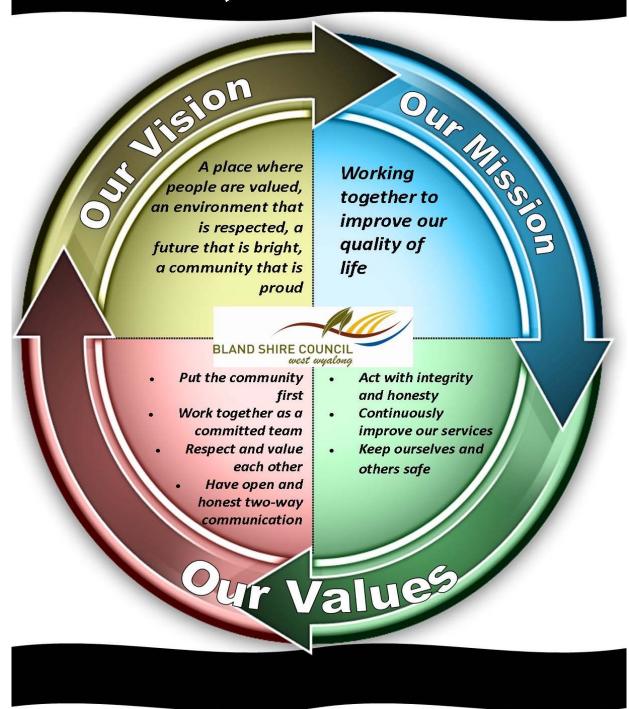


Bland Shire Council Minutes Ordinary Council Meeting 17 July 2018



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:
 Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government
 (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999	<u>icac@icac.nsw.gov.au</u>	www.icac.nsw.gov.au
	Toll Free:		
	1800 463 909		
Office of Local	4428 4100	dlg@dlg.nsw.gov.au	www.dlg.nsw.gov.au
Government			
NSW Ombudsman	9286 1000	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au
	Toll Free:		
	1800 451 524		
	1000 101 021		



Council Meeting Minutes

17 July 2018

commencing at 6:30PM

1.0 **INTRODUCTION**

The meeting was opened by the Mayor with the welcome and introduction at 6.30pm.

2.0 **ATTENDANCE**

2.1 Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan (arrived 6.38pm)

Cr Murray Thomas

Cr Jan Wyse

2.2 Staff

General Manager – Ray Smith
Director Asset & Engineering Services – Will Marsh
Director Corporate, Community, Development & Regulatory Services – Adele Casey
Executive Assistant – Julie Sharpe

2.3 Apologies

Cr Penny English

Recommendation:

01072018 RESOLVED on the motion of Cr McGlynn seconded Cr Wyse that the apologies submitted by Cr English for the meeting on 17 July 2018 be accepted. CARRIED

3.0 **CONFIRMATION OF THE MINUTES**

3.1 Ordinary Meeting held on 19 June 2018

Confirmation

Recommendation:

02072018 RESOLVED on the motion of Cr Keatley seconded Cr Crowe that the minutes of the Ordinary Council meeting held on 19 June 2018 be confirmed as a correct record of proceedings. CARRIED

- Corrections Nil
- Business Arising Nil

4.0 DECLARATIONS OF INTEREST

Nil

5.0 PUBLIC FORUM

5.1 Office of Environment & Heritage Presentation

Ms Kylie Walker, Regional Energy Coordinator, addressed Council and provided an overview of large scale solar in NSW. It was noted that 23% of dwellings in the Bland Shire area have solar installed.

At this stage, 6.38pm, Cr Monaghan arrived.

Ms Walker provided details of the application process, the planning system and activities within the region. It was noted that there is strong government support for clean energy initiatives and new guides are being developed.

5.2 ESCO Presentation

Mr Cedric Berge and Ms Maria Kendall of ESCO Pacific Pty Ltd addressed Council and provided an overview of the Wyalong Project proposal to develop a utility scale solar farm to the north of West Wyalong just off the Newell Highway.

6.0 MAYORAL MINUTE

Nil

7.0 NOTICES OF MOTION

Nil

SECTION 1 – DELEGATES & COMMITTEE REPORTS

Recommendation:

03072018 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley that the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented. CARRIED

9.0 **STAFF REPORTS**

SECTION 2 – OFFICE OF THE GENERAL MANAGER

9.1 Contractual Arrangements of Senior Staff as at 30.6.18

Recommendation:

04072018 RESOLVED on the motion of Cr Baker seconded Cr Keatley that the information relating to the current contractual arrangements for senior staff is received and noted. CARRIED

Cr Thomas recorded a dissenting vote

9.2 New Car Park Licence – Bernardi's Supermarket

Recommendation:

05072018 RESOLVED on the motion of Cr Wyse seconded Cr Monaghan that Council agrees to the preparation of a new Licence Agreement for the Council Car Park, bounded by Church Street, Barnardo Street and White Tank Lane to Luigi Cusato, Anthony Demanuele and Mary Anne Demanuele for a period of 12 years and 8 months commencing on 2nd July 2018 and with an additional five, 5 year options. CARRIED

9.3 Assignment of Lease – 184 Main Street, West Wyalong

Recommendation:

06072018 RESOLVED on the motion of Cr Wyse seconded Cr Keatley:

- 1. That Council approves of the assignment of the lease over 184 Main Street, West Wyalong, to Hall and Co. and that the actions of the Mayor and General Manager in executing the documentation are endorsed.
- 2. That the previous Access Grant of half up to \$5,000.00 approved in the 2017/18 Financial period is carried over to the 2018/19 Financial period. CARRIED

9.4 Naming of an Unnamed Park – Corner of Monash and Park Streets, West Wyalong

Recommendation:

07072018 RESOLVED on the motion of Cr McGlynn seconded Cr Wyse that Council agrees to the naming of the park at the corner of Monash and Park Streets, West Wyalong as Rannard Park subject to approval of the NSW Geographical Names Board. CARRIED

9.5 Business Case Report from Western Research Institute - Visitor Information Centre / Community Cinema / Indoor Heated Pool

Recommendation:

08072018 RESOLVED on the motion of Cr Monaghan seconded Cr Wyse:

- 1. That Council takes no further action at this time in relation to the establishment of a standalone Visitor Information Centre; and
- 2. That a review of the current service levels at the existing Visitor Information Centre be undertaken over the next 12 months. CARRIED

Recommendation:

09072018 RESOLVED on the motion of Cr McGlynn seconded Cr Monaghan:

- 1. That Council supports the establishment of a community theatre within the West Wyalong Masonic Hall;
- 2. That Council reaffirms its commitment to a financial contribution towards the capital costs of this project with the actual amount to be determined once the full cost of the project has been determined. CARRIED

Recommendation:

10072018 RESOLVED on the motion of Cr McGlynn seconded Cr Monaghan that Council takes no further action at this time in relation to the establishment of an Indoor heated Pool but a review of the figures in the business case be undertaken. CARRIED

Recommendation:

11072018 RESOLVED on the motion of Cr Thomas seconded Cr Wyse:

- 1. That the information regarding the outcomes from the Western Research Institute's Reports into a *Standalone Visitor Information Centre*; *Community Cinema* and an *Indoor Heated Pool* is received and noted;
- 2. That the balance of the funds allocated for these reports be retained in council's reserves; and
- 3. That Mr. Alistair McLennan and his team at WRI are congratulated on their efforts in providing Council with such a comprehensive Report. CARRIED

9.6 NSW Small Business Month – October 2018

Recommendation:

12072018 RESOLVED on the motion of Cr Wyse seconded Cr Crowe:

- 1. That the information relating to preliminary arrangements to recognise NSW Small Business Month during October 2018 is received and noted;
- 2. That the Mayor and General Manager be delegated authority to finalise a venue and speakers for an event to be held on Tuesday 9th October 2018; and
- 3. That Evolution Mining is thanked for their generous co-sponsorship of this event. CARRIED

9.7 Stronger Country Communities Program – Rounds 1 and 2 Progress Report – July 2018

Recommendation:

13072018 RESOLVED on the motion of Cr Monaghan seconded Cr Crowe that the information regarding the applications under Rounds 1 and 2 of the Stronger Country Communities Fund is received and noted. CARRIED

SECTION 3 – CORPORATE, COMMUNITY, DEVELOPMENT & REGULATORY SERVICES

9.8 Financial Statements – June 2018

Recommendation:

14072018 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley:

- 1. That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of June, 2018
- 2. That Council confirms the payment of accounts, for the period 01 June to 30 June 2018, summarised in the accounts summary totalling \$7,554,717.42. CARRIED

9.9 State Government Funding For NSW Public Libraries

Recommendation:

15072018 RESOLVED on the motion of Cr Wyse seconded Cr McGlynn:

- 1. That Council make representation to the local State Members in relation to the need for additional funding from the NSW State Government for the provision of public library services.
- 2. That Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
- 3. That Council lobby for increased and sustainable state government funding for libraries.
- 4. That Council endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries, as well as involvement in any actions proposed by the Association. CARRIED

9.10 Development Application DA2018/0070

Recommendation:

16072018 RESOLVED on the motion of Cr Thomas seconded Cr Monaghan that application DA2018/0070 for the erection of a dwelling house on Lot 19 Section M DP8548 (9 Ethel Street, Ungarie) be approved subject to the conditions in Attachment 1. CARRIED unanimously

ATTACHMENT 1

DRAFT CONDITIONS OF CONSENT

General

 This consent relates to dwelling house as illustrated on the plans, specifications and supporting documentation stamped with reference to this consent, as modified by the following conditions. The development shall be carried out in accordance with this consent.

Notes:

- Any alteration to the plans and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s96 of the Act, or a fresh development application. No works, other than those approved under this consent, shall be carried out without the prior approval of Council.
- Where there is an inconsistency between the documents lodged with this application and the following conditions, the conditions shall prevail to the extent of that inconsistency.
- 2. The **dwelling house** shall not be occupied or the use shall not commence until all relevant conditions of development consent have been met or unless other satisfactory arrangements have been made with council (i.e. a security).

Building Code of Australia

3. All building work must be carried out in accordance with the requirements of the Building Code of Australia.

Note: This condition is prescribed under the Environmental Planning and Assessment Regulation 2000.

Erection of signs

- 4. A sign must be erected in a prominent position on any site on which building work, is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

PART B - REQUIREMENTS PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

Construction Certificate Application

5. A Construction Certificate application is required to be submitted to, and issued by Council/Accredited Certifier prior to any excavation or building works being carried out on site.

Engineering Plans

6. Amended structural engineers details are to be submitted to the Principal Certifying Authority for the proposed reinforced concrete floor slab/footing design.

Section 94A Contribution

The payment of a Section 94A Contribution Levy of \$331.42 (being 0.125% of the total estimated construction cost) is required to be paid to Council prior to the issue of a construction certificate.

PART C - REQUIREMENTS PRIOR TO COMMENCEMENT OF WORK

Notice of Commencement

7. Notice of commencement (at least 48 hours prior) is to be given to Council in writing.

Erosion and Sediment Control

8. Erosion and sediment control measures shall be installed and maintained until all disturbed areas have revegetated in accordance with the Bland Development Control Plan 1999.

Note: On the spot fines may be imposed for non-compliance with this condition.

Residential Building Work

 Any licensed contractor(s) performing residential building work valued at \$20,000 or more must obtain indemnity insurance as required by the Home Building Act 1989. Evidence of such insurance must be provided to the Principal Certifying Authority (PCA) before building works commence.

Notes:

- This condition is prescribed under the Environmental Planning and Assessment Regulation 2000.
- If appointment as PCA, Bland Shire Council WILL NOT INSPECT any building work unless evidence of indemnity insurance has been provided. A copy of the Certificate of Insurance will suffice.

Temporary Onsite Toilet

10. A temporary on-site toilet is to be provided and must remain throughout the project or until an alternative facility meeting Council's requirements is available on-site.

Damage to Public Assets

11. The developer or his agent must undertake a site inspection of the adjacent kerbs, gutters, footpaths, walkways, carriageway, reserves and the like, prior to commencement of work and document evidence of any damage to existing assets. Failure to identify existing damage will result in all damage detected after completion of the building work being repaired at the applicant's expense.

PART D - REQUIREMENTS DURING WORKS

Approved Hours of Construction

12. Construction work may only be undertaken in accordance with the provisions of the Environmental Protection Authority – Interim Guidelines for Industrial Noise as identified below:

DAY	HOURS
Monday to Friday	7:00am to 6:00pm
Saturday	8:00am to 1:00pm
Sunday & Public Holidays	Nil

Installation of Smoke Alarms

10. A smoke alarm complying with Part 3.7.2 of the Building Code of Australia and AS 3786 is to be installed between the remainder of the dwelling.

Building Waste

13. The provision of a metal waste skip with self-closing lid or secure covering on-site for the duration of the construction to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site.

Note: On the spot fines may be imposed by Council for Pollution incidents.

Building Materials, Plant and Equipment

14. All building materials, plant and equipment are to be placed on the site of the development so as to ensure that pedestrian and vehicular access in public places is not restricted and also so that the road reserve is not damaged.

Note: On the spot fines may be imposed for non-compliance with this condition.

Soil and Water Management

15. All practical measures must be taken to ensure erosion and subsequent sediment movement off-site does not occur.

In particular, a silt fence or equivalent must be provided downhill from the cut and fill area (or any other disturbed area). The fence must be regularly inspected and cleaned out and/or repaired as necessary and all collected silt must be disposed of to the satisfaction of the Principal Certifying Authority (PCA).

Unnecessary disturbance of the site (eg excessive vehicular access) must not occur.

All cuts and fills must be stabilised or revegetated as soon as possible after the completion of site earthworks.

Survey Certificate

A survey certificate is to be submitted to Council prior to the pouring of the concrete floor slab to determine that the finished floor level is at or above 225.4 AHD.

Sewer Services

Appropriate condition to be applied.

PART E - REQUIREMENTS PRIOR TO OCCUPATION CERTIFICATE

Occupation Requirements

16. No person is to use or occupy the building or alteration that is the subject of this approval without the prior issuing of an Occupation Certificate.

Public Infrastructure

17. The applicant shall rectify any damage to public infrastructure (including roads, gutters, footpaths, street trees, etc) prior to the issue of the Occupation Certificate at no cost to Council.

Smoke Alarms

18. A Compliance Certificate certifying the installation of smoke alarms is to be provided to Council.

BASIX Certificate

19. Commitments listed in BASIX Certificate number 879075S_02 relating to the development must be fulfilled prior to the issue of an Occupation Certificate.

Ground Levels

20. Finished ground levels are to be graded away from the buildings and adjoining properties must achieve natural drainage. The concentrated flows are to be dispersed down slope or collected and discharged to the stormwater drainage system.

Vehicle Access

- 21. The construction of the vehicular crossings and laybacks in the existing kerb and gutter, adjacent to the proposed footpath are to be constructed as follows:
 - The vehicular crossings are to be of a standard width of 3600mm and have laybacks of 600mm.

Completion Requirements

22. All of the foregoing conditions are to be at the full cost of the developer and to be completed prior to the issuing of an Occupation Certificate, unless stated otherwise.

PART F - OPERATIONAL REQUIREMENTS

Nil

PART G - REASONS FOR CONDITIONS

Conditions of consent have been imposed to:

- 1. Ensure the proposed development:
 - a) achieves the objects of the Environmental Planning and Assessment Act, 1979;
 - b) complies with the provisions of all relevant environmental planning instruments;
 - c) is consistent with the aims and objectives of Council's Development Control Plans, Codes and Policies.
- 2. Ensure that the relevant public authorities and the water supply authority have been consulted and their requirements met or arrangements made for the provision of services to the satisfaction of those authorities.
- 3. Meet the increased demand for public amenities and services attributable to the development in accordance with Section 94 of the Environmental Planning and Assessment Act, 1979.
- 4. Ensure the protection of the amenity and character of land adjoining and in the locality of the proposed development.
- 5. Minimise any potential adverse environmental, social or economic impacts of the proposed development.
- 6. Ensure that all traffic, carparking and access requirements arising from the development are addressed.
- 7. Ensure the development does not conflict with the public interest.

PART H - GENERAL ADVICE

NOTES

LAPSING OF DEVELOPMENT CONSENT

Development consent does not lapse if the approved use has actually commenced or the proposed work is physically commenced before the consent lapse date, except where a condition specifies a limit to the duration of the consent.

RIGHT OF APPEAL

If you are the applicant:

You can appeal against this decision in the Land and Environment Court within twelve (12) months of the date of this notice (section 97 of the *Environmental Planning and Assessment Act, 1979*). You cannot appeal, however, if a Commission of Inquiry was held and the development is designated development or state significant development.

REVIEW OF DETERMINATION

An applicant may request the Council to review this determination within one (1) year after the date the applicant received this notice. The prescribed fee must be paid with the request for a review. Once the review is completed the Council may confirm or change the determination.

If there is an appeal, the period of time within which Council may undertake a review is extended up to the time the Court hands down its decision.

A Review cannot be requested for:

- a determination to issue or refuse to issue a complying development certificate, or
- · a determination in respect of designated development, or
- a determination in respect of integrated development, or
- a determination in respect of integrated development, or a determination made by Council under Section 116E in respect of an application by the Crown.

9.11 Local Heritage Assistance Funding – 23 Church Street, West Wyalong

Recommendation:

17072018 RESOLVED on the motion of Cr Thomas seconded Cr Monaghan that Council not approve funding for the replacement of the roof at 23 Church Street, West Wyalong. CARRIED

9.12 Local Heritage Assistance Funding – 'Spy Hill' 43 Ungarie Road, West Wyalong

Recommendation:

PROPOSED on the motion of Cr Thomas that Council approve funding of \$30,000 for the replacement of the roof and verandahs, verandah carpentry repairs and demolition of the sleepout and removal of fibro at 'Spy Hill' 43 Ungarie Road, West Wyalong.

The motion LAPSED for the want of a seconder.

PROCEDURAL MOTION PROPOSED on the motion of Cr McGlynn that the application for funding for the replacement of the roof and verandahs, verandah carpentry repairs and demolition of the sleepout and removal of fibro at 'Spy Hill' 43 Ungarie Road, West Wyalong lay on the table.

On being put to the vote the motion was CARRIED

18072018 RESOLVED on the motion of Cr McGlynn that the application for funding for the replacement of the roof and verandahs, verandah carpentry repairs and demolition of the sleepout and removal of fibro at 'Spy Hill' 43 Ungarie Road, West Wyalong lay on the table. CARRIED

9.13 Children's Services Unit – Policies Adoption

Recommendation:

19072018 RESOLVED on the motion of Cr Thomas seconded Cr Baker that Council adopt the Children Services Unit Policies listed below as required by the Education and Care Services National Regulation 2011.

- Fee Policy
- Safe Sleep and Rest Time Policy
- Enrolment and Orientation Policy. CARRIED

SECTION 4 – ASSET & ENGINEERING SERVICES

9.14 2018–2019 Roads Program Including Flood Damage Works

Recommendation:

20072018 RESOLVED on the motion of Cr Thomas seconded Cr Wyse that:

- 1. Bland Shire Council adopt the main 2018 2019 roads program with the understanding that the works may be changed by the Director Asset and Engineering Services due to changing priorities; changing income and costs; and due to the weather.
- 2. Bland Shire Council receive and note the 3 year flood damage repair program which, at the current time, will be completed by contractors. CARRIED

SECTION 5 – REPORTS FOR INFORMATION

Recommendation:

21072018 RESOLVED on the motion of Cr Wyse seconded Cr Keatley that the following reports, provided for information only, be received and noted:

- 9.15 Economic Development & Tourism Report June 2018
- 9.16 Community Services Report
- 9.17 Bland Shire Library Monthly Update
- 9.18 Children's Services Monthly Update
- 9.19 Development Services Activity Report June 2018
- 9.20 Assets & Engineering Services Report. CARRIED

10.0 URGENT BUSINESS WITHOUT NOTICE Nil

11.0 QUESTIONS AND STATEMENTS

Cr Wyse

- Queried the status of the recruitment for the cleaner position for public facilities following mixed reports on the cleanliness from the community DAES advised that an appointment has been made and the cleaning schedules are being monitored and adjusted accordingly
- Noted the date of July 24th for the next Community Reference Group meeting

Cr Monaghan

- Conveyed compliments on the street sweeper operations
- Requested the landfill prices and gate operations be considered at an upcoming Council Workshop

Cr Baker

- Advised of a washout in Tyndalls Lane near "Golden Hills" gate DAES advised that the issue has been inspected
- Queried progress with the RMS issue of water over the Newell Highway near Alleena DAES advised that the matter is to be followed up
- Requested a graded fire break at the Mirrool Landfill
- Advised of a gutter across Fairfield Lane in the area off Bygoo Road
- Advised that the Mirrool Silo Challenge Committee have agreed to have a 3D art mural on the wall of the fire shed

Cr McGlynn

 Queried the provision of the Library self service facility during the VIC opening hours GM advised that there may be implications for Council's budget to extended Library services. It was agreed to discuss the matter at a future Workshop

Cr Keatley

 Advised that he attended the recent welcome reception for the Deputy Prime Minister hosted by Temora Shire Council

Cr Thomas

- Queried plans to trim street trees to enable access of the street sweeper DAES advised that the works will be planned and addressed as staff are available
- Advised of concerns within the community in relation to prohibited animals
- Queried the current CASA charges per passenger in the 2018/19 Revenue Policy DAES advised that the matter is taken on notice

12.0 CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 10A(2) OF THE LOCAL GOVERNMENT ACT

Recommendation:

22072018 RESOLVED on the motion of Cr Monaghan seconded Cr Thomas that Council close the Ordinary meeting of Council to discuss confidential business under the provisions of Section 10A(2) of the Local Government Act. CARRIED

The meeting then closed at 8.08pm.

13.0 RESUMPTION OF THE MEETING AND CONSIDERATION OF RECOMMENDATIONS OF THE CLOSED SECTION OF THE MEETING

Recommendation:

24072018 RESOLVED on the motion of Cr Thomas seconded Cr Baker that Council move out of closed Council and into open Council. CARRIED

The meeting then resumed at 8.14pm.

12.1 Strategic Property Purchases – July 2018

Local Government Act 1993 (section 10A (2) (c)

The matters and information are information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Recommendation:

23072018 RESOLVED on the motion of Cr Monaghan seconded Cr Baker that council endorses the actions of the General Manager in the purchase of the subject land and that the Mayor and General Manager is delegated authority to execute all of the necessary documentation associated with this purchase. CARRIED

CLOSE OF THE MEETING being no further business the meeting then closed at 8.	14pm.
	Chairperson