKS referrals also continue to be steady. The service has reached capacity to deliver direct services through the Commonwealth Home Support Program, and is not currently on-boarding new clients other than those who require Social Support – Group.

COMPACKS referrals continue to be steady and currently do not have staff available to take on any new referrals. This will be reviewed on a monthly basis and will accept referrals when staff have availability in their weekly rosters to deliver further services.

Group Updates:

Bland Blokes continue to meet on a weekly basis. New members are welcome to attend and join in for a cuppa and chat with like-minded people. A trip to Altina Wildlife Park is currently being planned for early April.

Wednesday Activity Day continues weekly, with our group numbers expanding due to promotional materials and the Open Day held during Seniors Week. Group numbers are currently at 15 regular attendees, two of these attend on a fortnightly basis rather than weekly.

Participants enjoy a mix of cognitive and physical activities in the morning, are provided a “home cooked” meal for lunch and play bingo in the afternoon.

Gentle Exercises have been on hold for 2 and 9 March due to staff on leave and will recommence on Thursday 16 March 2023. A Support Assistant will be participating in a Gentle Exercise training course being conducted by Murrumbidgee Local Health District on 31 March and 1 April 2023 to further her skills and qualifications for this program to continue.

Building Renovations

Renovations have commenced at the Community Care Building, with the updates to meet the needs of Kure Medical to commence their tenancy. It is anticipated that works will be completed by April 2023.

6.19 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

Author: Director – Technical Services

1. Council Road Crew Locations Week Commencing 6.2.2023 through to Week ending 24.2-2023

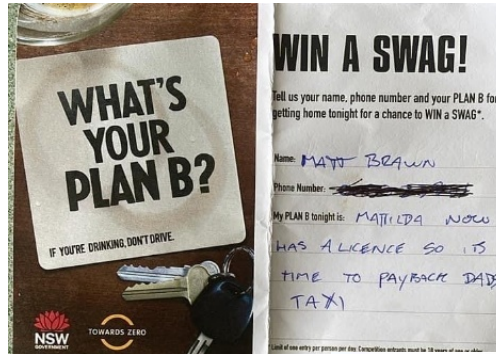
- Graders
 - Alleena Road
 - Gunns Road
 - Richards Lane
 - Hannan Lane
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

2. Road Safety Officer Report – Bland – Jan/Feb 2023

- Activities:
 - Emailed SafeT360 to confirm details for truck power needs.
 - Emailed January Fatigue campaign Variable Message Signs (VMS) locations to Kennards.
 - Contacting Win A Swag campaign participating venues to pick up entry forms and evaluate campaign.
 - Researching for Pedestrian Access and Mobility Plan (PAMP) review.
 - Organising learner driver workshops for March.
 - Started organising Helping Learner Drivers Become Safer Drivers (HLDBSD) presentations for March.
 - SafeT360 contacted me to cancel truck visit, it will be off the road for repairs until the second half of 2023 event later in the year.
 - Fatigue campaign ran over Australia Day weekend.
 - Finalising Plan B – Win A Swag campaign, which was very supported by licenced venues in West Wyalong and Ungarie and their patrons.
 - Consultation with Assets Officer on locations for placement of Look Out Before You Step decals.
 - Meeting with Director of Engineering to discuss progression of projects, PAMP review and cancelled SafeT360 event.
 - Mobility scooter editorial emailed to Country Women's Association (CWA) for distribution to their members.
 - Started organising projects for 2023/24.



- Fatigue campaign ran over the Australia Day holiday period.
- Organising handouts for Seniors Festival.
- Young Rotary have confirmed driver simulator is available for Seniors Festival 9th February.
- Finalising Plan B – Win a Swag Campaign.
- Made enquiries into child restraint training course.
- Early stages of organising HLDBSD presentation for March.



- Researching access to Tour Downunder blow up bike for 2023/24 safe cycling campaign.
- Edited Active Transport Plan Quotation document and emailed to: Bitzios Engineering, Constructive Solutions and GHD Engineering requesting quotes to develop Bland Active Travel Program (ATP) and Bike plan.
- Requested an increase of funding from Transport for New South Wales (TfNSW) on 4 of 5 projects. The increase of costs on 3 of these projects were due to factors out of the Road Safety Officers control and the 4th project I decided to shop local, and the cost blew out;



- Speeding
- Fatigue
- Pedestrian Safety
- Plan B – Win A Swag

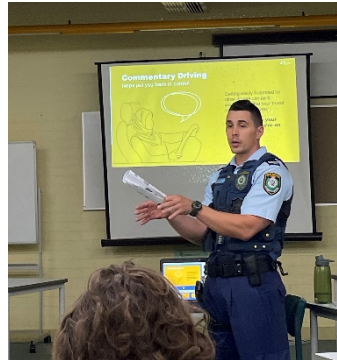
- Organising resources for Seniors Festival Expo.
- Attended Seniors Festival Information Day
- Meeting with Director Technical Services to discuss progress on Active Transport and Bike Plan quotes and status of 2022/23/24 projects.
- Projects completed:
 - Plan B Win A Swag.
 - Don't Trust Your Tired Self.
 - Look Out Before You Step Out.
 - Speeding On Local Roads.
- Organising four shires quarterly meeting.
- Organising Program Delivery Meeting with TfNSW - late March.
- Meeting with Parkes RSO to discuss Free Cuppa progression, caravan safety project and other RSO projects.
- Organising Program Delivery Meeting with TfNSW - late March.



- Presented Caravan weighing and towing project proposal . It was very well received and created a lot of conversation and brainstorming of ideas on how to implement.



- Started advertising HLDBSD presentation for Saturday 18th March to be held in the Library.
- Working on 2023/24 project submissions.
- Attended Road Safety Education: Safe Active Travel K – 12 meeting.
- Attended cyber security training.
- Meeting with Director Technical Services to discuss ATP quotation outcomes and new corporate structure proposal.
- Meeting with Murrumbidgee Local Health District Health Promotion Officer and Cootamundra/Gundagai Road Safety Officer to brainstorm ideas and collaborate on Walk to School Day_19 May 2023.
- Chaired 4 Shires quarterly meeting.
- Attended Rotary Young Driver Awareness (RYDA) in Leeton with Cootamundra/Gundagai, Leeton and Narrandera RSO's



- Facebook:
 - Set and forget your mobile this Christmas post x1.
 - Plan B posts x14.
 - Win A Swag campaign posts x5.
 - What's Your Plan B videos x7.
 - Don't forget the fatal five post x1.
 - Used car rating guide video x1.
 - E-Scooter road rules video x1.
 - Drug and Alcohol post x1.
 - Fatigue post x1.
 - Set and forget your mobile this Christmas post x1.
 - "Test your tired self" post x1.
 - Safety around playgrounds video x1.
 - NSW Police Force Fatigue message video x1.
 - Ezy-Az 1, 2, P Driving School post x1.
 - Travel Safe This Summer video x2.
 - Cowabbie Street Closure post x1
 - There Is No Such Thing as Casual Speeding video x1.
 - Safety around heavy vehicles post x1.
 - Safe Travelling on your motorcycle video x1.
 - Slow down for wanderers video x1.
 - Road safety commission – Towing a wider load video x1.
 - Sore eyes are a sign of fatigue post x1.
 - Bland Shire council – Seniors Festival post x1.
 - Safety Town post x1.
 - Correct Child seat/restraint for age video x1
 - Ezy Az 1, 2, P Driving School – Older drivers assessments post x1.
 - Keep an eye out for pedestrians video x1.
 - January Double Demerits in force video x1.
 - Level crossing video x1.
 - Travel safe this summer video x1.
 - January Double Demerits in force post x1.
 - Top tips for not driving tired post x1.
 - Ardlethan Wellness Day post x1.
 - Not drunk, just tired post x1.
 - Terminus Hotel Plan B winner post x1.
 - School zones officially back in operation post x1
 - Back to school 40km/h speed zone post x1.
 - Coolamon Shire Council seniors festival post x1.
 - Light flashing slow down to 40km/h when passing school bus video x1.
 - Ezy Az 1,2,P Driving school post x1.
 - Bland Shire Council seniors festival post x1.
 - Temora Shire Council actively aging expo post x1.
 - Ardlethan wellness day post x1.
 - Junee Leaner Driver workshop advertising post x1
 - Young driver L and P plate post x1
 - Drive Safe Work Safe post x1.
 - Road safety education post x1
 - List of 25 LGA's zero road toll in 2022.

- Coolamon Seniors Festival activities post x1.
- Temora Actively Ageing expo post x2.
- Rural bus stop safety reminder post x2.
- Nightdrive for learners post x1.
- Bland shire council seniors festival information day post x1.
- Follow the road rules to arrive at your destination safely video x1.
- Ezy Az, 1,2,P Driving School older drivers assessment post x1
- School zone infrastructure sub program post x1
- Fatigue post x1
- Ardlethan Wellness Day post x1
- Attending RYDA – Leeton post x1
- Casual speeding video x1
- Heavy vehicles blind spots video x1.
- Editorials:
- Learner Driver workshop media release.
- Fatigue.
- Mobility scooter etiquette.
- Pedestrian Safety.

3. Biosecurity Weeds/Environmental February 2022-23

- Training – Roam mapping
- Property Inspections – 5
- High Risk Pathway Inspection – Mid Western Highway, 57North, MR231, Goldfields Way, Quandialla Road, MR368, MR371, Mary Gilmore Way, Newell Highway.
- Council Land Inspections - Sale yards, all landfills.
- Mowing – West Wyalong airport.
- Hazard Reduction – Yalgogrin, Calleen, Girral.
- Spraying Cat Heads / Khaki weed – Wyalong, West Wyalong, lanes and drains.
- Shoulder spraying - Womboyne, Clear Ridge Road, Bonehams Lane.
- The following Biosecurity weeds and other controls were undertaken:
 - Spiny Burr Grass – Dundas Road, Weethalle town, Kolkilbertoo Road, Buralyang Road, Blow Clear Road, 57 North, Kikoira Road, Mid Western Highway, Bygoo Road, Sandy Creek Road, Gunn Road, Sth Yalgogrin Road, Sprys Lane, Johns Lane, Mangelsdorfs Lane, Lewes Lane, McCartens Lane, MR371, Marshmans, Wargin Road, Hatelys Lane, Womboyne Road, Pattons Lane, Wilsons Lane, Youngs Lane, Lonegans Lane, Clear Ridge Road, Cottingley Lane, Quandialla Road, Goldfields Way.
 - Bathurst Burr – Yiddah Road, Wargin Road, Alleena Road, Clear Ridge Road, Merringreen Road, Henleys Lane, Calleen Lane, Dalys Lane.
 - Silver Leaf Nightshade – Girral Road, Dansons Lane, Websters Lane, Koops Lane, O,Neills Lane, Hollands Lane, Wargin Road, Gardeners Lane, Murial Street, Merringreen Road, Henleys Lane, Kikoira Road, Wilsons Lane, Clear Ridge Road, Dalys Lane, Robbs Lane, Bena Road, Barrons Lane west.
 - Galvanised Burr – 57 North ,Lake Cowal Road, Dalys Lane, Henleys Lane, Clear Ridge Road, Kalms Lane, Girral Road, Bimbeen Road.
 - Nagoora Burr – Murial Street, Dalys Lane.

4. Village Maintenance

- All parks mown and tidied
- Village main streets rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Parks irrigation checked
- Weed spraying carried out
- Ungarie main street watering system checked as required
- Street sweeper working in village streets

5. Park Maintenance

- McCann Park, Barnado Park and small parks and areas mown, trimmed and maintained
- Maintenance to Herridge Park, Cooina Park, Wyalong Court House
- Lawn and monument cemetery maintenance works carried out
- Public amenities cleaned and maintained
- Playground inspections completed and repairs carried out
- Graves back filled at cemetery and tanks pumped out
- All parks and airport sprayed for weeds
- Manual watering carried out in Barnado and McCann gardens

6. Ovals Maintenance

- Maintenance to sporting ovals and surrounds
- Irrigation checks carried out on all ovals and surrounds
- Broad leaf weeds sprayed at all sports grounds
- Preparation of Ron Crowe Oval for the knock out
- Line marking on ovals for sporting groups

7. Town Maintenance

- Star Lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads cold mix and jet patcher
- Clean out and spraying of town drains
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Pre-school maintenance carried out
- Spraying aerodrome and town drains/nature strips as weather allows
- vandalism repairs and removal
- Council chambers lawns and gardens maintained

6.20 Development Services Activity Report – February 2023



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

The following DA applications were approved during February 2023:

	Description	Location	Consent Authority	Approval Date
DA2023/0045	Storage shed	26 Gilbert Street, West Wyalong	Staff	16/2/2023
DA2023/0046	Demolition of an existing section (railway) hut	Kikoira Road, Ungarie	Staff	3/2/2023
DA2023/0048	Storage Shed	49 Grenfell Street, West Wyalong	Staff	24/2/2023

Regulatory Activities Update

Dog Attacks

There were no dog attacks reported during February 2023.

Companion Animal Seizure and Impound Activities February 2023

Seizure Activities:	Dogs	Cats
Seized	3	1
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	8	7
Incoming Animals		
Transferred from Seizure Activities	3	1
Dumped at Pound	4	4
Surrendered	3	0
Total Animals in Pound	18	12

Outgoing Animals		
Released to Owner	0	0
Euthanased	6	9
Rehoused	0	0
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	6	9
Animals in Pound at end of Month	12	3

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes Attached
Goldenfields Water County Council (GWCC)	23 February 2023	✓
Lachlan Regional Transport Committee	25 February 2023	✓
Mining & Energy Related Councils (MERC)	13 February 2023	✓
Riverina Joint Organisation (RIVJO)	24 February 2023	✓
Riverina Eastern Regional Organisation of Councils (REROC)	24 February 2023	✓

Section 355 Committee	Date/s	Minutes Attached
Wyalong School of Arts & Hall Committee	6 February 2023	✓

Recommendation:

That Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.

The meeting commenced at 10.05am

PRESENT

Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr K Morris, Cr J Piper, Cr G Sinclair, Cr M Stadtmiller, Cr A White.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr T Goodyer (Operations Manager), Mr John Chapman (Interim Corporate Services Manager) Miss S Jung (Engineering Manager), Mrs A Coleman (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

Nil

2. ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK

Nil

3. WEBCASTING OF COUNCIL MEETINGS

Attendees of this meeting are reminded that:

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

4. STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each Councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

5. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

6. PRESENTATIONS

Nil

7. DECLARATION OF PECUNIARY INTERESTS

Nil

8. DECLARATION OF NON PECUNIARY INTERESTS

Nil

9. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 08 DECEMBER 2022

BOARD RESOLUTION

23/001 RESOLVED on the motion of Crs McAlister and Piper that the minutes of the meetings held on the 08 December 2022, having been circulated and read by members be confirmed.

10. BUSINESS ARISING FROM MINUTES

Nil

11. CORRESPONDENCE

Nil

12. MATTERS OF URGENCY

Nil

13. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

14. CHAIRPERSON'S MINUTE

Nil

15. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

15.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

15.1.1. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

23/002 RESOLVED on the motion of Crs Morris and Sinclair that the report detailing Council Cash and Investments as at 31st January 2023 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 31st January 2023 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

REPORT

Council's cash and investment portfolio decreased by \$1,729,828.87 from \$38,075,669.96 as at 31st December 2022 to \$36,345,841.09 as at 31st January 2023.

Cash and Investment Portfolio

Type	Rating	CQ RATING	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB	A2	AMP Bank	At Maturity	17/11/2022	8/02/2023	83	3.85	3.37	\$2,500,000
TD	A+	A1	Macquarie Bank	At Maturity	16/03/2022	15/02/2023	336	1.15	3.37	\$3,000,000
TD	AA-	A1+	CBA	At Maturity	17/08/2022	22/02/2023	189	3.51	3.37	\$4,000,000
TD	AA-	A1+	CBA	Half Year	20/07/2022	1/03/2023	224	3.82	3.37	\$1,000,000
TD	NR	NR	Southern Cross Credit Union	At Maturity	7/12/2022	8/03/2023	91	3.90	3.37	\$1,000,000
TD	NR	NR	Southern Cross Credit Union	At Maturity	7/12/2022	15/03/2023	98	3.90	3.37	\$1,000,000
TD	NR	NR	Summerland Credit Union	At Maturity	7/12/2022	22/03/2023	105	3.95	3.37	\$1,000,000
TD	NR	NR	Summerland Credit Union	At Maturity	7/12/2022	29/03/2023	112	3.95	3.37	\$1,000,000
TD	AA-	A1+	NAB	At Maturity	16/12/2022	5/04/2023	110	3.83	3.37	\$1,000,000
TD	A+	A1	Macquarie Bank	At Maturity	16/12/2022	5/04/2023	110	3.91	3.37	\$1,000,000
TD	AA-	A1+	CBA	Half Year	28/04/2022	3/05/2023	370	2.73	3.37	\$4,000,000
TD	BBB+	A2	ME Bank	At Maturity	27/05/2022	1/06/2023	370	3.18	3.37	\$4,000,000
TD	BBB+	A2	BOQ	Annual	1/06/2022	5/07/2023	399	3.20	3.37	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	3.37	\$2,000,000
TD	BBB+	A2	Credit Union of Aust	At Maturity	31/01/2023	17/04/2024	442	4.67	3.37	\$1,000,000
TD	BBB-	A2	Judo Bank	At Maturity	23/01/2023	24/07/2024	548	4.45	3.37	\$1,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	3.37	\$1,000,000
TD	BBB	A2	AMP Bank	At Maturity	12/01/2023	13/01/2025	732	4.55	3.37	\$2,000,000
CASH	A+	A1	Macquarie Bank	Monthly				0.55	2.89	\$1,033,710
CASH	AA-	A1+	CBA	Monthly				0.20	2.89	\$10,208
CASH	AA-	A1+	CBA	N/A				0.00	2.89	\$1,801,923
TOTAL:										\$36,345,841

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 February 2023**

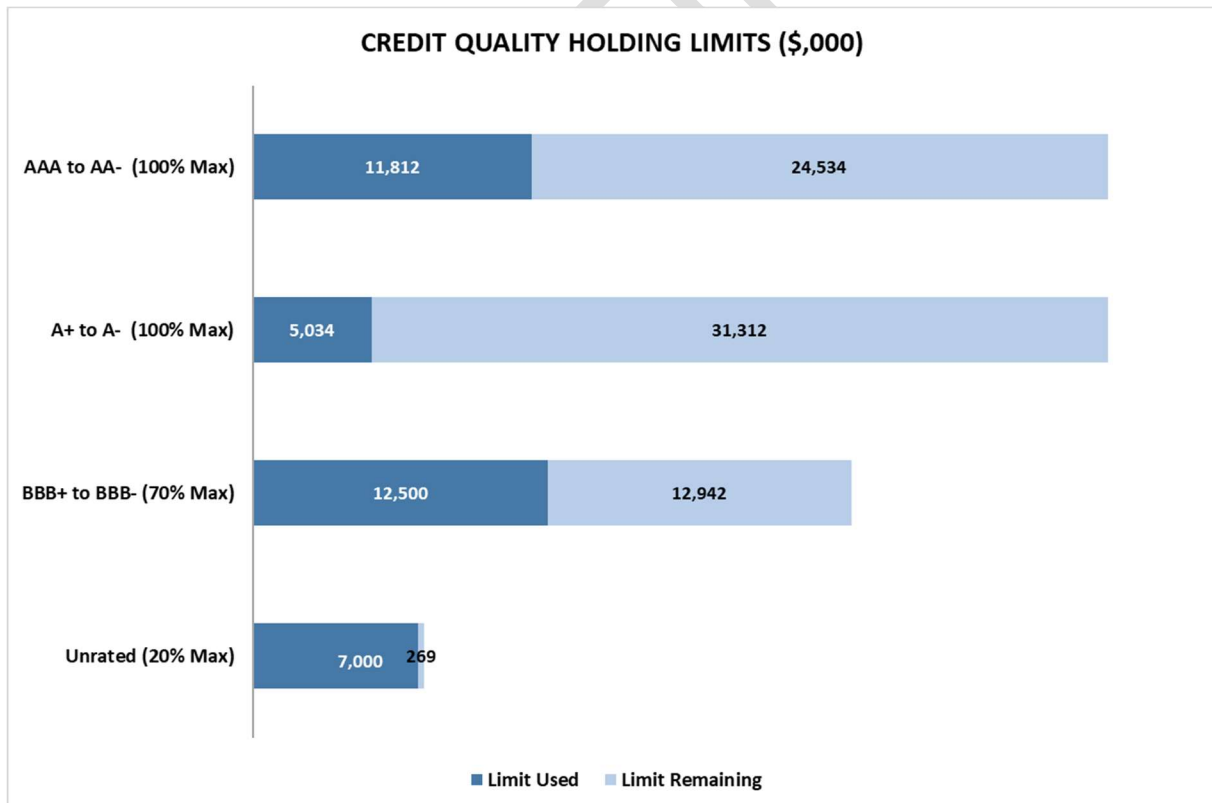
Portfolio Performance

Goldenfields Water County Council’s investment portfolio underperformed by 0.49% in comparison to the relevant BBSW Index benchmark. The average weighted yield for January was 2.89%.

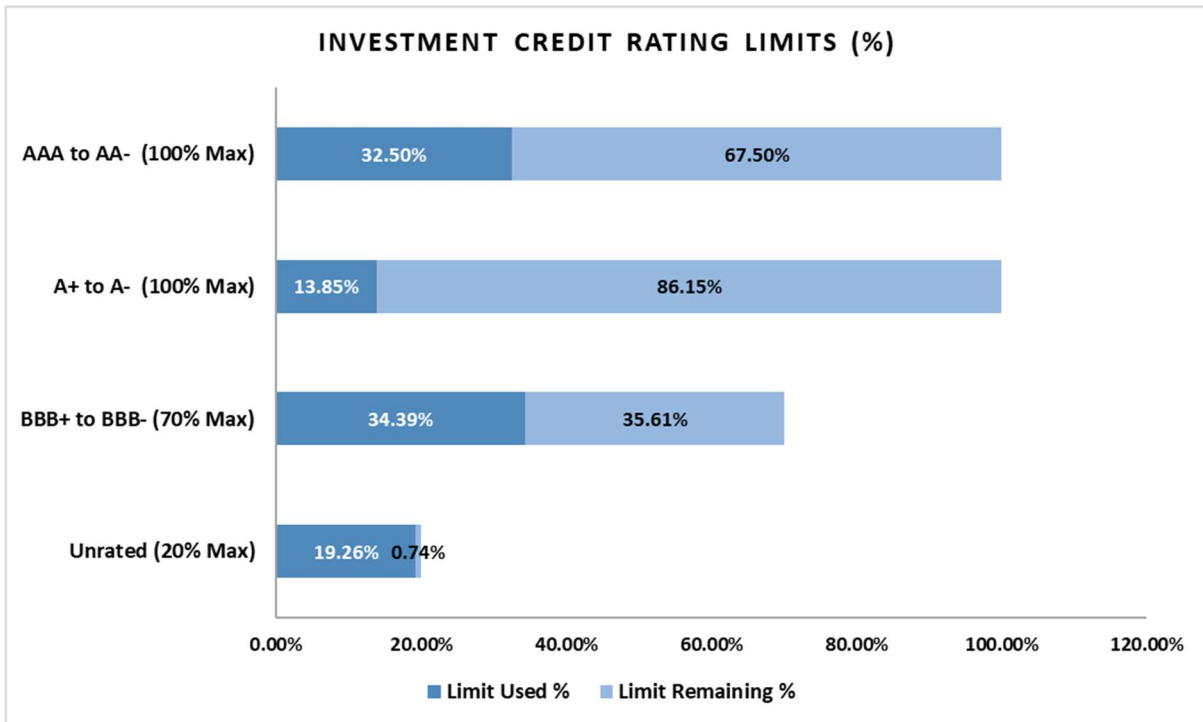
Total Cost 36,345,841	Yearly Interest Received 293,591	Weighted Average Term 145 days
Total Portfolio Value 36,665,242	Monthly Interest Received 67,562	Weighted Average Yield 2.89%

Credit Quality Compliance

Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



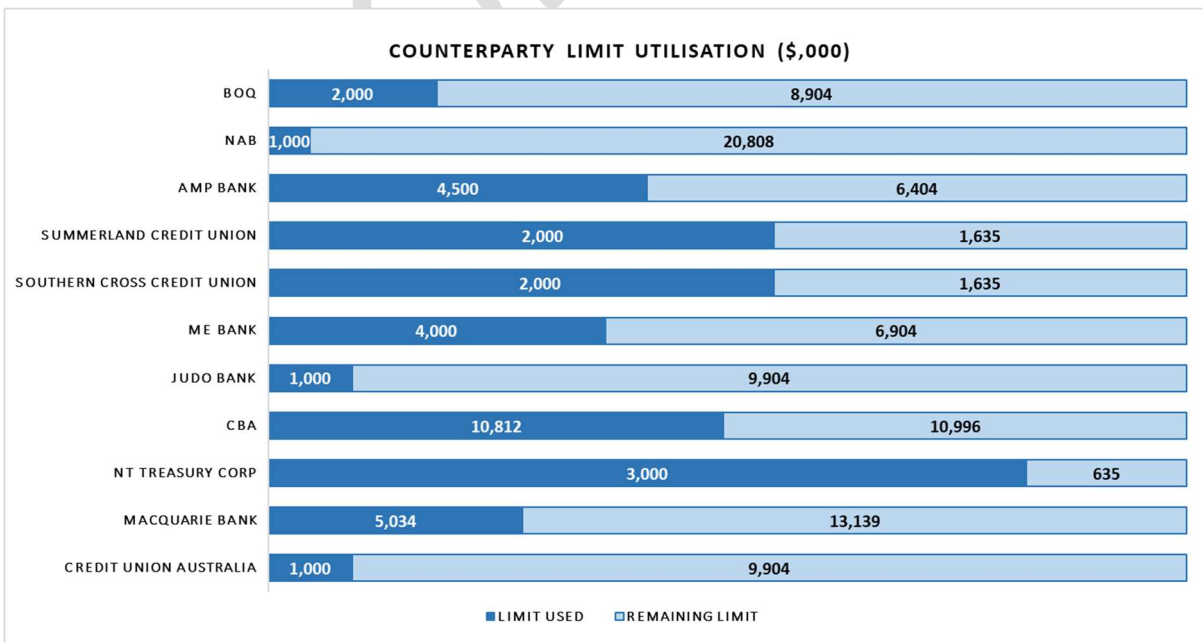
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
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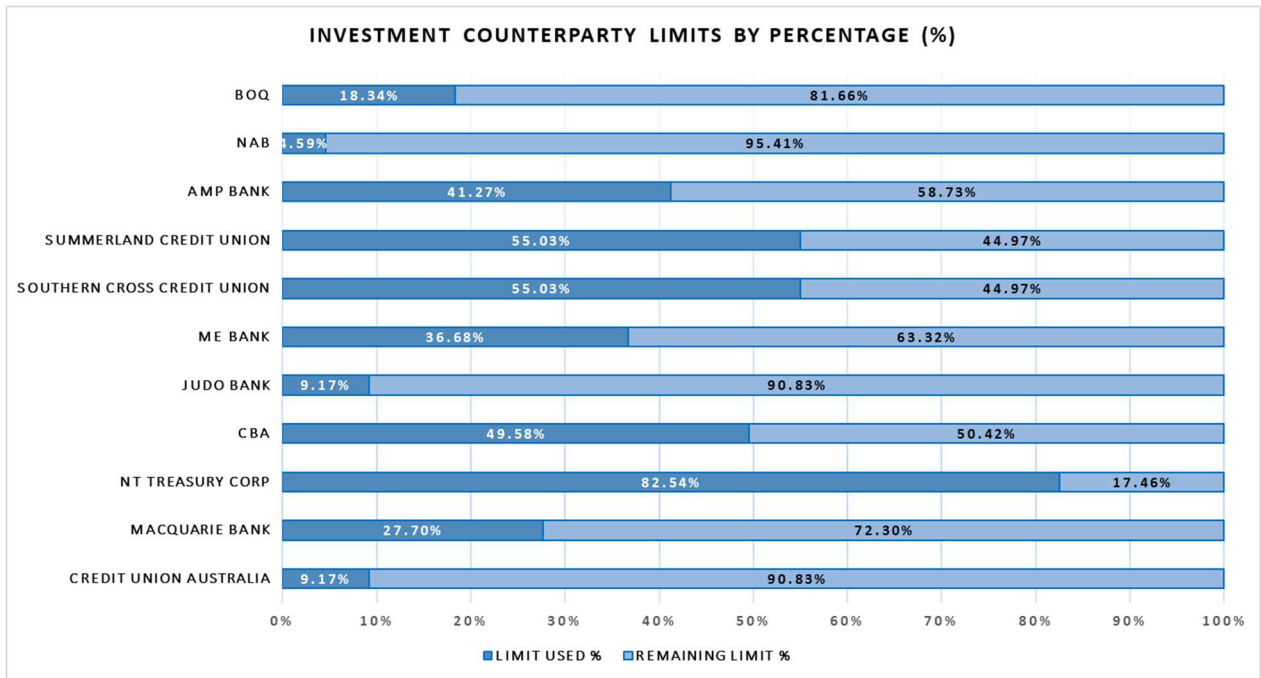
Counter Party Compliance

As at the end of January, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.

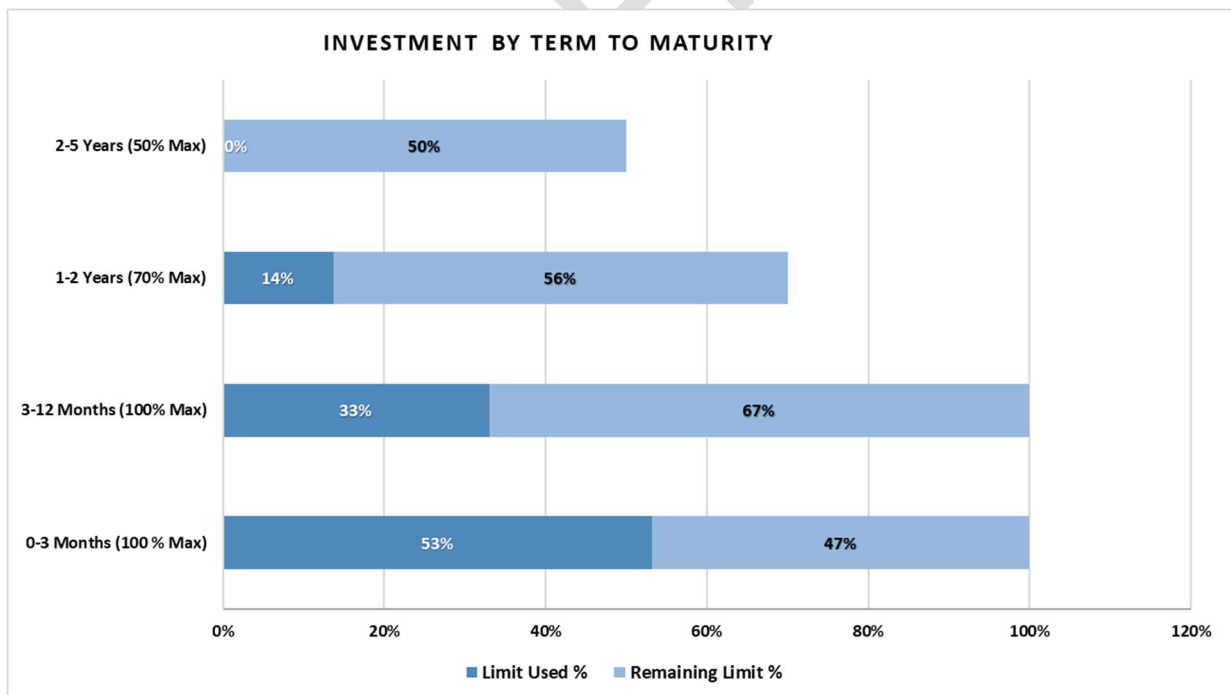


Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Employee Leave Entitlement	2,492,494
Plant & Vehicle Replacement	2,830,127
Infrastructure Replacement	16,363,217
Unrestricted Funds	14,660,003
TOTAL	36,345,841

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy PP004.

Signed



John Chapman
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's cash and investment portfolio decreased by \$1,729,828.87 from \$38,075,669.96 as at 31ST December 2022 to \$36,345,841.09 as at 31st January 2023.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

15.1.2. PROGRESS REPORT - CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

23/003 RESOLVED on the motion of Crs Callow and White that the Capital Works Progress Report as at 31st January 2023 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Capital Works Progress Report as at 31st January 2023 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure & Efficient Water Supplies

BACKGROUND

Capital Works represents an important part of Council's activities and expenditure. This report details expenditure and progress for the year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the expenditure and progress of Council's Capital Works Program as at 31st January 2023.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31st January 2023.

TABLED ITEMS: Nil.

15.1.3. QUARTERLY BUDGET REVIEW 31 DECEMBER 2022

BOARD RESOLUTION

23/004 RESOLVED on the motion of Crs McGlynn and McAlister that the Board receives and adopts the Quarterly Budget Review for the period ended 31 December 2022.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 31 December 2022.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2021, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 31 December 2022 is submitted for examination by Council.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 February 2023**

The anticipated Operating Result for 2022/23 provided for a deficit of \$1,778,000. The anticipated Operating Result as adopted in the original budget was a deficit of \$1,738,000 and, following the September 2022 Quarterly Budget Review, was amended to forecast an operating deficit of \$1,778,000. This review provides for additional operating expenditure of \$135,000, resulting in a revised deficit of \$1,913,000 for the year.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about capital works can be found in the Capital Works Progress Report item of the business paper.

Proposed December 2022 quarterly review adjustments:

Operational Expenditure

- (\$135,000) recommencement of implementation of the Emagin project

Capital Expenditure

- (\$60,000) Oura Storage Shed
- (\$46,000) Lonsdale Control Panel
- (\$7,000) Temora Transfer Pump 1
- (\$10,000) Matong Pump Station

FINANCIAL IMPACT STATEMENT

The recommendation has increased Operating Expenditure by \$135,000 and Capital Works Expenditure by \$123,000.

ATTACHMENTS: Quarterly Budget Review 31-12-22.

TABLED ITEMS: Nil.

15.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

15.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

23/005 RESOLVED on the motion of Crs Callow and Sinclair that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 3 A Healthy Natural Environment

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

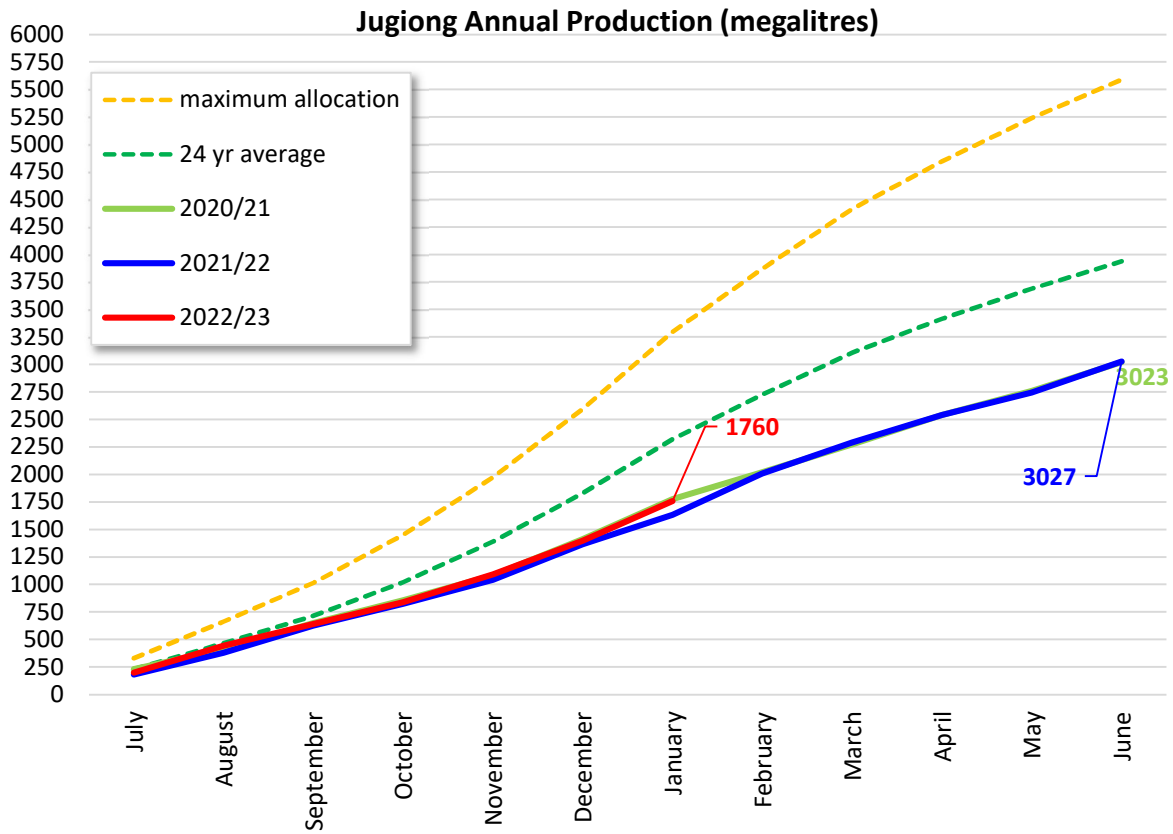
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

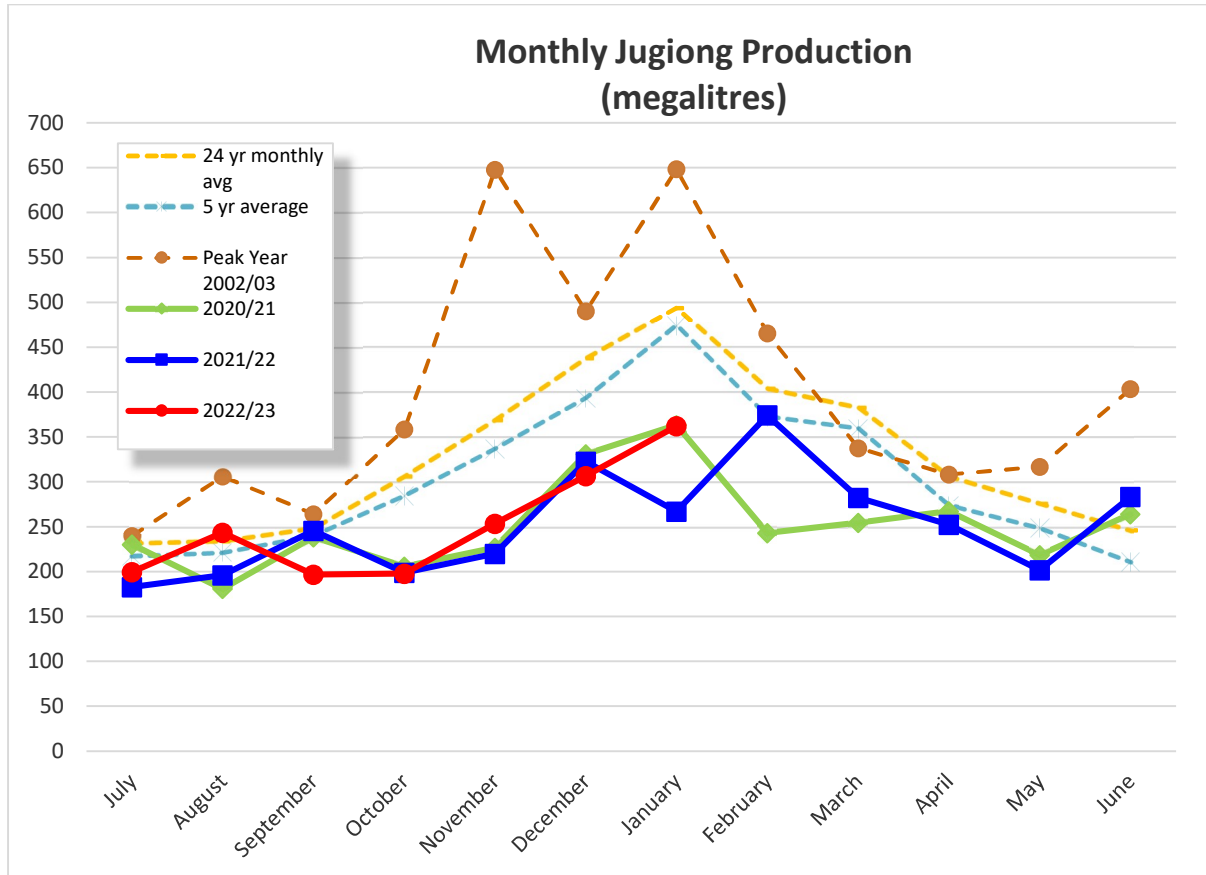
Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023

Seven months into the 2022/23 financial year, 1760ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly higher than the same period in the 2021/22 FY where 1633ML was extracted. An increase of 127ML. This is illustrated in the graph below.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023

Jugiong monthly production started slightly higher in July with 199ML extracted and treated for the month. August saw a further increase in production with 243ML extracted and treated before a decrease in production for September where only 197ML was extracted and treated. October saw an extraction of 198ML. November through to January saw a gradual increase in production as we moved into the warmer months. November (254ML), December (307ML) and January (362ML).

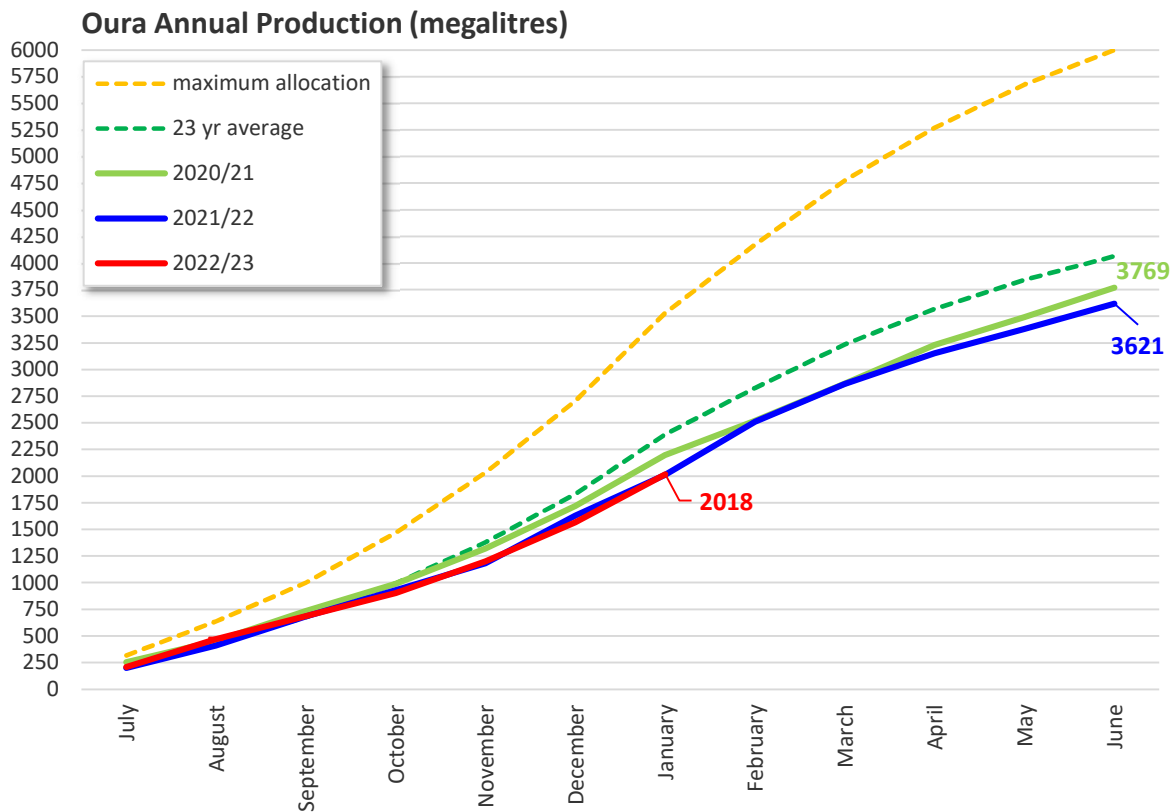


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

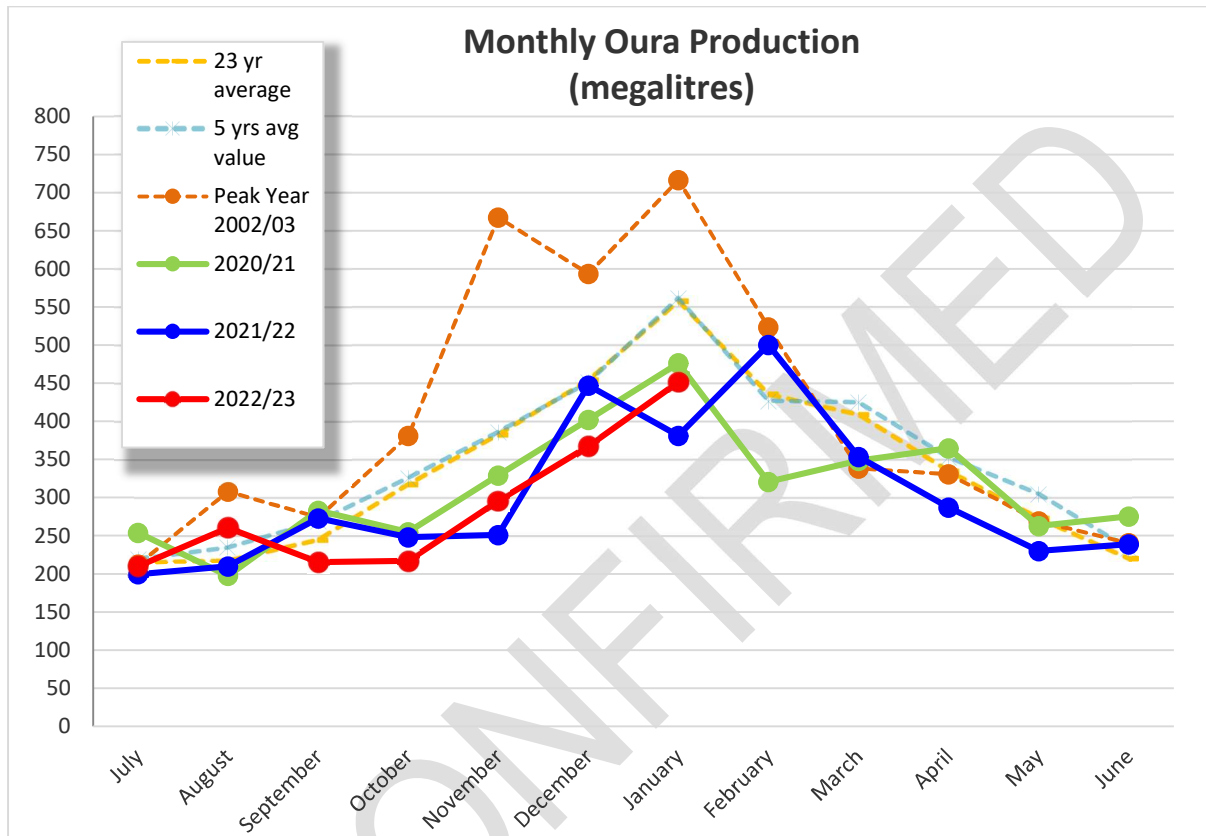
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

Seven months into the 2022/23 financial year, 2018ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a slight increase in production compared to last FY where 2010ML of water was extracted for the same period. A increase in production of 8ML. This is depicted in the graph below.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023

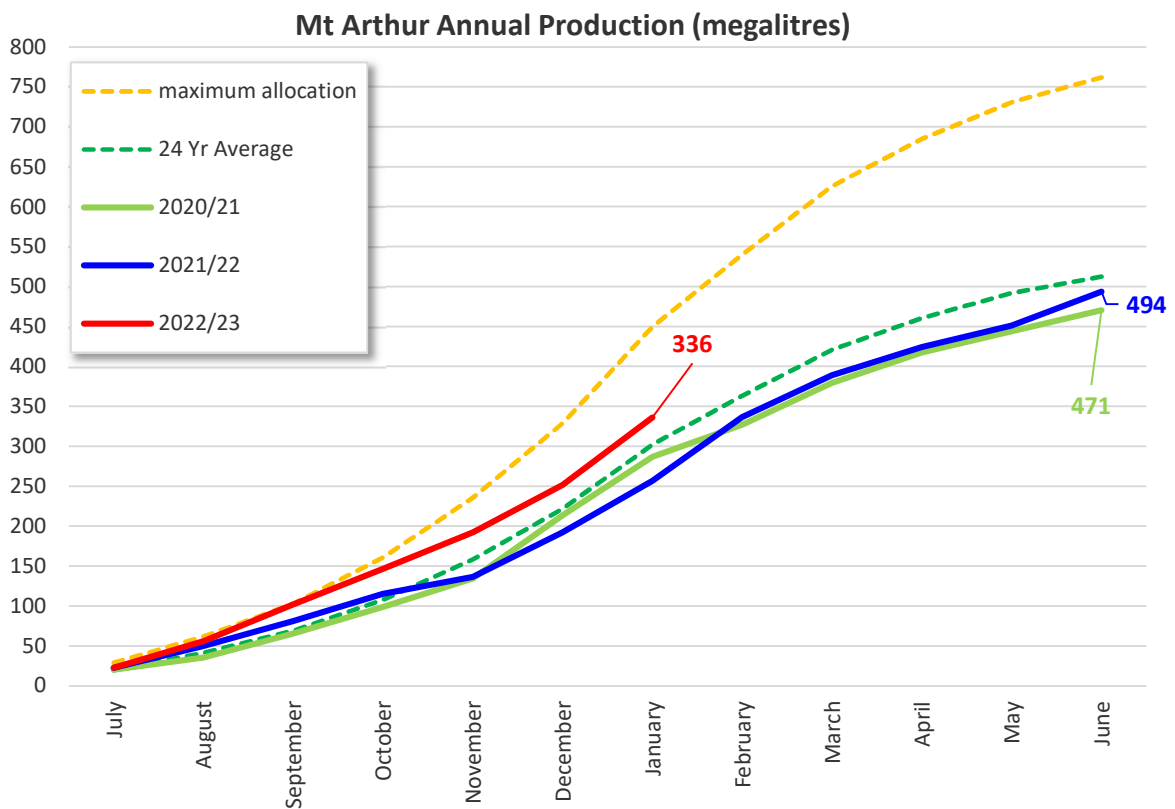
Oura monthly water production has started slightly higher in July where 200ML was extracted from the Oura bores. August saw an increase in production where 260ML was extracted before a decrease in production for September saw only 215ML extracted. October saw a further decrease where only 217ML was extracted. November through to January saw a further production increases as we move into the warmer months. November (295ML), December (367ML) and January (452ML), December (367ML) and January (452ML).



Mount Arthur Drinking Water Scheme

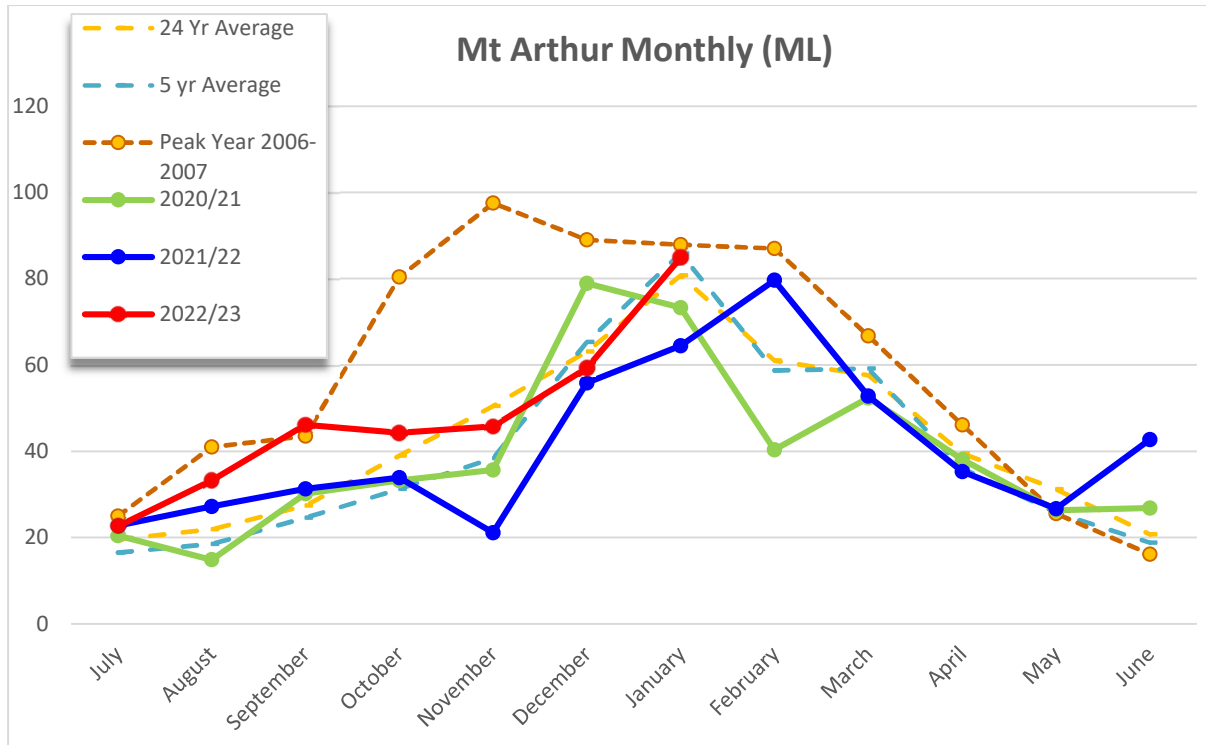
The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

Seven months into the 2022/23 financial year, 336ML of water has been extracted from the Mt Arthur Borefield. This is an increase compared to last FY where 257ML was extracted from the Mt Arthur bores for the same period. An increase of 79ML. As can be seen in the graph below trending slightly higher to previous years.



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Mt Arthur monthly water production started very consistently to previous years with 23ML of water extracted from the bores in July before a significant increase in the following 2 months, August saw 33ML extracted and September a further increase to 46ML. This increase indicated a leak within the system however finding it is proving difficult with the wet catchment. October saw a slight decrease with 44ML extracted from the Mt Arthur Bores. November through to January saw a steady increase every month as we move into the warmer months. November (46ML), December (59ML) and January (85ML) extracted.

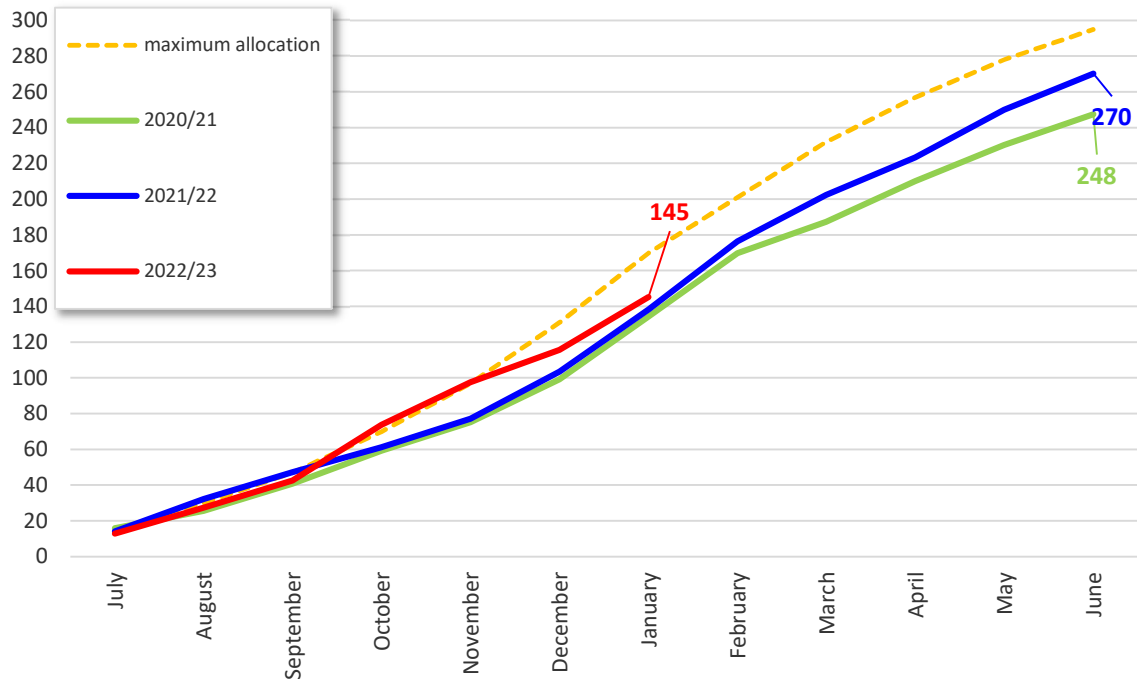


Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carrathool Shire Council. Carrathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

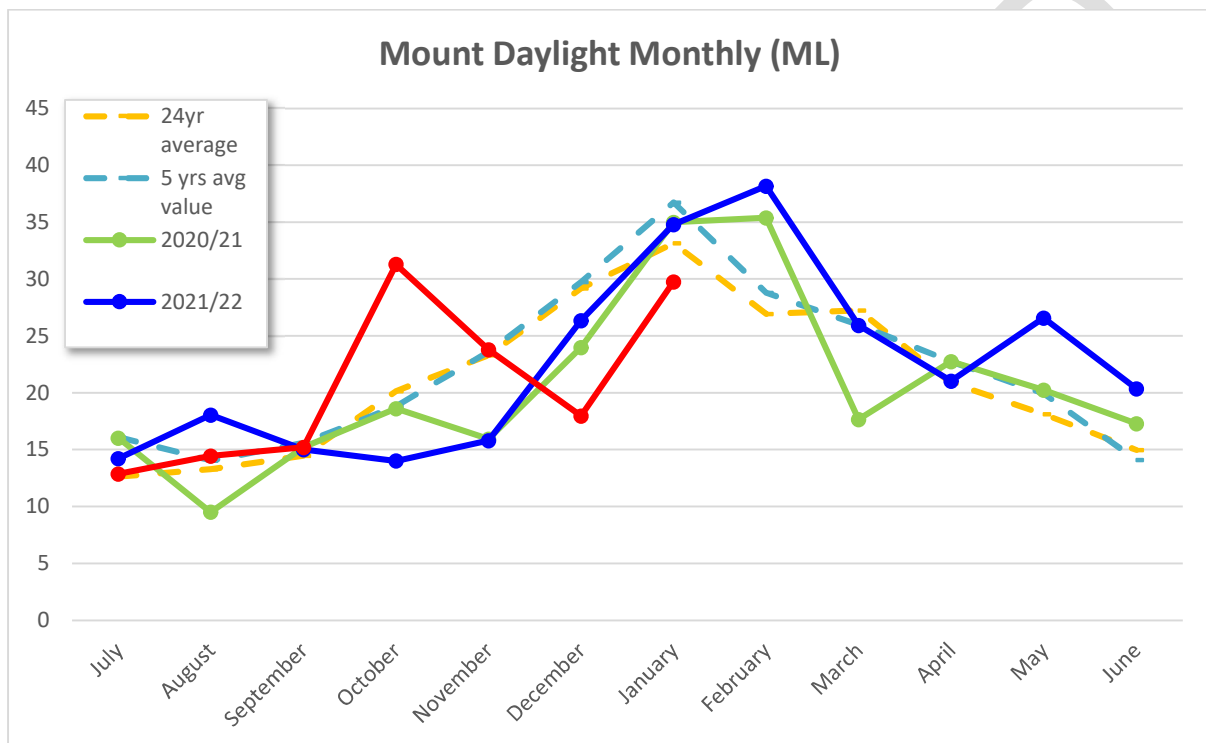
Seven months into the 2022/23 financial year, 145ML of water has been extracted from the Mt Daylight Borefield. This is an increase in volume of 7ML compared to the 2021/22 FY where 138ML was produced over the same period. This steep increase indicates that a burst was evident in the scheme, interrogation of ClearSCADA pump run times indicates a pump had run for a long period of time also indicating a burst in the scheme. The burst was located on Harts Lane within the Mt Daylight scheme, again prolonged wet weather made it difficult to access and locate the burst.

Daylight Annual Volume (megalitres)



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023

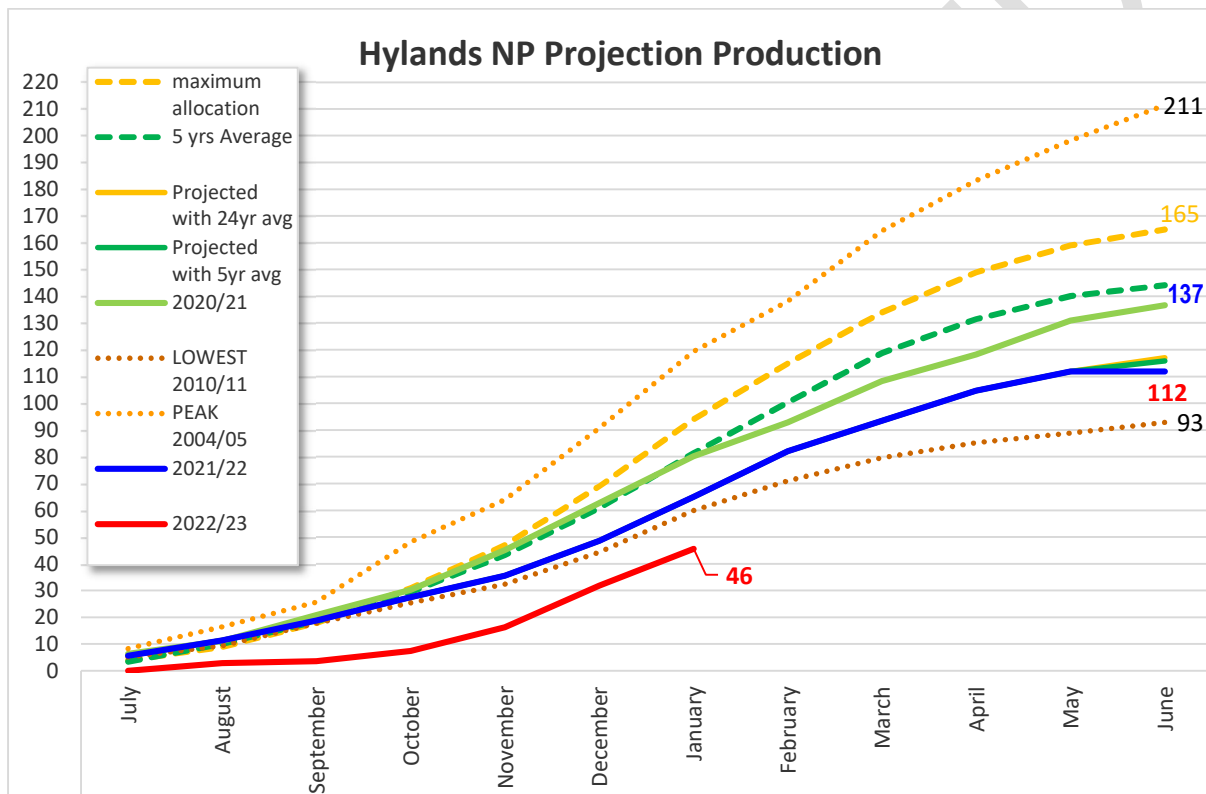
The monthly extraction totals for the Mt Daylight bores have started very consistently with July seeing 13ML extracted with slight increases in August 14ML, September was steady with 15ML extracted before a dramatic increase for October where 31ML was extracted, as indicated this increase correlates to a burst in the system which has been located and fixed. November through to January has seen some inconsistencies with production. These inconsistencies correlate to the prolonged period of flooding experienced at the bores. The period November and December saw a decrease in monthly extractions as both bores were under floodwater for up to 4-6 weeks. November saw 24ML produced with a further decrease in December where 18ML was produced. January saw an increase in production (30ML) as both bores were once again available for production as flood waters receded.



Hylands Bridge - Non-Potable

Hylands Bridge supplies Non-Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

Seven months into the 2022/23 financial year only 46ML of water has been extracted from the Hylands Bridge Raw Water scheme. The reduction in production from Hylands Bridge may be attributed to Murrumbidgee Irrigation channel maintenance and pump issues during August/September. The Hylands Bridge Scheme has the ability for cross connection of supply from the Oura scheme at Barellan. When maintenance is undertaken on the channels supply for Barellan is cut over to the Oura scheme to maintain supply.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.3. MATTERS SUBMITTED BY ENGINEERING MANAGER

15.3.1. UPDATING POLICIES RELATING TO WATER CONNECTIONS

BOARD RESOLUTION

23/006 RESOLVED on the motion of Crs Callow and Sinclair that the Board resolves to:

1. Rescind Policy CP015 Connection to small diameter mains
2. Rescind Policy CP003 Connections to Leasehold Land
3. Rescind Policy CP019 Isolation (stop) valves on Customer side of meter
4. Update Policy PP007 Water Service Connection Policy

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board resolves to:

1. Rescind Policy CP015 Connection to small diameter mains
2. Rescind Policy CP003 Connections to Leasehold Land
3. Rescind Policy CP019 Isolation (stop) valves on Customer side of meter
4. Update Policy PP007 Water Service Connection Policy

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

A review of Council policies is being undertaken to determine currency and relevance. The policies included in this report have been reviewed by management and suggested actions included for consideration of the Board.

REPORT

CP015 Connection to Small Diameter Mains – propose to be rescinded

This policy essentially states that no new connections will be made to mains less than 100mm in diameter without first upgrading the main to a 100mm. The intention was to protect service levels to existing customers on these pipeline.

This policy is no longer in accordance with the way we manage our small diameter assets. Goldenfields Water uses estimates of available capacity and service levels to determine whether new connections are suitable regardless of pipeline diameter.

CP003 Connections to Leasehold Land – propose to be rescinded

Information to be included in The Water Connections Policy PP007

CP019 Isolation (stop) Valves on Customer side of meter – proposed to be rescinded

Information to be included in The Water Connections Policy PP007

Draft PP007 Water Service Connection Policy – updated to include information regarding connections to leasehold land and the requirement for isolation valves to be located on the customer' side of the meter. Refer to clauses 6.2.6 and 6.3 in the attached policy.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft Policy PP007 Water Service Connection Policy

TABLED ITEMS: CP015 Connection to small diameter mains, CP003 Connections to Leasehold Land, CP019 Isolation (stop) valves on Customer side of meter.

15.4. MATTERS SUBMITTED BY THE GENERAL MANAGER

15.4.1. DELIVERY PROGRAM PROGRESS REPORT – JULY TO DECEMBER 2022

BOARD RESOLUTION

23/007 RESOLVED on the motion of Crs McAlister and Piper that Council's July to December 2022 Delivery Program Progress Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's July to December 2022 Delivery Program Progress Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

REPORT

Council's July to December 2022 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Delivery Program Progress Report July to December 2022

TABLED ITEMS: Nil

15.4.2. SOCIAL MEDIA AND MEDIA REPORT

BOARD RESOLUTION

23/008 RESOLVED on the motion of Crs McGlynn and Sinclair that the Goldenfields Water Social Media and Media report be received and noted.

Report prepared by Community Education and Engagement Officer

COUNCIL OFFICER RECOMMENDATION

Goldenfields Water Social Media and Media report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

As part of the Community Engagement Strategy, Goldenfields Water is to provide a broad range of proactive and reactive social and other media activities. These activities are in line with the key objectives and actions identified in our Community Engagement Strategy, with the aim of proactively informing and engaging our customers, local communities and other relevant stakeholders.

REPORT

Goldenfields Water's social media platforms include Facebook, Instagram, Twitter and LinkedIn. Of these four platforms, Council primarily utilises Facebook to communicate and inform our communities with relevant news and updates. Our 2022 Customer Survey also indicated that Facebook is our customers most preferred and followed social media account.

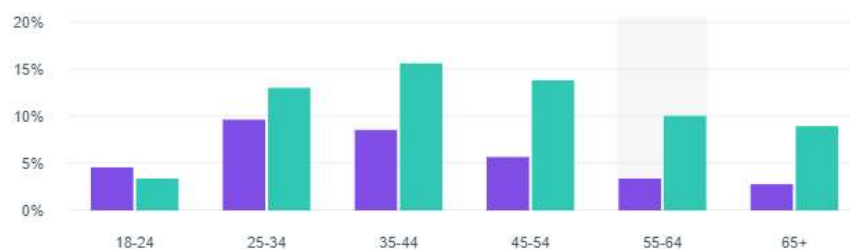
Council's Facebook page currently has 2.2K followers. A large portion of our followers are based in Temora (21.2%), followed by West Wyalong (10.4%) and Wagga Wagga (9.2%). Females in the 35 – 44 age group make up our biggest group of followers.

Audience

2,252 Facebook followers

Age and Gender

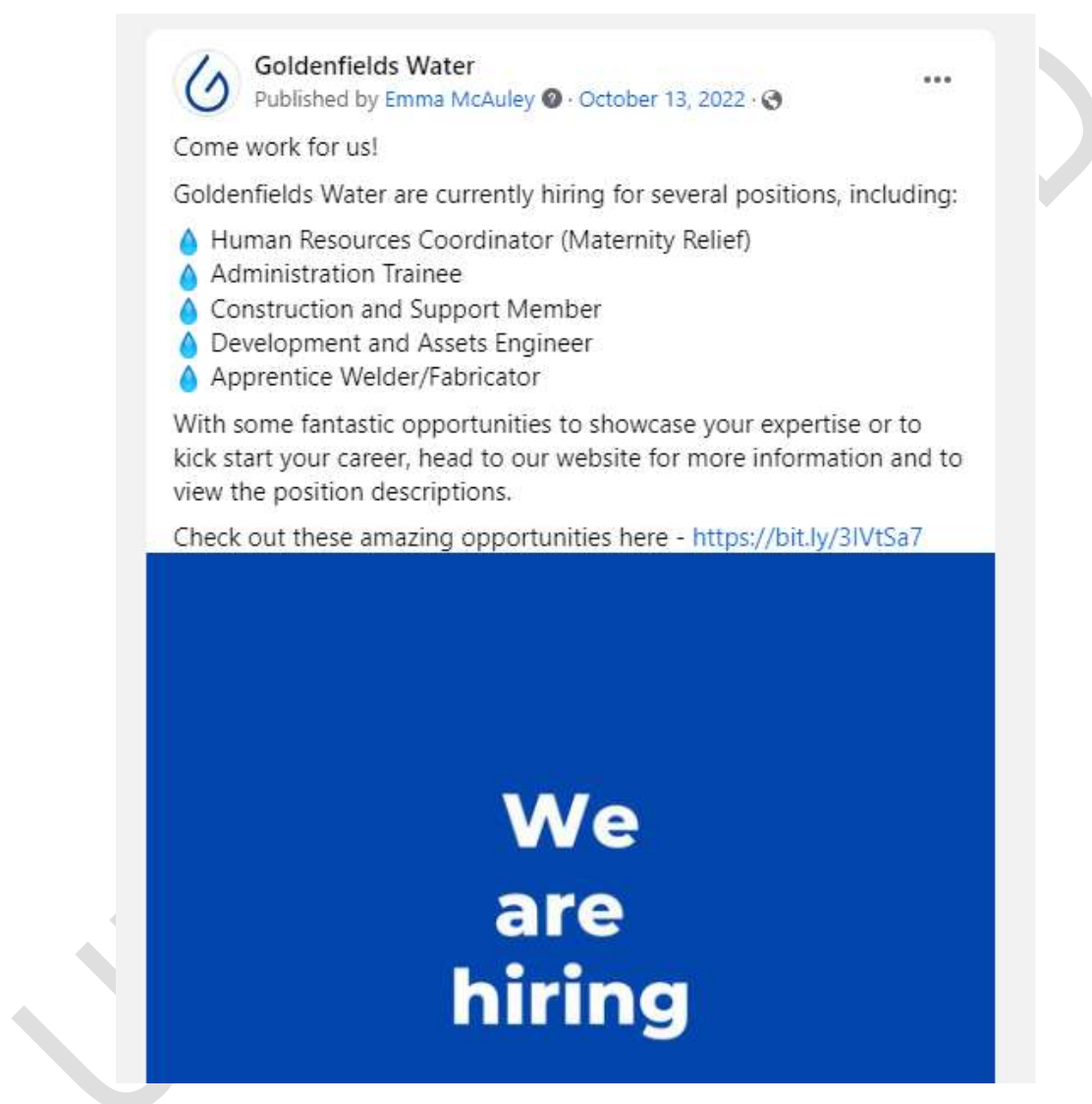
Men 34.80%
Women 65.20%



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 February 2023**

In 2022 our Facebook account received 8,713 page visits and our posts reached an estimated 56,657 people. During 2022 we utilised Facebook advertising and invested \$807 for the calendar year, which helped us reached an additional 22,316 views on our posts.

Our highest performing (paid) post was a multiple job vacancy post in October 2022, when Council were recruiting for several positions. This post gained 15.3K views, 42 reactions and 696 link clicks through to the job vacancy page on council's website.

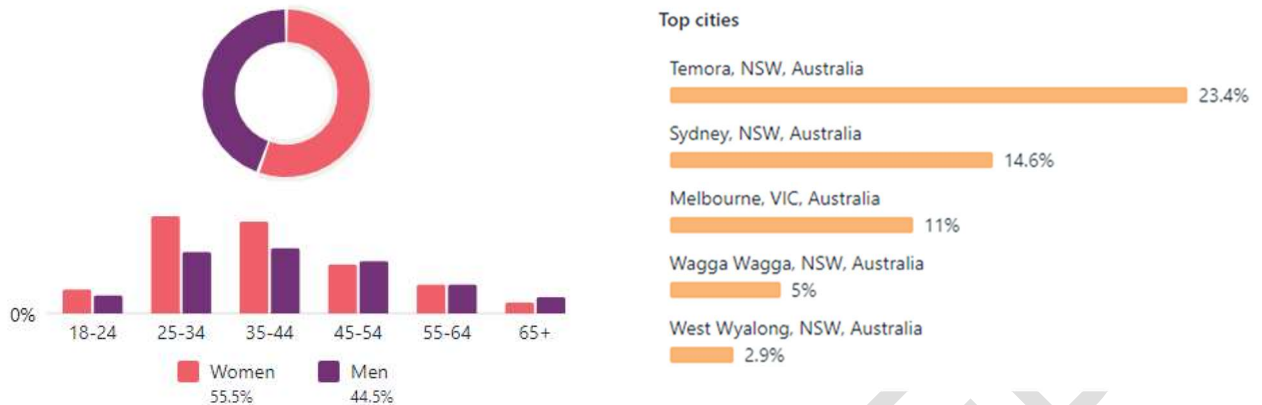


GWCC's Instagram account has a total of 444 followers with the primary group of followers being women in the 25-34 age category. 23.4% of our followers are based in Temora, followed by Sydney (14.6%) and then Melbourne (11%).

In 2022, we made 100 posts on our Instagram account which reached a total of 1,782 views.

Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023

Age & gender ⓘ

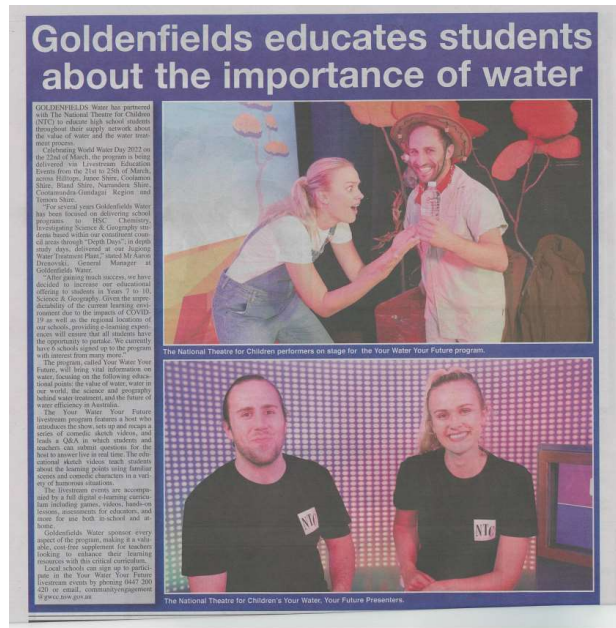


Instagram demographics

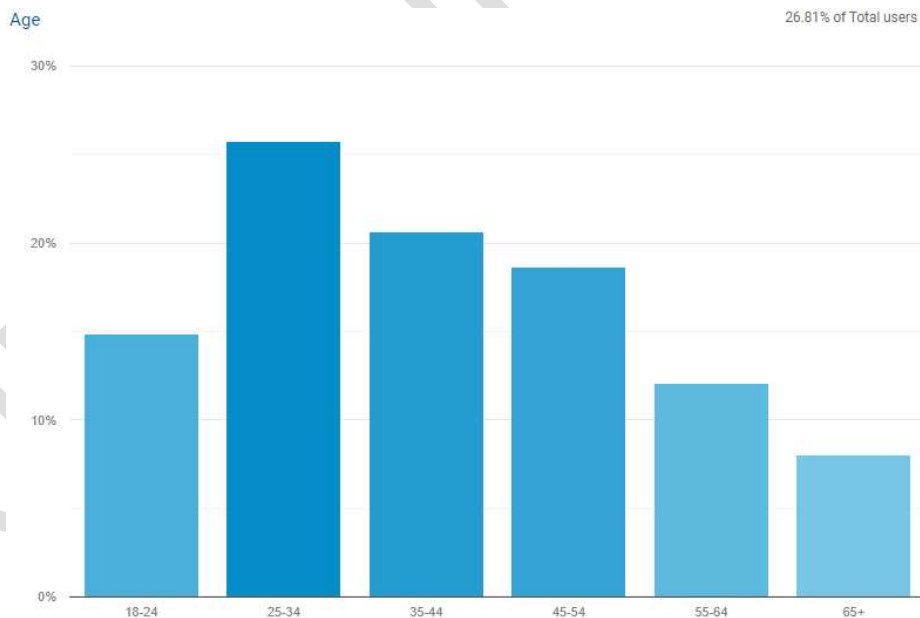
In addition to our social media platforms, there were 14 media releases delivered to local print and radio media outlets. Primarily, our media releases featured in the Temora Independent and West Wyalong Advocate. These articles covered topics including the Daylight Scheme Water Restrictions, discoloured water management, capital works completions and water education.

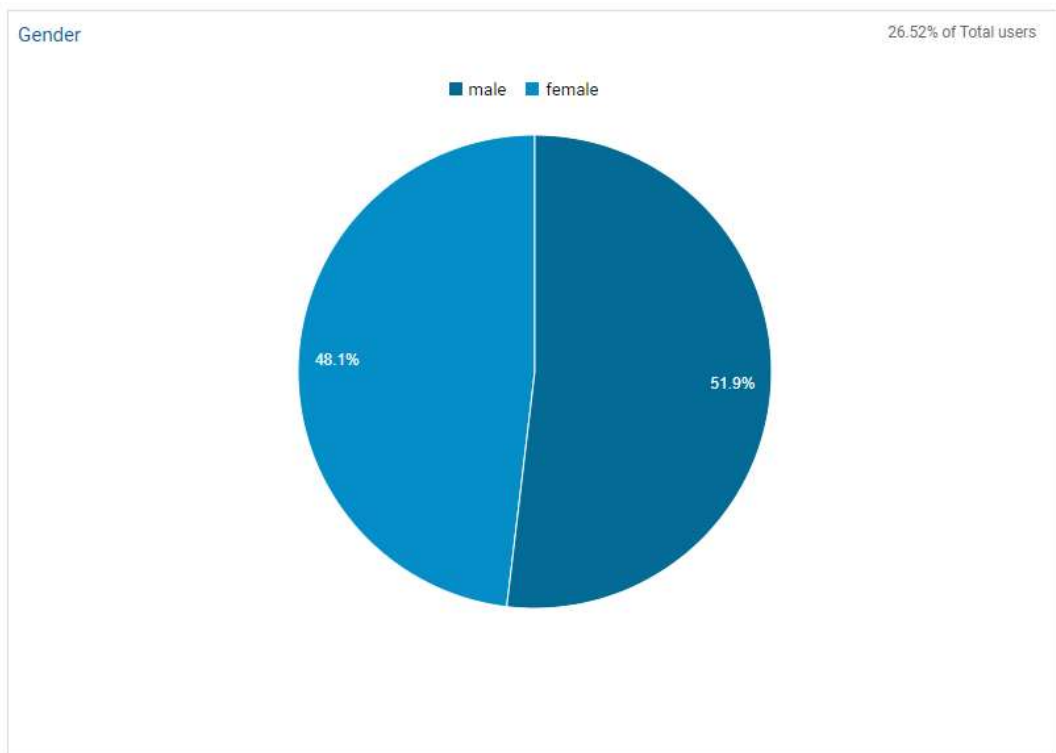
GWCC staff contributed to several radio interviews throughout the year, typically in relation water restrictions. In March 2022, GWCC partnered with The National Theatre for Children to sponsor the *Your Water, Your Future* program which gained a significant amount of media attention, including an interview with ABC Central West, media releases and several high traction social media posts.

Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 23 February 2023



Council's website attracted 48,675 page views for 2022 (increased by 14% compared to previous year) and the top three pages visited in 2022 included the *homepage*, followed by *Our Vacancies*, followed by *Section 603 Certificate*. Females in the 25-34 age group continued to be our websites highest users.





The results in this report provide a clear indication that social media and Facebook advertising are an effective way to maximise our reach and communicate with a large percentage of our customers. As seen in the 2022 Customer Survey, our customers still appreciate methods of traditional media, which we will continue to provide to minimise the risk of missing some of our audience. It was also identified in our survey that our customers would prefer to receive water announcements and updates via SMS notifications, which is something that Council will investigate further.

FINANCIAL IMPACT STATEMENT

The activities are funded within the operational budget.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.4.3. RECORDS AND INFORMATION MANAGEMENT POLICY

BOARD RESOLUTION

23/009 RESOLVED on the motion of Crs Callow and McGlynn that the Board adopt Goldenfields Water's Records and Information Management Policy.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopt Goldenfields Water's Records and Information Management Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Goldenfields Water implemented Content Manager 9 (CM9) as its electronic document and records management system in June 2018.

REPORT

The Records and Information Management Policy was created to assist Goldenfields Water's councillors and staff to meet their record keeping requirements.

The policy has been reviewed to ensure that continued full and accurate records, are created, managed and disposed of appropriately to meet Goldenfields Water's organisational needs and accountability requirements.

Other corporate systems that hold information independent from the corporate EDRMS have now been included in the revised Policy.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP027 Records and Information Management Policy

TABLED ITEMS: Nil

15.4.4. COUNCIL RESOLUTIONS UPDATE REPORT

BOARD RESOLUTION

23/010 RESOLVED on the motion of Crs Sinclair and Callow that Council note the Council Resolutions Update Report

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the Council Resolutions Update Report

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

The General Manager is responsible for ensuring that Council's resolutions are implemented efficiently and in a timely manner.

REPORT

After a Council meeting is held, actions required from the resolutions made are listed and distributed to the Management Team for their attention. This list is included on the fortnightly Management meeting agenda to ensure timely completion of tasks.

The resolutions update table attached is provided to the Board to deliver an overview of the tasks completed since the previous meeting and to identify any outstanding tasks that still require action. This allows greater transparency for the Board into the actioning of the resolutions made and a timely reminder for Management to progress these actions.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Council Meeting Resolution Action Table

TABLED ITEMS: Nil

16. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 27 April 2023 at 10.00am.

17. CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting was declared closed at 10.34am.

Minutes of the Ordinary Meeting held on 25th February 2023

1.

At Lachlan Valley Rail Depot Cowra at 10am.

CHAIRPERSON: Vicki Etheridge opened the meeting at 10am and welcomed all present.

Standing Orders were suspended. Greg Standen took the floor to pay tribute to Maurice Simpson and Brian Williamson who sadly passed away over the last few months, for their contribution to LRTC over many years

Attendance as per attendance sheet totalling **14 People.**

Apologies: Harvey Matthews, Clr Warwick Frame, Pro Philip Laird, Clr Nigel Judd, Phil Donato, Alison Rutledge

Total 6

MOVED 1: Garry Braithwate **SECONDED:** Janelle Culverson **CARRIED.**

WELCOME: Clr Bill West welcomed all present to Cowra.

Ray Morris also welcomed all present to the Lachlan Valley Rail Museum.

MINUTES OF THE PREVIOUS MEETING WERE DISTRIBUTED AND ADOPTED

MOVED 2: Ray Morris **SECONDED:** John Faulks **CARRIED.**

BUSINESS ARISING FROM MINUTES. Nil

CORRESPONDENCE OUT:

1. 5/10/22 Lodged Constitution request form
2. 5/10/22 Lodged Fair Trading Form and payed
3. 24/10/22 Thank you to Sam Farraway MP and Nat Openshaw
4. 4/11/22 Motion 5 of last meeting re. The 6 points sent To 12 politicians
5. 12/1/23 6 points letter to Hon Sam Farraway

CORRESPONDENCE IN:

1. 6/10/22 Hon Catherine King MP Min Transport & Regional development
2. 9/10/22 From Philip Laird re Independent review of The Inland Rail
3. 24/10/22 a thanks Letter from Nat Openshaw office of Hon Sam Farraway
4. 7/11/22 Dr Mehreen Faruqi Deputy Leader of the Greens
5. 22/11/22 Transport for NSW Eva Lewkowicz Manager Of Customer Response
6. 24/11/22 Ian Gray Structural Changes to develop the Web site
7. 5/2/23 Blackheath to Little Hartley Environmental Impact Statement

MOVED 3: Greg Standen **SECONDED:** Ray Morris That the Correspondence be Received and delt with

TREASURER REPORT: Cheque Account.

2.

INCOME		EXPENSES	
1/9/2022 Opening Balance	\$20262.48	8/12/22 Trans Card A/C S5.1	\$1000.0
Total Interest	\$ 71.51	17/01/23 Trans Card A/C S5.1	\$1000.0
Total Income	\$ 71.51	Total Expenses	\$ 2000.00
31/1/2023 Closing Balance		\$18333.99	

TREASURER REPORT: Card Account

INCOME		EXPENSES	
1/7/2022 Opening Balance	\$ 145.68	5/10/22 Search Fee Constitution	\$ 50.22
Transfer Cheque A/C	\$ 2500.00	5/10/22 Fair Trading	\$ 50.22
Interest	\$ 3.55	22/11/22 Squarespace Web Site	\$ 330.00
Total Income	\$ 2503.55	30/1/23 Western Advocate	\$ 1311.70
		Total Expenses \$1742.14	
31/1/2023 Closing Balance		&907.09	

MOVED 4: Dennis Hughes That the Treasurer's Report be accepted**SECONDED:** Greg Standen **CARRIED****RERPORTS:** John Hetherington: Roads signs reflecting back at night.

Bill West: Road Repairs, Bypass to stop trucks using Kendell Street.

Report Blayney – Demondrille Line Study is now out.

Great Western Highway Needs up grade.

LRTC needs to support Blue Mountains Council

Tony Lord: Western side of the Bland Shire Grain Trucks damaging local roads.

Gordon Bradbery: Freight on Roads.

South Line has been closed for a week.

Lack of road funding for roads.

Rail system in the Hunter is working well.

Greg Standen: Handed out article from NSW Farmers.

Ray Morris: Repairs needed to bridge near Homewood.

A grant has been secured for restoration of storage shed.

Thanked the people of Cowra and all the Volunteers for their Support.

Michael Pagg: Bells Line of Road Permanent 40km placed at Mount Tomah

Federal Government announced a \$100 ml upgrade

Victoria Pass: Built in 1832 this year marks its 190th anniversary.

All west bound slow lanes are closed due to landslips and water Damage.

Blackheath to Little Hartley 11km Tunnel: The Blue Maintain Group support the EIS for this tunnel to be built.

Hartley: There cannot be more delay as many studies, consultation And reviews have been done since 2008.

A full report from Michael Pagg can be obtained from the Secretary on 0427436216

John Faulks: Council drive to join the LRTC.

Need a wider Profile in the Western area.

3.

Garry Braithwaite: River Street Bridge started at \$150ml but will finish at \$300ml
Even though 11500 signatures forwarded to Parliament.

Matthew Deeth: Needed more Road funding after flood damage.

GENERAL BUSSINES:

Web Site: Ian Gray put forward a number of changes to the site.

Blayney, Moldon, Tongi are project to maintain.

Find other projects to consider.

Investigate a method to store old records.

To replace Ian with a small committee of two or three to look and check

Content before placing on the web.

Attract more information from Papers or articles. Such as Railway Digest and
Other books and magazines.

Intermodal Freight and Passenger Freight.

Face Book needs another operator to run the page.

MOVED 5: Gordon Bradbery **SECONDED:** Janelle Culverson That the Committee form a
Small Committee of three to coordinate the web site. **CARRIED.**

Lawrance Ryan, Janelle Culverson and Dennis Hughes nominated by
Bill West

To form the Web Site Sub Committee.

MOVED 6: Bill West **SECONDED:** Matthew Deeth **CARRIED.**

MOVED 7: Mat Death that the Committee employ a Facilitator to the next meeting to
Address the next years projects **SECONDED:** Garry Braithwate **CARRIED.**

MOVED 8: Gordon Bradbery **SECONDED:** Janelle Culverson That Matthew Deeth,
Bill West & Gordon Bradbery organise a facilitator for the next meeting up
to a cost of \$ 2000 **CARRIED.**

**NEXT MEETING AT COWRA (Venue to be advised)
27TH MAY2023**

Meeting Closed 11.57am

Previous Meeting Venues

LVR Museum Cowra 25/2/23 BlueScope Steel Coniston 1/10/22 Wollongong 1/5/21
Young 13/2/21, Canowindra 10/10/20 Picton 15/2/20, Cowra 9/11/19,
Greenethorpe 7/9/19, Dubbo 11/5/19, Blayney 9/2/19, Temora 3/11/18,
Murrumburrah 11/8/18. Grenfell 19/5/18 Picton 17/2/18 AIW Wollongong 4/11/17
Parkes 5/8/17 Canowindra 6/5/17 Temora 25/2/17 Lithgow 5/11/16
Boorowa 13/8/16 Wollongong 14/5/16 Cowra 6/2/16 Thirlmere 7/11/15

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, CONDUCTED BY VIDEO CONFERENCE (ZOOM) 13th FEBRUARY 2023.

Present

Cr Michael Banasik (Chair)	Wollondilly Shire Council
Cr Kevin Duffy (Dep Chair)	Orange City Council
Cr Phyllis Miller OAM (Dep Chair)	Forbes Shire Council
Cr Scott Ferguson	Blayney Shire Council
Cr Dennis Brady	Lachlan Shire Council
Cr Denis Todd	Warrumbungle Shire Council
Greg Lamont (as the minute taker)	MERC - Executive Officer

1. Welcome

The Chair, Councillor Michael Banasik welcomed Executive Committee members and opened the meeting at 5.05pm

2. Acknowledgement of Country

The Chair acknowledged the traditional owners of the land that the meeting was held on by zoom and paid his respects to the Elders past, present & emerging.

3. Apologies – Nil

4. Disclosure of Pecuniary Interests – Nil

5. Executive Officer's Report

(a) For Information (Refer Ordinary Meeting Business paper for background)

i. Correspondence

That the correspondence be received & noted.

ii. Finance Report

That the Finance Report 1st July 2022 to 31st December 2022 be received and noted.

iii. Meetings with Ministers & Senior Government Staff

That the information be noted.

iv. Membership of MERC

That the information be noted.

v. Submissions

That the information be noted.

vi. Progress Report on Outstanding Decisions of Association

That the information be noted

vii. Progress Report on Strategic Plan 2020 – 2023 Actions

That the information be noted

viii. Renewable Energy Zones Update

That the information be noted

ix. RDA Orana & Inland NSW Growth Alliance Update

That the information be noted.

x. Resources for Regions Round 9 Update

That the information be noted

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, CONDUCTED BY VIDEO CONFERENCE (ZOOM) 13th FEBRUARY 2023.

xi. Royalties for Rejuvenation Update

That the information be noted.

OM 1/2023 Resolved (Cr Brady/Cr Todd that Items (a) i-xi that the information be noted.

(b) For decision:

i. Using Zoom for 22nd Feb 2023 AGM Meeting & Voting System

OM 2/2023 Resolved (Cr Banasik/Cr Todd) That the Executive Committee has determined that the voting system be Open Voting for all positions and any delegate be allowed to attend by teleconference, if requested, only for the 2022 Annual General Meeting to be held on 22nd February 2023.

ii. Membership Fees

OM 3/2023 Resolved (Cr Miller/Cr Duffy) That the membership levy increase by 3% for 2023-2024 year.

iii. Executive Officer's (EO) Contract Renewal

Executive Officer left the meeting at 5.40pm & returned to it at 5.50pm

OM 4/2023 Resolved (Cr Duffy/Cr Brady) That the Executive Officer's contract be extended until 30th June 2023 with a 3% CPI increase to apply from November 2022, and if required, Chair be delegated to extend the contract in order to complete the recruitment and transition process for a replacement Executive Officer to be on board prior to August 2023.

Crs Miller and Ferguson left the meeting at 5.59pm

iv. Review of MERC Strategic Plan 2023-2026

OM 5/2023 Resolved (Cr Banasik/Cr Todd) That the 2023-2026 Strategic Plan be adopted.

6. General Business

(a) Speakers for the Ordinary Meeting 22nd February 2023

OM 6/2023 Resolved (Cr Duffy/ Cr Brady) That the Executive Officer continue to pursue Opposition and Cross Bench speakers for the next meeting in view of the State election being held on 25th March 2023.

(b) Location/dates for next meetings in 2022/23

OM 7/2023 Resolved (Cr Brady/Cr Duffy) That the Mini Conference be held in Dubbo over 2 days 24th & 25th May (Wednesday & Thursday) with Ordinary meeting to be held on 26th Friday 2023 and Executive Officer negotiate with event planner on program and costings to suit

(c) Life Memberships – That the information be noted

8. Close – the meeting closed at 6.20pm.

The minutes (pages 1-2) were confirmed at the Ordinary General Meeting held on the 22nd February 2023 and are a full and accurate record of proceedings of the meeting held on 13th February 2023

.....**Cr Michael Banasik,**
Chairperson



Riverina Joint Organisation

Minutes

Board Meeting held

24 February 2023

Minutes of the Riverina Joint Organisation Board Meeting held at Riverina Regional Library Service, Admin Office, 2 Galing Place, Wagga Wagga on Friday 24 February 2023

The meeting opened at 9:05am

Present

Grant Baker	Bland Shire Council	
Cr Brian Monaghan	Bland Shire Council	
Cr David McCann OAM	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council	
Cr Ian Forrest	Greater Hume Shire Council	Alternate
Evelyn Arnold	Greater Hume Shire Council	
Cr Neil Smith	Junee Shire Council	
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Independent Chairman	
Gary Lavelle PSM	Temora Shire Council	
Cr Graham Sinclair	Temora Shire Council	
Andrew Crakanthorp	Riverina Water County Council	
Cr Matt Stadtmiller	Goldenfields Water County Council	
Aaron Drenovski	Goldenfields Water Council Council	
Julie Briggs	Riverina Joint Organisation	

1. Apologies

RESOLVED on the motion of Cr N. Smith seconded Cr D. McCann that the apologies of Cr T. Quinn, Cr D. Tout, S. McGrath, P. Thompson, G. Butler, C. Templeton and T Koschel be accepted.

2. Move to Committee of the Whole

RESOLVED on the motion of Cr N. Smith, seconded Cr G. Sinclair that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board or staff.

4. Confirmation of Minutes of the Previous Meeting

RESOLVED on the motion of Cr G. Verdon, seconded Cr D. McCann that the minutes of the 9 December 2022 Board meeting be confirmed as a true and accurate record.

5. Business Arising from Previous Board Meetings

CNSWJO was contacted in relation to the LWU's Dividend Consultation Paper. The JO was not intending to lodge a response. Members agreed to continue to watch developments in this area.

6. Correspondence

Letter from Wagga Wagga City Council advising withdrawal from the JO

RESOLVED on the motion of Cr N. Smith, seconded Cr D. McCann that the Board receive and accept Wagga Wagga City's withdrawal from the JO. The JO to write to Wagga Wagga to advise same.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at Riverina Regional Library Service, Admin Office, 2 Galing Place, Wagga Wagga on Friday 24 February 2023

Advice from the NSW Commission for Vocational Training that Andrew Trenaman has completed traineeship – JO to write to letter of congratulations to Andrew.

RESOLVED on the motion of Cr N. Smith seconded Cr I. Forrest that the Board receive and note the correspondence.

7. Chief Executive Officer Report

7.1 JO Funding Arrangements and Implementation Plan

JO Implementation Plan – noted.

7.2 JO Core Activities - Regional Planning

JO Capacity Building Funding Stage Two

- **Skills Shortages Project** – noted.
- **Leveraging Economic Development** – noted.

RESOLVED on the motion of Cr G. Verdon, seconded Cr G. Sinclair that the Board note the Report on the Capacity Building Funding.

Regional Water Strategy – noted.

Riverina-Murray Regional Plan – noted

LGNSW-JO Committee on Local Water Utilities – noted.

Review of the Regional Economic Development Strategies (REDS) – noted

7.3 JO Working Party Meetings

Noted.

7.4 JO Core Activities – Advocacy and Lobbying

28 Day Response Time for Major Projects, State Significant Developments and Legislative Changes – noted.

Closure of Sleeper Car Services on the XPT – noted. The Board expressed some concern regarding the reported delays in the delivery of the new service.

Rate Peg Methodology Review – noted.

RFS Assets Vested with Councils – noted.

Audit, Risk and Improvement Committee (ARIC) – noted.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at Riverina Regional Library Service, Admin Office, 2 Galing Place, Wagga Wagga on Friday 24 February 2023

Senate Inquiry into the Closure of Regional Banks – Members reviewed the Terms of Reference and agreed to provide comments and examples of impacts of closures to the CEO by 3 March 2023

RESOLVED on the motion of Cr G. Verdon, seconded Cr G. Sinclair that the Board note the Report on the Capacity Building Funding.

NSW Planning Portal – Members discussed their concerns, suggesting that the inclusion of more plain English terms would assist users to navigate the portal.

RESOLVED on the motion of Cr D. McCann, seconded Cr B. Monaghan that the JO write to the Minister of Planning, after the NSW Government election to request that more work be undertaken on the Portal to make it more user-friendly for first-time users.

Going Circular in Clean Energy – Members discussed issues relating to waste generated by solar farms at each stage: construction, operation and decommissioning and the failure of consent conditions to specifically address the issues.

RESOLVED on the motion of Cr D. McCann, seconded Cr B. Monaghan that:

1. the JO write to the Joint Regional Planning Panel about consent conditions in relation to each phase of solar farm operation; and
2. the JO prepare a response to the Going Circular in Clean Energy Discussion Paper together with the RERO Waste Forum

7.5 JO Core Activities – Intergovernmental Co-operation

The following activities have occurred in this Core Activity:

- **Critical Events Co-ordination Sub-committee** – noted.
- **Regional Leadership Executive (RLE) Group** – noted.
- **JO Executive Officer Meetings** – noted.

RESOLVED on the motion of Cr G. Sinclair, seconded Cr D. McCann that the Board receive the CEO's Report.

8. JO Chairman's Report

Meeting with Hon Paul Toole MP – noted

Joint JO Chairs' Forum Meeting – noted.

Resignation of Ally Dench – Cr Firman advised that he had telephoned Ally Dench to thank her for her work at the OLG.

RESOLVED on the motion of Cr N. Smith, seconded Cr G. Sinclair that the Board receive and note the Chairman's Report.

Chairman

CEO

9. Finance Report

Year to Date Financials – tabled.

Audit 2022-23 – Noted.

2023-24 Budget – provides for no membership fees with the cost of operating the JO in hiatus to be met from reserves.

RESOLVED on the motion of C B Monaghan, seconded Cr N. Smith that:

1. the Board receive the Year-to-Date Finance Report; and
2. the Board adopt the 2023-24 Budget for the JO and that operating costs be met from reserves.

10. Governance

Annual Performance Statement – noted.

The Way Forward: One Organisation – noted.

Code of Conduct and Code of Meeting Practice Policies

RESOLVED on the motion of Cr N. Smith, seconded Cr C. Sheahan that the JO Board:

1. Adopt the Code of Conduct; and
2. Adopt the Code of Meeting Practice.

Board Meeting Dates

RESOLVED on the motion of Cr N. Smith, seconded Cr B. Monaghan that the Board adopt the 2023-24 quarterly board meetings' dates.

11. Urgent Business without Notice

Cr Firman advised the Board that the Country Mayors Association is working on a rural-regional Health Forum to be held in the Riverina next year.

12. Resolution to Move out of Committee of the Whole

RESOLVED on the motion of Cr G. Sinclair, seconded Cr I. Forrest that the Board move out of Committee of the Whole.

13. Next Board Meeting

The Board of the Riverina JO will next meet on Friday, 28 April, 2023 at The Rules Club, Wagga Wagga.

Meeting closed at 10.03am

Chairman

CEO

RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING
held at Riverina Regional Library Service, 2 Galing Place, Wagga Wagga
Friday 24 February 2023

Meeting opened at 11:10am

PRESENT

Grant Baker	Bland Shire Council	
Cr Brian Monaghan	Bland Shire Council	
Cr David McCann OAM	Coolamon Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council	
Cr Ian Forrest	Greater Hume Shire Council	
Evelyn Arnold	Greater Hume Shire Council	
Cr Neil Smith	Junee Shire Council	
James Davis	Junee Shire Council	
Cr Greg Verdon	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Rick Firman OAM	Temora Shire Council	Chairman
Gary Lavelle PSM	Temora Shire Council	
Liz Smith	Temora Shire Council	Observer
Aaron Drenovski	Goldenfields Water	
Julie Briggs	Riverina Joint Organisation	

APOLOGIES

Apologies for non-attendance were received from Cr M. Stadtmiller, Cr T. Quinn, S. McGrath, G. Butler, H. Mundy and R. Whiting.

Moved Cr. C. Sheahan, seconded Cr. D. McCann that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved Cr G. Verdon, seconded Cr. C Sheahan that the minutes of the meeting held on 9 December 2022 be confirmed.

CARRIED

BUSINESS ARISING

Dealt with in reports.

CORRESPONDENCE

Moved Cr B. Monaghan, seconded Cr I. Forrest that the correspondence be received and noted.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with Members:

Moving Forward: One Organisation – noted.

Rates Methodology Review – noted.

Disaster Risk Recovery Funding – REROc has received funding for the project. Grant Baker offered to join the Project Steering Committee.

Southern Lights – noted.

Telstra 3G Network – J. Briggs to follow-up with Telstra regarding the impacts of decommissioning of the 3G Network.

NSW Public Lighting Code – noted.

AEMC Submission on Minor Energy flow Metering – noted.

AER Determination – noted.

UGL Road-Rail Interface Agreements – noted.

Joint Organisation Net Zero Funding – REROc was successful with its funding application.

Going Circular in Clean Energy – REROc Waste Forum to prepare a joint response with the JO.

NSW Planning Portal

Moved G. Lavelle, seconded T. Donoghue that REROc write to the Minister for Planning, after the NSW election to request that work be undertaken on the Portal to make more user-friendly for first-time users.

CARRIED

Regional Housing Strategy – noted.

Regional Community Housing Project – noted.

Road Reclassification Timeline – noted.

Industrial Land Mapping Project – noted.

ABS Statistics for the Region – noted.

Staffing – noted.

EPA Local Government Advisory Group – noted.

New Cultural Facilities – the Board agreed that J. Briggs should arrange for meetings at the Museum of the Riverina and at the Ambo Arts' Hub during the year.

REROC 2023-24 Budget

Resolved J. Davis, seconded Cr C. Sheahan that the proposed budget for 2023-24 and flat-rate membership fee be adopted.

CARRIED

Resolved J. Davis, seconded Cr N Smith that the REROC Executive commence a review of the REROC Constitution with a view to providing voting rights for the county councils.

CARRIED

Resolved J. Davis, seconded Cr C. Sheahan that REROC write to Wagga Wagga City Council and Riverina Water County Council advising of the flat rate membership fee and the review of the Constitution to provide voting rights for the County Councils and to issue an invitation for both councils to re-join REROC.

CARRIED

Moved P. Veneris, seconded G. Lavelle that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with Members:

Planning Technical Group

Moved Cr D. McCann, seconded Cr G. Verdon that REROC write to the Minister for the Environment raising concerns relating to the ineffectiveness of council PINs to deal with unapproved land clearing.

CARRIED

Workforce Development Group – noted.

Water and Wastewater Technical Group – noted.

Energy Management Group – noted.

Infrastructure/Engineers Group – noted.

Riverina Spatial Information Group (RIVSIG) – noted.

Moved Cr N. Smith, seconded G. Baker that the Resource Sharing report be received.

CARRIED

TREASURER'S REPORT

The report was tabled by T Donoghue.

Moved T. Donoghue, seconded Cr D. McCann the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. J. Briggs raised the following issues with Members:

Regional Waste Strategy

Moved Cr N. Smith, second Cr D. McCann that REROC adopt the 2022-27 REROC Waste Management and Resource Recovery Strategy,

Staffing – noted

ASPIRE Program – noted

Container Deposit Scheme: *Return and Earn* - noted.

E-Waste – noted.

Regional Contracts – noted

Recycle Night? Recycle Right! – noted.

School Projects – noted.

Community Recycling Centres – noted.

Solar Farm Construction Waste – noted

Safe Sharps Lite

Moved Cr D. McCann, seconded Cr I. Forrest that REROC writes to the State and Federal Health Departments to inform them of Safe Sharps Lite.

CARRIED

Grants

Moved Cr B. Monaghan, seconded Cr D. McCann that REROC write to the EPA and request the FOGO grant guidelines be amended to reflect communities with low feedstock and high transport costs.

CARRIED

RENEW Meeting February 2023 – noted.

Moved Cr N. Smith, seconded Cr I. Forrest that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. J Briggs raised the following issues with Members:

Youth and Community Development Network - noted

Take Charge Youth Leadership Forum – J. Briggs advised that Wagga Wagga City had agreed to sponsor the event. J. Briggs to send the mayors' template invitation letter to the General Managers for distribution.

Moved Cr. B. Monaghan, seconded Cr C. Sheahan that Member Councils contribute \$500 each towards the cost of the Forum.

CARRIED

Moved Cr B. Monaghan seconded Cr C. Sheahan that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. J Briggs raised the following issues with Members:

Waste Metal Collection – noted.

Used Lead Acid Batteries Panel – noted.

Moved Cr N. Smith, seconded Cr I. Forrest that the Procurement report be received.

CARRIED

REGIONAL CONTAMINATED LAND MANAGEMENT PROJECT REPORT

The Report was tabled. Matthew Dudley raised the following issues with Members:

Daft Contaminated Land Policy – has been distributed to the Steering Committee for review.

Jaquie Vyner – has resigned to take up a position with TAFE, and is no longer working on the project.

Moved Cr C. Sheahan, seconded Cr N. Smith that the Contaminated Land Management Report be noted and received.

CARRIED

GENERAL BUSINESS

Cootamundra-Gundagai Demerger – Cr C. Sheahan provided an update on the demerger. Council is working with the OLG on the demerger. Legislation is being prepared to go to Parliament after the election. A Transition Manager will be appointed post-election. The demerger is to be in place by 24 June 2024. The Transition Manager will prepare two budgets one for each new council. An Administrator will be appointed for the 2 months in the lead up to the 2024 election.

Infrastructure Funding – T. Donoghue raised the potential problem of slippage with the delivery of infrastructure projects because of the volume of grant funding and the quantum of works to be undertaken. It was agreed that REROC would re-visit previous correspondence about this issue and that Members would raise the issue with local members during meetings.

Investment NSW – following the presentation by Dominic Kennedy, Senior Investment Manager with Regional NSW, it was agreed that REROC should arrange for a workshop on developing a value proposition for the Region.

NEXT MEETING

Friday 28 April 2023 at the Rules Club, Wagga Wagga, at 11.00.

CLOSURE

Meeting closed at 12:50pm

MINUTES OF MEETING WYALONG SCHOOL OF ARTS & HALL COMMITTEE

DATE OF MEETING: 6 FEBRUARY 2023

VENUE: WYALONG HALL

Meeting opened at 6.34 pm

PRESENT: Gerard Payne, Des Lamb, Bev Fury, Richard Tait, Kerry Tait, Michelle Lamb, Ron Good, Amanda Stitt

APOLOGIES: Heather Good, Shanay Imrie

MINUTES OF PREVIOUS MEETING:

Read by Des Lamb

Moved: Des Lamb

Seconded: Bev Fury

File:	Gov-355-WSA	Action
Action Officer:	MFLS	<input type="checkbox"/>
REC'D	22 FEB 2023	
Copy to:		
Bland Shire Council		

BUSINESS ARISING FROM PREVIOUS MINUTES:

1. Bev discussed with Council about several grants. Council advised they had received a grant to do some work at School of Arts and to re-polish the Hall's floor but had not actually received the money as yet. Council will advise when money is received and work is to start.
2. Bev has spoken to Chris Butcher about lighting for flag and Chris was going to look into this and perhaps see if it could be integrated into street lighting.

TREASURER'S REPORT:

Bev advised that she was unable to do a printed report as her printer was not working. She was also not able to access the account on line so report is to 31 December 2022 only. Advised that income was \$450.82, expenditure \$458.29, Balance in account as at 31 December 2022 \$9,617.96. Bev will do a full printed report to go to Council and to put in Minutes book when she is able.

Moved: Bev Fury

Seconded: Amanda Stitt

GENERAL BUSINESS:

1. Renee Pettit had contacted Bev about miners parking in car park at back of hall. Bev spoke to Council about this and they have said they will go along with whatever we decide. Bev is to send out a generic letter to people whose properties back on to lane way to see if there are any objections. We will then go back to Council, advising them of the outcome.
2. Ron Good asked about changing the term deposit to an account with better interest. Bev to look into this. Ron moved that if we can get a better rate of interest in another account that we do this. Seconded Kerry Tait.
3. Michelle asked about purchasing items for cleaning etc. Kerry will ask Ben Murrells if he would be prepared to purchase a box of toilet paper on his next order and we will reimburse him. Bev to give Michelle petty cash funds to purchase other products needed.

4. There was discussion about cleaning of the toilets by Wyalong Art Group and FM Radio Station. Bev is to write to each of them requesting that they please clean the toilet are after use.
5. Wyalong Art Group to be sent an invoice for use of the room in School of Arts building to 30 June 2023. Ron Good to advise Bev what they have been charged previously.
6. Amanda requested a booking for the hall on 29 May and 30 October for the HACCS Morning Melodies and Memories program. Discussion was had on what we should charge.
7. Discussion was had in relation to keys for those people hiring the Hall on a long term basis (eg church group). Gerard will go through keys in his possession to see if it will be necessary to have a further set cut to give to those people.
8. Des advised Lions Club wished to book hall on 10 April 2023. Des to let Merv Penny know.
9. Amanda asked about the sound system and how it worked. Des to speak to Chris Butcher and get some instructions on how it works.
10. Amanda also asked about getting an overhead projector and screen. Des will talk to Chris about what we would need and approximate cost for this.

Next meeting to be held on 1 May 2023 at 6.30 pm.

Meeting closed at 7.20 pm

Signed:



.....

Desmond Lamb
Secretary

CBA # 2137						
OPENING BANK BALANCE AS AT 24/10/2022						\$9,625.43
INCOME						
Date	Received From	Description	Amount of Invoice	GST	Amount received/paid	
1/11/2022	Community Radio	Rent	\$60.00	\$5.45	\$60.00	\$9,685.43
17/11/2022	Hall hire	Hall Hire	\$165.00	\$15.00	\$165.00	\$9,850.43
1/12/2022	Community Radio	Rent	\$60.00	\$5.45	\$60.00	\$9,910.43
5/12/2022	WWLACL	Hall Hire	\$165.00	\$15.00	\$165.00	\$10,075.43
31/12/2022	Sundries	Adjustment			\$0.82	\$0.82
	Total GST received			\$40.91		
Total income 25/10/2022 - 31/12/2022						\$450.82
EXPENDITURE						
Date	Paid To					
19/11/2022	WW Advocate	AGM Notice	\$96.00	\$8.73	\$96.00	\$9,979.43
6/12/2022	Bland Shire	GSG	\$362.29	\$0.00	\$362.29	\$9,617.14
	Total GST paid			\$8.73		
Total Expenditure 24/10/2022 - 31/12/2022						\$458.29
BALANCE AS AT 31/12/2022						\$9,617.96

TERM DEPOSIT #6054		
OPENING BANK BALANCE AS AT 24/10/2022		2,356.75
Interest paid		0.98
BALANCE AS AT 31/12/2022		2,357.73



016

THE TREASURER
 SCHOOL OF ARTS HALL COMMITTEE
 8 CONWAY ST
 WEST WYALONG NSW 2671



Society Cheque Account

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Name: WYALONG SCHOOL OF ARTS HALL COMMITTEE

Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).

Date	Transaction	Debit	Credit	Balance
01 Oct 2022	OPENING BALANCE			\$10,211.25 CR
04 Oct	Direct Credit 049045 SWSCU COMMUNITY RADIO		60.00	\$10,271.25 CR
15 Oct	Fast Transfer From BETH BOYD Hall hire for the 12/10 final night hall hire ig by boyd		35.00	\$10,306.25 CR
31 Oct	Chq 067879 presented 06 2067	845.00		\$9,461.25 CR
01 Nov	Direct Credit 049045 SWSCU COMMUNITY RADIO		60.00 ✓	\$9,521.25 CR ✓
17 Nov	DEPOSIT CASH \$330.00 CHEQUE \$0.00 Branch WEST WYALONG		330.00 ✓	\$9,851.25 CR ✓
25 Nov	Chq 067880 presented WEST WYALONG	96.00		\$9,755.25 CR
01 Dec	Direct Credit 049045 SWSCU COMMUNITY RADIO		60.00 ✓	\$9,815.25 CR ✓
05 Dec	Transfer from CBA NetBank WWLALC 09		165.00 ✓	\$9,980.25 CR ✓
14 Dec	Chq 067881 presented WEST WYALONG	362.29		\$9,617.96 CR
31 Dec 2022	CLOSING BALANCE			\$9,617.96 CR

Opening balance	-	Total debits	+	Total credits	=	Closing balance
\$10,211.25 CR		\$1,303.29		\$710.00		\$9,617.96 CR

*# 7216.20801.1.2 ZZ25PR3 0303CH.R3.S143.D365.L V06.00.35

West Wyalong Advocate

WWA Foundation Limited
PO Box 231
West Wyalong NSW 2671
Phone: 02 6972 2033
wwadvoc@bigpond.net.au
ABN: 36 649 515 097

Tax invoice

Invoice number 00003685
Issue date 02/12/2022
Due date 23/12/2022

BEV FURY
WYALONG SCHOOL OF ARTS & HALL COMMITTEE
WYALONG NSW 2671
Australia

Ship to
BEV FURY
WYALONG SCHOOL OF ARTS & HALL COMMITTEE
WYALONG NSW 2671
Australia

Description	Tax	Amount (\$) including tax
AGM 6/12/2022	GST	48.00
	Tax	\$4.36
	Total Amount (inc. tax)	\$48.00
	Total paid	\$0.00
	Balance due	\$48.00

View your invoice online

[Click here to view](#)

How to pay

Due date: 23/12/2022

View your invoice online

Scan the QR code or click the link above to view this invoice online.



Bank deposit via EFT

Bank CBA, WEST WYALONG
Name WEST WYALONG ADVOCATE
BSB 062621
AC# 10148962
Ref# 00003685

Mail a cheque

Cheques payable to
West Wyalong Advocate

Mail to
PO Box 231
West Wyalong NSW 2671

West Wyalong Advocate

WWA Foundation Limited
PO Box 231
West Wyalong NSW 2671
Phone: 02 6972 2033
wwadvoc@bigpond.net.au
ABN: 36 649 515 097

Tax invoice

Invoice number 00003651 Issue date 25/11/2022 Due date 16/12/2022

BEV FURY
WYALONG SCHOOL OF ARTS & HALL COMMITTEE
WYALONG NSW 2671
Australia

Ship to
BEV FURY
WYALONG SCHOOL OF ARTS & HALL COMMITTEE
WYALONG NSW 2671
Australia

Description	Tax	Amount (\$) <i>including tax</i>
AGM - 6/12/2022	GST	48.00
	Tax	\$4.36
	Total Amount <i>(inc. tax)</i>	\$48.00
	Total paid	\$0.00
	Balance due	\$48.00

View your invoice online

[Click here to view](#)

How to pay

Due date: 16/12/2022

View your invoice online

Scan the QR code or click the link above to view this invoice online.



Bank deposit via EFT

Bank CBA, WEST WYALONG
Name WEST WYALONG ADVOCATE
BSB 062621
AC# 10148962
Ref# 00003651

Mail a cheque

Cheques payable to
West Wyalong Advocate

Mail to
PO Box 231
West Wyalong NSW 2671