

Business Paper
Council Meeting
20 September 2022



OUR VISION, MISSION AND VALUES



Affirmation of Office

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bland Shire and the Bland Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

ORDER OF BUSINESS

- 1.0 ACKNOWLEDGEMENT OF COUNTRY**
- 2.0 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**
- 3.0 DISCLOSURES OF INTERESTS**
- 4.0 CONFIRMATION OF MINUTES**
- 5.0 MAYORAL MINUTE(S)**
- 6.0 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE**
- 7.0 REPORTS TO COUNCIL**
- 8.0 REPORTS OF COMMITTEES**
- 9.0 CONCLUSION OF THE MEETING**



Council Meeting Agenda

20 September 2022
commencing at 6:30PM

1.0 ACKNOWLEDGEMENT OF COUNTRY

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land,

may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

Council advises that an audio recording of the proceedings of this meeting will be taken and made publicly available on the website.

2.0 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

2.1 Attendance

2.2 Apologies

3.0 DISCLOSURES OF INTERESTS

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the previous Council Meeting held on 16 August 2022

4.2 Matters arising from Minutes

5.0 MAYORAL MINUTE(S)

6.0 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

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8.0 REPORTS OF COMMITTEES

9.0 CONCLUSION OF THE MEETING

NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

6.1 Notice of Motion – Council Workshops (Cr Lord)



Our Leadership - A well run Council acting as the voice of the community

OP 10.2 Councillors are encouraged to take ownership and a strong leadership role

Author: Councillor Lord

The following Notice of Motion has been received from Councillor Lord.

Motion

That Bland Shire Council Workshops have a commencement time of 4pm or earlier.

General Managers Comment

The attendance of Managers and other staff at Council workshops will offer an increased level of transparency, provide Councillors with an increased level of information, and enable them to exercise their civic duties with improved due diligence.

Financial Implications

Nil

Summary

Council has received a formal Notice of Motion from Councillor Lord, in accordance with Councils Code of Meeting Practice (s3.9).

Recommendation:

That Bland Shire Council Workshops have a commencement time of 4pm or earlier.

NOTICE OF MOTION

THAT BLAND SHIRE COUNCIL WORKSHOPS HAVE A COMMENCEMENT TIME OF 4PM OR EARLIER.

Comment:

I believe this is necessary so members of staff when necessary can be in attendance and/or be called in as required, as this would be during business hours and all would be present.

This would help in gaining more information and possible solutions to assist Councillors make decisions with all information, it would also create better and informed debate in Council meetings.

Councillors have put their hands up to be elected to represent their community and as such should have no objection to this earlier start. Councillors are compensated with an allowance to assist with time spent doing their civic duty and time spent away from their normal work hours

Tony Lord

08/09/2022

A handwritten signature in black ink, appearing to read 'Tony Lord', written over a long horizontal line that extends across the page.

Section 1 - Office of the General Manager

7.1 The Way Forward: One Organisation



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders is undertaken

Author: General Manager

Introduction

The separate boards of the Riverina Eastern Regional Organisation of Councils (REROC) and the Riverina Joint Organisation (RIVJO) have for some time been considering the future of the two organisations, with a view to adopting a single organisation for local government collaboration in the Eastern Riverina region.

Establishment

Both organisations were established using different mechanisms, with differing structures.

REROC has been in existence since 1994, is a membership-based organisation delivering both operational and advocacy support and is incorporated under the NSW Incorporations Act. REROC's accountabilities are in the hands of its members, with reporting obligations to NSW Fair Trading which includes the requirement for an external audit.

The Joint Organisation concept is an outcome from the Fit for the Future Review back in 2011 put in place only in rural and regional areas, and is formed under the NSW Local Government Act and via a proclamation from the NSW Governor. It is a public sector organisation, subject to the same accountabilities and controls as other public sector organisations in NSW. The JO is also subject to the same compliance regime as councils and county councils including financial audits carried out by the Auditor-General and to have an Audit, Risk and Improvement Committee.

Options

Both REROC and RIVJO boards have agreed that it is now time to make a decision on the issue. Both boards have met to discuss, workshop options and consider the cost implications of these. The options developed are listed below, and greater detail provided to Councillors in the attached Options Paper prepared by the REROC CEO in consultation with Council.

1. REROC as a stand-alone organisation, the JO folds.
2. JO as stand-alone organisation, REROC does not fold but goes into hiatus.
The reasoning for REROC going into hiatus is that the boards of both organisations agree that the likelihood of councils gaining permission from a Local Government Minister to establish a separately incorporated organisation like REROC is slim. Consequently, it would not be in the best interests of Members for REROC to wind-up.
3. REROC as a stand-alone organisation, the JO is operated by Wagga Wagga City Council.

Wagga Wagga City Council has offered to operate the JO separately from REROC for a period of 2 years, free of charge. The JO's activities would be restricted to the three core activities. After the initial 2 years Members would decide on the future arrangements. The details of the Wagga Wagga offer are contained in the attachments to this letter.

4. REROC as a stand-alone organisation, the JO goes into hiatus.
This option would basically put the JO in hibernation, with the ability for Members to awaken it if it was in the interest of Members to do so.

Councillors have previously indicated their desire to remain a member of both organisations until the next Local Government Elections, scheduled for September 2024.

The Orana JO has folded, and ceases to function. It has been replaced by what is known as the Western Alliance.

Early indications are that Temora Shire has a desire for REROC to continue.

Although yet to be confirmed Council is of the understanding that the New England Joint Organisation Board has resolved to place their JO into hiatus, and consider other models for regional collaboration.

A comparative budget for both REROC and RIVJO structures has been prepared and is also included for Councillors information.

Financial Implications

There will be an additional cost to the Councils irrespective of which option is decided upon, with the move to the RIVJO structure estimated to cost an additional \$47,000, or the REROC structure an additional \$20,000, to be allocated across each voting member, and County Council. The exact cost will not be calculated until each Council decides upon its preferred direction.

Wagga Wagga City Council has committed to funding the JO for a period of two years.

The NSW Office of Local Government has advised that it has no funding available to support the operation of the JO.

Summary

A request has been received from the Chair of the REROC/RIVJO Boards seeking direction as to Bland Shire Council's first and second preferences in regard the options presented for One Organisation.

Recommendation:

That Council provide its two preferred options to adopt for a single organisation for local government collaboration in the eastern Riverina region.

30 August 2022

Cr Brian Monaghan
Mayor
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

Via email: gbaker@blandshire.nsw.gov.au

Dear Brian

The Way Forward: One Organisation

I write following the Riverina Joint Organisation and REROC Board meetings on 25 August, 2022 with a view to furthering the adoption a single organisation for local government collaboration in the eastern Riverina region.

As you are aware, in October 2018 the then REROC Member Councils, with the exception of Wagga Wagga, agreed to form the Riverina Joint Organisation. Wagga Wagga subsequently joined the JO in December 2019.

At the 2018 meeting the Members resolved that REROC would continue to deliver resource sharing activities that focused on operational activities and that the JO would focus on the three core activities prescribed by legislation: advocacy and lobbying, regional planning and intergovernmental relations. The two organisations were to operate side-by-side supporting each other for the benefit of the Members, without extra costs being incurred by Members.

Further, it was agreed that the dual model would operate for a period of 18 months after which time a review would be held after which Members would decide on the model that they wished to retain.

The Morrison Low Review of the operations of both organisations was completed in April 2020. However, the recommendations were not carried forward, due to the State Government advising that councils were required to remain in a JO if they were to receive an ESL subsidy for the following two years.

In 2021, the OLG conducted a review on the operation of JOs to determine the way forward. The Boards of both organisations agreed that they would wait for the outcome of that Review prior to moving forward with One Organisation proposal. The Review was released in December 2021 with a number of recommendations. The Review is included in the attachments to this letter.

We are now four years on from that initial resolution to form the Riverina JO and boards of both REROC and the JO agree that it is time that a decision was made on the issue of One Organisation. Accordingly, both boards have held discussions and workshops on the way forward, developing options and considering costs.

The Joint Organisation is formed under the *NSW Local Government Act* and via a proclamation from the NSW Governor. It is a public sector organisation and as such subject to the same accountabilities and controls as any other public sector organisation in NSW. The JO is also subject to the same compliance regime as councils and county councils including financial audits carried out by the Auditor-General and the ARIC regime.

REROC is incorporated under the *NSW Incorporations Act* and as such is a membership-based organisation. REROC's accountabilities are in the hands of its members, with reporting obligations to NSW Fair Trading which includes the requirement for an external audit.

Member councils are now being asked to nominate their preferences for the option that would best suit their current and future needs. Our discussions to date have shown that some Members may wish to continue with the dual model in some form, consequently the options that have been developed for consideration recognise this.

There are four options presented for your consideration:

1. ***REROC as a stand-alone organisation, the JO folds***
2. ***JO as stand-alone organisation, REROC does not fold but goes into hiatus*** – the reasoning for REROC going into hiatus is that the boards of both organisations agree that the likelihood of councils gaining permission from a Local Government Minister to establish a separately incorporated organisation like REROC is slim. Consequently, it would not be in the best interests of Members for REROC to wind-up.
3. ***REROC as a stand-alone organisation, the JO is operated by Wagga Wagga City Council*** – Wagga Wagga City Council has offered to operate the JO separately from REROC for a period of 2 years, free of charge. The JO's activities would be restricted to the three core activities. After the initial 2 years Members would decide on the future arrangements. The details of the Wagga Wagga offer are contained in the attachments to this letter.
4. ***REROC as a stand-alone organisation, the JO goes into hiatus*** – this option would basically put the JO in hibernation, with the ability for Members to awaken it if it was in the interest of Members to do so.

As further background to your decision-making, the OLG has recently advised that it has no funding that can be provided to support the operation of JOs. However, the OLG remains committed to the structure and is working with other State agencies to bring them on-board and hopefully encourage them to partner with JOs on the delivery of regional projects. While this is laudable, we are now more than 4 years down the track, and it is disappointing that after such a considerable period of time the OLG is still working on making this happen.

At recent meetings held by the REROC Executive with the Shadow Minister for Local Government, Mr Greg Warren MP and the Shadow Minister for Regional NSW, Hon Mick Veitch both have indicated that they would be open to supporting a proposal that councils should be free to choose whatever vehicle they prefer, and are prepared to pay for, with regard to regional collaboration and resource sharing.

The JO and REROC Boards are requesting that Member Councils provide us with direction as to their council's **first and second preferences** with regard to the One Organisation options.

Further, if you could please advise your council's preferred options by ***30 September 2022***. Once we have received those responses a joint meeting of the JO and REROC Boards will be held to discuss the outcomes and hopefully make a final recommendation to our Member Councils.

Attached to this letter are supporting documents to assist with your decision-making. The documents are as follows:

1. **Options Paper** – outlining each option and the positives and negatives. The Paper has been reviewed by both Boards. The Paper contains the following attachments:
 - *Attachment One* – Letter from Wagga Wagga City outlining its proposal to operate the JO for 2 years
 - *Attachment Two* - Comparison of Benefits of the Two Different Structures. The Benefits of JOs listed is based on advice provided by the OLG which is contained in Attachment Five
 - *Attachment Three* – Draft budgets based on each organisation operating stand-alone. We have also included a notation on what the total combined membership contribution is for both organisations currently which is \$371,213 per annum. Financial contributions are based on a flat-rate however the final arrangements for contributions would be decided by the members.
 - *Attachment Four* – letter from Hon Wendy Tuckerman advising that JOs are public sector organisations.
 - *Attachment Five* – document prepared by the OLG on the benefits of JOs.

2. **OLG Review of Joint Organisation and Recommendations**

3. **The 2020 Review conducted by Morrison Low on the two organisations.**

The JO and REROC Boards look forward to receiving your council’s advice as to your two preferences. If you require any further information, please contact myself or the CEO, Julie Briggs.

Thank you for your participation in this most important process.

Yours sincerely



Cr Rick Firman OAM
Chairman
REROC and Riverina JO

Moving Forward: One Organisation

Options' Paper

1. REROC Stand Alone/JO Folds

This option would see the situation return to the way things were 4 years ago, prior to the proclamation of the JO. The JO would “fold”, with members resigning. This is essentially what has happened with the Orana JO, where it has now been replaced by the Western Alliance.

REROC would again take on all the advocacy and lobbying activities and regional planning along with the operational activities such as procurement, the delivery of conferences and professional development activities and the operation of the technical groups.

The RivJO Charter (based on the Model Charter) says that Members can withdraw on 6 months' notice and any change to the Voting Membership must be done by Proclamation. It is not clear how these two actions work together, as a council needs to withdraw in order to change the Voting Members but Voting Members have to be changed by proclamation.

There is one outstanding contract to be completed by the JO and that is for the Capacity Building Project, funding was \$150,000. The project is due for completion by June 2023. REROC could take over the delivery of the project on a consultancy basis.

Positives:

- One organisation, all collaboration activities are consolidated in the one organisation.
- REROC “brand” has strong recognition among State and Federal agencies and other stakeholders.
- REROC is not a “public sector organisation” and therefore is not answerable to the State for “control and accountability”.
- REROC members have total control over what the organisation does, how it does it and the way that it accounts to its membership.
- REROC is in a strong financial position.
- Compliance activities are minimal and are restricted to an external audit and annual returns to NSW Fair Trading.
- REROC can apply for non-council grant funding as an incorporated NFP and council-only funding through auspicing arrangements with a member council/s.
- REROC can amend its Constitution to allow for County Councils to have a vote.

Negatives:

- For some State Government agencies, JOs are the preferred conduit into regional NSW. (ROCs still operate in metro areas).
- JO ceases, councils could miss out on “JO-only” activities. Currently, there are no JO-only activities with the exception of the JO EO meetings and the JO Joint Chairs' Forum. There are

no JO-only funding streams.

- Loss of access to participation in Regional Leadership Executive (RLE). Although when Wagga Wagga was not part of the JO, the RLE made arrangements to consult with them separately.
- Dept of Regional NSW may choose not to attend REROC Board meetings. Giles Butler currently attends the JO Board meetings. Prior to the creation of JOs the Department had participated in REROC Board meetings for about 15 years.
- Statement of Strategic Priorities would need to be incorporated into REROC's activities
- Councils can choose to work through the JO to provide services on a regional basis – this will be lost. Councils cannot delegate things like regulatory services to the ROC.
- Loss of the ability to transfer staff in and out of the regional organisation because REROC is not party to the LG Award and employment arrangements.

| REROC | JO |
|--|---|
| <p>Activities: REROC takes back all the advocacy and lobbying activities and regional planning REROC continues with operational activities as usual.</p> | <p>JO Ceases to Function as per Orana JO</p> <p>Members withdraw from the JO under clause 3.4 of the Charter:</p> <p style="padding-left: 40px;"><i>3.4. Any Voting Member proposing to withdraw from the JO must give six (6) months' written notice.</i></p> <p>Note – Contracts and Grant: Contracts for Capacity Building Funding run until June 2023.</p> <p>Note – Staff:</p> <ul style="list-style-type: none"> • Andrew finishes in early February • CEO contract ends June 2023 |
| <p>Staffing: CEO Project Officer Admin Assistant Employed under contract with REROC, governed by Fair Work and National Awards System</p> | |
| <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office. Will need to purchase office furniture, equipment and phone system.</p> | |

2. JO Stand Alone/REROC goes into hiatus

This arrangement would see the transfer of all REROC’s operational activities to the JO. REROC would then go into “hiatus”, complying only with its reporting obligations to Fair Trading. An external audit would not be required after the first year because REROC would no longer trigger the external audit threshold under the Incorporations legislation.

REROC’s existing contracts would need to be assigned to the JO, with the permission of the funding body. As these are State-funded contracts assigning the contracts should not be an issue. REROC Members would need to determine what they wanted to do with the REROC reserves.

Current staff are all on the JBMS Consulting payroll so REROC has no obligations in relation to those staff, however there is a contract in place with JBMS Consulting until June 2023.

Positives:

- One organisation, all collaboration activities are consolidated in the one organisation.
- For some State Government agencies, the JO is the preferred conduit organisation into regional NSW.
- Able to apply for funding that is restricted to local government only.
- Continued participation in the Regional Leadership Executive (RLE).
- Continued engagement with OLG and Department of NSW as a JO.
- REROC is only in hiatus so it can be “brought back” easily if needed.

Negatives:

- JOs are a public sector organisation and consequently are subject to the same controls and accountabilities.
- Introduction of further controls and accountabilities e.g., ARIC
- Loss of the REROC Brand – confusion with stakeholders. Some projects and activities are very closely aligned to the brand e.g., *Build a Bridge...*, *Recycle Night? Recycle Right!*
- Assignment of current REROC contracts. Although this should not be a big issue because they are with the State.
- Loss of the ability to apply for non-local government grants. Grants that are only open to NFPs and incorporated associations.
- JO will have to increase staff to take on all the operational activities. Staff are all under the LG Award.
- REROC will still need to have an AGM to comply with legislation, but if turnover is virtually nothing then an external audit will no longer be required.
- REROC reserves would need to be dealt with e.g. held and then transferred as required, distributed to REROC Members, passed to the JO.
- No opportunity to provide County Councils with a vote, as the legislation does not permit it.

| REROC | JO |
|--|--|
| <p>REROC goes into hiatus and ceases to actively function but continues to meet reporting requirements to the Department of Fair Trading.</p> | <p>Activities: JO continues advocacy and lobbying activities and regional planning. JO takes over all REROC’s operational activities.</p> |

| | |
|--|--|
| <p>Reserves: REROC Members will need to determine what happens with the reserves</p> <p>Note – Contracts and Grants:</p> <ul style="list-style-type: none"> • Contract for Voluntary Regional Waste Funding run for 5 years. • Destination NSW funding for No Time to Waste finishes October 2023. • Disaster Risk Recovery Funding ends June 2024 <p>Note – Staff:</p> <ul style="list-style-type: none"> • All staff currently on JBMS Consulting Payroll | <p>Staffing: CEO Project Officer Admin Assistant Employed under LG Award, except CEO who is employed under GM Contract</p> <hr/> <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office. Will need to purchase office furniture, equipment and phone system.</p> |
|--|--|

3. REROC Stand Alone/JO Operated by Wagga Wagga City Operating separately from each other

Under this scenario REROC would more or less revert to the situation that was in place 4 years ago. REROC would undertake lobbying and regional planning activities in response to the operational aspects of its activities e.g., freight transport, waste, housing. REROC would continue to interact with State agencies as it does now. REROC would also continue to undertake operational activities such as procurement, the delivery of conferences and professional development activities and the operation of the technical groups.

Wagga Wagga would run the JO separately. It would only undertake the three core activities: regional planning, advocacy and lobbying and intergovernmental relationships. It would not deliver any operational activities.

Wagga Wagga have advised that for the functioning of the JO, it would introduce a General Managers Advisory Committee (GMAC) which will prepare the business for the Board, with each GM having a single vote. The business paper for the Board is prepared from the outcomes of the GMAC meeting.

The JO must have a Public Officer and the legislation requires that it is the CEO. If there is no formal CEO appointed then the Wagga Wagga GM holds the position, by default. This has occurred in other JOs and the OLG does not appear to have a problem with the arrangement.

Councils make a decision about whether or not they want to stay in REROC and the JO, just REROC or just the JO. Wagga Wagga City has offered to operate the JO free of charge for 2 years. After 2 years the JO members will decide whether to continue the JO and the funding model that will be used.

Positives:

- Members retain access to two organisations.
- Members can remain members of both organisations.
- Wagga Wagga takes on responsibility for the public sector controls and accountabilities for 2 years at no cost to members.
- Some State agencies prefer to use the JO as a conduit into regional NSW.
- Members can remain in the JO framework at no cost for 2 years.
- REROC Brand is retained
- REROC is not a “public sector organisation” with the accompanying controls and accountabilities.
- REROC Members retain total control over the operation of the organisation.
- REROC can amend its Constitution to allow a vote for the County Councils.

Negatives:

- Two organisations are operating on a regional basis which could result in duplication of representation.
- Possibility of a fractured membership – different councils belong to different organisations which reduces the effectiveness of “one voice”.

- The GMAC model removes the councillors from being part of the decision-making with regard to what the Board deals with.
- JO-only member councils will not have access to operational activities: e.g. procurement, Technical Groups (Planning, Engineering, Water and Wastewater, Energy Management, Youth and Community). Members will still have access to Waste Forum’s EPA-funded projects providing they remain part of the Voluntary Regional Waste Group arrangement with the EPA and to RivSIG as membership is open.
- After 2 years members will need to decide what happens to the JO. Possibility that there will be a repetition of the discussions that are currently occurring.

| REROC | JO |
|---|--|
| <p>Activities: REROC undertakes advocacy and lobbying activities and regional planning – as required by Members REROC continues with operational activities as usual.</p> | <p>Wagga Wagga City Council operates the JO for 2 years at no cost to the Member Councils. After which councils decide what to do (as per correspondence to councils dated 19 July 2022)</p> <p>Activities: JO undertakes the 3 core activities, but no operational work.</p> <p>Note – Contracts and Grant: Contracts for Capacity Building Funding run until June 2023.</p> |
| <p>Staffing: CEO Project Officer Admin Assistant Employed under contract with REROC, governed by Fair Work and National Awards System</p> | <p>Staffing: Supplied by Wagga Wagga City Council at Wagga Wagga City Council’s cost.</p> <p>Note – Staff:</p> <ul style="list-style-type: none"> • Andrew finishes in early February • CEO contract ends June 2023 |
| <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office.</p> <p>Will need to purchase office furniture, equipment and phone system.</p> | <p>Office: Provided by Wagga Wagga City Council and Wagga Wagga City Council’s cost.</p> |

4. REROC Stand Alone/JO goes into hiatus

In this model the JO goes into hiatus, and the only activities it undertakes are those that have a statutory obligation e.g., audit, 4 Board meetings per year, GIPA returns. Members maintain a watching brief in relation to State Government intentions re JOs.

The JO would continue to exist and could come out of “hibernation” if needed. Members would pay for the compliance activities as the costs are incurred and these would be shared equally across the JO membership. The 4 mandatory meetings would be held to prior to a REROC Board meeting but there would be no business transacted unless it was related to a compliance matter like the audit.

REROC would revert to the situation that was in place 4 years ago, undertaking all strategic activities as well as the operational activities.

There is one outstanding contract to be completed by the JO and that is for you Capacity Building Project, funding was \$150,000. The project is due for completion by June 2023.

Positives:

- All collaboration activities are consolidated in the one organisation. Efforts are no longer duplicated.
- Councils can be members of REROC and the JO
- JO remains “alive” and can be brought out of hibernation if needed.
- REROC “brand” has strong recognition among State and Federal agencies and other stakeholders.
- REROC is not a “public sector organisation” and therefore is not answerable to the State for “control and accountability”.
- Members totally control what the organisation does, how it does it and when it does it.
- Compliance activities are minimal and are restricted to an external audit to returns to the NSW Fair Trading.
- REROC can apply for non-council grant funding as an incorporated NFP and council-only funding through an auspicing arrangements with a member council/s.
- REROC can amend its Constitution to allow for County Councils to have a vote.

Negatives:

- JO will still need to deliver on compliance issues and hold 4 meetings a year.
- For some State agencies, JOs are the preferred conduit into regional NSW. (ROCs still operate in metro areas).
- JO ceases, councils could miss out on “JO-only” activities. Currently, there are no JO-only activities with the exception of the JO EO meetings and the JO Joint Chairs’ Forum. There are no JO-only funding streams.
- Loss of access to participation in Regional Leadership Executive (RLE). Although when Wagga Wagga was not part of the JO, the RLE made arrangements to consult with them separately.
- Dept of Regional NSW may choose not to attend REROC Board meetings. Giles Butler currently attends the JO Board meetings. Prior to the creation of JOs the Department had participated in REROC Board meetings for about 15 years.
- Statement of Strategic Priorities would need to be incorporated into REROC’s activities

- Councils can choose to work through the JO to provide services on a regional basis – this will be lost. Councils cannot delegate things like regulatory services to the ROC.
- Loss of the ability to transfer staff in and out of the regional organisation because REROC is not party to the LG Award and employment arrangements.

| REROC | JO |
|--|--|
| <p>Activities: REROC takes back all the advocacy and lobbying activities and regional planning.</p> <p>REROC continues with operational activities as usual.</p> | <p>JO stops functioning and goes into hiatus. Maintains a watching brief in relation to State Government intentions re JOs. Continues to meet statutory compliance obligations.</p> <p>Activities: Compliance activities only. Audit, GIPA returns etc. ARIC. Councils share compliance costs equally. <i>JO must meet a minimum of 4 times per year.</i> There would be no business other than compliance.</p> <p>Note – Contracts and Grant: Contracts for Capacity Building Funding run until June 2023.</p> |
| <p>Staffing: CEO Project Officer Admin Assistant Employed under contract with REROC, governed by Fair Work and National Awards System</p> | <p>Staffing: No staff, REROC staffing monitor compliance.</p> <p>Note – Staff:</p> <ul style="list-style-type: none"> • Andrew finishes in early February • CEO contract ends June 2023 |
| <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office. Will need to purchase office furniture, equipment and phone system.</p> | <p>Office: No office required, however would utilise REROC facilities and equipment when needed.</p> |

Moving Forward: One Organisation

Options' Paper

1. REROc Stand Alone/JO Folds

This option would see the situation return to the way things were 4 years ago, prior to the proclamation of the JO. The JO would “fold”, with members resigning. This is essentially what has happened with the Orana JO, where it has now been replaced by the Western Alliance.

REROc would again take on all the advocacy and lobbying activities and regional planning along with the operational activities such as procurement, the delivery of conferences and professional development activities and the operation of the technical groups.

The RivJO Charter (based on the Model Charter) says that Members can withdraw on 6 months' notice and any change to the Voting Membership must be done by Proclamation. It is not clear how these two actions work together, as a council needs to withdraw in order to change the Voting Members but Voting Members have to be changed by proclamation.

There is one outstanding contract to be completed by the JO and that is for the Capacity Building Project, funding was \$150,000. The project is due for completion by June 2023. REROc could take over the delivery of the project on a consultancy basis.

Positives:

- One organisation, all collaboration activities are consolidated in the one organisation.
- REROc “brand” has strong recognition among State and Federal agencies and other stakeholders.
- REROc is not a “public sector organisation” and therefore is not answerable to the State for “control and accountability”.
- REROc members have total control over what the organisation does, how it does it and the way that it accounts to its membership.
- REROc is in a strong financial position.
- Compliance activities are minimal and are restricted to an external audit and annual returns to NSW Fair Trading.
- REROc can apply for non-council grant funding as an incorporated NFP and council-only funding through auspicing arrangements with a member council/s.
- REROc can amend its Constitution to allow for County Councils to have a vote.

Negatives:

- For some State Government agencies, JOs are the preferred conduit into regional NSW. (ROCs still operate in metro areas).
- JO ceases, councils could miss out on “JO-only” activities. Currently, there are no JO-only activities with the exception of the JO EO meetings and the JO Joint Chairs' Forum. There are

no JO-only funding streams.

- Loss of access to participation in Regional Leadership Executive (RLE). Although when Wagga Wagga was not part of the JO, the RLE made arrangements to consult with them separately.
- Dept of Regional NSW may choose not to attend REROC Board meetings. Giles Butler currently attends the JO Board meetings. Prior to the creation of JOs the Department had participated in REROC Board meetings for about 15 years.
- Statement of Strategic Priorities would need to be incorporated into REROC's activities
- Councils can choose to work through the JO to provide services on a regional basis – this will be lost. Councils cannot delegate things like regulatory services to the ROC.
- Loss of the ability to transfer staff in and out of the regional organisation because REROC is not party to the LG Award and employment arrangements.

| REROC | JO |
|--|---|
| <p>Activities: REROC takes back all the advocacy and lobbying activities and regional planning REROC continues with operational activities as usual.</p> | <p>JO Ceases to Function as per Orana JO</p> <p>Members withdraw from the JO under clause 3.4 of the Charter:</p> <p style="padding-left: 40px;"><i>3.4. Any Voting Member proposing to withdraw from the JO must give six (6) months' written notice.</i></p> <p>Note – Contracts and Grant: Contracts for Capacity Building Funding run until June 2023.</p> <p>Note – Staff:</p> <ul style="list-style-type: none"> • Andrew finishes in early February • CEO contract ends June 2023 |
| <p>Staffing: CEO Project Officer Admin Assistant Employed under contract with REROC, governed by Fair Work and National Awards System</p> | |
| <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office. Will need to purchase office furniture, equipment and phone system.</p> | |

2. JO Stand Alone/REROC goes into hiatus

This arrangement would see the transfer of all REROC’s operational activities to the JO. REROC would then go into “hiatus”, complying only with its reporting obligations to Fair Trading, which would not require an external audit after the first year because REROC would no longer trigger the external audit threshold under the Incorporations legislation.

REROC’s existing contracts would need to be assigned to the JO, with the permission of the funding body. As these are State-funded contracts assigning the contracts should not be an issue. REROC Members would need to determine what they wanted to do with the REROC reserves.

Current staff are all on the JBMS Consulting payroll so REROC has no obligations in relation to those staff, however there is a contract in place with JBMS Consulting until June 2023.

Positives:

- One organisation, all collaboration activities are consolidated in the one organisation.
- For some State Government agencies, the JO is the preferred conduit organisation into regional NSW.
- Able to apply for funding that is restricted to local government only.
- Continued participation in the Regional Leadership Executive (RLE).
- Continued engagement with OLG and Department of NSW as a JO.
- REROC is only in hiatus so it can be “brought back” easily if needed.

Negatives:

- JOs are a public sector organisation and consequently are subject to the same controls and accountabilities.
- Introduction of further controls and accountabilities e.g., ARIC
- Loss of the REROC Brand – confusion with stakeholders. Some projects and activities are very closely aligned to the brand e.g., *Build a Bridge...*, *Recycle Night? Recycle Right!*
- Assignment of current REROC contracts. Although this should not be a big issue because they are with the State.
- Loss of the ability to apply for non-local government grants. Grants that are only open to NFPs and incorporated associations.
- JO will have to increase staff to take on all the operational activities. Staff are all under the LG Award.
- REROC will still need to have an AGM to comply with legislation, but if turnover is virtually nothing then an external audit will no longer be required.
- REROC reserves would need to be dealt with e.g. held and then transferred as required, distributed to REROC Members, passed to the JO.
- No opportunity to provide County Councils with a vote, as the legislation does not permit it.

| REROC | JO |
|--|--|
| <p>REROC goes into hiatus and ceases to actively function but continues to meet reporting requirements to the Department of Fair Trading.</p> | <p>Activities: JO continues advocacy and lobbying activities and regional planning. JO takes over all REROC’s operational activities.</p> |

| | |
|--|--|
| <p>Reserves: REROC Members will need to determine what happens with the reserves</p> <p>Note – Contracts and Grants:</p> <ul style="list-style-type: none"> • Contract for Voluntary Regional Waste Funding run for 5 years. • Destination NSW funding for No Time to Waste finishes October 2023. • Disaster Risk Recovery Funding ends June 2024 <p>Note – Staff:</p> <ul style="list-style-type: none"> • All staff currently on JBMS Consulting Payroll | <p>Staffing: CEO Project Officer Admin Assistant Employed under LG Award, except CEO who is employed under GM Contract</p> <hr/> <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office. Will need to purchase office furniture, equipment and phone system.</p> |
|--|--|

3. REROC Stand Alone/JO Operated by Wagga Wagga City Operating separately from each other

Under this scenario REROC would more or less revert to the situation that was in place 4 years ago. REROC will undertake lobbying and regional planning activities in response to the operational aspects of its activities e.g., freight transport, waste, housing. REROC would continue to interact with State agencies as it does now. REROC would also continue to undertake operational activities such as procurement, the delivery of conferences and professional development activities and the operation of the technical groups.

Wagga Wagga would run the JO separately. It would only undertake the three core activities: regional planning, advocacy and lobbying and intergovernmental relationships. It would not deliver any operational activities.

Wagga Wagga have advised that for the functioning of the JO, it would introduce a General Managers Advisory Committee (GMAC) which will prepare the business for the Board, with each GM having a single vote. The business paper for the Board is prepared from the outcomes of the GMAC meeting.

The JO must have a Public Officer and the legislation requires that it is the CEO. If there is no formal CEO appointed then the Wagga Wagga GM holds the position, by default. This has occurred in other JOs and the OLG does not appear to have a problem with the arrangement.

Councils make a decision about whether or not they want to stay in REROC and the JO, just REROC or just the JO. Wagga Wagga City has offered to operate the JO free of charge for 2 years. After 2 years the JO members will decide whether to continue the JO and the funding model that will be used.

Positives:

- Members retain access to two organisations.
- Members can remain members of both organisations.
- Wagga Wagga takes on responsibility for the public sector controls and accountabilities for 2 years at no cost to members.
- Some State agencies prefer to use the JO as a conduit into regional NSW.
- Members can remain in the JO framework at no cost for 2 years.
- REROC Brand is retained
- REROC is not a “public sector organisation” with the accompanying controls and accountabilities.
- REROC Members retain total control over the operation of the organisation.
- REROC can amend its Constitution to allow a vote for the County Councils.

Negatives:

- Two organisations are operating on a regional basis which could result in duplication of representation.
- Possibility of a fractured membership – different councils belong to different organisations which reduces the effectiveness of “one voice”.

- The GMAC model removes the councillors from being part of the decision-making with regard to what the Board deals with.
- JO-only member councils will not have access to operational activities: e.g. procurement, Technical Groups (Planning, Engineering, Water and Wastewater, Energy Management, Youth and Community). Members will still have access to Waste Forum’s EPA-funded projects providing they remain part of the Voluntary Regional Waste Group arrangement with the EPA and to RivSIG as membership is open.
- After 2 years members will need to decide what happens to the JO. Possibility that there will be a repetition of the discussions that are currently occurring.

| REROC | JO |
|---|--|
| <p>Activities: REROC undertakes advocacy and lobbying activities and regional planning – as required by Members REROC continues with operational activities as usual.</p> | <p>Wagga Wagga City Council operates the JO for 2 years at no cost to the Member Councils. After which councils decide what to do (as per correspondence to councils dated 19 July 2022)</p> <p>Activities: JO undertakes the 3 core activities, but no operational work.</p> <p>Note – Contracts and Grant: Contracts for Capacity Building Funding run until June 2023.</p> |
| <p>Staffing: CEO Project Officer Admin Assistant Employed under contract with REROC, governed by Fair Work and National Awards System</p> | <p>Staffing: Supplied by Wagga Wagga City Council at Wagga Wagga City Council’s cost.</p> <p>Note – Staff:</p> <ul style="list-style-type: none"> • Andrew finishes in early February • CEO contract ends June 2023 |
| <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office.</p> <p>Will need to purchase office furniture, equipment and phone system.</p> | <p>Office: Provided by Wagga Wagga City Council and Wagga Wagga City Council’s cost.</p> |

4. REROC Stand Alone/JO goes into hiatus

In this model the JO goes into hiatus, and the only activities it undertakes are those that have a statutory obligation e.g., audit, 4 Board meetings per year, GIPA returns. Members maintain a watching brief in relation to State Government intentions re JOs.

The JO would continue to exist and could come out of “hibernation” if needed. Members would pay for the compliance activities as the costs are incurred and these would be shared equally across the JO membership. The 4 mandatory meetings would be held to prior to a REROC Board meeting but there would be no business transacted unless it was related to a compliance matter like the audit.

REROC would revert to the situation that was in place 4 years ago, undertaking all the strategic activities as well as the operational activities.

There is one outstanding contract to be completed by the JO and that is for you Capacity Building Project, funding was \$150,000. The project is due for completion by June 2023.

Positives:

- All collaboration activities are consolidated in the one organisation. Efforts are no longer duplicated.
- Councils can be members of REROC and the JO
- JO remains “alive” and can be brought out of hibernation if needed.
- REROC “brand” has strong recognition among State and Federal agencies and other stakeholders.
- REROC is not a “public sector organisation” and therefore is not answerable to the State for “control and accountability”.
- Members totally control what the organisation does, how it does it and when it does it.
- Compliance activities are minimal and are restricted to an external audit to returns to the NSW Fair Trading.
- REROC can apply for non-council grant funding as an incorporated NFP and council-only funding through an auspicing arrangements with a member council/s.
- REROC can amend its Constitution to allow for County Councils to have a vote.

Negatives:

- JO will still need to deliver on compliance issues and hold 4 meetings a year.
- For some State agencies, JOs are the preferred conduit into regional NSW. (ROCs still operate in metro areas).
- JO ceases, councils could miss out on “JO-only” activities. Currently, there are no JO-only activities with the exception of the JO EO meetings and the JO Joint Chairs’ Forum. There are no JO-only funding streams.
- Loss of access to participation in Regional Leadership Executive (RLE). Although when Wagga Wagga was not part of the JO, the RLE made arrangements to consult with them separately.
- Dept of Regional NSW may choose not to attend REROC Board meetings. Giles Butler currently attends the JO Board meetings. Prior to the creation of JOs the Department had participated in REROC Board meetings for about 15 years.
- Statement of Strategic Priorities would need to be incorporated into REROC’s activities

- Councils can choose to work through the JO to provide services on a regional basis – this will be lost. Councils cannot delegate things like regulatory services to the ROC.
- Loss of the ability to transfer staff in and out of the regional organisation because REROC is not party to the LG Award and employment arrangements.

| REROC | JO |
|--|--|
| <p>Activities: REROC takes back all the advocacy and lobbying activities and regional planning.</p> <p>REROC continues with operational activities as usual.</p> | <p>JO stops functioning and goes into hiatus. Maintains a watching brief in relation to State Government intentions re JOs. Continues to meet statutory compliance obligations.</p> <p>Activities: Compliance activities only. Audit, GIPA returns etc. ARIC. Councils share compliance costs equally. <i>JO must meet a minimum of 4 times per year.</i> There would be no business other than compliance.</p> <p>Note – Contracts and Grant: Contracts for Capacity Building Funding run until June 2023.</p> |
| <p>Staffing: CEO Project Officer Admin Assistant Employed under contract with REROC, governed by Fair Work and National Awards System</p> | <p>Staffing: No staff, REROC staffing monitor compliance.</p> <p>Note – Staff:</p> <ul style="list-style-type: none"> • Andrew finishes in early February • CEO contract ends June 2023 |
| <p>Office: Office co-located with a like-minded regional organisation or in stand-alone office. Will need to purchase office furniture, equipment and phone system.</p> | <p>Office: No office required, however would utilise REROC facilities and equipment when needed.</p> |



OFFICE OF THE MAYOR

CITY OF WAGGA WAGGA

19 July 2022

Cr Rick Firman OAM
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Email: temshire@temora.nsw.gov.au

Dear Rick

Re: One Organisation Discussions

I refer to the discussions we have been having in relation to the Riverina Joint Organisation (RivJO) of councils and the REROC.

I confirm the submissions which were made at the meeting by Wagga Wagga City Council (WWCC) to the effect that we do not seek to be part of the REROC but recognise the value that it holds to other Councils in terms of securing funding for operational programs and projects and delivering those projects on behalf of the Councils.

On the basis that REROC is used and funded by other Councils which seek to be involved in the joint delivery of operational programs, WWCC makes the offer of maintaining the RivJO at the sole cost of WWCC.

This proposal is based on the understanding that WWCC would use the resources it currently has available to maintain the function of the RivJO. This would include provision of the following:

- Office space and meeting space
- Vehicle use
- Governance
- Finance and accounting
- Audit requirements both annual audit and internal audit requirements
- IT and communication
- Catering for meetings
- Human Resources

To give a guide as to what WWCC sees as the outputs from the Joint Organisation, the strategic scope of work for the Joint Organisation would include the following:

- Health Services
- Economic Development
- Regional Planning
- Visitor Economy
- Specialist Staffing
- Industry

Civic Centre
Cnr Baylis & Morrow Streets
PO Box 20 Wagga Wagga NSW 2650
Ph: (02) 6926 9111
mayor@wagga.nsw.gov.au

- Air Transport
- Rail
- Housing
- Freight Infrastructure

Each member Council including WWCC would have one vote.

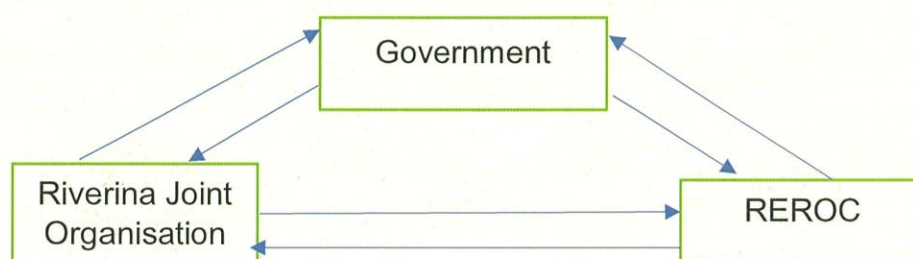
For functioning of the RivJO, WWCC asks that the common model of a General Managers Advisory Committee (GMAC) and a Board be adopted. The preparation of the business for the Board is undertaken by a committee of all General Managers having a single vote.

The business paper for the Board is prepared from the outcomes of the GMAC meeting. Each Mayor or delegate has one vote at the RivJO Board meeting.

WWCC would commit to this model including financing for a period of two years.

In the final year, the Councils can form a view about whether it is effective or not and can determine a way forward from that point.

Hopefully this initiative can be seen as successful for the future of the region. That is the aim of WWCC in putting it forward.



I ask that you pass this correspondence to your General Manager for discussion.

Yours faithfully

Cr Dallas Tout
Mayor



ATTACHMENT TWO

Comparison of Benefits of the Two Structures

Based on the Benefits of JOs' document provided by Ally Dench to Cr Sheahan which has been circulated to Members.

| Benefits of JOs | ROCS | Comments |
|---|--|--|
| <p>Since 2015 the State Government has provided more than \$8.6 million in direct core funding to NSW JOs. No operational funding has been provided to ROCs.</p> | <p>The ROC has continued to attract grant funding over that period. Including approx. \$1.5 million from the EPA.</p> | <p>The OLG funding includes the pilot funding, the establishment funding and the Capacity Building funding. There has been no funding specifically ring-fenced for the JO. All funding to date the ROC could have applied for. Given the proliferation of ROCs in the City there is no reason to expect that this will change.</p> |
| <p>JOs enhance the way local and state governments work together to plan and deliver important regional infrastructure and investment.</p> | <p>ROCs are in a position to do the same. REROc produced the first Regional Freight Transport Study in the State in 2014.</p> | <p>In the last four years the JO has not had a request from a State agency to pro-actively participate in the planning or delivery of <i>important regional infrastructure or investment</i>. We have sat on some grant decision making in relation to economic development projects.</p> |
| <p>The Regulation that supports the Act ensures that JOs are subject to a similar operating and governance framework that applies to councils. Each JO develops a Statement of Strategic Regional Priorities. Through the Regional Leadership Executive convened by the State Government, the state considers these priorities when developing regional plans programs.</p> | <p>The ROC is incorporated as an association in NSW. It operates in a similar framework to a small business. It has developed and continues Strategic Plans which contain Strategic Priorities. The ROC always participated in the RLE meetings prior to the JO being established.</p> | <p>The RLE may take into account the JO's or the ROC's Strategic Priorities but I have not seen this occur in practice. We have been asked to reflect State priorities in our regional planning.</p> |
| <p>JO boards provide annual progress reports against these priorities.</p> | <p>ROC's provide Annual Reports and conduct AGMs</p> | |
| <p>Councils can choose to work through the JO to provide services on a regional basis. The JO can also run</p> | <p>ROCs were created to take advantage of economies of scale and scope. ROCs provide services on a regional basis.</p> | |

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| <p>tenders and manage projects on behalf of member councils. This provides an opportunity for economies of scale to be explored.</p> | <p>REROC has previously run regional Road Safety Officers, Digital Connectivity Officers, we are currently engaged in joint procurements and have been for over 20 years.</p> | |
| <p>As an entity under the Local Government Act, 1993, a JO must follow the procurement and tendering processes prescribed for councils, reducing the risk that can be found in other governance models that are not subject to the same robust accountability framework.</p> | <p>ROCs can choose to follow the same procurement and tendering processes prescribed by councils. REROC does that when facilitating the procurements for councils.</p> | <p>We wanted the JOs to become prescribed organisations so that they could purchase on behalf of councils like LGNSW does. This did not happen in the legislation so JO procurements run the same way as the ROC does. The Sydney ROCs facilitate substantial procurement activities and this has not caused any issues. REROC has facilitated millions of dollars in procurements on behalf of the Member Councils and has not had any issues.</p> |
| <p>This transparent, legislated framework does not exist for ROCs and allows the state government to have confidence in partnering in regional initiatives, setting the foundation for better collaboration on shared priorities.</p> | <p>REROC is an incorporated association which reports to the State Government under the relevant legislation. REROC has had no issues partnering on regional initiatives with State or Federal Governments.</p> | <p>Other ROCs in the State were s355 committees (the OLG may not realise that REROC is quite different in that context). As s355 committees they were reliant on other councils auspicing activities for them. The Government has had no problem partnering with the ROCs that are operating in Sydney nor with REROC.</p> |
| <p>With the approval of the Board, member councils can delegate functions to their JO, allowing JOs to deliver programs and services on behalf of member councils. Councils cannot delegate functions to a ROC.</p> | <p>The ROC facilitates activities at a Regional level. REROC ran the Road Safety Officer program for councils, while the staff were employed by each council, the ROC provided the oversight.</p> | |
| <p>All but one ROC in regional NSW resolved to dissolve the ROC as the JOs were established. Largely, this was to avoid duplicate membership and operational costs, and to allow councils to take advantage of the transparency and rigour offered by the</p> | <p>REROC did not dissolve because it was an incorporated organisation and therefore already subject to a legislative framework.</p> | |

| | | |
|---|--|---|
| legislative framework supporting JOs. | | |
| <p>In the Morrison Low report <i>Review of operations of REROC and the Riverina Joint Organisation April 2020</i> commissioned by RIVJO and REROC in 2020, Morrison Low said about the current model:</p> <ul style="list-style-type: none"> • <i>...with RivJO undertaking the role as detailed in the Local Government Act and REROC continuing to undertake the operation aspects, namely services delivery and project management. There are no cost savings, and over time you would expect the costs would increase exponentially due to significant duplication of operational and governance activities.</i> • <i>The benefits are that REROC remains operational, which was a desire from most member councils, however it doesn't resolve or deal with the core themes of duplication of effort and costs, value for money and affordability for member councils. With two entities operating in the same regional space, it may cause confusion and potential conflict for stakeholders. The state government may question member councils' full commitment to the JO arrangements, with the potential downside unknown.</i> | REROC resolved that the two organisations would co-exist for 18 months. | <p>Members recognise that this is not the optimal operational context.</p> <p>It was agreed that they would see how the JO structure worked and the advantages it generated prior to making a final decision on the a One Organisation structure.</p> |
| Regional NSW Directors sit on the board of their JO and bring information about regional projects and funding | The Regional NSW Director was an ex-officio members of the REROC Board just as the RDA is. The Regional Director continues | REROC has had the Regional Director sitting on the Board meeting since 2000. |

| | | |
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| opportunities to the JO and highlight JO achievements to regional agencies. | to receive invitations to the ROC meeting and the minutes of the Board | |
| JO Executive Officers sit on their Regional Leadership Executive (RLE) and engage with regional agencies, participating in setting regional priorities, advocating for their member councils, and promoting opportunities for JO funding for regional projects and programs. | REROC has sat on RLE meetings and its predecessor organisations since 2005. | The RLEs engage separately with councils that are not part of a JO. |
| These relationships help the JO to work towards the priorities set by their member councils, in collaboration with the State Government. Some JOs have found it effective to invite agency representatives to present information to the Board or to the collective of general managers. | The REROC has State agency representatives sitting on most of its Technical Committee Working Groups. It is very effective. This has been the case for a number of years. | |
| Through the JO Chairs Forum JOs and member councils have access to Ministers and heads of agencies | The ROC has access to Ministers and Heads of agencies as well. | Sydney councils only have ROCs and they can access Ministers and Heads of Agencies. |
| Financial sustainability of JOs <ul style="list-style-type: none"> One of the key issues facing JOs is their financial sustainability. Some JOs (not all) want the Government to pay for their operational costs. OLG does not have funding available to provide to JOs. | | Whatever happens councils are going to pay. |
| The Government believes that as custodians of public resources, JOs should be subject to the same controls and accountabilities as other public sector organisations | REROC is an independent member-based and driven organisation. | |

ATTACHMENT THREE

| Joint Organisation Structure | | |
|--|----------------|--|
| Employed Staff and Office | | NOTES |
| <u>Income</u> | | |
| Council Contributions | 417,900 | Flat Rate: \$46,434 per Voting Member (8) and \$23,216 for each County Council (2) |
| Sundry Income | 2,000 | Current Total Contributions: REROc 196,367 JO: \$174,846 TOTAL = \$371,213 |
| Interest on Investments | 2,000 | |
| Grant Funds: Waste | 102,000 | |
| Outside Income: Procurement | 20,000 | |
| Outside Income: Conferences | 40,000 | |
| Outside Income: Trainee Subsidy | 20,000 | |
| TOTAL | 603,900 | |
| <u>Expenditure</u> | | |
| Wages | | |
| CEO | 180,000 | |
| Project Officer | 75,000 | |
| Admin Support | 60,000 | |
| Trainee | 40,000 | |
| Fringe Benefits | 4,000 | |
| On-costs | 113,400 | At 36% |
| Compliance Costs (ARIC) | 15,000 | Chair paid \$1000 per meeting 2 other members at \$750 per meeting. 4 meetings a year plus travel and venue. |
| Equipment consumables | 4,000 | |
| Rent | 25,000 | |
| Utilities | 6,000 | |
| Advertising | 1,500 | |
| Motor Vehicle | 16,000 | |
| Insurance (contents & JO) | 8,000 | Statewide currently providing free insurance for Liability and Directors |
| Legal/accounting/audit | 20,000 | Audit and Legals |
| Meetings & Catering | 8,000 | |
| Telephone/internet/mobile | 7,000 | |
| Printing/Stationery | 6,000 | |
| Representations | 8,000 | |
| Sundry/other | 2,000 | |
| Website/IT | 5,000 | Includes Hosting |
| | 603,900 | |
| Operating Profit/(Loss) | - | |
| <u>Capital Expenditure</u> | | |
| Computers, Photocopier, Printer, Telephone, Furniture, Laptop, Cabling, Internet | 50,000 | JO owns one computer. REROc owns one car, two desks, two laptops, 2 filing cabinets, three mobile phones. Stacks of merchandise. |

| ROC Structure | | |
|--|----------------|---|
| Employed Staff and Office | | NOTES |
| <u>Income</u> | | |
| Council Contributions | 390,900 | Flat Rate: \$43,433 per Voting Member (8) and \$21,717 for each County Council (2) |
| Sundry Income | 2,000 | Current Total Contributions: REROC 196,367 JO: \$174,846 TOTAL = \$371,213 |
| Interest on Investments | 2,000 | |
| Grant Funds: Waste | 102,000 | |
| Outside Income: Procurement | 20,000 | |
| Outside Income: Conferences | 40,000 | |
| Outside Income: Trainee Subsidy | 20,000 | |
| TOTAL | 576,900 | |
| <u>Expenditure</u> | | |
| <u>Wages</u> | | |
| CEO | 180,000 | |
| Project Officer | 75,000 | |
| Admin Support | 60,000 | |
| Trainee | 40,000 | |
| Fringe Benefits | 4,000 | |
| <u>On-costs</u> | 113,400 | At 36% |
| Equipment consumables | 4,000 | |
| Rent | 25,000 | |
| Utilities | 6,000 | |
| Advertising | 1,500 | |
| Motor Vehicle | 16,000 | |
| Insurance (contents & REROC) | 8,000 | |
| Legal/accounting/audit | 8,000 | Audit and Legals |
| Meetings & Catering | 8,000 | |
| Telephone/internet/mobile | 7,000 | |
| Printing/Stationery | 6,000 | |
| Representations | 8,000 | |
| Sundry/other | 2,000 | |
| Website/IT | 5,000 | Includes Hosting |
| | 576,900 | |
| Operating Profit/(Loss) | - | |
| <u>Capital Expenditure</u> | | |
| Computers, Photocopier, Printer, Telephone, Furniture, Laptop, Cabling, Internet | 50,000 | JO owns one computer. REROC owns one car, two desks, two laptops, 5 filing cabinets, three mobile phones. Stacks of merchandise |

ATTACHMENT FOUR



The Hon. Wendy Tuckerman MP
Minister for Local Government

Our Ref: A824037

Clr Rick Firman OAM
Chair
Riverina Joint Organisation
PO Box 646
WAGGA WAGGA NSW 2650

Via email: eo@riverinajo.nsw.gov.au

Dear Clr Firman

Thank you for your correspondence of 24 May 2022 about the requirement to appoint an audit risk and improvement committee (ARIC).

At the outset, I would like to congratulate your joint organisation on committing to implement the new requirements. While the existing legislation does not allow councils and joint organisations to be exempt from the requirement to have an ARIC, the Government recognises that some joint organisations may have faced challenges in establishing an ARIC ahead of the 4 June deadline. The Government is prepared to accommodate some flexibility in implementation timeframes provided joint organisations can demonstrate that they are actively taking steps to appoint an ARIC.

As you would be aware, it is open to joint organisations to share ARICs and an internal audit function with other councils or joint organisations to reduce operating costs. The Office of Local Government's draft *Guidelines on Risk Management and Internal Audit for Local Councils in NSW* which are available on its website, provides detailed guidance for joint organisations on the establishment and operation of a shared ARIC and internal audit function. Some Joint Organisations have embraced the new framework as a business opportunity and will be coordinating these activities on behalf of their member councils. Alternatively, Joint Organisations can also be included in the Audit and Risk Management activities of one of their member councils.

I am also pleased to advise that under the final framework, councils and joint organisations will no longer be required to appoint prequalified ARIC chairs and members from June 2027 and will have the flexibility to appoint ARIC chairs and members that satisfy the eligibility criteria specified in the Office of Local Government's Guidelines. Further guidance on this will be provided shortly.

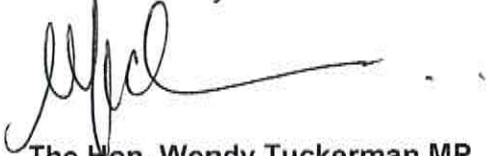
While I acknowledge your views about whether joint organisations should be required to have an ARIC, the Government believes that as custodians of public resources, joint organisations should be subject to the same controls and accountabilities as other public sector organisations. Not only will an ARIC assist your joint organisation to put in place controls and assurance mechanisms to manage risks to its operations, it will also operate as a business improvement tool to assist it to achieve its objectives more efficiently and effectively.

I hope this information is of assistance. Should your joint organisation require assistance in establishing an ARIC, please do not hesitate to contact the Office of Local Government via its Council

Engagement Manager, Cameron Templeton on 0488 499 743 or by email at Cameron.Templeton@olg.nsw.gov.au.

Thank you for bringing this matter to the Government's attention.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Wendy Tuckerman', with a long horizontal flourish extending to the right.

The Hon. Wendy Tuckerman MP
Minister for Local Government

CC: The Hon. Steph Cooke MP, Member for Cootamundra
The Hon. Wes Fang MLC, Member of the Legislative Council
Mr Justin Clancy MP, Member for Albury
Dr Joe McGirr MP, Member for Wagga Wagga

24 JUN 2022

BENEFITS OF JOINT ORGANISATIONS

What are joint organisations?

- The NSW Government established joint organisations under the Local Government Act 1993 (the Act) in 2018. JOs are local government entities with legal powers to support councils to work together for better rural and regional outcomes.
- JOs provide a forum for member councils to work cooperatively for the benefit of their communities.
- They have three key goals:
 - strategic planning and priority setting
 - intergovernmental collaboration
 - shared leadership and advocacy
- JOs add value to their member councils and communities by allowing councils to operate more efficiently, sharing policies, staff and services, by cooperative tendering and other activities to achieve economies of scale.
- JOs add value to their region through combined advocacy. The state and federal governments are shifting their focus to delivering infrastructure and economic development at a regional, rather than LGA level and so JOs are uniquely positioned to tap into these opportunities.

What can a JO do that a ROC can't?

- Since 2015 the State Government has provided more than \$8.6 million in direct core funding to NSW JOs. No operational funding has been provided to ROCs.
- JOs enhance the way local and state governments work together to plan and deliver important regional infrastructure and investment.
- The Regulation that supports the Act ensures that JOs are subject to a similar operating and governance framework that applies to councils. Each JO develops a Statement of Strategic Regional Priorities. Through the Regional Leadership Executive convened by the State Government, the state considers these priorities when developing regional plans programs.
- JO boards provide annual progress reports against these priorities.
- Councils can choose to work through the JO to provide services on a regional basis. The JO can also run tenders and manage projects on behalf of member councils. This provides an opportunity for economies of scale to be explored.
- As an entity under the Local Government Act, 1993, a JO must follow the procurement and tendering processes prescribed for councils, reducing the risk that can be found in other governance models that are not subject to the same robust accountability framework.

- This transparent, legislated framework does not exist for ROCs and allows the state government to have confidence in partnering in regional initiatives, setting the foundation for better collaboration on shared priorities.
- With the approval of the Board, member councils can delegate functions to their JO, allowing JOs to deliver programs and services on behalf of member councils. Councils cannot delegate functions to a ROC.
- All but one ROC in regional NSW resolved to dissolve the ROC as the JOs were established. Largely, this was to avoid duplicate membership and operational costs, and to allow councils to take advantage of the transparency and rigour offered by the legislative framework supporting JOs.
- In the Morrison Low report *Review of operations of REROC and the Riverina Joint Organisation April 2020* commissioned by RIVJO and REROC in 2020, Morrison Low said about the current model:
 - *...with RivJO undertaking the role as detailed in the Local Government Act and REROC continuing to undertake the operation aspects, namely services delivery and project management. There are no cost savings, and over time you would expect the costs would increase exponentially due to significant duplication of operational and governance activities.*
 - *The benefits are that REROC remains operational, which was a desire from most member councils, however it doesn't resolve or deal with the core themes of duplication of effort and costs, value for money and affordability for member councils. With two entities operating in the same regional space, it may cause confusion and potential conflict for stakeholders. The state government may question member councils' full commitment to the JO arrangements, with the potential downside unknown.*

JOs have direct access to Regional NSW Regional Directors

- Regional NSW Directors sit on the board of their JO and bring information about regional projects and funding opportunities to the JO and highlight JO achievements to regional agencies.
- JO Executive Officers sit on their Regional Leadership Executive (RLE) and engage with regional agencies, participating in setting regional priorities, advocating for their member councils, and promoting opportunities for JO funding for regional projects and programs.
- These relationships help the JO to work towards the priorities set by their member councils, in collaboration with the State Government. Some JOs have found it effective to invite agency representatives to present information to the Board or to the collective of general managers.

Through the JO Chairs Forum JOs and member councils have access to Ministers and heads of agencies

- The JO Chairs Forum meets quarterly in Sydney with Ministers, OLG, heads of Agencies, LGNSW and specialist presenters to progress strategic priorities for Regional NSW. Key issues include: ESL, Housing, Water, Transport and to co-design program funding with State Govt.

In forming JOs, the Government gave an undertaking to review the JO framework to ensure it was achieving its intended outcomes

- In 2021, OLG commissioned a review of the JO framework. The review concluded that the JO framework is robust and credible but makes some recommendations for improvement. The previous Minister and Deputy Premier accepted all the review recommendations.
- OLG is leading an interagency working group to implement the recommendations of the review relating to OLG and the State Government
- The group is chaired by Ally Dench, Executive Director, Local Government and includes the Executive Directors of relevant agencies (including Regional NSW, Transport, Planning, Crown Lands, Aboriginal Outcomes, etc). The draft implementation plan is close to completion and should be distributed to JOs for comment shortly.

Financial sustainability of JOs

- One of the key issues facing JOs is their financial sustainability. Some JOs (not all) want the Government to pay for their operational costs. OLG does not have funding available to provide to JOs.
- Through the interagency working group OLG is asking agencies with the potential to fund projects and programs through Joint Organisations to consider how JOs might “clip the ticket” or take a project management fee which would go towards the ongoing costs of running the JO.

Current financial status of JOs

- An analysis of JOs audited financial statements available shows that the financial performance of JOs is variable.
- Average membership fees range from \$21,000 per council (RIVJO and New England) to \$75,000 per council at Central West JO and \$98,000 per council in Illawarra Shoalhaven JO.
- Apart from membership fees JOs generate revenue through attracting grant funding and delivering programs and projects on behalf of their member council and state agencies.

- Hunter JO (\$2,373,000), Illawarra Shoalhaven (\$1,798,000) and Canberra JO (\$1,659,000) generated the most revenue in the 20/21 financial year, while RIVJO and New England JOs generated \$73,000 and \$75,000 respectively.

Many JOs keep operational costs to a minimum by sharing resources.

- A common practice among JOs is for member councils to provide in-kind support – this ranges from provision of administrative support, access to policies etc to provision of free or local cost accommodation and secretariat support.
- It is on record that Wagga Wagga Council has offered a range of options to help reduce costs to the member councils including free or low cost administration and accommodation.

7.2 Appointment of Director Technical Services



Our Leadership - A well run Council acting as the voice of the community

DP12.2 Promote sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs.

Author: General Manager

Introduction

The replacement for the Director Technical Services has recently concluded following the recruitment process undertaken by Blackadder Associates on behalf of Council.

Following receipt of applications Blackadder Associates shortlisted 4 candidates for interview, however prior to the interview date, 1 candidate declined the offer of interview.

On 23 August the interview panel consisting of the Mayor, General Manager, Director Corporate and Community Services, and Human Resources Coordinator interviewed 3 candidates.

As a result of the interviews, Council made an offer to Mr Ray Graham, which was accepted.

Mr Graham comes to Council most recently from Wagga Wagga City Council, having previously worked in various locations including most recently with Goldenfields Water helping to progress the delivery of the West Wyalong Water Security Project. His extensive experience also includes Directorship positions at Forbes Shire Council and Gundagai then Cootamundra Gundagai Councils.

The commencement date of Mr Graham is currently set for early October, however this is subject to change by a week or so.

Financial Implications

Provision for Director Technical Services is allocated for within Council's Operational Plan.

Summary

The recruitment for the Director Technical Services role has been completed and the report is provided for Council information.

Recommendation:

That Council note the appointment of Mr Ray Graham as Director Technical Services.

7.3 Get NSW Active Program Funding Deed



Our Places - Maintain & improve the Shire's assets & infrastructure

DP5.1 Facilitate the delivery of accessible services and infrastructure.

Author: General Manager

Introduction

Council submitted an application under the Transport for NSW, Get NSW Active Funding program earlier this year to undertake the development of a new Strategic Active Transport Plan, more commonly known as a Pedestrian and Bicycle Management Plan.

A Letter of Offer was received on 12 August 2022, and the General Manager has signed the acceptance in accordance with Council delegation, as there was a limited opportunity to return the acceptance.

The objective of the funding is for Council to engage a consultant to examine the existing footpath/shared path network in the Bland Shire, to highlight key issues that need to be addressed, to develop a safe network of pedestrian and cycle facilities that is logical and coherent, and ensure that minimum standards guidelines are established for designing and constructing shared paths, footpaths, pedestrian refuges, and pram ramps.

This will enable Council to take a strategic approach and enable us to prepare “shovel ready” projects, budget for future funding opportunities and target Council funding in a coherent manner.

Council will seek Requests for Quotation to identify a suitably qualified consultant to undertake the work.

Financial Implications

\$59,980 of grant income and project expenditure will be included in the Q1 (September) Quarterly Budget Review, resulting in no changes to Council's budgeted net result.

Summary

Council has received a funding deed for the Transport for NSW Get NSW Active Program to undertake the development of a Strategic Active Transport Plan. Due to the limited time to return the signed deed, the General Manager has signed the deed under delegation.

Recommendation:

That Council endorse the General Manager signing and execution of the Get NSW Active Program funding deed for \$59,980 (Ex GST).

7.4 Resources for Regions - Round 9



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.1 Responsibly manage asset renewal and maintenance for current and future generations



Our People - A Strong, healthy, connected and inclusive community

OP 3.1.5 Manage Council's grant applications and administration.

Author: General Manager

Introduction

The NSW Government has committed \$140m toward the Resources for Regions program Round 9 (RFR9) for infrastructure and community projects that support economic and social prosperity within communities impacted by mining and gas exploration.

Council's funding allocation is \$5,285,515.

Applications are now open and close 30 September 2022.

The RFR9 Website, for Guidelines and FAQ's are provided in the following link:-

<https://www.nsw.gov.au/grants-and-funding/resources-for-regions-round-9>

Eligible projects must be for infrastructure or community programs that support the ongoing prosperity of mining and gas exploration communities. Eligible project types are:-

- Service infrastructure such as road or bridge upgrades or waste infrastructure
- Upgrade, new or improved tourism projects that align with the region's Destination Management Plan
- Infrastructure projects aligned to the Local Government Area's local endowments as articulated in the relevant Regional Economic Development Strategy (REDS) or a relevant NSW Government strategy (e.g. State Infrastructure Strategy 2018-2038, Future Transport 2056, Regional Growth Plans)
- New or enhanced public spaces, recreational facility upgrades, walking and cycling tracks, community centres and halls
- Sports facilities, local pool or other publicly owned health and fitness facility upgrades
- Main street or town centre beautification projects
- Civic centre or art gallery upgrades, libraries or community or cultural spaces
- Upgrades to community infrastructure that improves accessibility and inclusion
- Common infrastructure such as amenities or other improvements to public spaces
- Environmental improvement projects
- Targeted skills development programs
- Industry development or business innovation workshops
- Projects related to the development of tourism products that align with the region's Destination Management Plan including the development of new or enhanced tourism experiences and digital product development

- Larger scale sporting festivals, arts, culture or cultural heritage projects that are accessible and inclusive and support community involvement
- Promotion of local culture or history or land care projects
- Community programs that support or encourage mining workers or their families to relocate to the region or support wellbeing outcomes for residents of mining communities
- Aboriginal tourism or cultural heritage projects
- Inclusiveness training for mainstream services to enable community participation
- Community events to enable community networking and relationship building
- Business case development, feasibility studies or master planning to inform future investments.

Following a review of previous requests, consideration of the current Stronger Country Communities Round 5 funding criteria, projects previously identified for the Australian Government's Local Roads and Community Infrastructure Phase 4 (yet to be announced by the current Government), and staff advice on the condition of various assets across the Shire, the following projects are proposed for Council consideration.

Council Facility access audit and plan

The undertaking of an access audit of council facilities, and development of a plan for future upgrade works to ensure compliance with the Building Code of Australia for accessibility, and Councils Disability Inclusion Action Plan. The project will also fund disability awareness training for Council staff involved in community infrastructure and communications. This will provide Council with an understanding of works that may be required to improve accessibility and to prepare "shovel ready" projects, and budget for future funding opportunities.

Amenities block upgrades

There is a need to address the condition and undertake building improvements of public amenities at Herridge Park and the amenities located near the IGA supermarket

McAlister Oval amenities upgrades

To undertake internal upgrades and improvements to the amenities at McAlister Oval.

Main Street Revitalisation Plan

Development of a plan to provide clear direction on what the community wishes the main streets of Wyalong and West Wyalong to look and feel like. It is proposed to conduct community consultation and research to develop a masterplan for the main street. This will enable Council to take a strategic approach and enable us to prepare "shovel ready" projects, and budget for future funding opportunities.

Shire wide Sport and Recreation Master Plan

Rather than reactively dealing with requests from sporting codes and clubs, and community groups in regard to new infrastructure on Council facilities, it is proposed to conduct community consultation, undertake an audit and research to develop a sport and recreation master plan for the shires sport and recreation facilities. This will enable Council to take a strategic approach and enable us to prepare "shovel ready" projects, and budget for future funding opportunities.

Digital information boards and CCTV upgrades

To improve the dissemination of information to the community, it is proposed to install two footpath level digital noticeboards in the West Wyalong CBD.

Due to recent vandalism in West Wyalong it is proposed to install new CCTV in Barnado and McCann Parks and upgrade existing CCTV in Main Street.

Stormwater Upgrade Program

To develop a plan, identifying steps to improve the stormwater quality within West Wyalong and Wyalong and the overall waterway health of the Back/Bland Creek catchment.

Roads Upgrades

An extensive program of capital works to seek to limit the degradation and extend the life of parts of the sealed road network.

The program will include heavy patching of approximately 4km of the network and resealing works.

Each project has been assessed by Council on the merits against the funding guidelines to ensure that we add value to local amenity, protect our assets and provide opportunities for improved liability.

The renewal or upgrading of our ageing Council infrastructure is a priority.

Council staff have liaised with the NSW Government Grants Management Office to seek advice from the program manager, and all of the proposed projects are considered eligible.

The projects were also discussed with the Local Member for Cootamundra, The Hon Steph Cooke MP, and she has provided her support to the projects. We will seek written support prior to the funding closing date.

Financial Implications

A key focus of the projects identified is to ensure we act responsibly as a good asset manager on behalf of our community, by addressing existing issues we have with our infrastructure and seek to reduce the ongoing whole of life costs (depreciation) that impacts our “bottom line”.

Summary

Council has received notification of its allocation through the NSW Resources for Regions program Round 9, and this report seeks Council endorsement for those projects proposed to be submitted to the funding body.

Recommendation:

That Council endorse and submit applications to the NSW Government Stronger Country Communities Fund Round 5 program for the following five programs/projects totalling \$5,285,515:

| <u>Project Description</u> | <u>Estimate (\$)</u> | <u>Focus</u> |
|--|-----------------------------|---------------------|
| Council facility access audit and plan | \$100,000 | Community |
| Amenities block upgrades | \$214,276 | Community |
| McAlister Oval amenity upgrades | \$163,794 | Sport |
| Main Street revitalisation plan | \$95,788 | Community |
| Sport and Recreation Master Plan | \$107,116 | Sport |
| Digital Information and CCTV project | \$121,162 | Community |
| Stormwater upgrade program | \$350,000 | Infrastructure |
| Roads upgrade program | \$4,133,379 | Infrastructure |

7.5 Stronger Country Communities Fund - Round 5



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.1 Responsibly manage asset renewal and maintenance for current and future generations



Our People - A Strong, healthy, connected and inclusive community

OP 3.1.5 Manage Council's grant applications and administration.

Author: General Manager

Introduction

The NSW Government has committed \$160m toward the Stronger Country Communities Fund Round 5 (SCCF5) for new or upgraded social and sporting infrastructure, or community programs. The total fund includes \$50m for projects delivered by eligible community organisations.

Council's funding allocation is \$894,780 with an additional \$406,718 which has been allocated to community groups.

Applications are now open and close 23 September 2022.

The SCCF Website, for Guidelines and FAQ's are provided in the following link:-

<https://www.nsw.gov.au/grants-and-funding/stronger-country-communities-fund-round-5>

In addition to Councils allocated funding, Community Groups, including incorporated associations, and Local Aboriginal Land Councils are entitled to apply for funding from the competitive allocation.

Eligible projects must be for infrastructure or community programs that boost the wellbeing of regional areas through improved amenity and positive social outcomes. Community amenity projects must be for:-

- New or upgraded community or sporting infrastructure,
- Capital works for street beautification and other public places,
- Delivery of programs that benefit the local community,
- Infrastructure to assist the delivery of general community programs,
- Infrastructure or community projects/programs that support or improve accessibility.

Following a review of previous requests, consideration of the current Resources for Regions Round 9 funding criteria, projects previously identified for the Australian Government's Local Roads and Community Infrastructure Phase 4 (yet to be announced by the current Government), and staff advice on the condition of various assets across the Shire, the following projects are proposed for Council consideration.

Youth Officer Program

Funding to provide for a Youth Officer position including program funding.

Bland Shire Heritage Revitalisation

Various key community assets with heritage value have identified issues that need to be rectified to protect, and preserve their heritage value. Including the roof replacement and stormwater drainage works at Wyalong School of Arts, sanding and sealing of the floor at Wyalong Hall, box guttering repairs at Ungarie Museum and the painting of Wyalong Museum (internal and external).

Douglas DC3 Dakota Rehabilitation

Lack of routine maintenance and surface irrigation are impacting upon the structure and finishes of the airplane, requiring repairs and the need to be repainted, and to modify the surface irrigation and install an alternate surface below the airplane to replace the existing grass.

Shire, Town/Village entry statements

To develop, update and apply a shire re-branding project for tourism signage across the Bland Shire, including at key entry points to the Shire, town and the villages.

Active Movement upgrades

Existing pathways in Herridge and McCann Parks require renewal to address safety issues (trip hazards and cracking) caused by trees in these locations.

Each project has been assessed by Council on the merits against the funding guidelines to ensure that we add value to local amenity, protect our assets and provide opportunities for improved liability.

The renewal or upgrading of our ageing Council infrastructure is a priority.

Council staff have liaised with the NSW Government Grants Management Office to seek advice from the program manager, and all of the proposed projects are considered eligible.

The projects were also discussed with the Local Member for Cootamundra, The Hon Steph Cooke MP, and she has provided her support to the projects. We will seek written support prior to the funding closing date.

Financial Implications

A key focus of the projects identified is to ensure we act responsibly as a good asset manager on behalf of our community, by addressing existing issues we have with our infrastructure and seek to reduce the ongoing whole of life costs (depreciation) that impacts our “bottom line”.

Summary

Council has received notification of its allocation through the NSW Stronger Country Communities Fund Round, and this report seeks Council endorsement for those projects proposed to be submitted to the funding body.

Recommendation:

That Council endorse and submit applications to the NSW Government Stronger Country Communities Fund Round 5 program for the following five programs/projects totalling \$894,780:

| | | |
|-------------------------------------|-----------|-----------|
| Youth Officer Program | \$152,192 | Youth |
| Bland Shire Heritage Revitalisation | \$104,713 | Community |
| Douglas DC3 Dakota Rehabilitation | \$167,670 | Community |
| Active Movement upgrades | \$162,888 | Community |
| Shire town/village entry statements | \$307,317 | Community |

Section 2 – Corporate & Community Services

7.6 Finance and Investment Report for August 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF AUGUST 2022.

BANK BALANCES AS AT 31ST AUGUST 2022

| ACCOUNT | BALANCE |
|---|------------------------|
| General Fund | \$3,221,737.10 |
| Business Card | \$30,000.00 |
| | \$3,251,737.10 |
| <i>Invested Funds</i> | |
| Fixed Deposits | \$62,700,000.00 |
| Deposits at Call | \$2,258,190.49 |
| | \$64,958,190.49 |
| Net Balance | \$68,209,927.59 |
| Percentage of Invested Funds to Net Balance | 95.23% |

STATEMENT OF BANK BALANCES AS AT 31.08.2022

SUBMITTED TO THE ORDINARY MEETING SEPTEMBER 20, 2022

BALANCE as at 01.08.22 **\$1,560,547.96**

Add Receipts

Receipts Over \$150,000

| | |
|--|--------------|
| 10/08/22 Mystate Investment Redemption | 1,000,000.00 |
| 16/08/22 FAG Local Roads 1 st Qtr | 233,892.36 |
| 16/08/22 OLG FAG General 1 st Qtr | 360,799.29 |
| 29/08/22 FLR1 Quandialla Rd Stage 2 | 275,700.00 |

Receipts under \$150,000 3,873,194.42
Total Receipts for August 2022 **\$5,743,586.07**

Less Payments

Payments over \$150,000

| | |
|------------------------------------|---------------|
| 11/08/22 AMP Investment | -1,000,000.00 |
| 31/08/22 Macquarie Bank Investment | -1,000,000.00 |

Payments under \$150,000 -2,082,396.93

| | |
|----------------------|-----------------|
| Aged Care | \$ 6,045.43 |
| Bank Fees | \$ 1,206.14 |
| Cemeteries | \$ 1,315.32 |
| Children's Services | \$ 21,305.69 |
| Community | \$ 8,171.55 |
| Construction | \$ 42,721.88 |
| Corporate | \$ 663,181.51 |
| Development Services | \$ 38,005.85 |
| Direct Debits | \$ 1,808.69 |
| Donation | \$ 30,461.47 |
| Employee | \$ 825,236.95 |
| Governance | \$ 12,621.61 |
| Insurance | \$ 57,786.68 |
| Investment | \$ 2,000,000.00 |
| Library | \$ 3,107.83 |
| Maintenance | \$ 97,719.31 |
| Plant/Fuel | \$ 92,835.90 |
| Roads | \$ 111,700.91 |
| Utilities | \$ 57,135.36 |
| VIC | \$ 5,735.40 |
| Waste | \$ 4,293.45 |

Total Payments for August 2022 **- \$4,082,396.93**

CASH BALANCE **\$3,221,737.10**

Limit of Overdraft Arranged with Bank \$ 350,000.00

BUSINESS PAPER OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON 20 SEPTEMBER 2022

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 August 2022 to 31 August 2022.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

| Payment Type | | Voucher No's | Total |
|----------------------------|----------------------------|---------------------|-----------------------|
| Cheques | | 026228-026239 | \$226,784.16 |
| Auto-pay | Creditors | E026110 – E29401 | \$3,152,123.96 |
| Auto-pay | Payroll | 31/07/22 – 28/08/22 | \$700,473.98 |
| Bank Charges & Commissions | | August 2022 | \$1,206.14 |
| Direct Debits | Repayments & Vehicle Lease | | 1,808.69 |
| | | | \$4,082,396.93 |

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services
Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 20th September 2022, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$4,082,396.93** was submitted to the Ordinary Meeting on the 20th September 2022 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st August 2022. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

| DATE | INVESTED WITH WHOM | INVESTED AMOUNT (\$s) | TERM | YIELD | DATE DUE |
|-------------------|-----------------------------|-----------------------|-----------|-------|-------------------|
| 14-September-2021 | Bank of QLD (Term Deposit) | 1,000,000.00 | 367 days | 0.38% | 16-September-2022 |
| 21-September-2021 | NAB (Term Deposit) | 1,000,000.00 | 365 days | 0.35% | 21-September-2022 |
| 16-February-2022 | NAB (Term Deposit) | 1,000,000.00 | 364 days | 0.85% | 15-February-2023 |
| 01-October-2021 | NAB (Term Deposit) | 1,500,000.00 | 734 days | 0.60% | 05-October-2023 |
| 08-September-2021 | Bendigo Bank (Term Deposit) | 400,000.00 | 365 days | 0.35% | 08-September-2022 |
| 08-September-2021 | Bendigo Bank (Term Deposit) | 400,000.00 | 365 days | 0.35% | 08-September-2022 |
| 08-September-2021 | Bendigo Bank (Term Deposit) | 400,000.00 | 365 days | 0.35% | 08-September-2022 |
| 20-January-2022 | AMP (Term Deposit) | 1,000,000.00 | 729 days | 1.35% | 19-January-2024 |
| 16-August-2022 | Bank of QLD | 1,000,000.00 | 365 days | 3.85% | 16-August-2023 |
| 11-May-2022 | AMP (Term Deposit) | 2,000,000.00 | 365 days | 3.00% | 11-May-2023 |
| 29-September-2021 | ME Bank (Term Deposit) | 2,000,000.00 | 365 days | 0.40% | 29-September-2022 |
| 05-October-2022 | NAB (Term Deposit) | 2,000,000.00 | 365 days | 0.35% | 05-October-2022 |
| 28-April-2022 | AMP (Term Deposit) | 2,500,000.00 | 278 days | 2.25% | 31-January-2023 |
| 14-December-2021 | Bank of QLD | 2,000,000.00 | 730 days | 1.10% | 14-December-2023 |
| 30-November-2020 | MyState Bank (Term Deposit) | 2,000,000.00 | 365 days | 0.50% | 30-November-2023 |
| 23-February-2021 | AMP (Term Deposit) | 2,500,000.00 | 548 days | 1.35% | 23-August-2023 |
| 22-October-2021 | MyState Bank (Term Deposit) | 2,000,000.00 | 733 days | 0.80% | 25-October-2023 |
| 28-May-2020 | Bank of QLD | 2,000,000.00 | 1097 days | 1.35% | 30-May-2023 |
| 28-May-2020 | Bank of QLD | 2,000,000.00 | 1460 days | 1.50% | 27-May-2024 |
| 6-August-2020 | Bank of QLD | 2,000,000.00 | 1093 days | 1.05% | 4-August-2023 |
| 30-September-2020 | Northern Territory Treasury | 2,000,000.00 | 1902 days | 1.20% | 15-December-2025 |
| 07-October-2021 | MyState Bank (Term Deposit) | 2,000,000.00 | 371 days | 0.45% | 13-October-2022 |
| 30-October-2020 | Northern Territory Treasury | 1,000,000.00 | 1141 days | 0.80% | 15-December-2023 |
| 25-January-2022 | Macquarie Bank | 1,000,000.00 | 365 days | 0.65% | 25-January-2023 |
| 10-March-2022 | Macquarie Bank | 2,000,000.00 | 335 days | 0.90% | 08-February-2023 |
| 03-March-2022 | ME Bank (Term Deposit) | 1,000,000.00 | 370 days | 0.85% | 08-March-2023 |
| 11-May-2021 | MyState Bank | 1,000,000.00 | 730 days | 0.55% | 11-May-2023 |
| 24-June-2021 | Defence Bank | 2,000,000.00 | 728 days | 0.58% | 22-June-2023 |
| 17-September-2021 | Judo Bank | 2,000,000.00 | 727 days | 0.95% | 14-September-2023 |
| 30-September-2021 | AMP (Term Deposit) | 1,000,000.00 | 406 days | 0.80% | 10-November-2022 |
| 19-October-2021 | Judo Bank | 2,000,000.00 | 365 days | 0.90% | 19-October-2022 |
| 30-November-2021 | Auswide Bank | 2,000,000.00 | 365 days | 0.78% | 30-November-2022 |
| 30-November-2021 | Commonwealth Bank | 2,000,000.00 | 372 days | 0.55% | 7-December-2022 |
| 7-December-2021 | Auswide Bank | 2,000,000.00 | 366 days | 0.73% | 8-December-2022 |
| 28-February-2022 | Macquarie Bank | 2,000,000.00 | 365 days | 0.95% | 28-February-2023 |
| 01-March-2022 | Defence Bank | 1,000,000.00 | 365 days | 0.92% | 1-March-2023 |
| 04-May-2022 | MyState Bank | 2,000,000.00 | 350 days | 2.90% | 19-April-2023 |

| | | | | | |
|-----------------------|---------------------|------------------------|--------------|-------|------------------|
| 17-May-2022 | Australian Unity | 2,000,000.00 | 184 days | 2.20% | 17-November-2022 |
| 11-August-2022 | AMP (Term Deposit) | 1,000,000.00 | 336 days | 4.15% | 13-July-2023 |
| 31-August-2022 | Macquarie Bank | 1,000,000.00 | 330 days | 4.11% | 27-July-2023 |
| | ANZ Deposit at Call | 50,954.57 | Cash at Call | | |
| | CBA Deposit at Call | 2,207,235.92 | Cash at Call | | |
| | TOTAL: | \$64,958,190.49 | | | |

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

| | |
|-------------------------------------|------------------|
| Total rates income levied (2022/23) | \$ 11,058,091.60 |
| Rates received as at 31/7/2022 | \$ 3,899,283.67 |
| % of rates received to date | 35.26% |

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation

1. That Council receive and note the information contained within the Finance and Investment Report for the month of August 2022
2. That Council confirms the payment of accounts, for the period 01 August to 31 August 2022, summarised in the accounts summary totalling \$4,082,396.93

7.7 Endorsement of Draft Policies



Our Leadership - A well run Council acting as the voice of the community

DP 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Governance and IP&R Officer

Introduction

The purpose of this report is to submit the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy (attached) for review and endorsement by Bland Shire Council.

Financial Implications

Nil.

Summary

As part of the ongoing review and updating of Bland Shire Council's policy documentation, the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy have been assessed.

The purpose of the Draft Confidentiality Policy records Council's commitment to preserving the confidentiality of information held by the Council and serves as an internal policy to support the Information Guide.

Council is committed to a work environment that is resistant to fraud and is dedicated to implementing effective measures to minimise fraud risks. The Council does not tolerate fraudulent behaviour and will take appropriate action against employees and contractors who have participated in such behaviour and those who allowed it to occur.

The Draft Fraud Control Plan conveys Council's approach to the deterrence and detection of fraudulent behaviour and documents strategies to assist managers to meet their fraud control responsibilities.

The Draft Borrowing Policy provides a framework for Council to borrow funds while ensuring the ongoing viability of the Council by not permitting overall borrowings to extend Council beyond its ability to meet future repayments and budgetary obligations.

Recommendation:

That:

1. Council endorses the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy and places on public exhibition for a period of 28 days from Friday 23 September 2022 for community comment.
 2. Should there be comment from the community on the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy, a further report be prepared and presented to Council.
 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the Draft Confidentiality Policy, Draft Fraud Control Plan and Draft Borrowing Policy.
-

POLICY STATEMENT

CONFIDENTIALITY POLICY

AUTHORISATION

| | |
|---|---|
| POLICY TYPE: <i>(Council or Operational)</i> | Council |
| POLICY LOCATION: <i>(eg. Corporate, Engineering, etc.)</i> | Corporate |
| RESPONSIBLE OFFICER: <i>(by position title)</i> | Director Corporate and Community Services |
| AUTHORISED BY: <i>(GM or Director Title)</i> | Manex |
| DATE ADOPTED: | |
| ADOPTED BY: <i>(Manex or Council)</i> | |
| MINUTE NO: <i>(If required)</i> | |
| REVIEW DUE DATE: <i>(Four years unless statutorily required sooner)</i> | |
| REVISION NUMBER: | 1 |

DOCUMENT HISTORY

| VERSION NO. | DATE | DESCRIPTION OF AMENDMENTS <i>Include names of former policies that this policy will replace if applicable</i> | AMENDED BY <i>(Where required)</i> |
|--------------------|-------------|---|--|
| 1 | Oct 2021 | Update format | DCCS |
| 0 | 18.08.2020 | | |
| | | | |

REVIEW OF THIS POLICY

This Policy will be reviewed within twelve (12) months from the date of adoption or as required in the event of legislative changes. The Policy may also be changed as a result of other amendment that are to the advantage that Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution for all policies categorised as “Council” policies or the approval of the General Manager for all policies categorised as “Operational” policies.

1. Purpose:

This policy records Council's commitment to preserving the confidentiality of information held by the Council and serves as an internal policy to support the Information Guide.

2. Scope:

The Council will preserve the confidentiality of information held in accordance with legislation. Information held by Council which is publicly available can be provided freely however, confidential information must not be released to any person unless:

- The information relates only to that person (it is solely information about that person)
- It is information that relates only to an individual, and that person has provided the Council with written authority to release the information to someone else
- The release is necessary for the conduct of the Council's business and is in the public interest
- Council is obliged under law to release the information.

If an employee is unsure whether a document or information is confidential, the employee should consult with their Coordinator/Manager/Director or General Manager before making any action in relation to the information.

An employee must not access Council information except to the extent that is necessary to do so in order to perform their official duties.

Section 63 of *The Privacy and Personal Information Protection Act 1998 (PIPPA)* makes it an offence for past or present employees to make improper use of information that they have acquired by virtue of their position with Council.

3. Outcomes:

Council holds information about a range of matters relating to Council business and the residents of the community.

To minimise the risks to Council and its residents, Council will preserve the confidentiality of Council information to the fullest extent possible.

4. Roles and Responsibilities:

This policy applies to all information designated as confidential which is held by Council and must be complied with at all times by all employees (including temporary or casual) of Council.

5. Definitions:

a. Confidential Information

Confidential information means information generally not known by or available upon request to the public which:

- Identifies or relates to a particular individual; or
- Carries a risk that if released or improperly used would cause harm to the Council or a member of the community, or give an unfair advantage to someone.

The following classes of information must always be treated as confidential:

- Legal advice received by Council, including the substance or effect of that legal advice, or any conclusions were reached, or any course of action recommended in the legal advice.
- Information provided to council on the condition that it is kept confidential.
- Information dealing with the appointment, appraisal, discipline or dismissal of employees.
- Information dealing with industrial matters affecting employees.

- Information associated with the preliminary budget.
- Information dealing with the rating concessions for individuals.
- Information associated with contracts proposed by Council.
- Information associated with starting or defending legal proceedings.
- Information dealing with the security of property.
- Information dealing with the trade secrets of any person or body.
- In-confidence conversations and information associated with any person or body associated with Council.
- Information considered and discussed in meetings closed to the public, as per the Local Government Act 1993.
- Names and/or addresses of complainants or witnesses and those who wish to remain anonymous when dealing with Council.
- Any information that is designated as confidential by the General Manager, until such time as the council has resolved that the General Manager's confidentiality designation should be removed.

b. Information

Includes discussions, documents, electronic data or knowledge.

c. Employees

Includes agents, employees, contractors, volunteers and all others who work on behalf of council.

6. Legislation and Supporting Documents:

The development of this policy has been informed by the following (among other publications):

- The Privacy and Personal Information Protection Act 1998 (PIPPA)
- Local Government Act 1993
- Government Information Public Access Act 2009 (GIPA)
- Health Records and Information Privacy Act 2002.

7. Relationship to Community Strategic Plan:

This Policy supports Council's Delivery Program Strategy 13.2 Develop, implement and promote best practice governance policies and procedures.

8. Attachments:

NIL

POLICY STATEMENT

FRAUD CONTROL PLAN

AUTHORISATION

| | |
|---|---|
| POLICY TYPE: <i>(Council or Operational)</i> | Council |
| POLICY LOCATION: <i>(eg. Corporate, Engineering, etc.)</i> | Governance & Risk |
| RESPONSIBLE OFFICER: <i>(by position title)</i> | Director Corporate and Community Services |
| AUTHORISED BY: <i>(GM or Director Title)</i> | Manex |
| DATE ADOPTED: | |
| ADOPTED BY: <i>(Manex or Council)</i> | Council |
| MINUTE NO: <i>(If required)</i> | |
| REVIEW DUE DATE: <i>(Four years unless statutorily required sooner)</i> | July 2024 |
| REVISION NUMBER: | 3 |

DOCUMENT HISTORY

| VERSION NO. | DATE | DESCRIPTION OF AMENDMENTS <i>Include names of former policies that this policy will replace if applicable</i> | AMENDED BY <i>(Where required)</i> |
|--------------------|----------------|---|--|
| 3 | July 2022 | Reformat and updated information | Governance & IP&R Officer |
| 2 | 16 June 2020 | | |
| 1 | 16 May 2018 | | |
| 0 | 24 August 2010 | | |

REVIEW OF THIS POLICY

This Policy will be reviewed within two (2) years from the date of adoption or as required in the event of legislative changes. The Policy may also be changed as a result of other amendment that are to the advantage that Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution for all policies categorised as “Council” policies or the approval of the General Manager for all policies categorised as “Operational” policies.

1. Fraud Policy Statement:

The NSW Audit Office in February 2015 adopted a Fraud Control Improvement Kit to assist organisations such as Councils to manage their fraud control obligations.

This kit supports the efforts of Bland Shire Council in exercising its commitment to minimise the incidence of fraud through the development, implementation and regular review of a range of fraud prevention and detection strategies. The desired outcome of this commitment is the elimination of fraud.

Fraud prevention is about working and managing better to ensure honesty, professionalism and fairness in all our dealings. Fraud control is the responsibility of all staff; staff play an essential part in managing our potential exposure to fraudulent activity by ensuring that they behave in an ethical way consistent with the Code of Conduct and reporting any incidents of suspected fraud.

The 2022 Bland Shire Council Fraud Control Plan contains a risk assessment of its identified fraud risks and outlines the activities that the Council is undertaking to ensure fraudulent activity is minimised.

Council has followed the Audit Office's Fraud Control Framework from its Fraud Control Improvement Kit in developing its approach to ensure that its commitment to managing fraud risks is embedded in the organisation's culture and its integrated within the core business of the organisation.

The fraud control framework has ten key attributes, being:

- Leadership
- Ethical framework
- Responsibility structures
- Fraud control policy
- Prevention systems
- Fraud awareness
- Third party management systems
- Notification systems
- Detection systems
- Investigation systems.

Any person who reports a suspected incident of fraud can be assured that any information that they provide will be treated confidentially and followed up diligently.

I consider the act of committing a fraud within Bland Shire Council a very serious matter. Any such acts will be dealt with to the maximum extent possible within existing legislative arrangements. This includes reporting cases of fraud to the NSW Police and ICAC for investigation and prosecution under State legislation as appropriate.

I look forward to your individual commitment and support to ensuring that the incidence of fraud in Council is minimised. I encourage everyone to read the 2022 Fraud Control Plan. All instances of suspected fraud should be reported to the Fraud Control Officer without delay.

Grant Baker ~~Ray Smith~~ PSM
General Manager
July 2022

2. Background:

Council is committed to a work environment that is resistant to fraud and is dedicated to implementing effective measures to minimise fraud risks. The Council does not tolerate fraudulent behaviour and will take appropriate action against employees and contractors who have participated in such behaviour and those who allowed it to occur.

This Plan conveys Council's approach to the deterrence and detection of fraudulent behaviour and documents strategies to assist managers to meet their fraud control responsibilities.

3. Objectives:

The main objectives of this Plan are:

1. To demonstrate the commitment of the Councillors, General Manager, Directors and line managers to combat fraud.
2. To establish the responsibilities for managers and staff in relation to fraud control.
3. To ensure existing policies and procedures aimed at encouraging ethical behaviour and combating fraud are integrated in an holistic framework.

4. Definitions:

4.1 Fraud

Council has adopted the Australian Standard AS8001-2008 definition of fraud which is:

“Dishonest activity causing actual or potential loss to any person or entity including theft of moneys or other property by employees or persons external to the entity and where deception is used at the time, immediately before or immediately following the activity.”

This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position for personal financial benefit.

4.2 Employee

Where used in this Plan, the term employee refers to:

- Councillors;
- Council staff;
- Individuals who are engaged as contractors working for the Council; and
- Other people who perform public official functions for the council such as volunteers.

5. Framework for Fraud Control Plan:

The fraud control framework has ten key attributes which sit within the themes of prevention, detection and response.

Details of these attributes and Council's strategy for implementing this framework to counter the identified fraud risks at Bland Shire Council are set out below.

1. Leadership

A successful fraud control framework is led by a committed and accountable leadership team to provide the organisation with a model to follow.

The General Manager and Directors at Bland Shire Council are both demonstratively committed to the organisation's fraud control activities and are directly accountable and responsible for fraud control.

2. Ethical Framework

An organisation's fraud control framework is part of a much bigger ethical framework that guides the values of the organisation and provides standards of behaviour and decision making.

Council's Code of Conduct guides employees in what is accepted practice and behaviour and sets our ethical standards at a level above the law.

Council's values also reinforce ethical behaviour.

Employees will always:

- Act with fairness;
- Act with honesty and integrity;
- Act openly.

Council recognises that fraud prevention requires the maintenance of an ethical climate which encourages all staff to be active in protecting Council's funds and assets, and in reporting any breaches of accepted standards.

Managers must be mindful of their responsibility to foster and develop in their areas the highest standards of ethical behaviour and commitment to a highly ethical workforce culture.

3. Responsibility Structures

Council has introduced a structure that ensures that there is clear accountability and responsibility for the implementation and monitoring of the Fraud Control Plan, as well as all supporting policies, procedures and initiatives. It is also important that all staff know this accountability and that there is a common understanding that everyone in the Council has a key role to play in effective fraud control management.

The **General Manager** is responsible for the corporate governance of Council and has overall responsibility for fraud control. The General Manager is the Fraud Control Officer.

The **Audit Risk and Improvement Committee** is responsible for the ongoing monitoring and review of the fraud control framework, including the actions agreed to in this Fraud Control Plan.

Management must exhibit to staff and clients a genuine and strong commitment to fraud control, and to good practices. They are responsible for identifying and managing individual fraud risks across the organisation, and for implementing the treatments identified in this Fraud Control Plan.

Management must also adopt a firm approach to dealing with fraudulent activity and penalising unacceptable behaviours, to retain the commitment of honest staff and to deter those who may be tempted to commit fraud. With the risk of detection, the severity of punishment must be seen to outweigh the possible gains from fraud.

The Council's **Corporate Section** is responsible for ensuring that the appropriate processes are in place to ensure that the risk of fraud in Council is well managed.

All Employees have the responsibility of reporting any fraudulent activity within Council that they become aware of or suspect. Reporting can be done through line management or the Fraud Control Officer. All employees are encouraged to become familiar with the Fraud Control Plan and contribute to its effective implementation, thereby assisting in minimising the incidence of fraud against Council.

Fraud risk management will form part of the business planning cycle and will contribute to business performance through minimisation of Council risks. It provides senior management and the Audit Risk and Improvement Committee with solid evidence that fraud risk management is occurring within Council.

4. **Fraud Control Policy**

The Council's fraud control policy is included as the introduction to this Fraud Control Plan and is supplemented by the Council's Code of Conduct, Procurement Policy and Internal Reporting Policy.

Council will ensure the currency of these policies by reviewing them regularly, with the Fraud Control Plan being reviewed every two years.

5. **Prevention Systems**

Council undertakes a separate Fraud Risk Assessment which will quantify the level, nature and form of the risks to be managed and leads to the identification of actions to mitigate the risks identified. These fraud risk Assessments will be undertaken at least once every two years.

~~The current Fraud Risk Assessment was undertaken in July 2019 and is attached. Fraud risks were reviewed and updated through interviews and control self-assessments. A review of fraud control at Bland Shire Council was conducted utilising the fraud control framework in the NSW Audit Office's Fraud Improvement Kit. Fourteen recommendations were made which have been actioned. Bland Shire Council is regularly reviewing fraud control.~~

The risk ratings are in accordance with the Audit Office's Risk Assessment Framework. The assessment of each individual risk has been undertaken in accordance with this framework.

Key controls have been listed against each individual risk. The list of controls is not intended to be an exhaustive list of the controls in place. The controls listed represent those controls which together form the framework for controlling the sources of each individual risk.

Assessments regarding the effectiveness of each control in mitigating the risks have been determined based on the views of key staff and our experience with similar environments. Overall risk ratings have also been determined in this way.

Council will be constantly on the lookout for ways to enhance the way that it focuses on its fraud control activities including the regular review of both this Plan and the associated Risk Assessment as well as facilitating the employment of staff who possess values similar to those of the organisation and the means to ensure protection of its information technology.

6. **Fraud awareness**

Council aims to ensure that all employees understand the ethical behaviour required of them in the workplace and that adequate training programs are in place and briefings are conducted covering ethical behaviour and fraud and corruption risks. The extent of training may relate to the duties performed by individual staff. Those in senior positions of operating areas considered more susceptible to fraud and corruption may receive training that is more involved.

The types of training and briefings would include:

- Code of Conduct training and briefings to be included in Council induction programs for new staff, temporary staff, contractors etc.

- Public interest disclosures training
- Emails from the General Manager highlighting relevant policy changes
- Fraud prevention training.

Additionally, Council will also ensure that its customers, the community and its contractors understand that Council will not tolerate fraudulent or corrupt behaviour in its dealings with them and that they are aware of the consequences of such behaviour. In this regard, Council's Fraud Control Plan and Procurement Policy are available on Council's website to reinforce its message.

7. Third party management systems

With councils relying more and more on services being provided by third parties, this adds an additional level of complexity to fraud control with the need to ensure that there are clear lines of accountability to those with responsibility for managing fraud as well as raising awareness of fraud committed by and against third parties.

Council will therefore investigate:

- Provision of specific training for those staff responsible for dealing with contractors and third parties;
- Ways of ensuring that the contractors and third parties with which the Council conducts business, have the highest levels of fraud awareness including structured checking of third party processes; and
- Ways of communicating to contractors and third parties that Council will not tolerate fraudulent activities, including use and promotion of its Procurement Policy.

8. Notification Systems

Employees and those outside of the Council are encouraged to report any incidents of unethical behaviour including fraud.

Council will ensure that policies and procedures are in place to encourage the reporting of suspect behaviours and those employees who do so can have their identity protected and are protected from reprisals. This protection is legislated in the *Public Interest Disclosures Act 1994*. Such disclosures can also be made externally to investigating authorities, the details of which are contained in the Council's Internal Reporting Policy.

9. Detection systems

Council will ensure that there are adequate detection systems to monitor data and identify irregularities and warning signals. In addition to management's own monitoring and review, the Council has established a plan of risk based internal audits to provide assurance on the effectiveness of internal controls established by management including those to prevent and detect fraud.

As part of this process:

- Available data will be thoroughly monitored and reviewed to ensure that irregularities and warning signals are picked up at a very early stage and flagged for further detailed review;
- Audits regularly examine samples of medium and high risk financial decision making across the organisation; and
- Outcomes of audits are reported to executive management on a regular basis.

10. Investigation systems

Council will appoint internal resources for the initial investigation of reported or detected instances of fraud against it. The internal fraud investigator will provide a report recommending further actions.

Where the initial investigation discloses a complex situation beyond Council's capability to investigate the matter will be referred to the Police and/or ICAC for further investigation. In this instance Council will have little control of the investigation process (including timing and resources) once the investigation has been handed over.

The Fraud Control Officer will be the operational liaison point with the relevant authority.

6. Legislation and Supporting Documents:

- Access to Information Policy
- Code of Conduct
- Complaints Handling Policy
- Enforcement Policy
- Gathering Information Policy
- Procurement Policy
- Delegations Register
- Internal Reporting Policy and Procedure
- Tenders and Contract Management Procedure
- Payment of Expenses and Provision of Facilities to Councillors Policy
- Risk Management Policy

7. Relationship to Community Strategic Plan:

This Policy supports Council's Delivery Program Strategy 13.2 Develop, implement and promote best practice governance policies and procedures.

8. Attachments:

Nil.

POLICY STATEMENT

BORROWING POLICY

AUTHORISATION

| | |
|---|---|
| POLICY TYPE: <i>(Council or Operational)</i> | Council |
| POLICY LOCATION: <i>(eg. Corporate, Engineering, etc.)</i> | Finance |
| RESPONSIBLE OFFICER: <i>(by position title)</i> | Director Corporate and Community Services |
| AUTHORISED BY: <i>(GM or Director Title)</i> | Manex |
| DATE ADOPTED: | 18 June 2020 |
| ADOPTED BY: <i>(Manex or Council)</i> | Council |
| MINUTE NO: <i>(If required)</i> | |
| REVIEW DUE DATE: <i>(Four years unless statutorily required sooner)</i> | June 2022 <u>August 2024</u> |
| REVISION NUMBER: | <u>2</u> |

DOCUMENT HISTORY

| VERSION NO. | DATE | DESCRIPTION OF AMENDMENTS <i>Include names of former policies that this policy will replace if applicable</i> | AMENDED BY <i>(Where required)</i> |
|--------------------|-------------------|---|--|
| 0 | 16.06.2018 | Original Policy | |
| 1 | 18.06.2020 | | |
| <u>2</u> | <u>23.08.2022</u> | | |

REVIEW OF THIS POLICY

This Policy will be reviewed within two (2) years from the date of adoption or as required in the event of legislative changes. The Policy may also be changed as a result of other amendment that are to the advantage that Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution for all policies categorised as “Council” policies or the approval of the General Manager for all policies categorised as “Operational” policies.

1. Purpose:

The Council's power to borrow funds arises from Section 621 of the Local Government Act 1993. As a custodian of public funds, Council must exercise the reasonable care and diligence that a prudent person would exercise when borrowing funds.

This policy provides a framework for Council to borrow funds while ensuring the ongoing viability of the Council by not permitting overall borrowings to extend Council beyond its ability to meet future repayments and budgetary obligations.

Section 377 (1) (f) of the Local Government Act 1993 stipulates that Council cannot delegate the borrowing of money. It is expected that Councillors will have a full understanding of the terms and conditions of borrowing arrangements before entering into any contract.

2. Scope:

The objective of this policy is to ensure that the use and management of Councils borrowings (including overdraft facilities):

- Complies with the Ministerial Revised Borrowing Order dated 13 May 2009;
- Is undertaken with due regard for Council's role as a custodian of public funds;
- Is undertaken with the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons; and
- Complies with Council's overall risk management philosophy.

3. Outcomes:

Legislative Requirements

All borrowings must comply with the following:

1. Local Government Act 1993
2. Local Government (General) Regulation 2005
3. Ministerial Revised Borrowing Order
4. Local Government Code of Accounting Practice and Financial Reporting
5. Australian Accounting Standards
6. Office of Local Government Circulars.

Delegation of Authority

Authority for the implementation of this policy is delegated by Council to the General Manager in accordance with the Local Government Act 1993. The General Manager may, in turn, delegate the day-to-day management of Council's borrowings to the Responsible Officer or other appropriately qualified senior staff (subject to regular reviews).

A record of the delegated authority is to be maintained and delegates are required to acknowledge that they have received a copy of this policy and understand the obligations of their delegated role. It is the responsibility of the General Manager to ensure that delegates have the necessary expertise and skill to carry out their delegated roles.

Guiding Principles

Guiding principles for Council borrowings:

1. Borrowings may only be used to fund capital expenditure and not operating expenditure (which should be funded from revenue).
2. Minimum working capital requirements are to be identified and maintained in a readily available form such as that there is no need to call on borrowings to fund any shortfall in reasonably anticipated operating requirements.

3. It is appropriate to fund significant capital works via borrowings such that the full cost of infrastructure is not only borne by present day ratepayers, but also by future ratepayers who will benefit from use of the funded infrastructure.
4. It may be appropriate to fund certain capital projects with user charges, in which case user charges should reflect the project's costs, including loan repayments.
5. The impact on Council's budget of any movement in interest rates must be actively managed.

Structure of Borrowings

Overdraft

The Council may maintain a modest overdraft facility for unexpected changes to operating cash flow requirements. As there are costs involved in accessing the facility, it is not to be used for expected operating cash flow and it is not to be used for long term financing.

Long-Term Borrowings

Considerations

To assist with making the decision on whether to undertake long-term borrowings, Council should consider:

1. The financial impact of the proposed borrowing on Council's Long Term Financial Plan, Delivery Program and Operational Plan including:
 - a. Scenario analysis in the case of changes to market interest rates; and
 - b. Any positive impact of the capital works funded by the proposed borrowing.
2. The Debt Service Ratio, which is an indicator of Council's ability to service its borrowings (should be shown to remain below 10%).
3. The cost benefit analysis of the capital works to be funded and the works alignment with Council's strategic planning and capital program
4. The proposed structure of the borrowings and the proposed way in which the Council will procure the borrowings to achieve competitive and favourable terms.

Requirements

All borrowings must be approved by Council resolution. The intention to borrow funds must be included in Council's annual draft Operational Plan.

Council should advise the Office of Local Government (OLG), completing a loan borrowing forecast return. If council subsequently changes the purpose of the loan or increases the amount, a Council resolution must be passed prior to drawing any funds. In the event of an increase, Council must also re-submit their loan borrowing return to OLG (this information is normally collected by NSW Treasury Corporation on behalf of the OLG).

Process

To minimise the cost of borrowing, the policy will require Council to seek competitive borrowing terms by way of obtaining a minimum of three (3) quotes. This could include a quote from NSW Treasury Corporation.

The borrowing maturity profile should reflect the Council's forecast repayment profile. Consideration should also be given to incorporating flexibility in borrowing covenants in case of early repayment or a need to extend the term of the loan.

During the life of long-term borrowings, Council must regularly update its financials to ensure no breach of covenants or to take advantage of flexibility in the repayment profile should Council's financial situation change over time.

Restrictions

Council is restricted, by the Ministerial Revised Borrowing Order dated 13 May 2009, to source the borrowings from Australia and in Australian currency.

Borrowing Parameters

The Council's borrowing program must remain within the following parameters:

1. Maximum term of borrowings is the shorter of 20 years or the expected economic life of the capital works funded.
2. The maximum total amount of outstanding borrowings is \$5 million.
3. A minimum of 50% of borrowings are to be fixed rate.
4. A limit, normally expressed as a percentage, on the amount of all Council's borrowings that may be repayable in any 12 month period.

4. Roles and Responsibilities:

This policy applies to all Councillors and employees of Council.

5. Definitions:

Variable Rate Loan: A loan that attracts an interest rate linked to a variable benchmark. In Australia variable rate loans are normally priced at a fixed margin over the Ausbond Bank Bill rate which is the market benchmark three month interbank rate.

Fixed Rate Loan: A loan that attracts a fixed pre-determined interest rate throughout the term of the loan.

Amortising/Credit Foncier Loan: A loan that is repaid over the term of the loan, normally by equal instalments due quarterly or semi-annually. Interest payments and capital repayments are normally combined and paid on the instalment date.

Interest Only Loan: A loan repaid in full on the final maturity date. The loan can be either a variable rate loan or a fixed rate loan with interest payments normally payable quarterly for a variable rate loan and semi-annually for a fixed rate loan.

6. Legislation and Supporting Documents:

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Ministerial Revised Borrowing Order
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars.

7. Relationship to Community Strategic Plan:

This Policy supports Council's Delivery Program Strategy 10.1 – Ensure Councillors are provided with appropriate support and resources to carry out their civic duty and Strategy 10.4 – Ensure the long-term financial sustainability of Council through effective and prudent financial management.

8. Attachments:

NIL

Section 3 – Technical Services

7.8 Endorsement of Draft Sporting Field Closure Policy



Our Leadership - A well run Council acting as the voice of the community

DP 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Manager Engineering Services

Introduction

The purpose of this report is to submit the Draft Sporting Field Closure Policy (**Attachment One**) for review and endorsement by Bland Shire Council.

Financial Implications

Nil.

Summary

As part of the ongoing review and updating of Bland Shire Council's policy documentation, the Draft Sporting Field Closure Policy has been assessed. The purpose of the Draft Sporting Field Closure Policy is intended to apply in situations where Bland Shire Council's sportsgrounds are affected by weather conditions. The decision to play or train on sportsgrounds adversely impacted may cause damage to the playing surface or the safety of the users. For this policy, damage is defined as an impact on the field that is beyond normal wear and tear.

Recommendation:

That:

1. Council endorses the Draft Sporting Field Closure Policy and places on public exhibition for a period of 28 days from Friday 23 September 2022 for community comment.
 2. Should there be comment from the community on the Draft policy, a further report be prepared and presented to Council.
 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the policy.
-

SPORTING FIELD CLOSURE POLICY

AUTHORISATION

| | |
|---|-----------------------------------|
| POLICY TYPE: <i>(Council or Operational)</i> | Council |
| POLICY LOCATION: <i>(eg. Corporate, Engineering, etc.)</i> | Infrastructure and Sustainability |
| RESPONSIBLE OFFICER: <i>(by position title)</i> | Director Technical Services |
| AUTHORISED BY: <i>(GM or Director Title)</i> | Manex |
| DATE ADOPTED: | |
| ADOPTED BY: <i>(Manex or Council)</i> | |
| MINUTE NO: <i>(If required)</i> | |
| REVIEW DUE DATE: <i>(Four years unless statutorily required sooner)</i> | May 2026 |
| REVISION NUMBER: | 1 |

DOCUMENT HISTORY

| VERSION NO. | DATE | DESCRIPTION OF AMENDMENTS <i>Include names of former policies that this policy will replace if applicable</i> | AMENDED BY <i>(Where required)</i> |
|--------------------|-------------|---|--|
| 0 | 15.05.2012 | | |
| 1 | 15.08.2017 | | |
| | | | |

REVIEW OF THIS POLICY

This Policy will be reviewed within four (4) years from the date of adoption or as required in the event of legislative changes. The Policy may also be changed as a result of other amendment that are to the advantage that Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution for all policies categorised as “Council” policies or the approval of the General Manager for all policies categorised as “Operational” policies.

1. Purpose:

This policy document is intended to apply in situations where Bland Shire Council's sportsgrounds are affected by weather conditions, and the decision to play or train on sportsgrounds adversely affected may cause damage to the playing surface or the safety of the users. For the purpose of this policy, damage is defined as impact on the field that are beyond normal wear and tear.

2. Scope:

This policy allows for the implementation of a standardised process for assessing the suitability of grounds for playing when impacted by weather conditions with direct involvement of Bland Shire Council, to increase the transparency of the process for all users and stakeholders thus assisting to manage the impacts for other organised and passive usage, address the risk management and safety of all users.

3. Outcomes:

Responsibility for determining the ground closures including what areas and for what period remain the responsibility of Bland Shire Council and this decision will be made, where possible, two days prior to the activity.

Bland Shire Councils' ground maintenance staff forward information on ground conditions to the Urban Coordinator.

The Urban Coordinator will decide, on information received, whether to close or leave the ground open.

The Bookings Officer (Administration Officer – Engineering Services) will contact nominated sport and user representatives to discuss availability of grounds.

No sporting club, school or user group have the authority to approve use of sporting grounds when Bland Shire Council has closed the grounds.

Sporting clubs, schools or user groups using closed fields will be liable for the full cost of repairs.

A decision by Bland Shire Council to close the sportsground will be based mainly on:

- Safety and the potential for injury to users
- The sport played and the potential for damage to the playing surface
- The weather, during prolonged and/or extreme weather conditions
- The condition of the ground when inspected.

Note: Irrespective of the above, Bland Shire Council may, at any time, withdraw the use of the ground or part thereof, (i.e. if it is deemed to be unplayable).

Penalty – failure to abide by ground closure ruling.

The procedure for fining sporting clubs, schools or user groups shall be as follows:

Council will:

- Inspect and photograph the damaged grounds
- Establish culpability in consultation with, the sporting club, school or user group
- Determine the fine based on the cost to restore the facility
- Issue a fine in writing to the offending facility hirer.

If the fine is not paid the offending sporting club, school or user group will not be allocated any future use of Bland Shire Councils' facilities.

Note: In some instances where damage to the ground is excessive, Bland Shire Council may close the facility to enable necessary remediation works to be undertaken.

Dispute Resolution

If there is a dispute with regard to the closure of a ground, the sporting club, school or user group will refer the dispute to the General Manager of Bland Shire Council, in writing for determination. The General Managers' decision shall be final.

4. Roles and Responsibilities:

Responsibility for determining ground closures including what areas and for what period remain the responsibility of Bland Shire Council.

5. Relationship to Community Strategic Plan:

This Policy supports Council's Delivery Program Strategy 9.4 Maintain parks, ovals and recreational facilities to approved standards.

**6. Attachments:
Policy Procedure**

NIL

DRAFT

7.9 DA2023/0014 – 99 Main Street, West Wyalong



Our Prosperity - Growing our population and jobs

DP16.1 Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth.

Author: Manager Development and Regulatory Services

Introduction

Council received a development application for the change of use from a commercial building to a residential development and associated internal alterations. The subject property is 99 Main Street, West Wyalong, which is listed a local heritage item in Schedule 5 of the Bland Local Environmental Plan 2011.

The following is an extract from the NSW State Heritage Inventory:

Statement of Significance:

A two storey commercial building in the neo-classical style which suited the period and the image projected by major Insurance Companies. The detailed facade includes dory columns, pane windows shop fronts and gates to the arcade. Includes original fittings. The layout is impressive with a central corridor leading to the upstairs entrance.

The land is zoned B2 Local Centre and dwellings are permissible in the zone subject to development consent. An assessment of the application has been carried out in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979*. The application is consistent with these requirements.

This application has been referred to Council for determination as there has been concern that conversion of commercial premises to residential developments may have a detrimental effect on the economic viability of the Main Street. It is considered in this case, that should demand arise in the future, the ground floor premises could be reinstated for commercial use at minimal expense. It should be noted that there is no proposed change to the external fabric of the building.

Financial Implications

Council has received payment of Development Application fees totalling \$673.40.

Summary

The application is consistent with the requirements of Section 4.15 of the *Environmental Planning and Assessment Act 1979*. It is suggested that the impact of residential land uses in the commercial cores of West Wyalong and Wyalong are considered during the review of the Councils Development Control Plan, as there are currently no controls in place to address this matter.

Recommendation:

That Council consent to DA/2023/0014 for the change of use from a commercial building to a residential development and associated internal alterations subject to the recommended conditions of development consent.

DEVELOPMENT ASSESSMENT REPORT

| | |
|--------------------------|--|
| DA Number: | DA2023/0014 |
| Address: | 99 Main Street West Wyalong |
| Legal Description: | Lot 138 DP 753135 |
| Development Description: | Change of Use – Commercial Building to Residential Dwelling + Internal Alterations |

PROJECT OVERVIEW

Applicant proposes to change the use of the existing commercial premise to a residential dwelling. The subject building is currently vacant and is identified as a heritage item in Schedule 5 of the Bland Local Environmental Plan2011. The proposed change of use will result in the development becoming a two (2)-storey dwelling consisting of four (4) bedrooms on first floor – each with walk in robe facilities, with the ground floor incorporating a separate living room, study, combined dining / meals and kitchen area, two (2) toilet facilities with basins and a main bathroom. The associated laundry facility is to be located within an existing detached outbuilding positioned toward the rear of the property. Carparking arrangements are to be at the rear of the property with vehicular access being available by way of the existing rear laneway.

The scope of works are as follows:

- Install a kitchen to eastern side of ground floor
- Remove existing partition to ground floor eastside and make good walls and ceiling
- Install toilet to rear eastern side of ground floor and block door opening for basin
- Fit bathroom to rear east side room
- Construct partition to west side ground floor to separate living room at front from linen store at rear with matching floor and ceiling junction details
- Install 2nd toilet in existing space off ground floor hall with basin to infilled door opening
- No changes to first floor

PROPERTY DETAILS/HISTORY

| | Checked | | Comments |
|--------------|---|--|--|
| File History | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Owner's details verified on 09/08/2022 as being per submitted documentation. |
| Title Plan | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | |
| Ownership | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |

APPLICATION TYPE

| | | |
|---|---|--|
| Does this application require referral for decision by Council? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is this application an Integrated Development Application? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is this application a Designated Development Application? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is this application for State Significant Development? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is this application submitted by/on behalf of a Public Authority? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is this application a staged Development? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Stage Detail: | | |
| Is this application a section 4.55 amendment? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Does this application require concurrence referral? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

| | | |
|---|------------------------------|--|
| Does this application require courtesy comment? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Comment | | |
| This application has been referred to Council for determination as there has been concern that conversion of commercial premises to residential development may have a detrimental effect on the economic viability of the Main Street. | | |

| | Applicable | |
|--|---|--|
| SEPP (Affordable Rental Housing) 2009 <i>The SEPP provides for an increase in the supply and diversity of affordable rental and social housing in NSW.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Building Sustainability Index: BASIX) 2004 <i>The SEPP provides for the implementation of BASIX throughout the State.</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| SEPP (Concurrences and Consents) 2018 <i>This SEPP allows the Planning Secretary to act as a concurrence authority.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Educational Establishments and Childcare Facilities) 2017 <i>This SEPP facilitates the effective delivery of educational establishments and early education and care facilities.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Exempt and Complying Development Codes) 2008 <i>The SEPP provides exempt and complying development codes that have State-wide application.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Housing for Seniors or People with a Disability) 2004 <i>The SEPP aims to encourage provision of housing for seniors, including residential care facilities. The SEPP provides development standards.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Transport & Infrastructure) 2021 <i>The SEPP provides a consistent approach for infrastructure and the provision of services across NSW, and to support greater efficiency in the location of infrastructure and service facilities.</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| SEPP (Mining, Petroleum Production and Extractive Industries) 2007 <i>The SEPP aims to provide proper management of mineral, petroleum and extractive material resources and ESD</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP No 21 (Caravan Parks) <i>This SEPP aims to encourage the orderly and economic use and development of land for land intended to be used as a caravan park.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP No 33 (Hazardous and Offensive Development) <i>The SEPP provides a systematic approach to the assessment of development proposals for potentially hazardous and offensive industry or storage.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP No 36 (Manufactured Home Estates) <i>This SEPP allows development for MHE permissible with development consent on any land on which a caravan park may be carried out except land dedicated or reserved under the National Parks and Wildlife Act 1974, Crown reserves or specified categories of excluded land.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP No 55 (Remediation of Land) <i>The SEPP provides a state-wide planning framework for the remediation of land; requires consent authorities to consider the potential for land to be contaminated when determining development applications; lists the remediation works that require development consent; and provides certification and operational requirements for remediation works that can be undertaken without development consent.</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

| | | |
|--|---|--|
| SEPP (Industry and Employment) 2021 <i>The SEPP provides planning controls for advertising and signage in NSW. The SEPP requires signage to be compatible with the future character of an area, provide effective communication in suitable locations and be of high quality design and finish.</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| SEPP No 65 (Design Quality of Residential Apartment Development) <i>The SEPP provides consistent planning and design standards for residential apartment buildings across NSW.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Primary Production and Rural Development) 2019 <i>This SEPP facilitates the orderly economic use and development of lands for primary production; reduce land use conflict and sterilisation of rural land.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (State and Regional Development) 2011 <i>This SEPP identifies development that is State significant development or State significant infrastructure and to confer functions on joint regional planning panels to determine development applications.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| SEPP (Vegetation in Non-Rural Areas) 2017 <i>This SEPP protects the biodiversity values of trees and other vegetation in non-rural areas of the State, and to preserve the amenity of non-rural areas of the State through preservation of trees and other vegetation.</i> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| State Environmental Planning Policy No 55 – Remediation of Land | | |
| Clause 7 of SEPP 55 states that: 1) A consent authority must not consent to the carrying out of any development on land unless: a) It has considered whether the land is contaminated, and b) If the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and c) If the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose. | | |
| Comment The subject development site is not identified as being contaminated on Councils contaminated lands register. | | |

| LOCAL ENVIRONMENTAL PLAN | | |
|---|---|----------------|
| The subject land is zoned: | B2 Local Centre | |
| Definition from LEP | Change of Use - Commercial Building to Residential Dwelling + Internal Alterations | |
| Permissibility: | The development is considered to be permissible with consent. | |
| Clause | Compliance | |
| Part 4 Principal Development Standards | | |
| 4.1 | Minimum subdivision lot size | Not Applicable |
| 4.1AA | Minimum subdivision lot size for community title schemes | Not Applicable |
| 4.1A | Minimum subdivision lot size for strata plan schemes in certain rural and environmental zones | Not Applicable |
| 4.2 | Rural Subdivision | Not Applicable |

| | | |
|---|---|----------------|
| 4.2A | Erection of dwelling houses on land in certain rural and environmental protection zones | Not Applicable |
| 4.2B | Erection of rural workers' dwellings | Not Applicable |
| 4.3 | Height of buildings | Not adopted |
| 4.4 | Floor space ratio | Not adopted |
| 4.5 | Calculation of floor space ratio | Not adopted |
| 4.6 | Exceptions to development standards | Not Applicable |
| Comment: | Proposal relates to the Change of Use development only. The above listed clauses are not applicable in this instance. | |
| Part 5 Miscellaneous Provisions | | |
| 5.1 | Relevant acquisition authority | Not Applicable |
| 5.2 | Classification and reclassification of public land | Not Applicable |
| 5.3 | Development near zone boundaries | Not Applicable |
| 5.4 | Controls relating to miscellaneous permissible uses | Not Applicable |
| 5.5 | Repealed | |
| 5.6 | Architectural roof features | Not adopted |
| 5.7 | Development below mean high water mark | Not applicable |
| 5.8 | Conversion of fire alarms | Not Applicable |
| 5.9 | Repealed | |
| 5.9AA | Repealed | |
| 5.10 | Heritage conservation | Complies |
| 5.11 | Bushfire hazard reduction | Not Applicable |
| 5.12 | Infrastructure development and use of existing buildings of the crown | Not Applicable |
| 5.13 | Eco-tourist facilities | Not Applicable |
| 5.14 | Siding spring Observatory – maintaining dark sky | Not adopted |
| 5.15 | Defence communications facility | Not adopted |
| 5.16 | Subdivision of, or dwellings on, land in certain rural, residential or environment protection zones | Not Applicable |
| 5.17 | Artificial water bodies in environmentally sensitive areas of operation of irrigation corporations | Not Applicable |
| 5.18 | Intensive livestock agriculture | Not Applicable |
| 5.19 | Pond-based, tank based and oyster aquaculture | Not Applicable |
| Comment: | Proposal relates to Change of Use development located within a heritage-listed item. The scope of works are limited to internal alterations with the external fabric of the building to remain unchanged. The subject application was accompanied with a Heritage Impact Statement that provides support for this intended development. The proposed development is not inconsistent with Part 5.10. | |
| Part 6 Additional local provisions | | |

| | | |
|-----------------|---|----------------|
| 6.1 | Essential services | Complies |
| 6.2 | Earthworks | Not Applicable |
| 6.3 | Terrestrial biodiversity | Not Applicable |
| 6.4 | Riparian land and watercourses | Not Applicable |
| 6.5 | Wetlands | Not Applicable |
| 6.6 | Groundwater vulnerability | Not Applicable |
| 6.7 | Flood Planning | Not Applicable |
| 6.8 | Airspace operations | Not Applicable |
| 6.9 | Location of sex services premises | Not Applicable |
| Comment: | The proposed Change of Use will require additional connections to essential services. It is envisaged that all essential extensions, being electricity, drainage lines etc., will be sourced from the existing services. The proposed development is not inconsistent with Part 6.1. | |

DEVELOPMENT CONTROL PLAN

| PART 1.3 DEVELOPMENT APPLICATION NEIGHBOUR NOTIFICATION POLICY | | |
|---|---|--|
| Is the proposal Advertised Development? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Comment Development not identified as being Advertised Development in Council's DCP. | | |
| Did the application require Neighbour Notification? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Comment The proposed development was the subject of Neighbour Notification, as there was concern that the conversion of commercial premises to residential development may have a detrimental effect on the economic viability of the Main Street. Nil submissions were received as part of this notification process. | | |

| PART 3 DWELLINGS | | |
|--|--|--------------|
| 3.1 Rural Dwellings | | |
| PRD1 | Dwelling sites are identified and are provided with safe connection to the public road network. | Not Relevant |
| PRD2 | Visual and other impacts (including glare) on neighbours and the rural landscape are minimised. | Not Relevant |
| PRD3 | Adequate area exists for onsite waste disposal. | Not Relevant |
| PRD4 | Development does not adversely affect the environment or agricultural pursuits on the subject or neighbouring lands. | Not Relevant |
| PRD5 | Dwellings are located so as adequate water supply can be provided | Not Relevant |
| Comment Proposal limited to the Change of Use - Commercial Building to Residential Dwelling + Internal Alterations within an existing building sited on a B2 – Local Centre portion of land. | | |

| | | |
|--|--|---------------------------|
| Part 3.1 is not applicable in this instance. | | |
| 3.2 Single Residential Development | | |
| Development respects the character of the neighbourhood by: | | |
| PD1.1 | Being respectful of, without necessarily imitating, the style and character of adjoining houses and gardens including the scale, materials, roof forms and types of trees. | Meets Acceptable Solution |
| PD1.2 | Providing attractive streetscapes, comprising trees, gardens, building facades (i.e. the exterior of the building), fences and walls. | Meets Acceptable Solution |
| PD1.3 | Preserving established trees and gardens. | Meets Acceptable Solution |
| Comment Proposal limited to the Change of Use - Commercial Building to Residential Dwelling + Internal Alterations within an existing building. The subject building is located within the commercial precinct in West Wyalong and is heritage listed. Nil external alterations or treatments are proposed as part of this application with the external fabric of the building to remain unchanged. Existing vegetation located within the rear of the property is to remain. The proposal is not inconsistent with the above. | | |
| Development takes advantage of the attributes of the site by: | | |
| PD2.1 | Using its slope, its orientation to the sun, and any established landscape quality to create useable outdoor spaces and views. | Meets Acceptable Solution |
| PD2.2 | Minimising paved areas. | Meets Acceptable Solution |
| PD2.3 | Opening up living areas directly onto courtyards and gardens, which benefits from good sunlight. | Not Relevant |
| Comment Proposal limited to internal alterations of an established building only with the useable outdoor space located in the rear yard of the property being orientated to the north. Paved areas are limited to that of what is already established with adequate permeable / vegetated areas available. The proposal is noted as not inconsistent with the above. | | |
| Development is of appropriate building height, bulk and form by: | | |
| PD3.1 | Being respectful of the predominant surrounding building forms, roof forms and building heights. | Not Relevant |
| PD3.2 | Minimising building bulk and height on or near boundaries to avoid overshadowing and overlooking of neighbours. | Not Relevant |
| Comment Proposal relates to the change of use of an existing building located within the main street of West Wyalong. The overall bulk and scale of the development is deemed irrelevant in this instance. | | |
| Development protects the heritage qualities of the area by: | | |
| PD4.1 | Respecting existing heritage buildings, streetscapes or gardens close to the development. | Not Relevant |
| Comment Proposal relates to Change of Use development located within a heritage-listed item. The scope of works are limited to internal alterations with the external fabric of the building to remain unchanged. The subject application was accompanied with a Heritage Impact Statement that provides support for this intended development. The proposal is not inconsistent with the above. | | |
| Development provides adequate solar access by: | | |

| | | |
|---|--|---------------------------|
| PD5.1 | Viewing BASIX compliance as a bare minimum. | Meets Acceptable Solution |
| PD5.2 | Providing good sunlight to living areas and avoiding overshadowing of neighbours and established garden areas. | Meets Acceptable Solution |
| PD5.3 | Planning the internal layout of a house to ensure good daylight to living areas. | Not Relevant |
| PD5.4 | Locating parking in the shadow of the buildings. | Meets Acceptable Solution |
| Comment The proposed Change of Use development was accompanied with a valid Basix Certificate that demonstrates compliance with all required water, thermal comfort & energy project score targets. Associated Basix commitments are also detailed on submitted plans. Solar access to established garden areas is considered ideal with the orientation of these spaces facing directly north. The internal layout of the building has been designed in a manner that reduces impact on the internal configuration of the existing building and may accommodate a future reversal of the development from residential back to commercial in nature should the need arise. Associated parking for the intended development is to be via an existing outbuilding / garage located at the rear of the property with vehicular access to be by way of the rear laneway. Proposal not inconsistent with the above relevant parts. | | |
| Development creates clear address and access by: | | |
| PD6.1 | Ensuring dwellings adjoining the street frontage address the street. | Meets Acceptable Solution |
| Comment Proposal not inconsistent with that of surrounding development. Considered satisfactory. | | |
| Development provides access and parking by: | | |
| PD7.1 | Providing adequate parking for the type of dwelling. | Meets Acceptable Solution |
| PD7.2 | Ensuring that access driveways and garage frontages do not visually dominate development. | Meets Acceptable Solution |
| PD7.3 | Ensuring vehicle access to and from the site is safe. | Meets Acceptable Solution |
| PD7.4 | Minimising the number and width of access driveways consistent with the traffic function of those driveways. | Meets Acceptable Solution |
| Comment Associated parking for the intended development is to be via an existing outbuilding / garage located at the rear of the property with vehicular access to be by way of the rear laneway. The intended vehicular access is deemed safe with adequate line of site being available – not too dissimilar to that of surrounding properties. The proposal is not inconsistent with the above. | | |
| Development provides facilities consistent with the residential use of the land including: | | |
| PD8.1 | Recreation/passive enjoyment areas. | Meets Acceptable Solution |
| PD8.2 | Clothes drying facilities | Meets Acceptable Solution |
| PD8.3 | Outdoor service areas | Meets Acceptable Solution |
| Comment Proposal not inconsistent with the above. | | |
| Development is served by necessary utilities and services including: | | |
| PD9.1 | Telephone/data, water, sewer, power and gas. | Meets Acceptable Solution |
| PD9.2 | Onsite water storage | Not Relevant |

| | | |
|--|--|---------------------------|
| PD9.3 | Drainage | Meets Acceptable Solution |
| Comment Proposal not inconsistent with the above. | | |
| Additional Requirements: R1 General Residential Zone | | |
| PD10.0 | Using its slope, its orientation to the sun, and any established landscape quality to create useable outdoor spaces and views. | Meets Acceptable Solution |
| PD10.2 | Minimising paved areas. | Meets Acceptable Solution |
| PD10.3 | Protecting the views and privacy of neighbours | Meets Acceptable Solution |
| PD10.4 | Ensuring setbacks from the street alignment do not vary dramatically from those in the rest of the street. | Meets Acceptable Solution |
| Comment The subject Change of Use development relates to land zoned B2 – Local Centre. As such, the above parts are not applicable. | | |
| Additional Requirements: R5 Large Lot Residential Zone | | |
| PD11.1 | Using its slope, its orientation to the sun, and any established landscape quality to create useable outdoor spaces and views. | Not Relevant |
| PD11.2 | Ensuring setbacks from the street alignment do not vary dramatically from those in the rest of the street. | Not Relevant |
| Comment The subject Change of Use development relates to land zoned B2 – Local Centre. As such, the above parts are not applicable. | | |
| Additional Requirements: B2 Local Centre Zone | | |
| PD12.1 | Using its slope, its orientation to the sun, and any established landscape quality to create useable outdoor spaces and views. | Meets Acceptable Solution |
| PD12.2 | Minimising paved areas. | Meets Acceptable Solution |
| PD12.3 | Protecting the views and privacy of neighbours | Meets Acceptable Solution |
| PD12.4 | Ensuring setbacks from the street alignment do not vary dramatically from those in the rest of the street. | Not Relevant |
| Comment The subject development relates to the Change of Use of an existing two (2) storey heritage listed building. Minimal works are proposed so to ensure the integrity and heritage significance of the building is preserved. The orientation of established outdoor spaces is to the north with limited paved areas established with nil additional being proposed. Established pervious / vegetated areas are to remain with dedicated outdoor activities to be carried out within these areas. Existing boundary fencing is deemed appropriate and limits / restricts visual impacts upon adjoining properties. The proposal is not inconsistent with the above. | | |

| | | |
|--------------------------------------|---|---------------------------|
| PART 10 HERITAGE CONSERVATION | | |
| PH1 | New development (including the replacement of existing buildings) achieves a future character that provides for one or two storey development, but does not directly copy or imitate past architectural styles. It is respectful of existing development both directly adjoining and in the immediate area; | Meets Acceptable Solution |

| | | |
|---|---|---------------------------|
| PH2 | Changes and modifications are respectful of the original architectural design of the building, unless that design is incompatible with buildings in the immediate vicinity, in which case the design is to be respectful of those buildings | Meets Acceptable Solution |
| Comment Proposal relates to Change of Use development located within a heritage-listed item. The scope of works are limited to internal alterations with the external fabric of the building to remain unchanged. The subject application was accompanied with a Heritage Impact Statement that provides support for this intended development. The proposal is not inconsistent with the above. | | |
| Garages and Carports | | |
| PH3 | Minimise visual intrusion from garages and carports, and require structures to be located behind the building line. | Not Relevant |
| PH4 | Establish parameters for the proportion and detailing of garage and carports | Not Relevant |
| Comment Proposal relates to Change of Use development located within a heritage-listed item. The scope of works are limited to internal alterations with the external fabric of the building to remain unchanged. The associated garage / parking facilities are existing and positioned to the rear of the property. Nil changes to vehicular parking arrangements noted as part of this application. Not Applicable in this instance. | | |
| Adaptive reuse of heritage items | | |
| PH5 | Encourage heritage items to be used for purposes appropriate to their heritage significance. | Meets Acceptable Solution |
| Comment Proposal relates to Change of Use development, Commercial to Dwelling House, located within a heritage-listed item. The scope of works are limited to internal alterations with the external fabric of the building to remain unchanged. The subject application was accompanied with a Heritage Impact Statement that provides support for this intended development. The proposal is not inconsistent with the above. | | |
| Development in the vicinity of a heritage item | | |
| PH6 | Encourage development in the vicinity of a heritage item to be designed and sited to protect the significance of the heritage item. | Meets Acceptable Solution |
| Comment The proposal relates to a heritage-listed item. The intended development is to be carried out wholly within the building with no treatments to the external fabric of the structure being proposed. The application was accompanied with a Heritage Impact Statement that provides support for this intended Change of Use development. The proposal is not inconsistent with the above. | | |

| | | |
|---|--|--------------|
| PART 11 CAR PARKING AND VEHICLE ACCESS | | |
| PCP1 | Parking operations are logical and the circulation pattern clearly defined through the use of appropriate traffic management measures. | Not Relevant |
| PCP2 | Parking areas are designed to operate in a safe manner for drivers and pedestrians. | Not Relevant |
| PCP3 | Finished surface of the car park, driveway, turning circle and loading areas is of a suitable material for the proposed activity. | Not Relevant |

| | | |
|--|--|---------------------------|
| PCP4 | Pedestrians are separated from vehicular traffic as much as physically possible. | Not Relevant |
| PCP5 | For one way traffic, circulation is in the clockwise direction. | Not Relevant |
| PCP6 | Solid walls or other obstructions to visibility are avoided on the inside of tight turns. | Not Relevant |
| PCP7 | Entry/Exit points are clearly marked to avoid any confusion. Within the car park, signs are provided where necessary so that drivers wishing to leave the car park may do so by the most efficient route. Signposting is easily seen and understood. | Not Relevant |
| PCP8 | Directional markings are clearly set out on the pavement in such a manner as to be easily readable and understandable to the users of the car park. | Not Relevant |
| PCP9 | All parking bay delineations, arrows and other information for drivers painted on the pavement are marked using white (or high contrast) paint or approved markers. Delineations are not less than 75 mm or greater than 100 mm wide. <i>Note: In certain situations, the installation of signs to Council's satisfaction may be required over and above the normal requirements. Signposting and marking for parking areas are to be submitted with the development application for Council's consideration.</i> | Not Relevant |
| PCP10 | Where the development generates a reasonable volume of traffic, separate entry and exit locations are provided with suitable separation between the access points. | Not Relevant |
| PCP11 | Good sight distance is provided onto footpath areas from vehicles leaving car parking areas. | Not Relevant |
| PCP12 | Garages in residential development are capable of easy entry and exit. | Meets Acceptable Solution |
| PCP13 | Grades of parking areas are minimised, consistent with achieving adequate drainage | Not Relevant |
| PCP14 | Turning circles are to cater for the range of vehicle sizes anticipated to utilise the site. | Not Relevant |
| PCP15 | Delivery areas are separated (either physically or through timed deliveries) from customer parking areas. | Not Relevant |
| PCP16 | Provisions are made in the design of loading docks so that delivery vehicles do not conflict with customer traffic. | Not Relevant |
| Comment Associated parking for the intended development is to be via an existing outbuilding / garage located at the rear of the property with vehicular access to be by way of the rear laneway. The intended vehicular access is deemed safe with adequate line of site being available – not too dissimilar to that of surrounding properties. The proposal is not inconsistent with PCP12. | | |
| 11.3 Number of Carparking Spaces Required | | |
| PNC1 | New car parks are sufficient in number and design to provide appropriately for the needs of new development. | Not Relevant |
| Comment Existing parking arrangements / facilities to remain unchanged. Considered satisfactory. | | |

| | | |
|--|---|---------------------------|
| PART 12 TREE REMOVAL OR LOPPING | | |
| PT1 | Trees are protected, unless they are an environmental weed species; | Meets Acceptable Solution |

| | | |
|---|--|---------------------------|
| PT2 | Management of existing trees minimises the threat to the long-term survival of the tree. | Meets Acceptable Solution |
| Comment Nil trees are proposed to be removed as part of this application. | | |

| PLANNING STRATEGIES/LOCAL POLICY | | |
|--|------------------------------|--|
| Is there a Planning Strategy or Local Policy that requires notation? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Has the applicant submitted any supporting planning assessments? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Comment Not Applicable for this application. | | |

| SUBDIVISION | | |
|--|------------------------------|--|
| Does this application include subdivision? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Comment Nil subdivision of lands proposed as part of this application. | | |

| ENVIRONMENTAL IMPACTS | | | |
|--|---|--|---|
| <i>Section 4.15(1)(b) – EP & A Act</i> | | | |
| | Impact | | Comment |
| Social | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Additional residential use being made available, decrease in availability of commercial premises within the CBD, potential increase in vehicular movements within rear laneway servicing proposal |
| Economic | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Local trades and building suppliers will be engaged throughout the construction / alteration process, loss of availability of commercial premises within the CBD |
| Siting & Configuration | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Existing development – Not Applicable in this instance |
| Setbacks | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Existing development considered unlikely to cause any impacts. |
| Privacy | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil privacy impacts known. |
| Overshadowing | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil overshadowing impacts known – internal alts & adds only. |
| Solar Access | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Not applicable in this instance |
| Visual | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil visual impacts known |
| Amenity | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Proposal relates to internal alts & adds only. |
| Water | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Water supplies servicing existing development to be extended so to provide water services to intended amenities. |
| Air | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Construction works may present dust and soil disturbance during development. |
| Noise | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Construction works may present higher levels of noise disturbance during development – restricted hours of construction apply. |

| | | | |
|---|------------------------------|--|---|
| Land Degradation | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil impacts noted |
| Vegetation Loss | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil vegetation loss proposed. Nil impacts known. |
| Flora | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil impacts noted. |
| Fauna | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil impacts noted. |
| Has a Threatened Species Impact Assessment been prepared? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Does the proposed development require approval under the EPBC Act? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Heritage | Impact | | Comment |
| European | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil issues known |
| Aboriginal | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil issues known |
| Is the land classified as containing and item of environmental heritage? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Is there an impact on a heritage item in the vicinity of the proposal? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Comment | | | |
| The proposal relates to a heritage-listed item with the intended development is to be carried out wholly within the building with no treatments to the external fabric of the structure being proposed. As such, nil impacts on surrounding heritage items noted. | | | |
| Is this proposal in a heritage conservation area? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Is this proposal in an adjoining or in close vicinity to a conservation area? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Has a Heritage Impact Statement been prepared for the proposal? | | | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Comment | | | |
| The application was accompanied with a Heritage Impact Statement, dated August 6 th 2022. The associated report supports the proposal given that the scope of works doesn't require removal of original building fabric and that the changes proposed are reversible without impact on the heritage significance of the building and streetscape. Proposal not inconsistent with this part. | | | |
| Has an Archaeological Survey been prepared for this proposal? | | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

FLOODING

Section 4.15(1)(b) – EP & A Act

| | | |
|----------------------------------|------------------------------|--|
| Is this property flood affected? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|----------------------------------|------------------------------|--|

BUSHFIRE PRONE LAND

Section 4.15(1)(b) – EP & A Act

| | | |
|--|------------------------------|--|
| Is this property bushfire prone as per the Bush Fire Prone Land Map? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|--|------------------------------|--|

CONTAMINATED LAND

Section 4.15(1)(b) – EP & A Act

| | | |
|--|------------------------------|--|
| Has this land been identified as being contaminated land by Council? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Does this land require remediation? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Has a Contaminated Land Site Investigation been completed? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

| | | |
|--|------------------------------|--|
| Is it possible that this land may be contaminated? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is this land in the close vicinity or adjoining a known contaminated site? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

INFRASTRUCTURE
Section 4.15(1)(b) – EP & A Act

| | | |
|---|------------------------------|--|
| Is an engineering assessment required? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Has an engineering assessment been completed? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

| | |
|---|-----------------|
| Who completed the engineering assessment? | Choose an item. |
|---|-----------------|

Comment
Nil internal referral required

Does this proposal have any potential impact on:

| | Impact | | Comment |
|-----------------------|---|--|--|
| Sewer | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Additional flows of wastewater to discharge into Council's sewer system |
| Water | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Additional water consumption required due to new residential facilities. Required water to be sourced by existing water connection. |
| Drainage | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Stormwater disposal to remain unchanged |
| Access | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Existing access to site to remain unchanged |
| Kerb & Gutter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil issues noted |
| Upgrade Existing Road | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Nil upgrades required |
| Road Network | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Existing roadway to remain unchanged. |
| Existing Easements | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Internal alts and adds only |
| Electricity | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Power supplies to be sourced from the existing electricity connections |
| Telecommunications | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Telecommunications to be sourced from existing property service |
| Pedestrian Access | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Existing pedestrian access into building to remain unchanged |
| Loading and Unloading | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | During construction, loading and unloading of machinery, building materials and the like will take place. Hours of construction conditions will form part of this consent in view to limit any potential impacts on adjoining / surrounding lands. |
| Parking | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Builders / trades parking during construction may overflow onto the Gladstone Lane |
| Energy Consumption | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Additional power supply to be source from existing connection. |

| | | |
|---|------------------------------|--|
| Does the development require any new easements? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

| | | |
|---|------------------------------|--|
| Has an Erosion and Sedimentation Control Plan been submitted? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

CONSTRUCTION ASSESSMENT

| | | |
|---|---|--|
| Is a construction certificate required? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is a subdivision works certificate required? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Was a construction certificate application submitted with this application? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Has Council been appointed as the Principal Certifying Authority? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is an annual Fire Safety Certificate required? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

| SECTION 68 ASSESSMENT | | |
|--|---|--|
| Is a Section 68 assessment required? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Has a Section 68 assessment been completed? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Was a Section 68 application submitted with this application? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| What type of Section 68 approval is required? | <input checked="" type="checkbox"/> | Plumbing & Drainage |
| | <input type="checkbox"/> | Onsite Waste Water |
| | <input type="checkbox"/> | Stormwater |
| | <input type="checkbox"/> | Installation of Modular Building |
| Note: Section 68 Conditions form part of DA2022/0067 (refer to Part H) | | |

| DEVELOPER CONTRIBUTIONS | | |
|---|------------------------------|--|
| Does this proposal require any Developer Contributions | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Not Applicable | Amount | \$0.00 |
| Comment Proposed development is not Commercial / Industrial in nature nor vacant residential land - Nil contributions applicable in this instance (refer to Schedule 2 of Section 94A Development Contributions Plan 2011). | | |

| ADVERTISING SIGNAGE | | |
|---|------------------------------|--|
| Does this application include advertising signage? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Has an assessment under SEPP (Industry and Employment) 2021 been carried out? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Comment Nil advertising signage proposed as part of this application. | | |

| NOTIFICATION | | |
|---|---|--|
| Does this application required neighbour notification? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is this application advertised development under the EP & A Act? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Was this application notified/advertised as per the provisions of: | DCP | |
| Was this application notified/advertised for public interest purposes only? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Dates notification undertaken: | | |
| Commenced: | 11/08/2022 | Finished: 26/08/2022 |
| Were there any written submissions received? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

| Issue | Comment |
|--|----------------|
| Nil submissions received as part of this notification process. | Not Applicable |

SECTION 88B INSTRUMENT

| | | |
|---|------------------------------|--|
| Does Council require a Section 88b instrument to be prepared? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---|------------------------------|--|

PUBLIC INTEREST

| | | |
|--|---|--|
| Does this proposal have any construction or safety issues? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Are there any public health issues associated with the proposal? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Are there any other public interest issues? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

| | |
|-----------------|---|
| Comment: | Whilst the proposed development is considered to be of minor interest to the wider public, the application has been referred to Council for determination, as there has been concern that the conversion of commercial premises to residential development may have a detrimental effect on the economic viability of the Main Street. Council determination required. |
|-----------------|---|

SITE SUITABILITY

| | | |
|---|---|-----------------------------|
| Is the site suitable for the development? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
|---|---|-----------------------------|

ASSESSING OFFICER COMMENT

| | |
|-----------------|--|
| Comment: | The proposed development is permissible with consent of Council. The Applicant has demonstrated that the proposed development complies with the objectives and provisions of both Bland Local Environmental Plan (LEP) 2011 and the Bland Development Control Plan 2012. A section 4.15 assessment of the proposal indicates that the development is acceptable in this instance. |
|-----------------|--|

RECOMMENDATION

| | |
|-----------------|--|
| Approval | |
| Comment: | That Council approve Development Application DA2023/0014, being for the Change of Use - Commercial Building to Residential Dwelling + Internal Alterations, upon land described as Lot 138 DP 753135, be approved subject to the following conditions contained in the attachment. |

PART A - ADMINISTRATIVE CONDITIONS

General

1. This consent relates to **Change of Use - Commercial Building to Residential Dwelling + Internal Alterations** as illustrated on the plans, specifications and supporting documentation stamped with reference to this consent, as modified by the following conditions. The development shall be carried out in accordance with this consent.

Notes:

- *Any alteration to the plans and/or documentation shall be submitted for the approval of Council. Such alterations may require the lodgement of an application to amend the consent under s4.55 of the Act, or a fresh development application. No works, **other than those approved under this consent**, shall be carried out without the prior approval of Council.*
 - *Where there is an inconsistency between the documents lodged with this application and the following conditions, the conditions shall prevail to the extent of that inconsistency.*
2. The **Change of Use - Commercial Building to Residential Dwelling + Internal Alterations** shall not be occupied or the use shall not commence until all relevant conditions of development consent have been met or unless other satisfactory arrangements have been made with council (i.e. a security).

Building Code of Australia

3. All building work must be carried out in accordance with the requirements of the Building Code of Australia.

Note: *This condition is prescribed under the Environmental Planning and Assessment Regulation 2021.*

Erection of signs

4. A sign must be erected in a prominent position on any site on which building work, is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

PART B - REQUIREMENTS PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

Construction Certificate Application

5. A Construction Certificate application is required to be submitted to, and issued by Council/Accredited Certifier prior to any excavation or building works being carried out on site.

Engineering Plans

6. Engineering plans, showing details of all proposed work and adhering to any conditions of development consent, are to be submitted to, and approved by, Bland Shire Council prior to issuing of the Construction Certificate.

PART C - REQUIREMENTS PRIOR TO COMMENCEMENT OF WORK

Notice of Commencement

7. Notice of commencement (at least 48 hours' prior) is to be given to Council in writing.

Residential Building Work

8. Any licensed contractor(s) *performing **residential building work valued at \$20,000 or more*** must obtain indemnity insurance as required by the Home Building Act 1989. Evidence of such insurance must be provided to the Principal Certifying Authority (PCA) before building works commence.

Notes:

- *This condition is prescribed under the Environmental Planning and Assessment Regulation 2000.*
- *If appointment as PCA, **Bland Shire Council WILL NOT INSPECT any building work unless evidence of indemnity insurance has been provided.** A copy of the Certificate of Insurance will suffice.*

Damage to Public Assets

9. The developer or his agent must undertake a site inspection of the adjacent kerbs, gutters, footpaths, walkways, carriageway, reserves and the like, prior to commencement of work and document evidence of any damage to existing assets. Failure to identify existing damage will result in all damage detected after completion of the building work being repaired at the applicant's expense.

PART D - REQUIREMENTS DURING WORKS

Approved Hours of Construction

10. Construction work may only be undertaken in accordance with the provisions of the Environmental Protection Authority – Neighbourhood Noise Guidelines for Construction Noise as identified below:

| DAY | HOURS |
|--------------------------|------------------|
| Monday to Friday | 7:00am to 6:00pm |
| Saturday | 8:00am to 1:00pm |
| Sunday & Public Holidays | Nil |

Installation of Smoke Alarms

11. A smoke alarm complying with Part 3.7.5 of the Building Code of Australia and AS 3786 is to be installed between the remainder of the dwelling, be connected to the consumer mains power where consumer power is supplied to the building and be interconnected where there is more than one alarm.

Building Waste

12. The provision of a metal waste skip with self-closing lid or secure covering on-site for the duration of the construction to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site.

Note: *On the spot fines may be imposed by Council for Pollution incidents.*

Building Materials, Plant and Equipment

13. All building materials, plant and equipment are to be placed on the site of the development so as to ensure that pedestrian and vehicular access in public places is not restricted and also so that the road reserve is not damaged.

Note: *On the spot fines may be imposed for non-compliance with this condition.*

PART E - REQUIREMENTS PRIOR TO OCCUPATION CERTIFICATE

Occupation Requirements

14. No person is to use or occupy the building or alteration that is the subject of this approval without the prior issuing of an Occupation Certificate.

Public Infrastructure

15. The applicant shall rectify any damage to public infrastructure (including roads, gutters, footpaths, street trees, etc.) prior to the issue of the Occupation Certificate at no cost to Council.

Smoke Alarms

16. A Compliance Certificate certifying the installation of smoke alarms is to be provided to Council.

BASIX Certificate

17. Commitments listed in BASIX Certificate number 1325379S relating to the development must be fulfilled prior to the issue of an Occupation Certificate.

Completion Requirements

18. All of the foregoing conditions are to be at the full cost of the developer and to be completed prior to the issuing of an Occupation Certificate, unless stated otherwise.

PART F - OPERATIONAL REQUIREMENTS

Nil

PART G – REASONS FOR CONDITIONS

Conditions of consent have been imposed to:

19. Ensure the proposed development:
 - a) achieves the objects of the Environmental Planning and Assessment Act, 1979;
 - b) complies with the provisions of all relevant environmental planning instruments;
 - c) is consistent with the aims and objectives of Council's Development Control Plans, Codes and Policies.
20. Ensure that the relevant public authorities and the water supply authority have been consulted and their requirements met or arrangements made for the provision of services to the satisfaction of those authorities.
21. Meet the increased demand for public amenities and services attributable to the development in accordance with Section 94 of the Environmental Planning and Assessment Act, 1979.
22. Ensure the protection of the amenity and character of land adjoining and in the locality of the proposed development.
23. Minimise any potential adverse environmental, social or economic impacts of the proposed development.
24. Ensure that all traffic, carparking and access requirements arising from the development are addressed.
25. Ensure the development does not conflict with the public interest.

PART H – OTHER COUNCIL APPROVALS

Section 68 Local Government Act, Section 138 Roads Act

Approval for Sewerage, Plumbing Drainage

26. All plumbing and drainage work is to be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code and AS3500.
27. The plumber and drainer carrying out the must lodge a "Notice of Work" with Council a minimum of two days prior to commencing work.
28. On completion of all plumbing and drainage work a "Certificate of Compliance" and a "Works as Executed Plan" shall be lodged with Council by the licensed plumber and drainer responsible for the work.

Note: The required "Works as Executed Plan" must be drawn to a scale of 1:200 highlighting the drainage work as constructed and is to be submitted prior to final inspection.

29. The hot water installation shall deliver hot water not exceeding 50 degrees Celsius at the outlet of the sanitary fixtures used primarily for personal hygiene purposes. Note: Compliance with this temperature limit is optional for kitchen sinks and laundry tubs. AS/NZ 3500 Part 4.2 Cl.1.6.2.
30. A minimum height of 150mm shall be maintained between the top of the overflow yard gully riser and the lowest fixture connected to the drain. The height shall be measured vertically from the overflow level of the gully riser, or from the invert level of the overflow pipe, to the appropriate point given in Table 4.3 of AS3500. The minimum height between the top of the overflow yard gully riser, or the invert of the overflow pipe, and the surrounding ground surface level shall be 75mm, except where the gully riser is located

in a path or a paved area where it shall be finished at a level so as to prevent the ponding and ingress of water into the drainage system.

31. The following inspections are required to be undertaken by Council at the following stages of the development:

- a) Internal Drainage
- b) External Drainage
- c) Hot and Cold Lines (Rough in)

Note: All inspections are to be done under water test and before backfilling or covering.

PART I – GENERAL ADVICE

NOTES

BOUNDARY ENCROACHMENTS

Consent given to build in close proximity to the allotment boundary is in no way to be construed as permission to build on, or encroach over, the allotment boundary. Your attention is directed to the provisions of the *Dividing Fences Act*, which gives certain rights to adjoining owners, including use of the common boundary. In the absence of the structure standing well clear of the common boundary, it is recommended that you make yourself aware of your legal position. This may necessitate a survey to identify the allotment boundary.

LAPSING OF DEVELOPMENT CONSENT

Development consent does not lapse if the approved use has actually commenced or the proposed work is physically commenced before the consent lapse date, except where a condition specifies a limit to the duration of the consent.

RIGHT OF APPEAL

If you are the applicant:

You can appeal against this decision in the Land and Environment Court within twelve (12) months of the date of this notice (section 97 of the *Environmental Planning and Assessment Act, 1979*). You cannot appeal, however, if a Commission of Inquiry was held and the development is designated development or state significant development.

REVIEW OF DETERMINATION

An applicant may request the Council to review this determination within one (1) year after the date the applicant received this notice. The prescribed fee must be paid with the request for a review. Once the review is completed the Council may confirm or change the determination.

If there is an appeal, the period of time within which Council may undertake a review is extended up to the time the Court hands down its decision.

A Review cannot be requested for:

- a determination to issue or refuse to issue a complying development certificate, or
- a determination in respect of designated development, or
- a determination in respect of integrated development, or

- a determination in respect of integrated development, or a determination made by Council under Section 116E in respect of an application by the Crown.

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- 7.10 - Economic Development & Tourism Report –September 2022
 - 7.11 - Community Services Report
 - 7.12 - Bland Shire Library Monthly Update
 - 7.13 - Children Services August Update
 - 7.14 - Bland Community Care Services Update
 - 7.15 - Bland Shire Museum Advisor Report – August 2022
 - 7.16 - Technical Services Report
 - 7.17 - Development Services Activity Report – August 2022
-

7.10 Economic Development & Tourism Report – September 2022



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager and Tourism & Administration Officer

ECONOMIC DEVELOPMENT

Land Development

The General Manager has commenced engagement with prospective purchasers (client) of the proposed subdivision at Central Road.

An update on the proposed way forward and an understanding of each client's expectations is being established, with preparation work underway for lodgement of a Development Application.

Bland Shire Council Why Leave Town Statistics- August 2022



TOURISM

West Wyalong Show:

After 2 years of Covid restrictions it is finally show time again in West Wyalong. The Visitor Information Centre and the Bland Shire Road Safety Program had a display in the industrial hall.

Bland Shire was able to showcase the importance of road safety with posters and information packs for those looking for more information. Car window sun protectors were given away for free as a reminder to drive safely.

The Visitor Centre displayed the Bland Shire Art Trail with posters and images of what can be expected when exploring the trail. Art Trail booklets and information packs were available to anyone interested. The Country Change magazine and information was also on display.



Ungarie 150 Year Celebration:

What great timing to have Brandon Kroon from BK Carving back in the Bland Shire to do a Chainsaw tree carving for the 150 year Ungarie celebrations. Brandon just returned from the US where he participated in the Open Chainsaw Carving Championships, and won first place.

The carving for Ungarie tells the story of how the farming community progressed from ploughing the field with horse and plough, to today where we use modern tractors to get the crops in. Brandon's attention to detail on the horse and plough, and the tractor is so intricate and all is done with different sizes of chainsaw. The official unveiling of this magnificent piece was on Saturday, 10th September before the rest of the events took place for the 150 year celebrations.

Brandon then rushed off to the show to demonstrate how efficient he is with the chainsaw by carving 3 more tree carvings that were auctioned off later that day.



Promoting Tourism to Bland Shire:

This year it is all about promoting the Bland Shire. In the last couple of years Bland Shire and the community through funding has added to the experiences, things to see and do, and events in the Shire. We have the product, now we need to promote it. And what better way than in magazines, brochures and flyers that are freely available to our visitors.

The following advert was published in the Caravanning Australia Magazine. This magazine will be distributed at various Caravan and Camping shows including the Canberra Caravan and Camping show in October.

This magazine is also available at:

- Qantas and Virgin Business Lounges
- Newsagents
- Direct mailed to over 6,000 subscribers
- 4WD Clubs around Australia
- Caravan Clubs around Australia
- Selected EXPO'S and Events through Caravan Industry Association Australia
- 15,000 copies distributed
- Estimated readership of 50,000
- High quality quarterly publication (3 mths shelf life)

To view the eMagazine quick link please follow this simple process:

<https://caravanningaustralia.partica.online>



This is a tourism flyer for Bland Shire West Wyalong. The top half features a photograph of a white caravan parked in a dirt area with trees in the background. The text 'BLAND SHIRE WEST WYALONG' is written in large, white, bold letters across the top. Below the photo, the phrase 'Your journey starts here' is written in a cursive font. A white box contains the following text: 'Discover the hidden historic treasures of our golden past, our emerging arts and art trail and the welcoming and friendly people in our communities. Our towns and villages are brimming with things to see and do. Your choice of caravan parks, camping at the showgrounds, free camping, farm stays or hotels and motels, there are options for everyone in West Wyalong and villages.' The bottom half of the flyer is dark blue and titled 'TOP 5 THINGS TO SEE AND DO'. It lists five items: 1. Blind Art Trails: Silo art, murals, sculptures and local art. A fun way to experience our history through art. 2. History & Heritage Walks: Download the Izi app to guide you on the heritage walk and our gold history or collect your map from the West Wyalong Visitor Centre. 3. Plan a day at Barmedman Mineral Pool, Holland Park Pool or Ungarie Pool. 4. Birdwatching or relax with your coffee at the provided seating at The Wetlands. 5. Never disappoint with a shopping experience from the many boutique shops in the Bland Shire. To the right of the list are five small inset photos showing various local attractions. At the bottom, the 'BLAND SHIRE COUNCIL' logo is on the left, and contact information for the 'West Wyalong Visitor Information Centre' is on the right, including the address 'Tshire Street, West Wyalong, 3633', phone '02 6979 0279', email 'west.wyalong@blandshire.nsw.gov.au', and Facebook 'VisitWestWyalong'. A QR code is located in the bottom right corner.

7.11 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer and Community Development Officer

Ungarie 150th Celebrations

The Ungarie 150th Celebrations commenced on Friday 9 September with Triple M completing an outside broadcast in Bing Walder Park and council staff hosting a community barbeque to kick things off. The community and past residents turned out in droves for the event and were lucky enough to witness Brandon Kroon from BK Carving in action whilst completing his carving to commemorate the 150th Anniversary of Ungarie. The events continued over the weekend with a local book launch, old time movies, walking tours, local history exhibits, the Ungarie Show and more.



Mock Council Meetings – West Wyalong Public School

Mock Council meetings were held with year 5 and 6 students from West Wyalong Public School on Tuesday 30 August. Over 70 students participated in the sessions with Council's General Manager and Director of Corporate and Community Services taking on roles to assist with the hugely popular educational and interactive sessions. The sessions are great fun for our young residents and provide an opportunity for young people to gain a better understanding of the processes of local government and how decisions are made at Council.



BUSINESS PAPER OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON 20 SEPTEMBER 2022

Melbourne Cup Marquee Gala

The not to be missed Melbourne Cup Marquee Gala event will be held on Wednesday 21 September in a luxury marquee which will be set-up adjacent to the White Tank Hotel. The event will include an up close and personal experience with the Melbourne Cup, live entertainment, some amazing food, an array of specialty beverages and fashions on the field.

Eight lucky community groups were also drawn out to win a Melbourne Cup Tour experience, which includes 10 free tickets to the gala and the drawing of a horse in the Cowal Charity Cup virtual horse race. The race will play on the big screen at the event with the winning groups to receive generous cash donations courtesy of Evolution Mining. The winning community groups who will attend the event include - West Wyalong Country Hope, West Wyalong Local Aboriginal Land Council, West Wyalong United Hospital Auxiliary, Bellarwi CWA, West Wyalong Amateur Swimming Club, West Wyalong Basketball, Ungarie War Memorial Hall and Can Assist West Wyalong.

Creative Writing Workshop

West Wyalong High School, in conjunction with Bland Shire Council, hosted author and ex-student Abra Pressler at the Council Chambers for a Writing and Wellbeing Day with a group of Year 9 and 10 girls on Monday 22 August. Abra workshopped the writing process for short stories and novels with the students. They learnt ways to craft plots and characters and how to style stories whilst also being exposed to a number of wellbeing initiatives throughout the day.



NRMA Safer Drivers Course

Council will again host the team from NRMA for the delivery of the Safer Drivers course in the upcoming spring holidays. The ever popular course was fully booked out within an hour of being promoted which shows the strong interest of our young drivers in accessing driver educational locally. The program involves a three-hour group discussion with other L platers focusing on on-road risk management and a two hour in-vehicle coaching session demonstrating a range of practical safe driving behaviours. Utilising professionally accredited NRMA trainers, this module assists learner drivers in making safer driving decisions and recognising on-road risks, whilst also reducing log book requirements by 20 hours.

Beats on the Green

Council will host a 'Beats on the Green' youth event at the West Wyalong Bowling Club on Thursday 29 September. The event will allow opportunities for barefoot bowls whilst also having a DJ and providing finger food and soft drinks for young people who attend. This event has been made possible by funding received under the state governments Holiday Break Fund.

Beats on the Bank

Cooinda Waters will be showcased to local young people on Thursday 6 October with Council providing a youth fun day consisting of kayaking, music, food and beverages. Council has hired a number of kayaks for the day to enable young people to try their hand at kayaking and experience the magic of the new Cooinda waters circuit first hand. This event will be offered free of charge as a result of funding received from the Holiday Break Program.

7.12 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

Successful Author / Illustrator Visit

Bland Shire Library hosted a visit on 16 August by natural history and scientific illustrator, Sami Bayly. A number of local schools participated in the event, including the West Wyalong High School's visual art students. Sami spoke about her experience as an artist, writer and overall animal lover. Students were then engaged in a series of drawing activities that involved visualisation and imagination.

Sami's visit to the Bland Shire was part of a two-week tour of the Riverina, organised by Riverina Regional Library. A special event for students and staff as Sami's book *The Encyclopaedia of Peculiar Pairs* had been shortlisted in the prestigious 2022 CBCA Book of the Year Awards, eventually receiving an Honours Award.



Children's Book Week 2022

Established in 1919, Children's Book Week – which celebrates Australian children's literature and acknowledges the work of Australian authors and illustrators – is the longest-running national literacy initiative in Australia. The theme this year was 'Dreaming with Eyes Open'. Bland Shire Library had a lot to celebrate this Book Week with the return of school groups to the library after a two-year hiatus due to Covid-19. The Amazing Race, for middle and upper primary students, required the students to find picture puzzles hidden in and the around the library in order to answer questions with a focus on Australian Aboriginal culture. Lower primary students enjoyed a variety of stories from the CBCA shortlist, which they then discussed and participated in a text appreciation exercise while the infants enjoyed a story-time session with stories and a craft activity. A very busy but successful Children's Book Week.



Programs in August

August was a busy month for the Bland Shire Library with staff conducting 33 program sessions. Apart from the library's regular programs, the author / illustrator visit and Book Week, the library had a visit from Barmedman Public School and two group visits from Little Wattle Preschool & Day Care Centre.



Lego Club

The library's Lego Club, which promotes STEM (Science Technology Engineering Mathematics) continues to attract good numbers both online via Facebook and in the library first Wednesday of each month. There was no face-to-face Lego Club held in September due to the West Wyalong Show. However, the online challenge for August was to create a scene from the West Wyalong Show with participants receiving a special "library" show bag. The library is expanding its Lego program to include robotics and coding and has purchased a number of Lego STEM Kits to support the program extension.

Guest Speaker, Sophie Hansen, 20 September

Bland Shire Library will host a talk by Sophie Hansen – 2016 Australian Rural Woman of the Year, journalist, food writer and primary producer – on Tuesday 20 September 2022 at 10.30am. Bland Shire Library is hosting the event in conjunction with the Bellarwi CWA Branch, who received a NSW Regional Events Grant to fund the event.

Preschool Visits in September

Bland Shire Library staff are looking forward to a number of Bland Preschool visits in September. Little Wattle Preschool & Day Care Centre also have a number of visits to the library booked.

Meetings

- Librarians, South West Zone, Zoom Meeting – Wednesday 7 September 2022, 10am.
- NSWPLA, South West Zone, Zoom Meeting – Wednesday 21 September 2022, 10am.

School Holiday Program

The library's September / October school holiday program will include LEGO on Wednesday 28 September and Seashell Collage (*which entails painting a canvas and creating an artwork using seashells*) on Thursday 29 September. Dagmar McIntyre will conduct two biscuit decorating sessions featuring a Halloween theme on Wednesday 5 October.

Book Deposit Stations

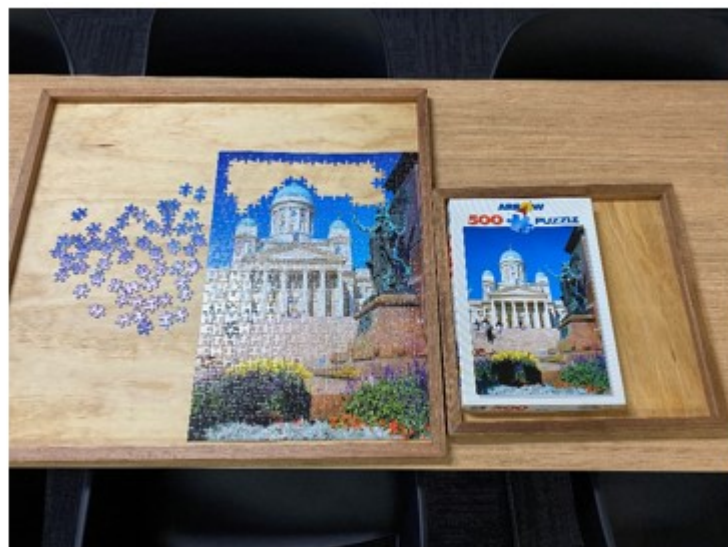
The library continues to maintain a book deposit station at Barmedman (located in the Arts, Craft & Coffee Shop) and Weethalle (located in the Whistle Stop Arts, Craft & Museum). Both locations received a changeover of books in September with another changeover due in November.

Social Media

- Bland Shire Library now has an Instagram account. Created to allow the library to upload reels – entertaining, immersive videos – with the aim of capturing a younger demographic.
- Bland Shire Library's Facebook page received 16 New Page Likes in August, which was slightly up on July's 13 New Page Likes.

Community Jigsaw Puzzle

A new initiative at the library is the Community Jigsaw Puzzle, which aims to promote community creativity and cooperative learning. Contained within a jigsaw organiser, constructed by Bob McCormick from the West Wyalong Men's Shed, the Community Jigsaw Puzzle is for anyone and has proved popular with both young and old with our first 500 piece puzzle almost completed.



Reptiles on the Go Monday 16 January 2023

As part of its January 2023 school holiday program, Bland Shire Library is hosting a visit from Reptiles on the Go – based in Greater Western Sydney – at 2pm. The visit, coordinated by Riverina Regional Library, entails a one-hour performance with children getting up close and personal with an array of Australian reptiles. There is no minimum or maximum age requirement. However, there will be a cap on attendance numbers with a small fee per person applied.

Matthew Lin – Illustrator / Designer

Riverina Regional Library recently invited branch libraries to express their interest in hosting a visit by artist illustrator designer Matthew Lin in October 2023. Matthew Lin illustrates in many styles but his favourite is Manga / Anime. Based on the success of illustrator Sami Bayly's visit and a growing preference for graphic novels by younger readers, Bland Shire Library has confirmed its interest.

Library Subsidy Application

The State Government has allocated 40.468M to the provision of public library services in 2022/23 – an increase on the \$38.618M allocated in 2021/22.

Bland Shire Council has submitted an application for the 2022/23 Library Subsidy and Local Priority Grant. Under the Public Library Funding Strategy 2022/23 Bland Shire Council will receive \$76,349 – this amount made up of two payments: \$16,881 (subsidy @ 2.85 per capita) and \$59,468 (subsidy adjustment).

As per the requirements of the application, at least 30 per cent of Council's Subsidy Adjustment payment is to be allocated to a Local Priority Project(s). In light of this, \$20,000 of the Subsidy Adjustment payment has been allocated to the following projects:

- **Technology** – Provision of digital technologies that support STEM-based programs, promoting education and learning for all ages across the Bland Shire community.
- **Promotion** – Increase public awareness of the organisation, community programs and events, using different marketing strategies, ultimately driving event registrations / attendance numbers.

7.13 Children Services August Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

Staff Recruitment –

Staffing and recruitment concerns at CSU continued to be ongoing. CSU farewelled our Additional Needs Educator, Karla in August. Karla commenced maternity leave and has since announced the safe arrival of baby Edie. Congratulations to Karla and family. Jennifer Pettit was appointed to replace Karla as the Additional Needs Educator. Jen works Monday & Tuesdays in the Bilby class, and remained as a reliable casual for the remainder of 2022. CSU also welcomed Katie, a new casual Educator to the service. Katie is Diploma trained and has been well utilised across all CSU services in August.

A Certificate III Trainee position was advertised in August with no successful applicants, this position will be readvertised in September hoping to attract school leavers.

Teacher, Kristy Hall also resigned from her Preschool teaching position in August. Kristy resigned from CSU to take on the role of Director at Aspire Early Learning Centre. We wish Kristy all the best with her new role. The Early Childhood teacher position is currently advertised and will close in September. In the meantime, other CSU educators will be stepping into the “higher duty” role until a replacement is sought.

Staff Training –

Sharon Glasgow, Carlie Iverach, Kate Spackman and Tracey DeMamiel attended the “Bringing Bright Minds Together” conference at Forbes Preschool. The conference offered various key note speakers and workshops. It was great to be back to face to face meetings and allowed the opportunity to explore another service facilities and gain insight from fellow educators.

Grant Application/Spending –

Our “Welcome to Country” piece is near completion. The finishing touches are taking place and delivery is due in September. Here is a sneak peek.



After a lengthy establishment process, the Occupational Therapy service commenced at Preschool. Families participated in free Occupational Therapy sessions, thanks to the Community Grant funding. Speech sessions were rescheduled to September due to unforeseen circumstances.

CSU is awaiting the outcome of the Community Building Partnership grant and the Children and Young People Wellbeing and Recovery Initiative.

Other News –

Bland Preschool's Annual Census was submitted to the Department. Each year the Department nominates a census fortnight, where services disclose the number of enrolled children at that time. The Department then uses this information to ascertain funding for the following year.

It Takes a Village

Bland Shire ITAV began a new supported playgroup at Bland Shire Children Services. Several families attended the first session and even more attended the next. The feedback has been positive so far. Participants have attended each supported playgroup, this includes CSU, Weethalle, Tallimba and LALC, with regular attendance.

The craft theme for August was Father's Day. Parents and children worked together to finish the present, which was lovely to see. Photos attached – please enjoy.



Toy Library does not currently have the number of users required to meet funding guidelines. Current users are regular users of the service indicating they enjoy the service but many others might not have awareness of the service. Staff have been brainstorming strategies to improve usage, for example, placing toys in multiple places/areas with signage. Parenting Packs supporting children's early learning were created to give to families at Playgroups and the West Wyalong Show. Specified packs for individual children had also been requested.



Mobile Resource Unit

Ungarie Mobile Preschool and Friday Junior Preschool

The Children were very busy during August with interactive incursions and excursions as well as Book Week. Jnr Preschool enjoyed two interactive incursions, 'Science and Bubbles' presented by Sally Russell from the Lake Cowal Conservation Centre and 'Reptiles on the Go'.

Together with Sally, the children made slime and giant bubbles, whilst Ben from 'Reptiles on the go' brought along , a snake, lizards, turtles and a crocodile for the children to learn about and pat if they were feeling brave.

Ungarie Mobile Preschool also enjoyed both of these incursions at Ungarie CWA hall and invited K/1/2 Ungarie Central School to join the fun. Ungarie Mobile Preschool attended Ungarie Central School to join the primary school children in the singing, dancing and meeting the Australian animals brought by Taronga Zoo Mobile.

During week six the educators and the children had fun dressing up as book characters for Book Week. Four lucky winners from each class won books as prizes from the Book Week colouring in competition, provided by the parent committee. All the children enjoyed a Book Week cookie made by Daggylicious and donated by the parent committee.



MRU Enrolments

- Ungarie Preschool - Wednesday: 13 children
- Ungarie Preschool - Thursday: 7 children
- Bland Junior Preschool - Friday: 40 Children

Playgroup

Despite the rain and cold weather families continued to enjoy West Wyalong's Monday morning Playgroup session held at CSU. Children created fabulous artworks, engaged in play, further developed their skills, whilst parents/carers and grandparents chatted and supported each other in a relaxed environment.



Bland Preschool

Book week: Bland Preschool participated in the 2022 Children's Book Council of Australia (CBCA) book week. Each year since 1945 the CBCA has brought children and books together across Australia through CBCA Book Week. During this time schools and public libraries spend one week celebrating books and Australian children's authors and illustrators. To celebrate book week our fabulous parent committee provided the children with 1 book week cookie and held a book week colouring in which saw 30 children collect prizes in the form of a children's book.

Excursions & Incursions:

- Splatter Art Gallery
- Zoomobile – Sparking the curiosity of the children by bringing them nose to nose with some of our country's most stunning wildlife with a Zoomobile incursion, straight from Sydney's Taronga Zoo. The children were able to meet, learn about and interact with native animals, and were encouraged to take positive action for wildlife.
- Reptiles on the go - a fun and interactive show suitable for children age 4 years and over. Shows consist of one hour presentation of live snakes (non-venomous), lizards, a frog and baby crocodile and related props are introduced with an emphasis on their importance in the environment and need for these animals' conservation.



Preschool Enrolments:

- Monday/ Tuesday Bilby: 24 children
- Wednesday/ Thursday Bilby: 20 children
- Wednesday/ Thursday Gecko: 20 children

Bland / Temora Family Day Care

Well August was a quiet month for Family Day Care with the FDC Support Officer on leave for a couple of weeks. During this time, the West Wyalong Educators were invited to the 'Zoomobile' and 'Reptiles on the Go' incursions at the preschool. From all reports, the children loved attending these fun and interactive shows. Our fortnightly Playgroups were cancelled for August, as the Educators were happy with the incursions as their outings to keep the children busy and entertained. But don't worry, the children did not miss out on any creativity, as the FDC Support Officer provided craft for the children to experience at their Educators homes!!!

The FDC Coordination team completed an annual safety audit on an Educators environment, with her service passing all safety aspects with flying colours.



7.14 Bland Community Care Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

General Update:

Intake has been put on hold due to high volumes and a back log – in the absence of a Community Care Officer or Team Leader the relief Coordinator is trying to manage all intake and client management. The relief Coordinator is now unable to do usual duties in the absence of this role as this must be the priority to ensure services continue.

There is a steady flow of COMPACK services from Community Services 1, with more anticipated as long as staffing levels allow.

Direct service provision remains steady, with multiple new referrals a week continuing.

A couple more clients under CHSP and a brokered client have been processed for intake and service provision.

Group Update:

Group attendance has remained high. Referrals will continue to be sought and accepted for all groups.

Bland Blokes are open to new members joining them each Tuesday morning for a cuppa and yarn.

Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. With themed activity days including 'Hello Spring' Grease and the Commonwealth Games. Attendees are provided with morning and afternoon tea as well as a home cooked meal which included corned beef and a deconstructed pie to name a couple. Attendees enjoyed a day out at the movies to see the new Elvis movie and staff were met with appreciation and excitement.





The Community Team Leader position has been advised and will close 13/9/22.

BCCS team have farewelled The Coordinator temporarily while she goes on maternity leave

Staff have all completed their annual mandatory training.

Client feedback is collected and collated regularly – with 3 feedback items received for the month of August. Feedback was of a positive nature regarding all of the Support Assistants and their services.

7.15 Bland Shire Museum Advisor Report – August 2022



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Museum Advisor

Wyalong Museum (Monday 8 August)

We spent the day at the museum working on the displays in the Dining Room. A big part of the work was cleaning the shelves and rearranging the objects into related displays. Interpretation was added to a section of butter and cheese dishes.



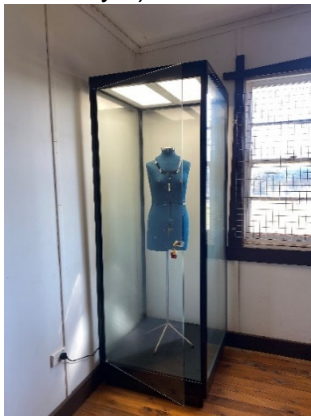
Work in progress in the dining Room, the new interpretation and the addition of the title page of the Bible

After lunch I was able to tour the new buildings the Wyalong Museum has acquired. Already the volunteers have done a lot of work making the buildings usable. The size of the site has also allowed them to add a new shed. The halls provide extra object storage space as well as workshop space and good meeting space. Parts could also be used for traveling exhibitions or events.

The team also worked on plans to make the office space in the museum more comfortable and address issues with the front desk area.

Weethalle Museum morning (Tuesday 9 August)

Finally, the long awaited for showcase arrived!! Michelle and Vicki met the delivery truck at 8am on a very cold and foggy morning. By the time I arrived it was in place in the back room – the only space it will fit in (the internal doors being too small – note to self - measure doorways!)



Images show the new showcase in place in the back room, Vicki pondering how to carefully put the dress on the form, the final image – taken by V Jolly.

The list of jobs to done includes

- Cleaning out the gutters of the building
- Washing the walls in the back room
- Removing the security mesh from inside the windows and attach to the exterior of the building
- Wash windows and hang new blinds (already purchased) – large blind in back room finished
- Repairing back steps (timber already purchased)

Priorities for the next 6 months are

- completion of the above tasks
- Continue systematically cleaning the museum, room by room
- Identify objects for deaccessioning
- Apply for grants for storage boxes and shelves.

The Weethalle Whistle Stop is applying for a grant to complete building works that need to be professionally done

- The ceiling repairs
- Guttering repairs
- Building a wall and new doorway for the creation of a storage room
- Replacement of back door.

Michelle and Vicki are steadily achieving goals at the museum and are to be commended.

Ungarie Museum afternoon West Wyalong Library (Tuesday 10 May)

This meeting was to discuss new interpretation panel for the museum. We are hoping the first one can be delivered in time for the 150 Year celebrations on 10 September this year. The plan is to create a graphic design that can be continued throughout the building, bringing in some colour and putting some of the collections' images in the designs. This will allow the stories that go with the objects to be seen and make the museum more engaging. Don, Mary and Kerry met with Martin Lane, local graphic artist, to discuss the brief and arrange a meeting at the Hall the following day.

Next visit will be **September 2022**

7.16 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

1. Council Road Crew Locations Week Commencing 8.8.2022

- Graders
 - Bellarwi Road
 - Talleeban
 - Sprys/Jillet
 - Youngareen
 - Rapers Lane
- Gravel Carting
 - Templetons Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

2. Council Road Crew Locations Week Commencing 15.8.2022

- Graders
 - Bellarwi Road
 - Youngreen
 - Naradhan Road
 - Talleeban
 - Sprys
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

3. Council Road Crew Locations Week Commencing 22.8.2022

- Graders
 - Bellarwi Road
 - Youngareen Road
 - Naradhan Road
 - Talleeban
 - Sprys/Jillet
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

4. Council Road Crew Locations Week Commencing 29.8.2022

- Graders
 - Maitlands Lane
 - Youngareen Road
 - Naradhan Road
 - Talleeban
 - Sprys/Jillet
- Gravel Carting
 - Males Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

5. Biosecurity Weeds/Environmental

- Weethalle Show Weed Display and information
- High Risk Pathway Inspection – , Mid Western Highway, 57 North, MR231,
- Goldfields Way, Quandialla Road, MR368, MR371, Mary Gilmore Way, Newell Highway.
- Council Land Inspections- Saleyards
- Tree Suckers – Gunn Road, Green Lane, Wargin Road.
- Inspection – West Wyalong Motorcycle Track
- Shoulder Spraying – 57 North, Bena Road, Crown Camp Road, Bonehams Lane, Clear Ridge Road, MR368.
- Spraying Town Lanes – Weethalle , Naradhan.
- The following Biosecurity weeds and other controls were undertaken:
 - African Boxthorn – Charcoal Tank Road, Rose Lane, Lynchs Lane, Wilsons Lane, Racecourse Road, Russells Lane, Convers Lane, West Wyalong Saleyards, Ridleys Lane, Hatleys Lan , Hilliers Lane, Rootes Lane, Wootten Street, Park Street, Operator Street, Boltes Road, Acacia Street.
 - Wild Radish – Gunn Road, Lucus Lane, Sprys Lane, Purshouses Lane, Jillet Lane, 57 North, Bygoo Road, Greaves Lane, Fullers Lane, Mid Western Highway,
 - Galvinised Burr – West Wyalong Saleyards, Calleen Lane.
 - Mexican Poppy – Tallimba Silos, Calleen Silos, Ungarie Silos.

6. Village maintenance

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checked
- Weed spraying carried out
- Ungarie main st watering system checked

7. Park maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Council chambers lawns and gardens maintained
- Maintenance to Herridge park, Coinda park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Public amenities cleaned and maintained
- Playground inspections completed and repairs carried out
- Graves back filled at cemetery and tanks pumped out
- All parks and airport sprayed for weeds
- Park toilets cleaned

8. Ovals maintenance

- Maintenance to sporting ovals and surrounds
- Irrigation checks carried out on all ovals and surrounds
- Broad leaf weeds sprayed at all sports grounds
- Line marking on ovals for sporting groups

9. Town maintenance

- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads cold mix and jet patcher
- Clean out and spraying of town drains
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Pre-school maintenance carried out
- Spraying aerodrome and town drains/nature strips
- vandalism repairs and removal
- All urban maintenance groups at Ungarie tidying up for the 150 years celebrations

7.17 Development Services Activity Report – August 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Manager Development & Regulatory Services

PLANNING AND BUILDING ACTIVITIES UPDATE

The following DA applications were approved during August 2022:

| Application No | Description | Location | Consent Authority | Approval Date |
|----------------|---|----------------------------------|-------------------|---------------|
| CDC2023/0001 | Inground swimming pool | 52 Wootten Street, West Wyalong | Staff | 11/8/2022 |
| DA2023/0001 | Demolition of an existing dwelling and shed | 3 Gorman Street, West Wyalong | Staff | 4/8/2022 |
| DA2023/0002 | Residential Dual Occupancy (Two (2) detached dwellings) | 15 Main Street, West Wyalong | Staff | 24/8/2022 |
| DA2023/0003 | Demolition of a garage, removal of two (2) trees and construction of a new garage | 27 Monash Street, West Wyalong | Staff | 19/8/2022 |
| DA2023/0004 | Change of use and alterations to a commercial building | 8 Golden Street, West Wyalong | Staff | 24/8/2022 |
| DA2023/0005 | Change of use from a place of public worship to a residential dwelling house | 32-347 Queen Street, Barmedman | Staff | 25/8/2022 |
| DA2023/0007 | New storage shed | 17 Maitland Street, West Wyalong | Staff | 19/8/2022 |
| DA2023/0008 | New single storey residential dwelling | 49 Grenfell Street, West Wyalong | Staff | 30/8/2022 |
| DA2023/00 | Demolition of residential buildings and removal of trees | 8 Maitland Street, West Wyalong | Staff | 26/8/2022 |
| DA2023/0012 | New storage shed | 8 Herbert Street, Ungarie | Staff | 30/8/2022 |

REGULATORY ACTIVITIES UPDATE

Dog Attacks

There was one (1) dog attack reported during August 2022 resulting in one (1) infringement notice being issued.

Companion Animal Seizure and Impound Activities August 2022

| Seizure Activities: | Dogs | Cats |
|----------------------------|-------------|-------------|
| Seized | 0 | 0 |
| Returned to Owner | 0 | 0 |

| Impounding Activities: | Dogs | Cats |
|-------------------------------------|-------------|-------------|
| Animals in pound at start of month | 4 | 4 |
| Incoming Animals | | |
| Transferred from Seizure Activities | 0 | 1 |
| Dumped at Pound | 2 | 0 |
| Surrendered | 3 | 1 |
| Total Animals in Pound | 9 | 6 |

| | | |
|------------------------------------|----------|----------|
| Outgoing Animals | | |
| Released to Owner | 0 | 1 |
| Euthanased | 0 | 0 |
| Rehoused | 1 | 1 |
| Sold | 0 | 0 |
| Died at Pound | 0 | 0 |
| Stolen | 0 | 0 |
| Escaped | 0 | 0 |
| Total Animals Leaving Pound | 1 | 2 |
| Animals in Pound at end of Month | 8 | 4 |

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

| Committee | Date/s | Minutes attached |
|---|-------------------------------------|------------------|
| Audit, Risk & Improvement Committee (Cr Lord) | 1 November 2022 | |
| Australia Day Awards Committee of the Whole (Whole Council) | | |
| Bland Rural Fire District Zone Liaison Committee (Cr Baker) | | |
| Bland – Temora RFS Zone Bushfire Management Committee (Cr Baker) | | |
| Community Reference Group (Whole Council) | | |
| Country Mayors Association of NSW (Mayor Monaghan) | 18 November 2022 | |
| Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) (Cr McGlynn) | 11 October 2022 | |
| Goldenfields Water County Council Board (Cr McGlynn, alternate Cr Lord) | 1 September 2022 27 October 2022 | ✓ |
| Lachlan Regional Transport Committee (LRTC) (Cr Lord) | 1 October 2022 | |
| Local Traffic Advisory Committee (Cr Moore) | | |
| Murrumbidgee Primary Health Network Board (Cr Funnell) | | |

| | | |
|---|--|--------|
| Newell Highway Taskforce (Cr Lord) | 13 September 2022 | |
| NSW Association of Mining & Energy Related Councils (MERC) (Cr McGlynn) | 30 August 2022 2 September 2022 11 November 2022 | ✓ ✓ |
| NSW Public Libraries Association (Cr Clark) | | |
| Riverina Eastern Regional Organisation of Councils (REROC) (Mayor Monaghan) | 26 August 2022 28 October 2022 | ✓ |
| Riverina Joint Organisation (Mayor Monaghan) | 26 August 2022 28 October 2022 | ✓ |
| Riverina Regional Library Advisory Committee (Cr Clark) | | |

| 355 Committee | Date/s | Minutes attached |
|---|----------------|-------------------------|
| Barmedman Community Centre | | |
| Barmedman Tidy Towns | | |
| Mirrool Silo Kick Challenge Committee | 21 August 2022 | ✓ |
| Ungarie Advancement Group | 17 August 2022 | ✓ |
| Ungarie Retirement Village Association | | |
| Ungarie Showground Racecourse & Recreation Reserve Committee | | |
| Weethalle Community Committee | | |
| Wyalong School of Arts & Hall Committee | | |

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.

The meeting commenced at 10.00am

PRESENT

Cr M Stadtmiller, Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr K Morris (audio visual link), Cr G Sinclair, Cr A White.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr T Goodyer (Operations Manager), Miss S Jung (Engineering Manager), Mr J Chapman (Interim Corporate Service Manager), Mrs A Coleman (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

22/065 RESOLVED on the motion of Crs Callow and White that leave of absence be granted to Cr John Piper.

2. ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK

BOARD RESOLUTION

22/066 RESOLVED on the motion of Crs McGlynn and White that Cr Morris be permitted to attend the meeting by audio visual link.

3. WEBCASTING OF COUNCIL MEETINGS

Attendees of this meeting are reminded that;

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

4. STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition, Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

5. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

6. PRESENTATIONS

Nil

7. DECLARATION OF PECUNIARY INTERESTS

Nil

8. DECLARATION OF NON-PECUNIARY INTERESTS

Nil

9. CONFIRMATION OF MINUTES

BOARD RESOLUTION

22/067 RESOLVED on the motion of Crs McAlister and Sinclair that the minutes of the meeting held on the 23 June 2022, having been circulated and read by members be confirmed.

BOARD RESOLUTION

22/068 RESOLVED on the motion of Crs Sinclair and McAlister that the minutes of the Extraordinary meeting held 8 August 2022, having been circulated and read by members be confirmed.

10. BUSINESS ARISING FROM MINUTES

Nil

11. CORRESPONDENCE

Nil

12. MATTERS OF URGENCY

BOARD RESOLUTION

22/069 RESOLVED on the motion of Cr McGlynn and White that Council consider the late reports of REROC and Riverina JO - One Organisation and the Wyalong Water Reliability Project Update.

13. NOTICES OF MOTION/RESCISSION MOTIONS

Nil

14. CHAIRPERSONS MINUTE

Nil

15. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A (2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

Confidential Session commenced 10.05am

BOARD RESOLUTION

22/070 RESOLVED on the motion of Crs Callow and Sinclair that Council move into CONFIDENTIAL SESSION.

16. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

16.1. MATTERS SUBMITTED BY OPERATIONS MANAGER

16.1.1. TENDER REPORT – SUPPLY OF VEHICLES 04/2022

This report is CONFIDENTIAL in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,

BOARD RESOLUTION

22/071 RESOLVED on the motion of Crs McGlynn and McAlister that Tender 04/2022 Supply of six (6) Vehicles be awarded to Palmer Ford for the assessed price of \$335,767.62.

10.11am - Management and staff left the meeting for the consideration of the next report.

16.2. MATTERS SUBMITTED BY CHAIRPERSON

16.2.1. GENERAL MANAGERS PERFORMANCE REVIEW

This report is CONFIDENTIAL in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- a) Personnel matters concerning particular individuals (other than councillors),

BOARD RESOLUTION

22/072 RESOLVED on the motion of Crs McAlister and McGlynn

- 1. That the Board note and adopt this Chairperson's Minute which includes the General Manager's Performance Review Panel's position following the Annual Review for 2021/22.**
- 2. The Panel in accordance with clause 8.3 of the General Manager's Contract of Employment has noted the Better than Satisfactory (a term referred to in the General Manager's Contract of Employment) performance and is recommending a 3.5% increase in the Total Remuneration Payment (excluding the SOORT increase).**
- 3. That in accordance with clause 9.8 of the General Manager's Contract of Employment Council grant 5 days 'special leave' in recognition of the additional hours worked.**
- 4. That Council delegate to the General Manager's Performance Review Panel authority to determine future adjustments to and components of the TRP.**

10.27am – Management and staff returned to the meeting.

BOARD RESOLUTION

22/073 RESOLVED on the motion of Crs Callow and White that there being no further confidential items that the Board revert back to Open Session, and that the resolutions made in Confidential Session be made public.

The General Manager read out the resolutions made in CONFIDENTIAL session.

17. MATTERS TO BE SUBMITTED TO THE OPEN COUNCIL

17.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

17.1.1. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

22/074 RESOLVED on the motion of Crs Sinclair and Callow that the report detailing Council Cash and Investments as at 31 July 2022 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 31 July 2022 be received and noted.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 1 September 2022**

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

REPORT

Council's cash and investment portfolio decreased by \$2,105,520 from \$45,867,131 as at 31st May 2022 to \$43,761,611 as at 31st July 2022.

Cash and Investment Portfolio

| Type | Rating | SP Rating | Issuer | Frequency | Purchase | Maturity | Days | Rate | Benchmark* | Principal |
|--------|--------|-----------|--------------------|-------------|------------|------------|------|------|------------|-------------|
| TD | BBB- | A3 | Judo Bank | Annual | 16/03/2022 | 17/08/2022 | 154 | 0.83 | 1.81 | \$2,000,000 |
| TD | AA- | A1+ | Westpac | Quarterly | 5/08/2020 | 7/09/2022 | 763 | 0.90 | 1.81 | \$3,000,000 |
| TD | NR | NR | Illawarra Credit U | At Maturity | 9/06/2022 | 8/09/2022 | 91 | 2.20 | 1.81 | \$1,000,000 |
| TD | BBB+ | A2 | ME Bank | At Maturity | 9/06/2021 | 12/10/2022 | 490 | 0.48 | 1.81 | \$1,000,000 |
| TD | BBB- | A3 | Judo Bank | At Maturity | 29/10/2021 | 2/11/2022 | 369 | 1.01 | 1.81 | \$2,000,000 |
| TD | A+ | A1 | Macquarie Bank | At Maturity | 29/10/2021 | 2/11/2022 | 369 | 0.55 | 1.81 | \$1,000,000 |
| TD | BBB | A2 | AMP Bank | Annual | 17/11/2021 | 17/11/2022 | 365 | 1.00 | 1.81 | \$3,000,000 |
| NOTICE | BBB | A2 | AMP Bank | At Maturity | 12/01/2021 | 5/12/2022 | 692 | 1.80 | 1.81 | \$2,000,000 |
| NOTICE | BBB | A2 | AMP Bank | At Maturity | 12/01/2021 | 5/12/2022 | 692 | 1.80 | 1.81 | \$2,081,638 |
| NOTICE | BBB | A2 | AMP Bank | At Maturity | 16/02/2021 | 5/12/2022 | 657 | 1.80 | 1.81 | \$2,000,000 |
| TD | BBB+ | A2 | BOQ | At Maturity | 12/07/2022 | 12/01/2023 | 184 | 3.35 | 1.81 | \$1,000,000 |
| TD | BBB | A2 | AMP Bank | At Maturity | 14/07/2022 | 12/01/2023 | 182 | 3.60 | 1.81 | \$2,000,000 |
| TD | A+ | A1 | Macquarie Bank | At Maturity | 16/03/2022 | 15/02/2023 | 336 | 1.15 | 1.81 | \$3,000,000 |
| TD | AA- | A1+ | CBA | Half Year | 20/07/2022 | 1/03/2023 | 224 | 3.82 | 1.81 | \$1,000,000 |
| TD | AA- | A1+ | CBA | Half Year | 28/04/2022 | 3/05/2023 | 370 | 2.73 | 1.81 | \$4,000,000 |
| TD | BBB+ | A2 | ME Bank | At Maturity | 27/05/2022 | 1/06/2023 | 370 | 3.18 | 1.81 | \$4,000,000 |
| TD | BBB+ | A2 | BOQ | Annual | 1/06/2022 | 5/07/2023 | 399 | 3.20 | 1.81 | \$2,000,000 |
| TD | AA- | A1+ | NT Treasury | Annual | 10/09/2020 | 15/12/2023 | 1191 | 1.00 | 1.81 | \$2,000,000 |
| TD | AA- | A1+ | NT Treasury | Annual | 28/09/2020 | 15/12/2024 | 1539 | 1.10 | 1.81 | \$1,000,000 |
| CASH | A+ | A1 | Macquarie Bank | Monthly | | | | 0.55 | 1.35 | \$2,519,158 |
| CASH | AA- | A1+ | CBA | Monthly | | | | 0.20 | 1.35 | \$1,500,000 |
| CASH | AA- | A1+ | CBA | N/A | | | | 0.00 | 1.35 | \$660,815 |

TOTAL: **\$43,761,611.00**

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 1 September 2022**

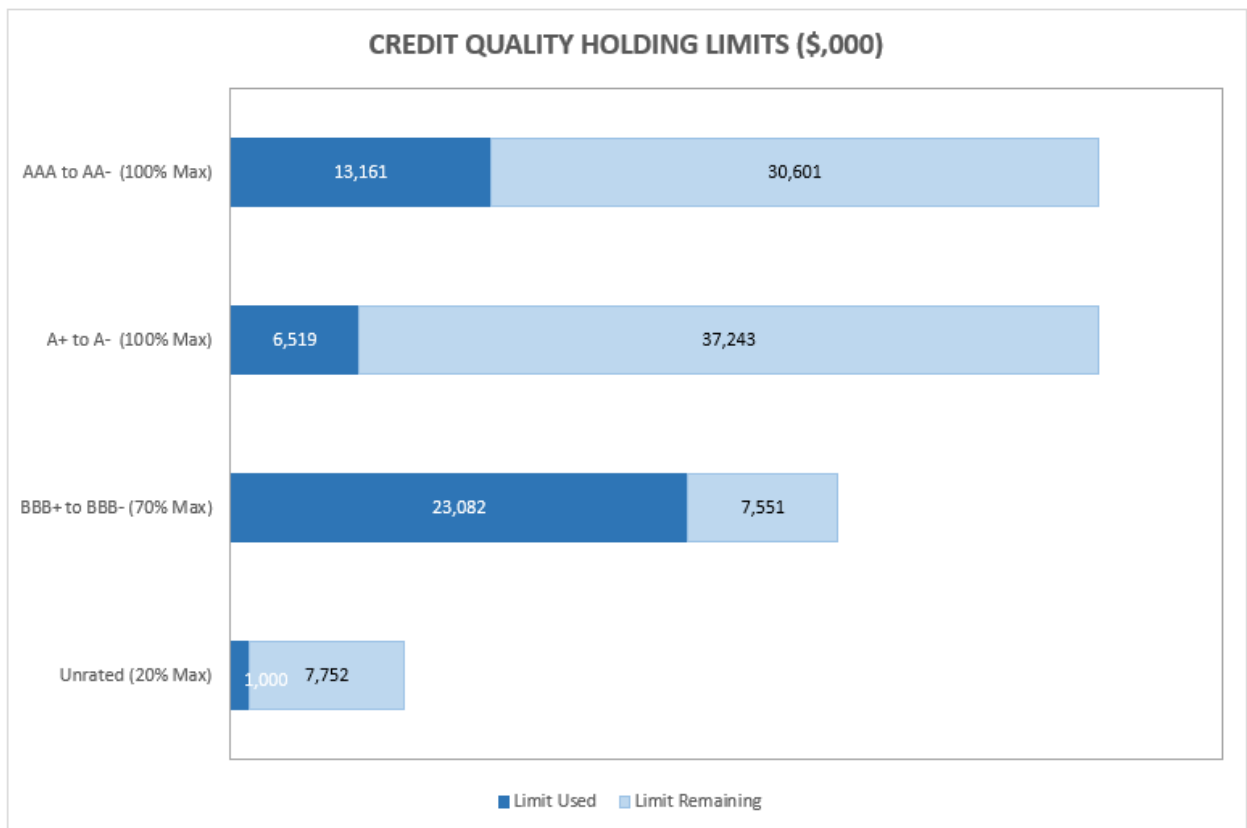
Performance

Goldenfields Water County Council’s investment portfolio yield was below the relevant BBSW Index benchmark by 0.34%. The average weighted yield for July was 1.74%, over an average weighted term of 157 days, with a benchmark of 1.75%. The portfolio is below the benchmark due to the rapidly changing interest rate increase and funds being locked in until later in 2022. Future investments will focus on the short term to ensure that the portfolio meets the benchmark.

| | | |
|----------------------------------|--|--|
| Total Cost 43,761,611 | Yearly Interest Received 61,529 | Weighted Average Term 157 Days |
| Total Value 43,761,611 | Monthly Interest Received 61,529 | Weighted Average Yield 1.74% |

Credit Quality Compliance

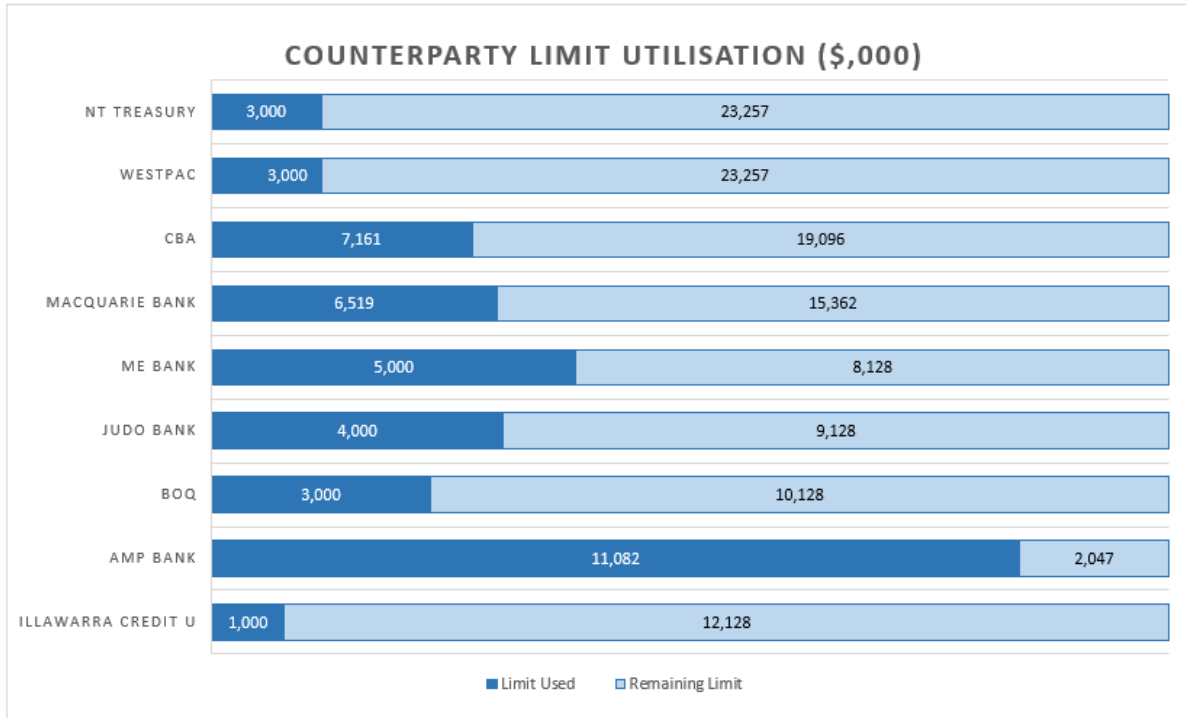
Council’s investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



Counter Party Compliance

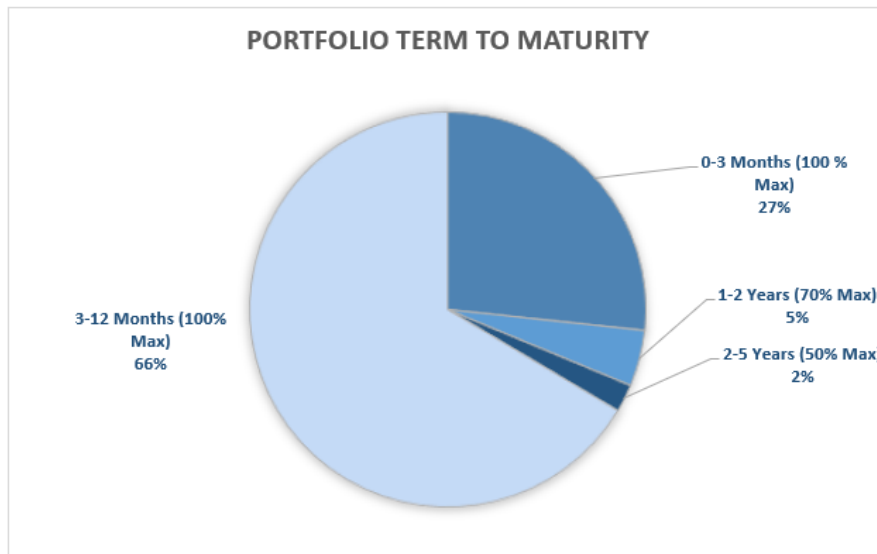
As at the end of July, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

| | |
|-----------------------------|-------------------|
| Restricted Funds: | |
| Plant & Vehicle Replacement | 2,465,953 |
| Infrastructure Replacement | 12,034,412 |
| Employee Leave Entitlement | 2,492,494 |
| Sales Fluctuation Reserve | 0 |
| Property Reserve | 0 |
| Unrestricted Funds: | 26,768,752 |
| TOTAL | 43,761,611 |

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy PP004.

Signed



John Chapman
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's cash and investment portfolio decreased by \$2,105,520 from \$45,867,131 as at 31st May 2022 to \$43,761,611 as at 31st July 2022.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

17.1.2. PROGRESS REPORT CAPITAL EXPENDITURE

BOARD RESOLUTION

22/075 RESOLVED on the motion of Crs McGlynn and McAlister that the report detailing Council's Capital Works Program as at 31 July 2022 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 31 July 2022 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 31 July 2022.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31 July 2022

TABLED ITEMS: Nil.

17.1.3. 2021/2022 DRAFT FINANCIAL STATEMENTS

BOARD RESOLUTION

22/076 RESOLVED on the motion of Crs White and Sinclair that

1. The Financial Statements for the year ended 30th June 2022 be referred to Council's Auditor, Audit Office of New South Wales,
2. Council make a resolution in accordance with Section 413(2)(c) that the Financial Statements have been prepared in accordance with:
 - i. the Local Government Act 1993 (NSW) (as amended) and the Regulations made there under
 - ii. the Australian Accounting Standards and professional pronouncements
 - iii. the Local Government Code of Accounting Practice and Financial Reporting
 - iv. presents fairly the Council's operating results and financial position for the year

- v. accords with Council's accounting and other records
 - vi. that Council is not aware of any matter that would render these statements false or misleading in any way
3. That Council adopt the abovementioned Statement and that the Chairperson, Councillor, General Manager and Responsible Accounting Officer be authorised to sign the 'Statement by Councillors and Management' in relation to Council's 2021/22 Financial Statements and Special Purpose Financial Reports and be attached thereto.
4. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the Auditor's Reports, subject to their being no material changes or audit issues.
5. Council present the final audited Financial Statements and Auditor's Report to the public at its ordinary meeting to be held on 27th October 2022.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

1. The Financial Statements for the year ended 30th June 2022 be referred to Council's Auditor, Audit Office of New South Wales,
2. Council make a resolution in accordance with Section 413(2)(c) that the Financial Statements have been prepared in accordance with:
 - i. the *Local Government Act 1993* (NSW) (as amended) and the Regulations made there under
 - ii. the Australian Accounting Standards and professional pronouncements
 - iii. the *Local Government Code of Accounting Practice and Financial Reporting*
 - iv. presents fairly the Council's operating results and financial position for the year
 - v. accords with Council's accounting and other records
 - vi. that Council is not aware of any matter that would render these statements false or misleading in any way
3. That Council adopt the abovementioned Statement and that the Chairperson, Councillor, General Manager and Responsible Accounting Officer be authorised to sign the 'Statement by Councillors and Management' in relation to Council's 2021/22 Financial Statements and Special Purpose Financial Reports and be attached thereto.
4. The General Manager be delegated the authority to issue the audited Financial Statements immediately upon receipt of the Auditor's Reports, subject to their being no material changes or audit issues.
5. Council present the final audited Financial Statements and Auditor's Report to the public at its ordinary meeting to be held on 27th October 2022.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Under Section 413(1) of the Local Government Act 1993, Council is required to prepare financial reports and must refer them for audit.

REPORT

Council's draft Financial Statements for the year ended 30th June 2022 have been completed and are ready to be forwarded to Council's Auditors.

Under the provisions of Section 413(2)(c) of the Local Government Act 1993, the Financial Statements and Special Purpose Financial Statements shall be accompanied by a statement made in accordance with a resolution by Council, signed by two Councillors, General Manager and Responsible Accounting Officer.

Following receipt of the Auditor's Report, it will be necessary to give public notice for a period of at least seven (7) days prior to the adoption of the Financial Statements.

It is anticipated that the complete set of Financial Statements, including the Auditor's Report will be submitted to Council's Ordinary Meeting on 27th October 2022.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

2021/22 Draft Primary Financial Statements; GPFS Statement by Councillors and Management; SPFS Statement by Councillors and Management.

TABLED ITEMS: Nil.

17.1.4. 2021/2022 BUDGET REVOTES

BOARD RESOLUTION

22/077 RESOLVED on the motion of Crs Callow and McGlynn that the Board revotes expenditure totalling \$2,903,000 from 2021/22 for inclusion in the 2022/23 budget.

Report prepared by Interim Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board revotes expenditure totalling \$2,903,000 from 2021/22 for inclusion in the 2022/23 budget

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Clause 211 of the Local Government (General) Regulation 2005 requires Council to formally adopt the inclusion of unspent prior year budget expenditure into the next year's budget.

REPORT

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 1 September 2022**

Annual approval is sought from the Board in relation to carrying forward budget allocations from the prior year into the current year. 2021/22 budgets items have been reviewed and management advises that the following listed items should be revoted into the 2022/23 budget to enable the completion of planned works.

| Description | 2021-2022 Budget | Spent to 30 June 2022 | Unspent 30 June 2022 | Revote Required 2022-2023 Budget |
|--------------------|-----------------------------|----------------------------------|---------------------------------|---|
|--------------------|-----------------------------|----------------------------------|---------------------------------|---|

CAPITAL EXPENDITURE:

| | | | | |
|---|--------------|------------|------------|------------|
| New Temora Depot Building | \$ 100,000 | \$ - | \$ 100,000 | \$ 100,000 |
| Coolamon Industrial Subdivision | \$ 111,000 | \$ 54,683 | \$ 56,317 | \$ 40,000 |
| Dustin Rose Estate | \$ 91,000 | \$ 70,254 | \$ 20,746 | \$ 20,000 |
| Bulk Customer Water Quality Panels - Harden Offtake | \$ 165,000 | \$ 98,430 | \$ 66,570 | \$ 66,000 |
| Oura WTP PRV to customer | \$ 20,000 | \$ 11,543 | \$ 8,457 | \$ 5,000 |
| Microwave link sites for Scada | \$ 1,080,000 | \$ 646,340 | \$ 433,660 | \$ 430,000 |
| Rural Meter & Taggle Renewals | \$ 180,000 | \$ - | \$ 180,000 | \$ 180,000 |
| Rosehill Pump Station | \$ 250,000 | \$ 96,691 | \$ 153,309 | \$ 150,000 |
| Gantry Crane | \$ 75,000 | \$ 15,462 | \$ 59,538 | \$ 59,000 |
| Ariah Park Pump Station Investigation | \$ 85,000 | \$ 60,827 | \$ 24,173 | \$ 20,000 |
| Oura Bore 4 - Emergency Bore Reline | \$ 461,000 | \$ 210,079 | \$ 250,921 | \$ 250,000 |
| Jugiong Raw Water Pump #4 382(Large) Overhaul | \$ 60,000 | \$ 18,431 | \$ 41,569 | \$ 40,000 |
| Coolamon North HL Recoating | \$ 740,000 | \$ 476,879 | \$ 263,121 | \$ 263,000 |
| Oura Reservoirs and aerator | \$ 450,000 | \$ 130,687 | \$ 319,313 | \$ 300,000 |

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 1 September 2022**

| | | | | |
|----------------------------------|----------------------|--------------------|--------------------|--------------------|
| Oura High Voltage | \$ 5,200,000 | \$4,545,874 | \$ 654,126 | \$ 650,000 |
| Jugiong High Voltage | \$ 2,000,000 | \$1,664,287 | \$ 335,713 | \$ 330,000 |
| Total Capital Expenditure | \$ 11,068,000 | \$8,100,468 | \$2,967,532 | \$2,903,000 |

FINANCIAL IMPACT STATEMENT

The recommendation increases 2022/23 budgeted capital expenditure by \$2,903,000.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

17.1.5. CONCEALED LEAK POLICY APPLICATIONS

BOARD RESOLUTION

22/078 RESOLVED on the motion of Crs McGlynn and McAlister that

- 1. Rebate water account 44084276 \$5,967.57 for water charges incurred due to a concealed leak**
- 2. Rebate water account 44084805 \$16,056.51 for water charges incurred due to a concealed leak**

Report prepared by Interim Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

1. Rebate water account 44084276 \$5,967.57 for water charges incurred due to a concealed leak
2. Rebate water account 44084805 \$16,056.51 for water charges incurred due to a concealed leak

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Policy PP009 – Concealed Leak Detection was adopted 27 October 2016 and revised 27 June 2019. The policy was adopted to guide Council’s decision making in relation to reducing customer water accounts, where property owners have received a high water account as a result of a concealed leak.

REPORT

Council received two applications in the last quarter under Policy PP009 – Concealed Leak Detection. Both customers are seeking relief from their water accounts due to an undetectable leak. Both customers have had a certified plumber inspect and repair their leaks as required under the policy.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 1 September 2022**

In accordance with the policy, actual water usage for the period has been determined utilising Taggle Meter data. Average 12 month usage has been calculated for corresponding prior periods during which a leak was not occurring. The recommended compensation is the difference between these two amounts. This in effect results in the customer being charged for their anticipated average usage, had the leak not occurred.

Details of each claim are outlined below:

Account: 44084276 (Temora Rural Property)

Application Date: 24 June 2022

Actual water charges: \$6,199.25

Average water charges based on previous water usage: \$231.68

Recommended compensation: \$5,967.57 (3,297KL reduction over 3 months)

Account: 44084805 (Stockinbingal Rural Residential Property)

Application Date: 5 July 2022

Actual water charges: \$17,833.93

Average water charges based on previous water usage: \$1,777.42

Recommended compensation: \$16,056.51 (8,871KL reduction over 6 months)

FINANCIAL IMPACT STATEMENT

The recommendation reduces Council's water sales income by \$22,023.28.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

17.1.6. CONCEALED LEAK DETECTION POLICY

BOARD RESOLUTION

22/079 RESOLVED on the motion of Crs Callow and Sinclair that

- 1. the amended Concealed Leak Detection Policy be approved; and**
- 2. authority be delegated to management to determine applications from property owners for reductions in usage charges under the Concealed Leak Detection Policy, up to a maximum reduction of \$3,000.**

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. the amended Concealed Leak Detection Policy be approved.; and
2. authority be delegated to management to determine applications from property owners for reductions in usage charges under the Concealed Leak Detection Policy, up to a maximum reduction of \$3,000.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Goldenfields developed a Concealed Leak Detection Policy in 2016, revised in 2019, to assist Councillors in their deliberations when customers request a reduction in water due to concealed leaks.

REPORT

While the Concealed Leak Detection Policy is not due for review until 2023, recent claims history (including two currently pending claims) has prompted management to bring forward the scheduled review. A listing of recent claims is summarised as follows:

Concealed Leak Applications

| Date | Account | Locality | Amount | Year | Total Granted |
|-------------|----------------|-----------------|---------------|----------------------|--------------------------|
| 6/07/2022 | 44097781 | West Wyalong | \$713.16 | 2022-2023 to date | \$713.16 |
| 30/06/2022 | 44079995 | Old Junee | \$1,194.48 | 2021-2022 | \$11,969.47 |
| 28/03/2022 | 44077718 | Junee | \$4,462.19 | 2020-2021 | \$14,589.15 |
| 23/02/2022 | 44068196 | Junee | \$877.72 | 2019-2020 | \$7,762.18 |
| 19/01/2022 | 44097310 | West Wyalong | \$2,625.84 | | \$35,033.96 |
| 9/12/2021 | 44118611 | Junee | \$2,172.24 | | |
| 2/09/2021 | 44100098 | West Wyalong | \$637.00 | | |
| 8/01/2021 | 44066315 | Junee | \$4,808.28 | | |
| 17/11/2020 | 44105089 | West Wyalong | \$8,994.18 | | |
| 7/09/2020 | 44084839 | Stockinbingal | \$786.69 | | |
| 30/06/2020 | 44021849 | Temora | \$872.20 | | |

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| | | | |
|------------|----------|---------------|--------------------|
| 11/06/2020 | 44014448 | Temora | \$1,680.55 |
| 1/06/2020 | 44076777 | Junee | \$1,062.80 |
| 23/08/2019 | 44087394 | Stockinbingal | \$2,099.80 |
| 23/08/2019 | 44077221 | Junee | \$2,046.83 |
| | | | \$35,033.96 |

Pending Applications

| | | | |
|-----------|----------|---------------|-------------|
| 5/07/2022 | 44084276 | Temora | \$5,967.57 |
| 6/07/2022 | 44084805 | Stockinbingal | \$16,056.51 |

In reviewing the policy, management have considered the number and value of claims received in recent years and it is now recommended, to minimise the financial impact of future claims, that Clause 6.3 of the policy be amended to add:

- *Where a reduction is granted, the reduction will be calculated as follows:*
 - o *reductions of up to \$5,000: 75% of the calculated full reduction*
 - o *reductions in excess of \$5,000, and up to \$10,000: 50% of the calculated full reduction*
 - o *reductions in excess of \$10,000: 25% of the calculated full reduction*

Water bills are issued quarterly, any excessive water usage should be identified at least once within this time frame, allowing ample time for the leak to be located and restorative works to be completed. Goldenfields encourages customers to monitor their usage. The MyH2O technology is specifically designed to assist in active monitoring and it is considered that the policy should be amended also to add the following clause:

6.5 MyH2O App Download

The property owner is required, where practical, to download the MyH2O app after the initial leak in order to capture future issues with unusual consumption patterns.

During the review of the policy, management also observed the considerable time lapse in some cases between receipt of the application from the property owner and the date of the next Council meeting at which the application is determined. In order to minimise delays for

smaller claims, it is being recommended that authority be delegated to management to determine claims up to a maximum of \$3,000 per claim.

The Draft Amended Concealed Leak Policy, incorporating the recommended changes, is attached for consideration.

FINANCIAL IMPACT STATEMENT

The recommendation anticipates an improvement in Council's financial position.

ATTACHMENTS: Draft Concealed Leak Detection Policy

TABLED ITEMS: Nil

17.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

17.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

22/080 RESOLVED on the motion of Crs White and Sinclair that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 3 A Healthy Natural Environment

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

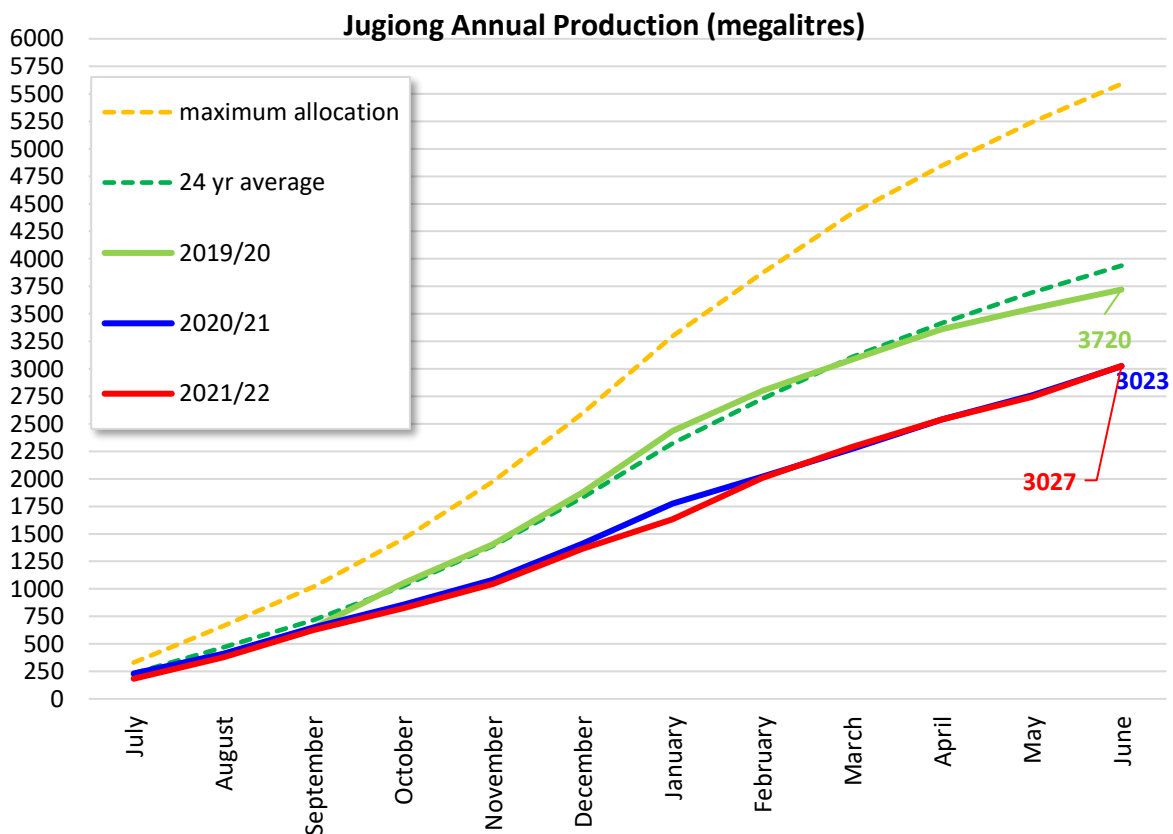
Jugiong drinking Water Scheme

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

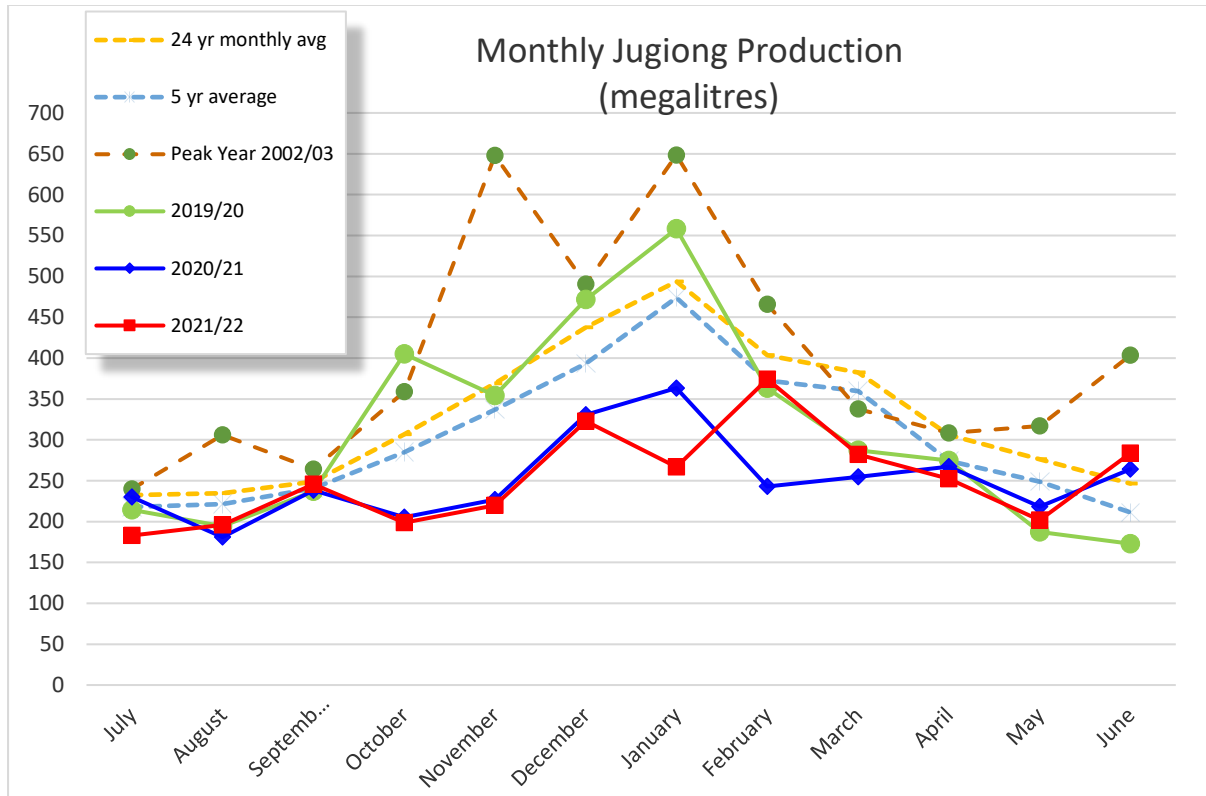
Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

For the 2021/22 financial year, 3027ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly higher than the last FY where 3023ML was extracted. An increase of 4ML. This is illustrated in the graph below.



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Jugiong monthly production started slowly in July with only 183ML extracted and treated for the month. Production has followed a similar trend to the previous year until January 2022 where a decrease in production is evident. This is followed by a steep increase in production for the month of February 2022 before another decrease in March with further decreases in April and May before another increase in June. These inconsistencies can be attributed to unseasonal weather (number of wet days) during January before a return to hotter drier weather in February.

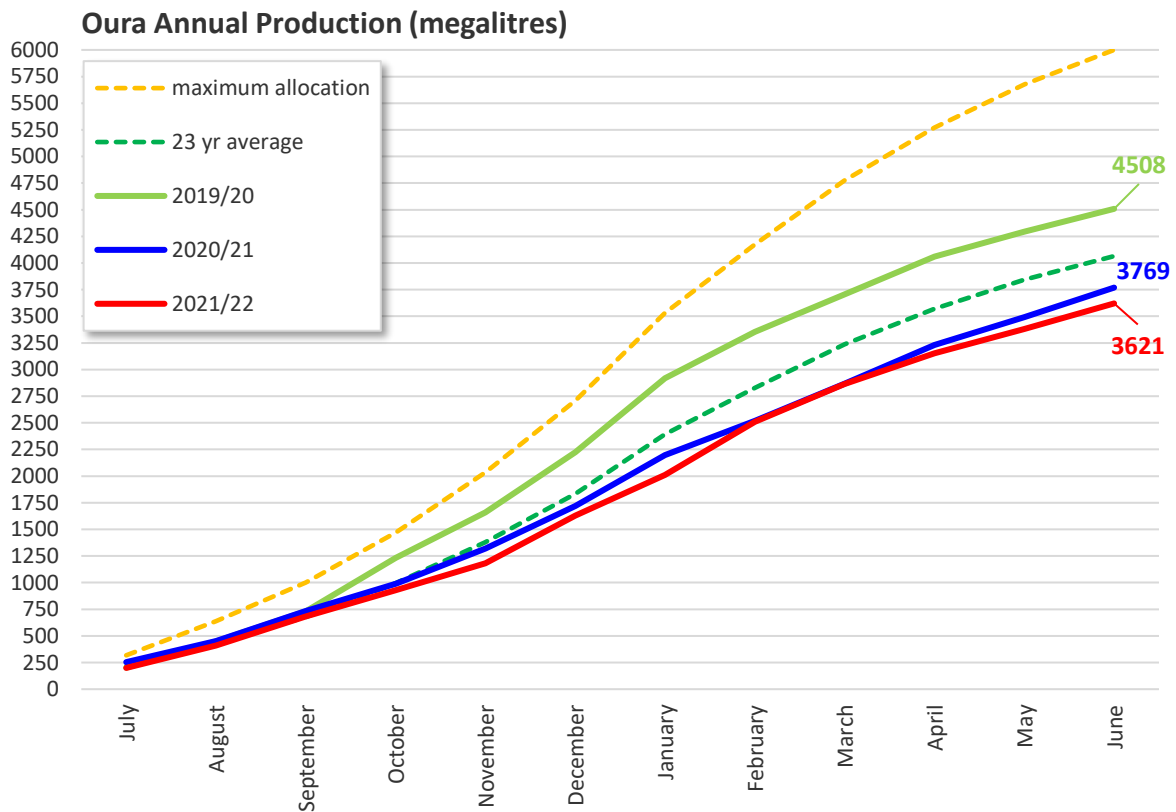


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

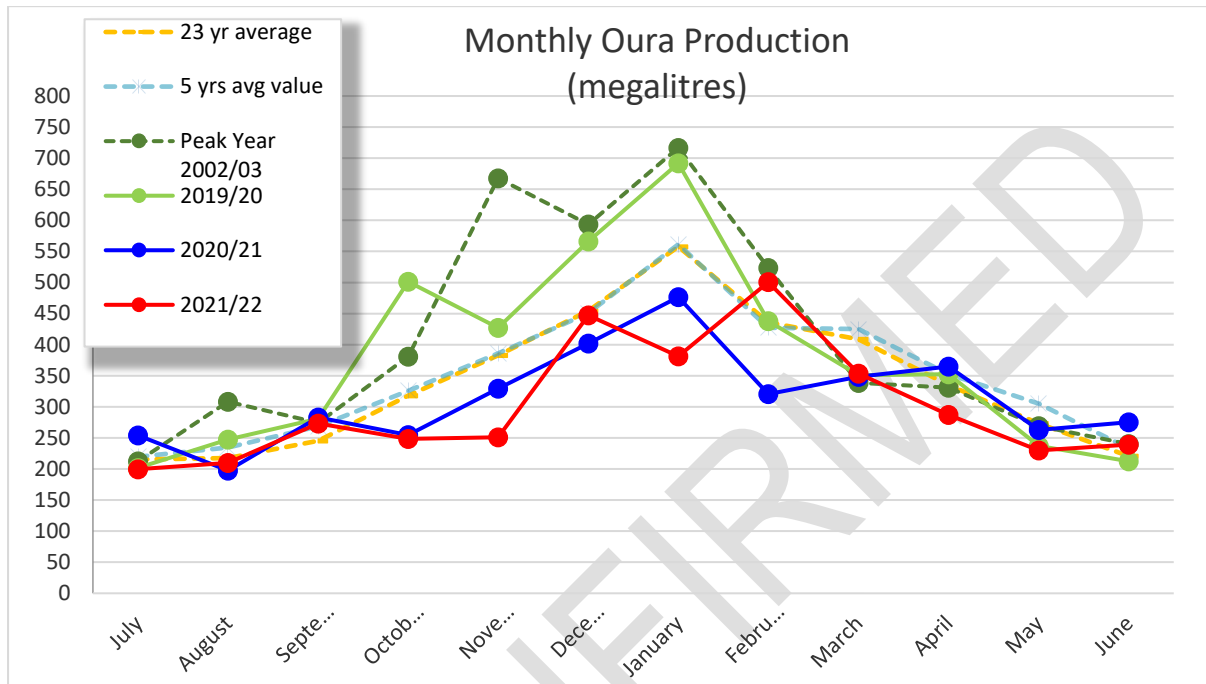
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the 2021/22 financial year, 3621ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a decrease in production compared to last FY where 3769ML was extracted. A reduction in production of 148ML. This is depicted in the graph below.



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Oura monthly water production has started slowly due to the wet cold weather. For July 200ML was extracted from the Oura bores. Production trend has followed a similar trend to last FY before a decrease in production for November (251ML) and January (381ML) with a slight increase in production in December (447ML) compared to last FY. Production has increased in February (500ML) and decreased again in March (354ML), April (287ML) and May (230ML) with the early on set of cooler weather. There was a slight increase for June (239ML)

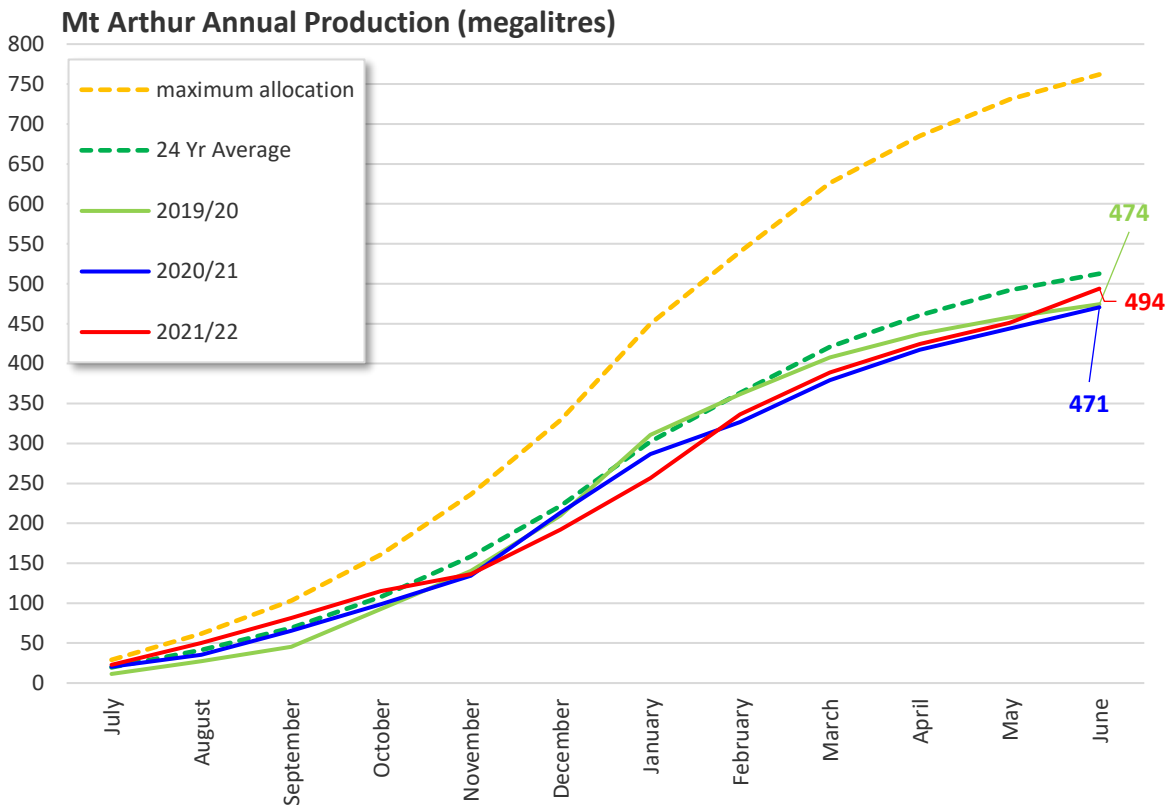


Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

It should be noted that a new Bore 1 has been developed to replace the existing Bore 1 site and associated assets. Upon completion, testing and commissioning of the new Bore 1, the old bore has since been decommissioned and removed.

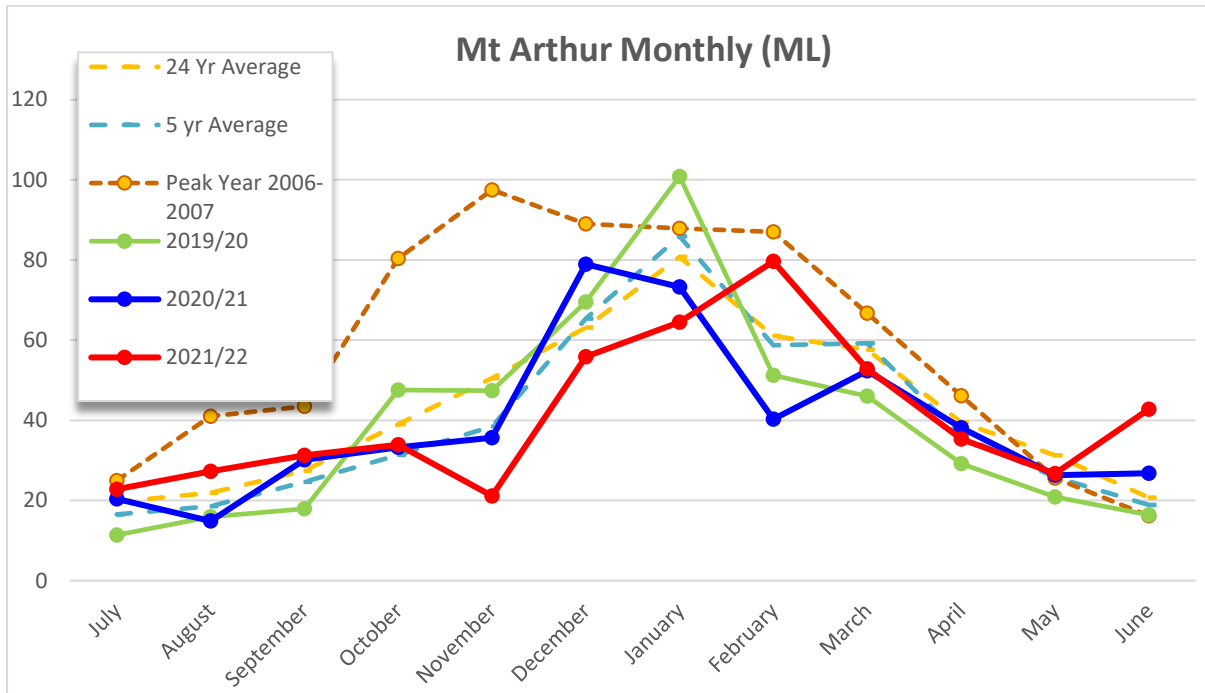
For the 2021/22 financial year, 494ML of water has been extracted from the Mt Arthur Borefield. This is an increase compared to last FY where 471ML was extracted from the Mt Arthur bores. An increase of 23ML. As can be seen in the graph below trending in a similar fashion to historical years.



Mt Arthur monthly water production for the 2021/22 financial year has been consistent with a gradual increase from month to month for the first 4 months as the weather warms up. For July (23ML) has been extracted, August seen a slight increase to (27ML) and September also seen a slight increase with (31ML) and October (34ML) being extracted from the Mt Arthur bores, prior to a wet November which seen a decrease in production to only (21ML) extracted. A further increase in production from the previous year is evident in February (80ML) before production decreased in March (53ML), April (35ML) and May (27ML). This is due to cooler climatic conditions as we move into winter. A steep increase is evident for June where (43ML) was extracted This increase could be attributed to the works being undertaken for the Coolamon Reservoir renewal project. We have limited storage until the reservoir is back online

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and thus an increase in pumping from bores has occurred to maintain the reticulate system, where historically we rely on storage to supply demand.



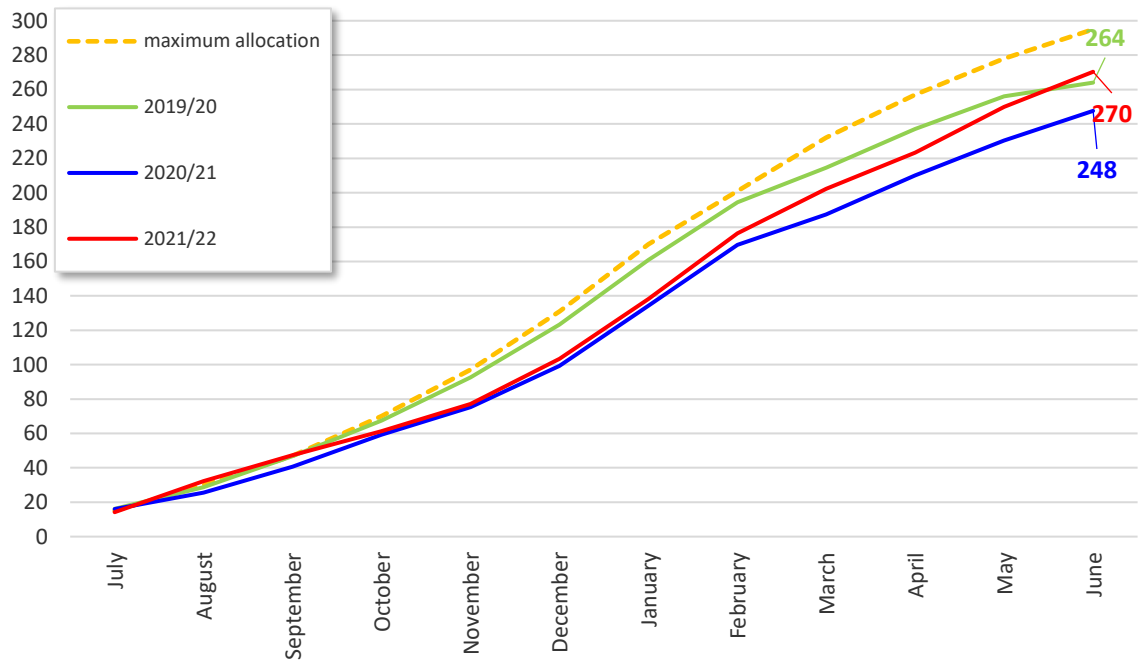
UNCONFIDENTIAL

Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 customers in the villages of Naradhan, Weethalle and Tallimba which are located within the Bland Shire.

For the 2021/22 financial year, 270ML of water has been extracted from the Mt Daylight Borefield. This is an increase in volume of 22ML compared to the 2020/21 FY where 248ML was produced. As can be seen in the graph below, the system is trending in a similar fashion to historical years.

Daylight Annual Volume (megalitres)

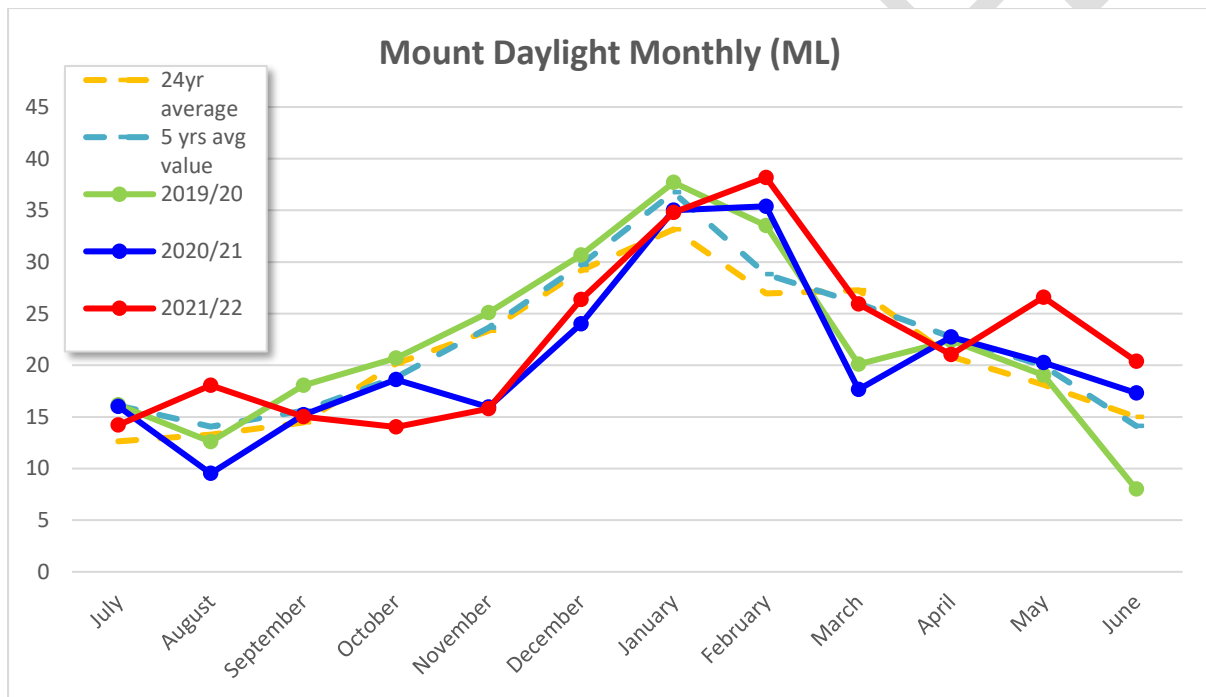


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The monthly extraction totals for the Mt Daylight bores are not consistent to previous years where an increase in March and May this can be seen from the graph below, July was a slow month with only (14ML) extracted from the Mt Daylight Bores before a slight increase in August where (18ML) was extracted before again reducing production for September to (15ML).

This decrease in production continued in October with (14ML) extracted, before a slight increase in November (16ML) extracted, production then increased as the weather became warmer in December (26ML) and January (35ML) a further increase is evident in February (38ML) before a decrease in March (26ML) and April (21ML) before an increase again in May (27ML) before once again decreasing in June (20ML).

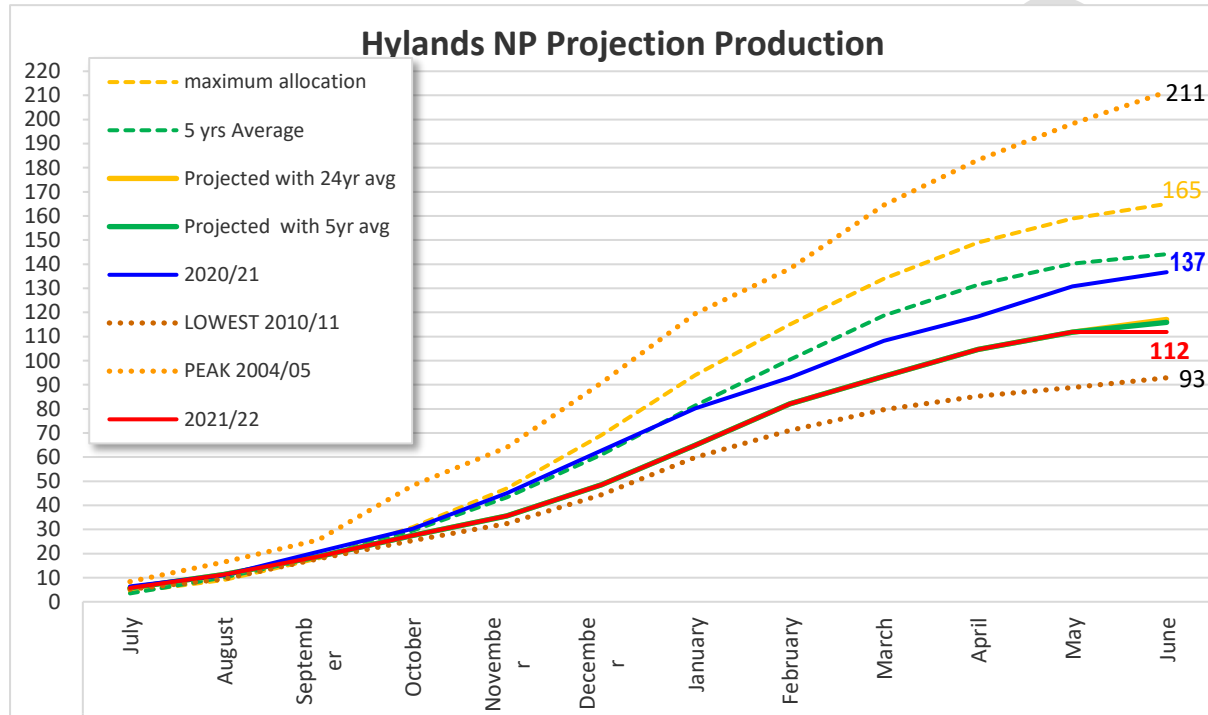
The increased usage during August correlates with some Bore yield studies being undertaken by Carrathool Shire which may have been the cause for this increased usage compared to previous years. It was also determined that a break in the line during this time added to the increase in production for August



Hylands Bridge - Non Potable

Hylands Bridge supplies Non-Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the 2021/22 financial year, 112ML of water has been extracted from the Hylands Bridge Raw Water scheme. As can be seen in the graph below trending in a similar fashion to historical years. Hylands Bridge didn't produce any water for May and June as the irrigation channel has been closed for maintenance.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.2.2. OURA HIGH VOLTAGE CIVIL CONSTRUCTION PROJECT UPDATE

BOARD RESOLUTION

22/081 RESOLVED on the motion of Crs Callow and McGlynn that the Board accept the updated information relating to the Oura High Voltage Upgrade Project.

Report prepared by Manager Production & Services

COUNCIL OFFICER RECOMMENDATION

That the Board accept the updated information relating to the Oura High Voltage Upgrade Project.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Council at its February 2021 Board meeting resolved on the motion of Crs Callow and McGlynn that the Board;

Award Tender 08/2020 to Gongues Construction Pty Ltd for the upper limit amount of \$3,028,000 (exc GST).

In addition to this contract, the Board, 25th October 2021 meeting, resolved on the motion of Crs Callow and Sinclair that the Board:

1. note the updated information within the report regarding the Oura High Voltage project
2. approve to award the contract (Tender 03/2021) for the electrical installation works for Oura water pump station to RIC Electrics Pty Ltd for \$862,596.95 (exc GST).

REPORT

The Oura High Voltage Upgrade project has been delivered via multiple contract arrangements. Thus far, Goldenfields staff have awarded four contracts for the delivery of works. Those being:

1. Design – inclusive of civil and electrical design requirements. Awarded to SMEC 24TH October 2019 for \$455,660. Complete.
2. Hardware purchasing contract – awarded to Schneider for the design, manufacture, supply and installation of Transformers, Variable Speed Drives (VSD) and Switching assets. Resolved on 27th August 2020 meeting. Contract Awarded for \$2,068,029 (GST Incl). 90% complete just awaiting commissioning phase.
3. Civil works – Awarded to Gongues Constructions for \$3,028,000 in February 2021. Practical Completion granted November 2021.
4. Electrical Installation – Awarded to RIC Electrics for \$862,596.95 in October 2021.

An additional contract was awarded to JRC Electrics under contract 03/2020 for the design, manufacture and supply of the Low Voltage (LV) switchboard, Control Cabinet and metering cabinets for \$400k which 95% complete.

The Project has seen significant delays (6 months) throughout its delivery noting the peak of the pandemic, delays and re-work in Essential Energy approvals, and material lead times.

Commissioning is schedule from 19 September with Essential Energy through to 22 September for our internal cutover requirements. On the 22 September, it is expected that the new High Voltage System will be fully operational, and work will commence on the removal of the redundant equipment.

Tasks to complete:

1. AC design solution for HV Room – Mid August
2. GWCC HV Operator Training – First Week of September
3. Approval of Essential Energy of Operating Protocol – mid August
4. Appointment of HV Responsible Person – as per the NSW Service and Installation Rules – End of August
5. Finalisation of minor install and remedial work tasks – end of August
6. Commissioning and Cutover – 19 September to 22 September
7. Installation of supplementary AC in HV Room – end of October 2022
8. Removal of redundant equipment and finalisation of site works – end of November
9. Finalisation of As-built documentation - - mid December 2022.

FINANCIAL IMPACT STATEMENT

Original cost projections for the project in 2018/19, were estimated at around \$6.5m; However, throughout the delivery of works, the project scope has increased to cater for future infrastructure projects and land acquisition and development. Future projects being planned for include the two new reservoirs and aeration system that is set for release of tender in the current financial year.

An additional \$1.2m worth of works has been undertaken to facilitate the timely delivery of the next phase of Oura WTP projects which included the 750mm DICL pipeline installation at a cost of around \$400,000. This pipeline will connect to the new reservoirs and provide the ability for staff to cutover from the current pump station to the new pump station when it is constructed in 2024/25.

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The reservoir and aeration project are currently in the design phase with a tender expected to be released this financial year for the construction of two 4ML reservoirs and an aeration tower, which estimated at around \$5.7m. All costs are currently within forecasted budgetary projections. The forecast to complete the Oura HV component are as follows:

Forecast Cost to Complete

| No. | Item | Cost |
|------------|---|--------------------|
| 1 | Costs to Date (including land purchase, new boundary fence, additional 750mm DICL Pipeline for future reservoirs etc) | \$7,209,633 |
| | | |
| | Forecast to Complete – Outstanding Costs | |
| | | |
| 2 | Electrical Installation Costs - RIC | \$205,000 |
| 3 | Schneider HV Equipment Supply | \$340,000 |
| 4 | SafeGroup Integration | \$15,000 |
| 5 | HV Supplementary Air Condition | \$180,000 |
| 6 | Essential Energy New Point of Connection | \$55,000 |
| 7 | GWCC Labor Costs and Operator Training | \$10,000 |
| | | |
| | TOTAL | \$8,014,633 |

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.2.3. JUGIONG HIGH VOLTAGE CIVIL CONSTRUCTION PROJECT UPDATE

BOARD RESOLUTION

22/082 RESOLVED on the motion of Crs Sinclair and McGlynn that the Board accept the updated information relating to the Jugiong High Voltage Upgrade Project.

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board accept the updated information relating to the Jugiong High Voltage Upgrade Project.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Council at its October 2021 Board meeting resolved on the motion of Crs McCann and Morris that the Board;

1. Note the information detailed within the report
2. Approve to award the contract (Tender 04/2021) for the Design and Construction of civil works for the Jugiong High Voltage upgrade project to Van Mal Construction Pty Ltd for \$2,133,308 (exc GST).

REPORT

The Jugiong High Voltage Upgrade project will be delivered via multiple contract arrangements. Thus far, Goldenfields staff have awarded three contracts for the delivery of works. Those being:

1. Hardware purchasing contract – awarded to Schneider for the design, manufacture, supply and installation of Transformers, Variable Speed Drives (VSD) and Switching assets. Resolved on 24th June 2021 meeting. Contract Awarded for \$2,201.268.66.
2. GHD – Design of electrical services resolved on 24th February 2022 meeting. Approved budget \$295k.
3. Van Mal Constructions – Awarded the civil construction contract which includes a new High Voltage building, communications tower, stormwater, pavement and electrical pits, pipes and conduits.

The Project is currently tracking on schedule. To date the following has been achieved:

- The high voltage equipment has been ordered through Schneider and is due for delivery in Jan 2023;
- The contract for the design and construction of the new switch room building and associated pits and conduits has been awarded and work is well underway. The building basement has been completed already and the ground floor slab has been poured. The installation of pits and conduits has commenced. Completion for achieving Practical Completion is December 2022;
- The electrical integration design contract through GHD has been awarded and work is well underway – this is due for completion in October 2022; however, this is subject to Essential Energy connection approvals which have proven timely and difficult in the past on the Oura project.

- A study on the long-term effects of using VSDs on older style electrical motors is underway to ensure the reliability of the existing Jugiong HV Clearwater Pump motors being supplied by VSD for medium to long term time frame
- The analysis of the Current Oura 680kw high flow pumps is being undertaken to assess their capability in being re-purposed to the Jugiong 1 and 2 pump stations. If this investigation proves successful, staff maybe able to defer the design and construction of two new pump stations for a number of years, until demand requires an upgrade in pump size. The current 680kw Oura pumps are undersized for the Oura scheme and will be replaced in around 2024. Whilst the assets will be still in reasonable condition, they are just not capable of providing our future demand requirements for the system.

Outstanding Tasks to be actioned include:

- Tendering and award for the supply and installation of electrical integration equipment and cabling.
- Tendering and award for supply of LV Main Switchboard, PLC Cabinet, Revenue Meter Boards, Generator Connection Boxes and other miscellaneous equipment.
- Purchase of DC system
- Purchase of Standby Low Voltage Generator and
- Purchase of Emergency Generator 415V Connection Leads

The Jugiong commissioning date is expected to occur in September 2023.

FINANCIAL IMPACT STATEMENT

All costs are currently within forecasted budgetary projections. The forecast to complete are as follows:

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| BUDGET ESTIMATE | | |
|-----------------|---|-------------|
| No. | ITEM | ESTIMATE |
| 1 | GWCC Personnel and Internal Costs | \$350,000 |
| 2 | Electrcial Design(inc ASP3 Essential Energy PoC) | \$212,122 |
| | allowance for Essential ASP3 application costs and contingency | \$60,000 |
| 3 | Design and Construct - Switch Room and Associated Civil Work | \$2,133,308 |
| 4 | Supply and Installation of HV Equipment | \$2,100,000 |
| 5 | Supply of LV Equipment | \$450,000 |
| 6 | Balance of Electrcial Equipment Supply and Installation (inc ASP works) | \$1,100,000 |
| 7 | SafeGroup - PLC / SCADA works | \$290,000 |
| 8 | Contingency | \$690,000 |
| 9 | TOTAL | \$7,385,430 |

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.2.4. PRODUCT IMPLEMENTATION – INNOVYZE EMAGINE AI

BOARD RESOLUTION

22/083 RESOLVED on the motion of Crs White and Sinclair that the Board approve an increase to the operational budget of \$135,000 to recommence the implementation of the Emagin product.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board approve an increase to the operational budget of \$135,000 to recommence the implementation of the Emagin product.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

In 2020 Council staff began discussions with a software company Innovyze regarding an artificial intelligence product called Emagin. The Emagin product utilises available data inputs and outputs to first learn and to then prescribe optimal control actions based on real time data and forecasted conditions.

It is intended for the product to be used at Jugiong Water Treatment Plant, where once optimised parameters are determined the product would then be able to provide operators advisory commands that would optimise the plants efficiencies to meet those demands. Basically it would advise an operator when to run the pumps, how fast to control the treatment process and how much chemical should be used and when. The outcome will be greater efficiencies and cost reductions in chemical dosing, electrical costs etc. Additional expansion of the system could then occur to other areas.

The proposal required an initial cost of \$85,000. Subsequent annual costs for the system are then based off savings made from the system. In 2020 The proposal estimated around \$230,000 savings could be made annually from the system. This is expected to be higher now as a result of the increased costs in electricity. It is likely the annual fees will be between \$60,000 to \$90,000 (depending on actual savings) however this still provides a significant annual net benefit. If no savings are made, then Council would not incur any costs associated with the product and would only have to incur the installation costs.

At the August 2020 Council meeting the Board resolved to:

- a. Approve the General Manager or his delegate to proceed with the software as a service agreement pilot trial offer provided by Innovyze for the product Emagin.
- b. Approve an additional budget allocation of \$150,000 for the 2020/21 financial year.

REPORT

In 2020/21 financial year Goldenfields Water worked with Innovyze to begin the implementation of the Emagin product. A digital twin of the Jugiong water supply scheme was developed with all of Council's current Direct Memory Access (DMA) devices connected for live 15min feeds.

It was discovered and discussed with the contractor at the time that the system did not have enough interim flow data coming in from the distribution system. This basically provided a tolerance error of the system too great for the contractor to commit a contractual agreement with. Thus, the process incurred delays once it was determined that additional bulk metering data and treatment plant sensors were required. No costs were incurred by the contractor for the initial works and the budget was removed until further confirmation of the project being feasible could be made.

Goldenfields Water staff have since completed the required asset installation of additional flow metering DMA's with enough historical data being gathered to re-assess the projects viability.

The current financial year capital works program does not have an allocated budget for the works. Innovyze have not yet invoiced Goldenfields Water for the initial installation and only approximately \$15,000 has been spent to date against the original work order to facilitate initial data transfer. There is therefore approximately \$135,000 worth of works outstanding to try and achieve the project concept. Staff are requesting that the unspent original budget be drawn back into the current financial year.

FINANCIAL IMPACT STATEMENT

An increase to the current years operational budget of \$135,000.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.2.5. MICROWAVE COMMUNICATION SYSTEM – STAGE 2

BOARD RESOLUTION

22/084 RESOLVED on the motion of Crs McGlynn and McAlister that the Board resolves to increase the capital works budget by \$550,000 to enable the completion of the microwave network works.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board resolves to increase the capital works budget by \$550,000 to enable the completion of the microwave network works

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

Goldenfields Water have been installing new and upgrading existing microwave communications assets to enable the completion of the telemetry system which allows Goldenfields Water to program scheme operations, analyse issues and change parameters for the operation of our networks remotely. This system also provides us with full independence from third party Telco's that have proven unreliable in the past for managing some of our critical systems.

REPORT

Stage 1 of the rollout was completed last financial year delivering 9 sites. A combination of sites requiring our own towers or via licence access agreement with NSWTA was required.

Stage 2 (the final stage) was projected to commence this financial year and staff were anticipating the full completion within 18 months. At the time of developing the 2022/23 financial budget, the final cost estimate for stage 2 had not been confirmed and a token amount of \$250,000 was attributed to allow some works to progress until a revised budget could be adopted by the Board.

The estimated costs to undertake the works for stage 2 is \$752,000; A budget increase to the capital works budget of \$550,000 is requested to enable the completion of the microwave network and to allow for some hardware contract contingencies, noting the volatility in material prices.

FINANCIAL IMPACT STATEMENT

Increase to the capital works budget of \$550,000

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.2.6. ENERGY MARKET UPDATE

BOARD RESOLUTION

22/085 RESOLVED on the motion of Crs McAlister and McGlynn that the Board

- 1. Pursuant to s55(3)(i) of the Local Government Act 1993, the Board considers that a satisfactory result would not be achieved by inviting tenders before entering into a contract for the purchase of energy, due to extenuating circumstances, being:**
 - a. current energy market volatility and significant risk in entering into a fixed agreement**
 - b. multiple options for purchasing energy, such as wholesale purchasing**
 - c. flexibility in purchasing processes is required for speed of acting on low price demands within the National Energy Market (NEM)**
- 2. authorise the General Manager or their delegate the delegation to negotiate the purchase of energy and enter into any such Agreements necessary to continue the efficient operations of Goldenfields Waters supply network.**

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Pursuant to s55(3)(i) of the Local Government Act 1993, the Board considers that a satisfactory result would not be achieved by inviting tenders before entering into a contract for the purchase of energy, due to extenuating circumstances, being:
 - a. current energy market volatility and significant risk in entering into a fixed agreement
 - b. multiple options for purchasing energy, such as wholesale purchasing
 - c. flexibility in purchasing processes is required for speed of acting on low price demands within the National Energy Market (NEM)
2. authorise the General Manager or their delegate the delegation to negotiate the purchase of energy and enter into any such Agreements necessary to continue the efficient operations of Goldenfields Waters supply network.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

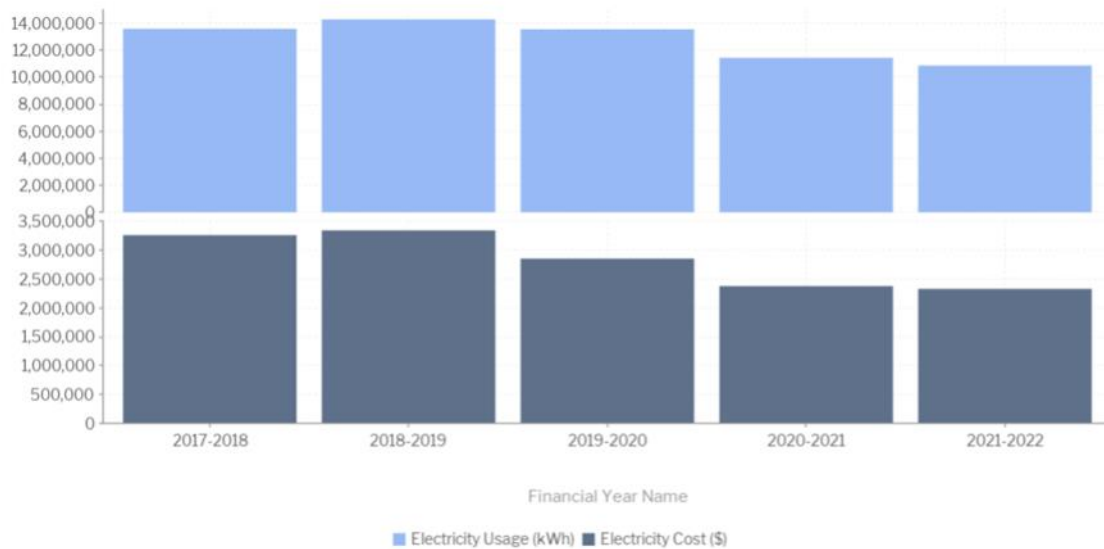
Council has historically undertaken the purchase of energy contracts via the Local Government Procurement panel process. Council has two current energy contracts relating to 53 small sites and 17 large sites. The small sites contract is currently with Next Business Energy and the Large sites contract with Origin Energy. These contracts will expire in December 2022.

Ninety-five (95) percent of Goldenfields Waters total energy costs are attributed to the 17 large sites. These sites consist of water treatment plants and large pump stations. Usage costs associated with these sites are currently only represented by 50% of the total cost, as 'network' charges make up the remainder.

REPORT

Goldenfields Water currently purchases its off-peak electricity at an average cost of around \$60MWh. The current purchase Agreement for Councils large sites was entered into via LGP contract – 319, from 1 January 2020 to 31 December 2022. The below graph provides an annual usage and cost trend for Councils electricity over the past 5 years. The downward trend of usage and cost is attributed to both a low contractual rate entered into in 2019, as well as significant lower demands of water production.

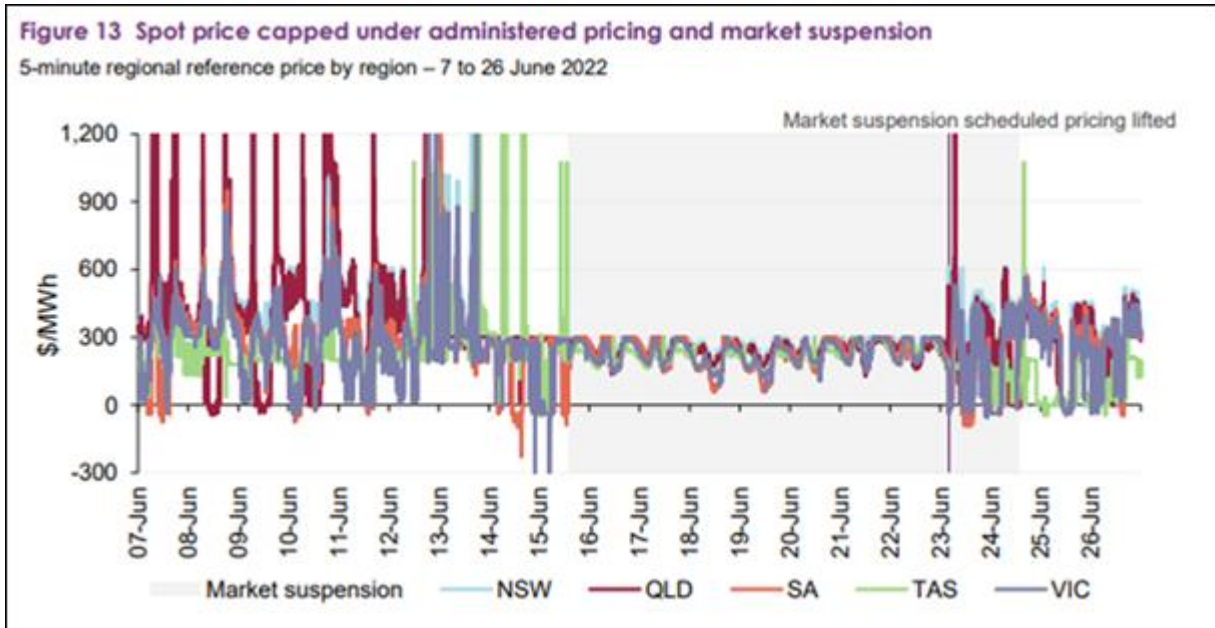
Annual Electricity Usage and Cost



The energy market has seen a dramatic increase in costs over the last year, climbing from some of the lowest prices in recent years to the highest prices on record. The most dramatic change has occurred since February this year, due to a number of compounding factors, not limited to the war between Russia and the Ukraine, closure of domestic power stations and the impact on networks from renewable energy projects.

Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 1 September 2022

The below graph illustrates the recent peak market issues and volatility and why the Australian Energy Market Operator (AEMO) suspended the National Energy Market (NEM) for the first time in history which capped costs to \$300MWh.



Goldenfields Water is a large consumer of electricity, simply due to the fact of producing and transporting water very long distances and over elevated terrain. The below table provides a snapshot of the energy consumption and cost of the largest ten sites. Our annual consumption for all sites ranges between 11,000MWh and 14,500MWh

| Asset Name | Rank of Energy Usage (GJ) | Energy Usage (GJ) | Rank of Energy Cost (\$) | Energy Cost (\$) |
|---------------------------------------|---------------------------|-------------------|--------------------------|------------------|
| Gumly Pumping Station | 1 | 13,779.55 | 1 | \$760,155.00 |
| Jugiong No 1 WTP | 2 | 8,753.62 | 2 | \$499,709.00 |
| Jugiong No. 2 Booster Pumping Station | 3 | 5,712.82 | 3 | \$339,193.00 |
| Demondrille Pumping Station | 4 | 2,076.34 | 4 | \$113,899.00 |
| Dullah Rd (Ganmain Pumping Station) | 5 | 1,055.88 | 5 | \$66,843.00 |
| Rosehill No 5 Booster | 6 | 793.85 | 6 | \$61,918.00 |
| Deepwater Rd (Matong Bore Pump) | 7 | 759.06 | 7 | \$59,231.00 |
| Mt Daylight No 1 Pumping Station | 8 | 523.90 | 8 | \$32,879.00 |
| Eurolie Rd Pumping Station | 9 | 496.76 | 9 | \$29,099.00 |
| Talbingo Lane PS | 10 | 401.76 | 10 | \$24,663.00 |

Noting that Councils energy Agreements expire in December 2022, staff are needing to commence the process for new or alternate options for supply of energy. As detailed above, the current market volatility provides a very negative outlook for any negotiations of new supply contracts and if Council were to enter a new one, the costs could be over 3 times the current costs of the existing contracts.

It is Staff's belief that Council should not enter into any Agreement in the current environment and may require Council to fall on default market purchasing prices and continue with the existing provider until an amicable price can be locked in.

There are other alternative purchasing arrangements, such as wholesale purchasing (30min price updated intervals) where council could seek to purchase monthly/quarterly prices at times the NEM is low. This option would require the engagement of a third party to manage this process for council; however, it could be an option to provide some considerable savings during this volatile time. It should also be note that a change in regulation has approved suppliers to now pass on any Unaccounted-for Energy (UFE) costs which can be up to around 8% of a total bill for some councils.

It is likely that staff will need to provide expressions of interests to the market multiple times for potential negotiation over the coming 18 months and may also require quick purchasing processes to undertake any wholesale arrangements. It is therefore recommended that the Board consider an exemption of tendering pursuant to s55(3)(i) of the Local Government Act 1993, where the Board considers that a satisfactory result would not be achieved by inviting tenders for the purchase of energy. Due to the extenuating circumstances, which is highlighted within the current energy market, it is a potential for the General Manager and/or their delegate to make multiple purchases through multiple suppliers and therefore a fixed tendering process is not possible.

It is also proposed that staff require the flexibility to quickly act on wholesale purchase pricing and any potential new agreement that could be gained within the market through negotiation with multiple suppliers. Therefore, it is also recommended that General Manager be provided the delegation to negotiate the purchase of energy and enter into any such agreements required to facilitate councils continued operation.

FINANCIAL IMPACT STATEMENT

Energy prices are expected to increase significantly after December 2022 when councils existing energy agreements expire.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17.3. MATTERS SUBMITTED BY THE GENERAL MANAGER

17.3.1. DISCLOSURE OF INTEREST RETURN

BOARD RESOLUTION

22/086 RESOLVED on the motion of Crs White and Sinclair that Council note the tabling of the Disclosures by Councillors and Designated Persons' Return described within the report.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the tabling of the Disclosures by Councillors and Designated Persons' Return described within the report.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Under section 6.21 of Goldenfields' Code of Conduct, councillors and designated persons must make and lodge with the general manager a return disclosing the councillor's or designated person's interests as specified in schedule 1 of the code within 3 months of the following:

- a) becoming a councillor or designated person, and*
- b) 30 June of each year, and*
- c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*

REPORT

Councillors and Designated Persons have now lodged a Disclosure Return with the General Manager under paragraph (b).

The returns are now tabled as per item 6.26 of Goldenfields' Code of Conduct.

Information contained in returns made and lodged under clause 6.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Disclosure Returns

17.3.2. DELIVERY PROGRAM PROGRESS REPORT JANUARY TO JUNE 2022

BOARD RESOLUTION

22/087 RESOLVED on the motion of Crs Sinclair and Callow that Council's January – June 2022 Delivery Program Progress Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's January – June 2022 Delivery Program Progress Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

REPORT

Council's January to June 2022 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Delivery Program Progress Report January to June 2022

TABLED ITEMS: Nil

17.3.3. LGNSW ANNUAL CONFERENCE

BOARD RESOLUTION

22/088 RESOLVED on the motion of Crs McGlynn and White that the Board:

1. Endorse the Chairperson as Goldenfields Water's voting delegate for the LGNSW Annual Conference
2. Approve the attendance of the General Manager, the Chairperson and the Deputy Chairperson.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Board:

1. Endorse the Chairperson as Goldenfields Water's voting delegate for the LGNSW Annual Conference
2. Approve the attendance of the General Manager and the Chairperson

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

The Local Government NSW Annual Conference is the annual policy making event for NSW Councils and where councillors come together to share ideas and debate issues that shape the way their councils are governed.

REPORT

The LGNSW Annual Conference will be held at the Crowne Plaza Hunter Valley from Sunday 23 October to Tuesday 25 October 2022.

Council is required to resolve upon the voting delegation being assigned to one of its members for the Annual Conference, and to endorse the attendance of that delegate and the General Manager.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: LGNSW Annual Conference Draft Program

TABLED ITEMS: Nil

17.3.4. REROC & RIVERINA JO – ONE ORGANISATION

BOARD RESOLUTION

22/089 RESOLVED on the motion of Crs McGlynn and McAlister that the Board supports:

Option 1: REROC as a stand-alone organisation, the JO folds and

Option 4: REROC as a stand-alone organisation, the JO goes into hiatus.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

For the consideration of the Board.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

REROC and the Riverina JO Boards have requested that each of the member Councils consider their preferred options by 30 September regarding the adoption of a single organisation for local government collaboration in the eastern Riverina Region.

REPORT

As per the attached letter from the Chairman of REROC and Riverina JO there has been several reviews and a number of options put forward regarding one organisation going forward.

There are four options presented for the Board's consideration:

- 1. REROC as a stand-alone organisation, the JO Folds**
- 2. JO as a stand-alone organisation , REROC does not fold but goes into hiatus** – the reasoning for REROC going into hiatus is that the boards of both organisations agree that the likelihood of councils gaining permission from a Local Government Minister to establish a separately incorporated organisation like REROC is slim, Consequently, it would not be in the best interests of Members for REROC to wind-up.
- 3. REROC as a stand-alone organisation, the JO is operated by Wagga Wagga City Council** – Wagga Wagga City Council has offered to operate the JO separately from REROC for a period of 2 years, free of charge. The JO's activities would be restricted to the three core activities. After the initial 2 years Members would decide on the future arrangements. The details of the Wagga Wagga offer are contained in the attachments to this letter.
- 4. REROC as a stand-alone organisation, the JO goes into hiatus** – this option would basically put the JO into hibernation, with the ability for Members to awaken it if it was in the interest of Members to do so.

Attached is a copy of a letter from the Wagga Mayor providing information about the option for Wagga Wagga City Council operating the JO. Furthermore, a number of previous reviews have been tabled for information for the Board to review when considering the above mentioned options.

The Board need to determine their preferred 2 preferences and provide advice back to REROC and Riverina JO.

FINANCIAL IMPACT STATEMENT

Our current annual membership fees are: REROC \$13,182 & JO \$10,685. With a one organisation model the membership fees will be less than the combined.

ATTACHMENTS:

Letter from REROC and Riverina JO Chairman re: The Way forward: One organisation

Letter from Wagga Mayor re: One Organisation Discussions

TABLED ITEMS:

Moving Forward: One Organisation Options' Paper

Joint Organisations Review

Review of operations of REROC and the Riverina Joint Organisation

17.3.5. WYALONG WATER RELIABILITY PROJECT UPDATE

BOARD RESOLUTION

22/090 RESOLVED on the motion of Crs Callow and Sinclair that the Board note the information provided within the report.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the information provided within the report

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure and Efficient Water Supplies

BACKGROUND

The West Wyalong Water Reliability Project will provide increased and consistent pressure to the townships of Wyalong and West Wyalong supporting economical and residential growth in the area. The project consists of:

- The construction of a new bypass trunk main (approx. 7km)
- Replacement of the existing reticulation supply mains (approx. 5km)
- Construction of a 2.5MI (12m diameter, 24.6m high) concrete standpipe reservoir, and
- Construction of a new transfer pump station to pump from existing terminal reservoir into the new standpipe reservoir

The project is being joint funded through:

- The National Water Grid fund (federal funding) for \$4,500,000 ex GST
- Resources for Regions funds (state funding) for \$2,652,317 ex GST
- Bland Shire Council for up to \$800,000 ex GST
- Goldenfields Water for the remainder required estimated at \$5,250,000 ex GST

REPORT

Goldenfields Water have now completed the required tender and subsequent contract negotiation processes and have engaged contractors to undertake the works as follows:

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 1 September 2022**

- Quay Civil Pty Ltd to construct the standpipe reservoir and ancillary items for \$3,986,142.19 ex GST
- Killard Infrastructure Pty Ltd to construct the new bypass and replacement of existing reticulation main for \$6,209,037.95 exGST

Goldenfields Water internal staff will be responsible for completion of the pump station construction at a cost estimate of \$800,000 ex GST.

The above figures do not include provisions for project management and contingency costs.

Construction is due to commence in September is anticipated to be completed and operational by August 2023.

Goldenfields Water will keep the community updated in regard to the progress of the project via media and website information. Killard Infrastructure Pty Ltd will be responsible for providing customers with notification of works occurring that may impact their home or business.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

18. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held Thursday 27 October at 10.00am.

Cr Allan White requested a leave of absence for the October meeting.

BOARD RESOLUTION

22/091 RESOLVED on the motion of Crs Callow and McAlister that a leave of absence be granted to Allan White for the October Council Meeting.

19. CLOSE OF BUSINESS

There being no further business requiring the attention of council the meeting was declared closed at 11.25 am.

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, CONDUCTED BY VIDEO CONFERENCE (ZOOM) 30th AUGUST 2022.

Present

| | |
|-----------------------------------|----------------------------|
| Cr Michael Banasik (Chair) | Wollondilly Shire Council |
| Cr Kevin Duffy (Dep Chair) | Orange City Council |
| Cr Phyllis Miller OAM (Dep Chair) | Forbes Shire Council |
| Cr Scott Ferguson | Blayney Shire Council |
| Cr Dennis Brady | Lachlan Shire Council |
| Cr Denis Todd | Warrumbungle Shire Council |
| Cr Chris Roylance (observer) | Forbes Shire Council |
| Greg Lamont (as the minute taker) | MERC - Executive Officer |

1. Welcome

The Chair, Councillor Michael Banasik welcomed Executive Committee members and opened the meeting at 5.40 pm

2. Acknowledgement of Country

The Chair acknowledged the traditional owners of the land that the meeting was held on by zoom and paid his respects to the Elders past, present & emerging.

3. Apologies - Nil

4. Disclosure of Pecuniary Interests – Nil

5. Executive Officer's Report

(a) Correspondence

OM 1/2022 Resolved (Cr Banasik/Cr Todd) That the correspondence be received & noted.

(b) Finance Report

OM 2/2022 Resolved (Cr Brady/Cr Duffy) That the Finance Report for 1st April 2022 to 30th June 2022 be received and noted.

(c) Meetings with Ministers & Senior Government Staff

OM 3/2022 Resolved (Cr Miller/Cr Todd) That:

- (1) the information be noted;
- (2) efforts continue to invite speakers from all of the current Coalition Government, Opposition and minor parties;
- (3) Mark Latham (One Nation Party) be invited to a future meeting to address delegates on their mining and energy policy position.

(d) Membership of MERC

OM 4/2022 Resolved (Cr Brady/Cr Duffy) That

- (1) the information be noted;
- (2) it also be further noted that Narrabri Shire Council delegates are attending the meeting as observers to assess the merits of re-joining the Association.

(e) Submissions

OM 5/2022 Resolved (Cr Miller/Cr Todd) That the information be noted.

(f) Progress Report on Outstanding Decisions of Association

OM 6/2022 Resolved (Cr Brady/Cr Duffy) That the information be noted

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, CONDUCTED BY VIDEO CONFERENCE (ZOOM) 30th AUGUST 2022.

(g) Progress Report on Strategic Plan 2020 – 2023 Actions

OM 7/2022 Resolved (Cr Ferguson/Cr Miller) That the information be noted

(h) Renewable Energy Zones Update

OM 8/2022 Resolved (Cr Brady/Cr Todd) That the information be noted

(i) Orana Opportunity Network (ON2) & UNSW Research Update

OM 9/2022 Resolved (Cr Banasik/Cr Todd) That the information be noted.

(j) Resources for Regions Round 9

OM 10/2022 Resolved (Cr Ferguson/Cr Brady) That

(1) the information be noted; and

(2) MERC engage Oz Environmental (Warwick Giblin) in collaboration with the Executive Officer and Executive Committee, to prepare a submission with relevant case studies of affected members, to Hon Paul Toole, Minister for Regional NSW & Deputy Premier and forward a copy to the NSW State Government Opposition and Minor Party Leaders on:-

- a. reviewing the current methodology used for Round 9 Resources for Regions program in order to address the inequities with the current “eligible criteria list of Local Government Areas (LGA’s)” in relation to LGA’s being neighbours of active mining developments and employment location anomalies but are not currently eligible for funding, albeit significantly affected;
- b. Implementing legislative changes to ensure that all State Significant Developments for mining and developments require the proponent to develop Planning Agreements in consultation with affected LGA’s that neighbour active mines;
- c. the establishment of a working party consisting of MERC delegates, MERC’s consultant and Regional NSW to undertake input into (a) & (b).

Cr Miller & Cr Roylance left the meeting at 6.30pm

(k) Royalties for Rejuvenation

OM 11/2022 Resolved (Cr Brady/Cr Todd) That

(1) the information be noted;

(2) MERC write to the Hon Paul Toole, Minister for Regional NSW & Deputy Premier with a copy to go to the NSW State Government Opposition and Minor Party Leaders to:

- a. express MERC’s disappointment with the exclusion of current Mayors and Councillors on the recently established Royalties for Rejuvenation Expert Panels when our delegates who consist of experienced elected persons that come from mining related LGA’s who would have the expertise sought for the panels;
- b. consider the appointment of relevant delegates from MERC such as the Executive Officer and/or other senior staff delegates to the regional Royalties for Rejuvenation Expert Panels and reimburse expenses for them to attend accordingly.

Cr Ferguson left the meeting at 6.35pm

6. General Business

(a) Speakers for the Ordinary Meeting 2nd September 2022

OM 12/2022 Resolved (Cr Duffy/Cr Brady) That the information be noted with the addition of Lana Hall & Steve Wills, Executive Director Programs from Department Regional NSW will be attending the meeting to address delegates on the Resources for Regions Round 9 program.

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, CONDUCTED BY VIDEO CONFERENCE (ZOOM) 30th AUGUST 2022.

(b) Location/dates for next meetings in 2022/23

OM 13/2022 Resolved (Cr Banasik/Cr Duffy) That:

- (1) the next meeting of MERC in Dubbo be moved from 11th November 2022 to either 25th November or 2nd December subject to Dubbo Regional Council confirmation;
- (2) the quarterly meeting for late February early March 2023 to be held in Sydney a week after the CMA meeting;
- (3) the mini conference & Ordinary meeting be held in Dubbo at the Dubbo Regional Theatre & Convention Centre (DRTCC) in the period 21-29th May 2023, with the slot being reserved by staff at DRTCC until a MERC decision is made;
- (4) the Executive Officer to discuss with LGNSW Events team regarding their engagement on a fee basis to manage and market the event to target all Councils in NSW;
- (5) the Chair/Executive Officer to report back to delegates on dates for (1), (2) & (3) subject to availability and to fit in with member Council meeting schedules and the results of (4).

(c) 2 Year Term for the Executive Committee

OM 14/2022 Resolved (Cr Banasik /Cr Brady) That no further action be taken in relation to changing the current constitution for Executive Committee terms at this stage.

Cr Denis Todd left the meeting at 6.43pm

(d) Life Memberships

OM 15/2022 Resolved (Cr Banasik/Cr Duffy) That

- (1) life membership be granted to former Councillors Peter Shinton and Owen Hasler as meeting the requirements of Clause 4.5 of the Association's constitution ie "a retiring delegate with a minimum of two terms representing their Council and having made an outstanding, recognised contribution to the organisation";
- (2) they be invited to attend the next meeting of MERC in Dubbo in November or December 2022.

Cr Denis Todd returned to the meeting at 6.43pm

8. Close – the meeting closed at 6.45pm.

.....**Cr Michael Banasik, Chairperson**

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2nd Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 2nd SEPTEMBER 2022

Present in person

Cr Michael Banasik
Cr Kevin Duffy
Cr Dennis Brady
Cr Denis Todd
Cr Dom Figliomeni
Cr Mathew Deeth
Cr Chris Roylance
Cr Peter Batten
Steve Loane OAM
Greg Tory
Heather Nicholls
Cr John Clements

Wollondilly Shire Council (Chair)
Orange City Council (Dep Chair)
Lachlan Shire Council (Ex Comm)
Warrumbungle Shire Council (Ex Comm)
Wollongong City Council
Wollondilly Shire Council
Forbes Shire Council
Cabonne Shire Council
Forbes Shire Council
Lachlan Shire Council
Cabonne Shire Council
Narrabri Shire Council (Observer)

By Zoom

Cr Liz McGlynn
Cr Jane Keir
Mike Urquhart
Mark Dicker
Cath Blakey
Peter Vlatko
Kent Boyd
Cr Jason Hamling
Cr Des Kennedy
Ron Zwicker
Rob Williams

Bland Shire Council
Walgett Shire Council
Walgett Shire Council
Blayney Shire Council
Wollongong City Council
Cobar Shire Council
Parkes Shire Council
Orange City Council
Mid Western Regional Council
Wollongong City Council
Narrabri Shire Council (Observer)

Apologies

Cr Scott Ferguson
Cr Phyllis Miller OAM
Brad Cam
Cr Mathew Dickerson
Murray Wood
Cr Jim Hickey
Cr Peter Abbott
Cr Jane Keir
Gary Woodman
Cr Ros Jackson
Cr Katrina Walker
Cr John Stafford
Colleen Worthy
Cr Aneillo Iannuzzi

Blayney Shire Council (Ex Comm)
Forbes Shire Council (Dep Chair)
Mid Western Regional Council
Dubbo Regional Council
Dubbo Regional Council
Broken Hill City Council
Cobar Shire Council
Walgett Shire Council
Warren Shire Council
Warren Shire Council
Warren Shire Council
Upper Lachlan Shire Council
Upper Lachlan Shire Council
Warrumbungle Shire Council

In attendance

Greg Lamont, Executive Officer (Minute Taker); Liza Schiff (Melting Pot Planning); Roy Butler, MP Barwon & Troy Lennon - Shooters, Fishers & Famers Party; Stephen Galilee, CEO and David Frith, Director Policy - NSW Minerals Council; Mike Young, Executive Director, Department Energy & Climate Change (Energy Corporation); Stephen Wills, Executive Director Programs, Kirstan Fulton, Director and Lana Hall, Program Manager, Resources for Regions, Regions NSW; Andrew Bray, CEO, RE-Alliance and Megan Dixon, CEO RDA Orana/N2N.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2nd Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 2nd SEPTEMBER 2022

1. Welcome by Chair.

The Chair, Councillor Michael Banasik, welcomed members and the Narrabri Shire Council delegates to the meeting and declared the meeting open at 9.10am.

2. Acknowledgement of Country by Chair

“I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging”.

3. Apologies.

OM 21/2022 Resolved (Cr Brady/Cr Todd) that the apologies as per the above list be received and noted

4. Disclosures of Interest.

OM 22/2022 Resolved (Cr Brady/Cr Todd) that the disclosures of interest by Cr Dom Figliomeni declared an interest as a shareholder in New Hope and Whitehaven mining companies & Ron Zwicker as shareholder in AGL shares be received and noted.

SUSPENSION OF STANDING ORDERS AT 9.12AM TO RECEIVE PRESENTATIONS FROM THE FOLLOWING SPEAKERS AND FOR MORNING TEA.

OM 23/2022 Resolved (Cr Figliomeni/Cr Duffy) that the meeting be suspended at 9.12am to receive the presentation from the following speakers and for morning tea:-

(a) Roy Butler, MP Barwon (Shooters, Fishers & Farmers Party) on concerns he has that the NSW State Government keeps focussing on creating more jobs and bolstering the economy in regions for mining and energy developments, however noting that whilst that is good for regional areas it is creating a major problem with competition for housing and accommodation for the itinerant workers and local residents.

- It was pointed out by delegates that the population figures from DPIE reflect poorly on rural councils, are not accurate with the modelling they use and have a negative impact on grant allocations.;
- Discussion was also held on the Jobs Summit and need for Federal Government to consider splitting tax rates for secondary employment to a lower level for the second job and allowing pensioners/grey nomads a higher threshold with their pension and still working part time to solve the employment issues in regional areas;
- There is a need for Planning Agreements to be made compulsory for mining & renewable energy developments and they be extended to take into account impacts on neighbouring LGA's where there are no active developments.

Roy was happy to pursue these issues with the NSW Minister for Planning, Hon Anthony Roberts and Minister for Energy, Hon Mathew Kean on State and Federally where required.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INC. ORDINARY MEETING HELD AT CLUB YORK, 2nd Floor YORK 2 ROOM, 99 YORK ST, SYDNEY 2nd SEPTEMBER 2022

- (b) Stephen Galilee, CEO, NSW Minerals Council and David Frith, Director Policy:
- The mining sector is growing in the metalliferous area (with world class production of rare earths, silver, gold, zinc, copper. etc.);
 - All miners are very conscious of their emissions abatement obligations and overtime the emissions have declined as a result of how they are addressing them overall particularly above ground working with EPA, DPIE and Resources Regulator, however the diesel fuel, electricity usage and underground coal mining still present challenges for the sector;
 - More needs to be done underground through use of technology and renewable energy options that are used where they can plus with the gradual introduction of autonomous and electric vehicles, but early days;
 - Power stations are more efficient when they use the high-quality coal that Australia produces however it exports 85% of coal for a premium price;
 - Delegates asked questions in relation to how the mining sector are addressing the skills shortage and accommodation; Net Zero Emissions targets set by State Government; Scope 1, 2 & 3 Emissions;
 - Nuclear Energy as a power source was discussed and Stephen felt that politicians are scared to consider the nuclear energy option in view of the impact at the polls.
(See slides distributed separately)
- (c) Mike Young – Executive Director- Planning & Communities, Energy Co, Dept Energy & Climate Change:
- Energy Corporation of NSW is a statutory authority re-established in line with legislative functions under the Energy and Utilities Administration Act 1987 and Electricity Infrastructure Investment Act 2020 has been set up to “join the dots” with the design, delivery and coordination of Renewable Energy Zones (REZ’s) and other electricity infrastructure in a way that benefits consumers, investors and regional communities;
 - Transmission development is becoming increasingly controversial in local communities, with communities already raising concerns with compensation, consultation, land use conflict and cost recovery.
 - The loss of social licence has the potential to delay the rollout of transmission infrastructure which would jeopardise energy security, slow NSW’s transition to net zero emissions and increase electricity costs for consumers. To avoid this the government will need to actively build community support for the transition rollout.
 - Consequently, Mike is keen to work with MERC to establish a dedicated forum, with strategic planning & coordination, developing a governance model for community benefit funding for community projects. In the following areas:
 - Council Forum - establishing a dedicated forum to work on delivery of enabling services and infrastructure with Councils in each REZ;
 - Strategic Planning & Coordination - preparing and implementing coordinated strategies and funding models to address key issues in consultation with Councils, generators and government agencies (e.g. Local Roads Strategy, Workforce Accommodation Strategy, Waste Management Strategy, etc);
 - Community Benefit Funding - establishing a governance committee for distribution of access fees from generators, including Councils and other stakeholders – noting that the

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intention is to invite applications for community projects and programs;

- Interactions with Planning System – all existing planning processes under the EP&A Act will continue to apply, including provision for planning agreements between proponents and councils – noting that there are some reforms proposed for developer contributions. Central West Orana Transmission Project.
 - Progress with Central West Orana REZ – Note the following data:
 - ~180 km of 500kV/330kV
 - At least 3GW of transfer capacity
 - 3 major energy hubs to connect renewable energy projects
 - Appoint network operator to build, finance and operate – end 2022
 - Planning approval – end 2023
 - Construction – 2024/2025
 - Operation – 2026/27.
 - Given MERC's involvement with VPA's and Resources for Regions criteria working parties involving Department of Planning and stakeholder bodies like the NSW Minerals Council in the past he has suggested to delegates that MERC could work with Energy Co with some of the foregoing. If it comes off there may be funds available for this that MERC could be eligible for its involvement.
(See slides distributed separately)
- (d) Stephen Wills, Executive Director Programs, Regional NSW, Kirstan Fulton, Director and Lana Hall, Program Manager on the current programs that are out for attention in September on Resources for Regions & Royalties for Rejuvenation. (Slides will be distributed separately when received).
- (e) Andrew Bray, CEO RE-Alliance outlined what they do in relation to LGA's that have a REZ eg Central West Orana REZ:
- Aim to maximise outcomes for local communities;
 - Organise communities around opportunities, eg. community benefit sharing & new industries;
 - Mitigate cumulative impacts;
 - Provide information through community workshops and webinars;
 - Industry Roundtable in CWO;
 - Lobbying government for better planning and community engagement approaches.
- Andrew also raised some issues RE-Alliance have with the CWOREZ rollout:
- Concern around housing during peak construction;
 - Communities start from a difficult position after covid, drought, fires, mice plagues and flood;
 - Some are neighbours to multiple projects & transmission;
 - High volume of approaches from developers;
 - Opaque government decision-making processes;
 - Burden of trying to handle so much project detail—engagement fatigue;
 - Lack of access to information on what RE land use agreements should contain, and to legal experts with experience in RE land use agreements;
 - Non-disclosure agreements can breed mistrust in communities;
 - High levels of anxiety about the future, especially landholders in TX study corridor. (See slides distributed separately)

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(f) Megan Dixon, CEO RDA Orana outlined she had approached MERC to seek assistance as a partner to O2N chasing grant funding for the following two projects on the basis that they will support members:

(i) Development of a Business Case to establish a Zero Emissions Business Incubator & Innovation Zone.

The NSW Government has a Regional NSW – Business Case and Strategy Development Fund, which closes this Wednesday. O2N intends to seek funding to progress the business case, with a focus on 2 specific consultancies:

- Stakeholder engagement to consolidate and negotiates partnerships, design requirements, detailed feasibility and development of the operations and governance structures for the facility and the
- Design and documentation for the development of the Zero Hub buildings, as per the specs developed from the first consultancy.

This facility can be a catalyst to put the regions on the map for resources and energy, as identified by industry when we were doing our industry planning for O2N. Our focus is to drive innovation, collaboration and advancement in the resources, energy and construction sectors on a global scale.

It is intended that the facility be based on strong partnerships between industry, governments, education providers, researchers, and the community, and enable strong collaboration is critical in shaping the future of the METS and resources sector not only in the region but internationally.

The facility will build on and support the activity occurring across the region; including the establishment of the renewable energy zone, the critical minerals hub and the efforts by industry to move towards zero emissions production.

(ii) Development of a Business Case to Undertake a Transport Study for the Golden Highway

The NSW Government have funding available for business cases, and RDA Orana are planning to seek funding to update and expand the study done in 2013/14 to include rail and air as well as road; to take into account new projects including Inland Rail, mining and renewable energy developments.

RDA Orana know that studies are being done by NSW Transport but feel that this study will plug any gaps and enable their local Government partners and them to advocate for improvements. It will also take into account three modes of transport between the two regions and the flow of goods both from the Orana as well as the flow of goods from the Hunter.

RESUMPTION OF STANDING ORDERS AT 12.45PM

OM 23/2022 Resolved (Cr Batten/Cr Blakey) that the meeting be resumed at 12.00pm to continue with the meeting items.

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5. Adoption of the Minutes of the Ordinary Meeting held on 3rd June 2022

OM 24/2022 Resolved (Cr Figliomeni/Loane) that the minutes of the Ordinary meeting held on 3rd June 2022 be received and noted.

6. Business Arising from Minutes of the Ordinary meeting held on 3rd June 2022 - Nil

7. Adoption of the Minutes of the Executive Committee Meeting held on 30th August 2022

OM 25/2022 Resolved (Cr Duffy/Cr Brady) that the minutes of the Executive Committee meeting held on 30th August 2022 be deferred until after the Executive Officer provides a background report on the items & recommendations.

Executive Officer's Report

The Mayor and Executive Officer went through the items in the Executive Officer's report that related to matters on the Agenda for this meeting prior to adoption of them as follows:

- Items (a) to (i) that the information be noted
- Item (j) Resources for Regions
 - (1) that the information be noted; and
 - (2) that MERC engage Oz Environmental (Warwick Giblin) in collaboration with the Executive Officer and Executive Committee, to prepare a submission with relevant case studies of affected members, to Hon Paul Toole, Minister for Regional NSW & Deputy Premier and forward a copy to the NSW State Government Opposition and Minor Party Leaders on:-
 - a) reviewing the current methodology used for Round 9 Resources for Regions program in order to address the inequities with the current "eligible criteria list of Local Government Areas (LGA's)" in relation to LGA's being neighbours of active mining developments and employment location anomalies but are not currently eligible for funding, albeit significantly affected;
 - b) implementing legislative changes to ensure that all State Significant Developments for mining and developments require the proponent to develop Planning Agreements in consultation with affected LGA's that neighbour active mines;
 - c) the establishment of a working party consisting of MERC delegates, MERC's consultant and Regional NSW to undertake input into (a) & (b).
- Item (k) Royalties for Rejuvenation
 - (1) that the information be noted;
 - (2) that MERC write to the Hon Paul Toole, Minister for Regional NSW & Deputy Premier (with a copy to go to the NSW State Government Opposition and Minor Party Leaders) to:
 - a) express MERC's disappointment with the exclusion of current Mayors and Councillors on the recently established Royalties for Rejuvenation Expert Panels when our delegates who consist of experienced elected persons that come from mining related LGA's who would have the expertise sought for the panels;

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- b) consider the appointment of relevant delegates from MERC such as the Executive Officer and/or other senior staff delegates to the regional Royalties for Rejuvenation Expert Panels and reimburse expenses for them to attend accordingly.

OM 26/2022 Resolved (Loane/Cr Duffy) that the minutes of the Executive Committee meeting held on 30th August 2022 items (a) –(k) be received and noted.

8. Business Arising from the Notes of Executive Committee Meeting held on 30th August 2022 - Nil

9. Delegates Reports – Nil.

10. Executive Officer's Report – Dealt with in Item 7

11. General Business

(a) Location/dates for next meetings in 2022/23

OM 27/2022 Resolved (Cr Banasik/Cr Duffy) That:

- (1) the next meeting of MERC in Dubbo be moved from 11th November 2022 to either 25th November subject to Dubbo Regional Council confirmation;
- (2) the quarterly meeting for late February early March 2023 to be held in Sydney a week after the CMA meeting;
- (3) the mini conference & Ordinary meeting be held in Dubbo at the Dubbo Regional Theatre & Convention Centre (DRTCC) in the period 21-29th May 2023, with the slot being reserved by staff at DRTCC until a MERC decision is made;
- (4) the Executive Officer to discuss with LGNSW Events team regarding their engagement on a fee basis to manage and market the event to target all Councils in NSW;
- (5) the Chair/Executive Officer to report back to delegates on dates for (1), (2) & (3) subject to availability and to fit in with member Council meeting schedules and the results of (4).

(b) 2 Year Term for the Executive Committee

OM 28/2022 Resolved (Cr Banasik /Cr Brady) That no further action be taken in relation to changing the current constitution for Executive Committee terms at this stage.

Cr Denis Todd left the meeting at 12.57pm

(c) Life Memberships

OM 29/2022 Resolved (Cr Banasik/Cr Duffy) That

- (1) life membership be granted to former Councillors Peter Shinton and Owen Hasler as meeting the requirements of Clause 4.5 of the Association's constitution ie "a retiring delegate with a minimum of two terms representing their Council and having made an outstanding, recognised contribution to the organisation";

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(2) they be invited to attend the next meeting of MERC in Dubbo on 25th November.

Cr Denis Todd returned to the meeting at 12.58pm

Close – the meeting closed at 1.00pm

DRAFT

The minutes (pages 1-8) were confirmed at a meeting of the Ordinary Meeting held on the 25th November 2022 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 2nd September 2022.

.....
Cr Michael Banasik
Chairperson

RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING
held at The Rules Club, Wagga Wagga
Friday 26 August 2022

Meeting opened at 11:05am

PRESENT

| | |
|---------------------------|-----------------------------------|
| Cr Brian Monaghan | Bland Shire Council |
| Grant Baker | Bland Shire Council |
| Cr David McCann | Coolamon Shire Council |
| Tony Donoghue <i>PSM</i> | Coolamon Shire Council |
| Cr Tony Quinn | Greater Hume Shire Council |
| Evelyn Arnold | Greater Hume Shire Council |
| Cr Matt Austin | Junee Shire Council |
| Luke Taverner | Junee Shire Council |
| Cr Greg Verdon | Lockhart Shire Council |
| Peter Veneris | Lockhart Shire Council |
| Cr Rick Firman <i>OAM</i> | Temora Shire Council |
| Gary Lavelle <i>PSM</i> | Temora Shire Council |
| Aaron Drenovski | Goldenfields Water County Council |
| Cr Matthew Stadtmiller | Goldenfields Water County Council |
| Julie Briggs | REROC |
| Jenny Pideski | REROC |
| Andrew Trenaman | Riverina Joint Organisation |

APOLOGIES

Apologies for non-attendance were received from Cr C. Sheahan, L. McMahon, Cr N. Smith, J. Davis and R. Whiting.

Moved Cr T. Quinn, seconded Cr. B Monaghan that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved P Veneris, seconded T. Donoghue that the minutes of the meeting held on 24 June 2022 be confirmed.

CARRIED

BUSINESS ARISING

Letter has been sent to Minister Roberts re the Manufactured Homes Regulation and including tiny homes and foldable homes in the review. No response has been received.

Letter has been sent to Minister Faraway re the Road Reclassification Review. No response has been received.

CORRESPONDENCE

Moved E. Arnold, seconded Cr G. Verdon that the correspondence be received.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with Members:

Meeting with Shadow Minister for Local Government, Greg Warren MP – Mr Warren has requested that REROC prepare a paper on local government collaboration, how it can occur and highlighting some of the issues that are impacting on JOs.

Meeting with Shadow Minister for Regional NSW, Hon Mick Veitch MLC – discussions with the Shadow Minister included the proposal to introduce Local Activation Precincts for small communities which could leverage the development occurring at SAPs and Regional Jobs Precincts.

Moved T. Donoghue, seconded Cr D. McCann that REROC write to the Minister for Planning to ask for an update on LAPs and their introduction.

Southern Lights – noted.

IPART's Review of Domestic Waste Management Charge – noted

Public Lighting Code – noted.

AER Determination – noted.

Children and Young People Wellbeing Recovery Initiative – noted.

SCC Funding – noted

Road Rail Interface Agreements – noted

Disaster Risk Reduction Funding – REROC has lodged an application for \$565,000 in funding.

Moving Forward: One Organisation

Moved Cr B. Monaghan, seconded Cr T. Quinn that REROC write to each Member Council, providing the One Organisation Options' Paper and supporting documentation, requesting that the Member Council seek direction from their council as to the council's first and second preferences with regard to the One Organisation options. Responses to be advised to the JO by 30 September 2022. A joint meeting of the JO and REROC Boards will be held after that date to discuss the outcomes.

It was agreed that in order to provide further guidance the start date for One Organisation would be 1 July 2023 or such other date as resolved by the JO and REROC Boards.

Regional Housing Strategy – noted.

Moved Cr T. Quinn, seconded P Veneris that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with Members:

Southern Lights Project – noted.

Planning Technical Group – The Board agreed that the CEO should provide a summary check list on the Draft Riverina-Murray Plan to assist Members to formulate their comments.

Workforce Development Group – noted.

Water and Wastewater Technical Group – noted.

Energy Management Group – noted.

Riverina Spatial Information Group (RIVSIG) – noted.

Moved T. Donoghue, seconded Cr B Monaghan that the Resource Sharing report be received.

CARRIED

TREASURER'S REPORT

The report was tabled by T Donoghue.

Moved T Donoghue, seconded Cr B. Monaghan the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. J. Briggs raised the following issues with Members:

Funding for 2022-27 – J. Briggs advised that the funding contract had been received on 25 August, for signing.

Regional Waste Strategy – noted

No Time to Waste Conference 19-20 2022 – noted.

Waste Metal Tender – collections are currently underway and should be completed by early October.

Used Lead Acid Batteries – noted.

School Projects – noted.

CRCs – noted

Solar Farm Construction Waste – this is a new project, a workshop will be held in early September.

FOGO and Composting – noted.

Safe Sharps– there has been no progress on obtaining funding for the project. The site has now been down since September 2021.

EPA Reporting End of Financial Year – the final report has been lodged with the Department.

Moved Cr T. Quinn, seconded Cr B. Monaghan that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. J Briggs raised the following issues with Members:

Youth and Community Development Network meeting with the Minister – the Group will meet with Minister Franklin during Take Charge.

Take Charge Youth Leadership Forum – there are 130 students and 19 teachers booked to attend the Forum which will be opened by the Minister for Regional Youth, the Hon Ben Franklin MLC.

Moved Cr T Quinn, seconded Cr B Monaghan that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. J Briggs raised the following issues with Members:

Electricity Tender – The large site PPA tender has been finalised. The winning tenderer was Iberdrola, all participating councils have signed contracts. The arrangement is for 8 years.

Waste Metal Tender – collections are currently underway and going smoothly. They should be completed by early October.

Bitumen Emulsion Tender – is currently out and closes on 12 September.

Used Lead Acid Batteries (ULABs) – this will go out for a tender on a Panel basis. Members will be able to contact each Panel member to obtain a price for collection of ULABs on an as needed basis.

Moved Cr M. Austin, seconded G Lavelle that the Procurement report be received.

CARRIED

REGIONAL CONTAMINATED LAND MANAGEMENT PROJECT REPORT

The Report was tabled. Matthew Dudley raised the following issues with Members:

Updated CLM Policy – work is continuing on this.

Capacity Resources – work is continuing on these resources.

Section 10 Planning Certificates – Annotations used by councils are currently being reviewed by Kell Moore, after which the Planners will meet to discuss the issue.

Possible Extension of Funding for 2023 – M. Dudley advised that the EPA is considering a further extension to the project.

Moved Cr T. Donoghue, seconded Cr D McCann that REROC provide in-principle support for the continuation of the CLM project should the EPA agree to fully fund the project.

CARRIED

Moved Cr B. Monaghan, seconded T. Donoghue that the Contaminated Land Management report be noted and received.

CARRIED

GENERAL BUSINESS

Cootamundra-Gundagai Regional Council De-merger – Cr Firman noted that the de-merger had been announced. There have been no further details in relation to how it will occur, other than elections will be held for the de-merged councils in September 2024.

NEXT MEETING

Friday 28 October 2022 at the Rules Club, Wagga Wagga, the meeting will follow the REROC AGM which will be held at 11.00.

CLOSURE

Meeting closed at 12:50pm



Riverina Joint Organisation

Minutes

Board Meeting held

26 August 2022

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 26 August 2022

The meeting opened at 9:10am

Present

| | |
|------------------------|-----------------------------------|
| Cr Brian Monaghan | Bland Shire Council |
| Grant Baker | Bland Shire Council |
| Cr David McCann | Coolamon Shire Council |
| Tony Donoghue PSM | Coolamon Shire Council |
| Cr Tony Quinn | Greater Hume Shire Council |
| Evelyn Arnold | Greater Hume Shire Council |
| Cr Matt Austin | Junee Shire Council |
| Luke Taverner | Junee Shire Council |
| Cr Greg Verdon | Lockhart Shire Council |
| Peter Veneris | Lockhart Shire Council |
| Cr Rick Firman OAM | Independent Chairman |
| Cr Graham Sinclair | Temora Shire Council |
| Gary Lavelle PSM | Temora Shire Council |
| Cr Dallas Tout | Wagga Wagga City Council |
| Aaron Drenovski | Goldenfields Water County Council |
| Cr Matthew Stadtmiller | Goldenfields Water County Council |
| Cameron Templeton | Office of Local Government |
| Giles Butler | Department of Regional NSW |
| Julie Briggs | Riverina Joint Organisation |
| Andrew Trenaman | Riverina Joint Organisation |
| Paul Worsfold | Riverina Joint Organisation |
| Jenny Pideski | REROC |

1. Apologies

RESOLVED on the motion of Cr G. Verdon, seconded Cr T. Quinn that the apologies of Cr C. Sheahan, L. McMahon, Cr N. Smith, J. Davis, Cr T. Koschel, A. Crakanthorp, C. Templeton and P. Thompson be accepted.

Cr Rick Firman welcomed two new General Managers to the JO, Ms Evelyn Arnold General Manager at Greater Hume Shire Council and Mr Grant Baker, General Manager at Bland Shire Council.

2. Move to Committee of the Whole

RESOLVED on the motion of Cr B. Monaghan, seconded Cr T. Quinn that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board or staff.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 26 August 2022

4. Confirmation of Minutes of the Previous Meeting

RESOLVED on the motion of Cr G. Sinclair, seconded Cr G. Verdon that the minutes of the 24 June 2022 Board meeting be confirmed as a true and accurate record.

5. Business Arising from Previous Board Meetings

Cr Firman advised that Country Mayors have been advised that LGNSW. Minister Tuckerman, Minister Cooke and the Treasurer Hon Matt Kean MP will meet to discuss RFS funding and assets.

RESOLVED on the motion of Cr B. Monaghan, seconded Cr D. McCann that the Board note the progress on business arising.

6. Correspondence

RESOLVED on the motion of Cr B Monaghan, seconded Cr D. McCann that the Board receive and note the correspondence.

7. Chief Executive Officer Report

7.1 JO Funding Arrangements and Review

JO Review – noted.

7.2 JO Core Activities - Regional Planning

JO Capacity Building Funding Stage Two

RESOLVED on the motion of Cr D. McCann, seconded Cr G. Sinclair that the Board note the Report on the Capacity Building Funding.

Regional Water Strategy – noted.

Riverina-Murray Regional Plan – Members were encouraged to provide comments on the Draft Plan to enable the JO to prepare and submit a response by 12 September 2022.

Regional Housing Shortage – noted

LGNSW-JO Committee on Local Water Utilities – noted

Review of the Regional Economic Development Strategies (REDS) – noted

Disaster Risk Reduction Funding - noted

7.3 JO Working Party Meetings

Working Parties did not meet in July.

7.4 JO Core Activities – Advocacy and Lobbying

1. **Rate Peg ARV** – noted.

2. **28 Day Response Time for Major Projects**

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 26 August 2022

RESOLVED on the motion of Cr D. Tout, seconded B. Monaghan that the JO write to the Minister for Planning, Minister for Local Government and the Premier to request that where major legislative or policy changes go for consultation, or where a State Significant Development or other major infrastructure project is required to undertake a consultation that policy requirements be established that set the minimum time period for response to 60 days. Copies to local members, LGNSW, Opposition and Country Mayors.

3. **Closure of Sleeper Car Services on the XPT**

RESOLVED on the motion of Cr B. Monaghan, seconded Cr M Austin that the JO write to Transport for NSW to seek clarification on the apparent loss of sleeper services.

4. **Rate Peg Methodology Review**

RESOLVED on the motion of Cr G. Verdon, seconded Cr B. Monaghan that the JO write to the Executive Director of Office of Local Government, Ally Dench to request Local Government input into the Terms of Reference for the Review.

5. **IPART Review of Domestic Waste Management (DWM) Charges** – noted.

6. **Delays in the Delivery of Infrastructure Projects** – noted.

7. **RFS Assets Vested with Councils**

RESOLVED on the motion of Cr T. Quinn, seconded Cr B. Monaghan that the JO write to the Hon Steph Cooke MP, Minister for Emergency Services to push for changes to s119 of the *Rural Fires Act* which vests RFS assets with councils. Copies of the correspondence to go to LGNSW, Minister for Local Government and NSW Treasurer.

8. **Population Projections** – noted

9. **Certification of Council Engineers** – noted.

10. **Audit, Risk and Improvement Committee (ARIC)** – correspondence from the Minister advises that JOs cannot be exempted from the ARIC regime. The JO must have a regime in place by 1 July 2024.

7.5 JO Core Activities – Intergovernmental Co-operation

The following activities have occurred in this Core Activity:

- **Partnership with NSW Spatial Services and RAMJO** – noted.
- **Critical Events Co-ordination Sub-committee** – noted.
- **Regional Leadership Executive (RLE) Group** – noted.
- **JO Executive Officer Meetings** – noted.

RESOLVED on the motion of Cr G. Sinclair, seconded Cr G. Verdon that the Board receive the CEO's Report.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 26 August 2022

8. JO Chairman's Report

Meeting with Hon Paul Toole MP – noted

Joint JO Chairs' Forum Meeting - noted

RESOLVED on the motion of Cr T. Quinn, seconded Cr B. Monaghan that the Board receive and note the Chairman's Report.

9. Finance Report

Year to Date Financials

RESOLVED on the motion of Cr G. Verdon, seconded Cr B. Monaghan that the Board receive the Year-to-Date Finance Report

Audit – noted.

10. Governance

Riverina JO Charter

RESOLVED on the motion of Cr D. McCann, seconded Cr T. Quinn that the Board adopt the revised Joint Organisation Charter.

The Way Forward: One Organisation

RESOLVED on the motion of Cr D. McCann, seconded Cr B. Monaghan that the JO write to each Member Council, providing the One Organisation Options' Paper and supporting documentation, requesting that the Member Council seek direction from their council as to the council's first and second preferences with regard to the One Organisation options. Responses to be advised to the JO by 30 September 2022. A joint meeting of the JO and REROC Boards will be held after that date to discuss the outcomes.

It was agreed that in order to provide further guidance the start date for One Organisation would be 1 July 2023 or such other date as resolved by the JO and REROC Boards.

11. Urgent Business without Notice

No urgent business was dealt with.

12. Resolution to Move out of Committee of the Whole

RESOLVED on the motion of Cr M. Austin, seconded Cr G. Sinclair that the Board move out of Committee of the Whole.

13. Next Board Meeting

The Board of the Riverina JO will next meet on Friday, 28 October at The Rules Club, Wagga Wagga.

Meeting closed at 10.15 am

Chairman

CEO

Meeting Minutes

Mirrool Silo Kick Committee

Sunday 21/08/22

Meeting Commenced: 16.00

Present: As per attendance sheet attached

Apologies: Brett Prentice, Marie Beams, Steve Maguire, Joey Catlin, Jack Maguire
Brett O'Hare & Bonnie Pout.

President

Treasurers Report

Bruce tabled report.

Bruce moved that the report be accepted
Seconded by Val & Eric Robinson

Previous Meeting Minutes:

Moved as accepted by Erin Wolski
Seconded by Bruce Baker

General Business from previous meeting:

Silo Kick Trophy – Jason Bryce to follow up about the trophy being engraved and the signs of the winners to get the display board up to date.

- 20.6.21 Jason still to complete
- 16.7.21. Still to do

- 12.9.21- still to do
- 10-7-22 –Ongoing
- 31-7-22 – Ongoing
- 21-8-22 - Completed

Shower Refurbishment

Bruce Baker moved that the silo committee go ahead with council approval to refurbish the shower room in the amenities block. Need to get the materials and appropriate tradesman to complete.

- 16.7.21 Val advised that they are finding it difficult to get a tradesman with a ticket to do it. Bruce Baker advised that council are happy for us to complete the work but they have to be licensed.
- 12.9.21Advised that Jamie Grintell has agreed to do the work but we have to supply the material. Val advised she will follow up with Bunnings to supply what we need
- 12/06/2022 – No Change
- 10-7-22 – No Change
- 31-7-22 – TME has installed the sensor lights – no other change as yet
- 21-8-22 – No Change

2022 Silo Kick Challenge

Discussed the holding of the Silo Kick for 2022 and all agreed it would be held this year

- Jason Bryce to contact Billy Brownless to see if it is possible for him to come this year.
Jason has texted but no response
31-7-22 – Wayne Flagg will make contact
21-8-22 – Doesn't seem that He is interested as won't answer call so decided to give up on him
- Mitch Maguire to get Jack ? to contact Dipper –
Tom Maguire to contact
31-7-22 – Ongoing
21/8/22 - Ongoing
- Conversation around who else we could contact to come for the day – Liam Martin –
Graeme Maxwell to contact.
21/8/22 – Graeme has spoken to Liam and he has committed to come and may be able to get Matt Burton along as well. He is also trying to get a jumper for the raffle or auction Graeme will also donate \$300 for their food and drinks for the day.

- Jason Bryce to follow up getting signed jumpers.
10/7/22 Still to do.
31/7/22 – We have a GWS and A Hawthorn signed jumpers for auction and maybe able to get a swans one as well.
21/8/22 – Unable to get a swans jumper
Chris Wolski has contacts at Barters and he may be able to get some from them.
Chris has also spoken to Peter Reardon
31/7/22 – J Scott to send Chris the letters
21/8/22 – Chris to send J Scott pioneer contact details
BMD has made advances about sponsorship. J Scott to follow up with Pat Crow re contact details so a letter can be sent
31/7/22 – J Scott contacted Pat Crow but has not heard anything from them as yet
21/8/22 – J Scott informed that there had been no more contact so we take it that BMD Not interested anymore
- Tania Bryce is looking into whether we could get the heritage train from Griffith. Contact would be Craig Sutton at Bland Shire.
Tania has been away and will follow up
31/7/22 – Tania has spoken to Craig but unsure if this will happen
21/8/22 - Ongoing
- Val has spoken to David Wardell regarding the OHS for the rail on Silo Kick Day
31/7/22 - Val advised that David has confirmed that the company will send out their own guards for the day
- Jonathan Scott to contact Marina Uys Bland Shire regarding starting Advertising for this year being the 30 year anniversary.
JS Need to update Marina with program - Still to do
21/8/22 – J Scott has sent details to Marina and a poster has been made and displayed at council
- Jason Bryce to get in contact with TV and Radio 4 to 6 weeks out for advertising
- Erin Wolski to approach NAB regarding merchandise to give away.
Erin requested a letter which was provided then she will be able to obtain the required merchandise
31/7/22 – Erin is awaiting approval and
21/8/22 – Erin has approval and is in the process of obtaining merchandise.
- Jack Maguire to approach McDonalds in Temora and Wagga regarding the supply of merchandise
Jack has this and is ongoing
21/8/22 - Ongoing
- The subject of the PA system came up. Tom Pursehouse is retiring. Jason Bryce advised that we already have a system for the movies on the silo's but unsure if we have microphones for it. Jason to follow up with council.
Tom has agreed to do it again this year
- Jason Bryce to follow up with Kotsur and Fastflow regarding this year's event
21-8-22 – Jason has contacted both. It has been decided that the field bin will be bought here for the day and auction but the auger will be sent straight to the buyer so we don't have to assemble

- Subject of Market stallholders in the park for the day was raised. Libby from Hay keen to attend. Others may include Hats from Pats
Andrea has a list of contacts that she can share from our last market day
21/8/22 – Andrea sent the list to Amanda who has started to advertise the markets
- Contact to be made with Pat Cleary regarding extra Portaloos for the day
31/7/22 – Ongoing
21/8/22 – Pat Cleary is donating these for the day
- Leah to follow up 1979 band from Temora and advise J Scott of contact details
21/8/22 – 1979 unable to come so J Scott to follow up another band
- Bruce advised that the stage is available if we need it for the band
We decided not to use this but have barriers put up around the band on the pub verandah
- Charity Bike Riders. Jason has spoken the Paul Bruest and Paul will email the riders and get numbers. The aim is to start at Mirrool to Ardlethan, and Tallimba and return. If he can't get enough riders then he will call it off.
21/8/22 – Not confirmed yet and likely to be cancelled
- Chris Wolski asked what needed to be done to set everything up. Jason advised that he would let everyone know in good time and set up will occur on the Friday prior to the event
- Eric raised the issue of the potholes in the parking area and whether we could get council to bring and spread some gravel around
21/8/22 - Eric has approached Service NSW to supply gravel from the roadworks and will ask BMD if they can spread it
- We have seven sponsor letters replied to. J Scott gave an update on who the where and will follow up as required
- Chris asked about the raffle prizes. Jason gave the committee an update of where it is at
21/8/22 – Raffle prizes so far are, 150 litre esky, 2 Sheep, 1 Pig if we can get one, Swag from Leah.
Jason to follow up with Fritsch Bros regarding a fridge
Mirrool Hotel to donate a carton of beer
- J Scott to send Access Trading a sponsor letter.
21/8/22- Access have agreed to sponsor \$1500
- BFB to sponsor the tug of war. Jason to contact Stuart Wienke to organise
21/8/22 – Jason has spoken to Stuart and they have agreed to \$1000
- J Scott to follow up with Grainflow.
21/8/22 - Cargill's Cropping for Communities has agreed to sponsor \$5000. Will provide advertising signs and Matt Wallace will be here on the day
- Leah Maxwell will donate a swag for the auction and try to get some netballs
- J Scott to send letters to Chris Wolski

New Business

- The pig that was to have been donated does not exist. Jack Fisher to follow up a supplier

- Calls made to reinstate the Boggi race but this is not allowed anymore so have decided to continue with the horse races
- Jason and Tania Bryce will be away for the next meeting
- Bruce Baker also will be away

NEXT MEETING – 07/09/2022 @ 18.00 at Mirrool Hotel

The following meeting will be on Thursday 22/09/22 @ 18.00 at Mirrool Hotel

No more business – Meeting closed 17.00

UNGARIE ADVANCEMENT GROUP GENERAL MEETING

WEDNESDAY 17TH AUGUST 2022 held @ the UNGARIE C.W.A. ROOMS.

Meeting Opened: 7.07pm.

Present: Carol Barrett, Kerry Keatley, Wendy Keatley, Sheila Henley, Lindsey Henley, Alvian Tam, Pam Brewer, Mary Gregg, Vanessa Williams, Claire Delaney.

Apologies: Nicole Lewis, Lurensa Rowling.

Minutes of the Previous Meeting were read. Moved that they be Accepted as Read:

Wendy Keatley
2nd: Vanessa Williams

Business Arising from the Minutes:

* **Ross Harmer re Blue Cap Re-enactment-** Kerry Keatley said that he had been unable to contact Ross Harmer by phone for a recent update. However, regarding costumes, the Re-enactment crew have their own costumes, but they do not have extra costumes for those volunteering to be the "robbery victims".

Vanessa Williams said that she had only just received an email from Ross, with an 8 page script for the re-enactment, that was written by Peter Cox.

* **Costuming for 150 Year Celebrations-** Kerry has contacted Kathleen Morgan regarding the costumes she spoke of, and asked her to hold off on contacting the dramatic society just at the moment. This is because Craig Sutton from Bland Shire Council has been able to source costumes from a Sydney company. Craig has supplied photos and sizes of the Colonial costumes that they can supply. The range of sizes available may not suit all of the Advancement Group members that wish to get into costume, plus, we will require some items of underwear for those that are to be involved in the Stage Coach robbery. Therefore Kerry will speak to Kathleen again to ask if the dramatic society may be able to supply other costumes.

Treasurers Report

* **Ungarie Advancement Group General Account-** Payments for the "Book of Memories" have continued to be deposited into the Advancement Group Account.

Current balance of the Advancement Group General Account is \$ 2,347.64

* **Ungarie Historical Society Account -**

Opening Balance \$6367.55
Deposit from Christine Lomas for Astride the Humbug books 15th Aug - 40.00
New Balance \$ 6407.55

* **Ungarie Garden Group Account -**

Opening Balance \$1273.55
Less Cheque # 128027 12th Aug 2022: Ag-N-Vet Invoice 4603339- Sugar Cane mulch & fertiliser for Main Street Garden beds- \$ 123.67 (As yet unrepresented) \$ 1149.88

* **Ungarie Post Office Agency Account -** \$ 5953.22

| |
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| File: 60V-355-UAG Action |
| Action Officer: G+IPR <input type="checkbox"/> |
| REC'D - 1 SEP 2022 |
| Copy to: Bland Shire Council |

General Business

* **Builder of Big Football @ 150 Year Celebrations-** Mr Andy Gordon that manufactured the Big Football will be attending the Celebrations, and will be available to talk to visitors in Bing Wallder Park on the morning of Saturday 10th September 2022.

* **Toilets for 150 Years-** The portable toilets will be picked on the Wednesday prior to the start of the Celebrations. It will require 2 trips with 4 vehicles to tow the toilets from West Wyalong to Ungarie.

* **Email from Marina re Logs for BK Carving-** Supplier of the support logs and carving log for Ungarie Show, will now be delivering the logs to Ungarie on Friday 19th August. Marina asked that someone please check on the logs once they have been delivered to ensure that they are not likely to be a hazard to the public. It was decided that it may not be safe to leave the logs sitting outside Bing Wallder Park until Brandon arrives on Thursday 8th September. Someone may decide that they would make great firewood! Lindsey Henley will transport them to his workshop yard with his telehandler.

* **Advertising for the 150 Years-** Television ads on Win Griffith will run from 29th August through to 4th September 2022, at a cost of \$340.00. The advertisements in the West Wyalong Advocate have commenced. Kerry Keatley has already done an interview on ABC Radio talking about our 150 Year Celebrations. Plus Craig Sutton has been negotiating with Triple M Radio to do a live broadcast from Bing Wallder Park on Friday 9th September.

* **Possible Road Closure-** Lindsey Henley said that he felt that it would be advisable to close part of the main street on the morning of Saturday 10th. He said that it would be possible to put in a detour around the main street via Euglo Street, from Merringreen Road at the old Squash Courts through to the Bowling Club Road. We will require signs at the entrances to the town notifying traffic that there is an event in progress. Kerry Keatley to speak to Council re a temporary bypass of part of Wollongough Street.

* **One Off Event Insurance-** During our meeting with Craig and Rebecca at Bland Shire Council, Rebecca suggested that we take out One Off Event Insurance for our Celebrations. We need to get the details regarding who to contact for this insurance. Kerry Keatley to speak to Rebecca and get the information we require.

* **Community Book Library moved-** During the Working Bee on 14th August, it was decided to move the Book Library to the end of the Mural wall so that it does not block the view of the Mural.

* **Water Refill Station-** Kerry Keatley said that he has been assured that the Refill Station will be in place in Bing Wallder Park, and ready for use by the time of the 150 Year Celebrations.

* **More Mulch for Town Gardens-** At the recent Working Bee, we fertilised and mulched 2 of the garden bed. A few of the other garden beds require the same treatment, so it was decided that we purchase more mulch from Ag-N-Vet.

Motion: That we purchase another 6 bundles of Sugar Cane Mulch for the Main Street Garden beds.

Moved- Vanessa Williams

2nd- Wendy Keatley

Passed.

* **Community Notice Board-** Claire Delaney said that as Lurensa is experiencing some difficulty with communicating, she is acting as her spokesperson in regards to the Community Notice Board.

Claire said that they were disappointed that we had changed our mind about the noticeboard being on the Museum wall, and that it was unfair to Mr Irvine who was making the noticeboard(s).

Mary Gregg suggested that she had moved a motion that the noticeboard go on the Museum wall at our meeting on 6th April 2022, however, this is not correct.

It was pointed out to Claire and Mary that while the Museum had been suggested as a possible site in April, Lurensa had rejected this site as being “too small” at our meeting on 18th May 2022.

The problem that still remains is to find a site that is acceptable to Lurensa.

Claire said that she will now be working with Geoffrey Irvine, who is manufacturing the noticeboard(s) to pick a suitable site.

It appears that Lurensa has ordered 2 Noticeboards be constructed.

Their stipulations for the location of the noticeboard are that it must be undercover, facing towards the road, as well as being where there is visitor foot traffic.

Claire said that there were 3 possible sites they would be considering:- a) The fence into the park (where we just moved the Book Library from). b) The navy blue corrugated iron shed wall inside the park. c) The tiled wall of the cafe, as approved by owner Peter Pheeney.

*** Courtesy Bus for 150 Year Welcome-** Lindsey Henley said that he has had 5 bookings so far for the Courtesy Bus to the Welcome and Book Launch on Friday 9th September.

*** Lighthorse Re-enactment and Tent Pegging Team @ Show-** Lindsey Henley said that there would be a Tent Pegging Team at the Ungarie Show, and asked if we would like them in the main street before the Show. It was felt that there will be plenty of activity in the main street with the attractions we have already organised.

*** Big Football Polo Shirts available at 150 Year Celebrations-** Kerry Keatley said that he has picked up 100 Big Football Polo Shirts that will be available for sale at the 150 Year Celebrations.

*** Next Meeting- Wednesday 31st August 2022.**

Meeting Closed – 8.30pm.