



Bland Shire Council

Minutes

Ordinary Council Meeting

20 October 2015



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	dlg@dlg.nsw.gov.au	www.dlg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
AMP	Asset Management Plan
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CEO	Chief Executive Officer
CLRS	Councillors
CPD	Continuing Professional Development
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CWA	Country Womens Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCP	Development Control Plan
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller
DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program
DPI	Department of Primary Industries
EA	Executive Assistant
EAP	Employee Assistance Program
ED	Economic Development
EDVETACW	Economic Development, Visitor Economy & Tourism Advisory Committee of the Whole
EEO	Equal Employment Opportunity
EOI	Expression of Interest
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FYI	For your information
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club

LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government
LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MP	Member of Parliament
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NGO	Non-Government Organisation
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PHaMs	Personal Helpers and Mentors
PSITAB	NSW Public Sector Industry Advisory Board
R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia
RDO	Rostered Day Off
REROC	Riverina Eastern Regional Organisation of Councils
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SES	State Emergency Service
SH	State Highway
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TVET	TAFE Delivered Vocational Education & Training
USU	United Services Union
VC	Victoria Cross
VIC	Visitor Information Centre
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group



Council Meeting Minutes

20 October 2015

commencing at 6:30PM

1.0 INTRODUCTION

The meeting was opened by the Acting Mayor with the welcome and introduction at 6.30pm.

2.0 ATTENDANCE

2.1 Councillors

Cr P Grellman
Cr L Hampton
Cr K Keatley
Cr T Lord
Cr L McGlynn
Cr B Monaghan
Cr L Pike
Cr P Templeton

2.2 Staff

General Manager – Ray Smith
Director Asset & Engineering Services – Will Marsh
Director Corporate, Community & Development Services – Adele Casey
Executive Assistant – Julie Sharpe

2.3 Apologies

Cr N Pokoney

Council Recommendation:

01102015 RESOLVED on the motion of Cr Grellman seconded Cr Hampton that the apologies submitted by Mayor Pokoney be accepted. CARRIED

3.0 CONFIRMATION OF THE MINUTES

3.1 Ordinary Meeting held on 15 September 2015

▪ Confirmation

That the minutes of the Ordinary Council meeting held on 15 September 2015 be confirmed as a correct record of proceedings.

Council Recommendation:

02102015 RESOLVED on the motion of Cr Keatley seconded Cr Grellman that the minutes of the Ordinary Council meeting held on 15 September 2015 be confirmed as a correct record of proceedings. CARRIED

- **Corrections - Nil**
- **Business Arising - Nil**

4.0 DECLARATIONS OF INTEREST
Nil

5.0 PUBLIC FORUM

5.1 Mr Phill Rogan

Mr Rogan addressed Council in relation to the special rates variation proposal. He stated that the information provided presented only 2 options and queried if the increase would cease at the end of the period. It was also noted that information was received 14 days after the community forums were held.

6.0 MAYORAL MINUTE
Nil

7.0 NOTICES OF MOTION
Nil

8.0 DELEGATES & ADVISORY COMMITTEE REPORTS

Section 1 – Delegates & Advisory Committee Reports & Minutes *(for information)*

SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

Council Recommendation:

03102015 RESOLVED on the motion of Cr Monaghan seconded Cr Hampton that the Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented. CARRIED

8.1 Goldenfields Water County Council

Cr Templeton advised that the Mandamah scheme is progressing well and investigations are underway into potential water supply near Caragabal. It was noted that 18-20% of water loss identified through the wireless system has provided savings for other works.

8.2 CEMCC

Cr McGlynn advised that the funding applications for the Cowal Partnering Program were discussed at the recent meeting and a request made for a more even distribution of funds throughout the 3 shires.

8.3 Heritage Advisory Committee

Cr Grellman advised that another verandah proposal is underway and improvements to the smoking area at Tatts Hotel.

9.0 STAFF REPORTS

That the Council receive the staff reports.

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Delivery Program 2013-2016 Review

Council Recommendation:

04102015 RESOLVED on the motion of Cr Grellman seconded Cr Pike:

- 1. That the proposed Review of the Delivery Program 2013-2016 be considered at the November 2015 Council meeting**
- 2. That the review includes the option to apply for a Special Rate Variation to IPART and that the Program be placed on public exhibition. CARRIED**

9.2 Meeting Arrangements and Council Closure – Christmas / New Year 2015/16

Council Recommendation:

05102015 RESOLVED on the motion of Cr Keatley seconded Cr Grellman that Council determine the following meeting arrangements for the 2015/16 Christmas and New Year holiday period:

- 1. The December meeting of Council be held on Tuesday, 15 December 2015.**
- 2. The Australia Day Awards Committee of the Whole meeting be held on Tuesday, 1 December 2105 commencing at 6pm.**
- 3. The December Council Workshop be held on Tuesday, 1 December 2015 and commences following the Australia Day Awards Committee of the Whole meeting.**
- 4. There be no meetings held in January 2016.**
- 5. The Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature between the December 2015 and February 2016 Council meetings and that any matters dealt with under this authority be reported to the first meeting in 2016. CARRIED**

Council Recommendation:

06102015 RESOLVED on the motion of Cr Grellman seconded Cr Monaghan that Council endorse the closure of Council's operations, with the exception of essential services, as follows:

- Outdoor Staff Closure: From Friday 18 December 2015 (From 12 noon) through to Friday 8 January 2016 (Resuming on Monday 11 January 2016)**
- Indoor Staff Closure: from Thursday 24 December 2015 (From 12 noon) through to Friday 1 January 2016 (Resuming on Monday 4 January 2016)**
- That a further report be provided in relation to the specific hours for Visitor Information services during the 2015/16 Christmas and New Year holiday period following the current staff recruitment process. CARRIED**

9.3 Town Crier Regalia

Council Recommendation:

07102015 RESOLVED on the motion of Cr Grellman seconded Cr Keatley:

- 1. That Council allocate funding up to \$5,000 for the provision of suitable attire for the honorary position of Town Crier;**
- 2. That the proposed tricorn hat, together with the official scroll and bell, remain the property of Council and be returned at the end of Mr Sturgess' tenure for provision to his successor;**
- 3. That the costs in relation to appropriate attire be met from within the Tourism Promotions budget. CARRIED**

SECTION 3 – CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

9.4 Financial Statements – September 2015

Council Recommendation:

08102015 RESOLVED on the motion of Cr Keatley seconded Cr Templeton:

- 1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of September, 2015**
- 2. That Council confirms the payment of accounts, for the period 01 September to 30 September 2015, summarised in the accounts summary totalling \$5,641,192.48. CARRIED**

9.5 Alcohol Free Zones

Council Recommendation:

09102015 RESOLVED on the motion of Cr Lord seconded Cr Monaghan that Council resolve to establish Alcohol Free Zones pursuant to section 644B (1) and (2) for a period of four (4) years as identified in Table 1. CARRIED

Table 1: Location of Alcohol Free Zones	
Wyalong	Neeld Street (between Mallee Street and Slee Street)
West Wyalong	Main Street (between Ungarie Road and Operator Street)
West Wyalong	Grenfell Street (between Main Street and Barnado Street)
West Wyalong	White Tank Lane (between Grenfell Street and Church Street)
West Wyalong	Barnado Street (between Grenfell Street and Church Street)
West Wyalong	Water Street (between White Tank Lane and Shire Street)
West Wyalong	Shire Lane (Between Water Street and Operator Street)
West Wyalong	Church Street (Between North Street and Shire Street)
West Wyalong	Court Lane (Between Church Street and Operator Street)
West Wyalong	Star Lane (Between Main Street and Court Street)
West Wyalong	Stribley Lane (Between Main Street and Court Lane)
West Wyalong	Operator Street (Between Gladstone Lane and Court Street)
West Wyalong	Soudens Lane (Between Church Street and Gladstone Lane)
West Wyalong	Gladstone Lane (Between Church Street and Operator Street)
West Wyalong	Gladstone Street (Between Church Street and Monash Street)
West Wyalong	Monash Street (Between Main Street and Grenfell Street)
West Wyalong	North Street (Between Church Street and Operator Street)
West Wyalong	Club Lane (Between Monash Street and Church Street)
West Wyalong	Shire Street (Between Water Street and Church Street)
West Wyalong	Court Street (Between Church Street and Operator Street)
West Wyalong	Water Street Carpark
West Wyalong	Barnado Street Carpark

9.6 Strengthening Communities Grant – Weethalle Whistle Stop

Council Recommendation:

10102015 RESOLVED on the motion of Cr Grellman seconded Cr Monaghan that Council approve a Strengthening Communities grant of \$960 from the Weethalle Whistle Stop Museum to assist with the provision of structural framework for exhibition signage at Weethalle. **CARRIED**

9.7 Strengthening Communities Grant – Business West Wyalong

Council Recommendation:

11102015 RESOLVED on the motion of Cr Monaghan seconded Cr Lord that Council approve a Strengthening Communities grant of \$3000 (including \$2000 in-kind support) for Business West Wyalong to assist with the cost of entertainment, insurance and road closures for their Christmas Carnival event. **CARRIED**

SECTION 4 – ASSET & ENGINEERING SERVICES

9.8 New Proposed Rural Fire Service Shed – Deed of Agreement with Property Owners

Council Recommendation:

12102015 RESOLVED on the motion of Cr Lord seconded Cr Pike that Council authorise the General Manager to sign and seal the following Deeds made in relation to the erection of a Rural Fire Service Sheds on private lands:

- 1. Back Creek Station – Lot 166 DP 750615 Portion 1 and 2 (Owner Roger Bolte)**
 - 2. Sandy Creek Station – Lot 38 DP 751726 Portion 1 and 2 (Owner Robert Robinson).**
- CARRIED**

SECTION 5 – REPORTS FOR INFORMATION

Council Recommendation:

13102015 RESOLVED on the motion of Cr Hampton seconded Cr Grellman that the following reports, provided for information only, be received and noted:

- **9.9 - Asset & Engineering Services Report**
- **9.10 - Community Services Report**
- **9.11 - Bland Shire Library Monthly Update**
- **9.12 - Children Services Monthly Update**
- **9.13 - Bland HACCC Services Update**
- **9.14 - Development Services Activities/Statistics for September 2015**
- **9.15 - Economic Development & Tourism Report – October. CARRIED**

LATE REPORT

9.16 Fit For The Future - IPART Assessment

Council Recommendation:

14102015 RESOLVED on the motion of Cr Monaghan seconded Cr Grellman:

- 1. That the information relating to the release of the IPART Assessment of the Fit for the Future submissions from NSW Councils be received and noted;**
- 2. That further discussion on Council's next step be listed for the next Council Workshop on 3 November 2015; and**
- 3. That the general manager prepares details of possible options for council's consideration.**
- 4. That an Extraordinary Council meeting be held on Tuesday 10 November 2015 to further consider Council's response to the Fit for the Future IPART Assessment. CARRIED**

10.0 **URGENT BUSINESS WITHOUT NOTICE**

Nil

11.0 **QUESTIONS AND STATEMENTS**

Cr Monaghan

- Requested that the efforts of Mr Grant from Goldenfields Water County Council be acknowledged
GM advised that a letter has been sent previously congratulating him on his efforts and as a recipient of the PSM

Cr Lord

- Provided an overview and tabled information from the recent LGNSW conference including the Fixing Country Roads Grant Writing Workshop booklets
- Submitted his apologies and sought leave of absence from the Workshop and Australia Day Awards Committee of the Whole meeting on 1st December

Cr Keatley

- Stated that input from all Councillors will be critical at the upcoming Workshops and meetings

Cr Grellman

- Noted the pleasing condition and appearance of the landfill

Cr McGlynn

- Stated that she attended a recent meeting with the General Manager, Mayor and Cr Grellman at the Local Aboriginal Land Council and noted that the LALC is a role model organisation, held in high esteem and conveyed congratulations to their CEO
- Stated that she attended the recent Mirrool Silo Kick and Barmedman Tractor Pull events which were well attended. The assistance from Council is appreciated by the communities
- Acknowledged the support from Council's senior staff

12.0 **CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT**

Nil

13.0 **RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING**

Nil

14.0 **CLOSE OF THE MEETING**

There being no further business the meeting then closed at 7.45pm.

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Chairperson