

# Bland Shire Council Minutes Ordinary Council Meeting 21 February 2017



# **OUR VISION, MISSION AND VALUES**

A place where people are valued, an environment that is respected, a future that is bright, a community that is proud Put the community

Our Mission Working together to improve our quality of life

**BLAND SHIRE COUNCIL** 

- first
- Work together as a committed team
  - Respect and value each other
    - Have open and honest two-way communication
- Act with integrity and honesty
- Continuously improve our services
- Keep ourselves and others safe

# ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST A guiding checklist for Councillors, Officers and Advisory Committees

#### **Ethical Decision Making**

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

#### **Conflict of Interest**

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government
 (advice only).

#### The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

#### **Identifying Problems**

1st - Do I have private interest affected by a matter I am officially involved in?

2<sup>nd</sup> - Is my official role one of influence or perceived influence over the matter?

3<sup>rd</sup> - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

#### **Agency Advice**

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
	Toll Free:		
	1800 463 909		
Office of Local	4428 4100	dlg@dlg.nsw.gov.au	www.dlg.nsw.gov.au
Government			
NSW Ombudsman	9286 1000	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au
	Toll Free:		
	1800 451 524		



## **Council Meeting Minutes**

#### **21 February 2017**

## commencing at 6:32PM

#### 1. INTRODUCTION

The meeting was opened by the Mayor with the introduction and welcome at 6.32pm.

#### 1.1 Prayer

Representatives from the Ministers Association lead Council in the annual Prayer session.

#### 2. ATTENDANCE

#### 2.1 Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

Cr Jan Wyse

#### 2.2 Staff

General Manager – Ray Smith Director Asset & Engineering Services – Will Marsh Director Corporate, Community & Development Services – Adele Casey Executive Assistant – Julie Sharpe

#### 2.3 Apologies

Cr Penny English

#### **Council Recommendation:**

01022017 RESOLVED on the motion of Cr Baker seconded Cr Thomas that the apology submitted by Cr English be accepted. CARRIED

#### 3. CONFIRMATION OF THE MINUTES

#### 3.1 Ordinary Meeting held on 13 December 2016

#### Confirmation

That the minutes of the Ordinary Council meeting held on 13 December 2016 be confirmed as a correct record of proceedings.

#### **Council Recommendation:**

02022017 RESOLVED on the motion of Cr Keatley seconded Cr Baker that the minutes of the Ordinary Council meeting held on 13 December 2016 be confirmed as a correct record of proceedings. CARRIED

- Corrections Nil
- Business Arising Nil

#### 4. DECLARATIONS OF INTEREST

Councillor/	Item	Nature of
Officer		Interest
Cr Keatley	9.16 – Ungarie Floodplain Risk Management Committee	Non Pecuniary

#### 5. PUBLIC FORUM

## 5.1 REROC Presentation – Cr Rick Firman and Ms Julie Briggs

It was noted that the REROC presentation will be rescheduled.

#### 5.2 Mrs Jill Funnell

Mrs Funnell addressed council as a long term resident, business owner operator and Registered Nurse. She provided her views and feedback from members of the community in support of a proposed indoor heated pool and cinema complex. The disadvantages of a stand alone visitor information centre were stated and support for the existing services provided from the library. Mrs Funnell urged Council to consider the other needs of the community.

#### 5.3 Mr Daniel Woods

Mr Woods addressed council in relation to his development application for the construction of mortuary facilities in Shire Street. It was noted that the need to relocate the R&G Stephenson Funeral Services business was necessitated by the change in building ownership and the proposed location is permissible under the Bland LEP. The renovation will provide comfortable modern facilities and services for the community.

#### 6. MAYORAL MINUTE

Nil

#### 7. NOTICES OF MOTION

#### 7.1 Request for Financial Support – Community Rose Garden (Cr McGlynn)

#### **Council Recommendation:**

03022017 RESOLVED on the motion of Cr McGlynn seconded Cr Monaghan that:

- 1. Council make a payment of \$2,000 to the Rose Garden volunteers towards their running costs in the 2016/17 financial year
- 2. An annual budget allocation of \$2,000 be made from the 2017/18 year onwards. CARRIED

#### 7.2 Placing Local Trades People on a Roster System (Cr McGlynn)

#### **Council Recommendation:**

PROPOSED on the motion of Cr McGlynn seconded Cr Wyse that all trades people in the Bland Shire have an opportunity to work for council on a roster system and that the take up of this system be reported to council every twelve (12) months.

With the consent of the seconder the motion was WITHDRAWN

04022017 RESOLVED on the motion of Cr McGlynn seconded Cr Wyse that Council hold a meeting with all trades people on Tuesday 28<sup>th</sup> March 2017. CARRIED

#### 7.3 **Donation to the Whistle Stop Cafe – Weethalle** (Cr McGlynn)

#### Council Recommendation:

PROPOSED on the motion of Cr McGlynn that a further \$1,000.00 be donated to the Whistle Stop Cafe in Weethalle to enable them to purchase the coffee machine valued at \$6,000.00. Council has already donated \$3,000.00.

The motion was ruled out of order as a rescission motion would be required.

# 8. DELEGATES & ADVISORY COMMITTEE REPORTS SECTION 1 – DELEGATES & ADVISORY COMMITTEE REPORTS

The Mayor confirmed that the role of an alternate representative is to attend meetings in the absence of the delegate and there are no voting rights approved. The Council then confirmed its delegates and alternate representatives to committees as required.

#### 8.1 Goldenfields Water County Council

Cr McGlynn advised that the next meeting of GWCC will include a closed session to consider the Mandamah scheme.

#### 8.2 Newell Highway Taskforce

Mayor Lord advised that a report is being prepared for the next meeting on the closure of the Newell Highway. It was noted that he has also been appointed to the Deputy Chair position.

#### 8.3 REROC

Mayor Lord tabled the meeting notice and agenda for the meeting held on 2nd February 2017. Matters included were Joint Organisations, RFS funding, Emergency Services Levy, IPART lobbying, review of the public lighting code, opposition to the sale of the Land Titles Office, Container Deposit Scheme, Essential Energy LED lighting rollout, Ewaste, flood damage application, regional development issues and strategic plans.

#### 8.4 Riverina Regional Tourism

Mayor Lord advised that the future of Riverina Regional Tourism is unclear and Council's membership will be reviewed prior to 1st July 2017.

#### **Council Recommendation:**

05022017 RESOLVED on the motion of Cr Wyse seconded Cr Crowe that:

- 1. Council receive and note the delegate and advisory committee reports from Councillors and Advisory Committee meeting minutes as presented.
- 2. The Lake Cowal Gold Mine Closure Advisory Committee be disbanded.
- 3. Councillor representation on the Australian Rural Roads Group Inc be confirmed as Mayor Lord (delegate), Cr McGlynn (alternate) and Cr Thomas (alternate).
- 4. Councillor representation on the NSW Association of Mining Related Councils be confirmed as Cr McGlynn (delegate) and Cr Thomas (alternate). CARRIED

#### 5. STAFF REPORTS

## **SECTION 2 – OFFICE OF THE GENERAL MANAGER**

#### 9.1 Disclosure of Interest Returns

#### **Council Recommendation:**

06022017 RESOLVED on the motion of Cr Monaghan seconded Cr Baker that Councillors note the Disclosure of Interest return requirements and accept the Disclosure of Interest Register as tabled. CARRIED

# 9.2 Declaration of the Bland Shire Local Government Area as a Fossicking District

#### **Council Recommendation:**

07022017 RESOLVED on the motion of Cr Monaghan seconded Cr Crowe that Bland Shire Council seek approval from the NSW Department of Industry for the Bland Shire local government area to become a declared fossicking district. CARRIED

# 9.3 Refurbishment of the Perseverance Street Sports Complex Stadium – Final Report (February 2017)

#### **Council Recommendation:**

08022017 RESOLVED on the motion of Cr Monaghan seconded Cr Baker that the information regarding the project budget and final costings for the West Wyalong Sports Stadium refurbishment project be received and noted. CARRIED

#### **Council Recommendation:**

09022017 RESOLVED on the motion of Cr Wyse seconded Cr Thomas:

- 1. That after liaison with the user groups of the sports stadium that a date be confirmed for an official opening of the new facility and a suitable name for the complex is confirmed.
- 2. That congratulations be conveyed to everyone involved in this project. CARRIED

# 9.4 Management of the Perseverance Street Sports Complex Stadium – Final Report (February 2017)

#### **Council Recommendation:**

10022017 RESOLVED on the motion of Cr McGlynn seconded Cr Thomas that the information regarding the ongoing management of the refurbished sports stadium be received and noted and that the general manger be delegated authority to proceed with the formation of a management committee consisting of user group representatives and Cr Baker as the Councillor representative. CARRIED

#### **Council Recommendation**

11022017 RESOLVED on the motion of Cr McGlynn seconded Cr Wyse that council determine a schedule of fees and charges for the use of the refurbished sports stadium in conjunction with the development of council's Revenue Policy for 2017/2018 which will become effective from 1<sup>st</sup> July 2017 and in the interim council utilise the current schedule of fees established by the local basketball association. CARRIED

#### **Council Recommendation:**

12022017 RESOLVED on the motion of Cr Monaghan seconded Cr Crowe that council call for Expressions of Interest for the cleaning of the new facility and the operation of the canteen either as separate or combined responsibilities. CARRIED

# 9.5 Proposed Community Cinema – West Wyalong – Funding Opportunity

#### **Council Recommendation:**

13022017 RESOLVED on the motion of Cr McGlynn seconded Cr Monaghan:

That the general manager be delegated authority to submit an application under the NSW Office of Liquor and Gaming – Arts and Culture Infrastructure Grants Program 2016/2017, by the closing date of 10<sup>th</sup> March 2017, for the maximum amount of \$300,000.00, subject to the following conditions:

- That all of the necessary details of the project are available prior to 10.3.17;
- That council commit to a matching contribution of \$150,000.00 with funds allocated from the Community Facilities reserve;
- That council's contribution be reviewed if Evolution Mining agree to also financially support this project. CARRIED

# SECTION 3 – CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

## 9.6 Financial Statements – December 2016

#### **Council Recommendation:**

14022017 RESOLVED on the motion of Cr Monaghan seconded Cr Baker:

- 1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of December, 2016
- 2. That Council confirms the payment of accounts, for the period 01 December to 31 December 2016, summarised in the accounts summary totalling \$2.800.141.17. CARRIED

## 9.7 Financial Statements – January 2017

#### **Council Recommendation:**

15022017 RESOLVED on the motion of Cr Wyse seconded Cr Monaghan:

- 1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of January, 2017
- 2. That Council confirms the payment of accounts, for the period 01 January to 31 January 2017, summarised in the accounts summary totalling \$1,028,121.25. CARRIED

## 9.8 Budget Review – December 2016

#### **Council Recommendation:**

16202017 RESOLVED on the motion of Cr Monaghan seconded Cr Baker that the Officers Report be received and noted and that the Council endorses the Statement acknowledging the financial position is considered satisfactory. CARRIED

## 9.9 AASB 124- Related Party Disclosures

#### **Council Recommendation:**

17022017 RESOLVED on the motion of Cr Keatley seconded Cr Baker that Council adopts the Related Party Disclosures Policy as required by the Office of Local Government in Circular No 16-36 and as per Accounting Standard AASB No 124 – Related Party Disclosures. CARRIED

## 9.10 Draft Local Orders Policy – Order No 21

#### **Council Recommendation:**

18022017 RESOLVED on the motion of Cr McGlynn seconded Cr Monaghan that the Draft Local Orders Policy – Order No 21 be placed on public exhibition for a period of 28 days from Friday 24 February 2017 to 24 March 2017. CARRIED

# 9.11 Development Application DA2017/0040

#### **Council Recommendation:**

19022017 RESOLVED on the motion of Cr McGlynn seconded Cr Thomas that the application be determined by way of approval subject to the conditions attached to this report in Annexure A. CARRIED (unanimously)

#### ANNEXURE A - PROPOSED CONDITIONS OF CONSENT - DA2017/0040

#### PART A - ADMINISTRATIVE CONDITIONS

#### General

 This consent relates to change of use from a place of public worship and construction of mortuary facilities as illustrated on the plans, specifications and supporting documentation stamped with reference to this consent, as modified by the following conditions. The development shall be carried out in accordance with this consent.

#### Notes:

- Any alteration to the plans and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s96 of the Act, or a fresh development application. No works, other than those approved under this consent, shall be carried out without the prior approval of Council.
- Where there is an inconsistency between the documents lodged with this application and the following conditions, the conditions shall prevail to the extent of that inconsistency.
- 2. The **premises** shall not be occupied or the use shall not commence until all relevant conditions of development consent have been met or unless other satisfactory arrangements have been made with council (i.e. a security).
- 3. The proposed mortuary is to be constructed strictly in accordance with the NSW Public Health (Disposal of Bodies) Regulation 2005.

#### **Building Code of Australia**

4. All building work must be carried out in accordance with the requirements of the Building Code of Australia.

**Note:** This condition is prescribed under the Environmental Planning and Assessment Regulation 2000.

#### **Erection of signs**

- 5. A sign must be erected in a prominent position on any site on which building work, is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

#### PART B - REQUIREMENTS PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

#### **Section 68 Application**

6. Prior to the issue of a Construction Certificate, an application under Section 68 of the *Local Government Act 1993* is to be made to, and issued by, Bland Shire Council, for any sewer and stormwater connections.

#### PART C - REQUIREMENTS PRIOR TO COMMENCEMENT OF WORK

#### **Notice of Commencement**

7. Notice of commencement (at least 48 hours prior) is to be given to Council in writing.

#### **Erosion and Sediment Control**

8. Erosion and sediment control measures shall be installed and maintained until all disturbed areas have revegetated in accordance with the Bland Development Control Plan 1999.

Note: On the spot fines may be imposed for non-compliance with this condition.

#### **Temporary Onsite Toilet**

9. A temporary on-site toilet is to be provided and must remain throughout the project or until an alternative facility meeting Council's requirements is available on-site.

#### **Damage to Public Assets**

10. The developer or his agent must undertake a site inspection of the adjacent kerbs, gutters, footpaths, walkways, carriageway, reserves and the like, prior to commencement of work and document evidence of any damage to existing assets. Failure to identify existing damage will result in all damage detected after completion of the building work being repaired at the applicant's expense.

#### **PART D - REQUIREMENTS DURING WORKS**

#### **Approved hours of Construction**

11. Construction work may only be undertaken in accordance with the provisions of the Environmental Protection Authority – Interim Guideling for Construction Noise as identified below:

DAY	HOURS
Monday to Friday	7:00am to 6:00pm
Saturday	8:00am to 1:00pm
Sunday & Public Holidays	Nil

#### **Building Waste**

12. The provision of a metal waste skip with self-closing lid or secure covering on-site for the duration of the construction to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site.

**Note:** On the spot fines may be imposed by Council for Pollution incidents.

#### **Building Materials, Plant and Equipment**

13. All building materials, plant and equipment are to be placed on the site of the development so as to ensure that pedestrian and vehicular access in public places is not restricted and also so that the road reserve is not damaged.

**Note:** On the spot fines may be imposed for non-compliance with this condition.

#### **Stormwater Disposal**

14. The guttering, downpipes and stormwater system is to be installed and connected to the approved disposal point in consultation with Council, as soon as the roof tiles or roof sheeting is positioned to prevent erosion of the site from roof water.

#### Soil and Water Management

15. All practical measures must be taken to ensure erosion and subsequent sediment movement off-site does not occur.

In particular, a silt fence or equivalent must be provided downhill from the cut and fill area (or any other disturbed area). The fence must be regularly inspected and cleaned out and/or repaired as necessary and all collected silt must be disposed of to the satisfaction of the Principal Certifying Authority (PCA).

Unnecessary disturbance of the site (eg excessive vehicular access) must not occur.

All cuts and fills must be stabilised or revegetated as soon as possible after the completion of site earthworks.

#### PART E - REQUIREMENTS PRIOR TO OCCUPATION CERTIFICATE

#### **Occupation Requirements**

16. No person is to use or occupy the building or alteration that is the subject of this approval without the prior issuing of an Occupation Certificate.

#### **Public Infrastructure**

17. The applicant shall rectify any damage to public infrastructure (including roads, gutters, footpaths, street trees, etc) prior to the issue of the Occupation Certificate at no cost to Council.

#### **Fire Safety Certificate**

18. The owner of the building must issue Council a final fire safety certificate prior to the occupation of the building in relation to the essential fire or other safety measures included in the attached schedule to this consent.

#### **Ground Levels**

19. Finished ground levels are to be graded away from the buildings and adjoining properties must achieve natural drainage. The concentrated flows are to be dispersed down slope or collected and discharged to the stormwater drainage system.

#### **Visual Screening**

20. Screening is to be applied along the fence along the western boundary to a height of at least 2 metres as shown on Drawing No A1.

#### Part J Energy Efficiency Report

21. Full compliance with the submitted Part J report (Energy Efficiency) prepared by Energy Raters is requires prior to occupation of the premises.

#### **Completion Requirements**

22. All of the foregoing conditions are to be at the full cost of the developer and to be completed prior to the issuing of an Occupation Certificate, unless stated otherwise.

#### PART F - OPERATIONAL REQUIREMENTS

#### **Hours of Operation**

The approved hours of operation for the premises are:

DAY	HOURS	
Monday to Friday	8:30am to 5:00pm	
Saturday	8:30am to 1:00pm	
Sunday & Public Holidays	Nil	

#### **Amenity**

23. The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, dust, wastewater, waste products and/or oil.

#### Landscaping

24. Landscaping works are to be carried out within three (3) months from the date of this consent as shown on Drawing No A1. The landscaping works are to be maintained for the life of the development.

#### **Clean and Tidy**

25. The premises are to be maintained in a clean and tidy condition at all times.

#### PART G - REASONS FOR CONDITIONS

#### Conditions of consent have been imposed to:

- 1. Ensure the proposed development:
  - a) achieves the objects of the Environmental Planning and Assessment Act. 1979:
  - b) complies with the provisions of all relevant environmental planning instruments;
  - c) is consistent with the aims and objectives of Council's Development Control Plans, Codes and Policies.
- 2. Ensure that the relevant public authorities and the water supply authority have been consulted and their requirements met or arrangements made for the provision of services to the satisfaction of those authorities.
- 3. Meet the increased demand for public amenities and services attributable to the development in accordance with Section 94 of the Environmental Planning and Assessment Act, 1979.
- 4. Ensure the protection of the amenity and character of land adjoining and in the locality of the proposed development.
- 5. Minimise any potential adverse environmental, social or economic impacts of the proposed development.
- 6. Ensure that all traffic, carparking and access requirements arising from the development are addressed.
- 7. Ensure the development does not conflict with the public interest.

## 9.12 Free Tip Day

#### Council Recommendation:

20022017 RESOLVED on the motion of Cr Monaghan seconded Cr Baker that Council open its landfill sites to Bland Shire residents for free on Sunday 12 March with a limit of one sorted cubic metre per load. CARRIED

# 9.13 Strengthening Communities – West Wyalong Golfing Legends Pro-Am

#### **Council Recommendation:**

PROPOSED on the motion of Cr McGlynn seconded Cr Monaghan that Council approves a Strengthening Communities grant of \$7,000 to the West Wyalong Services and Citizens Club in support of the 2017 Golfing Legends Pro-Am tournament.

The matter was held over at 7.58pm pending further information.

# 9.14 Strengthening Communities Grant – West Wyalong Bowling Club

#### Council Recommendation:

210072017 RESOLVED on the motion of Cr McGlynn seconded Cr Baker that Council approve a Strengthening Communities Grant of \$2900 for the West Wyalong Bowling Club to assist with the cost of the West Wyalong Easter Bowling Tournament. CARRIED

# 9.15 Strengthening Communities – West Wyalong Amateur Swimming Club

#### **Council Recommendation:**

22022017 RESOLVED on the motion of Cr Wyse seconded Cr McGlynn that Council approves a Strengthening Communities grant of \$500 to the West Wyalong Amateur Swimming Club in support of the SISA regional swimming carnival on Sunday 5 March. CARRIED

## **SECTION 4 – ASSET & ENGINEERING SERVICES**

## 9.16 Ungarie Floodplain Risk Management Committee

#### **Council Recommendation:**

23022017 RESOLVED on the motion of Cr Monaghan seconded Cr Thomas that the final draft Ungarie Flood Study be placed on exhibition for a minimum of 28 days. CARRIED

#### **SECTION 5 – REPORTS FOR INFORMATION**

#### **Council Recommendation:**

24022017 RESOLVED on the motion of Cr Wyse seconded Cr Keatley that the following reports, provided for information only, be received and noted:

- 9.17 Asset & Engineering Services Report
- 9.18 Community Services Report
- 9.19 Bland Shire Library Monthly Update
- 9.20 Childrens Services Monthly Update
- 9.21 Bland HACC Services Update
- 9.22 Development Services Activity Report December 2016 & January 2017
- 9.23 Bland Shire Economic Development & Tourism Report January 2017.
   CARRIED

At this stage, 8.13pm, Council further considered item 9.13.

# 9.13 Strengthening Communities – West Wyalong Golfing Legends Pro-Am

#### **Council Recommendation:**

PROPOSED on the motion of Cr McGlynn seconded Cr Monaghan that Council approves a Strengthening Communities grant of \$7,000 to the West Wyalong Services and Citizens Club in support of the 2017 Golfing Legends Pro-Am tournament.

With the consent of the seconder the motion was WITHDRAWN.

The Grants and Donations Policy is to be reviewed and presented to the March 2017 Council meeting for further consideration.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 21 FEBRUARY 2017

#### LATE REPORT

# 9.24 Community Reference Group – Terms of Reference

#### **Council Recommendation:**

25022017 RESOLVED on the motion of Cr Wyse seconded Cr Monaghan that:

- 1. Council adopt the attached Terms of Reference for the Community Reference Group noting that it is for a 'trial' period of 12 months and that the first Forum be held on 14<sup>th</sup> March 2017 commencing at 6.30pm at the Council Chambers.
- 2. Council write to the former members of all advisory committees thanking them for the contributions and inviting participation in the Community Reference Group. CARRIED

# COMMUNITY REFERENCE GROUP TERMS OF REFERENCE

#### **Objective**

The objective of the Reference Group is to provide the wider community with an opportunity to identify current needs within the community in relation to Council's Community Strategic Plan.

#### **Terms of Reference**

- To provide members of the community the opportunity to have input into a range of topics and issues.
- To identify needs within the community relating to the Community Strategic Plan.
- To provide particular expertise to assist council in its decision making processes.
- To assist with the promotion of initiatives within the community.
- To support council on matters relating to the Community Strategic Plan
- This Group will have no formal delegations to act on behalf of council.
- Authority to recommend to Council. (The recommendations from this Group will have no legal standing unless adopted formally by council).

#### **Procedures**

- Council will advertise the approaching meeting and call for agenda items.
- The agenda for the Community Reference Group forums will be prepared by council staff based on input from the community, councillors and staff.
- Forum meeting notices will be distributed by council at least seven (7) days prior to the meeting.
- Minutes of the forums will be recorded by a council staff member.
- The minutes with any recommendations arising from the Group will be presented to the next suitable council meeting with comments from council staff if deemed necessary.

#### 10. URGENT BUSINESS WITHOUT NOTICE

#### 10.1 Visitor Information Centre (Clr. Thomas)

#### **Council Recommendation:**

#### PROPOSED on the motion of Cr Thomas:

- 1. We make a decision at the March Council Meeting on the following VIC issues:
- We go ahead with a standalone accredited VIC.
- We decide on a location.
- We set a budget ceiling.

It was agreed that the matter was not of an urgent nature and will be included on the agenda for the March 2017 Council Workshop.

#### 10.2 Scholarships

#### Council Recommendation:

26022017 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley that the Mayor be included on the selection committee for the Bland Shire Scholarships. CARRIED

#### 11. QUESTIONS AND STATEMENTS

#### **Cr Crowe**

 Conveyed thanks to staff for their efforts on Australia Day, plus those staff from Evolution

#### Cr Monaghan

Queried progress with the street sweeping services
 Mayor advised that the matter will be considered in the budget deliberations

#### Cr Baker

- Advised that he attended the Yalgogrin fire debrief and the matters raised
- Discussed a number of matters raised during the recent Village forums
- Advised that the Stop sign at the Water and Main Streets intersection is obscured by trees

#### Cr McGlynn

- Conveyed thanks to Craig Sutton, Rebecca McDonnell and Leon Sharpe for their efforts on Australia Day
- Queried the progress with signage at the Grenfell and Main Streets intersection at the front of the White Tank Hotel DAES advised that the matter will be followed up
- Queried details of the inspection routine for the waste disposal development near Quandialla
  - DCCDS advised that the matter is taken on notice and a report will be provided

#### **Cr Keatley**

- Thanked Jill Funnell for her address
- Stated that many of the residents he speaks to are against a VIC development and noted the tourism information and statistics previously provided

#### **Cr Thomas**

- Queried the status of the Main Street coloured lights
   DAES advised that Council is awaiting an onsite visit by the manufacturer, no further
   progress pending the outcome and allocation of funds
- Queried progress with the installation of lights at the Reg Rattey Monument GM advised that there is an Essential Energy account issue due to the road reserve and lack of property identifiers
- Queried charges for disposal of septic waste on behalf of a contractor recently invoiced for disposal, it was noted that the information had been emailed earlier in the day
  - DAES advised that the matter is take on notice
- Stated that he raised the visitor information centre issue in response to requests from people within the community
- 12. CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT Nil
- 13. RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING Nil

14.	CLOSE OF THE MEETING There being no further business the meeting then closed at 8.49pm.	
		Chairperson