

## Position Description Plant Operator 2 (Rural)

Directorate	Technical Services
Location	Bland Shire Depot Chauvel Street, West Wyalong
Classification/Grade/Band	Grade 6
Position Code	5106 – 38 Hour week
Date Position approved	10 October 2016

### Primary purpose of the position

Assist in the maintenance and construction of Councils infrastructure including but not limited to roads, parks, reserves, recreational area, cemeteries, sewerage works, landfills and other infrastructure assets.

### Key accountabilities

Within the area of responsibility, this role is required to:

- Actively contribute to the team within the Directorate, promote best practice and maintain professional standards and integrity.
- Assist/set-up of formwork, site preparation, remedial activities and construction of fences ensuring the effective operation of the team.
- Operate and maintain plant and equipment in accordance with Council's plant maintenance schedule.
- Undertake traffic control and implement traffic control plans improving service delivery.
- Provide guidance to Contractors on site within levels of expertise meeting deadlines.
- Complete job specific documentation in a timely and accurate manner e.g. timesheets, incident reports.
- Undertake projects meeting agreed outcomes.
- Be able to work unsupervised and supervise other workers meeting deadlines.
- Contribute to the on-the-job decision making to provide smooth flowing tasks and increased efficiencies.
- Clean up and backfill works on completion of road construction and maintenance projects.
- Carry out other duties that are within the limits of the employee's skill, competence and training.

### WHS Responsibilities:

- Read and comply with all WHS policies and procedures in relation to your WHS roles and responsibilities
- Immediately report all hazards and incidents, following the appropriate processes
- Work in a manner that will not endanger yourself or any other person.

- Assist new employees in the use of proper work practices and procedures.
- Use personal protective equipment clothing or equipment (PPE) provided as instructed by your supervisor and report any defective or damaged PPE.
- Not attempt any task unless you are capable and competent to carry out the task.
- Participate in rehabilitation and return to work programs if required
- Comply with Corporate record keeping requirements.

## Key internal relationships

Who	Why
Team members	Collaborate on maintenance and development of Council's assets Negotiate task priorities Ensure safety and quality standards are met
Leading Hand	Liaise to clarify tasks and priorities Manage and escalate issues as appropriate

## Key external relationships

Who	Why
Community	Maintain a friendly, professional and positive council presence Ensure public safety at all times
Contractor	Negotiate task priorities Ensure safety and quality standards are met

## Selection requirements





Criteria:
<b>Essential Criteria:</b>
Driver's Licence Class "Heavy Rigid"
NSW Construction Induction "White" Card
<b>WHS and EEO</b>
Sound understanding of and commitment to EEO and WHS principles and practices

<b>Key Physical Requirements</b> ( <i>Key = Occasional 1-33%, Frequent 34-66%, Constant 67-100%</i> )	
Frequent sitting (driving)	Occasional bending/stooping
Frequent bilateral gross hand manipulations.	Occasional Lifting/carrying up to 25kg
Occasional climbing	Occasional Confined space entry
Occasional Pushing/pulling	

## Capabilities for the role

The Local Government Capability Framework describes the core knowledge, skills and abilities expressed as behaviours, which set out clear expectations about performance in local government: “how we do things around here”. It builds on organisational values and creates a common sense of purpose for elected members and all levels of the workforce. The Local Government Capability Framework is available at <https://www.lgnsw.org.au/capability>

Below is the full list of capabilities and the level required for this position. The capabilities in bold are the focus capabilities for this position. Refer to the next section for further information about the focus capabilities.

Local Government Capability Framework		
Capability Group	Capability Name	Level
 Personal attributes	Manage Self	Intermediate
	Display Resilience and Adaptability	Intermediate
	Act with Integrity	Intermediate
	<b>Demonstrate Accountability</b>	<b>Intermediate</b>
 Relationships	Communicate and Engage	Intermediate
	Community and Customer Focus	Intermediate
	<b>Work Collaboratively</b>	<b>Foundational</b>
	Influence and Negotiate	Foundational
 Results	Plan and Prioritise	Foundational
	Think and Solve Problems	Foundational
	Create and Innovate	Foundational
	<b>Deliver Results</b>	<b>Foundational</b>
 Resources	Finance	Foundational
	<b>Assets and Tools</b>	<b>Intermediate</b>
	Technology and Information	Foundational
	Procurement and Contracts	Foundational

## Core Capabilities

- **Demonstrate Accountability:** Take responsibility for own actions, commit to safety, and act in line with legislation and policy
- **Work Collaboratively:** Be respectful, inclusive and reliable team member, collaborate with others and value diversity
- **Deliver Results:** Achieve results through efficient use of resources and a commitment to quality outcomes
- **Assets and Tools:** Use, allocate and maintain work tools appropriately and manage community assets responsibly